

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, March 7, 2023

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Valerie Junkersfeld, Mayor Pro-Tem

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Dennis Hudson, Saginaw Park Baptist Church

(3) Audience Participation--On the Video Screen

(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

(a) Action regarding Minutes, February 21, 2023--Janice England, City Secretary

(b) Action regarding an Individual Project Order with Kimley-Horn and Associates, Inc. for Conceptual Design of McLeroy Boulevard Phase 3--Trenton Tidwell, City Engineer

- (c) Action regarding Tarrant County Emergency Services District No.1 American Rescue Plan Act State and Local Recovery Funds Agreement Amendment--Doug Spears, Fire Chief
 - (d) Action regarding Resolution No. 2023-04, Supporting State Rail Funding for Local Grade Separations--Gabe Reaume, City Manager
 - (e) Action regarding a Contract with Burleson Demolition for the Demolition and Removal of the existing House, Metal Pole Barn, Asphalt along W. McLeroy Blvd., Abandoned Concrete House Pad, Chain Link Fencing, and Miscellaneous Concrete on all lots; and Grading of Dirt at 300, 308 & 320 W. McLeroy Blvd.--Gabe Reaume, City Manager
- (5) Discussion of City Ordinance regarding Foster Animals--Megan Le
 - (6) City Ordinance Review Discussion - Off Street Parking--Larry Little, Chief Building Official & Doug Spears, Fire Chief
 - (7) Fire Department Salary, Staffing, Budget, and General Overview Discussion--Doug Spears, Fire Chief
 - (8) **Executive Session--The City Council may take action on any Executive Session item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item
- (9) **Adjournment--Valerie Junkersfeld, Mayor Pro-Tem**



City of Saginaw

Meeting Date: 3/7/2023

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(a)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Minutes, February 21, 2023

BACKGROUND/DISCUSSION:

The minutes of the City Council Meeting held on February 21, 2023 are presented for consideration.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Minutes, 2-21-2023

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND PUBLIC HEARING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
FEBRUARY 21, 2023**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Paul Felegy
Councilmember	Nicky Lawson
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Attorney	Fritz Quast
City Engineer	Trenton Tidwell
City Engineer	Laura Presley
City Manager	Gabe Reaume
Asst. City Manager	Lee Howell
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Russell Ragsdale
Police Lieutenant	James Crippin
Police Lieutenant	Corey Burnett
Fire Chief	Doug Spears
Asst. Fire Chief	Scott Craver
Director of Public Works	Randy Newsom
Director of Comm. & Eco Dev.	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Chief Building Official	Larry Little
Recreation Svcs. Manager	Vickie Weldon
Information Tech. Manager	Greg Clayton
Communications Manager	Pedro Zambrano
Planning Manager	Susy Victor-Trevino

Absent from the meeting:

Councilmember	Charles Tucker
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Visitors at the meeting:

Brack St. Clair	John Peet
J.D. Peet Jr.	Dean Miller
Donald Tucker	Whitney Berry
Trey Harper	Bobby Cartwright

Brent Wooten
Bev Scott
Karen Fuller
Bryan Waugh
Tanner Harris
Kelly Stewart
Krista Knowles
Ashley Sims
Abra Nusser

Julie Mankins
Michael Orr
Austin Pittman
Dale Alderete
Larry Zollinger
Mark Towns
Colton Cupp
Jennifer Blick

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present. He stated that Councilmember Tucker would not be present at the meeting.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Michael Orr of the Saginaw Church of Christ gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, February 7, 2023

b. Action regarding Award of Bid for Replacement of 25-ton HVAC RTU Unit for the Police Department

Summary: The bid notice for the replacement of the 25-ton HVAC RTU Unit at the Police Department was advertised on January 25th and February 1st with the bid opening date on February 8, 2023. TD Industries submitted the only bid. The amount of the bid is \$76,972. Staff has reviewed it and recommends the bid be awarded to TD Industries. Staff has confirmed with TD Industries that the amount of the bid is valid. The statement in the bid that the pricing is only valid for 14 days is incorrect. Funds to cover this expenditure will come from the Public Services Budget, Account 01-4900-06, Building Maintenance and Repairs.

c. Action regarding Award of Bid for Aquatic Center Repairs and Renovations

Summary: Resulting from the direction of the City Council, the City Staff works diligently to take care of our municipal Facilities. Recently, the Aquatic Center went through some repairs that were related to the 2021 Winter Storm. The Aquatic Center was built and opened during the summer of 2007. This bid covers items in need of repair prior to the 2023 season but are not related to the 2021 Winter Storm. They are related to the age of the facility and the fact that it is exposed to the elements 365 days per year. Areas in need of repair and addressed in this bid include maintenance/chemical building; pool/pool deck; concession room; restrooms (3 – men, women, family); guard shack; and concrete entry. Staff advertised for bids. Two bids were received. Staff reviewed both bids and is recommending the bid be awarded to Ware Fencing Company, the apparent low bidder, in the amount of \$51,468.00

d. Action regarding Rejection of All Bids received for Finish Mowing/Grounds Maintenance of City Facilities & Right-of-Ways and Authorize Staff to Re-advertise for Bids

Summary: The bid notice for Finish Mowing/Grounds Maintenance of City Facilities and Right-of-Ways was advertised on January 10th, January 17th, and January 24th with the bid opening date on February 7, 2023. There are two mowing cycles (A & B). The bid documents specifically required a bid amount for Cycle A and a bid amount for Cycle B. Two bids were submitted. Public Works Staff reviewed the bids and references. One bidder only submitted an annual amount for both cycles combined. The second bidder has more experience in the area of landscaping and irrigation. Therefore Director of Public Works Newsom is recommending that the bids be rejected and the staff be authorized to re-advertise for new bids.

e. Action regarding Rejection of All Bids received for Finish Mowing/Grounds Maintenance of City Parks

Summary: The bid notice for Finish Mowing/Grounds Maintenance of City Parks was advertised on January 10th, January 17th, and January 24th with the bid opening date on February 7, 2023. The bid documents specifically required a bid per cycle. Three bids were submitted. Public Works Staff reviewed the bids and references. One bidder only submitted an annual amount. One bidder has more experience in the area of landscaping and irrigation. Therefore, Director of Public Works Newsom is recommending that the bids be rejected and the staff be authorized to re-advertise for new bids.

f. Action regarding Amendment No. 1 to Task Order No. 1 with Cobb, Fendley & Associates, Inc. to provide Utility Adjustment Coordination Services for the FM156 at Industrial Intersection Project (CSJ #0718-08-076)

Summary: Fuel City Saginaw, LLC has led an effort to secure authorization for a Texas Department of Transportation (TxDOT) project to improve the intersection of FM156 (Blue Mound Road) and Industrial Avenue. The project was funded through the North Central Texas Council of Governments COVID-19 Infrastructure Project. The City of Saginaw is taking the lead as the Local Sponsor. On September 20, 2022 the City Council authorized a contract (Task Order No. 1) for Utility Coordination with Cobb, Fendley & Associates, Inc. in the amount of \$41,402. The contract provided for general utility coordination including identification of the utility companies having facilities in the project corridor, transmittal of plans, communication with utility companies and meetings regarding conflicts identified. The contract was on an hourly not to exceed basis. Since commencement of the utility clearance process, several meetings have occurred between TxDOT, Saginaw, and the City of Fort Worth regarding the requirements for relocation within state and city right-of-ways. The proposed amendment is necessary to comply with the State's request for additional information and management of the utility clearance process and the effort to accomplish that. The amount of the amendment is \$65,730 increasing the total contract amount to \$107,140. The total amount includes \$36,530 in optional services that may not be required. The optional services will not be used without prior written direction from the City. Cobb Fendley & Associates, Inc. proposes to provide these services on an hourly not to exceed basis. Funds are budgeted in the 2020 Certificates of Obligation, Account 06-1516-20 for this expenditure.

g. Action regarding Acceptance of Right-of-Way Dedication, Agreement to Accept Donation of Right-of-Way and Temporary Construction License for the FM156 at Industrial Intersection Project (CSJ #0718-02-076) from Fuel City Saginaw, LLC

Summary: The FM156 at Industrial Intersection Project is a Texas Department of Transportation Project and funded through the North Central Texas Council of Governments COVID-19 Infrastructure Project. The City of Saginaw has taken the lead as the Local Sponsor having primary responsibility for utility clearance and right-of-way for the project. The project will require a future Advance Funding Agreement to finalize costs of the construction phase. On October 18, 2022, City Council authorized Task 2 Amendment to the Professional Services Contract with Cobb, Fendley & Associates, Inc. to manage and negotiate right-of-way required for the FM156 at Industrial Intersection Project (CSJ # 0718-02-076). Fuel City Saginaw, LLC has provided the Right-of-Way Dedication, Agreement to Accept Donation of Right-of-Way and Temporary Construction License necessary to construct the project along their frontage. The proposed right-of-way dedication is approximately 0.0839 acres of land. A Donation Agreement has been also secured whereby the owner waives its right to an appraisal of the property and compensation. The Temporary Construction License allows contractor access to Fuel City Saginaw, LLC property for the construction of driveway. Fuel City Saginaw, LLC will have a right-of-way encroachment from their sign requiring an Encroachment Agreement that will be brought back to Council at a future date.

