

Town of Salina  
201 School Road  
Liverpool, N.Y. 13088  
315-457-2710  
[www.salina.ny.us](http://www.salina.ny.us)

April 18, 2022

You are invited to submit a priced proposal on Exhibit A for **all or any** of the following parts:

- Part 1            Brush, Grass, Rubbish and Weed Control
- Part 2            Board-Up (First Floor)
- Part 3            Equipment Costs

The successful contractor will be requested by the Planning and Development Department to cut, collect, remove and dispose of brush, grass, rubbish and weeds from properties and designated areas or to secure (board up first floor only) various structures located within the corporate limits of the Town of Salina. The work shall be performed during daylight hours in a good and workmanship manner approved by the Town and where applicable, the Onondaga County Department of Health and/or the State of New York within two (2) days of a request made by the Planning and Development Department. All collections shall be disposed of by the Contractor at its own dumping place and at its own cost and expense.

In addition, the following terms and conditions apply:

A) Your attention is referred to certain laws and regulations as to Affirmation Action Requirements-Equal Employment Opportunity, and prevailing wage rate requirements to be paid under any such contract with this municipality for such project, as well as safety and health programs and procedures required by Federal and State Law.

B) The Town of Salina is exempt from New York State Sales and Compensating Use Taxes on materials and equipment to be incorporated in the work. Said taxes shall not be included in the quoted or contract prices.

C) Term of Contract is one (1) year effective June 1, 2022 thru May 31, 2023. Please quote an option to the Town to extend contract for one (1) year.

D) The Town of Salina reserves the right to reject or accept any proposals for any reason whatsoever in its sole discretion. This is not an invitation to bid, nor does law for this project require competitive bidding.

E) The contractor shall supervise and direct the work, be solely responsible for the safety of all persons and property in and about the job site and for coordinating all portions of the work to maintain schedule and quality. Contractor shall select the means and method of the work. Contractor's relationship to the Town shall be that of an independent contractor.

F.) Contractor shall submit a written invoice setting forth services, equipment, and materials provided together with a Town Voucher for such charges for receipt by Town within 32 days after completion of the job. You will be required to pay New York State Prevailing wages to your employees and submit certified payroll with each voucher as per New York State regulations. Town reserves the right in the event of the

Contractor's failure to submit invoice and voucher as required above, to withhold payment of said invoice and voucher (without interest or service charges or any other penalty) until the Town receives payment by or on behalf of the property owner by tax levy on the property or from other collection efforts as the Town may choose to take advantage of in its sole discretion. Note however that the Town is not required to pay interest or any other penalty under this contract for any reason whatsoever.

G) If your proposal is acceptable, you will be required to provide a Certificate of Insurance for coverage written by companies licensed to issue such insurance coverage in New York and as set forth on Exhibit B.

H) Your written proposal must be received by Friday, May 20, 2022.

I) Should you require more detailed information, please contact the undersigned between the hours of 9:00 a.m. and 4:30 p.m., Monday -Friday.

Rodney David-Lowe  
Town Clerk  
315-457-2712  
Fax: 315-451-9203

## EXHIBIT A

### Part-1

#### **Brush, Grass, Rubbish & Weed Control** **For the Town Of Salina**

	Description	Labor Hourly Rate	Disposal Cost
1.	Mowing and Removal of Cuttings **		
2.	Weeding and Removal of Cuttings **		
3.	Debris Removal **		
4.	Trim Brush or Shrubs & Removal of Cuttings **		
5.	Secure Fences		

\*\* Removal to include any and all disposal costs.

### Part-2

#### **Board Up's** **For The Town Of Salina**

	Description	Labor/Materials per opening
1.	Board-up Buildings (ground floor only)	

### Part-3

#### **Equipment Costs** **For The Town Of Salina**

	Description	Hourly Rate Equipment	Operator Hourly	Total Amount
1.	Dump type truck (8 cu yd)			
2.	Dump type trunk (15 cu yd)			
3.	Backhoe			
4.	Payloader (3 cu yd)			
5.	Brush hog			
6.	Bulldozer			
7.	Hand Tools (Mower/Chain saw/etc.)			

