

## **City Council Agenda**

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### **SAGINAW CITY COUNCIL NOTICE OF MEETING**

#### **Meeting and/or Executive Session Agenda**

**6:00 PM - Tuesday, January 4, 2022**

**Saginaw City Hall Council Chambers**

**333 West McLeroy Blvd.**

In accordance with Section 551.043 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

#### **(1) Call to Order--Todd Flippo, Mayor**

**Pledge of Allegiance to the United States**

**Pledge of Allegiance to the State of Texas**

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

#### **(2) Invocation--Pastor Ronnie Mills, Kingdom Chapel**

#### **(3) Audience Participation--On the Video Screen**

#### **(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.**

**(a)** Action regarding Minutes, December 7, 2021--Janice England, City Secretary

**(b)** Action Regarding Authorization of an Individual Project Order with Kimley-Horn and Associates, Inc. (KHA) for a Pavement Management Program--Rick Trice, P.E., Director of Public Works

- (c) Action Regarding Authorization of a Letter of Agreement with Oncor Electric Delivery Company for the Saginaw NW Booster Pump Station--Rick Trice, P.E., Director of Public Works
  - (d) Action Regarding Amendment #1 to an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. (KHA) for Design of N. Old Decatur Road--Rick Trice, P.E., Director of Public Works
  - (e) Action regarding Authorization for Addition of Two Positions in the Police Department and One Inspector in Training Position in the Building Inspection Department--Gabe Reaume, City Manager
- (5) Presentation of "2020 Tarrant County Coronavirus Pandemic Book" to John Ed Keeter Public Library--Mary Louise Nichols, County Clerk, Tarrant County
- (6) Presentation of Certificates for the 2021 Saginaw Christmas Parade--Todd Flippo, Mayor
- (7) 2021 Year in Review and Discussion of 2022 Work Plan--Gabe Reaume, City Manager
- (8) **Executive Session--The City Council may take action on any Executive Session Item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item

551.087 Texas Government Code.

Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

- (a) Building Improvement Grant Application--124 W. McLeroy Blvd.

- (9) **Adjournment--Todd Flippo, Mayor**

**Posted:**

Date: 12-30-2021

Time: 3:50pm

By: [Signature]

**Removed:**

Date: 1-5-2022

Time: 10:55am

By: [Signature]

**CITY OF SAGINAW  
MINUTES OF CITY COUNCIL MEETING  
HELD AT THE SAGINAW CITY HALL  
333 WEST MCCLEROY BLVD.  
JANUARY 4, 2022**

**Present at the meeting:**

|                               |                       |
|-------------------------------|-----------------------|
| Mayor                         | Todd Flippo           |
| Mayor Pro-Tem                 | Valerie Junkersfeld   |
| Councilmember                 | Charles Beasley       |
| Councilmember                 | Nicky Lawson          |
| Councilmember                 | Charles Tucker        |
| Councilmember                 | Cindy Bighorse        |
| Councilmember                 | Mary Copeland         |
| City Engineer                 | Trenton Tidwell, P.E. |
| City Manager                  | Gabe Reaume           |
| Asst. City Manager            | Dolph Johnson         |
| Finance Director              | Kim Quin              |
| City Secretary                | Janice England        |
| Police Chief                  | Lee Howell            |
| Asst. Police Chief            | Russell Ragsdale      |
| Fire Chief                    | Doug Spears           |
| Director of Public Works      | Rick Trice, P.E.      |
| Dir. of Community & Eco. Dev. | Keith Rinehart        |
| Director of Human Resources   | Melanie McManus       |
| Library Director              | Ellen Ritchie         |
| Management Analyst            | Kevin Pantoja         |
| Management Analyst            | Ayoub Kahondogoro     |
| Management Analyst            | Pedro Zambrano        |

**Absent from the meeting:**

|               |               |
|---------------|---------------|
| City Attorney | Bryn Meredith |
|---------------|---------------|

**Visitors at the meeting:**

|                 |                       |
|-----------------|-----------------------|
| Kathryn Johnson | Lenae Weldon          |
| Ronnie Mills    | Alan Bonner           |
| Cooper Bonner   | Shawn Bell            |
| Donna Bell      | Kelly Stewart         |
| Brack St. Clair | Gary Larson           |
| Ms. Larson      | Mary Louise Nicholson |
| Norma Gorena    |                       |

**(1) Call to Order**

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Ronnie Mills of Kingdom Chapel gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, December 7, 2021

b. Action regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. (KHA) for a Pavement Management Program

*Summary: Annually the Public Works Staff conducts a citywide assessment of pavement conditions on approximately 100 centerline miles of roadway within the city limits. The roadways are rated according to condition and the annual street maintenance program is developed from the results. The annual street maintenance program is primarily reactive with all allocated funds going to the streets in the worst condition. Staff has researched pavement management systems that would provide "data driven" decisions in the budget process in the areas of fund allocations and maintenance type. KHA has a proposed proprietary software system, DRIVE, that will be used for the system. The DRIVE System utilizes a specialized vehicle that will drive the roadways and provide a non-biased condition of the roadway. The roadways, as well as curb, gutter, and signage will be categorized and inventoried into a GIS file that will allow maintenance scenarios to be optimized with costs and prioritization. The system will allow the City Council to evaluate whether sufficient funds are being applied to the street maintenance program to meet the city's goals. The total fee will be \$87,000. Funds are available in Fund Balance for this expenditure.*

c. Action regarding Authorization of a Letter of Agreement with Oncor Electric Delivery Company for the Saginaw NW Booster Pump Station

