

**City of Saginaw**  
**Minutes of a Regular Meeting of the City of Saginaw**  
**Animal Shelter Advisory Committee**  
**Held at Saginaw Public Works Conference Room**  
**205 Brenda Lane, Saginaw, Texas**  
**April 22, 2025**

**Present at the meeting:**

Dr. Karen Metzler, DVM	Place 1	Licensed Veterinarian
Spencer Meara	Place 2	
Joe Stout	Place 3	Chair & Welfare Org Member
Jose Wheeland	Place 4	Animal Services Manager
Breanna Farley	Place 5	Involved in Shelter Operations
Judy Deller	Place 7	
Laura Yandell	Place 8	
Julie Jacobson	Alternate 2	

**Absent:**

Megan Le	Alternate 1
John Peet	Place 6
Stacy Liebel	Place 9

**Visitors at the meeting:**

Lee Howell, Assistant City Manager  
Diksha Meara, daughter of committee member Spencer Meara

(A) Call to Order

Joe Stout, Committee Chair, called the meeting to order at 6:08 p.m. with a quorum present.

(B) Approval of Minutes

Spencer Meara made a motion to approve Minutes of the Committee's January 28, 2025 Regular Meeting. Julie Jacobson seconded the motion and the minutes were unanimously approved.

(C) Bond Election

Lee Howell discussed the decision to postpone a bond election for a new animal shelter until after this May. A bond committee of 14 appointees (13 who participated) had determined the new shelter was first on a list of 21 possible bond projects the bond committee considered for the May 2025 municipal election. However, City Council members had questions and concerns about the \$18.5 million estimated cost for the shelter and wanted city staff to look at other

alternatives and potential designs. Lee noted that building costs have increased significantly in the last three years due to rapid growth in the Dallas-Fort Worth metroplex. The City Council decided to table the bond election until at least November of this year, and the city is retaining a local architect to propose design changes that could save costs. Jose Wheeland discussed some of the pros and costs of potential savings such as using less expensive materials that would have a shorter life. Lee said the City Council could have discussions beginning in about August as a precursor to a November bond election. Pending state legislation might also affect the timing of future bond elections across Texas, he said.

#### D. TNVR Program Update

Jose Wheeland said the TNVR program has had no issues, and that cat statistics are being tracked to show the success of spay-neuter activities and areas where community cats live in the city. This item was added to the agenda at the request of committee chair Joe Stout.

#### E. Public Comments

There were no public comments or questions.

#### F. Other Business

Jose Wheeland reported that the Animal Services Advisory Committee's secretary, Megan Le, had resigned from the committee and that a new secretary will need to be appointed at the next regular meeting in July.

The meeting was adjourned at 7:45 p.m.