**Please remit this form with bid. Any revisions to form may result in a bid being rejected.**

**Contractor's Name:**

**Contractor's Address:**

**Phone number:**



Exhibit "B"

- 1). Workers Compensation Insurance and Disability Benefits in statutory amounts (Must be certified on forms approved by Workers Compensation Board).
- 2). Commercial General Liability Insurance with limits of One Million Dollars (\$1,000,000.00) per occurrence, Two Million Dollars (\$2,000,000.00) general aggregate.
- 3). Automobile Liability Insurance for any auto with a combined single limit of One Million Dollars (\$1,000,000.00)
- 4.) Policies specified in items 2 and 3 above shall be endorsed to provide that such shall not be cancelled, non-renewed or policy limits reduced except upon thirty (30) days prior written notice to the Town of Salina c/o Town Clerk, 201 School Rd., Liverpool, N.Y.  
13088

## Onondaga County Article 9

### Exterminators, Fumigators

04/01/2022

**JOB DESCRIPTION** Exterminators, Fumigators

**DISTRICT** 10

**ENTIRE COUNTIES**

Cayuga, Cortland, Madison, Onondaga, Oswego

**WAGES**

Per hour: 07/01/2021  
\$ 18.28

**IMPORTANT INFORMATION:**

Article 9 §230.6. "Prevailing wage" means the wage determined by the fiscal officer to be prevailing for the various classes of building service employees in the locality. In no event shall the basic hourly cash rate of pay be less than the statutory minimum wage established by article nineteen of this chapter, or, in a city with a local law requiring a higher minimum wage on city contract work, less than the minimum wage specified in such local law.

**SUPPLEMENTAL BENEFITS**

Per hour: \$ 2.16

**OVERTIME PAY**

See (B, B2) on OVERTIME PAGE

**HOLIDAY**

Paid: See (1) on HOLIDAY PAGE

10-NYS/R&S

### Fuel Delivery

04/01/2022

**JOB DESCRIPTION** Fuel Delivery

**DISTRICT** 10

**ENTIRE COUNTIES**

Cayuga, Cortland, Madison, Onondaga, Oswego

**WAGES**

Per hour: 07/01/2021  
\$ 23.73

**IMPORTANT INFORMATION:**

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**SUPPLEMENTAL BENEFITS**

Per hour: \$ 2.16

**OVERTIME PAY**

See (B, B2) on OVERTIME PAGE

**HOLIDAY**

Paid: See (1) on HOLIDAY PAGE

10-NYS/R&S

### Guards, Watchmen

04/01/2022

**JOB DESCRIPTION** Guards, Watchmen

**DISTRICT** 10

**ENTIRE COUNTIES**

Cayuga, Cortland, Madison, Onondaga, Oswego

**WAGES**

Per hour: 07/01/2021  
\$ 22.69

**IMPORTANT INFORMATION:**

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**SUPPLEMENTAL BENEFITS**

Per hour: \$ 2.16

# **OVERTIME PAY**

See (B, B2) on OVERTIME PAGE

# **HOLIDAY**

Paid: See (1) on HOLIDAY PAGE

10-NYS/R&S

# **Janitor, Porter, Cleaners, Elevator Operator**

04/01/2022

**JOB DESCRIPTION** Janitor, Porter, Cleaners, Elevator Operator

**DISTRICT** 10

# **ENTIRE COUNTIES**

Broome, Cayuga, Chemung, Chenango, Clinton, Cortland, Franklin, Hamilton, Herkimer, Jefferson, Lewis, Livingston, Madison, Monroe, Oneida, Onondaga, Ontario, Oswego, Otsego, Schuyler, Seneca, St. Lawrence, Tioga, Tompkins, Wayne, Yates

# **WAGES**

Per hour: 07/01/2021

\$ 14.40

New Hire Rate:

First 180 days only 13.40

Regularly scheduled to  
clean/strip floors:

+ 0.25 per hr.

NOTE: Duct Cleaning is broken down into two separate functions:

- 1.The disassembly, re-assembly and modification of duct, which is covered under Article 8.
2. The actual cleaning of the duct which is covered by Article 9.

# **IMPORTANT INFORMATION:**

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# **SUPPLEMENTAL BENEFITS**

Per hour paid (required up to 40 hrs. per week)

	07/01/2021	7/1/2022
Single Part Time after 15th day of employment	\$ .21	\$ .21
Family Part Time after 15th day of employment	.44	.45
Single Full Time after 15th day of employment	5.12	5.25
Family Full Time after 15th day of employment	5.33	5.46

Full time is 30 or more regularly scheduled hours in a week.

**ADDITIONAL PER HOUR PAID BENEFIT** - After 90 days of employment. Payment required for all employees who are scheduled to be paid 1000 hours in 12 consecutive months. If not scheduled 1000 hours but the employee is paid 1000 hours in 12 consecutive months, this additional payment is retroactive to first hour.

07/01/2021	07/01/2022
\$ 1.27	TBD

Vacation is paid after 1 year of employment. Part-time employees receive vacation pay on pro-rate basis.

