



City of Saginaw

Meeting and/or Executive Session Agenda
Saginaw City Hall Council Chamber
333 W. McLeroy Blvd Saginaw, TX 76179

July 18th, 2023, 6:00 PM
Council Chamber
333 West McLeroy Boulevard
Saginaw, Texas 76179

Est. Duration: 1 hr 40 min

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation. The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

1: Call To Order

1A. Call To Order -- Todd Flippo, Mayor

1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

1C. Invocation--Pastor Ronnie Mills, Kingdom Chapel

1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the City Secretary. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments.

2: Consent Agenda

All items listed are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

2A. Action regarding Building Improvement Grant Agreement with 1029 N. Saginaw Blvd.--Keith C. Rinehart, Director of Community & Economic Development #F2-3

2B. Action regarding Approval of Surplus Auction Contract--Doug Spears, Fire Chief

2C. Consideration and Action regarding Approval of a Preliminary Plat for Winsome Living, 15.129 acres out of the Benjamin Thomas Survey, Abstract No. 1497, Tract 3A8, City of Saginaw, Tarrant County--Salvador Gonzalez, Management Analyst

2D. Consideration and Action regarding Award of Bid for East Cement Creek Channel Reconstruction Phase 2 Project--Randy Newsom, Director of Public Works

2E. Consideration and Action regarding Award of Bid for Library Sanitary Sewer and Storm Drain Improvements--Randy Newsom, Director of Public Works

3: Proclamations-Presentations

3A. Presentation of Renovation Concept Study of John Ed Keeter Building Remodel--Lee Höwell, Assistant City Manager

Presentation will detail findings of the Renovation Concept Study and design options for the remodel of the John Ed Keeter building.

3B. Presentation of Flock Safety (Automated License Plate Readers) - Brandon Badovinac, Assistant Police Chief

Hector Soliman-Valdez with Flock Safety will present their Automated License Plate Reader system.

3C. Presentation of the Community & Economic Development Department--Keith C. Rinehart, Director of Community & Economic Development

The Community & Economic Development Department is responsible for the promotion, organization, implementation and evaluation of a wide variety services that include, but are not limited to, the operation of the Recreation Center, Community Center, Senior Citizen's Center, Aquatic Center, Switchyard Food Truck Park, Communications, and Economic Development.

4: Public Hearings

4A. PUBLIC HEARING--Consideration & Action regarding Recommendation from Planning & Zoning Commission regarding Specific Use Permit to Allow the Construction and Use of a Carport at 1145 West Hills Terrace (Ordinance 2023-21)--Salvador Gonzalez, Management Analyst

4B. PUBLIC HEARING--Consideration and Action Regarding Resolution No. 2023-15, Recommendation from the Advisory Recreation and Parks Board regarding the Site Location for Non-Urban Outdoor Recreation Park Grant -- Maria Hernandez, Administrative Intern

5: Business

5A. Consideration and Action regarding Appointments: a. Advisory Recreation & Parks Board; b. Animal Shelter Advisory Committee; c. Board of Adjustment; d. Diversity & Inclusion Committee; e. Library Board; f. Keep Saginaw Beautiful Board; & g. Planning & Zoning Commission--Councilmembers Felegy, Bighorse, and Copeland

5B. FY2023/2024 Budget Workshop--Kim Quin, Finance Director

6: Executive Session

The City Council may take action on any Executive Session item posted.

6A. 551.071. Texas Government Code.

6B. Any Posted Item

7: Adjournment

7A. Adjournment--Todd Flippo, Mayor

Posted: Date: 7-14-2023 Time: 8:30am By: [Signature] Removed: Date: 7-19-2023
Time: 2:55pm By: [Signature]

Minutes for the City Council meeting

333 West McLeroy Boulevard, Saginaw, Texas, 76179.

July 18th, 2023, 6:00 PM - July 18th, 2023, 9:17 PM

Roll Call: (The following members were in attendance)

Todd Flippo, Mayor
Cindy Bighorse, Place 5
Mary Copeland, Place 6
Randy Edwards, Place 4
Paul Felegy, Place 1
Valerie Junkersfeld, Mayor Pro Tem
Nick Lawson, Place 2

1. Call To Order

1A. Call To Order – Todd Flippo, Mayor - 6:00 PM

Present:

City Attorney Bryn Meredith
City Engineer Trenton Tidwell, P.E.
City Manager Gabe Reaume
Asst. City Manager Lee Howell
Finance Director Kim Quin
Finance Manager Jennifer Garrett
City Secretary Janice England
Police Chief Russell Ragsdale
Asst. Police Chief Brandon Badovinac
Fire Chief Doug Spears
Director of Public Works Randy Newsom
Director of Community & Economic Development Keith Rinehart
Director of Human Resources Melanie McManus
Library Director Ellen Ritchie
Communications Manager Pedro Zambrano
Building Official Larry Little
Management Analyst Salvador Gonzalez
IT Manager Greg Clayton
Recreation Services Manager Vickie Weldon
Senior Center Director Kristi Sinclair
Asst. Director Evelyn Gahagan
Asst. Director Shyanne Tibbs

Visitors:

Brack St. Clair
John Peet
Judy Deiler
Michael Momper
Kelly Stewart
Julie Scott
Ben Scott
Spencer Meara
Michael Lloyd
Skyler Burke
Ronnie Horton

Doug Goff

Shayna Goff

1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible" - 6:00 PM

1C. Invocation--Pastor Ronnie Mills, Kingdom Chapel - 6:00 PM

In the absence of Pastor Mills, Councilmember Copeland gave the invocation.

