



City of Saginaw
Meeting and/or Executive Session Agenda

Tuesday, October 3, 2023, 6:00 PM
Council Chamber
333 West McLeroy Boulevard
Saginaw, Texas 76179

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation. The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

1: Call To Order

- 1A. Call To Order -- Todd Flippo, Mayor
- 1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"
- 1C. Invocation--Pastor Mark Towns, First Baptist Church
- 1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments.

2: Consent Agenda

All items listed are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

- 2A. Action regarding Minutes, September 19, 2023--Janice England, City Secretary
- 2B. Action regarding the Purchase of Street-Side Banners for Longhorn Dr., Old Decatur Rd. and Bailey Boswell Rd.--Keith Rinehart, Director of Community Services & Economic Development
- 2C. Action regarding Approval of Ordinance No. 2023-27, Amending the Master Fee Schedule to include a Multi-Pet Permit and a Foster Permit--Janice England, City Secretary
- 2D. Action regarding Approval of Purchase of Crack Sealing Machine--Randy Newsom, Director of Public Works
- 2E. Action regarding Ordinance No. 2023-28, Water Wells--Randy Newsom, Director of Public Works

3: Proclamations-Presentations

No Items

4: Public Hearings

No Items

5: Business

No Items

6: Executive Session

The City Council may take action on any Executive Session item posted.

6A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

6B. Any Posted Item

7: Adjournment

7A. Adjournment--Todd Flippo, Mayor

Date Posted: September 28, 2023

Posted:	Removed:
Date: <u>9-28-2023</u>	Date: _____
Time: <u>5:10 pm</u>	Time: _____
By: <u>[Signature]</u>	By: _____

Minutes for the City Council meeting

333 West McLeroy Boulevard, Saginaw, Texas, 76179.

October 3, 2023, 6:00 PM - October 3, 2023, 6:08 PM

Roll Call: (The following members were in attendance)

Todd Flippo, Mayor
Cindy Bighorse, Place 5
Mary Copeland, Place 6
Randy Edwards, Place 4
Paul Felegy, Place 1
Valerie Junkersfeld, Mayor Pro Tem
Nick Lawson, Place 2

1. Call To Order

1A. Call To Order -- Todd Flippo, Mayor - 6:00 PM

Mayor Flippo called the meeting to order at 6:00 p.m.

Present

City Engineer Trenton Tidwell, P.E.

City Manager Gabe Reaume

Finance Director Kim Quin

City Secretary Janice England

Police Chief Russell Ragsdale

Asst. Fire Chief Scott Craver

Director of Human Resources Melanie McManus

Director of Community & Economic Development Keith Rinehart

Library Director Ellen Ritchie

Communications Manager Pedro Zambrano

Chief Building Official Larry Little

Environmental/Drainage Manager Matt Regan

Absent

City Attorney Bryn Meredith

Asst. City Manager Lee Howell

Fire Chief Doug Spears

Director of Public Works Randy Newsom

Visitors

Doug Crosthwait

**1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--
"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible" -**

6:00 PM

1C. Invocation--Pastor Mark Towns, First Baptist Church - 6:00 PM

Mr. Doug Crosthwait of the First Baptist Church gave the invocation.

1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments. - 6:01 PM

PM

2. Consent Agenda

All items listed are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

Valerie Junkersfeld made a motion to Approve that was seconded by Cindy Bighorse with a result of 7-0-0-0

Cindy Bighorse made a motion to Approve that was seconded by Paul Felegy with a result of 7-0-0-0 (Item 2C)

2A. Action regarding Minutes, September 19, 2023--Janice England, City Secretary - 6:01 PM

2B. Action regarding the Purchase of Street-Side Banners for Longhorn Dr., Old Decatur Rd. and Bailey Boswell Rd.--Keith Rinehart, Director of Community Services & Economic Development - 6:01 PM

Since the beginning of the calendar year 2023, the Keep Saginaw Beautiful (KSB) Committee has discussed the idea of purchasing banners to add color, art and spirit/pride to our community. It was discussed to put them on every median light pole. Since there are 142 in total, that number was reduced to 35. The banners will be two-sided and add a splash of color to our roadways. Banners near intersections will have the wording "Welcome to Saginaw" and "A City on the Right Track". Banners in other locations will be either seasonal (i.e. winter, Christmas), referencing special events (i.e. Train & Grain Festival), or the local high schools. Staff received quotes for the banners as well as a quote for the install (banner company does not install). At the September 18, KSM Meeting, the Committee voted to approve the spending of \$12,000 to purchase and install thirty-five (35) banners for Longhorn Dr., Old Decatur Rd. and Bailey Boswell Rd. that will be placed on the median light poles. The financial impact will be \$12,000. Residents, via their monthly water bill, will fund this project from the Keep Saginaw Beautiful voluntary \$1.00 donation.

2C. Action regarding Approval of Ordinance No. 2023-27, Amending the Master Fee Schedule to include a Multi-Pet Permit and a Foster Permit--Janice England, City Secretary - 6:01 PM

Ordinance No. 2023-26 was approved at the September 19th City Council Meeting. This ordinance provided definitions and regulations governing animal rescue, fostering, and service animals in the City. It also approved a multi-pet permit and a foster permit. The consensus of the Council at that meeting was to set the fee for a multi-pet permit at \$50.00 per year, and set the fee for a foster permit at \$25.00 per year. Ordinance No. 2023-27 adds those two fees to the City's Master Fee Schedule. *This item was removed from the Consent Agenda for consideration. Motion was made by Councilmember Bighorse with a second by Councilmember Felegy to approve Item 2C. Motion carried unanimously. 7-0-0-0*

2D. Action regarding Approval of Purchase of Crack Sealing Machine--Randy Newsom, Director of Public Works -

This item is for approval of the purchase of a Crack Sealing Machine from Crafcro Incorporated utilizing their Buy Board Contract #685-22. This machine will allow staff to have the ability to perform street maintenance in a timely fashion. Sealing the cracks in an asphalt road helps preserve

the integrity of the subgrade and helps prolong the life of the roadway. Currently we have to rely on borrowing the County machine which is hard to schedule since they usually are doing their own crack sealing program. The other option is to contract it out which usually runs anywhere from \$1.00 - \$2.00 per foot, if you can find a contractor. Funds to cover this purchase (\$88,621.89) will come from the Street Maintenance Fund Balance which has cost savings from prior year's projects.

