

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, May 18, 2021

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Dennis Hudson, Saginaw Park Baptist Church

(3) Audience Participation--On the Video Screen

(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

(a) Action regarding Minutes, May 4, 2021--Janice England, City Secretary

(b) Action regarding Minutes, May 11, 2021--Janice England, City Secretary

(c) Action regarding Agreement with CMJ Engineering for Construction Materials Testing Services for New Central Fire Station--Dolph Johnson, Asst. City Manager

- (5) COVID Vaccination Update--Joseph Laster, Emergency Management Coordinator
- (6) Consideration and Action regarding face coverings and other COVID-19 pandemic precautions within and upon city facilities--Scott Craver, Asst. Fire Chief/Joseph Laster, Emergency Management Coordinator
- (7) PUBLIC HEARING - Consideration and Action regarding Ordinance No. 2021-13, An Ordinance amending Ordinance No. 2002-04, the Zoning Ordinance of the City of Saginaw, Texas; Amending the Permitted Use Table, Section 5-1, to provide that Breweries are permitted by Special Use Permit in Community Commercial Zoning, Light Industrial, and Heavy Industrial Districts; amending Section 12-2; and to provide a definition for Breweries--Rick Trice, P.E., Director of Public Works
- (8) FY21 Work Plan Update--Gabe Reaume, City Manager
- (9) **Recess into Workshop**
- (10) Discussion of Extended Stay Motel Ordinance--John Cervantes, Management Analyst
- (11) Bond Project Status--Dolph Johnson, Asst. City Manager
- (12) **Reconvene Back into Regular Session**
- (13) **Executive Session--The City Council may take action on any Executive Session item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

(a) Any Posted Item

551.074 Texas Government Code.

Personnel Matters The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

(a) Evaluation of City Manager as it relates to the Work Plan

(14) Adjournment--Todd Flippo, Mayor



City of Saginaw

Meeting Date: 5/18/2021

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(a)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Minutes, May 4, 2021

BACKGROUND/DISCUSSION:

The minutes of the May 4, 2021 City Council Meeting are being presented for consideration.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Minutes, 5-04-2021

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND WORKSHOP
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
MAY 4, 2021**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Engineer	Trenton Tidwell, P.E.
City Engineer	Pete Kelly, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Director of Public Works	Rick Trice, P.E.
Fire Chief	Doug Spears
Emergency Mgmt. Coordinator	Joseph Laster
Police Chief	Lee Howell
Dir. of Community & Eco Dev.	Keith Rinehart
Human Resource Director	Melanie McManus
Police Officer	J. Daniels

Absent from the meeting:

Library Director	Ellen Ritchie
------------------	---------------

Visitors at the meeting:

Jan Young	Brack St. Clair
Kathryn Johnson	Michael Orr
James Hinton	Josh McCann
Scott Depauw	Kevin Pantoja

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Michael Orr of the Saginaw Church of Christ gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

Mayor Flippo declared the meeting recessed in to Executive Session (Section 551.071. Texas Government Code, Consultation with Attorney at 6:03 p.m.

Mayor Flippo declared the meeting back in Regular Session at 6:37 p.m.

(4) Consent Agenda

a. Action regarding Minutes, April 20, 2021

b. Action regarding Approval of Funds for “Art in the Community” Project

Summary: Last fall professional artist Adam Davenport completed his third historical mural in the City of Saginaw. During subsequent discussion for possible future murals, it was suggested that a mural depicting a local celebrity be considered. LPGA Golfer Angela Stanford was suggested. Ms. Stanford grew up in Saginaw. She graduated from Boswell High School and Texas Christian University. In addition to being a successful golfer, she formed her own non-profit Foundation, The Angela Stanford Foundation, in 2009. The foundation is an organization with a mission to serve children and young adults, particularly those affected by cancer. She fits the definition of a hometown hero, and is deserving of the honor of a mural. In addition to her own accomplishments, Ms. Stanford's family has strong ties to the City. Nan Stanford, her mother, served as City Manager and retired in 2017 after 471 years of service. Steve Stanford, her father, served as Public Services Specialist and retired in 2014 after 24 years of service. Mr. Davenport was presented with a photo of Ms. Stanford for a potential mural to be painted on the City's water tank located at the southern of Willow Creek Park. The Photo was taken in 2018 when Ms. Stanford won her first major title with a one stroke victory at The Evian Championship. The total cost for the proposed mural will be \$28,550. Funds area available in the Beautification Fund.

c. Action regarding Engagement Letter with McDonald Hopkins

Mayor Flippo stated that Item 4b will be pulled from the Consent Agenda for separate consideration.

Motion was made by Councilmember Farr with a second by Councilmember Beasley to approve Items 4a and 4c of the Consent Agenda as presented. Motion carried unanimously.

7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Item 4b (Action regarding Approval of Funds for “Art in the Community” Project) was considered by the City Council. Director of Community and Economic Development briefly explained the proposed mural as well as the proposed location and cost.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve Item 4b of the Consent Agenda as presented. Motion carried unanimously.

7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Motion was made by Councilmember Beasley with a second by Councilmember Bighorse to approve the Independent Contractor Technology Services Agreement as discussed in Executive Session. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) COVID Vaccination Update

Emergency Management Coordinator Laster updated the Council on the COVID-19 Vaccinations being administered at the Recreation Center. He stated that 4,318 first doses of the vaccine have been given at this site through this morning. He also stated that 2,613 second doses have been given at this site. He added that the last day of the vaccination clinic at the Recreation Center will be Monday, May 17th.

(6) Consideration and Action regarding Establishing a 501c3 Friends of the Saginaw Animal Services, Animal Welfare and Safety Corporation

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve the establishment of a 501c3 Friends of the Saginaw Animal Services, Animal Welfare and Safety Corporation. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (7) Consideration and Action regarding Approval of Guaranteed Maximum Price Amendment to AIA Document A133-2009 for new Central Fire Station

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve the Guaranteed Maximum Price Amendment striking the language in Exhibit D, Division 1, #17. Motion carried unanimously.
7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (8) Update on Intersection Analysis of Basswood Blvd. and High Country Trail

Mr. Trenton Tidwell and Mr. Pete Kelly, both of Kimley-Horn and Associates, gave a presentation regarding an intersection analysis of Basswood Blvd. and High Country Trail. There was some discussion. Further discussion regarding the intersections in this area will be held at a future Council Meeting.

- (9) Recess into Workshop

Mayor Flipppo declared the meeting recessed into workshop at 7:29 p.m.

- (10) FY2021-2022 Budget Workshop

Finance Director Quin gave a presentation regarding FY2021/2022 Current Year Projects.

Note: Councilmember Farr left during the workshop.

- (11) Reconvene Back into Regular Session

Mayor Flipppo declared the meeting back in Regular Session at 7:51 p.m.

Note: Councilmember Beasley left the meeting at this point.

- (12) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item
- b. Independent Contractor Technology Services Agreement

1 § 551.087. Texas Government Code. Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

- a. Western Center Incentive Options
- b. 1017 N. Saginaw Blvd.

Mayor Flippo declared the meeting recessed into Executive Session (551.087. Texas Government Code. Deliberation regarding Economic Development Negotiations) at 7:51 p.m.

Mayor Flippo declared the meeting back in Regular Session at 8:17 p.m.

(13) Adjournment

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to adjourn the meeting. Motion carried unanimously. 5-0-0-2

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmembers Beasley and Farr

Mayor Flippo declared the City Council Meeting of May 4, 2021 adjourned at 8:17 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo



City of Saginaw

Meeting Date: 5/18/2021

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(b)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Minutes, May 11, 2021

BACKGROUND/DISCUSSION:

The minutes of the May 11th City Council Meeting are being presented for consideration.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Minutes, 5-11-2021

**CITY OF SAGINAW
MINUTES OF A SPECIAL CALLED
CITY COUNCIL MEETING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
MAY 11, 2021**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Tankersley
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Lee Howell
Director of Public Works	Rick Trice, P.E.
Human Resources Director	Melanie McManus

Absent from the meeting:

City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
Fire Chief	Doug Spears
Dir. of Comm. & Eco. Dev.	Keith Rinehart
Library Director	Ellen Ritchie

Visitors at the meeting:

Brack St. Clair	Cathy McCann
R.L. Morgan	Donna Skates
Brian Skates	Jeff Klement
Mayson Meier	Aaron Biain
Carmen Drake	Neva Cotton
Jennifer Cutright	Natalie Messick
Starlyn A. Smith	Sarena Smith
Holman Harvey	Randall Miner
Gloria Miner	Marilyn Tolbert
Kathryn Johnson	James Shelton
Debra Smyser	John Harriff
Donna Y. Bridges	Mary Ragle
Sheri Means Hart	Nicky Lawson
Susy Victor	Jennifer Flippo

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Mayor Flippo gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consideration and Action regarding Resolution No. 2021-14, Canvassing Returns and Declaring Results of the General Election held on May 1, 2021

City Secretary England stated that Resolution No. 2021-14 canvasses the returns and declares the results of the General Election held on May 1, 2021. She explained that there were 1,250 voters (just below 8.5% of the 14,895 registered voters in Saginaw) that cast votes and the official returns are as follows.

Mayor

Todd Flippo	1,000 votes
-------------	-------------

Councilmember Place 2

Sheri Means Hart	467 votes
Nicky Lawson	364 votes
Brack St. Clair	300 votes

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Farr to approve Resolution No. 2021-14 as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) Consideration and Action regarding Resolution No. 2021-15, Calling for a Runoff Election for Councilmember Place 2

City Secretary England stated that Resolution No. 202-15 calls a runoff election for Councilmember Place 2. She explained that, per the City Charter, the City elects by majority which means that a candidate must receive over 50% of the vote in order to be elected. None of the three candidates received over 50% for Councilmember Place 2.

