

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, April 5, 2022

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Ronnie Mills, Kingdom Chapel

(3) Audience Participation--On the Video Screen

(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

(a) Action regarding Minutes, March 15, 2022--Janice England, City Secretary

(b) Action regarding Execution of an Advance Funding Agreement (AFA) with the Texas Department of Transportation for A Green Ribbon Program On-System and Resolution Adoption (Resolution No. 2022-09)-Rick Trice, P.E., Director of Public Works

- (c) Action regarding Geotechnical Services Agreement with CMJ Engineering for Library/Senior Center Design--Lee Howell, Asst. City Manager
 - (d) Action regarding Retail Retention, Recruitment and Development Services Proposal with the Retail Coach--Keith Rinehart, Director of Community & Economic Development
 - (e) Action regarding Approval of Ordinance No. 2022-04, Amending the Recreation and Community Service Fees of the Master Fee Schedule--Janice England, City Secretary
 - (f) Action regarding Joint Election Agreement with Tarrant County for Election Services for May 7, 2022 General Election--Janice England, City Secretary
 - (g) Action regarding Authorization of use of Parks Donation Funds for the 2022 4th of July Celebration.--Pedro Zambrano, Communications Manager
 - (h) Action regarding Disposal of City Surplus Items and Agreement with Tommy Lutes Auctioneers for Auction of City Surplus Items--Rick Trice, P.E., Director of Public Works
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- (5) Proclamation--Child Abuse Prevention Month--Todd Flippo, Mayor
 - (6) EMS Week Proclamation & Medstar Update--Doug Spears, Fire Chief
 - (7) Presentation of Government Finance Officers Association Distinguished Budget Presentation Award to Jennifer Garrett, Finance Manager--Kim Quin, Finance Director
 - (8) Business Recognition Program/Award – A Keep Saginaw Beautiful Committee Program--Keith Rinehart, Director of Community & Economic Development
 - (9) PUBLIC HEARING - Continuation of Curfew for Minors--Russell Ragsdale, Chief of Police
 - (10) PUBLIC HEARING - Consideration and Action regarding Resolution No. 2022-08, FY2021-2022 Mid-Year Budget Revisions--Kim Quin, Finance Director
 - (11) PUBLIC HEARING – Consideration and Action Regarding Adoption of Saginaw Parks and Recreation Master Plan December 2021--Rick Trice, P.E., Director of Public Works
 - (12) Consideration and Action regarding Resolution No. 2022-10, Declaring

intention to reimburse an amount not to exceed \$23,700,000 for certain capital expenditures with proceeds from debt; and placing time restrictions on the issuance of tax-exempt obligations--Andrew Friedman, SAMCO Capital

(13) Consideration and Action regarding Approval of Master Service Agreement with Peloton Land Solutions, Inc. for Planning Services--Gabe Reaume, City Manager

(14) Consideration and Action regarding Appointment to Library Board--Janice England, City Secretary

(15) **Executive Session--The City Council may take action on any Executive Session item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

(a) Any Posted Item

(16) **Adjournment--Todd Flippo, Mayor**

Posted:	Removed:
Date: <u>4-1-2022</u>	Date: <u>4-6-2022</u>
Time: <u>9:15 am</u>	Time: <u>3:25 pm</u>
By: <u>[Signature]</u>	By: <u>[Signature]</u>

**CITY OF SAGINAW
PUBLIC NOTICE
REVISED BUDGET PUBLIC HEARING**

On Tuesday, April 5, 2022 at 6:00 p.m. the Saginaw City Council will hold a Public Hearing concerning revisions to the 2021-2022 fiscal year budget. This meeting will be held at the Saginaw City Hall, 333 W. Mc Leroy Blvd.

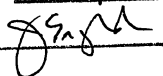
Copies of the proposed budget revisions are available for public inspection at the City Secretary's Office at the City Hall, 333 W. Mc Leroy Blvd., Monday-Thursday, 7:30 a.m. until 5:30 p.m. and Friday, 7:30 a.m. until 11:30 a.m.

