

Minutes
Executive Board
South Eastern Council of Governments
March 29, 2023

Present

Eckhoff, Jeff: Mayor's Appt.: City of Sioux Falls
Franken, Joan: Private Representative
Grady, Jeremy: Private Representative
Healy, Erin: Legislator
Hindbjorgen, Dan: Private Representative
Hybertson, Jared: Turner County Commissioner
Jansma, Tami, Mayor's Appt.: City of Brandon
Kippley, Joe: Minnehaha County Commissioner
Nilges, Andrew: Private Representative
Prescott, John: Mayor's Appt.: Mayor of Vermillion
Schmidt, Jim: Lincoln County Commissioner
Smith, Betty: Clay County Commissioner
Starr, Pat: Sioux Falls City Council
Stern, Scott: Private Representative
Ustad, Milton: Union County Commissioner
Voelker, Casey: Mayor of Tea
Weber, Roger: Private Representative
Wenck, Derick: Mayor of Harrisburg

Absent

Dean Nielsen, Chair
Hansen, Bill: Private Representative
Koch, Dean: McCook County Commissioner
Soehl, Curt: Sioux Falls City Council

Staff Present

Lynne Keller Forbes
Sophie Johnson

Others Present

1. **Call Meeting to Order:** At 4:00 p.m., Vice Chair John Prescott called the meeting to order. The roll was called, and a quorum was present.
2. **Appointment of Private Sector Representatives and Legislative Members for 2023:** The Nominating Committee put forth the following recommendations:
 - a. **Private Sector Representatives:** Joan Franken, Jeremy Grady, Bill Hansen, Dan Hindbjorgen, Andrew Nilges, Scott Stern, and Roger Weber.
 - b. **Legislative Member:** Representative Erin Healy.

Jeff Eckhoff made a motion to appoint the slate of nominees. Jared Hybertson seconded the motion, and the motion passed unanimously. At this point, the private sector representatives and legislative member joined the meeting.

3. **Election of Officers for 2023:** The Nominating Committee put forth the following recommendations: Dean Nielsen as Chair, John Prescott as Vice Chair, and Dan Hindbjorgen as Secretary/Treasurer. Rodger Weber made a motion to appoint the slate of nominees. Casey Voelker seconded the motion, and the motion passed unanimously.
4. **Appointment of Operations Committee for 2023:** Chair Dean Nielsen appointed Jeff Eckhoff, Joan Franken, Bill Hansen, Jim Schmidt, and Roger Weber to serve on the Operations Committee for 2023.
5. **Approval of Minutes from December 8, 2022:** Dan Hindbjorgen made a motion to approve the minutes from December 8, 2022. The motion was seconded by Derick Wenck and passed unanimously.
6. **Financial Statements as 12/31/2022 (Preliminary) and 02/28/2023:** Lynne Keller Forbes presented the

preliminary financial statements as of December 31, 2022, and the financial statements as of February 28, 2023. Rodger Weber made a motion to approve the preliminary financial statements as of December 31, 2022, and the financial statements as of February 28, 2023. The motion was seconded by Andrew Nilges, and the motion passed unanimously.

7. Operations Committee:

A. 2024 Dues: On March 24, 2004, the Board adopted Resolution #2004-01 establishing a membership dues increase policy which states, “Absent extenuating circumstances, annual increases to SECOG’s membership dues shall coincide with the Consumer Price Index factor provided by the South Dakota Secretary of Revenue and Regulation pursuant to SDCL 10-13-35 and 10-13-38.” In accordance with this resolution, the dues increase for 2024 will be 3.0%. Jared Hybertson made a motion to approve 3.0% dues increase for 2024. The motion was seconded by Betty Smith and passed unanimously.

B. Revisions to 2023 Capital Budget:

i. Replacement of Phone System: A motion was made by Jeremy Grady to approve the purchase of a new phone system for \$9,741. Jeff Eckhoff seconded the motion, and the motion passed unanimously.

ii. Server/New Computers: A motion was made by Jim Schmidt to approve the purchase of a new server, firewall, and computers for \$29,525.55. Joe Kippley seconded the motion, and the motion passed unanimously.

iii. Replacement of 2016 Fusion: A motion was made by Rodger Weber to approve the replacement of the 2016 Ford Fusion for \$32,000. Dan Hindbjorgen seconded the motion, and the motion passed unanimously.

C. Inflationary Adjustment Payment: Rodger Weber made a motion to provide a one-time inflationary payment to SECOG’s employees in the amount of \$2,000 for full-time employees, and a pro rata inflationary adjustment based on hours worked to non-full-time employees. The motion was seconded by Betty Smith, and the motion passed unanimously.

8. **2022 Annual Report:** Lynne Keller Forbes presented the 2022 Annual Report. This was informational only.

9. **Manager’s Reports:** Sophie Johnson provided information on the Housing Infrastructure Financing Program. This was informational only.

10. **Other Business:** There was no other business.

11. **Next Board Meeting:** The next board meeting will be June 14, 2023, at 4:00 p.m.

12. **Adjournment:** Vice Chair John Prescott adjourned the meeting at 4:58 p.m.