2E. Action regarding Ordinance No. 2023-28, Water Wells--Randy Newsom, Director of Public Works -
6:01 PM

This item is for the amendment to our current Water Well Ordinance. The amendment would allow Council to approve a deeper well with greater pumping capacity for non-domestic use. An example would be an irrigation well that schools are now putting in. Staff would prefer these type wells to prevent a strain on our water system during peak demands. Staff recommends approval of Ordinance No. 2023-28 amending the current Water Well Ordinance.

3. Proclamations-Presentations

No Items

4. Public Hearings

No Items

5. Business

No Items

6. Executive Session

The City Council may take action on any Executive Session item posted.

6A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items: -

6B. Any Posted Item -

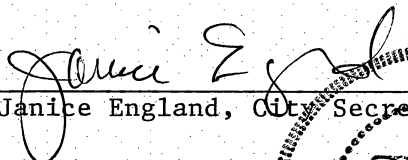
7. Adjournment

7A. Adjournment--Todd Flippo, Mayor - 6:07 PM

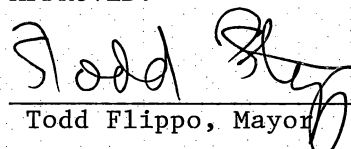
Mayor Flippo declared the meeting adjourned at 6:07 p.m.

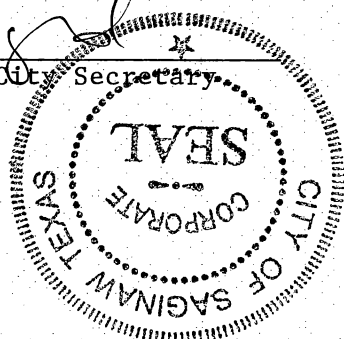
Valerie Junkersfeld made a motion to Approve that was seconded by Cindy Bighorse with a result of 7-0-0-0

ATTEST:


Janice England, City Secretary

APPROVED:


Todd Flippo, Mayor



ORDINANCE NO. 2023-27

AN ORDINANCE OF THE CITY OF SAGINAW, TEXAS AMENDING THE MASTER SCHEDULE OF FEES ESTABLISHED BY ORDINANCE NO. 2010-14, AS AMENDED, ADDING A MULTI-PET PERMIT AND A FOSTER PERMIT, AND PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas (the “City”) is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City has heretofore adopted a Master Schedule of Fees for City services and permit applications; and

WHEREAS, the City desires to amend the Master Schedule of Fees to add a multi-pet permit and a foster permit in order to reflect the administrative costs incurred by the City to perform the function associated with these applications.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

SECTION 1.

That the Master Schedule of Fees established pursuant to Ordinance No. 2010-14, as amended, is hereby amended by adding a multi-pet permit and a foster permit in order to reflect the administrative costs incurred by the City to perform the function associated with this application. The new fees are set forth in the attached and incorporated Exhibit “A”, hereto.

SECTION 2.

The City Secretary is hereby directed to revise the Master Schedule of Fees in accordance with the above-referenced revision. A revised Master Schedule of Fees shall be kept on file with the office of the City Secretary.

SECTION 3.

This Ordinance shall be cumulative of all provisions of the Code of Ordinances of the City and other applicable City ordinances, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the applicability of the conflicting provisions of such ordinances are hereby repealed.

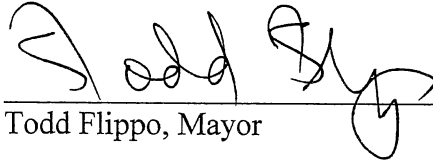
SECTION 4.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

SECTION 5.

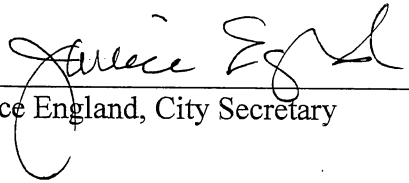
This Ordinance shall be in full force and effect from and after its passage and it is so ordained.

PASSED AND APPROVED THIS 3RD DAY OF OCTOBER, 2023.



Todd Flippo, Mayor

ATTEST:



Janice England, City Secretary



CITY OF SAGINAW FEE SCHEDULE

ADMINISTRATIVE		
Copies	\$ 0.20	per copy
Garage Sale Permit	\$ 10.00	per sale, includes 3 signs
Garage Sale Replacement Signs	\$ 1.00	each for re-scheduled sale
Solicitor's Permit	\$ 100.00	per year, plus \$10 for each agent/employee
Public Record Requests		
Standard Paper Copy	\$ 0.10	per page (8-1/2 x 14 or smaller)
Non-standard Paper Copy	\$ 0.50	per page (larger than 8-1/2 x 14)
		<i>Paper printed on both sides counts as 2 copies</i>
Diskette 3-1/2 x 5-1/2	\$ 1.00	each
Tape cartridge (1.2 GB)	\$ 43.00	each
Audio Cassette	\$ 1.00	each
Other formats	Actual Cost	
Programming personnel	\$ 32.50	per hour
Other personnel	\$ 15.00	per hour
Overhead charge	20% of personnel charge	
Computer Resource Charge-Midsize	\$ 1.50	per minute
Computer Resource Charge-PCorLAN	\$ 1.00	per hour
Miscellaneous Supplies	Actual Cost	
Postage & Shipping Charge	Actual Cost	
Other costs	Actual Cost	
Outsourced or Contracted Services	Actual Cost	
Alcoholic Beverages		
Wine & Beer Retailers Off-Premise Permit	\$ 30.00	per year
Mixed Beverage Permit	\$ 375.00	per year after 3 yr period following initial issuance
Alcohol Sales Setback Variance Application	\$ 100.00	
Trash		
Residential Trash & Recycle Rate	\$ 13.60	plus tax, per month per residence