1 year of work	1 week of vacation
2 years of work	2 weeks of vacation
3 years of work	2 weeks and 1 day vacation
4 years of work	2 weeks and 2 days vacation
5 years of work	2 weeks and 3 days vacation
6 years of work	2 weeks and 4 days vacation
7 years of work	3 weeks

Sick days are paid after 30 days probationary period.



Full time employees 3 sick days per year  
Part time employees 2 sick days per year

2 paid personal days per year.

Paid time off for part-time employees shall be prorated. (See "Introduction to the Prevailing Rate Schedule" page 10, Wage and Supplements heading, for a detailed explanation.)

Employment shall be defined as an Employees length of service with the Employer or at the Facility, whichever is greater.

**OVERTIME PAY**

See (B, B2, K) on OVERTIME PAGE

Time and one half for all work on Sunday (unless Sunday is a regularly scheduled work day.)

**HOLIDAY**

Paid: See (5, 6) on HOLIDAY PAGE

Overtime: See (5, 6) on HOLIDAY PAGE

PLUS 4 floating holidays

Above Holidays paid after 180 days with employer

Any work on a paid Holiday is paid at time and one half plus the wage for the holiday.

Holidays that fall on the weekends are observed on either Friday or Monday. If required to work the Friday or Monday then pay is time and one half plus the Holiday pay.

10-200 UNITED

**Landscape Maintenance**

04/01/2022

**JOB DESCRIPTION** Landscape Maintenance

**DISTRICT** 10

**ENTIRE COUNTIES**

Cayuga, Cortland, Madison, Onondaga, Oswego

**WAGES**

Per hour: 07/01/2021

\$ 16.30

Landscape maintenance work around a building, that is simple mowing, shrub trimming, incidental mulching, etc., or clean-up type activities, is covered under Article 9. Mowing and /or spreading seed, fertilizer, or pest control material in athletic fields, parks, cemeteries, sides of roadways/highways is NOT covered.

Installation, maintenance, or repair of artificial turf/synthetic sport surfaces is covered under Article 8.

NOTE: If the same Employee doing Article 9 landscape maintenance, also does work that is traditionally done by a laborer, worker, or mechanic (i.e. resurfaces or grades an area, moves large amounts of top soil, etc.) that work is covered under Article 8.

**IMPORTANT INFORMATION:**

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**SUPPLEMENTAL BENEFITS**

Per hour: \$ 2.16

**OVERTIME PAY**

See (B, B2) on OVERTIME PAGE

**HOLIDAY**

Paid: See (1) on HOLIDAY PAGE

10-NYS/R&S

**Moving Furniture and Equipment**

04/01/2022

**JOB DESCRIPTION** Moving Furniture and Equipment

**DISTRICT** 10

**ENTIRE COUNTIES**

Cayuga, Cortland, Madison, Onondaga, Oswego

**WAGES**

Per hour: 07/01/2021

Driver-Heavy & Tractor Trailer \$ 23.73

(capacity of at least 26,000 pounds Gross Vehicle Weight)	
Driver-Light Truck	19.00
Helper	16.93
Packer*	14.73

\*Packs, wraps, labels office furniture and equipment; Loads on to dollies.

**IMPORTANT INFORMATION:**

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**SUPPLEMENTAL BENEFITS**

Per hour: \$ 2.16

**OVERTIME PAY**

See (B, B2) on OVERTIME PAGE

**HOLIDAY**

Paid: See (1) on HOLIDAY PAGE

10-NYS/R&S

**Stationary Engineer**

04/01/2022

**JOB DESCRIPTION** Stationary Engineer

**DISTRICT** 10

**ENTIRE COUNTIES**

Albany, Allegany, Bronx, Broome, Cattaraugus, Cayuga, Chautauqua, Chemung, Chenango, Clinton, Columbia, Cortland, Delaware, Dutchess, Erie, Essex, Franklin, Fulton, Genesee, Greene, Hamilton, Herkimer, Jefferson, Kings, Lewis, Livingston, Madison, Monroe, Montgomery, Nassau, New York, Niagara, Oneida, Onondaga, Ontario, Orange, Orleans, Oswego, Otsego, Putnam, Queens, Rensselaer, Richmond, Rockland, Saratoga, Schenectady, Schoharie, Schuyler, Seneca, St. Lawrence, Steuben, Suffolk, Sullivan, Tioga, Tompkins, Ulster, Warren, Washington, Wayne, Westchester, Wyoming, Yates

**WAGES**

\*\*\*\*\* IMPORTANT NOTICE \*\*\*\*\*

FOR INFORMATION REGARDING STATIONARY ENGINEER RATES,  
CONTACT THE NYS DOL BUREAU OF PUBLIC WORK AT (518) 457-5589

PLEASE NOTE: When seeking wage rates for a project such as servicing or replacing a generator, boiler, water tank or HVAC unit, Article 8 rates would apply. For questions regarding the appropriate classification, please call the Bureau of Public Work district office covering the county of the project.