1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the City Secretary. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments. - 6:01 PM

2. Consent Agenda

All items listed are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

Valerie Junkersfeld made a motion to Approve that was seconded by Paul Felegy with a result of 7 - 0

2A. Consent Agenda - 6:01 PM

2B. Action regarding Building Improvement Grant Agreement with 1029 N. Saginaw Blvd.--Keith C. Rinehart, Director of Community & Economic Development #F2-3 -

On Wednesday, July 5, 2023, the City Council received information in Executive Session pertaining to the specifics of a Building Improvement Grant (BIG) Program application submitted by Atheneum Cider in regards to their property located at 1029 N. Saginaw Blvd., #F2. The proposed BIG Agreement will award an amount not-to-exceed \$10,000 in reimbursable and matching dollars for improvements proposed in their application. Funds are available in Account 01-6142-13-00, Building Improvement Grants.

2C. Action regarding Approval of Surplus Auction Contract--Doug Spears, Fire Chief -

The proposed contract with Raven Auction Group LLC is for an auction on July 22, 2023 in the former fire station building at 400 S. Saginaw Blvd. Raven Auction Group has conducted auctions of City surplus items in the past. The auction items will include surplus equipment, appliances, and furnishings from the relocation of the fire station as well as surplus items from various city departments. Raven Auction Group will receive a specified commission of the gross receipts of all the auction sales. There are no other fees or associated costs to be paid to Raven Auction Group. Proceeds from the auction will go into the City's General Fund.

2D. Consideration and Action regarding Approval of a Preliminary Plat for Winsome Living, 15.129 acres out of the Benjamin Thomas Survey, Abstract No. 1497, Tract 3A8, City of Saginaw, Tarrant County--Salvador Gonzalez, Management Analyst -

The preliminary plat for Winsome Living consisting of 15.129 acres out of the Benjamin Thomas Survey, Abstract No. 1497, Tract 3A8, City of Saginaw, Tarrant County, Texas has been submitted for consideration. This property is part of the Beltmill Planned Development. The Development Review Committee has reviewed the proposed preliminary plat and determined that it meets all City standards and requirements.

2E. Consideration and Action regarding Award of Bid for East Cement Creek Channel Reconstruction Phase 2 Project--Randy Newsom, Director of Public Works -

Bids for the East Cement Creek Channel Reconstruction Phase 2 Project were opened on July 11, 2023. A total of four (4) bids were received. Kimley-Horn and Associates reviewed the bids and determined that Humphrey & Morton Construction is the lowest responsive bidder. The amount of their total base bid was \$1,335,379. Funds are available in the Drainage Utility Fund for this expenditure.

2F. Consideration and Action regarding Award of Bid for Library Sanitary Sewer and Storm Drain Improvements--Randy Newsom, Director of Public Works -

Bids for the Library Sanitary Sewer and Storm Drain Improvements were opened on July 11, 2023. A total of five (5) bids were received. Kimley-Horn and Associates reviewed the bids and determined that D.T. Contractors, Inc. was the lowest responsive bidder. The amount of their bid was \$751,350. Funds are available in the Drainage Utility Fund for this expenditure.

3. Proclamations-Presentations

3A. Presentation of Renovation Concept Study of John Ed Keeter Building Remodel--Lee Howell, Assistant City Manager - 6:03 PM
Presentation will detail findings of the Renovation Concept Study and design options for the remodel of the John Ed Keeter building.

Michael H. Lloyd, Principal Architect with PGAL, addressed the Council and presented potential design options for the John Ed Keeter Building Remodel.

3B. Presentation of Flock Safety (Automated License Plate Readers) - Brandon Badovinac, Assistant Police Chief - 6:31 PM

Hector Soliman-Valdez with Flock Safety will present their Automated License Plate Reader system.

3C. Presentation of the Community & Economic Development Department--Keith C. Rinehart, Director of Community & Economic Development - 7:00 PM

The Community & Economic Development Department is responsible for the promotion, organization, implementation and evaluation of a wide variety of services that include, but are not limited to, the operation of the Recreation Center, Community Center, Senior Citizen's Center, Aquatic Center, Switchyard Food Truck Park, Communications, and Economic Development.

Presentations were given regarding Senior Programs and Events, Communications and Special Events, and Recreation Services including the Switchyard, Concerts in the Park, Summer Camp and Athletic Programs.

4. Public Hearings

4A. PUBLIC HEARING--Consideration & Action regarding Recommendation from Planning & Zoning Commission regarding Specific Use Permit to Allow the Construction and Use of a Carport at 1145 West Hills Terrace (Ordinance 2023-21)--Salvador Gonzalez, Management Analyst - 8:38 PM

Management Analyst Gonzalez briefly explained the request. Mayor Flippo declared the public hearing for this item opened at 8:38 p.m. He called for public input. There was none. Mayor Flippo declared the public hearing closed at 8:45 p.m.