CITY OF SAGINAW FEE SCHEDULE

Water & Sewer Utility Billing		
New Move In Payment in Advance	\$ 100.00	Held until acct is closed, then applied to final bill
New Move In Service Fee	\$ 15.00	
Transfer Fee	\$ 15.00	
Final Account Fee	\$ 15.00	
Returned Check Fee	\$ 25.00	
Past Due Account Penalty-Residential	10% of outstanding balance	
Past Due Account Penalty-Commercial	10% of outstanding balance	
Past Due Account Cut Off Fee	\$ 25.00	
Reconnection Fee After 5pm	\$ 50.00	
Cut Off Lock Fee	\$ 25.00	
Pulled Meter Fee	\$ 25.00	
Tampering Fee	\$ 100.00	Plus Repair Costs, if applicable
Meter Testing Accuracy Fee	\$ 75.00	If test results show meter is accurate, fee is charged.
		If test results show meter is inaccurate, no fee chgd.
Municipal Drainage Utility System Fees		
Single Family Residential	\$ 6.00	per unit per month
Multi-Family Residential	\$ 6.00	per unit per month
Commercial/Industrial	\$ 3.97	per unit per month

CITY OF SAGINAW FEE SCHEDULE

FIRE DEPARTMENT		
Incident Reports	\$ 10.00	per copy
Fire Watch	\$ 35.00	per person, per hour, 4 hr. min. per person
Firefighter-Paramedic Stand-by		
Scheduled Events	\$ 35.00	per person, per hour, 4 hr. min. per person
Firefighter-Paramedic Stand-by	O/T Rate	per person, per hour, 4 hr. min. per person
Fire Apparatus Stand-by	\$ 100.00	per apparatus, per hour, 4 hr. min.
Fire Dept Certificate of Occupancy Inspection	\$ 100.00	
Fire Dept Re-Inspection Fee - First Re-Inspect	\$ 50.00	
Fire Dept Re-Inspection Fee - Second Re-Insp	\$ 75.00	
Fire Dept Re-Inspection Fee - Third Re-Insp	\$ 100.00	
The fire code official is authorized to issue operational permits for the following operations:		
Aerosol Products	\$ 150.00	
Amusements Buildings	\$ 150.00	
Aviation Facilities	\$ 150.00	
Carnivals & Fairs	\$ 150.00	
Cellulose Nitrate Film	\$ 150.00	
Combustible Dust Producing Operations	\$ 150.00	
Combustible Fibers	\$ 150.00	
Compressed Gases	\$ 500.00	
Covered Mall Buildings	\$ 150.00	
Cryogenic Fluids	\$ 500.00	
Cutting & Welding	\$ 150.00	
Dry Cleaning Plants	\$ 150.00	
Exhibits & Trade Shows	\$ 150.00	
Explosives	\$ 1,000.00	
Fire Hydrants & Valves	\$ 150.00	
Flammable & Combustible	\$ 250.00	
Floor Finishing	\$ 150.00	
Fruit & Crop Ripening	\$ 150.00	
Fumigation & Thermal Insecticidal Fogging	\$ 150.00	
Hazardous Materials	\$ 250.00	per material type
Hazardous Production Materials Facilities	\$ 250.00	

CITY OF SAGINAW FEE SCHEDULE

High-piled Storage	\$	150.00	
Hot Work Operations	\$	150.00	
Industrial Ovens	\$	150.00	
Lumber Yards & Woodworking Plants	\$	500.00	
Liquid or gas fueled vehicles or equipment	\$	150.00	In assembly buildings
LP Gas	\$	150.00	
Magnesium	\$	1,000.00	
Misc Combustible Storage	\$	250.00	
Open Burning <i>Not Permitted</i>			
Open Flames & Torches	\$	150.00	
Open Flames & Candles	\$	150.00	
Organic Coatings	\$	150.00	
Places of Assembly:			
Occupant Load <300	\$	150.00	
Occupant 301 to 1000	\$	200.00	
Occupant >1000	\$	250.00	
Pyrotechnic Special Effects Material	\$	1,000.00	
Pyroxylin Plastics	\$	150.00	
Refrigeration Equipment	\$	150.00	
Repair Garages & Motor:			
Vehicle Fuel-Dispensing	\$	150.00	
Rooftop Heliports	\$	150.00	
Spraying or Dipping	\$	150.00	
Storage of Scrap Tires & Tire By-Products	\$	250.00	
Temporary Membrane:			
Structures, Tents / Canopies	\$	50.00	
Tire Re-Building Plants	\$	1,000.00	
Waste Handling	\$	1,000.00	
Wood Products	\$	250.00	