Mayor Flipppo stated that he received a request to pull Item 4c from the Consent Agenda.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Copeland to approve Items 4a, 4b, 4d, 4e, 4f, and 4g of the Consent Agenda as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Tucker

The Council considered Item 4c. Action regarding Award of Bid for Aquatic Center Repairs and Renovations.

Motion was made by Councilmember Lawson with a second by Mayor Pro-Tem Junkersfeld to approve Item 4c of the Consent Agenda as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Tucker

(5) Recognition of Firefighters for Performing Life Saving Measures that resulted in the Patient's Full Recovery

Asst. Fire Chief Craver along with Mr. Dean Miller and Mr. Donald Tucker of Medical City Alliance recognized Fire Department Personnel for their recent life saving actions that resulted in the patient's full recovery. Certificates were presented to Lieutenant Austin Pittman, Engineer Bryan Waugh, Firefighter Tanner Harris, and Firefighter Dale Alderete.

Item No. 15 was moved to this place on the agenda.

(15) Discussion of Election Law Rules for Signage and Fliers on City Property

City Attorney Quast addressed the Council. He gave a presentation regarding the rules and regulations for political signs and advertising on City property.

(6) PUBLIC HEARING – Consideration and Action regarding Proposal to Relocate the Surface Improvements made to Veteran's Memorial at Kiwanis Park to 333 West McLeroy Blvd. and to consider the Approval of a Non-Park Use of the Park Property as a Component of a Proposed Economic Development Project involving a Multi-Restaurant Concept and Entertainment Venue

Mayor Flippo declared the public hearing for this item opened at 6:37 p.m. City Attorney Meredith explained the purpose of the public hearing is for input concerning the relocation of the Veterans Memorial and input concerning a non-park use of the park property.

Mr. John Peet addressed the Council. He expressed his concerns about the relocation of the park. There being no further public comments, Mayor Flipppo declared the public hearing closed at 6:54 p.m.

Motion was made by Councilmember Lawson with a second by Councilmember Bighorse to approve the relocation of the surface improvements made to Veteran's Memorial at Kiwanis Park to 333 West McLeroy Blvd. and approve the non-park use of the park property as a component of a proposed economic development project involving a multi-restaurant concept and entertainment venue. Motion carried. 5-0-1-1

For: Mayor Flipppo,
Councilmembers Felegy, Lawson, Bighorse, and Copeland

Against: None

Abstain: Mayor Pro-Tem Junkersfeld (due to Conflict of Interest)

Absent: Councilmember Tucker

- (7) PUBLIC HEARING – Consideration and Action regarding Recommendation from Planning & Zoning Commission regarding Request for a Specific Use Permit to Allow the Construction and Use of a Carport on Property located at 1145 West Hills Terrace (Ordinance No. 2023-07)

Mayor Flipppo declared the public hearing for this item opened at 6:55 p.m. Fire Chief Spears stated this request for a Specific Use Permit to allow a carport at 1145 West Hills Terrace is the first request since the carport ordinance was revised. He explained that due to a breakdown in communication he recommends that the staff be given time to meet with the applicants and explain the ordinance.

Mayor Flipppo stated that no action would be taken on this request tonight. Mr. Colton Cupp addressed the Council. He expressed concern regarding the specific use permit application fee of \$750.00, and the misinformation provided on the permit process. Ms. Julie Mankins, owner of the property, expressed her concern about incorrect information regarding carports on the City's website. After some discussion, the consensus of the Council was to refund the specific use permit application fee of \$750.00 for this particular request.

There being no further comments, Mayor Flipppo declared the public hearing closed at 7:13 p.m.

- (8) PUBLIC HEARING – Consideration and Action regarding Recommendation from Planning & Zoning Commission regarding an Ordinance amending the Zoning Ordinance of the City of Saginaw, Texas, regarding a Change in Zoning from Single Family (SF) to Community Facility (CF) on the approximate 5.25 acres out of the Juan Armendaris Survey, Abstract No. 59, Tract 2A 2D & Alexander F. Albright Survey, Abstract 1849, Tract 2B4, and Juan Armendaris Survey, Abstract No. 59, Tract 2E, more commonly known as 320 and 304 West McLeroy Blvd. (Per TAD) (Ordinance No. 2023-08)

Mayor Flipppo declared the public hearing for this item opened at 7:14 p.m. Planning Manager Victor-Trevino explained the property at 304 and 320 West McLeroy Blvd. will be the location of the future library and senior center. The proposed zoning change to Community Facility will accommodate that use of the property. Mayor Flipppo called for public input. There was none. Mayor Flipppo declared the public hearing closed at 7:18 p.m.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve Ordinance No. 2023-08 changing the zoning from Single Family (SF) to Community Facility (CF) on the property at 304 and 320 W. McLeroy Blvd. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Tucker

- (9) Consideration and Action regarding Agreement between the City of Saginaw and Community Link Mission, Inc. for the Operation and Promotion of the Farmer's Market at Saginaw Switchyard for 2023

Ms. Whitney Berry, Farmer's Market Coordinator, gave a brief overview of the Farmer's Market.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to table this item until after the budget workshop is held. Motion carried. 4-2-0-1

For: Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, and Bighorse

Against: Mayor Flippo and Councilmember Copeland

Abstain: None

Absent: Councilmember Tucker

- (10) Consideration and Action regarding Amendment No. 1 to Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. (KHA) for Final Design of Knowles Drive

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Copeland to approve Amendment No. 1 to Individual Project Order with Kimley-Horn and Associates, Inc. for Final Design of Knowles Drive. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Tucker

- (11) PUBLIC HEARING—Consideration and Action regarding Ordinance No. 2023-09, Amending Appendix B, the Saginaw Subdivision Ordinance, of the Saginaw City Code by Repealing and Replacing the City Construction Standards Referenced in Section 7.01 B. Thereof in its Entirety

Mayor Flippo declared the public hearing for this item opened at 7:37 p.m. Director of Public Works Newsom explained the purpose of this ordinance is to update the construction standards and details. There being no public input, Mayor Flippo declared the public hearing closed at 7:39 p.m.

Motion was made by Councilmember Lawson with a second by Mayor Pro-Tem Junkersfeld to approve Ordinance No. 2023-09 as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Tucker

- (12) PUBLIC HEARING – Consideration and Action regarding Approval of a Request for City-Initiated Rezoning of Multiple Parcels to “NMU” (Neighborhood Mixed Use) District for Conformance to the City’s Comprehensive Plan on the following properties: Saginaw Springs, Block 2, Lot 30, Commercial Tract 2; Albright, Alexander F. Survey Abstract 1849 Tract 2C04; Albright, Alexander F. Survey Abstract 1849 Tract 2C; Ideal Schools Addition Block A, Lot 1; Albright, Alexander F. Survey Abstract 1849 Tract 3A; Albright, Alexander F. Survey Abstract 1849 Tract 3H05 in Saginaw, Tarrant County, Texas (Ordinance No. 2023-10)

Mayor Flippo declared the public hearing for this item opened at 7:40 p.m. Ms. Abra Nusser of Peloton Land Solutions addressed the Council and explained the city-initiated zoning request in this item and also Item 13. Mr. John Peet expressed his concern regarding this item and that this item came before the Planning and Zoning Commission on Election Night in November. Mr. Brent Wooten addressed the Council. He encouraged the Council to approve the zoning as requested. There being no further public comment, Mayor Flippo declared the public hearing closed at 8:10 p.m.

Motion was made by Councilmember Copeland with a second by Councilmember Felegy to approve Ordinance No. 2023-10, city initiated zoning of parcels 1-3, 5, and 7-8 to Neighborhood Mixed Use District as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Tucker

- (13) PUBLIC HEARING – Consideration and Action regarding Approval of a Request for City-Initiated Rezoning to “NMU” (Neighborhood Mixed Use) District for Conformance to the City’s Comprehensive Plan, being 15.2 acres out of the Albright, Alexander F. Survey, Abstract 1849, Tract 3H, Saginaw, Tarrant County, Texas from Community Commercial (CC) Zoning to “NMU” (Neighborhood Mixed Use) Zoning (Ordinance No. 2023-11)

Mayor Flippo declared the public hearing for this item opened at 8:11 p.m. He explained this item is for parcel 4. There being no public input, Mayor Flippo declared the public hearing for this item closed at 8:12 p.m.

Motion was made by Councilmember Copeland with a second by Councilmember Lawson to approve Ordinance No. 2023-11, city initiated zoning of parcel 4 to Neighborhood Mixed Use District. Motion carried. 5-0-1-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Lawson, Bighorse, and Copeland

Against: None

Abstain: Councilmember Felegy (due to Conflict of Interest)

Absent: Councilmember Tucker

(14) Consideration and Action regarding Resolution No. 2023-03, Adopting 2023 Work Plan

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve Resolution No. 2023-03, adopting the 2023 Work Plan. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Tucker

(15) Discussion of Election Law Rules for Signage and Fliers on City Property

This item was moved up on the agenda. It followed Item No. 5.