Therefore, a runoff election is necessary between the two candidates receiving the most votes. Those two candidates are Sheri Means Hart and Nicky Lawson. Voting in the runoff election will be at vote centers located in Tarrant County with the local Vote Center being at the EMS-ISD Administration Building 6-Training Room. Early voting will be held May 24th through June 1st with the exception of May 31st which is the Memorial Day Holiday. The local Vote Center on Election Day will be the John Ed Keeter Public Library.

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve Resolution No. 2021-15 as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(6) Consideration and Action regarding Ordinance No. 2021-12, an Ordinance Canvassing the Bond Election

City Secretary England stated that Ordinance No. 2021-12 canvasses and declares the results of the Bond Election held on May 1, 2021. There were a total of three (3) propositions as listed in Ordinance No. 2021-12. Voters approved all three propositions as follows.

Proposition A For: 732 Against: 508

Proposition B For: 707 Against: 534

Proposition C For: 674 Against: 560

Motion was made by Councilmember Farr with a second by Councilmember Beasley to approve Ordinance No. 2021-12 as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Item No. 8 was moved to this point on the agenda.

(8) Consideration and Action regarding a Statement of Work and Master Services Agreement for Digital Data Services

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Farr to approve the Statement of Work and Master Services Agreement for Digital Data Services. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(7) Oath of Office for Mayor

City Secretary England administered the oath of office for Mayor Flippo and presented him with a Certificate of Election.

(9) Adjournment

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of May 11, 2021 adjourned at 6:08 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo



City of Saginaw

Meeting Date: 5/18/2021

Staff Contact: Dolph Johnson
Asst. City Manager

Agenda Items: (4)(c)

E-mail: djohnson@saginawtx.org

Phone: 817-230-0325

SUBJECT:

Action regarding Agreement with CMJ Engineering for Construction Materials Testing Services for New Central Fire Station

BACKGROUND/DISCUSSION:

CMJ Engineering has provided geotechnical and materials testing services on city projects for many years with quality service. CMJ has provided an estimate for the cost of these services during construction of the new central fire station based on the construction drawings and specifications. The services will include testing of the earthwork, drilled piers, cast-in-place concrete, masonry, and structural steel to ensure compliance with the specifications. This is not a lump sum proposal but an estimate. We will only be billed for actual services performed. The agreement has been reviewed and modified by the city attorney's office.

FINANCIAL IMPACT:

The cost estimate for these engineering services is \$97,069.98. Funds were included in the project budget which is being funded from the 2020 CO bonds.

RECOMMENDATION:

Staff recommends approval of the agreement.

ATTACHMENTS:

Description

CMJ Engineering Materials Testing Agreement

Estimate No.: 21-054
April 29, 2021

City of Saginaw
Attn: Mr. Dolph Johnson, CPM
P.O. Box 79070
Saginaw, Texas 76179
email: djohnson@saginawtx.org

**ESTIMATE
CONSTRUCTION MATERIALS TESTING SERVICES FOR
SAGINAW FIRE STATION NO. 1 AND FIRE ADMINISTRATION
SAGINAW, TEXAS**

Dear Mr. Johnson,

We are pleased to submit this estimate for providing construction materials engineering services on the above referenced project. **We understand we have been selected to provide these services based on our qualifications.**

Estimate - Defined

This is an ESTIMATE and should in no way be considered a lump sum proposal. CMJ will only bill for actual services performed. Services performed beyond the estimated items and quantities may exceed the estimated testing budget. Fewer services performed than estimated may be lower the estimated testing budget.

The total testing cost is dependent upon the contractor's means and methods, such as the size of areas/amount of items ready for testing per site visit, size/rate of concrete placements, method of masonry grouting (once per day or several times per day, pumping or hand placement), etc. As the contractor typically schedules our services, the actual number of site visits required are beyond our control. Based on our experience, we have made assumptions as to the means and methods the individual contractors may choose to follow.

Scope of Work

Our scope of service is based on our review of the project plans and specifications / preliminary drawings and our understanding of the project's testing needs. We propose to service this project on a call out, as-needed basis. **All same-day service requests will be charged the greater of either \$250 or our actual rescheduling costs based on the project's unit fees, for each site visit performed.** Service requests may be made Monday through Friday 7:00 am to 5:00 pm and should be received 24-hours in advance but no later than 3:00 PM of the day prior to service. CMJ will make every effort to service same day service requests but cannot guarantee your request will be serviced without the required prior notice.



Earthwork

Laboratory testing of existing subgrade, fill, backfill, select fill and stabilized pavement subgrade materials; in-place moisture/density testing of same. In-place sieve analysis of stabilized pavement subgrade.

Drilled Piers

On site verification of initial pier start by a Project Manager or if required, a Geotechnical Engineer. Full time excavation observation, reinforcing steel observation, and concrete testing and observation. Post installation verification of pier reports by project management staff. Based on our review of the project geotechnical report we anticipate that the piers will be installed in dry subsurface conditions and have proposed the use of a Drilled Pier Engineering Technician. If wet drilling conditions are encountered requiring the use of temporary casing, rapid concrete placement due to ground water seepage, underwater drilling techniques, or water encountered at belled pier founding elevations, we will use a Senior Pier Specialist Engineering Technician billed at the rate as shown on our enclosed budget attachment.

Cast-In-Place Concrete

Pre- and post-concrete placement reinforcing steel observation. On-site placement observation and testing to include slump, temperature, entrained air content, and the molding of test cylinders. Laboratory curing and testing of cylinders.

Masonry

Perform weekly general structural masonry construction observations (Periodic), proportion verification of site-mixed mortar and grout, full-time structural grout placement observation and site casting of structural grout prisms for laboratory curing and compressive strength testing as required by the IBC Code and project requirements.

Structural Steel Observation

On-site visual observation and testing of field welded and bolted connections by AWS Certified Welding Inspector. On-site ultrasonic testing of full-penetration welds by ANSI Certified Non-Destructive testing technician as required.

Project Budget

Based upon our understanding of the project specifications, our unit fees and estimated quantities for this project will be as stated on the budget attachment.

All fees for services performed which do not appear on the budget attachment will be based on our standard fee schedule. The final charges will be a function of the total services performed. All charges for laboratory services are F.O.B. our laboratory. **All same-day service requests will be charged the greater of either \$250 or our actual rescheduling costs based on the project's unit fees, for each site visit performed.**

The prices provided in the attached fee schedule will remain valid for forty-five (45) days from the date on this estimate, or for one year from that date if our services for this project are started within the forty-five (45) day period. Invoices will be submitted for these services on a monthly basis. These will be due and payable upon receipt. **CMJ will not supervise or direct work that is**

CMJ ENGINEERING, INC.

City of Saginaw
Saginaw Fire Station No. 1 & Admin.
Saginaw, Texas
Page 3

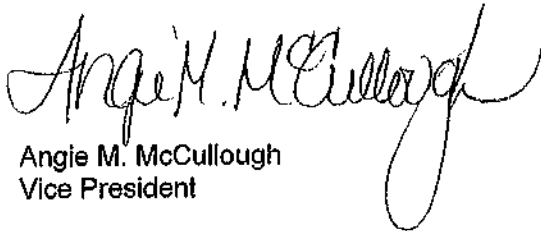
Estimate No. 21-054
April 29, 2021

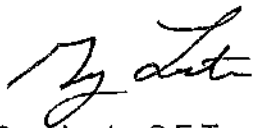
performed by the contractor or subcontractors and is not responsible for their means and methods utilized or the resultant outcome of their efforts.

Closing

CMJ Engineering, Inc. appreciates the opportunity to submit this estimate. We have included the attached unit fees that correspond to our understanding of the required work scope that will be required of CMJ Engineering. Feel free to call us if you have any questions regarding our services or estimate. Following your authorization, we are ready to begin work and look forward to providing you with our services.

Respectfully,
CMJ ENGINEERING, INC.


Angie M. McCullough
Vice President


Greg Lester S.E.T.
Senior Project Manager



**ESTIMATE
CONSTRUCTION MATERIALS TESTING SERVICES FOR
SAGINAW FIRE STATION NO. 1 AND FIRE ADMINISTRATION
SAGINAW, TEXAS**

