

CITY OF SAGINAW

Annual Budget 2022-2023

CITY OF SAGINAW
FISCAL YEAR 2022-2023
BUDGET COVER PAGE
SEPTEMBER 6, 2022

THIS BUDGET WILL RAISE MORE REVENUE FROM PROPERTY TAXES THAN LAST YEAR'S BUDGET BY AN AMOUNT OF $1,593,278, WHICH IS A 13.58 PERCENT INCREASE FROM LAST YEAR'S BUDGET. THE PROPERTY TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR IS $225,709.

The members of the governing body voted on the budget as follows:

FOR: Mayor Todd Flippo
Councilmember Paul Felegy
Councilmember Charles Tucker
Councilmember Mary Copeland
Mayor Pro-Tem Valerie Junkersfeld
Councilmember Nicky Lawson
Councilmember Cindy Bighorse

AGAINST: None

PRESENT AND NOT VOTING: None

ABSENT: None

Property Tax Rate Comparison	2022-2023	2021-2022
Property Tax Rate	$0.508042/100	$0.479516/100
No-New Revenue Tax Rate	$0.439714/100	$0.446984/100
No-New Revenue Maint. & Oper. Tax Rate	$0.270555/100	$0.275835/100
Voter-Approval Tax Rate	$0.532488/100	$0.496128/100
Debt Rate	$0.234886/100	$0.194458/100

Total debt obligation for City of Saginaw secured by property taxes: $97,047,821.
The total debt obligation due for FY2022/2023 is $6,235,005

CITY OF SAGINAW TEXAS

ANNUAL BUDGET
FOR THE FISCAL YEAR

OCTOBER 01, 2022
TO
SEPTEMBER 30, 2023

AS APPROVED BY

THE SAGINAW CITY COUNCIL

ON

SEPTEMBER 06, 2022

Gabe Reaume, City Manager

Lee Howell, Assistant City Manager
Kim Quin, Finance Director
Jennifer Garrett, Finance Manager

City of Saginaw
"A city on the right track"

City of Saginaw

Elected Officials



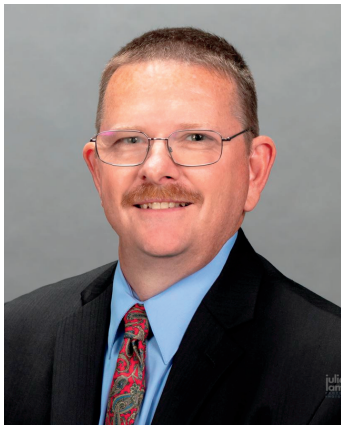
TODD FLIPPO
MAYOR
TERM EXPIRES IN 2024



VALERIE JUNKERSFELD
MAYOR PRO-TEM
TERM EXPIRES IN 2025



PAUL FELEGY
PLACE 1
TERM EXPIRES IN 2025



NICKY LAWSON
PLACE 2
TERM EXPIRES IN 2024



CHARLES TUCKER
PLACE 4
TERM EXPIRES IN 2023



CINDY BIGHORSE
PLACE 5
TERM EXPIRES IN 2025



MARY COPELAND
PLACE 6
TERM EXPIRES IN 2023

City of Saginaw

Management

City Manager	Gabe Reaume
Assistant City Manager	Lee Howell
City Secretary	Janice England
Finance Director	Kim Quin
Chief of Police	Russell Ragsdale
Fire Chief	Doug Spears
Municipal Court Judge	Lorraine Irby
City Attorney	Bryn Meredith
Information Technology Manager	Greg Clayton
Director of Public Works	Randy Newsom
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Director of Community Services & Economic Development	Keith Rinehart
City Engineer	Trenton Tidwell

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INTRODUCTION

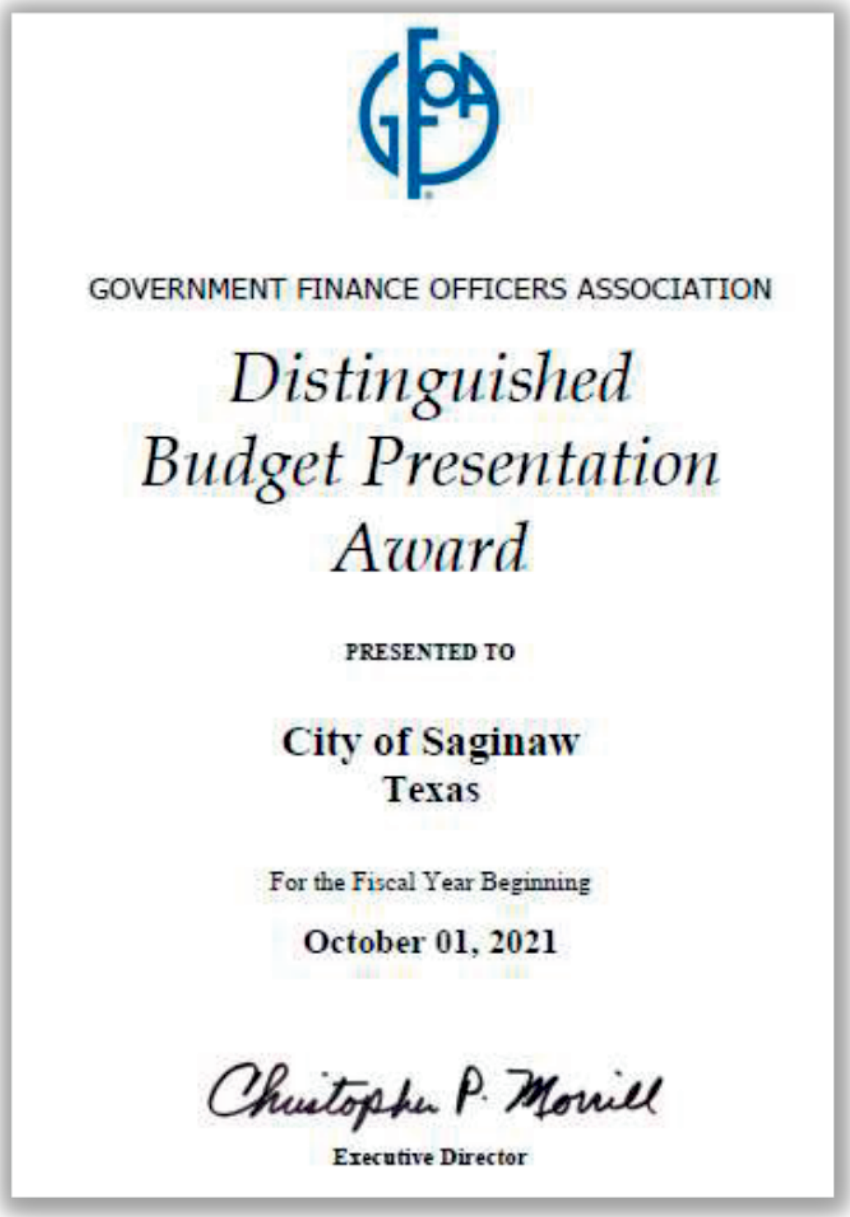








SAGINAW
TEXAS



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Saginaw, Texas for its annual budget for fiscal year beginning October 1, 2021. This was the thirty-fifth consecutive year that the City has received this prestigious award.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

City of Saginaw

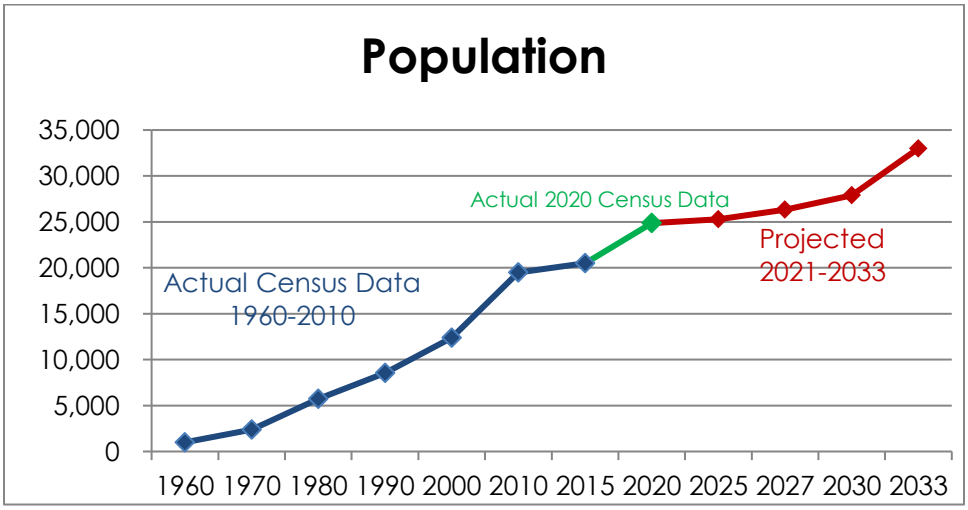
LONG RANGE PLANNING

Long-range planning at the City of Saginaw begins with the Comprehensive Master Plan. This document provides a statement about the community's growth patterns, the general distribution and location of land use, a detailed thoroughfare plan, and other general guidelines for the various plan elements. The plan provides a written consensus to guide future growth and development while allowing flexibility to respond to new ideas and direction as the City progresses, changes, and grows.

The Comprehensive Master Plan is currently being updated. Master Plans have incorporated the following themes:

1989 Comprehensive Master Plan	Preparing for Growth and Development
1995 Comprehensive Master Plan	Building Infrastructure
2000 Comprehensive Master Plan	Creating Community Facilities
2006 Comprehensive Master Plan	Completing Infrastructure
2011 Comprehensive Master Plan	Back to the Basics
2016 Comprehensive Master Plan	Preparing for Build-Out

The basis for long range planning is population growth. Prior to the economic downturn, Saginaw was one of the fastest growing cities in all of Tarrant County. The population growth between the 2010 census and the 2020 census has been 27.5%. Based on available land, current densities, and several planned mixed use developments Saginaw is expected to reach its build out population of 33,000 in 2033. The City is at 75% of build out.



The City of Saginaw prepared for the growth projected in the 1990's by constructing infrastructure to meet the demand. As the City approaches build-out, the focus has been on strengthening the infrastructure system and maintaining and rehabilitating existing infrastructure. Because the City of Saginaw is a mature city with a stable political and financial base, Council is able to prepare formal long range plans every five years with a review of priorities on an annual basis that is translated into the annual budget by Staff. Each year the planned projects are evaluated based on the projected needs and available funding.

The City of Saginaw has also developed a long range financial plan to set parameters for operating budgets and plan for the issuance of debt that was approved by voters in May 2021. Key assumptions include that the tax base will grow by 2% annually and be distributed 40% for Debt Service Fund and 60% for the General Fund.

In connection with the Comprehensive Master Plan and the Multi-year Financial Plan, the City has adopted a Strategic Plan with the following goals for the next five years.

- Maintain a financially sound city providing superior services
- Improve mobility and traffic flow
- More beautiful, livable community
- Develop vibrant activity centers/major corridors
- Expand community quality of life amenities

The annual budget is developed within the context of these three plans. These plans anticipate funding needs and available revenues and forecast methods for matching future revenues and expenditures. General Fund balance at the end of FY2022/2023 is projected to be $11 million. Ending fund balance includes restricted resources of 25% of operating expenditures.

The City is working with developers of mixed use projects for several remaining large parcels of undeveloped land. There continues to be growth in the tax base. High demand and a tight housing inventory throughout the State of Texas has resulted in an increase of 9.46% in property tax values for the City of Saginaw in 2022. We anticipate residential building will slow in 2022 but the mixed use developments, including multi-family residential, will begin construction.

The following pages present the City's goals, achievements and objectives within the framework of the strategies developed through the City's planning, described above. Departmental goals, achievements, and objectives and how those relate to the overall City long range and strategic planning are included with each department's budget.

CITY OF SAGINAW
STRATEGIC PLAN
2022-2023

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
Maintain a financially sound City providing superior services	**Administrative Services** adopt a tax rate that allows us to maintain current services and staffing levels.	**Administrative Services** adopted a property tax rate $0.508042 that generated the property tax revenue sufficient to fund operations, as well as, debt service payments.	**Administrative Services** adopt a tax rate that allows us to maintain current services and staffing levels.
	Administrative Services continue to offer competitive salary and benefits in order to hire and retain quality employees in all departments.	**Administrative Services** funded 5% salary adjustments and offered multiple health insurance plan choices.	**Administrative Services** continue to offer competitive salary and benefits in order to hire and retain quality employees in all departments.
	Adminiatrative Services control the cost of employee health insurance by continuing to take competitive bids for these services and evaluate plan options.	**Administrative Services** offered multiple choices for health insurance coverage including a new HSA plan with city contributions.	**Adminiatrative Services** control the cost of employee health insurance by continuing to take competitive bids for these services and evaluate plan options.
	Administrative Services maintain emergency reserves per the adopted policy.	**Administrative Services** maintained emergency reserves per the adopted policy.	**Administrative Services** maintain emergency reserves per the adopted policy.
	Administrative Services maintain the city's bond ratings and legal debt margin per the adopted policies.	**Administrative Services** maintained bond rating of Aa3 from Moody's and AA (Stable) from Standard and Poor's; W/WW revenue bond rating remains AA (Stable).	**Administrative Services** maintain the city's bond ratings and legal debt margin per the adopted policies.
	Municipal Court process and administer all Court matters in an efficient, timely manner while establishing, maintaining, observing, and enforcing high standards of conduct.	**Municipal Court** processed citations daily, magisterial warnings and Emergency Protective Orders within 48 hours of arrest.	**Municipal Court** process and administer all Court matters in an efficient, timely manner while establishing, maintaining, observing, and enforcing high standards of conduct.
	Fire Save >90% of property values involved in a fire incident. Increase our current ratio of 1.13 shift duty firefighters per 1000 residents closer to 1.5. Lower our average emergency response time to our goal of 4 minutes, continue to train firefighters in latest methods, and provide and maintain necessary equipment.	**Fire** 97.78% of estimated property values involved in a fire incident were saved. With the increasing population we have experienced a decrease in our FF ratio per 1000 residents to 1.08. Our average response time within the city was 4:52. 4807 hours of training was performed - an average of 165 per fire department staff member.	**Fire** save >90% of property values involved in a fire incident. Raise our current ratio of 1.11 shift duty firefighters per 1000 to 1.5. Lower our average emergency response time to our goal of 4 minutes, continue to train firefighters in latest methods, and provide and maintain necessary equipment.
	Fire annually seek alternative sources of funding to maintain and/or increase service capabilities and utilize interlocal agreements to increase service with minimal financial impact.	**Fire** We successfully obtained a $25,000 firefighter equipment grant from the TCESD#1. We successfully obtained a $30,000 PPE grant utilizing Tarrant County ARPA funds. We received a $4980 increase in our TCESD annual contract agreement.	**Fire** annually seek alternative sources of funding to maintain and/or increase service capabilities and utilize interlocal agreements to increase service with minimal financial impact.

CITY OF SAGINAW
STRATEGIC PLAN
2022-2023

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
	Police continue holding two Citizen Police Academies. Conduct two Junior Police Academies. Increase citizen contacts at events and public places, i.e. park, school and neighborhood events. Continue to emphasize training. Reduce response times in District 3.	**Police** Conducted one Citizen Police Academy class and one Junior Police Academy. We also increased citizens contacts at community events and city sponsored events .	**Police** conduct one Citizen Police Academy and two Junior Police Academies. Increase citizen contacts at events and public places, i.e. park, school and neighborhood events. Conduct K9 public demos. Continue to emphasize training.
Maintain a financially sound City providing superior services	**Police** continue to compete for state and national grants for personnel and equipment. We will be applying for the LEOSE training grant for 21/22.	**Police** obtained $18,271 in Radio Assitance grants and $9,495 in PSAP (Public Safety Answering Point) Assistance grants. LEOSE grants obtained for $2,609.95	**Police** continue to compete for state and national grants for personnel and equipment. We will be applying for the LEOSE training grant for 22/23.
	Community Services continue to maintain existing programs. Increase revenues through new creative and fine tuned existing programs. Increase senior center programming. Improve 7th Annual Images of Saginaw Photo Contest with increased awards, promotion and revised program. Increase marketing and promotion of the City via Facebook, Twitter, press/media release, Digital Display Sign, Saginaw FYI, and web site.	**Community Services continue to rebuild** our programs to the attained levels prior to the COVID-19 Pandemic through increased marketing and promotion. Continue operation with reduced programs, reduced staffing levels and hours of operation while staying open unded the Pandemic circumstances. Successfully moved Senior Center to the Recreation Center. Returned most athletic programs back to pre-COVID levels.	**Community Services** continue to maintain existing programs and increase programming to reach the levels of participation pre-COVID 19. Increase revenues through new creative and fine tuned existing programs. Reopen and restart programming at the senior center and move operations to the recreation center. Improve 9th Annual Images of Saginaw Photo Contest with increased awards, promotion and revised program. Increase marketing and promotion of the City via Facebook, Twitter, press/media release, Digital Display Sign, Saginaw FYI, and web site. Insert newly created Communications Department and staff into this department.
	Community Services is rebuilding programs at the recreation center to pre-pandemic levels and would like to work on opening the aquatic center since it has been closed the past 2 years. Also working on promoting The Switchyard, which is our new food truck park.	**Community Services** was able to reopen the Aquatic Center during the summer for the first time in 2 years. Also, the food truck park has increased food truck participation and improved operations.	**Community Services** Partner with local professional photography company to provide additional advice, funding, awards and marketing to increase participation in the Images of Saginaw Photo Contest. Seeking additional sponsorship opportunities through drink vending companies.
	Library apply for at least two grants and two additional donations per year. Increase leadership and participation in the North Texas Library Consortium. Continue to develop partnerships with local groups and businesses.	**Library** While preparations for our new facility and our software change did not leave staff time to pursue many grants, we did receive generous donations from our Library Boosters, from the ArtPlace nonprofit, and from 15 local businesses and organizations (including forming new partnerships). We left NTLC in September 2022 to pursue a new partnership with the MetroShare consortium. We expect it to offer exponentially better opportunities and resources for our patrons and staff.	**Library** apply for at least two grants and two additional donations per year. Increase leadership and participation in the North Texas Library Consortium. Continue to develop partnerships with local groups and businesses.

CITY OF SAGINAW
STRATEGIC PLAN
2022-2023

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
	Animal Services add one full-time shelter technician to better assist the cleaning of the shelter, caring for te increased number of animal intake/population, and providing better customer service to the increasing number of calls, intake animals, and customer and animal needs.	**Animal Services** received IRS approval of the 501c3 in March 2022. Automatic donations were set up through City utility billing, the City website, and direct giving at the Shelter. Donations to the 501c3 are consistently coming in.	**Animal Services** Add one full-time shelter technician to better assist with cleaning of the shelter, caring for the increased number of animal intake/population and scheduling. Keep the part-time position and reclassify to an administrative/customer services position to assist with front desk duties, answer phones, adoptions, registrations, etc.
Maintain a financially sound City providing superior services	**Fleet Maintenance** increase knowledge on all fleet equipment focusing on emergengy equipemnt. Monitor spending to stay within the approved budget. Continue to perform maintenance and service as scheduled to protect assets. Continnually compare prices and quality of parts.	**Fleet Maintenance** Due to COVID and cancellations training was not able to resume. Large expensive problems on equipment caused the department to be slightly over budget. We maintained service schedules for 97% of the year. Investigated different vendors for affordability and quality of parts.	**Fleet Maintenance** Train on new trucks and fire equipment and police cars. Continue monitoring spending to get the best equipment and maintain our fleet. Continue to perform maintenance and service as scheduled to protect assets. Continnually compare prices and quality of parts.
Maintain a financially sound City providing superior services	**Information Tecnology** Continue to update existing network as needed.	**Information Technology**. Installed new remote system for trouble ticket monitoring.	**Information Tecnology** Rollout new RMS system along with car remote vpn software and continue to update existing network as needed.
	Water/Wastewater Complete the Resiliency Study and Emergency Response Plan by June 2022.	**Water/Wastewater** The Resiliency Study and Emergency Response Plan was completed before June 2022.	**Water/Wastewater** Complete the Water Quality Report and distribute to customers by July 1st.
	Water/Wastewater Complete replacement of water meters with those using cellular technology.	**Water/Wastewater** Completed the replacement of residential water meters to the new cellular techology.	**Water/Wastewater** Begin changing out Commercial Meter's over to the cellular technology.

CITY OF SAGINAW
STRATEGIC PLAN
2022-2023

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
Improve mobility and traffic flow	**Public Services** partner with Tarrant County to fund the Bailey Boswell overpass project.	**Public Services** Construction continues with Tarrant County participation.	**Public Services** Partner with Tarrant County to help fund various roadway projects.
	Public Services continue to use contract services to increase the amount of crack sealing done on city streets.	**Public Services** Crack sealing was used to repair 11,200 linear feet of roadway.	**Public Services** continue to use contract services to increase the amount of crack sealing done on city streets.
	Public Services continue to contract with Tarrant County for road improvements.	**Public Services** Completed reconstruction of Arcadia St and spot repairs along East Industrial	**Public Services** continue to contract with Tarrant County for road improvements.
	Public Services Continue construction of the Bailey Boswell Overpass.	**Public Services** Construction was completed of the Bailey Boswell Overpass and opened in April 2022.	**Public Services** Start construction on new roadway projects.
More beautiful, livable community	**Parks** continue mowing and maintenance schedule of parks	**Parks** the mowing and maintenance schedules were completed as weather permitted.	**Parks** continue mowing and maintenance schedule of parks
	Inspections/Code Enforcement Continue with aggressive cross training program to assure a better quality of service for all of our businesses and community	**Inspections/Code Enforcement** Promoted within the department and have continued to cross train employees for better service for the community.	**Inspections/Code Enforcement** Continue obtaining a higher level of education and training along with cross training all staff.
	Economic Development promote commercial development to enhance tax base.	**Economic Development** met with several developers and commercial real estate businesses to support development of 'The Square', a mixed use development, that is still in the process of being built and established.	**Economic Development** continue to promote commercial development by meeting with potential businesses and developers.

CITY OF SAGINAW
STRATEGIC PLAN
2022-2023

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
Expand Community quality of life amenities	**Parks** implement a plan for Parks Playground Equipment Replacement from the Site Analysis Plan.	**Parks** replaced fall protection material under all playground equipment.	**Parks** will continue with the Parks Master Plan and replace trash cans, tables, and park benches.
	Library Continue development of new, improved, and adapted programs and services. Expand outreach programs.	**Library** has resumed our early literacy outreach, visiting schools and daycares. Improved city communication (especially on social media) with the hiring of the Communications Manager has enabled us to reach a wider audience of citizens with information about our programs and services.	**Library** will leverage our new partnership with the MetroShare library consortium to offer innovative programs and extend our services and collection offerings.

CITY OF SAGINAW
ORGANIZATIONAL CHART
2022-2023

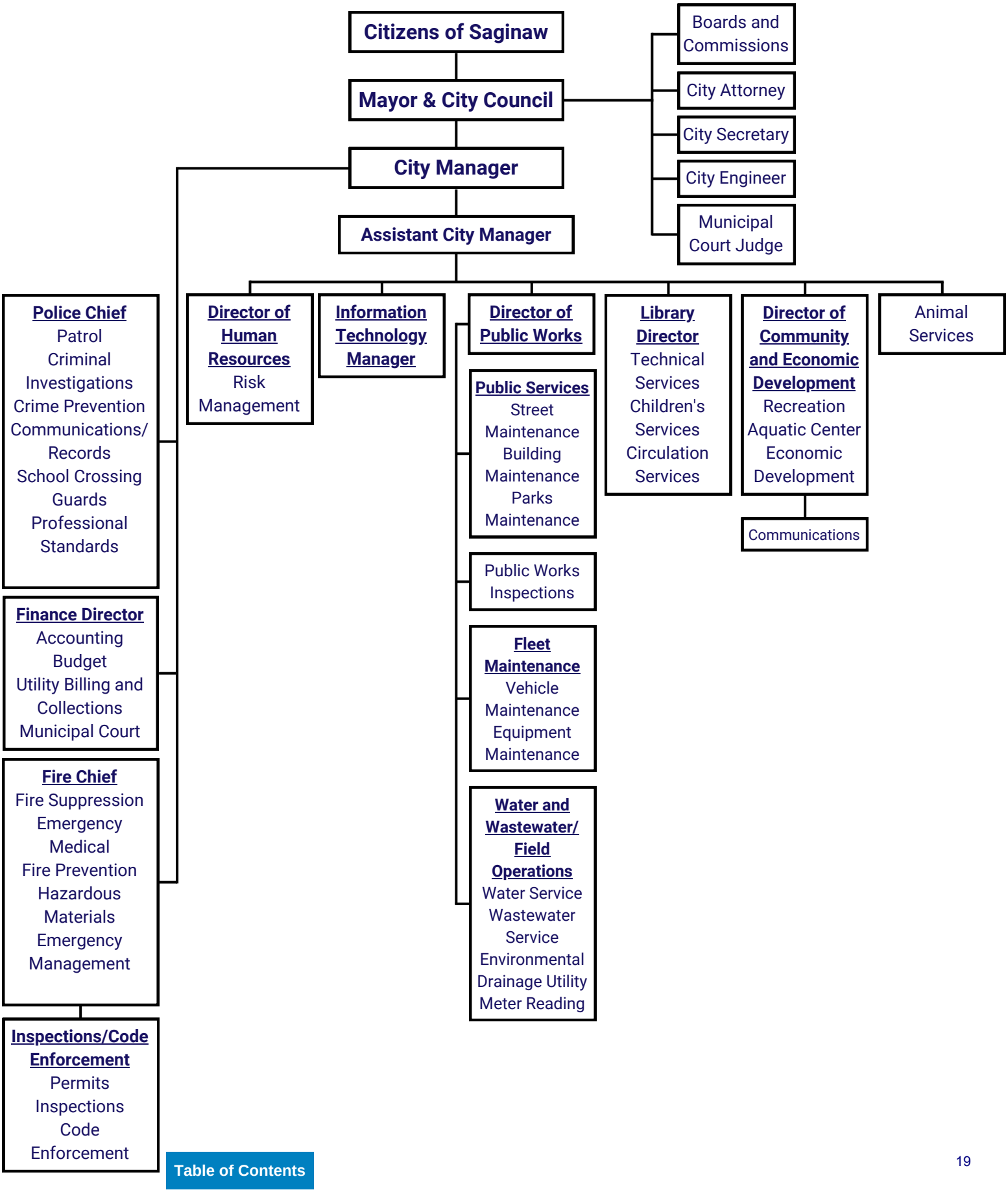


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City of Saginaw

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CITY MANAGER'S BUDGET MESSAGE

September 2022

Honorable Mayor Todd Flippo, City Councilmembers, and Citizens of Saginaw:

In compliance with the State Statutes and the Charter of the City of Saginaw, I submit to you the annual operating budget for fiscal year 2022/2023. This budget presents the sources of revenue and the plan of expenditures for all areas of the Saginaw City Government for the year beginning October 1, 2022, and concluding September 30, 2023.

This budget is presented after many hours of study and review by City staff and City Council. Staff was asked to budget for what is necessary to maintain current service levels and to make recommendations for anticipated increased service levels, both short and long term. Budget requests were prioritized and presented to the City Council in a series of workshops throughout the spring and summer. As vaccination rates have increased and social distancing and other restrictions related to the COVID-19 pandemic have eased, most revenues and expenditures are at or above pre-pandemic levels, including the Aquatic Center which was re-opened this past summer after a 2 year hiatus.

The annual budget is developed within the context of long-range and strategic planning. These plans anticipate funding needs and available revenues and forecast methods for matching future revenues and expenditures. Due to conservative planning on the part of the City Council and Staff, the City has been able to absorb the impact of economic swings. Fund balances built up during economic expansion have been available for one time expenditures. One time expenditures are capital purchases, projects, special requests that are not of a recurring nature, and development agreements. General Fund balance at the end of FY 2022/2023 is projected to be $11 million.

The City of Saginaw sales tax collections have been steadily increasing. We are forecasting sales tax revenue to be $6.7 million, which is 14.6% higher than the previous year estimate. Unemployment in the area is steadily decreasing. Other economic activity continues to expand at a high pace. The regional outlook is optimistic with growth expectations in the coming year. Given the city's diverse tax base and essential food

manufacturing industry the pandemic has not had a significant financial impact. Another large influence on the City's budget is property valuation. The high demand for housing has continued to increase residential property values. Property values for the City of Saginaw increased an average of 3.26%. With the adopted rate of 50.8042 cents the average homeowner will pay $1107.42 in property taxes which is $135.72 higher than last year. More than half of the increase is for debt issued for citizen approved bond projects. In the City of Saginaw single-family residential building has slowed but two mixed use developments, including multi-family residential, has begun construction.

The main attractions of Saginaw are location, land availability, easy freeway access, good schools, low tax rates, and the general quality of life. Alliance Airport, Meacham Airport, Eagle Mountain Lake, the United States Currency Plant, Texas Motor Speedway and the Fort Worth Stockyards are all within fourteen miles of Saginaw's city limits.

With the City's continued growth and increasing expectations of our citizens, the challenges the City faces this year include maintaining a competitive compensation plan for employees, maintaining current service levels, replacing the outdated Central Fire Station, starting construction for the new Library and Senior Citizens Center, and infrastructure improvements that were included in the 2021 bond election. The key budget issues are:

- Adopt a tax rate that allows us to meet current service expectations, as well as, meet debt service requirements.

- Retain and recruit quality employees in all departments: The City's most valuable asset is its employees. Approximately 11% of our employees have been with the City twenty years or more and are eligible for retirement under the City's retirement plan. Another 11% have been with the City a minimum of fifteen years and will be eligible for retirement in five years or less. A considerable amount of knowledge about the City, its history and operations will be lost. It is extremely important that the City continue to offer competitive salary and benefits in order to hire and retain quality employees. A 5% salary adjustment is funded for most employees.

- Construction will continue on the Central Fire Station and construction will begin on the new Library and Senior Citizens Center. Funding for the second phase of Knowles Drive reconstruction has been budgeted.

- Maintenance and upgrade of existing infrastructure (water, wastewater, streets, and drainage) include: Construction of the Fort Worth meter station upgrade, repairs to Jarvis Road, reconstruction of Delmar Court, Indian Crest and Saddle Trail.

Other major issues in each of the operating funds of the City are outlined as follows:

GENERAL FUND

This year our estimated General Fund Revenues total $20,587,725. Expenditures total $21,373,350. The difference of $785,625 will be funded using existing fund balance. The draw-down of fund balance will be used for non-recurring and one-time capital purchases. Examples of one-time expenditures include fencing for Fire Station 2, roof repair for the Police Department, updated code books and a new vehicle for the Inspections department, and a generator for the Recreation Center. Our ending balance on September 30, 2022 is estimated at $11,094,880.

The two major sources of revenue consist of $6,700,000 from sales tax revenue and $7,166,080 from ad valorem tax revenue. The 2022 taxable value is $2,624,817,142 and reflects $44,497,540 in new construction. The taxable value increased by 9.46% this fiscal year. The approved budget is based on a 2022 tax rate of $0.508042, which is 2.8526 cents more than the 2021 rate of $0.479516, with $0.273156 for maintenance and operations, and $0.234886 for debt service.

Sales tax revenues fluctuate from month to month but have remained strong for the last several years. We estimate that we will receive $6,700,000 in sales tax revenue, which is higher than the amount we collected in FY2021-2022.

General Fund expenditures have increased by $1,254,655 when compared to the previous year's revised budget. The increase is due to new departments added to the current fiscal year and increases in the Fire and Police budgets for salaries, insurance, and new and upgraded equipment.

A separate document (Budget Guidelines) is prepared for Department Heads and identifies the expenditures by account number with explanations for each. The FY 2021-2022 General Fund Revised Budget is $20,118,695. The approved 2022-2023 budget is $21,373,350.

The following chart shows the changes in expenditures for each department in the General Fund.

General Fund Expenditures

Department	Actual FY19/20	Revised FY21/22	Adopted FY22/23	Percent Change
General Administrative Office	5,201,053	2,375,230	2,217,735	-6.63%
Municipal Court	191,719	211,830	225,760	6.58%
Fire	3,864,653	4,094,335	4,455,935	8.83%

Police	5,018,523	5,306,265	6,306,660	18.85%
Public Services	1,652,953	2,994,495	2,168,510	-27.58%
Parks	337,405	344,245	454,620	32.06%
Community Services	645,987	1,298,665	1,438,130	10.74%
Library	626,723	703,595	779,505	10.79%
Inspections/Code Enforcement	716,644	880,920	1,019,505	15.73%
Animal Services	471,756	466,995	544,165	16.52%
Fleet Maintenance	457,526	642,885	677,065	5.32%
Economic Development	170,177	311,265	260,850	-16.20%
Information Technology	398,732	420,250	462,285	10.00%
Emergency Management	-	-	147,075	
Communication	-	-	142,070	
Transfer to Escrow Fund	181,901	67,720	73,480	8.51%
Transfer to Capital Projects	2,600,000			
Total Expenditures	22,535,752	20,118,695	21,373,350	

SPECIAL REVENUE FUNDS

Special Revenue Funds consist of the Crime Control and Prevention District (CCPD) Fund, the Police Expendable Trust Fund, the Drainage Utility Fund, the Street Maintenance Fund, the Donations Fund, the General Government Escrow Fund, and the Water/Wastewater Escrow Fund.

The **CCPD Fund** represents revenues and expenditures associated with the additional half-cent sales tax first approved by the voters in November 1997 to fund a Crime Control

and Prevention District. Voters continued the district for five years in May of 2002. The district was continued for ten more years in May of 2007 and the rate reduced to three eighths of one percent. Voters approved the continuation of the tax in May 2017. The Board of Directors, which consists of the Mayor and Council members, governs the District. The goals of the Crime Control and Prevention District are to increase patrol officer visibility, enhance crime fighting ability by acquiring new equipment, provide additional training and updated technology and to reduce the number of juvenile offenders involved in repeated criminal and/or gang related activity. This fund provides for salaries and benefits for ten patrol officers, a public services officer, one dispatcher and one half the salary and benefits of a school resource officer. Funding is provided for the replacement of four vehicles. We are projecting revenues of $1,643,500 and expenditures of $2,129,790. Capital Outlay for the CCPD Fund totals $773,295 and includes items such as replacing the CRIMES system with Cad/RMS, bulletproof vests for officers, upgrading Mentalix (fingerprinting system), and replacing vehicles.

The **Police Expendable Trust Fund** tracks funds that are received through confiscated property not involved with a Chapter 59 seizure or asset forfeiture. These funds have been awarded to the Police Department by the District Court and will be used for equipment, supplies, or training expenses.

The **Drainage Utility Fund** was established by the City Council on January 1, 2005 as an additional revenue source to offset the growing costs of operating the storm drainage system. These costs include maintenance of the existing system, federal mandates to control storm water runoff, floodplain management and planning and construction of new drainage facilities. The drainage utility fee is $5 per month for residential properties. This fund will continue to pay for the two drainage utility maintenance workers, and one half the costs of the Environmental Specialist and Environmental Assistant positions. The construction of Phases 2 and 3 of the East Cement Creek Drainage project will continue and capital outlay funds have been budgeted for this project. We are projecting revenues of $1,022,400 and expenditures of $2,740,125.

The **Street Maintenance Fund** was approved on May 12, 2007 by the voters which imposes a one-eighth of one percent sales and use tax for the maintenance and repair of existing municipal streets. This Street Maintenance Tax was valid for a four-year period and was continued with voter approval in November 2011. The tax went into effect in April 2008 and revenues were received starting in June 2008. The renewal of this tax was approved again by voters in 2019. We anticipate revenues of $571,765 and expenditures of $1,550,000. Maintenance projects are behind schedule due to staffing shortages. Funding is included for the new Pavement Replacement Program and will start with Knowles Drive from Park Center to Bailey Boswell Road.

The **Donations Fund** was created in May 2009 to better track funds received through water bill donations as well as direct donations to the City for specific purposes. Currently, Animal Services, Parks, Library, Beautification, Police, Fire, Senior Center, and the Train & Grain Festival have funds available for expenditure. Voluntary donations of $1 are

collected through the monthly utility bill for Beautification, Library and Parks. We anticipate revenues of $295,475 and expenditures of $243,495 with an operating surplus of $51,980 that will be used for future authorized expenditures. Ongoing expenses include books, data processing, and supplies for the Library; highway mowing, seasonal planting and holiday decorations from beautification donations; and supplies for the annual Fire Camp, and Easter Egg Hunt. Two summer library pages will continue to be funded with library donations. Parks donations will fund a fireworks display. Beautification donations will continue the public art program.

The **General Government Escrow Fund** was created in FY 2014-2015 to better track funds that are received and are to be used for a specific purpose. These receipts will remain in the General Government Escrow Fund until an appropriate expense is approved by the City Council. Approved expenses include: advertising and entertainment for the "Train and Grain" festival, police overtime expense for bailiff duty, and insurance deductibles and repairs, a contract for Farmer's Market administration, and the replacement of 4 ticket writers.

The **Water/Wastewater Escrow Fund** was created in FY 2014-2015 to better track impact fee funds that are received and are to be used for a specific purpose. These receipts will remain in the escrow fund until an appropriate expense is approved by the City Council. Funds are approved to be used for the Fort Worth meter station upgrade.

DEBT SERVICE FUND

Debt service requirements for outstanding certificates of obligation, tax notes, and general obligation are $6,252,005. The adopted tax rate is sufficient to fund the required debt service payments for the fiscal year.

CAPITAL PROJECTS FUND

The Capital Projects Fund consists of projects as recommended by our staff and engineers and approved by the City Council. Funds are budgeted for voter approved bond projects to replace the Library and Senior Citizens Center. Reconstruction of the first phase of Knowles Drive is budgeted, also a voter approved bond project.

ENTERPRISE FUND

The total revenues projected for this fund are $11,791,930. Water rates will increase by 4% due to the 4.23% increase in the rate charged by the City of Fort Worth for the purchase of water. This will go into effect on October 1, 2022. Wastewater rates will increase by 11% due to the 10.94% increase charged by Fort Worth. Projected revenue will be sufficient to cover all projected operating expenses. Budgeted expenses total $13,193,040. The budgeted use of funds will be used for capital projects including the Beltmill Pump Station and Phase 2 of the Fairmont Street 12" Sewer Rehab. Funding is also provided for SCADA upgrades and a new Vac Truck.

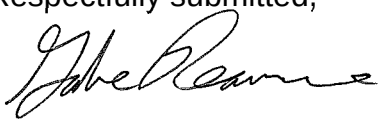
The Enterprise Emergency Reserve has a balance of $2,450,000. The Enterprise Fund Emergency Reserve needs to be sufficient to operate the Water Department for three months. These funds would only be used in an emergency and only with Council approval.

The debt service for outstanding revenue bonds is $170,645 with $150,000 for principal and $20,645 for interest expense and paying agent fees.

CONCLUSION

I want to thank the Mayor and City Council for their guidance and decisions made during the budget work sessions. I appreciate their cooperation to fund and improve the level of services for the City. I believe this budget establishes a sound plan of municipal services and is a very informative document for all of our residents.

Respectfully submitted,



Gabe Reaume
City Manager

CITY OF SAGINAW
BUDGET HIGHLIGHTS
2022-2023

The following is a brief overview of the adopted 2022-2023 budget:

GENERAL FUND

- The City of Saginaw continues to see growth in the estimated net taxable value due to continued growth and an overall increase in property values. The July 2022 certified net taxable value has increased by 9.9% over the July 2021 certified net taxable value. These values are determined and certified by the Tarrant Appraisal District (TAD).
- The adopted budget is prepared based on a tax rate that is less than the voter-approval rate of 53.2488 cents.
- Saginaw's population has grown from 19,806 in 2010 to 24,860 per the 2020 census. The North Central Texas Council of Governments estimates the 2022 population to be 24,450.
- The July certified estimated net taxable value from TAD is $2,624,817,142, and is an increase of $237,245,145 over last year's July estimated net taxable value of $2,387,571,997. Tarrant Appraisal District estimates a total of $44,497,540 in added value from new construction ($7,714,590 in residential and $36,782,950 in commercial). New construction for 2021-2022 was valued at $39,728,389.
- This adopted budget is based on a tax rate of 0.508042 which is 3.4203 cents higher than last year's rate of .479516. The proposed tax rate is less than the Voter-approval rate of .532488 as calculated by the Texas State Comptroller's 2022 Tax Rate Calculation Worksheet. The No New Revenue Tax Rate is .439714 and the De minims tax rate is .524508.

TAX YEAR	DEBT RATE	M&0 RATE	SALES TAX ADJUSTMENT	TOTAL	AVG. TAX
2021	.194458	.285058	(.086959)	.479516	$ 971.70
2022	.234886	.273156	(.085385)	.508042	$1,107.42
DIFFERENCE OVER (UNDER) LAST YEAR				.028526	$ 135.72

- The average taxable single family home value in 2021 was $202,642. The average taxable single family home value in 2022 is estimated to be $217,978, an increase of 7.6%. The average homeowner's city taxes will increase annually $135.72 from $971.70 to $1,107.42 or $11.31 per month. For $92.29 per month, the average citizen of Saginaw receives police protection, fire protection, public services, parks, recreation, library services, animal services, and code enforcement and inspection.
- The increase in the debt portion of the tax rate is due to the sale of $23.7 million in voter approved bonds for the construction of a new Library and Senior Citizens Center.
- Seniors will see a savings due to an increase in the over 65 homestead exemption. The exempted value went from $50,000 to $100,000. The average senior will pay $599.38 in city property taxes, a savings of $508.04.

- Sales tax revenue has fluctuated from month to month but has remained strong. The year to date collections compared to last year is up 6%. The budgeted estimates for next fiscal year assume similar collections as the current year. We estimate that we will receive $6,700,000 in sales tax revenue in the General Fund, a 16% increase over our current year adopted budget and the same as current year estimates. The current sales tax rate is 8.25%, which is the maximum rate allowed. Of this, 6.25% goes to the State, 1.5% to the General Fund, 0.375% to the CCPD Fund, and 0.125% to the Street Maintenance Fund.
- There is an estimated 5% increase in franchise fees revenue based on current collections and the impact of the extreme weather conditions on utility bills.
- Court fines and fees are continuing to return to a pre-pandemic levels and are cautiously estimated to increase based on current year trends and historical averages. Staffing levels of police officers greatly impact this revenue source.
- Recreation and Aquatic Center use, facility rentals, and summer camp revenues are gradually increasing as some pre-pandemic programming has returned. Estimates for 2022-2023 assume some increases but due to the relocation of senior citizen activities to the Recreation Center, revenue producing activities are limited by space needs.
- Building permit fees are estimated to increase over current year estimates with several developments expected to begin construction in the coming year.
- Rental inspection fees are increasing due to a fee increase from $75 to $125 per year. These increased fees help to offset the three positions primarily responsible for the program that inspects all rental units within the city to ensure safe and sanitary living conditions.
- Other permits and fees are increasing as well. Garage sale permits will increase from $5 to $10 and business alarm permit fees from $15 to $50. Both increases are proposed to partially offset the cost of these programs.
- Revenue from the Eagle Mountain-Saginaw School District for a portion of the cost of school resource officers and school crossing guards is decreasing. The district will operate its own police force beginning next year. The City expects to provide this service for three months of the fiscal year.
- Based on current trends Other Income is estimated to be down by $20,000.
- Grant assistance from the Tarrant County 911 District is expected to gradually decrease over the next four years. There is a projected decrease of 25% for the Radio Assistance and the Public Safety Answering Point grants.
- American Rescue Plan Act (ARPA) funding is proposed to be used for a portion of the replacement fire engine ($150,000), repairs to the Police Department roof ($276,745), and an emergency generator at the Recreation Center ($205,000).
- Interest earnings are projected to be up due to increasing interest rates.

- The cost of employee health insurance is budgeted to increase by 7% for 2022-2023. The City is in negotiations with the current provider to extend our contract for an additional year to provide health, dental, basic life, and vision coverage for city employees. The City will continue to partially fund dependent coverage. As rates are finalized the structure/cost to the employee may change.
- As the labor market continues to be extremely competitive, pay plan adjustments and salary step increases are budgeted. There is a 2% proposed increase in the pay plan and a 3% step increase. Most employees will see a total 5% increase in salary.
- The city-wide cost of worker's compensation and property/general liability insurance through Texas Municipal League will increase by $69,790 and $3,805 respectively. Public official errors and omissions liability insurance will decrease $2,880 and law enforcement liability will decrease by $4,335.
- Full year funding is included for positions added during the FY2021-2022 fiscal year: a police officer, a dispatcher, a Recreation Services Coordinator, an Inspector-in-Training, and a Permit Technician.
- Line item increases in General Administration include election expense to Tarrant County by $10,000, legal advertising by $45,000, training by $4,000, and credit card transaction fees by $10,000.
- Additions to General Administration are $5,000 to employee programs for employee appreciation, recognition, and team building; $1,800 to contract services for workplace training videos; $4,000 to increase the holiday gift card for employees from $25 to $50; and $1,000 is added for a volunteer banquet.
- In the Municipal Court budget, funding for the prosecutor and municipal court judge is increased by $7,460.
- Increases in the Fire Department include data processing for the migration to a new RMS system ($7,500) and $3,240 for a Fire Department employee banquet. Other line item decreases are due to the creation of a separate Emergency Management cost center. Some expenses that were previously funded in the Fire Department have been moved to the new cost center to better track that function.
- A replacement fire engine ($950,000) will be funded with estimated savings in the Central Fire Station construction project ($800,000) and ARPA funds ($150,000).
- Security fencing will be added to Fire Station 2 for $50,000 and 2 sets of hydraulic rescue tools will be replace for $75,000.
- Bunker gear replacement ($25,000) is included to be funded by a Tarrant County Emergency Services District grant.

- Line item increases in the Police Department include a $22,500 payment for the use of the Tarrant County College gun range, an increase of $15,000 for criminal investigation lab analysis, $2,500 for funding the honor guard, $3,240 for a Police Department employee banquet, $10,000 increase for officer training, and $2,575 increase in the subscription fee for the public safety radio system consoles.
- Building maintenance funding is increased by $38,250 due to cost increases in building materials, as well as, adding Aquatic Center maintenance to this budget.
- Other line item increases in Public Services includes an increase of $3,000 for contract sprinkler repair and maintenance, $10,000 increase in sidewalk replacement due to the increased cost of concrete, $13,000 increase in street maintenance and supplies due to the increased cost of asphalt and other maintenance supplies, $5,000 increase in sign supplies, $5,000 increase in signal repairs due to increased costs.
- The cost of the contract inspector is increasing by $6,600 and $36,000 is provided for contract planning services in Public Services.
- A backhoe ($185,000) and an equipment trailer ($22,300) will be replaced.
- The final phase of the ADA Plan will be funded ($80,000). Phase 4B will evaluate the second half of City sidewalks for compliance with the Americans with Disabilities Act.
- $100,000 is included for City facility improvements.
- Line item increases in Parks ($6,500) is due to the rising cost of parts and supplies.
- $42,500 is included to replace water and pet fountains at the parks, $18,700 will fund park tables, trash cans and doggie stations, $17,000 will replace and add park benches.
- At the Recreation Center, gymnasium wall pads will be replaced ($6,200) and a generator will be installed ($205,000).
- Funding is included for the Inspector in Training position to be upgraded to an Inspector and an Inspector to a Senior Inspector.
- An additional inspections vehicle ($35,000) is funded, as well as, updated code books ($4,000).
- A home renovation program is added to provide incentives for home owners to make improvements to their property. Total funding is $25,000: General Fund ($12,500) and Enterprise Fund ($12,500).
- Line item increases in Inspection/Code Enforcement are $1,700 for dues and subscriptions and $1,500 for professional travel and training.
- Animal Services includes increasing the part time shelter attendants' hours from 25 to 29 hours per week.

- Line item increases in Fleet Maintenance are due to the increased cost of fuel ($139,000), maintenance supplies ($4,000), tires ($3,000), and parts ($10,000).
- Line item increases in Economic Development include increases for professional services ($10,000) and dues and subscriptions ($6,000) for the sales tax data base and the Fort Worth Chamber of Commerce
- $40,000 is being transferred from the economic development reimbursement line item to incentives. The last payment for the reimbursement agreement was made in the current fiscal year.
- Funding of $66,600 is provided to replace the digital sign on Saginaw Boulevard.
- Line item increases in Information Technology are due to the increased cost of computer equipment ($8,215) and server equipment ($4,000).
- There is a $19,600 increase in Information Technology for increased backups of all email accounts, and other supplies.
- A Communications cost center is added to separate these costs. Additions to the budget include $6,000 for social media archiving, $250 for FAA certification for drone operations, and $12,000 for a city satisfaction survey.
- The transfer to the General Escrow Fund for vehicle replacement will increase by $5,760.
- A total of $1,419,810 is proposed in the General Fund for one-time items described above. American Rescue Plan Act funding will be used for $631,745 of these items and fund balance will be reduced by $785,625.
- The adopted budget has a lower property tax rate than the proposed budget. The proposed rate was 0.513719 and the final approved rate is 0.508042. Raising some fees contributed to the reduction in the rate, for example, garage sale permit fees were proposed to raise from $5 to $7, but were approved at $10. Also, rental inspection fees were proposed to raise from $75 to $100, but were approved at a rate of $125.

DEBT SERVICE FUND

- The adopted budget includes $6,235,005 funding for principal and interest payments. $59,305 of excess property tax collections from the previous year will be used for FY22-23 debt service. The estimated fund balance at year end will be $994,404.

ENTERPRISE FUND

- The City of Saginaw purchases water from the City of Fort Worth. Fort Worth has proposed a 4.23% increase in wholesale water rates. This budget includes a 4% increase in water rates for our customers.
- The City of Fort Worth bills the City of Saginaw for wastewater treatment based on the strengths and volume that pass through the system. Fort Worth has proposed a 10.94% increase in wastewater rates. This budget includes an 11% increase in rates for our customers.

- The average customer using 8,000 gallons of water per month will see a monthly increase of $5.60 as a result of the water and sewer rate increases.
- Other fee increases include: changing the residential late fee from $5 to 10% of the past due balance and increasing the new move in fee, final fee, and transfer fee from $10 to $15.
- The proposed budget includes: a combination sewer cleaning truck ($561,525), an upgrade to the SCADA system ($69,725), a sewer service camera/line locator ($10,385) and 50% funding ($12,500) for the home renovation incentive program.
- Design will continue on the Fairmont 12" Sanitary Sewer Rehabilitation Phase 2 project $132,500.
- Work will continue on the Beltmill and Northwest Booster Pump Stations. The Beltmill Pump Station is funded with Enterprise Fund balance with a potential reimbursement from the TIRZ Fund in the future. The Northwest Booster Pump Station is funded with impact fees $462,500 transferred from the Enterprise Escrow Fund and American Rescue Plan Act funding $895,000.
- The Enterprise Fund has been balanced with $1,401,110 of reserves for one time and capital items. There is a budgeted operating surplus of $238,575 intended to begin funding a systematic replacement of old water and sewer lines throughout the City in conjunction with street rehabilitation.

CAPITAL PROJECTS FUND

- Voter approved bonds will be sold for the second and third phases of Knowles reconstruction ($9,550,000) and possibly the Knowles-McLeroy Intersection ($3,400,000). Construction will continue on the first phase of Knowles.
- Voter approved bonds will be sold for park improvements ($4,000,000).
- A transfer of $1,380,750 from the General Escrow Fund represents developer escrow payments for the construction of Old Decatur Road. Construction is expected to begin in FY22-23.
- Construction of Knowles Drive Phase 1 will be completed and Phases 2 and 3 will begin.
- Previously issued bond proceeds will fund intersection improvements at Industrial and Blue Mound Road $493,700.
- Construction will begin on the Library/Senior Citizen Center with funding from the FY21-22 bond sale.
- Construction will be completed for the Central Fire Station.
- Park Improvements include replacement of playground equipment at Highland Station Park, design of the Food Truck Park expansion, and the relocation of the Kiwanis Veterans Memorial Park.
- Fund balance of $24,070,865 will be used from previously issued bonds for these capital projects.

CCPD FUND

- The voters approved an additional one-half cent sales tax for use by the Crime Control and Prevention District (CCPD) in November 1997. The additional sales tax went into effect on April 1, 1998, and revenues were received beginning in June 1998. The district was continued for five years in 2002. In 2007 and 2017, the tax was continued for ten years and reduced to three eighths (3/8) of one percent with the remaining eighth used for street maintenance.
- Sales tax revenues are estimated to be $1,632,000 which is the same as the current year estimate.
- The Crime Control and Prevention District will provide for the salaries and benefits of eleven patrol officers, a public services officer, a dispatcher and one-half the costs for a school resource officer.
- The ongoing cost of body worn cameras, tasers, and mobile terminals is included in the budget with an increase of $76,810.
- Three patrol vehicles, associated equipment, and bullet resistant vests ($207,995) will be replaced. The fingerprinting system will be upgraded ($14,000). There will be upgraded security for the Police Department building ($126,300). The CAD/RMS system will be replaced ($425,000). The fund is balanced with $486,290 of reserves used for these one-time items.

POLICE EXPENDIBLE TRUST FUND

- This fund tracks the receipt and disbursement of confiscated property and asset forfeitures.
- Expenses include supplies and training for a canine unit.

DRAINAGE UTILITY FUND

- In January 2005 the Saginaw City Council approved the necessary ordinances to establish a drainage utility within the city and adopted the utility's rates. Fees are assessed on properties based on the amount of storm water runoff they produce. Single family residences are currently assessed a uniform base fee of $5.00 per month. Other properties, including multi-family, commercial and industrial, produce more storm water runoff at a higher rate and are charged a fee based on the number of equivalent base (residential) units adjusted for the use of the property.
- The monthly drainage utility fee will be increased by $1 to $6.00 per month for residential accounts and by 66 cents to $3.97 per unit for commercial accounts.
- The Drainage Utility Fund pays the salaries of two maintenance workers, one-half the salary of the environmental specialist and the environmental assistant. It also funds supplies, equipment and drainage system improvements.
- Construction will begin on the East Cement Creek Phase 2 drainage improvements in Fiscal Year 2022-2023.
- An additional $8,000 is added to the operating budget for contract tree trimming to clear the drainage channels.

- One time capital purchases include a skid loader ($125,000), a batwing mower ($28,000), and rainfall/drainage monitoring equipment ($30,000).
- The fund balance at year end is estimated to be $2 million which will be used for the construction of phase 3 of the East Cement Creek project in a future year.

STREET MAINTENANCE FUND

- On May 12, 2007 the voters approved the ballot proposition imposing a one-eighth (1/8) of one percent sales and use tax for the maintenance and repair of existing municipal streets. This tax was effective in April 2008, and revenues were received beginning in June 2008. The street maintenance tax was approved by voters in 2019 for an additional 4 years.
- We anticipate revenues of $559,765 for fiscal year 2022-2023.
- These revenues will be be used for general street repairs that are identified as part of the pavement management program.
- Increases are included for crack sealing and sidewalk replacement due to the increased cost of materials.
- Knowles Drive from Park Center to Bailey Boswell will be reconstructed ($1,000,000).
- The fund balance at year end is estimated to be $292,282 which will be used for future street maintenance projects.

DONATIONS FUND

- The Donations Fund is used to track funds received through water bill donations and direct donations to the City for specific purposes. Currently Animal Services, Parks, Library, Senior Center, Fire, Police, Train and Grain Festival, and Beautification have donation funds available for expenditure.
- The voluntary $1 donations that appear on utility bills are for Parks, Library, Animal Services, and Beautification.
- Recurring expenses in this fund include the annual Fire Camp and Easter egg hunt from Fire donations, highway mowing, street light pole painting, and holiday lighting from Beautification donations, supplies and animal care from Animal Shelter donations, Senior Center supplies from Senior Center donations, and books, data processing expense, supplies, and special programming from Library donations. It is anticipated that the Train and Grain Festival will be held in 2023 and will be funded through donations.
- Library donations will fund seasonal student apprentices and partial funding for a Management Analyst. The seasonal positions will enable the library to meet the higher demands of the summer season.
- Parks donations will fund the Independence Day celebration in 2023 ($25,750).
- Beautification donations will continue a public art program ($25,000).

GENERAL ESCROW FUND

- The General Government Escrow Fund was created in FY 2014-2015 to better track funds that are received and to be used for a specific purpose. The types of revenues budgeted in this fund are: hotel/motel tax, court technology fees, court security fees, gas production proceeds, and insurance deductibles and settlements.
- The equipment replacement for the General Fund will be accounted for in the General Escrow Fund. The equipment replacement escrow began in FY 2018-2019. The annual contribution will be based on the useful life of the purchased asset and the estimated replacement cost. Funding for the replacement of equipment purchased beginning in FY 2018-2019 will be in the equipment replacement escrow, as long as the annual contribution is made. The contribution for General Fund equipment in FY 2022-2023 is $73,480.
- Revenues are budgeted at $778,475. Which include a $535,720 developer contribution for the construction of Old Decatur Road. A transfer of $1,380,750 is budgeted to the Capital Projects Fund for this project.
- Budgeted expenditures include $10,000 each for advertising and entertainment for the “Train and Grain” festival, a transfer to the General Fund for court security (Bailiff $5,200), the replacement of five ticket writers ($16,500), $30,000 for Farmer’s Market administration, and insurance deductibles/repairs ($50,000).

WATER/WASTEWATER ESCROW FUND

- The Water/Wastewater Escrow Fund was created in FY 2014-2015 to better track funds that are received and to be used for a specific purpose. The types of revenues budgeted in this fund include water impact fees.
- The equipment replacement for the Enterprise Fund will be accounted for in the Enterprise Escrow Fund. The equipment replacement escrow began in FY 2018-2019. The annual contribution will be based on the useful life of the purchased asset and the estimated replacement cost. Funding for the replacement of equipment purchased beginning in FY 2018-2019 will be in the equipment replacement escrow, as long as the annual contribution is made. The contribution for Enterprise Fund equipment in FY 2022-2023 will be $26,340.
- Impact fees will partially fund the completion of the Northwest Booster Pump Station.

BELTMILL PUBLIC IMPROVEMENT DISTRICT FUND

- The Beltmill PID Fund was created in FY 2021-2022 to track funds that are received and to be used for a specific purpose. The receipts will remain in the fund until an appropriate expense is approved.
- PID assessments are estimated to be $498,095. Administrative expenses are budgeted to be $18,000.
- The fund balance at year end is estimated to be $504,230.

TAX INCREMENT REINVESTMENT ZONE FUND

- The Tax Increment Reinvestment Zone Fund will be created in FY 2022-2023 to track ad valorem tax revenue derived from the incremental valuation increase of the property within the zone. The City of Saginaw, Tarrant County, and Tarrant County College District are participating at 50%. The receipts will remain in the fund until an appropriate expense is approved by the Board of Directors.
- Estimated collections in this first year are budgeted to be $12,165.

Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The City Charter requires the City Manager to prepare and submit to the City Council a proposed budget at least forty-five days prior to the beginning of the fiscal year.

PREPARATION

Preliminary planning began in March with department heads identifying key issues, capital needs, and staffing requests. A workshop was held with the City Council in March to discuss these key issues. The budget calendar was distributed in April. Throughout the spring and summer budget workshops are held during regular City Council meetings to discuss the budget issues and the five year projections for each fund. In May budget preparation materials are distributed to department heads. In keeping with the goals of the City, department heads are asked to update the department's five year plan and prepare budgets that provide for the effective operation of their department, without major increases to expenditures/expenses, and continue to provide for the necessary safety and quality of life for our citizens. The five year plans are used to determine the needs of the next five years and to begin prioritizing and preparing for these obligations. All requests for additional personnel and capital outlay purchases are not included in the individual departments' budget. Those items are prioritized and listed as special requests. Special requests are submitted, in priority order, as separate items and are considered as additions to the requested budget. Detailed support is prepared and presented for each request.

PROPOSED BUDGET

Using the above guidelines, each department head prepares a basic line-item budget that maintains the current level of service. In May, department heads submit the following budget reports to the Finance Director.

- Prior year actual, current year budget, actual to date, projected year-end, and proposed budget.
- Estimated revenue for new fiscal year based on historical figures and carefully researched expectations of future trends.
- Special requests, prioritized and with documentation.
- Goals and strategies for the new fiscal year.
- Performance measures, prior year actual, current year, and budget year.
- Five Year Plan including future staffing and capital requests.
- Update of departmental descriptions and activities.

Each department's budget and five year plan is reviewed by the administrative staff (City Manager, Assistant City Manager, Finance Director, and the Finance Manager). The administrative staff makes changes, if necessary, to these budgets based on estimates of anticipated revenues to fund the budget and what services they believe are necessary to run the city effectively. After the administrative staff reviews the departments' budgets they meet with the department heads again to review any changes. This gives the department heads a chance to discuss their requests with the administrative staff and present any further documentation that might be needed. At this time each

department is asked to discuss the five year plan including future staffing and capital requests. After these meetings the administrative staff prepares a draft copy of the budget. It is at this time that the administrative staff decides whether to include cost of living raises, increase benefits, special requests, increase service levels etc. In July certified property tax values are received from the appraisal district. Based on the certified taxable value received from the appraisal district, the estimated tax revenue is adjusted if needed. The "no new revenue" tax rate is calculated and the tax rate needed to meet budget requirements is determined. The Finance Director, under the direction of the City Manager and Assistant City Manager, then prepares the proposed budget document, posts, and publishes the required notices. The proposed budget is submitted to the Mayor and Council for review.

ADOPTION

At the August City Council meetings, the City Manager presents the final Proposed Budget and discusses priorities for the coming year. Council reviews and discusses special requests and any additional budget priorities. The Council decides what items will be included in the budget and what type of funding will be needed based on the City Manager's recommendations. The council must decide if they are going to increase the tax rate, use undesignated surplus, increase fees, incur debt, seek grants, etc. to fund the budget. They may increase or decrease the cost of living raises, benefits, etc. added to the budget by administrative staff. These decisions are made in accordance with the financial policies of maintaining adequate fund balances, using fund balance for one- time expenses, and meeting debt service requirements.

At the direction of the City Council, the Proposed Budget may be revised. The Proposed Budget is filed with the City Secretary and is made available for inspection by any interested person during office hours. It is also posted on the City's website. The City Council holds a Public Hearing on the proposed budget and gives at least ten days notice of the Public Hearing in the official newspaper. After the Public Hearing, and before October 1st, the Council must vote to adopt the budget and set the tax rate. The budget is adopted by resolution approved by the favorable votes of at least four-sevenths (4/7) of the Council. The adopted budget is a public record and a copy is on file with the City Secretary. A copy of the adopted budget is also filed with the County Clerk.

IMPLEMENTATION

Once the budget is adopted, detailed account information is compiled in the Budget Guidelines document. The Budget Guidelines document lists each line item and includes detailed support because it is used by the departments as a guide for operating their department. The City Manager is required to furnish the Council with monthly reports which show the prior month's expenditures and total expenditures to date for each budgeted activity. At mid-year the City Manager and Department Heads review the monthly reports to see how the revenue and expenditure predictions have fared, how well the departments have performed, and whether budget revisions are necessary. The budget revisions are normally revisions to individual line items. This allows for a better year end projection for use in the next year's budget work session. Usually the departments' overall totals remain the same or are reduced. Only if there is an unusual circumstance is a department's overall budget total increased.

BUDGETARY CONTROL AND AMENDMENT

The level of budgetary control is the department level in all funds. When budget adjustments among departments and/or funds are necessary, they must be approved by the City Council. If budget revisions are needed, a public hearing is set and a detailed report describing the amendments is presented to the City Council for discussion. Amendments are then adopted by a City Council vote. These approved revisions then modify the original budget.

The City Council can amend the total appropriations for an individual fund. The City Council may also approve the transfer of appropriations within funds. This occurs most often in the case of capital improvement projects, where savings in one project are transferred to another project. These amendments, as well as uses of any contingency accounts also require Council approval.

CITY OF SAGINAW
BUDGET CALENDAR
2022-2023

Date	Activity
April 29	1st Estimate of 2022 taxable values received from Tarrant Appraisal District (TAD).
May 2	Distribute budget instructions and worksheets to Department Heads.
May 13	Prepare preliminary revenue estimates for 2022-2023 budget.
May 20	Department Heads submit 2022-2023 budget requests to Finance Director.
June 1	2nd Estimate of 2022 taxable values received from TAD.
June 10	Budget submitted to City Manager and Assistant City Manager.
June 14 & 15	Pre-Budget Conferences held between City Manager, Asst. City Manager, Finance Director, Finance Manager and Department Heads to discuss budget requests and five year plans
July 1	3rd Estimate of 2022 taxable values from TAD.
July 25	Receive 2022 certified appraisal roll from TAD and calculate Effective and Rollback Tax Rates
July 29	Final review and decisions on proposed budget. Prepare budget message.
August 5	Publish Notice of Property Tax Rates/Tax Rate Public Hearing in newspaper and on website.
August 22	Council Meeting - Public Hearing on 2022-2023 Proposed Budget and tax rates, vote to adopt tax rates, and other fee/rate increases.
September 6	Council Meeting - Continuation of Public Hearing on 2022-2023 Proposed Budget and tax rates, vote to adopt tax rates, and other fee/rate increases.
September 7	Post notice on web of Tax Rate Adoption with M&O Increase and file 2022-2023 Adopted Budget with City Secretary
October 1	Fiscal year 2022-2023 begins.

BUDGET SUMMARIES









THE FOLLOWING SUMMARIES PROVIDE AN OVERVIEW OF REVENUES AND EXPENDITURES/EXPENSES FOR ALL DEPARTMENTS.

SAGINAW
TEXAS

CITY OF SAGINAW
DESCRIPTION OF FUNDS

The City of Saginaw budget is made up of various funds. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Funds are used to track revenues and expenditures/expenses for different programs and functions. All of the funds of the City can be divided into two categories – governmental funds and proprietary funds. Governmental funds include the General Fund, Debt Service Fund, and Capital Projects Fund. Special revenues are accounted for in the Special Revenue Funds and are a type of Governmental fund. The City of Saginaw operates and maintains its own water and sewer utility system. The Enterprise Fund, a proprietary fund, is used to account for water and sewer utility system funds.

The City's budgets of governmental funds (General Fund, Debt Service Fund, Capital Projects Fund and Special Revenue Funds) are prepared on a modified accrual basis. This means that obligations of the City such as outstanding purchase orders are budgeted as expenditures. However, revenues are recognized only when they are measurable and available.

The budgets of the City's proprietary funds (Enterprise Fund and Water/Wastewater Escrow Fund) are prepared using a full accrual basis. This means it recognizes expenses as encumbrances when a commitment is made, such as through a purchase order. Revenues, on the other hand, are recognized when they are earned by and due to the City (for example water user fees are recognized as revenue when bills are produced).

The Comprehensive Annual Financial Report shows the status of the City's finances on a basis of generally accepted accounting principles (GAAP). In most cases, this conforms to the way the City prepares its budget. There are several exceptions: Compensated absences (accrued but unused vacation/sick leave and compensatory time) are not budgeted but are reported as an expense in the Comprehensive Annual Financial Report. Contributed assets are not budgeted but are booked as revenue. Depreciation and gains or losses on assets are not budgeted but are reported as an expense or revenue (gain on asset). In the Enterprise Fund capital expenses are budgeted but at year end are booked as additions to capitalized assets. Bond principal payments are budgeted expenses but booked as a reduction to liability at year end. The Comprehensive Annual Financial Report shows fund revenues and expenditures/expenses on both a GAAP basis and Budget basis for comparison purposes.

All of the City's funds that are included in the Comprehensive Annual Financial Report and audited by the independent auditors are appropriated. Each of the funds is listed and described below.

GENERAL FUND

The General Fund is the major operating fund of the City. It is used to account for all revenues and expenditures except those required to be accounted for in another fund. Expenditures for General Administration, the Municipal Court, the Fire Department, the Police Department, Public Services, Park Maintenance, the Community Services Department, the Library, Inspections/Code Enforcement, Animal Services, Fleet Maintenance, and the Economic Development Department, and Information Technology are included in the City's General Fund.

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general obligation long-term debt principal and interest.

CAPITAL PROJECTS FUND

The Capital Projects Fund is used to account for the financing and construction of Governmental Fund projects funded by general obligation bonds, certificates of obligation bonds, tax notes or cash balances.

ENTERPRISE FUND

The Enterprise Fund is used to account for operations of the City's water and sewer activities that are financed and operated in a manner similar to those of private business enterprises. Services of the Fund are intended to be self-supporting through user charges. The Enterprise Fund reimburses the General Fund for operating expenses such as building rental, data processing, and other administrative expenses.

SPECIAL REVENUE FUNDS

Special Revenue Funds account for resources restricted for specific purposes. This restriction may be legal or administrative. Saginaw's Special Revenue Funds consist of the CCPD (Crime Control and Prevention District) Fund, the Police Expendable Trust Fund, the Drainage Utility Fund, the Street Maintenance Fund, the General Government Escrow Fund, the Water/Wastewater Escrow Fund, Donations Fund, PID (Public Improvement District) Fund, and the TIRZ (Tax Increment Reinvestment Zone) Fund.

- The CCPD Fund is used to track revenues from sales tax designated for this fund and expenditures related to the CCPD. The General Fund will be reimbursed for a portion of police officer salaries from this fund.
- The Police Expendable Trust Fund accounts for confiscated and asset forfeitures that are awarded to the City and approved expenditures.
- The Drainage Utility Fund is used to account for operation of the City's drainage facilities. Services of the Fund are intended to be self-supporting through fees assessed on properties based on the storm water runoff they produce. The Drainage Utility Fund reimburses the General Fund for the salary and benefits of two maintenance workers and the Enterprise Fund for one half the salary and benefits of both the Environmental Manager and Environmental Technician.
- The Street Maintenance Fund tracks the revenues and expenditures from sales tax designated for street maintenance. Voters approved the adoption of a local sales and use tax at the rate of one-eighth of one percent to provide revenue for maintenance and repairs of existing municipal streets. These revenues cannot be used for building new streets. The City began receiving revenues in the latter part of 2008.
- The General Government Escrow Fund is used to track receipts that are to be used for a specific purpose. Examples of revenues and expenditures in this fund are hotel/motel tax, court technology fees, court security fees, insurance deductibles, and gas production proceeds.
- The Water/Wastewater Escrow Fund is used to track receipts related to the utility operations that are to be used for a specific purpose. Examples of revenue in this fund are water and sewer impact fees.
- The Donations Fund is used to track revenues received through donations for specific purposes and the expenditure of these funds. Currently, donations are received for the Animal Shelter, Library, Parks, Beautification, the Senior Center, Police, Fire, and the Train & Grain Festival.

- The PID Fund is used to account for assessments levied upon properties within the district boundaries. Expenses are incurred for the repayment of debt issued to fund public improvements within the district.

- The TIRZ Fund is used to account for new revenues generated from increased values of properties located withing the Zone. Expenses are incurred for the repayment of the related infrastructure cost.

BUDGETED USE OF FUND BALANCE FOR FISCAL YEAR 2022-2023

Fund	Amount	Explanation of Fund Balance Use
General Fund	$768,625	For capital outlay and one time expenses
Debt Service Fund	$59,305	To mitigate impact of debt issue on the tax rate
Enterprise Fund	$1,401,110	For one time capital outlay and improvements to the Beltmill Pump Station and Sewer Cleaning Truck
Capital Projects Fund	$24,070,865	The use of previously issued bonds for the Library, Senior Citizens Center, Knowles Drive Improvements and the New Central Fire Station
CCPD Fund	$486,290	For the replacement of police patrol vehicles and building security upgrades
Police Expendable Trust Fund	$12,500	For supplies related to public safety
Water/Wastewater Escrow Fund	$263,430	For the NW Booster Pump Station

CITY OF SAGINAW
FUND STRUCTURE
2022-2023

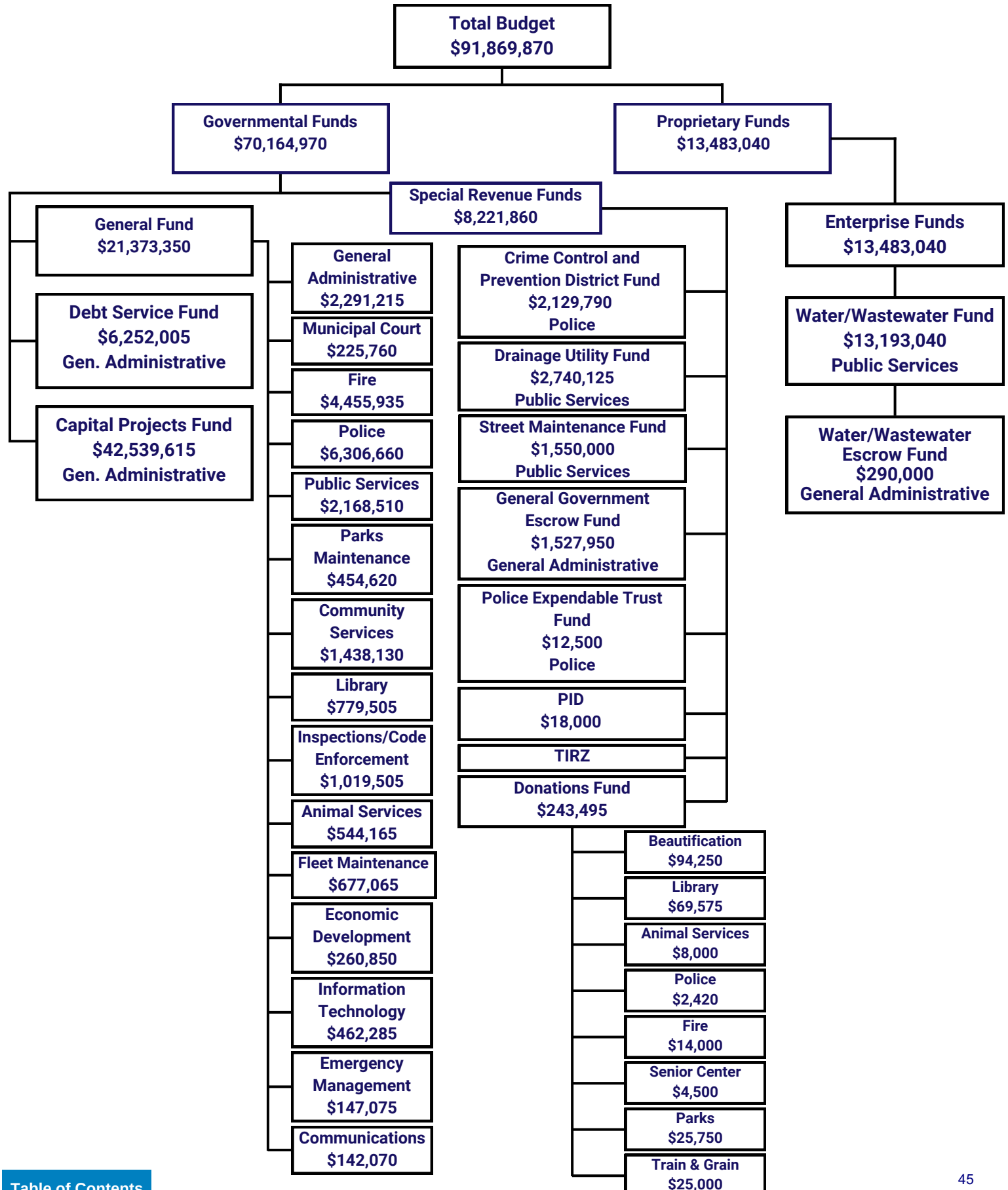


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CITY OF SAGINAW

CONSOLIDATED BUDGET SUMMARY BY FUND

SCHEDULE OF SOURCES AND USES OF FUNDS AND CHANGES IN FUND BALANCE

	GOVERNMENTAL FUNDS				
	General Fund	Debt Service Fund	Capital Projects Fund	CCPD Fund	Police Expendable Fund
Revenues					
Property Taxes	$ 7,166,080	$ 6,162,085	$ -	$ -	$ -
Sales Taxes	6,700,000			1,632,000	
Other Taxes	47,200	18,000			
Franchise Fees	1,648,000				
Licenses,Permits,Fines/Fees	1,683,890				
Grant Assistance	43,750			2,500	
Interest Income	144,000	12,615	138,000	9,000	
Other Income	934,065		-		-
Charges for Services					
Total Revenues	$ 18,366,985	$ 6,192,700	$ 138,000	$ 1,643,500	$ -
Other Financing Sources					
Transfers from other funds	$ 2,220,740	$ -	$ 1,380,750	$ -	$ -
Bond Proceeds			16,950,000		
Use of Bond Funds			-		
Use of Escrow Funds	-				
Use of Beginning Fund Balance	785,625	59,305	24,070,865	486,290	12,500
Total Other Financing Sources	$ 3,006,365	$ 59,305	$ 42,401,615	$ 486,290	$ 12,500
Total Available Resources	**$ 21,373,350**	**$ 6,252,005**	**$ 42,539,615**	**$ 2,129,790**	**$ 12,500**
Operating Expenditures					
General Gov't/Econ. Dev.	$ 2,874,270	$ -	$ -	$ -	$ -
Municipal Court	225,760				
Fire	4,328,010				
Police	6,007,415			164,670	12,500
Community Services	1,862,400				
Library	779,505				
Public Works	3,802,700		-		
Total Operating Expenditures	$ 19,880,060	$ -	$ -	$ 164,670	$ 12,500
Other Financing Uses					
Capital Outlay					
General Gov't/Econ. Dev.	$ 66,600	$ -	$ -	$ -	$ -
Municipal Court	-				
Fire	275,000		4,722,915		
Police	299,245			773,295	-
Community Services	261,965		6,920,000		
Library	-		17,920,000		
Public Works	517,000		12,976,700		-
Total Capital Outlay	1,419,810	-	42,539,615	773,295	-
Debt Service		6,252,005			
Transfer to Other Funds	73,480	-	-	1,191,825	
Total Other Financing Uses	$ 1,493,290	$ 6,252,005	$ 42,539,615	$ 1,965,120	$ -
Total Uses of Resources	**$ 21,373,350**	**$ 6,252,005**	**$ 42,539,615**	**$ 2,129,790**	**$ 12,500**
Change in Fund Balance	$ (785,625)	$ (59,305)	$ (24,070,865)	$ (486,290)	$ (12,500)
Beginning Fund Balance	**$ 11,880,505**	**$ 1,157,334**	**$ 35,208,191**	**$ 1,406,897**	**$ 19,270**
Ending Fund Balance	**$ 11,094,880**	**$ 1,098,029**	**$ 11,137,326**	**$ 920,607**	**$ 6,770**

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CITY OF SAGINAW

CONSOLIDATED BUDGET SUMMARY BY FUND

SCHEDULE OF SOURCES AND USES OF FUNDS AND CHANGES IN FUND BALANCE

	GOVERNMENTAL FUNDS					
	Drainage Utility Fund	Street Maintenance Fund	Donations Fund	General Escrow Fund	Beltmill PID Fund	TIRZ Fund
Revenues						
Property Taxes	$ -	$ -	$ -	$ -		$ 12,045
Sales Taxes		559,765				
Other Taxes				91,865		
Franchise Fees						
Licenses,Permits,Fines/Fees				24,315		
Grant Assistance						
Interest Income	32,400	12,000	1,315	2,555		120
Other Income	-		294,160	586,260	498,095	
Charges for Services	990,000					
Total Revenues	$ 1,022,400	$ 571,765	$ 295,475	$ 704,995	$ 498,095	$ 12,165
Other Financing Sources						
Transfers from other funds	$ -	$ -	$ -	$ 73,480		
Bond Proceeds						
Use of Bond Funds						
Use of Escrow Funds				-		
Use of Beginning Fund Balance	1,717,725	978,235	-	749,475		
Total Other Financing Sources	$ 1,717,725	$ 978,235	$ -	$ 822,955	$ -	$ -
Total Available Resources	**$ 2,740,125**	**$ 1,550,000**	**$ 295,475**	**$ 1,527,950**	**$ 498,095**	**$ 12,165**
Operating Expenditures						
General Gov't/Econ. Dev.	$ -	$ -	$ 25,000	$ 75,000		
Municipal Court				500		
Fire			14,000			
Police			2,420			
Community Services			81,750	30,000		
Library			49,000			
Public Works	68,000	550,000	25,750			
Total Operating Expenditures	$ 68,000	$ 550,000	$ 197,920	$ 105,500	$ -	$ -
Other Financing Uses						
Capital Outlay						
General Gov't/Econ. Dev.	$ -	$ -	$ -	$ 20,000	$ 18,000	
Municipal Court				16,500		
Fire						
Police				-		
Community Services			25,000	-		
Library						
Public Works	2,453,000	1,000,000	-	-		
Total Capital Outlay	2,453,000	1,000,000	25,000	36,500	18,000	-
Debt Service						
Transfer to Other Funds	219,125	-	20,575	1,385,950		
Total Other Financing Uses	$ 2,672,125	$ 1,000,000	$ 45,575	$ 1,422,450	$ 18,000	$ -
Total Uses of Resources	**$ 2,740,125**	**$ 1,550,000**	**$ 243,495**	**$ 1,527,950**	**$ 18,000**	**$ -**
Change in Fund Balance	$ (1,717,725)	$ (978,235)	$ 51,980	$ (749,475)	$ 480,095	$ 12,165
Beginning Fund Balance	**$ 3,754,779**	**$ 2,069,672**	**$ 525,338**	**$ 2,689,607**	**$ 22,750**	**$ -**
Ending Fund Balance	**$ 2,037,054**	**$ 1,091,437**	**$ 577,318**	**$ 1,940,132**	**$ 502,845**	**$ 12,165**

CITY OF SAGINAW

CONSOLIDATED BUDGET SUMMARY BY FUND

SCHEDULE OF SOURCES AND USES OF FUNDS AND CHANGES IN FUND BALANCE

	PROPRIETARY FUNDS				
	Water/Wastewater Escrow Fund	Enterprise Fund	Total All Funds 2022-2023 (Adopted)	Total All Funds 2021-2022 (Revised)	Total All Funds 2020-2021 (Actual)
Revenues					
Property Taxes	$ -	$ -	$ 13,340,210	11,670,040	10,439,974
Sales Taxes			8,891,765	9,401,245	8,855,456
Other Taxes			157,065	199,520	144,174
Franchise Fees			1,648,000	1,658,255	1,561,343
Licenses,Permits,Fines/Fees	-		1,708,205	1,518,085	1,968,321
Grant Assistance			46,250	80,000	58,496
Interest Income	230	85,200	437,435	472,490	26,465
Other Income		1,094,515	3,407,095	25,894,145	6,435,142
Charges for Services		10,221,105	11,211,105	12,947,495	11,624,256
Total Revenues	$ 230	$ 11,400,820	$ 40,847,130	$ 63,841,275	$ 41,113,627
Other Financing Sources					
Transfers from other funds	$ 26,340	$ 391,110	$ 4,092,420	2,637,895	6,001,091
Bond Proceeds			16,950,000	-	9,190,927
Use of Bond Funds			-	-	-
Use of Escrow Funds	263,430		263,430	223,660	1,032,936
Use of Beginning Fund Balance		1,401,110	30,261,130	22,969,485	1,291,835
Total Other Financing Sources	$ 289,770	$ 1,792,220	$ 51,566,980	$ 25,831,040	$ 17,516,789
Total Available Resources	**$ 290,000**	**$ 13,193,040**	**$ 92,414,110**	**$ 89,672,315**	**$ 58,630,416**
Operating Expenditures					
General Gov't/Econ. Dev.	$ -	$ -	$ 2,974,270	3,083,325	$ 5,275,463
Municipal Court			226,260	228,630	$ 191,719
Fire			4,342,010	4,008,835	$ 4,479,685
Police			6,187,005	5,336,365	$ 5,103,233
Community Services			1,974,150	1,833,655	$ 1,112,893
Library			828,505	752,595	$ 668,509
Public Works	-	9,184,635	13,631,085	13,092,015	$ 11,086,247
Total Operating Expenditures	$ -	$ 9,184,635	$ 30,163,285	$ 28,335,420	$ 27,917,749
Other Financing Uses					
Capital Outlay					
General Gov't/Econ. Dev.	$ -	$ -	$ 104,600	$ 132,365	$ 678,015
Municipal Court			16,500	$ -	$ -
Fire			4,997,915	$ 6,467,460	$ 2,925,053
Police			1,072,540	$ 57,815	$ 176,444
Community Services			7,206,965	$ 217,635	$ 118,483
Library			17,920,000	$ 1,106,535	$ -
Public Works		2,926,295	19,872,995	$ 9,756,365	$ 15,335,439
Total Capital Outlay	-	2,926,295	51,191,515	17,738,175	19,233,434
Debt Service		170,645	6,422,650	4,957,395	4,362,185
Transfer to Other Funds	290,000	911,465	4,092,420	2,470,180	5,892,190
Total Other Financing Uses	$ 290,000	$ 4,008,405	$ 61,706,585	$ 25,165,750	$ 29,487,809
Total Uses of Resources	**$ 290,000**	**$ 13,193,040**	**$ 91,869,870**	**$ 53,501,170**	**$ 57,405,558**
Change in Fund Balance	$ (263,430)	$ (1,401,110)	$ (29,980,320)	$ 12,978,000	$ (1,099,913)
Beginning Fund Balance	**$ 1,076,307**	**$ 7,436,061**	**$ 67,246,711**	**$ 54,268,711**	**$ 55,368,624**
Ending Fund Balance	**$ 812,877**	**$ 6,034,951**	**$ 37,266,391**	**$ 67,246,711**	**$ 54,268,711**

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CITY OF SAGINAW
BUDGET SUMMARY TRANSFERS - ALL FUNDS
2022-2023

DESCRIPTION	GENERAL FUND	ENTERPRISE FUND	CAPITAL PROJECTS FUND	CCPD FUND	DRAINAGE UTILITY FUND	DONATIONS FUND	GENERAL ESCROW FUND	W/WW ESCROW FUND	TOTAL ALL FUNDS
TRANSFERS IN									
From General Fund	$ -	$ -	$ -	$ -	$ -	$ -	$ 73,480	$ -	$ 73,480
From Enterprise Fund	885,125		-					26,340	911,465
From CCPD Fund	1,191,825		-						1,191,825
From Drainage Fund	118,015	101,110	-						219,125
From Donations Fund	20,575		-						20,575
From General Escrow Fund	5,200		1,380,750						1,385,950
From W/WW Escrow Fund		290,000							290,000
TOTAL TRANSFERS IN	**$ 2,220,740**	**$ 391,110**	**$ 1,380,750**	**$ -**	**$ -**	**$ -**	**$ 73,480**	**$ 26,340**	**$ 4,092,420**
TRANSFERS OUT									
To General Fund	$ -	$ 885,125		$ 1,191,825	$ 118,015	$ 20,575	$ 5,200	$ -	**$ 2,220,740**
To Capital Projects Fund		-			-		1,380,750		**$ 1,380,750**
To Enterprise Fund					101,110			290,000	**$ 391,110**
To W/WW Escrow Fund		26,340	-	-	-	-	-	-	**$ 26,340**
To General Escrow Fund	73,480								**$ 73,480**
TOTAL TRANSFERS OUT	**$ 73,480**	**$ 911,465**	**$ -**	**$ 1,191,825**	**$ 219,125**	**$ 20,575**	**$ 1,385,950**	**$ 290,000**	**$ 4,092,420**

EXPLANATION OF TRANSFERS

The General Fund recieves transfers from:

Enterprise Fund	for indirect costs such as Information Systems services, Administrative oversight, audit services, legal services, and building overhead costs. The Enterprise Fund also pays a portion of the cost of Fleet Maintenance.
CCPD Fund	for the salaries and benefits of 11 patrol officers, 1 public services offficer, 1 dispatcher, and 1/2 of a school resource officer.
Drainage Fund	for the salaries and benefits of 2 drainage utility maintenance workers.
Donations Fund	for the salaries of seasonal part time student apprentices and a portion of Administrative Intern.
General Escrow Fund	for the overtime of police officers acting as bailiff for the Municipal Court.

The Enterprise Fund receives transfers from:

Drainage Fund	for 1/2 the salary and benefits of the environmental sepecialist and environmental assistant.
W/WW Escrow Fund	for impact fee funding of water and wastewater capital projects.

