

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, May 2, 2023

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Dennis Hudson, Saginaw Park Baptist Church

(3) Audience Participation--On the Video Screen

(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

(a) Action regarding Minutes, April 18, 2023--Janice England, City Secretary

(b) Action regarding Purchase of a 200 KW Generator for the Recreation Center--Keith Rinehart, Director of Community & Economic Development, & Vickie Weldon, Recreation Services Manager

(c) Action regarding Purchase and Installation of Two Water Heaters for

Police Department from TDIndustries through BuyBoard Cooperative Purchasing--Russell Ragsdale, Police Chief

- (d) Action regarding Purchase and Installation of Two Heat Exchangers for Police Department from TDIndustries through BuyBoard Cooperative Purchasing--Russell Ragsdale, Police Chief
 - (e) Action Regarding Renewal Agreement Between City of Saginaw and HUB International for Benefits Consulting Services--Melanie McManus, Director of Human Resources
 - (f) Action regarding the 2023 Employee Survey - Work Plan Project--Pedro Zambrano, Communications Manager
 - (g) Action regarding Letter of Support for Tarrant County College District Child Care Infant and Toddler Infrastructure Expansion Proposal--Gabe Reaume, City Manager
- (5) Discussion of Veteran Owned Business Bidding Preference--Bryn Meredith, City Attorney & Rick Russell
 - (6) Consideration and Action regarding Individual Project Order (IPO) with Kimley-Horn & Associates for the 2023 Parks and Recreation Master Plan Update--Randy Newsom, Director of Public Works
 - (7) Consideration and Action regarding Award of Bid for Knowles Drive Phases 2 & 3 Project--Randy Newsom, Director of Public Works & Trenton Tidwell, Kimley-Horn & Associates
 - (8) Consideration and Action regarding Approval for City Delegation to attend All America City Award Finalist Conference--Lee Howell, Asst. City Manager & Keith Rinehart, Director of Community & Economic Development
 - (9) Finance Department Presentation--Kim Quin, Finance Director
 - (10) City Secretary's Office Presentation--Janice England, City Secretary
 - (11) **Executive Session--The City Council may take action on any Executive Session item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

(a) Any Posted Item

(12) Adjournment--Todd Flippo, Mayor



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(a)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Minutes, April 18, 2023

BACKGROUND/DISCUSSION:

The minutes of the April 18th City Council Meeting are presented for consideration.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Minutes, 4-18-2023

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND PUBLIC HEARING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
APRIL 18, 2023**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Paul Felegy
Councilmember	Nicky Lawson
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bradley Anderle
City Engineer	Trenton Tidwell, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Lee Howell
City Secretary	Janice England
Fire Chief	Doug Spears
Police Chief	Russell Ragsdale
Asst. Police Chief	Brandon Badovinac
Director of Public Works	Randy Newsom
Dir. of Community & Eco. Dev.	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Chief Building Official	Larry Little
Environmental/Drainage Mgr.	Matt Regan
Communications Manager	Pedro Zambrano
Management Analyst	Salvador Gonzalez
Police Officer	Klayton Kaddatz

Absent from the meeting:

City Attorney	Bryn Meredith
Finance Director	Kim Quin

Visitors at the meeting:

Brack St. Clair	Daniel Box
John Peet	J.D. Peet
Kay Carroll	Cameron Flippo
Ashlyn Holliday	Michael P
Joe Kensel	Rick Russell
Kayvon Rahbar	Kylie Revilla
Alex McCraw	Ken Tavares
Christian Tavares	Jennifer Flippo
John Reynolds	Michael Orr
Brennan Couey	Lizzie Couey

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Michael Orr of the Saginaw Church of Christ gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) a. Action regarding Minutes, March 29, 2023

b. Action regarding Minutes, April 4, 2023

c. Action regarding Adoption of Resolution No. 2023-10 and Execution of Advance Funding Agreement Green Ribbon Program On-System (Phase 3)

Summary: In May of 2022, a Green Ribbon Grant Application was submitted to TXDOT for Saginaw Blvd. from Bailey-Boswell Rd. to W.J. Boaz Rd. On September 22, 2022, the City was notified that the application was accepted. The amount of the grant is capped at \$400,000 and is subject to execution of a maintenance agreement and Advance Funding Agreement (AFA). On November 15, 2022, City Council approved an Individual Project Order with Kimley-Horn & Associates in the amount of \$60,000. TXDOT transmitted the AFA for Green Ribbon Program On-System for the City to execute. The AFA stipulates the responsibilities of the Federal, State, and Local Governments for the project. Under the agreement, costs will be allocated based on 80% Federal funding and 20% local funding until the Federal funding reaches the maximum obligated amount. The State will then be responsible for 100% of the costs. The City's responsibility is \$60,000 for engineering and environmental. The IPO with Kimley-Horn will satisfy the City's participation on the project. The maintenance agreement is pending. Resolution No. 2023-10 addresses execution of the AFA.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Felegy to approve the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Felegy, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (5) PUBLIC HEARING—Consideration and Action regarding Recommendation from Planning & Zoning Commission regarding a Specific Use Permit to allow the Operation of a Brewery/Winery Business located at 1029 N. Saginaw Blvd., Unit F3 (Ordinance No. 2023-14)

Mayor Flippo declared the public hearing for this item opened at 6:04 p.m. Brandon and Lizzie Couey of Atheneum Cider addressed the Council and explained their request for a Specific Use Permit to allow the operation of a brewery/winery at 1029 N. Saginaw Blvd., Unit F3.

Mayor Flippo called for public input. The following expressed their support of the request: Kay Carroll, Cameron Flippo, and Ashland Holliday. Mayor Flippo read a letter of support submitted by John Lusk. There being no additional input, Mayor Flippo declared the public hearing closed at 6:24 p.m.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve a Specific Use Permit to allow the operation of a Brewery/Winery Business located at 1029 N. Saginaw Blvd., Unit F3 as recommended by the Planning and Zoning Commission (Ordinance No. 2023-14). Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Felegy, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (6) PUBLIC HEARING—Consideration and Action regarding Recommendation from Planning & Zoning Commission regarding a Request for Rezoning to Amend the Square Planned Development District created in Ordinance No. 2019-07, to change the Development Plan contained in Exhibit C by adjusting the layout of the Subject Property for 9.569 acres out of Tract 2A, Block 1, Lot 4, Saginaw Square, Benjamin Thomas Survey, Abstract 1497, City of Saginaw, Texas, Tarrant County, Texas (Ordinance No. 2023-15)

Mayor Flippo declared the public hearing for this item opened at 6:25 p.m. Mr. Daniel Box gave a brief presentation regarding the proposal. Mayor Flippo called for public input. Ms. Kay Carroll asked about the type of apartments and the target audience. Mr. Box explained that he could not address that at this time. Mayor Flippo commented that it is his understanding that the apartments will be market rate. There being no further public input, Mayor Flippo declared the public hearing closed at 6:39 p.m.

Motion was made by Councilmember Copeland with a second by Councilmember Bighorse to approve the request for rezoning to amend the Square Planned Development District created in Ordinance No. 2019-07, to change the Development Plan contained in Exhibit C by adjusting the layout of the subject property for 9.569 acres out of Tract 2A, Block 1, Lot 4, Saginaw Square as recommended by the Planning and Zoning Commission (Ordinance No. 2023-15) Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Felegy, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(7) Discussion of Future Street Improvement Projects

City Engineer Tidwell gave a presentation updating the Council on the street projects in the Capital Improvement Plan.

(8) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item

(9) Adjournment

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Felegy, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of April 18, 2023 adjourned at 7:37 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Keith C. Rinehart
Director of Community & Economic
Development
Vickie Weldon
Recreation Services Manager

Agenda Items: (4)(b)

E-mail: krinehart@saginawtx.org

Phone: 18172300331

SUBJECT:

Action regarding Purchase of a 200 KW Generator for the Recreation Center

BACKGROUND/DISCUSSION:

The Saginaw Recreation Center was constructed and opened to the public in June 2004. It was the result of a 2000 Bond Election that residents voted for as a specific need for Saginaw, Texas. Since that time, it was the largest facility in all of Saginaw, Texas. Because of its size and open space, it has been used as an emergency evacuation center on multiple occasions for hurricane evacuee relief. During the freeze of 2021, the facility was shut down and could not be used because we had no alternative power generator and the building was deemed useless as a warming or evacuation center.

Prior to the Fiscal Year 2022-23 Budget process, City Staff sought and received quotes for a generator that would suffice to power the Recreation Center during an emergency. The Saginaw City Council approved in the Fiscal Year 2022-23 Budget the ability for the City of Saginaw to purchase a generator for the Recreation Center at a cost of \$205,000. During the spring of 2023, the City of Saginaw invited bids for the purchase and installation of a 200 KW Generator at the Saginaw Recreation Center, 633 West McLeroy Blvd. Sealed bids were received and opened on Wednesday, April 12, 2023. Bids were received and ranged from a high of \$219,169 to a low of \$189,469.

FINANCIAL IMPACT:

\$189,469 – This is a budgeted item that was approved by the City Council in the Fiscal Year 2022/23 Budget and will be paid from Capital Outlay account 01-7000-0800.

RECOMMENDATION:

Staff recommends the purchase of a 200KW generator from McDonald Municipal and Industrial Inc. at a cost of \$189,469.

ATTACHMENTS:

Description

Council Communique



COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

333 W. McLeroy Blvd., Saginaw, Texas 76179

Council Agenda Background

To: Gabe Reaume, City Manager

From: Keith C. Rinehart, Director of Community & Economic Development

Date: City Council Meeting – May 2, 2023

ITEM:

Consideration and Action regarding Purchase of a 200 KW Generator for the Recreation Center

PRESENTER:

Keith C. Rinehart, Director of Community & Economic Development

DISCUSSION:

The Saginaw Recreation Center was constructed and opened to the public in June 2004. It was the result of a 2000 Bond Election that residents voted for as a specific need for Saginaw, Texas. Since that time, it was the largest facility in all of Saginaw, Texas. Because of its size and open space, it has been used as an emergency evacuation center on multiple occasions for hurricane evacuee relief. During the freeze of 2021, the facility was shut down and could not be used because we had no alternative power generator and the building was deemed useless as a warming or evacuation center.

Prior to the Fiscal Year 2022-23 Budget process, City Staff sought and received quotes for a generator that would suffice to power the Recreation Center during an emergency. The Saginaw City Council approved in the Fiscal Year 2022-23 Budget the ability for the City of Saginaw to purchase a generator for the Recreation Center at a cost of \$205,000. During the spring of 2023, the City of Saginaw invited bids for the purchase and installation of a 200 KW Generator at the Saginaw Recreation Center, 633 West McLeroy Blvd. Sealed bids were received and opened on Wednesday, April 12, 2023. Bids were received and ranged from a high of \$219,169 to a low of \$189,469.

FINANCIAL IMPACT:

\$189,469 – This is a budgeted item that was approved by the City Council in the Fiscal Year 2022/23 Budget and will be paid from Capital Outlay account 01-7000-0800.

RECOMMENDATION

Staff recommends the purchase of a 200KW generator from McDonald Municipal and Industrial Inc. at a cost of \$189,469.

ATTACHMENTS:

- Copy of Winning Bid/Submittal

If you have any questions, please contact me at 817-230-0331.

Thank you,

A handwritten signature in black ink, appearing to read "Keith C. Rinehart". The signature is fluid and cursive, with the first name "Keith" being more prominent.

Keith C. Rinehart, Director of Community & Economic Development

Exhibit A

Bid Proposal Form

The Undersigned Bidder proposes to complete the work as listed in the Proposed Locations and described in the specifications for the following prices:

Scope of Work: See Section 3.02 "Preparation of Bids" Article "B"

PROJECT DESCRIPTION. The City of Saginaw desires the proposal for the purchase and installation of a Generator. Below are the Scope of Work Additions, Exclusions, and Clarifications:	BID
Furnish and install a 200KW Kohler Diesel Powered Generator with an 800A Main breaker 3PH 120/208V ("Generator").	\$ 60,000.00
Furnish and install a new 1600A Service Entrance rated Automatic Transfer Switch per NEC Code.	\$ 25,000.00
Remove the existing Feeder conduit running from the utility transformer to the existing building MDP.	\$ N/A
Shut power down to the Recreation Center and intercept the existing conduits to turn them into the new Automatic Transfer Switch.	\$ 20,000.00
Pull in new wires from the Automatic Transfer Switch to the existing utility transformer and restore power to the Recreation Center. Power to the Recreation Center should be off for an estimated period of 24-48 hours depending on an agreement with Oncor.	\$ 35,469.00
Install conduit and wire for 800A from the new generator to the new Automatic Transfer Switch.	\$ 30,000.00
Install a new concrete pad for placement of the Automatic Transfer Switch.	\$ 2,000.00
Install a new concrete pad for placement of the generator.	\$ 15,000.00
Fill the tank with 416 gallons of diesel for startup and testing.	\$ 2,000.00
TOTAL BID	\$ 189,469.00

I hereby certify I have read the City of Saginaw's BID SPECIFICATIONS for the Property and I understand the provisions contained therein shall be strictly enforced.

McDonald Municipal and Industrial - A Division 5044 Timber Creek Houston, TX 77017

of C. E. McDonald Electric, Inc.
(Bidder Name)

(Address)

(Bidder Signature)

Vice President Special Projects

713-921-1368

(Telephone)

WayneB@mcdonaldinc.com

(If bidding for business, state your title)

(Email)

04/12/23

(Date)



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Russell Ragsdale
Chief of Police

Agenda Items: (4)(c)

E-mail: rragdale@saginawpolice.org

Phone: 8172300372

SUBJECT:

Action regarding Purchase and Installation of Two Water Heaters for Police Department from TDIndustries through BuyBoard Cooperative Purchasing

BACKGROUND/DISCUSSION:

This item is for approval of the purchase and installation of two water heaters from TDIndustries for the Police Department. The current water heaters have been inoperable for almost a year. Officers are unable to take hot showers after working out, and the jail staff needs hot water for the washing machines. The total cost will be \$31,000 utilizing BuyBoard Cooperative Purchasing.

FINANCIAL IMPACT:

The financial impact will be \$31,000. Funds for this expenditure are available in the Fund Balance of the General Fund.

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

TDIndustries Proposal--Water Heater Replacements

TDIndustries is licensed and regulated by the
Texas Department of Licensing and Regulation
P.O. Box 12157
Austin, TX 78711
1-800-803-9202 or 512-463-6599
www.license.state.tx.us



Texas State Board of Plumbing
P.O. Box 4200
Austin, TX 78765

Company:	Saginaw Police Department 505 W McLeroy Blvd	Building Name:	Saginaw Police Department 505 W McLeroy Blvd
Bill to Address:	505 W McLeroy Blvd Saginaw, TX 76179	Building Address:	505 W McLeroy Blvd Saginaw, TX 76179
Contact:	James Crippen	Job Name:	Saginaw Police water heater replacements
Phone:	817-808-4173	Date:	April 18, 2023
Email:	jcrippen@saginawpolice.org	OPP No:	36068 Buy Board contract # 631-20

TDIndustries, Inc. is very pleased to have the opportunity to provide pricing for the above referenced property. Please find listed below the scope of work that will be performed.

