

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda
6:00 PM - Tuesday, January 17, 2023
Saginaw City Hall Council Chambers
333 West McLeroy Blvd.

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Dr. Mark Towns, First Baptist Church

(3) Audience Participation--On the Video Screen

(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

- (a)** Action regarding Minutes, January 3, 2023--Janice England, City Secretary
- (b)** Action regarding Approval for Weaver and Tidwell, LLP to perform the Fiscal Year 2022-2023 Audit--Kim Quin, Finance Director
- (c)** Action regarding Proposal for Professional Services from Roof Technical

Services, Inc. for Professional Engineering/Roof Consulting Services for the Police Department--Lee Howell, Asst. City Manager & Russell Ragsdale, Police Chief

- (d) Action Regarding Contract for Independence Day Fireworks--Pedro Zambrano, Communications Manager
 - (e) Action regarding Eagle Mountain Saginaw-ISD Memo of Understanding for TLETS/NLETS Access--Russell Ragsdale, Chief of Police
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- (5) Introduction of K9 "Six"--Russell Ragsdale, Chief of Police
 - (6) Presentation of Texas Coalition for Affordable Power (TCAP) Founding Member Award--Margaret Somereve, TCAP Executive Director
 - (7) Presentation of Annual Comprehensive Financial Report for the Year Ended September 30,2022--Kim Quin, Finance Director
 - (8) Consideration and Action regarding Ordinance No. 2023-5, Appointment of Municipal Court Judge and Associate Judges; and Approval of Municipal Court Judge Agreement--Kim Quin, Finance Director
 - (9) PUBLIC HEARING - Consideration and Action regarding Recommendation from Planning & Zoning Commission on Request for a Specific Use Permit to allow the Expansion, Construction, and Operation of a Mini-Warehouse Facility located at 221 and 225 S. Belmont St. (Ordinance No. 2023-01 & Ordinance No. 2023-04)--David Miank, Phd, Tango Development Services, LLC
 - (10) PUBLIC HEARING - Consideration and Action regarding Recommendation from Planning & Zoning Commission on Amending the Zoning Ordinance of the City of Saginaw regarding a Change in Zoning from City Facility (CF) to Planned Development (PD) with Restaurant and Entertainment Uses on the Approximate 2.5 Acres out of "SAGINAW, BLOCK 4 PT BLK 4", more commonly known as 400 S. Saginaw Boulevard and "SAGINAW, BLOCK 4 ALL LESS E25", more commonly known as 405 S. Belmont Street, Saginaw, Texas 76179 (Per TAD) (Ordinance No. 2023-02)--Susy Victor-Trevino, Planning Manager,
 - (11) PUBLIC HEARING - Consideration and Action regarding Recommendation from Planning & Zoning Commission on Request to Amend the Code of Ordinances, Appendix A (Zoning Ordinance No. 2002-04) Amending Article 5 "Permitted Uses", Article 6 "Zoning Districts", Article 8 "Supplemental District Regulations", and Article 12 "Definitions", Providing for Standards relating to a New Neighborhood Mixed-Use Zoning District (Ordinance No. 2023-03)--Abra Nusser, Peloton Solutions

- (12) Consideration and Action regarding Board Appointments--Councilmembers Lawson, Bighorse, & Copeland
- (13) Discussion of 2023 Work Plan Projects--Gabe Reaume, City Manager
- (14) Discussion regarding Salary Compression and Starting Salaries--Melanie McManus, Director of Human Resources, and Councilmembers Lawson & Felegy,
- (15) **Executive Session--The City Council may take action on any Executive Session item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item
- (b) ILT Charter School Traffic

551.087 Texas Government Code.

Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

- (a) Building Improvement Grant Application--200 S. Blue Mound Road

- (16) **Adjournment--Todd Flippo, Mayor**

Posted:	Removed:
Date: <u>1-13-2023</u>	Date: <u>1-18-2023</u>
Time: <u>10:10 am</u>	Time: <u>9:00 am</u>
By: <u>[Signature]</u>	By: <u>[Signature]</u>

