

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda
6:00 PM - Tuesday, January 18, 2022
Saginaw City Hall Council Chambers
333 West McLeroy Blvd.

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Michael Orr, Saginaw Church of Christ

(3) Audience Participation--On the Video Screen

(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

(a) Action regarding Minutes, January 4, 2022--Janice England, City Secretary

(b) Action regarding Building Improvement Grant Agreement with El Pasito LLC (124 West McLeroy Blvd)--Keith Rinehart, Director of Community & Economic Development

- (c) Action regarding Approval for Weaver and Tidwell, LLP to perform the Fiscal Year 2021-2022 Audit--Kim Quin, Finance Director
 - (d) Action regarding Approval of American Communications to provide the alerting and radio communications systems for the New Fire Station--Doug Spears, Fire Chief
 - (e) Action regarding Approval of furniture for the new fire station to be provided by Business Interiors of Irving, TX --Doug Spears, Fire Chief
 - (f) Action regarding Interlocal Agreement with Eagle Mountain-Saginaw Independent School District for the purpose of providing police services to the District for the period October 1, 2021 through September 30, 2022.--Lee Howell, Chief of Police
 - (g) Action regarding Authorization of an Individual Project Order with Kimley-Horn & Associates, Inc. for the 2021 Saginaw Boulevard Beautification (Green Ribbon Funding)--Rick Trice, P.E., Director of Public Works
 - (h) Action regarding Authorization of Contract Agreement and Deposit for the 2022 4th of July Fireworks Display--Rick Trice, P.E., Director of Public Works
 - (i) Action regarding the purchase of one 2021 Chevrolet Colorado pickup truck for the Public Services Department--Rick Trice, P.E., Director of Public Works
 - (j) Action regarding the Construction of an Awning for the Fleet Maintenance Center--Rick Trice, P.E., Director of Public Works
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- (5) Presentation of Annual Comprehensive Financial Report for the Year Ended September 30, 2021--Jennifer Ripka, Weaver & Tidwell, LLP
 - (6) Consideration and Action regarding Ordinance No. 2022-1, Appointment of Municipal Court Judge and Associate Judges; and Approval of Municipal Judge Agreement--Kim Quin, Finance Director
 - (7) Consideration and Action regarding Agreement between the City of Saginaw and Community Link Mission, Inc. for the Operation and Promotion of the Farmer's Market at Saginaw Switchyard for 2022--Gabe Reaume, City Manager
 - (8) Consideration and Action regarding Award of Contract for Beltmill Pump Station--Rick Trice, P.E., Director of Public Works
 - (9) **Executive Session--The City Council may take action on any Executive Session item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

(a) Any Posted Item

551.074 Texas Government Code.

Personnel Matters The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

(a) City Manager

(10) Adjournment--Todd Flippo, Mayor

Posted:

Date: 1-14-22

Time: 3:22 pm

By: [Signature]

Removed:

Date: 1-20-2022

Time: 9:30 am

By: [Signature]

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
JANUARY 18, 2022**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Nicky Lawson
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Trenton Tidwell, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
City Secretary	Janice England
Police Chief	Lee Howell
Asst. Police Chief	Russell Ragsdale
Asst. Fire Chief	Scott Craver
Director of Public Works	Rick Trice, P.E.
Dir. of Comm. & Eco. Dev.	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Municipal Court Judge	Lorraine Irby
Director of Communications	Pedro Zambrano
Management Analyst	Ayoub Kahondogoro
Police Lieutenant	Brandon Badovinac

Absent from the meeting:

Finance Director	Kim Quin
Fire Chief	Doug Spears

Visitors at the meeting:

Brack St. Clair	Wayne Giles
Katie Johnson	Jennifer Flippo
Ricky Gode	Kaden St. Lewis
Lillian St. Lewis	Jan Young
Karen Fuller	Whitney Berry
Kelly Stewart	Michael Orr

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Michael Orr of the Saginaw Church of Christ gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, January 4, 2022

b. Action regarding Building Improvement Grant Application with El Pasito LLC (124 W. McLeroy Blvd.)