Scope of Work:

- Will shut off water, drain both tanks, disconnect PVC vent piping and electrical and gas piping and remove both heaters and old drain pans from closet and dispose of per EPA guidelines.
- Provide and install two new AO Smith BTH 120 condensing gas water heaters and new drain pans,
- Will reconnect to exiting water lines, replace dielectric unions where needed. Reconnect gas line and electrical. repair any pipe insulation where needed.
- will turn on water test for leaks and start up and test operation.
- will clean up work area when completed

Notes:

- This proposal does not include after-hours labor
- Additional repairs will be quoted separately
- **Please Note: Stated pricing valid for 14 days from issue date**

Total Price for Labor and Materials (Excluding Sales Tax) ----- \$31,000.00

* Net due upon receipt of invoice. Remit to P.O. Box 300008, Dallas, TX 75303-0008

Thank you very much for the opportunity to provide pricing for the work listed above. Please contact me at the numbers listed below if you have any questions or need further information.

Respectfully submitted,

Larry Zollinger
Technical Account Manager III
TDIndustries
Larry.Zollinger@TDIndustries.com
O: 817-306-6521 | C: 817-319-0559

Accepted by

Date

Clarifications

- Following our core value to "Fiercely Protect", our employees are empowered to stop work at any time where they deem the safety of themselves or anyone else is in jeopardy. We will immediately seek to resolve any concerns by engaging with our customer and safety department to elevate the issue which will allow work to resume.
- This proposal is based on performing work during normal working hours and at normal wage rates paid by TDIndustries, Inc.
- Price is based on the assumption that the structure is of sufficient strength that all piping, duct and equipment can be supported from it.
- Proposal is inclusive of all permits and inspections as required by local and state agencies. Where work is being performed under a General Contractor, we will validate under Contractors Building Code permit.
- **Please Note: Stated pricing valid for 14 days from issue date.** All pricing is based on award of contract and work commence not later than 60 days from the date of this proposal.
- TDIndustries, Inc. assumes no responsibility for existing services / conditions, their quality and/or performance.
- Existing valves must close and hold.
- TDIndustries, Inc. assumes no responsibility for condition of utilities or parking lots/roadways above or below grade.
- TDIndustries disclaims any responsibility for incorrect data contained in the plan, specs and/or engineering data.
- Proposal is based on use of building elevators.
- Delays Caused by Coronavirus Concerns. Notwithstanding any other provision of this Agreement, any delay caused by good faith actions taken by Owner, Design-Builder, or federal, state or local government agencies in an effort to thwart, limit, prevent or treat coronavirus shall be excused. This excuse shall also apply to a shortage of materials or labor as a result of the coronavirus threat.

Exclusions:

- Sheetrock or concrete cutting, removal or patching of any nature.
- Cleaning or painting of existing grilles.
- Ceiling removal or replacement.
- Concrete work of any nature.
- Cutting or patching of drywall or block walls.
- Cutting or patching of existing pavement for incoming services.
- Smoke dampers or smoke ventilation other than stair pressurization.
- Insulation of existing un-insulated ductwork.
- Modifications of existing ductwork and piping due to conflict with new lighting fixtures or new structural/architectural modifications.
- Repairs or modifications of existing mechanical equipment or systems.
- Roof cutting and patching unless specified by owner
- Roofing work.
- Cutting roof deck.
- Leveling roof curbs.
- Any pre-existing conditions (gas pressure, electrical, structural).
- Any hot water problems that exist outside the scope of the boiler room (mixing).
- Additional work required to meet OSHA or ADA standards.

Any additional work not listed in the scope above will require written authorization by the customer before TDIndustries, Inc. can proceed.

Revised 09/2021

13850 Diplomat Drive, Dallas, TX 75234 - 972-888-9370, Fax #972-888-9520

License # A/C TACLA12338C (Dallas), Plumbing M-18944 – Wesley Baker DFW, Electrical TECL17889 DFW, Sanitary Sewer N/A, FLS ACR-3105, SCR-1064, ECR-1944, B-11764

LIMITED WARRANTY

- 1 EQUIPMENT, GOODS, MATERIAL PURCHASED AND INSTALLED BY TDINDUSTRIES: TDIndustries, Inc. shall use its best efforts to obtain from each manufacturer, in accordance with the manufacturer's warranty (copies of which will be furnished upon request) or customary practice, the repair or replacement of equipment, goods, or material that are defective in material or workmanship. The foregoing shall constitute the exclusive remedy of the customer and sole obligation of TDIndustries, Inc. THERE ARE NO WARRANTIES, EITHER WRITTEN OR ORAL, IMPLIED OR STATUTORY RELATING TO THE EQUIPMENT, GOODS, OR MATERIAL, PROVIDED WHICH EXTEND BEYOND THAT DESCRIBED IN THIS PARAGRAPH. NO IMPLIED STATUTORY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE SHALL APPLY.
- 2 LABOR - TDIndustries, Inc. warrants its labor associated with the project above, to be free from workmanship defects for a period of 90-days from the date of completion unless otherwise noted above. Sewer and Drain Cleaning - TDIndustries, Inc. warrants its workmanship for sewer and drain cleaning for a period of 24 hours from the date of completion. Any foreign material retrieved from sewer or drain during the warranty period will discharge the warranty and incur additional costs for clearing the stoppage.
- 3 This proposal is submitted for customer's consideration with the understanding that it must be approved by TDIndustries, Inc. after its acceptance by the customer and is not binding upon TDIndustries, Inc. until so approved in writing.
- 4 Your acceptance of this proposal is expressly limited to the terms of this document. Any additional or different terms or conditions set forth in your purchase order or in any similar such communication are hereby objected to by TDIndustries, Inc. and shall not be binding nor effective unless assented to in writing by an authorized representative of TDIndustries, Inc. Any order or any statement of intent to proceed with installation or any direction to proceed with installation or acceptance of this proposal or payment in full or part for any of the work or equipment furnished shall constitute customer's assent to the terms and conditions of this proposal.

THIS PROPOSAL IS EXPRESSLY CONDITIONED UPON THE TERMS AND CONDITIONS CONTAINED OR REFERRED TO HEREIN, INCLUDING THOSE CONTAINED IN ANY ATTACHMENT HERETO.

STANDARD TERMS AND CONDITIONS

THIS PROPOSAL IS EXPRESSLY CONDITIONED UPON THE TERMS AND CONDITIONS CONTAINED OR REFERRED TO HEREIN, INCLUDING THOSE CONTAINED IN ANY ATTACHMENT HERETO.

- 1 TDIndustries, Inc. liability or any claim for loss or damage arising out of this contract or from the performance or breach thereof or connected with the supplying of any labor, equipment, goods or material hereunder, or their sale, resale, operation or use, whether based on contract, warranty, tort (including negligence) or other grounds, shall not exceed the price allowable to such labor, equipment, goods or material, or part thereof involved in the claim.
TDIndustries, Inc. shall not, under any circumstances, be liable for any labor charges without the prior written consent of TDIndustries, Inc. TDIndustries, Inc. shall not, in any event, be liable, whether as a result of breach of contract, warranty, tort (including negligence) or other grounds, for special, consequential, incidental or penal damages including, but not limited to, loss of profits, revenues, loss of the product or any associated product, cost of capital, cost of substitute products, facilities or services, downtime costs or claims of the Customer for such damages. If TDIndustries, Inc. furnishes Customer with advice or other assistance which concerns labor, equipment, goods, or material furnished hereunder, or any systems or equipment in which of such equipment, goods, or material may be installed, and which is not pursuant to this contract, the furnishing of such advice or assistance will not subject TDIndustries, Inc. to any liability, whether based on contract, warranty, tort (including negligence) or other grounds.
- 2 If TDIndustries, Inc. encounters asbestos, polychlorinated Biphenyl (PCB) or other hazardous substances on the site, TDIndustries, Inc. will stop work and report the condition to the owner or owners' representative. TDIndustries, Inc. will not resume work in the affected area until the asbestos, PCB's or other hazardous substances have been removed or otherwise controlled so that it does not pose a health or safety threat.
- 3 Any installation dates given in advance are estimated. Installation will be subject to prior orders with TDIndustries, Inc. TDIndustries, Inc. shall not be liable for failure to perform or delay in performance hereunder resulting from fire, labor difficulties, delays in usual sources of supply, major changes in economic conditions, or, without limitation by the foregoing, any cause beyond TDIndustries, Inc. reasonable control.
- 4 On arrival of any equipment, goods and material at the shipping address specified on the reverse side hereof, Customer shall assume all risk or loss or damage to such equipment, goods, or material.
- 5 In the event Customer requires TDIndustries, Inc. to delay shipment or completion of the work under this proposal, payment pursuant to this proposal shall not be withheld or delayed on such account. TDIndustries, Inc. shall have the right to deliver any portion of the equipment, goods or material to be furnished hereunder and to bill Customer therefore, and Customer agrees to pay for the same in accordance with terms of the payment hereof upon notification that such shipment is ready for delivery, notwithstanding the fact that Customer may be unable to receive or provide suitable storage space for any such partial delivery. In such event, such portion of the equipment, TDIndustries, Inc. may store goods or material ready for shipment at Customer's risk and expense.
- 6 The amount of any past, present or future occupation, sales, use, service, excise or other similar tax which TDIndustries, Inc. shall be liable for, either on its own behalf or on behalf of Customer, or otherwise, with respect to any equipment, goods, material or service covered by this proposal, shall be in addition to the prices set forth herein and shall be paid by Customer.
- 7 If the equipment, goods or material furnished hereunder requires the use of water or steam, recirculated or otherwise, TDIndustries, Inc. shall not be liable for the effect of its physical or chemical properties upon said equipment, goods or material.
- 8 All skilled or common labor which may be furnished by the Customer shall be considered and treated as Customer's own employees, and Customer agrees to fully protect and indemnify TDIndustries, Inc. against all claims for accidents or injuries to such employees in the course of the work, or to any person or persons through the negligence of such employees.
- 9 No oral representations are binding upon TDIndustries, Inc. unless reduced to writing and signed by an authorized representative of TDIndustries, Inc. All changes to this contract must be in writing.
- 10 Effective November 1, 2020, all credit card transactions with TDIndustries, Inc. will include a surcharge fee of 3% of the total transaction amount. This fee does not exceed our cost of acceptance.



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Russell Ragsdale
Chief of Police

Agenda Items: (4)(d)

E-mail: rragdale@saginawpolice.org

Phone: 8172300372

SUBJECT:

Action regarding Purchase and Installation of Two Heat Exchangers for Police Department from TDIndustries through BuyBoard Cooperative Purchasing

BACKGROUND/DISCUSSION:

This item is for approval of the purchase and installation of two heat exchangers from TDIndustries for the Police Department. The current heat exchangers on the roof top units are cracked. Staff is unable to turn the heat on without the possibility of leaking carbon monoxide into the building. The total cost will be \$6,084 utilizing BuyBoard Cooperative Purchasing.

FINANCIAL IMPACT:

The financial impact will be \$6,084. Funds for this expenditure are available in the Fund Balance of the General Fund.

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

TDIndustries Proposal--Heat Exchangers

TDIndustries is licensed and regulated by the
Texas Department of Licensing and Regulation
P.O. Box 12157
Austin, TX 78711
1-800-803-9202 or 512-463-6599
www.license.state.tx.us

Texas State Board of Plumbing
P.O. Box 4200
Austin, TX 78765



Company:	Saginaw Police Department 505 W McLeroy Blvd	Building Name:	Saginaw Police Department 505 W McLeroy Blvd
Bill to	505 W MCLEROY BLVD	Building	505 W MCLEROY BLVD
Address:	SAGINAW, TX 76179-1450	Address:	SAGINAW, TX 76179-1450
Contact:	Lt. James Crippen	Job Name:	RR-129335 Saginaw Police Dept. RTU 7 & 8 Heat Exchangers
Phone:	8178084173	Date:	April 24, 2023
Email:	jcrippen@saginawpolice.org	Proposal No:	OPP000037126 Buy Board contract # 631-20

TDIndustries, Inc. is very pleased to have the opportunity to provide pricing for the above referenced property. Please find listed below the scope of work that will be performed.

Scope of Work: RTU 7 and 8

Perform PTSP and LOTO
Verify unit is deenergized.
Remove heat exchangers and replace with new on both units.
RTU 7
Will also have the motor master, high & low pressure switch and a new gas valve replaced.
After components are secured in place we will energize the unit and verify proper operations.
We will then discuss the outcome with the customer and clean up work area.

Notes:

- This proposal does not include after-hours labor
- Additional repairs will be quoted separately
- **Please Note: Stated pricing valid for 14 days from issue date**

Total Price for Labor and Materials (Excluding Sales Tax) ----- \$6,084.00
--

* Net due upon receipt of invoice. Remit to P.O. Box 300008, Dallas, TX 75303-0008

Thank you very much for the opportunity to provide pricing for the work listed above. Please contact me at the numbers listed below if you have any questions or need further information.

Respectfully submitted,

Jackie Wilson
TDIndustries
Jackie.Wilson@TDIndustries.com

Accepted by

Date

Clarifications

- Following our core value to "Fiercely Protect", our employees are empowered to stop work at any time where they deem the safety of themselves or anyone else is in jeopardy. We will immediately seek to resolve any concerns by engaging with our customer and safety department to elevate the issue which will allow work to resume.
- This proposal is based on performing work during normal working hours and at normal wage rates paid by TDIndustries, Inc.
- Price is based on the assumption that the structure is of sufficient strength that all piping, duct and equipment can be supported from it.
- Proposal is inclusive of all permits and inspections as required by local and state agencies. Where work is being performed under a General Contractor, we will validate under Contractors Building Code permit.
- **Please Note: Stated pricing valid for 14 days from issue date.** All pricing is based on award of contract and work commence not later than 60 days from the date of this proposal.
- TDIndustries, Inc. assumes no responsibility for existing services / conditions, their quality and/or performance.
- Existing valves must close and hold.
- TDIndustries, Inc. assumes no responsibility for condition of utilities or parking lots/roadways above or below grade.
- TDIndustries disclaims any responsibility for incorrect data contained in the plan, specs and/or engineering data.
- Proposal is based on use of building elevators.
- Delays Caused by Coronavirus Concerns. Notwithstanding any other provision of this Agreement, any delay caused by good faith actions taken by Owner, Design-Builder, or federal, state or local government agencies in an effort to thwart, limit, prevent or treat coronavirus shall be excused. This excuse shall also apply to a shortage of materials or labor as a result of the coronavirus threat.