(16) Budget Workshop

This item was requested by the Council at the last meeting. Finance Director Quin gave a presentation regarding the overall budget, tax rate and the potential effect of a reduction of services and/or programs on the tax rate. There was a lengthy discussion regarding salaries, programs, the budget for the current fiscal year as well as next fiscal year. The effect of the 2021 bonds, approved by voters, on the tax rate was discussed. It was agreed to have budget workshops by department at future Council Meetings.

At this point, the Council returned to Item 9, Consideration and Action regarding Agreement between the City of Saginaw and Community Link Mission, Inc. for the Operation and Promotion of the Farmer's Market at Saginaw Switchyard for 2023. Mayor Flippo pointed out that this expenditure is funded with hotel/motel taxes and has no impact on the tax rate.

Motion was made by Councilmember Felegy with a second by Councilmember Lawson to approve the agreement with Community Link Mission, Inc. for the operation and promotion of the Farmer's Market at the Saginaw Switchyard for 2023. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,

Councilmembers Felegy, Lawson, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Tucker

(17) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item

(18) Adjournment

Motion was made by Councilmember Felegy with a second by Councilmember Bighorse to adjourn the meeting. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmember Tucker

Mayor Flippo declared the City Council Meeting of February 21, 2023 adjourned at 9:19 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo



City of Saginaw

Meeting Date: 3/7/2023

Staff Contact: Randy Newsom
Director of Public Works

Agenda Items: (4)(b)

E-mail: newsom@saginawtx.org

Phone: 18172300448

SUBJECT:

Action regarding an Individual Project Order with Kimley-Horn and Associates, Inc. for Conceptual Design of McLeroy Boulevard Phase 3

BACKGROUND/DISCUSSION:

Under the proposed Individual Project Order (IPO), Kimley-Horn will prepare the conceptual design for McLeroy Boulevard from Knowles Drive to Saginaw Boulevard. The intent of this project is to provide the Client with a conceptual level design that can be used to determine cross-section and begin franchise utility and right-of-way coordination. This project also includes geotechnical analysis and coordination with adjacent property owners, projects and agencies.

The tasks and fee are broken down as follows:

<u>Scope of Services</u>	<u>Amount</u>	<u>Basis</u>
Task 1 – Conceptual Design	\$233,000	Lump Sum
Task 2 – Topo Survey & ROW Research	\$40,000	Lump Sum
Task 3 – Geotechnical Analysis	\$25,000	Lump Sum
Task 4 – ROW Documents	\$20,000	Hourly
Total:	\$318,000	

FINANCIAL IMPACT:

The Total Financial Impact is \$318,000. Funding will come from the Tarrant County reimbursement for Knowles Drive Phase 1.

RECOMMENDATION:

It is recommended that the Individual Project Order with Kimley-Horn and Associates, Inc. for Conceptual

Design of McLeroy Boulevard be authorized.

ATTACHMENTS:

Description

Proposed IPO

INDIVIDUAL PROJECT ORDER NUMBER – McLeroy Phase 3 Conceptual Design

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and the City of Saginaw, Texas (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated April 17, 2012, which is incorporated herein by reference.

Identification of Project: McLeroy Phase 3 Conceptual Design

Project Understanding:

The Consultant will prepare conceptual design for McLeroy Boulevard from Knowles Drive to Saginaw Boulevard (known as the project limits). The intent of this project is to provide the Client with a conceptual level design that can be used to determine cross-section and begin franchise utility and right-of-way coordination. This project also includes coordination with adjacent property owners, projects and agencies such as PGAL and EMS ISD.

Specific Scope of Basic Services:

Task 1 – Conceptual Design (Lump Sum)

As part of this task, the following subtasks will be performed:

A. Project Management:

- Perform general project management related tasks such as routine communication with the Client, quality control efforts, internal team meetings, project invoicing, and project planning efforts.
- Conduct up to two (2) site visits to observe pre-construction conditions, review topographic features, and to review the design performed as part of this task.
- Prepare for, attend, and conduct up to three (3) project meetings with the Client to discuss the design/project.
- Prepare for, attend and present at up to two (2) City council meetings to discuss the scope and design elements of the project.
- Coordinate, prepare, attend and conduct up to four (4) meetings with adjacent property owners, projects and/or agencies such as PGAL and EMS ISD.
- Obtain existing infrastructure maps from franchise utility companies.

B. Conceptual Design Plan:

- Roll Plot: The Consultant will prepare conceptual plan and profile roadway alignments of McLeroy Boulevard. The plan and profiles will be presented on a roll plot. The concept design will include a plan and profile view which will include the following elements:
 - Existing infrastructure and utilities from available record drawings and topographic survey.
 - Existing and proposed right-of-way and easements.
 - Existing topographic features consisting of existing trees, driveways, fencing, right of way, franchise utilities and existing pavement.
 - Proposed paving features consisting of sidewalks, on-street parking and proposed pavement, curbs and medians.
 - Proposed enhanced crosswalk locations.
 - Proposed location and approximate sizes of drainage features consisting of proposed storm drainage systems and proposed channels and/or ditches.
 - The Consultant and Client will assume an allowance for landscaping, irrigation, illumination, streetscaping to include in the OPCC.

C. Opinion of Probable Construction Costs:

- An OPCC will be prepared for the Conceptual Design Plan. Allowances mentioned in Task 1.B will be used in developing the OPCC. In addition, allowances will be assumed for other design elements and features not specifically noted in Task 1. The Consultant has no control over the cost of labor, materials, equipment, or over the Contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs provided herein are based on the information known to Consultant at this time and represent only the Consultant's judgment as a design professional familiar with the construction industry. The Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from its opinions of probable costs.

Task 2 – Topographic Survey and Right-of-Way Research (Lump Sum)

The Consultant will provide a topographic survey the width of the right-of-way along McLeroy Boulevard from Knowles Drive to Saginaw Boulevard (approximately 5,000 linear feet). A topographic survey will also be performed at side streets and driveways within the project limits. The survey along the side streets will extend approximately 100 linear feet along the side street. Each drainage outfall will be surveyed along with 200 feet on each side of the creek up and down stream. Other subtasks included in the scope are as follows:

- A. Gather existing plat information.
- B. Collect property owner and record information.
- C. Gather existing right-of-way and easement information. Identify easements available through typical research methodologies (i.e. plats, court house filings, etc.). Undocumented easements may not be identified.
- D. Coordinate with Texas 811 to locate and mark existing franchise and public utilities prior to performing the field survey.
- E. Establish horizontal control points.
- F. Establish a vertical control benchmark circuit, as needed, throughout the project.
- G. Set horizontal and vertical control points based on NAD 83 and NAVD 88.
- H. Perform a survey to identify and locate existing topographic elements within the roadway corridor consisting of:
 - Property corner monumentation
 - Existing pavement, curbs, sidewalks, barrier free ramps, etc.
 - Driveways
 - Existing storm drain inlets, manholes, junction boxes (including culvert sizes and invert elevations)
 - Outfalls and erosion control
 - Existing driveway culverts and swales
 - Utility manholes, vaults, water valves, water meters, sprinkler heads, telephone poles, power poles, utility markers, other public utilities, and franchise utilities
 - Signs (excluding temporary signs)
 - Parking lots
 - Retaining walls
 - Trees and Landscaping
 - Fence limits and material types (excluding temporary fences)
- I. Obtain cross-sections throughout the project at 50-foot intervals and grade breaks.
- J. Prepare a final topographic drawing in digital format (including contours and breaklines) showing the features located in the field and an ASCII coordinate file of the points located in the field.

Task 3 – Geotechnical Analysis (provided by subconsultant) (Lump Sum)

As part of this task, the following subtasks will be performed:

A. Subsurface Exploration

- Roadway – Along the roadway alignment, drill and extrude fifteen (15) sample borings to depths of 10' below existing grade using truck-mounted equipment.
 - Check samples for consistency with a hand penetrometer.
 - Stake the boring locations using normal taping procedures.
 - Backfill bore holes and plug at the surface.
 - Rock, if encountered, will be evaluated for hardness by TxDOT cone penetration field testing.

B. Laboratory Services

- Considering the planned facilities, anticipated soil conditions, and geology, the following laboratory tests will be required for classification purposes and to determine strength characteristics:
 - Moisture content and soil identification
 - Liquid and plastic limit determinations
 - Unconfined compression tests to evaluate soil strengths
 - Swell test to determine swell potential and subgrade treatment requirements, including subgrade modifications (if required)
 - Unit weight determinations
 - Eades and Grim lime series tests to determine percent lime required for subgrade stabilization
 - Soluble sulfate tests (to determine lime-induced heaving potential)

C. Engineering Analysis

- Prepare an engineering report presenting the following:
 - Sample boring location map
 - General soil and ground-water conditions
 - Examine samples for visible evidence of sulfates and discuss in the reports
 - Recommendations for appropriate subgrade treatment, stabilization type and concentration
 - Recommendations for subgrade modification (if required)
 - Recommended pavement section based on traffic data
- Submit one (1) copy of the report to the City.