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND PUBLIC HEARING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
JANUARY 17, 2023**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Paul Felegy
Councilmember	Nicky Lawson
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Trenton Tidwell, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Lee Howell
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Russell Ragsdale
Asst. Police Chief	Brandon Badovinac
Police Lieutenant	James Crippen
Fire Chief	Doug Spears
Director of Public Works	Randy Newsom
Dir. of Comm. & Eco. Dev.	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Municipal Court Judge	Lorraine Irby
Communications Manager	Pedro Zambrano
Planning Manager	Susy Victor-Trevino
Police Officer	Brian Stewart

Absent from the meeting:

None

Visitors at the meeting:

Brack St. Clair	Joey Tubbs
Shawn Tubbs	David Miank
Brent Wooten	Randy Mauger
Kelly Stewart	Aaron Hultgen
Jonathan Reames	Abra Nusser
John Reynolds	Jennifer Ripka
Ronnie Horton	Margaret Somereve
Amanda Towns	

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Ms. Amanda Towns of the First Baptist Church gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, January 3, 2023

b. Action regarding Approval for Weaver and Tidwell, LLP to perform the Fiscal Year 2022-2023 Audit

Summary: After a request for proposals for professional auditing services on June 18, 2019 the City Council awarded a two year contract with the option of three one-year extensions to Weaver and Tidwell to perform audit services for fiscal years 2018-2019 and 2019-2020. Two of the three one-year extensions have been completed. This action will authorize Weaver and Tidwell to complete the third extension. The estimated cost for the fiscal year 2022-2023 audit is \$48,710. A single audit will likely be needed which will be an additional \$5,300 charge.

c. Action regarding Proposal for Professional Services for Roof Technical Services, Inc. for Professional Engineering/Roof Consulting Services for the Police Department

Summary: The Police Department roof replacement is complex and will be grant-funded. Therefore it is recommended that a roof specialist prepare the bid documents and recommend a qualified contractor to make the needed repairs. Roof Technical Services Inc. has submitted a proposal to cover the services mentioned. Due to the sensitive nature of the contents in the building including records, evidence and IT equipment that have been or could be impacted by roof leaks and potentially compromised, the roof issue must be addressed soon.

d. Action regarding Contract for Independence Day Fireworks

Summary: Pyro Shows of Texas is the vendor who we used in last year's fireworks show and we were able to book them for this year's July 1st event. The cost for this year's show is \$22,000 with a 50% (\$11,000) deposit due when we sign the contract. Funds for this expenditure are available in the Parks Donation Fund.

e. Action regarding Eagle Mountain-Saginaw-ISD Memo of Understanding for TLETS/NLETS Access

Summary: The Eagle Mountain-Saginaw ISD is requesting TLETS/NLETS access through the Saginaw Police Department. Due to their agency not being a Public Service Answering Point (PSAP), they are unable to obtain this access on their own. The proposed Memo of Understanding (MOU) covers this request. In the past we have had a similar MOU with Burlington Northern Railroad. Due to the low volume of entries/clearances, we do not anticipate there being any financial impact on the Saginaw Police Department. The proposed MOU is for the period of one year which will allow re-evaluation to determine a potential cost after the first year if warranted.

Mayor Flippo stated that he had received requests to pull Items 4c and 4d from the Consent Agenda.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve Items 4a, 4b, and 4e of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

The Council considered Item 4c. Action regarding Proposal for Professional Services for Roof Technical Services, Inc. for Professional Engineering/Roof Consulting Services for the Police Department.

Motion was made by Councilmember Bighorse with a second by Councilmember Copeland to approve Item 4c of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

The Council considered Item 4d. Action regarding Contract for Independence Day Fireworks.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve Item 4d of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) Introduction of K9 “Six”

Police Chief Ragsdale introduced Saginaw K9 Officer “Six” and his handler, Police Corporal Manning. “Six” recently completed training and is certified as a narcotics detection K9 and is also certified in tracking and suspect apprehension.

(6) Presentation of Texas Coalition for Affordable Power (TCAP) Founding Member Award

Ms. Margaret Somereve, Executive Director of the Texas Coalition for Affordable Power, gave a brief presentation regarding TCAP and its purpose. The City of Saginaw has been a member since 2001 when TCAP was founded. She presented a TCAP Founding Member Award to the City.

(7) Presentation of Comprehensive Annual Financial Report for the Year Ended September 30, 2022

Ms. Jennifer Ripka of Weaver and Tidwell, L.L.P. presented the Comprehensive Annual Financial Report for the year ended September 30, 2022. She briefly explained the contents of the report. She expressed her appreciation to Finance Director Quin for her assistance during the audit process.