Exclusions:

- Sheetrock or concrete cutting, removal or patching of any nature.
- Cleaning or painting of existing grilles.
- Ceiling removal or replacement.
- Electrical work.
- Electrical temperature control, interlock and power wiring.
- Electrical disconnect.
- Electrical or power wiring, including conduit or junction boxes or disconnect switches and starter components.
- Concrete work of any nature.
- Cutting or patching of drywall or block walls.
- Cutting or patching of existing pavement for incoming services.
- Smoke dampers or smoke ventilation other than stair pressurization.
- Insulation of existing un-insulated ductwork.
- Modifications of existing ductwork and piping due to conflict with new lighting fixtures or new structural/architectural modifications.
- Repairs or modifications of existing mechanical equipment or systems.
- Roof cutting and patching unless specified by owner
- Roofing work.
- Cutting roof deck.
- Leveling roof curbs.
- Gas piping.
- Any pre-existing conditions (gas pressure, electrical, structural).
- Any hot water problems that exist outside the scope of the boiler room (mixing).
- Additional work required to meet OSHA or ADA standards.

Any additional work not listed in the scope above will require written authorization by the customer before TDIndustries, Inc. can proceed.

Revised 09/2021

13850 Diplomat Drive, Dallas, TX 75234 - 972-888-9370, Fax #972-888-9520

License # A/C TACLA33969C (Dallas, San Antonio), Plumbing M36450 – Gary Barr (Dallas, Austin, San Antonio), Electrical TECL17889 (Dallas, Houston), Sanitary Sewer N/A, FLS ACR-3105, SCR-1064, ECR-1944, B-11764

LIMITED WARRANTY

- 1 EQUIPMENT, GOODS, MATERIAL PURCHASED AND INSTALLED BY TDINDUSTRIES: TDIndustries, Inc. shall use its best efforts to obtain from each manufacturer, in accordance with the manufacturer's warranty (copies of which will be furnished upon request) or customary practice, the repair or replacement of equipment, goods, or material that are defective in material or workmanship. The foregoing shall constitute the exclusive remedy of the customer and sole obligation of TDIndustries, Inc. THERE ARE NO WARRANTIES, EITHER WRITTEN OR ORAL, IMPLIED OR STATUTORY RELATING TO THE EQUIPMENT, GOODS, OR MATERIAL, PROVIDED WHICH EXTEND BEYOND THAT DESCRIBED IN THIS PARAGRAPH. NO IMPLIED STATUTORY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE SHALL APPLY.
- 2 LABOR - TDIndustries, Inc. warrants its labor associated with the project above, to be free from workmanship defects for a period of 90-days from the date of completion unless otherwise noted above. Sewer and Drain Cleaning - TDIndustries, Inc. warrants its workmanship for sewer and drain cleaning for a period of 24 hours from the date of completion. Any foreign material retrieved from sewer or drain during the warranty period will discharge the warranty and incur additional costs for clearing the stoppage.
- 3 This proposal is submitted for customer's consideration with the understanding that it must be approved by TDIndustries, Inc. after its acceptance by the customer and is not binding upon TDIndustries, Inc. until so approved in writing.
- 4 Your acceptance of this proposal is expressly limited to the terms of this document. Any additional or different terms or conditions set forth in your purchase order or in any similar such communication are hereby objected to by TDIndustries, Inc. and shall not be binding nor effective unless assented to in writing by an authorized representative of TDIndustries, Inc. Any order or any statement of intent to proceed with installation or any direction to proceed with installation or acceptance of this proposal or payment in full or part for any of the work or equipment furnished shall constitute customer's assent to the terms and conditions of this proposal.

THIS PROPOSAL IS EXPRESSLY CONDITIONED UPON THE TERMS AND CONDITIONS CONTAINED OR REFERRED TO HEREIN, INCLUDING THOSE CONTAINED IN ANY ATTACHMENT HERETO.

STANDARD TERMS AND CONDITIONS

THIS PROPOSAL IS EXPRESSLY CONDITIONED UPON THE TERMS AND CONDITIONS CONTAINED OR REFERRED TO HEREIN, INCLUDING THOSE CONTAINED IN ANY ATTACHMENT HERETO.

- 1 TDIndustries, Inc. liability or any claim for loss or damage arising out of this contract or from the performance or breach thereof or connected with the supplying of any labor, equipment, goods or material hereunder, or their sale, resale, operation or use, whether based on contract, warranty, tort (including negligence) or other grounds, shall not exceed the price allowable to such labor, equipment, goods or material, or part thereof involved in the claim.
TDIndustries, Inc. shall not, under any circumstances, be liable for any labor charges without the prior written consent of TDIndustries, Inc. TDIndustries, Inc. shall not, in any event, be liable, whether as a result of breach of contract, warranty, tort (including negligence) or other grounds, for special, consequential, incidental or penal damages including, but not limited to, loss of profits, revenues, loss of the product or any associated product, cost of capital, cost of substitute products, facilities or services, downtime costs or claims of the Customer for such damages. If TDIndustries, Inc. furnishes Customer with advice or other assistance which concerns labor, equipment, goods, or material furnished hereunder, or any systems or equipment in which of such equipment, goods, or material may be installed, and which is not pursuant to this contract, the furnishing of such advice or assistance will not subject TDIndustries, Inc. to any liability, whether based on contract, warranty, tort (including negligence) or other grounds.
- 2 If TDIndustries, Inc. encounters asbestos, polychlorinated Biphenyl (PCB) or other hazardous substances on the site, TDIndustries, Inc. will stop work and report the condition to the owner or owners' representative. TDIndustries, Inc. will not resume work in the affected area until the asbestos, PCB's or other hazardous substances have been removed or otherwise controlled so that it does not pose a health or safety threat.
- 3 Any installation dates given in advance are estimated. Installation will be subject to prior orders with TDIndustries, Inc. TDIndustries, Inc. shall not be liable for failure to perform or delay in performance hereunder resulting from fire, labor difficulties, delays in usual sources of supply, major changes in economic conditions, or, without limitation by the foregoing, any cause beyond TDIndustries, Inc. reasonable control.
- 4 On arrival of any equipment, goods and material at the shipping address specified on the reverse side hereof, Customer shall assume all risk or loss or damage to such equipment, goods, or material.
- 5 In the event Customer requires TDIndustries, Inc. to delay shipment or completion of the work under this proposal, payment pursuant to this proposal shall not be withheld or delayed on such account. TDIndustries, Inc. shall have the right to deliver any portion of the equipment, goods or material to be furnished hereunder and to bill Customer therefore, and Customer agrees to pay for the same in accordance with terms of the payment hereof upon notification that such shipment is ready for delivery, notwithstanding the fact that Customer may be unable to receive or provide suitable storage space for any such partial delivery. In such event, such portion of the equipment, TDIndustries, Inc. may store goods or material ready for shipment at Customer's risk and expense.
- 6 The amount of any past, present or future occupation, sales, use, service, excise or other similar tax which TDIndustries, Inc. shall be liable for, either on its own behalf or on behalf of Customer, or otherwise, with respect to any equipment, goods, material or service covered by this proposal, shall be in addition to the prices set forth herein and shall be paid by Customer.
- 7 If the equipment, goods or material furnished hereunder requires the use of water or steam, recirculated or otherwise, TDIndustries, Inc. shall not be liable for the effect of its physical or chemical properties upon said equipment, goods or material.
- 8 All skilled or common labor which may be furnished by the Customer shall be considered and treated as Customer's own employees, and Customer agrees to fully protect and indemnify TDIndustries, Inc. against all claims for accidents or injuries to such employees in the course of the work, or to any person or persons through the negligence of such employees.
- 9 No oral representations are binding upon TDIndustries, Inc. unless reduced to writing and signed by an authorized representative of TDIndustries, Inc. All changes to this contract must be in writing.
- 10 Effective November 1, 2020, all credit card transactions with TDIndustries, Inc. will include a surcharge fee of 3% of the total transaction amount. This fee does not exceed our cost of acceptance.



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Melanie McManus
Director of Human Resources

Agenda Items: (4)(e)

E-mail: mmcmanus@saginawtx.org

Phone: 18172300330

SUBJECT:

Action regarding Renewal Agreement Between the City of Saginaw and HUB International for Benefits Consulting Services

Renewal approval of the three-year Agreement Between the City of Saginaw and HUB International for Benefits Consulting Services.

BACKGROUND/DISCUSSION:

In March of 2020 it came evident that we needed to make the decision to change insurance brokers. In May 2020 City Council approved a three-year Benefit Consulting Services agreement between the City of Saginaw and HUB International, with this came significant savings.

FINANCIAL IMPACT:

Hub International Flat Rate Fee \$39,375 annually

RECOMMENDATION:

Approval of the three-year Agreement Between the City of Saginaw and HUB International for Benefits Consulting Services. To ensure that we continue to offer the best benefits at the most affordable price both to employees and the City.

ATTACHMENTS:

Description

City of Saginaw Benefits Consulting Agreement

Agreement Between
City of Saginaw and HUB International
For
Benefits Consulting Services

THIS AGREEMENT, entered into the 1st day of May 2023, by and between **City of Saginaw, Texas** {herein called ‘Company’} and **HUB International** (herein called ‘HUB’) to provide health and welfare consulting services for the Employee Benefits Program of the Company.

WITNESSETH:

WHEREAS, the Company is in need of assistance in the evaluation of the employee health and welfare benefits; and

WHEREAS, HUB has the unique expertise and experience necessary to provide the services; and

WHEREAS, the Company desires to contract with HUB to provide actuarial, health and welfare consulting services for the Employee Benefits program;

NOW, THEREFORE, in consideration of the foregoing and other valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the parties agree as follows:

- I. INDEPENDENT CONTRACTOR RELATIONSHIP** – HUB is an independent contractor and not an employee or servant of the Company.
- II. SCOPE OF SERVICES** – HUB shall provide professional services, in compliance with all applicable federal, state and local laws and regulations relating to the services outlined under “Exhibit A”.
- III. COMPENSATION** – Beginning May 1, 2023, the City of Saginaw agrees to pay HUB a fee of \$3,2821.25 per month (\$39,375) annually). HUB will place 100% of its compensation at risk annually based on the City’s satisfaction with HUB International services.
- IV. TIME OF PERFORMANCE** - The term of this Agreement is from May 1, 2023 through April 30, 2026. This term constitutes the first year of the 3-year agreement initially executed May 1, 2023. Either party may terminate this Agreement at any time upon giving sixty (60) days written notice of its intention to do so.

- V. **EMPLOYEES** – HUB employees, if any, who perform services for the Company under this Agreement shall also be bound by the provisions of this Agreement.
- VI. **ASSIGNMENT** – This Agreement may not be assigned without the prior written consent of the Company.
- VII. **NOTICES** – Communication and details concerning this Agreement shall be directed to the following contract representatives:

City of Saginaw:
Gabe Reaume
City Manager
333 W. McLeroy Blvd.
Saginaw, TX 76179

HUB International:
Brent Weegar
Senior Vice President
10000 N. Central Expwy., Suite 1100
Dallas, TX 75231

- VIII. **GENERAL COMPLIANCE** - HUB agrees to comply with all applicable federal, state, and local laws and regulations relating to the services provided under this Agreement.
- IX. **INDEPENDENT CONTRACTOR** - Nothing in this Agreement is intended, to or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. HUB shall at all times remain an independent contractor with respect to the services to be performed under this Agreement. Company shall be exempt from payment of and Unemployment Compensation, FICA, retirement, life and/or medical insurance, and Workers' Compensation Insurance, as HUB is an independent contractor.
- X. **HOLD HARMLESS** - HUB shall hold harmless, defend and indemnify the Company from any and all claims, actions, suits, charges and judgments whatsoever that arise out of HUB's performance or non-performance of the services or subject matter called for in this Agreement.
- XI. **WAIVER OF CONTRACTUAL RIGHT** – The failure of either party to enforce any provision of this agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this agreement.
- XII. **CONSTRUCTION AND VENUE** - This Agreement shall be governed by and construed in accordance with the laws of the state of Texas. The parties hereto hereby irrevocably consent to the exclusive jurisdiction and venue of the courts of the state of Texas, county of Tarrant, for the purposes of all legal proceedings arising out of or relating to this Agreement or the actions that are contemplated hereby.
- XIII. **ENTIRE AGREEMENT** – This agreement contains the entire agreement of the parties, with respect to the subject matter herein, and there are not other agreements whether oral or written. This agreement supersedes any prior written or oral agreements between the parties.

- XIV. AMENDMENTS** - Company or HUB may amend this Agreement, at any time, provided that such amendments make specific reference to the Agreement, and are executed in writing, signed by a duly authorized representative of both organizations and approved by the Company's governing body, if necessary.
- XV. SEVERABILITY** - If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.
- XVI. APPLICABLE LAW** – This Agreement shall be governed by the laws of the State of Texas; and venue for any action shall be in Tarrant County, Texas.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

City of Saginaw

HUB International, Inc.

Signature

Signature

Print

Print

Title

Title

Date

Date

‘EXHIBIT A’

SCOPE OF SERVICES

Analysis and reporting

1. Analyze existing coverage and identify or develop cost -saving alternative benefit strategies and plans.
2. Assist in the development of long-range goals and strategies, including making projections of potential savings.
3. Provide actuarial analysis and recommendations based on utilization and performance reports, statistical and/or financial reports, and plan specific data.
4. Assist the City of Saginaw in monitoring and analyzing experience trends and providing timely alerts on changing patterns and appropriate recommendations.
5. Provide, maintain, and update comparison reports of other similar sized public and private companies' benefit plan offerings and costs to determine their competitiveness with the City of Saginaw's programs.
6. Provide financial and/or performance reviews of fully insured plans and programs.
7. Be available to provide various types of reports as needed, such as costs analysis for benefit changes, and other statistical, financial, forecasting, trend, or experience reports.
8. Assist in preparing overall employee insurance fund budget and projections.
9. Maintain full and accurate records with respect to all matters and services provided on behalf of the City of Saginaw's benefit plans and programs. Provide City of Saginaw staff or officials all spreadsheets, assumptions and calculations upon completion of any project performed on behalf of the City of Saginaw's benefit plans and programs.
10. Provide impact analysis, plan options, and strategic recommendations with regard to PPACA.

Liaison and problem intervention

1. Act as liaison between the City of Saginaw and insurance providers.
2. Provide day-to-day consultation on plan interpretation and problem resolution.
3. Provide timely customer service and assistance to staff, employees and retirees with issues involving provider billing, claims, vendor service issues/problems, advocacy for services, disputes, interpretation of contracts and services, changes and general troubleshooting.
4. Attendance as needed at meetings with City of Saginaw staff, employees and/or retirees to facilitate and assist in the management of the City of Saginaw's employee benefit plans.
5. Assist the City of Saginaw in proactive mitigation of negative impacts or disruption of services to employees and retirees from benefit and/or provider network changes.

Compliance

1. Assist with ongoing plan administration and ensure that programs are in compliance with state and federal legislation.
2. provide on-site training to City of Saginaw staff, as needed, regarding regulatory updates, and/or best practice seminars for the effective administration of benefit plans.
3. Review and disseminate information to staff on new or revised state and federal legislation that impacts benefit programs.
4. Assist City of Saginaw staff with annual audit to ensure compliance with all mandated reporting and posting/notice requirements for benefit plans.