*Summary: On August 16, 2021, the City Council authorized an Individual Project Order with Kimley-Horn and Associates, Inc. for the NW Booster Pump Station. The pump station is necessary to provide pressure and flow to provide adequate fire protection and domestic service in the northwest area of the City. In order to provide electric service for the station, the City must enter into a Letter of Agreement with Oncor and provide funding in the amount of \$4,224.63. Funds are available in Account 05-7027-55-00 for this expenditure.*

d. Action regarding Amendment #1 to an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. (KHA) for Design of N. Old Decatur Road

*Summary: On February 18, 2020, the City Council held a "Mid-Term Capital Improvement Project Planning Workshop" to review projects that might be considered short-term or interim projects leading up to the proposed 2020 Bond Election. The design of N. Old Decatur Road was included and staff was directed to bring back a design contract for consideration. On March 17, 2020, the City Council authorized an IPO with KHA for the design of N. Old Decatur Road. The roadway is 90% designed and is being advanced to final design. The proposed IPO will provide an updated topographic survey to reflect development that has occurred along the roadway corridor. In addition, a Subsurface Utility Engineering is needed to provide accurate locations on an existing gas line and City of Fort Worth transmission water line. The total cost for the services included in amendment #1 will be \$42,000. Funding for this expenditure will come from the \$750,000 allocated under the 2020 Certificate of Obligations for N. Old Decatur Road Design/Reconstruction.*

e. Action regarding Authorization for Addition of Two Positions in the Police Department and One Inspector in Training Position in the Building Inspection Department

*Summary: The purpose of this item is for authorization to add two positions in the Police Department and one Inspector in Training Position in the Building Inspection Department. The two positions in the Police Department would be either Police Officers and/or*

*Dispatchers at a maximum cost of \$173,800 annually including benefits. The cost for the Inspector in Training position would be \$59,000 annually including benefits. Funding for the Police Department positions is available in the Crime Control and Prevention District Funds and the General Fund Revenues. Funding for the Building Inspection Department position is available in the Rental Registration Program Revenues and the General Fund Revenues.*

Mayor Flippo stated that he had received requests to pull Item 4b and Item 4c from the Consent Agenda for discussion.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve Items 4a, 4d, and 4e of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,  
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

There was a brief discussion regarding Item 4b, Action regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. (KHA) for a Pavement Management Program.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Lawson to approve Item 4b as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,  
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

There was a brief discussion regarding Item 4c, Action regarding Authorization of a Letter of Agreement with Oncor Electric Delivery Company for the Saginaw NW Booster Pump Station.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve Item 4c as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,  
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) Presentation of “2020 Tarrant County Coronavirus Pandemic Book” to John Ed Keeter Public Library

Tarrant County Clerk Mary Louise Nicholson gave a brief presentation regarding the “2020 Tarrant County Coronavirus Pandemic Book”. The book memorializes the events of the 2020 pandemic as they occurred in Tarrant County government. She presented an official copy of the book to Library Director Ritchie to be placed in the John Ed Keeter Public Library.

(6) Presentation of Certificates for the 2021 Saginaw Christmas Parade

Mayor Flippo announced the winning entries of the 2021 Saginaw Christmas Parade. They are as follows.

Best Business Entry: Encore School of Dance

Best Non-Profit Entry: Troop/Pack 151

Best Community Entry: Gary Larson

Crowd Favorite Entry: Eagle Mountain-Saginaw ISD Marching Band.

Mayor Flippo presented Certificates of Recognition to the winners that were present.

(7) 2021 Year in Review and Discussion of 2022 Work Plan

City Manager Reaume gave a presentation on the 2021 Work Plan and accomplishments. He stated that the 2022 Work Plan will be presented to the Council for action at a future meeting.

(8) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

1 § 551.087. Texas Government Code. Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

a. Building Improvement Grant Application—124 W. McLeroy Blvd.

Mayor Flippo declared the meeting recessed into Executive Session at 6:55 p.m.

Mayor Flippo declared the meeting back in Regular Session at 7:13 p.m.

(9) Adjournment

Motion was made by Councilmember Tucker with a second by Mayor Pro-Tem Junkersfeld to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,  
Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

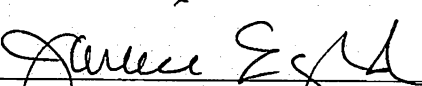
Against: None

Abstain: None

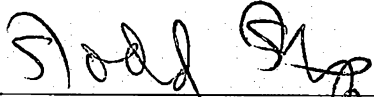
Absent: None

Mayor Flippo declared the City Council Meeting of January 4, 2022 adjourned at 7:13 p.m.

ATTEST:

  
\_\_\_\_\_  
City Secretary Janice England

APPROVED:

  
\_\_\_\_\_  
Mayor Todd Flippo