Todd Flippo, Mayor
City of Saginaw

Posted:

Date: 3-24-2022

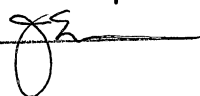
Time: 1:10 pm

By: 

Removed:

Date: 4-6-2022

Time: 3:25 pm

By: 

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND PUBLIC HEARING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
APRIL 5, 2022**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Nicky Lawson
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Trenton Tidwell, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Lee Howell
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Russell Ragsdale
Fire Chief	Doug Spears
Asst. Fire Chief	Scott Craver
Director of Public Works	Rick Trice, P.E.
Dir. of Comm. & Eco. Dev.	Keith Rinehart
Human Resources Director	Melanie McManus
Library Director	Ellen Ritchie
Finance Manager	Jennifer Garrett
Director of Communications	Pedro Zambrano
Management Analyst	Ayoub Kahondogoro
Police Sergeant	James Crippen
Police Jailer	Marion Bailey

Absent from the meeting:

None

Visitors at the meeting:

Brack St. Clair	Kelly Stewart
Deb Vopal	Lyndsi Price
Katie Johnson	Katherine Utecht
B. D. Richardson	Paul Felegy
Laura Presley	Andrew Friedman
Abra Nusser	Matt Zavadsky
Ken Simpson	

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Members of local Scout Troop 151 led the pledges.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

In the absence of Pastor Ronnie Mills, Councilmember Lawson gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, March 15, 2022

b. Action regarding Execution of an Advance Funding Agreement (AFA) with the Texas Department of Transportation for a Green Ribbon Program On-System and Resolution Adoption (Resolution No. 2022-09)
Summary: On August 25, 2020 the City through Kimley-Horn and Associates, Inc. (KHA) submitted an application to the Texas Department of Transportation (TXDOT) for the Fiscal Year 2021 Green Ribbon Landscape Funds. The Green Ribbon Program allows city governments to apply for State and Federal Funds for landscaping along highway corridors with participation by the local government. The scope of the project will include landscaping identified areas along the east right-of-way of Saginaw Blvd. (Business 287) from Minton Rd. to the northern city limits. On November 19, 2021 the City was notified by TXDOT that the application was approved. On January 18, 2022, the City Council authorized an Individual Project Order (IPO) with KHA for the design of the project for a total fee of \$58,000. The fee will be the City's share of the project. Resolution No. 2022-09 authorizes the execution of the AFA for a Green Ribbon Program On-System.

c. Action regarding Geotechnical Services Agreement with CMJ Engineering for Library/Senior Center Design

Summary: CMJ Engineering Inc. has successfully provided geotechnical engineering services to the City for many projects over the last twenty years. The proposed agreement includes the soil borings and analysis to assist the design team in determining foundation and paving designs for the new library/senior center project. The contract estimate is \$14,300 which will be funded from the 2021 Bond Program.

d. Action regarding Retail Retention, Recruitment and Development Services Proposal with the Retail Coach

Summary: In March 2020, the City of Saginaw entered into a contract with The Retail Coach to provide assistance with Retail Retention, Recruitment and Development Services. It was a one-year agreement with the option to renew for up to two additional one-year agreements. While considering the Pandemic our country has been in the past two years that began in March 2020, significant progress has been made with the recruitment of potential commercial retail and restaurants. The proposal will renew the agreement with The Retail Coach to continue to provide assistance for one additional year. The financial impact will be \$20,000, plus reimbursable expenses. Funds for this expenditure are budgeted in the Economic Development Department budget.

e. Action regarding Approval of Ordinance No. 2022-04, Amending the Recreation and Community Service Fees of the Master Fee Schedule

