

CITY OF SAGINAW DIVERSITY AND INCLUSION COMMITTEE
NOTICE OF A SPECIAL MEETING
Saginaw City Hall
333 West McLeroy Boulevard

6:00 P.M. – Monday, April 24, 2023

- | | |
|--|--|
| (1) Call to Order | Salvador Gonzalez Jr.,
Interim Planning Manager |
| (2) Roll Call to Establish Quorum | Salvador Gonzalez Jr.,
Interim Planning Manager |
| (3) Audience Participation | Salvador Gonzalez Jr.,
Interim Planning Manager |
| (4) Discussion and Action Regarding the Election of a Chair
and Vice-Chair | Salvador Gonzalez Jr.,
Interim Planning Manager |
| (5) Discussion Regarding Regular Meeting Dates | Salvador Gonzalez Jr.,
Interim Planning Manager |
| (6) Discussion Regarding Open Government Training | Salvador Gonzalez Jr.,
Interim Planning Manager |
| (7) Discussion and Action Regarding Goals of the Diversity
and Inclusion Committee | Salvador Gonzalez Jr.,
Interim Planning Manager |
| (8) Discussion and Action Regarding Potential Diversity and
Inclusion Programs and Activities | Salvador Gonzalez Jr.,
Interim Planning Manager |
| (9) Discussion Regarding Future Agenda Items | Salvador Gonzalez Jr.,
Interim Planning Manager |
| (10) Adjournment | Chair |

DATE POSTED: _____ TIME: _____ BY: _____

DATE RETRIEVED: _____ TIME: _____ BY: _____

DIVERSITY & INCLUSION COMMITTEE

Kristen Nelson	Place 1	Term Expires June 2023
India Bastien	Place 2	Term Expires June 2024
Val Visas	Place 3	Term Expires June 2023
Kelly Stewart	Place 4	Term Expires June 2024
Vacant	Place 5	Term Expires June 2023
Larry Scheid	Place 6	Term Expires June 2024
Vacant	Place 7	Term Expires June 2023
Kelly Glover	Place 8	Term Expires June 2024
Vacant	Place 9	Term Expires June 2023
Stephen Drake	Place 10	Term Expires June 2024
Vacant	Place 11	Term Expires June 2023
Philip Allen	Place 12	Term Expires June 2024
Jamie Wyche	Place 13	Term Expires June 2023
LaTanya Franklin	Place 14	Term Expires June 2024
Carmen Drake	Place 15	Term Expires June 2023
Vacant	Place 16	Term Expires June 2024
Vacant	Place 17	Term Expires June 2023

Sec. 2-8. - Meeting and quorum

A quorum for the conduct of business shall consist of three members of the commission. The members of the commission shall regularly attend meetings and public hearings of the commission and shall serve without compensation, except for reimbursement of authorized expenses attendant to the performance of their duties.

AUDIENCE PARTICIPATION

Anyone in the audience who would like to speak on an agenda item and is not listed as a representative for that item; please proceed by filling out an audience participation form to speak on that item. Audience participation forms are located at the front entrance of the chambers. Please turn in your filled out form to the Planning Manager whom will pass it on to the Chair. The Chair will call on you at the appropriate time.



Election of a Chair and Vice-Chair

Date: April 18, 2023

To: Chairman and Members of the Diversity and Inclusion Committee

From: Salvador Gonzalez Jr., Interim Planning Manager

Subject: Consideration and Action Regarding the Election of a Chair and Vice-Chair

Background/Discussion:

Every year, the Committee shall elect from its members, at the first meeting of the Committee held on or after January 1 of each year, a Chair and a Vice-Chair. Nine members shall constitute a quorum for the transaction of business.

The duties of the Chair involve running the meetings and ensuring order throughout the meeting. In the absence of the Chair, the Vice-Chair will fill the role and responsibilities of the Chair.



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CITY OF SAGINAW
M E M O R A N D U M

DATE: December 14, 2022
TO: Diversity & Inclusion Committee
FROM: Janice England, City Secretary
SUBJECT: Open Government Training

Senate Bill 286 requires public officials to receive training in the requirements of the Open Meetings Act and Public Information Act. This was effective January 1, 2006.

