

Minutes for the City Council

333 West McLeroy Boulevard, Saginaw, Texas, 76179

November 7, 2023, 6:00 PM - November 7, 2023, 8:39 PM

Roll Call: (The following members were in attendance)

Todd Flippo, Mayor

Cindy Bighorse, Place 5

Mary Copeland, Place 6

Paul Felegy, Place 1

Valerie Junkersfeld, Mayor Pro Tem

Nick Lawson, Place 2

Absent:

Randy Edwards, Place 4

1. Call To Order

1A. Call To Order -- Todd Flippo, Mayor- 6:00 PM

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Present

City Attorney Bryn Meredith

City Engineer Trenton Tidwell, P.E.

City Engineer Misty Christian, P.E.

City Engineer Laura Presley, P.E.

City Manager Gabe Reaume

Asst. City Manager Lee Howell

Finance Director Kim Quin

City Secretary Janice England

Police Chief Russell Ragsdale

Police Lieutenant Corey Burnett

Police Lieutenant James Crippen

Asst. Fire Chief Scott Craver

Director of Public Works Randy Newsom

Director of Community & Economic Development Keith Rinehart

Director of Human Resources Melanie McManus

Library Director Ellen Ritchie

Communications Manager Pedro Zambrano

Absent:

Councilmember Randy Edwards

Fire Chief Doug Spears

Visitors:

John Peet

Tony

Brack St. Clair

Betty Meinhardt

Glenn Reeves

Kenji Ford

Abel Moreno

Norm Bulaich

Mark Towns

Ronnie Horton

Kelly Stewart

Gary Losada

Daniel J. Bennett

Joe Rangel

Jennifer Flippo

Larry Little

Jonathan Reames

Dusty Shefler

Ryan McElyea

Brad Morgan

Jeremy Cutler

Ron Gailey (via Zoom)

**1B. Pledges--Pledge of Allegiance to the United States; Pledge of Allegiance to the State of Texas--
"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"-**

6:00 PM

1C. Invocation--Pastor Joe Rangel, SOBA Church - 6:01 PM

Pastor Joe Rangel of SOBA Church gave the invocation.

1D. Audience Participation--Anyone wishing to speak during the discussion of an item listed on the agenda must complete an audience participation form. These forms are located by the Police Chief. After completing the form, give it to the City Secretary. She will give it to the Mayor. The Mayor will call on you when that item is discussed. You will have three (3) minutes to make your comments. - 6:01 PM

2. Consent Agenda

All items listed are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

Valerie Junkersfeld made a motion to Approve that was seconded by Cindy Bighorse with a result of 6-0-0-0

2A. Action regarding Minutes, October 17, 2023--Janice England, City Secretary - 6:02 PM

The minutes of the City Council Meeting held on October 17, 2023 were presented for consideration.

2B. Action regarding Renewal and Amendment of the 2021 Tarrant County Bond Program Agreement with Tarrant County--Lee Howell, Asst. City Manager- 6:02 PM

The City Council previously approved an Interlocal Agreement with Tarrant County for reimbursement of eligible expenses on the Knowles Phase 1 Reconstruction. The Knowles Phase 1 Project is nearing completion. Because the project is carrying over to a new fiscal year, Tarrant County requires a renewal of the original agreement. The reimbursement schedule is being amended to extend into FY24. The reimbursement maximum remains the same at \$3,550,000. Requested reimbursements total approximately \$2.3 million to date, with at least one more reimbursement to file which will include final payment to the construction company and retainage. The financial impact will be approximately 50% of eligible Knowles Phase 1 Reconstruction Costs not to exceed \$3,550,000. Costs such as irrigation and landscaping are not eligible for reimbursement, therefore the total the City will receive will be less than the allowed \$3,550,000.