Summary: On Tuesday, January 4, 2022, the Saginaw City Council heard information in Executive Session pertaining to the specifics of a Building Improvement Grant (BIG) Program application submitted in December 2021 by El Pasito LLC in regards to their property located at 124 W. McLeroy Blvd. The City Council determined in that session to award an amount not-to-exceed \$5,000 in reimbursable and matching dollars for the anticipated improvements as proposed on their application. Funds are available in Account 0 1-6142-13, Building Improvement Grants, for this expenditure.

c. Action regarding Approval for Weaver and Tidwell, LLP to perform the Fiscal Year 2021-2022 Audit

Summary: After a request for proposals for professional auditing services, on June 18, 2019 the City Council awarded a two year contract with the option of three one year extensions to Weaver and Tidwell to perform audit services for the fiscal years 2018-2019 and 2019-2020. The audit recently completed was the first of the three one year extensions. Weaver and Tidwell's 2019 proposal included annual increases after the initial two year contract not to exceed 2% per year. The estimated cost of the FY2021-2022 audit is \$47,754. If a single audit is required, there will be an additional \$5,200 charge. Staff recommends approval.

d. Action regarding Approval of American Communications to provide the alerting and radio communications systems for the New Fire Station

Summary: Station alerting and radio communications systems are infinitely customizable to user specific demands. The Fire Department expended significant time and consideration in the design and operational capabilities of the systems for the new Fire Station to ensure that needs were addressed at the best possible value and within the designated budget. American Communications has been the primary provider for the Fire Department's emergency communications and Outdoor Warning Siren System for over thirty years. They are a local, reputable, and responsive vendor serving numerous public safety agencies in the region and throughout the State. Establishment of American Communications scope of work through Steele & Freeman ensures efficient work coordination and scheduling in addition to managing collaboration between trades that have an ancillary role in the alerting and communications infrastructure. The total financial impact will be \$86,518 for the audio and visual alerting system, the multiple station radio systems, an internal distributed antenna system, the external antenna system, the systems to control and activate our Outdoor Warning Siren network and relocation of all currently in-service components that can continue to be utilized at the new Fire Station. The proposed amount is within the forecasted cost of the systems and services, and is within the Council approved Fire Department budget.

e. Action regarding Approval of furniture for the new Fire Station to be provided by Business Interiors of Irving, TX

Summary: With coordination and assistance from BRW, the architects for the new Fire Station, a long and thorough process of vendor and manufacturer selection and finalizing of a furniture package was completed in December. Steelcase was chosen as the furniture manufacturer offering the best quality for the price ratio. Pricing package includes furniture for the main entry lobby, five administrative offices, a fifty person capacity training room, a six position Emergency Operations Center, an administrative conference room, a break room, chairs for the two company officer desks and the nine firefighter dorm rooms. Multiple pieces of

existing furniture, file cabinets, and storage cabinets will be relocated to the new Fire Station. The total price for the furniture package is \$134,412.86. Purchase will be made through Omnia Partners Cooperative Purchasing Program (representing state and local government and the City is a participating member). Approval is recommended which will lock in pricing and secure delivery to meet the overall project schedule.

f. Action regarding Interlocal Agreement with Eagle Mountain-Saginaw Independent School District for the purpose of providing police services to the District for the period of October 1, 2021 through September 30, 2022

Summary: The City of Saginaw and the Eagle Mountain-Saginaw Independent School District (EMS-ISD) have entered into an annual agreement each year since FY1999-2000 to provide police services to EMS-ISD. For FY2021-2022 the proposed agreement provides three School Resource Officers: one assigned to Saginaw High School; one assigned to Highland Middle School; and one assigned to Wayside Middle School. The agreement also provides School Crossing Guard Service for Bryson Elementary, High Country Elementary, Saginaw Elementary, and at the intersection of Basswood Blvd. and High Country Trail. In the agreement EMS-ISD agrees to reimburse the City for one-half (50%) of the annual salary and benefits of the three School Resource Officers, and all School Crossing Guards, plus 10% of the salary of the Police Sergeant supervising these programs. The proposed Interlocal Agreement was approved by EMS-ISD School Board at their meeting on December 13, 2021. The total reimbursement amount for the positions stated is \$151,922.86.

g. Action regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the 2021 Saginaw Boulevard Beautification (Green Ribbon Funding)

Summary: The Texas Department of Transportation (TXDOT) Green Ribbon Program was initiated in 1999 to provide construction funding opportunities in certain areas for landscape improvements along State Highway Corridors. In addition to supporting the goal of air quality improvement, the program is designed to transform and beautify corridors such as Saginaw Boulevard through landscape enhancements. In August of 2021, a Green Ribbon Grant Application was submitted to TXDOT for Saginaw Boulevard from the northern city limits to Minton Road. On November 19, 2021 the City was notified that the application was accepted. The amount of the grant is capped at \$400,000 and is subject to execution of a maintenance agreement and Advance Funding Agreement which will be presented at a future Council Meeting. The proposed IPO includes coordination, survey, preparation of construction documents, reporting, bidding, and construction contract administration. The financial impact will be \$58,000. Funds to cover this expenditure are available in the General Fund Balance.

h. Action regarding Authorization of Contract Agreement and Deposit for the 2022 4th of July Fireworks Display