Annual renewal process and evaluation

1. Establish a strategy for benefits, both annually and three to five years in the future. Consider trends, prospective legislations, new delivery systems and geographic health-care practices to make long-term projections.
2. Bid City of Saginaw health insurance program and employee benefits on an "as needed" basis. Review proposals and prepare an analysis of each with recommendations.
3. Review and make cost-saving recommendations regarding the modification of plan design, benefit levels, premiums, communications and quality of current employee and retiree benefit plans.
4. Recommend appropriate plans to ensure that quality and cost-effective benefits are provided by the plans.
5. Provide annual estimates of renewal rates and cost trends and assist City of Saginaw staff in preparation of budget figures.
6. Conduct thorough and applicable market research in preparation for contract renewals.
7. Assist in negotiating pricing with administration vendors and insurance carriers on renewals and service modification requests.
8. Represent the City of Saginaw in all negotiations with providers on various topics, including, but not limited to, premiums, benefit levels and plan design, performance measures and guarantees, contractual terms and conditions, insurance booklets, premium and copay rates, and quality assurance standards.
9. Make recommendations for items of negotiation with providers, including, but not limited to, benefit levels and plan design, premiums, quality of service, performance measures and guarantees, and return on investment, where applicable.
10. Prepare specifications and compile data, obtain quotes and proposals, negotiate rates and analyze and compare proposals.
11. Review rate proposals to ensure underlying assumptions are appropriate and accurate to the City of Saginaw.
12. Provide communication development and support for the annual enrollment period, new benefit offerings and/or changes to the existing benefit offerings.
13. Attend, assist with, and coordinate the annual benefits fair and open enrollment meeting

Other service requirements

1. Assist in the development of an employee wellness program to improve employee health and reduce employee and retiree health-care costs, both in the short-term and in the long-term.
2. Recommend and help develop enhancements and improvements for communications specific to the needs of the City of Saginaw's employees, including, but not limited to, brochures, pamphlets, matrices, comparison charts, summaries, electronic communications, forms, handbooks, and employee orientation, to include required compliance notices.
3. Provide timely research and responses to technical questions posed by City of Saginaw staff.
4. Provide regular and timely communications needed for the effective administrative of benefit plans.
5. Provide guidance and recommendations on items such as, but not limited to, trends in benefit plans, methods for improving costs containment, financial arrangements and administration.
6. Attend and assist with meetings as needed with the City of Saginaw's city council, City of Saginaw staff and employees.
7. Recommend particular broker-sponsored seminars, benefit events and educational forums that would be beneficial to the City of Saginaw.
8. Develop and/or assist in developing and evaluating employee needs and satisfaction surveys.
9. Work collaboratively with other consultants and City of Saginaw staff.
10. Manage plan transitions as necessary between insurance providers.
11. Review and evaluate current administrative processes related to enrollment and billing. Recommend and assist with implementation of administrative process enhancements.



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Pedro Zambrano
Communications Manager

Agenda Items: (4)(f)

E-mail:

Phone:

SUBJECT:

Action regarding the 2023 Employee Survey - Work Plan Project

BACKGROUND/DISCUSSION:

The employee survey is part of the 2023 Work Plan Project list adopted by City Council at the February 21, 2023 council meeting. In order to get the best, unbiased, honest responses by employees, staff recommends to hire a third party to conduct the survey. OnPointe Insights was the company that conducted the 2022 Citizen Survey and staff recommends hiring them to conduct the employee survey.

OnPointe Insights has provided a suggested survey that was sent out to Councilmembers for feedback.

FINANCIAL IMPACT:

\$4,000 from Fund Balance

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Summary of Work
Survey Questions

**Attention: Pedro Zambrano**

City of Saginaw, Texas
333 West McLeroy Boulevard
Saginaw, TX 76179

Contact: Pedro Zambrano (dpzambrano@saginawtx.org)

April 10, 2023

Project name:

202310-TX-Saginaw - StaffPOV

Service provider

OnPointe Insights, LLC (We)

Service receiver

City of Saginaw, Texas (The City)

Background:

The City wants to measure employee engagement. This includes understanding the factors that lead to engagement, as well as having the ability to see importance vs performance on those factors so that you can focus.

StaffPOV™ is an online survey solution — and much more

- Align your leadership team
- Plan for the future
- Monitor progress over time
- Increase engagement and satisfaction
- Bridge the gap between your leadership team and employees

StaffPOV™ . . .

- Is a feedback system created by experts
- Is highly efficient, intuitive, and optimized for mobile or computer
- Provides accessible analysis in powerful dashboards

Topics covered in the StaffPOV™ survey include the following:

- Thoughts on the direction of the city with regards to staff
- Motivation and intent to stay
- A deep dive on Engagement and Meaning, Accepting and Diversified, Growth and Autonomy, Teamwork and Work Life Harmony, and evaluations of Department Heads and Executive Leaders
- Importance and performance for the deep dives above
- Thoughts on Compensation and Benefits
- Key demographics

Steps:

We will execute the steps that follow. We ask The City to collaborate:

- We lead a discovery session with your team to understand needs
- We develop the initial survey draft and refine with the city
- We program and test the survey, allowing your team to also test
- We provide links or QR codes for the StaffPOV™ survey
- The City distributes the survey links / QR codes
- We collect, tabulate, and analyze the data
- We provide an interactive, online dashboard to review results
- We provide statistical tables or raw data, if desired

Timing:

OnPointe Insights can execute the study in the time frame shown below. The actual timing of distributing the survey is up to The City. Data collection can go as quickly as one week, but most continue longer and have additional time for reminders. The timeline below allows for nearly 3 weeks of fieldwork.

Work will begin once this SOW is signed, based on the schedule below. Timing may be adjusted to meet city needs.

Example Start Date: 4/3/2023	Apr					Apr					Apr					Apr					May					May				
TX Saginaw StaffPOV	3	4	5	6	7	10	11	12	13	14	17	18	19	20	21	24	25	26	27	28	1	2	3	4	5	8	9	10	11	12
Project awarded	x																													
Agreements signed (SOW, etc.)						x																								
Invoice sent (net 30 days)							x																							
Video Call: Kickoff (survey design 1.5 hrs)		x																												
Questionnaire design (internal calls)			x	x	x	x	x	x																						
Questionnaire shared: Review/approval									x	x																				
Progress Check-in											x																			
Final adjustments, approval												x																		
Questionnaire programmed												x	x																	
Internal Testing (links shared)														x																
Fieldwork with staff (go live)															x	x	x	x	x	x	x	x	x	x	x	x	x	x		
Analysis																			x	x	x	x	x	x	x	x	x	x		
Draft results shared, early dashboard peek																									x				x	
Video Call: Share final results, dashboard																														x
Critical	x																													

Sample size:

- It is possible to get 75% participation, but it does require leadership encouragement and the promise of anonymity.

Deliverables:

- An online, customized dashboard to review results and share with permission (ability to download PowerPoint slides and Excel data of results for internal/external uses).

Cost:

- StaffPOV is typically \$9,940. However, because Saginaw has a 3-year agreement, we give a 40% discount. At the request of the City Manager, we have reduced the cost further, for a total cost of \$4,000.
- It will be invoiced upon approval/signing the SOW (net 30 days).

StaffPOV Cost Details	Fees USD\$
Project management	\$1,550
Questionnaire Design/Programming	\$900
Questionnaire technology fees	\$950
Fieldwork & monitoring	\$770
Data extraction	\$510
Coding, Cleaning	\$770
Analysis / Insights development / Report	\$1,790
Dashboard tech fees / creation / Updating	\$2,700
Total Research Investment	\$9,940
Discount because of 3-year commitment (40%)	(\$3,976)
StaffPOV Cost with Discount	\$5,964
Additional discount for Saginaw	(\$1,964)
Final StaffPOV Cost	\$4,000

Confirmed:


 Ron Gailey
 Founder / CEO
 OnPointe Insights, LLC

Date: April 10, 2023

 Pedro Zambrano
 Communications Manager
 Saginaw, Texas

Date: _____

EmployeePOV Survey Inputs

Saginaw, TX - April 4, 2023

Tenure

How long have you worked for the city?

- Less than 1 year
- 1-4 years
- 5-9 years
- 10-14 years
- 15-19 years
- 20+ years

Level

What is your job level?

- Department heads
- Mid-level managers / Supervisors
- Staff, Field, Other Support Members
-

CityRating - Improved/Declined

Not counting the city building and facilities, in your opinion has the mood or vibe of our working environment improved, stayed the same or declined in the past year or two?

- Improved
- Stayed the same
- Declined

CityRating - Right/Wrong Direction

Overall, as a place to work, would you say that the city is headed in the right direction or wrong direction?

- Right direction
- Wrong direction

CityRating - Motivation

At the start of each new day, how motivated do you feel to do your job?

- Very motivated
- Somewhat motivated
- Neutral
- Somewhat unmotivated
- Very unmotivated

Intent To Stay

Please select the response below that is true for you.

- I see myself working at the city less than six months
- I see myself working at the city in a year
- I see myself working at the city in three years
- I see myself working at the city in five years or longer

ENGAGEMENT & MEANING

Note: The next few questions will help the city know what you feel are important priorities. We'll ask you to select 2 items from a list that are MOST important to you. You may wish you could choose 3 or more, because as many things are important to you - but pick the top 2. This time-tested approach keeps the survey short while creating an aggregate priority that is informative.

The desire of the city is that all employees feel ENGAGEMENT and MEANING in their work. Of the statements below on the topic, which 2 are MOST important for city leaders to focus on now?

Examples	Items for the Survey (City to refine)
Recognition for work accomplishments	
A sense of pride because of work done for the city	
Leaders who value and appreciate your opinions	
Work that is challenging, yet satisfying	
Work that is meaningful and worthwhile	
Leaders capitalize on your strengths	

ACCEPTING & DIVERSIFIED

The city desires all employees to feel ACCEPTED and that we create a HEALTHY and DIVERSIFIED environment. Of the statements below on the topic, which 2 are MOST important for city leaders to focus on now?

Examples	Items for the Survey (City to refine)
A welcoming environment for all age groups, genders and sexual orientations	
People of all races are welcome	
Policies applied fairly to all employees	
The city welcomes a healthy balance of opinions	
Different ideas and opinions are heard and respected	
A work environment free of any form of harassment	

GROWTH & AUTONOMY

The city desires city employees to experience GROWTH and have a healthy level of AUTONOMY. Of the statements below on the topic, which 2 are MOST important for city leaders to focus on now?

Examples	Items for the Survey (City to refine)
Appropriate level of autonomy in your job	
Leaders who care about your success	
Routine discussions/reviews about your career path	
The right tools and resources to execute your responsibility	
Sufficient training to perform job well	
Opportunities that help in gaining new skills	

TEAMWORK / WORK-LIFE-HARMONY

Fostering TEAMWORK and assuring employees have WORK/LIFE HARMONY is important. Of the statements below on the topic, which 2 are MOST important for city leaders to focus on now?

Examples	Items for the Survey (City to refine)
Positive environment within your team	
Collaboration with other departments/teams	
Workload you can manage	
Balance between personal and professional life	
Work in your team is well planned and organized	
Clear goals/objectives	

LEADERSHIP

Think for a moment about the Department Heads and the Executive Leadership team for the city. Of the statements below, which 2 are MOST important for city leaders to focus on now?

Examples	Items for the Survey (City to refine)
Leaders have solid job/technical knowledge	
Leaders lead with integrity	
Leaders seek the best interest of citizens of the city	
Leaders communicate effectively with employees	
Elected officials are supportive of city employees	
Leaders work well with elected officials to maintain city's strategic vision	

OVERALL RATINGS

This list now combines all of the issues you selected as being MOST important. How is *CityName* doing on these important issues?

NOTE: 10 items selected above will be shown	<i>Very Good, Good, Fair, Poor, Very Poor</i>

OVERALL MOST IMPORTANT

From the same list of your MOST important issues, which 3 do you feel are MOST important for city leaders to focus on now? (Select 3).

NOTE: 10 items selected above will be shown	Respondents will select Most Important 3

COMPENSATION / BENEFITS RATING

We're almost done. Think briefly about your compensation and benefits. How would you rate your level of satisfaction?

5-Point Scale on Right	<i>Very Satisfied . . . Very dissatisfied</i>
Your current salary	
Healthcare benefits	
Retirement benefits	
Vacation/holiday benefits	
Maternal/paternal leave	
Longevity pay	
Education and professional development	

FINAL OPEN END

This is optional, but if you think there are areas where the city leadership should make changes or improvements, share your thoughts below. Anything you share will be kept anonymous

(Note: If using your phone and it is supported, you may **press the microphone and speak** your message.)

OPEN END

Contact

If you wish to speak with the leadership team about your comments, and you want to share your contact information, you may. This is optional.

- Name
- Email



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (4)(g)

E-mail: greaume@saginawtx.org

Phone: 18172300324

SUBJECT:

Action regarding Letter of Support for Tarrant County College District Child Care Infant and Toddler Infrastructure Expansion Proposal

BACKGROUND/DISCUSSION:

See below from Kristen Jakowitsch, Ed.D., Consultant, Office of the Executive Vice Chancellor/Provost of TCCD:

"Tarrant County College is exploring opportunities to expand child care offerings on our campuses in the interest of serving our students and local communities.

An RFA for the Child Care Associates Institute to Advance Child Care Infant and Toddler Infrastructure Expansion Grant was recently released. TCCD intends to submit proposals for an Early/Head Start facility on our Northwest and South campuses. Both locations are identified as high need areas for quality early childhood education and we recognize the positive impact that the creation of a these facilities can have within the community and for our students.

Given Saginaw's proximity to our Northwest campus, I hope that you might be able to provide a signed letter of support on behalf of the City of Saginaw."

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

Description

Letter of Support--TCCD



May 2, 2023

Clark Sykes
Director of Construction
Child Care Associates
3000 E. Belknap
Fort Worth, TX 76111

Dear Director Sykes,

On behalf of the City of Saginaw I enthusiastically support Tarrant County College District's (TCCD) proposal for the Child Care Associates Institute to Advance Child Care Infant and Toddler Infrastructure Expansion funding opportunity. The project will increase access to early learning facilities in high-need neighborhoods of Tarrant County. TCCD's Chancellor LeBlanc and I work closely in communities across Tarrant County. We have heard how challenging it is for working parents to balance responsibilities as both a parent and as a student. By providing affordable and accessible child care on TCCD's Campuses, parents will have a greater chance to successfully achieve their goals and ensure their children are prepared to begin their educational journey.

The City of Saginaw recognizes the challenges community members and TCCD students face given the lack of access to quality early learning facilities, which disproportionately impacts our underrepresented populations living in Tarrant County. Additionally, the benefit of obtaining post-secondary education is well understood by parents, but the reality of the lack of affordable childcare is a barrier. Expanded access to quality childcare, especially one located on a college campus, can create economic opportunity and, ultimately, prosperity in our community.

The City of Saginaw fully endorses TCCD's Child Care Infant and Toddler Infrastructure Expansion proposal and we are honored to support TCCD on this project.

Sincerely,

Mayor Todd Flippo

City of Saginaw



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (5)

E-mail: greaume@saginawtx.org

Phone: 18172300324

SUBJECT:

Discussion of Veteran Owned Business Bidding Preference

BACKGROUND/DISCUSSION:

This item was requested by Rick Russell. City Attorney Meredith will give a brief explanation regarding this item.

