

**MINUTES of the REGULAR MEETING  
SALINA TOWN BOARD  
January 24,2022**

The Town Board of the Town of Salina held a regular meeting on Monday January 24,2022 at 6:30 p.m. at the Town Hall, 201 School Road, Liverpool, New York with the following members present:

Nicholas Paro	Supervisor
Jason Recor	Councilor
Matt Cushing	Councilor
Daniel Ciciarelli	Councilor
David Carnie	Councilor
Timothy Frateschi	Town Attorney
Doug Wickman	Town Engineer - Absent

**Residents wishing to speak and Town Board comments.**

Dominick Ciciarelli addressed the Salina Town Board and he stated that he held the Board responsible for their actions with respect to doing what is best for Town of Salina.

**There were no items to be considered by the Town Comptroller at this time.**

**Considered the approval of minutes for the January 01,2022 Organizational Meeting**

A motion was made by Daniel Ciciarelli to approve the minutes. The motion was seconded by David Carnie and was put to a roll call vote which resulted as follows: Jason Recor: Abstain, Matt Cushing: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Nicholas Paro: Yes.

**Considered the approval of minutes for the January 10,2022 Regular Town Board Meeting.**

A motion was made by Daniel Ciciarelli to approve the minutes. The motion was seconded by David Carnie and was put to a roll call vote which resulted as follows: Jason Recor: Yes, Matt Cushing: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Nicholas Paro: Yes.

**Town Attorney's Report**

Custodial services were discussed here at the Town of Salina along with increasing the hours from 20 hours to 30 hours and having Frank Wolfe in charge. A motion was made by Daniel Ciciarelli and was seconded by David Carnie.

## **Town Engineers Report**

Approved proposal by CHA to continue monitoring landfill for 2022. A motion was made by Daniel Ciciarelli and was seconded by David Carni and was put to a roll call vote that resulted as follows: Jason Recor: Yes, Matt Cushing: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Nicholas Paro: Yes.

### **Local law regarding a draft town wide nepotism policy.**

Scheduled a public hearing for our next Town of Salina Meeting on February 14,2022. A motion was made by Daniel Ciciarelli to approve the hearing. The motion was seconded by David Carni and was put to a roll call which resulted as follows: Jason Recor: Yes, Matt Cushing: Yes, Daniel Ciciarelli: Yes, David Carnie: yes, Nicholas Paro: Yes.

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#### **IN THE MATTER**

**Of**

**LOCAL LAW 2022-\_\_\_, A LOCAL LAW  
ADOPTING AN ANTI-NEPOTISM POLICY  
IN THE TOWN OF SALINA**

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**RESOLUTION CALLING FOR  
A PUBLIC HEARING**

The **TOWN BOARD OF THE TOWN OF SALINA**, in the County of Onondaga, State of New York, met in regular session at the Town Hall in the Town of Salina, located at 201 School Road in the County of Onondaga, State of New York, on the 24th day of January 2022, at 6:30 p.m.

The meeting was called to order by Nicholas Paro, Supervisor, and the following were present, namely:

Nicholas Paro Supervisor

Jason Recor 1<sup>st</sup> Ward Councilor

Matthew Cushing 2<sup>nd</sup> Ward Councilor

Daniel Ciciarelli 3<sup>rd</sup> Ward Councilor

David Carnie 4<sup>th</sup> Ward Councilor

The following resolution was moved, seconded and adopted:

**WHEREAS**, the Town Board has an interest in ensuring that the business of the Town will be done in a fair and transparent manner;

**WHEREAS**, to effectuate that interest, the Town Board desires to adopt a Town-wide Anti-Nepotism policy;

**WHEREAS**, Local Law 2022-\_\_\_ has been introduced before the Town Board as set forth below:

**LOCAL LAW 2022-\_\_\_, A LOCAL LAW ADOPTING AN ANTI-NEPOTISM POLICY IN  
THE TOWN OF SALINA:**

**Be it enacted by the Town Board of the Town of Salina, Onondaga County, New York as follows:**

Section 1. That a new Chapter 16 be created as follows:

CHAPTER 16  
ANTI-NEPOTISM

§ 16-1. Legislative intent.

The Town Board of the Town of Salina hereby finds that the enactment of this chapter, which is designed to address the employment, supervision, transfer or recommendation of relatives by Town officers or employees, shall promote the public interest, avoid the possibility of personal bias, and strengthen public confidence in the integrity of the Town government.

§ 16-2. Applicability.

The provisions of this chapter apply to full-time, part-time and seasonal employees within the Town of Salina.

§ 16-3. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

BOARD

Any administrative board, commission, committee, agency or body of the Town of Salina comprised of two or more officers or employees (e.g., Board of Zoning Appeals, Board of Ethics), excluding the Town Board.

ELECTED OFFICIAL

The Supervisor, and all members of the Town Board.

OFFICER or EMPLOYEE

A paid or unpaid officer or employee of the Town of Salina, including but not limited to Board members. "Officer or employee" shall not include independent contractors engaged to provide services, goods or materials to the Town.