(8) Consideration and Action regarding Ordinance No. 2023-5, Appointment of Municipal Court Judge and Associate Judges; and Approval of Municipal Court Judge Agreement

Municipal Court Judge Irby gave a brief overview of the municipal court process.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve Ordinance No. 2023-5, appointing the Municipal Court Judge and Associates Judges; and to approve the Municipal Court Judge Agreement. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Mayor Pro-Tem Junkersfeld left the Council Chambers prior to Item 10 due to a Conflict of Interest.

(9) PUBLIC HEARING – Consideration and Action regarding Recommendation from Planning and Zoning Commission on Request for a Specific Use Permit to allow the Expansion, Construction, and Operation of a Mini-Warehouse Facility located at 221 and 225 S. Belmont St. (Ordinance No. 2023-1 & Ordinance No. 2023-04)

Mayor Flippo declared the public hearing for this item opened at 6:40 p.m. Mr. David Miank explained his request for a Specific Use Permit at 221 and 224 S. Belmont Street to the Council. Mayor Flippo called for any public input. There was none. Mayor Flippo declared the public hearing closed at 6:54 p.m.

Motion was made by Councilmember Copeland with a second by Councilmember Bighorse to approve Ordinance No. 2023-01 and Ordinance No. 2023-04 approving the request for a Specific Use Permit to allow the expansion, construction, and operation of a mini-warehouse facility located at 221 and 225 S. Belmont St. as recommended by the Planning and Zoning Commission, and to follow the already established landscaping ordinance. Motion carried unanimously. 6-0-1-0

For: Mayor Flippo, Councilmembers Felegy, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: Mayor Pro-Tem Junkersfeld

Absent: None

- (10) PUBLIC HEARING -- Consideration and Action regarding Recommendation from Planning & Zoning Commission on Amending the Zoning Ordinance of the City of Saginaw regarding a Change in Zoning from City Facility (CF) to Planned Development (PD) with Restaurant and Entertainment Uses on the Approximate 2.4 Acres out of "SAGINAW, BLOCK 4 PT BLK 4", more commonly known as 400 S. Saginaw Boulevard and "SAGINAW, BLOCK 4 ALL LESS E25", more commonly known as 405 S. Belmont Street, Saginaw, Texas 76179 (Per TAD) (Ordinance No. 2023-02)

Mayor Flippo declared the public hearing for this item opened at 6:55 p.m. Mayor Flippo called for public comments. Mr. Shawn Tubbs addressed the Council. He asked about the impact of this item on the existing Veteran's Memorial. Mayor Flippo explained that plans are to move the Veteran's Memorial to the park behind City Hall. This will make the memorial more accessible for the public. There being no further public comment, Mayor Flippo declared the public hearing closed at 7:00 p.m.

Motion was made by Councilmember Felegy with a second by Councilmember Bighorse to approve Ordinance No. 2023-02, approving the change in zoning from City Facility (CF) to Planned Development (PD) with restaurant and entertainment uses as presented, and recommended by the Planning and Zoning Commission. Motion carried unanimously. 6-0-1-0

For: Mayor Flippo, Councilmembers Felegy, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: Mayor Pro-Tem Junkersfeld

Absent: None

Mayor Pro-Tem Junkersfeld returned to the Council Chambers after the completion of Item 10.

- (11) PUBLIC HEARING – Consideration and Action regarding Recommendation from Planning & Zoning Commission on Request to Amend the Code of Ordinances, Appendix A (Zoning Ordinance No. 2002-04) Amending Article 5 "Permitted Uses", Article 6 "Zoning Districts", Article 8 "Supplemental District Regulations", and Article 12 "Definitions", Providing for Standards relating to a New Neighborhood Mixed-Use Zoning District (Ordinance No. 2023-03)

Mayor Flippo declared the public hearing for this item opened at 7:01 p.m. Ms. Abra Nusser of Peloton Land Solutions gave a brief presentation regarding the proposed amendments to the Neighborhood Mixed Use Zoning District. Mayor Flippo called for public comment. Mr. Brent Wooten expressed his support of the proposed amendments. There being no further comment, Mayor Flippo declared the public hearing closed at 7:18 p.m.

