

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, April 6, 2021

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation

(3) Audience Participation--On the Video Screen

(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public Hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

(a) Action regarding Minutes, March 16, 2021--Janice England, City Secretary

(b) Action regarding Minutes, March 30, 2021--Janice England, City Secretary

(c) Action regarding Joint Election Agreement and Contract with Tarrant

County for Election Services for May 1, 2021 General Election and Bond Election--Janice England, City Secretary

- (d)** Action Regarding Building Improvement Grant Agreement with Star Dobe Inc. (Kwik Kar of Saginaw) for the property on 1216 S. Blue Mound Road.--Keith Rinehart, Director of Community & Economic Development
 - (e)** Action Regarding Award of Contract for 2021 Mowing Contract--Rick Trice, P.E., Director of Public Works
 - (f)** Action Regarding Developer Agreement With Fuel City Saginaw, LLC for a Subsurface Utility Engineering (SUE) Contract for Industrial Avenue and Authorization of an Agreement with CobbFendley to Provide SUE Services--Rick Trice, P.E., Director of Public Works
 - (g)** Action regarding Approval of purchase of a Vehicle to replace the Fire Department vehicle involved in an accident in 2019 which resulted in a total loss of the vehicle--Doug Spears, Fire Chief
 - (h)** Action regarding Approval of Temporary Access Agreement--Residential Fence Replacement with Property Owners at 609 Fossil Wood Drive, 613 Fossil Wood Drive, 617 Fossil Wood Drive, and 621 Fossil Wood Drive--Doug Spears, Fire Chief
 - (i)** Consideration and Action on Resolution 2021-12 Supporting the Tarrant County 2021 Transportation Bond Program and Submittal of Saginaw Projects for Consideration
 - (j)** Action regarding Award of Bid for the Demolition and Clearing of Structures located at 108 S. Belmont St. and Authorizing the Mayor to execute an agreement governing same--Larry Little, Chief Building Official
-
- (5)** COVID Vaccination Update--Joseph Laster, Emergency Management Coordinator
 - (6)** Public Hearing - Consideration and Action regarding Resolution No. 2021-11, FY2020-2021 Mid-Year Budget Revisions--Kim Quin, Finance Director
 - (7)** Update on Building Improvement Grant Program--Keith Rinehart, Director of Community & Economic Development
 - (8)** Consideration and Action regarding Approval of Sister Cities Memorandum of Understanding between Saginaw, Texas, United States of America and Banjul, The Republic of Gambia--Abdoulie Jarju, Administrative Intern
 - (9) Recess into Workshop**

(10) Budget Workshop--Compensation

(11) Reconvene Back into Regular Session

(12) Executive Session--The City Council may take action on any Executive Session item posted.

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

(a) Any Posted Item

551.087 Texas Government Code.

Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

(a) Western Center Incentive Options

(13) Adjournment--Todd Flippo, Mayor



City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(a)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Minutes, March 16, 2021

BACKGROUND/DISCUSSION:

The minutes of the March 16th City Council Meeting are being presented for consideration.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Minutes, 3-16-2021

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND PUBLIC HEARING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
MARCH 16, 2021**

Present at the meeting:

Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Lee Howell
Director of Public Works	Rick Trice, P.E.
Director of Comm. & Eco Dev.	Keith Rinehart
Director of Human Resources	Melanie McManus
Administrative Intern	Abdoulie Jarju
Police Officer	Brandon Papenthien

Absent from the meeting:

Mayor	Todd Flippo
Councilmember	Patrick Farr
City Engineer	Andrew Simonsen, P.E.
Fire Chief	Doug Spears
Library Director	Ellen Ritchie

Visitors at the meeting:

Brack St. Clair	Mary Ragle
Don Allen	

(1) Call to Order

Mayor Pro-Tem Junkersfeld called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

In the absence of Pastor Dennis Hudson, Councilmember Bighorse gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) a. Action regarding Minutes, March 2, 2021

b. Action regarding Minutes, March 5, 2021

c. Action regarding Minutes, March 6, 2021

d. Action regarding Minutes, March 10, 2021

e. Action regarding Official Appointments to the City of Fort Worth Wholesale Water and Wastewater Customer Advisory Committee for FY2021

Summary: The City of Saginaw participates in the City of Fort Worth Wholesale Water and Wastewater Customer Advisory Committee as a wholesale customer. The committee serves the purpose of providing and sharing information pertinent to wholesale customers of Fort Worth as well as water and wastewater service providers. The City of Fort Worth request that we formally appoint a voting member and an alternate. Staff recommends Rick Trice, Director of Public Works be appointed as the voting member and Randy Newsom, Asst. Director of Public Works, be appointed as the alternate member.

f. Action regarding Building Improvement Grant Agreement with Julien & Lambert Professional Photography (100 S. Hampshire St., #200)

Summary: On Tuesday, March 2, 2021, the City Council heard information in Executive Session pertaining to the specifics of a Building Improvement Grant (BIG) Program application submitted during February by Julie & Lambert Photography regarding their property located at 100 S. Hampshire St. #200. The City Council determined in that session to award an amount not-to-exceed \$5,000 in reimbursable and matching dollars for the anticipated improvements as proposed on their application. The proposed agreement is the realization of that intention. Funds for this grant are available in Account 01-6142-13, Building Improvement Grants.

g. Action regarding Retail Retention, Recruitment and Development Services Proposal with the Retail Coach

Summary: In March 2020, the City of Saginaw entered into a contract with The Retail Coach to provide assistance with Retail Retention, Recruitment and Development Services. It was a one year agreement with the option to renew for an additional year. Even considering the pandemic our Country has been in this past year, significant progress has been made with the recruitment of potential retail and restaurants. The proposal renews the contract for one additional year. The financial impact is \$20,000 plus reimbursable expenses. This expenditure will be cover by funds within the existing Economic Development Department Budget.

Mayor Pro-Tem Junkersfeld stated that Councilmember Bighorse requested that Item 4g be pulled from the Consent Agenda for discussion.

Motion was made by Councilmember Tucker with a second by Councilmember Beasley to approve Items 4a through 4f of the Consent Agenda as presented. Motion carried unanimously. 5-0-0-2

For: Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flipppo and Councilmember Farr

The Council then considered Item 4g. Action regarding Retail Retention, Recruitment and Development Services Proposal with the Retail Coach. Director of Community and Economic Development Rinehart briefly explained the proposed one year extension of the agreement with the Retail Coach. The original agreement was approved in March 2020.

Motion was made by Councilmember Bighorse with a second by Councilmember Tucker to approve Items 4g of the Consent Agenda as presented. Motion carried unanimously. 5-0-0-2

For: Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flipppo and Councilmember Farr

- (5) PUBLIC HEARING – Consideration and Action regarding a Resolution of the City Council of the City of Saginaw, Texas Authorizing and Creating the Beltmill Public Improvement District in Accordance with Chapter 372 of the Texas Local Government Code on property consisting of approximately 380.90 acres and described as being all that certain lot, tract or parcel of land situated in the Heirs of Benjamin Thomas Survey, Abstract Number 1497, City of Saginaw, Tarrant County, Texas, and being part of that certain called 380.90 tract of land described in deed in favor of CFI Farm Properties, LLC (Resolution No. 2021-10)

Mayor Pro-Tem Junkersfeld declared the Public Hearing for this item opened at 6:06 p.m. City Manager Reaume explained that Resolution No. 2021-10 approves the creation of the Beltmill Public Improvement District (PID). Mr. Don Allen of Lackland Holdings, developer of the property, briefly addressed the Council regarding the proposed Beltmill PID. Mayor Pro-Tem Junkersfeld called for any additional public input. There was none. Mayor Pro-Tem Junkersfeld declared the Public Hearing closed at 6:12 p.m.

Motion was made by Councilmember Beasley with a second by Councilmember Tucker to approve Resolution No. 2021-10, authorizing and creating the Beltmill Public Improvement District in accordance with Chapter 372 of the Texas Local Government Code as presented. Motion carried unanimously. 5-0-0-2

For: Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flipppo and Councilmember Farr

- (6) Consideration and Action regarding an Escrow Agreement by and between Beltmill Saginaw, LLC, the City of Saginaw, Texas, and the City Attorney as escrow agent, governing terms and conditions for the filing of a Petition for Dissolution of the Beltmill Public Improvement District

Motion was made by Councilmember Copeland with a second by Councilmember Beasley to approve the Escrow Agreement by and between Beltmill Saginaw, LLC, the City of Saginaw, Texas, and the City Attorney as escrow agent, governing terms and conditions for the filing of a Petition for Dissolution of the Beltmill Public Improvement District as presented. Motion carried unanimously. 5-0-0-2

For: Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flippo and Councilmember Farr

- (7) Recess into Workshop

Mayor Pro-Tem Junkersfeld declared the meeting recessed into Workshop at 6:16 p.m.

- (8) Sister City Presentation

Administrative Intern Jarju gave a presentation regarding a potential Sister City agreement between the City of Saginaw and Banjul, Gambia (Africa). He explained the reasons for having a Sister City and the benefits for both cities involved.

City Manager Reaume stated that the next step in the process to become a Sister City will be to adopt a Resolution acknowledging Banjul and Saginaw as Sister Cities. He explained this will allow both cities to become familiar and learn more about each other. He added that the Mayor of Gambia could be invited to attend the 2021 Train and Grain Festival in October.

- (9) Reconvene Back into Regular Session

Mayor Pro-Tem Junkersfeld declared the meeting back in Regular Session at 6:38 p.m.

- (10) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item

1 § 551.087. Texas Government Code. Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

- a. Building Improvement Grant Application—1216 S. Blue Mound Road

Mayor Pro-Tem Junkersfeld declared the meeting recessed into Executive Session at 6:38 p.m.

Mayor Pro-Tem Junkersfeld declared the meeting back in Regular Session at 6:53 p.m.

(11) Adjournment

Motion was made by Councilmember Tucker with a second by Councilmember Bighorse to adjourn the meeting. Motion carried unanimously. 5-0-0-2

For: Mayor Pro-Tem Junkersfeld, Councilmembers
Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flippo and Councilmember Farr

Mayor Pro-Tem Junkersfeld declared the City Council Meeting of March 16, 2021 adjourned at 6:53 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo



City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(b)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Minutes, March 30, 2021

BACKGROUND/DISCUSSION:

The minutes of the City Council Meeting held on March 30, 2021 are being presented for consideration.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Minutes, 3-30-2021

**CITY OF SAGINAW
MINUTES OF SPECIAL CITY COUNCIL MEETING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
MARCH 30, 2021**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
City Manager	Gabe Reaume
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Lee Howell
Fire Chief	Doug Spears
Emergency Mgmt. Coordinator	Joseph Laster
Director of Public Works	Rick Trice, P.E.
Dir. of Community & Eco Dev.	Keith Rinehart
Financial Analyst	Jennifer Garrett

Absent from the meeting:

City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
Councilmember	Patrick Farr
Councilmember	Mary Copeland
Asst. City Manager	Dolph Johnson
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie

Visitors at the meeting:

None

(1) Call to Order

Mayor Flippo called the meeting to order at 2:30 p.m. with a quorum present.

(2) Audience Participation

This item was covered on the video screen.

- (3) Consideration and Action regarding an Interlocal Cooperation Agreement with the University of North Texas Health Science Center for the use of Saginaw Recreation Center as a temporary COVID Vaccination Site

Motion was made by Councilmember Beasley with a second by Councilmember Tucker to approve the Interlocal Cooperation Agreement with the University of North Texas Health Science Center for the use of Saginaw Recreation Center as a temporary COVID Vaccination Site. Motion carried unanimously. 5-0-0-2

For Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Tucker, and Bighorse

Against: None

Abstain: None

Absent: Councilmembers Farr and Copeland

- (4) Adjournment

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to adjourn the meeting. Motion carried unanimously. 5-0-0-2

For Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Tucker, and Bighorse

Against: None

Abstain: None

Absent: Councilmembers Farr and Copeland

Mayor Flipppo declared the City Council Meeting of March 30, 2021 adjourned at 2:50 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flipppo



City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(c)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Joint Election Agreement and Contract with Tarrant County for Election Services for May 1, 2021 General Election and Bond Election

BACKGROUND/DISCUSSION:

The proposed agreement and contract with Tarrant County is for their election services for the May 1, 2021 General Election and Bond Election. As in prior years, Tarrant County Elections Administration will provide the services, personnel, and equipment for early voting as well as voting on Election Day. Early voting will be held at multiple Vote Centers throughout Tarrant County from April 19th through April 27th. The local Vote Center will be Eagle Mountain-Saginaw ISD Administration Building 6-Training Room (1200 Old Decatur Road).

Voting on Election Day will also be held at multiple Vote Centers throughout Tarrant County. The local Vote Centers will be at the John Ed Keeter Public Library (355 West McLeroy Blvd.) and the Eagle Mountain-Saginaw ISD Administration Building 6-Training Room (1200 Old Decatur Road).

A list of all Vote Centers for early voting and Election Day voting is included with the attached contract.

Note: This agreement and contract also includes election services for a run off election on June 5, 2021 if necessary.

FINANCIAL IMPACT:

The total financial impact is estimated to be \$5,773.27 including a deposit of \$4,330.00 due fifteen days after execution of the proposed agreement. A total of \$10,000 is included in the General Administrative Budget (Account 01-5000-02, Election Expenses) for election expenses. (This is an estimate. The actual costs could be higher if a run off election is necessary.)

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Election Agreement 2021

THE STATE OF TEXAS

COUNTY OF TARRANT

JOINT ELECTION AGREEMENT AND CONTRACT FOR ELECTION SERVICES

THIS CONTRACT for election services is made by and between the Tarrant County Elections Administrator and the following political subdivisions located entirely or partially inside the boundaries of Tarrant County:

ARLINGTON ISD	CITY OF ROANOKE
AZLE ISD	CITY OF SAGINAW
BIRDVILLE ISD	CITY OF SANSOM PARK
CARROLL ISD	CITY OF SOUTHLAKE
CASTLEBERRY ISD	CITY OF WATAUGA
CITY OF ARLINGTON	CITY OF WESTWORTH VILLAGE
CITY OF AZLE	CROWLEY ISD
CITY OF BEDFORD	EAGLE MOUNTAIN-SAGINAW ISD
CITY OF BENBROOK	EVERMAN ISD
CITY OF BLUE MOUND	FORT WORTH ISD
CITY OF COLLEYVILLE	GODLEY ISD
CITY OF EULESS	GRAPEVINE-COLLEYVILLE ISD
CITY OF EVERMAN	HURST-EULESS-BEDFORD ISD
CITY OF FORT WORTH	KELLER ISD
CITY OF GRAND PRAIRIE	KENNEDALE ISD
CITY OF GRAPEVINE	LEWISVILLE ISD
CITY OF HALTOM CITY	MANSFIELD ISD
CITY OF HASLET	NORTHWEST ISD
CITY OF HURST	TARRANT REGIONAL WATER DISTRICT
CITY OF KELLER	TOWN OF EDGECLIFF VILLAGE
CITY OF KENNEDALE	TOWN OF FLOWER MOUND
CITY OF LAKE WORTH	TOWN OF LAKESIDE
CITY OF MANSFIELD	TOWN OF PANTEGO
CITY OF NORTH RICHLAND HILLS	TOWN OF WESTLAKE
CITY OF PELICAN BAY	TARRANT COUNTY
CITY OF RICHLAND HILLS	FOREST HILL LIBRARY DISTRICT
CITY OF RIVER OAKS	TARRANT COUNTY COLLEGE

The Tarrant County Elections Administrator and the political subdivisions mentioned above may be collectively referred to as "Parties" or "Party".

This contract is made pursuant to Texas Election Code Sections 31.092 and 271.002 – 271.004, if applicable, and Texas Education Code Section 11.0581 for a joint May 1, 2021 election to be administered by the undersigned Tarrant County Elections Administrator, hereinafter referred to as "Elections Administrator." This term includes the Assistant Elections Administrator in the Elections Administrator's absence or disability.

RECITALS

Each participating authority listed above plans to hold a general and/or special election on May 1, 2021. If a run-off election or a repeat election is necessary because of legal action, the date of that election will be June 5, 2021.

The County owns an electronic voting system, the Hart InterCivic Verity Voting System (Version 2.4), which has been duly approved by the Secretary of State pursuant to Texas Election Code Chapter 122 as amended, and is compliant with the accessibility requirements for persons with disabilities set forth by Texas Election Code Section 61.012. The contracting political subdivisions, also known interchangeably as "Entities" or "participating authorities", desire to use the County's electronic voting system and to compensate the County for such use and to share in certain other expenses connected with joint elections in accordance with the applicable provisions of Chapters 31 and 271 of the Texas Election Code, as amended. The entity desires to contract for the voting system as described, in tandem with the County's elections services through the Elections Administrator's office, and to compensate the County for such use and to share in other expenses connected with joint elections in accordance with the applicable provisions of law and of this contract.

NOW THEREFORE, in consideration of the mutual covenants, agreements, and benefits to the parties, IT IS AGREED as follows:

I. ADMINISTRATION

The Parties agree to hold a "Joint Election" with each other in accordance with Chapter 271 of the Texas Election Code and this agreement. The Tarrant County Elections Administrator shall coordinate, supervise, and handle all aspects of administering the Joint Election as provided in this agreement. Each participating authority agrees to pay the Tarrant County Elections Administrator for equipment, supplies, services, and administrative costs as provided in this Agreement. The Tarrant County Elections Administrator shall serve as the administrator for the Joint Election; however, each participating authority shall remain responsible for the decisions and actions of its officers necessary for the lawful conduct of its election. The Elections Administrator shall provide advisory services in connection with decisions to be made and actions to be taken by the officers of each participating authority as necessary. Legal advice to or legal representation of the Entities/political subdivisions/participating authorities by the Election Administrator's office or lawyers who advise or represent the Election Administrator is not included herewith; each Entity should consult with its own counsel for any legal issues that arise, or with the Texas Secretary of State, as appropriate.

It is understood that other political subdivisions may wish to participate in the use of the County's electronic voting system and polling places, and it is agreed that the Elections Administrator may enter into other contracts for election services for those purposes on terms and conditions generally similar to those set forth in this contract. In such cases, costs shall be pro-rated among the participants according to Section XI of this contract.

Each participating authority agrees to adopt the adopt the Verity Voting System v. 2.4, from HART InterCivic, as the Voting System for this election, so that it may be used, in accordance with the terms and conditions specified in the certification order issued by the Texas Secretary Of State, for all forms of voting, including election day voting at polling locations, early voting in person, early voting by mail, and provisional voting.

At each polling location, joint participants shall share voting equipment and supplies to the extent possible. The participating parties shall share a mutual ballot in those polling places where jurisdictions overlap. However, in no instance shall a voter be permitted to receive a ballot containing an office or proposition stating a measure on which the voter is ineligible to vote. Multiple ballot styles shall be available in those shared polling places where jurisdictions do not overlap.

II. LEGAL DOCUMENTS

Each participating authority shall be responsible for the preparation, adoption, and publication of all required election orders, resolutions, notices, and any other pertinent documents required by the Texas Election Code and/or the participating authority's governing body, charter, or ordinances, except that the Elections Administrator shall be responsible for the preparation and publication of all voting system testing notices that are required by the Texas Election Code.

Preparation of the necessary materials for notices and the official ballot shall be the responsibility of each participating authority, including translation to languages other than English, including (but not necessarily limited to), as required by law, Spanish and Vietnamese. Each participating authority shall provide a copy of their respective election orders and notices to the Tarrant County Elections Administrator.

III. VOTING LOCATIONS

The Elections Administrator shall select and arrange for the use of and payment for all Election Day voting locations. Voting locations will be, whenever possible, the usual voting location for each election precinct in elections conducted by each participating city, and shall be compliant with the accessibility requirements established by Election Code Section 43.034 and the Americans with Disabilities Act (ADA). The proposed voting locations are listed in Attachment A of this agreement. In the event that a voting location is not available or appropriate, the Elections Administrator will arrange for use of an alternate location with the approval of the affected participating authorities. The Elections Administrator shall notify the participating authorities of any changes from the locations listed in Attachment A.

If polling places for the May 1, 2021 joint election are different from the polling place(s) used by a participating authority in its most recent election, the authority agrees to post a notice no later than May 1, 2021 at the entrance to any previous polling places in the jurisdiction stating that the polling location has changed and stating the political subdivision's polling place names and addresses in effect for the May 1, 2021 election. This notice shall be written in both the English, Spanish, and Vietnamese languages.

IV. ELECTION JUDGES, CLERKS, AND OTHER ELECTION PERSONNEL

Tarrant County shall be responsible for the appointment of the presiding judge and alternate judge for each polling location. The Elections Administrator shall make emergency appointments of election officials if necessary.

Upon request by the Elections Administrator, each participating authority agrees to assist in recruiting polling place officials who are bilingual [(fluent in both English and Spanish) and (fluent in both English and Vietnamese)]. In compliance with the Federal Voting Rights Act of 1965, as amended, each polling place containing more than 5% Hispanic or Vietnamese population as determined by the most recent Census used for such determinations shall have one or more election officials who are fluent in both English and Spanish, or both English and Vietnamese, as applicable. If a presiding judge is not bilingual, and is unable to appoint a bilingual clerk, the Elections Administrator may recommend a bilingual worker for the polling place. If the Elections Administrator is unable to recommend or recruit a bilingual worker, the participating authority or authorities served by that polling place shall be responsible for recruiting a bilingual worker for interpretation and translation services as needed at that polling place.