The Capital Projects Fund receives transfers from:

General Escrow Fund	for the Old Decatur Road project

The General Escrow Fund recieves transfers from:

General Fund	for the annual contrubtion to the equipment replacement escrow

The Enterprise Escrow Fund recieves transfers from:

Enterprise Fund	for the annual contribution to the equipment replacement escrow

CITY OF SAGINAW
5-YEAR FUND SUMMARY

RESOURCES	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED 2021-2022	ADOPTED BUDGET 2022-2023	% CHANGE FROM LAST YEAR
General	$ 16,968,257	$ 18,223,792	$ 19,087,901	$ 19,953,420	$ 20,587,725	3.18%
Debt Service	3,486,406	6,777,591	4,124,083	4,881,985	6,252,005	28.06%
Capital Projects	2,157,853	22,057,380	16,892,484	35,737,145	42,539,615	19.03%
CCPD	1,236,734	1,310,130	1,620,336	1,732,510	2,129,790	22.93%
Police Expendable Trust	-	-	-	3,860	12,500	223.83%
Drainage Utility	847,960	839,229	1,748,806	858,450	2,740,125	219.19%
Street Maintenance	467,338	473,842	820,956	602,430	1,550,000	157.29%
Donations	293,992	287,278	292,925	317,985	295,475	-7.08%
General Escrow	219,308	204,743	966,153	855,265	1,527,950	78.65%
Beltmill PD	-	-	-	-	498,095	
TIRZ	-	-	-	-	12,165	
Water/Wastewater Escrow	358,204	234,822	1,084,798	855,265	290,000	-66.09%
Enterprise	11,036,817	11,309,731	11,991,974	10,222,640	13,193,040	29.06%
TOTALS	**$ 37,072,869**	**$ 61,718,539**	**$ 58,630,416**	**$ 76,020,955**	**$ 91,628,485**	**20.53%**

USE OF RESOURCES	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED 2021-2022	ADOPTED BUDGET 2022-2023	% CHANGE FROM LAST YEAR
General	$ 16,964,517	$ 16,871,518	$ 22,535,752	$ 20,118,695	$ 21,373,350	3.18%
Debt Service	3,391,910	6,802,161	4,123,514	4,753,725	6,252,005	28.06%
Capital Projects	1,948,166	6,241,134	15,842,621	13,889,735	42,539,615	19.03%
CCPD	1,284,144	1,270,313	1,295,219	1,168,310	2,129,790	22.93%
Police Expendable Trust	-	-	-	-	12,500	223.83%
Drainage Utility	428,914	833,237	286,794	283,315	2,740,125	219.19%
Street Maintenance	356,199	646,314	405,601	279,000	1,550,000	157.29%
Donations	189,472	209,702	285,268	307,045	243,495	-7.08%
General Escrow	94,356	175,384	249,651	523,925	1,527,950	78.65%
Beltmill PD	-	-	-	-	18,000	
TIRZ	-	-	-	-	-	
Water/Wastewater Escrow	138,982	84,328	1,035,261	126,295	290,000	-66.09%
Enterprise	9,627,724	12,824,151	11,345,877	10,740,575	13,193,040	29.06%
TOTAL USE OF RESOURCES	**$ 34,424,383**	**$ 45,958,243**	**$ 57,405,558**	**$ 52,190,620**	**$ 91,869,870**	**76.03%**
SURPLUS (DEFICIT)	**$ 2,648,486**	**$ 15,760,296**	**$ 1,224,858**	**$ 23,830,335**	**$ (241,385)**	
	Note 1	*Note 2*	*Note 3*	*Note 4*	*Note 5*	

Please see next pages for Notes and explanation of variances

CITY OF SAGINAW
5-YEAR FUND SUMMARY

Explanation of Variances

Note 1 - The $94,496 surplus in the Debt Service Fund is due to higher than anticipated property tax collections. The $209,687 surplus in Capital Projects Fund reflects unspent tax note proceeds. The $47,410 deficit in the CCPD Fund was for the replacement of patrol vehicles. The $419,046 surplus the Drainage Fund is due to the delay of the East Cement Creek Drainage project. The surplus of $111,139 surplus in the Street Maintenance Fund reflects the delay of the Burlington Road project. The $104,520 surplus in the Donations Fund reflects increased donations for the Train & Grain Festival, the delay of the Beautification Plan update and savings in the Ardent Mills mural. The $124,952 surplus in the General Escrow Fund reflects a developer contribution for future improvements to Old Decatur Road. There was a $219,222 surplus in the Enterprise Escrow Fund due to the collection of water impact fees that will be used for eligible projects in future years. The planned $1,409,093 surplus in the Enterprise Fund is due to the delay of several budgeted projects: projects to prevent inflow and infiltration of the wastewater system, design for the Saginaw Boulevard 16" water line phase 2, the construction of the Fairmont sewer rehabilitation phase 1, and the relocation of utilities along FM 156 in preparation of the Texas Department of Transportation road project.

Note 2 - The $1,352,274 surplus in the General Fund is due to strong sales tax, building fee, and utility franchise fee collections. Cost saving measures were taken to manage the impact of COVID-19 on City operations. The General Fund also received federal CARES Act funding through Tarrant County to offset increased expenditures resulting from the pandemic. The $24,570 deficit in the Debt Service Fund is for the cost to issue Certificates of Obligations and lower than budgeted property tax collections due to increased exemptions granted by Tarrant Appraisal District. The $15,816,246 increase in the Capital Projects Fund is due to the issuance of Certificated of Obligation for future capital projects partially offset by expenditures for the Bailey Boswell Road and Overpass project. The $39,817 surplus in the CCPD Fund is due to strong sales tax collections. The $172,472 drawdown in the Street Maintenance Fund is for the East McLeroy curb and gutter project, the completion of Knowles Drive conceptual plan, and the reconstruction of Anderson Street. The $77,575 surplus in the Donations Fund is due to donations exceeding planned expenditures for both Parks and Library. Many library programs were cancelled or modified due to the pandemic. The $29,359 surplus in the General Escrow Fund is due to the transfer from the General Fund for future equipment replacement. There $150,494 increase in the Enterprise Escrow Fund is due the collection of water impact fees that will be used for eligible projects in future years. The $1,514,420 drawdown of the Enterprise Fund is for capital projects to remedy inflow and infiltration of the wastewater system, FM 156 utility relocations, construction of the Fairmont sewer rehabilitation phase 1, and the relocation of utilities along the BNSF train tracks.

Note 3 - The $1,371,950 budgeted deficit in the General Fund is for one time capital and land purchases and partial funding for the Bailey Boswell Overpass project. The planned Debt Service Fund drawdown of $103,835 is to mitigate the impact of the 2020 issuance of certificates of obligation on the tax rate. The $527,675 deficit in the Capital Projects Fund reflects the use of previously issued bonds for the Bailey Boswell Overpass project, design and construction of the Central Fire Station, design of Old Decatur Road north, Knowles Drive, intersection improvements and a traffic signal at Knowles and Bailey Boswell offset by the sale of 2021 General Obligation Bonds. The $231,435 surplus in the CCPD Fund reflects strong sales tax collections and a one time sales tax audit adjustment. The $526,915 surplus in the Drainage Utility Fund reflects the delay of the East Cement Creek Drainage project. The $124,410 surplus in the Street Maintenance Fund reflects strong sales tax collections and a one time sales tax audit adjustment, as well as, the delay of several street maintenance projects due to staffing shortages. There is a $52,360 deficit in the Donations Fund is due to the use of previous donations for parking and lighting improvements at Willow Creek Park and public art. The respective boards will make recommendations on future use of these donations. The budgeted surplus in the General Escrow Fund is due the establishment of a health insurance rate stabilization escrow and developer escrows for future projects. The is drawdown in the Enterprise Escrow Fund is for funding of the Saginaw Boulevard 16" water line phase 2. The $446,965 surplus in the Enterprise Fund is due to stronger that budgeted water sales.

CITY OF SAGINAW
5-YEAR FUND SUMMARY

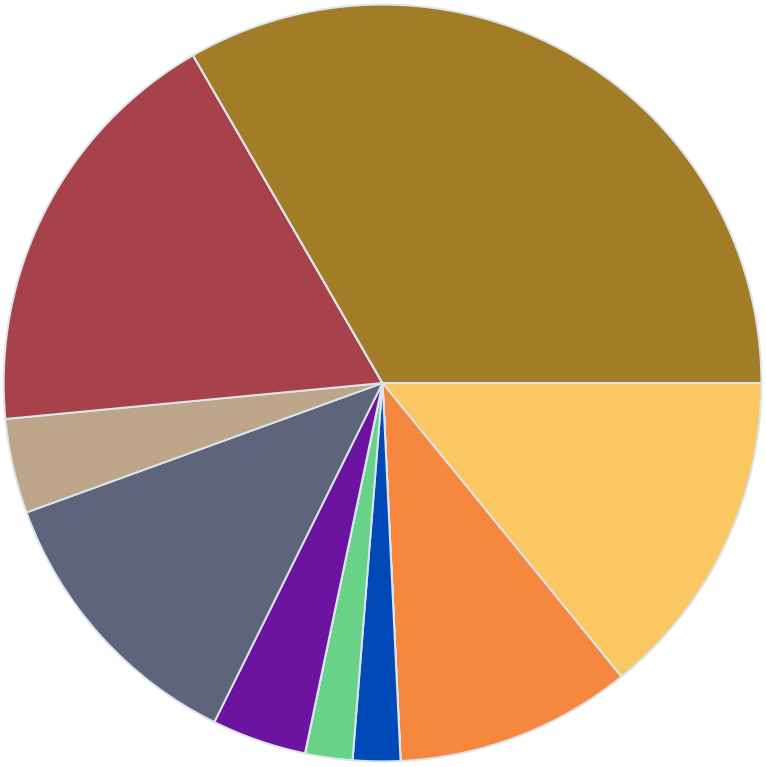
Explanation of Variances (cont.)

Note 4 - The $1,901,425 budgeted drawdown of General Fund balance is for one time capital purchases and the $1,303,320 payment of "The Square" developer agreement. The planned $94,400 drawdown of the Debt Service Fund is due to the use of previous year excess property collections required by state statue. The $7,321,610 drawdown in the Capital Projects Fund reflects the use of bond proceeds for the Fire Station, Phase 1 of Knowles Drive improvements, and design of the Library and Senior Citizen's Center. The $20,745 deficit in the CCPD Fund was for the replacement of patrol vehicles. The $557,045 surplus in the Drainage Fund is due to the delay of the East Cement Creek Drainage project. The surplus will be appropriated once utility relocation is completed and the project has been bid. The $202,590 surplus in the Street Maintenance Fund reflects the delay of several street projects due to staffing shortages. Funding for these projects will be appropriated when a revised work schedule is available. The $66,420 surplus in the Donations Fund reflects no budgeted use of Parks donations. The $94,365 surplus in the General Escrow Fund reflects a transfer from General Fund for future equipment replacement, as well as, more collections for court security and hotel/motel tax than budgeted expenses. The use of $223,660 Enterprise Escrow Fund balance is for the Fort Worth water meter station upgrade construction. The planned $517,935 use of Enterprise Fund balance is due to the budgeted developer's agreement payment for "The Square".

Note 5 - The $785,625 budgeted drawdown of General Fund balance is for one time capital purchases and $631,745 of ARPA funding will also be used for one time items. The planned $59,305 drawdown of the Debt Service Fund is due to the use of previous year excess property collections required by state statue. The $24,070,865 drawdown in the Capital Projects Fund reflects the use of bond proceeds for the second and third Phases of Knowles Drive reconstruction, the start of construction on the Library and Senior Citizen's Center, Park improvements, and other Streets construction projects. The $486,290 deficit in the CCPD Fund was for the replacement of patrol vehicles, bullet resistant vests, and associated equipment. The $1,717,725 surplus in the Drainage Fund will be used for one time items such as heavy equipment and the East Cement Creek Drainage project that had previously been delayed. The $978,295 is a surplus in the Street Maintenance Fund will be used for the Pavement Replacement Program, which include Knowles Drive from Park Center to Bailey Boswell. The $51,980 surplus in the Donations Fund reflects budgeted use of different Donation programs. The $263,430 surplus in the General Escrow Fund reflects a transfer from General Fund for future equipment replacement based on estimated replacement cost. The use of $1,401,110 Enterprise Escrow Fund balance is for capital projects including the Beltmill Pump Station and for the Northwest Booster Pump Station. The other funds, Beltmill PID and TIRZ are new funds that have been recently created so there are no current variances to report.

CITY OF SAGINAW
2022-2023

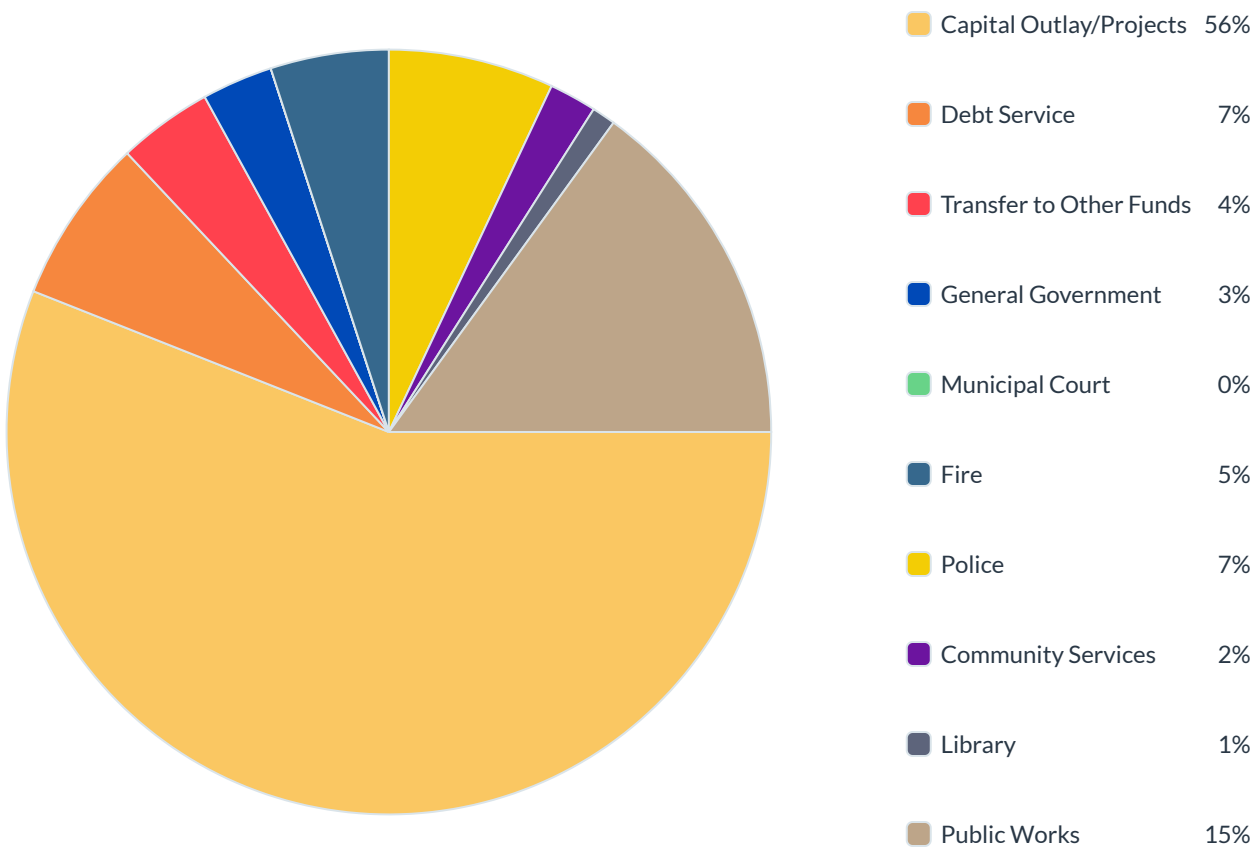
ALL FUNDS DISTRIBUTION OF REVENUES/RESOURCES



Property Taxes	14%
Sales Taxes	10%
Other Taxes	0%
Franchise Fees	2%
License, Permits, Fines, and Fees	2%
Grant Assistance	0%
Interest Income	0%
Other Income	4%
Charges for Servics	12%
Transfers from other funds	4%
Bond Proceeds	18%
Use of Bond Funds	0%
Use of Escrow Funds	0%
Use of Beginning Fund Balance	33%

CITY OF SAGINAW
2022-2023

ALL FUNDS DISTRIBUTION OF EXPENDITURES/USE OF RESOURCES



CITY OF SAGINAW
CAPITAL OULAY / SPECIAL REQUESTS
APPROVED FOR FY 2022-2023

		Requested		FUNDING SOURCE TOTALS							
				GENERAL FUND	ENTERPRISE FUND	CCPD FUND	DRAINAGE UTILITY	DONATIONS FUND	CAPITAL PROJECTS FUND	POLICE SEIZURE FUND	TOTAL FUNDED
				$ 1,502,729	$ 654,135	$ 850,105	$ 191,000	$ 27,420	$ 800,000	$ 2,500	$ 4,027,889
	General Administrative Office										
1	Workplace Training Videos	$ 1,800	ongoing	1,800							1,800
2	Employee holiday giftcard	12,000	ongoing	4,000							4,000
3	Employee appreciation, recognition, and team building	10,000	ongoing	5,000							5,000
				-							-
	TOTAL	**$ 23,800**		**$ 10,800**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 10,800**
	Fire										
1	Replace 2003 Fire Engine	$ 950,000	one time	150,000					800,000		950,000
2	Add additional shift FF personnel	95,000	ongoing								-
3	Add Secured Access Fencing to Stations 2	50,000	one time	50,000							50,000
4	Replace 2 sets of TNT hydraulic rescue tools	75,000	one time	75,000							75,000
5	FD Banquet	3,240	ongoing	3,240							3,240
											-
	TOTAL	**$ 1,173,240**		**$ 278,240**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 800,000**	**$ -**	**$ 1,078,240**
	Police										
1	Tarrant County College Range Contract	$ 22,500	ongoing	22,500							22,500
2	Police Facility Roof Repair	276,744	one time	276,745							276,745
3	Police Officer	90,284	ongoing								-
4	CID analysis	15,000	ongoing	15,000							15,000
5	Dispatcher	62,523	ongoing								-
6	PT Dispatcher	37,700	ongoing								-
7	Honor Guard	2,500	ongoing	2,500							2,500
8	Annual Awards Banquet	3,000	ongoing	3,240							3,240
9	Increase in Training	10,000	ongoing	10,000							10,000
10	Drug dog training	2,500	ongoing							2,500	2,500
											-
	TOTAL	**$ 522,751**		**$ 329,985**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,500**	**$ 332,485**
	Public Services										
1	John Deere backhoe	$ 185,000	one time	185,000							185,000
2	FT Facilities Maintenance Position	$ 45,000	ongoing								-
3	16ft. Air-Tow trailer	$ 22,300	one time	22,300							22,300
4	Sprinkler system maintenance	$ 8,000	ongoing	3,000							3,000
5	Facility Improvements	$ 100,000	one time	100,000							100,000
6	ADA Study phase 4B	$ 80,000	one time	80,000							80,000
	TOTAL	**$ 440,300**		**$ 390,300**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 390,300**

CITY OF SAGINAW
CAPITAL OULAY / SPECIAL REQUESTS
APPROVED FOR FY 2022-2023

		Requested		FUNDING SOURCE TOTALS							
				GENERAL FUND	ENTERPRISE FUND	CCPD FUND	DRAINAGE UTILITY	DONATIONS FUND	CAPITAL PROJECTS FUND	POLICE SEIZURE FUND	TOTAL FUNDED
				$ 1,502,729	$ 654,135	$ 850,105	$ 191,000	$ 27,420	$ 800,000	$ 2,500	$ 4,027,889
	Parks										
1	Replacement of water fountains and pet fountair	$ 42,500	one time	42,500							42,500
2	Replacement of tables, trash cans, and doggie stations	$ 18,700	one time	18,700							18,700
3	Adding and replacing park benches	$ 17,000	one time	17,000							17,000
	TOTAL	**$ 78,200**		**$ 78,200**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 78,200**
	Community Services										
	Food Truck & Economic Development		ongoing								
1	Coordinator	$ 65,000		-							-
2	Wall pads in Gymnasium	$ 6,200	one time	6,200							6,200
3	Generator for Recreation Center	$ 205,000	one time	205,000							205,000
4	Calendar Printing (Communications)	$ 2,000	ongoing	-							-
5	Marketing & Advertisement (Communications)	$ 3,500	ongoing	-							-
6	Civic Plus - City website (Communications)	$ 13,855	already in budget	-							-
7	Adobe Creative Suite (Communications)	$ 600	ongoing	600							600
8	Social Media Archiving Software (Communications)	$ 6,000	ongoing	6,000							6,000
9	Canva (Communications)	$ 120	ongoing	120							120
10	Formstack (Communications)	$ 7,560	ongoing	-							-
11	Buffer (Communications)	$ 2,160	ongoing	-							-
12	Streaming Software (Communications)	$ 2,200	ongoing	-							-
13	Contracting Services (Communications)	$ 1,500	already in budget	-							-
14	Equipment Purchase (Communications)	$ 4,500	one time	-							-
15	FAA Certification (Communications)	$ 250	one time	250							250
16	City Branding RFP (Communications)	$ 20,000	one time	-							-
17	City Satisfaction Survey (Communications)	$ 12,000	one time	12,000							12,000
18	Train & Grain Festival (Communications)	$ 25,000	already in budget	-							-
19	Special Events (Communications)	$ 3,500	ongoing	-							-
											-
	TOTAL	**$ 380,945**		**$ 230,170**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 230,170**
	Library										
1	FT Circulation Manager	56,630	ongoing								-
2	FT Children's Assistant	44,370	ongoing								-
3	PT Adult Learning Assistant	22,620	ongoing								-
											-
	TOTAL	**$ 123,620**		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

CITY OF SAGINAW
CAPITAL OULAY / SPECIAL REQUESTS
APPROVED FOR FY 2022-2023

		Requested		FUNDING SOURCE TOTALS							
				GENERAL FUND	ENTERPRISE FUND	CCPD FUND	DRAINAGE UTILITY	DONATIONS FUND	CAPITAL PROJECTS FUND	POLICE SEIZURE FUND	TOTAL FUNDED
				$ 1,502,729	$ 654,135	$ 850,105	$ 191,000	$ 27,420	$ 800,000	$ 2,500	$ 4,027,889
	Inspections/Code Enforcement										
1	Add an Inspector Vehicle	$ 35,000	one time	35,000							35,000
2	Reclassify Inspector position to Senior Inspector	9,611	ongoing	21,651							21,651
3	Acquire Updated Code Books	4,000	one time	4,000							4,000
4	Home renovation incentives	25,000	one time	12,500	12,500						25,000
											-
	TOTAL	**$ 73,611**		**$ 73,151**	**$ 12,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 85,651**
	Animal Services										
1	Replace AC systems	$ 26,000	one time	$ 26,000							26,000
2	Finish shed	40,000	one time								-
3	New radios	12,515	one time	$ 12,515							12,515
4	New washer and dryer/electrical improvements	46,000	one time								-
5	Addition of Bullet Resistant Vests	3,000	one time								-
	Increase PT positions to 29 hours	5,755	ongoing	$ 6,768							6,768
											-
	TOTAL	**$ 133,270**		**$ 45,283**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 45,283**
	Economic Development										
1	Continue Professional Svcs Contract w/ The Retail Coach	$ 20,000	already in budget								-
2	Replacement of existing digital display sign	$ 66,600	one time	66,600							66,600
											-
	TOTAL	**$ 86,600**		**$ 66,600**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 66,600**
	General Fund Total	**$ 3,036,337**		**$ 1,502,729**	**$ 12,500**	**$ -**	**$ -**	**$ -**	**$ 800,000**	**$ 2,500**	**$ 2,317,729**
	CRIME CONTROL AND PREVENTION DISTRICT FUND										
1	Mentalix upgrade	14,000	one time			14,000					14,000
2	Building Security Upgrade	126,300	one time			126,300					126,300
3	Police vehicles	194,982	one time			194,985					194,985
4	AXON - Body worn camera/taser/mobile	76,807	ongoing			76,810					76,810
5	Bulletproof vests	13,010	one time			13,010					13,010
6	CAD/RMS	375,000	one time			375,000					375,000
7	transition to Lake Worth CAD/RMS - will be an ongoing	50,000	ongoing			50,000					50,000
	TOTAL	**$ 850,099**		**$ -**	**$ -**	**$ 850,105**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 850,105**

CITY OF SAGINAW
CAPITAL OULAY / SPECIAL REQUESTS
APPROVED FOR FY 2022-2023

		Requested		FUNDING SOURCE TOTALS							
				GENERAL FUND	ENTERPRISE FUND	CCPD FUND	DRAINAGE UTILITY	DONATIONS FUND	CAPITAL PROJECTS FUND	POLICE SEIZURE FUND	TOTAL FUNDED
				$ 1,502,729	$ 654,135	$ 850,105	$ 191,000	$ 27,420	$ 800,000	$ 2,500	$ 4,027,889
	ENTERPRISE FUND										
1	Vac Truck Combination Sewer Cleaning Truck	$ 561,523	one time		561,525						561,525
2	Water Distribution System SCADA Upgrade	69,792	one time		69,725						69,725
3	New Maintenance personnel	32,500	ongoing								-
4	In Depth Sewer Service Camera and Line Locator	10,385	one time		10,385						10,385
	TOTAL	**$ 674,200**		**$ -**	**$ 641,635**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 641,635**
	DRAINAGE UTILITY FUND										
1	CAT Skid Loader	$ 125,000	one time				125,000				125,000
2	15ft. Rhino Batwing Mower	$ 28,000	one time				28,000				28,000
3	Trim trees in drainage basins	8,000	ongoing				8,000				8,000
4	Rainfall/Drainage montioring equipment	30,000	one time				30,000				30,000
	TOTAL	**$ 191,000**		**$ -**	**$ -**	**$ -**	**$ 191,000**	**$ -**	**$ -**	**$ -**	**$ 191,000**
	DONATIONS FUND										
1	Increase funding for Arts in the community	25,000	one time					$ 25,000			25,000
2	Ballistic vests	$ 2,420	one time					2,420			2,420
											-
	TOTAL	**$ 27,420**		**$ -**	**$ -**	**$ -**	**$ -**	**$ 27,420**	**$ -**	**$ -**	**$ 27,420**
	TOTAL ALL FUNDS	**$ 4,779,056**		**$ 1,502,729**	**$ 654,135**	**$ 850,105**	**$ 191,000**	**$ 27,420**	**$ 800,000**	**$ 2,500**	**$ 4,027,889**
	TOTAL ONGOING REQUESTS	880,335		105,419	-	126,810	8,000				240,229
	TOTAL ONE TIME REQUESTS	3,898,721		1,397,310	654,135	723,295	183,000	27,420	800,000	2,500	3,787,660
	GF ONGOING REQUESTS	713,028									
	GF ONE TIME REQUESTS	2,118,309									

GENERAL FUND









THE GENERAL FUND IS USED TO ACCOUNT FOR ALL REVENUES AND EXPENDITURES EXCEPT THOSE REQUIRED TO BE ACCOUNTED FOR IN ANOTHER FUND. EXPENDITURES FOR THE GENERAL ADMINISTRATIVE OFFICE, MUNICIPAL COURT, FIRE, POLICE, PUBLIC SERVICES, PARKS, INSPECTIONS/CODE ENFORCEMENT, ANIMAL SERVICES, COMMUNITY SERVICES, LIBRARY, FLEET MAINTENANCE, INFORMATION TECHNOLOGY, AND ECONOMIC DEVELOPMENT ARE INCLUDED IN THE CITY'S GENERAL FUND

CITY OF SAGINAW
GENERAL FUND SUMMARY OF
REVENUES AND EXPENDITURES

	YEAR-END ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
BEGINNING FUND BALANCE	**$ 12,956,411**	**$ 12,045,780**	**$ 11,880,505**
REVENUES			
Current Property Taxes	$ 6,428,906	$ 6,935,785	$ 7,166,080
Sales Tax	6,679,922	7,085,130	6,700,000
Other Taxes	32,917	72,590	47,200
Franchise Fees	1,561,343	1,658,255	1,648,000
License, Permits, Fees, and Fines	1,923,646	1,469,575	1,683,890
Other Revenue	427,791	440,785	934,065
Grant Assistance	54,950	80,000	43,750
Lease/Loan Proceeds	15,000	3,750	-
Interest on Investments	6,911	92,100	144,000
Transfers from Other Funds	1,956,514	2,115,450	2,220,740
TOTAL REVENUES	**$ 19,087,901**	**$ 19,953,420**	**$ 20,587,725**
EXPENSES			
General Administrative Office	$ 2,601,053	$ 2,375,230	$ 2,217,735
Municipal Court	191,719	211,830	225,760
Fire	3,864,653	4,094,335	4,455,935
Police	5,018,523	5,306,265	6,306,660
Public Services	1,652,953	2,994,495	2,168,510
Parks	337,405	344,245	454,620
Community Services	645,987	1,298,665	1,438,130
Library	626,723	703,595	779,505
Inspections/Code Enforcement	716,644	880,920	1,019,505
Animal Services	471,756	466,995	544,165
Fleet Maintenance	457,526	642,885	677,065
Economic Development	170,177	311,265	260,850
Information Technology	398,732	420,250	462,285
Emergency Management	-	-	147,075
Communications	-	-	142,070
Transfer to Escrow Fund	244,681	67,720	73,480
Transfer to Capital Projects Fund	2,600,000	-	-
TOTAL EXPENSES	**$ 19,998,532**	**$ 20,118,695**	**$ 21,373,350**

CITY OF SAGINAW
BUDGET DETAIL
2022-2023

General Fund Major Revenue Sources

Current Property Taxes - 34%

Sales Tax 31%

Transfers In 10%

License, Permits, Fines, and Fees- 8%

Franchise Fees 8%

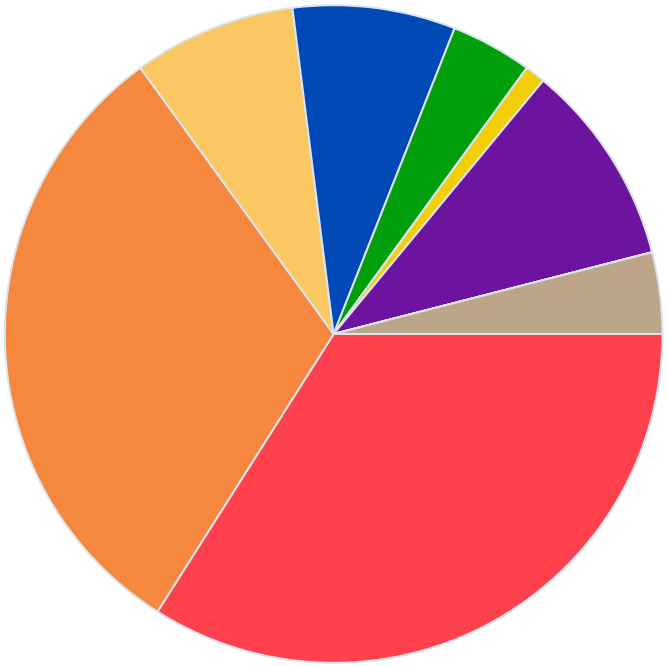
Other Income 4%

Use of Fund Balance 4%

Interest on Investments 1%

Proceeds From Lease/Loan - 0%

Grant Assistance 0%



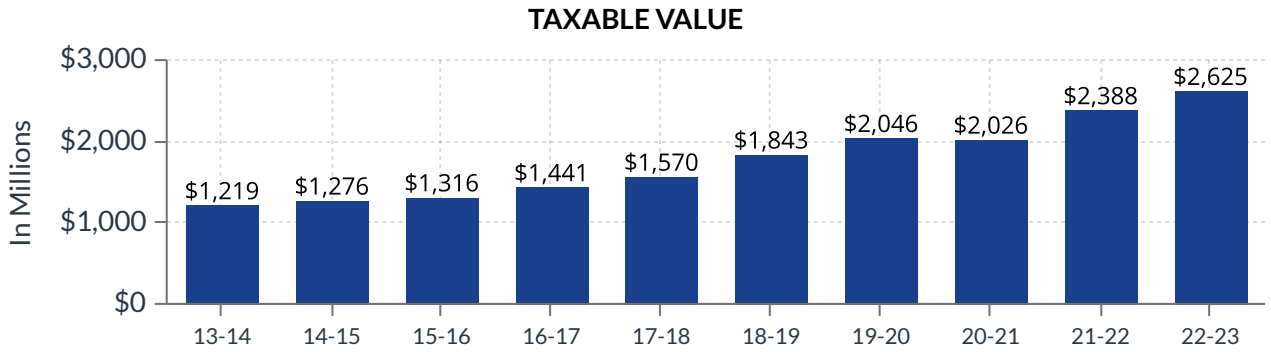
DESCRIPTION	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED 2021-2022	ADOPTED BUDGET 2022-2023
Current Property Taxes	$5,485,381	$5,927,468	$6,428,906	$6,935,785	$7,166,080
Sales Tax	5,153,399	5,499,512	6,679,922	7,085,130	6,700,000
Franchise Fees	1,764,936	1,612,022	1,561,343	1,658,255	1,648,000
License, Permits, Fines, and Fees	1,984,747	1,486,996	1,959,563	1,542,165	1,731,090
Other Income	433,548	1,640,378	424,791	440,785	934,065
Grant Assistance	53,987	54,518	54,950	80,000	43,750
Interest on Investments	295,148	113,140	6,911	92,100	144,000
Transfers In	1,797,112	1,884,758	1,956,514	2,115,450	2,220,740
Proceeds from Lease/Loan	-	5,000	15,000	3,750	-
Use of Fund Balance	-	-	-	-	785,625
TOTALS	$ 16,968,259	$ 18,223,792	$ 19,087,901	$ 19,953,420	$ 21,373,350

CITY OF SAGINAW
GENERAL FUND OVERVIEW OF REVENUES
2022-2023

The City of Saginaw's General Fund accounts for resources that are traditionally associated with governmental activity and which are not required to be accounted for in another fund. These resources are used for expenditures of the General Administrative Office, Municipal Court, Fire, Police, Public Services, Parks, Community Services, Library, Inspections/Code Enforcement, Animal Services, Fleet Maintenance, Information Technology, Economic Development, Emergency Management, and Communications of the General Fund.

Below is an overview of the General Fund Revenues. The City's revenues are reviewed individually and are based on trend analysis.

CURRENT PROPERTY TAXES:
Taxable values have increased as a result of the current economic conditions and growth throughout the City. The July certified taxable value from TAD is $2,624,817,142. This is $237,245,145 more than last year's adjusted net taxable value of $2,387,571,997. The taxable value of new construction is $44,497,540.



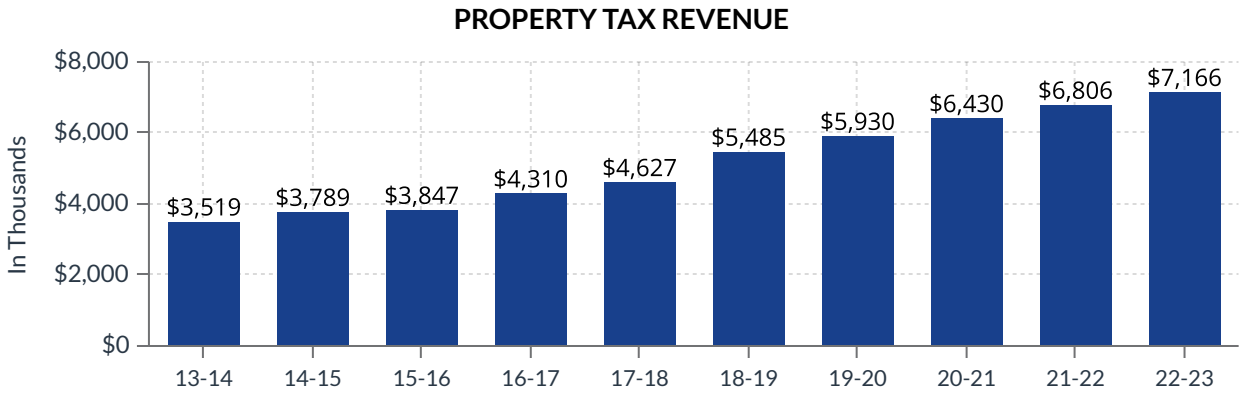
The 2021 tax rate was .479516. The 2022 "no new revenue" is .439714. The "no new revenue" tax rate is the rate required to generate the same tax dollars as last year on the same properties. The "voter approval" rate is .532488; the highest rate that the City Council may approve without a tax rate election. A tax rate of .508042 has been used for the 2022-2023 budget. The estimated General Fund tax revenue is $7,166,080.

TAX YEAR	DEBT RATE	M&O RATE	SALES TAX ADJUSTMENT	TOTAL RATE
2021	0.199458	0.285058	(.086959)	0.479516
2022	0.234886	0.273156	(.085385)	0.508042
	DIFFERENCE OVER/(UNDER) LAST YEAR			0.028526

Taxable Value	$ 2,623,436,994
Total Rate	0.508042
Total Revenue	$ 13,328,162
Debt Rate	0.234886
Debt Revenue	$ 6,162,086
M&O Rate	0.273156
M&O Revenue	$ 7,166,076

With a tax rate of .508042, the maintenance and operation rate for the General Fund will be 54% of the total tax rate and the portion for the Interest and Sinking Fund will be 46% of the total tax rate.

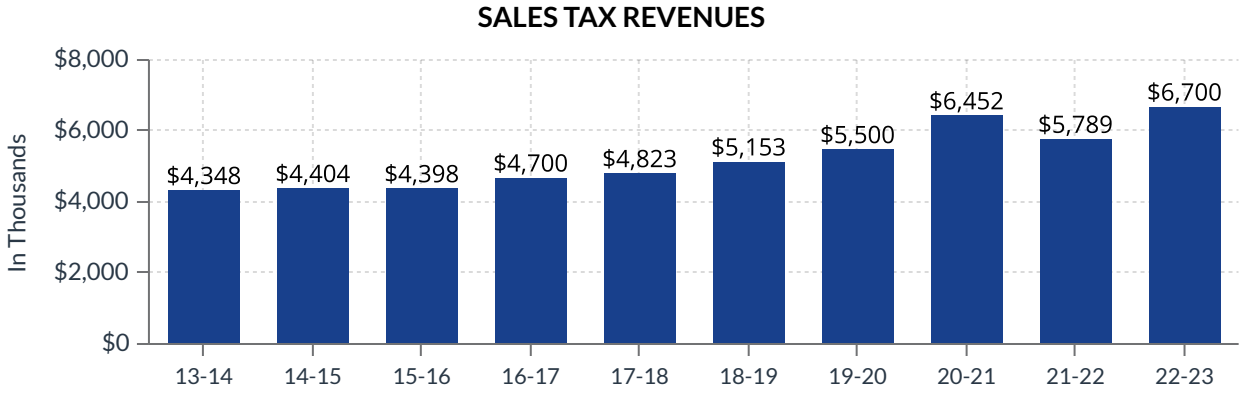
Since 1995 the City of Saginaw has contracted with Tarrant County for the billing and collection of current and delinquent property taxes. The fee for this service is $0.98 per account.



SALES TAX

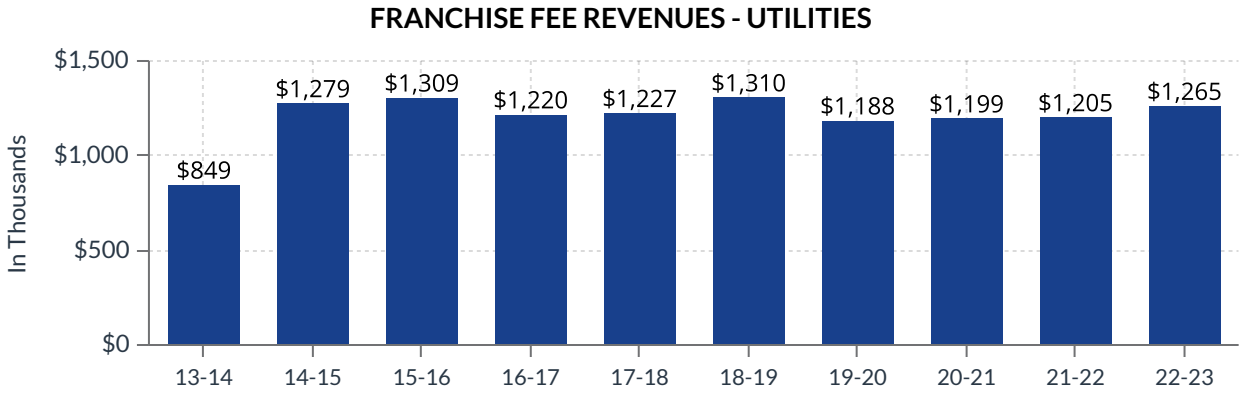
The total sales tax rate for the City of Saginaw is two percent (2%). The tax is split as follows; one-eighth of one percent to provide revenue for maintenance and repairs of existing municipal streets and sidewalks (Street Maintenance Fund), three-eighths of one percent for the Crime Control and Prevention District (CCPD Fund), one-half of one percent to reduce property taxes and one percent for General Fund revenues.

These graphs represent the one cent sales tax that is collected for the General Fund and the citizen-approved one-half cent sales tax that is collected to reduce the property tax. The FY21/22 estimate is lower than FY20/21 due to a one time audit payment received in FY20/21.



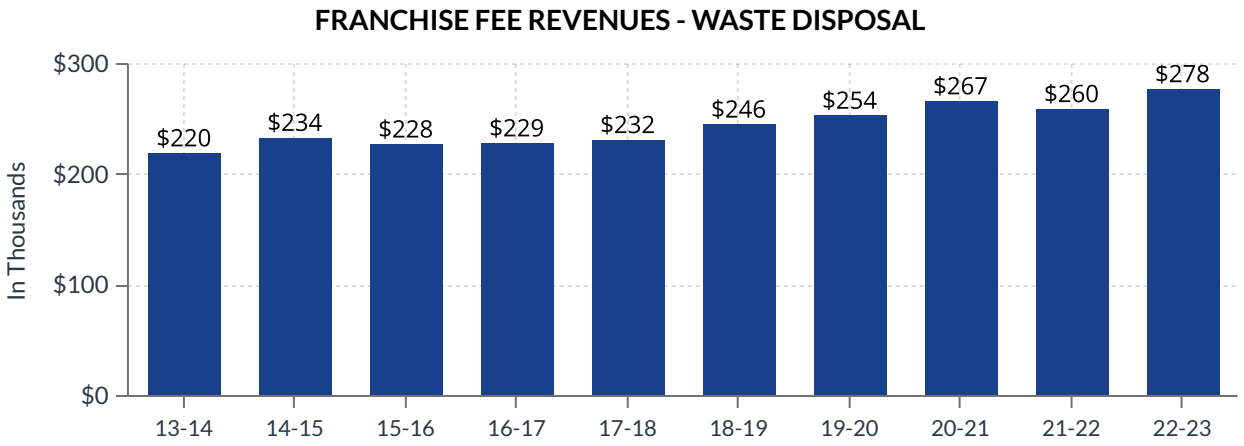
FRANCHISE FEES - UTILITIES

Franchise taxes are fees paid by utilities and other industries for the use of streets, right-of-ways and other city property to distribute their services. Utility companies that pay the City franchise taxes include Oncor Electric, Atmos Gas and Southwestern Bell. Revenue for 13-14 reflected the change in timing of electric franchise fees. Projected revenue is based on weather of a typical year.



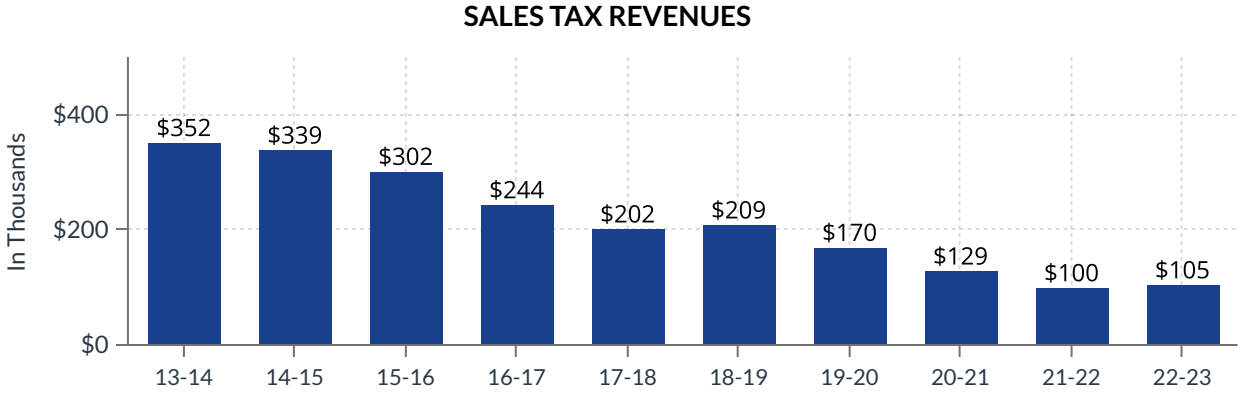
FRANCHISE FEES - WASTE DISPOSAL

The City of Saginaw bills and collects residential garbage fees. The City retains 10% of the residential billing and receives 8% of the commercial billing from the contractor. This is the net amount of collections after payments to our contractor. The approved budget is based on current collection trends and reflect both residential and commercial accounts.



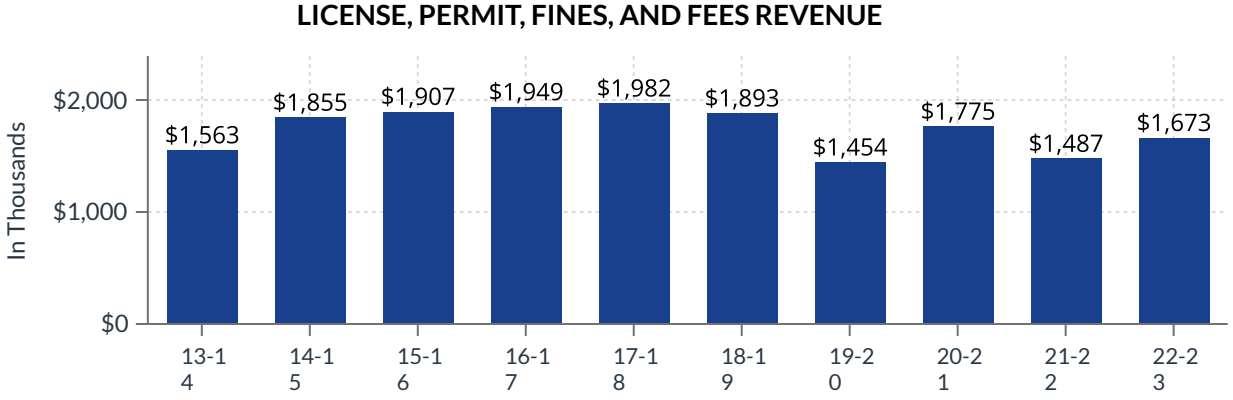
FRANCHISE TAX - CABLE TV

This revenue is based on a downward trend and reflect the popularity of alternate entertainment options. With the passage of Texas Senate Bill 1152 we expect these fees to continue to decrease



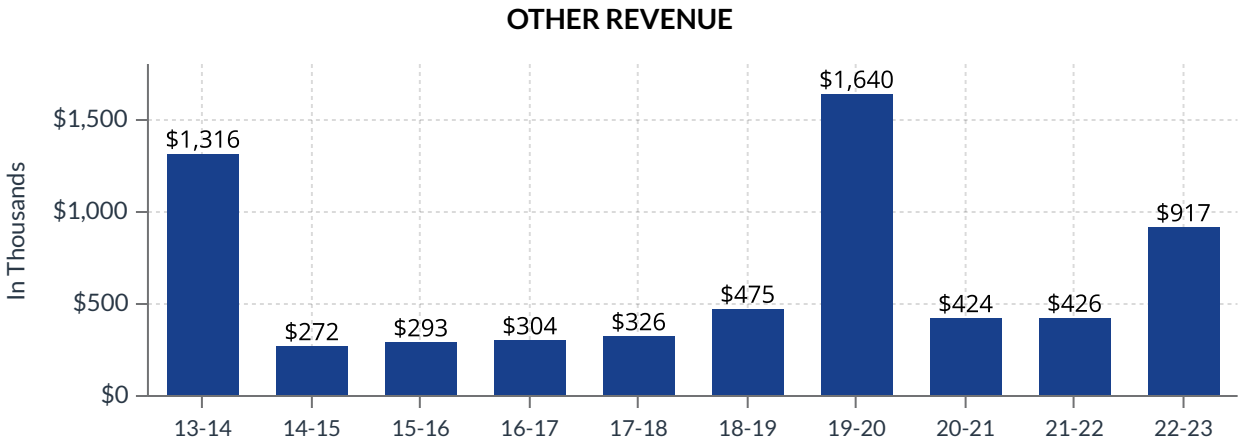
LICENSE, PERMIT, FINE, AND FEE REVENUE

These revenues include Municipal Court Fines and Fees, Recreation Fees, Permits and Library Fines and Fees. The estimate is based on current trends for court fines and an average year for building permits. The budgeted decrease is based on Recreation revenue gradually increasing as pre-pandemic programs resume.



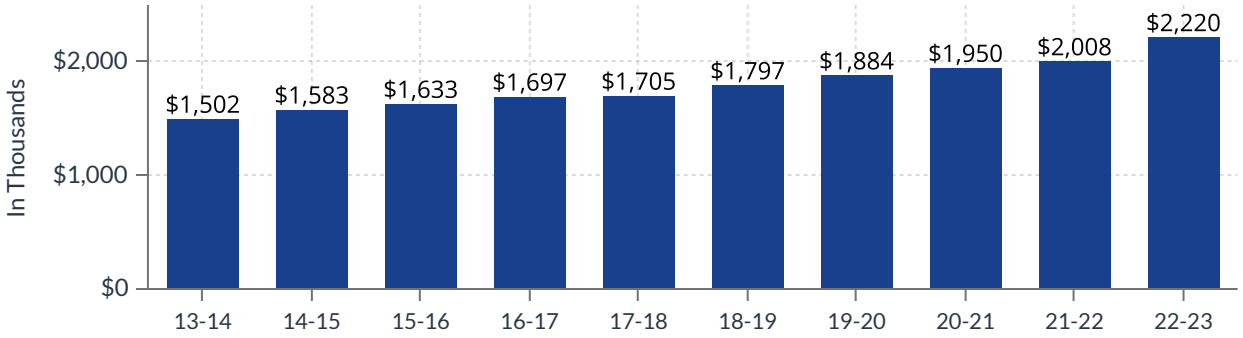
OTHER REVENUE

These revenues other miscellaneous revenue sources that are not included in another category. They include reimbursements from other entities for servies provided by the City. FY19/20 includes federal CARES act funding through Tarrant County and FY22/23 includes American Rescue Act Plan funding. The estimate is based on current trends as well as any known one time revenue streams.



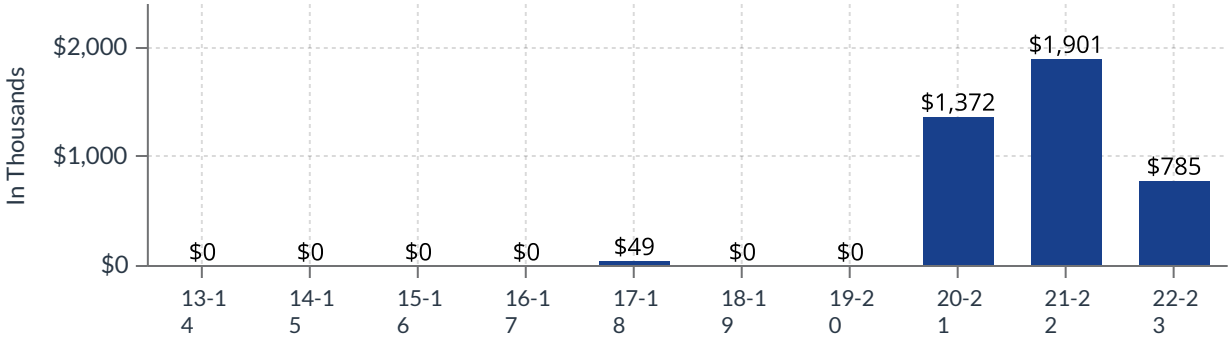
TRANSFERS IN FROM OTHER FUNDS

The transfers from other funds includes the Enterprise Fund paying it's share of administrative costs reported in the General Fund such as vehicle maintenance, postage, IT services, bank fees, and legal and audit services. The CCPD Fund pays for the salaries and benefits of ten Police Officers, one Public Service Officer, one Dispatcher, and one half the cost of a School Resource Officer. The Drainage Utility Fund pays for the cost of two Drainage Utility Maintenance Workers. The increase reflects a salary increase.



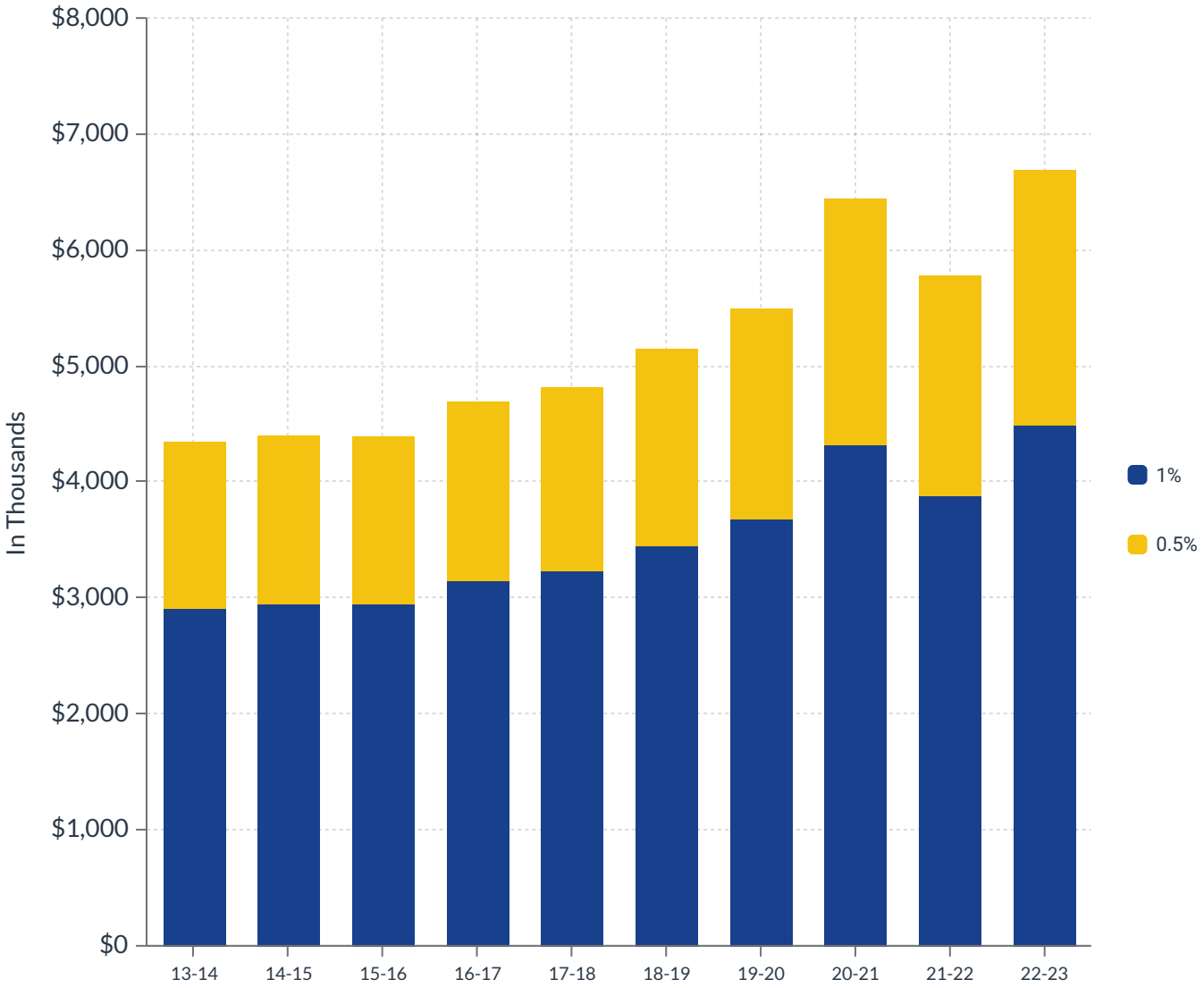
USE OF FUND BALANCE

The use of fund balance in FY12/13 was for the City Hall project. The use of fund balance in FY17/18 was for one time capital purchases. The budgeted use of fund balance in FY20/21 is for one time capital equipment and a budgeted transfer of $2,600,000 to the Capital Projects Fund for the Bailey Boswell Overpass project. The FY21/22 budgeted use of fund balance is for one time capital items and a developer agreement payment for "The Square".



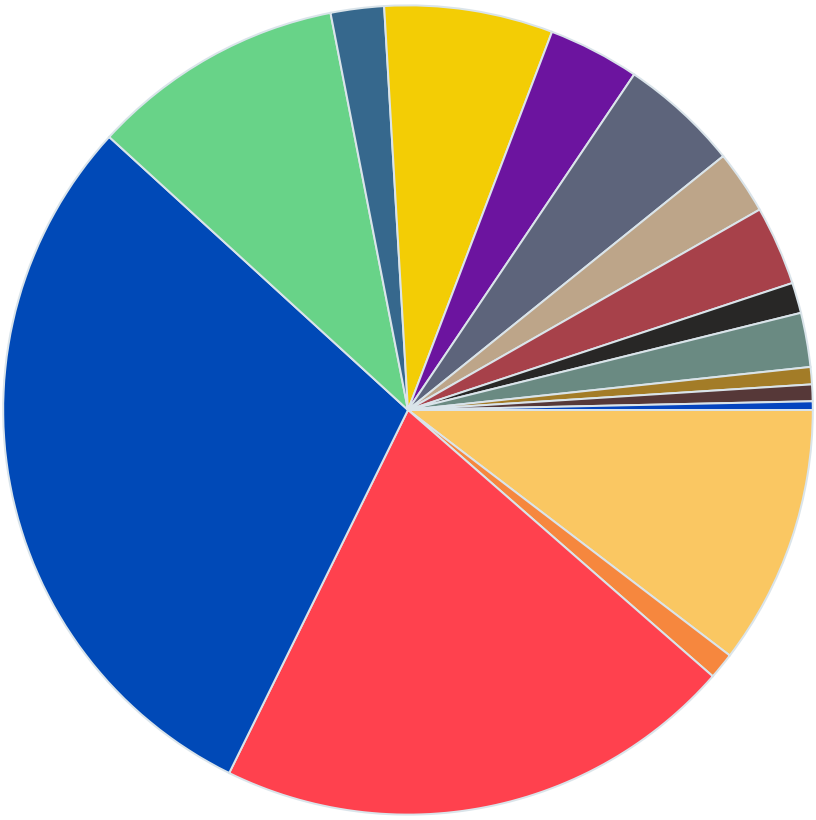
CITY OF SAGINAW
GENERAL FUND SALES TAX REVENUE
2022-2023

The Texas Comptroller of Public Accounts is responsible for collecting sales tax revenues and disbursing sales tax revenues to the various taxing jurisdictions. The Texas state sales and use tax rate is 6.25%, but local taxing jurisdictions (cities, counties, special purpose districts, and transit authorities) may also impose sales and use tax up to 2% for a total maximum combined rate of 8.25%. The City of Saginaw imposes the maximum rate of two percent (2%). One and one-half percent goes into the General Fund. One third of that is used to offset the property tax rate and reduce property taxes.



The increase in FY20-21 reflects a one-time payment due to the state comptroller's audit adjustment.

CITY OF SAGINAW
GENERAL FUND EXPENDITURES BY DEPARTMENT
2022-2023





DEPARTMENT	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED 2021-2022	ADOPTED BUDGET 2022-2023
General Administrative	$ 1,846,650	$ 1,798,906	$ 2,601,053	$ 2,375,230	$ 2,217,735
Municipal Court	212,743	187,063	191,719	211,830	225,760
Fire	3,826,261	3,965,266	3,864,653	4,094,335	4,455,935
Police	5,284,720	5,001,254	5,018,523	5,306,265	6,306,660
Public Services	1,835,901	1,916,937	1,652,953	2,994,495	2,168,510
Parks	379,480	538,607	337,405	344,245	454,620
Community Services	998,497	811,155	645,987	1,298,665	1,438,130
Library	601,026	568,572	626,723	703,595	779,505
Inspections Code Enforcement	600,851	625,716	716,644	880,920	1,019,505
Animal Services	329,855	389,123	471,756	466,995	544,165
Fleet Maintenance	434,838	392,029	457,526	642,885	677,065
Economic Development	243,048	176,838	170,177	311,265	260,850
Information Technology	327,677	427,317	398,732	420,250	462,285
Emergency Management	-	-	-	-	147,075
Communications	-	-	-	-	142,070
Transfer to Other Funds	42,970	72,735	32,844,681	67,720	73,480
TOTAL EXPENDITURES	**$ 16,964,517**	**$ 16,871,518**	**$ 19,998,532**	**$ 20,118,695**	**$ 21,373,350**

In FY 18-19 Information Technology began having a separate budget; was previously part of General Administrative.
The FY 18-19 transfer to Escrow Fund is to establish an equipment replacement fund.
The FY 20-21 transfer to Other Funds is for equipment replacement, to the Capital Projects Fund for partial funding of the Bailey Boswell Overpass project, and economic development incentives.
The FY 21-22 transfer to Other Funds is for future equipment replacement and economic development incentives.
The FY 22-23 transfer to Other Funds is for future reequipment replacement.

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CITY OF SAGINAW
GENERAL FUND OVERVIEW OF EXPENDITURES
2022-2023

The Department Heads and Supervisors were asked to budget for what is necessary to maintain the current level of service and to make recommendations for what is needed to achieve the City's goals within the framework of the strategies developed through the City's long range planning initiative.

The focus of the FY22/23 budget was employee compensation. In order to retain and attract qualified employees, our compensation and benefit package must remain competitive. There was a 2% salary increase for all employees and a 3% step increase. Most employees saw a total of a 5% increase in salary.

The following is an overview of the major changes (FY21/22 Revised to FY22/23 Adopted) by department.

GENERAL ADMINISTRATIVE OFFICE:
This department's budget decreased from $2,375,230 to $2,217,735 from last year's revised budget. Increased costs for compensation, credit card processing, and legal advertising are offset by the decrease of the community website maintenance, which was added to the newly added Communications Department and the one-time funded item in FY21/22, which was the comprehensive plan.

MUNICIPAL COURT:
This department's budget increased by $13,930 due to the salary increase, related benefits and an increase in the Municipal Court Judge's contract.

FIRE:
This department's budget increased 8% from $4,094,335 to $4,455,935. The increase is due to salary and benefits, and the forced migration of RMS system since our current platform is being discontinued due to a merger. Approved one-time items increased the budget as well, which include security fencing for Fire Station 2 and replacing two sets of hydraulic rescue tools.

POLICE:
This department's budget increased 15% from $5,306,265 to $6,306,660. The increase is due to the salary increase and related benefits, increased overtime, increased funding for educational training, and the firing range lease payment which will be due this upcoming year. The firing range lease is due every 3 years.

PUBLIC SERVICES:
This department's budget decreased from $2,994,495 to $2,168,510 or 38% because of the funding ($1,303,320) for "The Square" developer's agreement that was paid last year. There were increases for salaries, related benefits, and building maintenance and repairs.

PARKS:
The Parks Department budget increased from $344,245 to $454,620. The majority of the department's increase was for one-time special requests which includes replacing water and pet fountains, trash cans, tables, and park benches.

COMMUNITY SERVICES:
This department's budget increased by 9% from $1,298,665 to $1,438,130. In addition to salary and related benefit increases, the budget includes one-time funding for the replacement of wall pads in the gymnasium and a generator for the Recreation Center.

LIBRARY:
This department's budget increased from $703,595 to $779,505, or 9%, due to the salary increase and related benefits.

INSPECTIONS/CODE ENFORCEMENT:
This department's budget increased from $880,920 to $1,019,505. The increase is due to salary increases, an additional Inspection vehicle, updated code books, and home renovation incentives.

ANIMAL SERVICES:
The Animal Services budget increased from $466,995 to $544,165 or 14%. The increase is due to salary adjustments and special requests which include replacing the A/C system at the shelter, and new radios.

FLEET MAINTENANCE:
This department's budget has a slight increase from $710,605 to $750,545 or 5%. There is an increase for salary adjustments and related benefits, and an increase in fuel due to rising costs of gasoline and diesel prices.

ECONOMIC DEVELOPMENT:
This department's budget decreased from $311,265 to $260,850 due to the creation of the Communications department and some costs being moved to that department.

INFORMATION TECHNOLOGY:
The Information Technology budget increased from $420,250 to $462,285 or 9%. In addition to the salary and benefit increases, there is an increase for data processing expenses due to rising costs for Emai backup and hardware replacement.

EMERGENCY MANAGEMENT:
The Emergency Management department is a new department that was created for FY 22/23 with a budget of $147,075. Costs in this department include outdoor warning siren repairs, emergency preparedness costs, and ongoing operational cost of the Public Safety Radio System.

COMMUNICATIONS:
The Communications department is also a new addition with a budget of $142,070. Costs in this department are for community website maintenance and one-time funding for a city satisfaction survey.

General Administrative Office



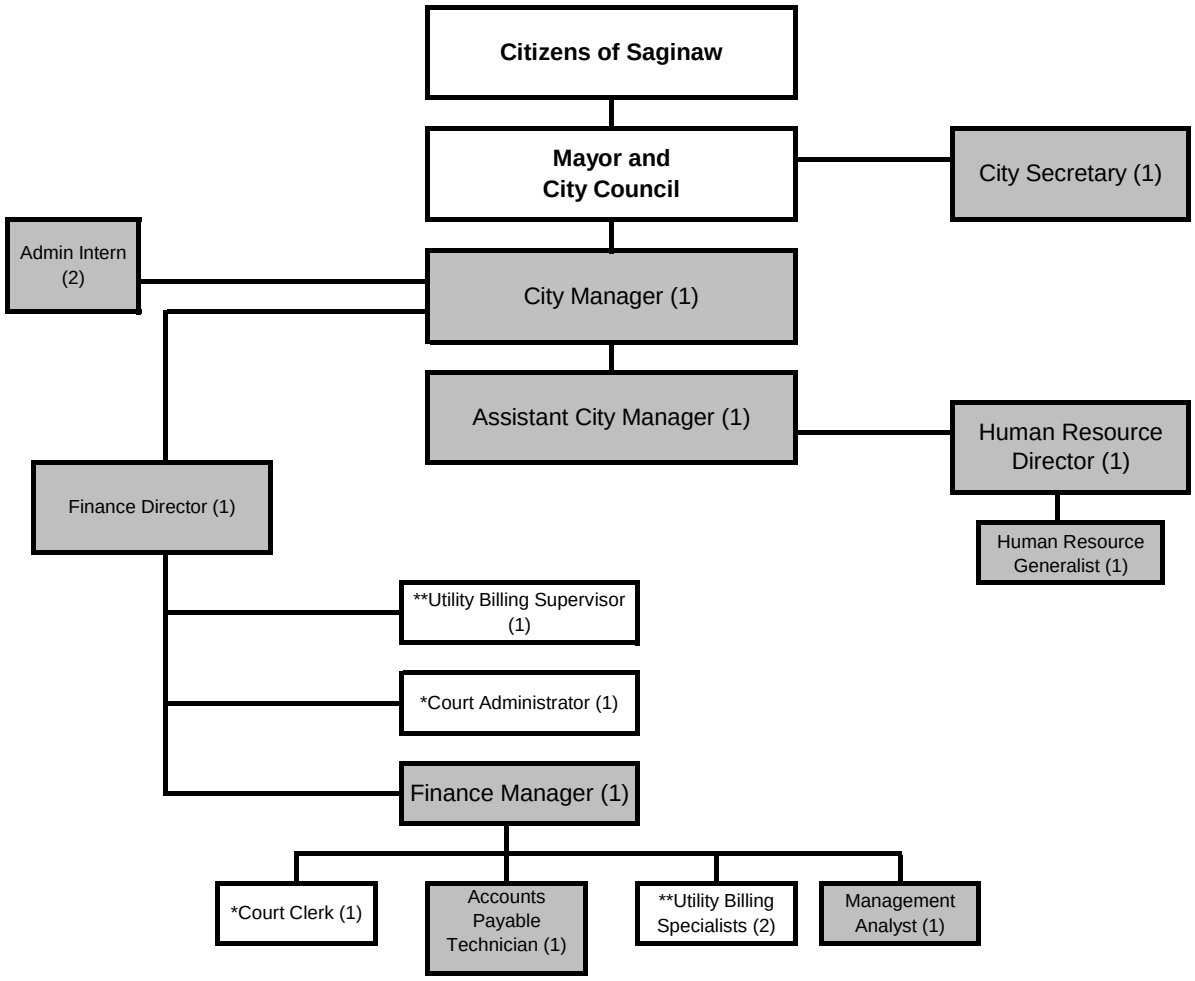




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

GENERAL ADMINISTRATIVE OFFICE



	FISCAL YEAR				
TITLE	**18-19**	**19-20**	**20-21**	**21-22**	**22-23**
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Finance Director	1	1	1	1	1
City Secretary	1	1	1	1	1
Human Resources Director	1	1	1	1	1
Human Resource Generalist	0	0	0	1	1
Accounts Payable Supervisor	1	1	1	0	0
Finance Manager	0	0	0	1	1
Accounts Payable Technician	0	0	0	1	1
Management Analyst	1	2	1	1	1
Financial Analyst	0	0	1	0	0
Administrative Interns (PT)	2	2	2	2	2
TOTAL:	9	10	10	11	11

The General Administrative Office Department houses the offices listed above. Those positions highlighted in gray are paid out of the General Administrative Office budget.

*These positions are paid out of the Municipal Court budget.
**These positions are paid out of the Water & Wastewater budget.
In FY18/19 a Management Analyst was added. IT positions are transferred to a separate department.
In FY19/20 a Management Analyst was added mid-year as a result of reorganizing the Economic Development Department.
In FY21/22 a Human Resource Generalist was added

City of Saginaw
Department Description
2022-2023

General Administrative Office

The General Administrative Office includes the Mayor, six Councilmembers and the staff listed below. The City Council is responsible for making policy decisions relative to the types and level of services provided, adopting ordinances, approving major purchases and contractual agreements, adopting the Annual Budget and making appointments to various positions. Among the appointments made by the City Council are the City Manager, City Secretary, Municipal Judge, City Attorney and City Engineer.

The City Manager is the Chief Administrative Officer of the City. Responsibilities of the City Manager include the general administration of all City Departments, reviewing and updating all management policies and regulations and enforcing the ordinances and laws of the City.

The Assistant City Manager is responsible for oversight of the Public Works, Parks, Animal Services, Fleet Maintenance, Water and Wastewater, Community Services, Library, Human Resources, and Information Technology Departments.

The Finance Director is responsible for the financial administration of the City. This includes recording and reporting financial transactions, maintaining permanent accounting records, budget preparation, financial reporting, and investing idle funds. The Finance Director serves as the City's contact with outside agencies including the Tarrant County Tax Office and the Tarrant Appraisal District.

The City Secretary is also the Records Management Officer. The City Secretary is responsible for recording and maintaining the City Council minutes, agendas, ordinances, resolutions and other official City records. The City Secretary is responsible for tracking open records requests and issuing solicitors' permits. This office is also responsible for municipal elections, monthly reports, records management and all administrative and clerical duties as prescribed by the City Council and/or the City Manager.

The Human Resource Director is responsible for personnel and payroll issues, benefits administration, testing applicants, and insurance and workers' compensation claims.

The Finance Manager is responsible for supervising the activities of the front office clerical staff including the accounts payable technician, utility billing specialists, and court clerks. The Finance Manager also assists the Finance Director with budget preparation, the annual audit, and ACFR.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

GENERAL ADMINISTRATIVE OFFICE

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 1,046,561	$ 1,153,665	$ 1,358,340	$ 1,331,720
Operating	358,167.66	409,131	396,175	430,610
Contract Services	376,087	432,777	416,280	455,405
Capital Outlay and Transfers	18,090	3,387,380	204,435	-
TOTALS	**$ 1,798,906**	**$ 5,382,954**	**$ 2,375,230**	**$ 2,217,735**

A transfer to the Capital Projects Fund was budgeted for the Bailey Boswell Overpass project in FY20/21.

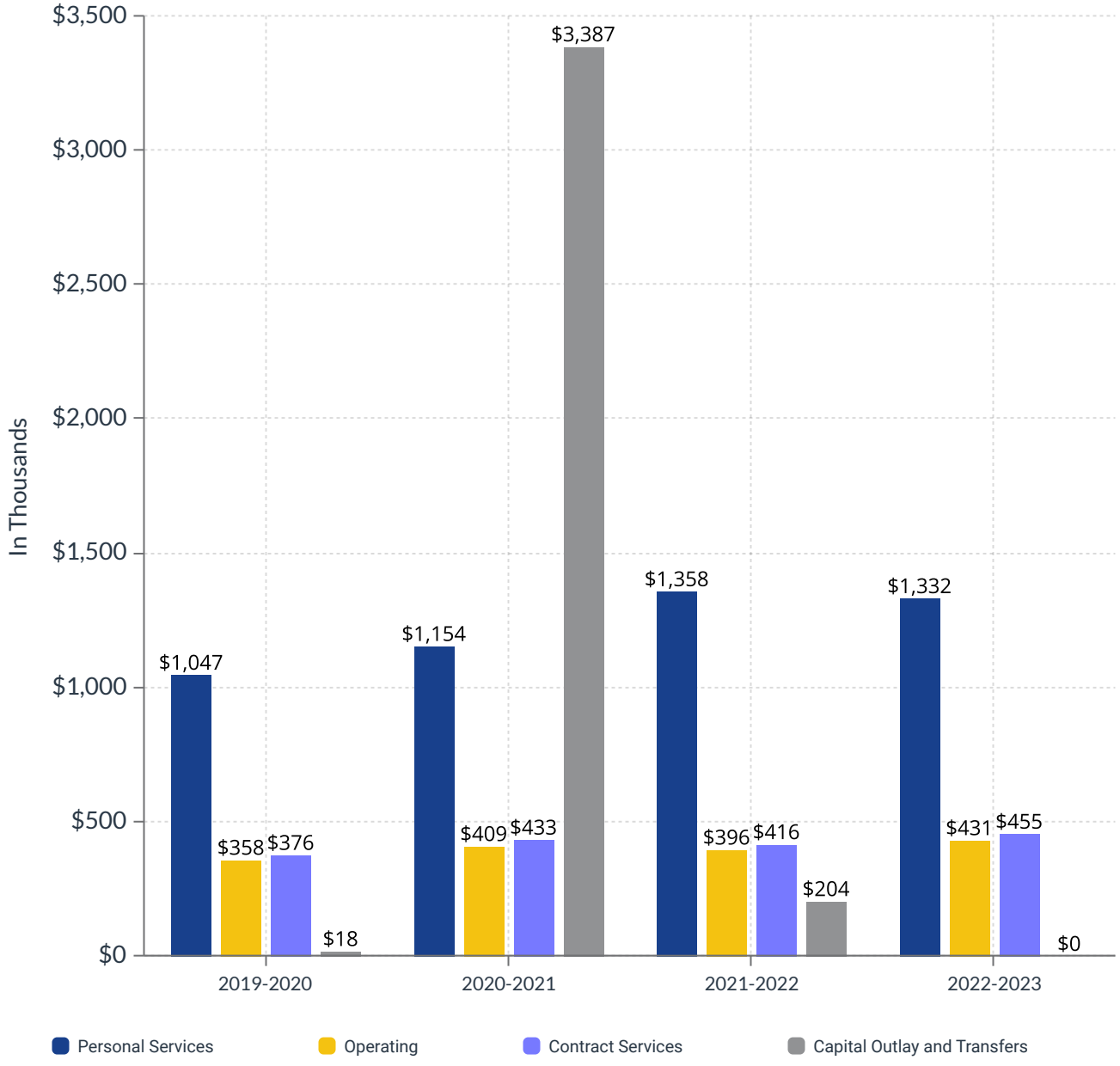


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CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

GENERAL ADMINISTRATIVE OFFICE

GOAL: To improve the quality of life for all citizens by providing municipal services in a timely, efficient, professional and fiscally responsible manner.			
City Strategy	**FY 2021-2022 Department Goal**	**FY 2021-2022 Department Achievement**	**FY 2022-2023 Department Goal**
Maintain a financially sound city providing superior services	Adopt a tax rate that allows us to maintain current services and staffing levels.	Adopted a property tax rate $0.508042 that generated the property revenue sufficient to fund operations, as well as, debt service payments.	Adopt a tax rate that allows us to maintain current services and staffing levels.
	Continue to offer competitive salary and benefits in order to hire and retain quality employees in all departments.	Adjusted all city-wide personnel pay by 5%	Continue to offer competitive salary and benefits in order to hire and retain quality employees in all departments.
	Control the cost of employee health insurance by continuing to take competitive bids for these services and evaluate plan options.	Offered multiple health insurance plan options, including an HSA plan, to allow each employee to determine the cost/benefit based on their needs.	Control the cost of employee health insurance by continuing to take competitive bids for these services and evaluate plan options.
	Use Water Impact Fees to fund the Fort Worth meter station upgrade.	The Saginaw Blvd 16" water line project is still under construction using impact fees.	Continue using Water Impact Fees to fund the Fort Worth meter station upgrade.
	Add to General Fund Emergency Reserves and Enterprise Fund Emergency Reserves as required.	Maintained Emergency Reserves at the required level.	Add to General Fund Emergency Reserves and Enterprise Fund Emergency Reserves as required.
	Maintain Moody's rating of Aa3 and Standard and Poor's rating of AA Stable	Maintained both Moody's rating of Aa3 and Standard and Poor's rating of AA Stable	Maintain Moody's rating of Aa3 and Standard and Poor's rating of AA Stable

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

GENERAL ADMINISTRATIVE OFFICE

LONG TERM OBJECTIVES

To receive the GFOA's Distinguished Budget Presentation Award each year.

To maintain financial records that receive the GFOA's Certificate of Achievement for Excellence in Financial Reporting each year

Perform all Truth-In-Taxation requirements before September 30th

Distribute agenda packets within four days before each council meeting

Process 95% of all open record requests within five days of receipt and all requests within state law

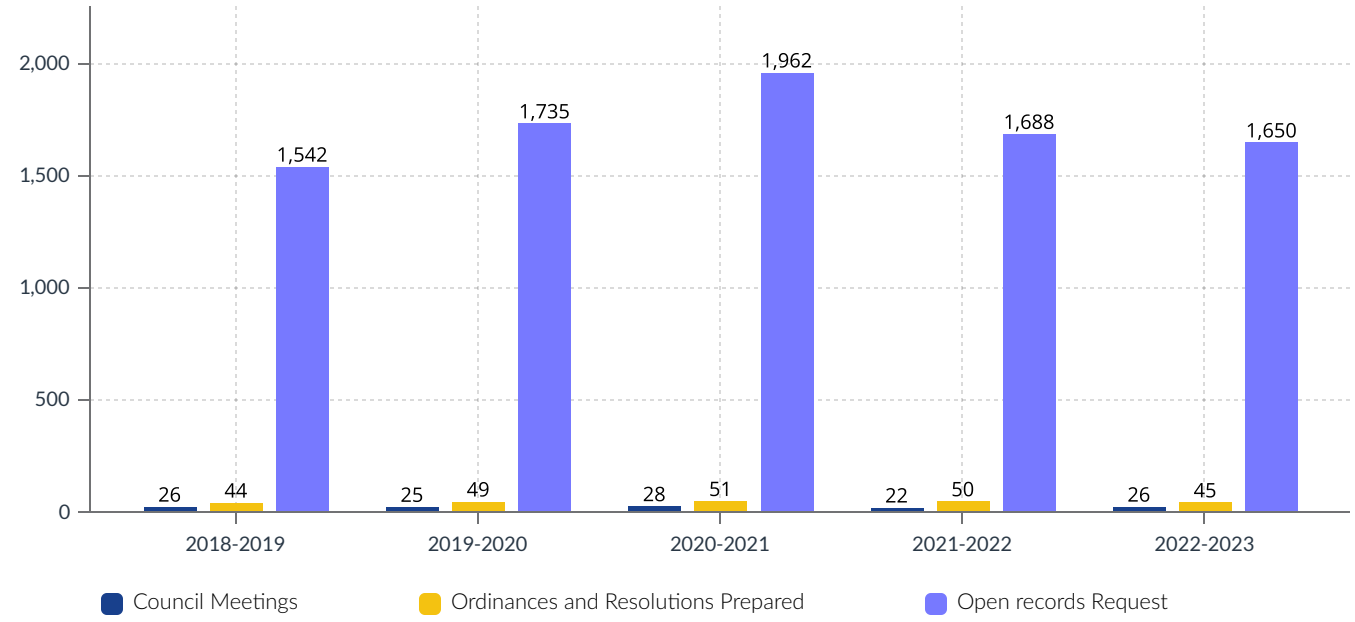
Pull all inactive records scheduled for destruction and have them shredded and recycled

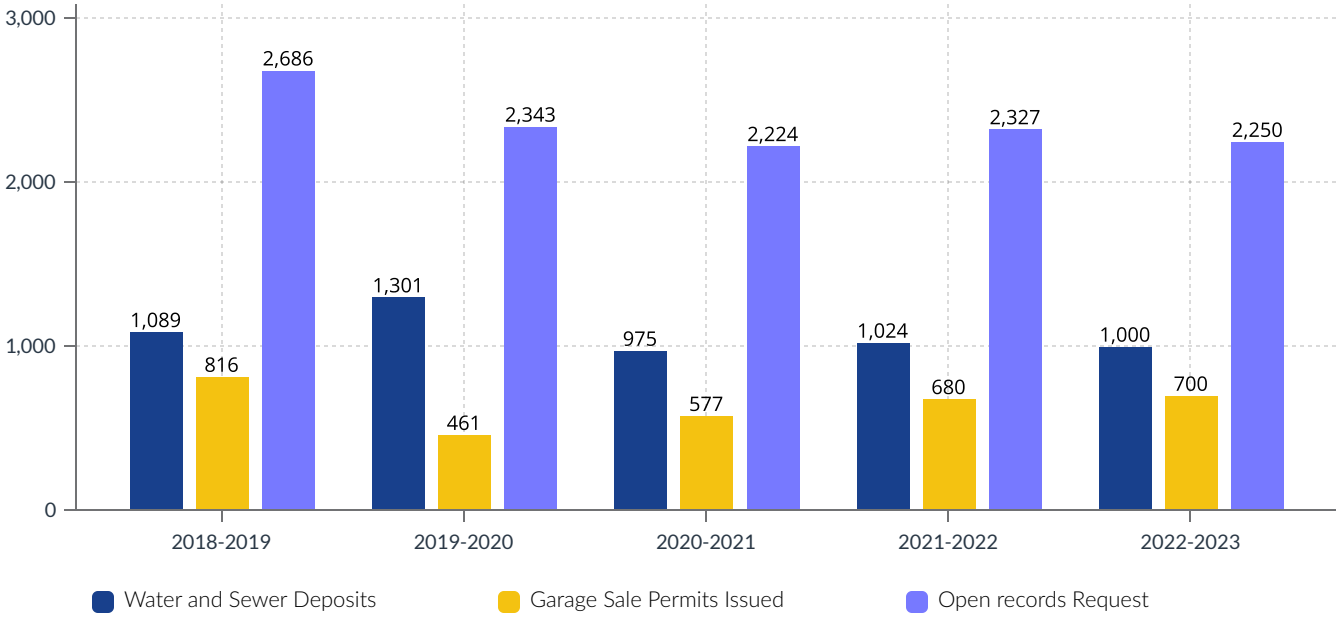
Pay 100% of invoices within 30 days of receipt

Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
Elections Held	2	0	2	2	1
Council Meetings	26	25	28	22	26
Ordinances and Resolutions Prepared	44	49	51	50	45
Open Records Requests	1,542	1,735	1,962	1,688	1,650
Water and Sewer Deposits	1,089	1,301	975	1,024	1,000
Garage Sale Permits Issued	816	461	577	680	700
Accounts Payable Checks	2,686	2,343	2,224	2,327	2,250

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

GENERAL ADMINISTRATIVE OFFICE





Municipal Court



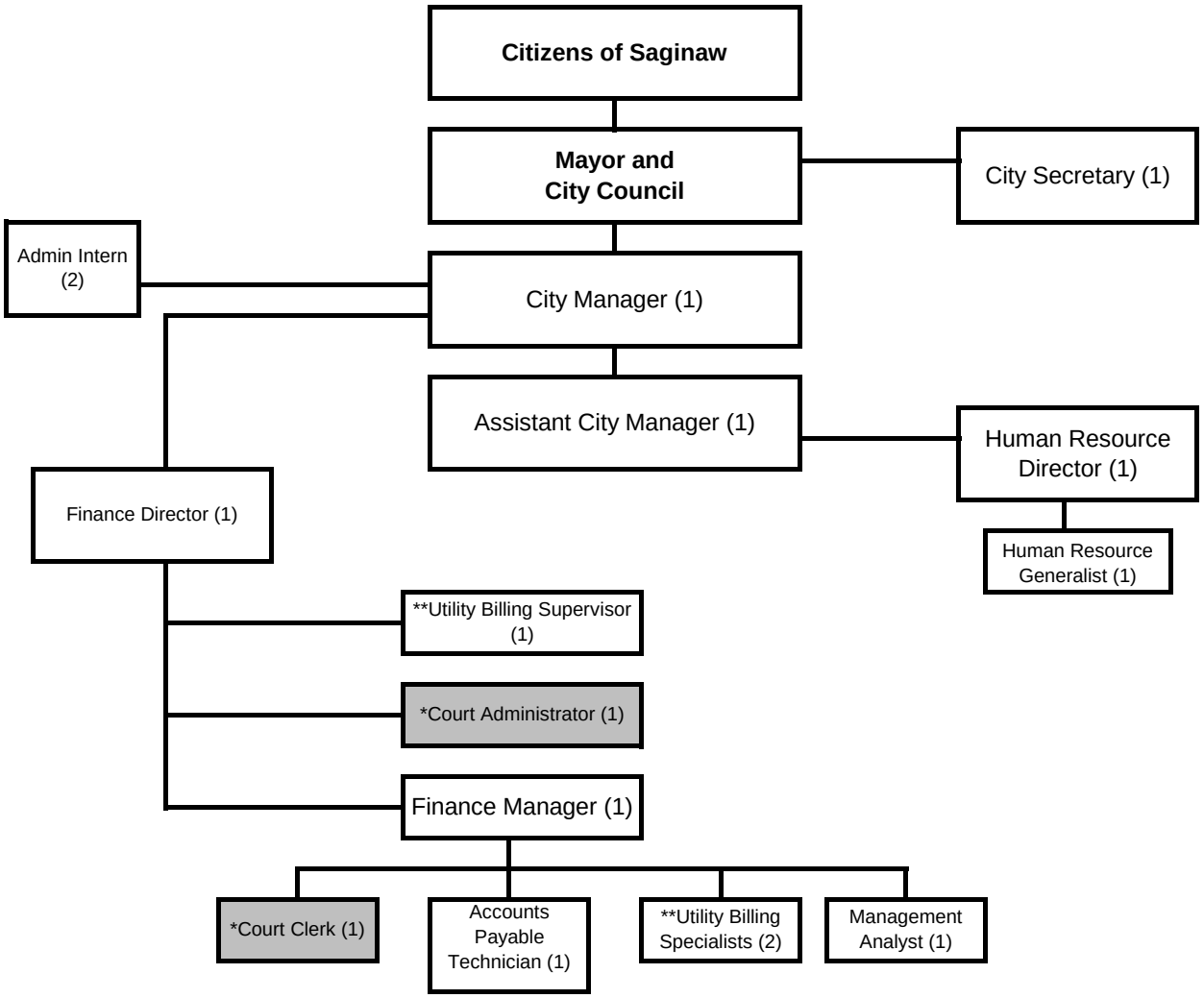




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

MUNICIPAL COURT



TITLE	18-19	19-20	20-21	21-22	22-23
Court Administrator	1	1	1	1	1
Court Clerk	1	1	1	1	1
TOTAL:	2	2	2	2	2

The General Administrative Office Department houses the offices listed above. Those positions highlighted in gray are paid out of the Municipal Court budget.

*These positions are paid out of the Water & Wastewater budget.
**These positions are paid out of the General Administrative Office budget.

City of Saginaw
Department Description
2022-2023

Municipal Court

The Municipal Court is located at City Hall and is staffed with a Court Administrator and a Court Clerk. Two utility billing positions in the Water & Wastewater Department assist the Municipal Court and are paid from the Enterprise Fund. The Management Analyst also assists and is paid from the General Fund. This office is responsible for maintaining court records, processing clerical work, and administering daily operations of the court such as issuing warrants, subpoenas, notices, receiving and maintaining court dockets, perfecting appeal bonds, attending trials, and performing all duties prescribed by State Law. The Municipal Court accepts payments in the form of cash, check, money order, debit card and credit card. Citations may also be paid online.

The Municipal Court has original and exclusive jurisdiction over violations of city ordinances. The Municipal Court also has concurrent jurisdiction with justice of the peace courts over Class C misdemeanor criminal cases within the City where the punishment, upon conviction, is by fine only. This court does not have jurisdiction in most civil cases but does have limited civil jurisdiction in cases that involve owners of dangerous dogs.

The Municipal Court Judge helps citizens understand what their options are regarding their citation. If they want to offer explanations or defenses regarding their citation they must see the prosecutor. The prosecutor is an attorney with the law firm of Taylor, Olson, Adkins, Sralla and Elam. There are two types of trials, a jury trial and a bench trial. A bench trial is held before the Municipal Court Judge and a jury trial is held before a panel of the defendant's peers. Bench trials are generally held once a month, as needed. Jury trials are scheduled for twice a year.