**OVERTIME PAY**

**HOLIDAY**

10-Information

**Trash and Refuse Removal**

04/01/2022

**JOB DESCRIPTION** Trash and Refuse Removal

**DISTRICT** 10

**ENTIRE COUNTIES**

Allegany, Broome, Cattaraugus, Cayuga, Chautauqua, Chemung, Chenango, Cortland, Erie, Franklin, Genesee, Jefferson, Lewis, Livingston, Madison, Monroe, Niagara, Oneida, Onondaga, Ontario, Orleans, Oswego, Otsego, Schuyler, Seneca, St. Lawrence, Steuben, Tioga, Tompkins, Wayne, Wyoming, Yates

**WAGES**

Per Hour:	07/01/2021	05/01/2022
Trash, Recycling Roll-Off and Brush Drivers	\$ 16.55	\$ 16.90
Thrower Helper	12.55	12.90

**IMPORTANT INFORMATION:**



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#### **SUPPLEMENTAL BENEFITS**

Per Hour:	07/01/2021	05/01/2022
	\$ 7.87	TBD

Applies the 1st of the month after 30 days of service.  
Required up to 40 hours paid per week

Vacation pay:

After one year of service: 5 days per year  
After four years of service: 10 days per year  
After nine years of service: 15 days per year

4 Personal days after 90 days of service.

Paid time off for part-time employees shall be prorated. (See "Introduction to the Prevailing Rate Schedule" page 10, "Wage and Supplements" heading, for a detailed explanation.)

#### **OVERTIME PAY**

See (B, B2, K) on OVERTIME PAGE

#### **HOLIDAY**

Paid: See (5, 6) on HOLIDAY PAGE  
Overtime: See (5, 6) on HOLIDAY PAGE

To be eligible for holiday pay an employee must complete 6 months continuous service, have worked the regularly scheduled day prior to the holiday as well as the first regularly scheduled day after the holiday.

Employees who are scheduled to work on a holiday must work that holiday or forfeit holiday pay.

If a holiday falls on an unscheduled workday (Sat/Sun) no holiday pay will be issued.

10-317

#### **Trash and Refuse Removal**

04/01/2022

**JOB DESCRIPTION** Trash and Refuse Removal

**DISTRICT** 10

#### **ENTIRE COUNTIES**

Cayuga, Cortland, Madison, Onondaga, Oswego

#### **WAGES**

For use with Transfer Station Operation.

Per hour:	07/01/2021
Indus. Truck Driver/Tractor Operator	\$ 19.59
Laborer/ non-construction	\$ 16.93
Conveyor operators and tenders	\$ 18.25
Weighers/Measurers	\$ 21.15

#### **IMPORTANT INFORMATION:**

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#### **SUPPLEMENTAL BENEFITS**

Per hour: \$ 2.16

**OVERTIME PAY**

See (B, B2) on OVERTIME PAGE

**HOLIDAY**

Paid: See (1) on HOLIDAY PAGE

10-NYS/R&S - Trans.Station.Ops

**Window Cleaners**

**04/01/2022**

**JOB DESCRIPTION** Window Cleaners

**DISTRICT** 10

**ENTIRE COUNTIES**

Cayuga, Cortland, Madison, Onondaga, Oswego

**WAGES**

Per hour: 07/01/2021

\$ 15.16

**IMPORTANT INFORMATION:**

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**SUPPLEMENTAL BENEFITS**

Per hour: \$ 2.16

**OVERTIME PAY**

See (B, B2) on OVERTIME PAGE

**HOLIDAY**

Paid: See (1) on HOLIDAY PAGE

10-NYS R&S



## Overtime Codes

Following is an explanation of the code(s) listed in the OVERTIME section of each classification contained in the attached schedule. Additional requirements may also be listed in the HOLIDAY section.