Summary: For the last several years, the Advisory Recreation and Parks Board has voted to recommend that the City Council authorize a fireworks display to celebrate Independence Day. The 2022 event is planned for Saturday, July 2nd. The total amount for Pyro Shows of Texas, Inc. to present the display will be \$17,250. This is the same company that presented the 2021 fireworks display. In order to secure the date, a deposit of \$8,625 is due by February 5th. Funding for a fireworks display is included in the Parks Donation Fund. The Advisory Recreation and Parks Board recommends approval.

i. Action regarding the purchase of one 2021 Chevrolet Colorado Pickup Truck for the Public Services Department

Summary: On May 27, 2021, a Public Services Department employee was involved in an accident on Saginaw Boulevard. He was driving a 2018 Chevrolet 1500 Pickup Truck. A claim was submitted to TML, the City's insurance carrier. The truck was totaled and the City received \$27,750. Competitive bids were solicited from three vendors for trucks of comparable value as a replacement. James Wood Motors Co. submitted the lowest bid for a 2021 Chevrolet Colorado Pickup Truck in the amount of \$26,975. Funds are available in the Insurance Fund, Account 21-4900-43 for this purchase.

j. Action regarding the Construction of an Awning for the Fleet Maintenance Center

Summary: The FY2021-2022 Budget includes a Capital Outlay/Special Request Item for an awning for the Fleet Maintenance Center in the amount of \$60,000 (Account 01-7000-12). The proposed awning will have dimensions of 86'x24'x16' with a sheet metal roof and steel posts. Competitive bids were received from three vendors. The low bid was from G&R Handyman Service with a bid of \$59,000.

Mayor Flippo explained that he had requests to pull Items 4f, 4g, 4h, and 4j from the Consent Agenda for separate discussion.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve Items 4a, 4b, 4c, 4d, 4e, and 4i of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

There was a brief discussion regarding Item 4f, Action regarding Interlocal Agreement with Eagle Mountain-Saginaw Independent School District for the purpose of providing police services to the District for the period of October 1, 2021 through September 30, 2022.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve Item 4f as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

There was a brief discussion regarding Item 4g, Action regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the 2021 Saginaw Boulevard Beautification (Green Ribbon Funding)

Motion was made by Councilmember Lawson with a second by Mayor Pro-Tem Junkersfeld to approve Item 4g as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

There was a brief discussion regarding Item 4h, Action regarding Authorization of Contract Agreement and Deposit for the 2022 4th of July Fireworks Display

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Beasley to approve Item 4h as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

There was a brief discussion regarding Item 4j, Action regarding the Construction of an Awning for the Fleet Maintenance Center.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Beasley to approve Item 4j as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) Presentation of Comprehensive Annual Financial Report for the Year Ended September 30, 2021

Ms. Jennifer Ripka of Weaver and Tidwell, L.L.P. presented the Comprehensive Annual Financial Report for the year ended September 30, 2021. She briefly explained the contents of the report. She expressed her appreciation to Finance Director Quin for her assistance during the audit process.

Mayor Flippo welcomed the members of a local Scouts group that were present at the meeting.

(6) Consideration and Action regarding Ordinance No. 2022-1, Appointment of Municipal Court Judge and Associate Judges; and Approval of Municipal Judge Agreement

Municipal Court Judge Irby gave a brief overview of the municipal court process.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve Ordinance No. 2022-1 as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve the Municipal Judge Agreement as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (7) Consideration and Action regarding Agreement between the City of Saginaw and Community Link Mission, Inc. for the Operation and Promotion of the Farmer's Market at Saginaw Switchyard for 2022

Farmer's Market Coordinator Berry gave a brief presentation regarding the Farmer's Market at Saginaw Switchyard.

Motion was made by Councilmember Lawson with a second by Councilmember Beasley to approve the Agreement between the City of Saginaw and Community Link Mission, Inc. for the operation and promotion of the Farmer's Market at Saginaw Switchyard for 2022. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (8) Consideration and Action regarding Award of Contract for Beltmill Pump Station

Motion was made by Councilmember Copeland with a second by Councilmember Tucker to authorize the award of the contract for the Beltmill Pump Station to Rey-Mar Construction for the amount of \$1,268,878.25. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (9) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item

1 § 551.074. Texas Government Code. Personnel Matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

- a. City Manager

Mayor Flippo declared the meeting recessed into Executive Session at 6:56 p.m.

Mayor Flippo declared the meeting back in Regular Session at 9:16 p.m.

(10) Adjournment

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

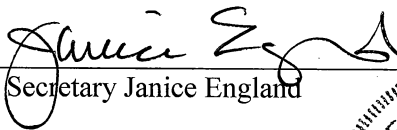
Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of January 18, 2022 adjourned at 9:17 p.m.

ATTEST:

APPROVED:


City Secretary Janice England


Mayor Todd Flippo