The Elections Administrator shall notify all election judges of the eligibility requirements of Subchapter C of Chapter 32 of the Texas Election Code, and will take the necessary steps to ensure that all election judges appointed for the Joint Election are eligible to serve.

The Elections Administrator shall arrange for the training and compensation of all election judges and clerks. The Elections Administrator shall arrange for the date, time, and place for presiding election judges to pick up their election supplies. Each presiding election judge will be sent a letter from the Elections Administrator notifying the judge of the appointment, the time and location of training and distribution of election supplies, and the number of election clerks that the presiding judge may appoint.

Each election judge and clerk will receive compensation at the hourly rate established by Tarrant County pursuant to Texas Election Code Section 32.091 or other law applicable to compensation for the election-related work. The election judge will receive an additional sum of \$25.00 for picking up the election supplies prior to Election Day and for returning the supplies and equipment to the central counting station after the polls close.

Election judges and clerks who attend voting equipment training and/or procedures training shall be compensated at the same hourly rate that they are to be paid on Election Day.

The Elections Administrator may employ other personnel necessary for the proper administration of the election, including such part-time help as is necessary to prepare for the election, to ensure the timely delivery of supplies during early voting and on Election Day, and for the efficient tabulation of ballots at the central counting station. Part-time personnel working as members of the Early Voting Ballot Board and/or central counting station on election night will be compensated at the hourly rate set by Tarrant County in accordance with Election Code Sections 87.005, 127.004, and 127.006.

V. PREPARATION OF SUPPLIES AND VOTING EQUIPMENT

The Elections Administrator shall arrange for all election supplies and voting equipment including, but not limited to, official ballots, sample ballots, voter registration lists, and all forms, signs, maps and other materials used by the election judges at the voting locations. The Elections Administrator shall ensure availability of tables and chairs at each polling place and shall procure rented tables and chairs for those polling places that do not have tables and/or chairs.

The Elections Administrator shall provide the necessary voter registration information, maps, instructions, and other information needed to enable the election judges in the voting locations that have more than one ballot style to conduct a proper election.

Each participating authority shall furnish the Elections Administrator a list of candidates and/or propositions showing the order and the exact manner in which the candidate names and/or proposition(s) are to appear on the official ballot (including titles and text in each language in which the authority's ballot is to be printed). Each participating authority shall be responsible for proofreading and approving the ballot insofar as it pertains to that authority's candidates and/or propositions.

The joint election ballots that contain ballot content for more than one joint participant because of overlapping territory shall be arranged in the following order: Independent School District, City, Water District(s), College District, and other political subdivisions.

The Elections Administrator shall be responsible for the preparation, testing, and delivery of the voting equipment for the election, as required by the Election Code.

The Elections Administrator shall conduct criminal background checks on relevant employees upon hiring as required by Election Code Section 129.051(g).

VI. EARLY VOTING

The participating authorities agree to conduct joint early voting and to appoint the Election Administrator as the Early Voting Clerk in accordance with Sections 31.097 and 271.006 of the Texas Election Code. Each participating authority agrees to appoint the Elections Administrator's permanent county employees as deputy early voting clerks. The participating authorities further agree that the Elections Administrator may appoint other deputy early voting clerks to assist in the conduct of early voting as necessary, and that these additional deputy early voting clerks shall be compensated at an hourly rate set by Tarrant County pursuant to Section 83.052 of the Texas Election Code. Deputy early voting clerks who are permanent employees of the Tarrant County Elections Administrator or any participating authority shall serve in that capacity without additional compensation.

Early Voting by personal appearance will be held at the locations, dates, and times listed in Attachment "B" of this document. Any qualified voter of the Joint Election may vote early by personal appearance at any of the joint early voting locations.

As Early Voting Clerk, the Elections Administrator shall receive applications for early voting ballots to be voted by mail in accordance with Chapters 31 and 86 of the Texas Election Code. Any requests for early voting ballots to be voted by mail received by the participating authorities shall be forwarded immediately by fax or courier to the Elections Administrator for processing. The Elections Administrator will be responsible for managing the Annual Ballot by Mail voters for whom the Elections Administrator has received an Application for Ballot by Mail.

In addition to making the information on the roster for a person who votes an early voting ballot by personal appearance available for public inspection not later than the beginning of the regular business hours on the day after the date the information is entered on the roster, the Elections Administrator shall post on the county website each participating authority's early voting report on a daily basis and a cumulative final early voting report following the close of early voting. In accordance with Section 87.121(g) of the Election Code, the daily reports showing the previous day's early voting activity will be posted to the county website no later than 10:00 AM each business day.

VII. EARLY VOTING BALLOT BOARD AND SIGNATURE VERIFICATION COMMITTEE

Tarrant County shall appoint an Early Voting Ballot Board (EVBB) to process early voting results from the Joint Election. The Presiding Judge, with the assistance of the Elections Administrator, shall appoint two or more additional

members to constitute the EVBB. The Elections Administrator shall determine the number of EVBB members required to efficiently process the early voting ballots.

The Elections Administrator shall determine whether a Signature Verification Committee is necessary, and if so, shall appoint the members.

VIII. CENTRAL COUNTING STATION AND ELECTION RETURNS

The Elections Administrator shall be responsible for establishing and operating the central and remote counting stations to receive and tabulate the voted ballots in accordance with the provisions of the Texas Election Code and of this agreement.

The participating authorities hereby, in accordance with Section 127.002, 127.003, and 127.005 of the Texas Election Code, appoint the following central counting station officials:

Counting Station Manager:	Heider Garcia, Elections Administrator
Tabulation Supervisor:	Troy Havard, Assistant Elections Administrator
Presiding Judge:	David Lambertsen

The counting station manager or his/her representative shall deliver timely cumulative reports of the election results as precinct report to the central and remote counting stations and are tabulated. The manager shall be responsible for releasing unofficial cumulative totals and precinct returns from the election to the joint participants, candidates, press, and general public by distribution of hard copies at the central counting station or by electronic distribution and by posting to the Tarrant County web site. To ensure the accuracy of reported election returns, results printed on the tapes produced by Tarrant County's voting equipment will not be released to the participating authorities at the remote collection sites or by phone from individual polling locations.

The Elections Administrator will prepare the unofficial canvass reports that are necessary for compliance with Election Code Section 67.004 after all precincts have been counted and will deliver a copy of these unofficial canvass reports to each participating authority as soon as possible after all returns have been tabulated. Each participating authority shall be responsible for the official canvass of its respective election(s).

The Elections Administrator will prepare the electronic precinct-by-precinct results reports for uploading to the Secretary of State as required by Section 67.017 of the Election Code. The Elections Administrator agrees to upload these reports for each participating authority unless requested otherwise.

The Elections Administrator shall be responsible for conducting the post-election manual recount required by Section 127.201 of the Texas Election Code unless a waiver is granted by the Secretary of State. Notification and copies of the recount, if waiver is denied, will be provided to each participating authority and the Secretary of State's Office.

IX. PARTICIPATING AUTHORITIES WITH TERRITORY OUTSIDE TARRANT COUNTY

Each participating authority with territory containing population outside Tarrant County agrees that the Elections Administrator shall administer only the Tarrant County portion of those elections.

X. RUNOFF ELECTIONS

Each participating authority shall have the option of extending the terms of this Agreement through its runoff election, if applicable. In the event of such runoff election, the terms of this Agreement shall automatically extend unless the participating authority notifies the Elections Administrator in writing within 3 business days after the original election, not counting election day.

Each participating authority shall reserve the right to reduce the number of early voting locations and/or Election Day voting locations in a runoff election.

Each participating authority agrees to order any runoff election(s) at its meeting for canvassing the votes from the May 1, 2021 election.

Each participating authority eligible to hold runoff elections agrees that the date of the runoff election, if necessary, shall be June 5, 2021.

XI. ELECTION EXPENSES AND ALLOCATION OF COSTS

The participating authorities agree to share the costs of administering the Joint Election. Allocation of costs, unless specifically stated otherwise, is mutually agreed to be shared according to a formula which is based on the average cost per Election Day polling place (unit cost) as determined by adding together the overall expenses and dividing the expenses equally among the total number of polling places. Costs for polling places shared by more than one participating authority shall be pro-rated equally among the participants utilizing that polling place.

It is agreed that charges for Election Day judges and clerks and Election Day polling place rental fees shall be directly charged to the appropriate participating authority rather than averaging those costs among all participants.

Costs for Voting by Personal Appearance shall be allocated based upon the actual costs associated with each voting site. Each participating authority shall be responsible for a pro-rata portion of the actual costs associated with the voting sites located within their jurisdiction. Participating authorities that do not have a voting site within their jurisdiction shall pay a pro-rata portion of the nearest regular early voting site.

Costs for Early Voting by Mail shall be allocated according to the actual number of ballots mailed to each participating authority's voters.

Participating authorities having the majority of their voters in another county, and fewer than 500 registered voters in Tarrant County, and that do not have an Election Day polling place or early voting site within their jurisdiction shall pay a flat fee of \$400 for election expenses.

Each participating authority agrees to pay the Tarrant County Elections Administrator an administrative fee equal to ten percent (10%) of its total billable costs (but not less than \$ 75.00) in accordance with Section 31.100(d) of the Texas Election Code.

The Tarrant County Elections Administrator shall deposit all funds payable under this contract into the appropriate fund(s) within the county treasury in accordance with Election Code Section 31.100.

Cost schedule and invoicing.

A cost estimate for the services, equipment, and supplies provided by the Elections Administrator for the election and the runoff election is shown below and in section XII of this Agreement. This cost estimate shall serve as the cost schedule agreed upon by the contracting parties, as referenced in Section 31.093(a), Texas Election Code.

As soon as reasonably possible after the election or the runoff election, the Elections Administrator will submit an itemized invoice to each Party (i) for the actual expenses he/she incurred as described above and (ii) for the Elections Administrator's fee as described above. The invoice shall reflect any advance monies paid and any direct payments made. The Elections Administrator will use his/her best efforts to submit the invoice within thirty (30) days after the election or within ten (10) days after the runoff election.

The Elections Administrator's invoice shall be due and payable by each Party to the address set forth in the invoice within thirty (30) days after its receipt by the Party. If the Party disputes any portion of the invoice, the Party shall notify the Elections Administrator in writing within such thirty-day period or the invoice will be presumed to be a true and accurate rendering of the amount that is due.

XII. COST ESTIMATES AND DEPOSIT OF FUNDS

The total estimated obligation for each participating authority under the terms of this agreement is listed below. Each participating authority agrees to pay the Tarrant County Elections Administrator a deposit of approximately 75% of

this estimated obligation within fifteen (15) days after execution of this Agreement. The exact amount of each participating authority's obligation under the terms of this agreement shall be calculated after the May 1, 2021 election (or runoff election, if applicable), and if the amount of an authority's total obligation exceeds the amount deposited, the authority shall pay to the Elections Administrator the balance due within thirty (30) days after the receipt of the final invoice from the Elections Administrator. However, if the amount of the authority's total obligation is less than the amount deposited, the Elections Administrator shall refund to the authority the excess amount paid within thirty (30) days after the final costs are calculated.

The total estimated obligation and required deposit for each participating authority under the terms of this Agreement shall be as follows:

Political Subdivision	Actual # Polls	Billed # Polls	Estimated Cost	Deposit Due
ARLINGTON ISD	31	8.04	\$ 45,337.16	\$ 34,010.00
AZLE ISD	4	1.00	\$ 5,746.24	\$ 4,310.00
BIRDVILLE ISD	6	2.00	\$ 18,080.67	\$ 13,570.00
CARROLL ISD	3	0.75	\$ 5,066.97	\$ 3,810.00
CASTLEBERRY ISD	3	0.65	\$ 3,700.44	\$ 2,780.00
CITY OF ARLINGTON	31	7.65	\$ 42,926.33	\$ 32,200.00
CITY OF AZLE	2	0.58	\$ 4,377.48	\$ 3,290.00
CITY OF BEDFORD	1	0.33	\$ 4,811.37	\$ 3,610.00
CITY OF BENBROOK	1	0.50	\$ 7,288.56	\$ 5,470.00
CITY OF BLUE MOUND	1	0.20	\$ 3,328.67	\$ 2,500.00
CITY OF COLLEYVILLE	1	0.33	\$ 4,881.04	\$ 3,670.00
CITY OF EULESS	3	0.75	\$ 6,089.38	\$ 4,570.00
CITY OF EVERMAN	1	0.25	\$ 3,403.65	\$ 2,560.00
CITY OF FORT WORTH	114	31.47	\$ 149,938.54	\$ 112,460.00
CITY OF GRAND PRAIRIE	4	1.08	\$ 7,181.45	\$ 5,390.00
CITY OF GRAPEVINE	1	0.33	\$ 4,881.04	\$ 3,670.00
CITY OF HALTOM CITY	1	0.33	\$ 4,881.04	\$ 3,670.00
CITY OF HASLET	1	0.25	\$ 6,326.50	\$ 4,750.00
CITY OF HURST	1	0.33	\$ 4,881.04	\$ 3,670.00
CITY OF KELLER	3	1.00	\$ 7,098.18	\$ 5,330.00
CITY OF KENNEDALE	2	0.27	\$ 4,473.56	\$ 3,360.00
CITY OF LAKE WORTH	2	0.37	\$ 6,593.04	\$ 4,950.00
CITY OF MANSFIELD	6	1.35	\$ 9,926.49	\$ 7,450.00
CITY OF NORTH RICHLAND HILLS	3	1.08	\$ 11,195.00	\$ 8,400.00
CITY OF PELICAN BAY	1	0.25	\$ 3,389.90	\$ 2,550.00
CITY OF RICHLAND HILLS	1	0.33	\$ 4,811.37	\$ 3,610.00
CITY OF RIVER OAKS	2	0.45	\$ 3,107.90	\$ 2,340.00
CITY OF ROANOKE	0	0.00	\$ 400.00	\$ 300.00
CITY OF SAGINAW	4	0.90	\$ 5,773.27	\$ 4,330.00
CITY OF SANSOM PARK	1	0.20	\$ 2,320.19	\$ 1,750.00
CITY OF SOUTHLAKE	2	0.50	\$ 4,326.29	\$ 3,250.00
CITY OF WATAUGA	2	0.75	\$ 4,963.39	\$ 3,730.00
CITY OF WESTWORTH VILLAGE	1	0.33	\$ 2,905.89	\$ 2,180.00
CROWLEY ISD	11	2.71	\$ 18,013.87	\$ 13,520.00
EAGLE MOUNTAIN-SAGINAW ISD	8	1.80	\$ 8,975.97	\$ 6,740.00
EVERMAN ISD	7	1.50	\$ 7,595.01	\$ 5,700.00
FORT WORTH ISD	94	26.48	\$ 104,347.52	\$ 78,270.00
GODLEY ISD	0	0.00	\$ 400.00	\$ 300.00
GRAPEVINE-COLLEYVILLE ISD	3	0.83	\$ 10,189.86	\$ 7,650.00

HURST-EULESS-BEDFORD ISD	6	1.67	\$ 16,416.59	\$ 12,320.00
KELLER ISD	11	3.28	\$ 22,559.92	\$ 16,920.00
KENNEDALE ISD	2	0.27	\$ 4,473.56	\$ 3,360.00
LEWISVILLE ISD	0	0.00	\$ 400.00	\$ 300.00
MANSFIELD ISD	12	2.64	\$ 16,631.55	\$ 12,480.00
NORTHWEST ISD	6	1.70	\$ 10,660.76	\$ 8,000.00
TARRANT REGIONAL WATER DISTRICT	115	31.60	\$ 149,306.12	\$ 111,980.00
TOWN OF EDGECLIFF VILLAGE	1	0.17	\$ 2,715.28	\$ 2,040.00
TOWN OF FLOWER MOUND	0	0.00	\$ 400.00	\$ 300.00
TOWN OF LAKESIDE	1	0.17	\$ 5,823.40	\$ 4,370.00
TOWN OF PANTEGO	1	0.25	\$ 3,042.93	\$ 2,290.00
TOWN OF WESTLAKE	3	0.62	\$ 4,502.18	\$ 3,380.00
TARRANT COUNTY	48	11.81	\$ 83,652.70	\$ 62,740.00
FOREST HILL LIBRARY DISTRICT	1	0.33	\$ 3,997.96	\$ 3,000.00
TARRANT COUNTY COLLEGE	93	23.54	\$ 156,093.91	\$ 117,080.00
TOTALS	663	176	\$1,034,611.14	\$ 776,230.00

XIII. WITHDRAWAL FROM CONTRACT DUE TO CANCELLATION OF ELECTION

Any participating authority may withdraw from this Agreement and the Joint Election should it cancel its election in accordance with Sections 2.051 - 2.053 of the Texas Election Code. The withdrawing authority is fully liable for any expenses incurred by the Tarrant County Elections Administrator on behalf of the authority plus an administrative fee of ten percent (10%) of such expenses (but not less than \$ 75.00). Any monies deposited with the Elections Administrator by the withdrawing authority shall be refunded, minus the aforementioned expenses and administrative fee if applicable.

It is agreed that any of the joint election early voting sites that are not within the boundaries of one or more of the remaining participating authorities, with the exception of the early voting site located at the Tarrant County Elections Center, may be dropped from the joint election unless one or more of the remaining participating authorities agree to fully fund such site(s). In the event that any early voting site is eliminated under this section, an addendum to the contract shall be provided to the remaining participants within five days after notification of all intents to withdraw have been received by the Elections Administrator.

XIV. RECORDS OF THE ELECTION

The Elections Administrator is hereby appointed general custodian of the voted ballots and all records of the Joint Election as authorized by Section 271.010 of the Texas Election Code.

Access to the election records shall be available to each participating authority as well as to the public in accordance with applicable provisions of the Texas Election Code and the Texas Public Information Act. The election records shall be stored at the offices of the Elections Administrator or at an alternate facility used for storage of county records. The Elections Administrator shall ensure that the records are maintained in an orderly manner so that the records are clearly identifiable and retrievable.

Records of the election shall be retained and disposed of in accordance with the provisions of Section 66.058 of the Texas Election Code. If records of the election are involved in any pending election contest, investigation, litigation, or public information request, the Elections Administrator shall maintain the records until final resolution or until final judgment, whichever is applicable. It is the responsibility of each participating authority to bring to the attention of the Elections Administrator any notice of pending election contest, investigation, litigation or public information request which may be filed with the participating authority.

XV. RECOUNTS

A recount may be obtained as provided by Title 13 of the Texas Election Code. By signing this document, the presiding officer of the contracting participating authority agrees that any recount shall take place at the offices of the Elections Administrator, and that the Elections Administrator shall serve as Recount Supervisor and the participating authority's official or employee who performs the duties of a secretary under the Texas Election Code shall serve as Recount Coordinator.

The Elections Administrator agrees to provide advisory services to each participating authority as necessary to conduct a proper recount.

XVI. MISCELLANEOUS PROVISIONS

1. It is understood that to the extent space is available, other districts and political subdivisions may wish to participate in the use of the County's election equipment and voting places, and it is agreed that the Elections Administrator may contract with such other districts or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the participating authorities.
2. The Elections Administrator shall file copies of this document with the Tarrant County Judge and the Tarrant County Auditor in accordance with Section 31.099 of the Texas Election Code.
3. Nothing in this Contract prevents any party from taking appropriate legal action against any other party and/or other election personnel for a breach of this contract or a violation of the Texas Election Code.
4. This Agreement shall be construed under and in accord with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas.
5. In the event that one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.
6. All Parties shall comply with all applicable laws, ordinances, and codes of the State of Texas, all local governments, and any other entities with local jurisdiction.
7. The waiver by any party of a breach of any provision of this Agreement shall not operate as or be construed as a waiver of any subsequent breach.
8. Any Amendments of this agreement shall be of no effect unless in writing and signed by all Parties hereto.
9. In the event of an emergency or unforeseen event on Election Day that requires adjustment to these procedures to keep the election operating in a timely, fair, and accessible manner, Elections Administrator may make such adjustments to the procedures herein as the circumstances require.

XVII. JOINT CONTRACT ACCEPTANCE AND APPROVAL

By the signatures on the attached pages, the Elections Administrator and the representative of each entity warrant and represent that they are authorized to enter into this Contract.

WITNESS THE FOLLOWING SIGNATURES AND SEAL ON THE DATE SHOWN BELOW:

The Elections Administrator:

Heider Garcia
Elections Administrator

Date _____

The State of Texas §
County of Tarrant §

Before me, the undersigned authority, on this day personally appeared Heider Garcia, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed. Given under my hand and seal of office on this the _____ day of _____, 20__.

(Seal)

Signature of Notary

By the signatures on the attached pages, the Contracting Officer and the representative of each entity warrant and represent that they are authorized to enter into this Contract.

WITNESS THE FOLLOWING SIGNATURES AND SEAL ON THE DATE SHOWN BELOW:

CITY OF SAGINAW:

Todd Flippo
Mayor

Date_____

The State of Texas §
County of Tarrant §

Before me, the undersigned authority, on this day personally appeared Todd Flippo, known to me to be the persons whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purpose and consideration therein expressed. Given under my hand and seal of office on this the _____ day of _____, 20__.