RELATIVE

The spouse, domestic partner, child, stepchild, stepparent, parent, grandparent, niece, nephew, aunt, uncle, first cousin, second cousin, grandchild, brother, sister, stepbrother or stepsister, adopted children or any person so related to an employee's spouse or domestic partner.

§ 16-4. Prohibited actions.

A. No person who is a relative of an elected official, as defined under this chapter, shall be employed by the Town, except as required by Civil Service Law and the rules promulgated thereunder.

B. No Town officer or employee, either individually or as a member of a Board, shall participate in any decision to appoint, hire, promote, demote, discipline or discharge a relative working as an employee. If an employment or hiring matter arises relating to a relative, then the officer or employee must advise his or her supervisor of the relationship, and must be recused from any and all discussions or decisions relating to the matter.

C. No officer or employee of the Town shall directly or indirectly supervise the work of any relative employed by the Town except:

- (1) As required by the collective bargaining agreement and/or the Civil Service Law or rules promulgated thereunder;
- (2) Pursuant to a supervisory arrangement which cannot be modified or an exception negotiated by the union prior to the effective date of this chapter;
- (3) Pursuant to a temporary arrangement not exceeding 30 consecutive days; or
- (4) With the written approval of the Town Board.

§ 16-5. Disclosure of relationships.

A. Within 60 days of the adoption of this chapter, every officer and employee who has not previously filed a disclosure pursuant to any other chapter of the Town Code shall disclose, in writing, to the Town Clerk any relative currently employed within any department, board, commission, committee or agency. In addition, every officer or employee shall disclose to the Town Clerk that another officer or employee has become a relative of such officer or employee within 60 days of the officer or employee becoming a relative.

B. Within 60 days of the adoption of this chapter, the Town Clerk shall provide to the Town Board a listing of all Town officers and employees who have previously disclosed, on any previously filed disclosure, the identity of a relative employed by the Town and the name(s) of the relative(s) disclosed. In addition, the Town Clerk shall annually, on or before October 15, provide to the Town

Board a listing of all Town officers and employees who have, on their most recently filed disclosure, disclosed the identity of a relative employed by the Town and the name(s) of the relative(s) disclosed.

C. Any person seeking employment with the Town shall sign a statement, in a form approved by the Town Attorney, upon application for employment with the Town of Salina stating whether or not such person is a relative of any Town officer or employee, as defined under this chapter, and stating the name(s) of such officer(s) or employee(s). Such statement shall be filed with the Town Clerk prior to the Town Board considering such person for employment.

D. The Town Clerk, in consultation with the Town Attorney, shall review the disclosed relationships to determine compliance with § 16-4 hereof.

#### § 16-6. Enforcement.

A. Any officer or employee who willfully violates this chapter may be censured, fined, suspended or removed from office or employment in a manner consistent with the collective bargaining agreement or as provided by applicable law.

B. Violations; procedure. The Town Attorney shall receive complaints alleging violations of this chapter and shall have the power to conduct any investigation necessary to carry out the provisions of this chapter. Pursuant to this authority, the Town Attorney or his/her designee may administer oaths or affirmations, subpoena witnesses, compel their attendance and require the production of any books or records which it may deem relevant or material. Any person alleged to have violated a provision of this chapter shall be afforded an opportunity to be heard.

Section 2. This local law shall take upon the filing with the Secretary of State.

#### **NOW, THEREFORE, BE IT**

**RESOLVED**, that the Town Board of the Town of Salina hereby schedules a public hearing for \_\_\_\_\_, to hear all of those members of the public who would like to speak in favor or against said Local Law; and

**BE IT FURTHER RESOLVED**, that the Town Clerk shall post a copy of said Local Law on the Official Bulletin Board of the Town and publish notice of said local law in the Official Town Newspaper at least five (5) days before the public hearing.

**I, RODNEY-DAVID LOWE**, the Clerk of the Town Board, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board of the Town of Salina at a regular meeting of the Board duly called and held on the 24<sup>th</sup> day of January, 2022; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

**I FURTHER CERTIFY** that all members of said Board had due notice of said meeting.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Town of Salina, this 24<sup>th</sup> day of January, 2022.

**DATED:       January 24, 2022**  
**Salina, New York**

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**Rodney-David Lowe**  
**Clerk**  
**Town of Salina**  
**Onondaga County, New York**

**The consideration of creating the position of Veteran Outreach Coordinator**

Guest speaker Cynthia Mielie addressed the Salina Town Board with a presentation of how she Was able to assist our veterans now and in the future if given the opportunity. A motion was made by Daniel Ciciarelli and was put to a roll call vote which resulted as follows: Jason Recor: Yes, Matt Cushing: Yes, Daniel Ciciarelli: Yes, David Carnie : yes, Nicholas Paro: Yes.

**Executive session**

The board entered into executive session at 7:10 pm and exited at 7:45 pm. Motion to adjourn was made Daniel Ciciarelli and was seconded by David Carnie and was put to a roll call which resulted as follows: Jason Recor: Yes, Matt Cushing: Yes, Daniel Ciciarelli : Yes, David Carnie: Nicholas Paro: Yes.

Respectfully submitted

Rodney-David Lowe, Town Clerk