Juveniles that commit non-traffic violations are usually ordered to perform community service in lieu of paying their citation. It is believed that juveniles are better held accountable for their actions by paying their debt through community service.

This department has taken advantage of the availability of the Court Technology and the Court Security Fees to purchase items not budgeted in the General Fund. These fees are collected as part of the citations and are accounted for in the General Escrow Fund. Purchases from these Special Revenue Funds must be approved by the Mayor and Council as required by ordinance and State law.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

MUNICIPAL COURT

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 110,229	$ 112,368	$ 125,600	$ 132,160
Operating	18,401	17,970	23,830	23,740
Contract Services	58,433	61,381	62,400	69,860
Capital Outlay	-	-	-	-
TOTALS	**$ 187,063**	**$ 191,719**	**$ 211,830**	**$ 225,760**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

MUNICIPAL COURT

GOAL: To process and administer all Court matters in an efficient, timely manner while establishing, maintaining, observing and enforcing high standards of conduct so that the integrity and independence of the judiciary is preserved. To follow established safeguards to insure the financial credibility of the Court.			
City Strategy	**FY 2021-2022 Department Goal**	**FY 2021-2022 Department Achievement**	**FY 2022-2023 Department Goal**
Maintain a financially sound city providing superior services	Continue processing citations daily, warrants monthly, and magisterial warnings and Emergency Protective Orders within 48 hours of arrest.	Processed citations daily, magisterial warnings and Emergency Protective Orders within 48 hours of arrest.	Continue processing citations daily, warrants monthly, and magisterial warnings and Emergency Protective Orders within 48 hours of arrest.

LONG TERM OBJECTIVES

Improve the quality of work performed by court personnel through individual training and adhering to standing orders when assisting defendants at the counter.

Certify one employee as Court Interpreter.

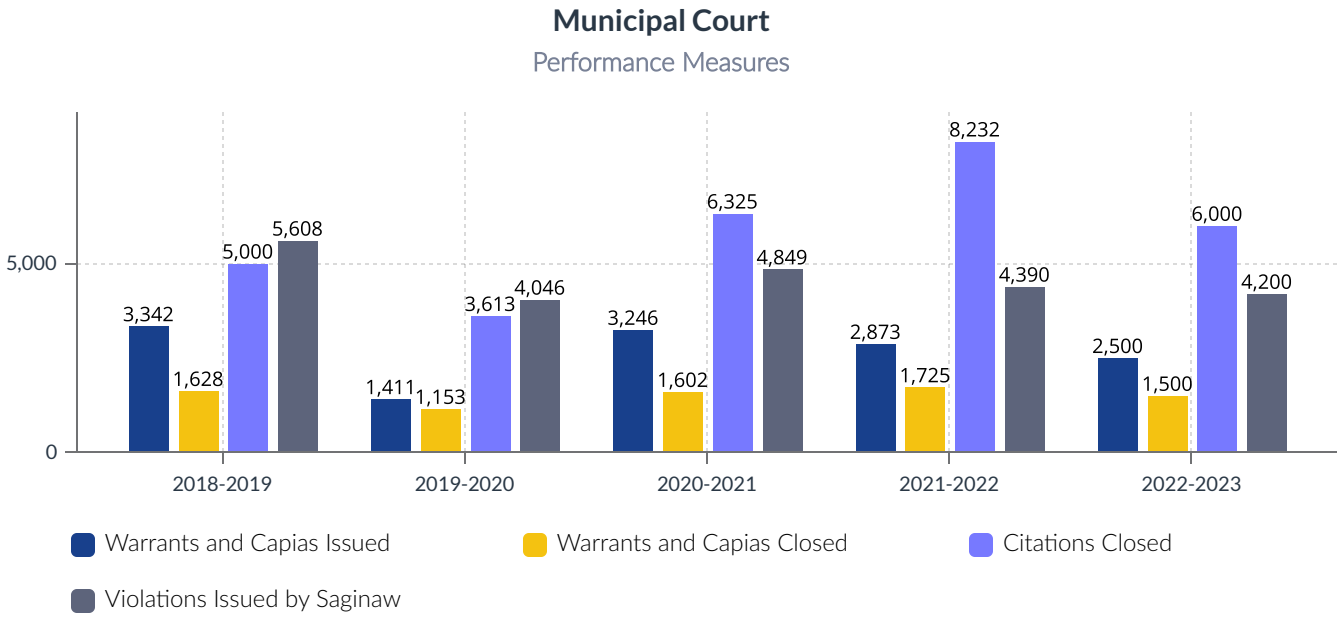
Develop written guidelines for setting court dockets to improve workflow.

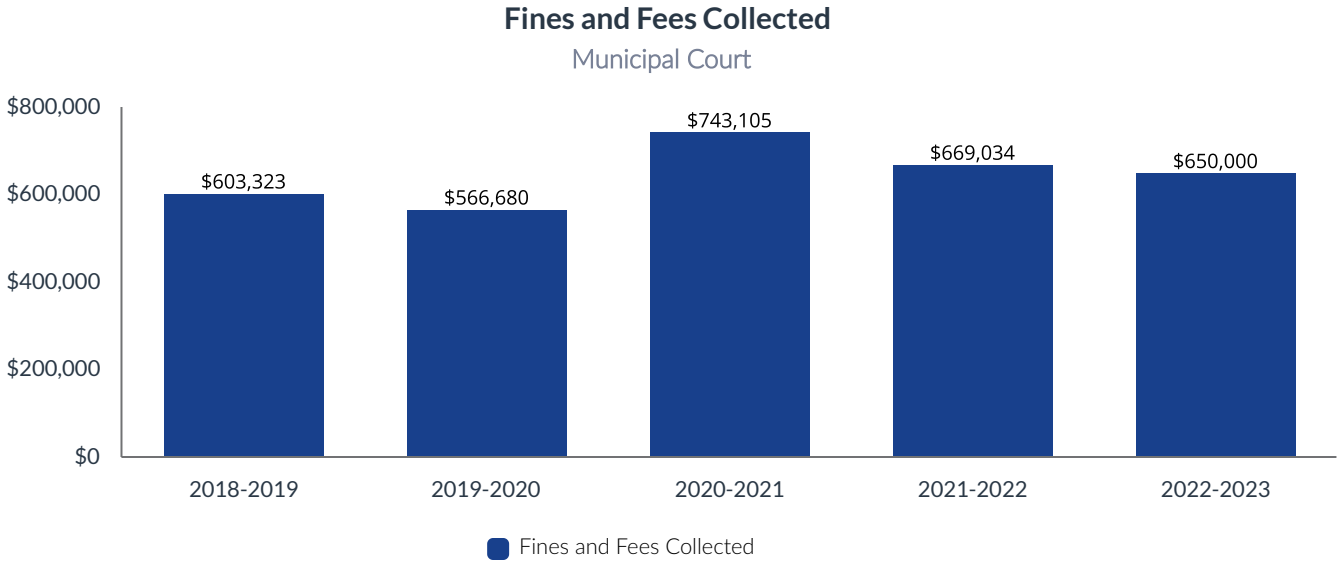
Improve the collection rate of warrants by holding warrant roundups and increase warrant collection rate.

Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
Warrants and Capias Issued	3,342	1,411	3,246	2,873	2,500
Warrants and Capias Closed	1,628	1,153	1,602	1,725	1,500
Citations Closed	5,000	3,613	6,325	8,232	6,000
Violations issued by Saginaw	5,608	4,046	4,849	4,390	4,200
Fines and Fees Collected	$ 603,323	$ 566,680	$ 743,105	$ 669,034	$ 650,000

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

MUNICIPAL COURT





Fire



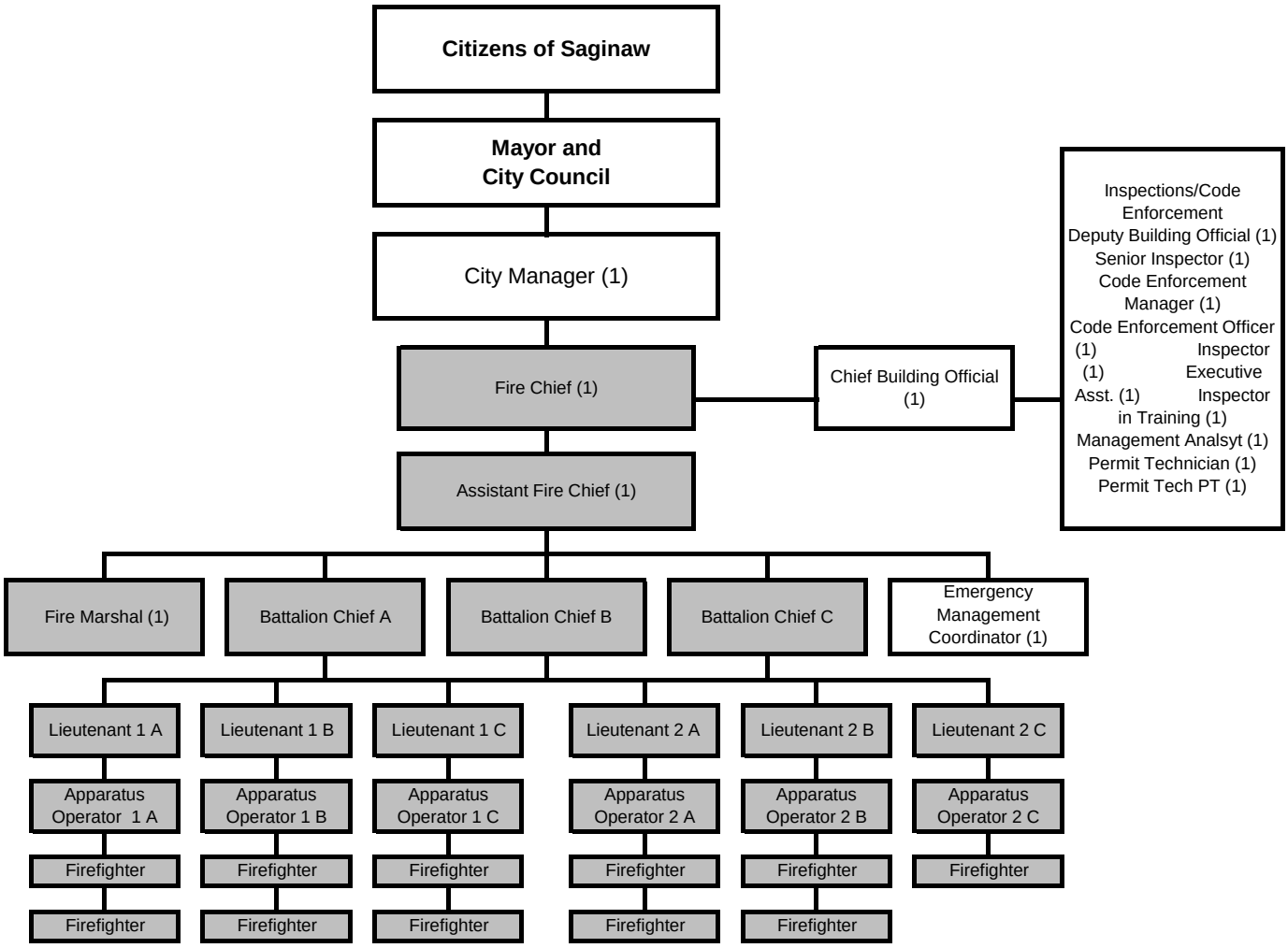




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

FIRE



TITLE	FISCAL YEAR 18-19	19-20	20-21	21-22	22-23
Fire Chief	1	1	1	1	1
Fire Operations Division Chief	1	1	0	0	0
Assistant Fire Chief	0	0	1	1	1
Fire Marshal	1	1	1	1	1
Emergency Management Coordinator	0	1	1	1	0
Fire Captain	3	3	0	0	0
Battalion Chief	0	0	3	3	3
Fire Lieutenant	3	3	6	6	6
Apparatus Operator	6	6	6	6	6
Firefighter	13	14	11	11	11
TOTAL:	28	30	30	30	29

The Fire Department has two fire stations. Both stations are budgeted together. Those positions highlighted in gray are paid out of the Fire budget.

In FY 17/18 three Fire Lieutenant positions became three Fire Captain positions.
A firefighter position is added in FY 18/19
A firefighter position and an Emergency Management Coordinator is added in FY 19/20
In FY 20/21 three Fire Captains were reclassified as Battalion Chiefs and three Firefighters were reclassified as Lieutenants
In FY 20/21 the Fire Operations Division Chief was reclassified as Assistant Fire Chief
In FY 20-21 the Fire Services Division Chief / Fire Marshal was reclassified as Fire Marshal (Battalion Chief rank)

FIRE

The Fire Department is responsible for a wide range of services that draw from the multi-faceted training, skills and capabilities of its personnel to effectively and professionally perform fire prevention, code application and enforcement, fire suppression, rescue, emergency medical services, hazardous material mitigation, disaster planning coordination and emergency management.

The Department is organized into three divisions, all under the direction of the Fire Chief: the Fire Operations Division, the Fire Services Division and Emergency Management. The Fire Department currently has a total of 30 employees and operates from two fire stations.

Fire Station #1 is located at 400 S. Saginaw Blvd. Shift operations of both stations are directly overseen by a Battalion Chief who is assigned to operate from fire station #1. Station #1 is staffed by a Fire Lieutenant, an Apparatus Operator and two firefighters as normal staffing. Adjacent to Fire Station #1 is the Department's administrative facility housing the offices of the Fire Chief, the Assistant Fire Chief, the Fire Marshal, and the Emergency Management Coordinator. The administrative facility also houses the Tarrant County Fire Alarm Center and the City's "Emergency Operations Center" or EOC.

Fire Station #2 is located at 801 Basswood Blvd. and is staffed by a Fire Lieutenant, an Apparatus Operator and one or two firefighters depending on the shift. All three shifts are not currently equally staffed.

The Department aggressively participates in "Automatic Aid" with the Fort Worth and Lake Worth. This essentially means that for structure fires and other major incidents, an automatic response to the incident from participating departments takes place simultaneously consisting of pre-determined apparatus and personnel.

The Fire Department also aggressively participates in "Mutual Aid" with Haslet, Blue Mound, Eagle Mountain and other fire departments in the area to both provide and receive aid for incidents that extend beyond normal response capabilities. A "mutual aid" response is typically initiated by request on an incident by incident basis.

The Department is also contracted by the Tarrant County Emergency Services District to serve the unincorporated areas outside our city limits.

The Department is responsible for providing the following emergency services and specialized functions:

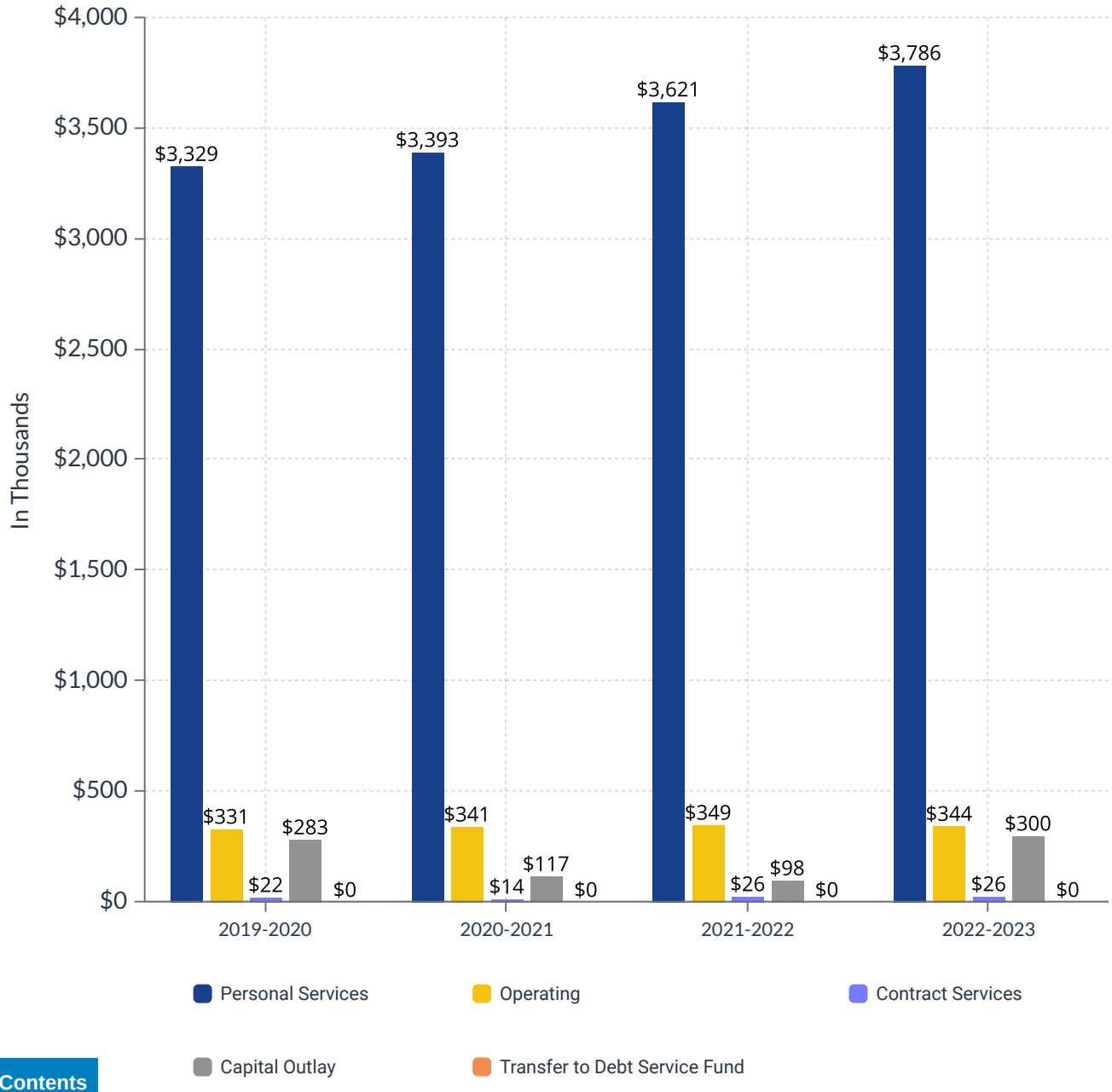
FIRE SUPPRESSION: Responsible for rapid response to any explosion, fire or fire-related emergency for the purposes of rescue, control, extinguishment and mitigation.

EMERGENCY MEDICAL (FIRST RESPONDER): Responsible for immediate response to any medical emergency or injury for evaluation, treatment and stabilization, providing both basic and advanced life-support level care. 28 of 29 Saginaw firefighter personnel are certified as Emergency Medical Technician -Paramedics.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

FIRE

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 3,329,149	$ 3,392,909	$ 3,621,105	$ 3,785,885
Operating	331,114	341,144	348,850	343,675
Contract Services	22,298	13,876	26,380	26,375
Capital Outlay	282,706	116,724	98,000	300,000
Transfer to Debt Service Fund	-	-	-	-
TOTALS	**$ 3,965,266**	**$ 3,864,653**	**$ 4,094,335**	**$ 4,455,935**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

FIRE

GOAL: To perform fire prevention, fire suppression, rescue, emergency medical services, hazardous materials mitigation, disaster planning coordination, and emergency management. We will accomplish this by providing a team of efficient, professional, and dedicated personnel who will be prepared by utilizing the most appropriate equipment, resources, and training.			
City Strategy	**FY 2021-2022 Department Goal**	**FY 2021-2022 Department Achievement**	**FY 2022-2023 Department Goal**
Maintain a financially sound city providing superior services	Save >90% of property values involved in a fire incident. Increase our current ratio of 1.13 shift duty firefighters per 1000 residents closer to 1.5. Lower our average emergency response time to our goal of 4 minutes, continue to train firefighters in latest methods, provide and maintain necessary equipment, and evolve our emergency management program.	97.78% of estimated property values involved in a fire incident were saved. With the increasing population we have experienced a decrease in our FF ratio per 1000 residents to 1.08. Our average response time within the city was 4:52. 4807 hours of training was performed - an average of 165 per fire department staff member.	Save >90% of property values involved in a fire incident. Increase our current ratio of 1.11 shift duty firefighters per 1000 residents closer to 1.5. Lower our average emergency response time to our goal of 4 minutes, continue to train firefighters in latest methods, provide and maintain necessary equipment, and evolve our emergency management program.
	Annually seek alternative sources of funding to maintain and/or increase service capabilities and utilize interlocal agreements to enhance or increase services with the least financial impact.	We successfully obtained a $25,000 firefighter equipment grant from the TCESD#1. We successfully obtained a $30,000 PPE grant utilizing Tarrant County ARPA funds. We received a $4980 increase in our TCESD annual contract agreement.	Annually seek alternative sources of funding to maintain and/or increase service capabilities and utilize interlocal agreements to enhance or increase services with the least financial impact.

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

FIRE

LONG TERM OBJECTIVES

Complete the construction of the new fire station at 700 W McLeroy Blvd and ensure the new facility is constructed to current standards and approved design to meet current and future needs.

Provide timely life and fire safety inspections of new businesses and provide annual fire inspections of existing businesses to assist in preventing fires, saving lives, eliminating injuries and maintain our ISO/PPC 2 rating.

Continue to train personnel in the proven newest and safest methods to perform duties and continue to diligently prepare for the low frequency high risk events we are tasked with mitigating.

Continue to seek alternate sources of funding through the Department of Homeland Security, Texas Department of Health, and Tarrant County Emergency Services District and any other available opportunity.

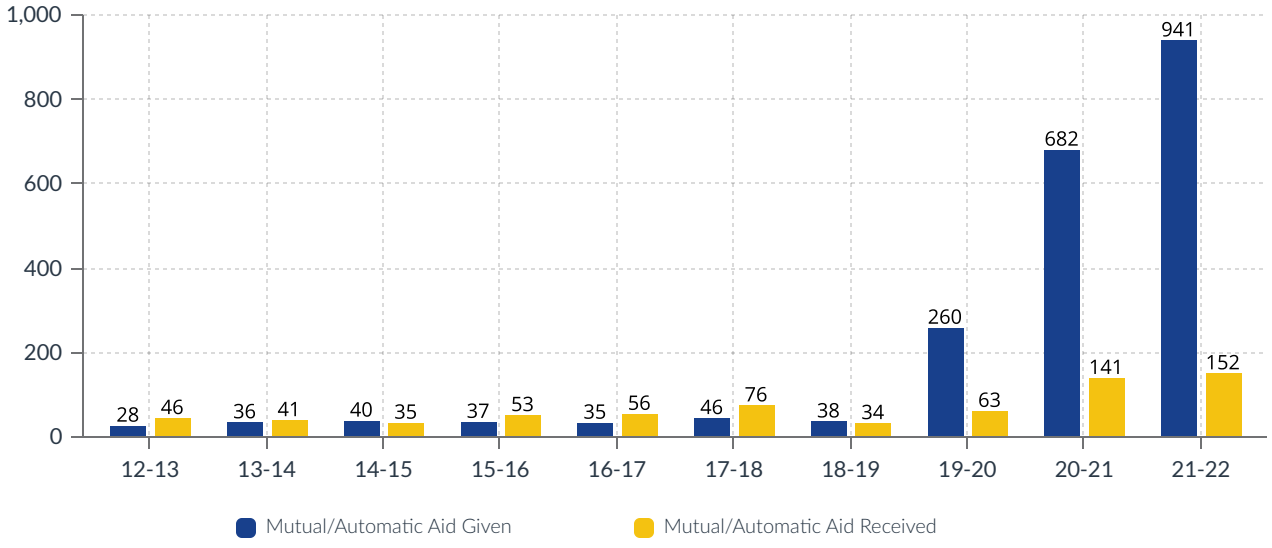
Increase our shift duty minimum staffing level of seven personnel to eight for all three duty shifts.

Continue having Opticom (signal pre-emption) systems installed in traffic lights throughout the City.

Continue to replace our fire apparatus and vehicles at intervals to ensure the safe and effective delivery of our emergency services at a high level.

Continue to educate, train and mentor all personnel to ensure a robust succession candidate pool

Continue to advance firefighter health and well being as a priority and reduce cancer risk where possible



Mutual-Aid - agreements between agencies, organizations, and jurisdictions that provide a mechanism to quickly obtain emergency assistance in the form of personnel, equipment, and other associated items and services. This is usually accomplished through contractual agreement. The primary objective is to facilitate rapid, short-term deployment of emergency support prior to, during, and after an incident. Typically implemented by formal request on an incident by incident basis.

Automatic-Aid - emergency assistance between agencies, organizations and jurisdictions that is pre-arranged and dispatched automatically by contractual agreement. Differs from mutual-aid which is typically implemented by a formal request. Automatic-aid is as the name implies, it happens automatically without request. Automatic-aid is primarily pre-arranged and utilized for the initial alarm assignment on structure fires and is in place 24 hours a day, 365 days a year.

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

FIRE

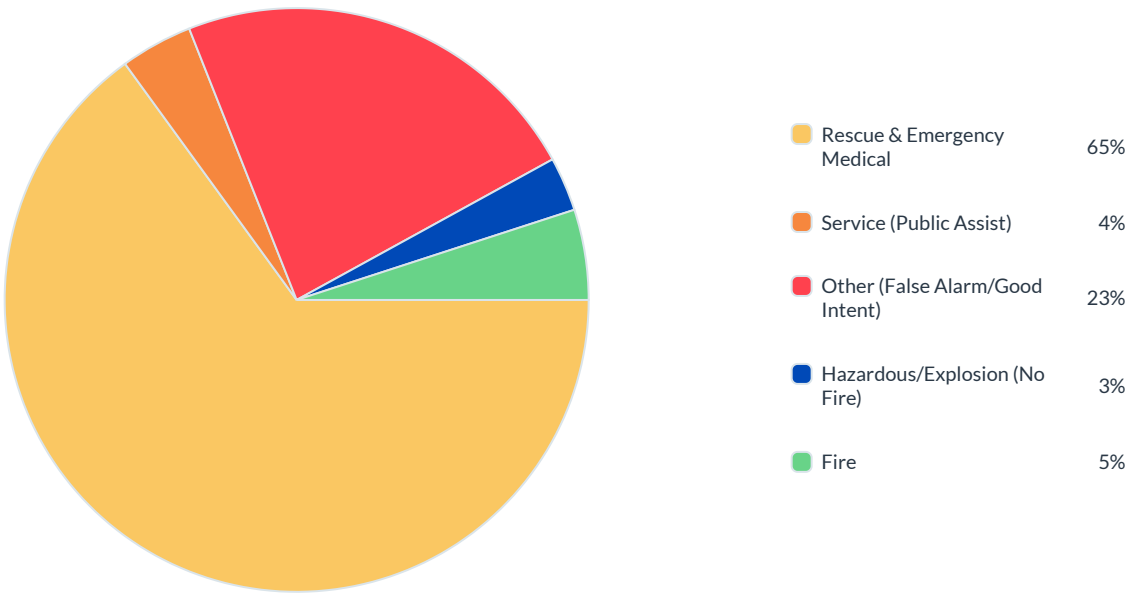
Annual Objectives	2021-2022 Performance
To save 90% of the value of properties involved in a fire.	97.78% of property values involved in a fire incident were saved.
To maintain an all EMT-Paramedic level fire department staff.	All 30 FD staff members are EMT/P certified.
To train firefighters in the latest methods of firefighting and EMS, provide and maintain the equipment necessary for them to do their job and provide for the safety of firefighters.	4807 training hours were performed in various fire service disciplines and responsibilities to include physical fitness.
Maintain the State recommended ratio of 1.5 firefighters per 1,000 residents.	Due to the continued increase in population our current ratio is 1 station per 12,075 in population and is an acceptable and safe ratio.
Maintain the national average of 1 fire station per 10,000 in population.	Due to the continued increase in population our current ratio is 1 station per 12,075 in population and is an acceptable and safe ratio.
To attain an average emergency response time standard of four minutes within city limits.	4:52 was our average response time with our city limits.
Update Emergency Management Plan every five years.	We are participants in the Tarrant County Emergency Management Plan. The plan is currently undergoing review and revision.
Annually seek alternative sources of funding to maintain and/or increase service capabilities and utilize interlocal agreements to increase service capabilities with minimal financial impact.	We successfully obtained a $25,000 firefighter equipment grant from the TCESD#1. We successfully obtained a $30,000 PPE grant utilizing Tarrant County ARPA funds. We received a $4980 increase in our TCESD annual contract agreement.
Test 100% of outdoor warning sirens monthly, upgrade and add equipment as necessary to maintain needed area coverage, reliability and functionality.	We tested all 9 outdoor warning sirens once monthly for a total of 108 outdoor warning siren tests.
Complete plan reviews and fire inspections of new businesses within two weeks.	100% of new business inspections were completed within two weeks for 2020-2021.
Provide and install free of charge, smoke alarms to residents found to have non-working smoke alarms.	Numerous smoke alarms or replacement batteries were provided and installed in 2021-2022. We also continue the program in which responding personnel verify smoke alarm presence and operation in all residential homes in which we respond for any type of incident (situation permitting).
Reduce workers compensation claims by promoting safety on the job and promoting and implementing a fitness and wellness program.	We had two workers compensation claims for 2021-2022. Shift personnel participated in daily physical fitness training for 2021-2022. All 29 FD personnel successfully passed the enhanced fit for duty wellness physical without remediation-required follow-up.

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

FIRE

Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
Calls for Service	2,287	2,597	3,597	3,684	3,600
Average Response Time (Minutes)	4:51	4:59	5:07	4:52	4:00
# of Fire Inspections Conducted	524	422	228	659	400
# of Firefighters	28	29	29	29	29
% of Firefighters that are Paramedics	96%	96%	100%	100%	100%
% of Firefighters Completing Required CEU's	100%	100%	100%	100%	100%
# of Outdoor Warning Siren Tests Conducted	11	12	12	12	12
# of Fire Safety Educational Programs	32	19	0	19	20
# of Participants in Fire Safety Programs	3,605	2,956	0	4,646	3,500
# of Opticom Systems	24	24	24	24	24

Performance Indicators are down in FY20/21 due to the impact of the COVID-19 pandemic.



Police



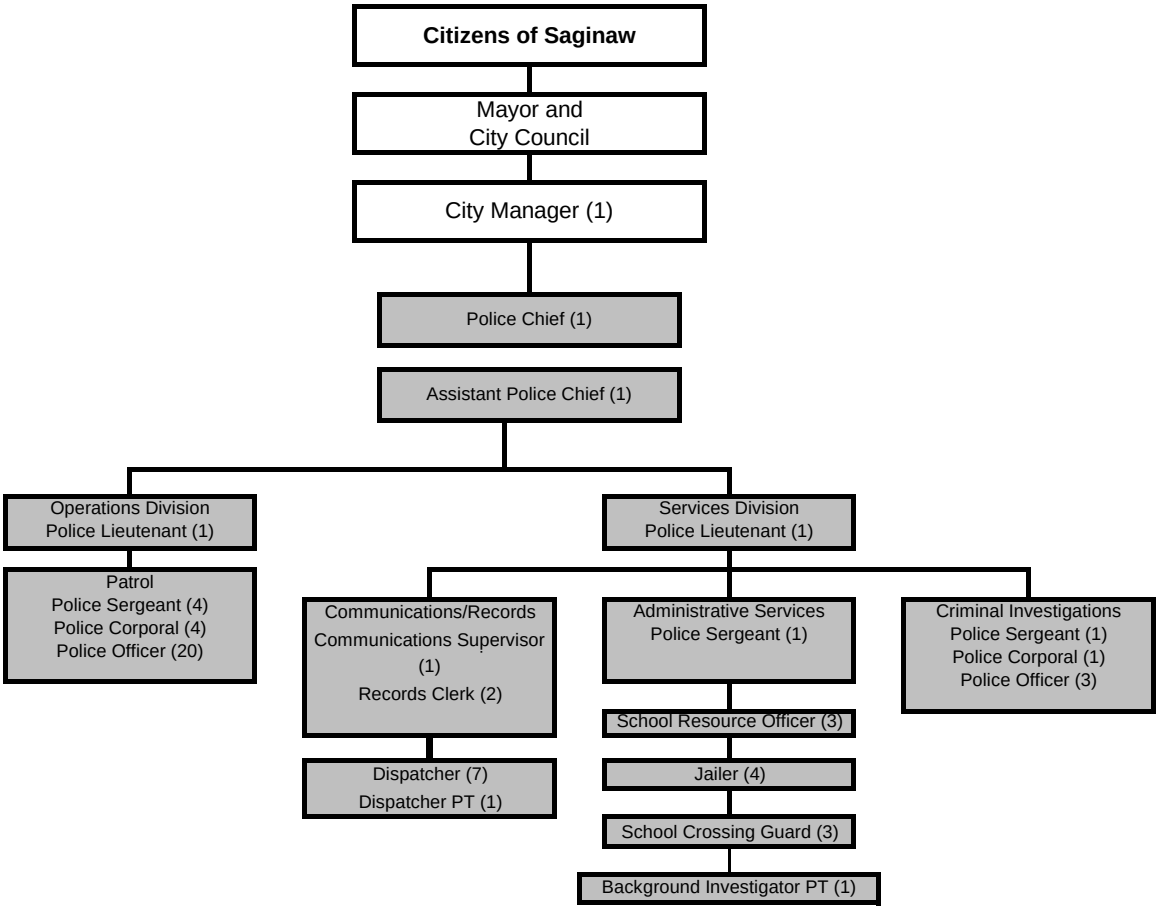




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

POLICE



	FISCAL YEAR				
TITLE	**18-19**	**19-20**	**20-21**	**21-22**	**22-23**
Police Chief	1	1	1	1	1
Assistant Police Chief	1	1	1	1	1
Police Captain	0	0	0	0	0
Police Lieutenant	2	2	2	2	2
Police Sergeant	6	6	6	6	6
Police Corporal	6	6	6	5	5
Police Officer	20	22	22	23	23
School Resource Officer	3	3	3	3	3
Jailer	3	4	4	4	4
Police Communications Supervisor	0	0	0	1	1
Records Clerk	2	2	2	2	2
Dispatcher	6	6	6	7	7
Background Investigator - Part Time	0	0	1	1	1
Police Department Part Time	0	0	0	1	1
School Crossing Guard	4	4	4	3	3
TOTAL:	54	57	58	60	60

In FY 18-19 a Jailer and a School Resource Officer are added.
In FY 18-19 Captains were converted to Assitant Chief and Lieutenant. Officer was converted to Lieutenant.
An additional crossing guard was added mid-year
In FY19-20 two Patrol Officers, one Jailer, and one Crossing Guard were added.
In FY 20-21 a part time background investigator was added
In FY21-22 a communications supervisor and part time police dept personnel was added.

Table of Contents

CITY OF SAGINAW
DEPARTMENT DESCRIPTION
2022-2023

POLICE

The primary objective of the Saginaw Police Department is to provide our citizens with courteous, professional, impartial and cost effective police services. We are charged with enforcing city, state and federal laws while protecting the lives and property of those who live, work and travel through the City of Saginaw.

The Department is separated into two divisions under the direction of the Chief of Police and Assistant Chief of Police.

The POLICE OPERATIONS DIVISION is under the command of a POLICE LIEUTENANT, and includes:

PATROL: Patrol officers are the first line of defense for the citizens of Saginaw. These officers are on duty 24 hours a day, seven days a week. They respond to a wide variety of calls for service and patrol city streets. The patrol unit is the largest element of the department.

The POLICE SERVICES DIVISION is under the command of a POLICE LIEUTENANT, and includes:

CRIMINAL INVESTIGATIONS: Commonly referred to as "CID". These officers are responsible for investigating criminal offenses that have occurred in the City of Saginaw. Once it is determined that an offense has occurred and a suspect identified, a detective files the case in the appropriate court (municipal, juvenile, or county). The Criminal Investigations Division is also responsible for major crime scene coordination, property management, training and background investigations of police personnel and crime victim assistance. Community Services and property management also fall under criminal investigations.

COMMUNICATIONS & RECORDS: Dispatchers are responsible for the coordination of all calls for service received by telephone, radio or walk-in complainants. On a daily basis, these employees work with police, fire, emergency medical, public works, and city personnel, as well as, the general public. They are often the first person a citizen contacts in a time of need.

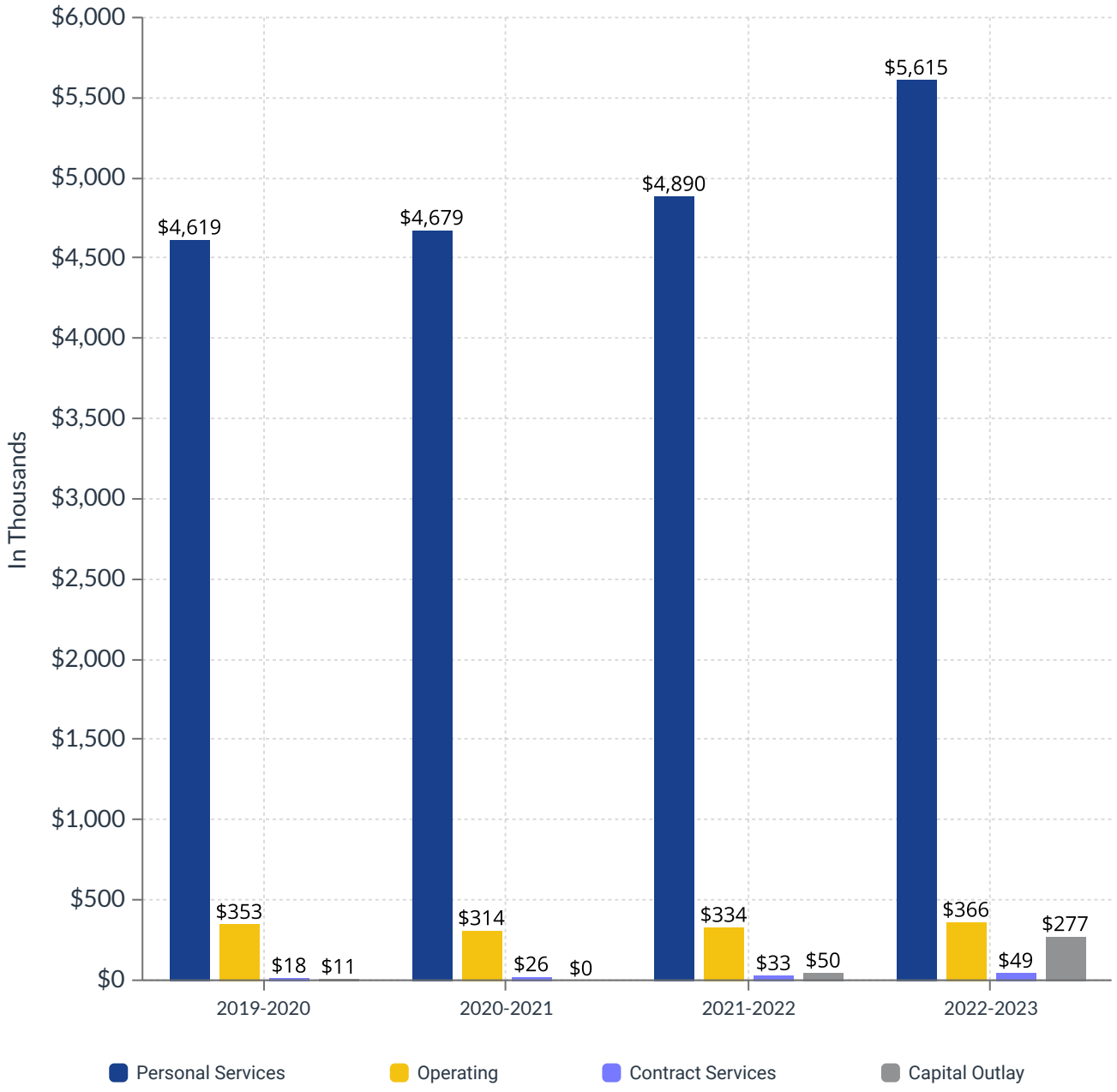
PROFESSIONAL STANDARDS: This unit is staffed by a sergeant, who oversees the department's school crossing guards, school resource officers, and the recruiting, hiring and integrity functions.

POLICE RESERVES: These volunteers are licensed as peace officers by the State of Texas, and require the same training and hiring strategies as full-time police officers. They may be used to augment the patrol or criminal investigations staff. We currently have one active reserve who serves as an Arson Investigator.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

POLICE

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 4,619,049	$ 34,678,649	$ 4,889,570	$ 5,615,070
Operating	353,199	313,924	333,795	366,030
Contract Services	18,486	25,950	32,900	48,815
Capital Outlay	10,520	-	50,000	276,745
TOTALS	**$ 5,001,254**	**$ 5,018,523**	**$ 5,306,265**	**$ 6,306,660**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

POLICE

GOAL: To provide citizens with courteous, professional, impartial, and cost-effective police services twenty-four hours a day, seven days a week, while enforcing City ordinances, State and federal laws and protecting the lives and property of those who live, work, and travel through the City of Saginaw.

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
Maintain a financially sound city providing superior services	Conduct two Citizen Police Academies and two Junior Police Academies. Increase citizen contacts at events and public places, i.e. park, school and neighborhood events. Continue to emphasize training.	Conducted one Citizen Police Academy and conducted one Junior Police Academy. We did not have enough interest to make it feasible to hold two classes for both academies. Increased citizen contacts at community events and city sponsored events.	Conduct one Citizen Police Academy and two Junior Police Academies. Increase citizen contacts at events and public places, i.e. park, school and neighborhood events. Conduct K9 public demos. Continue to emphasize training.
	Continue to compete for state and national grants for personnel and equipment. We will be applying for the LEOSE training grant for 21/22.	We obtained $18,271 in Radio Assistance grants and $9,495 in PSAP (Public Safety Answering Point) Assistance grants. LEOSE grants obtained for $2,609.95	Continue to compete for state and national grants for personnel and equipment. We will be applying for the LEOSE training grant for 22/23.

LONG TERM OBJECTIVES

Utilize the law enforcement facility to improve operations and increase service to the citizens.

Replace three (3) vehicles per year in order to provide reliable, safe and updated vehicles for patrol officers.

Audit sex offender files by comparing them with the Texas Department of Public Safety's website every 180 days.

Fill vacancies with highly qualified officers and restore full-time traffic enforcement and Community Policing Officer. Sponsor Citizen's Police Academy, CERT training, and continue volunteer based programs.

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

FIRE

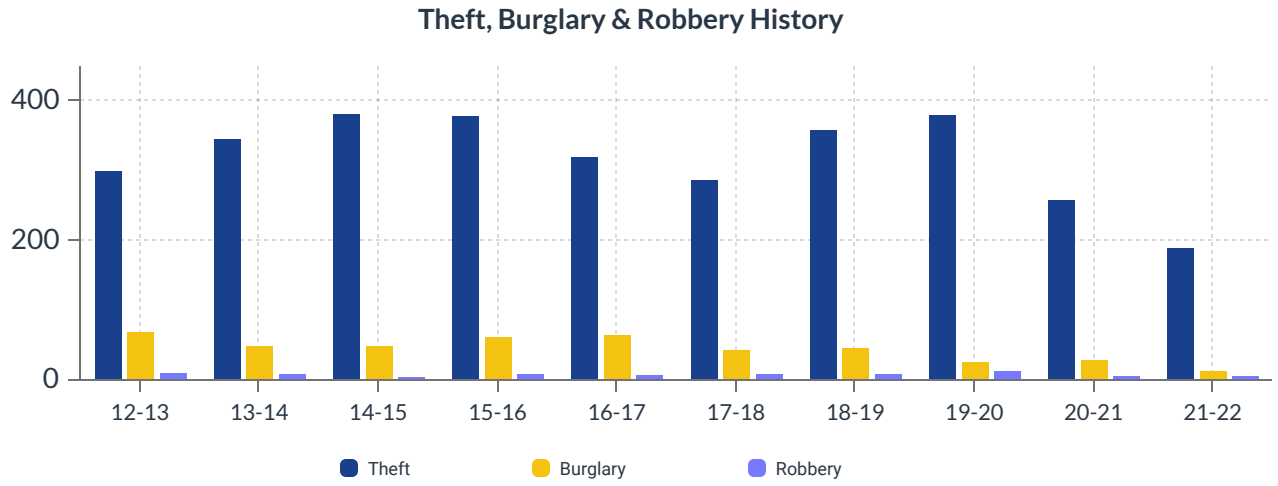
Annual Objectives	2021-2022 Performance
To provide crime prevention and drug resistance education to the public. Promote community awareness and child safety.	We have taken part in several public safety fairs in the area to include Saginaw's Prepardeness Fair. We continue to partner with SOAR, a community coalition that focuses on educating students about alcohol and narcotics abuse.
To have 100% of officers obtain Intermediate, Advanced or Master Certification.	All sworn members that are eligible for Intermediate certification or higher have obtained them. We have many new officers that are not eligible for these certifications due to tenure in the profession.
To have 100% of dispatchers obtain Intermediate or Advanced Certification.	All dispatchers that have the time to qualify for these certifications have acquired them.
To standardize 100% of department's weapons.	All officers are standardized on the Glock 17, 9mm handgun. Officers are allowed to carry personnally owned Patrol shotguns and Patrol Rifles, due to department not having enough weapons to issue to all sworn officers.
To employ two officers for every 1,000 residents.	We are currently authorized sworn staff that represents 1.78 officers per 1000 residents. However, we are currently 7 positions short which represents 1.47 officers per 1000 residents.
Process requests for accident reports and open records within 10 days or less.	All records requests completed with timeframe allowed by law. Most were done within the 10 days, but many get referred to AG's office so different time table applies.
Apply for and receive at least one (1) grant each year to assist in providing personnel and equipment for the department.	Obtained Tarrant County 9-1-1 grants: one for $18,271 and another for $9,495.

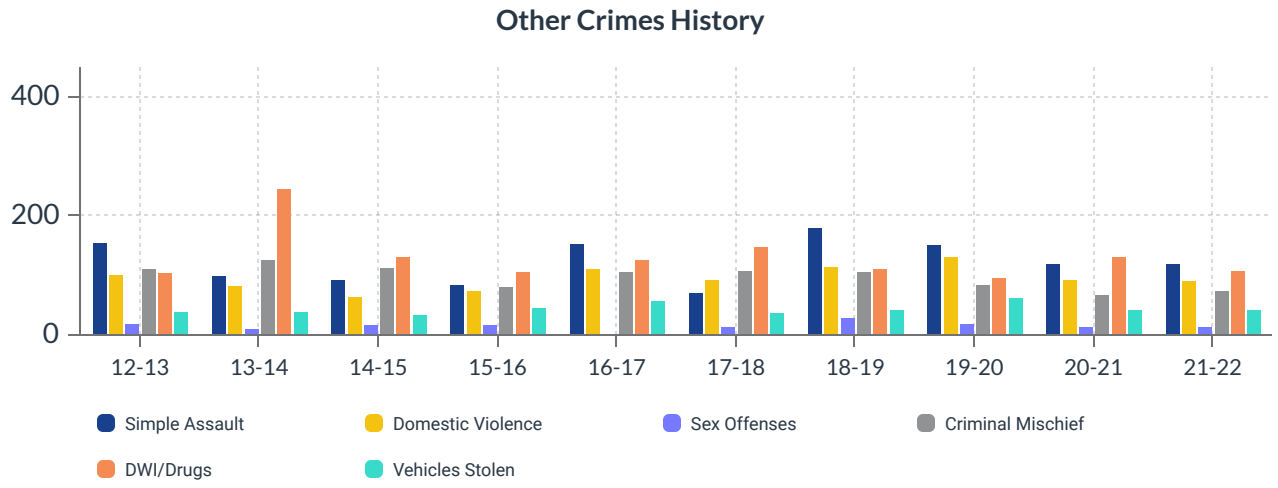
Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
Calls for Service	17,909	16,292	16,588	10,322	16,500
Calls Per Dispatcher	3,582	2,715	2,765	2,064	2,750
Officers Per 1,000 Residents	1.79	1.83	1.83	1.78	1.56
Accident Reports Filed	454	413	411	365	470
Car Thefts	42	63	43	24	68
Total Offenses Reported	1,481	1,411	1,497	1,197	1,560
Total Offenses Cleared	816	867	803	633	938
Clearance Rate	55.10%	61.45%	53.64%	52.88%	60.13%

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

POLICE

Category	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	Percent Change
Total Offenses Reported	1,481	1,411	1,497	1,197	-20%
Total Offenses Cleared	816	867	803	633	-21%
Clearance Rate	**55.1%**	**61.4%**	**53.6%**	**52.9%**	**-1%**
Felonies Reported	458	446	507	374	-26%
Felonies Cleared	283	256	248	173	-30%
Felony Clearance Rate	**61.8%**	**57.4%**	**48.9%**	**46.3%**	**-5%**
Felony Arrests	192	216	261	315	21%
Misdemeanors Reported	1023	991	990	823	-17%
Misdemeanors Cleared	533	611	506	460	-9%
Misdemeanor Clearance Rate	**52.1%**	**61.7%**	**51.1%**	**55.9%**	**9%**
Misdemeanor Arrests	404	20	254	212	-17%





Public Services



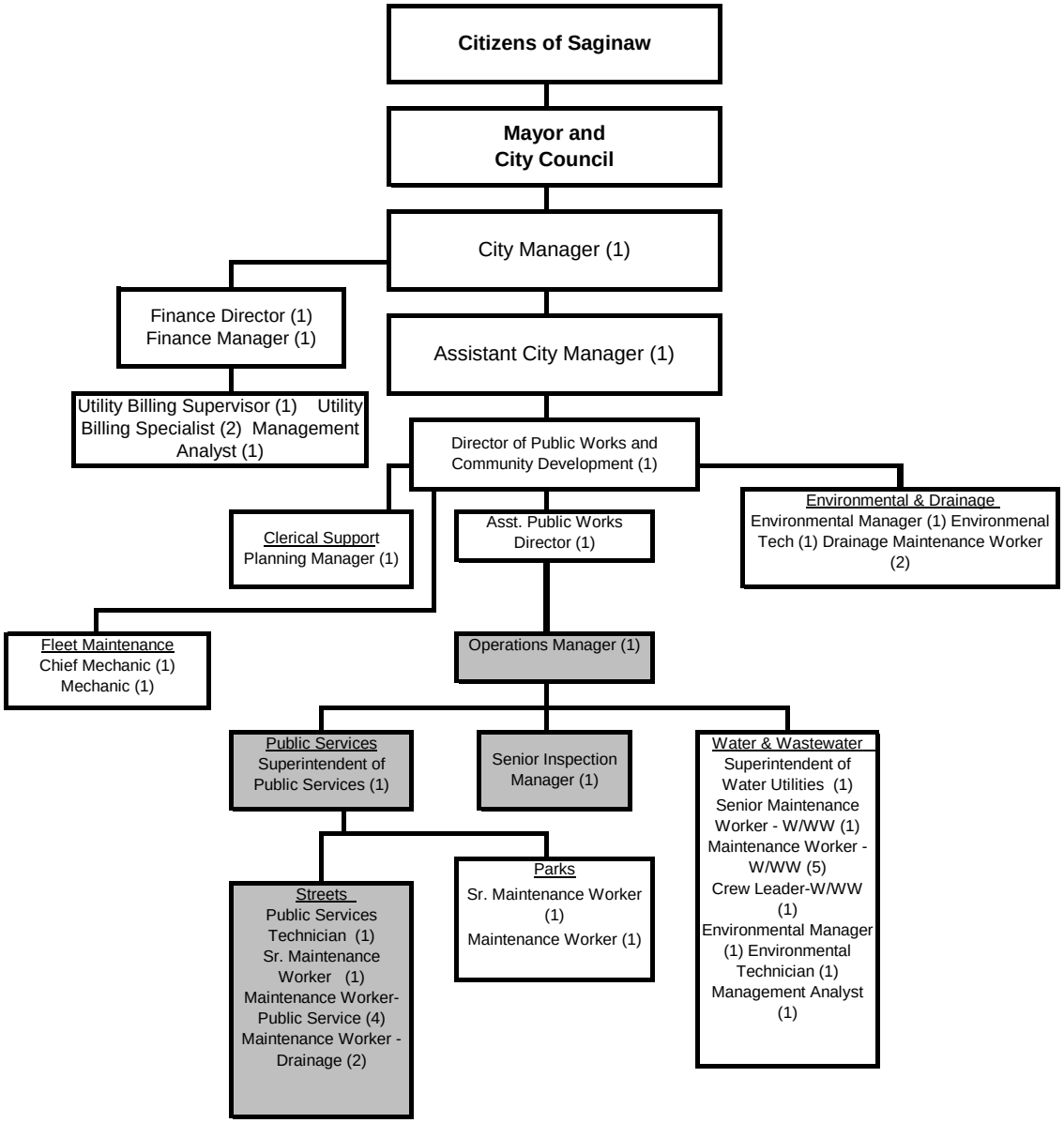




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

PUBLIC SERVICES



	FISCAL YEAR				
TITLE	**18-19**	**19-20**	**20-21**	**21-22**	**22-23**
Operations Manager	0	0	0	1	1
Superintendent of Public Services	1	1	1	1	1
Inspector - Public Services	1	1	1	0	0
Senior Inspection Manager	0	0	0	1	1
Public Services Technician	1	1	1	1	1
Sr. Maintenance Worker - Public Services	2	2	2	1	1
Facilities Maintenance Technician	1	1	1	0	0
Crew Leader	1	1	1	0	0
Maintenance Worker - Public Services	2	2	2	4	4
Senior Maintenance Worker - Drainage	1	1	1	0	0
Maintenance Worker - Drainage	1	1	1	2	2
TOTAL:	11	11	11	11	11

The Public Works Department houses the offices listed above. Those positions highlighted in gray are paid out of the Public Services budget.

*The Drainage Utility Fund reimburses this fund for the salaries and benefits of two Maintenance Workers.

CITY OF SAGINAW
DEPARTMENT DESCRIPTION
2022-2023

PUBLIC SERVICES

The Public Services Department is divided into three divisions, Streets, Building Maintenance, and Drainage. The Superintendent of Public Services oversees this department. The Drainage Utility Fund reimburses this department for the salary and benefits of two maintenance workers. This department provides support to other departments requiring equipment or personnel.

The Streets division of Public Services is responsible for maintenance of streets, sidewalks, right-of-ways and some landscaping of City owned land. They are also responsible for the maintenance and installation of traffic signs and street signs, placing barricades, striping crosswalks, weed control and mosquito control. Two (2) employees have their Pesticide and Herbicide Licenses. The Inspector-Public Services oversees road and street construction, as well as, utility projects to ensure construction codes are met.

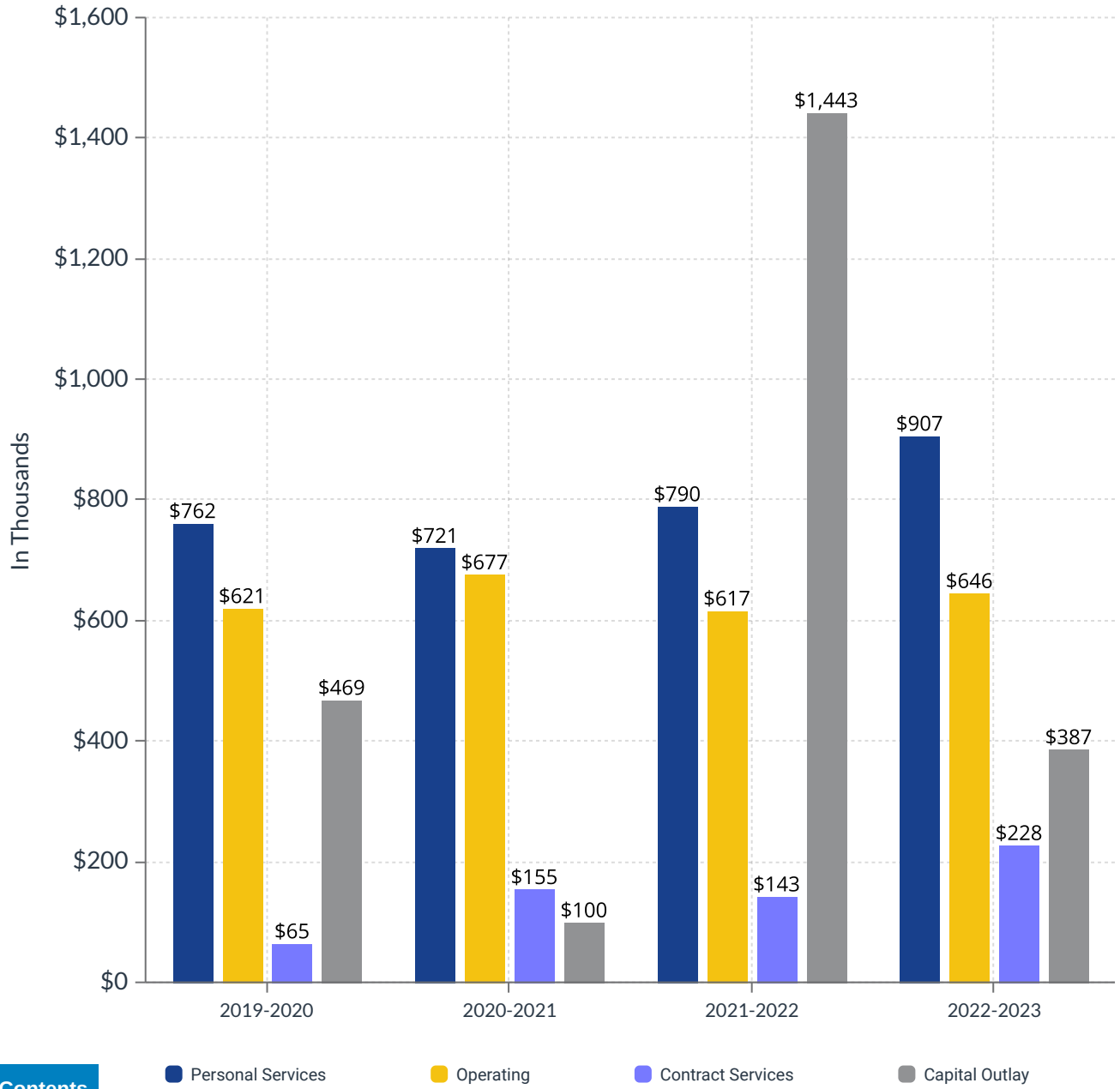
The Drainage division of Public Services is funded through the Drainage Utility Fund that was established in 2005. This division consists of two drainage utility maintenance workers. They are responsible for cleaning and maintaining the existing drainage infrastructure. They are responsible for cleaning culverts and storm drains to improve drainage, prevent flooding and protect the environment. The City has four (4) drainage basins that contain 27 miles of open channel that must be maintained.

The Building Maintenance division of Public Services is responsible for the maintenance of all City owned facilities and buildings (11 buildings). This includes minor remodeling and construction, moving furniture, painting, light bulb replacement, minor electrical problems, air conditioning and heating unit maintenance and controlling insects and rodents. They also assist the City Secretary with records management by moving records to storage.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

PUBLIC SERVICES

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 761,667	$ 720,850	$ 790,290	$ 907,135
Operating	620,964	676,835	617,465	646,175
Contract Services	65,062	155,146	143,320	227,900
Capital Outlay	469,244	100,122	1,443,420	387,300
TOTALS	**$ 1,916,937**	**$ 1,652,953**	**$ 2,994,495**	**$ 2,168,510**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

PUBLIC SERVICES

GOAL: To provide for the convenience and safety of the citizens by maintaining public buildings, roadways, signs, signal lights and drainage facilities in a cost effective, courteous and timely manner while stressing teamwork and safety on the job.			
City Strategy	**FY 2021-2022 Department Goal**	**FY 2021-2022 Department Achievement**	**FY 2022-2023 Department Goal**
Improve mobility and traffic flow	Partner with Tarrant County to help fund various roadway projects.	Tarrant County provided funds for the Bailey Boswell Overpass construction project.	Continue to partner with Tarrant County to help fund various roadway projects.
	Continue to use contract services to increase the amount of crack sealing done on city streets.	Crack sealant was used to repair over 11,000 linear feet of roadway this fiscal year.	Continue to use contract services to increase the amount of crack sealing done on city streets.
	Continue construction of the Bailey Boswell Overpass.	Construction of the Bailey Boswell Overpass was completed and opened in March 2022.	Continue construction of Knowles Drive Phase 2

LONG TERM OBJECTIVES

Maintain a safe work environment so that there are no serious accidents on the job.

Continue the crack seal program and the sprinkler system maintenance program.

Continue the city-wide sidewalk replacement program.

Identify new areas that need drainage improvements and improve them before they become a problem.

Monitor jobs that have been outsourced to verify work is being done properly and in a timely manner.

Perform more preventative maintenance on City buildings to reduce major maintenance problems.

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

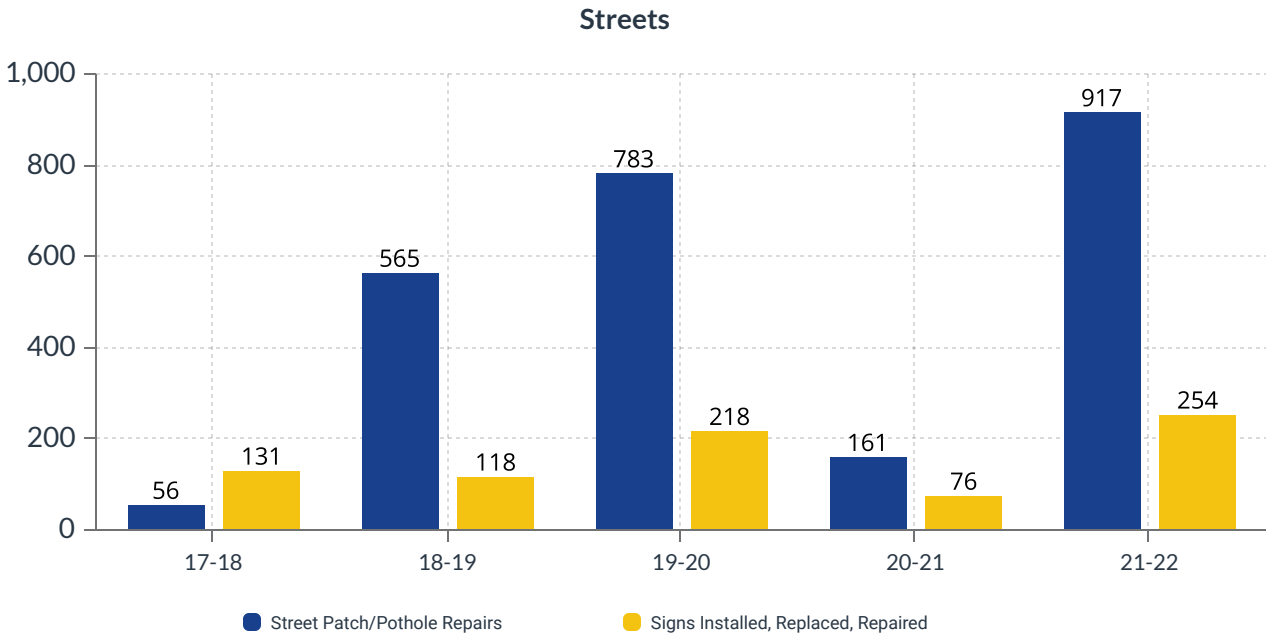
PUBLIC SERVICES

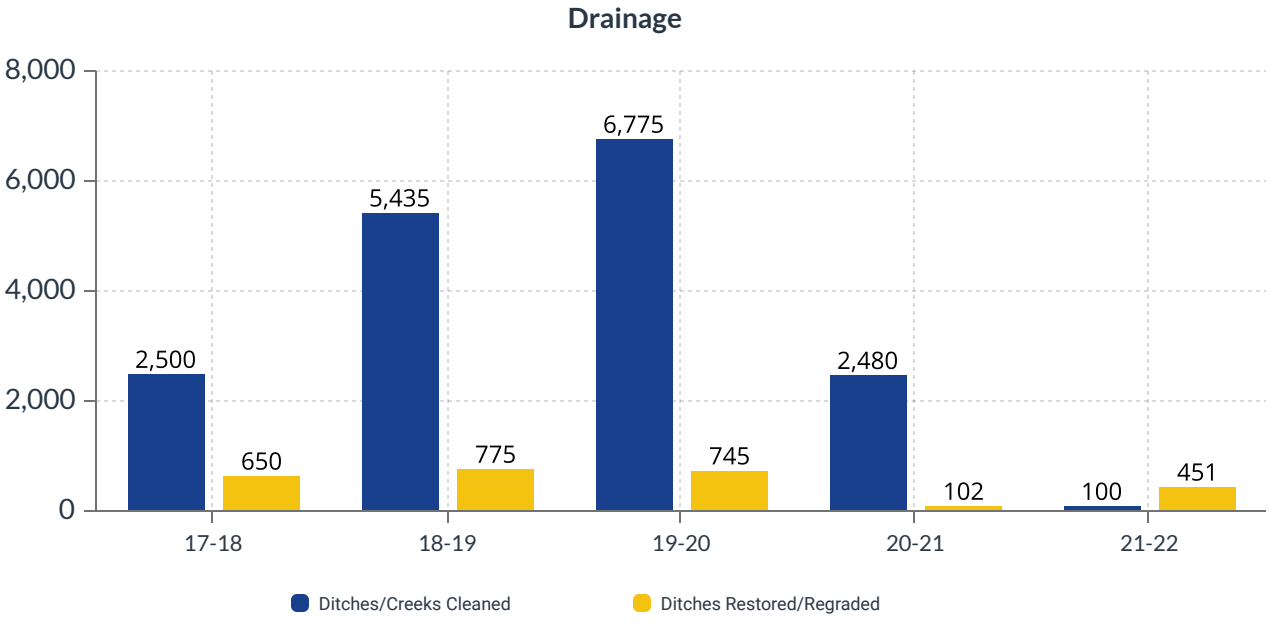
Annual Objectives	2021-2022 Performance
On call personnel will respond to calls within 30 minutes after receiving the call 100% of the time.	Personnel responded within 30 minutes of call outs 100% of the time.
Replace stolen or damaged signs within 7 days.	100% of signs were replaced within 7 days.
Repair 75% of the pot holes within 7 days.	100% of potholes were repaired within 7 days.
Replace broken sidewalks as scheduled.	100% of sidewalks on the schedule were replaced.
Clean debris from all streets twice a year.	Streets were cleaned twice in FY 2021-2022.
Respond to weather emergencies (sand streets, set up barricades, etc.) in a timely manner.	Public Services staff were on call to respond to weather emergencies as needed during inclement weather.
Check storm drains monthly.	100% of storm drains citywide were checked monthly.
Clean the six (6) main drainage channels twice a year.	100% of the 6 drainage channels were cleaned twice in FY 2021-2022.
Reduce workers compensation claims by promoting safety on the job.	There were a total of 5 workers compensation claims for the Public Services Department.

Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
STREETS					
Scheduled Sidewalk Repairs Completed	100%	100%	100%	100%	100%
Linear Feet of Concrete Paving Installed	3,057	2,179	6,481	27,416	5,000
Pot Holes Repaired	562	783	147	80	100
Crack Seal Streets (Linear Feet)	30,000	0	0	11,200	20,000
DRAINAGE					
Culverts Cleaned (Feet)	5,100	2,350	4,355	7,313	4,500
Percent of Storm Drains Checked Monthly (32)	100%	100%	100%	100%	100%
BUILDING MAINTENANCE					
Building Maintenance Jobs Completed	543	293	326	338	300
Sprinkler System Maintenance/Repair Jobs	20	19	19	39	20
OTHER					
Contract Mowing Expenditures	$100,476	$114,159	$114,235	$75,340	$115,000
Workers Compensation Claims	3	1	0	5	0

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

PUBLIC SERVICES





Parks



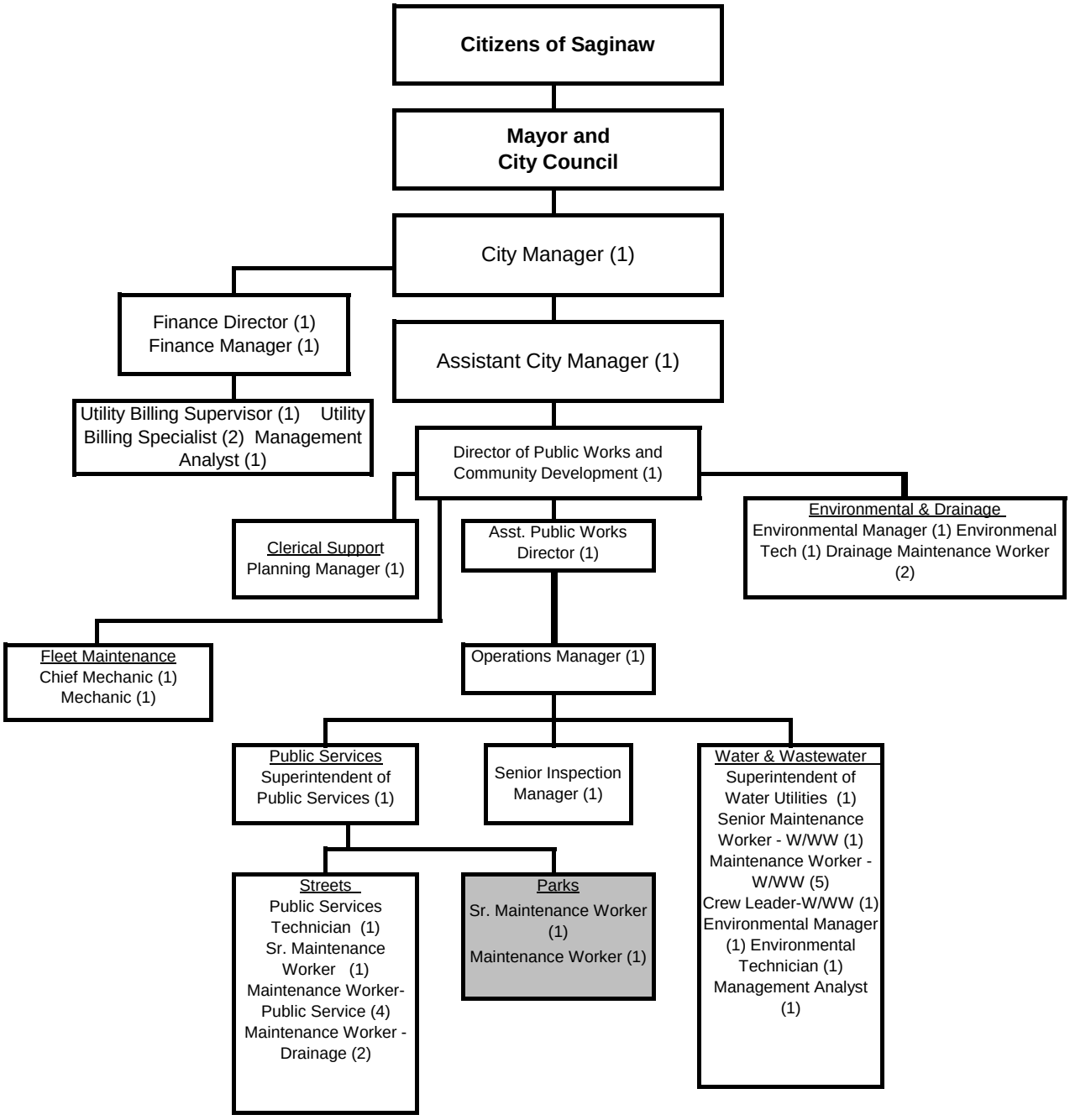




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

PARKS



TITLE	*FISCAL YEAR* 18-19	19-20	20-21	21-22	22-23
Sr. Maintenance Worker - Parks	1	1	1	1	1
Maintenance Worker - Parks	1	1	1	1	1
TOTAL:	2	2	2	2	2

The Public Works Department houses the offices listed above. Those positions highlighted in gray are paid out of the Parks budget.

CITY OF SAGINAW
DEPARTMENT DESCRIPTION
2022-2023

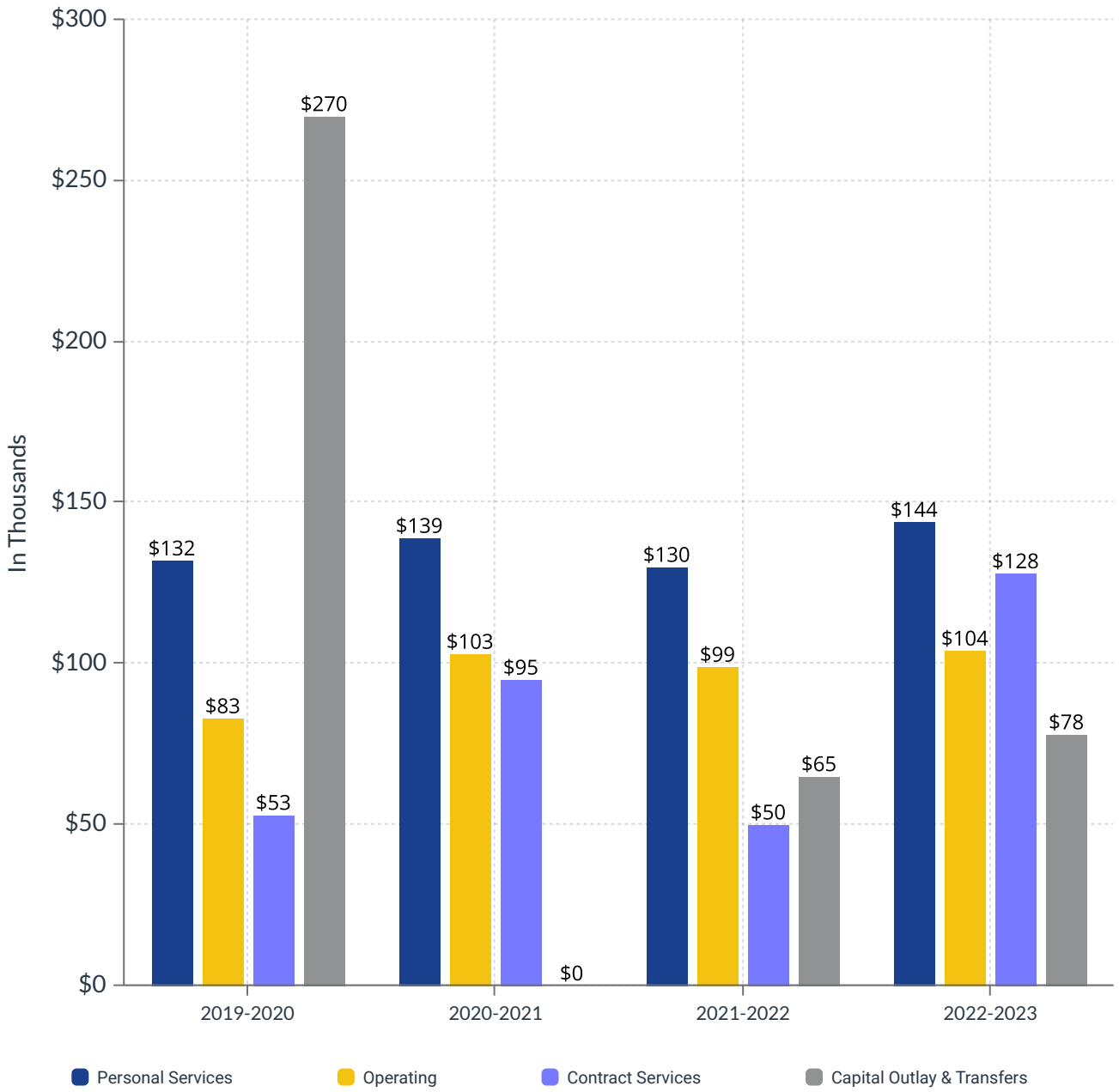
PARKS

The Parks Division is located at the Public Works facility. This Division is staffed by a Senior Maintenance Worker and one Maintenance Worker. The Parks Division is responsible for maintaining the City's seven parks totaling 112 acres. This includes all playground equipment, trail systems, pavilions, lighting, and the ball field complex. The mowing of the Parks is performed by a contractor with the exception of the ball field which is done by staff.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

PARKS

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 132,448	$ 138,989	$ 130,105	$ 143,865
Operating	82,867	103,298	98,950	104,170
Contract Services	53,448	95,117	50,190	128,385
Capital Outlay and Transfers	269,844	-	65,000	78,200
TOTALS	**$ 538,607**	**$ 337,405**	**$ 344,245**	**$ 454,620**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

PARKS

GOAL: To provide the needed upkeep and maintenance for the City's Parks system to ensure our citizens and visitors a safe and enjoyable park experience.			
City Strategy	**FY 2021-2022 Department Goal**	**FY 2021-2022 Department Achievement**	**FY 2022-2023 Department Goal**
More Beautiful, livable community	Continue mowing and maintenance schedule of parks	Mowing and maintenance schedules were competed as weather permitted.	Continue mowing and maintenance schedules of all parks.
Expand Community Quality of Life Amenities	Replace fall protection material under all playground equipment.	Fall protection material was replaced under all playground equipment.	Continue with Parks Master Plan.

LONG TERM OBJECTIVES

Continue implementation of the Parks Master Plan

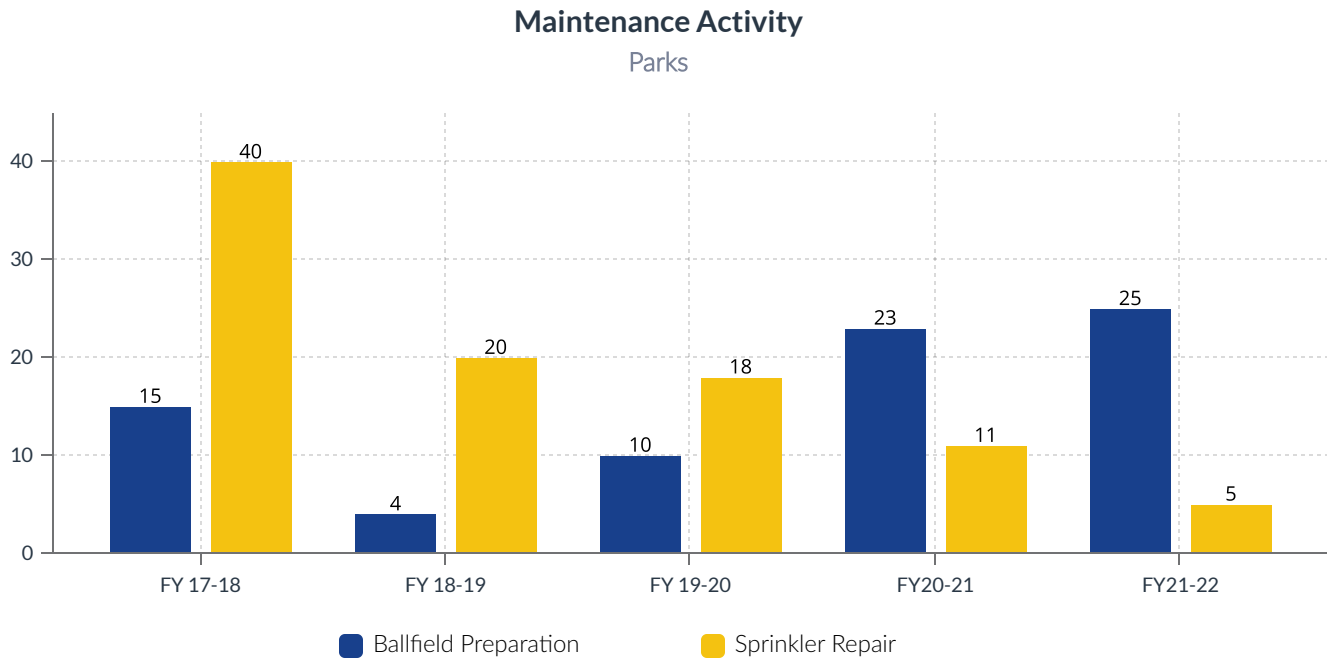
Acquire new property per the master plan

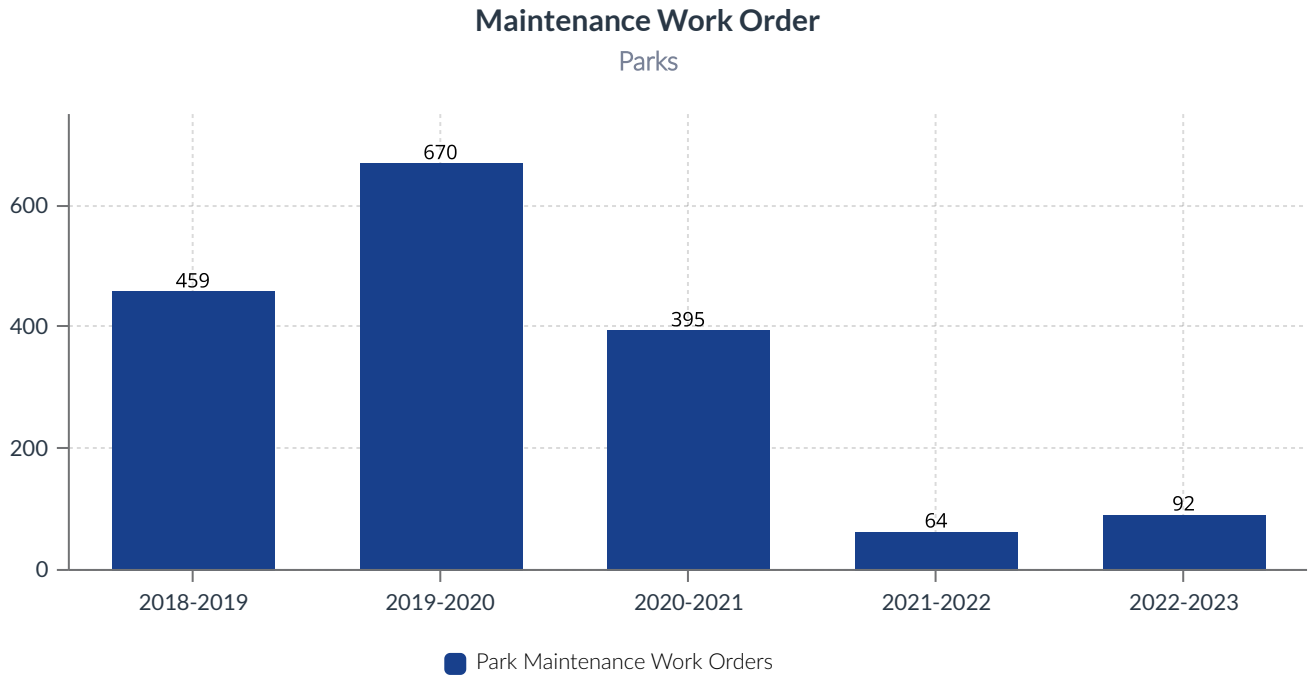
Identify funding sources and increase personnel

Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
Park Maintenance work orders	459	670	395	64	92
Ballfield preparation	15	4	10	23	25
Sprinkler system repairs/maintenance	40	20	18	11	5

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

PARKS





Community Services



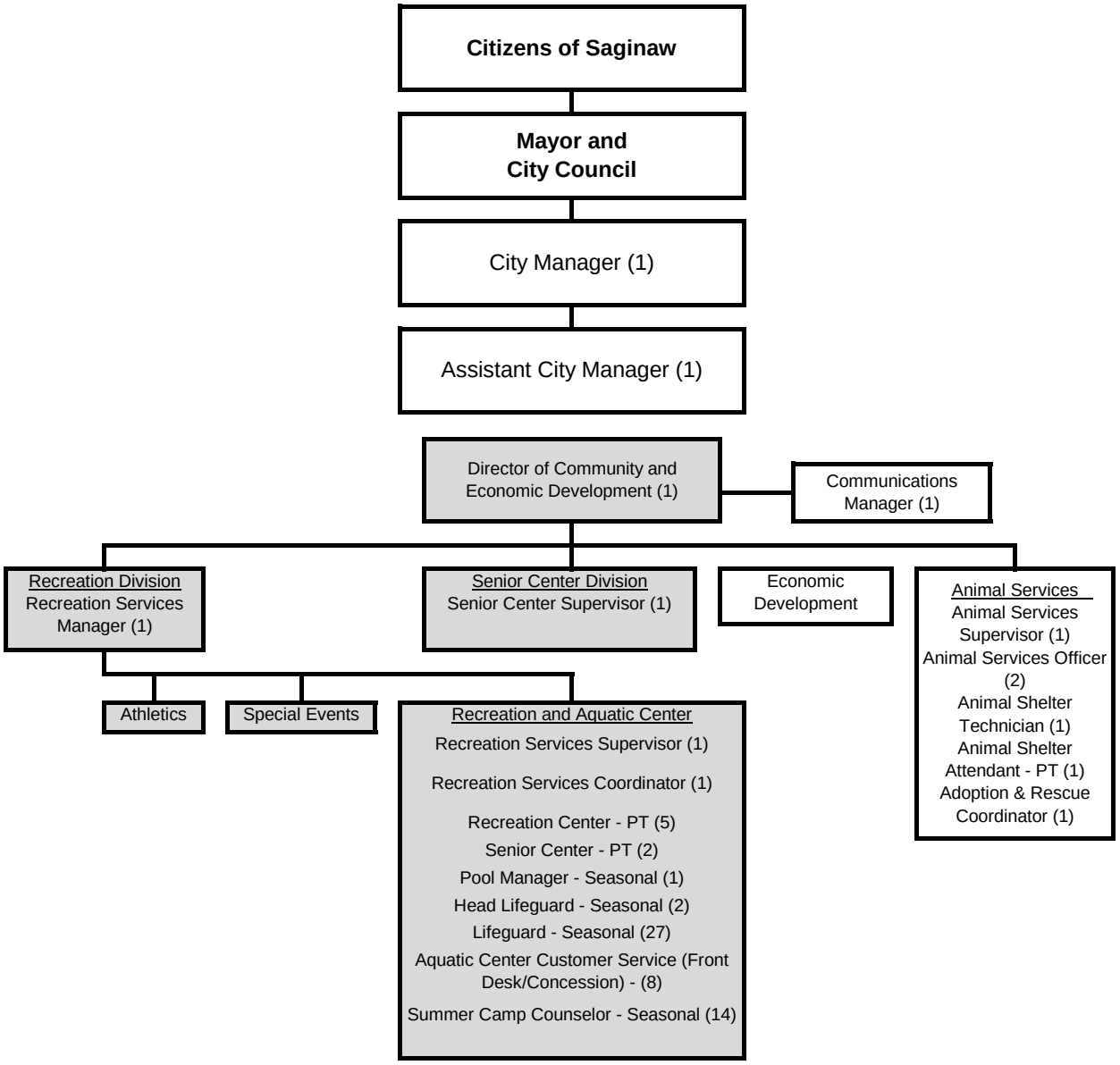




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

COMMUNITY SERVICES



	FISCAL YEAR				
TITLE	**18-19**	**19-20**	**20-21**	**21-22**	**22-23**
Director of Community Services	1	1	1	1	1
Recreation Services Manager	1	1	1	1	1
Recreation Services Supervisor	1	1	1	1	1
Senior Center Supervisor	1	1	1	1	1
Recreation Services Coordinator	0	0	0	1	1
Senior Center - Part Time	1	1	1	2	2
Recreation Center - Part Time	6	6	6	5	5
Pool Manager - Seasonal	1	1	1	1	1
Head Lifeguard - Seasonal	2	2	2	2	2
Pool Customer Service - Seasonal	8	8	8	8	8
Lifeguard - Seasonal	27	27	27	27	27
Summer Camp Counselors - Seasonal	16	16	16	14	14
TOTAL:	65	65	65	64	64

Those positions highlighted in gray are paid out of the Community Services budget.
In FY 17/18 a part time Senior Center Supervisor is added.

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CITY OF SAGINAW
DEPARTMENT DESCRIPTION
2022-2023

COMMUNITY SERVICES

The Community Services Department is responsible for the promotion, organization, implementation and evaluation of a wide variety of recreational and leisure programs for youth, adults and senior adults in the community. These programs and facilities include: the operation of the Recreation Center, Community Center, Senior Citizen's Center (Log Cabin), Aquatic Center, educational/recreational programs, health/fitness programs, special events/concerts, adult athletics, youth camps, field usage agreements with youth associations and facility reservations.

The Recreation Center includes four multi-purpose activity rooms, a full-size gymnasium, a performance area, a fully equipped fitness center and weight room, restroom/locker/shower facilities and a racquetball court. The Recreation Center also offers room rentals and very low-cost annual membership opportunities.

The Aquatic Center includes a six-lane lap pool, a large water slide, a zero-grade children's play area with a water playground, a small train slide, several spray features, two group pavilions, showers/lockers/restroom facilities, a concession stand and plenty of shade. The Aquatic Center also offers pool and pavilion rentals and very low-cost annual membership opportunities. The Community Services Department is staffed by the Director of Community and Economic Development, a Recreation Services Manager, a Recreation Services Supervisor, two Senior Center Supervisors (one full-time and one part-time), six part-time Customer Service Associates at the Recreation Center, 38 seasonal Aquatic Center employees (1 pool manager, 2 head lifeguards, 27 lifeguards and 8 customer service associates), and 16 seasonal Summer Camp Counselors.