(Seal)

Signature of Notary

Joint General and Special Elections - May 1, 2021

Elecciones Generales Conjuntas y Especiales - 1 de mayo de 2021
 Kết Hợp Tổng Tuyển Cử và Bầu Cử Đặc Biệt Ngày - 1 Tháng 5, 2021

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Myrtice and Curtis Larson Elementary School	Library	2620 Avenue K	Grand Prairie, TX 75050
Asia Times Square	Hallway in Front of Suite 820	2625 West Pioneer Parkway	Grand Prairie, TX 75051
James Starrett Elementary School	Main Hallway	2675 Fairmont Drive	Grand Prairie, TX 75052
Anna May Daulton Elementary School	Cafeteria	2607 North Grand Peninsula Drive	Grand Prairie, TX 75054
Kenneth Davis Elementary School	Cafeteria	900 Eden Road	Arlington, TX 76001
R. F. Patterson Elementary School	Lobby	6621 Kelly Elliott Road	Arlington, TX 76001
Janet Brockett Elementary School	Cafeteria	810 Dove Meadows Drive	Arlington, TX 76002
MISD Student Nutrition Department	Foyer	1151 Mansfield Webb Road	Arlington, TX 76002
Dora E. Nichols Junior High School	Gym B	2201 Ascension Boulevard	Arlington, TX 76006
Elzie Odum Athletic Center	Upstairs Hallway	1601 Northeast Green Oaks Boulevard	Arlington, TX 76006
Sherrod Elementary School	Gym	2626 Lincoln Drive	Arlington, TX 76006
Arlington ISD Dan Dipert Career & Technical Center	Rooms B-102.00 & B-103.00	2101 Browning Drive	Arlington, TX 76010
Meadowbrook Recreation Center	Large Meeting Room	1400 Dugan Street	Arlington, TX 76010
Tarrant County Sub-Courthouse in Arlington	1st Floor Conference Room	700 East Abram Street	Arlington, TX 76010
John Webb Elementary School	In Front of Library	1200 North Cooper Street	Arlington, TX 76011
Berta May Pope Elementary School	Gym - In Back of Main Building	901 Chestnut Drive	Arlington, TX 76012
Lamar High School	Room 1109	1400 West Lamar Boulevard	Arlington, TX 76012
Bailey Junior High School	North Gym	2411 Winewood Lane	Arlington, TX 76013
C. C. Duff Elementary School	Front Door Main Hallway	3100 Lynnwood Drive	Arlington, TX 76013
South Davis Elementary School	Hallway Near Library	2001 South Davis Drive	Arlington, TX 76013
Town of Pantego Council Chambers	Council Chambers	1614 South Bowen Road	Pantego, TX 76013
Atherton Elementary School	Stem Lab	2101 Overbrook Drive	Arlington, TX 76014
Bob Duncan Center	Music Room	2800 South Center Street	Arlington, TX 76014
Advent Lutheran Church	Luther Hall	3232 South Cooper Street	Arlington, TX 76015
Charles W. Young Junior High School	North Gym	3200 Woodside Drive	Arlington, TX 76016
Miller Elementary School	Room 102	6401 West Pleasant Ridge Road	Arlington, TX 76016
Ruth Ditto Elementary School	Cafeteria	3001 Quail Lane	Arlington, TX 76016
Dalworthington Gardens City Hall	Annex Building	2600 Roosevelt Drive	Dalworthington Gardens, TX 76016
City of Arlington South Service Center	Training Room	1100 Southwest Green Oaks Boulevard	Arlington, TX 76017

Joint General and Special Elections - May 1, 2021

Elecciones Generales Conjuntas y Especiales - 1 de mayo de 2021
Kết Hợp Tổng Tuyển Cử và Bầu Cử Đặc Biệt Ngày - 1 Tháng 5, 2021

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Corey Academy	Cafeteria	5200 Kelly Elliott Road	Arlington, TX 76017
Truett Boles Junior High School	Gym A	3900 Southwest Green Oaks Boulevard	Arlington, TX 76017
Ferguson Education Center	Lobby or Cafetorium	600 Southeast Green Oaks Boulevard	Arlington, TX 76018
Fitzgerald Elementary School	Lobby	5201 Creek Valley Drive	Arlington, TX 76018
L. R. Bebensee Elementary School	Lobby	5900 Inks Lake Drive	Arlington, TX 76018
B. J. Clark Building	Senior Center	601 Southeast Parkway	Azle, TX 76020
Pelican Bay City Hall	Council Room	1300 Pelican Circle	Pelican Bay, TX 76020
Pat May Center	Rooms D2 & D3	1849-B Central Drive	Bedford, TX 76022
Precinct One Garage	Large Meeting Room	800 East Rendon Crowley Road	Burleson, TX 76028
Tarver Rendon Elementary School	Front Foyer	6065 Retta Mansfield Road	Burleson, TX 76028
Colleyville City Hall	2nd Floor Training Room	100 Main Street	Colleyville, TX 76034
Crowley 9th Grade Campus	Library	1016 FM 1187	Crowley, TX 76036
Eules Family Life Senior Center	Arts & Crafts Room	300 West Midway Drive	Eules, TX 76039
St. John Missionary Baptist Church	Family Life Center	3324 House Anderson Road	Eules, TX 76040
The REC of Grapevine	Hallway on Senior Side/Outside of Stewart Hall	1175 Municipal Way	Grapevine, TX 76051
Former Haslet Elementary School	Library	501 School House Road	Haslet, TX 76052
Sendra Ranch Elementary School	Gym	1216 Diamondback Lane	Haslet, TX 76052
Brookside Center	Main Room	1244 Brookside Drive	Hurst, TX 76053
Kennedale Community Center	Community Center	316 West 3rd Street	Kennedale, TX 76060
Donna Shepard Leadership Academy	Gym 1	1280 FM Road 1187	Mansfield, TX 76063
J. L. Boren Elementary School	Library	1401 Country Club Drive	Mansfield, TX 76063
Mansfield Sub-Courthouse	First Floor Conference Room	1100 East Broad Street	Mansfield, TX 76063
Vernon Newsom Stadium	Lou Spiegel Community Room	3700 East Broad Street	Mansfield, TX 76063
Southlake Town Hall	3rd Floor Training Rooms A,B,C,D	1400 Main Street	Southlake, TX 76092
Greenway Church	Lobby & Hallway	1816 Delga Street	Fort Worth, TX 76102
Tarrant County Plaza Building	Early Voting Room 3rd Floor	201 Burnett Street	Fort Worth, TX 76102
Trinity Terrace	Chisholm Room	1600 Texas Street	Fort Worth, TX 76102
Christ Cathedral Church	Event Center or Café Area	3201 Purington Avenue	Fort Worth, TX 76103
Meadowbrook Elementary School	Cafeteria	4330 Meadowbrook Drive	Fort Worth, TX 76103

Joint General and Special Elections - May 1, 2021
Elecciones Generales Conjuntas y Especiales - 1 de mayo de 2021
Kết Hợp Tổng Tuyển Cử và Bầu Cử Đặc Biệt Ngày - 1 Tháng 5, 2021

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Sagamore Hill Elementary School	Hallway	701 South Hughes Avenue	Fort Worth, TX 76103
Carroll Peak Elementary School	Cafeteria	1201 East Jefferson Avenue	Fort Worth, TX 76104
Community Christian Church Education Building	Cafeteria/Conference Room	1720 Vickery Boulevard East	Fort Worth, TX 76104
De Zavala Elementary School	Hallway, Northeast Side	1419 College Avenue	Fort Worth, TX 76104
Morningside Elementary School	Auditorium	2601 Evans Avenue	Fort Worth, TX 76104
Southside Community Center	Hazel B Room	959 East Rosedale Street	Fort Worth, TX 76104
Van Zandt-Guinn Elementary School	Cafeteria	600 Kentucky Avenue	Fort Worth, TX 76104
Brighter Outlook Center	Gym	4910 Dunbar Street	Fort Worth, TX 76105
D. McRae Elementary School	Science Lab West Wing	3316 Avenue N	Fort Worth, TX 76105
S. S. Dillow Elementary School	Auditorium	4000 Avenue N	Fort Worth, TX 76105
Sycamore Recreation Center	Multi-Purpose Room	2525 East Rosedale Street	Fort Worth, TX 76105
William M. McDonald YMCA	Studio A	2701 Moresby Street	Fort Worth, TX 76105
Diamond Hill Community Center	Multi-Purpose Room	1701 Northeast 36th Street	Fort Worth, TX 76106
Diamond Hill/Jarvis Branch Library	Meeting Room	1300 Northeast 35th Street	Fort Worth, TX 76106
Iglesia Palabra de Amor	Dining Hall	3402 Northwest 28th Street	Fort Worth, TX 76106
Jo Kelly School	Gym	201 North Bailey Avenue	Fort Worth, TX 76107
JPS Health Center Viola M. Pitts/Como	Lower Level, Suite 100	4701 Bryant Irvin Road North, Lower Level, Suite 1	Fort Worth, TX 76107
Middle Level Learning Center	Gym	3813 Valentine Street	Fort Worth, TX 76107
North Hi Mount Elementary School	Gym	3801 West 7th Street	Fort Worth, TX 76107
Westover Hills Town Hall	Town Hall	5824 Merrymount Road	Westover Hills, TX 76107
G.I.F.T. Ministries	The Sanctuary	300 Expedition Drive	Fort Worth, TX 76108
McLean 6th Grade School	Auditorium	3201 South Hills Avenue	Fort Worth, TX 76109
Southcliff Baptist Church	Main Concourse	4100 Southwest Loop 820	Fort Worth, TX 76109
Southwest Regional Library	Meeting Room	4001 Library Lane	Fort Worth, TX 76109
St. Stephen Presbyterian Church	Parish Hall	2700 McPherson Avenue	Fort Worth, TX 76109
Tanglewood Elementary School	Cafeteria	3060 Overton Park Drive West	Fort Worth, TX 76109
E. M. Daggett Elementary School	Gym	958 Page Avenue	Fort Worth, TX 76110
George C. Clarke Elementary School	Cafeteria	3300 South Henderson Street	Fort Worth, TX 76110
Lily B. Clayton Elementary School	Cafeteria	2000 Park Place Avenue	Fort Worth, TX 76110

Joint General and Special Elections - May 1, 2021
Elecciones Generales Conjuntas y Especiales - 1 de mayo de 2021
Kết Hợp Tổng Tuyển Cử và Bầu Cử Đặc Biệt Ngày - 1 Tháng 5, 2021

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
R. L. Paschal High School	Gus Bates Center	2911 Forest Park Boulevard	Fort Worth, TX 76110
Richard J. Wilson Elementary School	Gym	900 West Fogg Street	Fort Worth, TX 76110
Southside Church of Christ	Front Foyer	2101 Hemphill Street	Fort Worth, TX 76110
Worth Heights Community Center	Activity Room 4	3551 New York Avenue	Fort Worth, TX 76110
Worth Heights Elementary School	Cafeteria	519 East Butler Street	Fort Worth, TX 76110
Andrew "Doc" Session Community Center	Large Activity Room	201 South Sylvania Avenue	Fort Worth, TX 76111
Knights of Columbus	Main Hall	3809 Yucca Avenue	Fort Worth, TX 76111
Mercy Culture Church	Meeting Area	1701 Oakhurst Scenic Drive	Fort Worth, TX 76111
Riverside Applied Learning Center	Library	3600 Fossil Drive	Fort Worth, TX 76111
Riverside Community Center	Large Meeting Room/Center Gym	3700 East Belknap Street	Fort Worth, TX 76111
Versia L. Williams Elementary School	Library	901 Baurline Street	Fort Worth, TX 76111
Atwood McDonald Elementary School	Gym	1850 Barron Lane	Fort Worth, TX 76112
East Regional Library	Meeting Room	6301 Bridge Street	Fort Worth, TX 76112
Eastern Hills High School	Front Foyer Lobby	5701 Shelton Street	Fort Worth, TX 76112
First Jefferson Unitarian Universalist Church	Fellowship Hall (Coleman Hall)	1959 Sandy Lane	Fort Worth, TX 76112
Handley-Meadowbrook Community Center	Multi-Purpose # 2	6201 Beatty Street	Fort Worth, TX 76112
Martin Luther King Community Center	Gym	5565 Truman Drive	Fort Worth, TX 76112
Paul Laurence Dunbar High School	Drum Percussion Room	5700 Ramey Avenue	Fort Worth, TX 76112
St. Matthew United Methodist Church	Fellowship Hall	2414 Hitson Lane	Fort Worth, TX 76112
River Oaks Annex	Lobby	4900 River Oaks Boulevard	River Oaks, TX 76114
River Oaks United Methodist Church	Fellowship Hall	4800 Ohio Garden Road	River Oaks, TX 76114
Sansom Park City Hall	Council Chambers	5705 Azle Avenue	Sansom Park, TX 76114
Westworth Village City Hall	Community Room	311 Burton Hill Road	Westworth Village, TX 76114
Carter Park Elementary School	Auditorium	1204 East Broadus Avenue	Fort Worth, TX 76115
El Buen Pastor Baptist Church	North Building	4800 Merida Avenue	Fort Worth, TX 76115
Hubbard Heights Elementary School	Auditorium	1333 West Spurgeon Street	Fort Worth, TX 76115
James Avenue Service Center	Cafeteria	5001 James Avenue	Fort Worth, TX 76115
Agape Baptist Church	Faith Hall	3900 Southwest Boulevard	Fort Worth, TX 76116
Country Inn & Suites	Meeting Room	2730 South Cherry Lane	Fort Worth, TX 76116

Joint General and Special Elections - May 1, 2021
Elecciones Generales Conjuntas y Especiales - 1 de mayo de 2021
Kết Hợp Tổng Tuyển Cử và Bầu Cử Đặc Biệt Ngày - 1 Tháng 5, 2021

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Faith Lutheran Church	Fellowship Hall	4551 Southwest Boulevard	Fort Worth, TX 76116
Harvest United Methodist Church	Fellowship Hall	6036 Locke Avenue	Fort Worth, TX 76116
R. D. Evans Community Center	Multi-Purpose Room	3242 Lackland Road	Fort Worth, TX 76116
Haltom City Northeast Center	Classroom E - Northwest Corner of Building	3201 Friendly Lane	Haltom City, TX 76117
First Baptist Hurst at the Trails	Lobby or Gym	9208 Trammel Davis Road	Fort Worth, TX 76118
Richland Hills City Hall	Council Chambers	3200 Diana Drive	Richland Hills, TX 76118
A. M. Pate Elementary School	Front Foyer In Front of Auditorium	3800 Anglin Drive	Fort Worth, TX 76119
Beth Eden Missionary Baptist Church	Gym	3208 Wilbarger Street	Fort Worth, TX 76119
Bradley Center	Main Room	2601 Timberline Drive	Fort Worth, TX 76119
Glen Park Elementary School	Gym	3601 Pecos Street	Fort Worth, TX 76119
Griffin-Poly Sub-Courthouse	Early Voting Room	3212 Miller Avenue	Fort Worth, TX 76119
Sunrise-McMillian Elementary School	Gym	3409 Stalcup Road	Fort Worth, TX 76119
W. M. Green Elementary School	Gym	4612 David Strickland Road	Fort Worth, TX 76119
Central Bible Church - The Connection	Lobby	8200 Anderson Boulevard	Fort Worth, TX 76120
Meadowcreek Elementary School	Gym	2801 Country Creek Lane	Fort Worth, TX 76123
Benbrook Community Center	Main Room	228 San Angelo Avenue	Benbrook, TX 76126
Blue Mound City Hall	Council Chambers	301 South Blue Mound Road	Blue Mound, TX 76131
Northbrook Elementary School	Gym Hall	2500 Cantrell Sansom Road	Fort Worth, TX 76131
Sonny and Allegra Nance Elementary School	Cafeteria	701 Tierra Vista Way	Fort Worth, TX 76131
Oakmont Elementary School	Cafeteria	6651 Oakmont Trail	Fort Worth, TX 76132
St. Peter's Antiochian Orthodox Church	Booth Hall	7601 Bellaire Drive South	Fort Worth, TX 76132
Bruce Shulkey Elementary School	Auditorium	5533 Whitman Avenue	Fort Worth, TX 76133
Fort Worth Education Association	Lobby	6021 Westcreek Drive	Fort Worth, TX 76133
Genesis United Methodist Church	Hallway	7635 South Hulen Street	Fort Worth, TX 76133
Southwest Sub-Courthouse	Voting & Conference Center	6551 Granbury Road	Fort Worth, TX 76133
St. Matthew's Lutheran Church	Fellowship Hall	5709 Wedgwood Drive	Fort Worth, TX 76133
Trinity Cumberland Presbyterian Church	Front Lobby	7120 West Cleburne Road	Fort Worth, TX 76133
Westminster Presbyterian Church	The Social Hall	7001 Trail Lake Drive	Fort Worth, TX 76133
Edgecliff Village Community Center	Community Center	1605 Edgecliff Road	Edgecliff Village, TX 76134

Joint General and Special Elections - May 1, 2021
 Elecciones Generales Conjuntas y Especiales - 1 de mayo de 2021
 Kết Hợp Tổng Tuyển Cử và Bầu Cử Đặc Biệt Ngày - 1 Tháng 5, 2021

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Greenbriar Elementary School	Cafeteria	1605 Grady Lee Street	Fort Worth, TX 76134
Highland Hills Community Center	Multi-Purpose Room	1600 Glasgow Road	Fort Worth, TX 76134
New Hope Fellowship	Fellowship Room	6410 South Freeway	Fort Worth, TX 76134
Parkway Elementary School	Cafeteria	1320 West Everman Parkway	Fort Worth, TX 76134
St. Luke Cumberland Presbyterian Church	Family Life Center	1404 Sycamore School Road	Fort Worth, TX 76134
Lake Patrol Headquarters	Main Lobby	7501 Surfside Drive	Fort Worth, TX 76135
Sheriff's Office North Patrol Division	106-Community Room	6651 Lake Worth Boulevard	Lake Worth, TX 76135
Bluebonnet Elementary School	Gym	7000 Teal Drive	Fort Worth, TX 76137
Hillwood Middle School	Gym Foyer	8250 Parkwood Hill Boulevard	Fort Worth, TX 76137
Summerglenn Branch Library	Meeting Room	4205 Basswood Boulevard	Fort Worth, TX 76137
Jefferson Davis 9th Grade Center	Yarbrough Commons area	615 Townley Drive	Everman, TX 76140
Forest Hill Civic & Convention Center	Room 101	6901 Wichita Street	Forest Hill, TX 76140
Watauga City Hall	Lobby	7105 Whitley Road	Watauga, TX 76148
Candlewood Suites Hotel	Blue Meeting Room	4200 Reggis Court	Fort Worth, TX 76155
All Saints Catholic Church Parish Hall	Main Parish Hall	200 NW 20th Street	Fort Worth, TX 76164
J. P. Elder Middle School	Library	709 Northwest 21st Street	Fort Worth, TX 76164
M. G. Ellis Early Childhood School	Gym	215 Northeast 14th Street	Fort Worth, TX 76164
Eagle Mountain-Saginaw ISD, Building 6	Training Room	1200 North Old Decatur Road	Fort Worth, TX 76179
Northwest Branch Library	Meeting Room	6228 Crystal Lake Drive	Fort Worth, TX 76179
Eagle Mountain Fire Hall 1	Truck Bays	9500 Live Oak Lane	Saginaw, TX 76179
John Ed Keeter Public Library	Back Area of Library	355 West McLeroy Boulevard	Saginaw, TX 76179
Dan Echols Center	Main Room	6801 Glenview Drive	North Richland Hills, TX 76180
Former Bursey Road Senior Adult Center	Main Room	7301 Bursey Road	North Richland Hills, TX 76180
North Richland Hills Public Library	Community Room	9015 Grand Avenue	North Richland Hills, TX 76180
Northpark YMCA	Room 103 Multi-Purpose 1	9100 North Beach Street	Fort Worth, TX 76244
Woodland Springs Elementary School	Lobby	12120 Woodland Springs Drive	Fort Worth, TX 76244
Bear Creek Intermediate School	Small Gym	801 Bear Creek Parkway	Keller, TX 76248
Shady Grove Elementary School	Gym	1400 Sarah Brooks Drive	Keller, TX 76248
John M. Tidwell Middle School	Room 1502 P.E. Gym	3937 Haslet-Roanoke Road	Roanoke, TX 76262

Joint General and Special Elections - May 1, 2021
 Elecciones Generales Conjuntas y Especiales - 1 de mayo de 2021
 Kết Hợp Tổng Tuyển Cử và Bầu Cử Đặc Biệt Ngày - 1 Tháng 5, 2021

Countywide Polling Place <i>Lugar de Votación del Condado</i> <i>Địa Điểm Bỏ Phiếu Toàn Quận</i>	Voting Area <i>Área de votación</i> <i>Khu Vực Bỏ Phiếu</i>	Address <i>Dirección</i> <i>Địa Chỉ</i>	City and Zip <i>Ciudad y Código</i> <i>Thành Phố và Mã Bưu Điện</i>
Trophy Club Town Hall	Room 305 Training/EOC	1 Trophy Wood Drive	Trophy Club, TX 76262
Town of Westlake	Room 7100 Council Chambers/Court Room	1500 Solana Boulevard, Building 7, Suite 7100	Westlake, TX 76262

TARRANT COUNTY EARLY VOTING
(VOTACION ADELANTADA DEL CONDADO DE TARRANT)
(BẦU CỬ SỚM CỦA QUẬN TARRANT)

MAY 1, 2021
(1 DE MAYO DE 2021)
(NGÀY 1 THÁNG 5, NĂM 2021)

JOINT GENERAL AND SPECIAL ELECTIONS
(ELECCIONES GENERALES CONJUNTAS Y ESPECIALES)
(KẾT HỢP TỔNG TUYẾN CỬ VÀ BẦU CỬ ĐẶC BIỆT)

This schedule of early voting locations, dates and times applies to voters in the following cities, towns, schools, library, and water districts: (Este horario de casetas de votación adelantada, sus fechas y tiempos aplican a los votantes en las siguientes ciudades, pueblos, escuelas, bibliotecas y distritos de la agua) (Đây là lịch trình của những địa điểm, ngày tháng và thời gian cho bầu cử sớm áp dụng cho các cử tri ở trong những điều sau đây: các thành phố, thị xã, trường học, thư viện và cơ quan thủy cục):
Arlington, Azle, Bedford, Benbrook, Blue Mound, Colleyville, Edgecliff Village, Euless, Everman, Flower Mound, Fort Worth, Grand Prairie, Grapevine, Haltom City, Haslet, Hurst, Keller, Kennedale, Lakeside, Lake Worth, Mansfield, North Richland Hills, Pantego, Pelican Bay, Richland Hills, River Oaks, Roanoke, Saginaw, Sansom Park, Southlake, Watauga, Westlake, Westworth Village, Arlington ISD, Azle ISD, Birdville ISD, Carroll ISD, Castleberry ISD, Crowley ISD, Eagle Mountain-Saginaw ISD, Everman ISD, Fort Worth ISD, Godley ISD, Grapevine-Colleyville ISD, Hurst-Euless-Bedford ISD, Keller ISD, Kennedale ISD, Lewisville ISD, Mansfield ISD, Northwest ISD, Tarrant County College District, Tarrant Regional Water District, Forest Hill Library District and Congressional District 6.