2C. Action regarding Individual Project Order (IPO) with Kimley-Horn and Associates for 2023 Lead Service Line Inventory--Trenton Tidwell, City Engineer - 6:05 PM

This project is in response to the revisions to the Lead and Copper Rule by the Environmental Protection Agency (EPA) mandating all water systems develop and submit an inventory of service line material within their system by October 16, 2024. This program is being managed by the Texas Commission for Environmental Quality (TCEQ) on behalf of the EPA. It is the understanding of the consultant that this inventory is not intended to have every service line material identified by October 16, 2024 but that areas of unknown service line material are identified and that further verification efforts by the City will be made after the initial submittal based on pending legislation from the EPA. The work associated with this project will establish the preliminary inventory of the service line materials within the system. The Verification and Replacement Plan is required if the City identifies areas of unknown material or lines requiring replacement. The financial impact will be \$60,000. Funds in the amount of \$100,000 are budgeted in the Water and Wastewater Budget, Account 05-7000-50-00, Capital Outlay/Special Request, Lead/Copper Service Line Identification.

**** Item was Removed from Consent**

Nick Lawson made a motion to Approve that was seconded by Valerie Junkersfeld with a result of 6-0-0-0

2D. Action regarding Individual Project Order (IPO) with Kimley-Horn and Associates for ADA Transition Plan Phase 5-Intersection and Sidewalk Evaluation--Trenton Tidwell, City Engineer - 6:02 PM

This IPO is for the ADA Transition Plan Phase 5 - Intersection and Sidewalk Evaluation. The total lump sum fee for this IPO is \$80,000. This will be the final phase for the transition plan. After completion, the recommended next step is to utilize the gathered information to develop an implementation plan. A total of \$80,000 is budgeted in the Public Services Budget, Capital Outlay/Special Request Account 01-7000-06-00.

2E. Action regarding Resolution No. 2023-25 authorizing Communications Manager to act on behalf of the City regarding Apple Developer Program---Pedro Zambrano - 6:02 PM

The 2023 Work Plan Project adopted by the City Council includes the implementation of a new Customer Service Request Platform. The primary goal is to enhance the experience for our residents, making it easier for them to report concerns and track the status of their work orders. The new software will feature a mobile app to provide residents with a user-friendly and convenient way to report concerns without the need for a desktop computer. The app will be available for download on both the Google Play Store (for Android users) and the Apple App Store (for iOS users). To ensure that the app is accessible to Apple users, we need to meet Apple Inc.'s requirements which include the establishment of an Apple Developer Account in the city's name. This is necessary for the app to be listed on the Apple App Store. The Communications Manager will serve as the point of contact to represent the City and manage the Apple Developer Account on behalf of the City. Therefore, the Communications Manager will need authorization to act on behalf of the City to participate in the Apple Developer Program. This authorization will enable us to proceed with the app's availability on the Apple App Store. The anticipated go-live date for the new Customer Service Request Platform and mobile app is in early December 2023.

2F. Action regarding Cancellation of November 21, 2023 City Council Meeting--Janice England, City Secretary - 6:02 PM

Due to the upcoming Thanksgiving Holidays, and the fact that there are no pending items for the November 21, 2023 City Council Meeting, it is suggested that the meeting be cancelled.

3. Proclamations-Presentations

3A. Presentation - City of Saginaw Employee Survey Results--Ron Gailey with Onpointe Insights- 6:16 PM

Mr. Ron Gailey of Onpoint Insights gave an overview of the results of the recent employee survey via Zoom. A total of 141 employees (88%) participated in the survey. The Council concurred to appoint a committee by the next City Council Meeting to review the results.

3B. Update on Highland Station Park Pedestrian Crossing/Channel--Trenton Tidwell, City Engineer- 7:13 PM

City Engineers Trenton Tidwell and Misty Christian, both of Kimley-Horn and Associates, addressed the Council regarding options for providing a safe connection from the Highland Station neighborhood over the creek to Highland Station Park.

3C. Recognition of 2023 Train & Grain Festival Committee Members and Volunteers--Gabe Reaume, City Manager- 7:55 PM

City Manager Reaume recognized the City Staff and volunteers that contributed to the success of the 2023 Train and Grain Festival.