NOTE: Supplemental Benefits are 'Per hour worked' (for each hour worked) unless otherwise noted

- ( AA ) Time and one half of the hourly rate after 7 and one half hours per day
- ( A ) Time and one half of the hourly rate after 7 hours per day
- ( B ) Time and one half of the hourly rate after 8 hours per day
- ( B1 ) Time and one half of the hourly rate for the 9th & 10th hours week days and the 1st 8 hours on Saturday. Double the hourly rate for all additional hours
- ( B2 ) Time and one half of the hourly rate after 40 hours per week
- ( C ) Double the hourly rate after 7 hours per day
- ( C1 ) Double the hourly rate after 7 and one half hours per day
- ( D ) Double the hourly rate after 8 hours per day
- ( D1 ) Double the hourly rate after 9 hours per day
- ( E ) Time and one half of the hourly rate on Saturday
- ( E1 ) Time and one half 1st 4 hours on Saturday; Double the hourly rate all additional Saturday hours
- ( E2 ) Saturday may be used as a make-up day at straight time when a day is lost during that week due to inclement weather
- ( E3 ) Between November 1st and March 3rd Saturday may be used as a make-up day at straight time when a day is lost during that week due to inclement weather, provided a given employee has worked between 16 and 32 hours that week
- ( E4 ) Saturday and Sunday may be used as a make-up day at straight time when a day is lost during that week due to inclement weather
- ( E5 ) Double time after 8 hours on Saturdays
- ( F ) Time and one half of the hourly rate on Saturday and Sunday
- ( G ) Time and one half of the hourly rate on Saturday and Holidays
- ( H ) Time and one half of the hourly rate on Saturday, Sunday, and Holidays
- ( I ) Time and one half of the hourly rate on Sunday
- ( J ) Time and one half of the hourly rate on Sunday and Holidays
- ( K ) Time and one half of the hourly rate on Holidays
- ( L ) Double the hourly rate on Saturday
- ( M ) Double the hourly rate on Saturday and Sunday
- ( N ) Double the hourly rate on Saturday and Holidays
- ( O ) Double the hourly rate on Saturday, Sunday, and Holidays
- ( P ) Double the hourly rate on Sunday
- ( Q ) Double the hourly rate on Sunday and Holidays
- ( R ) Double the hourly rate on Holidays
- ( S ) Two and one half times the hourly rate for Holidays

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- ( S1 ) Two and one half times the hourly rate the first 8 hours on Sunday or Holidays One and one half times the hourly rate all additional hours.
  - ( T ) Triple the hourly rate for Holidays
  - ( U ) Four times the hourly rate for Holidays
  - ( V ) Including benefits at SAME PREMIUM as shown for overtime
  - ( W ) Time and one half for benefits on all overtime hours.
  - ( X ) Benefits payable on Paid Holiday at straight time. If worked, additional benefit amount will be required for worked hours. (Refer to other codes listed.)



## Holiday Codes

### PAID Holidays:

Paid Holidays are days for which an eligible employee receives a regular day's pay, but is not required to perform work. If an employee works on a day listed as a paid holiday, this remuneration is in addition to payment of the required prevailing rate for the work actually performed.

### OVERTIME Holiday Pay:

Overtime holiday pay is the premium pay that is required for work performed on specified holidays. It is only required where the employee actually performs work on such holidays. The applicable holidays are listed under HOLIDAYS: OVERTIME. The required rate of pay for these covered holidays can be found in the OVERTIME PAY section listings for each classification.

Following is an explanation of the code(s) listed in the HOLIDAY section of each classification contained in the attached schedule. The Holidays as listed below are to be paid at the wage rates at which the employee is normally classified.

- ( 1 )        None
- ( 2 )        Labor Day
- ( 3 )        Memorial Day and Labor Day
- ( 4 )        Memorial Day and July 4th
- ( 5 )        Memorial Day, July 4th, and Labor Day
- ( 6 )        New Year's, Thanksgiving, and Christmas
- ( 7 )        Lincoln's Birthday, Washington's Birthday, and Veterans Day
- ( 8 )        Good Friday
- ( 9 )        Lincoln's Birthday
- ( 10 )       Washington's Birthday
- ( 11 )       Columbus Day
- ( 12 )       Election Day
- ( 13 )       Presidential Election Day
- ( 14 )       1/2 Day on Presidential Election Day
- ( 15 )       Veterans Day
- ( 16 )       Day after Thanksgiving
- ( 17 )       July 4th
- ( 18 )       1/2 Day before Christmas
- ( 19 )       1/2 Day before New Years
- ( 20 )       Thanksgiving
- ( 21 )       New Year's Day
- ( 22 )       Christmas
- ( 23 )       Day before Christmas
- ( 24 )       Day before New Year's
- ( 25 )       Presidents' Day
- ( 26 )       Martin Luther King, Jr. Day
- ( 27 )       Memorial Day
- ( 28 )       Easter Sunday

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( 29 )      Juneteenth