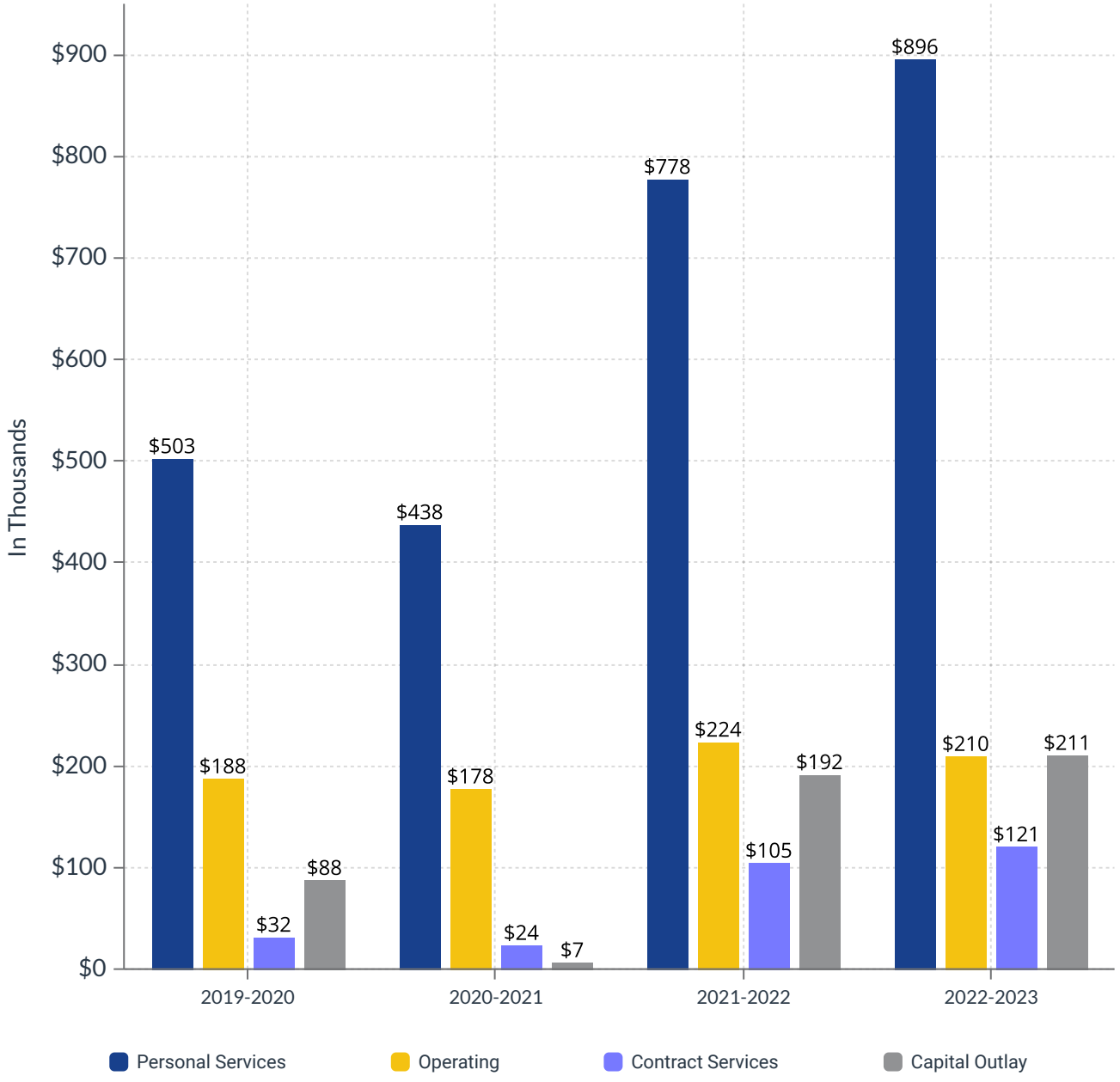
The Director of Community and Economic Development is responsible for the administration and long/short range planning for the department. This position is the staff liaison with the Keep Saginaw Beautiful Committee between the Committee and the City of Saginaw. The Director also manages the City web site, internal and external newsletters (3), Social Media (Facebook, Twitter, LinkedIn), the digital display sign, is the City of Saginaw Wellness Coordinator, and manages and distributes communication releases to both the media/press and to our residents who subscribe to the email alert system. The Director also produces the Employee Newsletter which focuses on City Information, the promotion of Wellness and Professional Development. The Director manages the City janitorial contract as well as works with local Eagle Scouts, Boys Scouts and resident groups on beautification efforts.

The Recreation Services Manager manages the Recreation Services Division which includes all recreation programs, special events, youth recreation camps and aquatic activities, programs and services. This position is responsible for the supervision of the Recreation Center, Aquatic Center and Community Center.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

COMMUNITY SERVICES

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 503,136	$ 437,768	$ 778,335	$ 896,100
Operating	188,493	177,880	223,575	209,700
Contract Services	31,666	23,539	104,665	121,130
Capital Outlay	87,860	6,800	192,090	211,200
TOTALS	**$ 811,155**	**$ 645,987**	**$ 1,298,665**	**$ 1,438,130**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

COMMUNITY SERVICES

GOAL: To improve the quality of life for citizens of all ages by providing a variety of recreational and leisure activities, special events, aquatic and athletic programs, visual and performing arts programs, facilities and services that encourage life enrichment, health, fitness and enjoyment.

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
Maintain a financially sound City providing superior services	Continue to maintain existing programs and increase programming to reach the levels of participation pre-COVID 19. Increase revenues through new creative and fine tuned existing programs. Reopen and restart programming at the senior center and move operations to the recreation center. Improve 9th Annual Images of Saginaw Photo Contest with increased awards, promotion and revised program. Increase marketing and promotion of the City via Facebook, Twitter, press/media release, Digital Display Sign, Saginaw FYI, and web site.	Rebuilding our programs to the attained levels prior to the COVID-19 Pandemic through increased marketing and promotion. Continue operation with reduced programs, reduced staffing levels and hours of operation while staying open under the Pandemic circumstances. Successfully moved Senior Center to the Recreation Center. Returned most athletic programs back to pre-COVID levels.	Continue to maintain existing programs and increase programming to reach the levels of participation pre-COVID 19. Increase revenues through new creative and fine tuned existing programs. Reopen and restart programming at the senior center and move operations to the recreation center. Improve 9th Annual Images of Saginaw Photo Contest with increased awards, promotion and revised program. Increase marketing and promotion of the City via Facebook, Twitter, press/media release, Digital Display Sign, Saginaw FYI, and web site. Insert newly created Communications Department and staff into this department.
	Partner with local professional photography company to provide additional advice, funding, awards and marketing to increase participation in the Images of Saginaw Photo Contest. Seeking additional sponsorship opportunities through drink vending companies.	Rebuilding our programs to the attained levels prior to the COVID-19 Pandemic through increased marketing and promotion. Continue operation with reduced programs, reduced staffing levels and hours of operation while staying open unded the Pandemic circumstances.	Partner with local professional photography company to provide additional advice, funding, awards and marketing to increase participation in the Images of Saginaw Photo Contest. Seeking additional sponsorship opportunities through drink vending companies.
Expand community quality of life amenities	Convert 1 part-time attendant to full-time at Recreation Center. Increased programming for the Senior Center. Increased programming for the Recreation Center. Replace six treadmills. Replace original multi-purpose room wall dividers. Increased part-time staff from 20 hours to maximum of 29 for staff flexibility. Increase programming for Concerts in the Park.	Rebuilding our programs to the attained levels prior to the COVID-19 Pandemic through increased marketing and promotion. Continue operation with reduced programs, reduced staffing levels and hours of operation while staying open unded the Pandemic circumstances. Increased and improved the Food Truck Park operations.	Increased programming for the Senior Center. Increased programming for the Recreation Center. Purchase and install a new generator for Recreation Center (emergency evacuation center). Increased and improved the Food Truck Park operations. Create a Food Truck Park Coordinator position to help alleviate significant comp-time hours and to manage the operations of this very successful park. Increase programming for Concerts in the Park. Insert newly created Communications Department and staff into this department.

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

COMMUNITY SERVICES

LONG TERM OBJECTIVES

Plan, develop, and successfully manage the Aquatic Center in 2023.

Develop a Youth & Adult swimming program that includes: swim lessons, water aerobics, outdoor movie night, teen nights, special resident-only days, etc.

Create a Food Truck Park Coordinator Position to manage the operations of the park.

Establish a 5k race at the Recreation Center that runs through Willow Creek Park.

Purchase a NEW Digital Display Sign replacing the outdated and barely functional sign on Business 287.

Add additional classes and activities at the Recreation Center, Senior Center and Community Center.

Plan, design and program new voter approved Senior Center

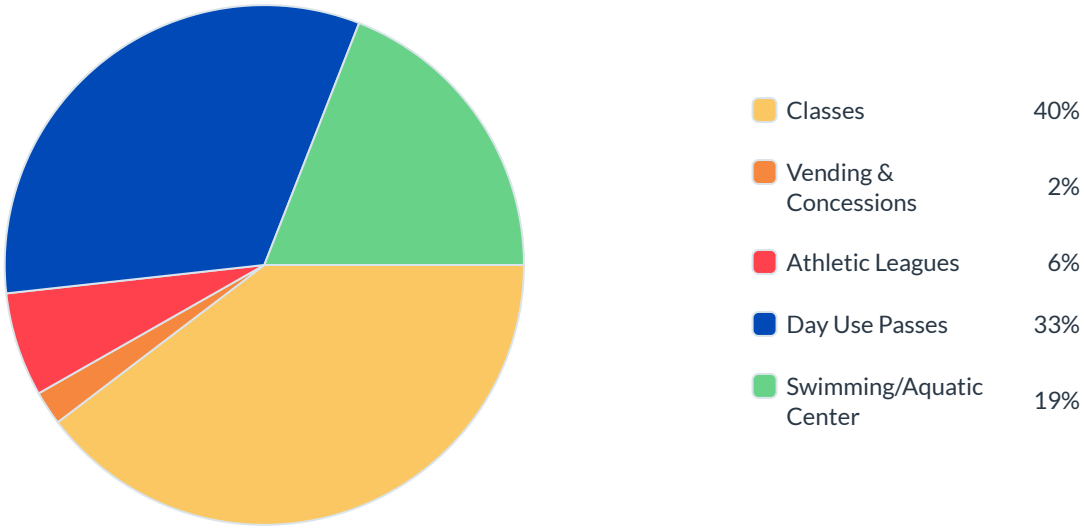
Replace two treadmills that have 6 years of life.

Expand the Recreation Center by increasing the size of the fitness center, an additional gym, an indoor walking track, and adding two additional racquetball courts.

Consider developing a digital department promotional brochure that promotes all programs, activities, and classes.

Consider expansion of the Aquatic Center to enhance and increase play structures, slides (small child and older children/adults), a lazy river, spray features and splash pads.

2021-2022 Revenue Sources



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

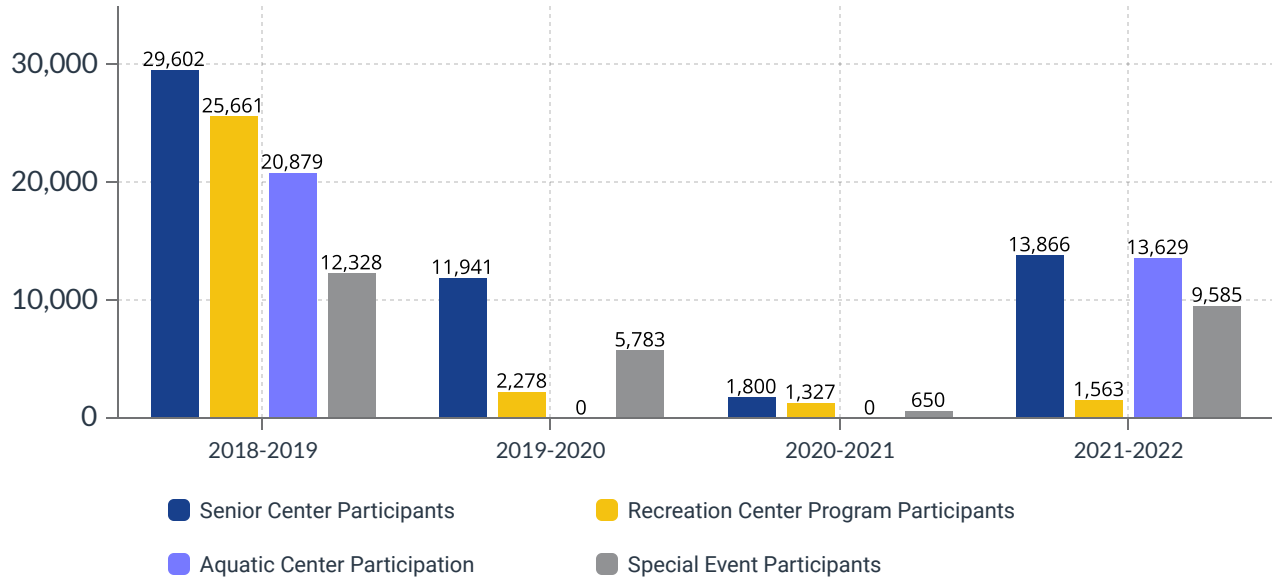
COMMUNITY SERVICES

Annual Objectives	2021-2022 Performance
Renovate and enhance recreation facilities to better meet the needs of the citizens.	Rejuvenating and enhancing recreation center
Establish community involvement programs with residents and business owners.	Rebuilding our programs to the attained levels prior to the COVID19 Pandemic through increased marketing and promotion. Continue operation with reduced programs, reduced staffing levels and hours of operation while staying open unded the Pandemic circumstances.
Enhance the youth & adult swimming programs.	The Aquatic Center was closed during the summer of 2020 and 2021 due to COVID 19 and damage from the February 2021 freeze. Open facility in 2022.
Solicit grants, sponsorships and donations to help offset the annual budget.	Rebuilding our programs to the attained levels prior to the COVID19 Pandemic through increased marketing and promotion
Increase participation in Senior activities by updating the building, improving programs, meals and/or transportation.	Rebuilding our programs to the attained levels prior to the COVID19 Pandemic through increased marketing and promotion. Senior Center was closed to the public in March 2020 due to COVID-19. Reopened facility and are achieving record numbers of participation.
Increase awareness and usage of municipal rental facilities.	Facility rentals have slowly increased since the COVID-19 pandemic.
Expand and enhance visual and performing arts program.	Returned Concerts in the Park in 2021 and move the operations to the Switchyard Food Truck Park
Increase membership and program participation by 5%, while retaining current members.	Memberships and program participation have increased more than 5% by rebuilding programs to levels prior to the Pandemic.
Maintain a safe recreational environment by being accident free	Continue operation with slowly increasing programs, staffing levels and hours of operation since the Pandemic.
Increase revenues by 5% and maintain a stable revenue base.	Revenues increased more than 5% from the prior year due to opening the Aquatic Center during the summer
Communicate more effectively with citizens by using the website, newsletter and e-mail alerts.	With the addition of the Communications Manager, the website has received more traffic and we have been able to communicate effectively with citizens.

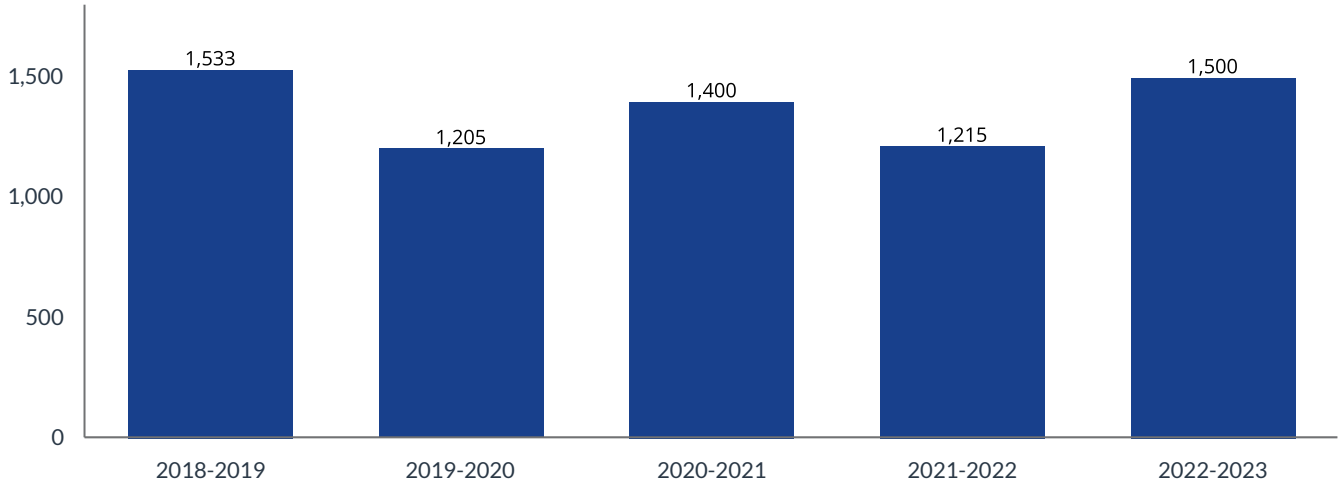
CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

COMMUNITY SERVICES

Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
% of Self-Supported Recreation Programs	100.00%	100.00%	100.00%	100.00%	100.00%
Total # of Senior Center Participants	29,602	11,941	1,800	13,866	5,000
Total # of Recreation Program Participants	25,661	2,278	1,327	1,563	1,600
Total # of Aquatic Center Daily Participation	20,873	0	0	13,629	15,000
Total # of Special Event Participants	12,328	5,783	650	9,585	5,000
Total # of Recreation Center Daily Participation	32,697	16,821	7,000	25,818	13,000
Total # of Athletic Teams	130	44	40	99	100
Email Alerts and Press Releases	1,533	1,205	1,400	1,215	1,500
Recreation Revenues	$524,686	$162,547	$95,000	$344,729	$350,000



Alerts and Press Releases



Library



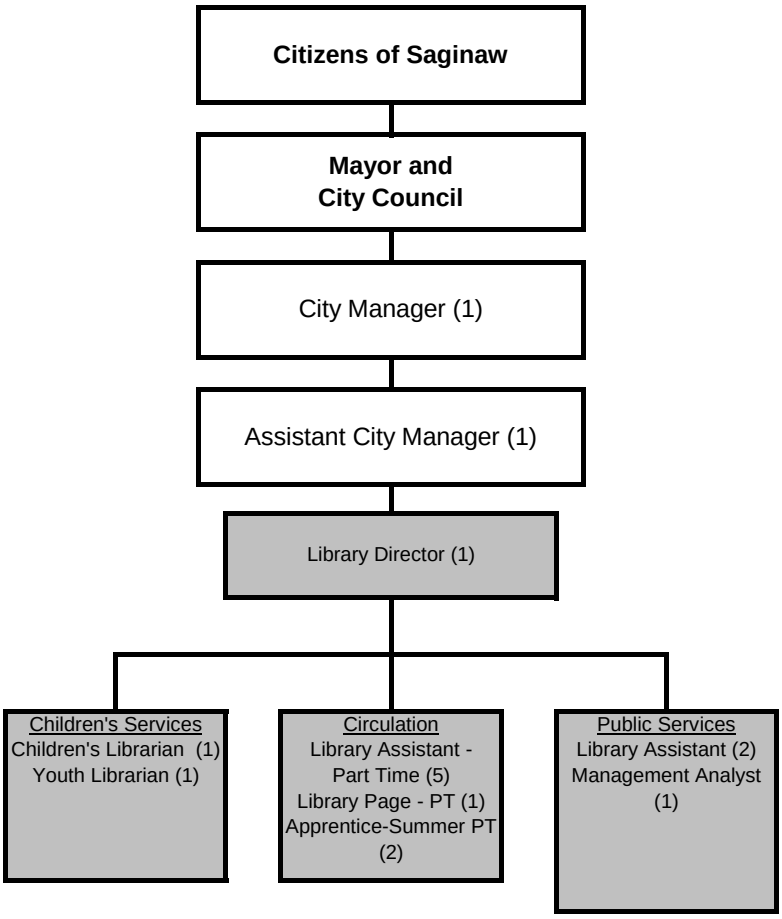




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

LIBRARY



	FISCAL YEAR				
TITLE	**18-19**	**19-20**	**20-21**	**21-22**	**22-23**
Library Director	1	1	1	1	1
Librarian - Youth Services	1	1	0	0	0
Children's Librarian	0	0	1	1	1
Youth Librarian	0	0	1	1	1
Library Assistant - Adult Services	1	1	1	1	1
Library Assistant	2	2	1	1	1
Management Analyst	0	0	0	1	1
Library Assistant - Part Time	5	5	5	5	5
Library Page - Part Time	1	1	1	1	1
Administrative Intern - Part time	0	0	1	0	0
Apprentice - Summer Part time	0	0	0	2	2
Library Page - Summer Part Time	2	2	2	0	0
TOTAL:	13	13	14	14	14

LIBRARY

The Library is responsible for fulfilling the informational, educational, cultural and recreational needs of the community by providing free access to library materials in a variety of formats appropriate for the community. The Library cooperates with other libraries, educational institutions, and community agencies in order to provide optimum services. These services have been broadened by participation in the North Texas Library Consortium, CTLS Inc. (Connect Texas Libraries Statewide), Interlibrary Loan through the Texas Group Catalog, the TexShare program, the North Texas Libraries on the Go electronic book and audio collection, and more.

Library materials are selected in conformance with selection policies set forth by the Library Board and approved by the City Council with the goal of building a balanced collection based on the needs, interests and demands of the community.

The Library Director plans, organizes, develops, coordinates and supervises the library program, represents the Library before the Library Board, various officials, community organizations and the general public, recommends policies to the Board and implements policies set by the Board. The Director orders all adult materials and reviews and maintains the adult collection. The Director assists in all operational areas of the Library as needed.

The Children's Services Librarian and Youth Services Librarian plan and implement all children's and teen programs, including Storytime and the 8-week Summer Reading Club, with the goal of presenting educational and entertaining programs that stimulate interest in reading and learning. They also select, order, and maintain the children's, juvenile, and teen collections. Together, they conduct outreach programs throughout the year, visiting local schools and daycares or hosting groups in the library, with the goal of encouraging young people in literacy. They maintain relationships with EMS ISD and local schools to cooperatively further education in our community. They also assist young patrons and parents with reference questions and assist at the circulation desk.

The Public Services division staff classify and catalog materials, process and make materials shelf-ready, maintain patron accounts and item records, assist patrons with reference questions, and maintain the inventory of library materials in our online public access catalog. Public Services staff are also available to help at Circulation as needed.

The Adult Services Librarian plans and facilitates the Adult Learning program, including classes and tutoring in English, Literacy (reading & writing), US Citizenship, GED, and other subjects as community interest dictates, as well as informational programs and workshops. The Adult Services Librarian is responsible for scheduling classes, recruiting volunteer tutors, monitoring student progress, keeping statistics, planning activities and teaching classes as needed. The Adult Services Librarian also maintain connections with literacy and community organizations to maximize the effectiveness of our program.

LIBRARY

The Circulation staff checks out materials to patrons, serves as reference assistants by helping patrons locate materials on the computer and on the shelves, receives returned materials and re-shelves materials in a timely manner, assesses and collects fines for overdue items, orders interlibrary loan items for patrons and assist with programs and other duties as needed. Summer Circulation Assistants are hired to help handle larger crowds and increased demand for services during the summer months.

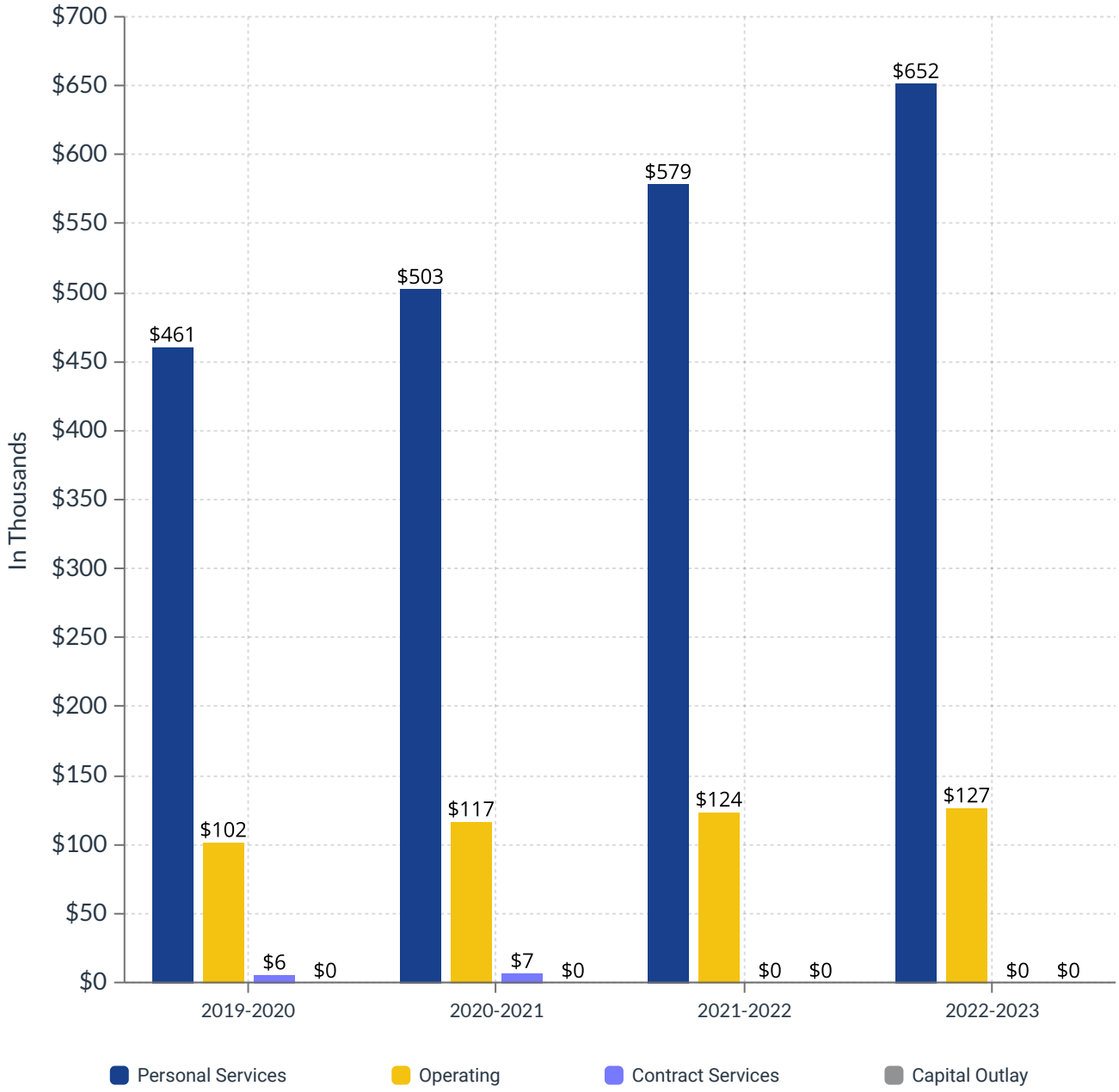
The Library Page processes books by putting book jackets on them, stamping them, shelves books and keeps the collection organized. The Library Page helps patrons locate books as needed, using our online catalog.

The Library Board exercises advisory supervision over the Library through cooperation with the Library Director. The Board has the duty and power of making, adopting and enforcing all policies, rules and regulations governing the use of the Library and library materials and may exercise the authority to contract with County or other governmental authorities for the extension of library services. The Board administers gifts and donations to the Library. Board decisions are subject to approval or veto by the City Manager and the City Council.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

LIBRARY

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 461,299	$ 503,370	$ 579,085	$ 652,400
Operating	101,565	116,710	124,285	126,880
Contract Services	5,708	6,643	225	225
Capital Outlay	-	-	-	-
TOTALS	**$ 568,572**	**$ 626,723**	**$ 703,595**	**$ 779,505**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

LIBRARY

GOAL: To fulfill the informational, educational, cultural and recreational needs of the community by providing access to library materials in a variety of formats and by building a balanced collection of materials based on the needs, interests and demands of the community. To offer the opportunity and encouragement for citizens to educate themselves, keep abreast of progress in all fields of knowledge, discover and develop an appreciation of arts and literature and develop and increase enjoyment of reading.

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
Expand Community Quality of life amenities	Rebuild outreach programs after the COVID hiatus. Look for innovative ways to include and serve community members who aren't currently using Library services.	We have resumed our early literacy outreach, visiting schools and daycares. Improved city communication (especially on social media) with the hiring of the Communications Manager has enabled us to reach a wider audience of citizens with information about our programs and services.	Leverage our new partnership with the MetroShare library consortium to offer innovative programs and extend our services and collection offerings.
Maintain a financially sound City providing superior services	Apply for at least two grants and two additional donations per year. Increase leadership and participation in the North Texas Library Consortium. Continue to develop partnerships with local groups and businesses.	While preparations for our new facility and our software change did not leave staff time to pursue many grants, we did receive generous donations from our Library Boosters, from the ArtPlace nonprofit, and from 15 local businesses and organizations (including forming new partnerships). We left NTLC in September 2022 to pursue a new partnership with the MetroShare consortium. We expect it to offer exponentially better opportunities and resources for our patrons and staff.	Apply for at least two grants and two additional donations per year. Increase leadership and participation in the MetroShare Library Consortium. Continue to develop partnerships with local groups and businesses.

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

LIBRARY

LONG TERM OBJECTIVES

Contribute to the design of a new facility that will meet community needs. Plan for a smooth transition of service as the Library moves to a new facility.

Monitor the needs of the citizens and community and increase programs and services to meet those needs.

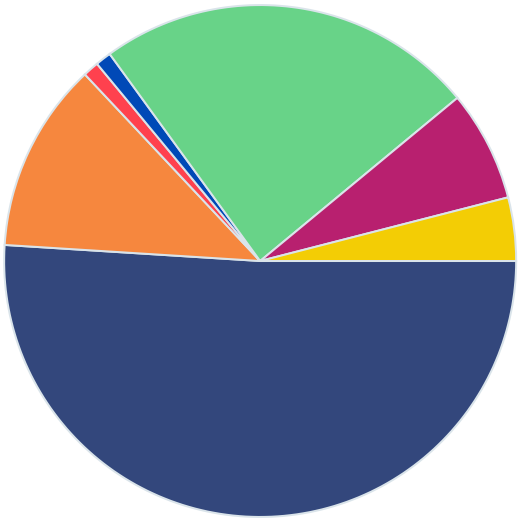
Provide internet access and technology to encourage life-long learning for patrons of all ages.

Continue to purchase new materials, inventory materials and weed out unused and outdated materials on an ongoing basis.

Increase the Library's e-book and audiobook collection, as well as other new formats, as community need and interest arises.

Provide more/better online and remote access to the library's collection and services.

Circulation



Children	51%	Online Books and Resources	12%	Periodicals	1%
Foreign Language	1%	Adult	24%	Videos/DVD	7%
Audios/CD	4%				

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

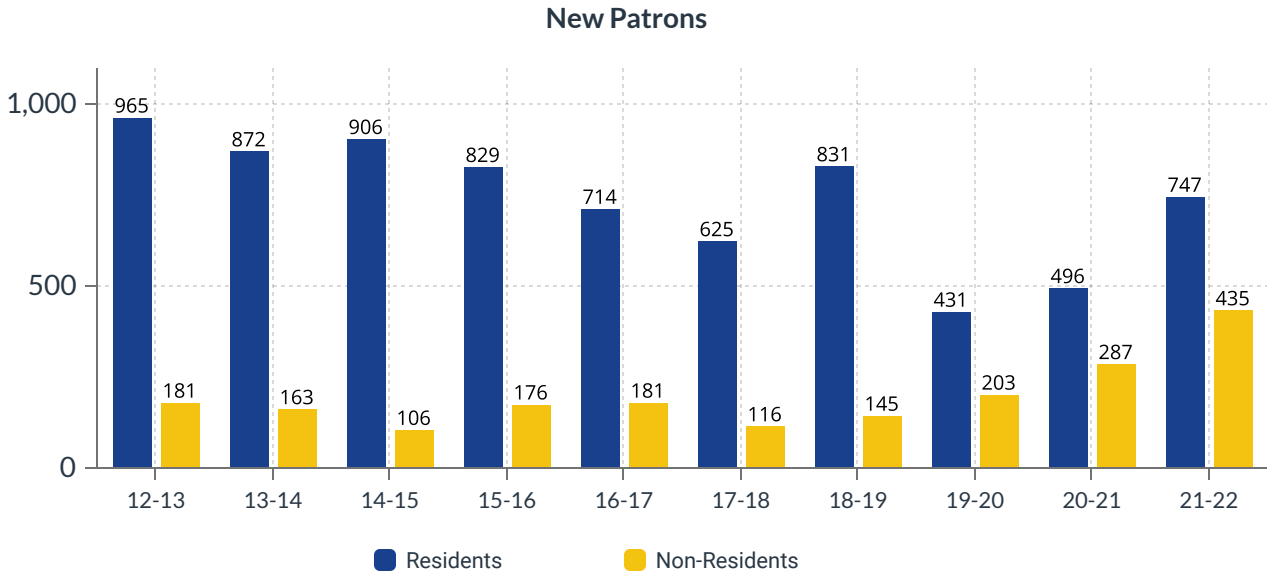
LIBRARY

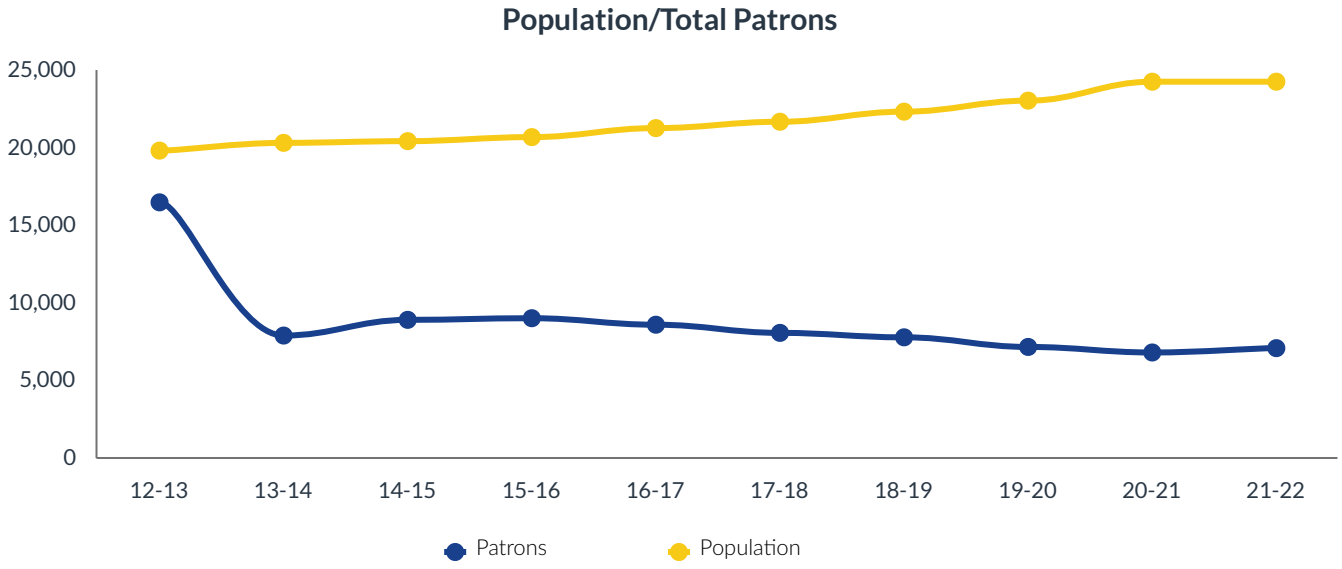
Annual Objectives	2021-2022 Performance
Meet and exceed the State average materials per capita as our population increases.	The recommended items per capita for our population size is 2.21. At 2.24 items per capita, we exceed the state standard.
Increase patron visits and program attendance by 10%.	Program attendance increased by 43% over the previous year-- although some of that is due to reduced programming in 2021 due to COVID.
Increase the number of hours donated by volunteers and provide training to ensure quality work.	Volunteer hours increased by 3% over last year. We focused on additional training and communication with our Adult Learning volunteers, with excellent results.
Take inventory of all materials on a rotating basis so that all sections are covered within a three-year period.	Concentrated efforts in weeding and reorganization projects in preparation for our forthcoming move have provided excellent inventory of most of our collection over the past year.
Increase library programs and services based on community need and interest.	Over FY22, we have built our programs and services back to pre-COVID levels, adding improvements and innovations along the way.
Apply for and receive at least two (2) grants and two (2) other donations each year.	While preparations for our new facility and our software change did not leave staff time to pursue many grants, we did receive generous donations from our Library Boosters, from the ArtPlace nonprofit, and from 15 local businesses and organizations.
Meet the demand for increased library services by improving the Library's internet and technology services, both for patrons and staff.	In FY22 we set in motion a complete change in our Integrated Library System (catalog/circulation software) that adds many desirable features, both for patrons and staff. The new software will be live in October 2022.
Maintain and improve the collection with consistent weeding and purchase of current materials.	We pursued systematic weeding and reorganization projects in FY22 in preparation for our upcoming move. We plan to examine each section of the collection by FY23. We continue to purchase new and replacement materials constantly.
Help children develop an interest in reading by making reading fun. Offer programs after school and at remote locations in an effort to involve more children in reading.	We reintroduced our offsite early literacy programming (in schools and daycares) in FY22, after a COVID hiatus. We also added afterschool/evening programs three times a month that focus on STEAM activities

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

LIBRARY

Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
Average Monthly Circulation	7,438	5,541	6,022	6,148	6,500
Holdings/Materials	59,893	60,990	60,703	54,847	60,000
Holdings Per Capita	2.68	2.64	2.50	2.26	2.50
New Patrons	976	634	783	1,182	1,000
Program Attendance	34,942	19,211	11,208	16,073	15,000
% Materials Reshelved within 24 hours	100%	100%	100%	100%	100%





Inspections/Code Enforcement



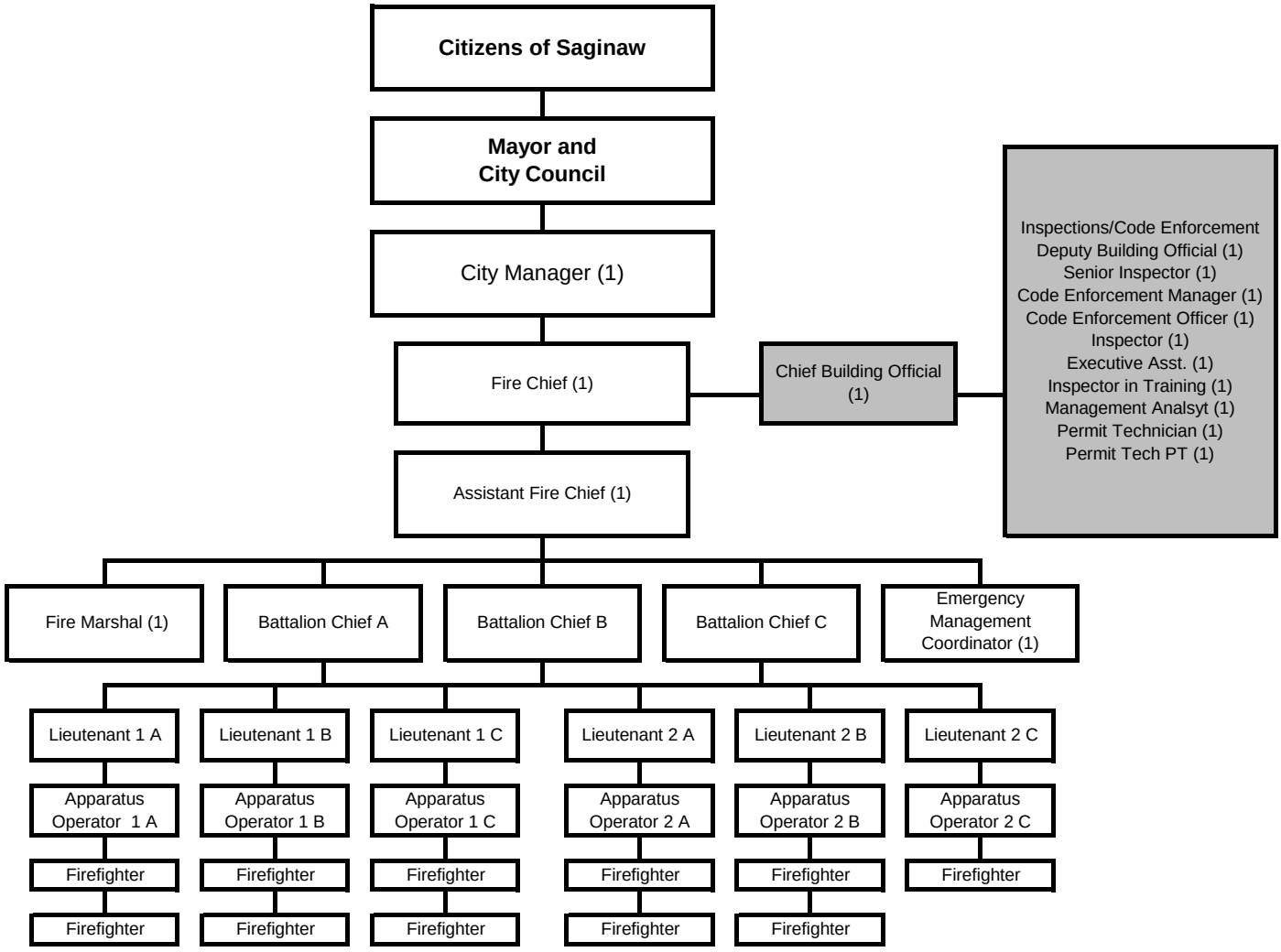




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

INSPECTIONS/CODE ENFORCEMENT



	FISCAL YEAR				
TITLE	**18-19**	**19-20**	**20-21**	**21-22**	**22-23**
Chief Building Official	1	1	1	1	1
Deputy Building Official	0	0	0	0	1
Senior Inspector	1	1	1	1	1
Inspector	1	1	1	1	1
Management Analyst	0	1	1	1	1
Code Enforcement Manager	0	0	0	1	1
Senior Code Enforcement Officer	1	1	1	1	0
Code Enforcement Officer	1	1	1	1	1
Permit Technician	0	0	0	1	1
Permit Technician - Part Time	0	0	0	1	1
Executive Assistant	1	1	1	1	1
Inspector in Training	0	0	1	1	1
TOTAL:	6	7	8	11	11

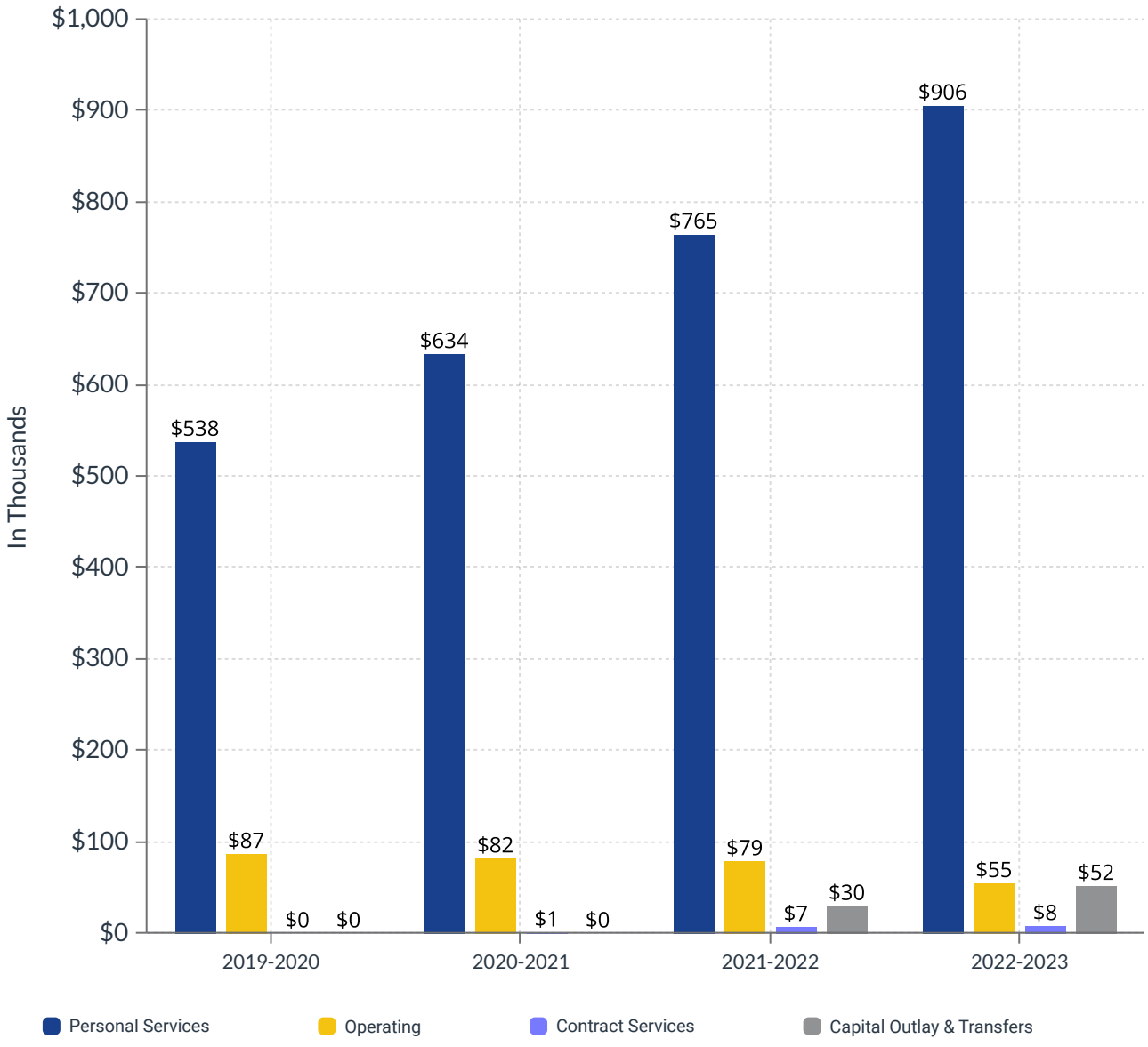
The Public Works Department houses the offices listed above. Those positions highlighted in gray are paid out of the Inspections/Code Enforcement budget.

In FY 20/21 and Inspector in Training position was added.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

INSPECTIONS/CODE ENFORCEMENT

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 538,268	$ 633,582	$ 764,780	$ 905,810
Operating	87,448	81,835	79,140	54,605
Contract Services	-	1,228	7,000	7,590
Capital Outlay	-	-	30,000	51,500
TOTALS	**$ 625,716**	**$ 716,644**	**$ 880,920**	**$ 1,019,505**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

INSPECTION/CODE ENFORCEMENT

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
More beautiful, livable community	Continue with aggressive cross training program to assure a better quality of service for all of our businesses and community.	Promoted within the department and have continued to cross train employees for better service for the community.	Continue obtaining a higher level of education and training along with cross training all staff

LONG TERM OBJECTIVES

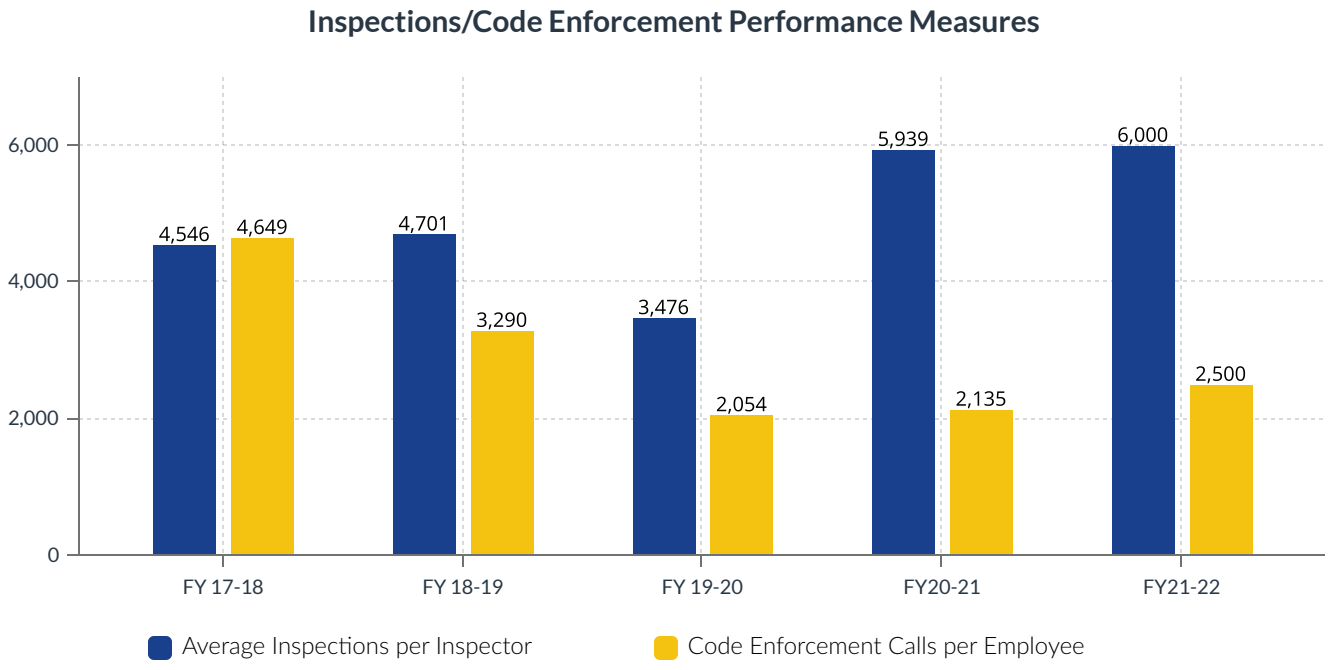
Achieve a higher level of education through building code training to help better serve our citizens and community.

Create a user friendly web page for the Building Permitting, Code Compliance and Rental Departments.

Create online inspection service for requesting permits and obtaining results.

Update building codes as needed.

Continue with the abatement of sub-standard structures.



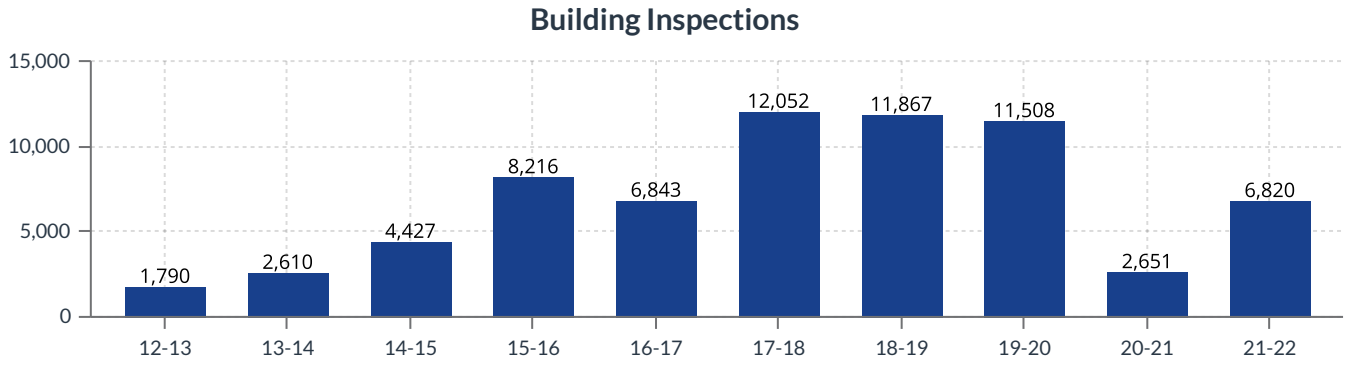
Note: The decrease in code enforcement calls reflect resources being allocated to the new rental registration program in FY18/19.

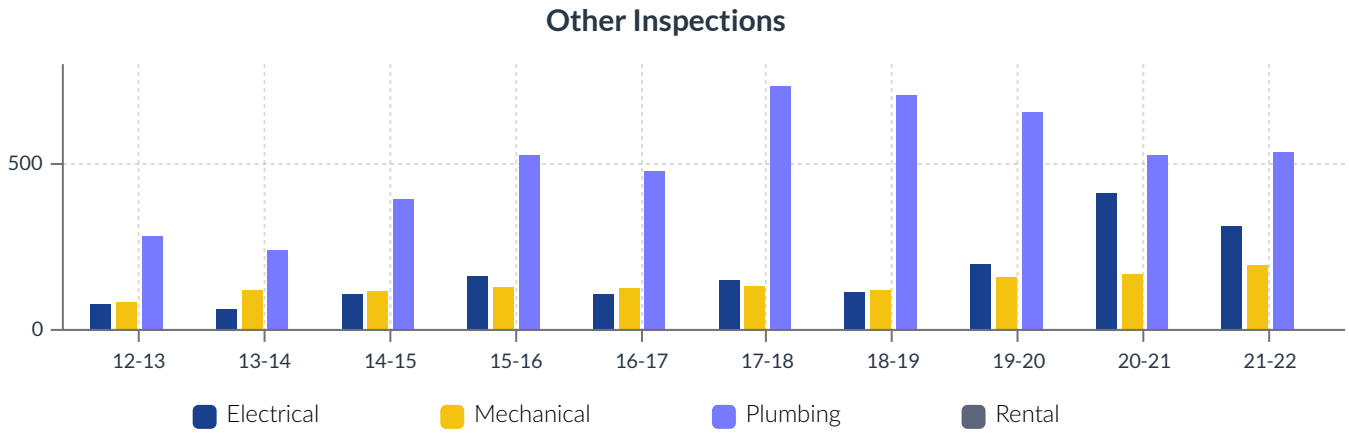
CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

INSPECTIONS/CODE ENFORCEMENT

GOALS: To minimize the risk to lives, public welfare and property values through quality inspections and code enforcement.

Annual Objectives	2021-2022 Performance
To hold Development Review Committee (DRC) meetings with developers monthly.	Held Development Review Committee meetings with developers as requested.
Review 95% of residential building plans within 5 working days.	Completed 95% of residential building plans within 5 working days.
Respond to 95% of inspection requests within 24 hours.	95% of inspection requests were responded to within 24 hours.
Send code violation notices within 24 hours of verification of violation.	Violation notices were sent out within 24 hours of verification.
Process billing for high grass work orders within 7 days of completion.	100% of billing for high grass work orders were completed within the 7 days of completion.
Reduce workers compensation claims by promoting safety on the job.	Successfully promoted safety on the job by having zero workers compensation claims for FY 21/22.



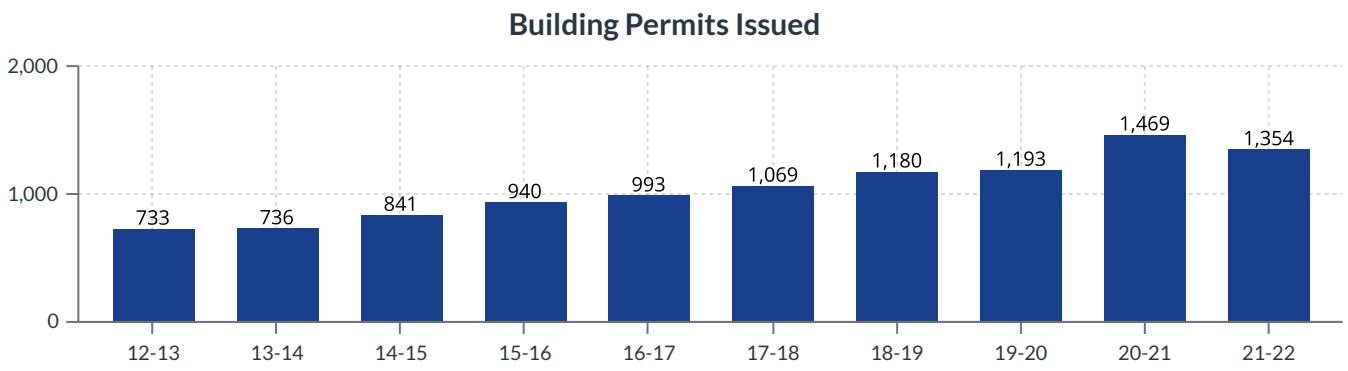


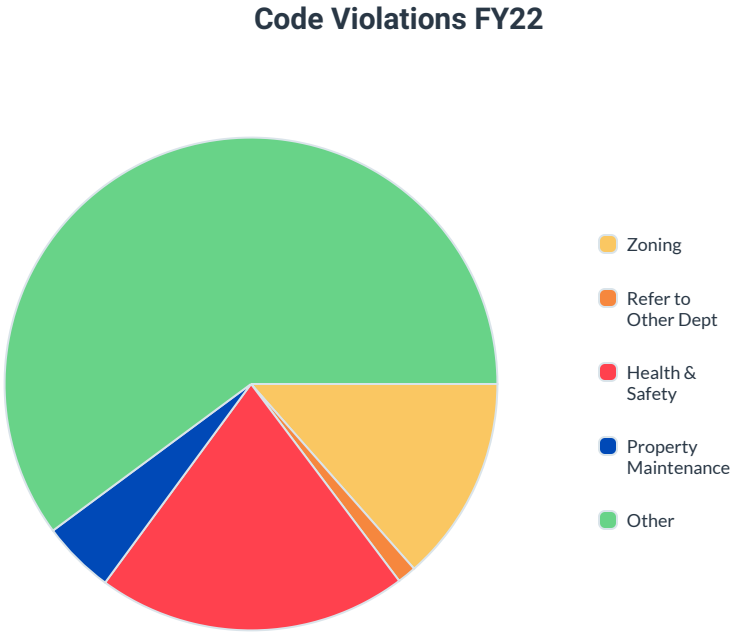
CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

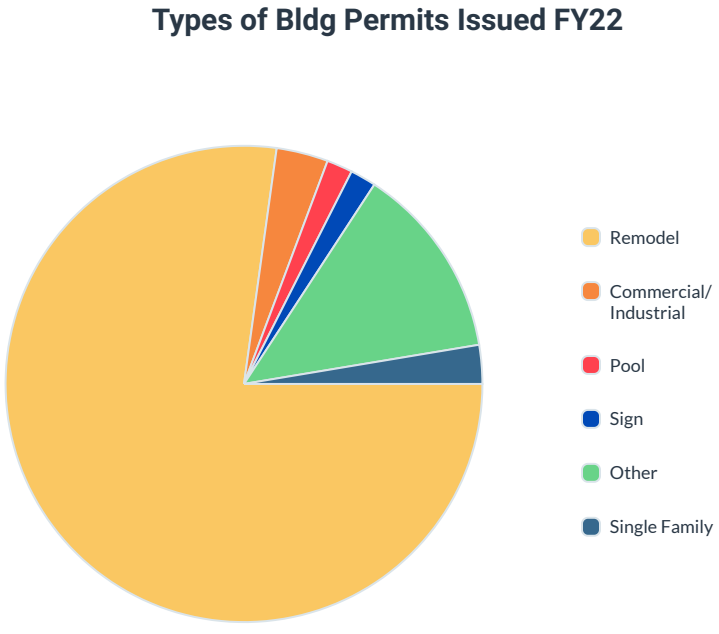
INSPECTIONS/CODE ENFORCEMENT

Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
BUILDING INSPECTION					
New SF Construction Permits	207	190	24	22	40
# Inspections	13,637	14,104	10,428	17,818	10,000
% Inspections made within 24 Hours	95%	95%	95%	95%	95%
Average Inspections per Inspector	4,546	4,701	3,476	5,939	6,000
CODE ENFORCEMENT					
# High Grass Inspections	1,230	728	450	301	300
Work Orders Processed for billing in 7 days	90%	100%	100%	100%	100%
Total Code Enforcement Calls	9,097	6,579	4,108	4,270	5,500
Code Enforcement Calls per Employee	4,549	3,290	2,054	2,135	2,500

Note: The decrease in code enforcement calls reflect resources being allocated to the new rental registration program in FY18/19.







Animal Services



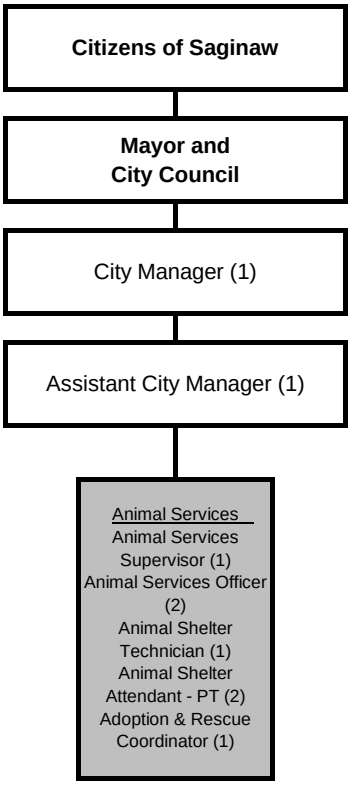




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

ANIMAL SERVICES



	FISCAL YEAR				
TITLE	**17-18**	**18-19**	**19-20**	**20-21**	**21-22**
Animal Services Officer	2	2	2	2	2
Adoption & Rescue Coordinator	0	0	0	1	1
Animal Services Supervisor	1	1	1	1	1
Animal Shelter Technician	1	1	1	1	1
Animal Shelter Attendant - Part Time	1	1	1	2	2
TOTAL:	5	5	5	7	7

The Community Services Department houses the offices listed above. Those positions highlighted in gray are paid out of the Animal Services budget.

CITY OF SAGINAW
DEPARTMENT DESCRIPTION
2022-2023

ANIMAL SERVICES

ANIMAL SERVICES DIVISION: This division maintains the animal shelter and is responsible for controlling stray animals and investigating reports of stray domestic animals, loose livestock, wild animals, trapped animals, sick or injured animals and barking dogs. They also have traps that residents can borrow to catch nuisance animals such as skunks, raccoons, armadillos and stray/feral cats. They respond to reports of animal bites and insure that the biting animal is quarantined according to state laws. They investigate reports of “vicious animals” and conduct the necessary hearings for dangerous dogs or animals. Investigations also include reports of animal cruelty, and seizures of animal based on the appropriate findings, and assist the Police Department and Fire Department when animals are involved.

Animal Services currently has twenty four (24) dog kennels in the adoption facility, eight (8) cat condos in the adoption facility, ten (10) holding pens for dogs, seven (7) of these pens in quarantine can be used for quarantine of bite animals, and nine (9) cat cages in cat quarantine that are also used for stray holds and quarantine of sick or cats that have bitten someone, and nine (9) cat cages in cat quarantine that are also used for stray holds. Animals can be viewed from their pens on the City’s web page. Citizens can also list lost and found animals on the web page. Animal Shelter staff also maintains the City of Saginaw Animal Services Facebook page and posts animals to this page that are impounded, lost or found animals, in an attempt to quickly reunite the animals with their owners, and answers questions that citizens may have pertaining to Animal Services.

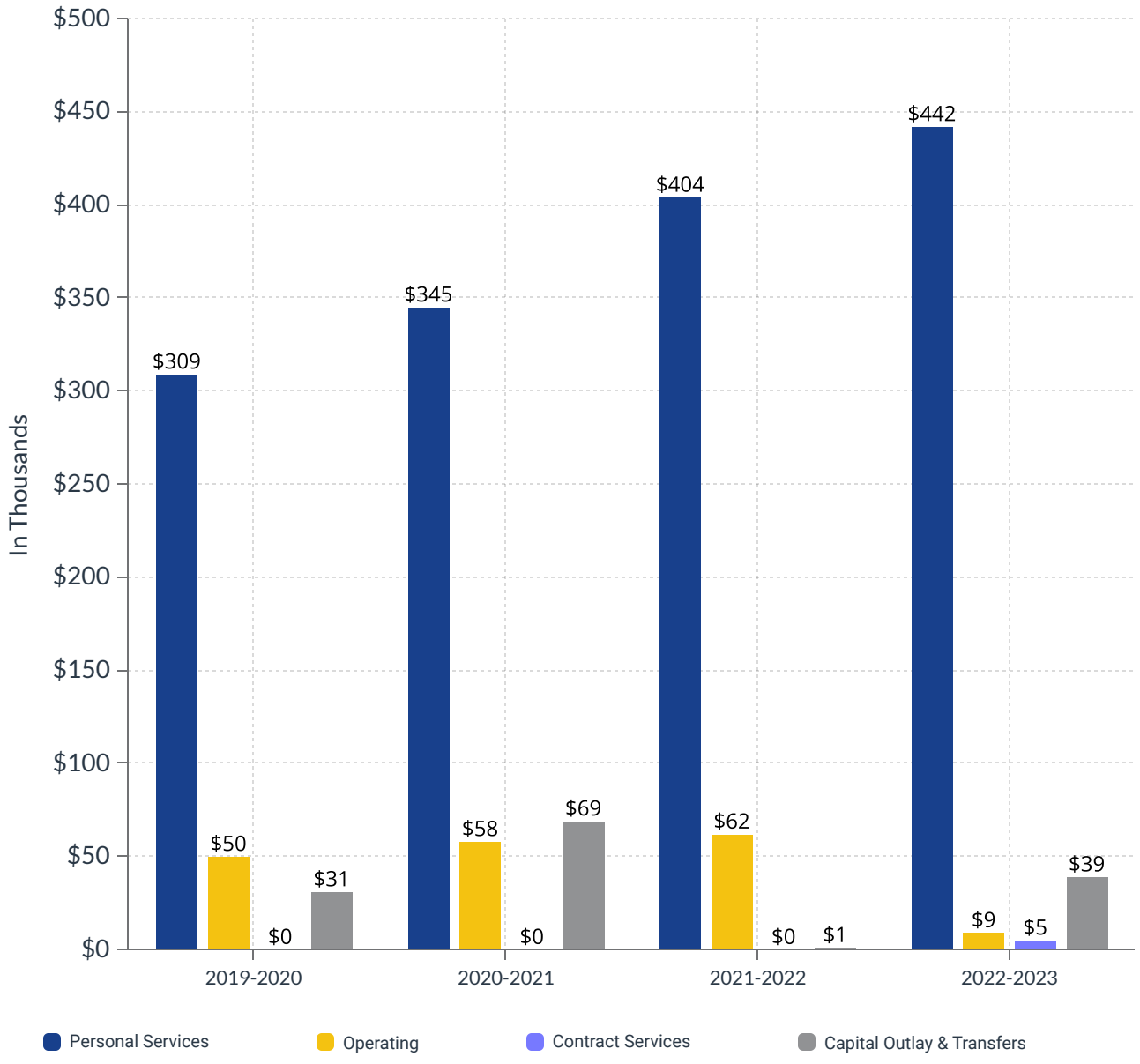
In October 2019, the City of Saginaw partnered with the City of Blue Mound to provide Animal Services for that community. Animal Services goal is to find "forever" homes for all animals at the shelter whether that be through adoption or rescue groups. Animal Services partners with rescue groups all over the US to find homes for these animals.

Over the past 3+ years, our Animal Services staff have been constantly working to improve the Live Release Rate at Saginaw Animal Services to move to become what is known as a “No Kill Shelter”. There is no such thing as a true 100% no kill shelter. To become considered a no-kill shelter, your live release rate must be at 90 percent of animals are adopted, transferred to rescue groups, and/or returned to owner/guardian. An advantage of these shelters is that they strive to keep animals alive and provide them a home. Over the past 3+ years, Saginaw Animal Services has worked diligently to increase the LRR to over 98% and qualify as a "No-Kill-Shelter which is a great accomplishment.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

ANIMAL SERVICES

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 308,637	$ 344,632	$ 404,410	$ 441,880
Operating	49,704	57,705.92	62,040	58,770
Contract Services	-	-	-	5,000
Capital Outlay	30,782	59,418	545	38,515
TOTALS	**$ 389,123**	**$ 471,756**	**$ 466,995**	**$ 544,165**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

ANIMAL SERVICES

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
Maintain a financially sound city providing superior services	Add one full-time shelter technician to better assist with cleaning of the shelter, caring of the increased number of animal intake/population and scheduling. Keep the part-time position and reclassify to an administrative/customer service position to assist with front desk duties, answer phones, adoptions, registrations etc. Create and successfully manage the newly approved 501c3 "Friends of the Saginaw Animal Services.	We received IRS approval of the 501c3 in March 2022. Automatic donations were set up through City utility billing, the City website, and direct giving at the Shelter. Donations to the 501c3 are consistently coming in.	Add one full-time shelter technician to better assist with cleaning of the shelter, caring for the increased number of animals intake/population and scheduling. Keep the part-time position and reclassify to an administrative/customer services position to assist with front desk duties, answer phones, adoptions, registrations etc.

LONG TERM OBJECTIVES

Relocate and construct a new or expanded animal shelter to house animals longer and therefore provide more opportunities for adoption and animals being returned to their owners. A new location that is in a high visibility area will help bring Animal Services into the public eye and will also better serve the needs of our animals and our community.

Implement a Trap Neuter Release program for feral cats once we get a bigger facility.

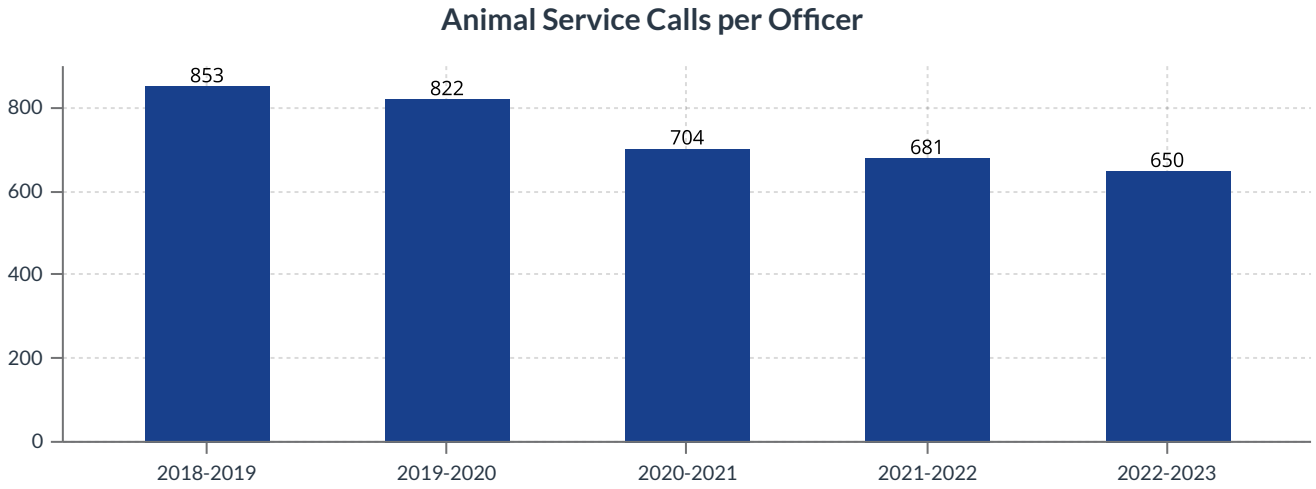
Add a veterinarian to our staff or contracted vet to treat sick and injured animals, this will lower budget costs.

Increase professional development training for all staff.

Create and successfully manage the newly approved 501c3 "Friends of the Saginaw Animal Services.

Work with our community to increase our volunteer program

Increase staffing by one (1) full-time Animal Services Technician, one (1) full-time ACO position while keeping our current part-time position to improve the customer service, to improve the animal's experience, to provide staffing flexibility, and improve the operations to a fast growing community.

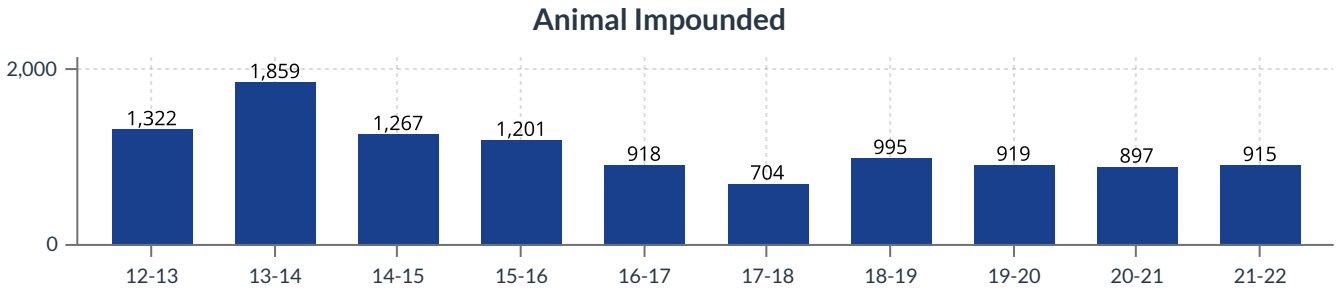


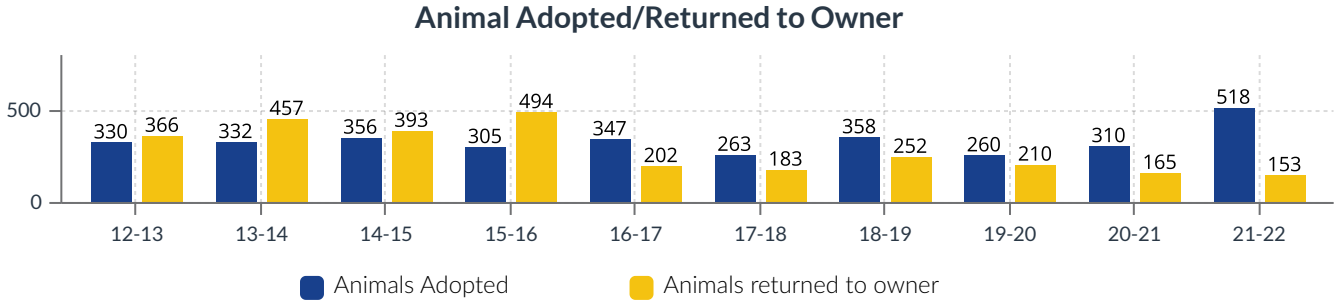
CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

ANIMAL SERVICES

GOALS: To provide prompt, courteous, and professional service to the citizens and provide humane treatment of animals.

Annual Objectives	2021-2022 Performance
Sponsor four low cost animal vaccination clinics per year.	Animal Services was unable to host vaccination clinics this fiscal year due to overbooking of the partnering agencies and As staff vacancies. Overall vaccinations were consistent with last fiscal year.
Implant 25 additional animals with microchips each year.	Exceeded the goal of 25 additional by implanting 186 animals with microchips for the year.
Reduce workers compensation claims by promoting safety on the job.	All staff and some volunteers were updated on their rabies boosters. All ACO's were issued protective vests for field use. Safety protocols were reviewed and updated in the Standard Operations Procedures manual including prohibiting cell phone use in the dog kennel area, updating injury reporting procedures, and wearing protective gear. Staff located and obtained higher quality bite gloves.





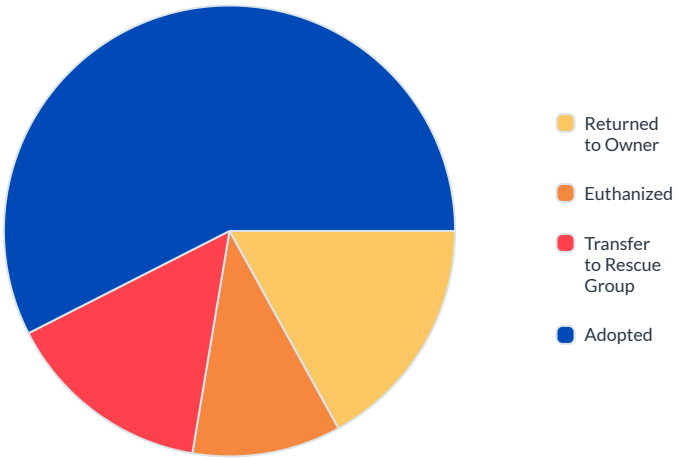
Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
ANIMAL SHELTER AND FIELD ACTIVITIES					
# of impounded animals	995	919	897	915	950
# of animals surrendered by owner	220	147	141	169	150
# of animals returned to owner	252	210	165	153	160
# of animals adopted	358	260	310	518	550
# of animals transferred to a rescue group	70	168	80	134	150
Animals at Large	841	871	677	675	700
Animal Cruelty Investigation	76	69	73	50	50

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

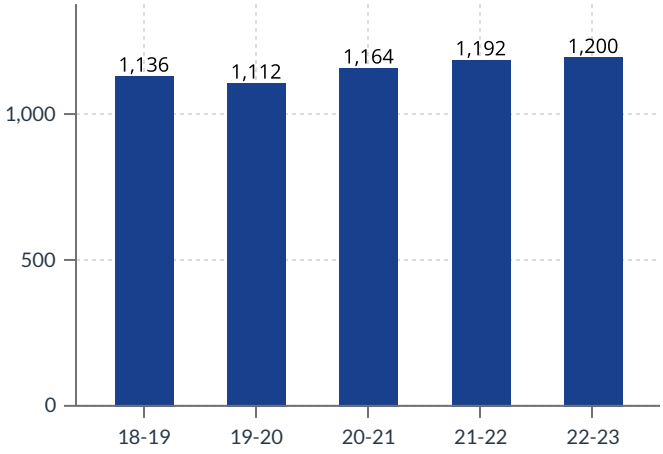
ANIMAL SERVICES

Vicious Animals/Bite Reports	103	92	70	93	70
Total All Service Calls	1,705	1,644	1,408	1,361	1,300
Service Calls Per Officer	853	822	704	681	650
ANIMAL SERVICES					
Animals Registered	1,136	1,112	1,164	1,192	1,200
Animals Microchipped Each Year	242	133	168	186	200
Number of Animals Saved From Euthanasia	680	638	555	805	825

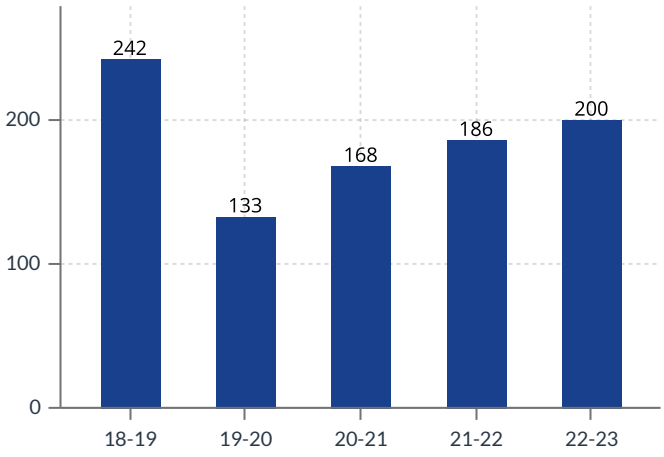
Animal Disposition 2020



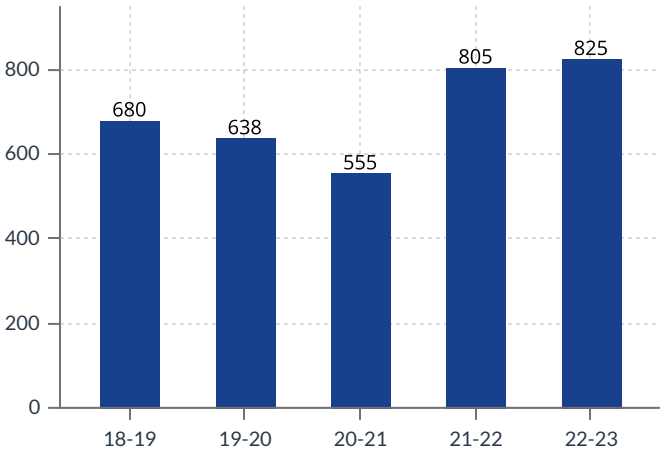
Animals Registered



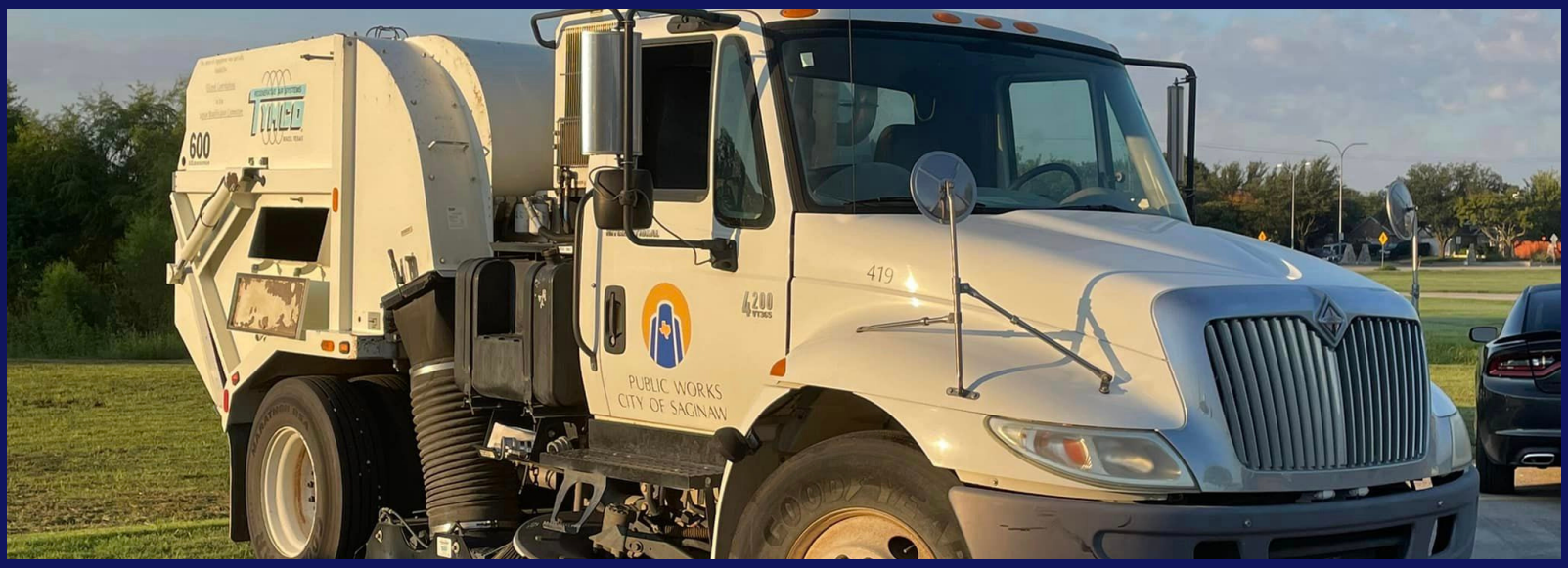
Animals Microchipped Each Year



Number of Animals Saved from Euthanasi



Fleet Maintenance



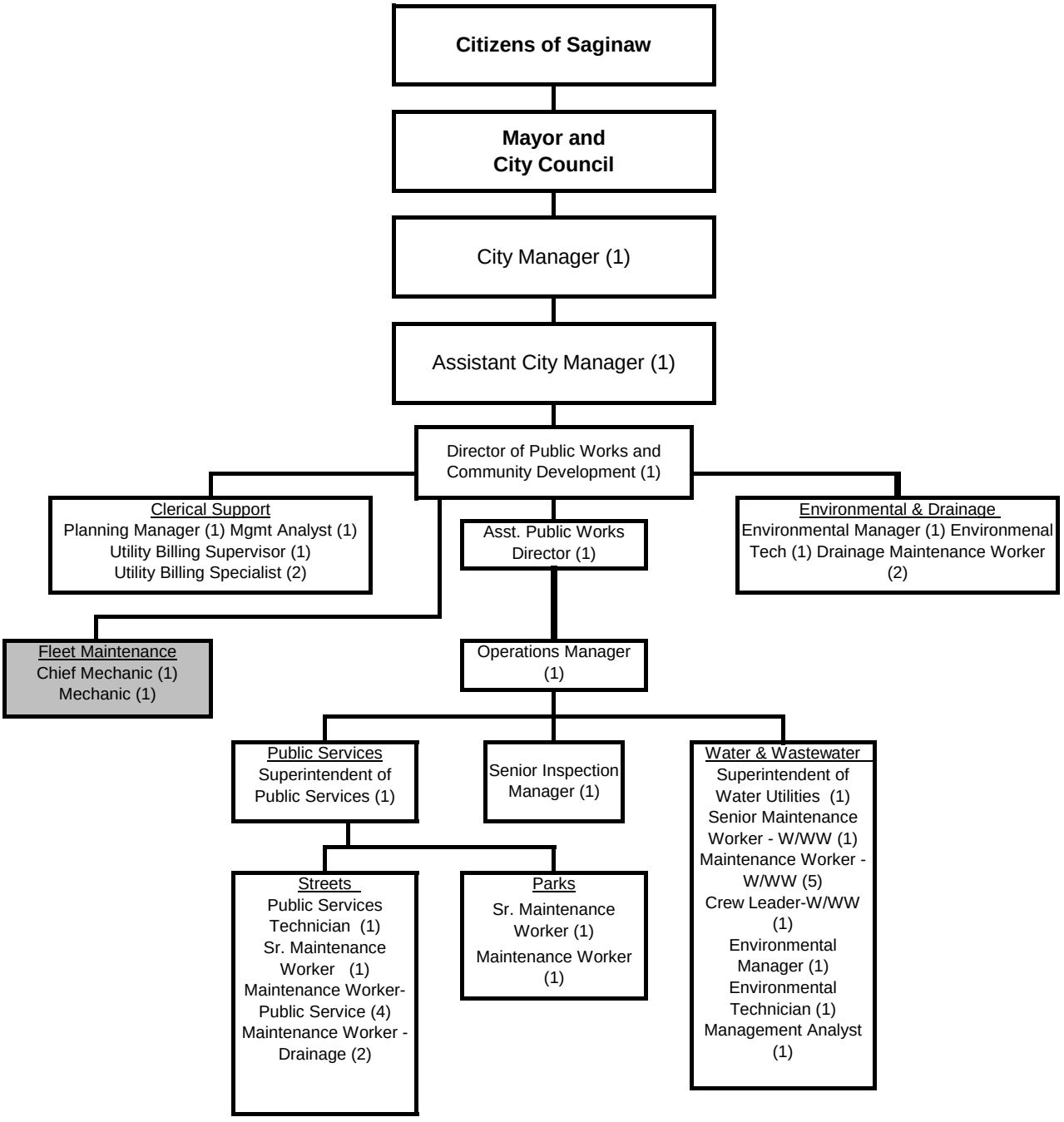




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

FLEET MAINTENANCE



	FISCAL YEAR				
TITLE	**18-19**	**19-20**	**20-21**	**21-22**	**22-23**
Chief Mechanic	1	1	1	1	1
Mechanic	1	1	1	1	1
TOTAL:	2	2	2	2	2

The Public Works Department houses the offices listed above. Those positions highlighted in gray are paid out of the Fleet Maintenance budget.

