

ORDINANCE NO. 2025-23

AN ORDINANCE OF THE CITY OF SAGINAW AMENDING THE SAGINAW CITY CODE BY ADDING A NEW CHAPTER 48 "COMMUNITY GARDEN BOARD;" ESTABLISHING THE MISSION, RESPONSIBILITIES, AND COMPOSITION OF THE BOARD; ESTABLISHING MEETING DATES AND QUORUM REQUIREMENTS; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas (the "City") is a home rule City acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City wishes to create a Community Garden Board to oversee the operation, maintenance, and development of the City's community garden; and

WHEREAS, the City Council also desires to establish regulations concerning the responsibilities, membership, meetings, and duties of the Board.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, THAT:

SECTION 1.

The Saginaw City Code is hereby amended by adding Chapter 48, "Community Garden Board" to read as follows:

"CHAPTER 48- COMMUNITY GARDEN BOARD

Sec. 48-1. – Creation; mission.

There is hereby created a Community Garden Board (the "Board") of the City. The mission of the Board is to oversee the operations and maintenance of the community gardens in the City. Additionally, the Board shall develop a long range plan for the community garden and make recommendations and requests to the City Council regarding the design, upgrades, and any changes to the real property located at 102 Opal Street.

Sec. 48-2. – Responsibilities and Functions.

The Board shall:

1. Ensure that the Community Garden (the "Garden") is properly maintained and aesthetically appealing.
2. Identify improvements and designs for the Garden and present them to the City Council.

3. Manage volunteers and residents utilizing the Garden to ensure that all rules and bylaws are followed.
4. Develop a long-range plan for the Garden.
5. Establish and maintain bylaws and rules of operation for the Garden.

Functions:

1. With the assistance of the City Manager or their designee, the Board shall post all meeting agendas, minutes, and attendance on the Garden's webpage on the City's website.
2. The Board reports to the City Council. It shall provide an annual report to the City Council and may be required to provide additional reports upon request of the City Council.
3. The Board shall oversee the operation of the Garden. All structures, signage, designs, painting, and tree plantings outside of the raised beds shall be approved by the City's Public Works Department and City Council.

Sec. 48-3. – Composition.

The Board shall consist of five (5) regular members, two (2) alternates, and two (2) junior members (under the age of eighteen). The Board members, with the exception of the junior members, must be registered voters of the City of Saginaw and shall have resided in the City at least six (6) months prior to their date of appointment. The members shall serve staggered two (2) year terms beginning as of the effective date of each member's appointment to the Board. The initial term for regular members 1, 3, & 5 and alternate member 1 shall expire on June 30, 2026. Appointment of all regular and alternate members shall be the majority vote of the City Council. The Board shall appoint a Chair, Vice Chair, and Secretary from among its members.

A representative of the Public Works Department shall attend the Board meetings. The Board shall also be assigned a Council Member as a liaison.

Sec. 48-4. – Meetings.

The Board shall meet every other month at such time and date as determined by the Board and may call additional meetings, as needed. All meetings shall comply with the Texas Open Meetings Act. Board members shall complete the statutory required open government training within ninety (90) days of either the date upon which the member is sworn into service, or the date by which the member assumes their responsibilities, whichever is sooner.

A quorum shall consist of three (3) members, excluding the junior board members. The Board members shall regularly attend meetings of the Board and shall serve without compensation, except for reimbursement of authorized expenses attendant to the performance of their duties.

Sec. 48-5. – Authorization.

The City Manager is hereby authorized to take all necessary actions to implement the provisions of this Ordinance, including the scheduling of meetings. All expenditures of donated funds shall be approved by the Board and the City Council.

SECTION 2.

This Ordinance shall be cumulative of all other ordinances of the City of Saginaw and shall not repeal any of the provisions of such ordinances, except in those instances where provisions of such ordinances are in direct conflict with the provisions of this Ordinance.

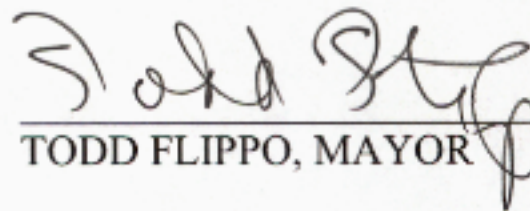
SECTION 3.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses and phrases of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared void, ineffective or unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such voidness, ineffectiveness, or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation herein of any such void, ineffective or unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 4.

This Ordinance shall take effect immediately from and after its passage, and it is so ordained.

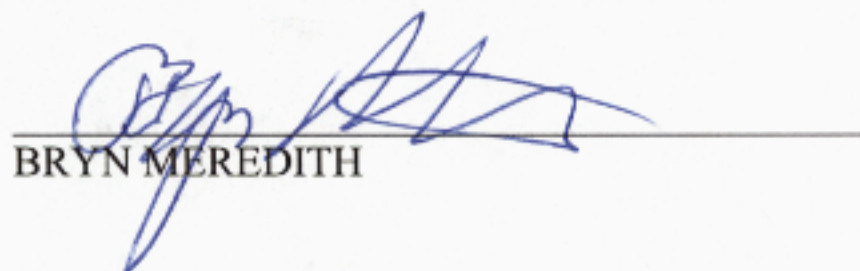
PASSED AND APPROVED ON this the 16th day of September, 2025.


TODD FLIPPO, MAYOR

ATTEST:


VICKY VEGA, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:


BRYN MEREDITH