Staff recommends that if the City Council desires to change purchasing policy to expand bidding or vendor preferences that the definitions be clearly defined. Specific bidding preference could result in contract awards to vendors that are not necessarily the lowest qualified bidders, and thus may have a financial impact to the City.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

Description
Request Form

REQUEST TO BE PLACED ON CITY COUNCIL AGENDA



City of Saginaw
333 W. McLeroy Blvd.
PO Box 79070, Saginaw, TX 76179-0070

Name RICK RUSSELL Date 4/10/2023
Address 800 REDDING DR
Phone: Home _____ Work _____ Other 6824297878
Requested Meeting Date 18 APRIL 2023
Who Do You Represent MYSELF

Who Will Attend The Meeting: Will He/She Speak, Yes or No:
(Please provide name, address and phone number of each person.)

1. RICK RUSSELL YES
400 REDDING DR, SAGINAW 76131
2. _____
3. _____

Subject to be Discussed VETERAN OWNED BUSINESS BIDDING ^{VOBP} PREFERENCE
How Long Will Your Presentation Take 15-30 MINUTES
Reason(s) for this Report PROVIDE CITY COUNCIL DATA FOR BIDDING OPPORTUNITY
Council Action Desired APPROVE VOBP IN City Bidding ACTIVITIES

APPROVED _____ Mayor, City of Saginaw
(Mayor will determine if this request is approved for an agenda item.)

NOTICE: This form must be returned to the City Office by noon Wednesday prior to the requested Council meeting (the next Tuesday). If you have information to present to the Council it can be copied at the City Office. If it is larger than regular size paper, a copy must be furnished for the council and staff (13 copies).

If you have any questions call 817 232-4640, extension 2327.



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Randy Newsom
Director of Public Works

Agenda Items: (6)

E-mail: newsom@saginawtx.org

Phone: 18172300448

SUBJECT:

Consideration and Action regarding Individual Project Order (IPO) with Kimley- Horn and Associates for the 2023 Parks and Recreation Master Plan Update

BACKGROUND/DISCUSSION:

A special called Parks and Recreation Board meeting was held on Monday 4/17/23. The meeting was held to discuss the IPO for the update to our Parks and Recreation Master Plan. The plan will provide guidance to the Board members when selecting which Parks to use the Park Bond Funds on. In addition, it will include a fishing pond conceptual design, William Houston Conceptual Design, and Beltnill Conceptual Design.

The Parks and Recreation Board members voted to recommend to Council the approval of the IPO for the 2023 Parks and Recreation Master Plan Update.

FINANCIAL IMPACT:

The total financial impact will be \$113,000. The funds to cover the IPO will come from the Park Bond Funds.

RECOMMENDATION:

Staff recommends the approval of the 2023 Parks and Recreation Master Plan Update IPO in the amount of \$113,000.

ATTACHMENTS:

Description
Proposed IPO

**INDIVIDUAL PROJECT ORDER NUMBER 20230322
PARKS AND RECREATION MASTER PLAN UPDATE**

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the "Consultant"), and The City of Saginaw, Texas (the "Client") in accordance with the terms of the Master Agreement for Continuing Professional Services dated April 17, 2012, which is incorporated herein by reference.

Identification of Project:

Project Name: Parks & Recreation Master Plan Update
KH Project Manager: Laura Presley

Specific Scope of Basic Services:

This project consists of playground site visits and an assessment of existing playground conditions for nine (9) City playgrounds as defined in Task 2.0 and 2.1, conceptual design for a fishing pond and associated amenities as defined in Task 3.0, conceptual design for William Houston Park as defined in Task 4.0, conceptual design for park amenities at the Belmill development as defined in Task 5.0, and a Parks and Recreation Master Plan Amendment as defined in Task 6.0

Task 1.0 – Project Meetings and Design Coordination

The Consultant will provide the following professional services under this task:

1. Kick-Off Meeting – The Consultant will facilitate one (1) virtual or in-person kick-off meeting with Client staff to review schedule and deliverables.
2. Meetings –
 - a. The Consultant will prepare for and attend two (2) virtual or in-person Client assessment review meetings.
 - b. The Consultant will prepare for and attend two (2) in-person City Parks Advisory Board meetings.
 - c. The Consultant will prepare for and attend two (2) in-person City Council meetings.
3. Coordination – Project communication, correspondence, and coordination with Client.

Services/Deliverables provided by the Client:

- a. Attend kickoff meeting.
- b. Attend meetings for reviewing plans.
- c. Coordination and correspondence with the Client.

Task 2.0 – Playground Site Visits

The Consultant will perform a Certified Playground Safety Assessment to review the existing conditions of nine (9) playground areas at the following locations:

1. William Houston Park – 700 Park Center Blvd, Saginaw, TX 76179
2. Willow Creek Park – N Knowles Dr., Saginaw, TX 76179, north of the softball field
3. Willow Creek Park – N Knowles Dr., Saginaw, TX 76179, south of basketball courts and east of Parkwest Blvd

4. Willow Creek Park – N Knowles Dr., Saginaw, TX 76179, west of S Knowles Dr. and north of Willow Creek Paw Park (101 S Knowles Dr., Saginaw, TX 76179)
5. Opal Jo Jennings Park – 700 Opal St., Saginaw, TX 76179
6. Brian Schwengler Memorial Park – 812 Thompson Dr., Saginaw, TX 76179
7. Highland Station Park – 1501 High Country Trail, Saginaw, TX 76131, east of High Country Trail and west of Highland Station Park Dog Park
8. Highland Station Park – 1501 High Country Trail, Saginaw, TX 76131, east of Trinity Trail and north of Highland Station Park parking lot
9. Sagewood Park – 1055 Sagewood Lane, Saginaw, TX 76131

The Consultant will conduct one (1) site visit for each location as directed by the Client to observe the playground area. The Assessment will not be exhaustive or extend to every aspect of the existing play components and will be limited to visible surfacing and vertical play features.

Task 2.1 – Playground Assessment

The Consultant will provide the Client with a written assessment identifying the play components, photography of existing conditions identifying items inconsistent with the below-mentioned standards, and recommendations to improve the items inconsistent with the below-mentioned standards. The Consultant will provide the Client with a matrix of noncompliant items and a rough order of magnitude cost estimate for improvements.

The Assessment will evaluate:

1. The play equipment and material condition, clearances, and use areas consistent with the standards of the American Society for Testing and Materials (ASTM) section F1487 and the Public Playground Safety Handbook (PPSH) issued by the Consumer Product Safety Commission.
2. Other observed priority safety hazards classified by ASTM F1487 and PPSH, if any.

If a safety hazard identified requires immediate action from the Client and requires the Consultant to conduct additional site visits to observe the proposed remedy, all additional site visits and additional documentation will be an additional service that will be billed at our current hourly rates.

Task 3.0 – Fishing Pond Conceptual Design

The Consultant will develop two (2) conceptual designs for a fishing pond amenity, which consists of fishing pond, walking trail, and parking lot. One (1) of the conceptual designs will locate the fishing pond amenity at Willow Creek Park and one (1) of the conceptual designs will locate the fishing pond at the existing ponds located north of Creek Terrace Drive, west of Lavonne Lane, and south of Sparrow Drive.

The Consultant will prepare two (2) Opinions of Probable Construction Costs (OPCCs). These documents are intended to guide the design, planning, and programming of the conceptual fishing pond and will provide an approximate cost to be based on estimated market values of the proposed improvements.

Because the Consultant does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of its experience and represent its judgment as an experienced and qualified professional, familiar with the industry. The Consultant cannot and does not guarantee that proposals, bids, or actual costs will not vary from its opinions of cost.

The Consultant will present the concepts and OPCCs to Client staff to gather feedback and revise the exhibit based on the feedback. The Consultant will provide revisions for up to 2 (two) rounds of ordinary and reasonable comments.

The Consultant will present the two (2) revised conceptual designs and two (2) revised OPCCs to the Parks Advisory Board and City Council per Task 1.0.

This task does not include final design, construction documents, or specifications. This task does not include water modeling, hydraulic engineering, flood study, or permitting for CLOMR or LOMR.

Task 4.0 – William Houston Conceptual Design

The Consultant will develop one (1) conceptual design for the sports complex located at William Houston Park. The conceptual designs will consist of multi-purpose sports fields, baseball fields, softball fields, trails, parking lot improvements, concession and restroom areas, and a playground.

The Consultant will prepare one (1) OPCCs. This document is intended to guide the design, planning, and programming of the conceptual sports complex and will provide an approximate cost to be based on estimated market values of the proposed improvements.

Because the Consultant does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of its experience and represent its judgment as an experienced and qualified professional, familiar with the industry. The Consultant cannot and does not guarantee that proposals, bids, or actual costs will not vary from its opinions of cost.

The Consultant will present the concept to Client staff to gather feedback and revise the exhibit based on the feedback. The Consultant will provide revisions for up to 2 (two) rounds of ordinary and reasonable comments.

The Consultant will present one (1) revised conceptual design and one (1) revised OPCC to the Parks Advisory Board and City Council per Task 1.0.

This task does not include final design, construction documents, or specifications.

Task 5.0 – Beltmill Conceptual Design

The Consultant will develop one (1) conceptual design for the sports complex located at the northeast corner of East Bailey Boswell Road and Business 287. The conceptual design will consist of multi-purpose sports fields, soccer fields, trails, parking lot improvements, concession and restroom areas, and a playground.

The Consultant will prepare one (1) OPCC. This document is intended to guide the design, planning, and programming of the conceptual sports complex and will provide an approximate cost to be based on estimated market values of the proposed improvements.

Because the Consultant does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of its experience and represent its judgment as an experienced and qualified professional, familiar with the industry. The Consultant cannot and does not guarantee that proposals, bids, or actual costs will not vary from its opinions of cost.

The Consultant will present the concept to Client staff to gather feedback and revise the exhibit based on

the feedback. The Consultant will provide revisions for up to two (2) rounds of ordinary and reasonable comments.

The Consultant will present one (1) revised conceptual design and one (1) revised OPCC to the Parks Advisory Board and City Council per Task 1.0.

This task does not include final design, construction documents, or specifications.

Task 6.0 – Parks & Recreation Master Plan Amendment

The Consultant will develop an amendment for the City's Parks and Recreation Master Plan. This amendment will consist of the deliverables prepared in Tasks 2.1-5.0 of this IPO and the feedback received at public meetings per Task 1.0.

Additional Services if required:

Any services not specifically provided for in the above scope, as well as any changes in the scope requested by the Client, will be considered additional services. Additional services include, but are not limited to, the following:

- Measuring surfacing depth compared to play equipment critical height
- Surfacing HIC or GMAX testing consistent with ASTM F1292 or ASTM F3313-20
- The accessibility route to the playground area consistent with the 2010 Department of Justice American Disability Act (ADA) Standards for Accessible Design
- The accessible inclusive play elements at each playground
- Attendance at Public Meetings beyond those specifically included in the Scope of Services referenced above.
- Preparation of platting documents and/or real property survey for site acquisition.
- Sampling, testing, or analysis beyond that specifically included in the Scope of Services referenced herein above.
- Providing professional services associated with the discovery of any hazardous waste or materials in the project route.
- Assisting Client or Contractor in the defense or prosecution of litigation in connection with or in addition to those services contemplated by this Agreement. Such services, if any, will be furnished by Consultant on a fee basis negotiated by the respective parties outside of and in addition to this Agreement.
- Preparing applications and supporting documents for government grants, loans, or planning advances, and providing data for detailed applications.
- Appearing before regulatory agencies or courts as an expert witness in any litigation with third parties or condemnation proceedings arising from the development or construction of the Project, including the preparation of engineering data and reports for assistance to the Client.
- Any services not listed in the Scope of Services.

Schedule:

Consultant will provide our services as expeditiously as practicable to meet a mutually agreed upon schedule.

Deliverables:

- One Playground Improvement Matrix
- Two Preliminary Fishing Pond Concepts
- Two Preliminary Fishing Pond OPCCs
- Two Revised Fishing Pond Concepts
- Two Revised Fishing Pond OPCCs
- One Preliminary William Houston Concepts

- One Preliminary William Houston OPCCs
- One Revised William Houston Concept
- One Revised William Houston OPCC
- One Preliminary Beltmill Concepts
- One Preliminary Beltmill OPCCs
- One Revised Beltmill Concept
- One Revised Beltmill OPCCs
- One Parks & Recreation Master Plan Amendment

Terms of compensation:

<u>Task Name</u>	<u>Budget Amount</u>	<u>Fee Type</u>
Task 1.0 – Project Meetings and Coordination	\$ 12,000	(Lump Sum)
Task 2.0 – Playground Site Visits	\$ 12,000	(Lump Sum)
Task 2.1 – Playground Assessment	\$ 20,000	(Lump Sum)
Task 3.0 – Fishing Pond Conceptual Design	\$ 23,000	(Lump Sum)
Task 4.0 – William Houston Conceptual Design	\$ 19,500	(Lump Sum)
Task 5.0 – Beltmill Conceptual Design	\$ 19,500	(Lump Sum)
Task 6.0 – Parks & Recreation Master Plan Amendment	\$ 7,000	(Lump Sum)
Total Fee	\$ 113,000	

Consultant will perform the services in Tasks 1.0 through 6.0 for the total lump sum fee of \$113,000. Individual task amounts are informational only. All permitting, application, and similar project fees will be paid directly by the Client. Lump sum fees will be invoiced monthly based upon the overall percentage of services performed.

Lump Sum tasks will be invoiced based on the percent completion of the tasks.

Payment will be due within 25 days of your receipt of the invoice.

Other special terms of Individual Project Order: None

ACCEPTED:

CITY OF SAGINAW, TEXAS

KIMLEY-HORN AND ASSOCIATES, INC.

SIGNED: _____

SIGNED:  _____
March 24, 2023

PRINTED NAME: _____

PRINTED NAME: Bradley J. Hill

TITLE: _____

TITLE: Regional Contract Lead



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Randy Newsom
Director of Public Works
Trenton Tidwell, P.E.
City Engineer

Agenda Items: (7)

E-mail: rnewsom@saginawtx.org

Phone: 18172300448

SUBJECT:

Consideration and Action regarding Award of Bid for Knowles Drive Phases 2 & 3 Project

BACKGROUND/DISCUSSION:

See attached information regarding the results of bid opening for the Knowles Drive Phases 2 & 3 Project on April 24, 2023.

FINANCIAL IMPACT:

The financial impact will be \$14,221,268. Funding for this project will come from the 2023 Bond Sale and the Tarrant County Reimbursement for Knowles Drive Phase 1.

RECOMMENDATION:

Staff recommends approval of the award of the bid to DDM Construction Corporation, Inc. for the Knowles Drive Phases 2 & 3 Project.