The training can be done online at www.texasattorneygeneral.gov Select Open Government. There are two sessions: "Open Meeting Act" Training and "Public Information Act" Training. Each takes about an hour to complete. You will be given a code at the end of the training video that will allow you to print a course completion certificate for each course.

Officials elected or appointed after January 1, 2006 have 90 days to complete the required training. Please complete the training at your convenience and return both certificates to me for our files.

If you have any questions, please contact me.



Goals of the Diversity and Inclusion Committee

Date: April 20, 2023

To: Chairman and Members of the Diversity and Inclusion Committee

From: Salvador Gonzalez Jr., Interim Planning Manager

Subject: Consideration and Action Regarding the Goal of the Diversity and Inclusion Committee

Background/Discussion:

The duties of the Diversity and Inclusion Committee are listed as the following:

- 1.) *The Committee shall serve in an advisory capacity and render recommendations upon request of the city council to include, without limitation, as follows.*
 - a. Create focused recommendations specific to Saginaw related to equity and empowerment issues.
 - b. Actively promote community awareness and education on the value of diversity.
 - c. Promote equity on the basis of economic status, race, color, religion, gender, national origin, ancestry, marital status, lawful source of income, physical or mental disability, familial status, sexual orientation and gender identity.
 - d. Develop recommendations for actions to strengthen policies, practices, services and programs.
 - e. Create a culture and framework of community equity, diversity and inclusion awareness efforts, programs and activities that are available and accessible to all community members.
- 2.) *The committee shall provide upon request of the city council coordination, collaboration, innovation and focus to development effective solutions to address equity and empowerment issues.*
- 3.) *The committee shall provide an annual report to the city council by January 31 of each year and may be required to provide additional reports upon request of the city council.*

City staff has been drafting potential goals for the Committee and believes that the goal of “promoting diversity and inclusion through community events” would be a great starting point for the Committee to get their vision across to community members. City staff is proposing hosting different events throughout the year, which will focus on celebrating unique experiences, cultures, and resources.

This discussion is open to all ideas that any member may have. If any member would like to share differing goals, the Committee will assess which goal would be the best fit for the 2023 calendar year and take action on which goal to implement.

Staff Recommendation:

Staff recommends that the Committee consider the proposed goal and implement in it for the 2023 calendar year.

Attachments:

None.



Potential Diversity and Inclusion Events

Date: April 20, 2023

To: Chairman and Members of the Diversity and Inclusion Committee

From: Salvador Gonzalez Jr., Interim Planning Manager

Subject: Consideration and Action Regarding Potential Diversity and Inclusion Events

Background/Discussion:

In an effort to promote diversity and inclusion, city staff recommends that the Diversity and Inclusion Committee begin by planning events to celebrate the cultures of three of the major ethnic groups located in Saginaw, Tarrant County, and Texas: African Americans, Asian Americans, and Hispanic Americans. The prospective events are as follows:

1. Black History Month Heritage Event

- a. **Potential Date:** 02/04/2023
 - i. February is Black History Month.
- b. **Theme:** This event would promote African American culture and traditions.
- c. **Examples:** Jazz Music, African traditional dances, Cajun, Soul, African etc. Food Trucks, art, etc.

2. Asian Heritage Event

- a. **Potential Date:** 05/20/2023
 - i. May is Asian American and Pacific Islander Heritage Month
- b. **Theme:** This event would promote Asian American culture and traditions.
- c. **Examples:** Martial arts class, Asian calligraphy, Asian Food Trucks, music, art, etc.

3. Community Event

- a. **Potential Date:** 07/29/2023
- b. **Theme:** A community event would focus on providing all of our community members will opportunities to learn more about resources and opportunities in our City and neighboring communities.
- c. **Examples:** Housing Fair, Immigration Services, Career Services, Veteran Affairs, Disability Services, Mental Health Services, etc.

4. Hispanic Heritage Event

- a. **Potential Date:** 09/16/2023
 - i. September is Hispanic Heritage Month.
- b. **Theme:** This event would promote Hispanic culture and traditions.
- c. **Examples:** Mariachi, Ballet Folklorico, Hispanic Food Trucks, Music, art, etc.

If approved, the Committee and staff will look further into details regarding sponsors and volunteers.

Staff Recommendation:

Staff recommends approval of a request to plan the potential Diversity and Inclusion events listed above.