



**SALINE COUNTY QUORUM COURT
AGENDA**

DATE-----September 16, 2024

PLACE-----Saline County Courthouse, Courtroom #3

6:30 P.M.-----Call Meeting to Order

INVOCATION

PLEDGE OF ALLEGIANCE

CLERK: Call the Roll

APPROVAL OF MINUTES

REPORTS/PROCLAMATIONS:

OLD BUSINESS:

NEW BUSINESS:

Exhibit A: Resolution Authorizing the STOP Grant Application for 2024-2025

Exhibit B: Resolution Authorizing the VOCA Grant Application for 2024-2025

Exhibit C: Appropriation Ordinance Amending the 2024 Saline County Budget Ordinance No. 2023-30

Exhibit D: Emergency Ordinance to Establish a Special Revenue Fund to be Called the Rapid DNA System Pilot Program for Investigations Grant Fund

Action Item: Request to change the title and job description of line 3020.501.0110 to a Team Lead Dispatcher at the annual salary rate of \$50,867.00. No additional monies are needed in the current position budgeted.

ADD ON:

Exhibit E: Resolution Declaring a Vacancy in the Office of Saline County Assessor

ANNOUNCEMENTS:

PUBLIC COMMENT:

ADJOURNMENT.

SALINE COUNTY QUORUM COURT
MINUTES
AUGUST 19, 2024

The Saline County Quorum Court met on Monday, August 19, 2024 at 6:30 p.m. in Courtroom #3 at the Saline County Courthouse. County Judge Matt Brumley called the meeting to order. Justice of the Peace Jim Whitley gave the invocation and Justice of the Peace Clint Chism led the Pledge of Allegiance.

Roll call was taken with 11 members present. Justin Rue was not in attendance. JP District 2 is vacant.

Motion by Rick Bellinger and seconded by Barbara Howell to approve the Minutes from the July 15, 2024 Quorum Court Meeting. Motion passed unanimously by voice vote.

OLD BUSINESS:

NONE

NEW BUSINESS:

Exhibit "A": Motion by Pat Bisbee and seconded by Barbara Howell to approve Appointment of Saline County Waterworks & Sanitary Sewer Public Facilities Board (Woodland Hills). Motion approved unanimously by voice vote.

Motion by Josh Curtis and seconded by Rick Bellinger to suspend the rules and read title only of Exhibit "B". Motion passed unanimously by voice vote.

Exhibit "B": Motion by Rick Bellinger and seconded by Barbara Howell to approve Ordinance Classifying Planning Services as Professional Services Within the Meaning of Ark. Code Ann. § 19-11-801. Roll call vote; motion passed unanimously. Ordinance 2024-18.

Motion by Rick Bellinger and seconded by C. J. Engel to suspend the rules and read title only of Exhibit "C". Motion passed unanimously by voice vote.

Exhibit "C": Motion by Josh Curtis and seconded by Jim Whitley to approve Ordinance for the Protection of the Traveling Public and Continued Maintenance of the County Maintained Public Roads in Saline County and Within Its Unincorporated Limits. Roll call vote; motion passed unanimously. Ordinance 2024-19.

Exhibit "D": Motion by Josh Curtis and seconded by Barbara Howell to approve Resolution Expressing the Willingness of Saline County to Utilize Federal-Aid Surface Transportation Block Grant Program Funds. Motion passed unanimously by voice vote. Resolution 2024-16.

Motion by Rick Bellinger and seconded by Barbara Howell to suspend the rules and read title only of Exhibit "E". Motion passed unanimously by voice vote.

Exhibit "E": Motion by Josh Curtis and seconded by Carlton Billingsley to Approve Ordinance to Amend the 2024 Saline County Budget Ordinance No. 2023-30. Roll call vote; motion passed unanimously. Ordinance 2024-20.

Motion by Rick Bellinger and seconded by Barbara Howell to suspend the rules and read title only of Exhibit "F". Motion passed unanimously by voice vote.

Exhibit "F": Motion by Josh Curtis and seconded by Barbara Howell to Approve Ordinance to Amend the 2024 Saline County Budget Ordinance No. 2023-30 for Professional Development Recognition Payments. Roll call vote; motion passed unanimously. Ordinance 2024-21.