CITY OF SAGINAW
DEPARTMENT DESCRIPTION
2022-2023

FLEET MAINTENANCE

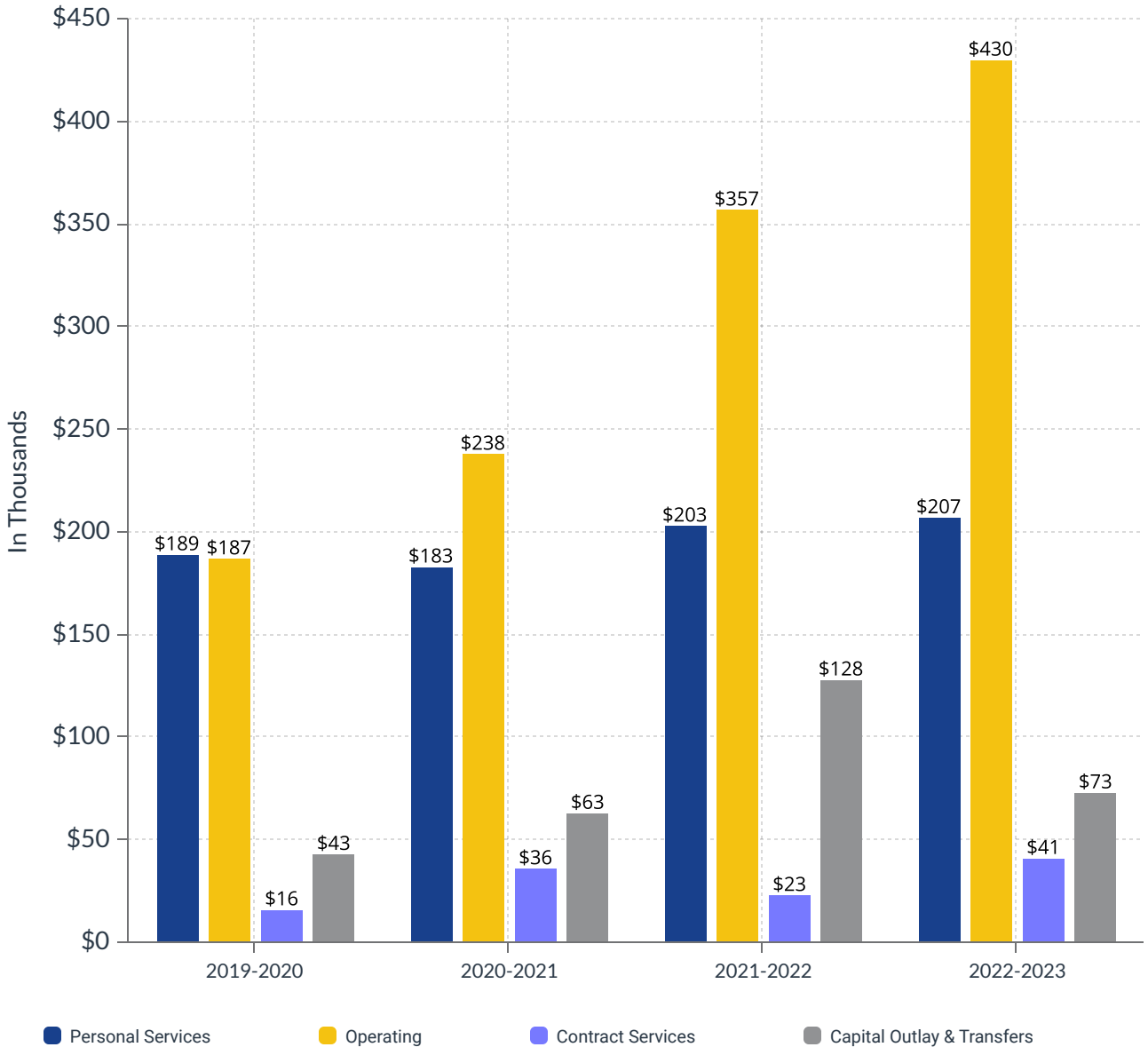
FLEET MAINTENANCE

A chief mechanic and senior mechanic diagnose, test, inspect, and repair powered and non-powered equipment, all types of motor vehicles, small engines, and specialty equipment for the entire City. These two employees perform all supply and administration functions, inventory, inspections, audits, and reporting. Concurrently providing mobile maintenance, on-call/after hours operations and all customer service functions while complying with all state and local guidelines, standards, and regulations. Assets are tracked and scheduled for preventative maintenance. This department is a full service maintenance and fleet management operation. Outside vendors and contractors are used when necessary to provide the most efficient, cost effective, quality work available at all times.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

FLEET MAINTENANCE

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 189,011	$ 183,453	$ 203,015	$ 206,920
Operating	187,246	238,141	357,360	429,635
Contract Services	15,772	35,931	22,510	40,510
Capital Outlay	43,265	62,780	127,720	73,480
TOTALS	**$ 435,294**	**$ 520,306**	**$ 710,605**	**$ 750,545**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

FLEET MAINTENANCE

GOAL: To provide quality in-house maintenance and repairs to all City vehicles and motorized equipment in a timely and environmentally safe manner utilizing up-to-date diagnostic and repair equipment and coordinate repairs performed by outside vendors to ensure timely and cost-effective completion.

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
Maintain a financially sound city providing superior services	Resume training on fire and police equipment Keep equipment operational within budget spending Maintain services as scheduled to reduce need for repairs Investigate pricing one parts for quality and price	Due to COVID and cancellations training was not able to resume. Large expensive problems on some equipment and fire apparatus caused the department to be over budget. We maintained service schedules for 97% of the year. Investigated different vendors for affordability and quality of parts.	Resume training on fire and police equipment as time allows. Keep equipment operational and within departmental budget. Maintain services as scheduled to reduce need for costly repairs. Investigate pricing one parts for quality and price.
	Train new mechanic on City equipment	New mechanic is being trained as expected on all City equipment	Continuation with training to improve skills

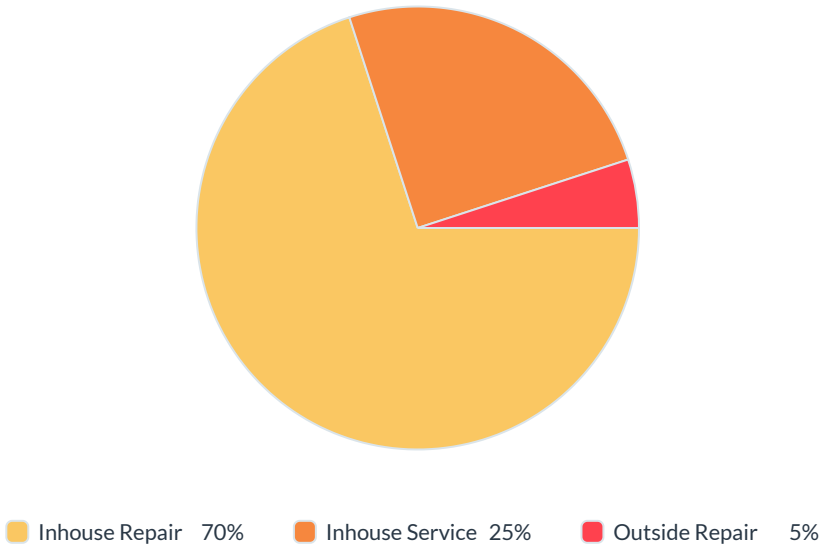
LONG TERM OBJECTIVES

Become Fire Truck proficient and/or certified by schooling or adding personnel with certification/experience.

Implement policies and procedures to reduce fleet idle time and fuel consumption by 25%.

Develop and implement Capital Replacement Program and fuel data collecting and reporting.

Fleet Services Activity

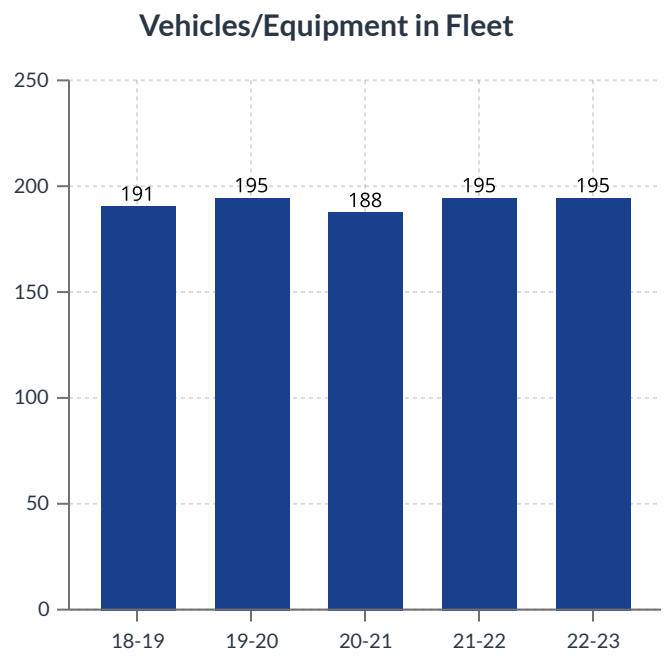


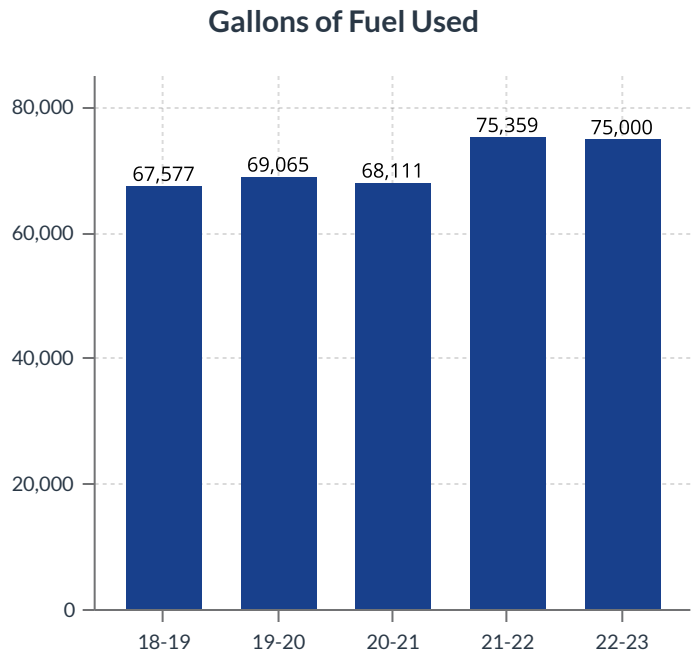
CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

FLEET MAINTENANCE

Annual Objectives	2021-2022 Performance
Perform 90% of maintenance and repairs in-house.	Goal was almost obtained by performing 89% of maintenance and repairs in-house
To complete in-house minor repairs to vehicles and equipment within 24 hours	96% of all in-house repairs were performed within 24 hours
Perform preventative maintenance on vehicles and equipment as scheduled	97% of preventative maintenance on vehicles and equipment were completed as scheduled
Keep personnel certificates current	All certificates are current
To comply with the Texas Commission on Environmental Quality (TCEQ) guidelines	Vehicle standards were followed to make sure fleet ran properly and would pass inspections
Maintain zero workers compensation claims. Improve shop safety program and assess Personal Protective Equipment against current OSHA standards.	Improved shop safety and had zero workers compensations claims for FY 21/22.

Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
Vehicles/Equipment in Fleet	191	195	188	195	195
Gallons of Fuel used	67,577	69,065	68,111	73,359	75,000
% Maintenance & Repair Done In-House	100%	98%	97%	89%	95%
% In-house Repairs completed in 24 hours	98%	98%	98%	98%	98%
Workers Compensation Claims	0	0	1	0	0





Economic Development





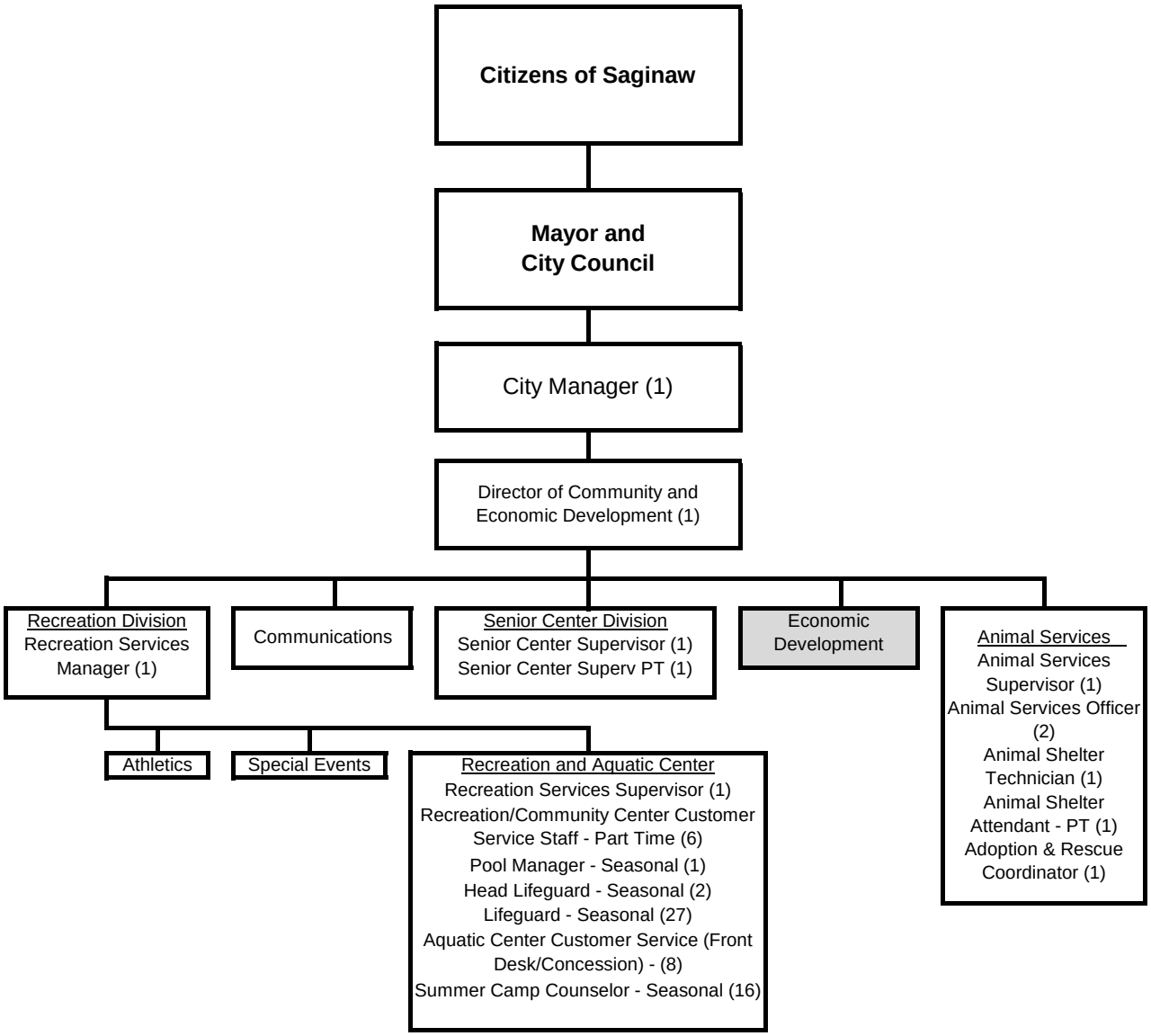




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CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

ECONOMIC DEVELOPMENT



	FISCAL YEAR				
TITLE	**18-19**	**19-20**	**20-21**	**21-22**	**22-23**
Economic Development Director	1	0	0	0	0
	0	0	0	0	0
TOTAL:	1	0	0	0	0

An Economic Development Director position was approved in FY17/18.
The function of the Economic Development Director was combined with the Director of Community Services during FY19/20.

CITY OF SAGINAW
DEPARTMENT DESCRIPTION
2022-2023

ECONOMIC DEVELOPMENT

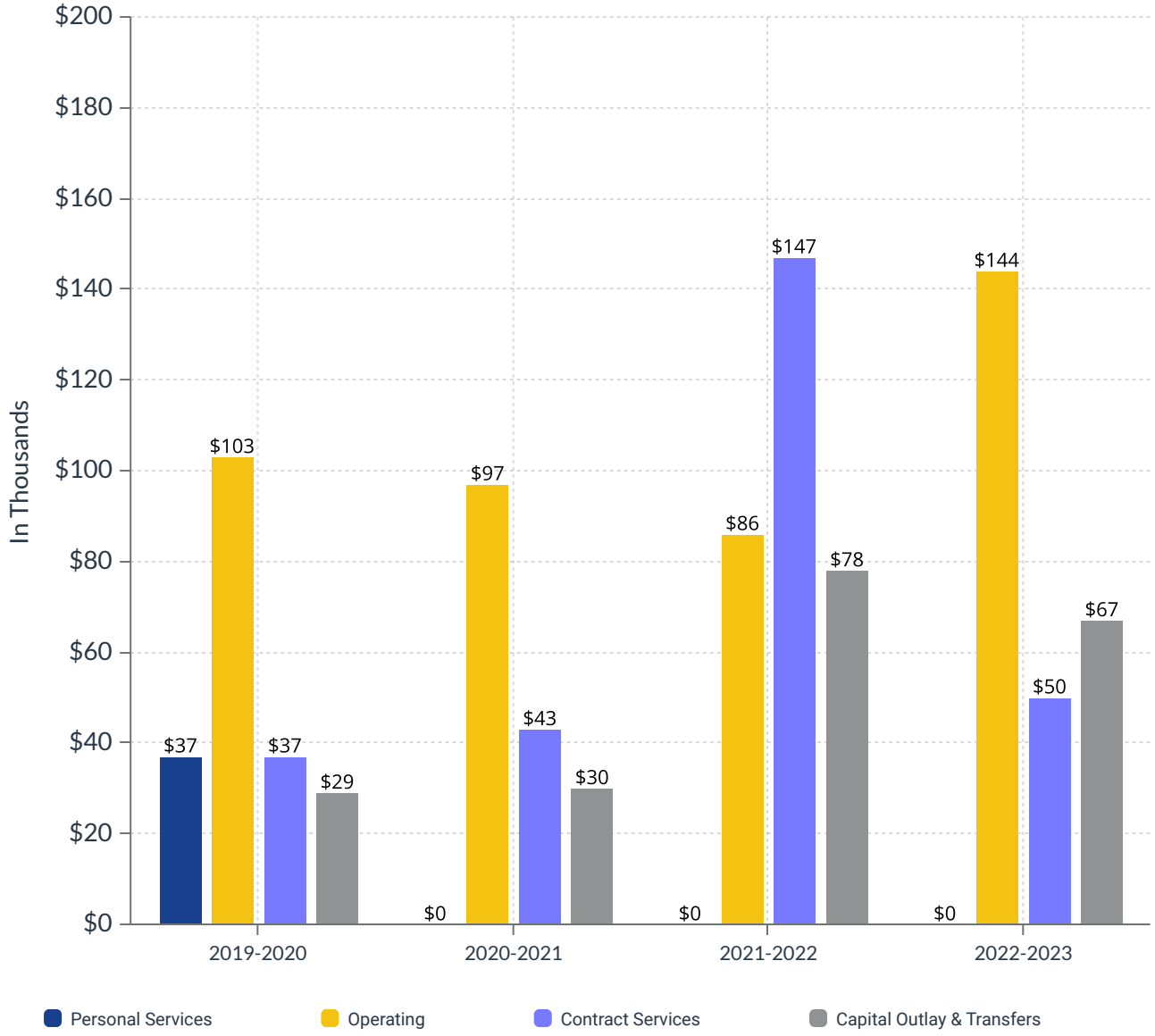
The Economic Development Department seeks to promote, support, enhance, and diversify the local economy through business recruitment, retention, redevelopment and information-sharing regarding market conditions, development in Saginaw and around the DFW Metroplex. Success in this endeavor results in added value to the local tax base through sales, ad valorem, and occupancy tax revenues, increased workforce capacity, the diversification of industry offerings, community development initiatives and programming, and transmarket promotion of the unique values, mission, and characteristics of the City of Saginaw, Texas.

The Director of Community and Economic Development is responsible for local business analytic reports and information-sharing, attending meetings of various boards, City Council, and the Development Review Committee (DRC). Staff strives to encourage growth consistent with the City's economic development goals and will serve as the main link between the City of Saginaw and prospective developers, brokers, business owners, and commercial property owners.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

ECONOMIC DEVELOPMENT

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 36,927	-	-	-
Operating	103,175	96,980	85,900	144,250
Contract Services	36,736	43,197	147,365	50,000
Capital Outlay	29,470	30,000	78,000	66,600
TOTALS	**$ 206,308**	**$ 170,177**	**$ 311,265**	**$ 260,850**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

ECONOMIC DEVELOPMENT

GOALS: To support, promote, enhance, and diversify the local economy through business recruitment, retention, development, redevelopment, and information-sharing. To increase commercial product, workforce capacity, tax revenues, and business offerings for consumer use in Saginaw.

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
Develop vibrant activity centers/major corridors	Actively promoting available properties to developers and site selectors to increase our existing tax base and economy. Continued discussions with developers, commercial real estate and businesses to forward the progress on future and existing development projects. Start receiving LOI's for existing and new developments. Continued progress on redevelopment of Southern Saginaw. Continued promotion of Building Improvement Grants.	Continued promotion of "Shop Local, Shop Saginaw" to encourage residents to support our local economy, thus increasing our sales tax collections. For the year, our sales tax revenues were over over 21% higher that FY 2020-21. Actively promoting available properties to developers and site selectors to increase our existing tax base and economy. Continued discussions with developers, commercial real estate and businesses to forward the progress on future and existing development projects. Large property in east Saginaw was sold to Victory Development and is currently being developed for a site plan. LOI's are coming in slowly as developments move forward.	Actively promoting available properties to developers and site selectors to increase our existing tax base and economy. Continued discussions with developers, commercial real estate and businesses to forward the progress on future and existing development projects. Continue receiving LOI's for existing and new developments. Continued progress on redevelopment of Southern Saginaw. Continued promotion of Building Improvement Grants, Saginaw Business Spotlight Program and the Business Beautification Award Program.

Department Achievements:

- Joined Regional Economic Development Partnership with the Fort Worth Chamber of Commerce.
- Continued partnership with Community Link as contracted administrator for the Saginaw Farmers Market
- Continued promotion of the program “Shop Local. Shop Saginaw” encouraging our residents to shop locally.
- Staff updated and promoted the 2016 Economic Development Strategic Plan and SWOT Analysis.
- Created new Business Directory on our website to help promote our local businesses in Saginaw.
- Created new section on our website to help promote Available Properties for sale and lease.
- Continued the popular and informative Economic Development Newsletter "City View"
- Staff attended the ICSC Red River Conference in Dallas talking with investors, developers and real estate professionals
- Staff attended 17 webinars and professional development training sessions.
- Partnered with Building Dept for Economic Development staff to continue hand-delivering Certificate of Occupancies to the businesses.
- Continued progress on UCD property Mixed-Use Development with meetings and discussions with Broker and Developer.
- Continued progress on The Square property Mixed-Use Development with meetings and discussions with Broker and Developer.
- Continued progress on Beltmill property Mixed-Use Development with meetings and discussions with Broker and Developer.
- Continued progress on Victory Development property Mixed-Use Development with meetings and discussions with Broker and Developer.
- Department staff managed the Saginaw Switchyard Food Truck Park
- Enhanced the promotion of the Building Improvement Grant Program
- Redevelopment Planning For The Current Central Fire Station Site – Restaurant Or Entertainment
- Continued weekly conversations and meetings with the Retail Coach on Recruitment of restaurants, retail and entertainment.
- Continued Planning for Re-Establishing A Chamber Of Commerce

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

ECONOMIC DEVELOPMENT

LONG TERM OBJECTIVES

Focus on the redevelopment of our local existing centers and sites along Business 287/Boulevard in southern Saginaw.

Continued progress with artistic murals, historic murals and art pieces in Saginaw to enhance the beauty of our community.

Focus on the growth of the new and future development and multi-use sites (residential, retail and restaurants).

Ensure the retention and expansion of industrial development which helps balance the tax base.

Administer and maintain existing economic development incentives in the manner authorized by State Law.

Act as public liaison for all commercial sites in the City in an effort to assist in appropriate development.

Update and enhance the 2016 Economic Development Strategic Plan and SWOT Analysis. (Strengths, Weaknesses, Opportunities, and Threats)

Update aerial map online update and development map.

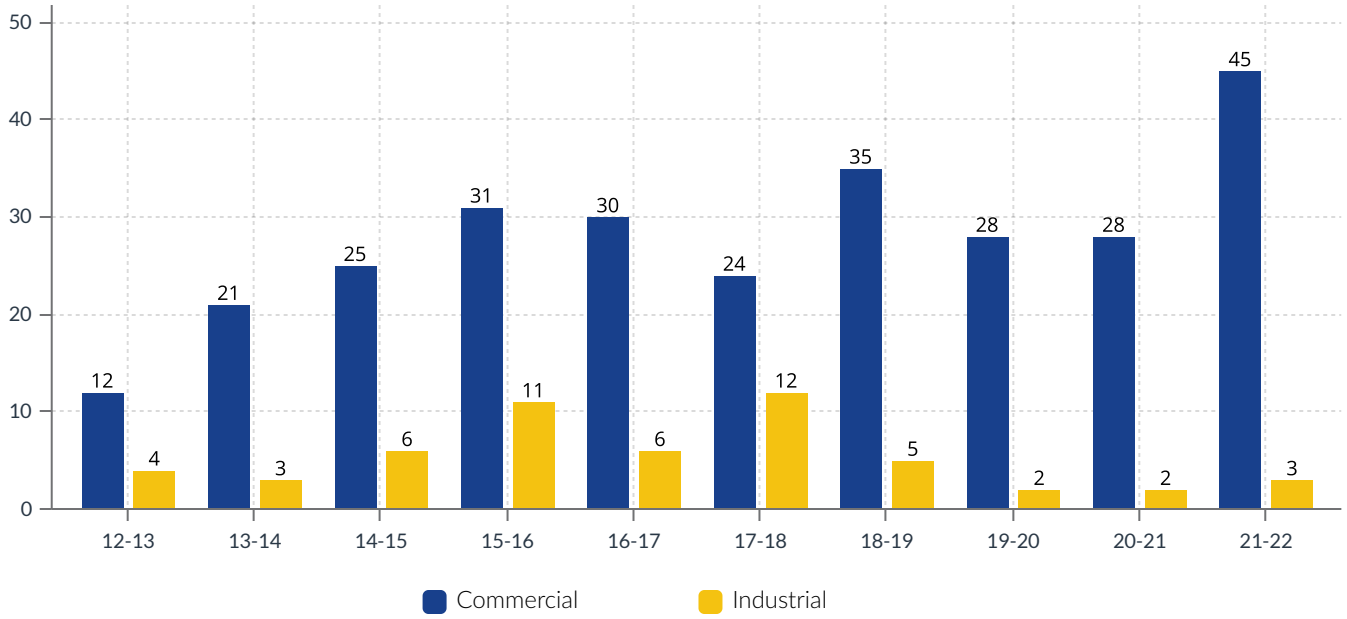
Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
Estimated # of Meetings with Prospects	92	26	17	60	75
Estimated # of Meetings with Existing Businesses	63	*30	32	65	75
Estimated # of DRC Meetings Attended	11	**4	8	16	20
Estimated # of Business Recruitments Issued	21	13	34	78	100
Estimated # of Professional Development/Site Meetings/Webinars	5	7	8	17	20

* Accurate number is unknown because New Director of Community and Economic Development began February 1, 2020.
** Please note that the COVID-19 Pandemic greatly effected our City and the way we did business beginning March 16, 2020.

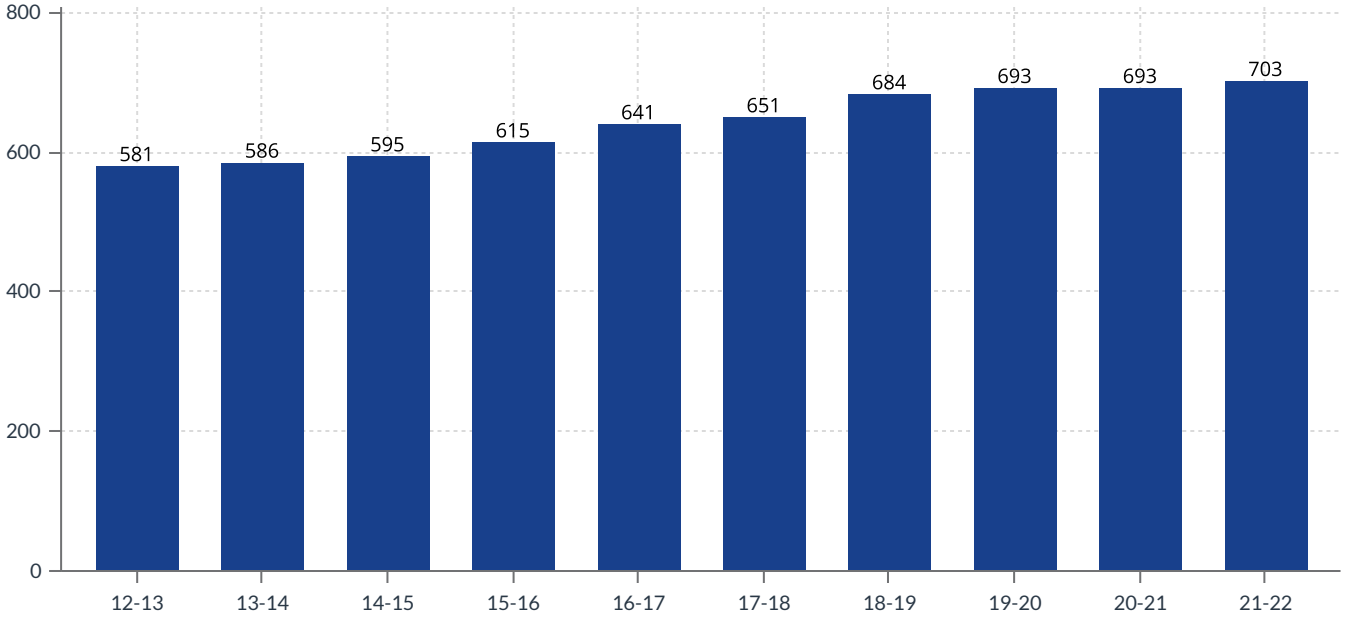
CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

ECONOMIC DEVELOPMENT

New Businesses



Personal Property Accounts



Information Technology



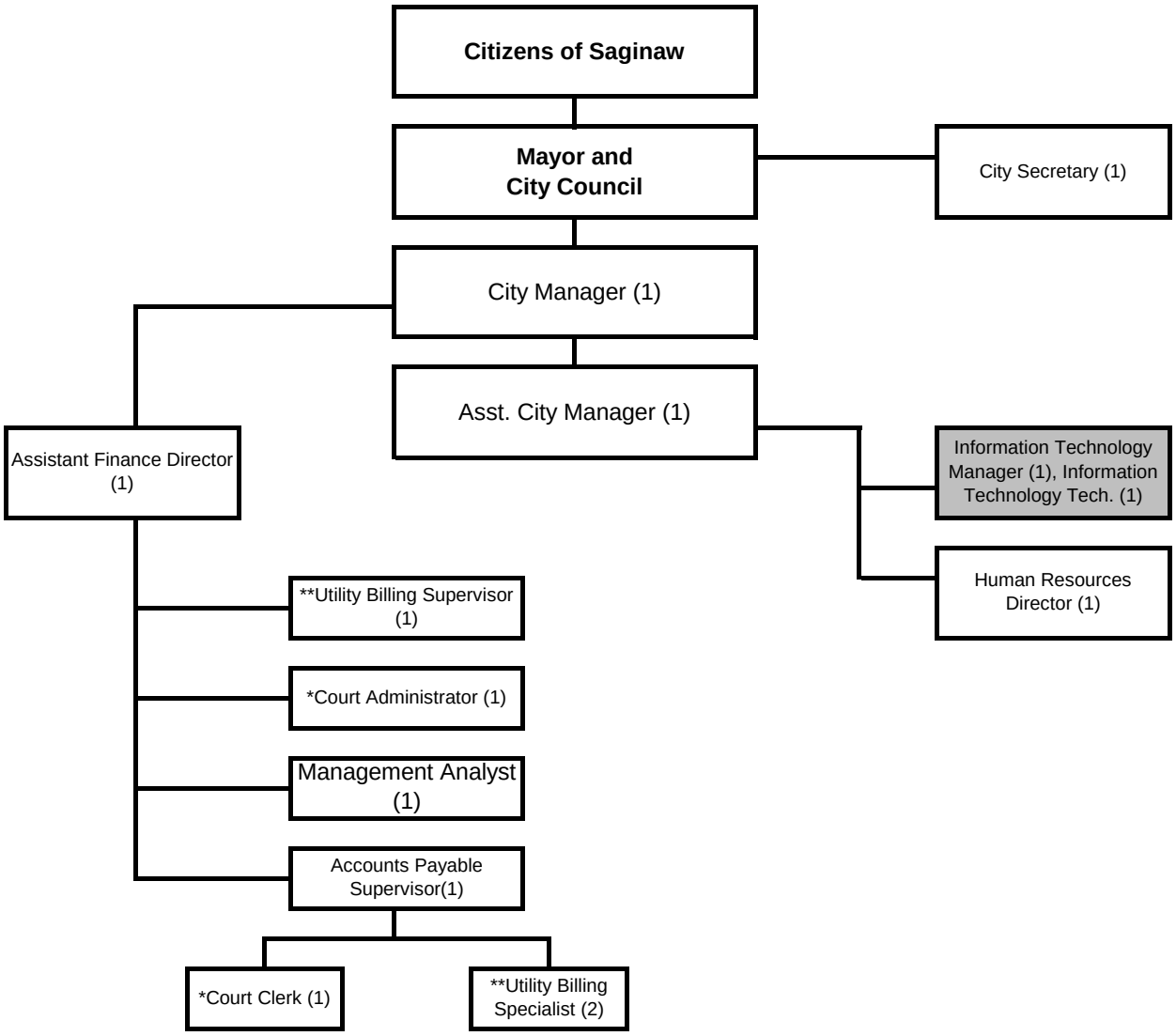




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

INFORMATION TECHNOLOGY



	FISCAL YEAR				
TITLE	**18-19**	**19-20**	**20-21**	**21-22**	**22-23**
Information Technology Manager	1	1	1	1	1
Information Technology Tech	1	1	1	1	1
TOTAL:	2	2	2	2	2

CITY OF SAGINAW
DEPARTMENT DESCRIPTION
2022-2023

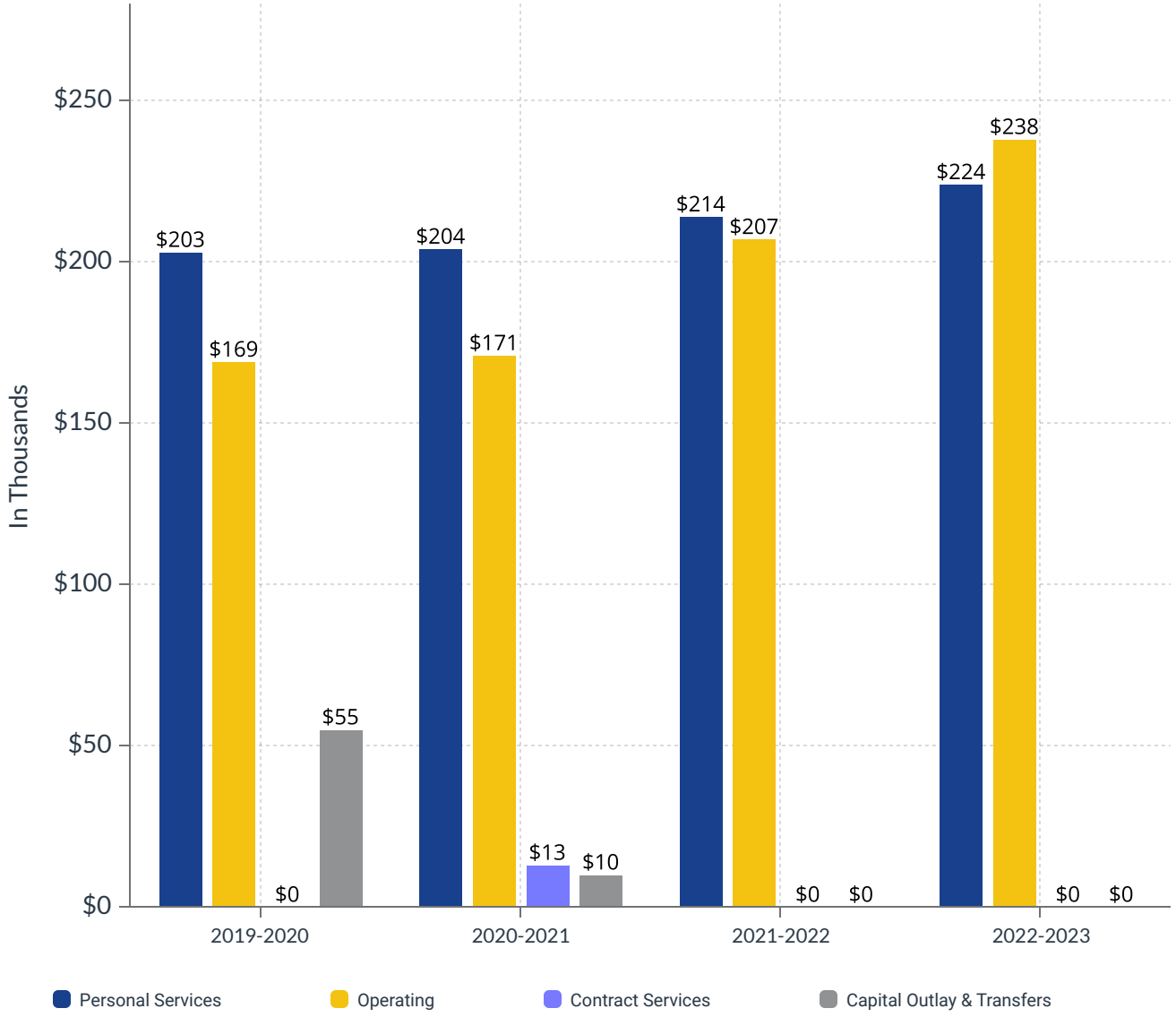
INFORMATION TECHNOLOGY

The Information Technology Department provides computer and telephone related services for the City. This includes training, development of system software to suit the needs of various activities, technical assistance for all departments and prioritizing computer hardware and software needs.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

INFORMATION TECHNOLOGY

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 203,412	$ 204,3933	$ 213,560	$ 223,870
Operating	169,232.15	171,442	206,690	238,415
Contract Services	-	12,696	-	-
Capital Outlay	54,672	10,200	-	-
TOTALS	**$ 427,317**	**$ 398,732**	**$ 420,250**	**$ 462,285**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

INFORMATION TECHNOLOGY

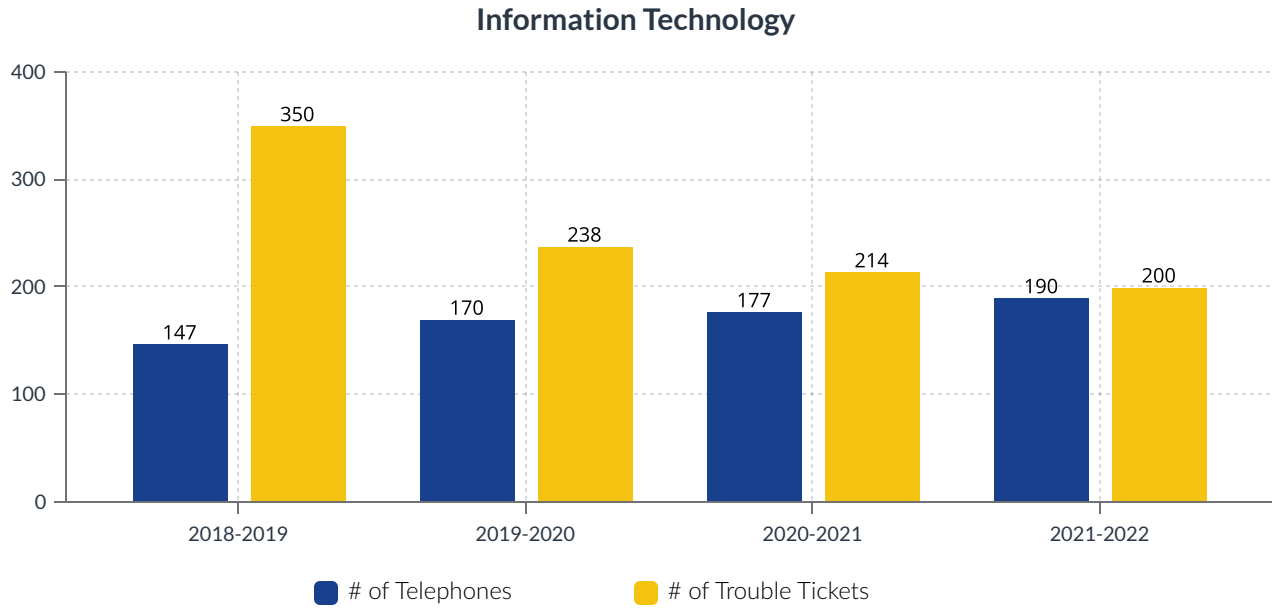
GOAL: To provide assistance to all city departments related to computer and telephone service.			
City Strategy	**FY 2021-2022 Department Goal**	**FY 2021-2022 Department Achievement**	**FY 2022-2023 Department Goal**
Maintain a financially sound city providing superior services	Continue to update existing network as needed	Installed new remote system for trouble ticket monitoring	Rollout new RMS system along with car remote VPN software

LONG TERM OBJECTIVES

Establish and maintain a computer equipment replacement schedule.

Manage telephone service contracts for all city departments.

Performance Measures	**2018-2019 Actual**	**2019-2020 Actual**	**2020-2021 Actual**	**2021-2022 Actual**	**2022-2023 Budget**
Number of telephones	147	170	177	190	194
Number of trouble tickets	350	238	214	200	270



Emergency Management



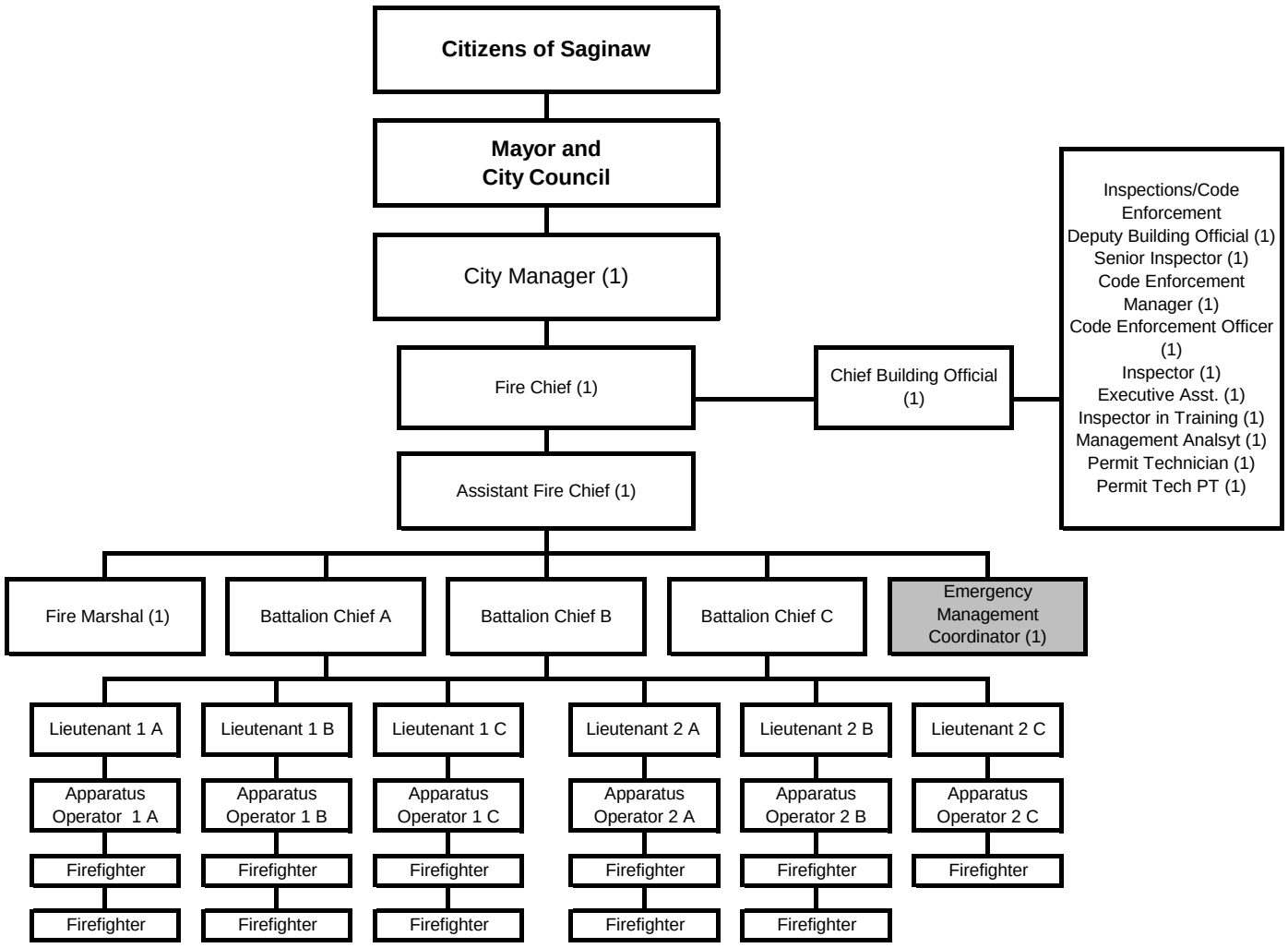




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

FIRE



TITLE	FISCAL YEAR 18-19	19-20	20-21	21-22	22-23
Emergency Management Coordinator	0	1	1	1	1
TOTAL:	0	1	1	1	1

CITY OF SAGINAW
DEPARTMENT DESCRIPTION
2022-2023

EMERGENCY MANAGEMENT

The Fire Department is responsible for a wide range of services that draw from the multi-faceted training, skills and capabilities of its personnel to effectively and professionally perform fire prevention, code application and enforcement, fire suppression, rescue, emergency medical services, hazardous material mitigation, disaster planning coordination and emergency management.

The Department is organized into three divisions, all under the direction of the Fire Chief: the Fire Operations Division, the Fire Services Division and Emergency Management. The Fire Department currently has a total of 30 employees and operates from two fire stations.

Fire Station #1 is currently located at 400 S. Saginaw Blvd. Shift operations of both stations are directly overseen by a Battalion Chief who is assigned to operate from fire station #1. Station #1 is staffed by a Fire Lieutenant, an Apparatus Operator and two firefighters as normal staffing. Adjacent to Fire Station #1 is the Department's administrative facility housing the offices of the Fire Chief, the Assistant Fire Chief, the Fire Marshal, and the Emergency Management Coordinator. The administrative facility also houses the Tarrant County Fire Alarm Center and the City's "Emergency Operations Center" or EOC.

Fire Station #2 is located at 801 Basswood Blvd. and is staffed by a Fire Lieutenant, an Apparatus Operator and one or two firefighters depending on the shift. All three shifts are not currently equally staffed.

The Department aggressively participates in "Automatic Aid" with the Fort Worth, Lake Worth, Haslet, Blue Mound and Eagle Mountain Fire Departments. This essentially means that for structure fire and other major incidents, an automatic response to the incident from participating departments takes place simultaneously consisting of pre-determined apparatus and personnel.

The Fire Department also aggressively participates in "Mutual Aid" with other fire departments in the area to both provide and receive aid for incidents that extend beyond normal response capabilities. A "mutual aid" response is typically initiated by request on an incident by incident basis.

The Department is also contracted by the Tarrant County Emergency Services District to serve the unincorporated areas outside our city limits.

The Department is responsible for providing the following emergency services and specialized functions:

CITY OF SAGINAW
DEPARTMENT DESCRIPTION
2022-2023

EMERGENCY MANAGEMENT

FIRE SUPPRESSION: Responsible for rapid response to any explosion, fire or fire-related emergency for the purposes of rescue, control, extinguishment and mitigation.

E**MERGENCY MEDICAL (FIRST RESPONDER):** Responsible for immediate response to any medical emergency or injury for evaluation, treatment and stabilization, providing both basic and advanced life-support level care. 28 of 29 Saginaw firefighter personnel are certified as Emergency Medical Technician - Paramedics.

FIRE SERVICES: Responsible for Fire Code and City Code application to include regular life and fire safety inspections of businesses, schools, daycare centers and government facilities. Fire Services also coordinates and provides life and fire safety education training and conducts fire origin and cause investigations and prosecution.

HAZARDOUS MATERIALS RESPONSE: Specific training, skills and certification of personnel in order to conduct effective and safe operations involving hazardous materials.

RESCUE OPERATIONS: Provides numerous personnel trained in various rescue disciplines for effective operations of complex incidents or disaster type events.

TRAINING AND PERSONNEL STANDARDS: Devoted entirely to the continuous training of existing and new personnel in all facets of fire service. Maintains all personnel, educational and training records and monitors the performance standards for efficiency and recommendations for enhancement. Responsible for ensuring compliance of State and Federal regulations relating to firefighting and emergency medical service.

EMERGENCY MANAGEMENT: The Fire Department is responsible for developing and administering a master plan for the management of a major disaster in which more than one department must respond. The Fire Department is responsible for the operation of the “Emergency Operations Center” (EOC) located at Fire Station #1, maintenance and operation of the outdoor warning sirens and for the “CodeRed” emergency notification system. Also responsible for ensuring compliance with State and Federal regulations regarding training, preparation and operational requirements relating to Emergency Management.

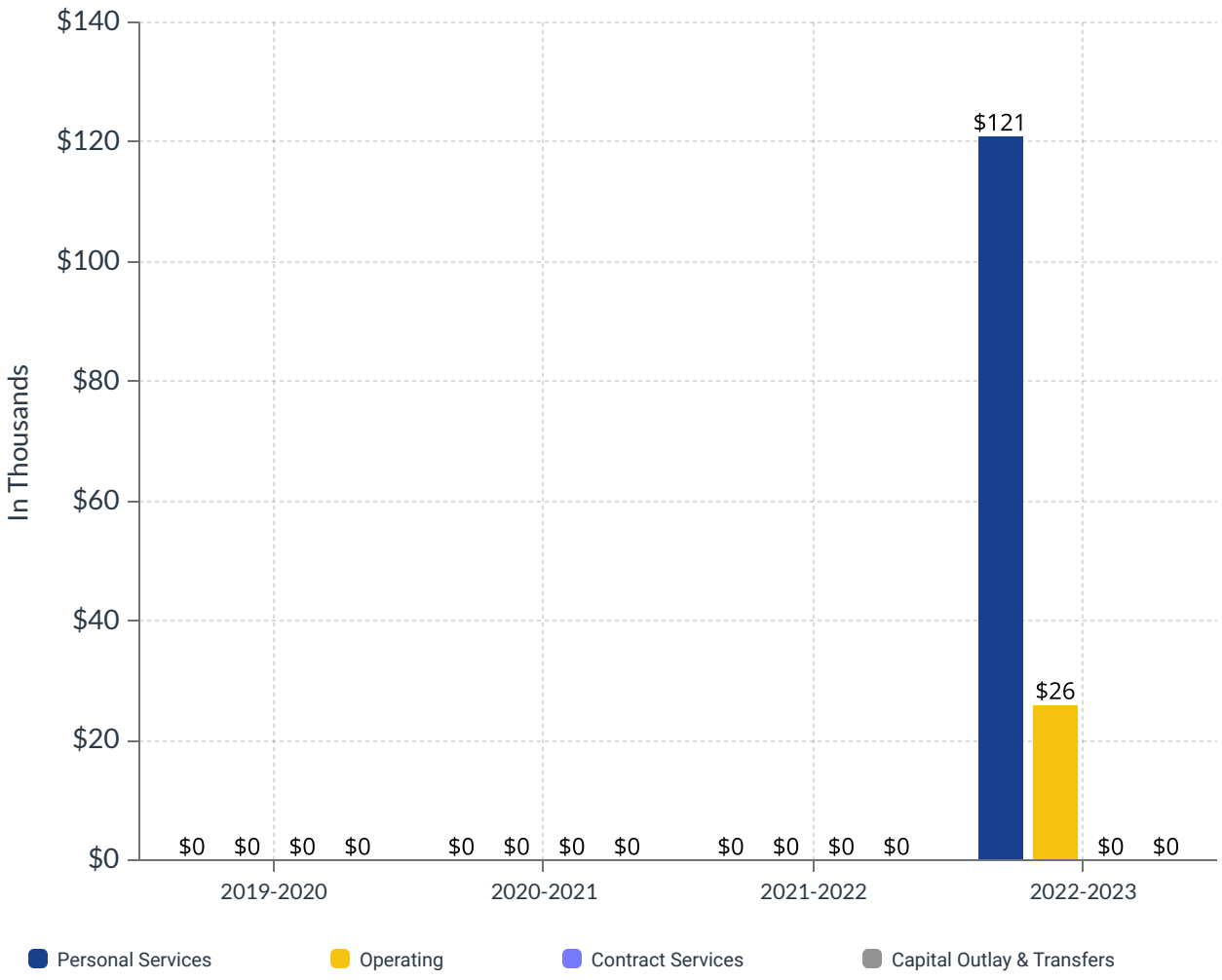
MANAGEMENT OF THE TARRANT COUNTY FIRE ALARM CENTER: By contract, the Fire Chief provides management and supervisory duties of the emergency dispatch center located within the Department administration facility. TCFAC staff consists of 8 FT and 8-10 PT personnel. The TCFAC provides fire and EMS 911 dispatching service for 10 municipalities and all the unincorporated areas of Tarrant County.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

EMERGENCY MANAGEMENT

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	-	-	-	$ 121,135
Operating	-	-	-	25,940
Contract Services	-	-	-	-
Capital Outlay	-	-	-	-
TOTALS	**$ -**	**$ -**	**$ -**	**$ 147,075**

The Emergency Management function was previously budgeted in Fire.



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

EMERGENCY MANAGEMENT

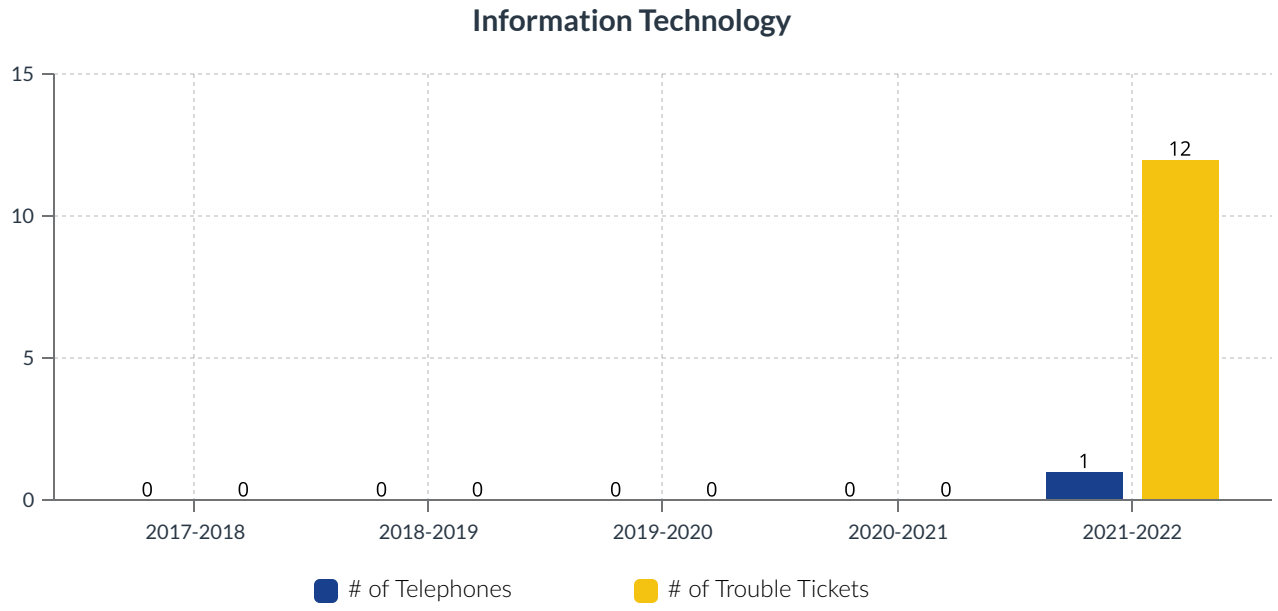
GOAL: To provide assistance to all city departments related to computer and telephone service.			
City Strategy	**FY 2021-2022 Department Goal**	**FY 2021-2022 Department Achievement**	**FY 2022-2023 Department Goal**
Maintain a financially sound city providing superior services	Department was a new addition to the budget for FY2022-2023	Department was a new addition to the budget for FY2022-2023	Create Emergency Preparedness Event for the citizens of Saginaw to learn about local resources and disaster preparedness programs.

LONG TERM OBJECTIVES

Have updated Emergency Management Plan every five years.

Test sirens and add equipment within the city to maintain coverage and keep citizens aware.

Performance Measures	**2018-2019 Actual**	**2019-2020 Actual**	**2020-2021 Actual**	**2021-2022 Actual**	**2022-2023 Budget**
Educational events for safety	0	0	0	0	1
Outdoor warning sirens test conducted	0	0	0	0	12



Communications



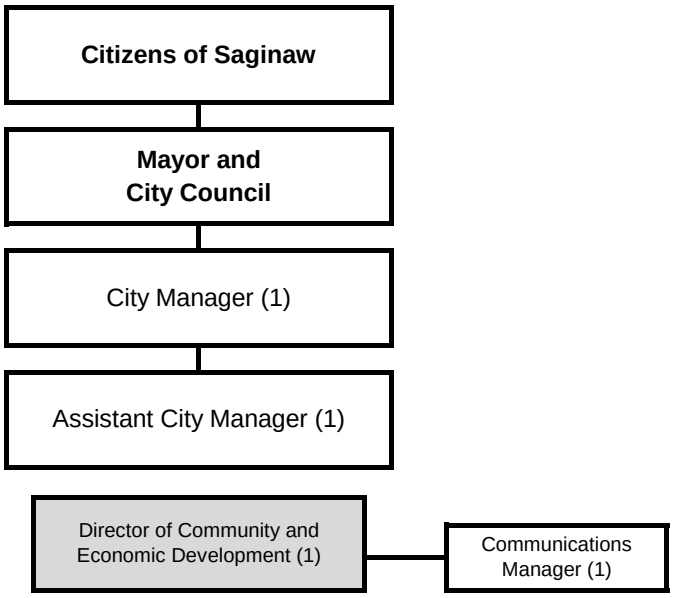




SAGINAW
TEXAS

CITY OF SAGINAW
ORGANIZATIONAL CHART AND SCHEDULE OF PERSONNEL
2022-2023

COMMUNICATIONS

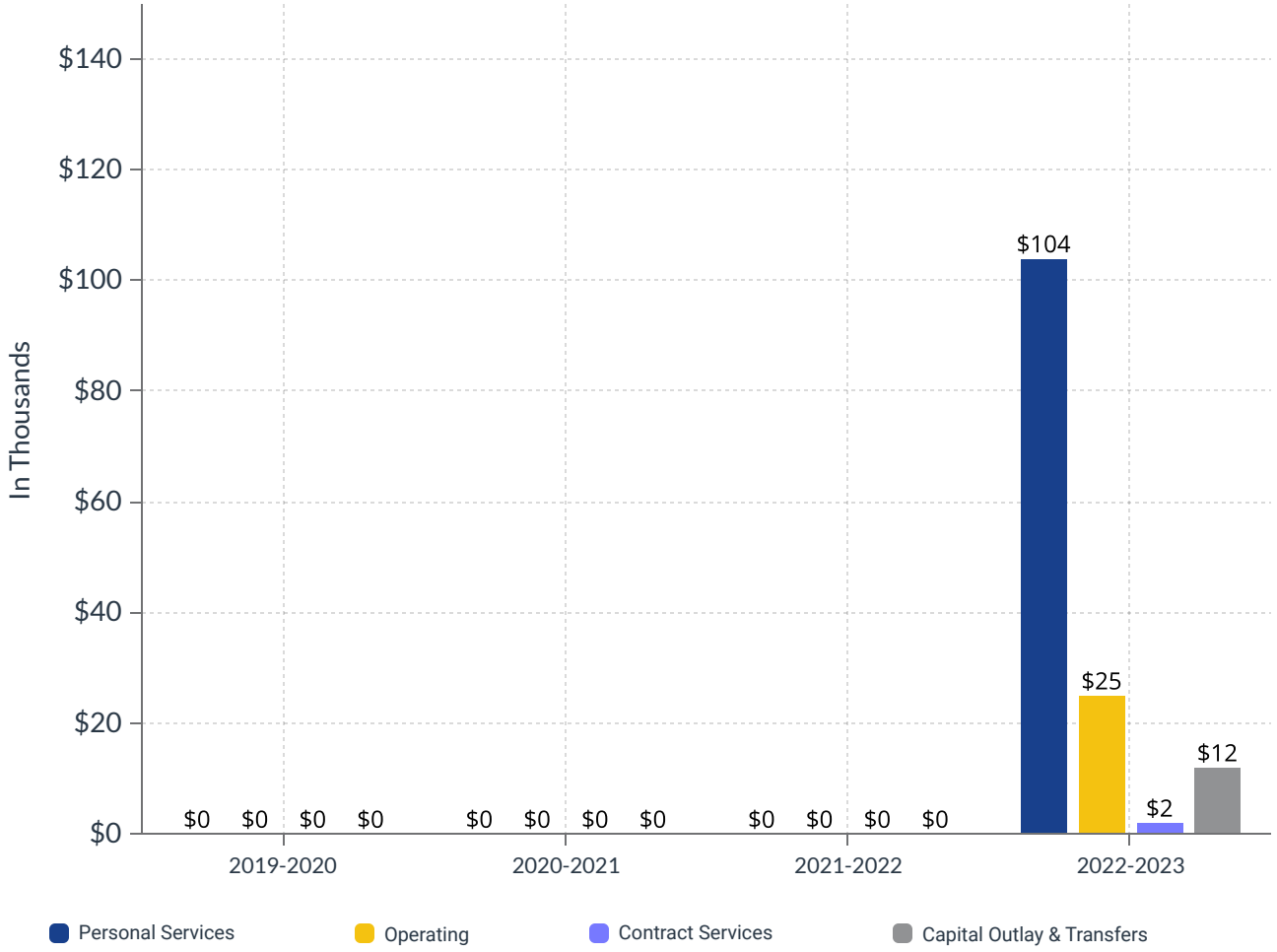


		FISCAL YEAR				
TITLE		**18-19**	**19-20**	**20-21**	**21-22**	**22-23**
Communications Manager		0	0	0	1	1
	TOTAL:	0	0	0	1	1

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

COMMUNICATIONS

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	-	-	-	$103,730
Operating	-	-	-	24,590
Contract Services	-	-	-	1,500
Capital Outlay	-	-	-	12,250
TOTALS	**-**	**-**	**-**	**$ 142,070**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

COMMUNICATIONS

GOALS: Focus on increasing transparency, efficiency, and innovation through the creation and implementation of various digital resources. Provide residents city information through various multimedia channels. Enhance internal communications to support external messaging. Inform our residents and protect our organization's stability and reputation in times of crisis. Develop and maintain positive working relationships with members of the media on all aspects of city municipal services, programs, activities, and news.

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
Maintain a financially sound City providing superior services	Department was a new addition to the budget for FY 2022-2023	Department was a new addition to the budget for FY 2022-2023	Elevate the city's external communications by implementing a e-newsletter. Create and implement a branding guideline to be used citywide Partner with HR to implement a internal communications platform and guidelines Develop a citywide editorial calendar to assure that key city objectives and initiatives are communicated effectively to stakeholders Develop social media training, guidelines and procedures for city staff Redevelop city's council and board meeting live streaming Implement a "Communications Liaison" program
	Department was a new addition to the budget for FY 2022-2023	Department was a new addition to the budget for FY 2022-2023	Seek corporate sponsorships to fund special events Plan and host special events to benefit residents

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

COMMUNICATIONS

LONG TERM OBJECTIVES

Communications
Redevelop city's cable channel and supplementing it with video content that will serve as a visual tool for all stakeholders

Redesign the current city website for better navigation and to comply with ADA requirements

Create and implement Communications Strategic Plan

Implement Branding Guideline throughout the city including city vehicles, buildings, and print.

Special Events
Plan and seek funding for Saginaw's 74th Incorporated Birthday Special Event

Include cultural special events to the events calendar by partnering with the Diversity and Inclusion Committee

Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
Communications					
Inside Saginaw Newsletter*	12	12	12	12	12
Website/Webpage Updates*	-	-	-	-	90
Special Events					
Number of Special Events**	1		0	3	3

* Prior to the creation of the Communications Department, the Community Services Department was responsible for this task
** Special Events does not include Concerts in the Park, Easter Egg, Trunk or Treat, or Library events as they fall under another department

DEBT SERVICE FUND









THE DEBT SERVICE FUND, ALSO KNOWN AS THE INTEREST AND SINKING FUND, IS USED TO ACCOUNT FOR THE ACCUMULATION OF RESOURCES FOR, AND THE PAYMENT OF, GENERAL OBLIGATION LONG-TERM DEBT PRINCIPAL AND INTEREST.

CITY OF SAGINAW
DEBT SERVICE FUND SUMMARY OF REVENUES AND EXPENDITURES

	YEAR-END ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
REVENUES			
Current Property Taxes	$ 4,011,068	$ 4,734,255	$ 6,162,085
Other Taxes and Fees	3,799	25,350	18,000
Bond Premium	4,440	3,455	-
Interest on Investments	942	24,525	12,615
Other Financing Sources-Refunding	-	-	-
Transfers from Other Funds	-	-	-
Use of Fund Balance	-	-	-
TOTAL REVENUES	**$ 4,020,248**	**$ 4,787,585**	**$ 6,192,700**
EXPENDITURES			
Principal Retirement	$ 2,725,000	$ 3,160,000	$ 3,425,000
Interest	1,391,033	1,536,385	2,810,005
Debt Issuance Cost	-	-	-
Other Financing Uses-Refunding	-	-	-
Arbitrage Expenses	6,000	10,000	10,000
Agent Fees	1,481	6,000	7,000
TOTAL EXPENDITURES	**$ 4,123,514**	**$ 4,712,3855**	**$ 6,252,005**

CITY OF SAGINAW
FUND DESCRIPTION

DEBT SERVICE FUND

The City of Saginaw's Debt Service Fund accounts for the property tax collections and transfers into the fund for the payment of principal and interest on general long term liabilities and the actual payments of that principal and interest on those general long term liabilities.

The Debt Service Fund, also known as the Interest and Sinking Fund, is established by ordinances authorizing the issuance of bonds and providing for the payment of bond principal and interest as they come due. Certificates of Obligation (C.O.) are securities issued by the City for the purpose of paying contractual obligations incurred through construction projects or purchasing equipment. Certificates of Obligation do not require voter approval. They may be secured by property tax revenue or from other revenue. General Obligation (G.O.) debt must be approved by the voters. It may be secured by the ad valorem, or property tax, revenue.

A tax rate is adopted that will produce the money necessary to satisfy annual debt service requirements. The 2022-2023 property tax rate is .508042 per one hundred dollars of value. The Debt Rate is .234886, or 46%, of the total tax rate.

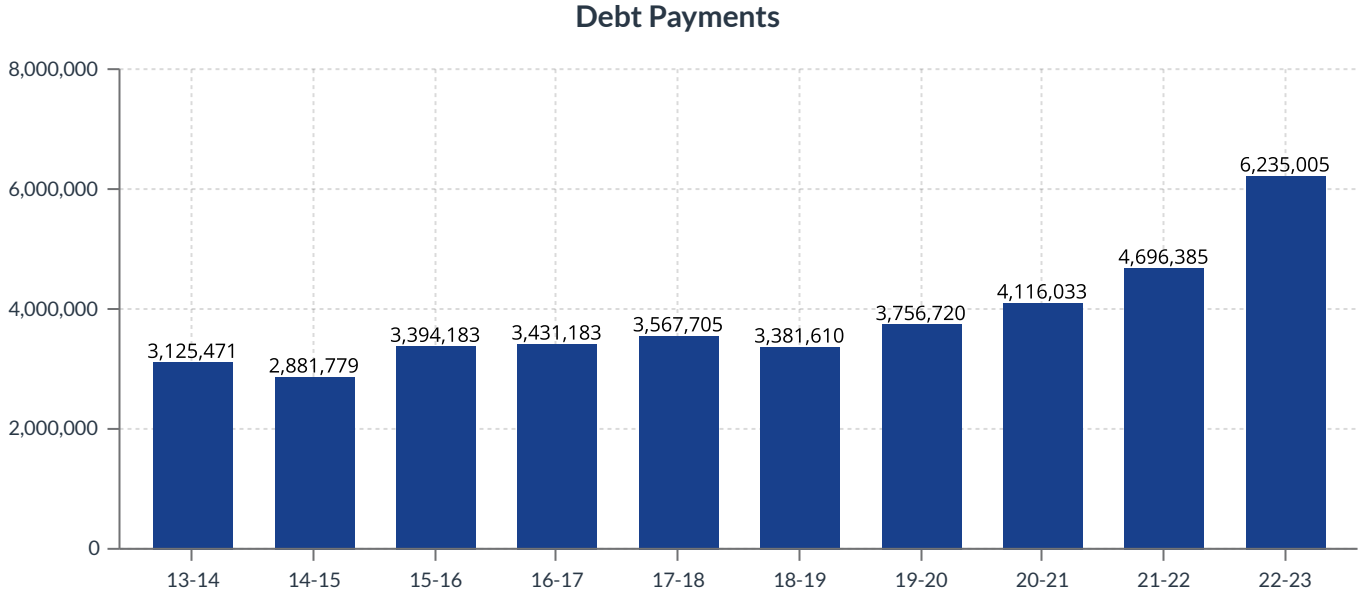
The Texas Comptroller's Office issues guidelines (Truth-in-Taxation) for calculating a city's tax rate. A taxing entity must adopt its rate in two separate components - one rate for maintenance and operations and one rate for debt service. The debt service rate is the tax rate necessary to pay the unit's debt payments in the coming year.

The Texas Constitution prohibits any Texas political subdivision from incurring "debt" except in certain ways provided by statute. Texas law defines "debt" as any obligation that cannot be repaid during the current fiscal year. Therefore, a Texas city may only enter into obligations that may be paid from current fiscal year funds or are subject to annual appropriation. A Texas city may only pledge future funds to the payment of the following types of obligations, as provided by statute: bonds, certificates of obligation, and tax notes. Bank loans that extend beyond the current fiscal year and/or that are not subject to appropriation are likely not permitted for cities operating under the general laws of Texas.

Saginaw is a Home Rule city. As a Texas home rule city, the City of Saginaw is not limited by State Law in the amount of debt it may issue. The City Charter places a limit of $1.50 on the total ad valorem tax rate which may be levied for both operating and debt purposes. With a combined tax rate of $.508042 the City is well within this limit. Of the $.508042 tax rate 46% is allocated for debt service. The remaining 54% is allocated for maintenance and operations.

In 2012, Moody's Investors Service improved the City's bond rating to Aa3, and Standard and Poor's rated the City at AA-. The City's waterworks and sewer system revenue bond ratings are Aa3 by Moody's and AA by Standard and Poor's.

The City of Saginaw invests the money held in this fund. The interest earned on these investments generates additional revenue for this fund.



CITY OF SAGINAW
SUMMARY OF DEBT SERVICE EXPENDITURES
2022-2023

ACCOUNT DESCRIPTION	BUDGET 2021-2022	BUDGET 2022-2023
Bond Principal Payment	$ 2,935,000	$ 3,195,000
Principal Payment - Tax Note	225,000	230,000
Bond Interest Payment	1,521,720	2,798,525
Interest Payment - Tax Note	14,665	11,480
Paying Agent Fees	6,000	7,000
Arbitrage Expense	10,000	10,000
Debt Issuance Cost	-	-
Other Financing Uses	-	-
TOTALS	**$ 4,712,385**	**$ 6,252,005**

(1) This represents the scheduled bond principal payment for the fiscal year. Outstanding principal balance at 9-30-23	$ 66,035,00

CITY OF SAGINAW
GENERAL LONG TERM DEBT SERVICE REQUIREMENTS
2022-2023

DISBURSEMENT	AMOUNT
2020 General Obligation Refunding Bonds	
Principal	$ 105,000
Interest	10,212
TOTAL	**$ 115,212**
2013 General Obligation & Refunding Bonds	
Principal	$ 475,000
Interest	202,781
TOTAL	**$ 677,781**
2014 General Obligation Refunding Bonds	
Principal	$ 230,000
Interest	9,154
TOTAL	**$ 239,154**
2015 General Obligation Bonds	
Principal	$ 355,000
Interest	153,300
TOTAL	**$ 508,300**
2020 Certificates of Obligation	
Principal	$ 100,000
Interest	637,700
TOTAL	**$ 737,700**
-	
Principal	$ 415,000
Interest	1,329,063
TOTAL	**$ 1,744,063**

DISBURSEMENT	AMOUNT
2016 General Obligation Refunding Bonds	
Principal	$ 445,000
Interest	37,434
TOTAL	**$ 482,434**
2017 General Obligation Bond	
Principal	$ 340,000
Interest	189,450
TOTAL	**$ 529,450**
2019 Tax Note	
Principal	$ 230,000
Interest	11,480
TOTAL	**$ 241,480**
2019 General Obligation Refunding Bonds	
Principal	$ 425,000
Interest	10,432
TOTAL	**$ 435,432**
2021 General Obligation Bonds	
Principal	$ 305,000
Interest	219,000
TOTAL	**$ 524,000**
TOTAL REQUIREMENTS	
Principal	$ 3,425,000
Interest	2,810,005
	17,000
TOTAL	**$ 6,252,005**

Explanation of Use for Debt Obligations

- **2015 GO Bonds** - Bailey Boswell Overpass Project
- **2017 GO Bonds** - Next phase of Bailey Boswell Overpass Project
- **2019 Tax Note** - Land purchase for Fire Station, Library, and Senior Center; these funds are also for playground and Police Department parking lot
- **2020 Certificates of Obligation** - Sidewalk improvements, design of Knowles Dr., Fire Station design, and miscellaneous roadway design
- **2021 GO Bonds** - Design of Library and Senior Center, also funds construction of the 1st phase of Knowles Dr.
- **2022 GO Bonds** - Construction of Library/Senior Center facility.

CITY OF SAGINAW
GENERAL LONG TERM DEBT OUTSTANDING
2022-2023

Description Interest Rate Range Redemption Dates	Original Issue	Bonds Outstanding 10/1/2022	FY 2022-2023 Payments		Bonds Outstanding 9/30/2022
			Principal	Interest	
2020 General Obligation Refunding Bond 1.11% September 1, 202 to September 1, 2030	$ 1,135,000	$ 920,000	$ 105,000	$ 10,212	$ 815,000
2013 General Obligation & Refunding Bonds 2.000% to 4.125% September 1, 2013 to September 1, 2033	9,075,000	5,160,000	475,000	202,781	4,685,000
2014 General Obligation Refunding Bonds 1.99% March 1, 2014 to September 1, 2024	2,130,000	460,000	230,000	9,154	230,000
2015 General Obligation Bonds 1.000% to 3.500% March 1, 2016 to September 1, 2035	8,000,000	5,410,000	355,000	153,300	5,055,000
2016 General Obligation Refunding Bonds 1.69% March 1, 2016 to September 1, 2027	5,910,000	2,215,000	445,000	37,434	1,770,000
2017 General Obligation Bonds 3.00% March 1, 2018 to September 1, 2037	7,830,000	6,315,000	340,000	189,450	5,975,000
2019 Tax Note 1.40% March 1, 2020 to March 1, 2026	2,000,000	935,000	230,000	11,480	705,000
2019 General Obligation Refunding Bonds 1.63% March 1, 2020 to September 1, 2025	1,880,000	640,000	425,000	10,432	215,000
2020 Certificates of Obligation 2.000% to 4.000% March 1, 2022 to September 1, 2040	17,345,000	17,210,000	100,000	637,700	17,110,000
2021 General Obligation Bonds 2.000% to 4.000% March 1, 2022 to September 1, 2041	8,435,000	7,935,000	305,000	219,000	7,630,000
2022 General Obligation Bonds 4.000% to 5.000% March 1, 2023 to September 1, 2042	22,260,000	22,260,000	415,000	1,329,063	21,845,000
TOTALS	**$ 86,000,000**	**$ 69,460,000**	**$ 3,425,000**	**$ 2,810,005**	**$66,035,000**

CITY OF SAGINAW
GENERAL LONG TERM DEBT REQUIREMENTS FUTURE YEARS
2022-2023

SEPTEMBER 30,	PRINCIPAL	INTEREST	TOTAL
2023	3,425,000	2,810,005	6,235,005
2024	3,480,000	2,453,282	5,933,282
2025	3,580,000	2,358,603	5,938,603
2026	3,545,000	2,262,200	5,807,200
2027	3,290,000	2,162,051	5,450,051
2028	3,595,000	2,054,602	5,649,602
2029	3,670,000	1,921,870	5,591,870
2030	3,800,000	1,776,688	5,576,688
2031	3,840,000	1,623,076	5,463,076
2032	4,000,000	1,468,224	5,468,224
2033	4,150,000	1,313,649	5,463,649
2034	3,740,000	1,152,220	4,892,220
2035	3,885,000	1,007,650	4,892,650
2036	3,535,000	855,350	4,390,350
2037	3,670,000	714,300	4,384,300
2038	3,275,000	582,150	3,857,150
2039	3,400,000	460,850	3,860,850
2040	3,520,000	334,750	3,854,750
2041	2,245,000	187,550	2,432,550
2042	1,815,000	90,750	1,905,750
TOTALS	**$ 69,460,000**	**$ 27,587,821**	**$ 97,047,821**

The debt of the General Fund reflects a twenty-year payout with interest costs primarily carried in the first half of the overall life of the debt. The major decline in debt service is evident and reflects a point where a major issue is retired. The retirement may be looked upon as an opportunity to issue new debt for the continuing infrastructure and capital needs of the community while at the same time having little or no impact on the total tax rate.

ENTERPRISE FUND







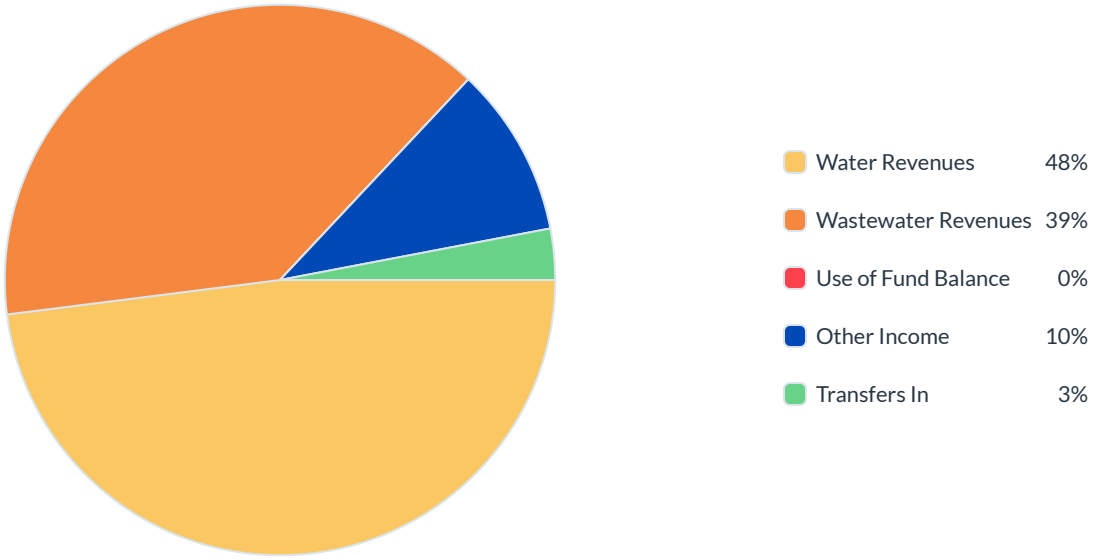


THE ENTERPRISE FUND IS USED TO ACCOUNT FOR OPERATIONS OF THE CITY'S WATER AND WATEWATER ACTIVITIES WHICH ARE FINANCED AND OPERATED IN A MANNER SIMILIAR TO PRIVATE BUSINESS ENTERPRISES. SERVICES OF THE ENTERPRISE FUND ARE INTENDED TO BE SELF-SUPPORTING THROUGH USER CHARGES AND FEES.

CITY OF SAGINAW
ENTERPRISE FUND SUMMARY OF
REVENUES AND EXPENDITURES

	YEAR-END ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
REVENUES			
Tsf. From W/WW Escrow Fund	$1,032,936	$126,295	$290,000
Tsf. From Drainage Utility-Reimb Salaries	91,130	99,045	101,110
Water Sales	6,109,005	7,084,385	5,569,850
Wastewater Service	3,003,877	3,164,675	3,110,255
Water Tap Fees	28,490	31,365	33,000
Wastewater Tap Fees	9,950	7,425	8,000
Wastewater Surcharge	1,559,642	1,704,935	1,500,000
Penalties	90,214	119,400	127,440
Other Income	62,920	48,985	967,075
Developer Contributions	-	-	-
Interest on Investments	3,810	58,825	85,200
Use of Fund Balance	-	-	-
TOTAL REVENUES	**$ 11,991,974**	**$ 12,445,335**	**$ 11,791,930**
EXPENSES			
Salaries & Benefits	$1,567,502	$1,565,375	$1,768,430
Operating	625,492	761,420	716,765
Debt Payments	238,671	245,010	170,645
Water Purchase from Fort Worth	3,094,816	3,645,480	3,240,100
Wastewater Service from Fort Worth	3,365,408	3,426,520	3,459,340
Capital Outlay	842,301	953,980	-
Water Department Total	**$9,734,189**	**$10,597,785**	**$9,355,280**
Transfers	$762,260	$866,450	$911,465
W&WW Capital Projects	849,428	615,785	2,926,295
TOTAL EXPENSES	**$ 11,345,876**	**$ 12,080,020**	**$ 13,193,040**

CITY OF SAGINAW
ENTERPRISE FUND REVENUES
BUDGETED FUNDS



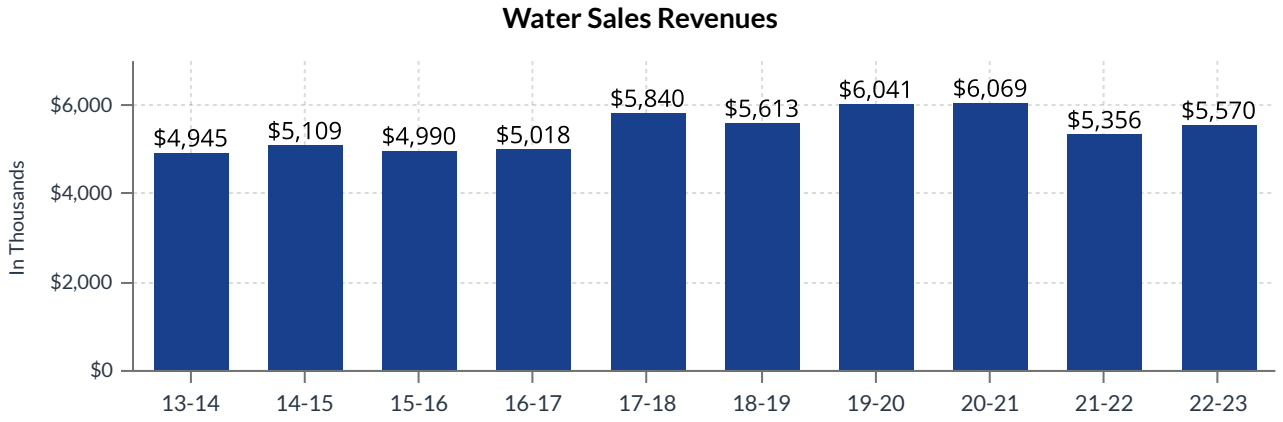
DESCRIPTION	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Transfers In	$169,351	$157,338	$1,124,066	$225,340	$391,110
Water Sales	5,613,272	6,040,964	6,109,005	7,084,385	5,569,850
Wastewater Service	2,992,165	3,059,177	3,003,877	3,164,675	3,110,255
Water Tap Fees	108,295	88,460	28,490	31,365	33,000
Wastewater Tap Fees	48,875	43,100	9,950	7,425	8,000
Wastewater Surcharges	1,722,029	1,698,265	1,559,642	1,704,935	1,500,000
Penalties	106,370	83,008	90,214	119,400	127,440
Interest on Investments	193,246	80,765	3,810	58,825	85,200
Other Income	83,214	58,654	62,920	48,985	967,075
Use of Fund Balance	-	-	-	-	-
TOTALS	**$ 11,036,817**	**$ 11,309,732**	**$ 11,991,974**	**$ 12,445,335**	**$ 11,791,930**

CITY OF SAGINAW
ENTERPRISE FUND OVERVIEW OF REVENUES
2022-2023

The City of Saginaw's Enterprise Fund accounts for water and wastewater operations with the intent that the costs of providing goods and/or services to the general public on a continuing basis be financed or recovered primarily through user charges and fees. Below is an overview of the major Enterprise Fund revenues. Enterprise Fund revenues are based on trend analysis. The assumptions included in the budget are for average temperatures and average rainfalls.

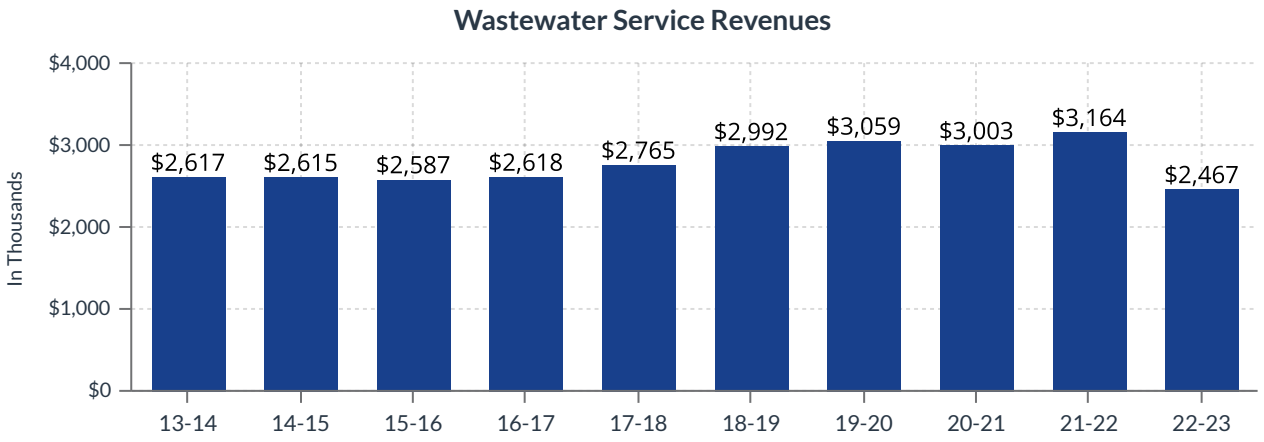
WATER SALES:

The City of Saginaw purchases water from the City of Fort Worth. Fort Worth will increase their water rates 4.23% October 1, 2022. This budget includes a rate increase of 4% that will be passed on to our customers.



WASTEWATER SERVICE:

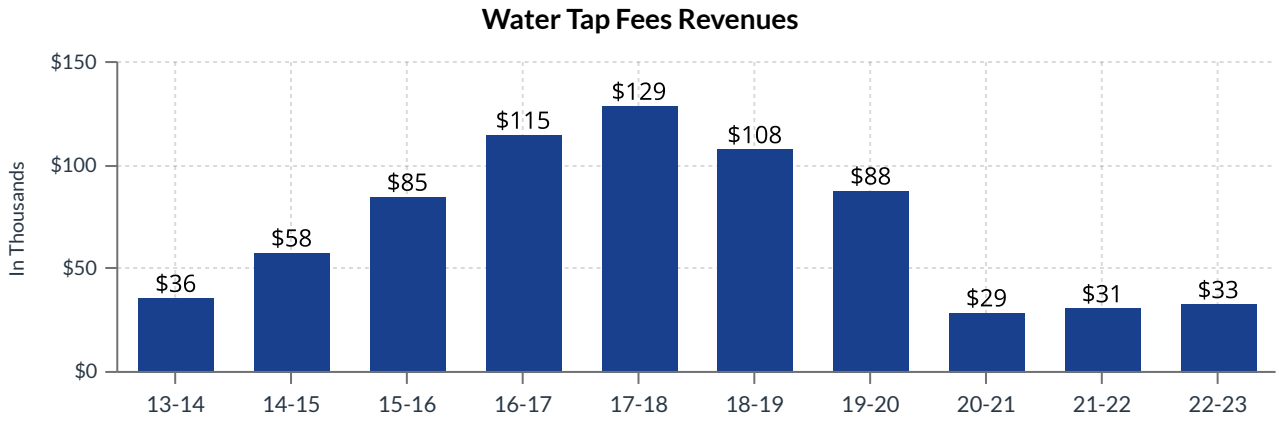
The City of Fort Worth bills Saginaw for wastewater treatment based on the strengths and volume that are passed through the system. As the City continues to grow and adds more customers, the strength and volume increases along with the charges. As the City continues to replace leaky wastewater mains, which reduces inflow and infiltration into the wastewater system, we have seen a reduction during heavy rainfall events. Fort Worth will increase wastewater rates 10.94% October 1, 2022. The budget includes a 11% increase in wastewater rates for our customers.