Task 4 – Right-of-Way/Easement Instruments of Conveyance (Reimbursable)

- Prepare right-of-way instruments (field notes and graphic exhibits of right-of-way takes) and setting new property corners in the field
 - Up to six (6) parcels
- Prepare easement instruments (field notes and graphic exhibits of easements required for drainage, City utilities, visibility, temporary construction, etc.)
 - Up to two (2) parcels
- Individual parcel exhibits will be on 8 ½”x11” paper, will be sealed, dated, and signed by a Registered Professional Land Surveyor and will contain the following:
 - Parcel number
 - Area required
 - Area remaining (for right-of-way parcels only)
 - Legal description
 - Current apparent owner
 - Any existing platted easements or easements filed by separate instrument including easements provided by utility companies
 - All physical features
 - Metes and bounds description of parcel to be acquired. The description will be provided on a separate sheet from the exhibit. Each type of easement will be described separately.
- Upon written notification by the City of acceptance of the proposed right-of-way exhibits and instruments, and as directed by the City, Surveyor shall set all corners and points of curvature for the proposed right-of-way and submit final exhibits, including location of the control points and their NAD-83 reference.

Additional Services (as required and authorized):

Any services not specifically provided for in the above scope will be billed as additional services and performed at our then current hourly rates. Additional services we can provide include, but are not limited to, the following:

- Additional project meetings
- Level B and Level A SUE
- Intersection Design at Saginaw Boulevard
- Traffic Counts and analysis
- Final design services

Schedule:

Work will begin upon receipt of Notice to Proceed from the Client and will be completed in a mutually agreed upon schedule.

Terms of compensation:

Kimley-Horn will perform the services in Tasks 1 – 3 for the total lump sum fee below. Individual task amounts are informational only. All permitting, application, and similar project fees will be paid directly by the Client.

Basic Services:

Task 1 Conceptual Design	\$233,000
Task 2 Topographic Survey and ROW Research	\$ 40,000
Task 3 Geotechnical Analysis	\$ 25,000
Total for Basic Services:	\$298,000

Lump sum fees will be invoiced monthly based upon the overall percentage of services performed.

Kimley-Horn will perform the Services in Task 4 on a labor fee plus expense basis upon authorization from the Client. Labor fee will be billed on an hourly basis according to our then-current rates.

Reimbursable Services (Hourly) (Upon Authorization):

Task 4 Right-of-way Documents	\$ 20,000
Total for Reimbursable Services:	\$ 20,000

Total Budgetary Fee: \$318,000

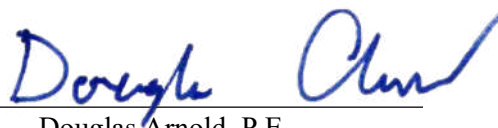
Direct reimbursable expenses such as express delivery services, fees, travel, and other direct expenses will be billed at 1.15 times cost. A percentage of labor fee will be added to each invoice to cover certain other expenses such as telecommunications, in-house reproduction, postage, supplies, project related computer time, and local mileage. Administrative time related to the project will be billed hourly. All permitting, application, and similar project fees will be paid directly by the Client.

ACCEPTED:

CITY OF SAGINAW, TEXAS

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____
Gabe Reaume
City Manager

BY:  _____
Douglas Arnold, P.E.
Assistant Secretary

DATE: _____

DATE: March 1, 2023



City of Saginaw

Meeting Date: 3/7/2023

Staff Contact: Doug Spears
Fire Chief

Agenda Items: (4)(c)

E-mail: dougspears@saginawfire.us

Phone: 817-230-0412

SUBJECT:

Approval of Tarrant County Emergency Services District #1 (TCESD1) American Rescue Plan Act (ARPA) State and Local Recovery Funds agreement amendment providing an additional \$150,000 in funding toward authorized firefighting equipment purchases. Authorized equipment being defined as first responder Personal Protective Equipment (PPE) and Self Contained Breathing Apparatus (SCBA) and associated equipment. Funding to be provided through reimbursement after purchase.

BACKGROUND/DISCUSSION:

In June of 2022 City Council approved an agreement with TCESD1 to receive \$30,000 of Tarrant County ARPA State and Local Recovery Funds to be used for firefighting equipment (PPE and/or SCBAs). That \$30,000 has been allocated toward PPE commonly referenced to as bunker gear - firefighting coat/pant ensembles, helmets, boots, gloves and hoods. An additional \$150,000 of ARPA funds has now been made available for the same purposes, PPE and SCBA equipment. The agreement amendment is to approve acceptance of the additional ARPA funds. The expenditure process will follow a grant structure - submittal request to TCESD1 identifying the equipment to be purchased, TCESD1 approval, acquisition of equipment, and request for reimbursement from TCESD1. A list of equipment will be created based on most need and greatest benefit to our department's firefighting capabilities.

The original approved agreement and the amendment are attached.

FINANCIAL IMPACT:

Acquisition and replacement of firefighting PPE and SCBA equipment in the amount of \$150,000 utilizing American Rescue Plan Act State and Local Recovery Funds.

RECOMMENDATION:

Approval of the amendment to the June 6, 2022 ARPA State and Local Recovery Funds agreement providing opportunity to expend an additional \$150,000 for firefighting equipment.

ATTACHMENTS:

Description

TCESD1 ARPA Grant Agreement Amendment

TCESD1 ARPA Grant Agreement June, 2022

THE STATE OF TEXAS §
 §
 §
 §
 §
COUNTY OF TARRANT §

**AMENDMENT NO. 1 TO THE AGREEMENT
BETWEEN THE TARRANT COUNTY
EMERGENCY SERVICES DISTRICT NO. 1
AND THE CITY OF SAGINAW
FOR AMERICAN RESCUE PLAN ACT
STATE AND LOCAL RECOVERY FUNDS**

The TARRANT COUNTY EMERGENCY SERVICES DISTRICT NO. ONE (the “ESD”), and the **City of Saginaw** (the “City”) enter into the following **Amendment 1** to its Agreement for American Rescue Plan Act State and Local Recovery Funds (ARPA).

Section 1

The following paragraph shall be in addition and not in replacement of any paragraph or provision of the agreement. All other provisions of the agreement remain in force and effect.

“The attached “Appendix A (Amended)” shall replace the original “Appendix A” referenced in the Agreement and any “Appendix A (Amended)” that may have been approved subsequent to the original “Appendix A”. Unless noted otherwise, the attached “Appendix A (Amended)” may balance funds between categories, increase the overall ARPA funding amount, and/or increase or decrease authorized use items to be purchased.”

WITNESS the signatures of the respective parties hereto this the _____ day of _____, 2023.

**TARRANT COUNTY EMERGENCY
SERVICES DISTRICT NO. 1**

CITY OF SAGINAW, TEXAS

President

Authorized Official

ATTEST:

ATTEST:

Secretary/Treasurer

Secretary

**APPENDIX A (Amended)
(Amendment No. 1)**

AUTHORIZED USE OF FUNDS

Authorized Uses

Ambulances and associated emergency medical equipment
Medical personal protective equipment
Equipment to ensure continuity of emergency services including generators and radio equipment
Program costs for increasing vaccination rates
Emergency medical equipment related to first responder activities

Authorized Use of Funds Schedule

Phase	Item(s)*	Amount**	Status
2	First responder PPE and SCBA's	\$30,000.00	Open
4	First responder PPE and SCBA's	\$150,000.00	Open

* PPE – Personal Protection Equipment commonly known as bunker gear (pants, coats, boots, gloves, helmets, etc.).

SCBA – Self Contained Breathing Apparatus to provide closed air supply (masks, tanks, etc).

** Not to exceed amount unless agreement is mutually amended by parties. Quantities are estimates.

THE STATE OF TEXAS	§	AGREEMENT BETWEEN THE TARRANT
	§	COUNTY EMERGENCY SERVICES DISTRICT
	§	NO. 1 AND THE CITY OF SAGINAW
	§	FOR AMERICAN RESCUE PLAN ACT
COUNTY OF TARRANT	§	STATE AND LOCAL RECOVERY FUNDS

This Agreement ("Agreement") is between the TARRANT COUNTY EMERGENCY SERVICES DISTRICT No. 1 (the "ESD") and the City of Saginaw (the "CITY") and shall be effective on the date that the last signature is affixed (the "Effective Date"). The ESD and the CITY enter into the following Agreement:

Section 1: Recitals

On August 24, 2021, the Commissioners Court of Tarrant County approved an Interlocal Agreement in Commissioners Court Order #136137 between the ESD and Tarrant County Government ("COUNTY") allotting initial program funding to the ESD through the American Rescue Plan Act ("ARPA"). The State and Local Fiscal Recovery Funds ("FRF") authorized in ARPA (C.F.D.A. #21.027) are to be used to mitigate the ongoing effects of COVID-19 and support the nation's pandemic recovery. Funds allotted to the ESD are designated for use to aid and support municipal and volunteer emergency services providers that serve Tarrant County's unincorporated area through meeting equipment replacement needs, personal protective equipment, and related expenses. The purpose of this Agreement is to establish the terms and conditions under which CITY, as an emergency services provider in the unincorporated area of Tarrant County, and ESD will collaborate for the provision of the category of items designated by Commissioners Court. This Agreement enables CITY to acquire replacement equipment and related materials for fire, first responder, and ambulance services detailed in Appendix A and then receive reimbursement from ESD through the funds provided to ESD by Commissioners Court Order.