Motion was made by Councilmember Lawson with a second by Councilmember Felegy to approve Ordinance No. 2023-03, approving Ordinance No. 2023-03 as presented, and recommended by the Planning and Zoning Commission. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(12) Consideration and Action regarding Board Appointments

Councilmembers Lawson, Bighorse, and Copeland stated their recommendations for appointments to the Advisory Recreation and Parks Board, Animal Shelter Advisory Committee, Board of Adjustment, Diversity & Inclusion Committee, and the Keep Saginaw Beautiful Board.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to appoint the following as recommended: Advisory Recreation & Parks Board – Move Jane Lyon from Alternate No. 1 to Place No. 1, Appoint Michael Arbuckle to Alternate No. 1, and Appoint Adhel Torres to Alternate No. 2; Animal Shelter Advisory Committee – Move Carolle Cox from Alternate No. 1 to Place No. 8, Move John Peet from Alternate No. 2 to Alternate No. 1, and Appoint Laura Yandell to Alternate No. 2; Board of Adjustment – Appoint Eric King to Alternate No. 2; Diversity & Inclusion Committee – Appoint Val Visas to Place No. 3; Keep Saginaw Beautiful Board - Move Teresa Johnson from Place No. 5 to Place No. 1, Move Kelly Stewart from Place No. 6 to Place No. 2, Appoint Crystal Philp to Place No. 3, Appoint Corie Blake to Place No. 4, Appoint Melissa King to Place No. 5, Appoint Lena Goff to Place No. 6, and Appoint Jarred Coursey to Place No. 7. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(13) Discussion of 2023 Work Plan Projects

The suggested projects for the 2023 Work Plan were discussed. City Manager Reaume explained that a resolution adopting the 2023 Work Plan will be presented at the next Council Meeting for action.

(14) Discussion regarding Salary Compression and Starting Salaries

Director of Human Resources McManus gave a brief presentation regarding employee salaries including compression and starting salaries. She explained three recommendations for consideration.

Recommendation #1

Increase minimum full time salaries to \$17.50 per hour now (mid-year budget adjustment). This affects 12 positions citywide (8 filled, 4 vacant).

Total Cost for this Fiscal Year: \$21,813 (General Fund \$19,248; Enterprise Fund \$2,565)

Recommendation #2

Public Works employees at Crew Leader level and below receive a “step” adjustment now (mid-year budget adjustment). (Approximately 3%)

Total Cost for this Fiscal Year: \$10,198 (General Fund \$4,593; Enterprise Fund \$5,605)

Recommendation #3

Police Department Adjustments (mid-year budget adjustment)

11 sworn officers \$31,106.27 plus benefits

2 civilian employees \$5,828.30 plus benefits

Total Cost for this Fiscal Year: \$36,934.57 plus benefits (est. total \$48,000)

Following some discussion, the consensus of the Council was to proceed with all three recommendations with an effective date of February 1, 2023, and to place this on the next agenda for action.

Director of Human Resources McManus pointed out that the proposed changes will have a trickle effect on the salaries of other positions on the salary plan. Mayor Flippo requested the impact be reviewed. Finance Director Quin reminded the Council that the proposed changes include partial year funding, and will have to be fully funded in future fiscal years. She added that this will have an effect on the tax rate.

(15) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

b. ILT Charter School Traffic

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a. Building Improvement Grant Application—200 S. Blue Mound Road

Mayor Flippo declared the meeting recessed into Executive Session at 8:19 p.m.

Mayor Flippo declared the meeting back in Regular Session at 9:05 p.m.

(16) Adjournment

Motion was made by Councilmember Tucker with a second by Councilmember Bighorse to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Felegy, Lawson, Tucker, Bighorse, and Copeland

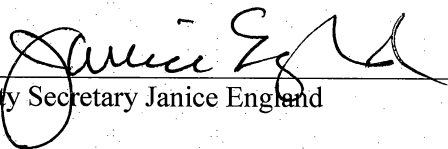
Against: None

Abstain: None

Absent: None

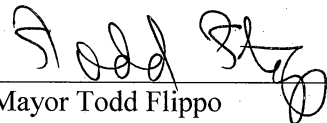
Mayor Flippo declared the City Council Meeting of January 17, 2023 adjourned at 9:05 p.m.

ATTEST:



City Secretary Janice England

APPROVED:



Mayor Todd Flippo