EARLY VOTING BY PERSONAL APPEARANCE DAYS AND HOURS
(DÍAS Y HORAS DE VOTACIÓN TEMPRANO POR APARICIÓN PERSONAL)
(Ngày và giờ đi bầu cử sớm)

April (Abril) (Thứ Tư) 19 - 23	Monday - Friday (Lunes - Viernes) (Thứ Hai - Thứ Sáu)	8:00 a.m. - 5:00 p.m.
April (Abril) (Thứ Tư) 24	Saturday (Sábado) (Thứ Bảy)	7:00 a.m. - 7:00 p.m.
April (Abril) (Thứ Tư) 25	Sunday (Domingo) (Chủ Nhật)	11:00 a.m. - 4:00 p.m.
April (Abril) (Thứ Tư) 26 - 27	Monday - Tuesday (Lunes - Martes) (Thứ Hai - Thứ Ba)	7:00 a.m. - 7:00 p.m.

	Location (Ubicación) (Địa điểm)	Address (Dirección) (Địa chỉ)	City (Ciudad) (Thành phố)	Zip Code (Código postal) (Mã Bưu Điện)
1	Bob Duncan Center	2800 S Center Street	Arlington	76014
2	Elzie Odom Athletic Center	1601 NE Green Oaks Boulevard	Arlington	76006
3	Center for Community Service Junior League of Arlington	4002 W Pioneer Parkway	Arlington	76013
4	City of Arlington South Service Center	1100 SW Green Oaks Boulevard	Arlington	76017
5	Tarrant County Sub-Courthouse in Arlington	700 E Abram Street	Arlington	76010
6	Tarrant County College Southeast Campus EMB - Portable Building (edificio móvil) (Nhà Di Động) C	2100 Southeast Parkway	Arlington	76018
7	University of Texas at Arlington Maverick Activities Center	500 W Nedderman Drive	Arlington	76019
8	B. J. Clark Building	601 Southeast Parkway	Azle	76020
9	Bedford Public Library	2424 Forest Ridge Drive	Bedford	76021
10	Benbrook Community Center	228 San Angelo Avenue	Benbrook	76126
11	Colleyville City Hall	100 Main Street	Colleyville	76034
12	Crouch Event Center in Bicentennial Park	900 E Glendale Street	Crowley	76036
13	Euless Family Life Senior Center	300 W Midway Drive	Euless	76039
14	Forest Hill Civic & Convention Center	6901 Wichita Street	Forest Hill	76140
15	All Saints Catholic Church Parish Hall	200 NW 20 th Street	Fort Worth	76164
16	Diamond Hill/Jarvis Branch Library	1300 NE 35 th Street	Fort Worth	76106
17	Griffin-Poly Sub-Courthouse	3212 Miller Avenue	Fort Worth	76119
18	Handley-Meadowbrook Community Center	6201 Beaty Street	Fort Worth	76112
19	James Avenue Service Center	5001 James Avenue	Fort Worth	76115
20	JPS Health Center Viola M. Pitts/Como Lower Level (Nivel Inferior) (Lầu Dưới) #100	4701 Bryant Irvin Road N	Fort Worth	76107
21	Southside Community Center	959 E Rosedale Street	Fort Worth	76104
22	Southwest Regional Library	4001 Library Lane	Fort Worth	76109
23	Southwest Sub-Courthouse	6551 Granbury Road	Fort Worth	76133
24	Summerglenn Branch Library	4205 Basswood Boulevard	Fort Worth	76137
25	Tarrant County Elections Center Main Early Voting Site (Principal sitio de votación adelantada) (Trung Tâm Bầu Cử Sớm)	2700 Premier Street	Fort Worth	76111
26	Tarrant County Plaza Building	201 Burnett Street	Fort Worth	76102
27	Villages of Woodland Springs Amenity Building	12209 Timberland Boulevard	Fort Worth	76244
28	Worth Heights Community Center	3551 New York Avenue	Fort Worth	76110
29	Asia Times Square	2625 W Pioneer Parkway	Grand Prairie	75051
30	The REC of Grapevine	1175 Municipal Way	Grapevine	76051
31	Haltom City Northeast Center	3201 Friendly Lane	Haltom City	76117
32	Former Haslet Elementary School	501 School House Road	Haslet	76052
33	Brookside Center	1244 Brookside Drive	Hurst	76053
34	Keller Town Hall	1100 Bear Creek Parkway	Keller	76248
35	Kennedale Community Center	316 W 3rd Street	Kennedale	76060

TARRANT COUNTY EARLY VOTING
(VOTACION ADELANTADA DEL CONDADO DE TARRANT)
(BẦU CỬ SỚM CỦA QUẬN TARRANT)

MAY 1, 2021
(1 DE MAYO DE 2021)
(NGÀY 1 THÁNG 5, NĂM 2021)

JOINT GENERAL AND SPECIAL ELECTIONS
(ELECCIONES GENERALES CONJUNTAS Y ESPECIALES)
(KẾT HỢP TỔNG TUYẾN CỬ VÀ BẦU CỬ ĐẶC BIỆT)

36	Sheriff's Office North Patrol Division	6651 Lake Worth Boulevard	Lake Worth	76135
37	Mansfield Sub-Courthouse	1100 E Broad Street	Mansfield	76063
38	Vernon Newsom Stadium	3700 E Broad Street	Mansfield	76063
39	Dan Echols Center	6801 Glenview Drive	N Richland Hills	76180
40	North Richland Hills Public Library	9015 Grand Avenue	N Richland Hills	76180
41	River Oaks Annex Old Library Building	4900 River Oaks Boulevard	River Oaks	76114
42	Eagle Mountain-Saginaw ISD, Building 6 Building (Edificio) (Căn số) 6 – Training Room (Sala de entrenamiento) (Phòng Tập Luyện)	1200 N Old Decatur Road	Saginaw	76179
43	Southlake Town Hall	1400 Main Street	Southlake	76092

Application for a Ballot by Mail may be downloaded from our website: elections.tarrantcounty.com/ballotbymail
(Solicitud para Boleta por Correo se puede descargar de nuestro sitio web): elections.tarrantcounty.com/ballotbymail
(Có thể tải Đơn xin lá Phiếu Bầu qua Thư trên trang mạng của chúng tôi): elections.tarrantcounty.com/ballotbymail

Information by phone: Tarrant County Elections Administration, 817-831-8683
(Información por teléfono): (Administración de Elecciones del Condado de Tarrant 817-831-8683)
(Thông tin qua điện thoại) (Điều Hành Bầu Cử Quận Tarrant, 817-831-8683)

Applications for a Ballot by Mail must be submitted between January 1, 2021 and April 20, 2021 by mail, fax or email to:

Note: effective December 1, 2017 - If an Application for Ballot by Mail is submitted by fax or e-mail the original application must also be mailed and received by the Early Voting Clerk no later than the 4th business day after receipt of the faxed or e-mailed copy.

(Solicitudes para una Boleta por Correo pueden ser sometidas entre el 1 de Enero de 2021 y 20 de Abril de 2021 por correo, fax o por correo electrónico a:

Nota: efectivo el 1 de Diciembre de 2017 - Si una solicitud de boleta por correo se envía por fax o por correo electrónico la solicitud original también debe ser enviada por correo y recibida por el Secretario de Votación Anticipada no más tarde del cuarto día hábil después de recibir la copia enviada por fax o por correo electrónico.)

(Đơn xin lá phiếu bầu qua thư phải được gửi vào giữa Ngày 1 Tháng 1, Năm 2021 và Ngày 20 Tháng 4, Năm 2021 bằng thư, fax hoặc email đến:
Lưu ý: có hiệu lực từ ngày 1 tháng 12 năm 2017 - Nếu Đơn Xin Lá Phiếu bầu qua thư được gửi bằng fax hoặc e-mail, đơn xin bản gốc cũng phải được gửi bằng thư đến và nhận bởi Thư Ký Phụ Trách Bỏ Phiếu Sớm không muộn hơn ngày làm việc thứ tư kể từ ngày nhận được bản sao từ fax hoặc e-mail.)

Early Voting Clerk (Secretario De Votación Adelantada) (Nhân Viên Phụ Trách Bỏ Phiếu Sớm)
PO Box 961011
Fort Worth TX 76161-0011
Fax: 817-850-2344
Email: votebymail@tarrantcounty.com



City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Keith C. Rinehart
Director of Community & Economic
Development

Agenda Items: (4)(d)

E-mail: krinehart@saginawtx.org

Phone: 8172300331

SUBJECT:

Action Regarding Building Improvement Grant Agreement with Star Dobe Inc. (Kwik Kar of Saginaw) for the property on 1216 S. Blue Mound Road.

BACKGROUND/DISCUSSION:

On Tuesday, March 16, 2021, the Saginaw City Council heard information in Executive Session pertaining to the specifics of a Building Improvement Grant (BIG) Program application submitted during March 2021 by Kwik Kar of Saginaw regarding to their property located at 1216 S. Blue Mound Road. The City Council determined in that session to award an amount not-to-exceed \$5,000.00 in reimbursable and matching dollars for the anticipated improvements as proposed on their application. The included contract under consideration is the realization of that intention.

FINANCIAL IMPACT:

Maximum of \$5,000.00 from Account # 01-6142-13-00 Building Improvement Grants

RECOMMENDATION:

N/A

ATTACHMENTS:

Description
Council Communique



Community & Economic Development Department
333 W. McLeroy Blvd., Saginaw, Texas 76179

Council Agenda Background

To: Gabe Reaume, City Manager

From: Keith C. Rinehart, Director of Community & Economic Development

Date: City Council Meeting – April 6, 2021

ITEM:

Action Regarding Building Improvement Grant Agreement with Kwik Kar of Saginaw for the property on 1216 S. Blue Mound Road.

PRESENTER:

Keith C. Rinehart, Director of Community & Economic Development

DISCUSSION:

On Tuesday, March 16, 2021, the Saginaw City Council heard information in Executive Session pertaining to the specifics of a Building Improvement Grant (BIG) Program application submitted during March 2021 by Kwik Kar of Saginaw regarding to their property located at 1216 S. Blue Mound Road. The City Council determined in that session to award an amount not-to-exceed \$5,000.00 in reimbursable and matching dollars for the anticipated improvements as proposed on their application. The included contract under consideration is the realization of that intention.

FINANCIAL IMPACT:

Maximum of \$5,000.00 from Account # 01-6142-13-00 Building Improvement Grants

RECOMMENDATION

NA

ATTACHMENTS:

- Building Improvement Grant Application and Chapter 380 Agreement

If you have any questions, please contact me at 817-230-0331.

Thank you,

A handwritten signature in black ink, appearing to read "Keith C. Rinehart". The signature is written in a cursive, flowing style.

Keith C. Rinehart, Director of Community & Economic Development

Building Improvement Grant Program Agreement

This Building Improvement Grant Program Agreement ("Agreement") is made by and between the City of Saginaw (the "City") and Star Dobe, Inc. – Kwik Kar of Saginaw ("Property Owner").

WITNESSETH:

WHEREAS, the Property Owner is the owner of property located at 1216 S. Blue Mound Rd., Saginaw, Texas; and

WHEREAS, Texas Local Government Code Chapter 380 allows the City to provide incentives for the promotion of economic development; and

WHEREAS, the promotion of the redevelopment of commercial properties in the City promotes economic development within the City and is essential for the continued economic growth and vitality of the City; and

WHEREAS, the Building Improvement Grant Program will enhance the commercial viability and sustainability of commercial properties in the City, improve the physical appearance of businesses and visibly enhance the City's commercial corridors, and aid in the retention and expansion of existing businesses; and

WHEREAS, the City has determined that providing an economic development incentive in accordance with this Agreement will further the objectives of the City, will benefit the City and the City's inhabitants, will promote local economic development, and will stimulate business and commercial activity in the City; and

NOW THEREFORE, in consideration of the foregoing, and on the terms and conditions hereinafter set forth, and other valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

Section 1. Term

The term of this Agreement shall begin on the date of Property Owner execution listed below and shall continue until the three-year anniversary of the date that the final Building Improvement Grant is paid by the City, unless sooner terminated as provided herein.

Section 2. Definitions

The terms used in this Agreement shall have the meanings ascribed to them in the City of Saginaw Building Improvement Grant Policy. The term "Impositions" shall mean: all taxes, assessments, use and occupancy taxes, charges, excises, license and permit fees, and other charges by public or governmental authority, general and special, ordinary

and extraordinary, foreseen and unforeseen, which are or may be assessed, charged, levied, or imposed by any public or governmental authority on the Property Owner or any property or any business owned by Property Owner within the City.

Section 3. Economic Development Incentive

(a) Payment. Subject to the Property Owner's continued satisfaction of the terms and conditions of this Agreement and of the Policy, and the obligation of the Property Owner to repay the Incentive pursuant to Section 5(b) hereof, the City agrees to provide the Building Improvement Grant to the Property Owner to be paid in a single lump-sum payment after Property Owner makes a written request for reimbursement, in accordance with the requirements of the Policy. The total Building Improvement Grant shall be an amount not to exceed \$5,000.00 and eligibility for any Enhancement category shall be limited as set forth in the Policy.

(b) Current Revenue. The Building Improvement Grant made hereunder shall be paid solely from lawfully available funds that have been appropriated by the City. Under no circumstances shall City's obligations hereunder be deemed to create any debt within the meaning of any constitutional or statutory provision. None of the City's obligations under this Agreement shall be pledged or otherwise encumbered in favor of any commercial lender and/or similar financial institution or other party.

Section 4. Building Improvement Grant Conditions

(a) Conditions. The City's obligation to pay the Building Improvement Grant shall be conditioned upon the Property Owner's continued compliance with and satisfaction of the terms and conditions of this Agreement and the Policy, except those portions of the Policy that have been specifically waived or modified by the City Council. A detailed summary of the required Enhancements and required Construction Costs is set forth in the attached and incorporated Exhibit "A" hereto. A copy of the Policy is hereby attached hereto and incorporated herein as Exhibit "B" to this Agreement.

(b) Inspections. The Property Owner agrees that City, upon reasonable advance notice, may inspect the Enhancements to determine compliance with the terms of the Agreement.

(c) Construction Costs. The Property Owner shall, as a condition precedent to the City's payment of the Building Improvement Grant, provide copies of invoices, receipts and other documentation as may be reasonably requested by the Staff to verify the costs incurred and paid by the Property Owner for construction of the Enhancements.

Section 5. Termination

(a) This Agreement shall terminate upon the occurrence of any one of the following:

- (1) mutual agreement of the parties;
 - (2) the Expiration Date;
 - (3) at the City's option, if any Impositions owed to the City or the State of Texas by Property Owner shall become delinquent (provided, however Property Owner retains the right to timely and properly protest and contest any such Impositions);
 - (4) by the City in the event Property Owner breaches any of the terms or conditions of this Agreement and such breach is not cured within sixty (60) days after written notice thereof;
 - (5) by City, if the Property Owner suffers an event of bankruptcy or insolvency;
 - (6) by City, if any subsequent Federal or State legislation or any final, non-appealable decision of a court of competent jurisdiction declares or renders this Agreement invalid, illegal or unenforceable; or
- (b) In the event of termination by the City pursuant to (a)(3), (4), (5), or (6) the Property Owner shall immediately repay to the City an amount equal to Building Improvement Grant paid to Property Owner, if any, prior to termination of this Agreement.

Section 6. Miscellaneous

- (a) Assignment. This Agreement may not be assigned without the prior written consent of the City.
- (b) Binding Agreement. The terms and conditions of this Agreement are binding upon the successors and assigns of the parties hereto.
- (c) Limitation on Liability. It is understood and agreed between the parties that the Property Owner, in satisfying the conditions of this Agreement, has acted independently, and City assumes no responsibilities or liabilities to third parties in connection with these actions.
- (d) No Joint Venture. It is acknowledged and agreed by the parties that the terms hereof are not intended to and shall not be deemed to create a partnership or joint venture among the parties.
- (e) Authorization. Each party represents that it has full capacity and authority to grant all rights and assume all obligations that are granted and assumed under this Agreement.

(f) Notice. Any notice required or permitted to be delivered hereunder shall be deemed received three days thereafter sent by United States Mail, postage prepaid, certified mail, return receipt requested, addressed to the party at the address set forth below or on the day actually received if sent by courier or otherwise hand delivered.

If intended for Property Owner, to:

Star Dobe, Inc.
Attn: Sam Starteri
1216 S. Blue Mound Rd
Saginaw, TX 76131

If intended for City, to:

Attn: City Manager
City of Saginaw, Texas
P. O. Box 79070
Saginaw, Texas 76179

(g) Indemnification. **THE PROPERTY OWNER HEREBY CERTIFIES THAT THE PROPERTY OWNER IS SOLELY RESPONSIBLE FOR OVERSEEING THE WORK, AND WILL NOT SEEK TO HOLD THE CITY, THE BOARD, AND / OR THEIR AGENTS, EMPLOYEES, OFFICERS, AND / OR DIRECTORS LIABLE FOR ANY PROPERTY DAMAGE, PERSONAL INJURY, OR OTHER LOSS RELATED IN ANY WAY TO THIS AGREEMENT OR THE POLICY, AND AGREES TO INDEMNIFY THE CITY, THE BOARD, AND THEIR AGENTS, EMPLOYEES, OFFICERS, AND DIRECTORS FROM ANY CLAIMS OR DAMAGES RESULTING FROM THE PROJECT, INCLUDING REASONABLE ATTORNEY FEES.**

(h) Entire Agreement. This Agreement is the entire Agreement between the parties with respect to the subject matter covered in this Agreement. There is no other collateral oral or written Agreement between the parties that in any manner relates to the subject matter of this Agreement, except as provided in any Exhibits attached hereto.

(i) Governing Law. The Agreement shall be governed by the laws of the State of Texas; and venue for any action concerning this Agreement shall be in the State District Court of Tarrant County, Texas. The parties agree to submit to the personal and subject matter jurisdiction of said court.

(j) Amendment. This Agreement may only be amended by the mutual written agreement of the parties.

(k) Legal Construction. In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any

respect, such invalidity, illegality, or unenforceability shall not affect other provisions, and it is the intention of the parties to this Agreement that in lieu of each provision that is found to be illegal, invalid, or unenforceable, a provision shall be added to this Agreement which is legal, valid and enforceable and is as similar in terms as possible to the provision found to be illegal, invalid or unenforceable.

(l) Recitals. The recitals to this Agreement are incorporated herein.

(m) Counterparts. This Agreement may be executed in counterparts. Each of the counterparts shall be deemed an original instrument, but all of the counterparts shall constitute one and the same instrument.

(n) Survival of Covenants. Any of the representations, warranties, covenants, and obligations of the parties, as well as any rights and benefits of the parties, pertaining to a period of time following the termination of this Agreement shall survive termination.

City of Saginaw, Texas

By:

Todd Flipppo, Mayor,

Attest:

By:

City Secretary

Executed on this _____ day of _____, 2021.

Property Owner

By: _____

Name:

EXHIBIT “A”

ENHANCEMENTS AND CONSTRUCTION COSTS

B.I.G. Application

1 PROJECT INFORMATION				
A	Property Address: 1216 S. Blue Mound Rd			
B	Estimated Begin Work Date: ASAP		Estimated Completion Date: ASAP	
C	Years in business at this location: 6+ years			
D	Reason for requesting grant: Enhancements to improve the curb appeal such as new signage, cleaning & pressure washing facility and restriping parking lot, updating the customer seating/waiting area.			
2 ELIGIBILITY OF PROPERTY				
	Yes	No	Item	Notes
A	X		Within the City?	
B	X		Commercially zoned?	
C	X		Tax Paying entity?	
D	X		City taxes in good standing?	
E		X	No City liens existing?	
F	X		Proof of ownership provided?	
G		X	Outstanding code violations?	
H	X		Frequency of Grants OK?	• In accordance with Section 3.1.8
3 ELIGIBILITY OF BUSINESS				
	Yes	No	Item	Notes
A	X		Business taxes in good standing?	
B	X		If not owner, authorization provided?	• They are the owners of the facility.