Action Item: Motion by Josh Curtis and seconded by Pat Bisbee to approve request to increase a now established employee that was hired on 10/30/2023 to \$18.14 per hour due to the 2 years plus experience as a correctional officer the employee has brought to the position with retro back pay to pay period of February 3, 2024. This has been delayed due to waiting on this employee and other new hires to complete their 90 day probation to ensure employment stability with the County. Action Item approved unanimously by voice vote.

ANNOUNCEMENTS:

Judge Brumley gave an update on the Saline County Jail Addition.

Judge Brumley also reported that the most recent FOI Request had been fulfilled and took 171.25 hours, 2 employees and a total of 17,301 documents.

ADJOURNMENT:

Motion by Rick Bellinger and seconded by Barbara Howell to adjourn meeting. Motion passed by voice vote.

Meeting adjourned at 6:57.

RESOLUTION NO. 2024 - ____

A RESOLUTION AUTHORIZING THE GRANT APPLICATION PROCESS FOR THE 2024-2025 STOP GRANT PROGRAM, AND PROVIDING OTHER ASSURANCES.

WHEREAS, enhancing Saline County law enforcement is an ongoing need which can be met by the continued employment of victim justice and assistance and certified law enforcement personnel; and

WHEREAS, the continuation funding requested through the 2024-2025 STOP Grant Program will provide ongoing investigation of domestic violence cases; and

WHEREAS, the position of Saline County Sheriff's Office Domestic Violence Unit Detective funded by the STOP Program has been grant funded since 2003 with federal funds received as a sub-grant from the State of Arkansas, Office of Intergovernmental Services, Victim Justice and Assistance Program; and

WHEREAS, the match requirement for the STOP Grant Program is 28%, and the major part of this match requirements is met with volunteer hours; and

WHEREAS, members of the Saline County Quorum Court have had an opportunity to review and comment on this notification; and

NOW, THEREFORE BE IT RESOLVED BY THE QUORUM COURT OF THE COUNTY OF SALINE, STATE OF ARKANSAS THAT:

Article 1. The Saline County Quorum Court hereby authorizes and directs the Saline County Grants Administrator to submit the STOP grant application.

DATE: September 16, 2024

APPROVED _____
MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: BARBARA HOWELL, JP #4

RESOLUTION NO. 2024 - ____

A RESOLUTION AUTHORIZING THE PRELIMINARY GRANT APPLICATION PROCESS FOR THE 2024-2025 VOCA GRANT PROGRAM.

WHEREAS, enhancing Saline County law enforcement and service to victims of domestic violence is an ongoing need which can be met by the continued employment of victim justice and assistance personnel; and

WHEREAS, the continuation funding to be requested through the 2024-2025 VOCA Grant Program will provide ongoing assistance for victims of domestic violence; and

WHEREAS, the Saline County Sheriff's Office Victim Advocate position funded by the VOCA Grant Program has been grant funded since 2007 with federal funds received as sub-grants from the State of Arkansas, Office of Intergovernmental Services, Victim Justice and Assistance Program (DFA/IGS/VJA); and

WHEREAS, the 20% match requirement for the VOCA Grant Program has been reinstated for 2024-2025 grant year.

WHEREAS, members of the Saline County Quorum Court have had an opportunity to review and comment on this notification; and

NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF THE COUNTY OF SALINE, STATE OF ARKANSAS THAT:

Article 1. The Saline County Quorum Court hereby authorizes and directs the Saline County Grants Administrator to submit the VOCA Grant Application.

DATE: September 16, 2024

APPROVED _____
MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: BARBARA HOWELL, JP #4

APPROPRIATION ORDINANCE NO. 2024 - _____

BE IT ENACTED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE TO AMEND THE 2024 SALINE COUNTY BUDGET ORDINANCE NO. 2023-30; TO APPROPRIATE/TRANSFER FUNDS THEREFORE TO THE VARIOUS BUDGETS; AND, FOR OTHER PURPOSES."

