

City of Saginaw
Minutes of a Regular Meeting of the City of Saginaw
Animal Shelter Advisory Committee
Held at Saginaw Public Works Conference Room
205 Brenda Lane, Saginaw, Texas
July 22, 2025

Present at the meeting:

Dr. Karen Metzler, DVM	Place 1	Licensed Veterinarian
Spencer Meara	Place 2	
Joe Stout	Place 3	Chair & Welfare Org Member
Jose Wheeland	Place 4	Animal Services Mgr/City Official
Breanna Farley	Place 5	Involved in Shelter Operations
Judy Deller	Place 7	
Laura Yandell	Place 8	
Julie Jacobson	Place 9	
Rick Russell	Alternate 2	

Absent:

John Peet	Place 6
Angel Ivicic	Alternate 1

Visitors at the meeting:

Lee Howell, Assistant City Manager

- (1) Call to Order – Joe Stout, Committee Chair, called the meeting to order at 6:03 p.m.
- (2) Joe Stout asked all members to introduce themselves, because of new members being present for this meeting. Joe called the attendance roll for the meeting to establish the presence of a quorum and to designate voting members.
- (3) The committee reviewed and approved minutes from the April 22, 2025 regular meeting. Judy Deller motioned for approval of the minutes and Spencer Meara seconded the motion, which was unanimously approved.
- (4) Training Presentation – Lee Howell, Assistant City Manager, presented information about the purpose of the Animal Services Advisory Committee, the attendance required to establish a quorum for a meeting and other operational matters.

During this portion of the meeting, the committee elected the following officers for the new fiscal year: Chair, Joe Stout; Vice Chair, Judy Deller; Secretary, Julie Jacobson. Jose Wheeland made a motion to approve the slate of new officers, and Laura Yandell seconded the motion, which was unanimously approved.

The committee discussed potential meeting dates for calendar year 2026 and agreed to move the meeting day to Thursdays at 6 p.m., on the following dates for regular meetings: Jan. 15, April 9, July 16, Oct. 8, all to be held in the Council Chambers at City Hall.

The final regular meeting for 2025 will be held on Tuesday, Oct. 28.

Animal Services Manager Jose Wheeland gave a brief report on Animal Services' 2026 budget, which the City Council is expected to approve by the end of August 2025.

The meeting was adjourned at 6:54 p.m.