

**Minutes**  
**Executive Board**  
**South Eastern Council of Governments**  
**September 4, 2019**

**Mike Broderick, Chair**

**Present**

Barthel, Doug: Legislator  
Bogenrief, Chris: Private Representative  
Fosheim, Nick: Private Representative (in @ 4:04)  
Franken, Joan: Private Representative  
Hindbjorgen, Dan: Private Representative  
Hybertson Jared: Turner County Commissioner  
Jamison, Greg: Private Representative  
Olson, Dennis, Mayor's Appt.: City of Brandon  
Poppens, Mike: Lincoln County Commissioner  
Prescott, John, Mayors Appt.: City of Vermillion  
Smith, Kevin: Private Representative  
Starr, Pat: City of Sioux Falls Council  
Stehly, Theresa: City of Sioux Falls Council  
Stern, Scott: Private Representative  
Ustad, Milton: Union County Commissioner  
Weber, Roger: Private Representative

**Absent**

Beninga, Gerald: Minnehaha County Commissioner  
Burke-VanLuvanee, Julie: City of Harrisburg  
Dick, Marc: McCook County Commissioner  
Eckhoff, Jeff: Mayor's Appt.: City of Sioux Falls  
Packard, Phyllis: Clay County Commissioner

**Staff Present**

Jessica Evans  
Jim Feeney  
Julie Fleek  
Lynne Keller Forbes

**Others Present**

Chellee Unruh

1. **Call Meeting to Order:** At 4:01 p.m., Chairman Mike Broderick called the meeting to order.
2. **Approval of Minutes from June 12, 2019:** John Prescott made a motion to approve the minutes from June 12, 2019. The motion was seconded by Doug Barthel and passed unanimously.
3. **Financial Statements as of July 31, 2019:** Lynne Keller Forbes presented the July 31, 2019, financial statements. Roger Weber made a motion to approve the July 31, 2019, financial statements. The motion was seconded by Joan Franken and passed unanimously.
4. **2020 Unified Planning Work Program Agreement:** Jim Feeney presented the 2020 Unified Planning Work Program Agreement. Kevin Smith made a motion to approve the 2020 Unified Planning Work Program Agreement and to authorize the Chair to sign the agreement. The motion was seconded by Mike Poppens and passed unanimously.
5. **Operations Committee:**
  - A. **2020 Budget:** Lynne Keller Forbes presented the 2020 Budget. Roger Weber made a motion to approve the 2020 Budget and set the operational reserve and building reserve at \$100,000.00. The motion was seconded by Dennis Olson and passed unanimously.
  - B. **Resolution #2019-01:** The South Eastern Development Foundation is applying for an \$800,000 grant from the Economic Development Administration to recapitalize its revolving loan fund. The grant requires matching funds of \$200,000. Resolution #2019-01 allows SECOG to award a grant to SEDF to provide up

to 50% of the matching funds not to exceed \$100,000. Chris Bogenrief made a motion to approve Resolution #2019-01 and was seconded by Dan Hindbjorgen. The motion passed unanimously.

6. **Appointment of Operations Committee Member:** Chairman Broderick appointed Jeff Eckhoff to serve on the Operations Committee to fill out the vacancy of Julie Berke-Van Luvanee.
7. **Sioux Falls Planning and Building Services update:** Chelle Unruh, Housing Manager for the city of Sioux Falls, gave a presentation about the City's plans and goals for affordable housing. This was informational only.
8. **Executive Director's Report:** Lynne Keller Forbes presented the Executive Director's Report. This was informational only.
9. **Other Business:** There was no other business.
10. **Next Board Meeting:** The next board meeting will be Wednesday, December 4, 2019, at 4:00 p.m. The meeting will be held at SECOG with a holiday dinner to follow.
11. **Adjournment:** Mike Broderick adjourned the meeting at 5:08 p.m.