<u>DESCRIPTION</u>	<u>NO</u>	<u>FEE</u>	<u>UNIT</u>	<u>AMOUNT</u>
<u>Earthwork</u>				
Slake Sieve Analysis (TEX 101/110E)	1	\$ 199.00	each	\$ 199.00
pH Lime Series (Eades and Grim Method)	1	\$ 324.50	each	\$ 324.50
Moisture/Density Relations (ASTM D698)	6	\$ 175.50	each	\$ 1,053.00
Oversize Rock Correction (ASTM D4718)	3	\$ 130.50	each	\$ 391.50
Liquid & Plastic Limit (ASTM D4318-B)	6	\$ 61.50	each	\$ 369.00
Laboratory Sieve Analysis (ASTM C117, D1140)	4	\$ 69.00	each	\$ 276.00
Laboratory Sieve Analysis (ASTM C136)	6	\$ 83.50	each	\$ 501.00
Earthwork Observation/Testing Including all Non-Test Pit				
In-Place Moisture/Density Testing by ASTM D6938 (Min. 4 Hours/Trip)	264	\$ 72.50	hour	\$ 19,140.00
Additional Fee-Test Pit In-Place Moisture/Density Testing	0	\$ 15.00	each	\$ -
Nuclear Density Gauge Fee (Daily)	41	\$ 45.00	each	\$ 1,845.00
Project Management - Initial Project Set-up	2	\$ 95.50	hour	\$ 191.00
Vehicle Trip Charge	44	\$ 40.50	trip	\$ 1,782.00
Estimated Total for Earthwork Services:				\$ 26,072.00
<u>Pier Observation</u>				
Concrete Test Cylinders (ASTM C31/39 - 4" x 8" - Min. 5/Set)	108	\$ 21.00	each	\$ 2,268.00
Engineering Technician (Min. 4 Hours/Trip)	198	\$ 72.50	hour	\$ 14,355.00
Senior Pier Specialist (Min. 4 Hours/Trip)	0	\$ 83.50	hour	\$ -
Project Management	12.7	\$ 95.50	hour	\$ 1,212.85
Senior Geotechnical Engineer (1.0 Hour Min. Charge)	0	\$ 139.00	hour	\$ -
Cylinder Pick Up	4	\$ 150.00	each	\$ 600.00
Vehicle Trip Charge	23	\$ 40.50	trip	\$ 931.50
Estimated Total for Pier Observation Services:				\$ 19,367.35
<u>Concrete Observation/Testing</u>				
Concrete Test Cylinders (ASTM C31/39 - 4" x 8" - Min. 5/Set)	378	\$ 21.00	each	\$ 7,938.00
Concrete Testing Technician (Min. 3 hours/trip)	200	\$ 50.00	hour	\$ 10,000.00
Reinforcing Steel Observation without Testing (Min. 3 Hours/Trip)	18	\$ 67.00	hour	\$ 1,206.00
Cylinder Pick Up	20	\$ 150.00	each	\$ 3,000.00
Vehicle Trip Charge	76	\$ 40.50	trip	\$ 3,078.00
Estimated Total for Concrete Observation/Testing Services:				\$ 25,222.00
<u>Masonry Testing</u>				
Masonry Grout Prisms (ASTM C1019 - 4/Set)	36	\$ 32.00	each	\$ 1,152.00
Engineering Technician for Masonry Construction	248	\$ 72.50	hour	\$ 17,980.00
Observation (Min. 4 Hours/Trip)	0	\$ 150.00	each	\$ -
Masonry Specimen Pick Up	31	\$ 40.50	trip	\$ 1,255.50
Vehicle Trip Charge				
Estimated Total for Masonry Services:				\$ 20,387.50

**ESTIMATE
CONSTRUCTION MATERIALS TESTING SERVICES FOR
SAGINAW FIRE STATION NO. 1 AND FIRE ADMINISTRATION
SAGINAW, TEXAS**

<u>DESCRIPTION</u>	<u>NO</u>	<u>FEE</u>	<u>UNIT</u>	<u>AMOUNT</u>
<u>Structural Steel Observation</u>				
Structural Steel Observation by CWI (Min. 5 Hours/Trip)	40	\$ 83.50	hour	\$ 3,340.00
Ultrasonic Testing of Welds by ASNT/NDT (Min. 5 Hours/Trip)	10	\$ 106.00	hour	\$ 1,060.00
Vehicle Trip Charge	10	\$ 40.50	trip	\$ 405.00
Estimated Total for Structural Steel Services:				\$ 4,805.00
<u>Hourly Office Services</u>				
Senior Geotechnical Engineer (1.0 Hour Min Charge) - Compliance Letter	2	\$ 142.50	hour	\$ 285.00
Project Manager - Report Review for Compliance Letter	9.75	\$ 95.50	hour	\$ 931.13
Same-day Insufficient Notice Fee	0	\$ 250.00	each	\$ -
Estimated Total for Hourly Services:				\$ 1,216.13
Estimated Total for Above Testing and Observation Services:				\$ 97,069.98

Notes:

1. Project Management fees will be charged as follows: 2 hours for initial project setup, foundation reconciliation at 3 minutes per pier, compliance review and statement of same at 3 minutes per report with a 1 hour minimum, post-tensioning compliance review at 0.50 hours per page with a 1.0 hour minimum and a 79G/house pad compliance report review and letter at 10 minutes per lot, if CMJ is informed at the start of this project of this need. Should the client choose not to sign CMJ's agreement and instead request CMJ to sign the client's contract, any time spent reviewing/revising client's contract will be billed at the above listed project management hourly rate. All other services that would be requested of a project manager will be billed as same.
2. Overtime rates of 1.5 times the regular rate will be charged for hours worked or services performed over eight (8) hours per day or before 7:00 a.m. and/or after 5:00 p.m. Monday thru Friday. All lab and field services performed on Saturday, will be billed at 1.5 times the regular rate and will be billed at 2.0 times the regular rate for Sundays and recognized holidays.
3. All laboratory test fees are F.O.B. our laboratory. Engineering technician minimums and vehicle trip charges will apply to all trips to the job-site including sample pickups and specimen pickups.
4. A minimum amount of technician time and a vehicle trip charge will be billed for each call out, sample pickup or specimen pickup unless noted otherwise. Technician time is charged portal-to-portal from our Fort Worth office.
5. 4"x8" concrete compression test specimens will be used per ACI 318 requirements unless instructed otherwise.
6. Structural steel observation at fabrication shop fees based on facilities located in the Dallas-Fort Worth metroplex area.
7. Additional tests not specified in this fee schedule will be quoted upon request, or based on our current fee schedule.
8. Vehicle trip charge in excess of 25 miles from CMJ's office will be based on \$.81/mile plus tolls, portal-to-portal our office.
9. Specimen collection fees as stated are either project specific or based on a maximum of 25 miles from CMJ.
10. All same-day service requests will be charged a minimum \$250 insufficient notice fee or actual rescheduling costs if greater.
11. All test-pit moisture-density testing will be charged a \$15 fee for each test in addition to standard hourly fee.
12. CMJ will not supervise or direct work that is performed by the contractor or subcontractors and is not responsible for their means and methods utilized or the resultant outcome of their efforts.

TERMS FOR CONSTRUCTION MATERIALS TESTING SERVICES

THE AGREEMENT

This AGREEMENT is made by and between CMJ ENGINEERING, INC., hereinafter referred to as CMJ, and the City of Saginaw, hereinafter referred to as CLIENT.

The AGREEMENT between the parties consists of these TERMS, the attached ESTIMATE identified as ESTIMATE No. 21-054 dated April 29, 2021, and any exhibits or attachments noted in the ESTIMATE. Together, these elements will constitute the entire AGREEMENT superseding any and all prior negotiations, correspondence, or agreements either written or oral. Any changes to this AGREEMENT must be mutually agreed to in writing.

STANDARD OF CARE

CLIENT recognizes that subsurface conditions may vary from those observed at locations where borings, surveys, or explorations are made, and that site conditions may change with time. Data, interpretations, and recommendations by CMJ will be based solely on information available to CMJ. CMJ is responsible for those data, interpretations, and recommendations, but will not be responsible for other parties' interpretations or use of the information developed.

Services performed by CMJ under this AGREEMENT are expected by CLIENT to be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the CMT LABORATORY profession practicing contemporaneously under similar conditions in the locality of the project. Under no circumstance is any warranty, expressed or implied, made in connection with the providing of CMT LABORATORY services.

SITE ACCESS AND SITE CONDITIONS

CLIENT will grant or obtain free access to the site for all equipment and personnel necessary for CMJ to perform the work set forth in this AGREEMENT. CLIENT will notify any and all possessors of the project site that CLIENT has granted CMJ free access to the site. CMJ will take reasonable precautions to minimize damage to the site, but it is understood by CLIENT that, in the normal course of work, some damage may occur and the correction of such damage is not part of this AGREEMENT unless so specified in the ESTIMATE.

CLIENT is responsible for accurately delineating the locations of all subterranean structures and utilities. CMJ will take reasonable precautions to avoid known subterranean structures, and CLIENT waives any claim against CMJ arising from damage done to subterranean structures and utilities not identified or accurately located.

SAMPLE DISPOSAL

CMJ will retain samples transported to the geotechnical laboratory for testing for a period of thirty (30) days following submission of the report covering those samples. Further storage or transfer of samples can be made at CLIENT'S expense upon CLIENT'S prior written request.

MONITORING

If CMJ is retained by CLIENT to provide a site representative for the purpose of monitoring specific portions of construction work or other field activities as set forth in the ESTIMATE, then this phrase applies. For the specified assignment, CMJ will report observations and professional opinions to CLIENT. No action of CMJ or CMJ'S site representative can be construed as altering any AGREEMENT between CLIENT and others. CMJ will report to CLIENT any observed geotechnically-related work which, in CMJ'S professional opinion, does not conform with plans and specifications. The CMJ has no right to reject or stop work of any agent of the CLIENT. Such rights are reserved solely for CLIENT. Furthermore, CMJ'S presence on site does not in any way guarantee the completion or quality of the performance of the work of any party retained by CLIENT to provide field or construction-related services.

CMJ will not be responsible for and will not have control or charge of specific means, methods, techniques, sequences or procedures of construction or other field activities selected by any agent or agreement or CLIENT, or safety precautions and programs incident thereto.

BILLING AND PAYMENT

CLIENT will pay CMJ in accordance with the procedures indicated in the ESTIMATE and its attachments. Invoices will be submitted to CLIENT by CMJ, and will be due and payable upon presentation. If CLIENT objects to all or any portion of any invoice, CLIENT will so notify CMJ in writing within fourteen (14) calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice not in dispute. In the absence of written notification described above, the amount as stated on the invoice will be paid.

Invoices are delinquent if payment has not been received within thirty (30) days from date of invoice. At the option of the CMJ, CLIENT will pay an additional charge of one-and-one-half (1.5) percent per month (or the maximum percentage allowed by law, whichever is lower) on any delinquent amount, except for any portion of the invoiced amount in dispute and resolved in favor of CLIENT. Disputed amounts withheld by the client which are subsequently resolved in favor of the CMJ will carry the additional charge, as described above, effective thirty (30) days from the date of the original invoice. In the event CLIENT fails to pay CMJ within sixty (60) days after invoices are rendered, CLIENT agrees that CMJ will have the right to consider the failure to pay the CMJ's invoice as a breach of this AGREEMENT.

This AGREEMENT may be terminated by either party seven (7) days after written notice in the event of any breach of any provision of this AGREEMENT or in the event of substantial failure of performance by the other party, or if CLIENT suspends the work for more than three (3) months. In the event of termination, CMJ will be paid for services performed prior to the date of termination plus reasonable termination expenses, including, but not limited to the cost of completing analyses, records, and reports necessary to document job status at the time of termination.