ATTACHMENTS:

Description

KHA Letter--Knowles Phase 2 & 3

Bid Tab--Knowles Phases 2 & 3



April 26, 2023

Mr. Randy Newsom
City of Saginaw
205 Brenda Lane
Saginaw, TX 76179

Re: Bid Results
Knowles Drive Phases 2 & 3

Dear Mr. Newsom:

On April 24, 2023, Saginaw received bids for the Knowles Drive Phases 2 & 3 project. The following bid proposals were received:

Contractor	Total Base Bid
DDM Construction Corporation, Inc.	\$14,221,268.00
McMahon Contracting, L.P.	\$15,294,644.00
The Fain Group, Inc.	\$16,808,794.00

Kimley-Horn and Associates, Inc. has reviewed the lowest bidder's qualifications and has verified that the Contractor's bonding company is licensed in the State of Texas. Based on these reviews, it appears that DDM Construction Corporation, Inc. is the lowest responsive bidder.

Enclosed is a copy of the bid tabulation for your reference. Kimley-Horn's final OPCC for this project was \$15,200,000.

Should you have any questions or comments, please do not hesitate to contact me.

Sincerely,

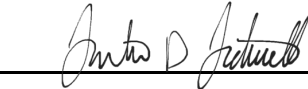
KIMLEY-HORN AND ASSOCIATES, INC.
TBPE No. F-928

Trenton Tidwell, P.E.

Enclosure

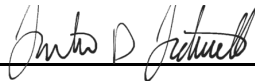
Copy to: Mr. Gabe Reaume, City Manager, City of Saginaw

CHECKED BY:



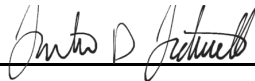
Trenton D. Tidwell, P.E., 04/24/2023

Owner: City of Saginaw				BIDDER 1		BIDDER 2		BIDDER 3	
Job No.: 061003132				DDM Construction Corporation, Inc. 4006 Belt Line Rd., Ste.230 Addison, TX 75001		McMahon Contracting, L.P. 3019 Roy Orr Blvd. Grand Prairie, TX 75050		The Fain Group, Inc. P.O. Box 164308 Ft. Worth, TX 76161	
Project: Knowles Drive Phases 2 & 3									
Date: April 24, 2023									
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
Base Bid									
1	Mobilization	1	LS	\$700,000.00	\$700,000.00	\$982,874.20	\$982,874.20	\$180,000.00	\$180,000.00
2	General Site Preparation	1	LS	\$250,000.00	\$250,000.00	\$69,050.00	\$69,050.00	\$23,000.00	\$23,000.00
3	Project Allowance	1	LS	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00
4	Landscape & Irrigation Restoration Allowance	1	LS	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
5	SWPPP	1	LS	\$55,000.00	\$55,000.00	\$47,970.00	\$47,970.00	\$24,000.00	\$24,000.00
6	Unclassified Excavation by Plan Quantity	14,000	CY	\$21.00	\$294,000.00	\$32.45	\$454,300.00	\$23.00	\$322,000.00
7	Embankment by Plan Quantity	9,500	CY	\$12.00	\$114,000.00	\$7.94	\$75,430.00	\$22.00	\$209,000.00
8	Remove Conc Pvmt	3,300	SY	\$15.00	\$49,500.00	\$13.81	\$45,573.00	\$21.00	\$69,300.00
9	Remove Asphalt Pvmt	28,200	SY	\$6.00	\$169,200.00	\$7.96	\$224,472.00	\$5.00	\$141,000.00
10	Remove Gravel Pvmt	90	SY	\$14.00	\$1,260.00	\$13.76	\$1,238.40	\$13.00	\$1,170.00
11	Remove Conc Curb and Gutter	360	LF	\$12.00	\$4,320.00	\$5.05	\$1,818.00	\$10.00	\$3,600.00
12	Remove Conc Driveway	630	SY	\$8.00	\$5,040.00	\$16.15	\$10,174.50	\$25.00	\$15,750.00
13	Remove Sidewalk	9,200	SF	\$1.50	\$13,800.00	\$1.67	\$15,364.00	\$3.00	\$27,600.00
14	Remove Conc Lined Ditch	8,500	SF	\$1.00	\$8,500.00	\$1.93	\$16,405.00	\$3.00	\$25,500.00
15	Remove Concrete Rip Rap	330	SY	\$16.00	\$5,280.00	\$19.18	\$6,329.40	\$26.00	\$8,580.00
16	Remove Rock Rip Rap	40	SY	\$12.00	\$480.00	\$26.32	\$1,052.80	\$45.00	\$1,800.00
17	Remove Storm Drain Line	1,500	LF	\$25.00	\$37,500.00	\$27.20	\$40,800.00	\$55.00	\$82,500.00
18	Remove Concrete Headwall	16	EA	\$1,250.00	\$20,000.00	\$1,076.73	\$17,227.68	\$3,500.00	\$56,000.00
19	Remove Concrete Safety End Treatment	2	EA	\$650.00	\$1,300.00	\$831.69	\$1,663.38	\$1,400.00	\$2,800.00
20	Remove Concrete Flume	1	EA	\$500.00	\$500.00	\$365.61	\$365.61	\$2,900.00	\$2,900.00
21	Remove Brick SET	2	EA	\$650.00	\$1,300.00	\$831.69	\$1,663.38	\$400.00	\$800.00
22	Remove Drop Inlet	3	EA	\$1,100.00	\$3,300.00	\$1,044.56	\$3,133.68	\$1,700.00	\$5,100.00
23	Remove Storm Drain Manhole	1	EA	\$1,400.00	\$1,400.00	\$1,759.89	\$1,759.89	\$2,900.00	\$2,900.00
24	Remove Metal Beam Guard Fence	410	LF	\$17.00	\$6,970.00	\$8.82	\$3,616.20	\$18.00	\$7,380.00
25	Remove Trees	1	EA	\$2,500.00	\$2,500.00	\$1,345.21	\$1,345.21	\$600.00	\$600.00
26	Remove Fence	10	LF	\$20.00	\$200.00	\$36.17	\$361.70	\$17.00	\$170.00
27	Remove Brick Pillar	1	EA	\$1,300.00	\$1,300.00	\$1,771.93	\$1,771.93	\$1,500.00	\$1,500.00
28	Remove Retaining Wall Blocks	20	LF	\$25.00	\$500.00	\$180.85	\$3,617.00	\$35.00	\$700.00
29	Remove Landscaping	60	SY	\$13.00	\$780.00	\$60.28	\$3,616.80	\$9.00	\$540.00
30	Remove Light Pole	2	EA	\$700.00	\$1,400.00	\$1,310.40	\$2,620.80	\$1,300.00	\$2,600.00
31	Remove Sign	77	EA	\$160.00	\$12,320.00	\$179.98	\$13,858.46	\$52.00	\$4,004.00
32	Remove Handrail	40	LF	\$21.00	\$840.00	\$18.09	\$723.60	\$52.00	\$2,080.00
33	Remove Flood Gate	2	EA	\$850.00	\$1,700.00	\$723.41	\$1,446.82	\$290.00	\$580.00
34	Salvage Traffic Signal	1	EA	\$10,000.00	\$10,000.00	\$11,319.76	\$11,319.76	\$11,000.00	\$11,000.00
35	Remove Traffic Signal Ground Box	2	EA	\$450.00	\$900.00	\$292.50	\$585.00	\$290.00	\$580.00
36	Adjust Electrical Pull Box	1	EA	\$1,000.00	\$1,000.00	\$971.10	\$971.10	\$960.00	\$960.00
37	Remove Plastic Delineator	2	EA	\$95.00	\$190.00	\$199.61	\$399.22	\$70.00	\$140.00
38	Standard Mailbox Removal and Replacement	4	EA	\$500.00	\$2,000.00	\$263.25	\$1,053.00	\$300.00	\$1,200.00
39	Brick Mailbox Removal and Replacement	2	EA	\$3,100.00	\$6,200.00	\$1,749.15	\$3,498.30	\$2,500.00	\$5,000.00
40	ELIM EXT PAV MRK & MRKS (4")	200	LF	\$1.00	\$200.00	\$1.46	\$292.00	\$1.00	\$200.00
41	ELIM EXT PAV MRK & MRKS (8")	350	LF	\$1.50	\$525.00	\$2.93	\$1,025.50	\$2.00	\$700.00
42	ELIM EXT PAV MRK & MRKS (ARROW)	2	EA	\$50.00	\$100.00	\$175.50	\$351.00	\$45.00	\$90.00

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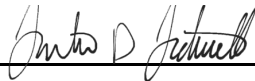
Trenton D. Tidwell, P.E., 04/24/2023

Owner: City of Saginaw				BIDDER 1		BIDDER 2		BIDDER 3	
Job No.: 061003132				DDM Construction Corporation, Inc.		McMahon Contracting, L.P.		The Fain Group, Inc.	
Project: Knowles Drive Phases 2 & 3				4006 Belt Line Rd., Ste.230		3019 Roy Orr Blvd.		P.O. Box 164308	
Date: April 24, 2023				Addison, TX 75001		Grand Prairie, TX 75050		Ft. Worth, TX 76161	
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
43	ELIM EXT PAV MRK & MRKS (WORD)	2	EA	\$52.00	\$104.00	\$175.50	\$351.00	\$45.00	\$90.00
44	8" Lime Treatment (48 LBS/SY)	17,300	SY	\$8.00	\$138,400.00	\$4.31	\$74,563.00	\$5.00	\$86,500.00
45	Hydrated Lime	500	TN	\$400.00	\$200,000.00	\$370.66	\$185,330.00	\$340.00	\$170,000.00
46	8" Flexible Base Type A, Grade 1	21,900	SY	\$21.00	\$459,900.00	\$21.94	\$480,486.00	\$17.00	\$372,300.00
47	6" Conc Pvmt (Residential Driveway)	270	SY	\$120.00	\$32,400.00	\$117.44	\$31,708.80	\$100.00	\$27,000.00
48	7" Conc Pvmt (Park Driveway)	1,600	SY	\$100.00	\$160,000.00	\$92.60	\$148,160.00	\$117.00	\$187,200.00
49	8" Conc Pvmt with Integral Curb	28,600	SY	\$89.00	\$2,545,400.00	\$79.07	\$2,261,402.00	\$119.00	\$3,403,400.00
50	9" Conc Pvmt with Integral Curb (Roundabout)	5,300	SY	\$100.00	\$530,000.00	\$123.75	\$655,875.00	\$119.00	\$630,700.00
51	Asphalt Pavement (2" Type D on 4" Type B)	1,840	SY	\$60.00	\$110,400.00	\$54.99	\$101,181.60	\$72.00	\$132,480.00
52	Integral Colored 10" Concrete Truck Apron	250	SY	\$250.00	\$62,500.00	\$208.85	\$52,212.50	\$180.00	\$45,000.00
53	Integral Colored Concrete Median (Splitter Island)	810	SY	\$170.00	\$137,700.00	\$121.68	\$98,560.80	\$125.00	\$101,250.00
54	Integral Colored Concrete Median (Central Island)	280	SY	\$170.00	\$47,600.00	\$140.40	\$39,312.00	\$134.00	\$37,520.00
55	6" Standard Curb and Gutter	130	LF	\$50.00	\$6,500.00	\$79.51	\$10,336.30	\$44.00	\$5,720.00
56	3" Mountable Curb with 18" Gutter	260	LF	\$26.00	\$6,760.00	\$79.51	\$20,672.60	\$45.00	\$11,700.00
57	16" Concrete Retaining Wall (Truck Apron)	180	LF	\$110.00	\$19,800.00	\$60.38	\$10,868.40	\$35.00	\$6,300.00
58	4" Conc Sidewalk	49,900	SF	\$8.50	\$424,150.00	\$7.49	\$373,751.00	\$10.00	\$499,000.00
59	4" Conc Sidewalk Adjacent to Back of Curb	1,100	SF	\$11.00	\$12,100.00	\$11.35	\$12,485.00	\$12.00	\$13,200.00
60	Sidewalk Curb	420	LF	\$21.00	\$8,820.00	\$25.74	\$10,810.80	\$31.00	\$13,020.00
61	TXDOT Curb Ramp Type 2	54	EA	\$1,790.00	\$96,660.00	\$2,808.00	\$151,632.00	\$2,700.00	\$145,800.00
62	TXDOT Curb Ramp Type 7	1	EA	\$3,300.00	\$3,300.00	\$3,159.00	\$3,159.00	\$3,100.00	\$3,100.00
63	TXDOT Curb Ramp Type 21	5	EA	\$2,300.00	\$11,500.00	\$3,627.00	\$18,135.00	\$3,300.00	\$16,500.00
64	10" Pedestrial Rail Curb Adjacent to Sidewalk	110	LF	\$18.00	\$1,980.00	\$25.74	\$2,831.40	\$34.00	\$3,740.00
65	TXDOT Handrail Type PR11	220	LF	\$245.00	\$53,900.00	\$158.09	\$34,779.80	\$90.00	\$19,800.00
66	TXDOT Handrail Type D	25	LF	\$245.00	\$6,125.00	\$178.19	\$4,454.75	\$120.00	\$3,000.00
67	TXDOT Sign and Support TY 10BWG (1) SA (P)	51	EA	\$750.00	\$38,250.00	\$848.25	\$43,260.75	\$730.00	\$37,230.00
68	Saginaw Standard Sign and Support	28	EA	\$450.00	\$12,600.00	\$696.15	\$19,492.20	\$440.00	\$12,320.00
69	Street Sign (Mount on Existing Pole)	56	EA	\$120.00	\$6,720.00	\$169.65	\$9,500.40	\$100.00	\$5,600.00
70	Single Sided RRFB Assembly and Foundation	10	EA	\$8,800.00	\$88,000.00	\$13,601.25	\$136,012.50	\$10,000.00	\$100,000.00
71	Double Sided RRFB Assembly and Foundation	8	EA	\$9,800.00	\$78,400.00	\$14,800.50	\$118,404.00	\$11,000.00	\$88,000.00
72	4" Yellow Pavement Markings (SOLID)	12,900	LF	\$0.80	\$10,320.00	\$1.46	\$18,834.00	\$1.00	\$12,900.00
73	4" Yellow Pavement Markings (BROKEN)	2,080	LF	\$0.80	\$1,664.00	\$1.52	\$3,161.60	\$1.00	\$2,080.00
74	8" Yellow Pavement Markings (SOLID)	480	LF	\$2.00	\$960.00	\$3.04	\$1,459.20	\$2.00	\$960.00
75	8" White Contrast Pavement Markings (SOLID)	1,220	LF	\$9.00	\$10,980.00	\$21.06	\$25,693.20	\$9.00	\$10,980.00
76	18" White Contrast Pavement Markings (DOT)	70	LF	\$15.00	\$1,050.00	\$39.78	\$2,784.60	\$15.00	\$1,050.00
77	24" White Contrast Pavement Markings (SOLID)	2,100	LF	\$15.00	\$31,500.00	\$14.04	\$29,484.00	\$16.00	\$33,600.00
78	White Contrast Pavement Marking ARROW	9	EA	\$330.00	\$2,970.00	\$497.25	\$4,475.25	\$320.00	\$2,880.00
79	White Contrast Pavement Marking WORD (ONLY)	5	EA	\$420.00	\$2,100.00	\$643.50	\$3,217.50	\$400.00	\$2,000.00
80	White Contrast Pavement Marking WORD (YIELD)	4	EA	\$420.00	\$1,680.00	\$643.50	\$2,574.00	\$400.00	\$1,600.00
81	White Raised Crosswalk Approach Stripe	8	EA	\$280.00	\$2,240.00	\$526.50	\$4,212.00	\$290.00	\$2,320.00
82	Reflective Pavement Marker Ty II A-A	212	EA	\$4.50	\$954.00	\$5.09	\$1,079.08	\$5.00	\$1,060.00
83	Wood Fence	10	LF	\$200.00	\$2,000.00	\$117.00	\$1,170.00	\$52.00	\$520.00
84	Brick Pillar	1	EA	\$2,500.00	\$2,500.00	\$2,281.50	\$2,281.50	\$1,400.00	\$1,400.00
85	Traffic Control	24	MO	\$4,500.00	\$108,000.00	\$8,996.14	\$215,907.36	\$2,800.00	\$67,200.00
86	Temporary Asphalt Pavement	120	SY	\$140.00	\$16,800.00	\$85.85	\$10,302.00	\$17.00	\$2,040.00