Section 2: Authority

Section 791 of the Texas Government Code authorizes contracts between political subdivisions for the performance of governmental functions and services. Section 418.109(d) of the Texas Government Code authorizes the provision of mutual aid assistance from a local government entity or organized volunteer group to another local government entity or organized volunteer group. This agreement is made pursuant to the authority of Government Code sections 418.109, 791.011, and 791.027 of the Texas Government Code. CITY shall follow guidance issued by the U.S. Treasury pertaining to the proper use of FRF funds.

Section 3: Term

This Agreement shall become effective as of the Effective Date and shall continue in full force and effect until December 31, 2026. Either ESD or CITY may terminate this Agreement upon seven (7) days' prior written notice to the other Party.

Section 4: Authorized Use of Funds

Using funds provided to ESD by the FRF, ESD shall provide reimbursement to CITY for expenses related to FRF eligible uses designated in Appendix A or subsequent amendments to Appendix A.

During the term of the Agreement, CITY acknowledges a limit on purchases eligible for reimbursement by ESD per program year and detailed in Appendix A or subsequent amendments to Appendix A.

Section 5: Reporting Requirements

CITY shall provide to ESD quarterly and annual reports concerning items for which it seeks reimbursement from ESD. These quarterly reports shall include invoices for eligible expense with proof of payment. CITY shall provide to ESD the quarterly and annual reports according to the schedule contained in Appendix B.

All expenditures for which the CITY will seek reimbursement from ESD must be obligated, as defined by the U.S. Treasury, by December 31, 2024 and goods received and paid by December 31, 2025.

CITY shall keep and maintain, for a period not less than five (5) years after the termination of this Agreement any and all records relating to expenditures, reimbursements, and reporting requirements related to this Agreement.

Section 6: Audit Responsibilities

ESD acknowledges the burden and responsibility for conducting Audit Requirements for Federal Awards (2 CFR part 200) lies with ESD and the CITY if the CITY receives more than \$750,000. Upon request of ESD, CITY agrees to provide ESD with appropriate documentation to assist ESD in completing any required audits.

If Subrecipient within Subrecipient's fiscal year, expends a total amount of at least SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$750,000) in federal funds awarded, Subrecipient shall have a single audit or program-specific audit in accordance with the 2 CFR 200. The \$750,000 federal threshold amount includes federal funds passed through by way of State and Local agency awards. If Subrecipient, within Subrecipient's fiscal year, expends a total amount of at least \$750,000 in state funds awarded, Subrecipient must have a single audit.

Section 7: Acquisition of Equipment

It is the obligation of CITY to acquire and pay for equipment it intends to seek later reimbursement from ESD. Upon delivery and deployment of the equipment to CITY, ESD or its agent retains the right to inspect the equipment acquired by CITY.

Section 8: Independent Contractors

It is understood that any relationship created by this Agreement between ESD and CITY shall be that of independent contractors. Under no circumstances shall either Party be deemed an employee of the other nor shall either Party act as an agent of the other Party. Any and all joint venture, joint enterprise, or partnership status is hereby expressly denied, and the Parties expressly state that they have not formed expressly or impliedly a joint venture, joint enterprise, or partnership.

Section 9: Severability

If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

Section 10: Applicable Law

The laws of the State of Texas shall govern this Agreement, except where clearly superseded by federal law. Exclusive venue of any dispute shall be in a court of competent jurisdiction in Tarrant County, Texas.

Section 11: Authorization

By signing below, each Party's representative warrants that he/she is duly authorized to enter into this Agreement on behalf of the Party, and that each Party to this Agreement is authorized by Texas law to accept the terms, conditions, and obligations set forth herein.

Section 12: Notices

Notices under this Agreement shall be in writing, and may be given by hand delivery or U.S. mail. If sent to the parties at the contact information addresses designated herein, notice shall be deemed effective upon receipt in the case of hand delivery and three days after deposit in the U.S. mail in case of mailing. The address of the parties for all purposes shall be:

ESD: Tarrant County Emergency Services District No. 1
2750 Premier Street
Fort Worth, Texas 76111
Attn: Rick Holman, President (or successor)

CITY: City of Saginaw
333 W McLeroy Blvd
Saginaw, TX 76179
Attn.: Doug Spears. Fire Chief

Section 13: Debarment & Suspension

CITY represents that is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal or state department or agency. CITY agrees to have an active registration in the System for Award Management (SAM.gov).

Section 14: Audit Clause

The Subrecipient must agree that ESD and COUNTY will, until the expiration of the federal retention period as referenced in 2 CFR 200.334, have access to and the right to examine at reasonable times any directly pertinent books, documents, papers and records (hard copy, as well as computer generated data) of the Subrecipient involving transactions related to this agreement. This right to audit also extends to any obligations assigned to any subcontracts or agreements formed between the Subrecipient and any subcontractors to the extent that those subcontracts or agreements relate to fulfillment of the Subrecipient's obligations to ESD and COUNTY under this agreement. The Subrecipient must agree that ESD and COUNTY will have access during normal working hours to all necessary facilities, staff and workspace in order to conduct audits. ESD or COUNTY will provide the Subrecipient with reasonable advance notice of intended audits. The Subrecipient must provide records within ten (10) business days or a mutually agreed upon timeline.

Section 15: Standards for Financial Management

In accordance with 2 CFR 200 – Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subrecipient will develop, implement and maintain financial management and control systems, which include at a minimum accurate payroll, accounting and financial reporting records, cost source documentation, effective internal and budgetary controls, and determination of reasonableness, allowability and allocability of costs, and timely and appropriate audits and resolution findings.

CITY shall maintain an effective accounting system, which will:

- Identify and record valid transactions
- Record transactions to the proper accounting period in which transactions occurred
- Describe transactions in sufficient detail to permit proper classification
- Maintain records that permit the tracing of funds to a level of detail that establishes the funds have been used in compliance with contract requirements
- Adequately identify the source and application of funds of each grant contract
- Generate current and accurate financial reports in accordance with contract requirements.

Section 16: Equipment

Any purchase of equipment must be consistent with the Uniform Guidance at 2 CFR Part 200 Subpart D. Equipment acquired under this program must be used for the originally authorized purpose. Procedures for managing equipment must meet the following requirements:

- (1) Property records must be maintained that include a description of the property, a serial number or other identification number, the source of funding for the property, who holds title, the acquisition date, and cost of the property, percentage of Federal participation in the project costs for the Federal award under which the property was acquired, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property.
- (2) A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.
- (3) A control system must be developed to ensure adequate safeguards to prevent loss, damage, or theft of the property. Any loss, damage, or theft must be investigated.
- (4) Adequate maintenance procedures must be developed to keep the property in good condition.

Disposition. When original or replacement equipment acquired under FRF is no longer needed for the original project, the non-Federal entity must request disposition instructions from the ESD.

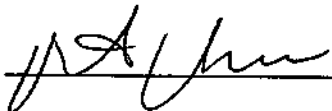
Section 17: Entire Agreement

This Agreement represents the entire understanding between the Parties and supersedes all prior representations.

EXECUTED by the duly authorized Parties below:

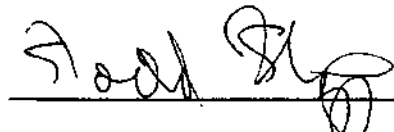
**TARRANT COUNTY EMERGENCY
SERVICES DISTRICT NO. 1**

CITY OF SAGINAW, TEXAS



Rick Holman
President

Date: 6/14/22



Name: Todd Flippo

Title: Mayor

Date: 6-7-2022

APPENDIX A

AUTHORIZED USE OF FUNDS

Authorized Uses

Ambulances and associated emergency medical equipment
Medical personal protective equipment
Equipment to ensure continuity of emergency services including generators and radio equipment
Program costs for increasing vaccination rates
Emergency medical equipment related to first responder activities

Authorized Use of Funds Schedule

Phase	Item(s)	Amount*	Status
2	First responder PPE and SCBA's	\$30,000.00	Open

- * PPE – Personal Protection Equipment commonly known as bunker gear (pants, coats, boots, gloves, helmets, etc.).
SCBA – Self Contained Breathing Apparatus to provide closed air supply (masks, tanks, etc).
- ** Not to exceed amount unless agreement is mutually amended by parties. Quantities are estimates.