RISK ALLOCATION

Many risks potentially affect CMJ by virtue of entering into this AGREEMENT to perform professional engineering services on behalf of CLIENT. The principal risk is the potential for human error by CMJ. For CLIENT to obtain the benefit of a fee which includes a nominal allowance for dealing with CMJ's liability, CLIENT agrees to limit CMJ's liability to CLIENT and to all other parties for claims arising out of CMJ's performance of the services described in this AGREEMENT. The aggregate liability of CMJ will not exceed the amount of the CMJ's fee for negligent professional acts, errors, or omissions.

Limitations on liability and indemnities in this AGREEMENT are business understandings between the parties voluntarily and knowingly entered into, and shall apply to all theories of recovery including, but not limited to breach of contract, warranty, tort (including negligence), strict or statutory liability, or any other cause of action, except for willful misconduct or gross negligence. The parties also agree that CLIENT will not seek damages in excess of the limitations indirectly through suits with other parties who may join CMJ as a third-party defendant. Parties means CLIENT and CMJ and their officers, employees, agents, affiliates, and subcontractors.

Both CLIENT and CMJ agree that they will not be liable to each other, under any circumstances, for special, indirect, consequential, or punitive damages arising out of or related to this AGREEMENT.

DISCOVERY OF UNANTICIPATED HAZARDOUS MATERIALS

CLIENT represents that CLIENT has made a reasonable effort to evaluate if hazardous materials are on or near the project site, and that CLIENT has informed CMJ of CLIENT's findings relative to the possible presence of such materials.

Hazardous materials may exist at a site where there is no reason to believe they could or should be present. CMJ and CLIENT agree that the discovery of unanticipated hazardous materials constitutes a changed condition mandating a renegotiation of the scope of work or termination of services. CMJ and CLIENT also agree that the discovery of unanticipated hazardous materials may make it necessary for CMJ to take immediate measures to protect health and safety. CLIENT agrees to compensate CMJ for any equipment decontamination or other costs incident to the discovery of unanticipated hazardous materials.

CMJ agrees to notify CLIENT when unanticipated hazardous materials or suspected hazardous materials are encountered. CLIENT agrees to make any disclosures required by law to the appropriate governing agencies. CLIENT also agrees to hold CMJ harmless for any and all consequences of disclosures made by CMJ which are required by governing law. In the event the project site is not owned by CLIENT, CLIENT recognizes that it is CLIENT'S responsibility to inform the property owner of the discovery of unanticipated hazardous materials or suspected hazardous materials.

Notwithstanding any other provision of the AGREEMENT, CLIENT waives any claim against CMJ arising from CMJ'S discovery of unanticipated hazardous materials or suspected hazardous materials, including, but not limited to, any costs created by delay of the project and any cost associated with possible reduction of the property's value.

CLIENT will be responsible for ultimate disposal of any samples secured by CMJ which are found to be contaminated. This includes any soil or rock cuttings, and contaminated drilling or wash water which is generated as a consequence of drilling activities.

DISPUTES RESOLUTION

All claims, disputes, and other matters in controversy between CMJ and CLIENT arising out of or in any way related to this AGREEMENT will be submitted to "alternative dispute resolution" (ADR) before and as a condition precedent to other remedies provided by law. If and to the extent CLIENT and CMJ have agreed on methods for resolving such disputes, then such methods will be set forth in the "Alternative Dispute Resolution Agreement" which, if attached, is incorporated into and made a part of this AGREEMENT. If no specific ADR procedures is set forth in this AGREEMENT, then it shall be understood that the parties shall submit disputes to mediation as a condition precedent to litigation.



If a dispute at law arises from matters related to the services provided under this AGREEMENT and that dispute requires litigation instead of ADR as provided above, then:

- (1) the claim will be brought and tried in judicial jurisdiction of the court of the county where CMJ's principal place of business is located and CLIENT waives the right to remove the action to any other county or judicial jurisdiction, and
- (2) the prevailing party will be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorneys' fees, and other claim related expenses.

GOVERNING LAW AND SURVIVAL

The law of the State of Texas will govern the validity of these TERMS, their interpretation and performance.

If any of the provisions contained in this AGREEMENT are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired. Limitations of liability and indemnities will survive termination of this AGREEMENT for any cause.

The parties have read the foregoing, understand completely the terms, and willingly enter into this AGREEMENT which will become effective on the date signed below by CLIENT.

CLIENT

By:

Position

Date

CMJ ENGINEERING, INC.

By: Angie M. McCullough

Vice President
Position

April 29, 2021
Date



City of Saginaw

Meeting Date: 5/18/2021

Staff Contact: Asst Fire Chief Scott Craver and
EMC Joseph Laster

Agenda Items: (6)

E-mail: scottcraver@saginawfire.us
josephlaster@saginawfire.us

Phone: 817-230-0412 817-230-0433

SUBJECT:

Consideration and Action on face coverings and other COVID-19 pandemic precautions within and upon city facilities. Currently face coverings are being required within city facilities and social distancing is being observed where possible and practical.

BACKGROUND/DISCUSSION:

COVID-19 recommended precautions have been revised recently and has resulted in varying discretion on adherence. Intent is to establish some consistency and normalcy without jeopardizing safety of at-risk citizens and staff.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

TBD



City of Saginaw

Meeting Date: 5/18/2021

Staff Contact: Rick Trice, P.E.
Director of Public Works

Agenda Items: (7)

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:

PUBLIC HEARING - Consideration and Action regarding Ordinance No. 2021-13, An Ordinance amending Ordinance No. 2002-04, the Zoning Ordinance of the City of Saginaw, Texas; Amending the Permitted Use Table, Section 5-1, to provide that Breweries are permitted by Special Use Permit in Community Commercial Zoning, Light Industrial, and Heavy Industrial Districts; amending Section 12-2; and to provide a definition for Breweries

BACKGROUND/DISCUSSION:

On April 13, 2021, the Planning and Zoning Commission made a recommendation to the City Council for an ordinance providing for a new use and definition for a “Brewery” to be allowed by Special Use Permit in Light Industrial, Heavy Industrial and Community Commercial Districts.

On April 20, 2021, City Council approved the ordinance and during its deliberation requested that staff bring back an ordinance for a “Brewery”.

The City Attorney prepared an ordinance, in response, to allow the brewery use in the Community Commercial (CC), Light Industrial (LI) and Heavy Industrial (HI) with a Special Use Permit (SUP).

The “Permitted Use Table,” will be amended to read as follows:

AG	SF1	SF2	SF3	SF4	SFA	DX	ZL	MH	MF1	MF2	Land use Designation	OP	NC	CC	CF	LI	HI	Supplemental Conditions
COMMERCIAL, RETAIL, AND SERVICES USES																		
											Brewery			S		S	S	1

A new definition for “Brewery” will be added to read as follows:

“Brewery.” An establishment that meets the definition for a Brewery in the Texas Alcoholic Beverage Code. A Brewery may include a tasting/dispense beer for on-premise consumption; meeting/banquet facilities; restaurants and retail sales area of beer for off-premise consumption.”

The Planning and Zoning Commission met on May 11, 2021 and unanimously recommended that the ordinance be forwarded to City Council for approval

FINANCIAL IMPACT:

N.A.

RECOMMENDATION:

It is recommended that the proposed ordinance for a "Brewery" use be adopted.

ATTACHMENTS:

Description

P&Z Minutes May 11, 2021

P&Z Packet May 11, 2021 - Brewery

**MINUTES OF A REGULAR MEETING AND PUBLIC HEARING
OF THE CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
HELD AT THE CITY OF SAGINAW CITY HALL
333 WEST MCLEROY BOULEVARD
MAY 11, 2021**

Present at the Meeting:

Chairman	Place No. 3	Matthew Lewis
Vice Chairman	Place No. 1	Kenneth Haney
Member	Place No. 2	William Barngrover
Member	Place No. 5	Jason LaBruyere
Director Public Works		Rick Trice
City Attorney		Lindsey Hale
Recording Secretary		Mary Ragle

Absent from the Meeting:

Member	Place No. 4	Malinda Julien
Alternate Member	Alt. No. 2	Randy Villarreal
Alternate Member	Alt No. 1	John Peet

Visitors at the Meeting:

Cathy McCann	Jeff Klement
R L Morgan	Randall Miner
Jennifer Cutnight	Jimmy Burgdorf
Natalie Messick	Paul Felegy
Shen Haa	Burke Harvey
Neva Cotton	Carmen Drake
Brian Skate4s	Holman Harvey
Randy Morgan	Debra Smyser
Donna Skates	John Harriff
Kathryn Johnson	Marilyn Tolbert
Brack St. Clair	Dan Tolbert
Nick Lawson	Mary Ann Bone
L Davis	Steve Bone
Mayson Meire	Starlyn Spar
Sefena Smith	Gloria Miner
Dianna Yvonne Bridges	Mark Bridges
James Shelton	

(1) Call to Order

Chairman Lewis called the meeting to order at 6:25 p.m.

(2) Roll Call to Establish Quorum

Chairman Lewis called roll. The quorum will consist of Chairman Lewis, Vice Chairman Haney, Members Barngrover, LaBruyere

(3) Audience participation

Chairman Lewis explained the procedure to follow to address the Commission.

(4) Approval of Minutes

The minutes of a regular meeting and public hearing on April 13, 2021 were presented for approval. A motion was made by Member LaBruyere with a second by Vice Chairman Haney to approve the minutes for April 13, 2021 as presented. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, LaBruyere

Against: None

Absent Member Julien, Alternate Members Peet, Villarreal

(5) PZ 0521-01 PUBLIC HEARING

Consideration And Action Regarding A Request For Approval To Amend The Comprehensive Plan And To Change The Zoning From Neighborhood Commercial (NC) and Multifamily (MF1) To A Planned Development (PD) With Single Family Uses For Land Described As Approximately 20.8587 Acres Of Land Out Of Abstract 1849, A. F. Albright Survey, Located South Of West McLeroy Boulevard And West Of Woodcrest Drive

Chairman Lewis read the request and opened the public hearing at 6:32 p.m.