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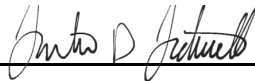
Trenton D. Tidwell, P.E., 04/24/2023

Owner: City of Saginaw				BIDDER 1		BIDDER 2		BIDDER 3	
Job No.: 061003132				DDM Construction Corporation, Inc.		McMahon Contracting, L.P.		The Fain Group, Inc.	
Project: Knowles Drive Phases 2 & 3				4006 Belt Line Rd., Ste.230		3019 Roy Orr Blvd.		P.O. Box 164308	
Date: April 24, 2023				Addison, TX 75001		Grand Prairie, TX 75050		Ft. Worth, TX 76161	
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
87	Temporary Illumination	1	LS	\$22,000.00	\$22,000.00	\$15,912.00	\$15,912.00	\$15,000.00	\$15,000.00
88	Portable Message Board	40	WK	\$450.00	\$18,000.00	\$3,744.00	\$149,760.00	\$290.00	\$11,600.00
89	Project Sign	2	EA	\$1,500.00	\$3,000.00	\$499.68	\$999.36	\$600.00	\$1,200.00
90	DRILL SHAFT (TRF SIG POLE) (48 IN)	66	LF	\$800.00	\$52,800.00	\$760.50	\$50,193.00	\$700.00	\$46,200.00
91	CONDT (PVC) (SCH 40) (3")	215	LF	\$30.00	\$6,450.00	\$30.71	\$6,602.65	\$30.00	\$6,450.00
92	CONDT (PVC) (SCH 40) (3") (BORE)	325	LF	\$45.00	\$14,625.00	\$42.70	\$13,877.50	\$42.00	\$13,650.00
93	CONDT (PVC) (SCH 80) (2")	125	LF	\$22.00	\$2,750.00	\$21.64	\$2,705.00	\$21.00	\$2,625.00
94	CONDT (PVC) (SCH 80) (2") (BORE)	110	LF	\$35.00	\$3,850.00	\$34.81	\$3,829.10	\$34.00	\$3,740.00
95	ELEC CONDR (NO.8) BARE	550	LF	\$2.00	\$1,100.00	\$1.99	\$1,094.50	\$2.00	\$1,100.00
96	ELEC CONDR (NO.8) INSULATED	380	LF	\$2.50	\$950.00	\$2.28	\$866.40	\$2.00	\$760.00
97	ELEC CONDR (NO.6) BARE	120	LF	\$2.00	\$240.00	\$2.11	\$253.20	\$2.00	\$240.00
98	ELEC CONDR (NO.6) INSULATED	240	LF	\$2.50	\$600.00	\$2.46	\$590.40	\$3.00	\$720.00
99	GROUND BOX TY D (162922)	1	EA	\$1,500.00	\$1,500.00	\$1,567.80	\$1,567.80	\$1,500.00	\$1,500.00
100	GROUND BOX TY D (162922)W/APRON	5	EA	\$2,200.00	\$11,000.00	\$2,076.75	\$10,383.75	\$2,000.00	\$10,000.00
101	ELC SRV TY D 120/240 060(NS)SS(E)PS(U)	1	EA	\$11,000.00	\$11,000.00	\$10,693.80	\$10,693.80	\$10,000.00	\$10,000.00
102	INSTALL HWY TRF SIG (ISOLATED)	1	EA	\$45,000.00	\$45,000.00	\$45,396.00	\$45,396.00	\$45,000.00	\$45,000.00
103	VEH SIG SEC (12")LED(GRN)	6	EA	\$430.00	\$2,580.00	\$444.60	\$2,667.60	\$440.00	\$2,640.00
104	VEH SIG SEC (12")LED(GRN ARW)	5	EA	\$430.00	\$2,150.00	\$444.60	\$2,223.00	\$440.00	\$2,200.00
105	VEH SIG SEC (12")LED(YEL)	6	EA	\$430.00	\$2,580.00	\$444.60	\$2,667.60	\$440.00	\$2,640.00
106	VEH SIG SEC (12")LED(YEL ARW)	6	EA	\$430.00	\$2,580.00	\$444.60	\$2,667.60	\$440.00	\$2,640.00
107	VEH SIG SEC (12")LED(RED)	9	EA	\$430.00	\$3,870.00	\$444.60	\$4,001.40	\$440.00	\$3,960.00
108	VEH SIG SEC (12")LED(RED ARW)	2	EA	\$430.00	\$860.00	\$444.60	\$889.20	\$395.00	\$790.00
109	PED SIG SEC (LED)(COUNTDOWN)	4	EA	\$1,100.00	\$4,400.00	\$1,111.50	\$4,446.00	\$1,000.00	\$4,000.00
110	BACK PLATE (12")(3 SEC)ALUM	10	EA	\$160.00	\$1,600.00	\$146.25	\$1,462.50	\$140.00	\$1,400.00
111	BACK PLATE (12")(4 SEC)ALUM	1	EA	\$200.00	\$200.00	\$187.20	\$187.20	\$180.00	\$180.00
112	TRF SIG CBL (TY A)(14 AWG)(5 CONDR)	600	LF	\$3.00	\$1,800.00	\$3.04	\$1,824.00	\$3.00	\$1,800.00
113	TRF SIG CBL (TY A)(14 AWG)(7 CONDR)	75	LF	\$3.50	\$262.50	\$3.33	\$249.75	\$4.00	\$300.00
114	TRF SIG CBL (TY A)(14 AWG)(10 CONDR)	340	LF	\$7.00	\$2,380.00	\$6.84	\$2,325.60	\$7.00	\$2,380.00
115	TRF SIG CBL (TY A)(14 AWG)(20 CONDR)	455	LF	\$12.00	\$5,460.00	\$12.17	\$5,537.35	\$12.00	\$5,460.00
116	TRF SIG CBL (TY C)(12 AWG)(2 CONDR)	405	LF	\$3.50	\$1,417.50	\$3.16	\$1,279.80	\$3.00	\$1,215.00
117	INS TRF SIG PL AM(S)1 ARM(55')	2	EA	\$50,000.00	\$100,000.00	\$51,129.00	\$102,258.00	\$46,000.00	\$92,000.00
118	INS TRF SIG PL AM(S)1 ARM(55')LUM	1	EA	\$55,000.00	\$55,000.00	\$54,837.00	\$54,837.00	\$53,000.00	\$53,000.00
119	PED POLE ASSEMBLY	2	EA	\$4,500.00	\$9,000.00	\$3,966.30	\$7,932.60	\$3,500.00	\$7,000.00
120	PED DETECT PUSH BUTTON (APS)	4	EA	\$1,300.00	\$5,200.00	\$1,216.80	\$4,867.20	\$1,200.00	\$4,800.00
121	PED DETECTOR CONTROLLER UNIT	1	EA	\$5,500.00	\$5,500.00	\$5,463.90	\$5,463.90	\$5,400.00	\$5,400.00
122	REMOVAL OF GROUND BOXES	4	EA	\$300.00	\$1,200.00	\$292.50	\$1,170.00	\$290.00	\$1,160.00
123	BBU SYSTEM (EXTERNAL BATT CABINET)	1	EA	\$11,000.00	\$11,000.00	\$11,115.00	\$11,115.00	\$11,000.00	\$11,000.00
124	VIVDS PROSR SYS	1	EA	\$10,000.00	\$10,000.00	\$10,214.10	\$10,214.10	\$10,000.00	\$10,000.00
125	VIVDS CAM ASSY FXD LNS	1	EA	\$10,000.00	\$10,000.00	\$10,413.00	\$10,413.00	\$10,000.00	\$10,000.00
126	VIVDS CABLING	620	LF	\$5.00	\$3,100.00	\$4.86	\$3,013.20	\$5.00	\$3,100.00
127	PREEMPTION DETECTORS	3	EA	\$4,000.00	\$12,000.00	\$3,697.20	\$11,091.60	\$3,500.00	\$10,500.00
128	5' Modified Standard Storm Drain Curb Inlet	6	EA	\$8,500.00	\$51,000.00	\$8,131.50	\$48,789.00	\$7,000.00	\$42,000.00
129	10' TXDOT Type 2 Inlet	9	EA	\$14,000.00	\$126,000.00	\$14,157.00	\$127,413.00	\$18,000.00	\$162,000.00
130	10' Recessed Inlet	4	EA	\$9,500.00	\$38,000.00	\$8,424.00	\$33,696.00	\$9,000.00	\$36,000.00

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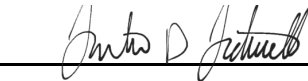
Trenton D. Tidwell, P.E., 04/24/2023

Owner: City of Saginaw				BIDDER 1		BIDDER 2		BIDDER 3	
Job No.: 061003132				DDM Construction Corporation, Inc.		McMahon Contracting, L.P.		The Fain Group, Inc.	
Project: Knowles Drive Phases 2 & 3				4006 Belt Line Rd., Ste.230		3019 Roy Orr Blvd.		P.O. Box 164308	
Date: April 24, 2023				Addison, TX 75001		Grand Prairie, TX 75050		Ft. Worth, TX 76161	
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
131	10' Standard Storm Drain Curb Inlet	23	EA	\$9,200.00	\$211,600.00	\$8,073.00	\$185,679.00	\$8,000.00	\$184,000.00
132	10' TxDOT Open-Back Inlet	2	EA	\$17,000.00	\$34,000.00	\$16,965.00	\$33,930.00	\$14,000.00	\$28,000.00
133	15' Standard Storm Drain Curb Inlet	14	EA	\$11,500.00	\$161,000.00	\$10,530.00	\$147,420.00	\$10,000.00	\$140,000.00
134	15' TXDOT Open Back Inlet	1	EA	\$22,000.00	\$22,000.00	\$22,230.00	\$22,230.00	\$17,000.00	\$17,000.00
135	20' Standard Storm Drain Curb Inlet	10	EA	\$13,000.00	\$130,000.00	\$11,817.00	\$118,170.00	\$13,000.00	\$130,000.00
136	2' Square Standard Drop Inlet	2	EA	\$5,200.00	\$10,400.00	\$5,265.00	\$10,530.00	\$7,000.00	\$14,000.00
137	18" HP Storm	400	LF	\$105.00	\$42,000.00	\$114.84	\$45,936.00	\$160.00	\$64,000.00
138	24" HP Storm	2,770	LF	\$115.00	\$318,550.00	\$130.75	\$362,177.50	\$180.00	\$498,600.00
139	30" HP Storm	1,920	LF	\$128.00	\$245,760.00	\$162.69	\$312,364.80	\$250.00	\$480,000.00
140	36" HP Storm	630	LF	\$175.00	\$110,250.00	\$194.75	\$122,692.50	\$330.00	\$207,900.00
141	42" HP Storm	1,230	LF	\$230.00	\$282,900.00	\$227.04	\$279,259.20	\$390.00	\$479,700.00
142	48" HP Storm	270	LF	\$260.00	\$70,200.00	\$273.43	\$73,826.10	\$380.00	\$102,600.00
143	3'x2' RCB	140	LF	\$330.00	\$46,200.00	\$346.32	\$48,484.80	\$430.00	\$60,200.00
144	4'x2' RCB	290	LF	\$345.00	\$100,050.00	\$411.49	\$119,332.10	\$500.00	\$145,000.00
145	5'x3' RCB	250	LF	\$440.00	\$110,000.00	\$629.46	\$157,365.00	\$600.00	\$150,000.00
146	6'x2' RCB	440	LF	\$485.00	\$213,400.00	\$659.88	\$290,347.20	\$600.00	\$264,000.00
147	6'x3' RCB	330	LF	\$530.00	\$174,900.00	\$762.84	\$251,737.20	\$700.00	\$231,000.00
148	7'x3' RCB	60	LF	\$720.00	\$43,200.00	\$891.54	\$53,492.40	\$900.00	\$54,000.00
149	8'x3' RCB	230	LF	\$730.00	\$167,900.00	\$1,021.41	\$234,924.30	\$900.00	\$207,000.00
150	8'x4' RCB	280	LF	\$840.00	\$235,200.00	\$1,053.00	\$294,840.00	\$1,000.00	\$280,000.00
151	Trench Safety	9,240	LF	\$3.00	\$27,720.00	\$4.10	\$37,884.00	\$3.00	\$27,720.00
152	3" Landscape Drain	1	LS	\$11,000.00	\$11,000.00	\$36,408.40	\$36,408.40	\$14,000.00	\$14,000.00
153	Standard 4' Square Storm Drain Manhole	4	EA	\$7,600.00	\$30,400.00	\$6,493.50	\$25,974.00	\$7,000.00	\$28,000.00
154	Standard 5' Square Storm Drain Manhole	8	EA	\$9,800.00	\$78,400.00	\$8,482.50	\$67,860.00	\$10,000.00	\$80,000.00
155	Standard 6' Square Storm Drain Manhole	3	EA	\$11,500.00	\$34,500.00	\$9,945.00	\$29,835.00	\$14,000.00	\$42,000.00
156	TXDOT 4' Junction Box	1	EA	\$7,500.00	\$7,500.00	\$6,493.50	\$6,493.50	\$7,500.00	\$7,500.00
157	TXDOT 7' Junction Box	1	EA	\$13,300.00	\$13,300.00	\$11,115.00	\$11,115.00	\$18,000.00	\$18,000.00
158	TXDOT 8' Junction Box	2	EA	\$16,200.00	\$32,400.00	\$13,455.00	\$26,910.00	\$26,000.00	\$52,000.00
159	Headwall C (TXDOT CH-FW-0)	1	EA	\$8,400.00	\$8,400.00	\$5,850.00	\$5,850.00	\$5,200.00	\$5,200.00
160	Headwall D2 Upstream (TXDOT PW)	1	EA	\$85,000.00	\$85,000.00	\$81,900.00	\$81,900.00	\$75,000.00	\$75,000.00
161	Headwall D2 Downstream (TXDOT PW)	1	EA	\$97,000.00	\$97,000.00	\$91,260.00	\$91,260.00	\$85,000.00	\$85,000.00
162	Headwall D3 (TXDOT PW)	1	EA	\$21,000.00	\$21,000.00	\$17,550.00	\$17,550.00	\$26,000.00	\$26,000.00
163	Headwall F (TXDOT FW)	1	EA	\$15,000.00	\$15,000.00	\$12,285.00	\$12,285.00	\$5,800.00	\$5,800.00
164	Headwall G (TXDOT PW)	1	EA	\$7,300.00	\$7,300.00	\$5,850.00	\$5,850.00	\$17,000.00	\$17,000.00
165	Headwall H (TXDOT FW)	1	EA	\$14,000.00	\$14,000.00	\$6,610.50	\$6,610.50	\$5,800.00	\$5,800.00
166	6" Conc Riprap (3600 PSI, #4 Bars @ 18" O.C.)	100	CY	\$500.00	\$50,000.00	\$799.34	\$79,934.00	\$600.00	\$60,000.00
167	12" Stone Riprap (Type R) (Grouted)	80	SY	\$180.00	\$14,400.00	\$183.69	\$14,695.20	\$100.00	\$8,000.00
168	Adjust Water Valve Box	13	EA	\$550.00	\$7,150.00	\$409.50	\$5,323.50	\$1,700.00	\$22,100.00
169	Adjust Meter Box	21	EA	\$400.00	\$8,400.00	\$468.00	\$9,828.00	\$2,000.00	\$42,000.00
170	Adjust Fire Hydrant	5	EA	\$2,000.00	\$10,000.00	\$1,755.00	\$8,775.00	\$3,000.00	\$15,000.00
171	Adjust Sanitary Sewer Manhole (Minor)	7	EA	\$1,600.00	\$11,200.00	\$1,930.50	\$13,513.50	\$4,000.00	\$28,000.00
172	Adjust Sanitary Sewer Manhole (Major)	3	EA	\$3,500.00	\$10,500.00	\$2,925.00	\$8,775.00	\$9,000.00	\$27,000.00
173	Standard 4' Diameter Concrete Manhole	9	EA	\$9,500.00	\$85,500.00	\$9,711.00	\$87,399.00	\$12,000.00	\$108,000.00
174	Standard 4' Diameter Drop Concrete Manhole	1	EA	\$11,000.00	\$11,000.00	\$11,700.00	\$11,700.00	\$14,000.00	\$14,000.00