APPENDIX B

QUARTERLY AND ANNUAL REPORTING DATES

Quarterly Reporting Periods		Report Due
First	July 1 st to September 30 th	October 5 th
Second	October 1 st to December 31 st	January 5 th
Third	January 1 st to March 31 st	April 5 th
Fourth	April 1 st to June 30 th	July 5 th

Annual Reporting Periods		Report Due
Year 1	July 1 to June 30, 2022	July 5, 2022
Year 2	July 1 to June 30, 2023	July 5, 2023
Year 3	July 1 to June 30, 2024	July 5, 2024
Year 4	July 1 to June 30, 2025	July 5, 2025
Year 5	July 1 to June 30, 2026	July 5, 2026
Year 6	July 1 to December 31, 2026	January 5, 2027



City of Saginaw

Meeting Date: 3/7/2023

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (4)(d)

E-mail: greame@saginawtx.org

Phone: 18172300324

SUBJECT:

Action regarding Resolution No. 2023-04, Supporting State Rail Funding for Local Grade Separations

BACKGROUND/DISCUSSION:

We have been contacted by BNSF regarding supporting the effort to get the Texas Legislature to appropriate funds specifically for local grade separation projects. Resolution No. 2023-04 confirms the City's support.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Proposed Resolution

RESOLUTION NO. 2023-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, DIRECTING THE CITY MANAGER TO REQUEST THE SUPPORT OF THE TEXAS LEGISLATURE TO APPROPRIATE FUNDS TO SUPPORT LOCAL GRADE SEPARATION PROJECTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw is a Texas home-rule municipal corporation acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code;

WHEREAS, the City of Saginaw was contacted by BNSF rail and was requested to petition the Texas Legislature to appropriate funds to support local grade separation projects;

WHEREAS, after due consideration of the matter, the City Council supports the request and desires to direct the City Manager to send a copy of the letter attached hereto as "Exhibit A," to the Texas Legislature.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, THAT:

SECTION 1.

That the findings above are found to be true and correct, and are incorporated herein.

SECTION 2.

The City Council hereby directs the City Manager to petition the Texas Legislature to appropriate funds to support local grade separation projects by sending the letter attached hereto as "Exhibit A."

SECTION 3.

That this resolution shall be effective immediately from and after its adoption.

ADOPTED AND APPROVED THIS ____ DAY OF _____, 2023.

APPROVED: _____
Todd Flippo, Mayor

ATTEST: _____
Janice England, City Secretary



March 7, 2023

TO THE 88TH TEXAS LEGISLATURE:

Our organizations are committed to working with the Legislature to enhance safety and mobility for Texans across the State. A crucial component of Texas' multimodal transportation system is its railroad network. This system spans over 10,500 miles of track in Texas, alone and connects cities, rural communities, ports, industrial sites, agricultural centers, and many other facets of our economy. Texas railroads also facilitate passenger service with three Amtrak routes connecting Texas to the rest of the country.

The size of this system also presents challenges. The latest data by the Federal Railroad Administration shows that Texas has the most public grade crossings of any state with over 9,800 crossings. This is 20 percent more crossings than the second highest state (Illinois, with approximately 7,800 crossings). Across the country, 2,145 highway-rail grade crossing collisions occurred in 2021, of which 247 occurred here in Texas. Unfortunately, Texas leads the country in these types of collisions. The sheer scope of the rail network combined with increasing freight rail demand and increasing traffic patterns by motorists and the trucking industry, make separating Texas' most congested grade crossings a top priority.

To assist in this endeavor, we are calling on the Legislature to enhance mobility and public safety by appropriating the necessary funds to support local grade separation projects. Projects such as these will help our communities to reduce collision statistics and make, both, our roads and railroads safer. These efforts will also create jobs in local communities across Texas and promote fluidity on roads and rails alike, fostering our multimodal transportation system and economic development.

Investments such as these are essential to protecting Texas communities and helping us continue to move freight safely and efficiently on our rail network. We look forward to working with you to promote public safety and mobility on our transportation network for all Texans.

Sincerely,

Todd Flippo, Mayor

CC: The Texas Congressional Delegation



City of Saginaw

Meeting Date: 3/7/2023

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (4)(e)

E-mail: greaume@saginawtx.org

Phone: 18172300324

SUBJECT:

Action regarding a Contract with Burleson Demolition for the Demolition and Removal of the existing House, Metal Pole Barn, Asphalt along W. McLeroy Blvd., Abandoned Concrete House Pad, Chain Link Fencing, and Miscellaneous Concrete on all lots; and Grading of Dirt at 300, 308 & 320 W. McLeroy Blvd.

BACKGROUND/DISCUSSION:

The proposed contract with Burleson Demolition covers the removal of the house, metal pole barn, asphalt along W. McLeroy Blvd., abandoned concrete house pad, chain link fencing, and miscellaneous concrete on all lots; and grading of dirt at 300, 308, and 320 W. McLeroy Blvd. This work will help prepare the site for future construction. The total cost will be \$12,950. Burleson Demolition has performed demolition work for the City in the past.

FINANCIAL IMPACT:

The financial impact will be \$12,950.

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Proposal

Subject: FW: 300, 308 & 320 McLeroy Blvd. Saginaw, TX - Demolition bid proposal - Burleson Demolition

From: Larry Little <llittle@saginawtx.org>
Sent: Thursday, March 2, 2023 2:38 PM
To: Gabe Reaume <greaume@saginawtx.org>
Subject: FW: 300, 308 & 320 McLeroy Blvd. Saginaw, TX - Demolition bid proposal - Burleson Demolition

Below is the demolition bid proposal.

LARRY LITTLE, CBO, I-2529

Chief Building Official

City of Saginaw

301 S. Saginaw Blvd

Saginaw, Tx 76179

Office: 817-230-0457

Mobile: 817-366-4151

llittle@saginawtx.org

From: Ryan Riddle
Sent: Tuesday, January 10, 2023 12:15 AM
To: Larry Little <llittle@saginawtx.org>
Subject: 300, 308 & 320 McLeroy Blvd. Saginaw, TX - Demolition bid proposal - Burleson Demolition

Mr. Larry Little,

Please see below for detailed scope of work and price to demolish and remove house/pole barn at 300 McLeroy Blvd, as well as asphalt, house pad removal at 308, and concrete removal on 320 McLeroy Blvd. for City of Saginaw.

- Demolish house and structure/building and remove/haul away at 300 McLeroy Blvd.
- Demo and remove metal, pole barn at 300 McLeroy Blvd.
- Remove asphalt along McLeroy Blvd and abandoned concrete house pad directly next door at 308 McLeroy
- Remove all chain link fencing on all lots/haul away
- Remove concrete at 320 McLeroy Blvd.
- Remove any miscellaneous concrete on all lots listed
- Grade dirt to level for new structure or parking lot

\$12,950.00

Thank you for your time,

Ryan Riddle
Monty Cain

Burleson Demolition
P.O. Box 40646
3610 Shelby Road
Fort Worth, TX 76140



City of Saginaw

Meeting Date: 3/7/2023

Staff Contact: Lee Howell
Asst. City Manager

Agenda Items: (5)

E-mail: lhowell@saginawtx.org

Phone: 817-230-0325

SUBJECT:

Discussion of City Ordinance regarding Foster Animals

BACKGROUND/DISCUSSION:

Ms. Megan Le requested to address the Council in regards to foster animals.

FINANCIAL IMPACT:

RECOMMENDATION:

ATTACHMENTS:

Description

Request Form

REQUEST TO BE PLACED ON CITY COUNCIL AGENDA



City of Saginaw
333 W. McLeroy Blvd.
PO Box 79070, Saginaw, TX 76179-0070

Name Megan Le Date 02/28/2023
Address 401 Taylor street Saginaw TX 76179
Phone: Home N/A Work N/A Other 972-567-8450
Requested Meeting Date ~~03/07~~ March 7th 2023
Who Do You Represent Myself and the other citizens involved in animal rescue

Who Will Attend The Meeting: Will He/She Speak, Yes or No:
(Please provide name, address and phone number of each person.)

1. Megan Le - See above - Yes
2. _____
3. _____

Subject to be Discussed City ordinance regarding dogs for Foster dogs. *does not account*
How Long Will Your Presentation Take 10-15 minutes
Reason(s) for this Report Received Warning for having too many animals - over the *I DO NOT*
Council Action Desired Amend ordinance to allow animal foster to register *w/ city for a fee*

APPROVED _____ Mayor, City of Saginaw
(Mayor will determine if this request is approved for an agenda item.)

NOTICE: This form must be returned to the City Office by noon Wednesday prior to the requested Council meeting (the next Tuesday). If you have information to present to the Council it can be copied at the City Office. If it is larger than regular size paper, a copy must be furnished for the council and staff (13 copies).
If you have any questions call 817 232-4640, extension 2327.



City of Saginaw

Meeting Date: 3/7/2023

Staff Contact: Chief Building Official Larry Little
Fire Chief Doug Spears

Agenda Items: (6)

E-mail: llittle@saginawtx.org
dougspears@saginawfire.us

Phone: 817-230-0457 817-230-0412

SUBJECT:

City Ordinance Review Discussion - Off Street Parking

Staff and City Council review of existing codes and ordinances for applicability and effectiveness.