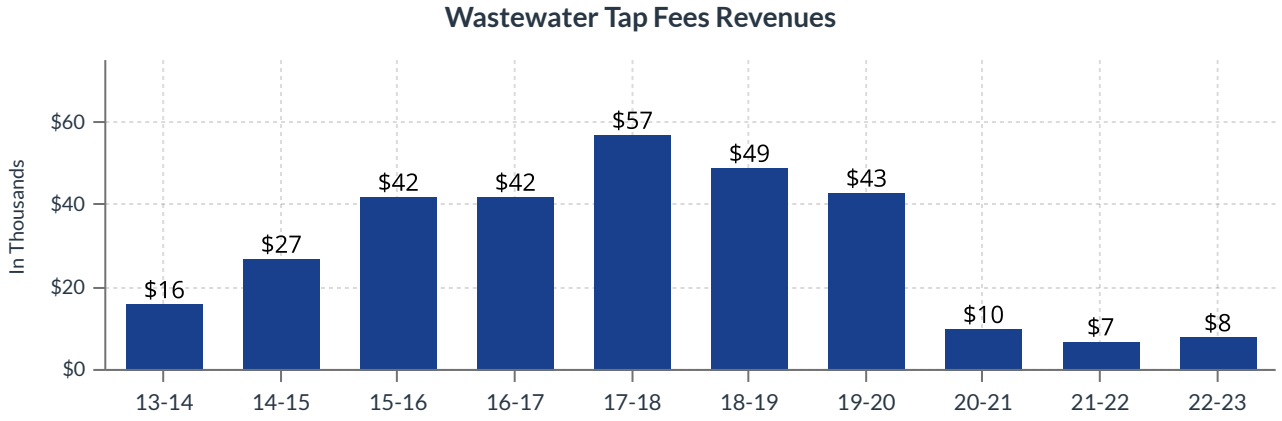


CITY OF SAGINAW
ENTERPRISE FUND OVERVIEW OF REVENUES
2022-2023

WATER AND WASTEWATER TAP FEES:

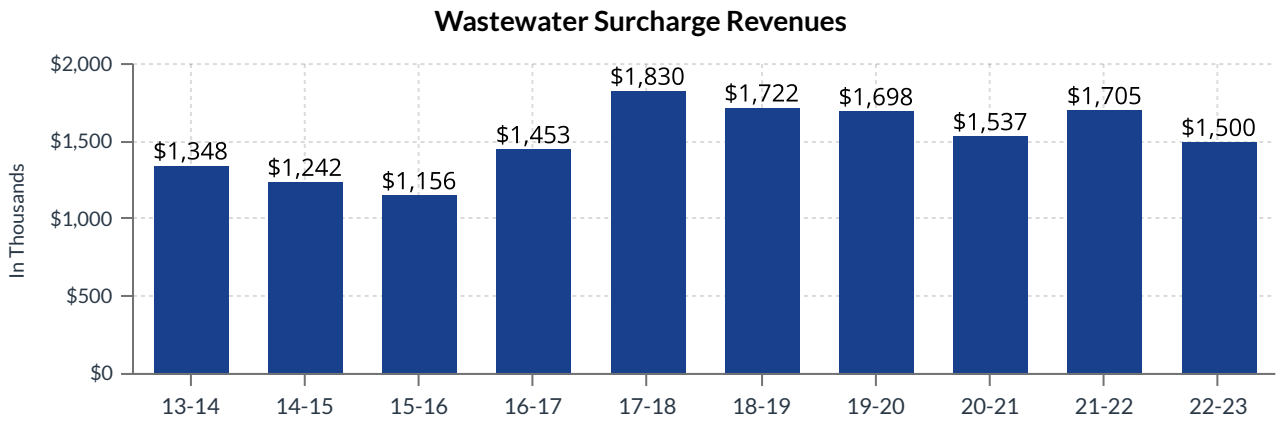
This represents the fees charged by the City for connections, or taps, to the water and wastewater system for new homes and businesses. The amount of the fee is determined by the size of the connection and whether it is installed by the developer, owner, or the City. Water tap fees are $445.00 to $555.00. Wastewater tap fees are from $225.00 to $350.00. If the taps are installed by the City, the fee is the actual cost plus 15%. With fewer homes being built, tap fee revenue will decline.



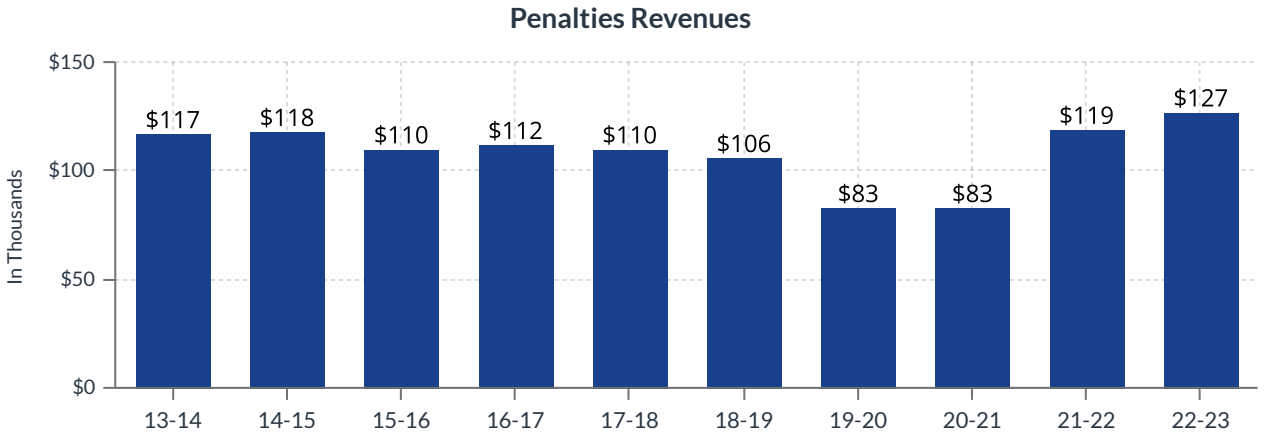


CITY OF SAGINAW
ENTERPRISE FUND OVERVIEW OF REVENUES
2022-2023

WASTEWATER SURCHARGE:
All commercial or industrial customers who discharge to the POTW (Publicly Owned Treatment Works) that are categorical, significant or high strength are in the monitored category. Their waste stream is then tested for strength and regulated pollutants quarterly. The results of these tests are then used to calculate their wastewater charges. These charges are based on the prevailing City of Fort Worth rate for BOD and TSS plus a 10% premium. Sewer surcharge revenues are estimated based on an average year.



PENALTIES:
This represents penalties on past due water and wastewater accounts. Previously, a late charge of $5.00 was added to residential accounts, but as of 10/1/2022 an increase of ten percent of the balance due on the account will be added to residential customers. The late charge for commercial and industrial accounts is ten percent of the balance due on the account. Revenue is based on historical trends. FY19/20 and FY20/21 revenue is down due to not assessing penalties for a portion of the year due to the COVID-19.



TRANSFER FROM OTHER FUNDS:
A transfer of $290,000 in impact fees from the Enterprise Escrow Fund will fund the Fort Worth meter station upgrade.

WATER AND WASTEWATER



Citizens of Saginaw

Mayor & City Council

City Manager (1)

Assistant City Manager (1)

Clerical Support
Planning Manager (1)
Management Analyst (1)
Utility Billing Supervisor (1)
Utility Billing Specialist (1)

Director of Public Works and Community Development (1)

Fleet Maintenance
Chief Mechanic (1)
Mechanic (1)

Assistant Public Works Director (1)

Public Services
Superintendent of Public Services (1)

Public Works Inspector (1)

Water & Wastewater
Superintendent of Water Utilities (1)
Senior Maintenance Worker W/WW (5)
Maintenance Worker - W/WW (3)
Crew Leader (1)

Environmental
Environmental Manager (1)
Environmental Technician (1)

Streets
Public Services Technician (1)
Crew Leader (1)
Sr. Maintenance Worker (2)
Maintenance Worker (2)
Facilities Maintenance Technician (1)

Parks
Sr. Maintenance Worker (1)
Maintenance Worker (1)

Drainage
Senior Maintenance Worker (1)
Maintenance Worker (1)

CITY OF SAGINAW
FUND DESCRIPTION

WATER & WASTEWATER

The Director of Public Works and Community Development is the manager of all Public Works employees. The Water & Wastewater maintenance employees share office space with the Public Services and Inspections/Code Enforcement departments at the Public Works building. The water billing personnel are located at the General Administrative Office at City Hall. They are responsible for the billing and collection of approximately 8,100 accounts. The City has a two-cycle billing system for utility customers. The City contracts out the printing and mailing of utility bills. One full-time employee reads meters two (2) days each month. This employee works on other projects the rest of the month.

Saginaw is 100% dependent upon the City of Fort Worth for its water supply and wastewater treatment. The water/wastewater division is responsible for the operation and maintenance of the City's water distribution system and wastewater collection system. This division maintains the water system following the guidelines for human consumption and fire safety set forth by the Texas Commission on Environmental Quality (TCEQ). They maintain adequate pressure throughout the water system, repair and maintain all distribution lines, keep accurate records of distribution and pumpage and report to the State as required. They ensure that all pump stations are operational and maintain an annual maintenance program. They maintain updated maps for location of lines, repairs breaks in a timely manner and take water samples as required by law. They also turn water on and off for residents, complete all water-related work orders, and resolves customer complaints and inquiries.

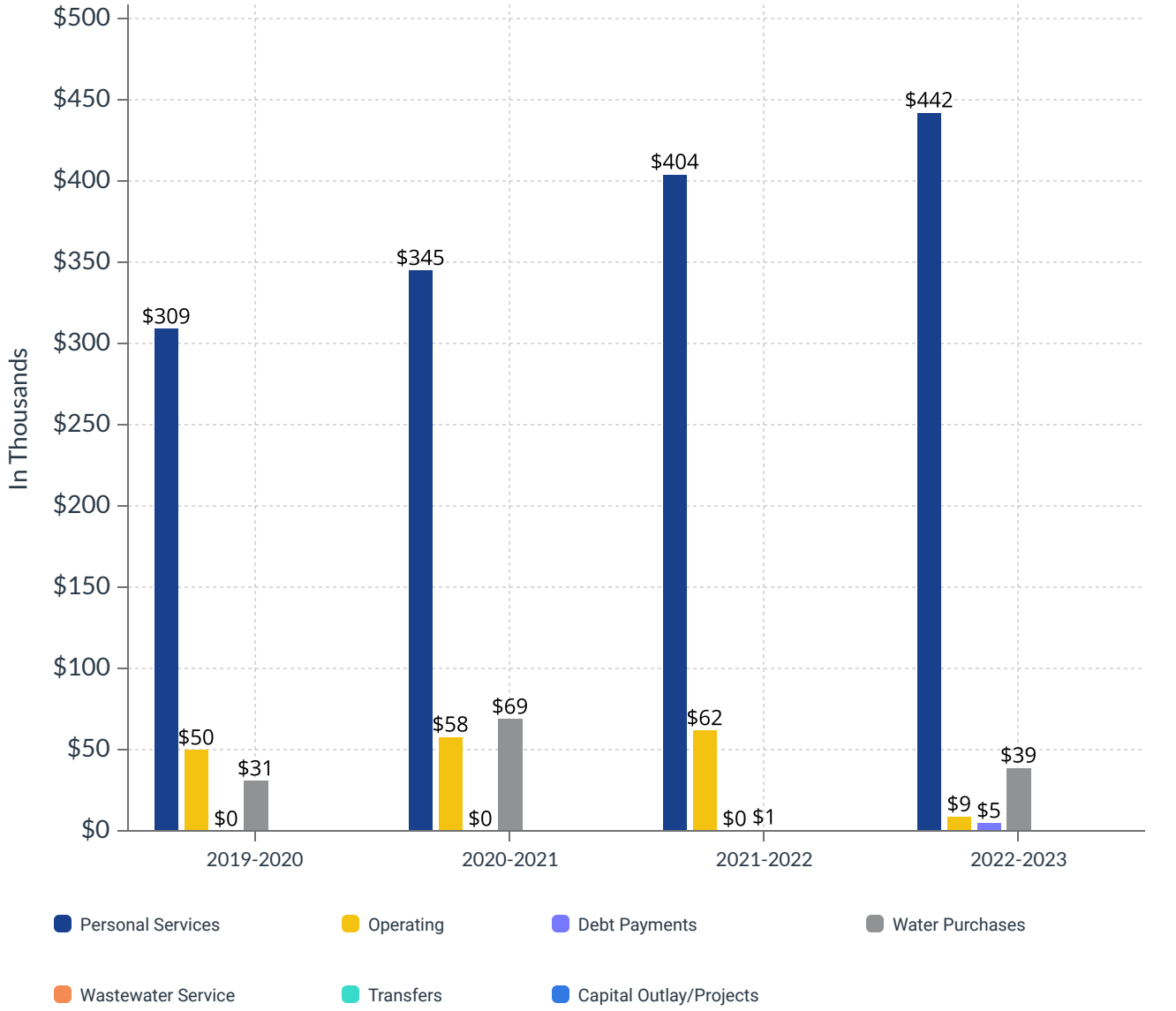
In addition they are responsible for the maintenance of the wastewater collection system. The City of Saginaw sends 100% of its wastewater to the City of Fort Worth for treatment. They repair broken sewer lines, clear line blockages, conduct video inspections of wastewater lines and provide regular cleaning of all lines in the City as preventative maintenance.

The City monitors significant industrial users and categorical industries by sampling their sewage effluent to ensure compliance with Environmental Protection Agency (EPA) standards.

CITY OF SAGINAW
EXPENDITURE SUMMARY
2022-2023

WATER & WASTEWATER

EXPENDITURES BY CATEGORY	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 1,541,126	$ 1,567,502	$ 1,565,375	$ 1,768,430
Operating	570,796	630,255	761,420	716,765
Debt Payments	30,387	24,171	245,010	170,645
Water Purchases	2,845,870	3,094,816	3,645,480	3,240,100
Wastewater Service	3,432,247	3,365,408	3,426,520	3,459,340
Transfers to Other Funds	714,075	762,260	866,450	911,465
Capital Outlay/Capital Projects	1,640,365	45,509	1,569,765	2,926,295
TOTAL EXPENDITURES	**$ 10,774,866**	**$ 9,489,921**	**$ 12,080,020**	**$ 13,193,040**



CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

WATER & WASTEWATER

City Strategy	FY 2021-2022 Department Goal	FY 2021-2022 Department Achievement	FY 2022-2023 Department Goal
Maintain a financially sound city providing superior services	Maintain reserves at 25% of the Enterprise Fund operating budget.	Accomplished maintaining reserves at 25% of the Enterprise Fund operating budget.	Maintain reserves at 25% of the Enterprise Fund operating budget.
	Complete the Northwest Booster Pump Station, Saginaw Boulevard 16" water line phase 2 and Fort Worth meter station upgrade.	Northwest Booster Pump Station delayed due to material shortages. Saginaw Blvd 16" water line is complete.	Complete the Northwest & Beltmill Booster Pump Stations, Complete the Fort Worth meter station upgrade.
	Complete the Resiliency Study and Emergency Response Plan by June 2022.	Resiliency and Emergency Response Plan completed before June 2022	Complete Water Quality Report and distribute to customers by July 1st
	Complete replacement of water meters with those using cellular technology.	Completed the replacement of residential water meters to the new cellular technology	Begin change out of Commercial Meter's over to the cellular technology.

LONG TERM OBJECTIVES

Implement a leak detection/water loss program on our water system.

Replace water lines as designated on the Capital Improvements Plan.

Perform random water meter accuracy tests throughout the system.

Replace wastewater lines as designated on the Capital Improvements Plan.

Inspect, reseal and/or replace, as necessary, all wastewater manholes.

Maintain current certifications through continuing education credits and seek new certifications.

Promote the “Clean It Like You Mean It” program to rid the City of hazardous waste, tires, etc.

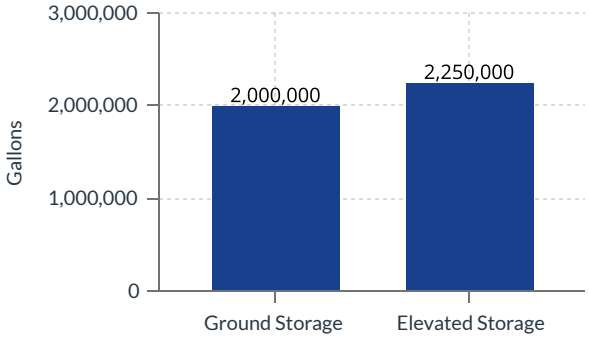
CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

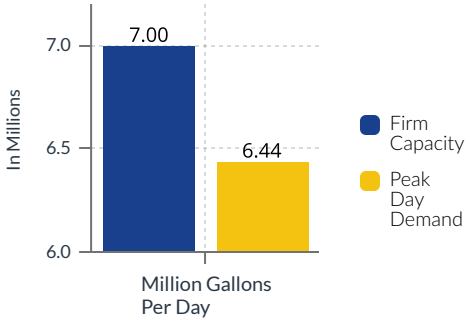
WATER & WASTEWATER

Annual Objectives	2021-2022 Performance
Take water samples monthly, to make sure it is safe for the residents to use, with 100% of the samples tested being acceptable.	100% of samples tested were acceptable
To maintain adequate water storage for the Fire Department flow requirements for sanitation and business and residential consumption.	Adequate storage was maintained throughout the year 100% of the time.
To read 100% of water meters correctly.	Meter's were read correctly 100%
Take wastewater samples quarterly.	Quarterly wastewater samples were submitted 100% on time.
Respond to requests for non-emergency service within 24 hours.	All non-emergency calls were answered within 24 hrs.
To seek alternate sources to get projects funded and built. (CDBG funds, constructed by developers, shared costs with the county or another city.)	We always seek alternate funding for projects either with CDBG funds, County funds, developer funds and grants.
Reduce workers compensation claims by promoting safety on the job.	Started weekly tailgate safety meetings to help promote the protection of staff.

Performance Measures	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Budget
Wastewater Mains Cleaned (Feet)	149,320	165,985	148,373	126,086	140,000
New Water Meters Installed	217	288	54	59	50
Water Meters Changed Out	16	3,040	3,925	1,597	1,000
Water Customers	7,962	8,250	8,383	8,152	8,300
Water Meters Read	97,876	103,054	106,075	104,446	105,000
Water Meters Reread	474	751	811	5,419	1,000
Percent Rereads Correct	100%	100%	100%	100%	100%
Workers Compensation Claims	2	5	3	5	0

Water System Storage and Pumping Inventory

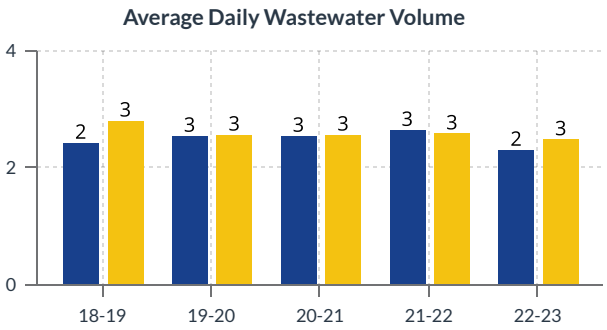


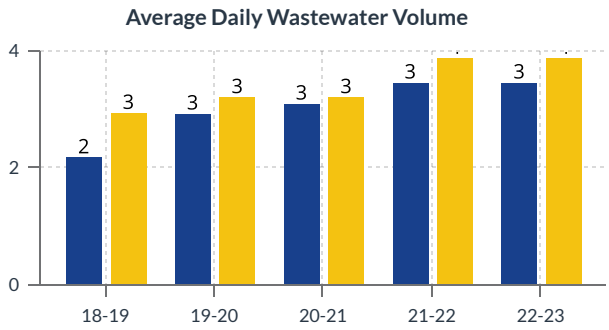


These graphs show the water storage and pumping capabilities of the City. Firm capacity is the total pumping capacity that a system can deliver with the largest pump out of service. The average 2021/2022 water demand was 3.89 million gallons per day.

CITY OF SAGINAW
GOALS, OBJECTIVES, AND PERFORMANCE MEASURES
2022-2023

WATER & WASTEWATER





Water & Wastewater Statistics	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Water Customers	7,900	7,962	8,250	8,383	8,152
Average Residential Bill for all utilities based on average use of 8,000 gallons per month	$94.82	$97.69	$96.97	$96.29	$110.57
WATER FEES					
Minimum - 2,000 gallons	$15.38	$15.38	$14.65	$15.02	$17.18
Residential - next 8,000 gallons	$4.77	$4.77	$4.54	$4.65	$5.32
Residential - 10,000+ gallons	5.07	5.07	4.83	4.95	5.67
Comml/Industrial next 8,000 gallons	$5.07	$5.07	$4.83	$4.95	$5.67
Comml/Industrial 10,000+ gallons	6.13	6.13	5.84	5.99	6.85
WASTEWATER FEES					
Minimum - 2,000 gallons	$16.07	$17.36	$17.36	$16.49	$19.27
Residential - 2,000+ gallons	2.53	2.73	2.73	2.59	3.03
Comml/Industrial Minimum - 2,000 gallons	$17.65	$19.06	$19.06	$18.11	$21.16
Comml/Industrial - 2,000+ gallons	4.39	4.74	4.74	4.5	5.26

According to Texas Municipal League's 2022 Water Survey, the average cost of water usage of 5,000 gallons in all Texas cities that responded is $43.53, a 0.41% decrease under the 2021 average of $45.39. Saginaw's cost for 5,000 gallons of water usage is $28.97. The average cost for cities with similar population (20,001-25,000) is $29.95.

The average cost of wastewater service for residential usage of 5,000 gallons in all Texas cities that responded is $31.57, a small decrease from last year's average of $31.70. Saginaw's cost for 5,000 gallons of wastewater service is $25.55. The average cost for cities with similar population is $23.66 according to the 2022 TML Wastewater Survey.

CITY OF SAGINAW
SUMMARY OF WATER & WASTEWATER
DEBT SERVICE EXPENDITURES
2022-2023

ACCOUNT DESCRIPTION	BUDGET 2021-2022	BUDGET 2022-2023
Bond Principal Payment	$ 220,000	$ 150,000
Bond Interest Payment	20,010	15,645
Paying Agent Fees	5,000	5,000
TOTALS	**$ 245,010**	**$ 170,645**

CITY OF SAGINAW
WATER & WASTEWATER
DEBT SERVICE REQUIREMENTS
2022-2023

2015 General Obligation Refunding Bonds (Enterprise Fund)

Principal	$ 150,000
Interest	15,645
TOTAL	**$ 165,645**

TOTAL REQUIREMENTS	
Principal	$ 150,000
Interest	15,645
Fees	5,000
TOTAL	**$ 170,645**

CITY OF SAGINAW
WATER & WASTEWATER DEBT OUTSTANDING
2022-2023

Description Interest Rate Range Redemption Dates	Original Issue	Bonds Outstanding 10/1/2022	FY 2022-2023 Payments		Bonds Outstanding 9/30/2023
			Principal	Interest	
2015 General Obligation Refunding Bonds for EF 1.98% March 1, 2016 to September 1, 2027	$ 1,610,000	$ 790,000	$ 150,000	$ 15,642	$ 640,000
TOTALS	**$ 1,610,000**	**$ 790,000**	**$ 150,000**	**$ 15,642**	**$ 640,000**

CITY OF SAGINAW
WATER & WASTEWATER DEBT REQUIREMENT FUTURE YEARS
2022-2023

SEPTEMBER 30,	PRINCIPAL	INTEREST	TOTAL
2023	150,000	15,642	165,642
2024	155,000	12,672	167,672
2025	160,000	9,603	169,603
2026	160,000	6,435	166,435
2027	165,000	3,267	168,267
TOTALS	**$ 790,000**	**$ 47,619**	**$ 837,619**

Average Annual Requirement **$ 167,524**

General Obligation Refunding Bonds for the Enterprise Fund
Series 2015 due March 1, 2016 to September 1, 2027

CAPITAL PROJECTS FUND









THE CAPITAL PROJECTS FUND IS USED TO ACCOUNT FOR THE FINANCING AND CONSTRUCTION OF GOVERMENTAL FUND TYPE PROJECTS FUNDED THROUGH GENERAL OBLIGATION BONDS, CERTIFICATES OF OBLICATION, AND CASH RESERVES.

CITY OF SAGINAW
CAPITAL PROJECTS FUND SUMMARY OF REVENUES AND EXPENDITURES

	YEAR-END ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
REVENUES			
GO Proceeds	$8,435,000	$22,260,000	$16,950,000
Bond Premium	751,487	1,721,950	-
Grant Assistance	-	-	-
BB Road Reimb - Tarrant County	5,094,996	582,260	-
Bailey Boswell Rd - Developer Contribution	-	-	-
Interest on Investments	11,001	122,190	42,000
Transfer from General Fund	2,600,000	-	-
Transfer from Drainage Fund	-	-	-
Transfer from Donations	-	-	-
Transfer from General Escrow Fund	-		1,380,750
Use of Previously Issued Bond Funds	-	-	-
TOTAL REVENUES	**$ 16,892,484**	**$ 24,686,400**	**$ 18,372,750**
EXPENDITURES			
Bond Sale Expenses	$186,487	$281,955	$ -
Bailey Boswell Road and Overpass	11,018,431	1,739,250	-
Non Capital Outlay	-	-	-
Police Department Parking Lot	-	-	-
Knowles/Bailey Boswell Signal Improvements	136,770	208,965	-
Sidewalk & ADA Improvements	179,008	65,400	166,000
Street/Sidewalk Improvements	9,205	-	-
Land	3	-	-
Old Decatur Road North	62,250	40,000 5	44,250
Knowles Drive Improvements	581,970	3,951,915	3,865,000
Library -	752,445	720,000	
Senior Center	-	354,090	420,000
Central Fire Station	2,820,453	6,369,460	4,722,915
Blue Mound/Industrial Improvements	6,300	-	493,700
Intersection Improvements WJ Boaz & Old Decatur Road	841,744	126,255	-
TOTAL EXPENDITURES	**$ 15,842,620**	**$ 13,889,735**	**$ 10,931,865**

CITY OF SAGINAW
FUND DESCRIPTION

CAPITAL PROJECTS FUND OVERVIEW

The City of Saginaw's Capital Projects Fund accounts for the acquisition and/or construction of capital facilities and serves as a component of the City's long range plan. Maintaining and upgrading infrastructure in a fiscally conservative manner that seeks to minimize debt funding by seeking alternative sources of financing perfectly aligns with the City's long term strategic goals.

In 2016 our City Engineers, Kimley-Horn and Associates, completed a Comprehensive Master Plan Update (Master Plan) and Capital Improvements Plan (CIP). The Master Plan and CIP for the years 2016-2021 was approved the City Council on July 19, 2016.

These plans provide a statement about our community's growth patterns, the general distribution and location of land use, a detailed thoroughfare plan and other general guidelines for various plan elements. The Plan provides a written consensus to guide future growth and development while allowing flexibility to respond to new ideas and direction as the City progresses, changes, and grows.

The updated 2022 Capital Improvement Plan was presented to City Council in 2022. The City prepared for the growth projected in the 1990's by constructing infrastructure to meet the demand. As the City approaches build-out, the new plan focuses on completing infrastructure to support development, rehabilitating aging infrastructure, and maintaining existing infrastructure.

The basis for long range planning is population growth. Prior to the economic downturn, Saginaw was one of the fastest growing cities in all of Tarrant County. The growth rate has resumed in recent years with a population increase of 27% since the 2010 census. Based on available land and current densities, Saginaw is expected to reach its build out population of 33,000 in 2030. The City has achieved approximately 75% of build out.

The plan presents findings and recommendations for implementing a plan to meet the infrastructure needs over the next five years and beyond. The plan addresses the following key components:

- Streets and Thoroughfare Plan
- Community Facilities
- Water Distribution System
- Wastewater Collection System
- Drainage
- Community Facilities

The 2021 Bond Program was approved by Saginaw voters on May 1, 2021. The propositions include funding for Street and Roadway improvements, a new Senior Citizens Center, and a new Library. Bonds were issued in August 2021 for the first phase of Knowles Drive and for design of the Senior Center and the Library. Bonds were issued in June 2022 for construction of the Senior Center and Library facility.

The capital projects budget can impact the operating budget in several ways. Capital projects funded by the issuance of debt will impact the debt service portion of the tax rate. The City schedules debt issuances to have as little impact on the tax rate as possible. Debt payments are scheduled so that an increase as a result of new debt will be offset as older debt is paid off. By stabilizing the debt portion of the tax rate, the operations and maintenance portion of the tax rate can be maintained by not having to shift tax revenues from operations to debt service. Funding sources other than issuing debt are used when possible to minimize the debt related impact on the operating budget.

CITY OF SAGINAW
FUND DESCRIPTION

CAPITAL PROJECTS FUND OVERVIEW

With the exception of the now completed Bailey Boswell overpass, the focus of the Capital Projects Budget has been maintaining, upgrading, and replacing current infrastructure. Generally capital projects that have replaced aging infrastructure create an indirect savings to the operating budget by reducing the resources necessary to keep the aging infrastructure in good operating condition. For example, the replacement of aging water and wastewater lines may result in an operating savings of materials and staff hours that would be called out to fix an aging line that has a leak or break. These types of savings do not result in an operating budget surplus as the resources saved are directed to other aging infrastructure requiring maintenance.

As new facilities are proposed, the resulting increase in personnel and other operating costs are evaluated in addition to the cost to build the facility. These types of projects are considered in their entirety and must be approved and funded in both the operating and capital projects budget.

City of Saginaw
Capital Improvement Plan
2021-2026

		USE OF FUNDS									SOURCE OF FUNDS							
Project Description	**Note**	**Actual Prior Years**	**Revised 2020-2021**	**2021-2022**	**2022-2023**	**2023-2024**	**2024-2025**	**2025-2026**	**Future CIP**	**Total**	**Tarrant County**	**Cap Proj Fund**	**General Fund**	**Escrow Fund**	**Donations Fund**	**Enterprise Fund**	**Drainage Fund**	**To Be Determined**
Western Center/156 Paving Improvements and Signal Design	1	389,114								389,114			389,114					
Bailey Boswell Ph. 1 Reconstruction Old Decatur Rd to Saginaw Blvd		3,314,986								3,314,986	1,664,986	1,650,000						0
Bailey Boswell Preliminary Design All Phases - Phase 2 through Overpass		919,391								919,391		919,391						
Bailey Boswell Overpass Bailey Boswell from Saginaw Blvd to the S-curve		2,470,955	13,021,850	0	0				0	15,492,805	6,500,000	6,392,805	2,600,000					0
Bailey Boswell Ph. 2 Reconstruction Saginaw Blvd to Jarvis Road Bailey Boswell Ph. 3 Reconstruction Jarvis Road to Approx. 500' west of Ash Meadow Dr.		14,147,151	0						0	14,147,151		13,413,786				733,365		0
Bailey Boswell Ph. 4 Reconstruction Approx. 500' west of Ash Meadow Dr. to FM 156		4,073,745							0	4,073,745		3,866,745		207,000				0
E. McLeroy Boulevard (Western Center Extension) S-curve to Blue Mound Rd	5								7,100,000	7,100,000								7,100,000
E. McLeroy Boulevard Ph. 2 Reconstruction S-curve to Saginaw Blvd									12,700,000	12,700,000								12,700,000
W. McLeroy Boulevard Ph. 3 Reconstruction Saginaw Blvd to Knowles Dr.						1,000,000	10,800,000		0	11,800,000		11,800,000						0
W. McLeroy Boulevard Ph. 4 Reconstruction Knowles Dr. to Old Decatur Rd							500,000	5,500,000		6,000,000		6,000,000						0
Knowles Drive Ph. 1 Reconstruction to 2 lanes & Drainage 400 FT south of Woodcrest Dr to Edwards Dr		966,116	1,241,885	6,800,000					0	9,008,001		9,008,001						0
Knowles Drive Ph. 2 Reconstruction to 3 lanes & traffic circle at McLeroy - W McLeroy to 400 FT south of Woodcrest			0	250,000	2,875,000	3,025,000			0	6,150,000		6,150,000						0
Knowles Drive Ph. 3 Reconstruction to 3 lanes & Drainage Longhorn to W McLeroy			0	250,000	3,025,000	4,125,000			0	7,400,000		7,400,000						0
Industrial Blvd Reconstruction 10,000' East of Saginaw Blvd to FM 156					493,700				3,300,000	3,793,700								3,793,700
W.J. Boaz Old Decatur Rd to Knowles Dr		32,000	1,019,080	0					0	1,051,080		1,051,080						0
Basswood Blvd (Whistle Stop Dr. to BB) 2 lanes for 1,100 ft and 4 lanes for 1,700 ft		482,753	0						0	482,753			157,003	57,750			268,000	0
Old Decatur Road North Bailey Boswell north to city limits		103,500	101,500	40,000					1,925,000	2,170,000								2,130,000
Railroad Quiet Zone Study									60,000	60,000								60,000
Total Street Construction		**26,899,710**	**15,384,315**	**7,340,000**	**6,393,700**	**8,150,000**	**11,300,000**	**5,500,000**	**25,085,000**	**106,052,725**	**8,164,986**	**67,651,808**	**3,146,117**	**264,750**	**0**	**733,365**	**268,000**	**25,783,700**
Americans with Disabilities Act Transition Plan		163,000	65,000	80,000	0	0	0	0	0	308,000			138,000					170,000
Park Master Plan/Conceptual Planning	1,2	104,500	0	0						104,500			104,500					0
Park Master Plan Projects		322,936	0	0	0	4,000,000				4,322,936		4,000,000	162,936	50,000	110,000			0
Public Works Facility		35,615							unknown	35,615			17,808			17,808		0
Land for new Facilities		1,558,333	0						0	1,558,333		1,558,333						0
Recreation Center Expansion									unknown	0								0
Fire Station #1 (25,000 SF)		278,923	13,550,000	921,077					0	14,750,000		14,750,000						0
New Library/Senior Center (41,000 SF)				1,000,000	24,900,000				0	25,900,000		25,900,000						0
City Hall Expansion/Rehabilitation (18,000 SF)				17,500		5,800,000			0	5,817,500								5,817,500
Total Community Facilities		**2,463,306**	**13,615,000**	**2,018,577**	**24,900,000**	**9,800,000**	**0**	**0**	**0**	**52,796,883**	**0**	**46,208,333**	**423,244**	**50,000**	**110,000**	**17,808**	**0**	**5,987,500**

Notes

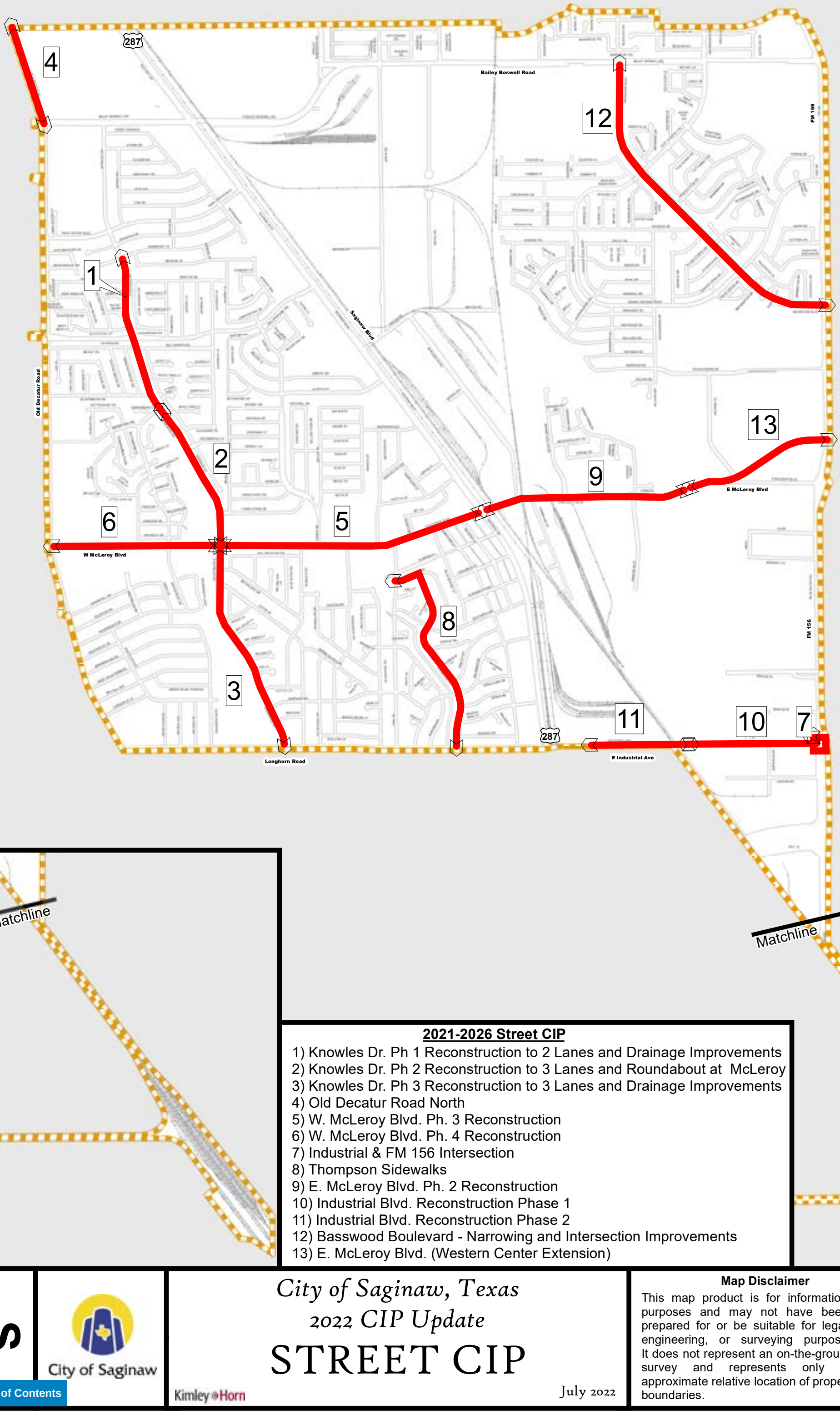
1 Project funded through cash reserves
2 Includes two (2) grant applications to Texas Parks and Wildlife Department
3 Project funded through Utility Impact Fees
4 Projects constructed by City of Fort Worth
5 Projects possible constructed by Developers
6 Utility Relocation Project for TXDOT Highway Expansion
7 Paid with Drainage Utility Reserves
8 Paid with Cap Proj Reserves and Drainage Utility Fund
9 Paid with Drainage Utility Fees
10 On hold due to TXDOT Review Fee Issue

City of Saginaw
Capital Improvement Plan
2021-2026

		USE OF FUNDS									SOURCE OF FUNDS								
Project Description	**Note**	**Actual Prior Years**	**Revised 2020-2021**	**2021-2022**	**2022-2023**	**2023-2024**	**2024-2025**	**2025-2026**	**Future CIP**	**Total**	**Tarrant County**	**Cap Proj Fund**	**General Fund**	**Escrow Fund**	**Donations Fund**	**Enterprise Fund**	**Drainage Fund**	**To Be Determined**	check
Saginaw Blvd 12" Water Line Ph. 2 200 feet south of Palomino Dr. to Hialeah Park St.	3	270,009	0							270,009				270,009				0	(0)
Park Center Elevated Storage Tank Rehabilitation	1	1,162,431	0							1,162,431						1,162,431		0	(0)
																			0
West McLeroy 12" Water Line Ph. 2 Elementary #14 to Old Decatur Rd.	5					550,000			0	550,000				550,000				0	0
Lawson and Watson 8" Water Line along Lawson Rd and S Watson Rd	1	404,334								404,334						404,334			(0)
East McLeroy 12" Water Line S-Curve to Blue Mound Road	5								1,135,000	1,135,000								1,135,000	0
Fort Worth Meter Station Upgrade upgrade to 8,500 gpm facility	5						500,000		0	500,000								500,000	0
Old Decatur 8" Water Line West McLeroy Blvd. To Springhill Dr.	5								530,000	530,000								530,000	0
Old Decatur 12" Water Line Ph. 1 West McLeroy Blvd. to First Baptist Church	5								465,000	465,000								465,000	0
Bailey Boswell Water Line Relocation Ph.2 & 3 4,750 LF from Saginaw Blvd. to Jarvis Rd.	1	733,365							0	733,365						733,365		0	0
Saginaw Blvd 16" Water Line Ph.2 Palomino across Saginaw Blvd to Samson 12" water line	3	156,153	1,305,000	0	0				0	1,461,153				1,461,153				0	0
Northwest Booster Pump	3	0	0	172,500	1,185,500				0	1,358,000				1,358,000				0	0
																			0
FM. 156 12" Water Line Phase 2 1,971 LF; 450' north of Topeka Dr to BB Rd	5								495,000	495,000								495,000	0
Condor Trl 12" Water Line 1,730 LF; Dunster Ln to BB Rd	5								695,000	695,000								695,000	0
Defiel Rd 8" Water Line 2,396 LF; Defiel Rd cul-de-sac to BB Rd	5								925,000	925,000								925,000	0
Bailey Boswell Rd 12" Water Line Loop 2,916 LF; Wagley Robertson Rd to BB Rd	5								610,000	610,000								610,000	0
Longhorn Rd & Old Decatur 8" Water Line Connection 1,258 LF; Landsdale Ln to White Rock Dr	5								420,000	420,000								420,000	0
FM 156 Utility Relocations Water relocations for TXDOT expansion of FM156	1	243,037	0	0					0	243,037						243,037		0	(0)
Total Water System		**2,969,328**	**1,305,000**	**172,500**	**1,185,500**	**550,000**	**500,000**	**0**	**5,275,000**	**11,957,328**	**0**	**0**	**0**	**3,639,162**	**0**	**2,543,167**	**0**	**5,775,000**	(1)

Notes

1 Project funded through cash reserves
2 Includes two (2) grant applications to Texas Parks and Wildlife Department
3 Project funded through Utility Impact Fees
4 Projects constructed by City of Fort Worth
5 Projects possible constructed by Developers
6 Utility Relocation Project for TXDOT Highway Expansion
7 Paid with Drainage Utility Reserves
8 Paid with Cap Proj Reserves and Drainage Utility Fund
9 Paid with Drainage Utility Fees
10 On hold due to TXDOT Review Fee Issue



2021-2026 Street CIP

1) Knowles Dr. Ph 1 Reconstruction to 2 Lanes and Drainage Improvements
2) Knowles Dr. Ph 2 Reconstruction to 3 Lanes and Roundabout at McLeroy
3) Knowles Dr. Ph 3 Reconstruction to 3 Lanes and Drainage Improvements
4) Old Decatur Road North
5) W. McLeroy Blvd. Ph. 3 Reconstruction
6) W. McLeroy Blvd. Ph. 4 Reconstruction
7) Industrial & FM 156 Intersection
8) Thompson Sidewalks
9) E. McLeroy Blvd. Ph. 2 Reconstruction
10) Industrial Blvd. Reconstruction Phase 1
11) Industrial Blvd. Reconstruction Phase 2
12) Basswood Boulevard - Narrowing and Intersection Improvements
13) E. McLeroy Blvd. (Western Center Extension)

S

City of Saginaw

City of Saginaw, Texas
2022 CIP Update

STREET CIP

Kimley»Horn

July 2022

Map Disclaimer

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CITY OF SAGINAW
CAPITAL IMPROVEMENT PROJECTS - STREETS
2020-2026

East McLeroy Blvd (Western Center Extension)

Scope	S-Curve to FM 156 (Blue Mound Rd)
Method	New Construction
Project Cost	$7,100,000
Fiscal Year	Future CIP
Description	This project will complete an important principal arterial connection to Western Center Blvd. This project should be closely coordinated with TxDOT and the City of Fort Worth.
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new roadway. As the infrastructure ages, estimated annual maintenance cost will be $2,038.

East McLeroy Blvd Phase 2 Reconstruction

Scope	Saginaw Boulevard to S-Curve
Method	Reconstruction
Project Cost	$12,700,000
Fiscal Year	Future CIP
Description	This project will complete an important principal arterial connection to Western Center Blvd. This project should be closely coordinated with TxDOT.
Impact on Operating Budget	Initially this project will have a positive (savings) impact on the operating budget because it is the reconstruction of an existing street. Savings in maintenance costs will be used on other streets within the City. As the infrastructure ages, estimated annual maintenance cost will be $3,646.

West McLeroy Blvd Phase 3 Reconstruction

Scope	Knowles to Saginaw Boulevard
Method	Reconstruction
Project Cost	$11,800,000
Fiscal Year	FY 2024-2025
Description	This project will complete an important minor arterial connection to Western Center Blvd. This project should be closely coordinated with TxDOT.
Impact on Operating Budget	Initially this project will have a positive (savings) impact on the operating budget because it is the reconstruction of an existing street. Savings in maintenance costs will be used on other streets within the City. As the infrastructure ages, estimated annual maintenance cost will be $5,148.

West McLeroy Blvd Phase 4 Reconstruction

Scope	Old Decatur to Knowles
Method	Reconstruction
Project Cost	$6,000,000
Fiscal Year	Future CIP
Description	This project will complete an important minor arterial connection to Western Center Blvd. This project should be closely coordinated with the City of Fort Worth.
Impact on Operating Budget	Initially this project will have a positive (savings) impact on the operating budget because it is the reconstruction of an existing street. Savings in maintenance costs will be used on other streets within the City. As the infrastructure ages, estimated annual maintenance cost will be $3,164.

CITY OF SAGINAW
CAPITAL IMPROVEMENT PROJECTS - STREETS
2020-2026

Knowles Drive Phase 1 Reconstruction to 2 lanes and Drainage Improvements

Scope	Edwards Drive to 400 feet south of Woodcrest Drive
Method	Reconstruction
Project Cost	$6,915,000
Fiscal Year	Design began in FY 2019-2020 with construction to begin in FY 2021-2022
Description	Construction of a 2-lane minor arterial roadway and associated drainage improvements.
Impact on Operating Budget	Initially this project will have a positive (savings) impact on the operating budget because it is the reconstruction of an existing street. Savings in maintenance costs will be used on other streets within the City. As the infrastructure ages, estimated annual maintenance cost will be $3,328. Savings in drainage maintenance is estimated to be $525.

Knowles Drive Phase 2 Reconstruction to 3 lanes and traffice circle at McLeroy

Scope	West McLeroy Blvd to 400 feet south of Woodcrest Dr.
Method	Reconstruction
Project Cost	$5,850,000
Fiscal Year	Construction to begin in FY 2023-2024
Description	Construction of a 3-lane minor arterial roadway and associated drainage improvements.
Impact on Operating Budget	Initially this project will have a positive (savings) impact on the operating budget because it is the reconstruction of an existing street. Savings in maintenance costs will be used on other streets within the City. As the infrastructure ages, estimated annual maintenance cost will be $2,410.

Knowles Drive Phase 3 Reconstruction to 3 lanes

Scope	Longhorn Road to West McLeroy Blvd
Method	Reconstruction
Project Cost	$7,100,000
Fiscal Year	Construction to begin in 2023-2024
Description	Construction of a 3-lane minor arterial roadway and associated drainage improvements.
Impact on Operating Budget	Initially this project will have a positive (savings) impact on the operating budget because it is the reconstruction of an existing street. Savings in maintenance costs will be used on other streets within the City. As the infrastructure ages, estimated annual maintenance cost will be $4,075.

Industrial Blvd Reconstruction

Scope	Saginaw Blvd to FM 156
Method	Reconstruction
Project Cost	$6,900,000
Fiscal Year	Future CIP
Description	Construction of a 4-lane undivided roadway and associated drainage and railroad crossing improvements.
Impact on Operating Budget	Initially this project will have a positive (savings) impact on the operating budget because it is the reconstruction of an existing street. Savings in maintenance costs will be used on other streets within the City. As the infrastructure ages, estimated annual maintenance cost will be $3,968.

CITY OF SAGINAW
CAPITAL IMPROVEMENT PROJECTS - STREETS
2020-2026

W.J Boaz Extension

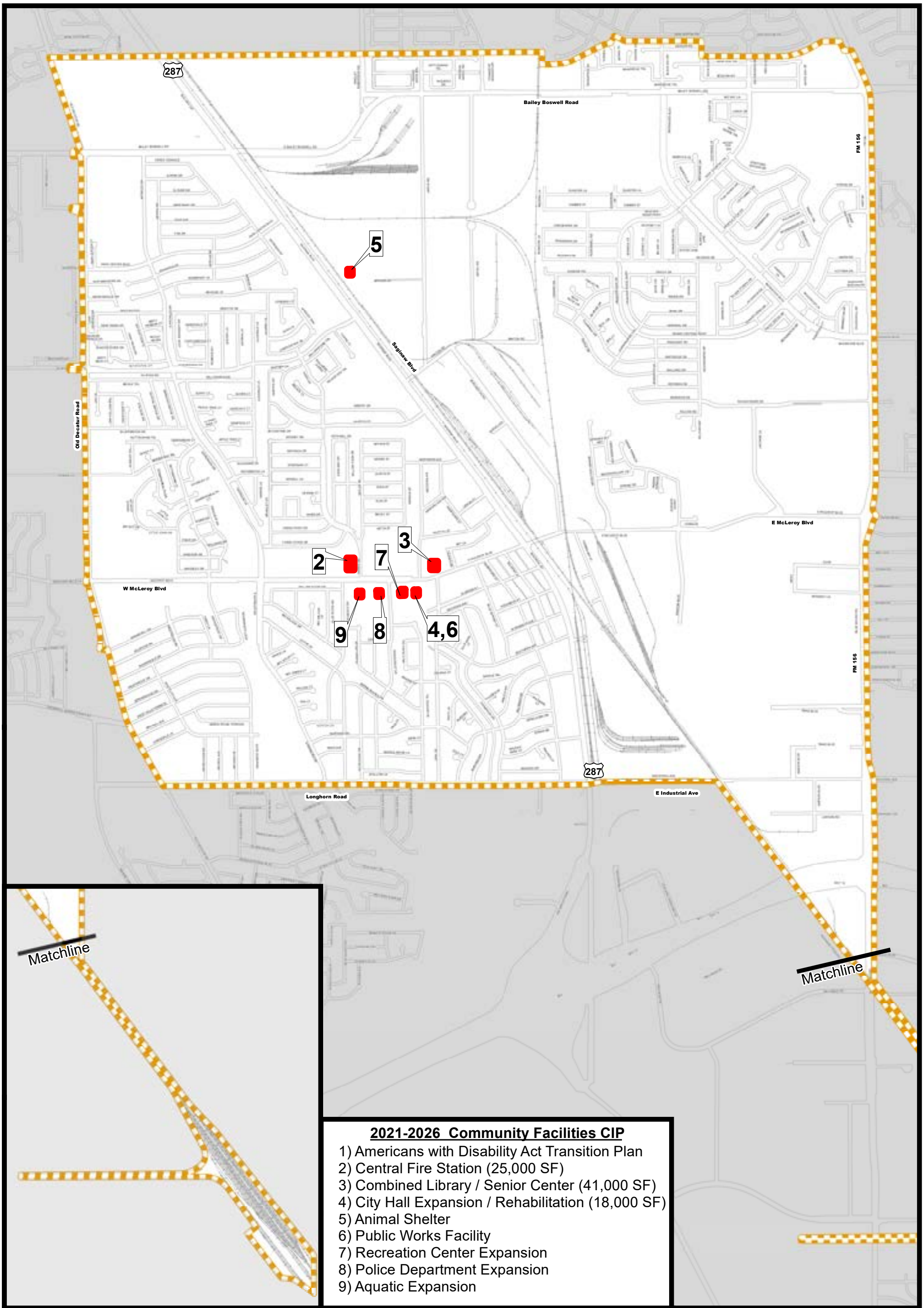
Scope	Construction of south half of WJ Boaz
Method	New Construction
Project Cost	$870,000
Fiscal Year	Future CIP
Description	Construction from Knowles to Old Decatur Road
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new roadway. As the infrastructure ages, estimated annual maintenance cost will be $1,555.

Old Decatur Road North

Scope	Extend Old Decatur Road north of Bailley Boswell Road to the city limits 1,500 feet
Method	New Construction
Project Cost	$1,965,000
Fiscal Year	Design began in FY2019-2020
Description	Reconstruction of Old Decatur north of Bailey Boswell to city limits, approximately 1,500 feet. Widening to 5 lanes at the intersection then transitioning to 3 lanes north. The project will include storm drain improvements, signal modifications and sidewalk.
Impact on Operating Budget	Initially this project will have a positive (savings) impact on the operating budget because it is the reconstruction of an existing street. Savings in maintenance costs will be used on other streets within the City. As the infrastructure ages, estimated annual maintenance cost will be $1,879

Railroad Quiet Zone Study/Implementation

Scope	Multiple Railroad Crossings within City Limits
Method	Study
Project Cost	$60,000
Fiscal Year	Future CIP
Description	Study of railroad quiet zones and implementation.
Impact on Operating Budget	There will be an increase in maintenance costs for this project. However, because this is a future project and the scope of the improvements is unknown, we are not able to quantify the impact on the operating budget for implementation of the study results at this time.



2021-2026 Community Facilities CIP

1) Americans with Disability Act Transition Plan
2) Central Fire Station (25,000 SF)
3) Combined Library / Senior Center (41,000 SF)
4) City Hall Expansion / Rehabilitation (18,000 SF)
5) Animal Shelter
6) Public Works Facility
7) Recreation Center Expansion
8) Police Department Expansion
9) Aquatic Expansion

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City of Saginaw

City of Saginaw, Texas
2022 CIP Update

COMMUNITY FACILITIES CIP

Kimley»Horn

July 2022

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CITY OF SAGINAW
CAPITAL IMPROVEMENT PROJECTS - COMMUNITY FACILITIES
2020-2026

Americans with Disability Act Transition Plan

Project Cost	$378,000
Fiscal Year	Phase 1 of this project began in FY 2016-2017
Description	This plan will include a review of the current programs, procedures, and policies related to the activities and services available to the public and any barriers to access. This plan will also include an evaluation of park infrastructure, City buildings, intersections, and sidewalks.
Impact on Operating Budget	Possible operating costs are unknown at this time because the exact projects have yet to be identified. When identifying projects, the operating cost will be considered, as well as, the cost to build the infrastructure.

Park Master Plan Update and Projects

Project Cost	$4,322,936
Fiscal Year	Began working on identified projects in FY 2014-2015 - An updated to the plan is funded in FY20/21
Description	The Park Master Plan was completed and approved in FY 2013-2014. A five year plan has been composed based on the Master Plan. In FY 2014-2015 two dog parks and Phase one of the Skate Park was constructed. In FY2015-2016 Phase 2 of the skate park was constructed. In FY2016-2017 a restroom was placed at Willow Creek Park. In FY2017-2018 parking lots were reconstructed and expanded at Willow Creek Park.
Impact on Operating Budget	Increased maintenance costs are expected. The cost is unknown at this time because the exact projects have yet to be identified. When identifying projects, the operating cost will be considered, as well as, the cost to build the infrastructure.

Recreation Center Expansion

Project Cost	Unknown
Fiscal Year	Future Project
Description	The existing recreation center facilities are in need of updating for space and use improvements.
Impact on Operating Budget	We are expecting increases in Personal Services, Operating, and Contract Services expenditures when this project is completed. However, because this is a future project and the scope is not known, we are not able to quantify the impact on the operating budget at this time.

Library Relocation

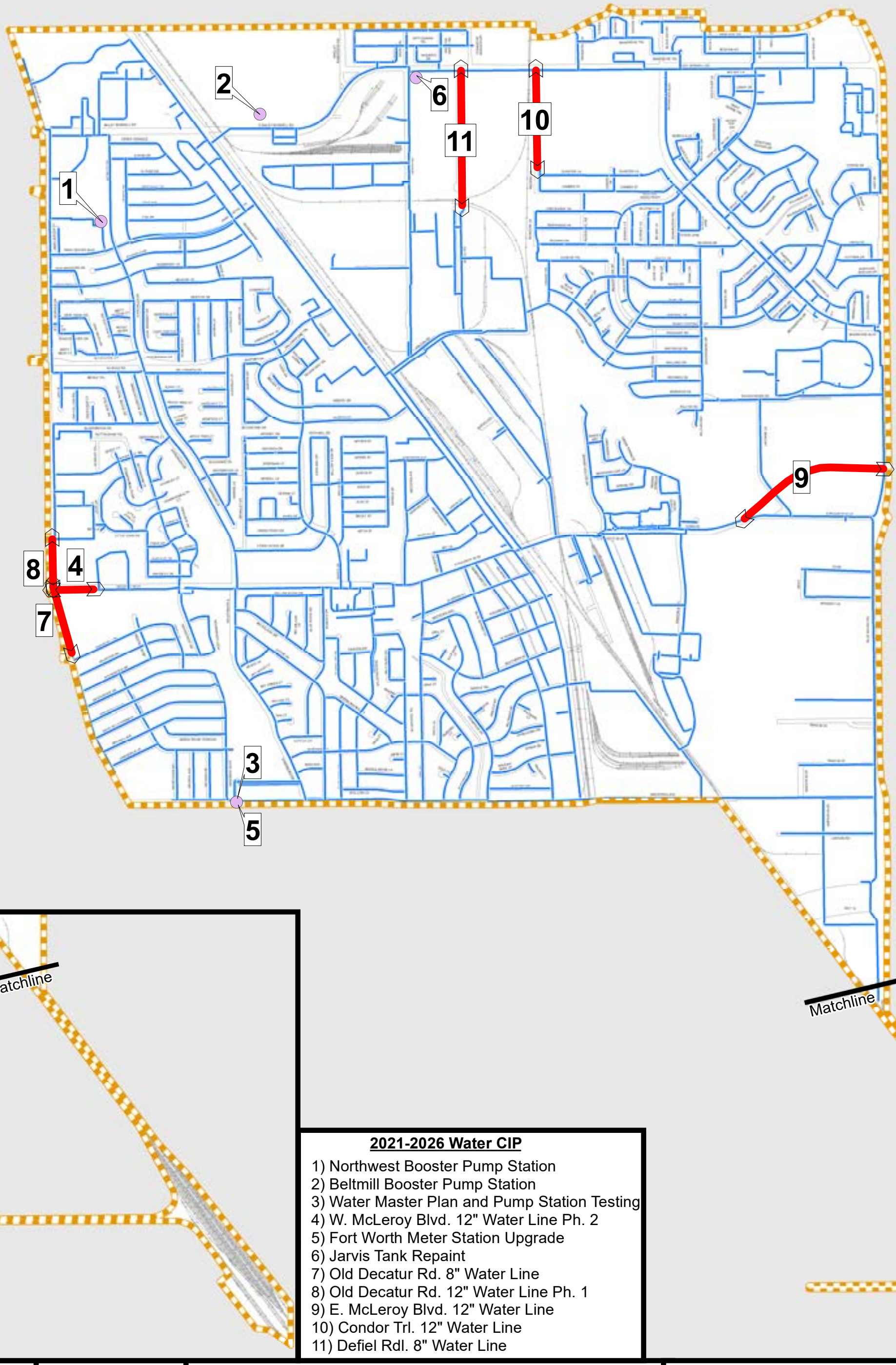
Project Cost	$18,700,000
Fiscal Year	Design began in FY2021-2022
Description	The existing Library facilities are in need of updating for space and technological improvement. The cost estimate is for a 30,000 square foot facility.
Impact on Operating Budget	We are expecting increases in Personal Services, Operating, and Contract Services expenditures when this project is completed. As the design of this project progresses, operating costs will be determined. Initial estimates for the new building are $54,550.

Public Works Facility

Project Cost	Unknown
Fiscal Year	Future Project
Description	The existing public works facility is in need of updating for space and use improvements.
Impact on Operating Budget	We can expect increases in operating expenditures when this project is completed. However, because this is a future project and the scope is not known, we are not able to quantify the impact on the operating budget at this time.

Fire Station #1 Relocation

Project Cost	$14,750,000
Fiscal Year	Construction began in FY20/21
Description	Build a new Fire Station #1 (25,000 square feet)
Impact on Operating Budget	As the design of this project progresses,operating costs will be determined. Initial estimates for the new building are $32,000.



2021-2026 Water CIP

1) Northwest Booster Pump Station
2) Beltmill Booster Pump Station
3) Water Master Plan and Pump Station Testing
4) W. McLeroy Blvd. 12" Water Line Ph. 2
5) Fort Worth Meter Station Upgrade
6) Jarvis Tank Repaint
7) Old Decatur Rd. 8" Water Line
8) Old Decatur Rd. 12" Water Line Ph. 1
9) E. McLeroy Blvd. 12" Water Line
10) Condor Trl. 12" Water Line
11) Defiel Rdl. 8" Water Line

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City of Saginaw

City of Saginaw, Texas
2022 CIP Update

WATER CIP

Kimley»Horn

July 2022

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CITY OF SAGINAW
CAPITAL IMPROVEMENT PROJECTS - WATER
2020-2026

West McLeroy 12" Water Line Phase 2

Scope	Elementary #14 to Old Decatur Rd
Method	Open-cut with pavement patch
Project Cost	$550,000
Fiscal Year	Future CIP
Description	This project would provide additional transmission capacity along W. McLeroy Blvd. from Longhorn Pump Station to the Wayside Elevated Tank.
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new water line. As the infrastructure ages, estimated annual maintenance cost will be $2,479.

East McLeroy 12" Water Line

Scope	S-Curve to FM 156 (Blue Mound Road)
Method	Open-cut within future ROW
Project Cost	$1,135,000
Fiscal Year	Future CIP
Description	This project is the third phase of a three phase project to provide improved transmission along East McLeroy Blvd between Saginaw Blvd and FM 156. This project could be constructed by developers.
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new water line. As the infrastructure ages, estimated annual maintenance cost will be $2,788.

Fort Worth Meter Station Upgrade

Scope	Replace existing meter station and piping with 8,800 gpm facilities
Method	
Project Cost	$500,000
Fiscal Year	FY 2021/2022
Description	This project will be constructed with previously collected water impact fees.
Impact on Operating Budget	There will be no additonal operating or maintenance costs as a result of this upgrade.

Old Decatur Rd 8" Water Line

Scope	West McLeroy Blvd to Springhill Dr
Method	Open-cut
Project Cost	$530,000
Fiscal Year	Future CIP
Description	This project provides a link between West McLeroy Blvd and Park West Subdivision. This project could be constructed by developers.
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new water line. As the infrastructure ages, estimated annual maintenance cost will be $2,556.

CITY OF SAGINAW
CAPITAL IMPROVEMENT PROJECTS - WATER
2020-2026

Old Decatur Rd 12" Water Line Phase 1

Scope	West McLeroy Blvd to First Baptist Church
Method	Open-cut
Project Cost	$465,000
Fiscal Year	Future CIP
Description	This project would provide additional transmission capacity along Old Decatur Rd from Longhorn Pump Station to the Wayside Elevated Tank. This project could be constructed by developers.
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new water line. As the infrastructure ages, estimated annual maintenance cost will be $2,501.

Saginaw Blvd 16" Water Line Phase 2

Scope	Palomino across Saginaw Blvd to Samson 12" water line
Method	bore and open-cut with pavement patch
Project Cost	$1,461,153
Fiscal Year	Construction began in FY 2020-2021
Description	This project will provide additional transmission capacity east of Saginaw Blvd. This project will connect transmission mains from Longhorn Pump Station on the west side of Saginaw Blvd.
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new water line. As the infrastructure ages, estimated annual maintenance cost will be $2,863.

Northwest Booster Pump Station

Scope	increase pressure to the northwest part of the City
Method	
Project Cost	$432,500
Fiscal Year	FY 2021-2022
Description	The Northwest booster pump station will increase water pressure to the northwest part of the City and provide domestic and fire flow capacity. The pump station will be located a the existing Park Center storage tank site.
Impact on Operating Budget	There will be no additonal operating or maintenance costs as a result of this upgrade.

FM 156 12" Water Line Phase 2

Scope	450 feet north of Topeka Dr. to Bailey Boswell Rd.
Method	Open-cut
Project Cost	$495,000
Fiscal Year	Future CIP
Description	This project will connect transmissions mains in Bailey Boswell with tranmission mains along FM156. The cost estimate assumes construction of the water line before or concurrent with construction of new development.
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new water line. As the infrastructure ages, estimated annual maintenance cost will be $2,672.

CITY OF SAGINAW
CAPITAL IMPROVEMENT PROJECTS - WATER
2020-2026

Condor Trail 12" Water Line

Scope	Dunster to Bailey Boswell Rd.
Method	Open-cut
Project Cost	$695,000
Fiscal Year	Future CIP
Description	This project will connect transmissions mains in Bailey Boswell with Heather Ride Estates and provide distribution for future development. The cost estimate assumes construction of the water line before or concurrent with construction of new development.
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new water line. As the infrastructure ages, estimated annual maintenance cost will be $2,868.

Defiel Rd 8" Water Line

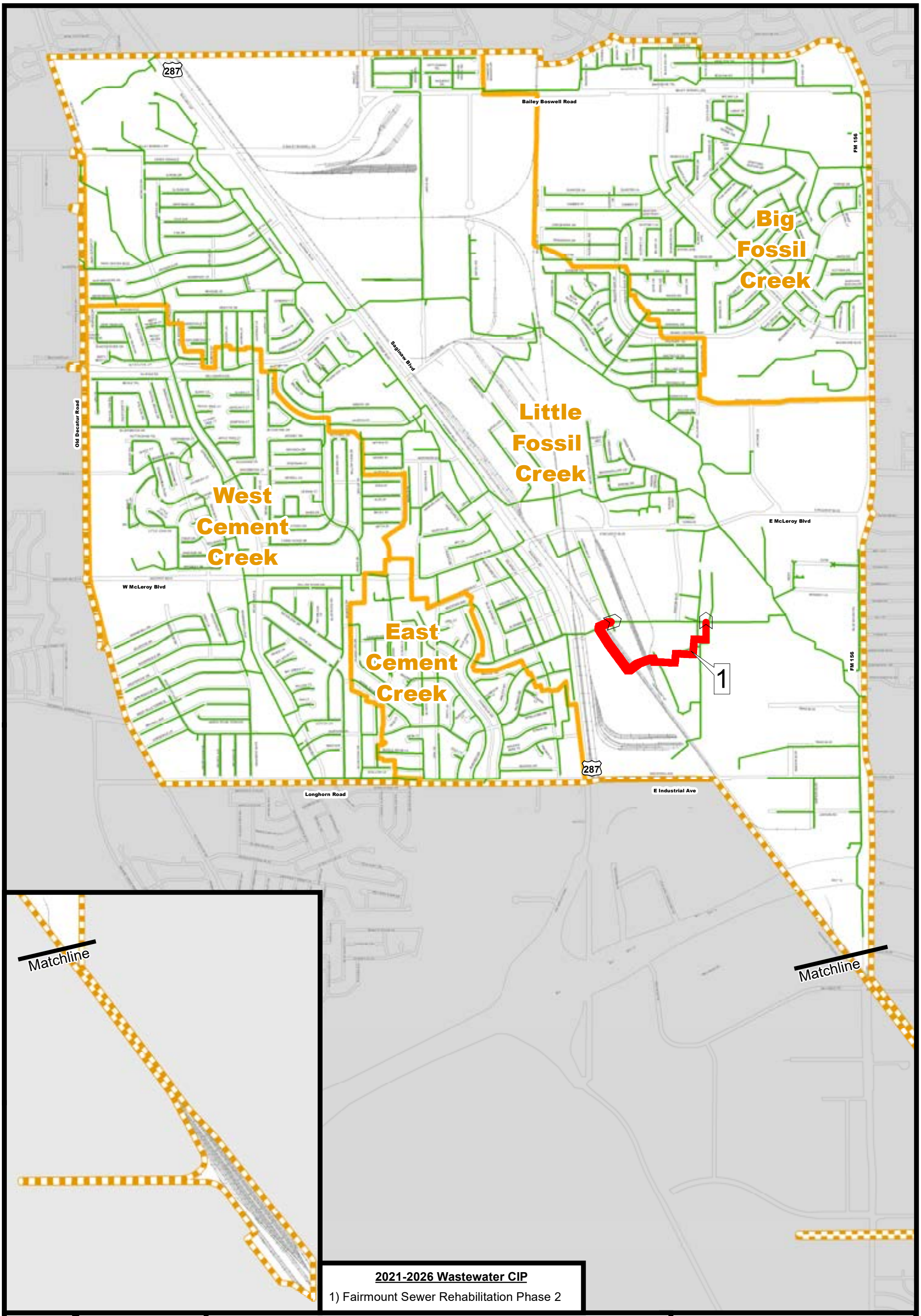
Scope	Defiel Rd Cul-de-sac o Bailey Boswell Rd.
Method	Open-cut
Project Cost	$925,000
Fiscal Year	Future CIP
Description	This project will connect dead end distribution lines along Defiel Rd. with transmission mains along Bailey Boswell. This line will provide future distribution along Defiel Rd.The cost estimate assumes construction of the water line before or concurrent with construction of new development.
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new water line. As the infrastructure ages, estimated annual maintenance cost will be $2,737.

Bailey Boswell Rd 12" Water Line Loop

Scope	Wagley Robertosn Rd. to Bailey Boswell Rd.
Method	Open-cut
Project Cost	$610,000
Fiscal Year	Future CIP
Description	This project will provide transmission for distribution lines for development on the undeveloped property on the northeast corner of Bailey Boswell Rd. and Saginaw Blvd. The cost estimate assumes construction of the water line before or concurrent with construction of new development.
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new water line. As the infrastructure ages, estimated annual maintenance cost will be $2,816.

Longhorn Rd. & Old Decatur Rd. 8" Water Line Connection

Scope	Lansdale Ln. to White Rock Dr.
Method	Open-cut
Project Cost	$420,000
Fiscal Year	Future CIP
Description	This project will provide additional transmission and looping along Longhrn Rd. and Old Decatur Rd.
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new water line. As the infrastructure ages, estimated annual maintenance cost will be $2,563.



2021-2026 Wastewater CIP

1) Fairmount Sewer Rehabilitation Phase 2

City of Saginaw

City of Saginaw, Texas
2022 CIP Update

WASTEWATER CIP

Kimley»Horn

July 2022

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CITY OF SAGINAW
CAPITAL IMPROVEMENT PROJECTS - WASTEWATER
2020-2026

Fairmont 12" Sanitary Sewer Replacement

Scope	Southern Ave. to Sansom Blvd.
Method	Bore
Project Cost	$2,624,500
Fiscal Year	Phase 1 construction was completed in FY 2019-2020, phase 2 in future CIP
Description	This line was identified for replacement due to pipeline deterioration and inflow/infiltration problems. Replacing the new line by bore will minimize disturbance to railroad and industrial activities.
Impact on Operating Budget	Reduced operating costs are expected upon completion of this project. Any savings in maintenance costs will be allocated to other locations in the wastewater system. As the infrastructure ages, estimated maintenance cost will be $2,564.

Infiltration/Inflow (I/I) Study Phase 3

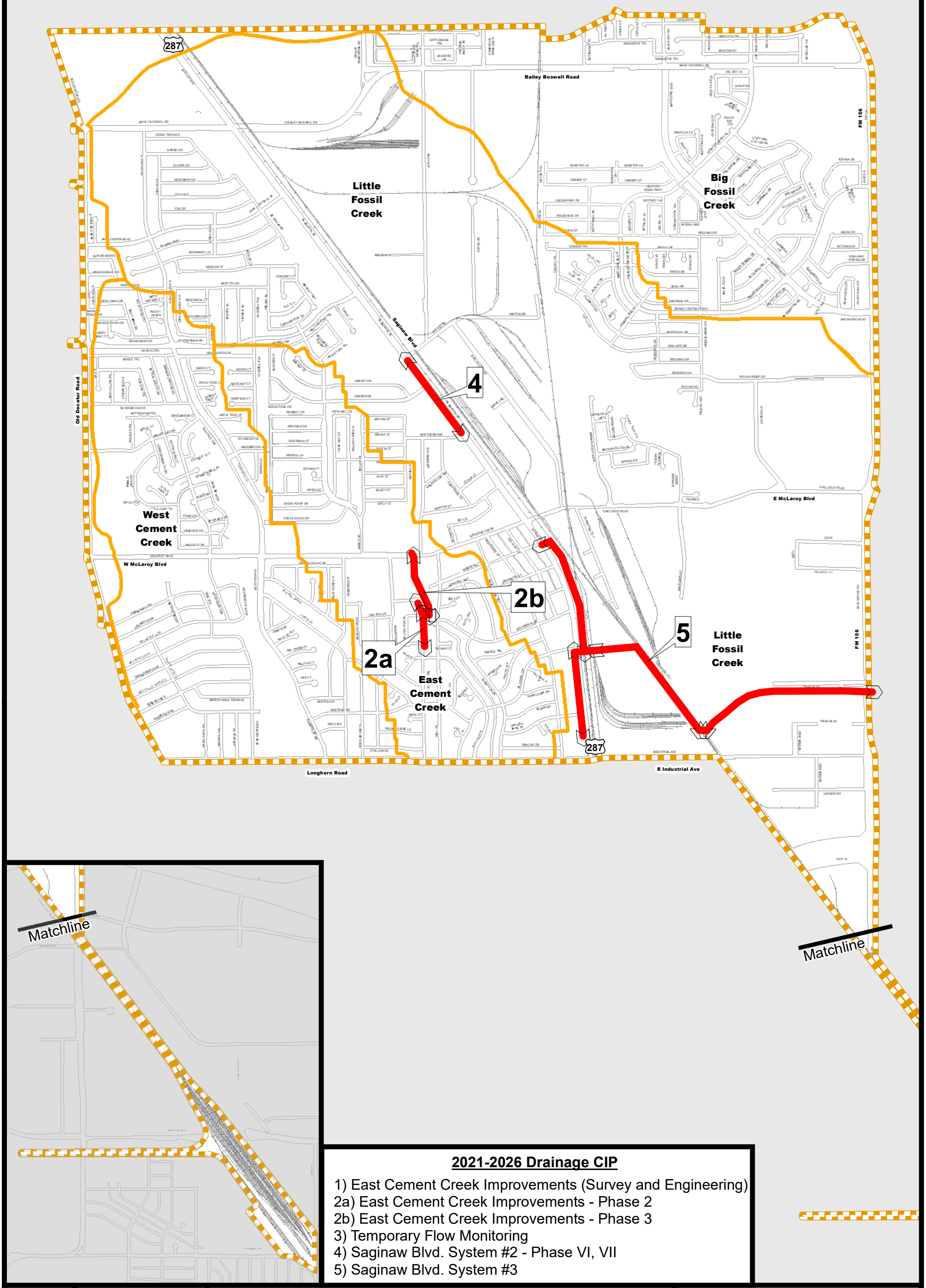
Scope	East Cement Creek Basin
Method	Study
Project Cost	$101,000
Fiscal Year	FY 2022-2023
Description	This study will include flow monitoring and identification of problem sections. It will also include smoke testing and television inspection of selected sections. The study will recommend projects to address the most critical inflow/infiltration areas.
Impact on Operating Budget	This is a study; there will be no impact on the operating budget until projects are identified.

Bailey Boswell 12" Sanitary Sewer Extension

Scope	Jarvis Rd. to Saginaw Blvd.
Method	Bore and Open Cut
Project Cost	$700,000
Fiscal Year	Future CIP
Description	This project will provide sewer service to new development along Bailey Boswell. This cost estimate assumes construction of the sewer line before or concurrent with the construction of new development.
Impact on Operating Budget	There will be an eventual increase in maintenance costs as this is a new sewer line. As the infrastructure ages, estimated annual maintenance cost will be $2,735.

Infiltration/Inflow (I/I) Study Phase 4

Scope	Big Fossil Creek Basin
Method	Study
Project Cost	$101,000
Fiscal Year	FY 2023-2024
Description	This study will include flow monitoring and identification of problem sections. It will also include smoke testing and television inspection of selected sections. The study will recommend projects to address the most critical inflow/infiltration areas.
Impact on Operating Budget	This is a study; there will be no impact on the operating budget until projects are identified.



2021-2026 Drainage CIP

1) East Cement Creek Improvements (Survey and Engineering)
2a) East Cement Creek Improvements - Phase 2
2b) East Cement Creek Improvements - Phase 3
3) Temporary Flow Monitoring
4) Saginaw Blvd. System #2 - Phase VI, VII
5) Saginaw Blvd. System #3

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City of Saginaw

City of Saginaw, Texas
2022 CIP Update

DRAINAGE CIP

Kimley»Horn

July 2022

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CITY OF SAGINAW
CAPITAL IMPROVEMENT PROJECTS - DRAINAGE
2020-2026

Saginaw Blvd System #2 Phase 6

Scope	Northern to Cambridge
Project Cost	$1,600,000
Fiscal Year	Future CIP
Description	This project includes the extension of Drainage System #2 from Lemon Street to Northern Ave. Design has been completed. Easements must be acquired outside the TxDOT rights-of-way. Franchise utilities that conflict with the proposed drainage system must be relocated.
Impact on Operating Budget	The operating impact of a closed pipe project is minimal. Upon completion of drainage improvements, there will be fewer emergency call outs during heavy rain events Estimated operating savings is $525.

Saginaw Blvd System #2 Phase 7

Scope	Cambridge to Minton
Project Cost	$675,000
Fiscal Year	Future CIP
Description	This project includes the extension of Drainage System #2 from Lemon Street to Northern Ave. Design has been completed. Easements must be acquired outside the TxDOT rights-of-way. Franchise utilities that conflict with the proposed drainage system must be relocated.
Impact on Operating Budget	The operating impact of a closed pipe project is minimal. Upon completion of drainage improvements, there will be fewer emergency call outs during heavy rain events Estimated operating savings is $525.

East Cement Creek Improvements Phases 1-3

Scope	Opal Street to West McLeroy Blvd with culvert at West McLeroy Blvd
Project Cost	Phase 2 $2,250,000 Phase 3 $2,400,000
Fiscal Year	Phase 2 construction to begin in FY 2021-2022
Description	Internal drainage at Blue Ridge. Channel improvements Opal St. to Blue Ridge Trail and Blue Ridge Tr. To W McLeroy Blvd. This project may need to be accelerated based on flooding issues in East Cement Creek Drainage Basin.
Impact on Operating Budget	The operating impact of a closed pipe project is minimal. Upon completion of drainage improvements, there will be fewer emergency call outs during heavy rain events Estimated operating savings is $1,575.

CITY OF SAGINAW
CAPITAL IMPROVEMENT PROJECTS - DRAINAGE
2020-2026

Saginaw Blvd System #3 Pre Construction

Scope	Acquisition of easements, railroad permits and railroad inspection
Project Cost	$530,000
Fiscal Year	Future CIP
Description	This project improves the drainage along Saginaw Blvd between McLeroy Blvd and Longhorn Blvd. The project consists of earthen channel from FM 156 to the BNSF railroad, crossing under and proceeding along the west side of the railroad. The improvements then turn westward, crossing under the Union Pacific and BNSF Railroads, and proceeding across Saginaw Blvd. A main line will extend to the north from Saginaw Blvd along the west side of Saginaw Blvd to Green Ave. Another main line will be extended to the south to Hialeah Park.
Impact on Operating Budget	There is no operating impact related to the pre-construction phase of this project.

Saginaw Blvd System #3 Phases 1 through 4 and TxDOT Review

Scope	McLeroy Blvd to Longhorn Blvd
Project Cost	$6,160,000
Fiscal Year	Future CIP
Description	This project improves the drainage along Saginaw Blvd between McLeroy Blvd and Longhorn Blvd. The project consists of earthen channel from FM 156 to the BNSF railroad, crossing under and proceeding along the west side of the railroad. The improvements then turn westward, crossing under the Union Pacific and BNSF Railroads, and proceeding across Saginaw Blvd. A main line will extend to the north from Saginaw Blvd along the west side of Saginaw Blvd. to Green Ave. Another main line will be extended to the south to Hialeah Park.
Impact on Operating Budget	The operating impact of a closed pipe project is minimal. Upon completion of drainage improvements, there will be fewer emergency call outs during heavy rain events Estimated operating savings is $1,575.

CCPD FUND









THE CRIME CONTROL AND PREVENTION DISTRICT (CCPD) FUND IS USED TO ACCOUNT FOR THE REVENUES FROM SALES TAX DESIGNATED FOR THIS FUND AND EXPENDITURES RELATED TO THE CCPD.

CITY OF SAGINAW
CCPD FUND SUMMARY OF
REVENUES AND EXPENDITURES

	YEAR-END ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
REVENUES			
Sales Tax	$ 1,618,874	$ 1,725,685	$ 1,632,000
Grant Assistance	1,290	-	2,500
Other Miscellaneous	-	-	-
Interest on Investments	172	6,825	9,000
Use of Fund Balance	-	-	-
TOTAL REVENUES	**$ 11,991,974**	**$ 12,445,335**	**$ 11,791,930**
EXPENDITURES			
Tsf. to General Fund-Salaries/Exp	$ 1,034,065	$ 1,081,395	$ 1,191,825
Operating	71,663	80,100	164,670
Capital Outlay	189,491	7,815	773,295
TOTAL EXPENDITURES	**$ 1,295,219**	**$ 1,168,310**	**$ 2,129,790**

CITY OF SAGINAW
FUND DESCRIPTION

CCPD FUND

The Crime Control and Prevention District (CCPD) was originally approved in November 1997 as a one-half cent sales tax and went into effect on April 1, 1998. In May of 2002, the citizens voted to continue the CCPD for another five years. In May of 2007 voters renewed the CCPD for another ten years, but at a rate of 3/8ths cents. Voters approved a ten year continuation in May 2017 with 391 votes for the sales tax and 69 against.

The Board of Directors governs the District. The Board of Directors consists of the Mayor and City Councilmembers.

The district is automatically dissolved on the fifth anniversary of the date the district began to levy taxes if the district has not held a continuation or dissolution referendum. A majority of the governing body of the political subdivision that created the district by resolution may request a referendum on continuation or dissolution. Due notice must be given to the public and a public hearing must be held first. The board may not hold a referendum earlier than the fourth anniversary of the date the district was created or earlier than the third anniversary of the date of the last continuation or dissolution referendum. The governing body that created the district may specify the number of years for which a district should be continued. A district may be continued for 5, 10, 15 or 20 years.

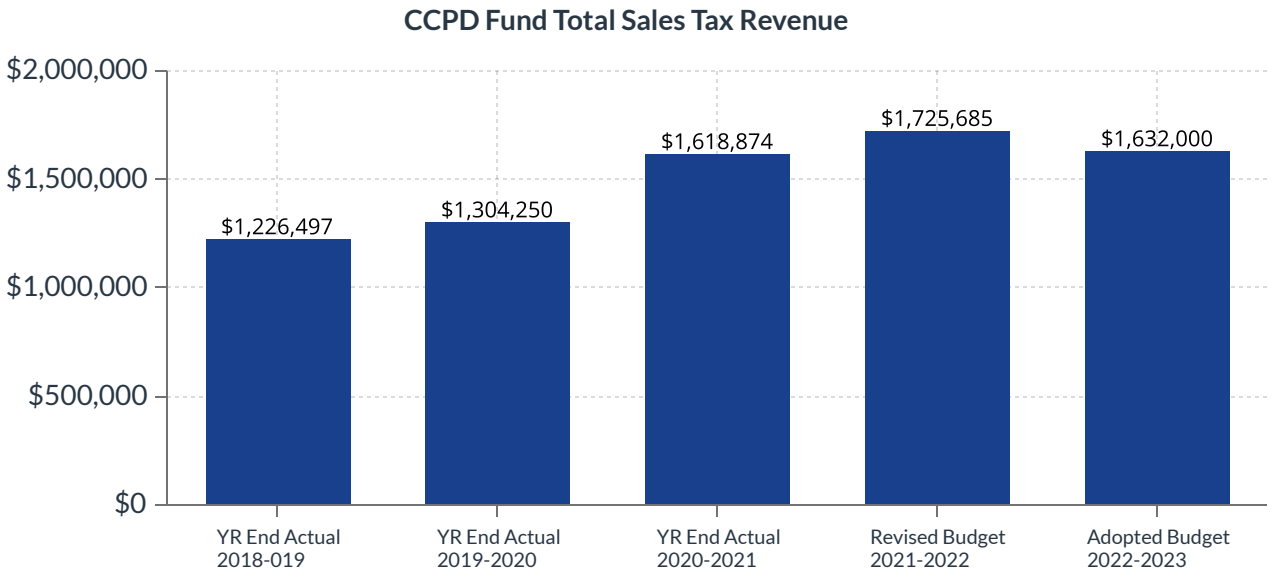
The goal of the CCPD is to increase patrol officer visibility, enhance crime fighting ability by acquiring new equipment, providing additional training and updating technology and by reducing the number of juvenile offenders involved in repeated criminal and/or gang-related activity.

The department continues to receive requests for Crime Prevention services on a regular basis. Many of these requests involve insurance home inspections, while others concern Crime Watch Programs, police department tours and school visits. The addition of a Community Services Officer allows the department to participate in programs such as Crime Watch and National Night Out, and host the Citizens Police Academy. This position reports to the Administrative Sergeant and assists in other areas of the department as needed.

Since April 1998, the City has hired eleven additional patrol officers, a public services officer, a dispatcher and a school resource officer with CCPD funds. Over the last 20 years, CCPD funds have been used to fund/purchase:

-Pay increases for Police personnel;
-Handguns, patrol rifles, ballistic vests, equipment and supplies;
-Officer training;
-A police reporting system;
-Police vehicles and equipment,
-Radar and in-car video systems;
-A DVD recorder system in dispatch.

CITY OF SAGINAW
CCPD FUND REVENUE SUMMARY
2022-2023

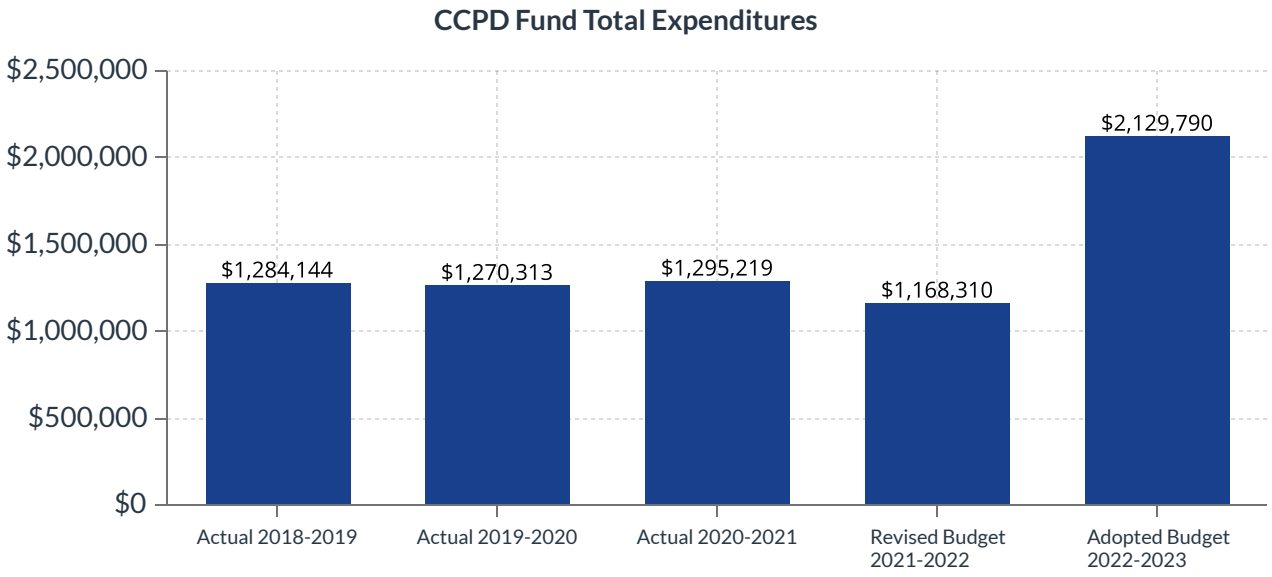


Sales tax revenue is budgeted based on current trends with adjustments made for one time anomalies.

CCPD FUND SALES TAX BY MONTH

MONTH	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
OCTOBER	$ 95,580	$ 111,244	$ 105,720	$ 132,735	$ 125,529
NOVEMBER	96,062	113,588	121,426	144,111	136,288
DECEMBER	93,783	107,960	103,850	131,484	124,346
JANUARY	101,816	104,029	104,456	131,343	124,213
FEBRUARY	121,171	130,045	148,028	172,139	162,794
MARCH	87,029	96,049	116,587	121,659	115,055
APRIL	85,641	90,662	89,670	119,840	113,334
MAY	108,272	103,532	272,801	177,746	168,096
JUNE	98,645	101,629	111,007	135,175	127,837
JULY	94,891	116,980	117,738	138,070	130,574
AUGUST	112,945	126,567	137,134	161,660	152,884
SEPTEMBER	130,662	101,965	190,457	159,723	151,052
TOTALS	**$ 1,226,497**	**$ 1,304,250**	**$ 1,618,874**	**$ 1,725,685**	**$ 1,632,000**
BUDGET	*$ 1,186,000*	*$ 1,332,285*	*$ 1,55,080*	*$ 1,725,685*	*$ 1,632,000*

CITY OF SAGINAW
CCPD FUND EXPENDITURE SUMMARY
2022-2023



FY 22/23 reflects budgeted expenses of building security upgrades, replacement of 3 vehicles, replacement of CRIMES software, and upgrading the fingerprinting system.

Expenditures by Classification

DESCRIPTION	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ 1,005,300	$ 1,047,305	$ 1,034,065	$ 1,080,395	$ 1,191,825
Operating	73,565	58,075	71,663	80,100	164,670
Capital Outlay	205,279	164,932	189,491	7,815	773,295
TOTALS	**$ 1,284,144**	**$ 1,270,313**	**$ 1,295,219**	**$ 1,168,310**	**$ 2,129,790**

POLICE EXPENDABLE TRUST FUND









THE POLICE EXPENDABLE TRUST FUND IS USED FOR SUPPLIES FOR DEPARTMENT PERSONNEL THAT QUALIFY AS AN APPROVED USE OF CONFISCATED/FORFEITED PROPERTY.

CITY OF SAGINAW
POLICE EXPENDABLE TRUST FUND
SUMMARY OF REVENUES AND EXPENDITURES

	YEAR-END ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
REVENUES			
Confiscated Property	$ 2,480	$ -	$ -
Asset Forfeiture	1,201	3,860	-
Interest Earnings	8	-	-
TOTAL REVENUES	**$ 3,689**	**$ 3,860**	**$ -**
EXPENDITURES			
Supplies	$ -	$ -	$ 10,000
Educational Travel & Training	-	-	2,500
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ 12,500**

CITY OF SAGINAW
POLICE EXPENDABLE TRUST FUND
OVERVIEW OF REVENUES AND EXPENDITURES
2022-2023

The Police Expendable Fund was created in FY 2021-2022 to better track funds that are received and are to be used for a specific purpose. These receipts will remain in the Police Expendable Fund until an appropriate expense is approved by the City Council.