CITY OF SAGINAW FEE SCHEDULE

Required Construction Permits		
Automatic Fire Extinguishing Systems	\$ 150.00	plus applicable review fees <i>if required</i>
Fire Suppression:		
Underground Systems	\$ 150.00	plus applicable review fees <i>if required</i>
Battery Systems	\$ 150.00	
Compressed Gases	\$ 150.00	
Fire Alarm & Detection:		
Systems & Related Equip	\$ 150.00	plus applicable review fees <i>if required</i>
Fire Pumps & Related:		
Equipment	\$ 150.00	plus applicable review fees <i>if required</i>
Flammable & Combustible Liquids	\$ 150.00	
Hazardous Materials	\$ 250.00	
Industrial Ovens	\$ 150.00	
LP Gas	\$ 150.00	
Private Fire Hydrants	\$ 150.00	plus applicable review fees <i>if required</i>
Spraying or Dipping	\$ 150.00	
Standpipe Systems	\$ 150.00	plus applicable review fees <i>if required</i>
Temporary Membrane:		
Structures, Tents / Canopies	\$ 50.00	
In circumstances where the fire code or the adopted amendments restrict or prohibit any provisions of an operational permit in conflict with this section, a permit shall not be issued. In circumstances where the fire code or adopted amendments dictate a more restrictive provision in conflict with this section regarding quantity, use, operation, installation, manufacturing, storage and transport of any material, the more restrictive provision will be followed.		
The Fire Code Official reserves the right to waive an operational permit fee for a non-profit or charitable organization		

CITY OF SAGINAW FEE SCHEDULE

POLICE DEPARTMENT		
Accident Reports	\$ 6.00	each
Security Alarm Permits (Commerical)	\$ 50.00	per year
Security Alarm Permits (Residential)	\$ 15.00	per year
Special Event Permit	\$ 100.00	for each location where event will be conducted
Public Record Request (Police)		
Standard Paper Copy	\$ 0.10	per page (8-1/2 x 14 or smaller)
Non-standard Paper Copy	\$ 0.50	per page (larger than 8-1/2 x 14)
		<i>Paper printed on both sides counts as 2 copies</i>
Diskette 3-1/2 x 5-1/2	\$ 1.00	each
Tape cartridge (1.2 GB)	\$ 43.00	each
Audio Cassette	\$ 1.00	each
Other formats	Actual Cost	
Programming personnel	\$ 32.50	per hour
Other personnel	\$ 15.00	
Overhead charge	20% of personnel charge	
Computer Resource Charge-Midsize	\$ 1.50	per minute
Computer Resource Charge-PCorLAN	\$ 1.00	per hour
Miscellaneous Supplies	Actual Cost	
Postage & Shipping Charge	Actual Cost	
Other costs	Actual Cost	
Outsourced or Contracted Services	Actual Cost	
Body Worn Camera Recording	\$ 10.00	
Fee per minute of Body Camera Footage	\$ 1.00	
required to be reviewed if an identical copy		
has not previously been released		

CITY OF SAGINAW FEE SCHEDULE

BUILDING DEPARTMENT		
Board of Adjustment Fees		
BOA Variance Application	\$ 150.00	
BOA Special Exception Application	\$ 250.00	
Annual Permit Fees		
Business Permit	\$ 25.00	Per calendar year
Junk Dealer/Secondhand Dealer	\$ 25.00	Per calendar year
Nondepository Financial Institution	\$ 200.00	Per calendar year
Mobile Food Unit Permit	\$ 250.00	Per year (Due at end of initial 30 day period)
Other Permit Fees		
Temporary Certification of Occupancy	\$ 50.00	
Certificate of Occupancy	\$ 100.00	See Fire Department Fees
Grand Opening Permit	\$ 25.00	
Seasonal Permit	\$ 100.00	Per year
Residential		
New Residential Building	.85 / SF + Plan Review Fee	Plan Review fee is 25% of the permit fee
Building Addition	.85 / SF + Plan Review Fee	Plan Review fee is 25% of the permit fee
Building Remodel	.50 / SF + Plan Review Fee	Plan Review fee is 25% of the permit fee
Accessory Detached - up to 220 SF	\$ 75.00	Excludes: Electrical, Mechanical, & Plumbing
Accessory Detached - over 220 SF - 440 SF	\$ 125.00	Excludes: Electrical, Mechanical, & Plumbing
Windows - 1-10	\$ 50.00	
Windows - 11 or more	\$ 5.00	Per Window
Carport - up to 300 SF	\$ 75.00	
Carport - over 300 SF - 600 SF	\$ 125.00	
Patio Cover - up to 225 SF	\$ 75.00	Excludes: Electrical & Plumbing
Patio Cover - over 225 SF	\$ 125.00	Excludes: Electrical & Plumbing
Swimming Pools - Above Ground	\$ 50.00	
Swimming Pool - In Ground	\$ 500.00	
Pool Demolition Permit	\$ 50.00	
Roof	\$ 75.00	
Foundation Repair	\$ 50.00	
Drive Approach	\$ 50.00	

