

Minutes
Executive Board
South Eastern Council of Governments
December 4, 2019

Mike Broderick, Chair

Present

Barthel, Doug: Legislator
Bogenrief, Chris: Private Representative
Burke-VanLuvanee, Julie: Mayor: City of Harrisburg
Collier-Wise, Kelsey, Mayor's Appt.: City of Vermillion
Eckhoff, Jeff: Mayor's Appt.: City of Sioux Falls
Franken, Joan: Private Representative
Hindbjorgen, Dan: Private Representative
Hybertson, Jared: Turner County Commissioner
Jamison, Greg: Private Representative
Olson, Dennis, Mayor's Appt.: City of Brandon (in at 4:03)
Poppens, Mike: Lincoln County Commissioner
Smith, Kevin: Private Representative
Stern, Scott: Private Representative
Ustad, Milton: Union County Commissioner
Weber, Roger: Private Representative

Absent

Beninga, Gerald: Minnehaha County Commissioner
Dick, Marc: McCook County Commissioner
Fosheim, Nick: Private Representative
Packard, Phyllis: Clay County Commissioner
Starr, Pat: City of Sioux Falls Council
Stehly, Theresa: City of Sioux Falls Council

Staff Present

Lynne Keller Forbes
Jessica Evans
Julie Fleek

Others Present

Mark Lauseng

At 4:02 p.m., Chairman Mike Broderick called the meeting to order.

1. **Approval of Minutes from September 4, 2019:** Joan Franken made a motion to approve the September 4, 2019, minutes and was seconded by Dan Hindbjorgen. The motion passed unanimously. At this point, Dennis Olson joined the meeting.
2. **Financial Statements as of October 31, 2019:** Lynne Keller Forbes presented the October 31, 2019, Financial Statements. Julie Burke-VanLuvanee made a motion to approve the October 31, 2019, Financial Statements and was seconded by Dan Hindbjorgen. The motion passed unanimously.
3. **Appointment of Nominating Committee for Private Sector and Legislative Members and 2020 Officers:** Mike Broderick appointed Jeff Eckhoff, Julie Burke-VanLuvanee, and Gerald Beninga to serve on the nominating committee to nominate the private representatives, legislator, and officers for 2020 with Jeff Eckhoff to serve as the nominating committee chair.
4. **Operations Committee:**
 - A. **Policy for Executive Director's Annual Review:** Roger Weber presented a proposed change to the policy for Executive Director's Annual Review. Kevin Smith made a motion to approve the Operations Committee, President of Dakota BUSINESS Finance and President of the South Eastern Development Foundation conducting the Executive Director's Annual Review with ratification of the pay increase by the full SECOG board. The motion was seconded by Dennis Olson and passed unanimously.
 - B. **Executive Director's Annual Review:** Jeff Eckhoff made a motion to go into executive session and was seconded by Roger Weber. The motion passed unanimously. Mike Poppens made a motion to come out of executive session and was seconded by Roger Weber. Roger Weber made a motion to approve the Operations

Committee's recommendation to increase Lynne Keller Forbes' salary by 3.5% effective 1/1/2020. The motion was seconded by Joan Franken and passed unanimously.

5. **DakotaPlex:** Mark Lauseng, SDHDA Executive Director presented information on the DakotaPlex Program to provide rental housing in small communities. This was informational only.
6. **Executive Director's Report:** Lynne Keller Forbes presented the Executive Director's Report. This was informational only.
7. **Other Business:** Mike Broderick was recognized for retiring from the board and commended for his years of service on the SECOG board.
8. **Next Board Meeting:** The next board meeting will be March 25, 2020, at 4:00 p.m.
9. **Adjournment:** Chairman Broderick adjourned the meeting at 5:03 p.m.