Saginaw City Code, Appendix A, Zoning, Article 8, Section 8-9, Off Street Parking

BACKGROUND/DISCUSSION:

Staff has began methodical review of existing ordinances. Ten ordinances have been initially identified as priority in the review process based in part on the following criteria:

- Ordinances staff most often encounter or apply most often
- Ordinances that generate the most controversy and/or complaints
- Ordinances that conflict with other ordinances, codes or laws
- Ordinances staff may have inner conflict with enforcing - believe revisions are necessary
- Ordinances that pose the greatest challenge to enforce
- Any ordinance staff believe would have a positive community benefit by promoting, revising or eliminating
- Any ordinance that has recurringly prevented citizens from pursuing a home or business improvement project

Staff plans to systematically bring specific ordinances before council for discussion to include staff input, recommendation and applicable exhibits for consideration of potential action in the future adhering to legal requirements for ordinance adoption, revision or repeal.

Off street parking being the initial ordinance in this initiative. The existing ordinance is attached.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff will present recommended change considerations to the off street parking ordinance to help eliminate ambiguity, make the ordinance more pertinent to today's conditions and assist staff with gaining compliance with the intent of the ordinance.

ATTACHMENTS:

Description

City Zoning Ordinance 8-9 Off Street Parking

Sec. 8-9. - Off-street parking and loading requirements.

Whenever any ordinance, regulation, or plan, enacted or adopted by the city council is for the purpose of providing off-street automobile parking spaces or of establishing requirements that such spaces be provided within any section or sections of the city, then such plan or requirements shall govern within such sections. Otherwise off-street automobile parking spaces shall be provided as follows, applicable to buildings hereafter erected and uses hereafter established, to such nonconforming uses as may be required to conform to the regulations hereof, and to extensions and enlargements of buildings and uses.

A. *Parking table.* Except as otherwise provided in this section, off-street parking spaces shall be provided as follows:

Schedule of Parking Requirements		
Land Use	Requirements	Additional Requirements
Residential		
Single-Family Detached Units	4/ unit	2 must be enclosed See <u>Section 4-6 5</u> .
Duplex	2 / unit	None
Townhouse, Condominium, Triplex, Quadruplex or Row	3 / unit	None
Multi-Family	1.5 / 1 bed unit 2 / 2 bed unit 2.5 / 3 bed unit	None
HUD Code Manufactured Home	2 / unit	None
Boarding or Rooming House, Hotel or Motel / Residence Motel or Inn	1 / residential unit	1 additional space for 200 sq. ft. of Exhibit or Ballroom space, plus 1 space per 100 sq. ft. of Meeting Rooms, plus 1 space per 2.5 seats in Restaurant and Lounge
Retirement Housing: Ambulatory Independent Residents	1.5 / unit	None

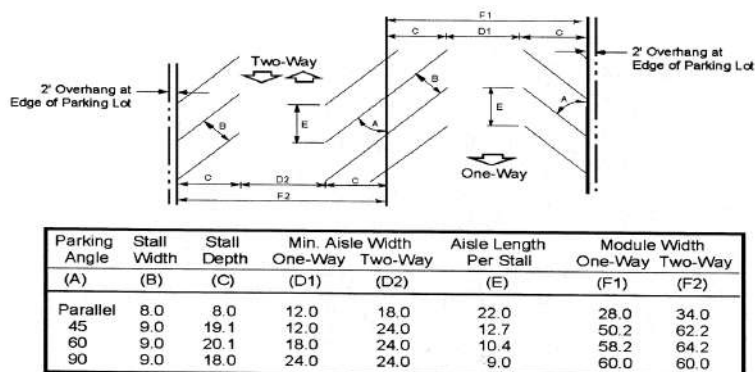
Retirement Housing: Nursing Home Facilities	1 / 2 beds	None
Dormitory	1.5 / 2 occupants for designed occupancy	None
Fraternity, Sorority, or Lodge	1 / 125 sq. ft.	None
Institutional		
Community Center	1 / 4 persons	None
Schools: Elementary Junior High Senior High Trade	1 / 25 students 1 / 18 students 1 / 5 students 1 / 4 students	None
Public Assembly Hall	1 / 3 seats	None
College or University	1 / 4 day students	None
Church	1 / 3 seats in the sanctuary or auditorium	None
Day Care or Day Nursery	1 / 5 pupils	None
Hospital	1.5 / bed	None
Mortuary or Funeral Home	1 / 4 seats in chapel	None
Recreational		
Theater	1 / 4 seats	None
Bowling Alley	4 / lane	None
Pool Hall, Arcade, Other Indoor Commercial Amusement	1 / 100 sq. ft. of floor area	None

Outdoor Commercial Amusement	1 / 500 sq. ft. of site area exclusive of building	None
Ballpark or Stadium	1 / 4 seats	None
Lodge or Fraternal Organization	1 / 125 sq. ft. of floor area	None
Driving Range	1 / 10 linear ft. of designated tee area	None
Miniature Golf	1 / tee	None
Personal Service Shop	1 / 250 sq. ft. of floor area up to 5000 sq. ft., then 1 / 200 sq. ft.	None
Indoor Retail Store or Shop	1 / 250 sq. ft. of floor area up to 5000 sq. ft., then 1 / 200 sq. ft.	None
Outdoor Retail Sales	1 / 500 sq. ft. of site area, exclusive of building	None
Furniture, Appliance Sales or Repair	1 / 600 sq. ft. of floor area	None
Coin- Operated or Self- Service Laundry or Dry Cleaner	1 / 200 sq. ft. of floor area	None
Restaurant, limited	1 / 250 square feet of floor area	None
Shopping Center, Malls and Multi-occupancy uses (3-50 acres)	1 / 250 sq. ft. of floor area	None
Shopping Centers, Mall and Multi-occupancy use (over 50 acres)	1 / 300 sq. ft. of floor area	None

Eating or Drinking Establishment (no drive-through service)	1 / 2.5 seats	None
Eating or Drinking Establishment (with drive-through service and all others)	1 / 150 sq. ft.	None
Bingo Hall	1 / 2 seats	None
Physical Training and Athletic Facility	1 / 250 square feet of floor area	None
Business Services		
Bank and Savings & Loan or Other Similar Institution	1 / 300 sq. ft. of floor area	None
Massage Therapy Establishment	1 / 250 sq. ft. of floor area	None
Medical, Dental Clinic or Office	1 / 150 sq. ft. of floor area	None
Veterinary Clinic	1 / 300 sq. ft. of floor area	None
Other Office or Professional Business	1 / 250 sq. ft. of floor area	None
Automotive & Equipment		
Service Station	Minimum of 6	None
Auto Parts Repair Garage or Shop	1 / 350 sq. ft. of floor area	None
Auto Parts Accessory Sales	1 / 300 sq. ft. of floor area	None
Vehicle or Machinery Sales (indoors)	1 / 500 sq. ft. of floor area	None
Car Wash (full -serve)	3 stacking spaces/ wash bay	None

Car Wash (self-serve or automatic)	3 stacking spaces/ wash bay	None
Brick or Lumber Yard	1 / 3 employees or 1 / 1,000 sq. ft. of floor area (whichever results in more spaces)	None
Manufacturing or Warehousing	1 / 3 employees or 1 / 1,000 sq. ft. of floor area (whichever results in more spaces)	None
Outside Storage	1 / 5,000 sq. ft. of floor area	None
Mini-warehouse	1 / 3,000 sq. ft. of floor area	None

1. Reduction. In cases where the applicant can provide documentation that parking spaces exceed the amount necessary for the use and that a reasonable alteration of spaces may be provided. Said reduction shall not represent more than 15 percent of the total required spaces and shall require a special exception from the board of adjustment.
2. Mixed use buildings. Where a building or a site contains two or more uses, the off-street parking requirement shall be computed as the sum of the required off-street parking spaces for each individual use with the exception of shopping centers and multi-use purposes.
3. Drive lane widths and parking space sizes. Drive lanes and parking space sizes shall be required as shown in the following illustration. A driveway for access to any nonresidential, single parking space or to a parking lot shall not measure less than that shown in the parking layout illustration. All drive approach widths shall be no less than those indicated in the below graphic. All two-way drive lanes shall be a minimum of 24 feet in width. Parking spaces shall be nine feet wide by 18 feet deep for all 90-degree parking spaces. Angled spaces shall be as shown in the graphic.



Drive Lane Widths and Parking Space Sizes

On-premise parking required. All required commercial and residential parking spaces shall be located on the premises to which such requirement applies or within an off-street space of which the distance is not more than 300 feet from such premises.