Summary: Ordinance No. 2022-04 addresses the changes in fees related to Summer Camp as discussed at the March 15th City Council Meeting. Changes also include the deletion of fees for rooms/facilities that are not available for rent due to the relocation of the Senior Center to the Recreation Center. The deletion of the rental of the entire Aquatic Facility, and the Blue Pavilion at the Aquatic Center are also included. When the new Senior Center is completed and the Seniors move out of the Recreation Center, a review of the rooms available for rent at the Recreation Center will be done and if needed, an amendment to the fee schedule recommended at that time. The financial impact will be the increase in fees related to Summer Camp.

f. Action regarding Joint Election Agreement and Contract with Tarrant County for Election Services for May 7, 2022 General Election and Bond Election

Summary: The proposed agreement and contract with Tarrant County is for their election services for the May 7, 2022 General Election. As in prior years, Tarrant County Election Administration will provide the services, personnel, and equipment for early voting as well as voting on Election Day. Early voting will be held at multiple Vote Centers throughout Tarrant County from April 25th through May 3rd, 2022. The local Vote Center for early voting will be the Eagle Mountain-Saginaw ISD Administration Building 6-Training Room (1200 Old Decatur Rd.) Voting on Election Day will also be held at multiple Vote Centers. The local Vote Centers on Election Day will be the John Ed Keeter Public Library (355 West McLeroy Blvd.) and the Eagle Mountain-Saginaw ISD Administration Building 6-Training Room (1200 Old Decatur Rd.). A list of all Vote Centers for early voting and Election Day voting is included in the contract. The contract includes election services for a runoff election on June 18, 2022 if needed. The total financial impact is estimated to be \$8,687.82 including a deposit of \$6,520.00. A total of \$10,000 is included in the General Administrative Budget (Account 01-5000-02, Election Expenses) for election expenses. The actual costs could be higher if a runoff election is necessary.

g. Action regarding Authorization of use of Parks Donation Funds for the 2022 4th of July Celebration

Summary: For the past several years the Advisory Recreation and Parks Board has hosted a fireworks display to celebrate Independence Day. This year the Board recommended staff research both a parade and a celebration to complement the fireworks display. After the Board decided not to have a parade, staff researched potential vendors for a celebration. The Board voted to recommend a budget not to exceed \$8,500 for music and activities for residents and visitors. Funds are available in the Parks Donation Fund.

h. Action regarding Disposal of City Surplus Items and Agreement with Tommy Lutes Auctioneers for Auction of City Surplus Items

Summary: Periodically the City disposes of surplus items that are either no longer used, are broken, or have been deemed past their useful life. The last auction of surplus items was held in 2021. For many years the City has used the services of Tommy Lutes Auctioneers (Raven Auction Group) to dispose of surplus items. They provide auction services for many local municipalities. The costs of the auction will be covered by the proceeds of the items sold.

Motion was made by Councilmember Copeland with a second by Councilmember Tucker to approve the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) Proclamation – Child Abuse Prevention Month

Mayor Flippo read a proclamation declaring the month of April to be *Child Abuse Prevention Month*. Ms. Lyndsi Price of The Alliance for Children expressed her appreciation for the City's support in promoting awareness of child abuse. Mayor Flippo presented the proclamation to Ms. Price.

(6) EMS Week Proclamation & MedStar Update

MedStar Chief Executive Officer Ken Simpson gave a presentation and update regarding MedStar. Mayor Pro-Tem Junkersfeld read a proclamation declaring the week of May 15-21, 2022 as *Emergency Medical Services Week*. Mayor Pro-Tem Junkersfeld presented the proclamation to representatives of MedStar.

(7) Presentation of Government Finance Officers Association Distinguished Budget Presentation Award to Jennifer Garrett, Finance Manager

Finance Director Quin announced that the City recently received the Government Finance Officers Association Distinguished Budget Presentation Award for the fiscal year beginning October 1, 2021. She briefly explained the award and recognized Finance Manager Garrett for her efforts in achieving this award. Mayor Flippo presented the award to Finance Manager Garrett.