CITY OF SAGINAW FEE SCHEDULE

Parking, Paving, Flatwork	\$	50.00	
Fence - over 6 feet	\$	50.00	
Key Lot Fence	\$	25.00	
Demolition	\$	125.00	
Electrical, Mechanical, Plumb. Fees (Res.)			
Lights On Permit	\$	50.00	
Electrical Permit	\$	50.00	
Mechanical Permit	\$	50.00	
Irrigation Permit	\$	75.00	
Plumbing Permit	\$	50.00	
Other Fees			
Duplicate Permit Packet	\$	15.00	Residential Only
Plan Revision / Re-submittal	\$	50.00	Per hour of additional plan review
Working Without a Permit		Permit Fee x 2	For Contractors
Re-Inspection Fee - First Time	\$	50.00	
Re-Inspection Fee - Second Time	\$	75.00	
Re-Inspection Fee -Third or more	\$	100.00	
After Hour Inspection Fee	\$	75.00	Per hour (2 hour minimum)
Business Permit	\$	25.00	Per calendar year
Contractor Registration	\$	100.00	Per year - Excludes Electrical, Mechanical & Plumbing
Non-Residential			
New Commercial / Industrial	Valuation Fee Table+Plan Review Fee		Plan review fee is 65% of the permit fee
Building Addition	Valuation Fee Table+Plan Review Fee		Plan review fee is 65% of the permit fee
Building Remodel	Valuation Fee Table+Plan Review Fee		Plan review fee is 65% of the permit fee
Accessory Detached	Valuation Fee Table+Plan Review Fee		Plan review fee is 65% of the permit fee
Carport	Valuation Fee Table+Plan Review Fee		Plan review fee is 65% of the permit fee
Roof	Valuation Fee Table+Plan Review Fee		Plan review fee is 65% of the permit fee

CITY OF SAGINAW FEE SCHEDULE

Foundation - new & repair	Valuation Fee Table+Plan Review Fee	Plan review fee is 65% of the permit fee
Drive Approach	Valuation Fee Table+Plan Review Fee	Plan review fee is 65% of the permit fee
Parking, Paving, Flatwork	Valuation Fee Table+Plan Review Fee	Plan review fee is 65% of the permit fee
Fence & Retaining Wall	Valuation Fee Table+Plan Review Fee	Plan review fee is 65% of the permit fee
Sign Fee: 1 to 50 square feet in area	\$ 50.00	
Sign Fee: 51 to 100 square feet in area	\$ 100.00	
Sign Fee: 101 to 200 square feet in area	\$ 150.00	
Sign Fee: 201 to 300 square feet in area	\$ 200.00	
Sign Fee: 301 and over square feet area	\$ 1.00	Per square foot
Demolition Permit	\$ 150.00	
Electrical, Mechanical, Plumb. Fees (Non-R.)		
Lights On Permit	\$ 50.00	
Electrical Permit	Valuation Fee Table *	*Plan review fee is 65% of the permit fee
Mechanical Permit	Valuation Fee Table *	*Plan review fee is 65% of the permit fee
Irrigation Permit	Valuation Fee Table *	*Plan review fee is 65% of the permit fee
Plumbing Permit	Valuation Fee Table *	*Plan review fee is 65% of the permit fee
	* Plan review fee will be assessed if plan review is required.	
Other Non-Residential Fees		
Plan Revision / Re-submittal	\$ 50.00	Per hour of addition plan review
Working Without a Permit	Permit Fee x 2	
Re-Inspection Fee - First Time	\$ 50.00	
Re-Inspection Fee - Second Time	\$ 75.00	
Re-Inspection Fee -Third or more	\$ 100.00	
After Hour Inspection Fee	\$ 75.00	Per hour (2 hour minimum)
	Building Valuation Fee Table	
	Total valuation**	Fee
	\$1.00 to \$500.00	\$50.00

CITY OF SAGINAW FEE SCHEDULE

	\$501.00 to \$2,000.00	\$50.00 for the first \$500.00 plus \$4.05 for each additional \$100.00 or fraction thereof.
	\$2,001.00 to \$25,000.00	\$110.75 for the first \$2,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof.
	\$25,001.00 to \$50,000.00	\$455.75 for the first \$25,000.00 plus \$11.10 for each additional \$1,000.00 or fraction thereof.
	\$50,001.00 to \$100,000.00	\$733.25 for the first \$50,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof.
	\$100,001.00 to \$500,000.00	\$1,133.25 for the first \$100,000.00 plus \$6.60 for each additional \$1,000.00 or fraction thereof.
	\$500,001.00 to \$1,000,000.00	\$3,773.25 for the first \$500,000.00 plus \$5.75 for each additional \$1,000.00 or fraction thereof.
	\$1,000,001.00 and up	\$6,648.25 for the first \$1,000,000.00 plus \$4.15 for each additional \$1,000.00 or fraction thereof.
	**Building Valuation Data shall be based on the most current Building Safety Magazine, year-end	
Rental Registration and Inspection Fees		
Rental Registration/Renewal Fee	\$ 125.00	per dwelling unit
Rental Registration/Renewal Delinquent Fee	\$ 75.00	per dwelling unit
Rental Re-inspection Fee	\$ 50.00	per dwelling unit
Rental Reinstatement Inspection Fee	\$ 125.00	per dwelling unit
Rental Reinstatement Re-inspection Fee	\$ 150.00	per dwelling unit
Code Enforcement Fees		
Nuisance Abatement Administrative Fee	\$ 150.00	minimum or actual cost, whichever is greater

CITY OF SAGINAW FEE SCHEDULE

LIBRARY		
Replace Lost or Damaged Card	\$ 2.00	each
Replace Plastic Hanging Bags (for kits)	\$ 1.00	each
Replace Barcode Sticker	\$ 1.00	each
Replace Lost or Damaged Material		
(Book, Magazine, Video, Audio, DVD)	Cost of Item	
Fax	\$ 1.00	per page
Black & White Copy on Copy Machine	\$ 0.20	per page
Black & White or Color on Printer	\$ 0.25	per page
Disc Repair and Cleaning Fee	\$ 2.00	per disc (non-refundable)