B.I.G. Application

4	Enhancements	Total Cost	Policy Max %	Policy Max \$	Amount Requested	Amount Approved
A	Façade: (Section 4.3)	\$1,125	50%	\$5,000	\$562.50	-
B	Interior Renovation: (Section 4.4)	\$2,775	50%	\$5,000	\$1,138.85	-
C	Landscaping: (Section 4.5)	-	-	-	-	-
D	Lighting: (Section 4.6)	-	-	-	-	-
E	Parking / Driveways: (Section 4.7)	\$925	50%	\$5,000	\$462.50	-
F	Pedestrian Amenities: (Section 4.8)	-	-	-	-	-
G	Signage: (Section 4.9)	\$5,672.30	50%	\$5,000	\$2836.15	-
H	Code Compliance: (Section 4.10)	-	-	-	-	-
I	Demolition: (Section 4.11)	-	-	-	-	-
J	Public Art: (Section 4.12)	-	-	-	-	-
TOTAL AMOUNT REQUESTED					\$5,000	
TOTAL BUILDING IMPROVEMENT GRANT APPROVED:						
L	Describe any planned Non-Grant Enhancements: Remarking parking, continual interior					

B.I.G. Application

5 GRANT PRIORITIES				
	Yes	No	Preferred Area / Business?	Notes
A	X		Transportation Corridors including: Blue Mound Road	• >.25 mile from Loop 820
B		X	Downtown	
C	X		Retail	• Vehicle Maintenance / Oil Change
D		X	Restaurants	
E		X	Professional Office	
F		X	Industrial and manufacturing	
G	X		Any sales-tax generating business	
6 ATTACHMENTS / EXHIBITS				
	Yes	No	Item	Notes
A		X	Ownership documentation	
B		X	Photos of existing condition	
C	X		Drawings, renderings, plans of the proposed enhancements	• Price quotes for repair
D	X		Written description of enhancements including building materials and color schemes	• Price quotes for repair
E	X		Construction cost estimate	• Included
F	X		Copy of the signed lease agreement	• Included
G	N/A		Written support of grant application from the owner	• They are the owners of the property.

PROPERTY TAX RECORD

Property Location:
1216 S. Blue Mound Rd.

[illegible][illegible]

\$21,681.93

[illegible]

\$4,122.09

[illegible]

\$3,291.62

TOTAL: \$29,095.64

TAD – PROPERTY VALUATION

Property Location:
1216 S. Blue Mound Rd.

 Values

This information is intended for reference only and is subject to change. It may not accurately reflect the complete status of the account as actually carried in TAD's database. [Tarrant County Tax Office Account Information](#)

Year	Improvement Market	Land Market	Total Market	Total Appraised †
2021	\$0 (Pending)	\$0 (Pending)	\$0 (Pending)	\$0 (Pending)
2020	\$893,290	\$188,324	\$851,414	\$851,414
2019	\$693,290	\$150,324	\$851,414	\$851,414
2018	\$693,290	\$150,324	\$851,414	\$851,414
2017	\$627,747	\$150,324	\$785,871	\$785,871
2016	\$390,561	\$395,310	\$785,871	\$785,871

† Appraised value may be less than market value due to state-mandated limitations on value increases

This property has a 2020 Appraised Value of **\$851,414**
2021 Appraised Value is "pending"

EXHIBIT “B”

BUILDING IMPROVEMENT GRANT POLICY

Saginaw, Texas

Building Improvement Grant Policy

WHEREAS, the City Council of the City of Saginaw, Texas (Council) desires to implement a matching grant program to encourage the development, retention, or expansion of business enterprises in the City; and

WHEREAS, Chapter 380 of the Texas Local Government Code authorizes municipalities to establish and provide for the administration of programs that promote economic development and stimulate business and commercial activity in the City; and

WHEREAS, the City Council on December 4, 2018 considered and approved Resolution 2018-23 approving this Building Improvement Grant Policy (Policy).

BE IT KNOWN THAT, the terms and conditions of the Policy, having been reviewed by the Council and found to be acceptable and in the best interest of the City and its citizens and businesses, are hereby approved.

Section 1.

Introduction & Goals

This program is a matching grant program that reimburses commercial property owners or business operators for Eligible Enhancements made to the Property. The goals of this Policy are to: 1.1. Enhance the commercial viability and sustainability of commercial properties in the City;

1.2. Improve the physical appearance of businesses and visibly enhance the City’s commercial corridors;

1.3. Aid in the retention and expansion of existing businesses;

1.4. Increase the taxable value of commercial properties in the City;

1.5. Enhance commercial areas through the placement of Public Art;

1.6. Increase the marketability and occupancy rate of commercial buildings hindered by an outdated appearance;

1.7. Increase the safety of a commercial area and stimulate more public interaction; and

1.8. Provide incentives in areas and to businesses most likely to stimulate similar enhancements by other private entities.

Section 2.

Definitions

The following definitions shall apply to the terms used in this Policy:

Agreement: A written performance agreement between the Board and the Applicant.

Applicant: Shall mean the Property owner or business occupant signing the Application for a Building Improvement Grant.

Application: Shall mean the Application for Building Improvement Grant Policy Incentives as maintained by Staff.

Board: Shall mean the Board of the Saginaw Economic Development Corporation of the City. Prior to formulation of the Board or in its absence in the future, the City Council shall perform all duties of the Board.

Building Improvement Grant: Shall mean the financial support to make designated Property Enhancements as approved, and sometimes referred to as "Grant."

City: The City of Saginaw, Texas.

City Council: The City Council of the City.

Code Violations: Shall be any violation of the City's code of ordinances.

Construction Costs: The cost of permits, fees, construction materials, and installation labor. All other associated costs are deemed excluded, including, but not exclusively, the following costs: design, construction document preparation, bidding, sweat equity and construction financing.

Eligible Enhancements: Shall mean the Enhancements identified as eligible in Section 4 herein.

Enhancements: Shall be as defined in Section 4 herein.

Façade: Shall mean the exterior of a building.

Notice to Proceed: A written notice authorizing the Applicant to begin construction as approved.

Policy: Shall mean this Building Improvement Grant Policy.

Property: Shall mean the physical lot and / or building to which Enhancements are being made.

Public Art: Shall mean sculptures, murals, architectural features and similar tangible exhibits, and specifically excludes performing arts.

Staff: The City Manager or their designee.

Section 3.

Eligibility

The following Properties and Businesses are eligible to receive Grants.

3.1. Properties: Only properties meeting the following requirements at the time an Application is submitted shall be eligible to receive Grants as outlined by this Policy:

3.1.1. Within the City: Property must be located within the City's municipal boundaries.

3.1.2. Non-Residentially Zoned: Property must be zoned for uses other than residential uses and the current use of the Property may not be residential.

3.1.3. Tax-Paying Entity: The Property must be subject to the City's Ad Valorem property tax.

3.1.4. Financial Standing: Property shall be in good standing as it relates to taxes or any monies due to the City.

3.1.5. City Liens: Property shall be in good standing as it relates to any liens held by the City.

3.1.6. Ownership: Property owners must provide sufficient proof of ownership.

3.1.7. Code Violations: Property must not have any outstanding code violations.

3.1.8. Frequency: Property must not have received a Grant for the same category of Enhancement (e.g. Façade, Landscaping) in a twelve month period.

3.2. Businesses: Only businesses meeting the following requirements shall be eligible to receive benefits outlined by this Policy:

3.2.1. Financial Standing: The business shall be in good standing as it relates to taxes or any monies due to the City.

3.2.2. Tax-Paying Entity: The business must be a tax-paying entity.

3.2.3. Property Owner Approval: Businesses, if not the owner of the property to be occupied, must provide a copy of their lease agreement and support of the Application from the Property owner prior to approval of the Application.

Section 4.

Enhancements

4.1. Aspirations: As with any policy or regulation, it is difficult to precisely regulate factors that are not easily defined. With that in mind, the following are to be considered aspirations for contemplated Enhancements:

- Enhancements should be compatible with the character and architecture of the individual building and those in proximity;
- Where appropriate, Enhancements may act as a catalyst to create a unique environment;
- Enhancements should make the Property more inviting to the public; and ☐ Enhancements should be functional as well as visually appealing.

4.2. General Enhancement Eligibility: Property Enhancements shall be deemed as eligible or ineligible for the benefits of this Policy as defined below. In general, the following Enhancements, though not exclusively, are ineligible for all Grants:

- Any Enhancement that does not comply with existing ordinances of the City;
- Any Enhancements made prior to the Notice to Proceed;
- Sweat equity or “in-kind” services;
- New construction which is not specifically listed in this Policy as an Eligible Enhancement;
- Any Enhancements to eliminate Code Violations of a Property or Business; ☐ Fees for designing, engineering, surveying, legal services, financing, etc.; or
- Any Enhancements not identified as eligible below. A potential applicant may discuss an enhancement not identified below with City staff to ascertain whether or not the enhancement meets the Purpose and Intent of this Policy. If so, an amendment to this Policy may be placed before the City Council to determine the merits of including a new eligible enhancement.

4.3. Façade Enhancements: The following are Eligible Enhancements except as noted otherwise:

- 4.3.1. Façade Materials: Replacing deteriorated or unsafe façade materials with brick, stone, tile, wood, or siding meeting the City’s masonry requirements and / or architectural standards. Removal of “slip” coverings of prior façade materials and re-establishment of historic façade details. Repointing of mortared joints, replacement or repair of damaged masonry.
- 4.3.2. Cleaning: Pressure washing or sand blasting existing facades, cleaning of tiles.
- 4.3.3. Painting: Scraping, priming and otherwise preparing the surface and painting.
- 4.3.4. Window / Doors: Replacement of or improvements to existing windows or doors that are visible from a public street. New windows and doors matching replaced windows or doors. Replacement of broken glass panes.
- 4.3.5. Awnings / Canopies: Replacement of or improvements to existing awnings or canopies. New awnings or canopies.
- 4.3.6. Historical Restoration: Restoration of architectural details of historic significance and / or removal of elements covering such details.
- 4.3.7. Roof Repair: Replacement or repair of all or portions of the roof.
- 4.3.8. Gutters and Downspouts: Replacement or repair of existing gutters and / or downspouts.
- 4.3.9. Ineligible: Though not an all-inclusive list, the following are specifically not eligible: burglar bars, painting a new building.

4.4. Interior Renovation: The following are Eligible Enhancements except as noted otherwise:

- 4.4.1. Renovations: Renovations that enhance the commercial usability of the building.
- 4.4.2. Ineligible: Though not an all-inclusive list, the following are specifically not eligible: painting, wallpaper, and other types of aesthetic treatments.
- 4.5. Landscaping: The following are Eligible Enhancements except as noted otherwise:
 - 4.5.1. Edging: Providing a perimeter to shrub beds with materials deemed to be of a long life, e.g. brick, stone, concrete, steel.
 - 4.5.2. Shrubs and Trees: Shrubs and / or trees of a variety that are sustainable in the area when combined with removal of existing shrubs and / or trees that are either overgrown or of poor quality. Preference is given to xeriscape approaches using drought-tolerant plant species.
 - 4.5.3. Seasonal Color: Providing one-time planting of annual or perennial flowers in critical areas adequate to provide an appealing impact.
 - 4.5.4. Irrigation: Automatic irrigation system complying with all code requirements. Preference is given to water conservation measures and approaches (e.g. drip irrigation).
 - 4.5.5. Lawn Renovation: Removal or re-establishment of an existing lawn with a desirable type of lawn. (An automatic irrigation system is required with this Enhancement.)
 - 4.5.6. Fencing: Replacement of fencing or installation of new fencing that is visually appealing.
 - 4.5.7. Ineligible: Though not an all-inclusive list, the following are specifically not eligible: landscape pruning, mowing and / or maintenance.
- 4.6. Lighting: The following are Eligible Enhancements:
 - 4.6.1. Interior: Lighting of a permanent nature that enhances the commercial viability of a building.
 - 4.6.2. Pedestrian: Increases in lighting in pedestrian areas on or adjacent to the Property, e.g. sidewalks, parking lots.
 - 4.6.3. Accents: Lighting that accentuates exterior features of the building or Property creating a pleasant ambience on the Property.
 - 4.6.4. Signage: Lighting that illuminates signage identifying the business.
- 4.7. Parking / Driveways: The following are Eligible Enhancements except as noted otherwise:
 - 4.7.1. Reconstruction: Removal of existing pavement, gravel, curbing, drives, accessibility ramps, etc. and replacement with reconstruction meeting City requirements.
 - 4.7.2. Resurfacing: Re-topping asphalt parking areas.
 - 4.7.3. Restriping: Repainting of parking stall stripes and / or fire lane graphics meeting the City's requirements.
 - 4.7.4. Ineligible: Though not an all-inclusive list, the following are specifically not eligible: Installation, repair or replacement of any surface that is not an all-weather hard surface as required by the City's code of ordinances.

-- The remainder of this page purposefully left blank. --

4.8. Pedestrian Amenities: The following are Eligible Enhancements:

4.8.1. Paving: Paving of a unique nature in areas that allow customers to congregate.

4.8.2. Seating Areas: Provisions for seating in areas where customers may congregate before, during or after supporting the business.

4.8.3. Shade: Provisions for shading pedestrian areas to include permanent or temporary canopies, awnings, umbrellas or similar shade structures.

4.8.4. Music: Provisions for permanent installation of fixtures to accommodate providing music in areas where customers congregate.

4.8.5. Trash Receptacles: Trash receptacles establishing or matching a design theme utilized throughout the pedestrian areas.

4.8.6. Play Equipment: Recreational equipment intended for the entertainment of children when placed on private property in close proximity to the primary building.

4.9. Signage: The following are Eligible Enhancements. The replacement of signs that do not conform to current City requirements is a priority for the City.

4.9.1. Replacing Signs: Replacing existing signs, with new signage that complies with all City requirements.

4.10. Code Compliance: The following are Eligible Enhancements:

4.10.1. Public Accessibility: Reconstruction or new construction to comply with public accessibility requirements.

4.10.2. Fire Suppression Systems: Replacement, upgrade, or installation of fire suppression systems in compliance with current codes.

4.11. Demolition: The costs of demolishing and removing existing structures on a Property may be considered for Property Enhancements.

4.12. Public Art: Providing for the placement of Public Art on the Property.

4.13. Participation Limitations: The potential matching Grant for each type of Enhancement would be the lesser of the Maximum Percentage or Maximum Per Enhancement Category Amount. The Applicant is responsible for the remaining costs of the Enhancement and must complete the full Enhancement to be eligible for the matching Grant.

- 4.13.1. Maximum Percentage: A Maximum Percentage of fifty percent (50%) shall be the maximum percentage of the total cost of any Enhancement that the City will grant the Applicant.
- 4.13.2. Maximum Per Enhancement Category: A Maximum Amount of five thousand dollars (\$5,000) is the maximum dollar amount to be granted for any category of Enhancement.
- 4.13.3. Accumulative Maximum Grant: Notwithstanding the Maximum Percentage and Maximum Per Enhancement Category limitations for each type of Enhancement, no Property or Business may receive more than five thousand dollars (\$5,000) in matching Grants during one 12-month period. The following examples are provided to clarify different application scenarios:
- A. Example 1: Applicant desires to do \$12,000 in eligible Landscape Enhancements. By Policy, the maximum Grant allowed by the Max Percentage (50%) would be \$6,000, but the maximum Grant allowed by the Max Per Category would be \$5,000. The lesser of the two is \$5,000 which would be the maximum matching Grant for the \$12,000 landscaping project. Further, within a 12-month period the Applicant cannot receive additional grants for any Enhancements (per Section 4.13.3).
 - B. Example 2: Applicant desires to do \$8,000 in eligible Landscape Enhancements. By Policy, the maximum Grant allowed by the Max Percentage (50%) would be \$4,000, and the maximum Grant allowed by the Max Per Category would be \$5,000. The lesser of the two is \$4,000 which would be the maximum matching Grant for the \$8,000 landscaping project. Further, within a twelve-month period the Applicant cannot receive more grants for Landscape Enhancements (per Section 3.1.8), but may apply and receive a second matching Grant, not to exceed \$1,000 (\$5,000 max - \$4,000 Grant) for any Enhancement category *other than* Landscaping.

Section 5.

Grant Priorities

The City has determined that the following are priorities for the benefits of this Policy. The evaluation of the merits of any Application shall take into consideration whether or not the Application also meets these priorities.

5.1. Preferred Areas: The following areas of the City are areas of priority for implementation of this Policy:

- 5.1.1. Transportation Corridors including; Saginaw Blvd, Bailey Boswell Rd, Old Decatur Rd, Blue Mound Rd (west side), McLeroy Blvd; and
- 5.1.2. Downtown areas.

5.2. Preferred Businesses: The following types of businesses are a priority for implementation of this Policy:

- 5.2.1. Retail;
- 5.2.2. Restaurants;
- 5.2.3. Professional Office;
- 5.2.4. Industrial and manufacturing; and
- 5.2.5. Any sales-tax generating business.

Section 6.

Administrative Procedures

Following are the Administrative Procedures regarding the Application for and approval of Building Improvement Grants:

6.1. Pre-Submittal: All Applicants are encouraged to meet with Staff prior to preparation of an Application.

Applicants should contact the following to set up a meeting.

Department of Economic Development
333 West McLeroy Blvd, Saginaw, TX 76179
(817) 230-0331

6.2. Application: The submittal of an Application is required prior to any evaluation of the request for Building Improvement Grants. The Application shall be on a form prepared by Staff and available on the City's website or at the location noted in 6.1.

6.2.1. Required Information: The following shall be included with the Application:

- A. Proof of ownership of the Property;
- B. Photographs of the existing Property;
- C. Drawings, renderings, plans of the proposed Enhancements;
- D. Written description of the Enhancements including building materials and color schemes to be used;
- E. Construction Cost estimate; and
- F. If Applicant is not the Property owner:
 - i. Written approval of the Application from the owner;
 - and ii. Copy of the signed lease agreement.

6.2.2. Amendments: Staff may amend the form of the Application as needed to more efficiently evaluate the merits of requested Enhancements.

6.3. Review & Evaluation: Following are criteria to review and evaluate the Application:

6.3.1. Review Criteria:

- A. Completeness of Application: Completeness of the Application; including all required attachments.
- B. Grant Priorities: Whether the Application includes a targeted business classification or whether it is located in a targeted improvement area as defined in Section 5.
- C. Impact: An estimation of the impact that the Enhancements might have, particularly as a catalyst for continued private investment.
- D. Non-funded Improvements: Are the improvements associated with the Grant part of a larger effort to enhance the Property.
- E. Elimination of a Non-Conformity: Do the Enhancements eliminate a legal non-conforming aspect of the Property.

6.3.2. Staff Evaluation and Recommendation: The coordinating Staff member shall convene a team of the appropriate persons to evaluate the Application. Upon review, such team shall prepare a recommendation to forward to the Board.

- A. Site Visit: Prior to formal evaluation of the Application, the Applicant shall allow Staff the opportunity to visit the Property to verify its status prior to any Enhancements.

6.4. Approval: The Board shall make the final decision regarding the merits of the Application and the appropriate Property Enhancement Grant to be given, if any, if funds are available as pre-approved by the Council for the funding period. If approval of the Application requires funds not pre-approved by the Council, the board will prepare a recommendation to forward to the Council for final approval. Upon approval of a matching Grant, the Board shall enter into an Agreement with the Applicant on a form acceptable to the City Attorney. The Agreement, at a minimum, must contain the following: 6.4.1. Enhancements: List the specifications of the proposed Enhancements on the Property.

6.4.2. Access: Provide the City and Staff access to the Property to ensure that the Enhancements or repairs are made according to the specifications and conditions in the Agreement.

6.4.3. Grant: Provide for the procedures of the matching Grant payment.

6.4.4. Recapture Provisions: Provide for the repayment of a Grant if the Applicant or the condition

of the Property do not fulfill all obligations required under the Agreement. The City may take any remedy necessary to recover the funds, including filing a lien on the Property.

6.5. Pre-Construction Meeting: If the matching Grant is approved as noted above, and if deemed necessary by Staff, the Applicant must attend a pre-construction meeting with Staff to coordinate any required permits, execute Grant documents, and resolve any questions either party might have.

6.6. Notice to Proceed: Upon approval as noted above, Staff shall prepare and issue a written Notice to Proceed authorizing the Applicant to begin work on the Enhancements. The Notice to Proceed shall in no event be regarded as the issuance or approval of a building permit or any other construction permits.