DPW Trice reviewed the information included in the members' packets and called attention to the Analysis sheet provided in the packets that listed the variances from standard zoning of a Single Family (SF3) district that this Planned Development includes.

Mayson Meier, Director of Land for HHS Residential, described the proposed development with a power point presentation that showed current zoning and the neighborhood concept for the Planned Development. This presentation showed some illustrations of what the homes would look like.

John Harriff, 1094 Springhill Drive, Mark Bridges, 1090 Springhill Drive, Dan Tolbert, 1058 Springhill Drive, Carmen Drake, 1070 Springhill Drive, Steve and Mary Ann Bone, 1024 Hillwood Drive, Randall Miner, 1008 Springhill Drive, Nick Lawson, 1056 Iron Horse Drive, Dianna Bridges, 1090 Springhill Drive, Aaron Blain, 1040 Springhill Drive, Paul Felegy, 1108 Springhill Drive, spoke to the members in opposition of this item. They voiced concerns and had questions regarding rental property, short term leases, increased traffic, impact on water, sewer, drainage, police, fire, higher crime rate, parking in streets, drug problems, decrease in surrounding area property values, 2 story houses overlooking yards along Springhill Drive, overpopulation of schools, retention pond breeding mosquitos, disturbing wildlife habitat, how it will affect city's tax base, density per square mile, building materials, and a screening wall between current residential and this development.

Brian Skates, 303 Woodcrest Drive, spoke in favor of the Planned Development, stating that even though he would like to see single family 2000 sf homes built there, this proposal has a lower density than the existing zoning so this is better than what the property is currently zoned.

Mr. Meier answered some questions and addressed some of the concerns

DPW Trice stated that an eight-foot wood or masonry fence would be a requirement. He also advised that some sort of approved retention would be required with any development and maintenance for the retention area would be the responsibility of the property owner. He told the members that Dana Shumard, with Kimley Horn, had run the numbers for traffic for the existing zoning when fully developed would generate over 9,000 trips per day, but the proposed Planned Development would be approximately 2000 per day. He stated that the proposed zoning would reduce density and traffic.

DPW Trice advised the members that staff recommends continuing this item until the next month to allow the developer the opportunity to hold a community forum for the neighborhood to discuss the concerns and answer their questions in more detail.

Chairman Lewis closed the public hearing at 7:25 p.m.

A motion was made by Member LaBruyere with a second by Member Barngrover to recommend that this item be tabled until the June 2021 meeting. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, LaBruyere

Against: None

Absent Member Julien, Alternate Members Peet, Villarreal

(6) PZ 0521-02

Consideration And Action Of An Ordinance Amending Ordinance No. 2002-04, The Zoning Ordinance Of The City Of Saginaw, Texas, Amending The Permitted Use Table, Section 5-1, To Provide That Breweries Are Permitted By Special Use Permit In Community Commercial, Light Industrial, And Heavy Industrial Zoning Districts; Amending Section 12-2 To Provide A Definition For Brewery

Chairman Lewis read the request and opened the public hearing at 7:26 p.m.

DWP Trice said that city staff had received a request to add the use “Brewery” to the Zoning Ordinance, stating that this is similar to the amendment heard at last month’s meeting to add the use for a “Winery”.

Chairman Lewis closed the public hearing at 7:28 p.m.

A motion was made by Vice Chairman Haney with a second by Member LaBruyere to recommend that the city council approve the ordinance amending Ordinance No. 2002-04, to add the use “Brewery” with regulations and a definition. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, LaBruyere

Against: None

Absent Member Julien, Alternate Members Peet, Villarreal

(7) Staff Report

A. Discussion of Residential, Commercial, Industrial, and City Capital Projects

B. Previous Cases

DPW Trice reviewed several of the current projects under construction in the City.

(8) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

No executive session was held

(9) Adjournment

Motion was made by Member Barngrover with a second by Vice Chairman Haney to adjourn the meeting. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, LaBruyere

Against: None

Absent Member Julien, Alternate Members Peet, Villarreal

Chairman Lewis declared the meeting of May, 2021 closed at 7:30 p.m.

APPROVED:

Matthew Lewis, Chairman

ATTEST:

Mary Ragle, Recording Secretary



DATE: May 11, 2021

TO: Chairman and Members of the Planning and Zoning Commission

FROM: Rick Trice, P.E., Director of Public Works 

SUBJECT: PUBLIC HEARING - AN ORDINANCE AMENDING ORDINANCE NO. 2002-04, THE ZONING ORDINANCE OF THE CITY OF SAGINAW, TEXAS; AMENDING THE PERMITTED USE TABLE, SECTION 5-1, TO PROVIDE THAT BREWERIES ARE PERMITTED BY SPECIAL USE PERMIT IN COMMUNITY COMMERCIAL ZONING, LIGHT INDUSTRIAL, AND HEAVY INDUSTRIAL DISTRICTS; AMENDING SECTION 12-2, TO PROVIDE A DEFINITION FOR BREWERY; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

On April 13, 2021, the Planning and Zoning Commission made a recommendation to the City Council for an ordinance providing for a new use and definition for a “Brewery” to be allowed by Special Use Permit in Light Industrial, Heavy Industrial and Community Commercial Districts.

On April 20, 2021, City Council approved the ordinance and during its deliberation requested that staff bring back an ordinance for a “Brewery”.

The City Attorney prepared an ordinance, in response, to allow the brewery use in the Community Commercial (CC), Light Industrial (LI) and Heavy Industrial (HI) with a Special Use Permit (SUP).

The “Permitted Use Table,” will be amended to read as follows:

A G	S F 1	S F 2	S F 3	S F 4	S F A	D X	Z L	M H	M F 1	M F 2	Land use Designation	O P	N C	C C	C F	L I	H I	Supplemental Conditions
COMMERCIAL, RETAIL, AND SERVICES USES																		
											Brewery			S		S	S	1

A new definition for “Brewery” will be added to read as follows:

“Brewery. An establishment that meets the definition for a Brewery in the Texas Alcoholic Beverage Code. A Brewery may include a tasting room to dispense beer for on-premise consumption; meeting/banquet facilities; restaurants and retail sales area of beer for off-premise consumption.”

If there are any questions, please let me know.

**CITY OF SAGINAW, TEXAS
ORDINANCE NO. 2021-__**

AN ORDINANCE AMENDING ORDINANCE NO. 2002-04, THE ZONING ORDINANCE OF THE CITY OF SAGINAW, TEXAS; AMENDING THE PERMITTED USE TABLE, SECTION 5-1, TO PROVIDE THAT BREWERIES ARE PERMITTED BY SPECIAL USE PERMIT IN COMMUNITY COMMERCIAL ZONING, LIGHT INDUSTRIAL, AND HEAVY INDUSTRIAL DISTRICTS; AMENDING SECTION 12-2, TO PROVIDE A DEFINITION FOR BREWERY; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATIONS HEREOF; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION IN PAMPHLET FORM; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City Council of the City of Saginaw heretofore adopted Ordinance No. 2002-04, as amended, the Zoning Ordinance of the City of Saginaw, which regulates and restricts the location and use of buildings, structures and land for trade, industry, residence and other purposes, and provides for the establishment of zoning districts of such number, shape and area as may be best suited to carry out these regulations; and

WHEREAS, the City Council of the City of Saginaw deems it necessary in order to lessen congestion on streets, to secure safety from fire, panic, and other dangers; to promote health and the general welfare; to provide adequate light and air; to prevent overcrowding of land; to avoid undue concentration of population; to facilitate the adequate provisions of transportation, water, sewers, schools, parks and other public requirements; to conserve the value of property and encourage the most appropriate use of land throughout the City, that the hereinafter contained provisions of this ordinance should be passed, promulgated and enforced; and

WHEREAS, the Planning and Zoning Commission of the City of Saginaw, Texas held a public hearing on May 11, 2021, and the City Council of the City of Saginaw, Texas held a public hearing on May 18, 2021, with respect to the amendment described herein; and

WHEREAS, the City of Saginaw, Texas has complied with all requirements of Chapter 211 of the Local Government Code, and all other laws dealing with notice, publication and procedural requirements for the adoption of these zoning regulations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

SECTION 1.

That, Section 5-1, "Permitted Use Table," of Article 5 "Permitted Uses" of Appendix A "Zoning" of the Saginaw City Code is hereby amended by permitting the use "Brewery" by Special Use Permit in the Community Commercial, Light Industrial, and Heavy Industrial zoning district, as follows:

A G	SF 1	SF 2	SF 3	SF 4	SF A	D X	ZL L	M H	M F 1	MF 2	Land use Designation	O P	N C	C C	C F	L I	H I	Supplemental Conditions
COMMERCIAL, RETAIL, AND SERVICES USES																		
											Brewery			S		S	S	1

SECTION 2.

That Part B, "Land Use Definitions and Explanations," of Section 12-2 "Definitions" of Article 12 "Definitions" of the Appendix A "Zoning" of the Saginaw City Code, is amended to add the definition of "Brewery" to read as follows:

"Brewery. An establishment that meets the definition for a Brewery in the Texas Alcoholic Beverage Code. A Brewery may include a tasting room to dispense beer for on-premise consumption; meeting/banquet facilities; restaurants and retail sales area of beer for off-premise consumption."

SECTION 3.

This Ordinance shall be cumulative of all provisions of ordinances and of the Saginaw City Code as amended, except when the provisions of this Ordinance are in direct conflict with the provisions of such ordinances and such code, in which event the conflicting provisions of such ordinances and such code are hereby repealed.