WHEREAS, the County received an insurance reimbursement check for a totaled fleet vehicle in the amount of \$27,210.00 the Sheriff requests to appropriate the funds in the County General Fund and transfer funds in the Sheriff's 10% Retention Fund to purchase a new fleet vehicle for the department (Article 1); and,

WHEREAS, the Sheriff's Department needs to purchase a group of cameras related to traffic control and the related software, the Sheriff requests to transfer line items in the Sheriff's 10% Retention Fund (Article 2); and,

WHEREAS, we are continuing to streamline coding expenditures to the most proper line items, the County Judge and Road Department request to transfer line items in the Road Department budget to more appropriately reflect actual expenses for the various projects and overlay of additional roads (Article 3); and,

WHEREAS, the Quorum Court appropriated funds in 2022 for the re-roofing of the current detention center as per approved bid, but there were some issues with the company during the project and providing the County with the warranty for the replaced roof. We have received the warranty, and the Maintenance Department requests to transfer funds and re-appropriate funds in Fund 3017 – Jail Fund for the payment of the replaced warrantied roof (Article 4); and,

WHEREAS, the Finance Committee previously met and approved this request.

NOW THEREFORE BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, ARKANSAS:

Article 1. That the sum of \$27,210.00 is hereby appropriated in Fund 1000 – County General Fund and \$22,000.00 is hereby transferred in Fund 3402 – Sheriff's 10% Retention Fund budget and Fund 1000 – County General Fund anticipated revenues increased as follows:

Line Item/Trsf From	Description	Transfer To	Description	Amount
3402.0400.3100	Other Miscellaneous	3402.0400.40005	Vehicles	\$22,000.00
1000.0400.4005	Vehicles			\$27,210.00
1000.8718	Insurance Proceeds (Damages)			\$27,210.00

Article 2. That the sum of \$27,000.00 is hereby transferred in Fund 3402 – Sheriff's 10% Retention Fund budget as follows:

Transfer From	Description	Transfer To	Description	Amount
3402.0400.2024	Maint & Service Cont.	3402.0400.2002	Small Equipment	\$27,000.00

Article 3. That the sum of \$1,933,000.00 is hereby transferred in Fund 2000 – Road Fund budget as follows:

Transfer From	Description	Transfer To	Description	Amount
2000.0200.1009	Health Ins Match	2000.0200.1002	Part-time	\$20,000.00
2000.0200.3004	Engineering	2000.0200.3902	½ Cent Sales Tax	\$580,000.00
2000.0200.3901	R/W Acquisition	2000.0200.3902	½ Cent Sales Tax	\$180,000.00

Exhibit "C"

2000.0200.2057	Box Culverts	2000.0200.3902	½ Cent Sales Tax	\$200,000.00
2000.0200.4001	C/O-Land	2000.0200.3902	½ Cent Sales Tax	\$500,000.00
2000.0200.4008	C/O-Const & AHD	2000.0200.3902	½ Cent Sales Tax	\$300,000.00
2000.0200.4050	C/O-Concrete	2000.0200.4051	Paving	\$138,000.00
2000.0200.3903	Land Acquisition	2000.0200.3009	Other Prof Services	\$15,000.00

Article 4. That the sum of \$71,714.00 is hereby appropriated and \$105,000.00 is hereby transferred in Fund 3017 – Jail Fund budget as follows:

Line Item/Trsf From	Description	Transfer To	Description	Amount
3017.0463.3009	Other Prof Serv	3017.0463.2020	Bldg Mat & Supp	\$60,000.00
3017.0463.4004	C/O-Mach&Equip	3017.0463.2020	Bldg Mat & Supp	\$45,000.00
3017.0463.2020	Bldg Mat & Supp			\$71,714.00

Article 5. It is deemed necessary for the smooth operation of Saline County Government that this ordinance be approved.