- 6.6.1. Required: All Grant documents, including the Agreement with the City, must be executed and all required permits must be received prior to issuance of the Notice to Proceed.
- 6.6.2. Beginning of Work: All work must begin within sixty (60) days of the issuance of the Notice to Proceed.
- 6.6.3. Completion of Work: All work for approved projects must be complete within ninety (90) days of the Notice to Proceed unless an Applicant's written request for extension is granted in writing by the Board.
- 6.7. Construction: All construction shall be in accordance with all requirements for permitting and inspection required by the City.
- 6.8. Verification: Upon completion and approval of the work by the City, Staff shall verify that the work has been performed as authorized in the approval action.
- 6.8.1. Documentation: The Applicant shall provide Staff with documentation necessary to determine the Construction Costs of the Enhancements as approved, e.g. copies of paid contractor invoices, receipts or processed checks. Construction Costs not supported by adequate documentation shall not be eligible for reimbursement.
- 6.9. Payment: Upon verification of compliance with the approval action, Staff shall cause a check to be issued to the Applicant in the approved amount.
- 6.9.1. Cost Overruns: Any costs above and beyond the amounts approved shall be the responsibility of the Applicant.

Section 7.

Applicant / Owner Certifications

The Application shall include the following certifications which shall be affirmed by the Applicant / Owner by signing the Application.

- 7.1. Application Accuracy: The information provided in the Application, and all that may have been affixed thereto, is true and correct, and that the City may rely on all of the information therein contained, and all that may have been affixed thereto, as being true and correct.
- 7.2. Compliance: I (we) certify that I am (we are) solely responsible for all safety conditions and compliance with all safety regulations, building codes, ordinance and other applicable regulations. Neither approval of an Application nor payment of a Grant upon completion of the project shall constitute approval of the project by any City department or Staff or a waiver by the City of any safety regulation, building code, ordinance or other applicable regulation.
- 7.3. Insurance: I (we) certify that I (we) maintain sufficient insurance coverage for property damage and personal injury liability relating to the project.

- 7.4. Maintenance: I (we) certify that the Enhancements, once approved by the City shall be maintained for a period of three (3) years from the date of payment. No changes shall be made without prior written approval from the City.
- 7.5. Discretionary Rights: I (we) certify that I (we) acknowledge that the City has the absolute right of discretion in deciding whether or not to approve a matching Grant relative to the Application, whether or not such discretion is deemed arbitrary or without basis in fact including the right to approve or disapprove a Grant on terms and conditions that are contrary to the guidelines of this policy.
- 7.6. Policy Promotion: I (we) authorize the City to use an approved project to promote the merits of this Policy, including but not limited to displaying a sign at the Property or Business during and within thirty (30) days after construction, and using photographs and descriptions of the project in distribution material, press releases, social media and on the City's website.
- 7.7. Indemnification: I (we) certify that I am (we are) solely responsible for overseeing the work, and will not seek to hold the City, the Board, and / or their agents, employees, officers, and / or directors liable for any property damage, personal injury, or other loss related in any way to this Policy, and by submission of an Application, agree to indemnify the City, the Board, and / or their agents, employees, officers, and / or directors from any claims or damages resulting from the project, including reasonable attorney fees.

Section 8.

General Provisions

- 8.1. Termination: The City has the right to terminate any agreement under this Policy for any reason.
- 8.2. Changes During Construction: If an Applicant seeks to change the scope of their project after a Grant has been approved, the Applicant shall meet with Staff to discuss the desired change. Staff has the authorization to approve minor modifications during construction. Any other desired modification shall be placed before the approving body for reconsideration.
- 8.3. Flexibility: The terms and conditions of this Policy are a guideline for the Board during their deliberation and evaluation. The City reserves the right to modify the terms and conditions herein at any time, including for any pending application, and may approve a Grant on terms and conditions contrary to the guidelines set forth in this policy.
- 8.4. Section or Other Headings: Section or other headings contained in this Policy are for reference purposes only and shall not affect in any way the meaning or interpretation of this Policy.
- 8.5. Severability: In the event that any provision of this Policy is determined to be illegal, invalid, or unenforceable, then, and in that event, it is the intention that the remainder of this Policy shall not be affected thereby.

-- The remainder of this page purposefully left blank. --



City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Rick Trice, P.E.
Director of Public Works

Agenda Items: (4)(e)

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:

Action Regarding Award of Contract for 2021 Mowing Contract

BACKGROUND/DISCUSSION:

The city biennially awards a mowing contract to provide maintenance services for city parks and right-of-ways.

On March 2, 2021 the city received the following bids for the 2021 Annual Mowing Contract.

Bidder	Cycle "A" Bid	Cycle "B" Bid
Yellowstone Landscaping	\$ 7,118.12	\$ 638.06
GI Mow	\$17,516.00	\$2,593.00

Yellowstone Landscaping, submitted the lowest responsive bid of \$7,118.12 for Cycle "A" and \$638.06 for Cycle "B".

The contract requires two levels of mowing frequency depending on location. Cycle "A" is a higher level of maintenance estimated to be 32 mowing cycles from March until the end of October. Cycle "B" is estimated at 16 mowing cycles from March until the end of October. Payment is made based on mowing cycles completed and may be increased or decreased.

The projected maximum total cost of the contract is:

Cycle "A"	32 x \$7,118.12 = \$ 227,779.84
Cycle "B"	16 x \$638.06 = \$ 10,208.96
Total	\$ 237,988.80

FINANCIAL IMPACT:

The financial impact will be \$237,988.80. Funds in the amount of \$98,000 are budgeted in the Public Services

Budget, Account 01-5245-06-00 Contract Services-Mowing and funds in the amount of \$106,500 are available in the Parks Budget, Account 01-5245-07-00. Total available funds are \$204,500.00.

RECOMMENDATION:

Staff recommends the bid for the 2021 Annual Mowing Contract be awarded to Yellowstone Landscaping for based on a mowing cost of \$7,118.12 for Cycle “A” and \$638.06 for Cycle “B”.

ATTACHMENTS:

Description

20-21 Parks Budget

20-21 Public Services Budget

2021 Mowing Contract Bid Tabs

**CITY OF SAGINAW
BUDGET SUPPLEMENT
2020-2021**

PARKS DEPARTMENT

01-4010-07-00 SALARIES	\$ 76,980
Salaries, incentive pay, longevity pay and certification pay. % increase.	
01-4015-07-00 OVERTIME	\$ 10,405
This represents "on call" personnel responding to weekend Park checks. Increased in FY18/19 for special events.	
01-4150-07-00 SOCIAL SECURITY & MEDICARE	\$ 6,685
Based on 7.65% of salaries and overtime.	
01-4160-07-00 TMRS RETIREMENT	\$ 18,725
Based on 21.86% of total salaries.	
01-4180-07-00 INSURANCE-EMPLOYEES HEALTH	\$ 22,950
This account covers the City's portion of medical, dental and life insurance premiums. The City covers 100% of employee premiums and a portion of dependant coverage premiums.	
01-4185-07-00 FSA ADMINISTRATION FEES	\$ -
This represents the costs for the City's third party administrator for the employee flexible spending accounts.	
01-4190-07-00 INSURANCE-WORKERS' COMP	\$ 1,035
This represents required workers' compensation for Parks share of the total cost.	
01-4200-07-00 UNIFORMS	\$ 1,200
This account is to supply uniforms. The department is under contract with a uniform company. They launder the uniforms and make any needed repairs which keep the employees looking neat and professional.	
01-4970-07-00 PARK MAINTENANCE & SUPPLIES	\$ 65,000
This account covers the cost for parts, material, and supplies to maintain the Parks/Playground Equipment. It also covers the cost to do the annual fall protection (fibar) replacement program that we do.	
01-5245-07-00 CONTRACT SERVICES - MOWING	\$ 106,500
This amount includes mowing of 112 acres of park land.	
01-5247-07-00 CONTRACT SERVICES - JANITORIAL	\$ 950
Parks share of janitorial expense based on square footage.	

CITY OF SAGINAW BUDGET SUPPLEMENT 2020-2021

PUBLIC SERVICES

01-4972-06-00 SIDEWALK REPLACEMENT	\$	20,000
Spot repairs of City sidewalks as needed In FY19/20 increased by \$36,145 for sidewalk connections and ramps as identified in ADA compliance study.		
01-4980-06-00 STREET MAINTENANCE & SUPPLIES	\$	65,000
This account covers the cost for street striping supplies and miscellaneous street maintenance needs.		
01-4981-06-00 SIGN SUPPLIES & MATERIALS	\$	25,000
This account includes expenses for signs and related materials. We are now required by law to do a Sign Retro Reflectivity Program throughout the City. This involves the continuing replacement of noncompliant signs.		
01-4985-06-00 SIGNAL LIGHT REPAIRS	\$	5,000
This item covers supplies and repairs to the City's traffic signal system and assorted electronic flashers.		
01-5245-06-00 CONTRACT SERVICES-MOWING	\$	98,000
This amount includes 21 mowing cycles of all City-owned property except the 30 miles of right-of-way the City maintains.		
01-5247-06-00 CONTRACT SERVICES-JANITORIAL	\$	1,050
Public Works share of janitorial expenses based on square footage.		
01-5660-06-00 PHYSICALS	\$	400
Pre-employment physicals/testing as needed and annual blood-borne pathogens class.		
01-6100-06-00 DUES & SUBSCRIPTIONS	\$	1,000
Membership to APWA for up to 4 members - part of accreditation process.		
01-6150-06-00 EDUCATIONAL TRAINING/TRAVEL	\$	2,500
This account includes funding for schools concerning street maintenance, building maintenance, work zone safety, storm water and chemical application training.		
01-6300-06-00 UTILITIES	\$	267,940
Public Services share of gas, electric, and water expense. Each meter has been assigned to responsible dept.		
01-6500-06-00 INSURANCE-GEN LIABILITY/AUTO	\$	12,400
This represents the Public Services share of insurance expense. We have insurance through Texas Municipal League (TML).		
01-6850-06-00 TELEPHONE EXPENSES	\$	4,680
This account includes cell phone expense.		

CITY OF SAGINAW BID TABULATION SHEET

PROJECT: FINISH MOWING/GROUNDS MAINTENANCE OF CITY PARKS AND RIGHTS-OF-WAY

DATE: MARCH 2, 2021

BIDDERS	AMOUNT	REMARKS
Yellowstone	A - 7,118.12 B - 638.06	\$ 7,756.18 Total
G-I Mow	A 17516.00 B 2593.00	\$ 20,109.00 Total

OPENING CONDUCTED BY: RN + JE



City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Rick Trice, P.E.
Director of Public Works

Agenda Items: (4)(f)

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:

Action Regarding Developer Agreement With Fuel City Saginaw, LLC for a Subsurface Utility Engineering (SUE) Contract for Industrial Avenue and Authorization of an Agreement with CobbFendley to Provide SUE Services

BACKGROUND/DISCUSSION:

Fuel City Saginaw, LLC has led an effort to secure authorization for a Texas Department of Transportation (TxDOT) project to improve the intersection of F.M.-156 (Blue Mound Road) and Industrial Avenue. The project was funded through the North Central Texas Council of Governments COVID-19 Infrastructure Project. The City of Saginaw is taking the lead as the Local Sponsor although Fuel City, City of Fort Worth and potentially the City of Blue Mound will be participants requiring one or more Inter-Local Agreements for the phases of work.

The proposed Developer Agreement with Fuel City will begin the design process to identify utility locations and conflicts within the footprint of the project. The City agrees that the Saginaw is responsible for fifty percent (50%) of the cost of the SUE and the City of Fort Worth and Blue Mound would be responsible for the remaining fifty percent (50%). Fuel City has agreed to fund Fort Worth and Blue Mound's share. The agreement provides that if the City of Blue Mound and Fort Worth makes contributions toward the cost of the SUE they would be reimbursable to Fuel City.

A scope and cost proposal for the SUE was received from CobbFendley in the total amount of \$20,600. Saginaw and Fuel City share would be \$10,300 each.

CobbFendley proposes to provide Quality Level A and B investigation/locations within the footprint of the project as described in their proposal. The total fee is estimated at \$20,600.00.

The definitions for Quality Level A and B from the proposal are:

- Quality Level B (QL "B") – Two-dimensional (x, y) information obtained through the application and interpretation of non-destructive surface geophysical methods. Also known as

“designating” this quality level provides the horizontal position of subsurface utilities within approximately one foot.

- Quality Level A (QL “A”) – Also known as “locating”, this quality level provides precise three dimensional (x, y, z) information at critical locations by exposing specific utilities. Non-destructive vacuum excavation equipment is used to expose the utilities at specific points which are then tied down by survey.

FINANCIAL IMPACT:

The Financial Impact will be \$20,600.00. Funds are available in the amount of \$10,300 from Fuel City Saginaw, LLC pursuant to approval of the Developer Agreement and \$10,300 from the 2020 Certificates of Obligation, Account 06-15082000.

RECOMMENDATION:

It is recommended that the City Council:

1. Approve the Developer Agreement with Fuel City Saginaw, LLC; and
2. Authorize the approval of the March 18, 2021 proposal from CobbFendley to provide SUE services for Cantrell Sansom (Industrial Avenue) at FM 156 in the amount of \$20,600.

ATTACHMENTS:

Description

Fuel City Developer Agreement

CobbFendley March 18, 2021 Proposal

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT FOR INTERSECTION IMPROVEMENTS BLUE MOUND ROAD (FM 156) AND INDUSTRIAL AVENUE ("Agreement") is by and between the City of Saginaw, Texas, a Texas home-rule municipal corporation (the "City"), and Fuel City Saginaw, LLC, a Texas limited liability company ("Developer"). The City and Developer are each a "Party" and collectively "Parties" and are each acting through their authorized representatives. The Agreement shall be effective as of the date of the last signature below.

WITNESSETH

WHEREAS, Intersection Improvements Blue Mound Road (FM-156) and Industrial Avenue ("Project"), as depicted in Exhibit "A", has been designated as a funded project by the Regional Transportation Council under COVID-19 Infrastructure Program; and

WHEREAS, the Project is being funded by a Surface Transportation Block Grant (STBG) from the Federal Government; and

WHEREAS, the Project will require matching funds from the City, Texas Department of Transportation, and City of Fort Worth; and

WHEREAS, the Developer will pay for the cost of engineering for the project; and

WHEREAS, the City has received a cost proposal (Exhibit "B") dated March 18, 2021 for \$20,600.00 from CobbFendley to perform Subsurface Utility Engineering (SUE) to determine the location of existing utility infrastructure within the Project's boundaries necessary for the design of the project; and

WHEREAS, the City and Developer agree that the City's cost of the SUE is 50% and that the Developer will provide funding for the remaining 50%; and

WHEREAS, the City acknowledges that there may be future participation in the cost of the SUE from the Cities of Fort Worth and Blue Mound that may be reimbursable to the Developer, and

WHEREAS, the City and Developer acknowledge that the foregoing issues should be addressed through a development agreement.

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the City and Developer covenant and agree as follows:

1. **Developer Obligations.** Developer agrees to deposit with the City \$10,300.00 prior to City execution of an agreement with CobbFendley for the purpose of funding 50% of the cost of the SUE for the Project.

2. **City Obligations.**

- A. The City will provide matching funds of \$10,300.00 for the SUE.
- B. The City will execute an agreement with CobbFendley for the engineering services referenced in this Agreement.

3. **Applicable Laws and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Tarrant County, Texas. Venue for any action arising under this Agreement shall lie in Tarrant County, Texas.

4. **Notices.** Any notices required or permitted to be given hereunder shall be given by certified or registered mail, return receipt requested, by personal delivery, or by overnight courier to the addresses set forth below or to such other single address as either party hereto shall notify the other:

If to the City:

The City of Saginaw, Texas
333 West McLeroy Blvd.
Saginaw, Texas 76179
Attn: City Manager's Office

If to Developer:

Fuel City Saginaw, LLC
1080 S. Blue Mound Rd.
Saginaw, Texas 76131

- 5. **Attorneys; Fees.** In the event any person initiates or defends any legal action or proceeding to enforce or interpret any of the terms of this Agreement, the prevailing party in any such action or proceeding shall be entitled to recover its reasonable costs and attorneys' fees (including its reasonable costs and attorneys' fees on any appeal). Nothing herein shall constitute a waiver of any claim or defense that could be asserted in any litigation related to this Agreement.
- 6. **Entire Agreement.** This Agreement contains the entire agreement between the parties hereto and supersedes all prior agreements, oral or written, with respect to the subject matter hereof. The provisions of this Agreement shall be construed as a whole and not strictly for or against any party.
- 7. **Severability.** In the event any provision of this Agreement shall be determined by any court of competent jurisdiction to be invalid or unenforceable, the Agreement shall, to the extent reasonably possible, remain in force as to the balance of its provisions as if such invalid provision were not a part hereof.

8. **Authority.** The Agreement shall become a binding obligation on the signatories upon execution by all signatories hereto. The City warrants and represents that the individual executing this Agreement on behalf of the City has full authority to execute this Agreement and bind the City to the same. Developer warrants and represents that the individual executing this Agreement on its behalf has full authority to execute this Agreement and bind Developer to same.
9. **Mediation.** In the event of any disagreement or conflict concerning the interpretation of this Agreement, and such disagreement cannot be resolved by the signatories hereto, the signatories agree to submit such disagreement to non-binding mediation.
10. **Default.** No party shall be in default of provisions under this Agreement until notice of the alleged failure of such party to perform has been given as provided herein (which notice shall set forth in reasonable detail the nature of the alleged failure) and until such party has been given ten (10) days after the written notice in the case of the default of a payment obligation, and in all other cases a reasonable time, to cure the alleged failure (such reasonable time determined based upon the nature of the alleged failure, but in no event less than ten (10) days after written notice of the alleged failure has been given). Each of the City and Developer agree that no party will be liable for any punitive, speculative, consequential or special damages under this Agreement.
11. **Exhibits.** The following exhibits are attached hereto and incorporated into this Agreement for all purposes:
- Exhibit A Schematic Plan Intersection Improvements Blue Mound Road (FM 156) and Industrial Ave. Saginaw Texas
- Exhibit B CobbFendley Proposal letter, March 18, 2021

IN WITNESS WHEREOF, the parties hereto have caused this document to be executed as of the date first above written.

----- This space left blank intentionally. Signature pages follow. -----

**THE CITY OF SAGINAW, TEXAS,
a Texas home-rule municipal corporation**

By: _____
Todd Flippo, Mayor

Signed on the ____ day of _____, 2021.

Acknowledgment

**STATE OF TEXAS §
COUNTY OF TARRANT §**

This instrument was acknowledged before me on this the ____ day of _____, 2021 by Todd Flippo, Mayor of the City of Saginaw, Texas, a home-rule municipal corporation, on behalf of said corporation.

Notary Public, State of Texas

DEVELOPER:

Fuel City Saginaw, LLC,
a Texas limited liability company

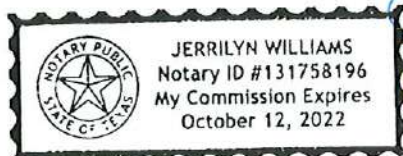

Mark W. Dietz, Vice President

Signed on the 25th day of March, 2021.

Acknowledgment

STATE OF TEXAS §
COUNTY OF _____ §

This instrument was acknowledged before me on this the 25th day of MARCH, 2021 by MARK W. DIETZ, the VICE PRESIDENT of Fuel City Saginaw, LLC, a Texas limited liability company, on behalf of said company.




Notary Public, State of Texas

Exhibit A

**Schematic Plan Intersection Improvements
Blue Mound Road (FM 156) and Industrial Ave. Saginaw Texas**

[illegible]

**SCHEMATIC PLAN
INTERSECTION IMPROVEMENTS
BLUE MOUND ROAD (FM 156) AND INDUSTRIAL AVE.
SAGINAW, TEXAS**

JDJR
ENGINEERS & CONSULTANTS, INC.
TRAFFIC CONSULTATION HANDED F-1027

DATE	TIME	WIND	WAVE	SEA	WIND	WAVE	SEA
11 MAR 68	2000	000	000	000	1	2	
11 MAR 68	2000	000	000	000	1	2	

Exhibit B

CobbFendley Proposal letter, March 18, 2021



March 18, 2021

Rick Trice, P.E.,
Director Public Works
City of Saginaw
333 W McLeroy Blvd,
Saginaw, TX 76179

**Re: Subsurface Utility Engineering for
FM 156 at Cantrell Sansom
Saginaw, TX**

Dear Mr. Trice:

Per your request, CobbFendley is pleased to submit this proposal for Subsurface Utility Engineering (SUE) services on the above-referenced project in Saginaw, TX. This proposal is based on information provided via email on January 25th, 2021.

Introduction

CobbFendley (CF) will perform the SUE work required for this project in general accordance with the recommended practices and procedures described in ASCE Publication CI/ASCE 38-02 (Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data). As described in the mentioned ASCE publication, four levels have been established to describe the quality of utility location and attribute information used on plans. The four quality levels are as follows:

- Quality Level D (QL "D") – Information derived from existing records.
- Quality Level C (QL "C") – QL "D" information supplemented with information obtained by surveying visible above-ground utility features (i.e. valves, hydrants, meters, manhole covers, etc.).
- Quality Level B (QL "B") – Two-dimensional (x, y) information obtained through the application and interpretation of non-destructive surface geophysical methods. Also known as "designating" this quality level provides the horizontal position of subsurface utilities within approximately one foot.
- Quality Level A (QL "A") – Also known as "locating", this quality level provides precise three-dimensional (x, y, z) information at critical locations by exposing specific utilities. Non-destructive vacuum excavation equipment is used to expose the utilities at specific points which are then tied down by survey.