5. Residential parking development standards. The following regulations shall apply to all residentially zoned districts and apply to any required front or side yard being used to park or store vehicles, including boats and trailers.
 - a. All vehicles which are parked or stored on private property in residential areas are to be on a monolithic concrete paved surface or a surface of contiguous concrete pavers (normally used in paving construction and to be two inches or more in thickness).
 - b. Pavers are not to exceed one-half inch above the surface of the yard in which they are placed to allow them to be properly mowed and trimmed around.
 - c. Vehicles are to be completely resting on such surfaces from the point they leave the public streets to the point upon which they are parked or stored.
 - d. All vehicles which are parked or stored in a required rear yard shall be so placed behind a screening partitions of fencing materials or dense vegetation so as to obscure the vehicle from view from a public street.
 - e. All vehicles shall be so parked in relation to the street and dwelling at right angles and not to extend over any walkway or be closer than eight inches from the back of the curb so they will not obstruct the pedestrian ways. Notwithstanding the foregoing, vehicles parked on residential lots maintaining a primary vehicle entryway in the side yard of the lot, of a length no greater than ten feet, may impede the pedestrian walkway if the vehicle will not fit entirely within the vehicle entryway.
 - f. Any vehicle found in violation of this provision must be made operable or moved to an enclosed building within ten days from the notification of such condition existing. All repeat violations which occur at the same address shall be subject to immediate penalties and/or fines as allowed by law.
6. Nonresidential parking development standards. The off-street parking or loading facilities required for nonresidential uses mentioned in these regulations shall be paved according to any of the following standards:
 - a. Four inches of reinforced Portland cement concrete over compacted subgrade in all districts;
 - b. Not less than two inches of hot mixed asphalt over at least six inches of lime treated subgrade in all districts; or
 - c. Not less than two inches of hot mixed asphalt over six inches of crushed stone, flexible base in "LI" or "HI" zoned districts only.
 - d. Lots shall be graded and drained in such a manner that run-off shall be properly channeled into a storm drain, watercourse, pond area or other appropriate facility.
7. Maintenance requirements. To insure that all requirements set forth in this section are carried forward, it will be the responsibility of the owner of the parking area to maintain the facility. All off-street parking areas shall be kept free of trash, debris, vehicle repair operation or display and advertising uses. At no time after initial approval of the parking area layout can changes be made in the location and number of provided spaces without approval of the city inspector.

B. *Special events and other one-time events.* "Special event" means a festival, celebration, performance or other such special event which occurs no more frequently than once per year, and which will or should be reasonably anticipated to attract patrons or visitors in such numbers as to exceed the capacity of the permanent parking spaces required and provided under other provisions of this section for the property upon which the special event is to be held. Events which are conducted more frequently than once per year are not considered "special events" under the provisions of this subsection, and the property upon which these events are conducted must conform to the other provisions of this ordinance concerning parking requirements.

1. The persons or entities conducting any such special event shall submit to the administrative official at least 45 business days prior to said event a plan for the accommodation and parking of vehicles of persons reasonably expected to attend such event. The plan must include, at a minimum, the following information:
 - a. A description and the address of the premises where the event is to be held;
 - b. A description and the address of any property, other than the premises described in (a) above, where parking is to be provided for patrons or visitors to the event;
 - c. The name and address of the owner of the premises upon which parking for the event is to be provided, and a statement describing the terms and conditions of the agreement whereby the owner of such premises has authorized their use for parking;
 - d. The dates and times that the event is to be held;
 - e. The measures which will be taken by the persons or entities conducting the special event to ensure safe and orderly traffic flow to and from the event site and any parking area;
 - f. A plan or diagram of the proposed layout of the parking scheme upon the property to be used for parking for such event.
2. All parking for any such special event shall be provided off street and on an area and surface reasonably anticipated to be dry and safe for vehicular and pedestrian traffic. No public property or rights-of-way may be utilized or included in such parking areas except upon express, prior written permission by the city council.
3. Subject to the above requirements, the surface of such parking areas need not be paved or otherwise surfaced as required by the other provisions of this ordinance for permanent parking areas, but it must be suitable for the type and amount of vehicular and pedestrian traffic reasonably anticipated for the special event at issue.
4. Upon submittal of the required parking plan to the city, the administrative official shall review it and shall advise the applicants whether any changes or modifications to said plan will be required. The administrative official has the sole discretion to approve or reject, or require modifications to, any parking plan required hereunder. No vehicles may be parked in any location not otherwise allowed under other subsections of this section, in connection with any special event, unless and until the city council has issued a written approval of the parking plan of the special event.
5. Such written permission may be revoked at any time by the city council if it is found that false or misleading information was contained in the proposed parking plan.

C. *Handicapped spaces.* All areas of newly designed or newly constructed buildings and facilities required to be accessible under federal and state law shall comply with the standards set forth in the Texas Accessibility Standards of the Architectural Barriers Act, Texas Rev. Civil Stat. Art. Ann. § 9102 (Vernon Supp 2000.)

1. The dimensions of each "H" parking space shall be 12 feet wide and 18 feet long.
2. Each and every "H" parking space required by this section of the parking regulations or by other applicable regulations shall be clearly identified as reserved for the handicapped.

The number of "H" parking spaces required shall be determined by the following table:

Total Parking Spaces Provided	Number of Accessible Spaces
1 to 25	1
25 to 50	2
51 to 75	3
76 to 100	4
101 to 150	5
151 to 200	6
201 to 300	7
301 to 400	8
401 to 500	9
501 to 1,000	2% of total
More than 1,000	20 plus one for each 100 over 1,000

D. *Single family attached and multi-family parking facilities.* Common parking facilities for single family attached and multi-family structures shall meet the following criteria:

1. Each dwelling unit shall have its required parking spaces provided within 100 feet of a principal entrance to a single family attached structure and 150 feet of a principal entrance to a multi-family structure.
2. The parking facility shall be arranged so that a minimum of five feet shall separate any parked car from a solid building wall and 20 feet from a principal entrance.
- 3.

In the DX Land Use Districts, one of the two off-street parking spaces required for each dwelling unit may be assigned to the driveway crossing in the required front and side yards.

4. In any residential district off-street parking provided at the rear of the lot shall be permitted to occupy any paved portion of the rear yard except that a minimum distance of 20 feet shall separate the enclosed off-street parking spaces from an alley at the rear lot line.

E. *Parking access requirements.* Parking areas which would require the use of public right-of-ways for maneuvering shall not be acceptable for the furnishing of required off-street parking spaces other than for single-family detached and duplex dwelling structures. Parking parallel at the curb on a public street shall not be substituted for off-street requirements.

F. *Off-street loading requirements.* Provisions for loading and unloading shall be provided on the site according to the following regulations:

1. In the following cases all retail, office and service buildings shall provide and maintain off-street facilities for the loading and unloading of merchandise and goods within the building or on the lot adjacent to a public alley or private service drive to facilitate the movement of traffic on the public streets:
 - a. When deliveries are made by truck more than once a day between the hours of 8:00 a.m. and 6:00 p.m.
 - b. When the time of loading and unloading materials or goods exceeds ten minutes between those hours.
2. Individual loading space dimensions shall be required as a minimum to be 35 feet in length, 12 feet width with a height clearance of 15 feet.
3. The number of off-street loading spaces shall be placed according to the following table:

Square Feet of Gross Floor Area in Structure	Maximum Required Spaces or Berths
0 to 10,000	None
10,000 to 50,000	1
50,000 to 100,000	2
100,000 to 200,000	3
Each additional 200,000	1 Additional

Additional regulations. Nothing in this section shall require the furnishing of additional parking spaces for buildings existing and used on the date of adoption of this ordinance. However, any enlargement or addition to an existing building shall not be approved unless such building and addition or enlargement shall be brought into full compliance with the provisions of this section.

When the occupancy of any building is changed to another use, parking shall be provided to meet the requirements for the new use.

H. *Reserved.*

- I. *Parking for non-residential facilities located outside the city.* In addition to other parking regulations that apply, parking for any non-residential use or facility is permitted only as an accessory use, and is allowed only when immediately adjacent to a non-residential use or facility that is located within the corporate limits of the city. Any non-residential use or facility located outside of the corporate limits of the city that desires to use a parking area within the city must obtain a specific use permit authorizing such parking facility within the city. This requirement may be waived by the city council for such a parking area where the non-residential use or facility is to be developed pursuant to an interlocal agreement that places development controls on the use or facility. The city council may waive the specific requirements set forth in this section when the city council determines that the other conditions and criteria placed on the development are adequate to protect the public health, safety, and welfare.

(Ord. No. 2003-03, § 1, 4-1-03; Ord. No. 2005-04, § 1, 2-15-05; Ord. No. 2009-10, § 3, 7-21-09; Ord. No. 2013-13, § 3, 8-20-13; Ord. No. 2014-17, § 1, 10-21-14; Ord. No. 2011-18, § 3, 8-16-11; Ord. No. 2018-22, § 3, 12-18-18)



City of Saginaw

Meeting Date: 3/7/2023

Staff Contact: Doug Spears
Fire Chief

Agenda Items: (7)

E-mail: dougspears@saginawfire.us

Phone: 817-230-0412

SUBJECT:

Fire Department Salary, Staffing, Budget, and General Overview Discussion

Presentation to City Council by members of our fire department shift personnel regarding fire department budget, salaries, staffing and general service topics.

BACKGROUND/DISCUSSION:

Fire department shift personnel have asked for opportunity to present to the City Council some information to help assist in the upcoming budget considerations. Presentation will include brief overview of the FD budget, compensation considerations, service levels, training and education, regional recruiting competitiveness, and staffing needs.

Presenting will be shift personnel representing our Local 3812 of the Professional Firefighters Association:

Battalion Chief John Tadlock

Lieutenant Austin Pittman

Lieutenant Dean Baumann

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A