

City of Saginaw Permit Department
301 S. Saginaw Blvd.
Saginaw, Texas 76179
Phone: 817-230-0453 or 817-230-0473
E-Mail: permits@saginawtx.org



Permit #: _____

Permit Fee: _____

NEW CONSTRUCTION PERMIT APPLICATION – SINGLE FAMILY RESIDENTIAL

Permit Address: _____

Property Owner Information

Name: _____		
Address: _____		
City	State:	Zip:
Phone:	E-Mail:	

Permit Information

Living Space Square Footage:	
Garage Square Footage:	
Total Square Footage: (living space + garage)	
*Construction Value: (to be calculated by City Staff)	

*Construction Value to be calculated from the ICC Building Valuation Data Table.

Comments: _____

Permit Requirements

1. Completed Application – pdf attachment
- Submit the following items, in order as one pdf attachment:**
2. Plot Plan
 3. Soil Report for Foundation
 4. Shear Wall Detail
 5. Frame Plan
 - Roof Truss Layout
 - Floor Joist Layout
 - Header Layout
 - Span Chart
 - Ceiling
 6. Energy Report – Res Check
 7. Electrical Plan
 8. Mechanical Plan – Including Manual J
 9. Plumbing Plan
 10. Building Plans
 - Code Summary
 - Elevations
 - Living Space Square Footage
 - Garage Square Footage
 11. Any Other Items

All Contractors must be registered with the City of Saginaw, be validated on the permit, and hold general liability insurance with the City of Saginaw as a certificate holder prior to the permit being released.

General Contractor Information *Property Owner:☐ Contractor:☐ TBD☐

Company Name:		
Address:		
City	State:	Zip:
Phone:	E-Mail:	

Electrical Contractor Information *Property Owner:☐ Contractor:☐ TBD☐

Company Name:		
Address:		
City	State:	Zip:
Phone:	E-Mail:	

Mechanical Contractor Information *Property Owner:☐ Contractor:☐ TBD☐

Company Name:		
Address:		
City	State:	Zip:
Phone:	E-Mail:	

Plumbing Contractor Information *Property Owner:☐ Contractor:☐ TBD☐

Company Name:		
Address:		
City	State:	Zip:
Phone:	E-Mail:	

All work must meet currently adopted codes and city ordinances.

Inspections must be requested for all permits.

This permit, once issued, expires by limitation 180 days from the date of issuance unless construction is commenced, and inspection approval is obtained within 180 days of issuance.

I understand that all permits require phase inspections in addition to a final inspection.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Printed Name:

Signature:

Date:

***Signed Property Owner's Statement required**