CITY OF SAGINAW FEE SCHEDULE

ANIMAL SERVICES FEES		
City Registration and Tags 1yr tag	\$	10.00
City Registration and Tags 3yr tag	\$	30.00
Guard Dog License	\$	25.00
Dangerous Animal License	\$	100.00
Wild Animal Registration	\$	100.00
Wild Animal Registration Renewal	\$	25.00
1st impound fee	\$	40.00
2nd impound fee	\$	60.00
3rd impound fee	\$	100.00
Impound fee/ boarding fee	\$	15.00 per day
Livestock 1st impound	\$	30.00
Livestock 2nd impound	\$	50.00
Livestock 3rd impound	\$	70.00
Livestock boarding fee per day	\$	15.00
Animal Quarantine-Resident	\$	130.00
Owner Surrender	\$	75.00
Euthanasia Request	\$	35.00
Adoption	\$	40.00
Live trap replacement fee	\$	100.00
Micro chip	\$	20.00
Backyard Chicken Permit Fee	\$	20.00 <i>One permit issued per property, for up to 6 chickens</i>
Multi-Pet Permit	\$	50.00 per year
Foster Permit	\$	25.00 per year

CITY OF SAGINAW FEE SCHEDULE

DEVELOPMENT FEES		
Zoning Change	\$200 per Acre (\$800 min.)	Plus the renote fee for the cost of repeated notices to the star-telegram when applicable
Preliminary Plat	\$500 + \$5 per Acre	
Final Plat	\$500 + \$5 per Acre	
Replat (P&Z and CC)	\$500 + \$10 per Acre	
Amended / Replat (Adminstratively)	\$ 500.00	
P&Z-Specific Use Permit	\$ 750.00	
P&Z-Specific Use Permit for Residential Carport	\$ 375.00	Note: This fee applies only to Residential Carport SUP Requests
Subdivision Variance Request	\$200.00	
PD Planned Development - Conceptual and Development Plan (each)	\$1500 + \$10 per Acre	Plus the renote fee for the cost of repeated notices to the star-telegram when applicable
Civil Plan Review	\$500.00	
Earthwork Permit	\$500.00 + \$5 per acre	
Public Works Inspection Fee	4% of Cost of Construction	
Floodplain Development Fee	\$150.00	
Maintenance Bonds	100% of cost of public improvement for 2 years after construction is complete	
Copy of Subdivision Ordinance	\$ 50.00	
Copy of Zoning Ordinance	\$ 50.00	
Copy of Zoning Map	\$ 5.00	
Oil & Gas Well Application	\$ 5,000.00	+ escrow for landscaping (estimate verified by city)
Other Items Not Specified	\$ 50.00	
Fire Hydrant Meter Rental		
Standard Fire Hydrant Meter with RPZ*	\$ 2,335.00	Deposit
Violation of FHM Rental Agreement	\$ 150.00	
*\$25 per month for use of meter plus charge for water used	Minimum 2,000 gallons billed at double the minimum Commercial Rate	

CITY OF SAGINAW FEE SCHEDULE

Water Tap Fees (Meter Set Only)		
3/4" water tap, meter (electronically read)	\$	445.00
1" water tap, meter (electronically read)	\$	555.00
All water taps larger than 1"		Cost +15%
Sewer Tap Fees (Tie on Only)		
4" sewer tap	\$	225.00
6" sewer tap	\$	350.00
4' dia manhole (up to 6' depth)		Cost +15%
Cost per vertical foot of manhole depth over 6'		Cost +15%
All sewer services larger than 6"		Cost +15%
Any existing single residential development will be charged at cost + 15% for tap fees. If property owner is inquiring about more than one property		
Impact Fees	WATER	WASTEWATER
Meter Size/Type		
3/4 Inch Displacement	\$ -	\$ -
1 Inch Displacement	\$ -	\$ -
1-1/2 Inch Displacement	\$ -	\$ -
2 Inch Displacement	\$ -	\$ -
2 Inch Compound	\$ -	\$ -
2 Inch Turbine	\$ -	\$ -
3 Inch Compound	\$ -	\$ -
3 Inch Turbine	\$ -	\$ -
4 Inch Compound	\$ -	\$ -
4 Inch Turbine	\$ -	\$ -
6 Inch Compound	\$ -	\$ -
6 Inch Turbine	\$ -	\$ -
8 Inch Compound	\$ -	\$ -
8 Inch Turbine	\$ -	\$ -
10 Inch Compound	\$ -	\$ -
10 Inch Turbine	\$ -	\$ -

CITY OF SAGINAW FEE SCHEDULE

RECREATION & COMMUNITY SERVICES		
Senior Citizens Center		
Annual Membership Fee (ages 55+) Resident	\$	-
Annual Membership Fee (ages 55+) Non-Res.	\$	20.00
Recreation Center		
Saginaw Residents		
Daily Fee	\$	5.00 Non-membership, all ages
Adult Membership (ages 16-54)	\$	50.00 per year
Youth Membership (ages 15&under)	\$	40.00 per year
Senior Adult Membership (ages 55-64)	\$	10.00 per year
Super Senior Adult Membership (65+)		FREE
Family Membership (Family of Four)	\$	160.00 per year
Addn Family Member (Adult)	\$	40.00 per year
Addn Family Member (Youth)	\$	30.00 per year
Non-Residents		
Daily Fee	\$	10.00 Non-membership, all ages
Adult Membership (ages 16-54)	\$	160.00 per year
Youth Membership (ages 15&under)	\$	90.00 per year
Senior Adult Membership (ages 55-64)	\$	50.00 per year
Super Senior Adult Membership (65+)	\$	30.00 per year
Family Membership (Family of Four)	\$	440.00 per year
Addn Family Member (Adult)	\$	100.00 per year
Addn Family Member (Youth)	\$	65.00 per year
City of Saginaw Employees		
Daily Fee	\$	5.00
Employee Membership		FREE
Family Members		
Adult (ages 16-54)	\$	50.00
Youth (ages 15&under)	\$	40.00
Senior Adult (ages 55-64)	\$	10.00
Super Senior Adult (ages 65+)		FREE
Family Membership (Family of Four)	\$	100.00
Addn Family Member (Adult)	\$	40.00
Addn Family Member (Youth)	\$	30.00