It is the responsibility of the SUE provider to perform due-diligence with regards to records research (QL "D") and acquisition of available utility records. The due-diligence provided for this project will consist of contacting applicable "one call" agencies, visually inspecting the work area for evidence of utilities, and reviewing the available utility record information. Utilities not identified through these efforts will be referred to as "unknown" utilities. CF personnel will scan the defined work area using electronic prospecting equipment to search for "unknown" utilities. CF is not responsible for designating and locating "unknown" utilities that were not detected while scanning the work area.

Scope of SUE Services

Based on information provided by City of Saginaw (COS), CF has developed a preliminary scope for the



SUE work required for this project. The scope of work may be modified, with COS's concurrence, during the performance of the SUE fieldwork, if warranted by actual field findings.

For this project, CF will provide QL "B" SUE, QL "A" SUE and Survey, as previously defined. The QL "B" SUE will be performed to determine any utilities within the area identified on the attached exhibit.

For the work area defined on the attached exhibit, we have assumed the QL "A" will consist of up to six (6) test holes with an average depth of 8 feet. It is assumed all test holes will be in areas outside of existing pavement.

Survey for collection of SUE field data will be performed by CF. The processed survey data will be used for preparation of the CAD deliverable.

It has been our experience in this part of North Texas that test hole excavation frequently encounters rock strata. CF will do everything feasible to non-destructively expose utilities requested for test holes. However, we cannot ensure that vacuum excavation will be successful on all test holes if significant rock layers are encountered. If this becomes an issue, we will communicate the locations with you immediately to discuss options. Also, for PVC lines located under pavement it may be necessary to excavate additional test holes to locate the line.

Inclusions

- Coordination with utility owner's inspectors, as may be required by law or utility owner policy.
- City or TxDOT permits for the project for CF scope of work (if required).

Clarifications and Exclusions

- COS or its agent to provide survey control within 500' of the project limits.

Designating Procedures

Prior to beginning field designating activities, CF's field manager will review the project scope of work and available utility records. Once these initial reviews are complete, the field manager and technicians will begin designating the approximate horizontal position of known subsurface utilities within the specified project limits. A suite of geophysical equipment (electromagnetic induction, magnetic) will be used to designate metallic/conductive utilities (e.g. steel pipe, electrical cable, telephone cable). Non-metallic/non-conductive utilities will be designated using other proven methods, such as rodding, and probing. Where access is available, a sonde will be inserted into the utility line (e.g. PVC gravity sewer pipe) to provide a medium for signal transmission, which can then be designated using geophysical equipment. In instances where access is not available, (e.g. pressurized PVC water line), CF personnel will attempt to designate the utility by probing.

Accurate collection and recording of designated utilities is a critical component of the SUE process. CF utilizes a proven method of collecting and recording survey information once the utilities have been designated in the field. CF's field manager will produce detailed sketches depicting each utility as well as relevant surface features such as roadways, buildings, manholes, fire hydrants, utility pedestals, valves, meters, etc. Each utility will be labeled with a unique ID code. For example, if two buried electric cables exist on the project, one will be labeled E1 and the other E2. Paint and pin flags will be used to designate



the utilities in the field. A labeled pin flag or paint mark will be used to mark each location where a survey shot is required. Shot points will typically be placed at 100-foot intervals on utilities running parallel to the alignment and at 50-foot intervals on utility crossings. The locations will be numbered sequentially for each individual utility line. For example, if there are 50 shots required on buried electric line E1, the points will be numbered E1-1 through E1-50.

Preliminary field sketches depicting the designated utilities will be prepared for use during subsequent surveying activities. These sketches will also be used to check the survey information for completeness and accuracy.

Locating Procedures

CF will utilize its utility designating marks and specific information provided by City of Saginaw to lay out the test hole locations. CF will attempt to place the test holes outside of paved areas wherever possible. However, some test holes may need to be placed in paved areas that may require traffic control measures to be implemented. CF will establish routine/ordinary traffic control (cones and free-standing signage, etc.) whenever required as part of our standard pricing. If non-routine traffic control measures are required (barricades, flag person, changeable message board, etc.), these services will be considered extra and invoiced at cost. You will be notified if such circumstances arise, and City of Saginaw approval will be necessary before commencement.

CF will utilize non-destructive vacuum excavation equipment to excavate the test hole at the required locations. Once the utilities are located, CF will record the type, size, material, depth to top and general running direction. The test hole will be assigned a unique ID number and will be marked with rebar/cap, nail/disk, or chiseled X, as appropriate. Test-hole excavations will be backfilled with appropriate material and the original surface will be restored. The backfill will be compacted in lifts by mechanical means to minimize settlement.

Deliverables

As a QL "B" SUE deliverable, CF will produce an electronic SUE file (in .DWG format) depicting the type and horizontal location of the designated utilities, as well as a SUE Plan (in .PDF format). COS or its agent will provide CF with the current base map/topographic files in electronic format for use in preparing the SUE file. CF will utilize its standard SUE line styles and symbology.

The QL "A" SUE deliverable will consist of an updated SUE CAD file showing the locations of the test holes. CF will also prepare a summary sheet of test hole information showing the utility size, depth, material, direction and type of surface marker used to identify the test hole location.

Schedule of Work

CF can commence work within two (2) weeks of receiving the notice to proceed (NTP). The QL "B" SUE field work can be completed within four (4) workdays. Survey of the QL "B" SUE can be completed within one and one-half (1.5) workdays.

Once the location of the QL "A" test holes have been determined, the QL "A" field work must be preceded by a One Call ticket and a mandatory 48-hour clearance period. If there are test holes within pavement, a city or state permit may be required. Once the permit and clearance period have been obtained, the assumed



six (6) QL "A" test holes are estimated to be completed within two (2) workdays. Survey of the QL "A" SUE can be completed within one-half (0.5) workday.

The deliverable, as previously described, can be submitted within two (2) weeks after survey has been completed. We estimate that the overall work will be completed in six (6) weeks from notice-to-proceed (NTP) to final deliverable.

Estimated Fees

QL "B" SUE	\$2,400/Day	(4 Days)	\$ 9,600.00
Survey QL "B" SUE	\$2,000/Day	(1.5 Day)	\$ 3,000.00
QL "A" SUE	\$3,500/Day	(2 Days)	\$ 7,000.00
Survey QL "A" SUE	\$2,000/Day	(0.5 Day)	\$ 1,000.00
			\$ 20,600.00

CF will invoice QL "B" SUE, QL "A" SUE and survey based on the actual number of days worked in the field. If non-routine traffic control measures are required (barricades, flag person, changeable message board, etc.), these services will be considered extra and invoiced at cost.

The total estimated cost to complete all worked described herein is **Twenty Thousand, Six Hundred and 00/100 Dollars (\$20,600.00)**.

We look forward to working with you on this project. If you have any questions or require additional information, please contact me at 214-998-4279.

Sincerely,

Cobb, Fendley & Associates, Inc.

A handwritten signature in blue ink, appearing to read "T. C. Hunt".

Thomas Hunt, P.E.

NTX Subsurface Utility Engineering (SUE) Department Manager

SUE Work Schedule

Project Description

City, State: Saginaw, TX

Location: FM 156 and Cantrell Sansome Rd

The Work Schedule for this project is as follows:

Work Authorization Start Date:	March 22, 2021
QL D Records Research Completed	March 25, 2021
QL B Designating Completed	March 29, 2021
Survey QL B Designating Completed	April 5, 2021
CADD, QA/QC, Draft Deliverables (DGN,	April 12, 2021
QL A Test Holes Field Work	April 19, 2021
Survey QL A Test Holes Completed	April 22, 2021
QL A Test Holes Final Deliverables	April 30, 2021

March 18, 2021

Rick Trice, P.E.,
Director Public Works
City of Saginaw
333 W McLeroy Blvd,
Saginaw, TX 76179

**Re: Subsurface Utility Engineering for
FM 156 at Cantrell Sansom
Saginaw, TX**

Dear Mr. Trice:

Per your request, CobbFendley is pleased to submit this proposal for Subsurface Utility Engineering (SUE) services on the above-referenced project in Saginaw, TX. This proposal is based on information provided via email on January 25th, 2021.

Introduction

CobbFendley (CF) will perform the SUE work required for this project in general accordance with the recommended practices and procedures described in ASCE Publication CI/ASCE 38-02 (Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data). As described in the mentioned ASCE publication, four levels have been established to describe the quality of utility location and attribute information used on plans. The four quality levels are as follows:

- Quality Level D (QL “D”) – Information derived from existing records.
- Quality Level C (QL “C”) – QL “D” information supplemented with information obtained by surveying visible above-ground utility features (i.e. valves, hydrants, meters, manhole covers, etc.).
- Quality Level B (QL “B”) – Two-dimensional (x, y) information obtained through the application and interpretation of non-destructive surface geophysical methods. Also known as “designating” this quality level provides the horizontal position of subsurface utilities within approximately one foot.
- Quality Level A (QL “A”) – Also known as “locating”, this quality level provides precise three-dimensional (x, y, z) information at critical locations by exposing specific utilities. Non-destructive vacuum excavation equipment is used to expose the utilities at specific points which are then tied down by survey.

It is the responsibility of the SUE provider to perform due-diligence with regards to records research (QL “D”) and acquisition of available utility records. The due-diligence provided for this project will consist of contacting applicable “one call” agencies, visually inspecting the work area for evidence of utilities, and reviewing the available utility record information. Utilities not identified through these efforts will be referred to as “unknown” utilities. CF personnel will scan the defined work area using electronic prospecting equipment to search for “unknown” utilities. CF is not responsible for designating and locating “unknown” utilities that were not detected while scanning the work area.

Scope of SUE Services

Based on information provided by City of Saginaw (COS), CF has developed a preliminary scope for the

SUE work required for this project. The scope of work may be modified, with COS's concurrence, during the performance of the SUE fieldwork, if warranted by actual field findings.

For this project, CF will provide QL "B" SUE, QL "A" SUE and Survey, as previously defined. The QL "B" SUE will be performed to determine any utilities within the area identified on the attached exhibit.

For the work area defined on the attached exhibit, we have assumed the QL "A" will consist of up to six (6) test holes with an average depth of 8 feet. It is assumed all test holes will be in areas outside of existing pavement.

Survey for collection of SUE field data will be performed by CF. The processed survey data will be used for preparation of the CAD deliverable.

It has been our experience in this part of North Texas that test hole excavation frequently encounters rock strata. CF will do everything feasible to non-destructively expose utilities requested for test holes. However, we cannot ensure that vacuum excavation will be successful on all test holes if significant rock layers are encountered. If this becomes an issue, we will communicate the locations with you immediately to discuss options. Also, for PVC lines located under pavement it may be necessary to excavate additional test holes to locate the line.

Inclusions

- Coordination with utility owner's inspectors, as may be required by law or utility owner policy.
- City or TxDOT permits for the project for CF scope of work (if required).

Clarifications and Exclusions

- COS or its agent to provide survey control within 500' of the project limits.

Designating Procedures

Prior to beginning field designating activities, CF's field manager will review the project scope of work and available utility records. Once these initial reviews are complete, the field manager and technicians will begin designating the approximate horizontal position of known subsurface utilities within the specified project limits. A suite of geophysical equipment (electromagnetic induction, magnetic) will be used to designate metallic/conductive utilities (e.g. steel pipe, electrical cable, telephone cable). Non-metallic/non-conductive utilities will be designated using other proven methods, such as rodding, and probing. Where access is available, a sonde will be inserted into the utility line (e.g. PVC gravity sewer pipe) to provide a medium for signal transmission, which can then be designated using geophysical equipment. In instances where access is not available, (e.g. pressurized PVC water line), CF personnel will attempt to designate the utility by probing.

Accurate collection and recording of designated utilities is a critical component of the SUE process. CF utilizes a proven method of collecting and recording survey information once the utilities have been designated in the field. CF's field manager will produce detailed sketches depicting each utility as well as relevant surface features such as roadways, buildings, manholes, fire hydrants, utility pedestals, valves, meters, etc. Each utility will be labeled with a unique ID code. For example, if two buried electric cables exist on the project, one will be labeled E1 and the other E2. Paint and pin flags will be used to designate

the utilities in the field. A labeled pin flag or paint mark will be used to mark each location where a survey shot is required. Shot points will typically be placed at 100-foot intervals on utilities running parallel to the alignment and at 50-foot intervals on utility crossings. The locations will be numbered sequentially for each individual utility line. For example, if there are 50 shots required on buried electric line E1, the points will be numbered E1-1 through E1-50.

Preliminary field sketches depicting the designated utilities will be prepared for use during subsequent surveying activities. These sketches will also be used to check the survey information for completeness and accuracy.

Locating Procedures

CF will utilize its utility designating marks and specific information provided by City of Saginaw to lay out the test hole locations. CF will attempt to place the test holes outside of paved areas wherever possible. However, some test holes may need to be placed in paved areas that may require traffic control measures to be implemented. CF will establish routine/ordinary traffic control (cones and free-standing signage, etc.) whenever required as part of our standard pricing. If non-routine traffic control measures are required (barricades, flag person, changeable message board, etc.), these services will be considered extra and invoiced at cost. You will be notified if such circumstances arise, and City of Saginaw approval will be necessary before commencement.

CF will utilize non-destructive vacuum excavation equipment to excavate the test hole at the required locations. Once the utilities are located, CF will record the type, size, material, depth to top and general running direction. The test hole will be assigned a unique ID number and will be marked with rebar/cap, nail/disk, or chiseled X, as appropriate. Test-hole excavations will be backfilled with appropriate material and the original surface will be restored. The backfill will be compacted in lifts by mechanical means to minimize settlement.

Deliverables

As a QL “B” SUE deliverable, CF will produce an electronic SUE file (in .DWG format) depicting the type and horizontal location of the designated utilities, as well as a SUE Plan (in .PDF format). COS or its agent will provide CF with the current base map/topographic files in electronic format for use in preparing the SUE file. CF will utilize its standard SUE line styles and symbology.

The QL “A” SUE deliverable will consist of an updated SUE CAD file showing the locations of the test holes. CF will also prepare a summary sheet of test hole information showing the utility size, depth, material, direction and type of surface marker used to identify the test hole location.

Schedule of Work

CF can commence work within two (2) weeks of receiving the notice to proceed (NTP). The QL “B” SUE field work can be completed within four (4) workdays. Survey of the QL “B” SUE can be completed within one and one-half (1.5) workdays.

Once the location of the QL “A” test holes have been determined, the QL “A” field work must be preceded by a One Call ticket and a mandatory 48-hour clearance period. If there are test holes within pavement, a city or state permit may be required. Once the permit and clearance period have been obtained, the assumed



six (6) QL "A" test holes are estimated to be completed within two (2) workdays. Survey of the QL "A" SUE can be completed within one-half (0.5) workday.

The deliverable, as previously described, can be submitted within two (2) weeks after survey has been completed. We estimate that the overall work will be completed in six (6) weeks from notice-to-proceed (NTP) to final deliverable.

Estimated Fees

QL "B" SUE	\$2,400/Day	(4 Days)	\$ 9,600.00
Survey QL "B" SUE	\$2,000/Day	(1.5 Day)	\$ 3,000.00
QL "A" SUE	\$3,500/Day	(2 Days)	\$ 7,000.00
Survey QL "A" SUE	\$2,000/Day	(0.5 Day)	<u>\$ 1,000.00</u>
			\$ 20,600.00

CF will invoice QL "B" SUE, QL "A" SUE and survey based on the actual number of days worked in the field. If non-routine traffic control measures are required (barricades, flag person, changeable message board, etc.), these services will be considered extra and invoiced at cost.

The total estimated cost to complete all worked described herein is **Twenty Thousand, Six Hundred and 00/100 Dollars (\$20,600.00).**

We look forward to working with you on this project. If you have any questions or require additional information, please contact me at 214-998-4279.

Sincerely,

Cobb, Fendley & Associates, Inc.

A handwritten signature in blue ink, appearing to read "T. Hunt", with a stylized flourish at the end.

Thomas Hunt, P.E.

NTX Subsurface Utility Engineering (SUE) Department Manager

SUE Work Schedule

Project Description

City, State: Saginaw, TX

Location: FM 156 and Cantrell Sansome Rd

The Work Schedule for this project is as follows:

Work Authorization Start Date:	March 22, 2021
QL D Records Research Completed	March 25, 2021
QL B Designating Completed	March 29, 2021
Survey QL B Designating Completed	April 5, 2021
CADD, QA/QC, Draft Deliverables (DGN,	April 12, 2021
QL A Test Holes Field Work	April 19, 2021
Survey QL A Test Holes Completed	April 22, 2021
QL A Test Holes Final Deliverables	April 30, 2021



Farm-to-Market 156

156

E Industrial Ave

Cantrell Sansom Rd

S Blue Mound Rd

Lawson Rd

Northway Dr

Google Earth

© 2020 Google

500 ft





City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Doug Spears
Fire Chief

Agenda Items: (4)(g)

E-mail: dougspears@saginawfire.us

Phone: 18172300412

SUBJECT:

Action regarding Approval of purchase of a Vehicle to replace the Fire Department vehicle involved in an accident in 2019 which resulted in a total loss of the vehicle

BACKGROUND/DISCUSSION:

Approval to replace a vehicle in the fire department that was lost due to a collision. Replacement at time of loss was temporarily delayed due to the then unknown impact of the COVID-19 pandemic to the city budget. The original vehicle lost in the collision was a 2007 model.

FINANCIAL IMPACT:

Not to exceed \$60,000 overall cost to include the vehicle and all up-fitting. Approximately \$14,000 will be offset using the proceeds from the insurance settlement and auction of damaged vehicle.

RECOMMENDATION:

Approve as presented.

ATTACHMENTS:

Description

Explanatory Memo to CM



Saginaw Fire Department

400 S. Saginaw Blvd. Saginaw, Texas 76179
Tel: 817-230-0412 Fax: 817-232-3731

DOUG SPEARS
FIRE CHIEF

TO: City Manager Gabe Reaume

FROM: Fire Chief Doug Spears

DATE: March 2, 2021

RE: FD Replacement Vehicle

As you may remember we experienced a vehicle accident in August of last year that resulted in the total loss of the vehicle, a 2007 Ford-250. This vehicle was utilized by our Captains who act in the capacity of a Battalion Chief every Friday through Sunday with the Battalion Chief response model being expanded to everyday at the end of this month. Due to the economic uncertainty at the time from the pandemic we wisely postponed the vehicle's replacement then to seek replacement at mid-point this fiscal year. We have been managing temporarily by utilizing our light rescue vehicle however it is not designed or adaptable for the purpose it is interchangeably being used for beyond the exigent circumstance the accident and economic uncertainty put us in.

We are requesting to replace the vehicle we lost due to the accident. Insurance settlement from total loss of the 2007 vehicle was just over \$9000. We were able to retain the totaled vehicle and it recently sold at auction netting just over \$5000. The replacement vehicle being requested is a public safety package Chevrolet Tahoe maintaining consistency with our existing FD vehicles as well as the PD vehicle fleet.

Total cost of a fully equipped and outfitted vehicle is approximately \$60,000. The vehicle base cost is approximately \$37,500 and will be purchased utilizing a cooperative purchasing agreement. Across the State public safety fleet vehicle availability due to production shutdowns is very scarce with almost no vehicles readily available and ones scheduled to be delivered already being sold. Public safety fleet vehicles are equipped with slight variations adjusting the price minimally from vehicle to vehicle. Approximate cost is being used for this reason. Upon purchase approval we will need to work diligently to find a vehicle and purchase it quickly. Reducing the \$60,000 cost by the \$14,000 we received from the old vehicle adjusts the requested amount to \$46,000.

I am seeking approval to purchase the replacement vehicle at a total cost not to exceed \$60,000 fully equipped and outfitted. This not to exceed approval amount will provide the needed flexibility to aggressively seek and secure a vehicle to purchase. Meeting your approval I would like to get this set for the next council meeting.



City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Doug Spears
Fire Chief

Agenda Items: (4)(h)

E-mail: dougspears@saginawfire.us

Phone: 18172300412

SUBJECT:

Action regarding Approval of Temporary Access Agreement for Residential Fence Replacement with Property Owners at 609 Fossil Wood Drive, 613 Fossil Wood Drive, 617 Fossil Wood Drive, and 621 Fossil Wood Drive

BACKGROUND/DISCUSSION:

TOASE has created a TEMPORARY ACCESS AGREEMENT in order to facilitate needed temporary access onto private property to remove an existing fence and construct a new one. The agreement has been executed by the four impacted property owners. There are four individual agreements requiring Council approval and execution.

Construction of the new fire station requires an eight foot screening fence separating commercial property from residential property to comply with City Ordinance. Four residential properties are impacted. A six foot fence is currently in place separating the properties and will need to be removed and replaced with a new eight foot fence. This work is part of the new fire station construction and has been included within the scope of work of Steele Freeman Inc.

The four impacted properties are as listed:

609 Fossil Wood Drive
613 Fossil Wood Drive
617 Fossil Wood Drive
621 Fossil Wood Drive

FINANCIAL IMPACT:

Cost of this work has been included in the overall fire station construction budget and is part of the larger overall fencing scope of work and costs for the entire construction project.

RECOMMENDATION:

Approval as presented.

ATTACHMENTS:

Description

Example Temporary Access Agreement

TEMPORARY ACCESS AGREEMENT

This Temporary Access Agreement (“Agreement”) is made between the City of Saginaw, a Texas Home-Rule Municipality, (the “City”) and Necarlos Braxton, with an address of 621 Fossil Wood Drive, Saginaw, Texas 76179 (the “Owner”).