REVENUE:

Confiscated Property:
Confiscated Property is any money that is obtained by the police department that is logged into the property room and is not involved with a chapter 59 seizure. Examples are found money, prisoner money, evidence obtained through the course of an investigation, etc. If we've identified the owner of the money we send them a certified letter to claim the money within 90 days.

Asset Forfeiture:
Asset Forfeiture account is any cash that is seized under Chapter 59 and awarded to the police department by the District Court. This money has limitations on what it can be used for. A few examples are as follows: equipment, supplies, or training-related expenses for the police department only. It cannot be used to generate revenue for any other department in the city.

EXPENDITURES:

Supplies:
Any supplies related to public safety.

DRAINAGE UTILITY FUND









THE DRAINAGE UTILITY FUND IS USED TO ACCOUNT FOR OPERATIONS OF THE CITY'S DRAINAGE SYSTEM. SERVICES OF THE FUND ARE INTENDED TO BE SELF-SUPPORTING THROUGH FEES ASSESSED ON RESIDENTIAL AND COMMERCIAL PROPERTIES BASED ON THE STORM WATER RUNOFF THEY PRODUCE.

CITY OF SAGINAW
DRAINAGE UTILITY FUND SUMMARY OF REVENUES AND EXPENDITURES

	YEAR-END ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
REVENUES			
Drainage Utility Fees	$ 823,078	$ 835,310	$ 990,000
Interest on Investments	1,283	23,140	32,400
Use of Fund Balance	-	-	-
TOTAL REVENUES	**$ 824,361**	**$ 858,450**	**$ 1,022,400**
EXPENDITURES			
Tsf. to Enterprise Fund-Salary/Exp	$ 91,130	$ 99,045	$ 101,110
Tsf. to General Fund-Salary/Exp	118,515	105,170	118,015
Tsf. to Capital Projects Fund	-	-	-
Operating	48,397	59,100	68,000
Contract Services - Engineering	-	-	-
Capital Outlay	28,752	20,000	2,453,000
TOTAL EXPENDITURES	**$ 286,794**	**$ 283,315**	**$ 2,740,125**

CITY OF SAGINAW
DRAINAGE UTILITY FUND
OVERVIEW OF REVENUES AND EXPENDITURES
2022-2023

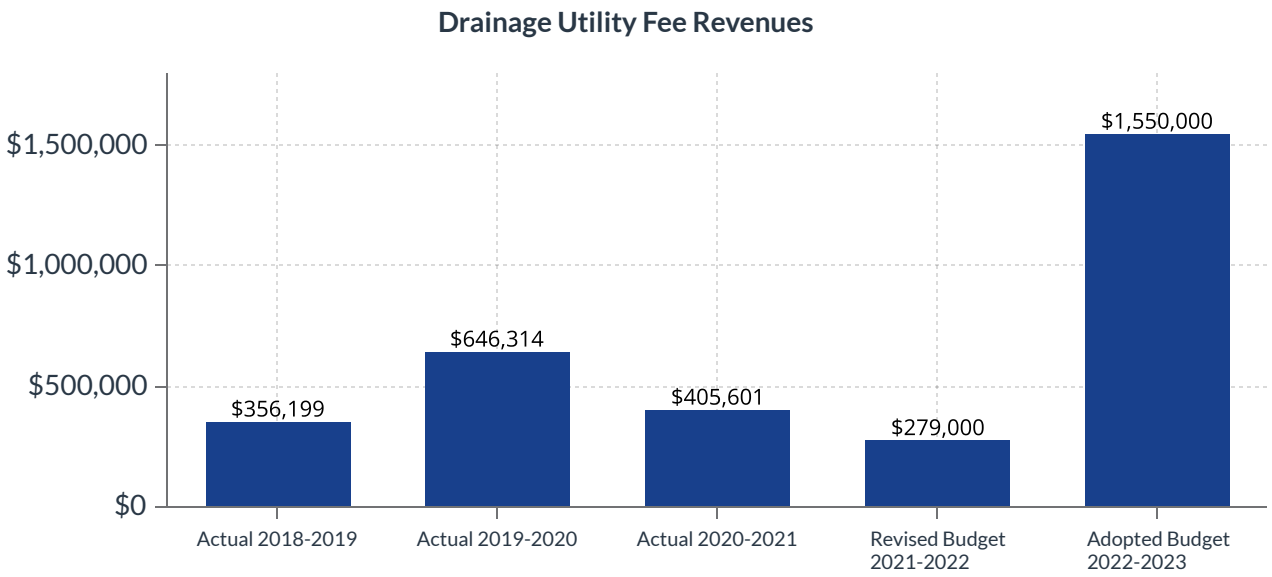
The City established a drainage utility district on January 4, 2005. Fees are assessed on properties based on the amount of storm water runoff they produce. Single family residences are assessed a uniform base fee of $5.00 per month. Residential rates were increased from $3.00 to $4.00 per month during the FY 12/13 budget process and from $4.00 to $5.00 during the FY 16/17 budget process. On November 1, 2022 the new residential rate will be increased to $6.00. Other properties, including multi-family, commercial, and industrial, produce more storm water runoff at a higher rate and are charged a fee based on the number of equivalent base (residential) units adjusted for the use and size of the property. The rate increase will enable the City to address drainage issues by funding future capital projects with cash reserves.

A drainage utility is used by cities throughout the State to fund drainage projects. It is similar to water and wastewater utilities in that users of the drainage system pay a monthly fee to pay for the system's operation. Every piece of property in the city contributes storm water runoff that must be collected, routed and monitored to protect the public's health and safety from loss of life or property damage caused by flooding, stagnation and non-point source pollution.

The City needed a drainage utility to offset the growing cost of operating the storm drainage system. These costs include maintenance of the existing system, federal mandates to control storm water runoff, floodplain management and planning and construction of new drainage facilities.

The City hired maintenance personnel and purchased equipment (dump truck, brush chipper and Gradall) to focus on maintaining the existing drainage infrastructure. An Environmental Manager and Environmental Technician were hired to oversee the city's MS4 permit compliance and other federally mandated programs as well as sampling, industrial pretreatment program, site inspections and the cross-connection control program. One-half of the salary of these positions are paid from the drainage utility and the other half from the water and wastewater department. Remaining funds will be used for easement acquisition and design of major drainage systems. Future funds may be used to partially pay for debt issued to finance major construction projects.

CITY OF SAGINAW
DRAINAGE UTILITY FUND REVENUE SUMMARY
2022-2023

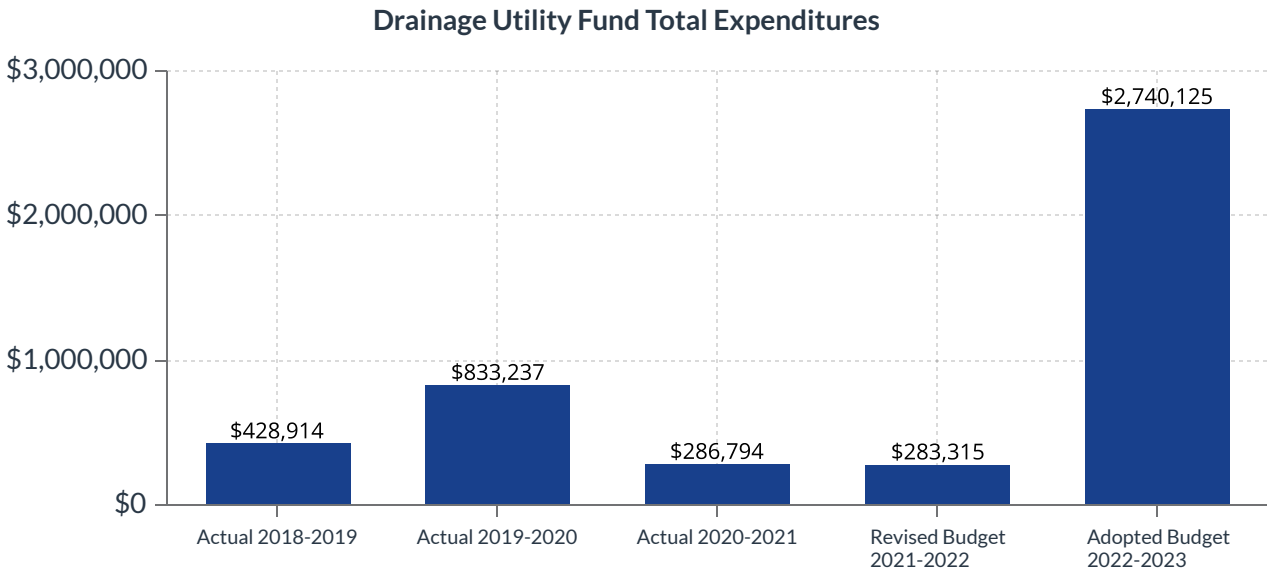


Revenue estimates are based on current trends.

DRAINAGE UTILITY FEE REVENUE BY MONTH

MONTH	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
OCTOBER	$ 65,511	$ 66,753	$ 68,489	$ 68,907	$ 81,668
NOVEMBER	66,184	66,884	68,598	69,220	82,039
DECEMBER	66,161	67,263	68,470	69,299	82,132
JANUARY	66,242	67,159	68,525	69,310	82,145
FEBRUARY	66,201	67,925	68,533	69,561	82,443
MARCH	66,310	68,282	68,484	69,704	82,613
APRIL	66,318	68,275	68,532	69,721	82,633
MAY	66,673	68,374	68,483	69,860	82,797
JUNE	66,070	68,821	68,653	69,865	82,803
JULY	66,317	68,718	68,776	69,957	82,912
AUGUST	66,401	68,611	68,769	69,946	82,900
SEPTEMBER	66,394	68,662	68,764	69,960	82,916
TOTALS	**$ 794,783**	**$ 815,726**	**$ 823,078**	**$ 835,310**	**$ 990,000**
BUDGET	*$ 793,400*	*$ 815,000*	*$ 822,990*	*$ 835,310*	*$ 990,000*

CITY OF SAGINAW
DRAINAGE UTILITY FUND EXPENDITURE SUMMARY
2022-2023



Phase 2 of the East Cement Creek Drainage project is scheduled to start at the beginning of FY22/23.

Expenditures by Classification

DESCRIPTION	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Operating	$ 53,672	$ 34,721	$ 48,397	$ 59,100	$ 68,000
Contract Services	-	1,490	-	-	-
Capital Outlay	178,327	581,066	28,752	20,000	2,453,000
Transfers	196,915	215,960	209,645	204,215	219,125
TOTALS	**$ 428,914**	**$ 833,237**	**$ 286,794**	**$ 283,315**	**$ 2,740,125**

STREET MAINTENANCE FUND









THE STREET MAINTENANCE FUND IS USED TO ACCOUNT FOR THE REVENUES FROM SALES TAX DESIGNATED FOR THIS FUND AND EXPENDITURES RELATED TO STREET AND SIDEWALK MAINTENANCE AND REPAIRS.

CITY OF SAGINAW
CCPD FUND SUMMARY OF
REVENUES AND EXPENDITURES

	YEAR-END ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
REVENUES			
Sales Tax	$ 556,660	$ 590,430	$ 559,765
Interest on Investments	741	12,000	12,000
Use of Fund Balance	-	-	-
TOTAL REVENUES	**$ 557,401**	**$ 602,430**	**$ 571,765**
EXPENDITURES			
Industrial Streets	$ -	$ 67,000	$ 100,000
Residential Streets	-	-	225,000
South Streets	6,332	50,000	-
North Streets	-	-	-
Sidewalks	-	40,000	50,000
Supplies	28,915	30,000	30,000
Contract Services	16,336	92,000	145,000
Capital	354,018	-	1,000,000
TOTAL EXPENDITURES	**$ 405,601**	**$ 279,000**	**$ 1,550,000**

CITY OF SAGINAW
FUND DESCRIPTION

STREET MAINTENANCE FUND

The State of Texas Tax Code allows Texas cities to raise their local sales tax rate by one-eighth of one cent or one-fourth of one cent if the funds are dedicated to street maintenance and repair. Cities may impose the tax with voter approval if the combined local sales tax will not exceed two percent. Voters must approve the additional sales tax and the city's governing body must call the election. The city administers the tax directly and accounts for the funds separately as required by state law. The sales tax is restricted to use only to maintain and repair municipal streets and sidewalks that existed on the date of the election and may not be used to build new streets.

The street maintenance sales tax expires four years after it takes effect unless voters approve continuation in an election held for that purpose.

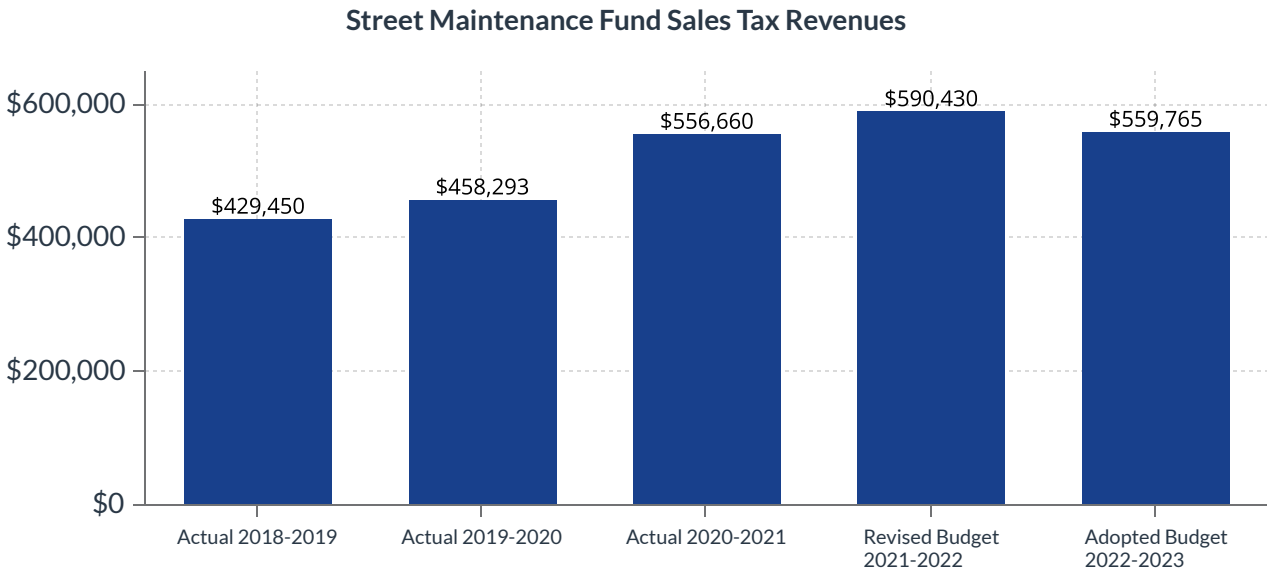
The citizens of Saginaw voted to approve a one-eighth of one cent (0.125) sales tax for the purpose of street maintenance and repairs on May 12, 2007. Voters renewed the Street Maintenance Tax for four years in November, 2011; May 2, 2015; and May 2019.

The City has been utilizing much of this revenue for reconstruction projects utilizing Tarrant County Interlocal agreements. Additionally, the funds can be used on other street programs and street maintenance materials such as asphalt and concrete. Staff has generated an electronic Street Condition Survey along with a rating system which is used for planning and budgeting purposes.

Street projects for FY 21/22 include spot repairs to Jarvis between Brenda Lane and East Bailey Boswell Road and the reconstruction of Delmar Court, Indian Crest, and Saddle Trail.

FY 22/23 will start the Pavement Replacement Program with repairs to Knowles from Park Center to Bailey Boswell Road.

CITY OF SAGINAW
STREET MAINTENANCE FUND REVENUE SUMMARY
2022-2023

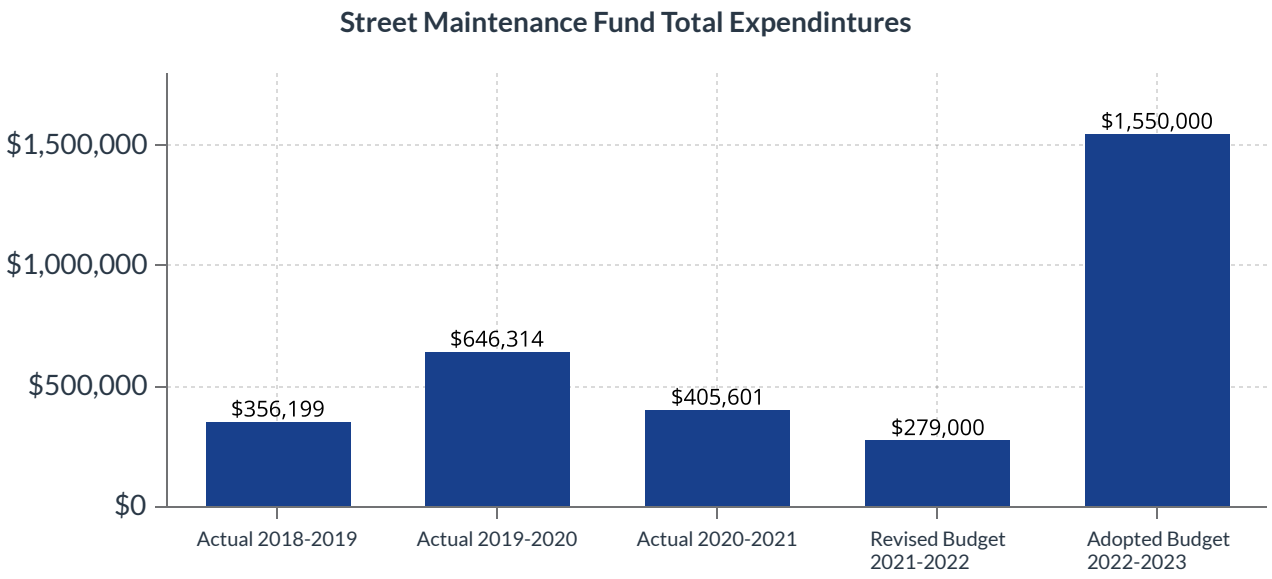


Sales tax revenue is budgeted based on current trends with adjustments made for one time anomalies.

STREET MAINTENANCE FUND SALES TAX BY MONTH

MONTH	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
OCTOBER	$ 33,332	$ 38,343	$ 36,379	$ 46,410	$ 43,999
NOVEMBER	36,746	41,654	44,287	52,994	50,242
DECEMBER	32,763	37,360	35,633	45,987	43,599
JANUARY	31,219	36,569	35,939	45,156	42,811
FEBRUARY	43,471	46,558	51,214	60,709	57,556
MARCH	30,627	33,204	37,378	41,037	38,906
APRIL	29,758	31,276	30,731	41,817	39,645
MAY	39,913	38,457	95,546	54,108	51,298
JUNE	33,932	34,935	37,903	45,920	43,535
JULY	32,868	39,675	40,385	47,839	45,355
AUGUST	40,518	45,178	48,922	57,472	54,487
SEPTEMBER	44,303	35,084	62,341	50,980	48,332
TOTALS	**$ 429,450**	**$ 458,293**	**$ 556,660**	**$ 590,430**	**$ 559,765**
BUDGET	*$ 390,000*	*$ 415,300*	*$ 467,210*	*$ 590,430*	*$ 559,765*

CITY OF SAGINAW
STREET MAINTENANCE FUND EXPENDITURE SUMMARY
2022-2023



Street Maintenance projects for 22/23 include starting the Pavement Replacement Program.

Expenditures by Classification

DESCRIPTION	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Personal Services	$ -	$ -	$ -	$ -	$ -
Operating	216,823	259,698	51,583	192,000	465,000
Non-Capital	205,279	16,664	10,092	87,000	85,000
Capital Outlay	139,375	369,952	343,926	-	1,000,000
TOTALS	**$ 356,199**	**$ 646,314**	**$ 405,601**	**$ 279,000**	**$ 1,550,000**

DONATIONS FUND









THE DONATIONS FUND WAS CREATED IN MAY 2009 TO BETTER TRACK FUNDS RECEIVED THROUGH WATER BILL DONATIONS AS WELL AS DIRECT DONATIONS TO THE CITY FOR SPECIFIC PURPOSES. CURRENTLY ANIMAL SERVICES, PARKS, LIBRARY, BEAUTIFICATION, SENIOR CENTER, POLICE, FIRE, AND TRAIN & GRAIN FESTIVAL HAVE DONATION FUNDS AVAILABLE FOR EXPENDITURE.

CITY OF SAGINAW
DONATIONS FUND SUMMARY OF REVENUES AND EXPENDITURES

	YEAR-END ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
REVENUES			
Donations Revenue	$291,953	$ 312,645	$ 294,160
Interest on Investments	157	3,115	1,315
Other Income	815	2,225	-
TOTAL REVENUES	**$ 292,924**	**$ 317,985**	**$ 295,475**
EXPENDITURES			
Animal Services	$ 5,239	$ 9,500	$ 8,000
Parks	115,313	90,995	25,750
Library	41,786	66,740	69,575
Beautification	107,328	89,310	94,250
Senior Center	1,066	6,500	4,500
Police	-	-	2,420
Fire	2,988	12,500	14,000
Train and Grain Festival	11,548	31,500	25,000
TOTAL EXPENDITURES	**$ 285,267**	**$ 307,045**	**$ 243,495**

CITY OF SAGINAW
DONATIONS FUND
OVERVIEW OF REVENUES AND EXPENDITURES
2022-2023

The Donations Fund was created in May 2009 to better track funds received through water bill donations as well as direct donations to the City for specific purposes. Currently, Animal Services, Parks, Library, Beautification, the Senior Center, Police, and Fire Department have donation funds available for expenditure. Each of these departments has an advising board which helps create the budgets for and approves expenditures of donations. Donations have also been received for the Train & Grain Festival and for fence pickets for the Dream Play playground at Willow Creek Park.

REVENUE:

Donations Revenue:
This includes the $3.00 donations on most monthly water bills for Parks, Library and Beautification as well as direct donations from the citizens and businesses within the City for other purposes. The donation amount for Parks and Library was raised to $1 each from 50 cents each in FY 18/19.

The Train and Grain Festival is funded through corporate donations.

Interest on Investments:
Interest income is based on current rates.

EXPENDITURES:

Animal Services
Budgeted expenditures are for partial funding of the vaccination program and animal care.

Parks
In FY22/23 there is $10,000 budgeted for a July 2022 fireworks display.

Library
Budgeted expenditures include technology, books, CD's, DVD's, magazines, electronic resources, supplies, and contract services for library programs. Funding is also included for 2 part time pages for 13 weeks during the busy summer months and a part-time Library Intern.

Beautification
Budgeted expenditures include various beautification projects including Adopt-a-Spot and Yard-of-the-Month programs, various maintenance and repair projects throughout the City as needed, holiday decorations, right-of-way mowing contracts for Saginaw Blvd. and Blue Mound Rd, and funding for public art.

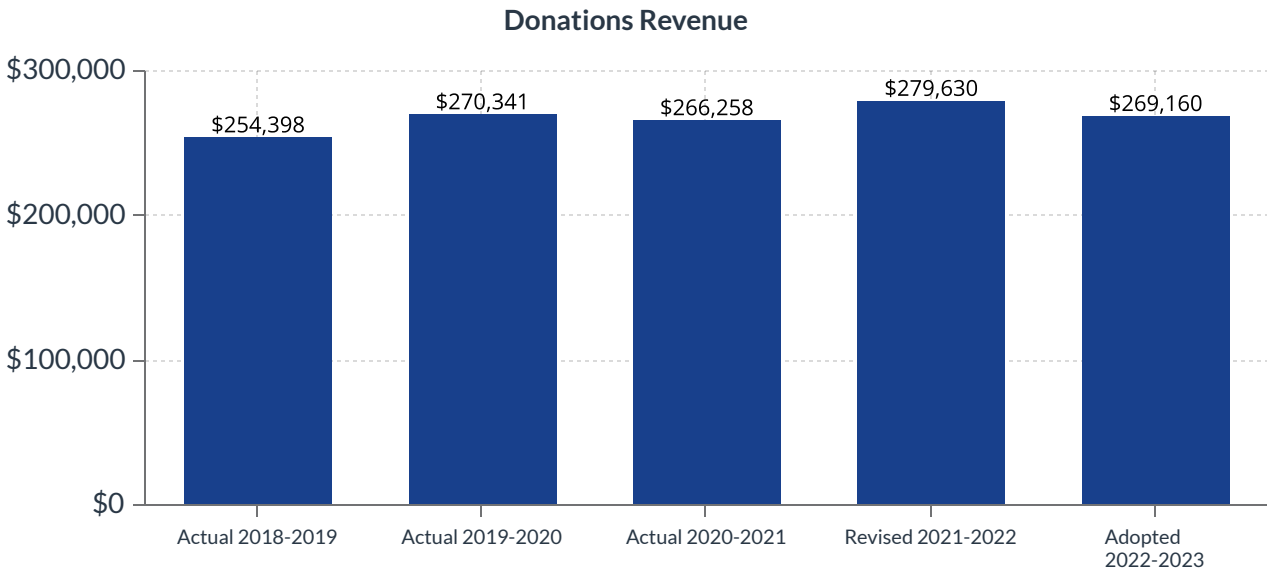
Senior Center
Budgeted expenditures for facility needs, special events and programs.

Fire
Budgeted expenditures include supplies for Fire Camp, the annual Easter Egg Hunt, CERT (Citizens Emergency Response Team) supplies, and public education.

Train and Grain Festival
Budgeted expenditures include supplies for festival.

Police
Budgeted expenditures include supplies for Junior Police Academy, ballistic vests, and public education.

CITY OF SAGINAW
DONATIONS FUND REVENUE SUMMARY
2022-2023

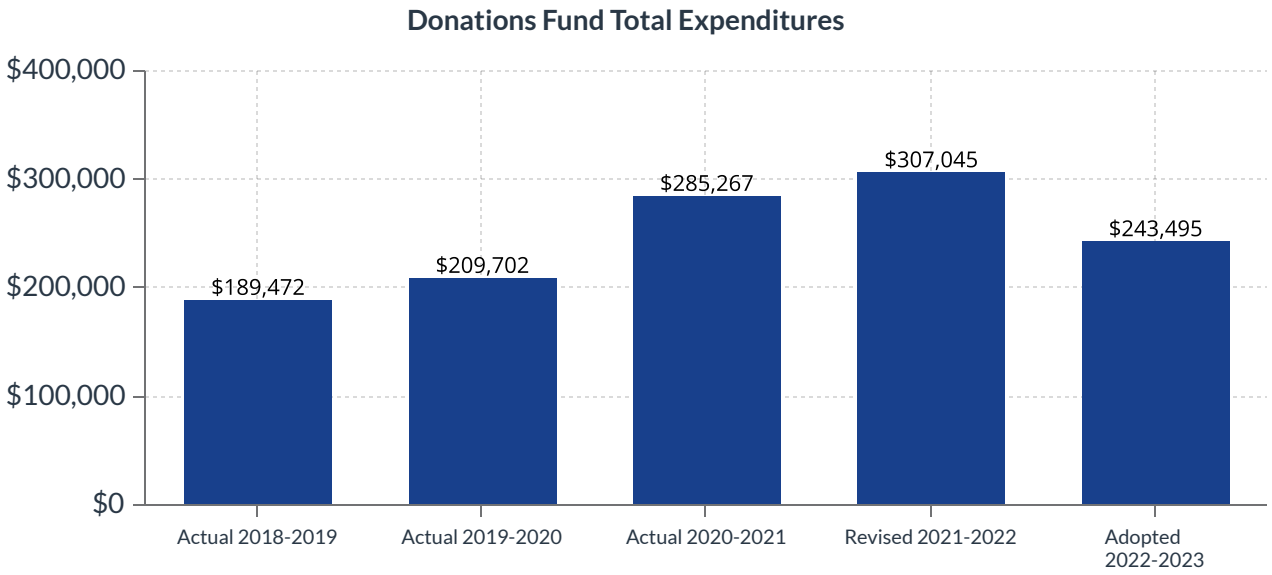


Donation revenue for FY 18/19 included an increase of 50 cents per month for Parks and Library donations. Train and Grain donations started to be budgeted in FY20/21. Donation revenues are based on current trends.

DONATIONS REVENUE BY MONTH

MONTH	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
OCTOBER	$ 27,810	$ 20,409	$ 21,230	$ 24,552	$ 23,632
NOVEMBER	22,121	19,833	21,470	22,422	21,582
DECEMBER	19,153	23,399	23,470	23,340	22,466
JANUARY	17,797	21,498	21,186	21,381	20,580
FEBRUARY	15,564	18,716	19,051	18,853	18,147
MARCH	23,901	27,211	28,674	28,206	27,150
APRIL	23,159	25,910	19,319	24,176	23,271
MAY	22,391	25,007	22,883	24,846	23,915
JUNE	19,474	22,973	24,801	23,774	22,883
JULY	23,728	23,271	21,953	24,376	23,463
AUGUST	19,289	21,389	22,091	22,190	21,359
SEPTEMBER	20,010	20,725	20,129	21,516	20,711
TOTALS	**$ 254,398**	**$ 270,341**	**$ 266,258**	**$ 279,630**	**$ 269,160**
BUDGET	*$ 237,425*	*$ 275,840*	*$ 268,125*	*$ 279,630*	*$ 269,160*

CITY OF SAGINAW
DONATIONS FUND EXPENDITURE SUMMARY
2022-2023

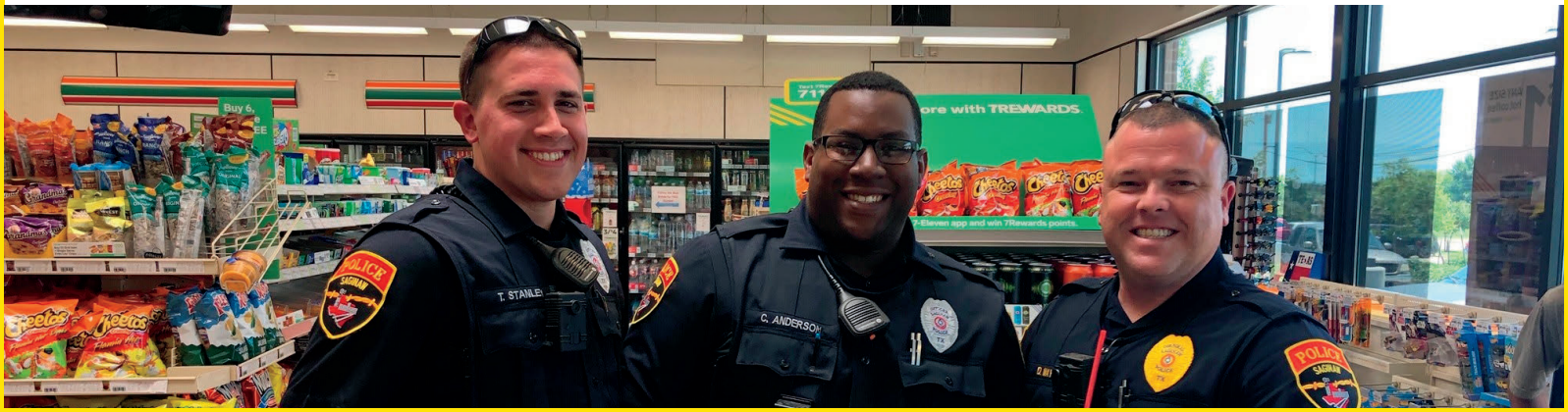


FY 18/19 includes funding for a Beautification Plan update, signage on the Ardent Mills silo, and the return of the Train and Grain Festival. FY19/20 reflects funding for Farmer's Market/Food Truck Park construction. FY20/21 includes funding for improvements at Willow Creek Park. FY 22/23 includes funding for purchase of ballistic vests, public art pieces, and the Independence Day event in 2023.

Expenditures by Classification

DESCRIPTION	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
Animal Services	$ 6,949	$ 14,801	$ 5,239	$ 9,500	$ 8,000
Parks	12,479	45,920	115,313	90,995	25,750
Library	39,827	43,144	41,786	66,740	69,575
Beautification	97,110	79,809	107,328	89,310	94,250
Senior Center	5,714	2,071	1,066	6,500	4,500
Police	-	-	-	-	2,420
Fire	16,964	7,439	2,988	12,500	14,000
Train and Grain	10,429	16,519	11,548	31,500	25,000
TOTALS	**$ 189,472**	**$ 209,702**	**$ 285,267**	**$ 307,045**	**$ 243,495**

GENERAL ESCROW FUND









THE GENERAL ESCROW FUND WAS CREATED IN FY2014/2015 TO BETTER TRACK FUNDS THAT ARE RECEIVED AND TO BE USED FOR A SPECIFIC PURPOSE. THE TYPES OF REVENUES AND EXPENSES BUDGETED IN THIS FUND ARE FOR HOTEL/MOTEL TAX, COURT TECHNOLOGY, COURT SECURITY, GAS PRODUCTION PROCEEDS, AND INSURANCE DEDUCTIBLES AND SETTLEMENTS.

CITY OF SAGINAW
GENERAL ESCROW FUND SUMMARY OF REVENUES AND EXPENDITURES

	YEAR-END ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
REVENUES			
Hotel/Motel Tax	$83,005	$98,125	$91,865
Court Technology Fees	11,374	9,940	11,065
Court Security Fees	13,079	12,720	13,250
Court Jury Fees	237	165	240
UDC/TexDot Median Cut	92,704	61,615	-
Insurance Deductible	216,326	139,450	50,540
Industrial Blvd Escrow	89	1,315	575
Old Decatur Rd. Improvements	164,200	5,225	535,720
PID Creation Deposits	100,018	78,535	-
Blue Mound Rd/Industrial Intersection	10,301	-	-
Interest Earnings	139	217,940	1,740
Transfers from Other Funds	274,681	230,235	73,480
TOTAL REVENUES	**$ 966,153**	**$ 855,265**	**$ 778,475**
EXPENDITURES			
City Promotion - Hot/Mot	$30,000	$40,000	$40,000
Train and Grain Festival	11,000	25,000	10,000
Court Technology	405	11,600	17,000
Court Security	7,404	5,200	5,200
Public Improvement Districts	71,045	107,510	-
Blue Mound Rd/Industrial Intersection	6,300	-	-
UDC/TexDot Median Cut	-	154,295	-
Insurance Deductible	123,496	180,320	75,000
Transfer to Captial Project	-	-	1,380,750
TOTAL EXPENDITURES	**$ 249,651**	**$ 523,925**	**$ 1,527,950**

CITY OF SAGINAW
DONATIONS FUND
OVERVIEW OF REVENUES AND EXPENDITURES
2022-2023

The General Government Escrow Fund was created in FY 2014-2015 to better track funds that are received and are to be used for a specific purpose. These receipts will remain in the General Government Escrow Fund until an appropriate expense is approved by the City Council.

REVENUE:

Hotel/Motel Tax - 15%
This is the City's share of hotel/motel tax collected by the state. This portion of collections may be used for the promotion of the arts.

Hotel/Motel Tax - 85%
The 85% balance of hotel/motel tax collections is reserved for promotional activities.

Court Technology Fees
For every citation issued, a $4 fee is assessed to be used for court technology.

Court Security Fees
For every citation issued, a $3 fee is assessed to be used for court security.

Gas Production Proceeds
Rents, royalties, and bonuses paid to the City as a result of natural gas drilling leases.

Insurance Deductible
Insurance claims revenue/reimbursements.

Transfer from Other Funds
Beginning in FY18/19 an annual contribution for an equipment replacement escrow based on estimated replacement cost divided by the estimated useful life of the equipment.

EXPENDITURES:

Hotel Motel Tax Expenses
FY 20/21 includes promotion of arts at the "Train and Grain" festival, advertising, and Farmer's Market Management.

Court Technology Fees
Funding for the replacement of 4 ticket writers is included in the FY21/22 budget.

Court Security Expenses
Budgeted expenses are to reimburse the General Fund for bailiff services.

Insurance Deductible
These expenses are repairs to damaged property and other expenses covered by insurance.

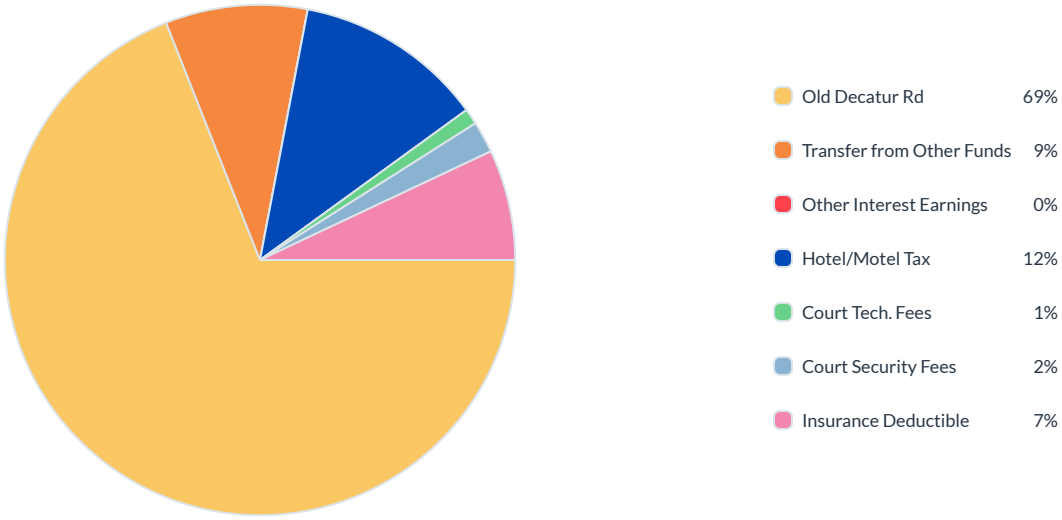
PID Creation Escrows
These expenses are incurred when creating a new public improvement district and are funded with developer escrow funds.

UCD/TXDOT Escrow
These expenses are incurred on behalf of the the UCD development for the median cut made by Texas Department of Transportation along Blue Mound Road.

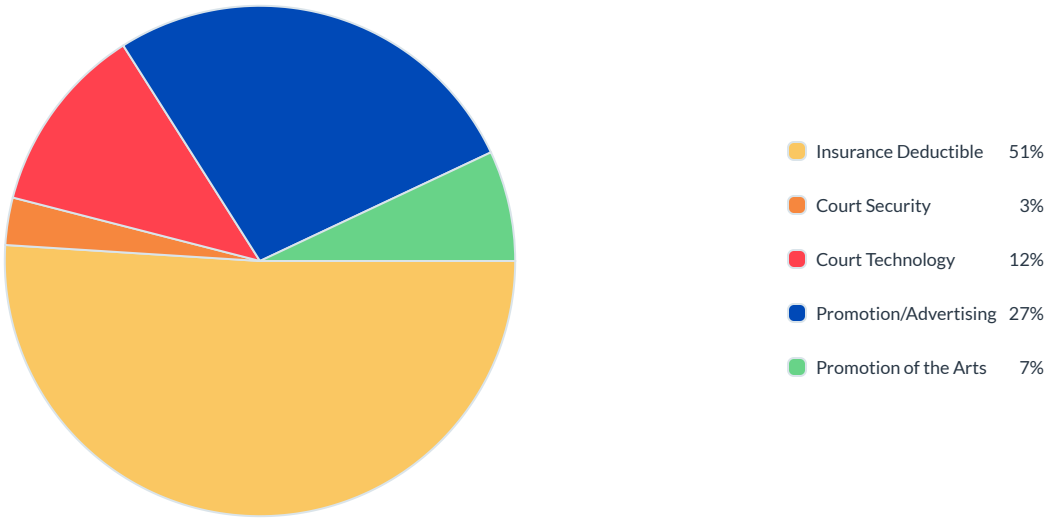
Blue Mound Road/Industrial Road Improvements
These expenses are related to local business participation in improvements at this intersection.

CITY OF SAGINAW
GENERAL ESCROW FUND SUMMARY
2022-2023

General Escrow Revenues by Type



General Escrow Expenditures by Type

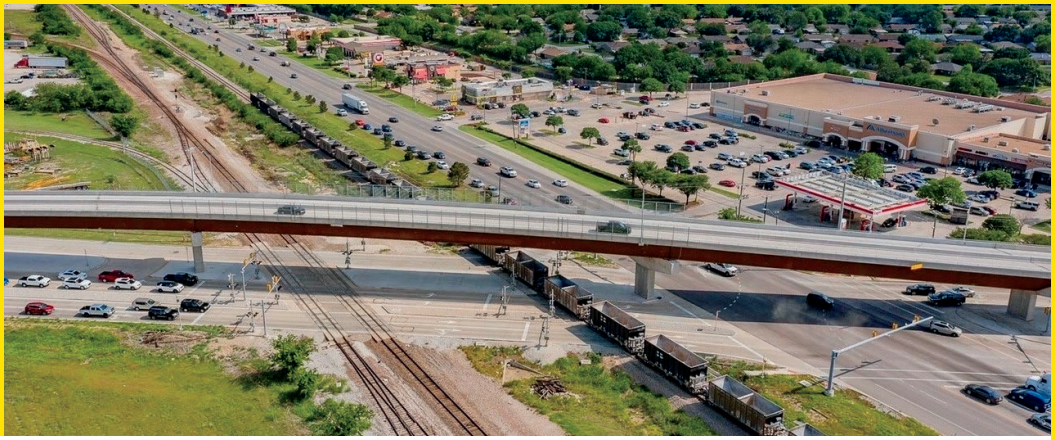


WATER/WASTEWATER ESCROW FUND









THE WATER/WASTEWATER ESCROW FUND WAS CREATED IN FY2014/2015 TO BETTER TRACK FUNDS THAT ARE RECEIVED AND TO BE USED FOR A SPECIFIC PURPOSE. THE TYPES OF REVENUES AND EXPENSES BUDGETED IN THIS FUND ARE IMPACT FEES AND QUALIFYING CAPITAL PROJECTS.

CITY OF SAGINAW
WATER/WASTEWATER ESCROW FUND SUMMARY OF REVENUES AND EXPENDITURES

	YEAR-END ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
REVENUES			
Water Impact Fees	$ 4,994	$ -	$ -
Wastewater Impact Fees	-	-	-
Interest on Investments	1,038	6,825	170
Transfer from Enterprise Fund	45,830	66,870	26,340
Use of FB for water projects	-	-	-
Use of FB for wastewater projects	-	-	-
TOTAL REVENUES	**$ 51,862**	**$ 73,695**	**$ 26,510**
EXPENDITURES			
Transfer to EF-Water Projects	$ 1,032,936	$ 126,295	$ 290,000
Engineering Fees - Fee Study	-	-	-
Transfer to EF-Wastewater Projects	-	-	-
Transfer to EF-Wastewater Projects	2,325	-	-
TOTAL EXPENDITURES	**$ 1,035,261**	**$ 126,295**	**$ 290,000**

CITY OF SAGINAW
WATER/WASTEWATER ESCROW FUND
OVERVIEW OF REVENUES AND EXPENDITURES
2022-2023

The Water/Wastewater Escrow Fund was created in FY 2014-2015 to better track funds that are received and are to be used for a specific purpose. These receipts will remain in the Water/Wastewater Escrow Fund until an appropriate expense is approved by the City Council.

REVENUE:

Water Impact Fees
Fees collected from a developer to recover costs of water capital improvements related to the new development.

Wastewater Impact Fees
Fees collected from a developer to recover costs of wastewater capital improvements related to the new development.

EXPENDITURES:

Transfer to Enterprise Fund for Water and Wastewater Capital Projects
These are City Council approved capital projects that are appropriately funded by impact fees collected from developers. In FY 22/23 impact fees will help fund the NW Booster Pump.

PUBLIC IMPROVEMENT DISTRICT FUND









THE PUBLIC IMPROVEMENT DISTRICT (PID) FUND WAS CREATED IN FY2021-2022 TO BETTER TRACK FUNDS THAT ARE RECEIVED AND TO BE USED FOR A SPECIFIC PURPOSE.

CITY OF SAGINAW
PID FUND SUMMARY OF
REVENUES AND EXPENDITURES

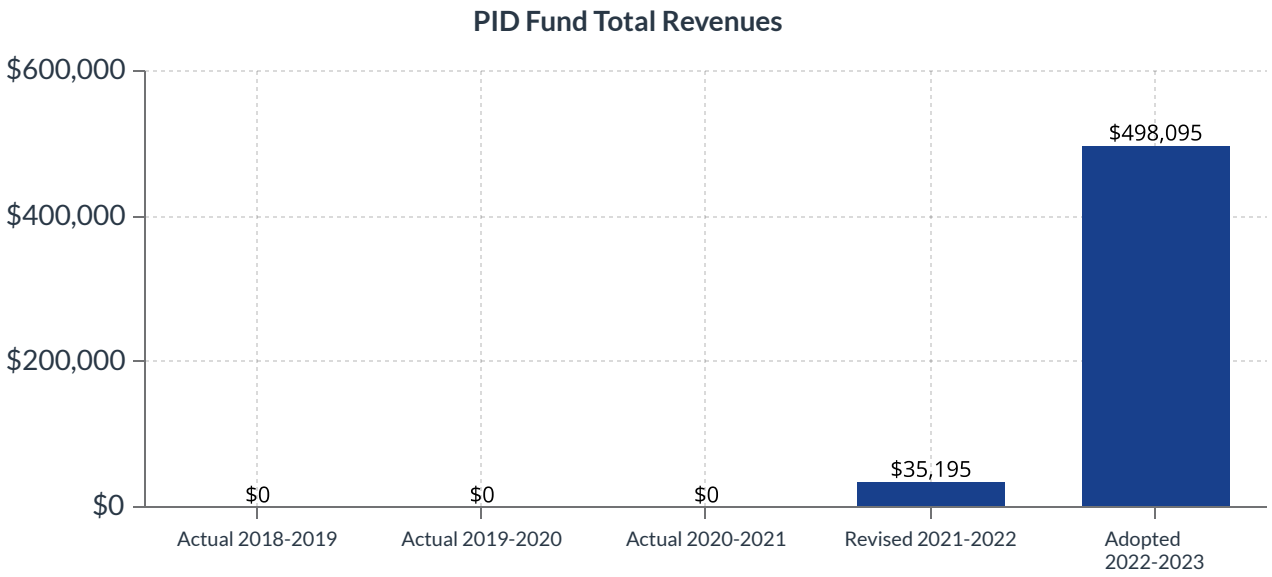
	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
REVENUES		
PID Assessment Commercial	$ 6,225	$ 187,125
PID Assessment Multi Family	11,860	68,955
PID Assessment Single Family	17,110	242,015
Interest on Investments	200	2,640
	-	-
	-	-
TOTAL REVENUES	**$ 35,195**	**$ 498,095**
EXPENDITURES		
Contract Services	12,445	18,000
	-	-
	-	-
TOTAL EXPENDITURES	**$ 12,445**	**$ 18,000**

CITY OF SAGINAW
PID FUND
OVERVIEW OF REVENUES AND EXPENDITURES
2022-2023

A Public Improvement District ("PID") is an economic tool used to fund public improvement projects in a defined geographical area. PID's are created by a City or County under the authority of Chapter 372 of the Texas Local Code. The statute allows for a city or county to levy a special assessment against these properties to pay for the improvements.

The PID Fund was created in FY 2022-2023 to track funds that are received and are to be used for the Beltmill development. These receipts will remain in the PID Fund until an appropriate expense is approved by the City Council.

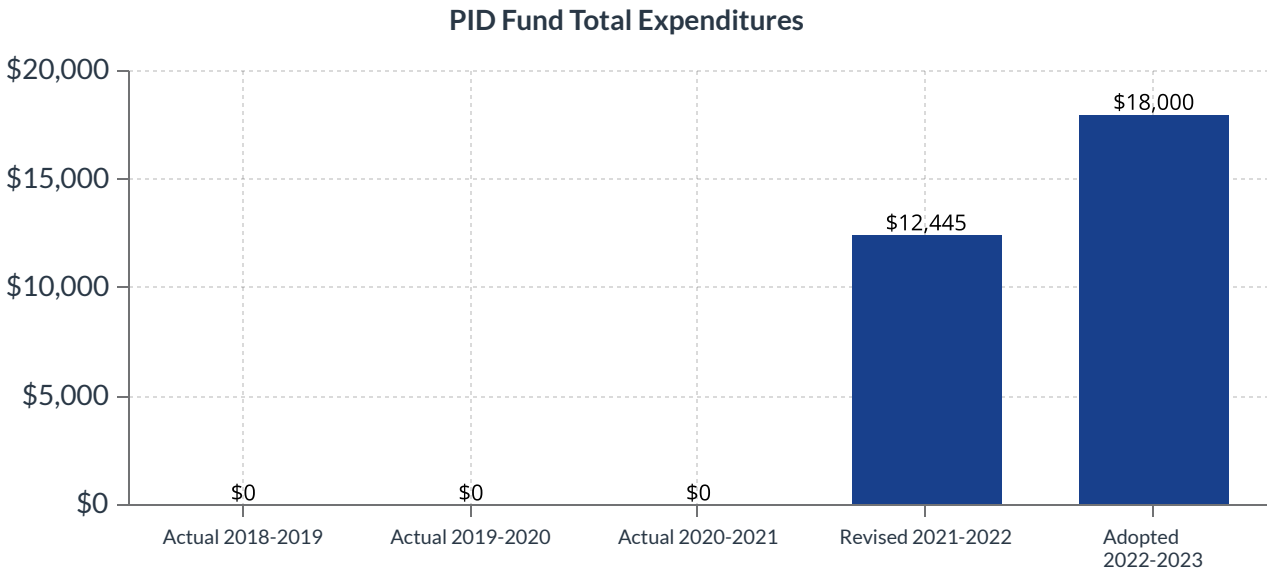
CITY OF SAGINAW
PID FUND REVENUE SUMMARY
2022-2023



Revenues by Classification

DESCRIPTION	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
PID Assessment Commercial	$ -	$ -	$ -	$ 6,225	$ 187,125
PID Assessment Multi-Family	-	-	-	16,910	239,375
PID Assessment Single Family	-	-	-	11,860	68,955
Interest on Investments	-	-	-	200	2,640
TOTALS	**$ -**	**$ -**	**$ -**	**$ 35,195**	**$ 498,095**

CITY OF SAGINAW
PID FUND EXPENDITURE SUMMARY
2022-2023



FY22/23 includes administration fees for Beltmill PID management.

Expenditures by Classification

DESCRIPTION	ACTUAL 2018-2019	ACTUAL 2019-2020	ACTUAL 2020-2021	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
	$ -	$ -	$ -	$ -	$ -
Contract Services	-	-	-	12,445	18,000
	-	-	-	-	-
TOTALS	**$ -**	**$ -**	**$ -**	**$ 12,445**	**$ 18,000**

TAX INCREMENT REINVESTMENT ZONE FUND









THE PUBLIC IMPROVEMENT DISTRICT (PID) FUND WAS CREATED IN FY2021-2022 TO BETTER TRACK FUNDS THAT ARE RECEIVED AND TO BE USED FOR A SPECIFIC PURPOSE.

CITY OF SAGINAW
TIRZ FUND SUMMARY OF
REVENUES AND EXPENDITURES

	REVISED BUDGET 2021-2022	ADOPTED BUDGET 2022-2023
REVENUES		
Ad Valorem Tax - City	$ -	$ 7,090
Ad Valorem Tax - Tarrant County	-	3,16
Ad Valorem Tax - TC College	-	1,795
Interest on Investments	-	120
	-	-
	-	-
TOTAL REVENUES	**$ -**	**$ 12,165**
EXPENDITURES		
Transfer to EF-Water Projects	$ -	$ -
Engineering Fees - Fee Study	-	-
Transfer to EF-Wastewater Projects	-	-
Refund impact fees - wastewater	-	-
TOTAL EXPENDITURES	**$ -**	**$ -**

CITY OF SAGINAW
TIRZ FUND
OVERVIEW OF REVENUES AND EXPENDITURES
2022-2023

The TIRZ Fund was created in FY 2022-2023 to better track funds that are received and are to be used for a specific purpose. These receipts will remain in the TIRZ Fund until an appropriate expense is approved by the TIRZ Board of Directors.

The tax increment reinvestment zones are special zones created by City Council to attract new investment in an area. Certain criteria has to be met for an area to be designated as a reinvestment zone as well. These zones help finance costs of redevelopment and promote growth in an are that would otherwise not attract development in a timely manner.

POLICIES, RESOLUTIONS, AND ORDINANCES









CITY OF SAGINAW
RESOLUTION NO. 2022-20

BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS ADOPTING A BUDGET FOR THE CITY OF SAGINAW FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023

WHEREAS, the City Council has heretofore held a public hearing on the adoption of a budget for the City of Saginaw, Texas, for the fiscal year beginning October 1, 2022 and ending September 30, 2023 after due notice as provided by law; and

WHEREAS, said City Council is of the opinion and finds that the proposed budget should be adopted and approved, with such modifications and amendments as shown in the budget hereto attached and incorporated by reference as part of this Resolution;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

1. That the proposed budget prepared by the Mayor and City Council and filed with the City Secretary, with such modifications and amendments as have been made by the City Council, a copy of which proposed budget with any and all such modifications and amendments is attached hereto and incorporated by reference as part of this Resolution, be and the same is hereby approved and adopted as the budget for the operation of the City of Saginaw, Texas, for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

2. That a copy of said budget as hereby adopted is hereby authorized to be filed with the City Secretary at all offices required by law.

ADOPTED AND APPROVED this the 6th day of September, 2022.

APPROVED:

Todd Flippo, Mayor

ATTEST:

Janice England, City Secretary

CITY OF SAGINAW TEXAS CORPORATE SEAL

CITY OF SAGINAW
ORDINANCE NO. 2022-14

AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE CITY OF SAGINAW, TEXAS MUNICIPAL GOVERNMENT, AND PROVIDING FOR THE BOND AND INTEREST RETIREMENT FUNDS OF ALL OUTSTANDING GENERAL OBLIGATION BONDS OF THE CITY, FOR THE TAX YEAR 2022; APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE AS STATED; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas, has done and performed all statutory requirements precedent to the setting of the City's tax rate for 2022; including the holding of all required public hearings, if required, after due notice, now, therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

Section 1. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Saginaw, Texas, and to provide an interest and sinking fund for the retirement of each series of outstanding general obligation bonds of the City of Saginaw, Texas, upon all property, real, personal and mixed, within the corporate limits of the City of Saginaw, Texas, subject to taxation, a tax of FIFTY AND EIGHT THOUSAND FORTY-TWO TEN THOUSANDTHS CENTS (50.8042) on each ONE HUNDRED DOLLARS ($100.00) valuation of property for the tax year 2022. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE RATE WILL EFFECTIVELY BE RAISED BY 0.96 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY -$11.90. Said tax being so levied and apportioned for the purposes hereinafter set forth, to-wit:

(a) For Interest and Sinking Funds of the City of Saginaw, Texas, for payment of the principal as it matures and interest as it accrues upon all outstanding General Obligation Bonds of the City of Saginaw, Texas, a tax of TWENTY-THREE AND 4,886/10,000THS CENTS (23.4886) on each ONE HUNDRED DOLLARS ($100.00) valuation of property.

(b) For the maintenance and operation of the General Government of the City of Saginaw, Texas, (General Fund), a tax of TWENTY-SEVEN AND 3,156/10,000THS CENTS (27.3156) on each ONE HUNDRED DOLLARS ($100.00) valuation of property.

Section 2. All monies collected under this Ordinance are hereby appropriated and set apart for the purposes recited, and the City Manager shall cause books of account to be kept so as to readily and distinctly show amounts collected and expended and on hand at any time, in each of said funds, and it is hereby made the duty of every person collecting or receiving money for the City of Saginaw, pursuant to the supervision and direction of the City Manager, to deliver to the City and its designated officer or employee all such money so collected or received, together with a statement showing to what fund such should be deposited and from what source received. All receipts of the City of Saginaw, Texas, not specifically apportioned by this Ordinance are hereby made payable to the General Fund, unless the City Council shall by resolution or ordinance otherwise direct.

Section 3. This ordinance shall be in full force and effect immediately upon its adoption.

ADOPTED AND APPROVED this 6th day of September, 2022.

APPROVED:

Todd Flippo, Mayor

ATTEST:

Janice England, City Secretary

CITY OF SAGINAW TEXAS CORPORATE SEAL

APPROVED AS TO FORM AND LEGALITY:

Bryn Meredith, City Attorney

2022 Tax Rate Calculation Worksheet
Taxing Units Other Than School Districts or Water Districts

Form 50-856

City of Saginaw
Taxing Unit Name

817-230-0332
Phone *(area code and number)*

333 W. McLeroy Blvd, Saginaw TX 76179
Taxing Unit's Address, City, State, ZIP Code

ci.saginaw.tx.us
Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements.*

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet.*

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet		Amount/Rate
1.	**2021 total taxable value.** Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17).[1]		$ 2,412,008,471
2.	**2021 tax ceilings.** Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step.[2]		$ 0
3.	**Preliminary 2021 adjusted taxable value.** Subtract Line 2 from Line 1.		$ 2,412,008,471
4.	**2021 total adopted tax rate.**		$ 0.479516 /$100
5.	**2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.**		
	A. **Original 2021 ARB values:**	$ 23,166,079	
	B. **2021 values resulting from final court decisions:**	- $ 20,996,201	
	C. **2021 value loss.** Subtract B from A.[3]		$ 2,169,878
6.	**2021 taxable value subject to an appeal under Chapter 42, as of July 25.**		
	A. **2021 ARB certified value:**	$ 22,765,523	
	B. **2021 disputed value:**	- $ 6,829,657	
	C. **2021 undisputed value.** Subtract B from A.[4]		$ 15,935,866
7.	**2021 Chapter 42 related adjusted values.** Add Line 5C and Line 6C.		$ 18,105,744

[1] Tex. Tax Code § 26.012(14)
[2] Tex. Tax Code § 26.012(14)
[3] Tex. Tax Code § 26.012(13)
[4] Tex. Tax Code § 26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	**2021 taxable value, adjusted for actual and potential court-ordered adjustments.** Add Line 3 and Line 7.	$ 2,430,114,215
9.	**2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021.** Enter the 2021 value of property in deannexed territory. [5]	$ 0
10.	**2021 taxable value lost because property first qualified for an exemption in 2022.** If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value. A. **Absolute exemptions.** Use 2021 market value: $ 0 B. **Partial exemptions.** 2022 exemption amount or 2022 percentage exemption times 2021 value: + $ 82,136,141 C. **Value loss.** Add A and B. [6]	$ 82,136,141
11.	**2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022.** Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021. A. **2021 market value:** $ 0 B. **2022 productivity or special appraised value:** - $ 0 C. **Value loss.** Subtract B from A. [7]	$ 0
12.	**Total adjustments for lost value.** Add Lines 9, 10C and 11C.	$ 82,136,141
13.	**2021 captured value of property in a TIF.** Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. [8] If the taxing unit has no captured appraised value in line 18D, enter 0.	$ 0
14.	**2021 total value.** Subtract Line 12 and Line 13 from Line 8.	$ 2,347,978,074
15.	**Adjusted 2021 total levy.** Multiply Line 4 by Line 14 and divide by $100.	$ 11,258,930
16.	**Taxes refunded for years preceding tax year 2021.** Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. [9]	$ 76,454
17.	**Adjusted 2021 levy with refunds and TIF adjustment.** Add Lines 15 and 16. [10]	$ 11,335,384
18.	**Total 2022 taxable value on the 2022 certified appraisal roll today.** This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. [11] A. **Certified values:** $ 2,522,518,144 B. **Counties:** Include railroad rolling stock values certified by the Comptroller's office: + $ C. **Pollution control and energy storage system exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - $ 0 D. **Tax increment financing:** Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. [12] - $ 1,380,148 E. **Total 2022 value.** Add A and B, then subtract C and D.	$ 2,521,137,996

[5] Tex. Tax Code § 26.012(15)
[6] Tex. Tax Code § 26.012(15)
[7] Tex. Tax Code § 26.012(15)
[8] Tex. Tax Code § 26.03(c)
[9] Tex. Tax Code § 26.012(13)
[10] Tex. Tax Code § 26.012(13)
[11] Tex. Tax Code § 26.012, 26.04(c-2)
[12] Tex. Tax Code § 26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	**Total value of properties under protest or not included on certified appraisal roll.** [13] **A. 2022 taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. [14] ..... $ 58,534,070 **B. 2022 value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. [15] ..... + $ 42,654,117 **C. Total value under protest or not certified.** Add A and B.	$ 101,188,187
20.	**2022 tax ceilings.** Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. [16]	$ 0
21.	**2022 total taxable value.** Add Lines 18E and 19C. Subtract Line 20. [17]	$ 2,622,326,183
22.	**Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021.** Include both real and personal property. Enter the 2022 value of property in territory annexed. [18]	$ 0
23.	**Total 2022 taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for 2022. [19]	$ 44,427,371
24.	**Total adjustments to the 2022 taxable value.** Add Lines 22 and 23.	$ 44,427,371
25.	**Adjusted 2022 taxable value.** Subtract Line 24 from Line 21.	$ 2,577,898,812
26.	**2022 NNR tax rate.** Divide Line 17 by Line 25 and multiply by $100. [20]	$ 0.439714 /$100
27.	**COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. [21]	$ /$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	**2021 M&O tax rate.** Enter the 2021 M&O tax rate.	$ 0.285058 /$100
29.	**2021 taxable value, adjusted for actual and potential court-ordered adjustments.** Enter the amount in Line 8 of the *No-New-Revenue Tax Rate Worksheet*.	$ 2,430,114,215

[13] Tex. Tax Code § 26.01(c) and (d)
[14] Tex. Tax Code § 26.01(c)
[15] Tex. Tax Code § 26.01(d)
[16] Tex. Tax Code § 26.012(6)(B)
[17] Tex. Tax Code § 26.012(6)
[18] Tex. Tax Code § 26.012(17)
[19] Tex. Tax Code § 26.012(17)
[20] Tex. Tax Code § 26.04(c)
[21] Tex. Tax Code § 26.04(d)

Line	Voter-Approval Tax Rate Worksheet		Amount/Rate
30.	**Total 2021 M&O levy.** Multiply Line 28 by Line 29 and divide by $100		$ 6,927,234
31.	**Adjusted 2021 levy for calculating NNR M&O rate.**		
	A. **M&O taxes refunded for years preceding tax year 2021.** Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021.	+ $ 47,419	
	B. **2021 taxes in TIF.** Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0.	– $ 0	
	C. **2021 transferred function.** If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0.	+/- $ 0	
	D. **2021 M&O levy adjustments.** Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function.	$ 47,419	
	E. Add Line 30 to 31D.		$ 6,974,653
32.	**Adjusted 2022 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*		$ 2,577,898,812
33.	**2022 NNR M&O rate (unadjusted).** Divide Line 31E by Line 32 and multiply by $100.		$ 0.270555 /$100
34.	**Rate adjustment for state criminal justice mandate.** [23]		
	A. **2022 state criminal justice mandate.** Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	$ 0	
	B. **2021 state criminal justice mandate.** Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.	– $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100.	$ 0.000000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.		$ 0.000000 /$100
35.	**Rate adjustment for indigent health care expenditures.** [24]		
	A. **2022 indigent health care expenditures.** Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose.	$ 0	
	B. **2021 indigent health care expenditures.** Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.	– $ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100.	$ 0.000000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.		$ 0.000000 /$100

[22] [Reserved for expansion]
[23] Tex. Tax Code § 26.044
[24] Tex. Tax Code § 26.0441

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Line	Voter-Approval Tax Rate Worksheet		Amount/Rate
36.	**Rate adjustment for county indigent defense compensation.** [25]		
	A. **2022 indigent defense compensation expenditures.** Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose	$ 0	
	B. **2021 indigent defense compensation expenditures.** Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose	$ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100	$ 0.000000 /$100	
	D. Multiply B by 0.05 and divide by Line 32 and multiply by $100	$ 0.000000 /$100	
	E. Enter the lesser of C and D. If not applicable, enter 0.		$ 0.000000 /$100
37.	**Rate adjustment for county hospital expenditures.** [26]		
	A. **2022 eligible county hospital expenditures.** Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022	$ 0	
	B. **2021 eligible county hospital expenditures.** Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021	$ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100	$ 0.000000 /$100	
	D. Multiply B by 0.08 and divide by Line 32 and multiply by $100	$ 0.000000 /$100	
	E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.		$ 0.000000 /$100
38.	**Rate adjustment for defunding municipality.** This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information.		
	A. **Amount appropriated for public safety in 2021.** Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year	$ 0	
	B. **Expenditures for public safety in 2021.** Enter the amount of money spent by the municipality for public safety during the preceding fiscal year	$ 0	
	C. Subtract B from A and divide by Line 32 and multiply by $100	$ 0.000000 /$100	
	D. Enter the rate calculated in C. If not applicable, enter 0.		$ 0.000000 /$100
39.	**Adjusted 2022 NNR M&O rate.** Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.		$ 0.270555 /$100
40.	**Adjustment for 2021 sales tax specifically to reduce property values.** Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero.		
	A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent	$ 2,150,790	
	B. Divide Line 40A by Line 32 and multiply by $100	$ 0.083431 /$100	
	C. Add Line 40B to Line 39.		$ 0.353986 /$100
41.	**2022 voter-approval M&O rate.** Enter the rate as calculated by the appropriate scenario below.		$ 0.366375 /$100
	Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08.		
	- or -		
	Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.		

[25] Tex. Tax Code § 26.0442
[26] Tex. Tax Code § 26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	***Disaster Line 41 (D41):* 2022 voter-approval M&O rate for taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08.[27] If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	$ 0.000000 /$100
42.	**Total 2022 debt to be paid with property taxes and additional sales tax revenue.** Debt means the interest and principal that will be paid on debts that: **(1)** are paid by property taxes, **(2)** are secured by property taxes, **(3)** are scheduled for payment over a period longer than one year, and **(4)** are not classified in the taxing unit's budget as M&O expenses. **A. Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here.[28] Enter debt amount $ 6,235,006 **B.** Subtract **unencumbered fund amount** used to reduce total debt. – $ 0 **C.** Subtract **certified amount spent from sales tax to reduce debt** (enter zero if none) – $ 0 **D.** Subtract **amount paid** from other resources – $ 13,115 **E. Adjusted debt.** Subtract B, C and D from A.	$ 6,221,891
43.	**Certified 2021 excess debt collections.** Enter the amount certified by the collector.[29]	$ 62,389
44.	**Adjusted 2022 debt.** Subtract Line 43 from Line 42E.	$ 6,159,502
45.	**2022 anticipated collection rate.** **A.** Enter the 2022 anticipated collection rate certified by the collector.[30] 100.00 % **B.** Enter the 2021 actual collection rate. 100.11 % **C.** Enter the 2020 actual collection rate. 99.92 % **D.** Enter the 2019 actual collection rate. 100.23 % **E.** If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%.[31]	100.00 %
46.	**2022 debt adjusted for collections.** Divide Line 44 by Line 45E.	$ 6,159,502
47.	**2022 total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 2,622,326,183
48.	**2022 debt rate.** Divide Line 46 by Line 47 and multiply by $100.	$ 0.234886 /$100
49.	**2022 voter-approval tax rate.** Add Lines 41 and 48.	$ 0.601261 /$100
D49.	***Disaster Line 49 (D49):* 2022 voter-approval tax rate for taxing unit affected by disaster declaration.** Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	$ /$100

[27] Tex. Tax Code § 26.042(a)
[29] Tex. Tax Code § 26.012(7)
[29] Tex. Tax Code § 26.012(10) and 26.04(b)
[30] Tex. Tax Code § 26.04(b)
[31] Tex. Tax Code §§ 26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	**COUNTIES ONLY.** Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	$ 0.000000 /$100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	**Taxable Sales.** For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller's estimate of taxable sales for the previous four quarters. [32] Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	$ 0
52.	**Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. [33] **Taxing units that adopted the sales tax in November 2021 or in May 2022.** Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. [34] **- or -** **Taxing units that adopted the sales tax before November 2021.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	$ 2,239,057
53.	**2022 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet*.	$ 2,622,326,183
54.	**Sales tax adjustment rate.** Divide Line 52 by Line 53 and multiply by $100.	$ 0.085385 /$100
55.	**2022 NNR tax rate, unadjusted for sales tax.** [35] Enter the rate from Line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet*.	$ 0.439714 /$100
56.	**2022 NNR tax rate, adjusted for sales tax.** **Taxing units that adopted the sales tax in November 2021 or in May 2022.** Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2021.	$ 0.439714 /$100
57.	**2022 voter-approval tax rate, unadjusted for sales tax.** [36] Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the *Voter-Approval Tax Rate Worksheet*.	$ 0.601261 /$100
58.	**2022 voter-approval tax rate, adjusted for sales tax.** Subtract Line 54 from Line 57.	$ 0.515876 /$100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	**Certified expenses from the Texas Commission on Environmental Quality (TCEQ).** Enter the amount certified in the determination letter from TCEQ. [37] The taxing unit shall provide its tax assessor-collector with a copy of the letter. [38]	$ 0
60.	**2022 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet*.	$ 2,622,326,183
61.	**Additional rate for pollution control.** Divide Line 59 by Line 60 and multiply by $100.	$ 0.000000 /$100
62.	**2022 voter-approval tax rate, adjusted for pollution control.** Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	$ 0.515876 /$100

[32] Tex. Tax Code § 26.041(d)
[33] Tex. Tax Code § 26.041(i)
[34] Tex. Tax Code § 26.041(d)
[35] Tex. Tax Code § 26.04(c)
[36] Tex. Tax Code § 26.04(c)
[37] Tex. Tax Code § 26.045(d)
[38] Tex. Tax Code § 26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years. [39] In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020; [40]
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a); [41] or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval. [42]

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	**2021 unused increment rate.** Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. If the number is less than zero, enter zero.	$ 0.000000 /$100
64.	**2020 unused increment rate.** Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero.	$ 0.016612 /$100
65.	**2019 unused increment rate.** Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	$ 0.000000 /$100
66.	**2022 unused increment rate.** Add Lines 63, 64 and 65.	$ 0.016612 /$100
67.	**2022 voter-approval tax rate, adjusted for unused increment rate.** Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	$ 0.532488 /$100

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit. [44]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [45]

Line	De Minimis Rate Worksheet	Amount/Rate
68.	**Adjusted 2022 NNR M&O tax rate.** Enter the rate from Line 39 of the *Voter-Approval Tax Rate Worksheet*	$ 0.270555 /$100
69.	**2022 total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$ 2,622,326,183
70.	**Rate necessary to impose $500,000 in taxes.** Divide $500,000 by Line 69 and multiply by $100.	$ 0.019067 /$100
71.	**2022 debt rate.** Enter the rate from Line 48 of the *Voter-Approval Tax Rate Worksheet.*	$ 0.234886 /$100
72.	**De minimis rate.** Add Lines 68, 70 and 71.	$ 0.524508 /$100

SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year. [46]

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year. [47]

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

[39] Tex. Tax Code § 26.013(a)
[40] Tex. Tax Code § 26.013(c)
[41] Tex. Tax Code §§ 26.0501(a) and (c)
[42] Tex. Local Gov't Code § 120.007(d), effective Jan. 1, 2022
[43] Tex. Tax Code § 26.063(a)(1)
[44] Tex. Tax Code § 26.012(8-a)
[45] Tex. Tax Code § 26.063(a)(1)
[46] Tex. Tax Code §26.042(b)
[47] Tex. Tax Code §26.042(f)

This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	**2021 adopted tax rate.** Enter the rate in Line 4 of the *No-New-Revenue Tax Rate Worksheet.*	$ 0.479516 /$100
74.	**Adjusted 2021 voter-approval tax rate.** Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. **- or -** If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate *Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet* to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. [48] Enter the final adjusted 2021 voter-approval tax rate from the worksheet. **- or -** If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	$ 0.000000 /$100
75.	**Increase in 2021 tax rate due to disaster.** Subtract Line 74 from Line 73.	$ 0.479516 /$100
76.	**Adjusted 2021 taxable value.** Enter the amount in Line 14 of the *No-New-Revenue Tax Rate Worksheet.*	$ 2,347,978,074
77.	**Emergency revenue.** Multiply Line 75 by Line 76 and divide by $100.	$ 11,258,930
78.	**Adjusted 2022 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$ 2,577,898,812
79.	**Emergency revenue rate.** Divide Line 77 by Line 78 and multiply by $100. [49]	$ 0.000000 /$100
80.	**2022 voter-approval tax rate, adjusted for emergency revenue.** Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	$ 0.532488 /$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. $ 0.439714 /$100
As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: 26

Voter-approval tax rate. $ 0.532488 /$100
As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue). Indicate the line number used: 67

De minimis rate. $ 0.524508 /$100
If applicable, enter the 2022 de minimis rate from Line 72.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code. [50]

print here ▶ Kim Quin
Printed Name of Taxing Unit Representative

sign here ▶ Kim Quin
Taxing Unit Representative

7/28/2022
Date

[48] Tex. Tax Code §26.042(c)
[49] Tex. Tax Code §26.042(b)
[50] Tex. Tax Code §§ 26.04(c-2) and (d-2)

CITY OF SAGINAW, TEXAS
ORDINANCE NO. 2022-15

AN ORDINANCE OF THE CITY OF SAGINAW, TEXAS AMENDING CHAPTER 98 OF THE SAGINAW CITY CODE BY REVISING WATER SERVICE RATES, SEWER SERVCIE RATES, PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CUMULATIVE CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City has established reasonable rates for the provision of water and sewer service; and

WHEREAS, due to changes in the cost of providing such services, the City Council has determined that the rates for water service must be increased and the rates for sewer service may be decreased; and

WHEREAS, the City Council has determined that the rates set forth herein are reasonable.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

SECTION 1.

That Section 98-261 of the Saginaw City Code is hereby amended to read as follows:

Section 98-261. Water Service Rates

There are hereby fixed and established the following water rates for service from the municipal systems for each category of customer as follows:

WATER SERVICE RATES

Residential Category	$17.18	Basic Monthly Charge
	$ 5.32	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons up to 10,000 gallons total volume
	$ 5.67	per 1,000 gallons for each 1,000 gallons in excess of 10,000 gallons total volume

Multi-Family Category	$17.18	Basic Monthly Charge per Dwelling
	$ 5.67	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons per dwelling unit up to 8,000 gallons additional volume
	$ 6.85	per 1,000 gallons for each 1,000 gallons in excess of 8,000 gallons additional volume
Commercial/Industrial Category	$ 17.18	Basic Monthly Charge
	$ 5.67	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons up to 10,000 gallons total volume
	$ 6.85	per 1,000 gallons for each 1,000 gallons in excess of 10,000 gallons total volume

SECTION 2.

That Section 98-262 of the Saginaw City Code is hereby amended to read as follows:

Section 98-262. Sewer Service Rates

There are hereby fixed and established the following sewer service rates for service from the municipal systems for each category of customer as follows:

SEWER SERVICE RATES

Residential Category	$19.27	Basic Monthly Charge
	$ 3.03	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons up to 20,000 gallons max volume
Multi-Family Category	$19.27	Basic Monthly Charge per Dwelling Unit
	$ 5.26	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons per dwelling unit, no max volume
Commerical/Industrial Non-Monitored Category	$21.16	Basic Monthly Charge
	$ 5.26	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons , no max volume

Commercial/Industrial Monitored Category	$ 5.26	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons, no max volume
		See attached formula in ordinance.

SECTION 3.

That Section 98-265 of the Saginaw City Code is hereby amended to read as follows:

Sec. 98-265. Computation of charges for commercial/industrial customers.

For all commercial/industrial sanitary sewer customers who are in the monitored category, monthly charges shall be computed in accordance with the following formulas and values in "Table A":

(1) Volume charge equals monthly volume in gallons/1000 times $5.26.

(2) BOD strength charge will be calculated in accordance with "Table A" (City of Fort Worth rate plus ten percent).

(3) TSS strength charge will be calculated in accordance with "Table A" (City of Fort Worth rate plus ten percent).

(4) Administrative charge equals $75 per month.

(5) The city shall perform sample collection and analysis for monitored category customers. Samples will be collected on five consecutive days, three times per year for each monitored category customer. Sample collection and analysis charges shall be charged to all monitored category customers equal to those incurred by the City for such testing.

(6) Both current City of Fort Worth BOD and TSS test values and charges may be amended and adjusted as necessary by administrative action of the City without City Council approval upon receipt of such from the City of Fort Worth under terms of the contract applicable to the same.

SECTION 4.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be found or declared to be void, invalid, or unconstitutional by the valid judgment or decree of any court or competent jurisdiction, such finding or declaration shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation of this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 5.

This ordinance shall be cumulative of all ordinances of the City of Saginaw, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances in which event the conflicting provisions of such ordinance are hereby repealed.

SECTION 6.

This ordinance shall become effective on October 1, 2022.

PASSED AND APPROVED this 6th day of September, 2022.

Todd Flippo, Mayor

ATTEST:

Janice England, City Secretary

CITY OF SAGINAW TEXAS CORPORATE SEAL

APPROVED AS TO FORM AND LEGALITY:

Bryn Meredith, City Attorney

"Table A"
CITY OF SAGINAW
STATEMENT
CALCULATION OF WASTEWATER CHARGES

This is the TOTAL CHARGE for Sanitary Sewer service, and is due by the 15th of each month.

Date:_____

Customer Name:_____Account #:_____

Date samples collected from_____

1. BOD Charge = $\frac{\text{volume}}{1{,}000{,}000}$ = A
2. A x BOD Average = B
3. B x 8.34 = C (lbs)
4. C x (Fort Worth rate x 1.1) = D $_____
5. TSS charge = $\frac{\text{volume}}{}$ = A
6. A x TSS Average = B
7. B x 8.34 = C (lbs)
8. C x (Fort Worth rate x 1.1) = D $_____
9. Sample Collection and analysis charge $_____
10. Pretreatment program administrative charge $_____
11. Volume Charge = $5.26/1,000 gallons $_____

12. Total Charge $_____

CITY OF SAGINAW
RESOLUTION NO. 2020-10

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS ADOPTING FINANCIAL MANAGEMENT POLICIES

WHEREAS, the City Council has reviewed the financial management policies in a series of workshops, and

WHEREAS, said City Council is of the opinion that these policies are designed to establish guidelines for the fiscal management of the City:

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

1. That the City Council of the City of Saginaw, Texas does hereby formally approve and adopt the FINANCIAL MANAGEMENT POLICIES, as a copy is attached to the Resolution.

2. That henceforth the FINANCIAL MANAGEMENT POLICIES hereby adopted shall be in full force and shall supersede any such prior policy and provision thereof.

ADOPTED AND APPROVED this the 17th day of March, 2020.

APPROVED:

Todd Flippo, Mayor

ATTEST:

Janice England, City Secretary

CITY OF SAGINAW TEXAS CORPORATE SEAL

APPROVED AS TO FORM AND LEGALITY:

Bryn Meredith, City Attorney

CITY OF SAGINAW, TEXAS
FINANCIAL MANAGEMENT POLICIES

I. Purpose

The City of Saginaw has a responsibility to its citizens to carefully account for public funds, to manage municipal finances wisely, and to plan for the adequate funding of services desired by the public. These policies are designed to establish guidelines for the fiscal management of the City.

II. Policy

These policies shall be reviewed periodically and will be presented to the City Council for approval of any significant changes. Such periodic review shall occur not less than every five years. The review shall be conducted by a committee made up of not more than three City Council members. The committee will also include at least two staff members and a minimum of one qualified citizen. A qualified citizen is a person over the age of twenty-one who has experience in the area of accounting or finance. The citizen must either reside or operate a business within the city limits of Saginaw.

III. Basis of Accounting

A. Governmental Funds – The City's accounting records for general governmental operations are maintained on a modified accrual basis in accordance with Generally Accepted Accounting Principles (GAAP). Revenues are recorded when measurable and available and expenditures are recorded when goods and services are received or when a commitment to purchase is made.

B. Proprietary Funds – The City's accounting records for enterprise operations (water and wastewater service) are maintained on a full accrual basis in accordance with Generally Accepted Accounting Principles (GAAP). Revenues are recorded when they are earned by and due to the City and expenditures are recorded when goods and services are received or when a commitment to purchase is made.

C. Basis of Accounting compared to Basis of Budgeting – Revenues and expenditures are budgeted on a cash basis which differs in some instances from the basis of accounting: Compensated absences are not budgeted but are reported as an expenditure in the accounting system. Depreciation and gains or losses on assets are not budgeted but are recorded as revenues or expenditures in the accounting system. For Proprietary Funds capital expenses are budgeted but at year end are booked as additions to capitalized assets and bond payments are budgeted as expenses but booked as a reduction to liability at year end.

IV. External Audit

The City shall have its records and accounts audited annually by an outside, independent auditor and shall have an annual financial statement prepared based on the audit.

A. The auditors are accountable to the City Council and will have access to direct communication with the City Council if the City staff is unresponsive to auditor recommendations or if the auditors consider such communication necessary to fulfill their legal and professional responsibilities.

B. At least every five years, the City shall request qualifications from qualified accounting firms, including the current auditors if their past performance has been satisfactory.

C. Proposals for the annual audit will be evaluated on the following criteria:

1. The auditor will be a certified public accountant licensed to practice within the State of Texas.

2. The auditor shall have an understanding of the City's needs and its plans for the future.

3. The auditor's approach shall be thorough, comprehensive, and tailored to the City's needs.

4. The auditor shall have specialized government audit training and should have experience in auditing municipal governments of a similar size.

5. The audit firm shall have a demonstrated commitment to local government audit practice.

6. The audit firm shall have the appropriate resources available to apply to the audit engagement.

7. The fees proposed by the audit firm shall be reasonable in view of the type and quality of the services provided. Auditing is a professional service and will not be purchased solely on the basis of the lowest fee.

8. Recognizing the importance of Continuing Disclosure to the Market Place, the timeliness of the completed audit shall weigh on the evaluation of the Auditor. Under current requirements, a Continuing Disclosure filing must be made within 180 days of the end of the fiscal year.

V. Financial Reporting

A. Reporting Entity

The financial statements of the City shall include all activities for which the City exercises oversight responsibility. The criteria considered in determining oversight responsibility includes the ability to significantly influence operations, selection of management, accountability for fiscal matters, and financial interdependency.

B. Reporting Frequency

1. The Comprehensive Annual Financial Report (CAFR) will be submitted annually to present the results, financial position, and operations of the City for the prior fiscal year.

2. Monthly Financial Reports will be presented after the close of each month.

VI. Comprehensive and Strategic Planning

The Saginaw Comprehensive Plan is the City's comprehensive plan to preserve, promote and protect public health and general welfare, prevent overcrowding, ensure adequate transportation, availability of necessary utilities and services, and conserve and protect the City's natural resources. The City's budget is the Annual Operating Plan element of the Comprehensive Plan.

The Comprehensive Plan is founded on strategic objectives or "policy areas" that are reviewed at least every five years. Funding of City programs should be based upon the objectives set forth in the Master Plan.

VII. Operating Budget

A. Budget Preparation

The City Manager will file annually a balanced budget (estimated expenditures will not exceed estimated resources) with the City Council in compliance with the City Charter and state law. The budget process shall span sufficient time to address policy and fiscal issues by the City Council.

B. Balanced Budget

The annual operating budget will be structurally balanced, recurring revenues will fund recurring expenditures/expenses. Fund balance or non-recurring revenues will only be used for non-recurring expenditures/expenses.

C. Legislative Role

The budget process will be coordinated to identify major policy issues for City Council consideration prior to the budget approval date so that sufficient analysis can contribute to informed decision making.

D. Adoption process

The budget adoption process will comply with both City Charter and state law requirements. The budget shall be adopted by the favorable vote of a majority of the City Council.

E. Forecasting

Annual estimates of revenues and expenditures shall be based on historical trends and reasonable expectations and assumptions regarding growth, the state of the economy, and other relevant factors. A conservative approach shall be observed in estimating revenues.

F. Reporting

Monthly financial reports will be prepared showing actual revenues and expenditures/expenses compared to budgeted amounts. These reports will be submitted to the City Council

G. Budget Management and Amendment

1. The level of budgetary control is the department level in all funds. The City Manager or designee may approve budget transfers between line items within a department.

2. Budget adjustments between departments or increasing the total appropriation of a fund require City Council approval.

H. Operating Deficits

If at any time during the fiscal year it is estimated that the current year resources will not be sufficient to fund current year expenditures/expenses, the City Manager shall notify the City Council and present a plan to correct the anticipated deficit. Plans to correct an operating deficit shall include consideration of the following strategies in order of precedence:

1. Reduce transfers for cash funded capital projects/delay cash funded capital projects.
2. Manage the vacant position hiring process
3. Reduce travel and training expenses for only required certifications
4. Defer capital outlay purchases
5. Expenditure reductions
6. Hiring freezes
7. Use of undesignated fund balance in excess of required reserves
8. Salary increase freezes
9. Increase user fees
10. Employee lay-offs

VIII. Capital Improvements Plan (CIP)

A. The Capital Improvements Plan includes City facilities and infrastructure

1. Facilities include any structures or properties owned by the City, the land upon which the facility is situated for the provision of City services, and the initial furniture, fixtures, equipment and apparatus necessary to put the facility in service.

2. Infrastructure includes permanently installed facilities, generally placed underground or at ground level, which form the basis for the provision of City services.

3. Preparation

a) The Capital improvements Plan describes facilities and infrastructure projects including related professional services necessary to acquire, design, and construct them.

b) Each year City Engineers and other City Staff update the CIP as part of the annual budget process. Updates are based on current cost estimates, changing priorities, timing of construction in progress, and funding availability. Estimates shall include a cost escalation factor for projects that that are scheduled in future years. The factor that is used will be disclosed during CIP review.

c) The CIP is prepared for a five year period with the first year of the plan being adopted as part of the annual budget.

4. Impact on Operating Budget – The operating impact of capital improvements will be considered when developing the CIP and determining which projects will be funded in the coming year. The operating budget impact could include debt service payments or the operating expenses related to additional or enhanced facilities.

5. Use of Fund Balance – The use of fund balance for capital projects will require a favorable vote by the majority of the City Council (four affirmative votes are required).

6. Gross Cost Overrun – In the event that a project funded with voter approved debt is competitively bid and the lowest qualified bid amount exceeds the project budget by 50% or greater, the project shall be placed on hold and will require a favorable vote by the majority of the City Council (four affirmative votes) to resume.

IX. Fixed Assets and Capitalization

A. A fixed asset of the city shall be defined as a purchased or otherwise acquired piece of equipment, vehicle, furniture, fixture, improvement, addition to an existing capital asset, land, or building that meets all of the following requirements:

1. It is owned by the City
2. It has a value of $5,000 or more
3. It has an economic useful life of one or more years
4. It is intended to provide productive benefit to the City during its useful life

B. The City's assets shall be reasonably safeguarded, properly accounted for, and sufficiently insured.

C. Additions to existing assets may be capitalized if the asset's productive capacity is significantly improved or the assets economic useful life is extended by three or more years.

D. For various reasons, assets may have a reduction in productive benefit not accounted for by normal depreciation. Such assets, if not fully depreciated, will be removed from City asset accounts or reduced in value, and written off to expense, to the extent that future benefit to the City has been reduced.

X. Debt Management

A. Uses of Debt

Long term debt shall not be used for operating purposes. The life of issued bonds shall not exceed the useful life of the projects funded by the bonds.

B. Financing Alternatives

The City shall explore funding alternatives in addition to long term debt including leasing, grants and other aid, developer contributions, and unrestricted fund balances.

C. Types of Debt

1. General Obligation Bonds (GO's) – Original issue General Obligation bonds must be authorized by a vote of the citizens of Saginaw. They are used only to fund capital assets of the general government and are not to be used to fund operating needs of the City. The full faith and credit of the City as well as the City's ad valorem taxing authority back general obligation bonds within the limits of state law for taxing authority.

As needed, the city will prepare Bond Propositions and the City Council will approve any election items and will set election dates in accordance with state law. The Finance Department will track all authorized propositions, the related debt issues and projects for those authorizations, and all remaining amounts approved but unissued.

2. Revenue Bonds – Revenue bonds may be issued to provide for the capital needs of any activities where the capital requirements are necessary for the continuation or expansion of a service. The improved activity shall produce a revenue stream to fund the debt service requirements for the necessary improvement to provide service expansion. The final maturity of the obligation should not exceed the useful life of the asset(s) to be funded by the bond issue and will generally be limited to no more than twenty (20) years.

3. Certificates of Obligation – (CO's) Certificates of Obligation may be used to fund capital requirements that are not otherwise covered either by general obligation or revenue bonds. Debt service for CO's may be paid either from general revenues (tax-supported) or supported by a specific revenue stream(s) or a combination of both provided, however, that the I&S tax provides alternate security for the repayment of CO's as required by State Law.

Certificates of obligation will be used with prudent care and judgement by the City Council. Notice of Intent to Issue CO's will conform to state law requirements.

The issuance of CO's will require a favorable vote by the majority of the City Council (four affirmative votes are required).