(8) Business Recognition Program/Award – A Keep Saginaw Beautiful Committee Program

Director of Community and Economic Development Rinehart gave a brief presentation regarding the Business Recognition Program sponsored by the Keep Saginaw Beautiful Committee. The purpose of the program is to recognize Saginaw businesses and business owners whose properties reflect pride of ownership and commitment to the beautification of the City.

(9) PUBLIC HEARING – Continuation of Curfew for Minors

Mayor Flippo declared the public hearing for this item opened at 6:41 p.m. Police Chief Ragsdale explained that Section 54-61 of the Saginaw City Code establishes a curfew for minor. The original ordinance was passed in 1994 and has been renewed every three years, most recently in April 2019. Section 270.002 of the Local Government Code requires the ordinance be reviewed every three years and two public hearings be held. He stated that tonight is the first of the two required public hearings. The second public hearing and consideration of the ordinance will be on the April 19th City Council Agenda. Mayor Flippo called for any public input. There was none. Mayor Flippo declared the public hearing closed at 6:45 p.m.

(10) PUBLIC HEARING – Consideration and Action regarding Resolution No. 2022-08, FY2021-2022 Mid-Year Budget Revisions

Mayor Flippo declared the public hearing opened at 6:45 p.m. Finance Director Quin briefly explained the purpose of the public hearing and mid-year revisions. Mayor Flippo called for any public input. There was none. Mayor Flippo declared the public hearing closed at 6:48 p.m.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Beasley to approve Resolution No. 2022-08, FY2021-2022 Mid-Year Budget Revisions. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(11) PUBLIC HEARING – Consideration and Action regarding Adoption of Saginaw Parks and Recreation Master Plan December 2021

Mayor Flippo declared the public hearing for this item opened at 6:49 p.m. There was a lengthy discussion regarding the purpose of the proposed plan and its contents. Ms. Deb Vopal, a resident of Highland Station, addressed the Council. She expressed her concern regarding issues at current parks and her opposition to an additional parking lot. Mr. Paul Richardson, a resident of Highland Station, expressed his concern regarding the lights from the apartments being built on the southwest corner of E. Bailey Boswell Road and Blue Mound Road. Mayor Flippo called for any additional input. There was none. Mayor Flippo declared the public hearing closed at 7:48 p.m. There was additional discussion regarding slides at Highland Station Park, ponds, sound barriers, and the proposed plan/vision document.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Copeland to approve the Saginaw Parks and Recreation Master Plan December 2021 as presented with the understanding that it is just a vision, not set in stone, and anything to be set in stone must be presented to the City Council for action. Motion carried. 5-2-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Tucker, and Copeland

Against: Councilmembers Lawson and Bighorse

Abstain: None

Absent: None

(12) Consideration and Action regarding Resolution No. 2022-10, Declaring intention to reimburse an amount not to exceed \$23,700,000 for certain capital expenditures with proceeds from debt; and placing time restrictions on the issuance of tax-exempt obligations

Motion was made by Councilmember Copeland with a second by Councilmember Lawson to approve Resolution No. 2022-10, declaring intention to reimburse an amount not to exceed \$23,700,000 for certain capital expenditures with proceeds from debt; and placing time restrictions on the issuance of tax-exempt obligations. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(13) Consideration and Action regarding Approval of Master Service Agreement with Peloton Land Solutions, Inc. for Planning Services

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Beasley to approve the Master Service Agreement with Peloton Land Solutions, Inc. for planning services as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(14) Consideration and Action regarding Appointment to Library Board

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve the appointment of Tricia Barbarick to the position vacated by Frances Patty on the Library Board. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(15) Executive Session

1. § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

(16) Adjournment

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Beasley to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of April 5, 2022 adjourned at 8:26 p.m.

ATTEST:



City Secretary Janice England

APPROVED:



Mayor Todd Flippo