CITY OF SAGINAW FEE SCHEDULE

Summer Kids Camp		
Registration Fee--Early	\$	50.00
Registration Fee-Late	\$	75.00
Weekly Fee	\$	150.00 Due on Friday prior to next Camp Week
Late Camp Payment Fee	\$	25.00 Per Day until Full Weekly Fee Paid
Raquetball Court Reservation Fee		
Reservation Fee for 1 Hour Time Slot	\$	3.00 Maximum of 1 Per Person Per Day (Members only)
Aquatic Center		
Saginaw Residents		
Adult Daily Fee (ages 16-54)	\$	5.00 per day
Youth Daily Fee (ages 3-15)	\$	5.00 per day
Infant Daily Fee (ages 2 & under)		FREE
Senior Adult Daily Fee (ages 55-64)	\$	3.00 per day
Super Senior Adult Daily Fee (65+)		FREE
Adult Membership (ages 16-54)	\$	50.00 per year
Youth Membership (ages 3-15)	\$	50.00 per year
Infant Membership (ages 2 & under)		FREE
Senior Adult Membership (ages 55-64)	\$	10.00 per year
Super Senior Adult Membership (65+)		FREE
Family Membership (Family of Four)	\$	175.00 per year
Addn Family Member	\$	30.00 per year
Non-Residents		
Adult Daily Fee (ages 16-54)	\$	10.00 per day
Youth Daily Fee (ages 3-15)	\$	10.00 per day
Infant Daily Fee (ages 2 & under)		FREE
Senior Adult Daily Fee (ages 55-64)	\$	8.00 per day
Super Senior Adult Daily Fee (65+)	\$	8.00
Adult Membership (ages 16-54)	\$	110.00 per year
Youth Membership (ages 3-15)	\$	110.00 per year
Infant Membership (ages 2 & under)		FREE
Senior Adult Membership (ages 55-64)	\$	50.00 per year
Super Senior Adult Membership (65+)	\$	30.00 per year
Family Membership (Family of Four)	\$	375.00 per year
Addn Family Member	\$	90.00 per year

CITY OF SAGINAW FEE SCHEDULE

Combined Recreation Center & Aquatic Center		
Saginaw Residents Only		
Youth Membership (ages 3-15)	\$ 75.00	per year
Adult Membership (ages 16-54)	\$ 85.00	per year
Senior Adult Membership (ages 55-64)	\$ 25.00	per year
Super Senior Adult Membership (65+)	FREE	
Family Membership (Family of Four)	\$ 285.00	per year
Addn Family Member (Adult)	\$ 55.00	per year
Addn Family Member (Youth)	\$ 40.00	per year
Outdoor Facilities		
Willow Creek Park		
Large Pavilion	\$ 40.00	for 3 hrs reservation fee for Saginaw Resident
	\$ 80.00	for 3 hrs reservation fee for Non-Resident
Small Pavilion	\$ 30.00	for 3 hrs reservation fee for Saginaw Resident
	\$ 60.00	for 3 hrs reservation fee for Non-Resident
Gazebo	\$ 30.00	for 3 hrs reservation fee for Saginaw Resident
	\$ 60.00	for 3 hrs reservation fee for Non-Resident
North Pavilion	\$ 40.00	for 3 hrs reservation fee for Saginaw Resident
	\$ 80.00	for 3 hrs reservation fee for Non-Resident
Softball Field	\$ 15.00	per hour
Softball Field Lights	\$ 50.00	for light key deposit
	\$ 30.00	per hour for lights

CITY OF SAGINAW FEE SCHEDULE

Saginaw Switchyard		
(South End of Willow Creek Park)		
2 Large Pavilions	\$ 150.00	per 3 hours for Saginaw Resident
	\$ 300.00	per 3 hours for Non-Resident
Stage with Rental of Large Pavilions	\$ 300.00	per 3 hours (in addition to Pavilions Rental)
Refundable Deposit for all Switchyard Rentals	\$ 300.00	Saginaw Resident
	\$ 600.00	Non-Resident
		Deposit to be refunded if no damage to stage and pavilions cleaned according to rental agreement
Saginaw Switchyard - Food Truck Park Fees		
Daily truck fee	\$ 25.00	Daily Fee for Market Days and Special Events
William Houston Park		
Pavilion	\$ 40.00	for 3 hrs reservation fee for Saginaw Resident
	\$ 80.00	for 3 hrs reservation fee for Non-Resident
Highland Station Park		
Pavilion	\$ 40.00	for 3 hrs reservation fee for Saginaw Resident
	\$ 80.00	for 3 hrs reservation fee for Non-Resident
Aquatic Center		
Daycare Reservation Fees	\$ 4.00	per person for Saginaw Daycares
	\$ 8.00	per person for Non-Saginaw Daycares
Green Pavilion (during business hours)	\$ 40.00	per 2.5 hrs for Saginaw Resident
	\$ 80.00	per 2.5 hrs for Non-Resident
	\$ 100.00	Deposit per rental

CITY OF SAGINAW FEE SCHEDULE

<u>Indoor Facilities</u>		
Recreation Center	\$	150.00
	\$	250.00
	\$	15.00
	\$	25.00
	\$	60.00
	\$	90.00
	\$	100.00
	\$	110.00
	\$	40.00
	\$	60.00
Community Center	\$	150.00
	\$	250.00
	\$	15.00
	\$	25.00
	\$	40.00
	\$	85.00