Valerie Junkersfeld made a motion to Approve that was seconded by Randy Edwards with a result of 7 - 0

4B. PUBLIC HEARING--Consideration and Action Regarding Resolution No. 2023-15, Recommendation from the Advisory Recreation and Parks Board regarding the Site Location for Non-Urban Outdoor Recreation Park Grant -- Maria Hernandez, Administrative Intern - 8:45 PM

Management Analyst Gonzalez explained that the City is eligible to apply for the Non-Urban Outdoor Recreation Park Grant. The grant can provide funding of up to \$750,000 in match funds for recreation development. Resolution No. 2023-15 supports the grant application and designates the site to be Willow Creek Park. The Advisory Recreation and Parks Board considered this item at their meeting on July 17th and voted to recommend approval to the City Council. Mayor Flippo declared the public hearing for this item opened at 8:45 p.m. He called for public input on this item. Mr. John Peet addressed the Council. He stated that there is no such thing as free money. It's a loan or a grant from the U.S. taxpayers throughout this nation. Mayor Flippo declared the public hearing closed at 8:51 p.m.

Mary Copeland made a motion to Approve that was seconded by Paul Felegy with a result of 7 - 0

5. Business

5A. Consideration and Action regarding Appointments: a. Advisory Recreation & Parks Board; b. Animal Shelter Advisory Committee; c. Board of Adjustment; d. Diversity & Inclusion Committee; e. Library Board; f. Keep Saginaw Beautiful Board; & g. Planning & Zoning Commission--Councilmembers Felegy, Bighorse, and Copeland - 8:52 PM

Councilmember Bighorse presented the Council Sub Committee's recommended appointments and reappointments to the various boards for consideration and action by the City Council.

Valerie Junkersfeld made a motion to Approve that was seconded by Paul Felegy with a result of 7 - 0
the following: Animal Shelter Advisory Committee: reappoint Dr. Metzler-Place 1, Joseph Stout-Place 3, Breanna Farley-Place 5, Judy Deller-Place 7, Stacy Liebel-Place 9, move John Peet from Alternate 1 to Place 6, move Laura Yandell from Alternate 2 to Place 8, appoint Spencer Meara-Alternate 1, and Megan Le-Alternate 2; Keep Saginaw Beautiful Board: reappoint Teresa Johnson-Place 1 and Melissa King-Place 5, appoint Gusatavo Garcia-Place 3, Jeremy Rogers-Place 7, Tyler Neal-Alternate 1 and Jamie Arbuckle-Alternate 2; Library Board: reappoint Rick Russell-Place 1, Belinda Henson-Place 3, Mary Nichols-Place 5, Jean King-7, and appoint Cara Cahalan-Alternate 1 and Samuel Cowlshaw-Alternate 2; Advisory Recreation & Parks Board: reappoint Jane Lyon-Place 1, Brack St.Clair-Place 5 and Thomas Weaver-Place 7; move Michael Arbuckle from Alternate 1 to Place 1 and move Adhel Torres from Alternate 2 to Place 3; appoint Charles Tucker to Alternate 1 and Emily Molsbee to Alternate2; Planning & Zoning Commission: Reappoint Philip Allen-Place 3 and Jason LaBruyere-Place 4; move David Kraus from Alternate 1 to Place 1 and move Lainey Wood from Alternate 2 to Place 4; appoint Benjamin Guttery-Alternate 1 and Malinda Julien-Alternate 2; Board of Adjustment: Reappoint Mike Colegrove-Place 1, Bethany Sanderson-Place 3 and Derrick Thomas-Place 5, move Eric King from Alternate 2 to Alternate 1, and appoint Pedro Pena to Alternate 2; and disband the Diversity & Inclusion Committee until a time when there is more interest.

5B. FY2023/2024 Budget Workshop--Kim Quin, Finance Director - 8:56 PM

Finance Director Quin discussed the Enterprise Fund (water and wastewater), Enterprise Escrow Fund, Donations Fund, General Escrow Fund, and Building and Facility Maintenance. She also explained the next steps in the FY2023/2024 budget process.

6. Executive Session

The City Council may take action on any Executive Session item posted.

6A. 551.071. Texas Government Code. -

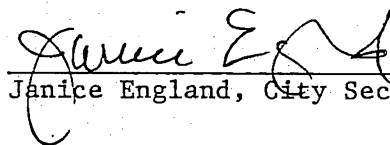
6B. Any Posted Item -

7. Adjournment

7A. Adjournment--Todd Flippo, Mayor - 9:16 PM

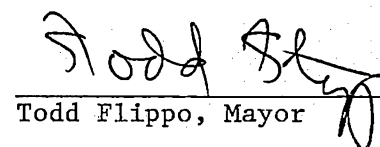
Valerie Junkersfeld made a motion to Approve that was seconded by Cindy Bighorse with a result of 7 - 0

ATTEST:



Janice England, City Secretary

APPROVE:



Todd Flippo, Mayor

