

**Minutes**  
**Executive Board**  
**South Eastern Council of Governments**  
**September 12, 2018**

**Mike Broderick, Chair**

**Present**

Cooper, Mike, Mayor's Appt.: City of Sioux Falls  
Fosheim, Nick: Private Representative  
Franken, Joan: Private Representative  
Hindbjorgen, Dan: Private Representative  
Powell, Jack: City of Vermillion  
Pratt, Farron: Private Representative  
Schmidt, Jim: Lincoln County Commissioner  
Starr, Pat: City of Sioux Falls Council  
Stehly, Theresa: City of Sioux Falls Council  
Stonesifer, Joe, Mayor's Appt.: City of Harrisburg  
Ustad, Milton: Union County Commissioner  
Weber, Roger: Private Representative  
Wendland, Mike: Private Representative

**Absent**

Barthel, Doug: Legislator  
Beninga, Gerald: Minnehaha County Commissioner  
Dick, Marc: McCook County Commissioner  
Jamison, Greg: Private Representative  
Miller, Ross "Mick": Turner County Commissioner  
Olson, Dennis, Mayor's Appt.: City of Brandon  
Packard, Phyllis: Clay County Commissioner  
Smith, Kevin: Private Representative

**Staff Present**

Lynne Keller Forbes  
Jim Feeney

**Others Present**

Jeff Eckhoff

1. **Call Meeting to Order:** At 4:04 p.m., Chairman Mike Broderick called the meeting to order.
2. **Introductions:** Chairman Mike Broderick asked each person to introduce themselves.
3. **Approval of Minutes from June 13, 2018:** Pat Starr made a motion to approve the minutes from June 13, 2018. The motion was seconded by Joan Franken and passed unanimously.
4. **Financial Statements as of July 31, 2018:** Lynne Keller Forbes presented the July 31, 2018, financial statements. Roger Weber made a motion to approve the July 31, 2018, financial statements. The motion was seconded by Jim Schmidt and passed unanimously.
5. **2018 Unified Planning Work Program Agreement Amendment:** Jim Feeney presented an amendment to the 2018 Unified Planning Work Program Agreement. Dan Hindbjorgen made a motion to approve the 2018 Unified Planning Work Program Agreement amendment and to authorize the Chairman to sign the amendment. The motion was seconded by Pat Starr and passed unanimously.
6. **2019 Unified Planning Work Program Agreement:** Jim Feeney presented the 2019 Unified Planning Work Program Agreement. Dan Hindbjorgen made a motion to approve the 2019 Unified Planning Work Program Agreement and to authorize the Chairman to sign the agreement. The motion was seconded by Pat Starr and passed unanimously.
7. **Operations Committee:**
  - A. **2018 Budget:** Lynne Keller Forbes presented the 2018 Budget. Jim Schmidt made a motion to approve the 2018 Budget and to set the operational reserve and building reserve at \$100,000. The motion was seconded by Joan Franken and passed unanimously.

8. **Small Business Development Center Presentation:** Jeff Ecknoff, SD State Director, presented an update on the services provided by the Small Business Development Center. This was informational only.
9. **Executive Director's Report:** Lynne Keller Forbes presented the Executive Director's Report. This was informational only.
10. **Other Business:** There was no other business.
11. **Next Board Meeting:** The next board meeting will be Wednesday, December 12, 2018, at 4:00 p.m. The meeting will be held at SECOG with a holiday dinner to follow.
12. **Adjournment:** Mike Broderick adjourned the meeting at 5:02 p.m.