CITY OF SAGINAW FEE SCHEDULE

TARRANT COUNTY HEALTH DEPARTMENT FOOD PROGRAM FEES		
Food Store		
≤ 5000 sq. ft.	\$	200.00
> 5000 sq. ft.	\$	300.00
Food Service		
≤ 500 sq. ft.	\$	100.00
> 500 ≤ 1500 sq. ft.	\$	150.00
> 1500 ≤ 3000 sq. ft.	\$	200.00
> 3000 ≤ 6000 sq. ft.	\$	250.00
> 6000 sq. ft.	\$	300.00
Child Care Food Service		
	\$	150.00
Catering Operation		
	\$	250.00
Food Court		
	\$	200.00 per establishment
Adjunct Operation		
Food Service	\$	150.00 per independent operation
Food Store ≤ 5000 sq. ft.	\$	150.00 per independent operation
Food Store > 5000 sq. ft.	\$	200.00 per independent operation
Commissary		
No food prep	\$	100.00
With food prep	\$	200.00
Mobile Units		
Prepackaged food only	\$	100.00
Open and/or food prep	\$	200.00
Push Carts	\$	200.00
Plan Review		
≤ 500 sq. ft.	\$	-
> 500 ≤ 3000 sq. ft.	\$	50.00

CITY OF SAGINAW FEE SCHEDULE

> 3000 sq. ft.	\$	100.00	
Late Fee			
From 1-30 days		10% of fee owed	
From 31-60 days		20% of fee owed	
The late fee increases 10% for each 30 day block until permit fee and late fee is paid.			
Permits that are more than 90 days overdue will be void and required to reapply.			
Reinspection Fee			
Required reinspection	\$	75.00	
TARRANT COUNTY HEALTH DEPARTMENT SWIMMING POOL, SPA & INTERACTIVE WATER FEATURE FEES			
Plan Review and opening inspection	\$	150.00	
Annual Permit	\$	250.00	
Required reinspection	\$	75.00	

ORDINANCE NO. 2023-28

AN ORDINANCE OF THE CITY OF SAGINAW, TEXAS AMENDING SECTION 42.145 (A) (1) AND SECTION 42.145 (A) (5) OF THE SAGINAW CITY CODE GOVERNING PRIVATE WATER WELL DEPTH AND PUMPING CAPACITY; PROVIDING A SEVERABILITY CLAUSE, PROVIDING A CUMULATIVE CLAUSE, PROVIDING A SAVINGS CLAUSE, PROVIDING A PENALTY CLAUSE; PROVIDING A PUBLICATION CLAUSE, PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of Saginaw, Texas recognizes the need to regulate private water wells and pumping devices to ensure the safety and welfare of its residents; and

WHEREAS, the City Council has determined that the amendments contemplated herein are in the best interest of the public health, safety, morals and general welfare of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, THAT:

SECTION 1.

Section 42.145 (a) (1) of the Saginaw City Code is hereby amended to read as follows:

“(1) The well hole shall not have a maximum depth in excess of 200 feet from the ground surface, unless otherwise approved by the City Council.”

SECTION 2.

Section 42.145 (a) (5) of the Saginaw, Texas City Code is hereby amended to read as follows:

“(5) The pumping device used to raise water from the well shall not have a maximum height of more than seven feet above ground level and shall not have a maximum pumping capacity in excess of 30 gallons per minute, unless otherwise approved by the City Council.”

SECTION 3.

All other provisions of Section 42.145 shall remain in full force and effect.

SECTION 4.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared unconstitutional by the valid

judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 5.

This ordinance shall be cumulative of all provisions of ordinances and of the Saginaw City Code, as amended, and the Subdivision Ordinance of the City of Saginaw, as amended, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances and such Code, in which event the conflicting provisions of such ordinances and such Code are hereby repealed.

SECTION 6.

All rights and remedies of the City of Saginaw are expressly saved as to any and all violations of the provisions of the Subdivision Ordinance of the City of Saginaw, or any other ordinances affecting private water well drilling and operations which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this ordinance, but may be prosecuted until final disposition by the courts.

SECTION 7.

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to comply with or who resists the enforcement of any of the provisions of this ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

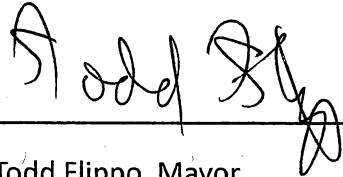
SECTION 8.

The City Secretary of the City of Saginaw is hereby directed to publish at least twice in the official newspaper of the City of Saginaw, the caption and the penalty clause of this ordinance in accordance with Section 52.013(b) of the Local Government Code.

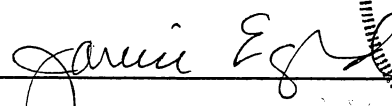
SECTION 9.

This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

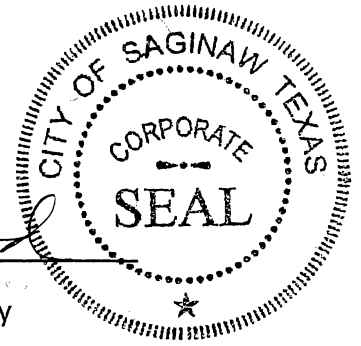
PASSED AND APPROVED THIS 3RD DAY OF OCTOBER 2023.



Todd Flippo, Mayor

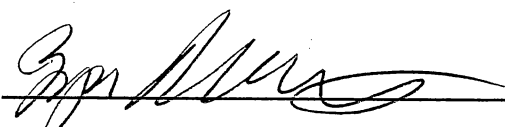


Janice England, City Secretary



EFFECTIVE: 10-12-2023

APPROVED AS TO FORM AND LEGALITY:



Bryn Meredith, City Attorney

Bryn Meredith, City Attorney