3D. International Leadership of Texas-Saginaw Charter School Update--Bryn Meredith, City Attorney - 8:02 PM

City Attorney Meredith gave a brief update on the traffic issues at the International Leadership of Texas-Saginaw Charter School including their plans for improving traffic flow.

3E. Update to Saginaw and Lake Worth Consolidated Dispatch Services--Russell Ragsdale, Chief of Police - 8:07 PM

Police Chief Ragsdale updated the Council on the proposed Saginaw and Lake Worth consolidated dispatch services including estimated costs. He stated that an Interlocal Agreement would be presented to the Council for consideration at the next City Council Meeting.

4. Public Hearings

5. Business

5A. Consideration and Action Regarding Second Year Survey with OnPointe Insights--Pedro Zambrano, Communications Manager - 6:58 PM

Nick Lawson made a motion to Table that was seconded by Paul Felegy with a result of 6-0-0-0

5B. Consideration and Action Regarding Rate Increase Request from Waste Connections for Solid Waste and Recycling Services--Lee Howell, Asst. City Manager - 8:16 PM

Asst. City Manager Howell explained that Waste Connections has requested a 5% increase in residential and commercial trash rates effective with the December billing period. The monthly residential rate will increase from \$13.60 plus tax to \$14.27 plus tax. Mr. Abel Moreno and Mr. Norm Bulaich, both of Waste Connections were present for this item.

Valerie Junkersfeld made a motion to Approve that was seconded by Cindy Bighorse with a result of 6-0-0-0

5C. Consideration and Action regarding Ordinance No. 2023-30, Amending the Master Fee Schedule by amending the fee for Residential Trash and Recycle Services--Lee Howell, Asst. City Manager - 8:24 PM

Asst. City Manager Howell explained that Ordinance No. 2023-30 amends the Master Fee Schedule to reflect the residential trash and recycle rate approved in the previous item.

Valerie Junkersfeld made a motion to Approve that was seconded by Paul Felegy with a result of 6-0-0-0

5D. Consideration and Action regarding Resolution No. 2023-23, Election of Members to the Board of Directors of the Tarrant Appraisal District--Todd Flippo, Mayor - 8:24 PM

Mayor Flippo explained there are five (5) elected positions on the Board of Directors of the Tarrant Appraisal District. There seven (7) nominees for the five positions. The City has a total of thirteen (13) votes to cast. Resolution No. 2023-23 will address the casting of the City's votes. Mr. John Peet addressed the Council and expressed his support for nominee Gary Losada. Mr. Losada addressed the Council regarding the Board of Directors election.

Valerie Junkersfeld made a motion to Approve that was seconded by Cindy Bighorse with a result of 6-0-0-0
Resolution No. 2023-23 casting the City's thirteen (13) votes for Gary Losada.

5E. Consideration and Action regarding Resolution 2023-24, Revisions to the City of Saginaw Personnel Policies--Melanie McManus, HR Director - 8:35 PM

Director of Human Resources McManus explained the proposed revisions to the Personnel Policies Manual. They are as follows.

Chapter 10 Employee Benefits, Section 10.10 Longevity Pay - Increase the dollar amount from \$6.00 for each completed month of service with the City to \$7.00.

Chapter 11 Employee Incentive Program, Section 11.1 Attendance - Remove Section 11.1 Attendance Policy from Chapter 11.

Resolution No. 2023-24 addresses the proposed revisions.

Nick Lawson made a motion to Approve that was seconded by Valerie Junkersfeld with a result of 6-0-0-0
Resolution No. 2023-24 revising the Personnel Policies Manual as stated.

6. Executive Session

The City Council may take action on any Executive Session item posted.

6A. 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:-

6B. Any Posted Item -

7. Adjournment

7A. Adjournment--Todd Flippo, Mayor - 8:39 PM

Mayor Flippo declared the meeting adjourned at 8:39 p.m.

Valerie Junkersfeld made a motion to Approve that was seconded by Cindy Bighorse with a result of 6-0-0-0