SECTION 4.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment of decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

SECTION 5.

Any person, firm or corporation who violates, disobeys, omits, neglects or refuses to

comply with or who resists the enforcement of any of the provisions of this Ordinance shall be fined not more than Two Thousand Dollars (\$2,000.00) for each offense. Each day that a violation is permitted to exist shall constitute a separate offense.

SECTION 6.

All rights and remedies of the City of Saginaw are expressly saved as to any and all violations of the provisions of Ordinance No. 2002-04, as amended, that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 7.

The City Secretary of the City of Saginaw is hereby authorized to publish this Ordinance in book or pamphlet form for general distribution among the public, and the operative provisions of this ordinance as so published shall be admissible in evidence in all courts without further proof than the production thereof.

SECTION 8.

The City Secretary of the City of Saginaw is hereby directed to publish at least twice in the official newspaper of the City of Saginaw, the caption and the penalty clause of this Ordinance in accordance with Section 52.013(b) of the Local Government Code.

SECTION 9.

This Ordinance shall be in full force and effect from and after the date of its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED ON this the ____ day of May, 2021.

MAYOR, TODD FLIPPO

ATTEST:

CITY SECRETARY, JANICE ENGLAND

EFFECTIVE: _____

APPROVED AS TO FORM AND LEGALITY:

CITY ATTORNEY, BRYN MEREDITH

Legals

NOTICE OF PUBLIC HEARING

A Public Hearing is scheduled before the River Oaks Planning & Zoning Commission on Monday, May 17, 2021 at 6:00 PM, and a final public hearing before the River Oaks City Council on Tuesday, May 25, 2021 at 7:00 PM. In the City Council Chambers located at 4900 River Oaks Blvd., River Oaks, Texas. In order to receive citizen comments on the proposed replat application for 0.3305785 acres of land in the Castleberry Gardens Addition and once subdivided to become two 80 x 80 foot residential lots (Zoning Case # P22021-0006) as follows: Address: 5415 Dartmouth Avenue Record Owners: Dustin Terms Legal Description: Lot 16, Block 8 Castleberry Gardens Addition You can join the Planning and Zoning Commission meeting from your phone at 1-415-655-0001, the access code is 182 284 8333 or you can join the City Council Meeting from your phone at 1-415-655-0001, the access code is 182 285 8253. For more information contact the Zoning Administrator at 817-626-5421, extension 324. IPL021453 Apr 29 2021

CITY OF SAGINAW PUBLIC NOTICE

A Public Hearing will be conducted by the Planning and Zoning Commission at 6:00 p.m. on May 11, 2021 to consider an ordinance amending Ordinance No. 2002-04, the zoning regulations of the City of Saginaw, Texas; amending the permitted use table, Article 5, Section 5-1, to provide that Breweries are permitted by special use permit (SUP) in Community Commercial, Light Industrial and Heavy Industrial zoning districts; Section 12-2 of Article 12 providing a definition for Brewery. A Public Hearing will be conducted by the Saginaw City Council 6:00 p.m. on May 18, 2021, to consider the above mentioned zoning ordinance amendment, contingent upon the receipt of a report regarding the amendment from the Planning and Zoning Commission. Both meetings will be in the Council Chambers at the Saginaw City Hall located at 333 West McLeroy Blvd. FINAL ACTION IS TAKEN BY CITY COUNCIL ON PUBLIC HEARING CASES. Please direct any question regarding this matter to Rick Trice, Director of Public Works, 817-230-0500 IPL0021463 Apr 29 2021

CITY OF SAGINAW PUBLIC NOTICE

The City of Saginaw Planning and Zoning Commission will conduct Public Hearings at 6:00 p.m. on May 11, 2021 to consider a request for a Development Plan and a change in zoning on 20.86 Acres out of Track 2H3 and 2H4, Abstract 1849, A.E. Albright Survey from Multi-family (MF1) and Neighborhood Commercial (NC) to a Planned Development (PD). Property is located south of West McLeroy Blvd. and west of Woodcrest Dr. The Saginaw City Council will conduct Public Hearings at 6:00 p.m. on May 18, 2021 to consider the above mentioned requests for a Development Plan and a change of zoning as described above, contingent upon the receipt of a report regarding the proposed zoning change from the Planning and Zoning Commission. Both meetings will be in the Council Chambers at City Hall located at 333 West McLeroy Blvd. FINAL ACTION IS TAKEN BY CITY COUNCIL ON PUBLIC HEARING CASES. Please direct any questions regarding this matter to Rick Trice at 817-230-0500.

ORDINANCE NO. 2279
AN ORDINANCE AUTHORIZING THE ISSUANCE OF A SPECIFIC USE PERMIT ON GLADE CROSSING SHOPPING CENTER ADDITION, BLOCK 1, LOT 1R1A, 101 WEST GLADE ROAD, SUITE 102, FOR A PLACE OF WORKSHIP; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING A PENALTY FOR VIOLATION; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

SECTION 3.
PENALTY FOR VIOLATION Any person, firm, or corporation violating any of the terms and provisions of this ordinance shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be fined in accordance with Chapter 1, "General Provisions," Section 1-12, "General Penalty," Eules Code of Ordinances. Each such violation shall be deemed a separate offense and shall be punishable as such hereunder.

SECTION 4.
PUBLICATION CLAUSE. The caption, penalty clause, and effective date clause of this ordinance shall be published in a newspaper of general circulation in the City of Eules, in compliance with the provisions of Article II, Section 12 of the Eules City Charter.

SECTION 5.
EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its passage, as provided by the Eules City Charter and the laws of the State of Texas.
PRESENTED AND PASSED ON FIRST AND FINAL READING at a regular meeting of the Eules City Council on April 27, 2021, by a vote of 6 yeas, 0 nays, and 0 abstentions.
IPL0021476
Apr 29-30 2021

Animals

FREE KITTENS

1 per family, 6 weeks, very sweet.
Call William at 682-558-1965.

Morkie male babies ready
for your TLC \$800.
817-343-8584

Pug Puppies Brindle Females, born 3/9/21, microchipped, vacc., health guaranteed 325-280-4400

Reg'd French bull dog, pups, male fawn-brindle-whi, shots/vorm dew clawed \$1000-\$2000 903-340-8638

Real Estate

Apartment for Rent 78108
furn off apt \$650 all bills paid + \$300 dep call 817-475-5906. No Pets

552 ac, Baylor Co FOR SALE
3 hrs from DFW
Turnkey all-around game, fishing & cattle ranch. BIG DEER!
4 good ponds
New furnished 2 br 1 bath house
Only minutes from Miller Creek Reservoir. Great fishing
214-784-3725

Lawn/Garden/Landscaping/Trees
Yard Work, Mulch, Flowerbeds, Weeding, Sod/Lawn, Paint, Roof Sprinkler Repair 817-689-4774

Reasonable Price Lawn Tree Service. Haul offs. Free estimates. 817-903-9237

SOD INSTALLATION. Lawn Care, tree trim, handyman, fence work, haul-off. 817-500-2558

TREE SERVICE - Jose's Tree Sery tree removal/trimming Tree & brush clearing. Sml Jobs. Full Ins. Senior/Military Disc. We beat any price Call 817-724-2180

Tree Removal, Tree trimming, trash pickup Stump grinding 25 yrs exp Fully Insured. 817 349-1293

Roofing - Frank's Roofing, Gutters, Concrete Work, Constr, Free Est 45yr exp 817-797-7675

Carpet Repairs & Install, no job to small. Call Robert 817-902-7748 Fort Worth Area.

Buildings
30x40x10 Metal Bldg fwalk door & slab \$22,800. Family owned & operated since 1972 millersmetalbuildings.com 817-295-6022

HAULING
Affordable Hauling, garage & clean-up, tree brush, etc. 817-902-5800

TREE SURGEON trimming, removals, stump grinding, hauling, free est. fully insured, 32yrs exp. 817-428-8781

WORLDS CHEAPEST MOVERS!! WILL BEAT ANY PRICE!!
682-597-6395

GUTTERS
WILSONS GUTTER SERVICE
42 yrs exp. Free est 817-237-5950

Carpet Repair & Re-Stretching
Over 40yr exp. Call 817-641-7888 or 469-831-3907

Remodelling - Kitchen, bathrooms, repairs, windows, demo's, roof leaks, landscaping 817-535-9055 newberryroofingandremodelling.com

SHELBY'S LOW COST MOVING
Specialize in apartments, houses & commercial property. Haul off & garage clean up. Call 817-903-9267.

HAULING
No job too small! Usually same day serv. Haul off, demo, clean out Free est. 817-566-4785

Miscellaneous

HUGE ALL LAKE WEATHER-FORD GARAGE SALE, E. LAKE & W. LAKE, 5/14 & 5/15, 8 til 2

Community Yard Sale
Deer Creek Neighbor yard sale, multi-homes' event. 5/1 and 5/2. Neighbor entrance will be at 500 Deer Creek, Crowley.

Estate Sale 8024 Herndon Dr.

Multi Family Garage Sale
208 Paint Brush Rd., Lakeside 76108 FRISAT, April 30th-May 1st, 8am-5pm. SUN, May 2nd, 8am-1pm. Household, Clothes of All Ages, Toys, Books, Furniture & Free Items. Email questions to sageerln@gmail.com

Garage Sale - Sat 5/1, 8:30a-5p & Sun 5/2, 12:30p-4:30p. 4238 Sue Court, Lake Worth. W/D, BBQ, Patio Canopy, Elliptical, Queen Iron Bed Set & Lots More. Mask, Please!

Multi Fam Furn Sale w/ Hsehold Goods & Artwork. 3801 Marys Creek Dr. Fri 4/30-Sat 5/1, 9a-5p.