CHECKED BY: 

Trenton D. Tidwell, P.E., 04/24/2023

Owner: City of Saginaw				BIDDER 1		BIDDER 2		BIDDER 3	
Job No.: 061003132				DDM Construction Corporation, Inc.		McMahon Contracting, L.P.		The Fain Group, Inc.	
Project: Knowles Drive Phases 2 & 3				4006 Belt Line Rd., Ste.230		3019 Roy Orr Blvd.		P.O. Box 164308	
Date: April 24, 2023				Addison, TX 75001		Grand Prairie, TX 75050		Ft. Worth, TX 76161	
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
175	Sanitary Sewer Cleanout	2	EA	\$1,500.00	\$3,000.00	\$1,638.00	\$3,276.00	\$1,700.00	\$3,400.00
176	Connect to Existing Water Line	42	EA	\$2,500.00	\$105,000.00	\$3,276.00	\$137,592.00	\$11,000.00	\$462,000.00
177	6" Dia. AWWA C900 DR-18 PVC Water Pipe	172	LF	\$120.00	\$20,640.00	\$356.97	\$61,398.84	\$300.00	\$51,600.00
178	8" AWWA C900 DR-18 PVC Water Pipe	80	LF	\$150.00	\$12,000.00	\$182.99	\$14,639.20	\$350.00	\$28,000.00
179	10" AWWA C900 DR-18 PVC Water Pipe	18	LF	\$180.00	\$3,240.00	\$204.22	\$3,675.96	\$950.00	\$17,100.00
180	12" AWWA C900 DR-18 PVC Water Pipe	306	LF	\$220.00	\$67,320.00	\$220.95	\$67,610.70	\$600.00	\$183,600.00
181	16" Dia. AWWA C900 DR-18 PVC Water Pipe	592	LF	\$235.00	\$139,120.00	\$266.06	\$157,507.52	\$500.00	\$296,000.00
182	2" Water Service Line	10	LF	\$350.00	\$3,500.00	\$632.97	\$6,329.70	\$1,400.00	\$14,000.00
183	Sanitary Sewer Service Line	225	LF	\$89.00	\$20,025.00	\$101.38	\$22,810.50	\$100.00	\$22,500.00
184	6" ASTM D3034 SDR-26 PVC Sewer Pipe By Open Cut	797	LF	\$80.00	\$63,760.00	\$105.77	\$84,298.69	\$135.00	\$107,595.00
185	12" ASTM D2241 SDR-26 PVC Sewer Pipe	83	LF	\$170.00	\$14,110.00	\$185.56	\$15,401.48	\$270.00	\$22,410.00
186	15" ASTM D2241 SDR-26 PVC Sewer Pipe	169	LF	\$200.00	\$33,800.00	\$208.49	\$35,234.81	\$300.00	\$50,700.00
187	6" Gate Valve and Box	5	EA	\$2,500.00	\$12,500.00	\$2,146.95	\$10,734.75	\$2,500.00	\$12,500.00
188	8" Gate Valve and Box	3	EA	\$3,400.00	\$10,200.00	\$3,042.00	\$9,126.00	\$3,700.00	\$11,100.00
189	10" Gate Valve and Box	1	EA	\$4,600.00	\$4,600.00	\$4,457.70	\$4,457.70	\$4,700.00	\$4,700.00
190	12" Gate Valve and Box	4	EA	\$5,500.00	\$22,000.00	\$5,440.50	\$21,762.00	\$6,000.00	\$24,000.00
191	16" Gate Valve and Box	10	EA	\$13,000.00	\$130,000.00	\$16,380.00	\$163,800.00	\$16,000.00	\$160,000.00
192	Abandon Existing Water Line	306	LF	\$40.00	\$12,240.00	\$21.06	\$6,444.36	\$95.00	\$29,070.00
193	Abandon Existing Sanitary Sewer Line	441	LF	\$19.00	\$8,379.00	\$10.53	\$4,643.73	\$90.00	\$39,690.00
194	Abandon Existing Sanitary Sewer Service Line	271	LF	\$20.00	\$5,420.00	\$10.53	\$2,853.63	\$60.00	\$16,260.00
195	Remove Existing Water Line	877	LF	\$8.00	\$7,016.00	\$14.04	\$12,313.08	\$42.00	\$36,834.00
196	Remove Existing Sewer Line	25	LF	\$8.00	\$200.00	\$14.04	\$351.00	\$42.00	\$1,050.00
197	Remove Existing Gate Valve	9	EA	\$304.00	\$2,736.00	\$585.00	\$5,265.00	\$580.00	\$5,220.00
198	Remove Existing Manhole	2	EA	\$1,500.00	\$3,000.00	\$1,170.00	\$2,340.00	\$3,800.00	\$7,600.00
199	Remove Existing Fire Hydrant Assembly	7	EA	\$730.00	\$5,110.00	\$1,170.00	\$8,190.00	\$700.00	\$4,900.00
200	Ductile Iron Fittings	24	TONS	\$4,000.00	\$96,000.00	\$9,594.00	\$230,256.00	\$7,600.00	\$182,400.00
201	Fire Hydrant Assembly	7	EA	\$7,000.00	\$49,000.00	\$7,546.50	\$52,825.50	\$9,500.00	\$66,500.00
202	2" Air Release Valve and Manhole	7	EA	\$10,000.00	\$70,000.00	\$12,285.00	\$85,995.00	\$12,000.00	\$84,000.00
203	Concrete Encasement	272	LF	\$120.00	\$32,640.00	\$93.60	\$25,459.20	\$420.00	\$114,240.00
204	Cement Stabilized Sand Encasement	36	LF	\$100.00	\$3,600.00	\$70.20	\$2,527.20	\$460.00	\$16,560.00
205	Temporary Water Service Allowance	1	LS	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
206	Trench Safety	2,452	LF	\$3.00	\$7,356.00	\$3.51	\$8,606.52	\$2.00	\$4,904.00
207	Temporary Asphalt Repair - Utility Trench	994	LF	\$25.00	\$24,850.00	\$34.20	\$33,994.80	\$75.00	\$74,550.00
208	Temporary Concrete Repair - Utility Trench	869	LF	\$25.00	\$21,725.00	\$48.35	\$42,016.15	\$105.00	\$91,245.00
209	Concrete Repair - Utility Trench	589	LF	\$65.00	\$38,285.00	\$79.61	\$46,890.29	\$140.00	\$82,460.00
210	Sanitary Sewer Bypass Pumping Allowance	1	LS	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
211	Condt (PVC) (SCH 80) (2")	8,245	LF	\$15.00	\$123,675.00	\$21.64	\$178,421.80	\$22.00	\$181,390.00
212	Condt (PVC) (SCH 80) (2") (Bore)	-	LF	\$50.00	\$0.00	\$95.00	\$0.00	\$0.00	\$0.00
213	Ground Box TY B (122322) W/Apron	17	EA	\$1,750.00	\$29,750.00	\$1,813.50	\$30,829.50	\$1,800.00	\$30,600.00
214	Precast Foundation	45	EA	\$4,100.00	\$184,500.00	\$2,574.00	\$115,830.00	\$2,500.00	\$112,500.00
215	Exploratory Excavation of Existing Utilities	145	EA	\$130.00	\$18,850.00	\$362.70	\$52,591.50	\$360.00	\$52,200.00
216	Large Canopy Trees (3" Caliper)	177	EA	\$1,400.00	\$247,800.00	\$716.70	\$126,855.90	\$715.00	\$126,555.00
217	Hardwood Mulch - 6' Tree Rings (3" Depth)	47	CY	\$55.00	\$2,585.00	\$27.65	\$1,299.55	\$27.00	\$1,269.00
218	Hardwood Mulch - Shurb Bed	4	CY	\$58.00	\$232.00	\$27.65	\$110.60	\$27.00	\$108.00

CHECKED BY: 

Trenton D. Tidwell, P.E., 04/24/2023

Owner: City of Saginaw				BIDDER 1		BIDDER 2		BIDDER 3	
Job No.: 061003132				DDM Construction Corporation, Inc. 4006 Belt Line Rd., Ste.230 Addison, TX 75001		McMahon Contracting, L.P. 3019 Roy Orr Blvd. Grand Prairie, TX 75050		The Fain Group, Inc. P.O. Box 164308 Ft. Worth, TX 76161	
Project: Knowles Drive Phases 2 & 3									
Date: April 24, 2023									
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
219	Shrubs (5 Gallon Minimum)	13	EA	\$42.00	\$546.00	\$40.96	\$532.48	\$40.00	\$520.00
220	Groundcover (1 Gallon Minimum)	299	EA	\$14.00	\$4,186.00	\$9.95	\$2,975.05	\$10.00	\$2,990.00
221	Tree Pit Prep	177	EA	\$370.00	\$65,490.00	\$233.47	\$41,324.19	\$230.00	\$40,710.00
222	4" Topsoil	4,505	CY	\$17.00	\$76,585.00	\$49.37	\$222,411.85	\$50.00	\$225,250.00
223	Bermudagrass Sod	40,520	SY	\$6.00	\$243,120.00	\$7.31	\$296,201.20	\$8.00	\$324,160.00
224	Permanent Irrigation (Trees Only)	1	LS	\$16,000.00	\$16,000.00	\$22,522.50	\$22,522.50	\$22,000.00	\$22,000.00
225	Permanent Irrigation (Sod Only)	1	LS	\$535,000.00	\$535,000.00	\$397,215.00	\$397,215.00	\$340,000.00	\$340,000.00
226	Temporary Irrigation (Sod Only)	1	LS	\$15,000.00	\$15,000.00	\$19,500.00	\$19,500.00	\$15,000.00	\$15,000.00
Total Base Bid				\$14,221,268.00		\$15,294,644.00		\$16,808,794.00	



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Lee Howell
Assistant City Manager

Agenda Items: (8)

E-mail: lhowell@saginawtx.org

Phone: (817) 230-0325

SUBJECT:

Consideration and Action regarding Approval for City Delegation to attend All America City Award Finalist Conference.

BACKGROUND/DISCUSSION:

Each year since 1949, The National Civic League has recognized 10 cities across the United States with the **All-America City Award**. The City of Saginaw has been named as a Finalist and invited to participate as one of twenty communities that are exhibiting the best in local innovation, civic engagement, and cross-sector collaboration.

The 2023 All-America City Awards Event will be held in Denver, Colorado, June 9-11, and will be in-person for the first time since 2019. This year's theme is **"Creating Thriving Communities through Youth Engagement"**. The League seeks to identify communities that are breaking down barriers to meaningful youth participation and enacting programs that actively engage youth with community residents, government leaders, businesses, and non-profits.

Saginaw submitted an application highlighting the Mayor's Youth Council, the Saginaw Apprentice Program, and the Fire and Police Youth Academy programs. To proceed in the process, a Saginaw team must present the story of their work before a "jury" of nationally recognized civic leaders and answer questions over the programs, its positive results, and impacts on the community and our youth. Attached is a "Finalist Packet" detailing the intensive four-day agenda including rehearsal times, an all-day booth exhibit, the presentation schedule, and many other activities involving the team.

This item is not only to inform the Council of the prestigious honor of being named a finalist, but to seek approval for the expenditure for the team to attend the NCL conference and continue in the process. Costs would include; air and ground transportation, hotel accommodations, per diem for meal and incidentals, and presentation materials. Since this is an unbudgeted one-time expenditure, costs may be drawn from the City Fund Balance.

Attached is an estimate for team members to attend.

FINANCIAL IMPACT:

Based on the attached budget estimates including airfare, ground transportation, hotel rental, and meal per diem, the base cost per person is approximately \$2000. (See attached exhibit)

Presentation items, props and exhibits for presentation, estimated cost: \$500

If approved, this would be a "one-time" expenditure drawn from the City Fund Balance.

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

NCL One-time Cost Estimate

All-America City Award – National Civic League, Denver, CO, June 9-11, 2023

This cost estimate is based on the 4 travel variables below, plus team presentation materials. There are numerous options on airfare and ground transportation. Round trip air would vary depending on departure times. Estimate is an average ticket cost as of April 2023. There is public transportation available by commuter train from the airport to downtown. Taxi, Uber, or rental vehicle would add to that cost. Hotel is based on four nights stay without add-on amenities.

Airfare via Southwest Airlines	\$600
Ground transportation	\$100
Four nights @ Hilton City Center, includes all taxes	\$950
Meal and incidental per diem 4 days @ \$60	<u>\$240</u>
Base per person cost total	\$1890
Presentation materials	\$500
Estimated cost for delegation of six	\$11,840



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Kim Quin
Finance Director

Agenda Items: (9)

E-mail: kquin@saginawtx.org

Phone: 817-230-0332

SUBJECT:

Finance Department presentation

BACKGROUND/DISCUSSION:

City Council has requested a presentation from each City Department.

FINANCIAL IMPACT:

None

RECOMMENDATION:

This presentation is informational only.



City of Saginaw

Meeting Date: 5/2/2023

Staff Contact: Janice England
City Secretary

Agenda Items: (10)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

City Secretary's Office Presentation

BACKGROUND/DISCUSSION:

The purpose of this item is for a presentation regarding the duties and responsibilities of the City Secretary's Office.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A