DATE: September 16, 2024

APPROVED _____

MATT BRUMLEY
SALINE COUNTY JUDGE

ATTEST: _____
DOUG CURTIS
SALINE COUNTY CLERK

SPONSOR: BARBARA HOWELL, JP #4

EMERGENCY ORDINANCE NO. 2024 - _____

BE IT ORDAINED BY THE QUORUM COURT OF SALINE COUNTY, STATE OF ARKANSAS,
AN ORDINANCE TO BE ENTITLED:

"AN ORDINANCE TO ESTABLISH A SPECIAL REVENUE FUND TO BE CALLED THE RAPID DNA SYSTEM PILOT PROGRAM FOR INVESTIGATIONS GRANT FUND; AND TO DECLARE AN EMERGENCY."

Article 1. **Affirmation.** It comes before this Court that there is a need to establish a special revenue fund on the books of the county to track the revenues, expenditures and/or appropriated transfers of federal assistance for the Rapid DNA System Pilot Program for Investigations Grant. This Court recognizes and affirms the need for such a fund to properly account for and control all such revenues received and expenditures made in compliance with all applicable laws and guidance from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (BJA) and the State of Arkansas

Article 2. **Establishment of Fund.** There is hereby created on the books of the Saline County Treasurer and the books of the Saline County Comptroller and Financial Management Department a special revenue fund to be known as the Rapid DNA System Pilot Program for Investigations Grant Fund with a fund number of _____ as assigned by the Saline County Quorum Court. The revenue code for the federal assistance received will be the Rapid DNA System Pilot Program for Investigations Grant is "Other Federal Grants – Revenue Code 7109."

Article 3. **Operation of Fund.** The Rapid DNA System Pilot Program for Investigations Grant Fund is subject to all the normal county budgeting, appropriation and expenditure regulations of Arkansas Code Annotated, Title 14 and the County Financial Management System implemented in accordance with § 14-21-101. Funds must be used only in accordance with guidelines issued by the U.S. Treasury and U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (BJA). Proper records and documentation must be maintained for federal audit purposes.

Article 4. **Emergency Clause.** It is found by this Court that the grant has been awarded and accepted based on the application approved in Resolution 2024 – 11. This grant has a grant period retroactive to March 2024 through March 2028 and allows the County to use both a reimbursement and a drawdown of funds method, which therefore, making it necessary to establish the Rapid DNA System Pilot Program for Investigations Grant Fund in order to be able to properly track the revenue, appropriated expenditures and/or appropriated transfers. Therefore, an emergency is declared to exist and this ordinance shall be in full force and effect from the date of passage and approval.

Dated: September 16, 2024

APPROVED _____

**MATT BRUMLEY
SALINE COUNTY JUDGE**

Attest: _____

SPONSOR: BARBARA HOWELL, JP #4

**DOUG CURTIS
SALINE COUNTY CLERK**

RESOLUTION NO. 2024-_____

**A RESOLUTION DECLARING A VACANCY IN THE OFFICE OF COUNTY ASSESSOR,
SALINE COUNTY, ARKANSAS.**

WHEREAS, Bob Ramsey, who presently holds the office of County Assessor of Saline County, Arkansas, has announced his retirement from his position effective December 31, 2024; and

WHEREAS, as required by Arkansas Code Annotated § 14-14-1309, it is the obligation of the Quorum Court of Saline County, State of Arkansas, to declare by resolution that a vacancy will occur in the office of the County Assessor; and

WHEREAS, under Arkansas Code Annotated § 14-14-1310, the quorum court is authorized to fill the vacancy in the unexpired term by appointment;

**NOW, THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF SALINE COUNTY,
ARKANSAS THAT:**

Article 1. A vacancy is declared to exist in the Office of Assessor of Saline County, Arkansas, from the retirement of Bob Ramsey, effective midnight December 31, 2024;

Article 2. The quorum court shall appoint an eligible person to serve in the capacity of County Assessor from January 1, 2025 to the expiration of the term;

Article 3. This Resolution shall be effective midnight December 31, 2024.

DATE: SEPTEMBER 16, 2024

APPROVED: _____
MATT BRUMLEY
SALINE COUNTY JUDGE

Attest: _____ **SPONSOR: BARBARA HOWELL, JP DISTRICT NO. 4**
DOUG CURTIS
SALINE COUNTY CLERK