Attention! all crafters, seamstresses, crochet masters, quilters and collectors of stuff including an antique Industrial sewing machine: Estate Sale, April 29-May 2, 8:30-3:30, 3504 Wallon Ave., Fort Worth, 76133

Garage Sale Thurs-Sat. 4/29-5/1, 8a-4p 5901 Wheaton Dr. 76133, furn, dishes and miscellaneous

Mill Creek Neighborhood Yard Sale Sat May 1st 8a-12p. Glade and Mill View Dr, 76034. Furn, clothes, sporting good, household and baby items

Misc household items, clearance
3635 WT Parr Rd Grapevine Fri- Sun 9am-6p except Sun 10am-4p

Garage Sale: Sat. 5/1 8a-3p: 4628 Birchman Ave. 76107. Furn, kitchen, books, lots of misc.

MILLCHILL ESTATE SALE EVENT
In Our Showroom
2930 W. Pafford 76110
Ft. Worth, Mapco 90-F
Fri. April 30 - 6pm-9pm
Sat & Sun May 1st & 2nd - 10a-5p

An Unusual opportunity to shop for items normally found only in high-end Antique Shops! Quality abundance in this exciting sale from Lalique & Baccarat Crystal, Rare Glassware, Fine Art from internationally known artists, Super Antique and Contemporary furniture & Furnishings, A Mountain of Great Vintage Kitchen Items, Glitzy Jewelry & Much More! Permalink to our website: <https://www.millchill.com/upcoming-sales-2/>

Thousands of old paper
682-241-2882 Earl

Huge garage sale
413 Springhill Dr. Hurst 76054
Lots of lady clothing, Sofas, stereo, air compressors, many, many more items. Fri & Sat 8-4

76016 Fri/Sat 8-1 Townlake/Sherwood LAKE ARL Misc., Household, Furn, Clothes

Multi-family: furniture, light fixtures, decorative and household items, clothes, books, Christmas decorations, Sat. April 30, 8-3, 6216 Locke Ave. 76116

Hugo Garage Sale 1413 Glenwick Dr. 76114 Thurs-Sat. 9a-7, Sun, 12-5pm. wrought iron, planters, women's (Allison Daley), men's clothing, lift chair, Christmas, heaters, A/Cs, garden stuff, too much to list!

Moving Sale 3254 Tex Blvd. 76116 Friday and Saturday 8AM-4PM

2 Burial Spcs in Beaut Laurel Land Cem. Retail \$4700ea, Ask \$4000 due to relocation. Text/Call 325-812-1123

INOGEN Portable Oxygen Machine Slightly used. 817-8383-9202

2 CEMETERY PLOTS AVAILABLE. Greenwood Cem. Can be sold separately. \$6,000 each. 817-936-6075

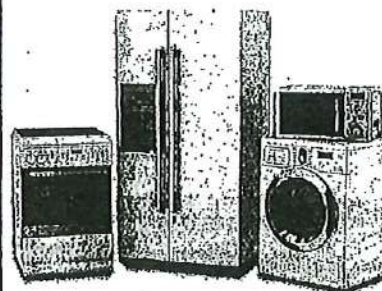
Ladies 26 In. Bicycle \$225 cash 817-249-0252

CEMETERY PLOTS
Rare 3 plots Moore Memorial Gardens, Arlington, TX, side by side, conveniently located on entranceway. Must be sold together. \$10,600 plus transfer costs. Respond: larjenv@hotmail.com for details.

RUNNING OUT OF TIME FOR YOUR TO DO LIST?

Let Classifieds Help
Star-Telegram
STAR-TELEGRAM.COM

Recycle Your Stuff for Cash in the Classifieds



Call or go online to browse, buy or sell!



City of Saginaw

Meeting Date: 5/18/2021

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (8)

E-mail: greaume@saginawtx.org

Phone: 817-230-0324

SUBJECT:

FY21 Work Plan Update

BACKGROUND/DISCUSSION:

City Manager Reaume will present the FY21 Work Plan Update.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

Description

Work Plan Update

FY21

Work Plan Update

Q1

Oct.-Dec.

Q2

Jan.-Mar.

Q3

Apr.-June

Q4

July-Sept.

Bond Election Preparation & Delivery Plan

- Organize Speakers' Bureau & Meet In-Person when possible.
- Informational Brochures Door Hangers, Website, & Social Media Presence Created
- 10 Garage Gab Visits have Been Conducted to Engage & Inform Residents.
- Upcoming: Outline project delivery schedule.

Mental Health Services in the Police Department

- Increase Officer Mental Health Services Training Dept.-Wide.
- Work with Tarrant County on Mental Health Services Pilot Program. (Q3/Q4)
- Report to City Council Quarterly.

PROJECTS IN PROGRESS & CARRIED TO FY21

Code of Ordinance Updates:

- Comprehensive Plan likely will cover development-related ordinance changes needed.
- Carport text change in progress; Action in Summer '21.

Parks & Trails Master Plan

- Map review with Kimley-Horn. Parks Board first presentation scheduled for May.

Bond Program:

- Knowles & McLeroy Projects
- Municipal Center Master Plan

National Guard Armory: Next Steps

- Federal lobbyist engagement anticipated in Spring '21.
- (2) Meetings with federal lobbyists have been completed.
 - Currently waiting to hear from National Guard Command for preliminary feedback.

Code Enforcement:

- Saginaw Blvd Focus Area
- Extended Stay Motels: Workshop on Extended Stays Planned for May 18th

BELTMILL PID

Created:

- Public Improvement District (PID)

Identify & Outline:

- Funding Opportunities/Gaps for Potential Public Facility
- Construction Timeline

Create & Perform:

- Financial Analysis for TIRZ Creation & Potential Project Funding.
- Project Plan: Summer '21
 - Engineering Design Underway

WESTERN CENTER PID

Property Currently Under Contract in the Inspection Period.

Request:

- PD Zoning to Entitle Development Agreement points.

Assist In:

- Commercial Property Marketing/Development.
- Funding Desired Improvements with Future Property Owner.

Create & Perform:

- Project Timeline with Property Owner.
- Financial Analysis for TIRZ Creation & Potential Project Funding.

COMP PLAN PROCESS & ADOPTION

Completed Tasks:

- March: Community Survey- 377 Responses
- April: Stakeholder Interviews
- April: Creation of Comprehensive Plan Advisory Committee
 - 4/15/21- First Meeting Held
- May 8: Saginaw Farmer's Market

Upcoming Tasks:

- May 29: Community Forum #1
- July: Draft Recommendations/ Updates to City Council
- Identify Redevelopment Opportunities/Strategies.
- Dec '21/Jan. '22: Anticipated Adoption (On Target)

SALARY STUDY UPDATE SUCCESSION/ACTION PLAN

Identify :

- Market-Based Adjustments on a Dept. by Dept. Basis
- Points to Correct Deficiencies & Correct Compression Issues Over a Set Time Period
- Future Leadership Candidates.

Outline:

- Anticipated Departmental Changes in a 2 Year Horizon (FY22 Budget Workshops)

Completed Tasks:

- April: Mid-Point Adjustment Est. Presentation
- Current Benefit Analysis/Comparison Provided by HUB International Benchmarked to 63 Comparison Cities. (No Cost)

BLUE MOUND SHARED SERVICES PLAN

- Prepare Cost of Fire Service Proposal for Blue Mound Consideration.
- Discuss Future Opportunities for Other Services.
 - Waiting on Outcome of Blue Mound City Council/Mayoral Elections

DIVERSITY & INCLUSION COMMITTEE

- Engage Committee in Comp. Plan Project.
 - 3 Members (India Bastien, Ally Surface, Phillip Alan) Serve on the Comp. Plan Advisory Committee (CPAC)
- 4/23/21: Provide "City 101" Informational Course.
- May: Engage Committee with Citizens Police Academy Material.
- Receive Feedback on Citywide Recruitment & Use of Spanish-Language Outreach. (In Progress)
- Bring Committee Recommendations to the City Council for Review.

SMALL BUSINESS/RESTAURANT INCUBATOR/WILLOW CREEK PARK

- Identify and Acquire Land for Concept. (Completed)
- Perform Market Research and Due Diligence. (Q3/Q4)
- Identify Potential Operating/Supporting Partners. (Q3/Q4)
- Present Plan to City Council/Update Quarterly.



City of Saginaw

Meeting Date: 5/18/2021

Staff Contact: John Cervantes
Management Analyst

Agenda Items: (10)

E-mail: jcervantes@saginawtx.org

Phone: 817-230-0453

SUBJECT:

Discussion of Extended Stay Motel Ordinance

BACKGROUND/DISCUSSION:

Management Analyst Cervantes will present information regarding extended stay hotels/motels.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