4. Self-supporting General Obligation Debt – Refers to general obligation debt issued for a specific purpose and repaid through dedicated revenues other than ad valorem taxes; however, the I&S tax is still pledged by law. The annual debt requirements are not included in the property tax calculation. The issuance of self-supporting general obligation debt will require a favorable vote by the majority of the City Council (four affirmative votes are required).

5. Internal borrowing between City funds – The City can authorize use of existing long-term reserves as "loans" between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. Internal borrowing will be analyzed on a case by case basis and requires City Council approval.

D. Credit Ratings and Disclosures

1. The City will prudently manage the General and Enterprise Funds and attempt to issue and structure debt to maintain or increase the current bond ratings.

2. Full disclosure of operations and open lines of communications shall be maintained with the rating agencies. City staff, with the assistance of financial advisors, shall prepare the necessary materials and presentation to the rating agencies.

3. The City will comply with required disclosure guidelines

E. Subject Matter experts and advisors – The City will select a financial bond advisor to assist with the issuance and monitoring of debt activities. The financial advisor will recommend other parties to use as bond counsel, rating agencies, paying agents, escrow agents and others involved in a transaction. The City will designate the financial advisor in such a manner to allow investors and underwriting firms to participate in a bond transaction, in accordance with the federal municipal advisor rule.

F. Debt Capacity

1. The City will adhere to tax rate limitations as set forth in Section 13.04 of the City Charter. The maximum tax rate (combined interest & sinking and maintenance & operations) will not exceed $1.50 per $100 valuation of taxable property.

2. The City's total general obligation principal debt will not exceed 5% of the taxable value.

3. The City will strive to limit general obligation annual debt requirements (Debt Service Fund expenditures) to 35% of general government expenditures (General Fund and Debt Service Fund expenditures combined). In the event that debt service expenditures exceeds 35%, the City Manager shall present a plan to the City Council to ensure annual debt is returned to 35% or less within a five year period.

4. Revenue bond coverage (Enterprise Fund) shall be maintained at a minimum of 1.25 (net revenue available for debt service excluding depreciation and transfers divided by debt service requirements).

G. Debt Management Analysis

In addition to considering impact on utility service rates, total debt limits and general obligation annual debt service limits, the City will analyze the following factors when considering additional issuance of debt:

1. Capital improvement planning to determine funding levels needed
2. Cost of debt in relation to resources
3. Multi-year planning impact
4. Debt service forecasts
5. Length of debt maturities
6. Debt payment structure
7. Overlapping debt impact
8. Future debt issuance impact
9. Other capital funding sources
10. Pay-as-you-go financing
11. Structure of issuance – variable or fixed rate, term
12. Influence on credit rating

XI. Revenue Management Policies

A. The City shall strive to maintain a revenue system which is simple and reliable.

B. The City shall strive to maintain a balanced and diversified revenue system to protect the City from fluctuations in any one source due to changes in economic conditions.

C. The City will review, as part of the annual budget process, its fee structure to ensure that revenue collections are adequate to meet corresponding expenditures and are market comparable.

D. A conservative approach will be adopted when estimating revenues.

E. Utility Rates

1. The City will review and adopt utility rates that will generate revenue required to fully cover operating expenses, meet legal restrictions of all applicable bond covenants, and provide for an adequate level of working capital and fund balance.

2. A component of the utility rate will include a transfer to any fund that provides service to the utility. This transfer will be for the recovery of the cost of services provided to the utility for overhead and administration.

F. Uncollectible Receivables for Utility Accounts

1. The City shall contract for the collections of delinquent utility accounts.

2. Once each year the City will write-off inactive accounts with a delinquent balance of more than one year as of the end of the previous fiscal year. The write-off of uncollected accounts is a bookkeeping entry only and does not release the debtor from any debt owed to the City.

XII. Fund Balance Policies

A. Fund Balances

Sufficient fund balances will be maintained to protect the City's financial position during emergencies or economic fluctuations, avoid cash flow interruptions, generate interest income, reduce the need for short-term borrowing, and assist in maintaining an investment grade bond rating.

1. Minimum Fund Balance General Fund

The City will maintain a fund balance of 25% of the operating expenditure budget (excludes capital expenditures).

2. Minimum Fund Balance Enterprise Fund

The City will maintain a fund balance of 25% (90 days) of the operating expenditure budget (excludes capital expenses).

B. Use of Fund Balance

Fund balance will only be used for emergencies, non-recurring expenditures/expenses, or major capital purchases. If such use reduces the fund balance below the level that is established as the minimum, the request to use fund balance will include a plan to replenish the fund balance to the minimum required level.

C. Fund Balance Components

In accordance with GASB Statement 54 the following components of fund balance are defined.

1. Non-spendable

Resources that are not in spendable form, such as inventories, pre-paids, long term receivables, non-financial assets held for sale, or resources required to be maintained intact such as an endowment.

2. Restricted

Resources that are subject to externally enforceable legal restrictions. The restriction could be externally imposed by creditors, grantors, contributors, or laws and regulations of other governments; or the restriction could be imposed by law through constitutional provisions or enabling legislation.

3. Committed

Resources that are constrained to specific purposes by a formal action of the City Council such as an ordinance or resolution. The constraints remain binding unless removed in the same formal manner by the City Council.

4. Assigned

Resources that are constrained by the City's intent to be used for specific purposes, but are not restricted or committed.

5. Unassigned

Resources that are not considered non-spendable, restricted, committed, or assigned.

XIII. Expenditure Policies

A. The level of budgetary control is the department level in all funds.

B. All invoices approved for payment by the proper City authorities will be paid according to state law.

C. The City will maximize any discounts offered by creditors, when considered cost effective.

XIV. Utility Billing Policies

A. New utility accounts require the following

1. New account application
2. Valid government issued identification
3. Lease agreement or settlement/closing disclosure
4. Payment of $110 which is due on or before start date, $100 of which is a payment in advance and will be applied to the customer's final utility bill
5. Payment of any balance due on previous utility accounts with the City

B. Transfer of service within the City of Saginaw requires the following:

1. Lease agreement or settlement statement/closing disclosure
2. Transfer of service application
3. Payment of $10 service charge which will be billed to the new account

C. Termination of service request requires a final water account (terminate service) form or written request that includes the following information:

1. Address or account number where service will be terminated
2. Date of requested service termination
3. Complete forwarding address (will be used for final bill or refund of payment in advance)

D. Disconnect/Reconnect water service

1. Accounts not paid in full 15 days past the due date will be scheduled for disconnection
2. A fee of $25 will be charged for reconnection of water service
3. Customers who turn on the water themselves will be charged a tampering fee of $100 plus any damages that may be done to city owned property

E. Customers are encouraged to contact customer service to make payment arrangements to avoid disconnection of service

1. Customers may request an extended due date or payment plan options
2. Customer accounts may not be more that 90 days in arrears
3. Customers who do not comply with their agreed upon arrangements will not be eligible for future payment arrangements until the beginning of the following calendar year

F. If payment is not received by the due date, a late charge will be added to the account

1. Residential account late charge is $5
2. Commercial account late charge is 10% of the account balance

G. Returned check fees and credit card chargeback fees

1. There will be a fee of $25 for each check returned unpaid by the bank
2. There will be a fee of $25 for each credit card transaction charged back by the credit card processor
3. After an account has had three returned checks, the City will no longer accept payment by check
4. After an account has had three credit card chargebacks, the City will no longer accept credit card payments

H. Water Use Adjustment – Water usage varies by person, family, and industry. Usage can be affected by climate conditions, personal habits, and faulty plumbing. The City may not be able to explain consumption at an individual service account but will offer advice on how to conserve water and detect leaks. The following policies will be used for fair and consistent consideration of a water bill adjustment request.

I. High usage due to a water leak – A customer may apply for an adjustment because of a significant increase in water consumption that can be proven to be the result of a leak in the service line past the water meter. The request must be made on the "Customer Request for Leak Adjustment" form provided by Utility Billing Customer Service and must be signed.

1. The following conditions must be met to qualify for a leak adjustment:
   a) *The account is a residential single-family or multi-family account with a separate meter*
   b) *The account must have had an increase in consumption or usage for the billing period or periods for which the adjustment is sought that exceeds the average usage of the three previous billing periods by at least 33%*

c) *The customer must present a receipt for repair work by a professional plumber or for supplies necessary to repair the leak at the service address within 30 days from the time the adjustment is sought*

2. If the account qualifies for an adjustment, an adjustment will be made for the two highest qualifying billing periods as follows:

a) *The average consumption for the three months prior to the adjustment period will be calculated and this average (rounded to nearest 1,000 gallons) will be subtracted from the consumption for each of the two qualifying billing periods*

b) *The result (the difference from the calculate average expressed in number of gallons) will be deducted from the billed consumption amount to calculate the revised consumption for the two qualifying billing periods*

c) *If the leak occurs during the sewer winter month averaging period (November, December, or January), then the consumption for the sewer calculation (for the month(s) in question) will be the adjusted consumption amount or 8,000 whichever is less*

d) *An adjustment to water and sewer charges due to leaks will be made only once in a 12 month period and will not be made for more than two consecutive billing periods where the 33% or more increase in consumption occurs*

J. A customer may request a rereading of their water meter to investigate high consumption. The reread will occur within one business day. The result will be reported to the customer by Utility Billing.

1. If the reread is consistent with the original reading, the customer may request a field test of the meter. There is no charge for this test, however the customer must be present to verify that all water is turned off before testing.

2. If the field test confirms the accuracy of the reading, the customer may request, at their expense, a meter test by an accredited third party approved by the City. While the meter is being tested an interim meter will be installed.

3. The meter will be tested at three different flow rates per American Water Works Association (AWWA) standards. If the meter tests over 100% at any flow rate, the consumption for the month in question shall be reduced by the resulting % over 100%, a new meter will be installed (the new meter may be the interim meter), and the customer's test fee will be refunded. If the meter tests less than 100% accurate, the meter may be replaced at the City's discretion. If the meter test is accurate (at 100%), the meter will be reinstalled if it is the City's current meter model.

4. A copy of the meter test will be delivered to the customer

5. The City acknowledges that water meters are mechanical devices and subject to malfunction, however once tested in accordance with the above policy, no other adjustments will be made.

CITY OF SAGINAW
POLICY ON SALARIES AND COMPENSATION
2022-2023

Salaries for all positions for the City of Saginaw will be administered as follows:

- There will be a starting salary and maximum salary for each grade as set by the City Council. Department Heads may allow up to one year of credit for a minimum of three years experience with City Manager approval for new employees.
- When a percentage raise is approved by the City Council, the starting and maximum salary for each grade will increase by that percent.
- When the City Council approves a raise in the pay scale, the Department Head has the authority to approve or deny the raises based on the employee's job performance and attitude with final approval of the City Manager. The increase is not a blanket, automatic, across-the-board raise.
- A schedule for certification pay for each department deemed beneficial to the City, as a part of the employee's required work responsibilities has been established. The amounts are to be paid on a monthly basis per the accomplishment and are over and above the pay scale of the pay grade.
- When an employee promotes to the next highest position their salary will be set at whichever step of the new position will provide a raise over their current salary. Employees that are demoted to a less responsible position will use the classification grade number of the lower classification for determining the monthly salary as years of service would dictate.

BENEFITS AND LONGEVITY

The City of Saginaw is an at will employer offering the following benefits:

- **SALARY:** Salary ranges are designed to be competitive with industries and other municipalities.
- **RETIREMENT:** Texas Municipal Retirement System (7% of Employee's total salary with City match of 2:1).
- **LONGEVITY:** $6.00 per month of service after the first year. Paid in lump sum check on the first Friday in December of each year.
- **SERVICE AWARDS:** Service pin awarded for 5 years of service; a diamond is added for each additional 5 years.
- **VACATION:** One week after first six months; two weeks after one year; three weeks after five years; four weeks after 15 years; and five weeks after 25 years. Vacation is earned monthly. Part-time employees working at least 29 hours per week earn vacation benefits as well.
- **HOLIDAYS:** New Year's Day, Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving and following Friday, Christmas Eve and Christmas Day, and two Floating Holidays.
- **INSURANCE:**
  - Medical and Dental (Employee portion paid by City, dependent coverage optional and City will pay maximum of $365.00/month).
  - Life 50,000/100,000 (Paid by City).
- **OTHER:** Sick leave, disability plan, and military leave.

CITY OF SAGINAW
SCHEDULE OF PERSONNEL BY DEPARTMENT
2022-2023

DEPARTMENT	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23
FULL TIME POSITIONS:					
General Administrative Office	7	8	8	11	11
Municipal Court	2	2	2	2	2
Fire	28	30	30	30	30
Police	50	53	53	53	53
Public Services	11	11	11	11	11
Parks	2	2	2	2	2
Community Services	4	4	4	4	4
Library	5	5	5	5	5
Inspections/Code Enforcement	6	6	8	8	8
Animal Services	4	4	5	5	5
Fleet Maintenance	2	2	2	2	2
Economic Development	1	0	0	0	0
Information Technology	2	2	2	2	2
Emergency Management	0	0	0	0	1
Communications	0	0	0	0	1
Water & Wastewater	18	18	18	19	19
TOTAL FULL TIME POSITIONS	**142**	**147**	**150**	**154**	**156**
PART TIME POSITIONS:					
Administrative Interns	2	2	2	2	2
Community Services	7	7	7	7	7
Library	6	6	7	7	7
Animal Services	1	1	1	2	2
TOTAL PART TIME POSITIONS	**16**	**16**	**17**	**18**	**18**
SEASONAL PART TIME POSITIONS:					
Police	4	4	5	5	5
Public Services	0	0	2	2	2
Community Services	54	54	55	55	55
Library	2	2	3	3	3
Animal Services	0	0	2	2	2
Water & Wastewater	0	0	2	2	2
TOTAL SEASONAL POSITIONS	**60**	**60**	**69**	**69**	**69**
CITY WIDE TOTAL ALL POSITIONS	**218**	**223**	**236**	**241**	**243**

Summary of Personnel Changes

General Administrative Office - In FY18-19 IT positions are transferred to create a separate department. A Management Analyst is added in FY18-19. A Management Analyst is added in FY19-20. An HR Analyst is added in FY21-22.

Fire- One Firefighter position was added in 18/19. One firefighter and one Emergency Mgt Coordinator is added in 19/20.

Police Department - In FY17-18 a Dispatcher was added and a PT Records Clerk was converted to FT. In FY18-19 a School Resource Officer and a Jailer is added and an additional crossing gueard was added mid-year. In 19-20 two Police Officers and a Jailer are added. In 20-21 a Summer Apprentice position is added.

Public Services - In 20-21 two Summer Apprentice positions are added.

Recreation and Community Services - In FY20-21 a Summer Apprentice positon is added.

Library - In FY20-21 a PT Administrative Intern and a Summer Apprentice is added.

Inspections/Code Enforcement - In FY20-21 a Management Analyst and an Inspector in Training position is added.

Animal Services - In FY20-21 an Adoption & Rescue Coordinator and 2 Summer Apprentices are added. In FY21-22 a PT Animal Shelter Tech is added.

Economic Development - In FY19-20 Economic Development was re-assigned.

Information Technology - In FY18-19 IT positions are transferred from Administration.

Water/Wastewater - In FY20-21 2 Summer Apprentices are added. In FY21-22 a W/WW Technician is added.

Emergency Management - In FY22-23 new department was added.

Communications - In FY22-23 new department was added.

Table of Contents

GENERAL INFORMATION









CITY OF SAGINAW
MISCELLANEOUS STATISTICS

Date of Incorporation — 1949

Population (2021 Census estimate) – 24,011

Form of Government – Council - Manager (Home Rule)

Location – Nine miles north of Downtown Fort Worth. Saginaw is located in Tarrant County which is one of the main counties in the Dallas/Fort Worth Metroplex. The County's population grew 16.1% from the 2010 Census to the 2020 Census. The county population as of the 2020 Census was 2,110,640 and the estimated population for 2021 was 2,091,320 per the North Central Texas Council of Government 2020 Population Estimates by City and County.

Area – 7.75 square miles or 4,960 acres

Registered Voters – 14,877 (Oct 2020)

Fire Protection:
Number of Stations – 2
Number of Paid Firefighters – 29

Police Protection:
Number of Stations – 1
Number of Officers – 41

Library:
Number of Libraries – 1
Number of Materials – 66,995

Boards and Commissions:
Planning & Zoning Board
Board of Adjustment
Advisory Recreation & Parks Board
Capital Improvements Advisory
Committee Beautification Committee
Library Board
Senior Citizens Advisory Board
Animal Shelter Advisory Committee

Other Service Providers:
Garbage- Waste Connections
Cable television - Various providers
Electric and Gas - Various providers
Telephone – Various providers

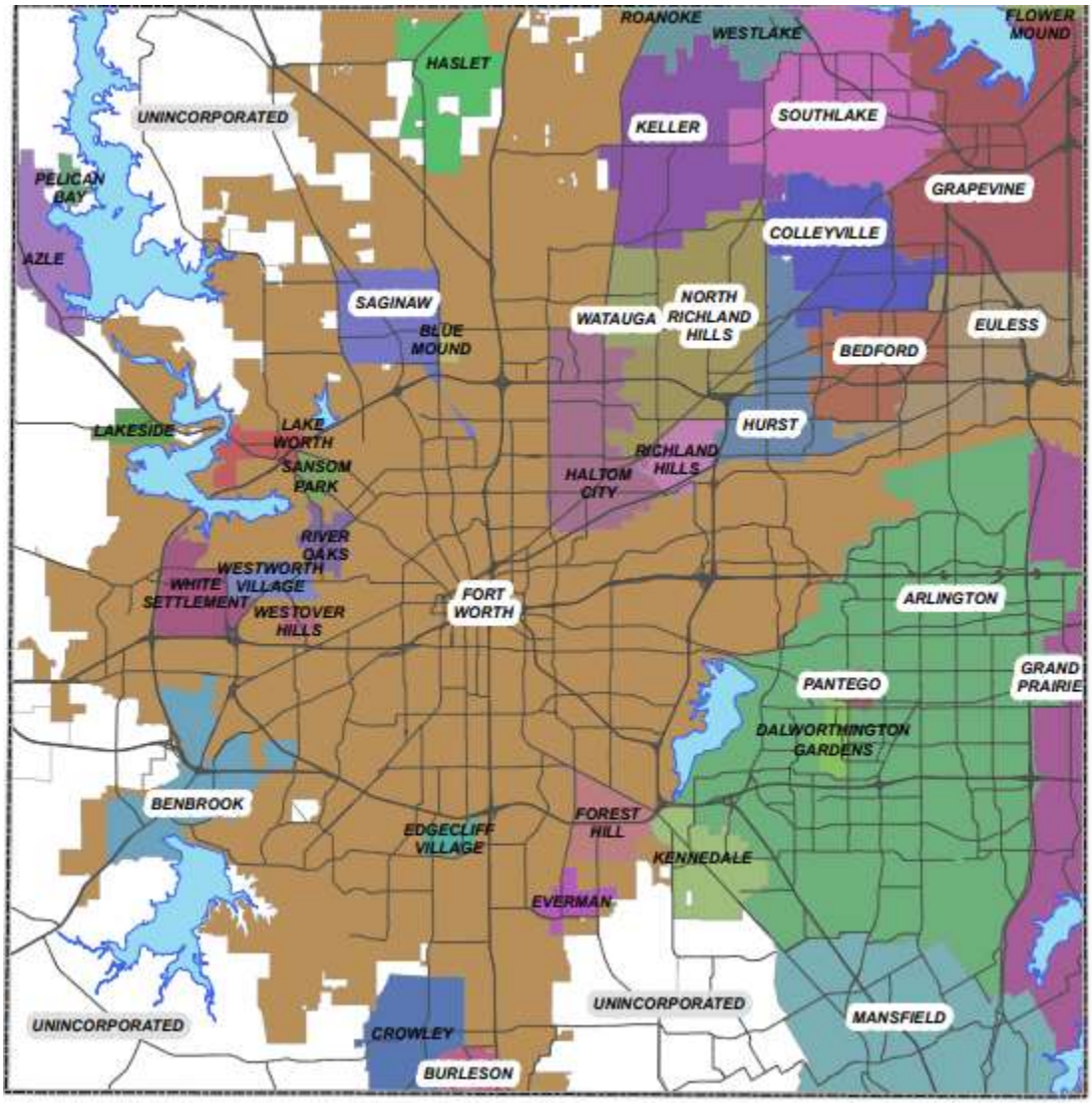
Major Employers:
Eagle Mountain-Saginaw ISD
CTI Beanmaker & Chefco Foods
Ventura Foods
Walmart
Trinity North America Freight Car

Recreational Facilities:
7 parks comprising 111.49 acres
Willow Creek Park
Highland Station Park
Brian Schwengler Park
Opal Jennings Park
William Houston Park
Sagewood Park
Knowles-Towrey Park

4 Recreation Centers
Saginaw Recreation
Saginaw Community Center
Senior Citizens Log Cabin Center
Aquatic Center

Services provided by City of Saginaw:
Water and Wastewater
Police and Fire Protection
Library, Parks and Recreation
Inspections/Code Enforcement/Animal Control

Services provided by Tarrant County:
Property tax billing and collecting
County road maintenance
Health Inspector



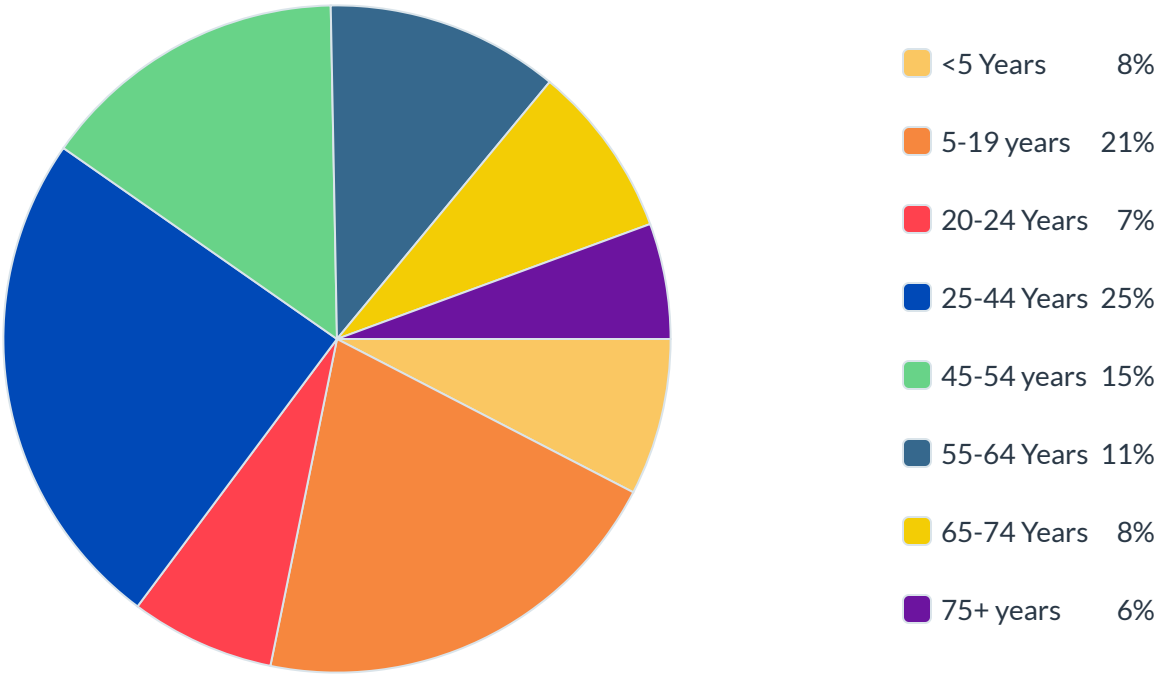
Tarrant County is comprised of 41 incorporated areas:

Arlington	Euless	Keller	Richland Hills
Azle	Everman	Kennedale	River Oaks
Bedford	Flower Mound	Lake Worth	**Saginaw**
Benbrook	Forest Hill	Lakeside	Sansom Park
Blue Mound	Fort Worth	Mansfield	Southlake
Burleson	Grand Prairie	Newark	Trophy Club
Colleyville	Grapevine	North Richland Hills	Watauga
Crowley	Haltom City	Pantego	Westlake
Dalworthington Gardens	Haslet	Pelican Bay	Westover Hills
Edgecliff Village	Hurst	Reno	Westworth Village
			White Settlement

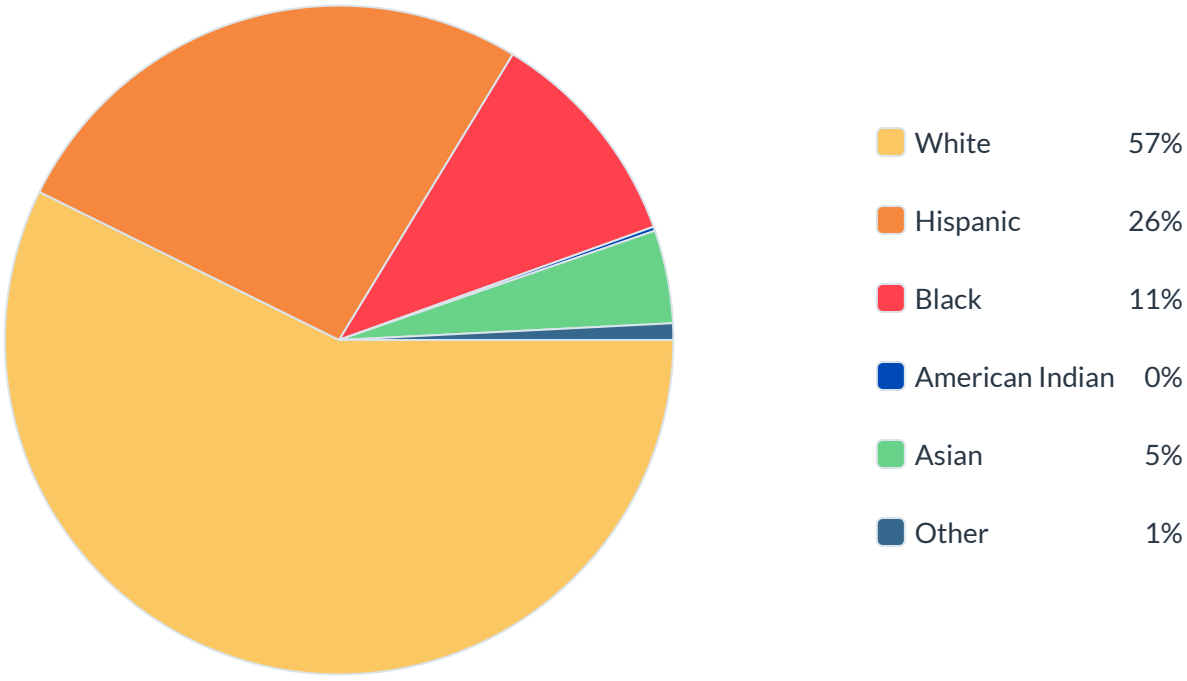
Source: Tarrant County Web Site

CITY OF SAGINAW
DEMOGRAPHICS

Population by Age

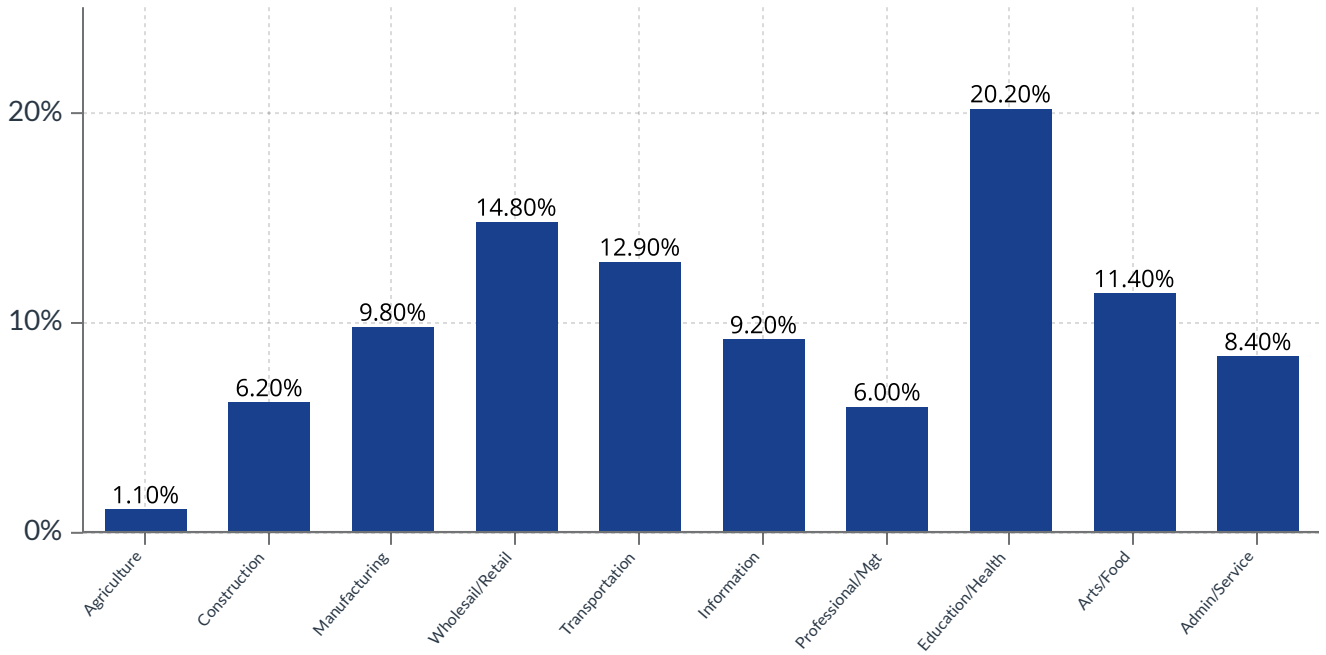


Population by Race

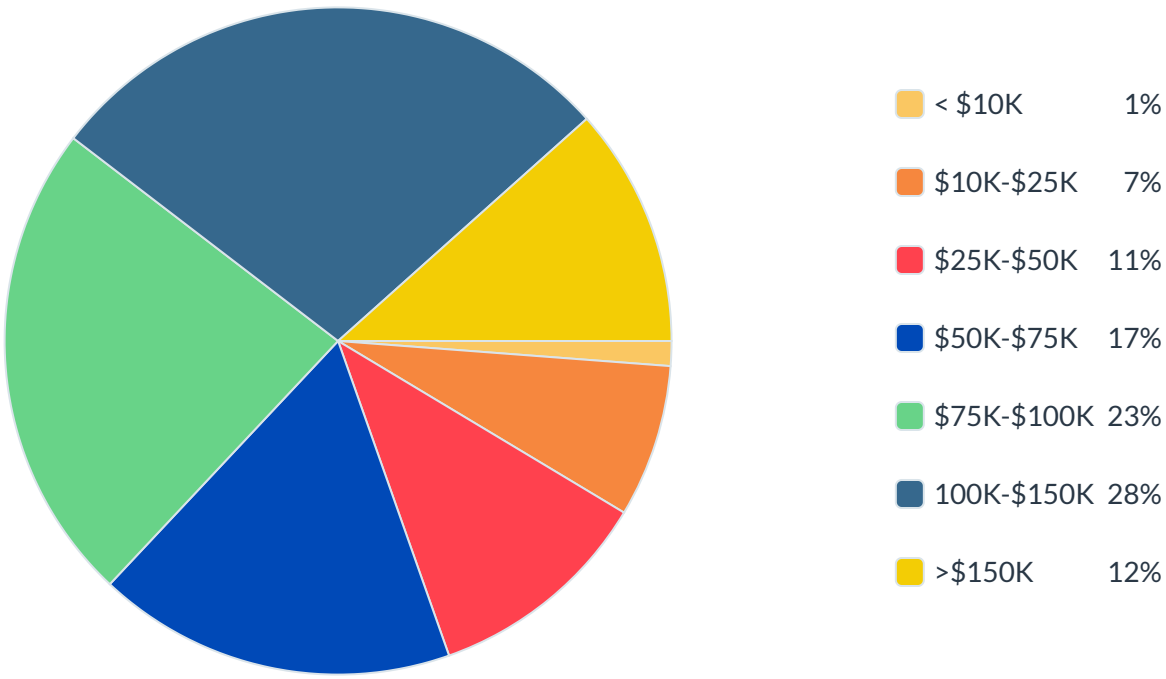


CITY OF SAGINAW
DEMOGRAPHICS

Employment by Occupation



Average Income by Household

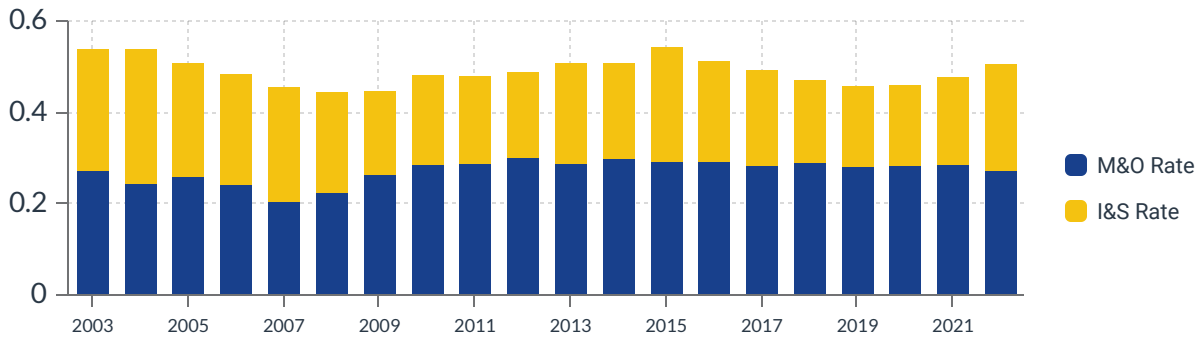


CITY OF SAGINAW
TAX RATE STATISTICS
2022-2023

City of Saginaw Tax Rates

TAX YEAR	M&O RATE	M&O PERCENT	I&S RATE	I&S PERCENT	TOTAL TAX RATE
2003	0.2728440	50.53%	0.2671560	49.47%	0.540000
2004	0.2448310	45.34%	0.2951690	54.66%	0.540000
2005	0.2586710	50.72%	0.2513290	49.28%	0.510000
2006	0.2421140	49.72%	0.2448860	50.28%	0.487000
2007	0.2040900	44.76%	0.2519100	55.24%	0.456000
2008	0.2238520	50.19%	0.2221480	49.81%	0.446000
2009	0.2639060	58.76%	0.1852090	41.24%	0.449115
2010	0.2856150	59.01%	0.1983850	40.99%	0.484000
2011	0.2870980	59.81%	0.1929020	40.19%	0.480000
2012	0.3000750	61.24%	0.1899250	38.76%	0.490000
2013	0.2890240	56.67%	0.2209760	43.33%	0.510000
2014	0.2985110	58.53%	0.2114890	41.47%	0.510000
2015	0.2919370	53.66%	0.2520630	46.34%	0.544000
2016	0.2933080	57.18%	0.2196920	42.82%	0.513000
2017	0.2841860	57.41%	0.2108140	42.59%	0.495000
2018	0.2911290	61.71%	0.1806710	38.29%	0.471800
2019	0.2816550	61.36%	0.1773450	38.64%	0.459000
2020	0.2842380	61.58%	0.1773410	38.42%	0.461579
2021	0.2850580	59.45%	0.1944580	40.55%	0.479516
2022	0.2731560	53.77%	0.2348860	46.23%	0.508042

Historical Tax Rates



2022 Tarrant County Tax rates

ENTITY	TAX RATE	ESTIMATED POPULATION	ENTITY	TAX RATE	ESTIMATED POPULATION
Tarrant County		*2,157,740*	**Saginaw**	**0.508042**	**24,450**
Arlington	0.599800	399,560	Hurst	0.614043	40,430
Azle	0.623426	13,610	Keller	0.354500	46,060
Bedford	0.495726	49,930	Kennedale	0.706190	8,530
Benbrook	0.595000	25,240	Lake Worth	0.438928	4,710
Blue Mound	0.560545	2,390	Lakeside	0.493500	1,660
Colleyville	0.265618	26,370	Mansfield	0.680000	77,040
Crowley	0.645203	18,600	North Richland Hills	0.547972	71,600
Dalworthington Gardens	0.665133	2,300	Pantego	0.475931	2,570
Edgecliff Village	0.267425	3,790	Pelican Bay	0.753999	2,360
Euless	0.460000	61,480	Richland Hills	0.538850	8,630
Everman	1.119676	6,170	River Oaks	0.754168	7,640
Forest Hill	0.882820	14,190	Sansom Park	0.677660	5,480
Fort Worth	0.712500	955,900	Southlake	0.360000	31,770
Grapevine	0.271775	52,000	Watauga	0.570200	23,660
Haltom City	0.608162	46,260	Westworth Village	0.475000	2,610
Haslet	0.296957	2,730	White Settlement	0.712115	18,430

2022 Population estimate per North Central Texas Council of Governments
2022 Tax Rates per Tarrant County Appraisal District



Get To Know Your City

Community Profile & Information

Welcome to Saginaw, Texas! Saginaw is recognized for its small town feel with big city conveniences and its top-rated public-school system The City of Saginaw and its business community provide our citizens and visitors with contemporary and established amenities to shop, work, play and a place we call home. We encourage you to see why Saginaw is the best place to raise your family, expand your business, and to call home!

Community… it's the neighborhood you live in, the business district where you shop, the park your kids play in, the services available when you need a helping hand, and the place you call home. Community is made up of people, clubs, service organizations and institutions such as schools and your Saginaw City government. Your city services include everything from parks & recreation and libraries to fire protection and police activities.

Saginaw's citizens enjoy a balance of urban amenities and a small-town quality of life. It's a community rich in heritage and traditional family values. The City of Saginaw operates under a Texas Home Rule charter, which provides for a Council Manager form of government with an elected mayor and a six-member city council. Day-to-day operations are overseen by a City Manager. With a pro-business attitude, the city representatives have looked to the future in designing the city's infrastructure.

After working hours, residents can retreat to any of the city's seven parks, some of which include playground equipment for the physically challenged. Recreational opportunities include a recreation center, the aquatic center, tennis courts, volleyball and basketball courts, jogging trails, picnic areas and a community center. These recreational amenities provide places for families to gather outdoors and enjoy the comfortable Sun Belt climate. The public library and senior citizen center offer a wealth of information and recreational activities. For more information about our dynamic City, check out our web site at: https://www.ci.saginaw.tx.us/.

History of Saginaw

In 1848, David Thurmond and his family from Virginia first settled the City of Saginaw. In 1882, Jarvis J. Green from Michigan named the city Saginaw after a city in his home state. The first public school was started in 1893. In the latter half of the 1800's, Saginaw was forever changed when the railroad decided to make Saginaw the last stop on their south-bound routes to Fort Worth. Saginaw prospered as the transportation dependent industry, such as grain storage and milling facilities, moved in to be near the railroad. Saginaw remains home to the largest grain



storage facility in the world! Burrus Mills, now Cargill, Inc., was the launching pad for the western swing band "The Lightcrust Dough Boys".

The post office was established in 1933. The city was incorporated in 1949 with John Kennedy as the first Mayor. In 1966, with a population of 1,740, the citizens voted to build a new City Hall. In 1983, the City Hall was moved to its current location on West McLeroy Boulevard. On January 16, 1988, the citizens voted to adopt a Home Rule Charter. The city is Home Rule with a Council-Manager form of government.

City Statistics

Saginaw sits solidly in the heart of the Dallas-Fort Worth Metroplex. Saginaw remains an agribusiness center for much of Texas with some of the largest grain storage facilities in the United States. Saginaw is conveniently located nine miles north of downtown Fort Worth and 37 miles west of Dallas. It is just a few minutes away from both Eagle Mountain Lake and Lake Worth.

Alliance Airport and Texas Motor Speedway are located within 15 miles of Saginaw. The Federal Bureau of Printing & Engraving facility is located six-tenths of a mile from Saginaw.

The Dallas-Fort Worth Regional Airport is 20 miles east of Saginaw and Meacham Airport is only three miles away.

The City of Saginaw is in the Eagle Mountain-Saginaw Independent School District. EMS-ISD enrollment continues to grow annually with an enrollment of 18,580 as of October 2014.

The population increased from 1,001 in the 1960 census to 5,736 in the 1980 census. The population continued to increase to 12,374 in the 2000 census; and 19,806 in the 2010 census. The current estimated population as of 2019 is 22,380. More information is available at our web site, www.SaginawTX.org.

Your Mayor & City Council

The Saginaw City Council consists of a Mayor and six Council members. The City Council meets at 6:00 p.m. on the first and third Tuesdays of each month. The meetings are held in the Council Chambers at City Hall, 333 West McLeroy Boulevard. The meetings are open to the public. To address the Council at a meeting, contact the City Secretary at (817) 230-0327. For an item to appear on the agenda, the agenda request form must be turned in by noon on the Wednesday before the next council meeting.



City Hall

City Hall houses the administrative offices of the Mayor and City Council, City Manager, City Secretary, Finance Department, Water Department, Miscellaneous Permit Department, Municipal Court, and Personnel. Contact these departments at (817) 232-4640. It is also the location of the City Council Chambers.

The City Hall has a well-versed staff who can answer questions regarding the city. The City Hall is open Monday through Thursday, 7:30 a.m. to 5:30 p.m., and Friday, 7:30 a.m. to 11:30 a.m. The following holidays are observed: New Year's Day, Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving Day and the day after, Christmas Eve and Christmas Day.

Open record requests should be directed to the City Secretary at City Hall. Municipal Court open records requests should be directed to the Court Clerk at City Hall. Animal services is located at the Public Works Facility at 205 Brenda Lane. The building permit, inspection, and code enforcement offices are located at 301 S Saginaw Blvd.

Elections

City Election are held the second Saturday in May. Voter registration cards are available at City Hall. You must be registered 30 days prior to the election.

Departments & Services

The City of Saginaw is an organization of highly trained and well-respected individuals dedicated to serving the Saginaw community. Our goal is to provide quality municipal services and responsive government. We are committed to providing service which is responsive and meets the needs of those we serve.

Animal Services and Adoption Center

All pets are required to be in fenced yards or on a leash. No person shall keep or harbor more than three dogs or three cats, and no person shall keep or harbor more than five animals, either three dogs and two cats, or two dogs and three cats. City ordinances require annual registration of cats and dogs. Registration tags for dogs and cats should be purchased at the Animal Services, 205 Brenda Lane, for $10.00. To view animals in the shelter, go to the City's website at: Animal Services and Adoption Center | Saginaw, TX - Official Website. Residents may contact an Animal Services Officer at (817) 230-0500, Ext. 2460.



Police Department - FOR EMERGENCIES CALL 9-1-1

The Police Department is located at 505 W McLeroy Boulevard. There are 37 patrol officers providing 24-hour protection.

The Police Department provides house checks for residents when they are out of town. To request this service call (817) 232-0311 Ext. 2360. Bicycles may also be registered at the Police Department for $1.50. Security Alarm Permits are required and should be purchased at the Police Department. These permits are $15.00 for Residential Properties and $50.00 for Commercial Properties. For more information about the Saginaw Police Department, check out their web site at www.saginawpolice.org or call 817-232-0311.

Municipal Court

You may pay tickets Monday through Thursday, 7:30 a.m. to 5:30 p.m. and Friday, 7:30 a.m. to 11:30 a.m. at City Hall, 333 W. McLeroy Boulevard. If you need further assistance, call the Municipal Court at (817) 232-4640.

Fire Department - FOR EMERGENCIES CALL 9-1-1

Saginaw has a full-time Fire Chief and 27 full-time firefighters providing 24-hour protection. The Saginaw Fire Department is equipped with the latest in firefighting equipment and is trained in tactics to fight all types of fires. Fire Station #1 is located at 400 S Saginaw Boulevard and Fire Station #2 is located at 801 Basswood Boulevard. The non-emergency telephone number is (817) 232-4640.

The Saginaw Fire Department also provides an “Advanced Life Support (ALS) First Responder Program” for all medical emergencies within the city. All full-time personnel are required to be paramedics, and are required to respond to medical calls, on-board an ALS equipped Engine Company. The Fire Department has two of these. This apparatus is equipped with heart monitors and defibrillators for heart attack victims, as well as all necessary supplies and medications for all types of medical emergencies. Patients are stabilized and prepared for transport prior to the arrival of the ambulance. Saginaw utilizes Medstar Ambulance Service for ambulance transport services to the hospital.

The Fire Department is also in charge of monitoring weather conditions 24-hours a day. In case of severe weather, the Fire Department will activate the city’s siren warning system. Please do not call when you hear these sirens, but take cover immediately. These sirens are tested the first Wednesday of each month, between 1:00 p.m. and 1:30 p.m. Do not be alarmed when you hear this test.



Public Works Department

The Public Works Department is located at 205 Brenda Lane. Water, Sewer, Street, Maintenance, Community Development, Parks, Inspection/Code Enforcement and Animal Services offices are located at the Public Works Facility. City vehicles and equipment are located there.

Building permits and inspections are processed at the new Building Department location on 301 S. Saginaw Blvd. Requests for building permits should be submitted to (817) 230-0500 Ext. 2451. Requests for inspections should be made by calling (817) 230-0453 or fax your request to (817) 232- 9868.

All City code violations, including high grass, should be reported to the Code Enforcement Department at the Public Works Facility. Their phone number is (817) 230-0500 ext. 2443.

Water & Sewer Department

Water for Saginaw residents is purchased from the City of Fort Worth. Saginaw also utilizes Fort Worth's sanitary sewer treatment facilities.

Water service, sewer service, and garbage pickup, are provided through the City of Saginaw. A payment in advance of $115.00 is required for new customers. This is retained by the city, and all but $15.00 is applied to the customer's last water bill and any excess will be refunded. You may pay by check, cash, or credit card (MasterCard or Visa Only).
To sign up for a new water account, please stop by Saginaw City Hall at 333 W McLeroy Blvd. New water accounts require the presentation of ALL of the following documents:

- Valid picture ID
- Valid Lease agreement or settlement statement (warranty deeds are not accepted)
- Payment in advance of $115.00

Or citizens can submit an online application: New Accounts/Application | Saginaw, TX - Official Website

Meter Reading and Payments

Water meters are read monthly. The city is divided into two cycles for meter reading and billing. The
cycle is determined by the customer's address.

- *Cycle One* meters are read during the middle of the month and the bills are mailed on the last working day of the month. Anyone in Cycle One that does not receive their bill by the 5th of the month should contact the Water Department. Cycle One water bills



are due by the 15th of the month. If the 15th falls on Saturday, Sunday, or a legal state or national holiday, the due date is extended to the next regular business day. Cycle One water accounts that are not paid in full by the 15th of the month will be charged a late fee of 10% of the total balance due.

- *Cycle Two* meters are read at the end of the month and the bills are mailed to the customers on the 15th of the month. Anyone in Cycle Two that does not receive their bill by the 20th of the month should contact the Water Department. Cycle Two water bills are due by the 30th of the month. If the 30th falls on Saturday, Sunday, or a legal state or national holiday, the due date is extended to the next regular business day. Cycle Two water accounts that are not paid in full by the 30th of the month will be charged a late fee of 10% of the total balance due.

Payments made be made in person at City Hall, 333 West McLeroy Boulevard, by mail, and through the City's website www.saginawtx.org. A drive-through window for payments is provided on the east side of City Hall. A drop box is located beside the drive-through window and may be used for payments at any time a receipt is not required and when the drive-through window is closed. Please do not leave cash in the drop box.

Failure to receive a bill, or payments delayed in the mail do not void a late charge. Accounts with past due balances over fifteen days will be scheduled for disconnection and a fee of $25.00 will be added to the account balance. This fee applies once the cut off list is completed, even if the customer pays the account balance at the time the water crew arrives to disconnect the service. To avoid the disconnection fee, payments must be paid before the list is completed.

For accounts that are disconnected, if the amount required for reconnection is paid Monday through Thursday by 5:00p.m., service will be restored by 5:30 p.m. on that same date. For Friday payments only, the amount required for reconnection must be paid by 11:00 a.m. and service will be restored by 11:30a.m. on that same date. For payments made after 5:00p.m., Monday-Thursday, and after 11:00a.m. on Friday, service will be restored on the next business day.
Please note, if payment of the reconnection amount is paid online, you must notify the Water Department of your payment to have your service reconnected (no later than 5:00 p.m., Monday-Thursday, and 11:00a.m. on Friday).

If a resident turns the water back on, there will be an additional fee of $100.00 plus repair costs for any damage caused to the service. There is a tampering fee of $100.00 plus repair costs charged for unlawfully connecting to or tampering with any water service within the City of Saginaw water system. To make arrangements for late payments you may contact the



Audio Water Utility Line at (817) 230-0236. You may pay by check, cash or credit card (MasterCard or Visa Only). To contact the Water Department, call (817) 232-4640.

If a customer plans to be out of town during the payment period for either Cycle One or Cycle Two, arrangements may be made to pay an estimated bill or to pay the bill when the customer returns. There is a transfer fee of $15.00 on accounts transferring from one location to another within the city. There is also a charge of $25.00 on all returned checks.

To terminate services, please fax, e-mail, or come in person with your request. Include your termination date, forwarding address, telephone number and email address. There is a final fee of $15.00 applied to accounts when service is terminated. This fee is included on the customer's final bill.

Sewer Charges

The City of Saginaw uses the winter average calculation to determine monthly sewer charges. The water usage for the months of November, December, and January are added together. This sum is then divided by three, which gives you the winter average. A resident that does not move in prior to November is charged based on the average of 8,000 gallons, until they have had water service through the three months used to calculate the winter average. This calculation method and average are both set by City Ordinance as adopted the City Council.

Drainage Utility Fee

On January 4, 2005, the City Council established a drainage utility within the City. Every piece of property in the City contributes to storm water runoff that must be collected, routed and monitored to protect the public's health and safety from loss of life or property caused by flooding, stagnation, and non-point source pollution.

The drainage utility fee is used to offset the growing costs of operating the storm drainage system. These costs include maintenance of the existing system, federal mandates to control storm water runoff, floodplain management and planning, and construction of new drainage facilities. Single family residences are assessed a base fee of $6.00 per month. Other properties, including multi-family, commercial, and industrial produce storm water at a higher rate and will be charged a fee based on the number of equivalent base units adjusted for the use of property.

All water leaks and sewer stoppages should be reported to the Water Department Monday through Thursday, 7:30 a.m. to 5:30 p.m. and Friday, 7:30 a.m. to 11:30 a.m., at (817) 230-0500. On Friday afternoon, nights and weekends, report leaks and sewer stoppages to the Police Department at (817) 232-0311, Ext. 2360.



Parks

Saginaw has seven parks, three tennis courts, a volleyball court, a softball field and a disc golf course.

- Willow Creek Park is a 77-acre park containing a 2 ½ mile jogging/bicycle path, picnic sites, a lighted softball field, tennis courts, 9-hole disc golf course, volleyball court and four playgrounds. The three pavilions and gazebo may be reserved by contacting the Recreation Center at (817) 230-0350.
- Highland Station Park is located on High Country Trail (near Highland Middle School and High Country Elementary). It has two playgrounds, a swing set, horseshoe pits, a tennis court, a sand volleyball court, a basketball court, a hiking/jogging trail, and a pavilion that may be reserved by contacting the Recreation Center at (817) 230-0350.
- Brian Schwengler Park is a neighborhood park located at Thompson Dr. and Longhorn Rd. – It has a playground, a swing set, several play features, and two covered picnic areas.
- William Houston Park is located at 720 Park Center Blvd. – It has a large playground with numerous play features, several covered picnic areas, two soccer fields, and a pavilion that may be reserved by contacting the Recreation Center at (817) 230-0350.
- Opal Jo Jennings Park is a neighborhood park located at Opal St. and Mustang Dr. – It has a playground, several play features, swing sets, and two covered picnic areas.
- Sagewood Park is a neighborhood park located at 1055 Sagewood Lane – It features a playground and a covered picnic area.
- Kiwanis Park is a neighborhood park located at Saginaw Blvd. and W. Southern Ave (next to Fire Station #1) – It features a gazebo.

The Advisory Recreation and Parks Board meet on the third Monday of each month. They are responsible for determining how funds received through voluntary donations on water bills are spent.

Permits

Permits are required for most types of construction or remodeling. Citizens should contact the Building Permit Department at (817) 230-0453 to see if a building permit is required.

Permits are also required for garage sales. Garage sales are allowed on residential properties only. A garage sale permit is $10.00 and can be purchased at City Hall. The garage sale permit is good for three consecutive days. Each family is allowed two garage sale permits per year. The City issues three signs per sale and additional signs are prohibited.



Solicitors are required to obtain a permit at City Hall before soliciting. All solicitors are issued a permit badge. The badge must be worn and visible while soliciting. A list of current permits is available at: Soliciting Information: (saginaw.tx.us).

Ordinance No. 91-9 requires citizens to obtain a permit for security alarm systems. A security alarm is any security system that makes a noise that can be heard outside the building. Security alarm permits are $15.00 and may be purchased at Saginaw Police Department.

Planning and Zoning

The Planning and Zoning Commission meets at 6:00 p.m. on the second Tuesday of each month as needed. They meet in the Council Chambers at City Hall and the public is invited to attend. To appear before the Planning and Zoning Commission please contact the Planning and Zoning Secretary at (817) 230-0500 Ext. 2441. The Planning and Zoning agenda deadline is two weeks prior to the Planning and Zoning Meeting.

The Board of Adjustments hears appeals of Planning and Zoning decisions. They meet as needed.

John Ed Keeter Public Library of Saginaw

The John Ed Keeter Saginaw Public Library is located at 355 W. McLeroy Boulevard, next to the City Hall. The library opened on November 3, 1992. On December 3, 1994, the library was renamed after Mayor John Ed Keeter who died in office on June 30, 1994. On September 27, 2002 an addition to the library was completed that doubled its square footage. The Library Director may be reached at Ext. 2340.

Books, magazines, audiotapes, videotapes, and compact disks are available for checkout. Encyclopedias, a three-year backlog of certain periodicals and Abridged Readers Guide to Periodicals is kept for research. Internet workstations are also available for use. Library Membership is FREE to Saginaw residents, land owners, and business owners. Out-of- town membership is available for an annual fee of $15.00. The Saginaw Public Library is participating in the "Texas Share Program."

Other services include interlibrary loan, large print books, monthly displays, copies, films and children's programs. Story Time is held weekly from September through April. Summer Reading Club begins the second week in June and continues through July. The library phone number is (817) 230-0300.

Library Hours
⇒ Sunday & Monday – Closed
⇒ Tuesday – 9:00 a.m. to 8:00 p.m.



⇒ Wednesday – 9:00 a.m. to 6:00 p.m.
⇒ Thursday – 9:00 a.m. to 8:00 p.m.
⇒ Friday – 9:00 a.m. to 6:00 p.m.
⇒ Saturday – 9:00 a.m. to 6:00 p.m.

Recreation & Community Services

The Recreation Center is located at 633 W. McLeroy Boulevard. It has four multi-purpose activity rooms, a full-size gymnasium, a performance area, an equipped fitness center and weight room, restroom/locker/shower facilities, and a racquetball court. Adult programs include Jazzercise, Step Aerobics, CPR certification, Tae Kwon Do, tong IL Lo Martial Science, Karate and many others. Youth activities include cheerleading, gymnastics, music, Hip-Hop Dance, Tap, Ballet, Karate and the popular Saturday night program Planet Kidz. Adult basketball, softball, racquetball and volleyball leagues are also offered thru the Recreation Department. A complete list of programs can be found on the City's web site at www.ci.saginaw.tx.us or in the "Play Book" available at the Recreation Center. The Center has rooms available for reservations, so keep us in mind for your next business meeting and/or family gathering. The Center also has very low- cost membership opportunities for you and your family. Anyone wishing to enjoy the facility can either pay a daily use fee or purchase an annual membership card for the center.

The Saginaw Aquatic Center provides a wide range of leisure opportunities for the citizens of Saginaw and surrounding communities. The Center also has very low-cost membership opportunities for you and your family. Anyone wishing to enjoy the facility can either pay a daily use fee or purchase an annual membership card for the center. The City of Saginaw will also offer swim lessons, water aerobics and a competitive swim team for a variety of age groups. The Aquatic Center has the following features a 6-lane competition lap pool, a leisure pool, a custom train themed play structure with water slides, several spray/splash features, a small train slide, a large water slide, a full-service concession stand, showers, locker rooms, restrooms, two group pavilions, and lots of shade and seating (chairs, chase lounge chairs, picnic tables, etc...).

The Community Center is located at 720 Park Center Boulevard. The Log Cabin Senior Citizens Center is located at 405 S. Belmont Street. Both buildings are available for rental. For more information, call 817 230-0350.

Other Area Recreational Opportunities

Saginaw is the "home town" of Eagle Mountain Lake, a beautiful body of water often dotted by sailboats and cabin cruisers. Saginaw is only a short distance from the historic Fort Worth Stockyards, the magnificent Bass Performance Hall, Kimbell Art Museum and Amon Carter Museum of Western Art. Texas Motor Speedway is just north of Saginaw and provides auto racing, concerts and other types of entertainment. The world's original indoor rodeo, the



Southwestern Exposition Fat Stock Show and Rodeo, is staged annually in Fort Worth. Also located in the Metroplex are "Six Flags Over Texas", the Texas Rangers and Fort Worth Cats baseball teams, and the Dallas Cowboys.

The Northwest Branch of the YMCA is a short distance from Saginaw and all YMCA programs are available to Saginaw area youngsters. Windy Ryon Roping Arena is located just south of the city. It is the home of the annual Windy Ryon Roping held in May. Hotel accommodations are plentiful in the area. Saginaw has two small hotels and there are over fifteen well-known hotel chains less than five minutes away.

There are several youth sport organizations in the area that include:

Baseball & Softball
⇒ Pioneer Youth Baseball & Softball Association, www.pybsa.org
⇒ Northwest YMCA, www.northwestymcafw.org, 817-237-7237

Basketball
⇒ Northwest YMCA, www.northwestymcafw.org, 817-237-7237

Football & Cheerleading
⇒ Saginaw Youth Association, www.syatx.org

Soccer
⇒ Northwest YMCA, www.northwestymcafw.org, 817-237-7237
⇒ Eagle Mountain Soccer Association, www.emsasoccer.org, 682-710-1205

General Information

As the result of a Town Hall Meeting, the City Beautification Committee was formed in 1997. This Committee has worked hard to improve the beauty of the city by planting flowers and installing seasonal banners. A stone welcome marker was placed at the entrance to the city. Funding for their projects is through a voluntary donation that is added to residents' water bills.

The Keep Saginaw Beautiful Committee sponsors an "Adopt A Spot" program. All residents are invited to adopt a spot or park in the city. They are asked to keep it clean, plant flowers, etc. If you would like more information, call City Hall at (817) 232-4640.

There are churches of most denominations located in the community. Several of the churches have "Mother's Day Out" programs. The churches joined together and established the Community Link Mission. The Mission provides food for those in need. Community Link Mission is located at 300 S. Belmont Street (817-847-4554).

GLOSSARY AND INDEX









CITY OF SAGINAW
LIST OF ACRONYMS

ACFR – Annual Comprehensive Financial Report

ADA – Americans with Disabilities Act

ADE – Automotive Diagnostic Excellence

ALS – Advanced Life Support

ARB – Appraisal Review Board

ASE – Automotive Service Excellence

BNSF – Burlington Northern Santa Fe

BOA – Board of Adjustment

BOD – Biochemical Oxygen Demand

CCPD – Crime Control and Prevention District

CDBG – Community Development Block Grant

CERT – Citizens Emergency Response Team

CEU – Continuing Education Units

CID – Criminal Investigations Division

CIP – Capital Improvement Plan

CIOT – Click it or Ticket

CO – Certificate of Obligation

CSO – Community Service Officer

CTLS – Connect Texas Libraries Statewide

DRC – Development Review Committee

D/S – Debt Service

EF – Enterprise Fund

EMS – Emergency Medical Service

EM-S ISD – Eagle Mountain-Saginaw Independent School District

EMT – Emergency Medical Technician

EOC – Emergency Operation Center

EPA – Environmental Protection Agency

EPO – Emergency Protective Order

ESL – English as a Second Language

FB – Fund Balance

FT – Full Time

FTE – Full Time Equivalent

FY - Fiscal Year

GAAP – Generally Accepted Accounting Principles

GASB – Government Accounting Standards Board

GFOA – Government Finance Officers Association

GLTD – General Long Term Debt

GO – General Obligation Bonds

HAVA – Help America Vote Act

HEAT – Help End Auto Theft

HR – Human Resources

HUD – Housing and Urban Development

I&S – Interest and Sinking

IT – Information Technology

M&O – Maintenance and Operations

MDT – Mobile Data Terminal

NAPA – National Automotive Parts Association

NIAT – NAPA Institute of Automotive Technology

NTRLS – North Texas Regional Library System

PID – Public Improvement District

POTW – Publicly Owned Treatment Works

PT – Part Time

PSO – Public Service Officer

SCADA – Supervisory Control And Data Acquisition

SRO – School Resource Officer

STEP – Selective Traffic Enforcement Program

TAD – Tarrant Appraisal District

TCEQ – Texas Commission on Environmental Quality

TIRZ – Tax Increment Reinvestment Zone

TLETS – Texas Law Enforcement Telecommunications System

TML – Texas Municipal League

TMRS – Texas Municipal Retirement System

TNT – Truth-in-taxation

TRE – Tax Rate Equivalent

TSS – Total Suspended Solids

TWDB - Texas Water Development Board

TxDOT - Texas Department of Transportation

W/WW - Water and Wastewater

CITY OF SAGINAW
BUDGET GLOSSARY

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, this budget glossary has been included in the 2022-2023 Annual Budget.

ACCOUNTS PAYABLE: A liability account reflecting amounts on open accounts owing to private persons or organizations for goods and services received by a government (but not including amounts due to other funds of the same government or to other governments).

ACCOUNTS RECEIVABLE: An asset account reflecting amounts owing to open accounts from private persons or organizations for goods and services furnished by a government.

ACCRUAL ACCOUNTING: The basis of accounting under which transactions are recognized when they occur, regardless of the timing of related cash flows.

AD VALOREM TAXES (Current): Latin for "value of". Refers to the tax assessed against real (land and buildings) and personal (equipment and furniture) property located within the taxing unit's jurisdiction which are subject to taxation on January 1 of the current year. Following the receipt of the City's certified values from the appraisal district, the City Council sets the tax rate and levies taxes for the fiscal year beginning October 1 and continuing through the following September 30.

AD VALOREM TAXES (Delinquent): Ad Valorem taxes are due on October 1 and become delinquent if not paid before February 1 of the fiscal year in which it is imposed.

AD VALOREM TAXES (Penalty and interest): A delinquent tax incurs a penalty of seven (7%) percent of the amount of the tax for the first calendar month it is delinquent, plus one (2%) percent for each additional month or portion of the month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent. However, the delinquent tax on July 1 incurs a total penalty of twelve (18%) percent of the amount of the delinquent tax without regard to the number of months the tax has been delinquent.

ADVANCE REFUNDING BONDS: Bonds issued to refund an outstanding bond issue prior to the date on which the outstanding bonds become due or callable. Proceeds of the advance funding bonds are deposited in escrow with a fiduciary, invested in US Treasury Bonds or other authorized securities, and used to redeem the underlying bonds at maturity or call date and to pay interest on the bonds being refunded or the advance refunding bonds.

APPRAISAL REVIEW BOARD (ARB): This is a group of local citizens authorized to check Tarrant Appraisal District's work and resolve disputes with taxpayers. This board certifies the appraised values on the appraisal roll.

APPRAISED VALUE: To make an estimate of property value for the purpose of taxation. The market value of real and personal property located in the City as of January 1 each year. (City of Saginaw property values are determined by the Tarrant Appraisal District.)

APPROPRIATION: A legal authorization granted by a legislative body (City Council) to make expenditures and incur obligations for specific purposes. An appropriation is usually limited in amount and time when it may be expended.

ARB HEARINGS: The property owner may protest the appraisal of his property value to the Appraisal Review Board at the ARB Hearings.

ASSESSED VALUATION: A valuation set upon real estate or other property by a government as a basis for levying taxes.

ATTRITION: A wearing down bit by bit. If an employee leaves the City or is terminated, the position may not be filled. It will be at the City Manager's review and discretion.

AUDIT: A comprehensive investigation of the manner in which the government's resources were actually utilized. The audit can be classified as a financial audit or a performance audit. A financial audit is a review of the accounting system and financial information to determine how government funds were spent and whether expenditures/expenses complied with the legislative body's appropriations. A performance audit consists of a review of how well the government met its stated goals.

AUDITOR'S OPINION: A statement signed by an auditor in which he states that he has examined the financial statements, the system of internal control, the accounting records, and supporting evidence in accordance with generally accepted auditing standards. He expresses his opinion, based on the examination, the financial condition of the governmental unit or any of its enterprises, the results from operations and any facts that he has investigated in his professional capacity.

AUTOMATIC AID: Automatic Aid is when another fire department is automatically dispatched along with our fire units on certain pre-determined type calls such as structure fires, grass fires, rescue incidents, etc. Anytime any of the fire departments, in the automatic aid group, respond to a reported structure fire or major incident, the other fire departments in the group automatically respond.

AUTOMOTIVE DIAGNOSTIC EXCELLENCE (ADE): Once you have passed certain tests you earn this designation. It is sub group of ASE.

AUTOMOTIVE SERVICE EXCELLENCE (ASE): This is a national institute that provides automotive diagnostics certification for the mechanics.

BALANCE SHEET: A financial statement that discloses the assets, liabilities, reserves, and balances of a specific governmental fund as of a specific date.

BALANCED BUDGET: The operating budget should be balanced with the use of current revenues and, if necessary, a portion of the undesignated surplus. In a balanced budget, budgeted expenditures/expenses should not exceed budgeted revenues. A structurally balance budget requires that ongoing revenues equal or exceed ongoing expenditures/expenses.

BIOCHEMICAL OXYGEN DEMAND (B.O.D.): The amount of oxygen needed for a biochemical oxidation in a given time at a given temperature. An indication of wastewater strength.

BOND: A written promise to pay a sum of money on a specific date(s) at a specified interest rate. The repayment of both the principal and interest are detailed in a bond ordinance.

BOND FUND: A fund formerly used to account for proceeds of general obligation bond issues. Such proceeds are now accounted for in a Capital Projects Fund. The Capital Projects Fund is primarily an accounting entity. The indentures of many revenue bond issues identify the "Bond Fund" as the fund into which proceeds for capital projects are deposited, managed, and disbursed. The term Bond Fund is also used to refer to a mutual investment fund consisting of bonds.

BOND ORDINANCE: An ordinance authorizing a bond issue.

BOND RATING: Designation of the quality of bonds or notes issued by state and local governmental units. Ratings are provided by agencies or corporations that seek thereby to render a professional judgment concerning the quality of the security being rated. The City's current bond rating from Moody's Investment Services is an Aa3 and from Standard and Poor's is an AA-.

BOND REVENUES: Revenues, including special taxes, levied or collected for the purpose of providing for payment of the debt service on outstanding bonds.

BONDED DEBT: That portion of indebtedness represented by outstanding bonds.

BUDGET: A financial plan, for a specified period (usually one year) of operations that matches all planned revenues and expenditures/expenses with services provided to the residents of the City.

BUDGET CALENDAR: The schedule of key dates which the City follows in the preparation and adoption of the budget.

BUDGET MESSAGE: The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Manager.

BUDGET RESOLUTION: The official enactment, by City Council, to legally authorize City Staff to obligate and expend the resources of the City.

BUDGET REVISIONS: A procedure used to revise a budget amount after the budget has been adopted by the City Council.

BUDGETED FUNDS: Funds that are planned for certain uses but have not been formally or legally appropriated by the legislative body. The budget document that is submitted for Council approval is composed of budgeted funds.

CAPITAL IMPROVEMENTS: Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; sometimes referred to as infrastructure.

CAPITAL OUTLAY (CAPITAL EXPENDITURES): Expenditures which result in the acquisition of or addition to fixed assets. These expenditures must meet certain criteria.

CAPITAL PROJECTS: Major construction, acquisition, or renovation activities which add value to a government's physical assets or significantly increase their useful life. Also called capital improvements.

CAPITAL PROJECTS FUND: The fund used to account for bond proceeds used for the acquisition or construction of major capital facilities.

CASH: Currency, coin, checks, postal and express money orders, and bankers' drafts on hand or on deposit with an official or depository designated as custodian of cash and bank deposits. Note: All cash must be accounted for as part of the fund to which it belongs. It is not necessary, however, to maintain a separate bank account for each fund unless required by law.

CASH ACCOUNTING: A basis of accounting in which transactions are recorded when cash is either received or expended.

CASH MANAGEMENT: The management of cash necessary to pay for government services while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

CERTIFICATES OF OBLIGATION (C.O.): A financing mechanism used to pay contractual obligations. A security issued by a municipality or county for the purpose of paying contractual obligations incurred with the constructing and equipping of various allowable projects. Certificates do not require voter approval but do require the publication of a notice of intent to issue. The certificates may be secured by a pledge of ad valorem tax revenue or monies derived from the operation of a revenue-producing system or facility.

CHARTER: Written instrument setting forth principles and laws of government within boundaries of the City.

CLEARING ACCOUNT: An account used to accumulate total charges or credits for the purpose of distributing them later among the accounts to which they are allocable or for the purpose of transferring the net difference to the proper accounts.

CODE RED: A high speed telephone emergency notification system that gives City officials the ability to deliver pre-recorded emergency telephone notification/information messages to targeted areas or the entire city at a rate of up to 60,000 calls per hour. By activating and using the “CodeRED” system, everyone will receive a telephone call at home, their workplace, and even their cell phone, to notify them of the situation and give them instructions as to what to do.

COMBINED SUMMARY STATEMENT: A summary of two or more funds presented on a single page that includes a total of the funds presented.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG): Federal HUD funds administered through Tarrant County for approved community revitalization projects in participating cities.

COMMUNITY SERVICE OFFICER (CSO): The same as a Crime Prevention Officer. This person is responsible for presenting crime prevention programs and neighborhood crime watch programs.

CONSOLIDATED CASH ACCOUNT: An account to facilitate cash management by having two or more operating funds merge their cash balances into a consolidated account for the current management of such balances, including temporary investment thereof. In some governments, the consolidated cash account membership includes not only operating funds but also capital funds. This consists of all funds of the City in one bank account. This account is used for all accounts payable. Deposits are transferred as needed from the Depository account. Each fund earns interest and is accounted for separately. (See Fund.)

CONTINUING EDUCATION UNITS (CEU): Certification programs require a specific number of hours of additional training after certification in order to maintain that certification.

CONTRACTUAL SERVICES: The costs related to services performed for the City by individuals, business or utilities.

COST: The amount of money or other consideration exchanged for property or services. Costs may be incurred even before money is paid; that is, as soon as liability is incurred. Ultimately, however, money or other consideration must be given in exchange.

COURT SECURITY FEE: Fee collected by the court for convictions of misdemeanor offenses in the Municipal Court. Funds to be used to finance items used for the purpose of providing security services for the housing of the Municipal Court.

COURT TECHNOLOGY FEE: Fee collected by the court for convictions of misdemeanor offenses in the Municipal Court. Funds to be used to finance the purchase of technological enhancements and service and maintenance agreements for the Municipal Court.

CRIME CONTROL AND PREVENTION DISTRICT (CCPD): In 1989 the Legislature enacted the Crime Control and Prevention District Act. This Act allows cities to establish a district and impose a local sales tax to fund its programs. A majority of the voters must approve the creation of the district and adopt the sales and use tax to fund the district at an election held specifically for that purpose.

CRIME TAX: The additional three-eighths cent sales tax that is collected for use by the Crime Control and Prevention District.

CRIMINAL INVESTIGATIONS DIVISION (CID): Is responsible for investigating criminal offenses that occur in the City of Saginaw.

CURRENT TAXES: Property taxes that are levied and due within one year.

DEBT SERVICE FUND: The fund used to record payment of long-term debt principal and interest. Formerly called the Interest and Sinking Fund.

DEBT SERVICE REQUIREMENTS: The amount of revenues which must be provided for Debt Service so that all principal and interest payments can be made in full as scheduled.

DEDICATED TAX: A tax levied to support a specific government program or purpose such as the sales tax used to reduce property taxes.

DEFERRED COMPENSATION FUND: This fund is used to account for assets held for employees in accordance with the provisions of Internal Revenue Code Section 457 (retirement funds for the employees).

DEFENSIVE DRIVING: Defensive Driving is an educational classroom driver safety course that has been approved by the State of Texas. It is sometimes used for dismissal of a citation or a discount on automobile insurance.

DEFICIT: (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or, in the case of enterprise funds, the excess of expense over income during an accounting period.

DELINQUENT TAXES: Taxes that remain unpaid on or after the date on which a penalty for non-payment is attached.

DEPARTMENT: A major administrative organizational unit of the City that indicates overall management responsibility for one or more activities.

DEPOSITORY BANK: Banking institution that handles the day to day operational cash flow (daily deposits, payroll checks, and accounts payable checks). The City's current depository bank is Frost.

DEPOSITORY CASH ACCOUNT: This consists of all deposits made to the City of Saginaw. This includes daily deposits, transfers from TexPool, and direct deposits. All funds are accounted for and earn interest.

DEPRECIATION: Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. That portion of the cost of a capital asset that is charged as an expense during a particular period.

DIRECT DEPOSIT: Deposits that are made directly from one bank to another. The use of direct deposit causes no mail delay. We utilize direct deposits from the State on our Sales Tax collections and Mixed Beverage Tax as well as Property Tax payments made through Tarrant County.

DISBURSEMENT: Payment for goods and services in cash or by check.

DISTRIBUTION SYSTEM: A system comprised of smaller water lines which distribute water from the transmission system to the customers.

DONATIONS FUND: The Donations Fund was created in May 2009 to better track funds received through water bill donations as well as direct donations to the City for specific purposes. Currently, Animal Control, Parks, Library, Beautification, Senior Citizen, Police, and Fire have donation funds available for expenditure.

ELEVATED STORAGE: Water storage tanks that are raised above the ground and connected to the transmission system to help maintain the system pressure. Excess water pumped flows into these tanks, or if pumping does not meet customer demand, water drains from the tanks to supplement the pumping.

EMERGENCY OPERATION CENTER (EOC): An area specifically designed to manage a major incident. It will serve as the command center and be equipped with disaster supplies, computers, maps, CodeRED system, weather siren network, etc.

ENCUMBRANCE: The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure.

ENTERPRISE DEBT: Debt that is to be retired primarily from earnings of publicly owned and operated enterprises.

ENTERPRISE FUND: A fund established to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) for providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges or (b) where the governing body has decided that this fund is used to account for operations of the water distribution and sanitary wastewater systems.

EMERGENCY PROTECTIVE ORDER (EPO): Magistrate's Order for Emergency Protection commonly referred to as EPO. A Magistrate's Order for Emergency Protection is an emergency order protecting; the victim, the victim's children, and any other family members; from further domestic violence.

ESTIMATED REVENUE: The amount of projected revenues to be collected during the fiscal year.

EXEMPT: Personnel not eligible to receive overtime pay and who are expected to put in whatever hours are necessary to complete their job assignments. The respective department head, as partial compensation for overtime hours worked by exempt personnel, may allow compensatory time off.

EXPENDITURE CLASSIFICATION: A basis for distinguishing types of expenditures. The major classifications used by the City are Personnel, Operations, Capital Outlay, and Debt Service.

EXPENDITURES: A decrease in the net financial resources of the City due to the acquisition of goods and services.

FIRM PUMPING CAPACITY: The total pumping capacity that a pump station can deliver with the largest pump out of service. The state requires that water systems have firm capacity that meets peak day requirements.

FISCAL YEAR: A 12-month period to which the annual operating budget applies. The City of Saginaw has established October 1 through September 30 as its fiscal year.

FIXED ASSETS: Assets of a long-term character that are intended to continue to be held or used. Examples of fixed assets include items such as land, buildings, machinery, furniture, and other equipment.

FRANCHISE TAX: This is a charge paid for the use of City streets and public right of way and is in lieu of all other municipal charges, fees, street rentals, pipe taxes or rentals, easement or other like franchise taxes, inspections fees, and/or charges of every kind except ad valorem and special assessment taxes for public improvements (electric, gas, telephone, and cable TV).

FULL-TIME EQUIVALENT (FTE): The number of hours part-time employees work is added together and then divided by the number of hours a full-time employee works. The result is the number of full-time equivalent employees.

FULL FAITH AND CREDIT: A pledge of the general taxing power of a government to repay debt obligations. (The term is typically used in reference to general obligation bonds.)

FUND: An accounting entity with a self-balancing set of accounts that record financial transactions for specific activities or government functions. The major funds used by the City of Saginaw include the General Fund, the Debt Service Fund, the Capital Projects Fund, Crime Control and Prevention District Fund, Drainage Utility Fund, Street Maintenance Fund, and the Enterprise Fund.

FUND BALANCE: The assets of a fund less liabilities, as determined at the end of each fiscal year. The excess assets after liabilities are deducted are referred to as surplus funds.

GENERAL FUND: The fund used to account for all financial resources except those required to be accounted for in the City's other funds.

GENERAL OBLIGATION BONDS (G.O.): A security issued by a municipality for the purpose of paying contractual obligations incurred with the constructing and equipping of various public projects such as streets, buildings and improvements. G.O.'s require voter approval and are backed by the full faith and credit of the issuing government.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): Uniform minimum standards of and guidelines to financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. They encompass the conventions, rules, and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. They provide a standard by which to measure financial presentations.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA): A professional association of approximately 17,500 state, provincial and local government finance officers in the United States and Canada.

GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB): The source of generally accepted accounting principles (GAAP) used by State and Local governments in the United States of America. It is a private, non-governmental organization.

GOVERNMENTAL FUNDS: Those funds through which most governmental functions typically are financed (General Fund, Debt Service Fund, Capital Projects Fund and Special Revenue Funds).

GRADALL: Industrial maintenance machine (tractor/material handler) with a boom arm and 360 degree rotational movement designed for use over rough terrain.

GRANTS: Contributions or gifts of cash or other assets from another government or private company to be used or expended for a specific purpose, activity, or facility.

GROUND STORAGE: Tanks at ground level that store water so that it can be pumped into the system as demand warrants.

HAZ-MAT: Hazardous Materials.

IMPACT FEES: The mechanism used to recover costs of capital improvements necessary to serve future development. Impact fees cannot be assessed to correct a system deficiency.

INTERFUND TRANSFERS: Amounts transferred from one fund to another fund.

INTOXILYZER: The Intoxilyzer is a breath test machine used by the Police Department to test possibly intoxicated persons who have been arrested for driving while intoxicated.

LEVY: To impose taxes, special assessments, or service charges for the support of City activities.

LINE-ITEM BUDGET: A budget that lists each expenditure/expense category (salary, supplies, travel, repairs, etc.) separately, along with the dollar amount budgeted for each specified category.

LONG-TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

MAINTENANCE: The upkeep of physical properties in condition for use or occupancy. Examples are the inspection of equipment to detect defects and the making of repairs.

MAINTENANCE AND OPERATIONS (M&O): The funds that are used for the maintenance and operation of a budget.

MAXIMUM DAY DEMAND: The water consumption, in volume of water, used on the highest consumption day in a year.

MEDIAN VALUE: The median value for an ordered array of numbers is the mid-score of the distribution.

MIXED BEVERAGE TAX: A tax at the rate of fourteen percent (14%) is imposed on the gross receipts of a licensee for the sale, preparation, or service of mixed beverages consumed on the premises of the business.

MODIFIED ACCRUAL ACCOUNTING: The basis of accounting adapted to the governmental fund type spending measurement focus. Under it, revenues are recognized when they become both "measurable" and "available" to finance expenditures of the current period. Expenditures are recognized when the related fund liability is incurred except for (1) inventories of materials and supplies which may be considered expenditures either when purchased or when used; (2) prepaid insurance and similar items which need not be reported; (3) accumulated unpaid vacation, sick pay, and other employee benefit amounts which need not be recognized in the current period, but for which larger than normal accumulations must be disclosed in the notes to the financial statements; (4) interest on special assessment indebtedness which may be recorded when due rather than accrued, if offset by interest earnings on special assessment levies; and (5) principal and interest on long-term debt which are generally recognized when due. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received.

MOTOR ALL DATA SYSTEM: Computer based automotive diagnostic and repair manual. An essential tool in properly diagnosing and repairing today's sophisticated vehicles.

MUTUAL AID: Mutual Aid is when the City has an agreement with another fire department to assist them or they will assist us when we determine we need additional assistance or resources after arriving at an incident. Anytime another fire department responds to a reported structure fire or major incident and needs assistance they call the other fire departments and request assistance. That fire department then responds by sending one fire engine company.

NAPA INSTITUTE OF AUTOMOTIVE TECHNOLOGY (NIAT): Continuing education and training in diagnostics skills and repair capabilities that is sponsored by NAPA Auto Parts.

NO NEW REVENUE TAX RATE (formerly called EFFECTIVE TAX RATE): The rate that produces the same revenues in terms of the total amount of taxes as compared to the prior year.

NON-EXEMPT: Personnel eligible to receive overtime pay when overtime work has been authorized or requested by the supervisor.

NORTH TEXAS REGIONAL LIBRARY SYSTEM (NTRLS): A consortium of 73 public libraries in North Texas. It is one of ten library Systems funded through yearly grants from the Texas State Library and Archives Commission. It offers Libraries consulting services, including grant writing, workshops, technical support, and networking opportunities.

OPERATING BUDGET: The approved financial plan that outlines estimated revenues and expenditures/expenses for the fiscal year. It lists line item allowable expenditures/expenses for daily operation necessary to provide basic governmental services. The operating budget can only be amended with approval of the City Council. (The General Fund, Debt Service Fund and Enterprise Fund make up the City of Saginaw's operating budget.)

OPERATION ID: Electric engraving pencils are available at the Police Department for citizens to engrave their Driver's License Number on personal property. This helps return stolen property to the owner.

OPTICOM: A system that allows emergency vehicles the right of way through intersections equipped with the Opticom device by overriding the traffic signal system and providing the approaching emergency vehicle with a green light so it can pass safely through the intersection.

ORDINANCE: A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

OVERLAPPING DEBT: The proportionate share of the debts of local governments located wholly or in part within the limits of the reporting government which must be borne by property owners within each government.

PEAK HOUR DEMAND: The maximum total one-hour water demand given in units of volume per day that a given distribution system experienced or would experience during a particular year or other time period. Also known as maximum hour demand.

PERSONAL SERVICES: The costs associated with compensating employees for their labor.

POLICE EXPENDABLE TRUST FUND: Fund used to account for the sale of confiscated property.

PROFESSIONAL STANDARDS LIEUTENANT: This supervisor will be assigned to the Office of the Chief, with responsibility for the recruiting, testing, and background investigations of new personnel, internal affairs investigations, training (as the Department training coordinator), fleet manager, building management and quartermaster. This position does not recommend punishment or serve in the chain of command of other departments, but would be in place to ensure that investigations are conducted equitably, in accordance with city and legal requirements.

PROPERTY TAX: Property taxes are levied on both real and personal property according to the property's valuation and the tax rate.

PUBLIC SERVICE OFFICER (PSO): The PSO serves as a detention officer, relief dispatcher, Intoxilyzer operator, and is available to take walk-in and telephone reports from the public. The PSO works during business days to handle paperwork for arraignments and processing of prisoners, as well as providing assistance to the Municipal Court Judge.

PURCHASE ORDER: A document that authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

RECONCILIATION: A detailed summary of increases and decreases in the expenditures/expenses from one budget year to the next.

REFUNDING BONDS: A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. The proceeds of the new bonds are either deposited in escrow to pay the debt service on the outstanding obligations, when due, or they are used to immediately retire the outstanding obligations being refinanced. These are referred to as the "refunded bonds" or the "prior issue".

RESERVE: An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

REVENUE BONDS: Bonds whose principal and interest are payable exclusively from earnings of an Enterprise Fund. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the Enterprise Fund's property. The term revenue bond is currently used in the municipal bond market to comprehend almost all bonds other than general obligation bonds.

REVENUES: Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, and interest income.

SAFER GRANT: Staffing for Adequate Fire and Emergency Response. A grant funded by the U. S. Department of Homeland Security. This grant provides funding, for a percentage of the base pay and benefits for a firefighter, over a five year period. At the end of the five year period the City would be responsible for the entire salary.

SALES TAX: A general "sales tax" levied on persons and businesses selling merchandise or services in the city limits on a retail basis. The basic tax is one-cent but cities have the option of imposing additional sales taxes in varying amounts of up to one cent. These additional sales taxes are known as dedicated taxes, because their proceeds may be spent only for certain purposes. The City of Saginaw's dedicated taxes are used for the reduction of property taxes crime control and prevention and street maintenance. The Texas Comptroller collects the sales tax and "rebates" the city's share on a monthly basis. The comptroller retains a small portion of the tax revenue to cover the state's administrative costs.

SCHOOL RESOURCE OFFICER (SRO): A police officer that is assigned to the middle schools. He is there mainly as a police presence and to assist with juvenile problems.

SINKING FUND: The term sinking fund derives from the concept of "floating a bond issue". The sinking fund was the fund created to accumulate monies to "sink" the debt at its maturity.

SOURCE OF REVENUE: Revenues are classified according to their source or point of origin.

TEXAS LAW ENFORCEMENT TELECOMMUNICATIONS SYSTEM (TLETS): A statewide telecommunications network that is composed of over 700 terminals/databases/computer interfaces representing over 675 city, county, state, federal, and military law enforcement and criminal justice agencies in Texas. This network is controlled by a computerized, electronic message switching system located in the headquarters of the Texas Department of Public Safety in Austin.

TARRANT APPRAISAL DISTRICT (TAD): An entity established by State Law to ensure uniform property appraisals for all taxing jurisdictions in Tarrant County.

TAXES: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of all citizens.

TAX RATE: A rate at which taxes are levied per $100 of assessed valuation. The amount of tax stated in terms of a unit of the tax base. For example, $.50 per $100 of assessed valuation of taxable property.

TAX RATE LIMIT: The maximum rate at which a government may levy a tax. The limit may apply to taxes raised for a particular purpose, or to taxes imposed for all purposes, and may apply to a single government, to a class of governments, or to all governments operating in a particular area. Overall tax rate limits usually restrict levies for all purposes and of all governments, state and local, having jurisdiction in a given area.

TAX ROLL: The official list prepared by the Tax Assessor-Collector showing the amount of taxes levied against each taxpayer or property.

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY (TCEQ): Formerly known as Texas Natural Resources Conservation Commission (TNRCC). The State agency that oversees pollution control laws.

TEXAS STEP: Located at Texas State University-San Marcos, as a part of the Department of Criminal Justice in the College of Applied Arts, Texas Statewide Tobacco Education & Prevention (Texas STEP) provides public awareness information on the tobacco laws, best practices and protocols to enforce the laws, and ways to increase tobacco awareness at the local level. Aimed at reducing youth access to tobacco products by eliminating the illegal sale of tobacco to children, this law provides for comprehensive retailer education and inspections of retailers by law enforcement to ensure compliance. Texas STEP provides training and technical assistance throughout the State of Texas. Participating law enforcement agencies receive updates on the law, are provided strategies and curricula on compliance education, are informed on the health consequences of youth tobacco use, are made aware of their legal reporting responsibilities, and can receive in-service training on the enforcement protocols.

TEXPOOL: An investment service for public funds provided by the State. It offers local governments the opportunity to join with the State of Texas and other public entities to get the highest earnings possible on public money under the safest conditions.

TOTAL SUSPENDED SOLIDS (TSS): Solids that have not been broken down by organisms. An indication of wastewater strength.

TRANSMISSION SYSTEM: A system of large water lines which transport large quantities of water from one area to another.

TRE-TAX RATE EQUIVALENT: The method of calculating the financial impact of alternate funding sources in terms of pennies on the tax rate. It helps you determine how much you would need to add or delete from the tax rate to fund the budget.

TRUTH-IN-TAXATION (TNT): The Texas Constitution and Property Tax Code require taxing units to comply with certain steps in adopting their tax rates. These truth-in-taxation laws have two purposes. They are to make taxpayers aware of tax rate proposals and to allow taxpayers, in certain cases, to roll back or limit a tax increase. Property owners have the right to know of increases in their properties' appraised value and to be notified of the estimated taxes that could result from the new value. A City must publish its effective and rollback tax rates before adopting an actual tax rate. They must publish special notices and hold two public hearings before adopting a tax rate that exceeds the lower of the rollback rate or the effective tax rate. If a taxing unit adopts a rate that exceeds the rollback rate, voters may petition for an election to limit the rate to the rollback rate.

TWO IN/TWO OUT: Guideline established by the Texas Commission on Fire Protection requiring that no less than a team of two firefighters can enter a burning building or structure. In addition, there must be at least two additional firefighters outside the building in full protective gear that can immediately enter the building to rescue the entry team in the event they become trapped.

UNDESIGNATED SURPLUS: Excess fund balance that has not been designated to a particular expense. The Council reviews the undesignated surplus during budget preparation. This is mainly used for one time capital outlay purchases.

W/WW: Water and Wastewater.

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