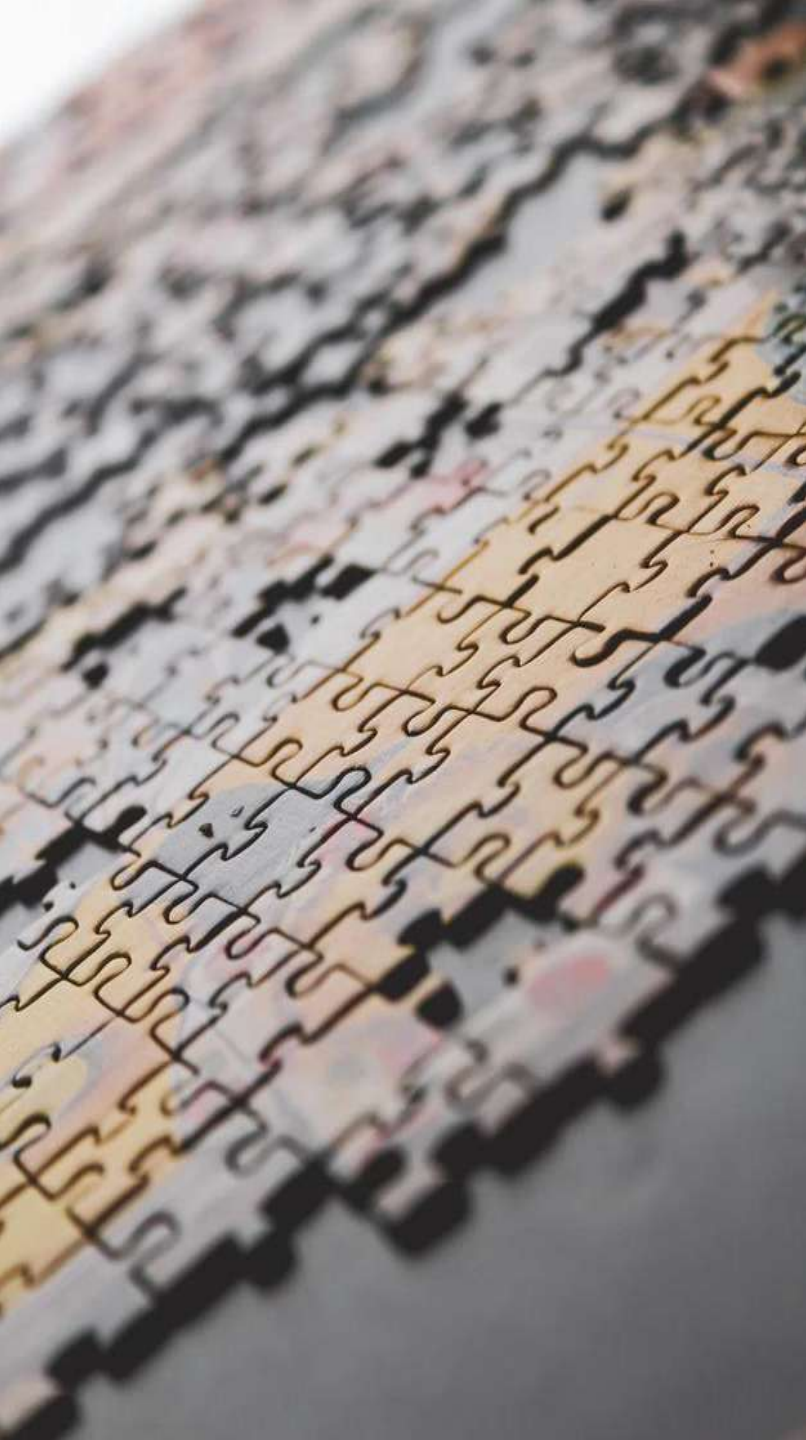
ATTACHMENTS:

Description

Presentation

HOTMO/EXTENDED
STAY
ORDINANCE WORKSHOP

May 18, 2021



ORDINANCE CHANGES OVERVIEW

Problem: Illegitimate Residency Operations (Permanent Housing)

Solution: Clarifying the Time Period Restrictions of Motel/Hotel/Extended-Stays (*HME*)

Problem: Inappropriate and Illegal Activity

Solution: Expanded Safety Protocols

Problem: Improper Record Keeping

Solution: Increased Registration Standards

DEFINITIONS

Housing of
Last Resort

Enforcement
Official

Legitimate
Business

Hotel, Motel

Extended-
Stay Hotel,
Motel

Consecutive
Stay

Portable
Convenience
Appliance

Fixed
Cooking
Appliance

PROVISIONS APPLICABLE TO HOTELS, MOTELS, AND EXTENDED-STAY HOTEL

1. No Housing of Last Resort Allowed
 - I. Permitted only under Government Acknowledged State of Emergency
2. Only Legitimate Business Allowed on Premises
3. Lodging at Hourly Rates not Permitted
4. No More Guests Allowed than the Allotted Sleeping Arrangement Design
 - I. Children 17 and Under Excluded
5. No Rooms Shall be Allocated for Employee/Family Members use
6. Written Records Required (*See Slide 8*)
7. Bona-Fide Employee Present at All Times
8. Portable Convenience Appliances Allowed (*Excluding Toaster-Ovens*)
9. Mandatory Housekeeping every 48 Hours with Cleaning Log Requirement
- ✓ Adoption of Miscellaneous Provisions are Included to Ensure the Proper Operation of HME's



HOTEL

PROVISIONS APPLICABLE TO HOTELS AND MOTELS

1. 30 Consecutive Day Stay Limit
 - I. No more than 60 Days in 180 Day Period
 - II. Required 14 Day Vacancy Period Between 30 Consecutive Day Stays
 - III. Includes any Individual a part of Original Party
2. May Not Transition and Operate as an Extended-Stay Until in Full Compliance with Provisions and Zoning
3. Fixed Cooking Appliances are Prohibited
- ✓ Restricts Patrons from Extending Existing Stays and Encourages them to stay in Appropriate Lodging Arrangements if in need of longer Accommodations.



PROVISIONS APPLICABLE TO EXTENDED-STAY HOTELS

1. 180 Consecutive Day Stay Limit
 - I. 90 Day Vacancy Between Stays
 - II. Includes any Individual a part of Original Party
 2. Extended-Stays Must Contain:
 - I. Fixed Cooking Appliances
 - II. Storage for Food Preparation
-
- ✓ Previous Ordinance had Conflicting Language Concerning Lengths of Stay for Extended-Stays
 - ✓ Intended to Prevent Extended-Stays from Virtually Becoming Apartment Complexes



SAFETY

1. Unlawful Activity Must be Reported
2. Must Provide and Maintain Security
Approved by City Enforcement Official ✓ Video Surveillance and Security
Corroborates Accounts of Criminal
Activity
3. Exterior Doors Locked and Monitored from
10 PM – 6 AM
 - I. Door Panic Hardware Required
4. Functioning Video Surveillance System
 - I. 24-hour capability ✓ Video Evidence may Assist with
Nuisance Abatement Processing
 - II. 30-day footage retention
 - III. Systems subject to conformity
inspections
5. Vehicle Registration and Identifying Placard
Including
 - I. Establishment name ✓ Vehicle Placards Help Easily Identify
Staff and Patrons Apart
 - II. Vehicle Registration Number
from Unwelcomed Transients/Loitering
 - III. Check-out date





REGISTRATION RECORD KEEPING

1. Maintained Daily Written/Digital Records of Guests
 2. Minimum 180 Day Record Keeping
 3. Records Must be Available to the City of Saginaw Enforcement Officials
 4. Outlined Record Requirements
 - I. Personal Information i.e. Name, Address, Phone etc.
 - II. Room Assignments
 - III. Arrival/Departure times
 - IV. Room Rates/Payment Method
 - V. Vehicle Information
 - VI. Valid ID
- ✓ Increases Enforcement Official's Investigation Capabilities by Providing Accessible Information
 - ✓ Holds Businesses Accountable Especially in Conjunction with Video Surveillance



ENFORCEMENT

1. City Enforcement Officials have Responsibility to Enforce in Common Areas and Occupied/Unoccupied Rooms
 2. Upon Refusal Officials have Recourse to Secure Entry by any Means Allowed by Law
 3. City may Declare Nuisance and Begin Abatement Process
 4. Violators Fined up to \$2,000 per Offense
-
- ✓ Current Ordinance Lacks Guidelines for Handling Violations
 - ✓ Penalty Standard sets Expectations for Businesses

QUESTIONS??



City of Saginaw

Meeting Date: 5/18/2021

Staff Contact: Dolph Johnson
Asst. City Manager

Agenda Items: (11)

E-mail: djohnson@saginawtx.org

Phone: 817-230-0325

SUBJECT:

Bond Project Status

BACKGROUND/DISCUSSION:

The purpose of this workshop item is to discuss the bond project status.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

Description

Bond Project Discussion

Project				FY20/21	FY21/22	FY22/23	FY23/24	FY24/25			
1	Knowles Drive Phase 1										
		Construction		6,800,000							
Edwards to Woodcrest. Roundabout at WJ Boaz											
2	Knowles-McLeroy Intersection										
		Construction					3,400,000				
Single lane roundabout and associated drainage improvements to eliminate the low water crossing on West McLeroy.											
3	Library										
		Design		1,500,000							
		Construction (30,000 sf)			17,200,000						
4	Knowles Drive Phase 2										
		Construction				2,450,000					
Woodcrest to McLeroy. McLeroy intersection shown as separate project											
5	Knowles Drive Phase 3										
		Construction				7,100,000					
McLeroy to Longhorn.											
6	Parks Improvements					4,000,000		-			
Allows time to complete Parks Master Plan and Comprehensive Plan making projects grant eligible.											
7	W. McLeroy Phase 3						11,800,000				
Saginaw Blvd to Knowles. Urban municipal section through Town Center											
8	W. McLeroy Ph 4							6,000,000			
Knowles to Old Decatur											
9	Senior Center										
		Design		700,000	6,500,000	-					
		Construction (+/- 10,000 sf)									
				9,000,000	23,700,000	13,550,000	15,200,000	6,000,000			
			Cumulative Totals	32,700,00046,250,00061,450,00067,450,000							
			Estimated tax impact	\$	61.67	\$	93.81	\$	37.22	\$	56.59
			Cumulative tax impact			\$	155.48	\$	192.70	\$	249.29
Note: Some street projects may be eligible for matching funding through the Tarrant County Transportation Bond Program (November 2021)											

2021 Bond Sale Timetable - Proposed

Tuesday, June 1 - City Council briefing and authorization for bond sale

Tuesday, June 8 - SAMCO and city staff develop Preliminary Official Statement and Notice of Sale

Week of June 21 - Conference call with rating agency

Wednesday, July 7 - Finalize Preliminary Official Statement and Notice of Sale

Tuesday, July 13 - Post Preliminary Official Statement and Notice of Sale

Wednesday, July 14 - Receive bond rating

Tuesday, July 20 - Bond Pricing and City Council authorizes sale of bonds

Tuesday, July 27 - Print and distribute Final Official Statement

Wednesday, August 11 - SAMCO notifies all parties of closing/delivery instructions

Wednesday, August 18 - Bond proceeds wired to City's depository