WHEREAS, the City owns approximately 4 acres of property located near the corner of McLeroy BLVD and Amber Dr. in Saginaw, Texas (City Property); and

WHEREAS, the City intends to utilize the City Property for construction of a Fire Station; and

WHEREAS, the Owner owns property at 621 Fossil Wood Dr., described further as Lot 5, Block 5, Willow Vista Estates, Phase 2, an addition to the City of Saginaw, Tarrant County, Texas, (“Property”) which abuts the City Property; and

WHEREAS, a fence is currently located along the property line of the Property and City Property which currently stands six (6) feet in height; and

WHEREAS, the City’s ordinances require such a fence be eight (8) feet in height when separating residential and commercial uses; and

WHEREAS, the Owner is willing to allow the City to replace the six-foot-tall fence with an eight-foot-tall fence.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein, the City and Owner, mutually agree to the following:

1. Recitals. That all of the recitals and preambles hereinabove stated are found to be true and correct and are incorporated herein and made part of this Agreement.

2. Grant of Temporary Access. The Owner hereby grants to City temporary access on and across the Property to replace the six-foot-tall fence with an eight-foot-tall fence. City shall not use the Property for any other purpose without the written consent of the Owner.

3. Term. The term of this Agreement will begin upon execution of this Agreement by both parties and will expire on December 31, 2021.

4. Indemnification

OWNER HEREBY AGREES TO INDEMNIFY, PROTECT AND HOLD HARMLESS THE CITY, ITS EMPLOYEES, AGENTS AND SERVANTS, FROM ALL CLAIMS, DEMANDS, AND CAUSES OF ACTION OF EVERY KIND AND CHARACTER, INCLUDING THE COST OF DEFENSE THEREOF, FOR ANY INJURY TO, INCLUDING DEATH OF, PERSONS AND ANY LOSSES FOR DAMAGES TO PROPERTY CAUSED BY OR ALLEGED TO BE CAUSED,

ARISING OUT OF, OR ALLEGED TO ARISE OUT OF, EITHER DIRECTLY OR INDIRECTLY OR IN CONNECTION WITH THE SERVICES TO BE RENDERED HEREUNDER, WHETHER IT WAS CAUSED BY THE CONCURRENT NEGLIGENCE OF THE CITY AND A PARTY TO THIS AGREEMENT, OR WHETHER IT WAS CAUSED BY THE CONCURRENT NEGLIGENCE OF THE CITY AND SOME OTHER THIRD PARTY. OWNER FURTHER AGREES THAT ANY INSURANCE CARRIER INVOLVED SHALL NOT BE ENTITLED TO SUBROGATION UNDER ANY CIRCUMSTANCES AGAINST THE CITY, ITS OFFICERS, OFFICIALS, AND EMPLOYEES.

5. Maintenance. Upon termination of this Agreement, the City shall remove all personal property owned by the City from the Property on or before the date the Agreement terminates and return the Property to the Owner in a good state of repair.

6. Assignments, Liens, and Encumbrances. The parties hereto shall not assign or transfer any right or interest in the Agreement, in whole or in part, without the prior written approval of both parties. The Owner shall not permit any liens to be placed on the Property. The City expressly denies the Owner the right to encumber by lien, deed of trust, security interest, easement, or other method, any privileges created under this Agreement.

7. Notices. All notices between the parties under this contract must be in writing and are effective when hand-delivered or mailed by certified mail return receipt requested, to the parties addresses as follows:

To City:

City Manager
City of Saginaw
P. O. Box 79070
Saginaw, Texas 76179

To Owner:

Necarlos Braxton
621 Fossil Wood Drive
Saginaw, Texas 76179

8. Amendments. This Agreement can be supplemented and/or amended only by a dated written document executed and mutually agreed upon by each party.

9. Venue. The obligations and undertakings of each of the parties to this Agreement shall be performable at Saginaw, Tarrant County, Texas.

10. Choice of Law. This Agreement is governed by the laws of the State of Texas.

11. Compliance with Laws. City shall comply with all applicable laws, ordinances, and codes of the state, federal, and local governments in its use of the Property and all its activities on the Property.

12. Interference with use and enjoyment of property. The Parties shall not unduly interfere with the normal/safe use and enjoyment of the Property by the general public, where use by the public is authorized.

13. Rights and Remedies Cumulative. The rights and remedies provided by this Agreement are cumulative, and the use of any one right or remedy by either party shall not preclude or waive its right to use any or all other remedies. The rights and remedies provided in this Agreement are given in addition to any other rights the parties may have by law, statute, ordinance, or otherwise.

14. Severability; Partial Invalidity. If any term, provision, covenant, or condition of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

15. No Interests Conveyed. This Agreement does not constitute a conveyance, sale, or exchange of land. Accordingly, this Agreement shall not be filed or recorded in the Official Public Records of Tarrant County. Furthermore, by signing this Agreement, the Owner and its heirs, assigns, and representatives waive any right to seek declaratory judgment or claim that this Agreement creates an easement by implication, estoppel, or prescription.

16. Agreement Approval. Each party represents and warrants that all necessary approvals for this Agreement have been obtained, and the persons whose signatures appear below have the authority necessary to execute this Agreement on behalf of each respective party herein.

17. Counterparts. The Contract may be executed in one or more counterparts, each of which shall be deemed an original. Said counterparts shall constitute but one and the same instrument and shall be binding upon each of the undersigned as full and completely as if all had signed but one instrument and shall be unaffected by the failure of any of the undersigned to execute any of said counterparts.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Executed this _____ day of _____, 20____.

CITY OF SAGINAW, TEXAS

By: _____
Todd Flippo, Mayor

ATTEST:

Janice England, City Secretary

APPROVED AS TO FORM & LEGALITY:

Bryn Meredith, City Attorney

Owner

By: _____

Name: Necarlos Braxton

Date: _____



City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Dolph Johnson
Asst. City Manager

Agenda Items: (4)(i)

E-mail: djohnson@saginawtx.org

Phone: 817-230-0325

SUBJECT:

Consideration and Action on Resolution 2021-12 Supporting the Tarrant County 2021 Transportation Bond Program and Submittal of Saginaw Projects for Consideration

BACKGROUND/DISCUSSION:

Tarrant County will be holding a bond election in November of 2021 for transportation projects. We have received a letter and documents from the County calling for cities to submit projects for consideration should the bonds be approved. One of the requirements is a resolution from the City supporting the project submittals. Project submittals are due April 16, 2021. Saginaw is preparing project submittals for each transportation project we have in our May 2021 bond proposal.

FINANCIAL IMPACT:

Selected projects will be eligible for a fifty percent funding share through interlocal agreements between the City and the County.

RECOMMENDATION:

Staff recommends approval of Resolution No. 2021-12

ATTACHMENTS:

Description

Resolution 2021-12

RESOLUTION NO. 2021-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS IN SUPPORT OF THE TARRANT COUNTY 2021 TRANSPORTATION BOND PROGRAM AND TO SUBMIT CITY OF SAGINAW PROJECTS FOR CONSIDERATION TO BE INCLUDED IN SAID PROGRAM

WHEREAS, the Tarrant County Commissioners have asked cities to support the Tarrant County 2021 Transportation Bond Program and invited cities to submit proposed projects to be considered for the bond program; and

WHEREAS, the City Council of the City of Saginaw, Texas does support the Tarrant County 2021 Transportation Bond Program; and

WHEREAS, the City Council of the City of Saginaw has decided to submit the widening and improvement of Knowles Drive Phase 1 (from Edwards to Woodcrest), Knowles Drive Phase 2 (from Woodcrest to McLeroy), Knowles Drive/McLeroy Blvd. intersection improvements, Knowles Drive Phase 3 (from McLeroy to Longhorn), West McLeroy Blvd. Phase 3 (from Saginaw Blvd. to Knowles), and West McLeroy Blvd. Phase 4 (from Knowles to Old Decatur) to be considered for inclusion in said program; and

WHEREAS, it is understood that if approved by voters, the bond package would pay for fifty percent of the accepted project, with the other half coming from city funds.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Saginaw that:

The City of Saginaw does hereby support said Tarrant County 2021 Transportation Bond Program and does hereby submit to Tarrant County Commissioners the projects of widening and improvement of Knowles Drive Phase 1 (from Edwards to Woodcrest), Knowles Drive Phase 2 (from Woodcrest to McLeroy), Knowles Drive/McLeroy Blvd. intersection improvements, Knowles Drive Phase 3 (from McLeroy to Longhorn), West McLeroy Blvd. Phase 3 (from Saginaw Blvd. to Knowles), and West McLeroy Blvd. Phase 4 (from Knowles to Old Decatur) for consideration to be included in said bond program, with additional funds for projects to be borne by the city.

ADOPTED AND APPROVED THIS 6TH DAY OF APRIL, 2021

APPROVED: _____
Todd Flippo, Mayor

ATTEST: _____
Janice England, City Secretary

APPROVED AS TO FORM AND LEGALITY: _____
Bryn Meredith, City Attorney



City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (4)(j)

E-mail: greaume@saginawtx.org

Phone: 817-230-0324

SUBJECT:

Action regarding Award of Bid for the Demolition and Clearing of Structures located at 108 S. Belmont St. and Authorizing the Mayor to execute an agreement governing same

BACKGROUND/DISCUSSION:

Staff recommends the award of a contract to Burleson Demolition in the amount of \$16,000 to demolish the structures located at 108 S. Belmont St. This includes clearing trees, brush, and debris so that the lot can be developed in the future. Five contractors were contacted for this work. Burleson Demolition provided the lowest bid.

To encourage future redevelopment of the property, a lien will not be placed on the property. The owner is deceased and the property is currently in the probate process.

FINANCIAL IMPACT:

The financial impact will be \$16,000.

RECOMMENDATION:

Staff recommends award of a contract to Burleson Demolition in the amount of \$16,000 to demolish the structures located at 108 S. Belmont St.

ATTACHMENTS:

Description

Demolition Bids--108 S. Belmont



1653 Houston Rd.
Burleson, Texas 76028
(817) 615-9991

March 17, 2021

Larry Little

Proposal for Demolition provided by Burleson Demolition for: **108 S. Belmont St. Saginaw, Texas**

Burleson Trucking I,LP dba Burleson Demolition is pleased to provide you with a proposal for the above referenced project. In consideration of the below lump sum, Burleson Demolition proposes to perform the work described below.

Completely clear lot of all structures and trees, apart from trees located under power line, haul off debris.

Total Price: \$16,000.00 (does not include applicable taxes or permits or NEZ filings)

Notes:

- Burleson Demolition does not perform any layouts or control lines for any type of saw cutting work being provided.
- Burleson Demolition is not responsible for any shoring and/or engineering.
- This proposal will become an exhibit of any resulting contract documents.
- All work must be scheduled a minimum of five (5) days in advance.
- Others will provide permits, temporary power, and water for dust control & fire safety.
- Prior to work to be scheduled, Burleson Demolition must have one of the following items: signed proposal, letter of intent, or a contract.
- Burleson Demolition retains all rights to salvage on all items being removed.

Exclusions:

- All MEP disconnects, make safe, identifying, and rerouting to be done by others.
- Asbestos survey and abatement, unless contracted.
- Handling or disposing of any controlled or hazardous materials.
- Locating, disconnecting, rerouting and capping utilities.
- Construction fencing, silt fencing and/or barricades.
- Contacting utility companies for termination of utilities.
- Construction utility companies for termination of utility services.
- Items to be removed for salvage, relocation, re-use etc. for the owners is not included.



Project : Demolition and Razing of Existing Structures
 Location : 108 S. Belmont street Saginaw Texas 76179



Contact :

Civil Engineer - N/A

Attention : Estimating Dept

Project #

Phone : 817-232-4640

N/A

Email: little@saginawtx.org

BID Date : 3/9/2021

Demolition and Razing

DESCRIPTION FOR EARTHWORK IMPROVEMENTS	Qty	Unit	UNIT PRICE	TOTAL
Mobilization	1	1	\$ 3,500.00	\$ 3,500.00
House Demolition and removal	1,300	SQ FT	\$ 12,000.00	\$ 12,000.00
Drive way demolition and removal	1	LS	\$ 3,500.00	\$ 3,500.00
2 Barns demolition and Selective tree removal	2	LS	\$ 6,750.00	\$ 6,750.00

****Demolition and razing****

\$ 25,750.00

Estimated Days for Demolition

5

1. This Proposal excludes the following:

- Testing **NO ABATEMENT**
- Over Excavation for : Retaining Walls, Grade Beams, Undercut for Structures
- Erosion Control (Other than those items specifically quoted)
- Excavation or Disposal of Contaminated or Hazardous Materials
- Haul-Off of Excess Material other than those quoted
- Hydro mulch, seeding or Sodding
- Tree Protection
- Maintenance or Removal of Silt Fence
- Payment and Performance Bonds
- Permits or Inspection Fee's

*****PROPOSAL VALID ONLY FOR 30 DAYS, SUBJECT TO CHANGE AFTER 30 DAYS*****

We, hereby, propose to furnish & install all necessary labor, materials and equipment for the completion of the work specified herein,

This proposal shall become part of the contract if accepted.



A & J Excavation & Demolition LLC

Juan Valles

Email: Ajexcavation@yahoo.com

Cell: 682-560-3904

Fort Worth, TX



To: City Of Saginaw
From: Site Solutions
Project: 108 Belmont Street – Saginaw, TX
Date: March 25, 2021

Scope Of Work

- 1) Acquire Residential Demolition Permit From City Of Saginaw.
- 2) Provide General Liability/Workers Comp Insurance.
- 3) Demolition/Haul Off Of Residential Structure To Certified Landfill.
- 4) Demolition/Haul Off Of 2 Out Buildings To Certified Landfill.
- 5) Haul Off Misc Debris.
- 6) Concrete Beam/Footer Removal To Depth Of 2' Below Ground Level.
- 7) Haul Off Trees And Misc Brush.
- 8) Rough Grade Site Using Existing Materials.

\$19,308.00

Exclusions

- 1) Asbestos Survey Or Abatement
- 2) Site Fencing
- 3) Titled Vehicles/Trailers Removal
- 4) Tree Mitigation Fees
- 5) Seed Or Sod
- 6) Drive Approach Removal
- 7) Utility Disconnects
- 8) Import Materials
- 9) Topsoil
- 10) Buried Debris Removal
- 11) Hazardous Materials
- 12) Tree In Power Line To Rear Of Property
- 13) Barricades/Traffic Control Devices
- 14) Sewer Plugging

Thank you for the opportunity to submit this bid. Please feel free to contact me with any questions or concerns.

Trent Bedford
Site Solutions



City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Kim Quin
Finance Director

Agenda Items: (6)

E-mail: kquin@saginawtx.org

Phone: 817-230-0332

SUBJECT:

Public Hearing - Consideration and Action regarding Resolution No. 2021-11, FY2020-2021 Mid-Year Budget Revisions

BACKGROUND/DISCUSSION:

This item requires a public hearing. Each year in April, the current fiscal year budget is reviewed and updated for necessary changes. The attached memo from Finance Director Quin outlines the proposed revisions. Adoption of the proposed resolution will modify the budget as detailed in the attachment.

FINANCIAL IMPACT:

The financial impact by fund can be found in the attachment. Funding for projects budgeted in the previous fiscal year but not completed by September 30, 2020 must be carried forward to budget for the completion of the project in the current fiscal year. The budget must also be amended for items that have been approved by the City Council since the beginning of the fiscal year. The attachment details each of these items.

RECOMMENDATION:

Staff recommends approval of Resolution No. 2021-11 adopting the mid-year budget revisions.

ATTACHMENTS:

Description

mid-year budget adjustments resolution

Mid-year budget adjustments - line item schedule

Mid-year budget adjustments memo

**CITY OF SAGINAW
RESOLUTION NO. 2021-11**

**BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS
ADOPTING A REVISED BUDGET FOR THE CITY OF SAGINAW
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND
ENDING SEPTEMBER 30, 2021**

WHEREAS, in accordance with Chapter 102 of the Texas Local Government Code and Article XII of the City Charter, notice of a public hearing before the City Council was published in the official newspaper of the City to consider adoption of the revised budget for the City of Saginaw, Texas, for the fiscal year beginning October 1, 2020 and ending September 30, 2021; and

WHEREAS, the City Council has heretofore held the public hearing to receive public comment on the proposed revised budget; and

WHEREAS, the City Council is of the opinion and finds that the revised budget is in the best interest of the municipal taxpayers and that it should be adopted and approved as presented.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF SAGINAW, TEXAS:**

1. That the revised budget prepared by City Staff and filed with the City Secretary, with such modifications and amendments as have been made by the City Council, a copy of which revised budget with any and all such modifications and amendments is attached hereto and incorporated by reference as part of this Resolution, be and the same is hereby approved and adopted as the budget for the operation of the City of Saginaw, Texas, for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

2. That a copy of said budget as hereby adopted is hereby authorized to be filed with the City Secretary at all offices required by law.

ADOPTED AND APPROVED this the 6th day of April, 2021.

APPROVED:

Todd Flippo, Mayor

ATTEST:

Janice England, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Bryn Meredith, City Attorney

MID-YEAR BUDGET ADJUSTMENTS

FY 2020-2021

<u>ACCOUNT DESCRIPTION</u>	<u>ACCT NUMBER</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>COMMENTS</u>
General Fund				
Transfer from Escrow Fund	01-9121-00-00	\$ 42,945.00		Provident PID reimbursement of expenses
COVID-19 Tarrant County	01-3840-00-00	\$ 12,190.00		CARES Act funding earned after 9/30/2020
COVID-19 Expense	01-7600-02-00		1,120.00	CARES Act funding for legal services
COVID-19 Expense	01-7600-04-00		4,360.00	CARES Act funding for health/safety supplies
COVID-19 Expense	01-7600-05-00		380.00	CARES Act funding for health/safety supplies
COVID-19 Expense	01-7600-08-00		15,370.00	CARES Act funding for health/safety/cleaning
COVID-19 Expense	01-7600-10-00		595.00	CARES Act funding for remote meetings
COVID-19 Expense	01-7600-11-00		595.00	CARES Act funding for health/safety supplies
Transfer from Donation Fund	01-2562-00-00	\$ 8,000.00		Library donation funding for Intern
Postage	01-4610-02-00		\$ 25.00	Postage expense realted to Provident PID
Community Website Maintenance	01-4620-02-00		\$ 2,800.00	Increased cost of City website contract
Legal Advertising	01-6010-02-00		\$ 5,950.00	Legal advertising related to Provident PID
Legal Services	01-6650-02-00		\$ 18,245.00	Legal fees related to Provident PID
Contract Services	01-5250-13-00		\$ 11,285.00	Professional services related to Provident PID
Contract Services	01-5245-14-00		\$ 8,730.00	Technology Audit
Telephone Expenses	01-6850-02-00		\$ (340.00)	6 months savings as a result of tech audit
Telephone Expenses	01-6850-06-00		\$ (455.00)	6 months savings as a result of tech audit
Telephone Expenses	01-6850-10-00		\$ (455.00)	6 months savings as a result of tech audit
Telephone Expenses	01-6850-11-00		\$ (230.00)	6 months savings as a result of tech audit
Telephone Expenses	01-6850-12-00		\$ (115.00)	6 months savings as a result of tech audit
Telephone Expenses	01-6850-14-00		\$ (1,975.00)	6 months savings as a result of tech audit
Telephone Expenses	01-6850-14-00		\$ (115.00)	6 months savings as a result of tech audit
Telephone Expenses	01-6850-14-00		\$ 4,160.00	monthly service contract not included in budget
Special Services	01-6650-02-00		\$ 10,250.00	City Council/Manager Retreat
Special Requests	01-7000-02-00		\$ 118,700.00	Comprehensive Plan contract - 9 months
Land	01-7000-02-00		\$ 485,000.00	Land purchase McBee land Willow Creek Park
Contract Services - Inspections	01-5250-06-00		\$ 49,500.00	Contract for PW project inspections
Special Requests	01-7000-07-00		\$ (32,000.00)	Parks Master Plan to be funded with Donations
Special Services	01-6650-13-00		\$ 90,000.00	National Guard lobbyist - six months
Physicals	01-5660-04-00		\$ 10,340.00	Physicals delayed from previous year
Capital Outlay/Special Request	01-7000-04-00		\$ 27,600.00	Prior year savings used for Park Center warning siren
Building Improvement Grants	01-6142-13-00		\$ 5,000.00	Valvoline grant carried forward from prior year
Building Improvement Grants	01-6142-13-00		\$ 5,000.00	Palomino grant carried forward from prior year
Building Improvement Grants	01-6142-13-00		\$ 5,000.00	Sunshine Playhouse grant carried forward from prior year
Building Improvement Grants	01-6142-13-00		\$ 5,000.00	El Pasito grant carried forward from prior year
Capital Outlay/Special Request	01-7000-14-00		\$ 5,550.00	New server migration carried forward from prior year
USE OF FUND BALANCE		\$ 791,735.00		
GENERAL FUND TOTAL		\$ 854,870.00	\$ 854,870.00	

MID-YEAR BUDGET ADJUSTMENTS

FY 2020-2021

ACCOUNT DESCRIPTION	ACCT NUMBER	REVENUES	EXPENSES	COMMENTS
Enterprise Fund				
COVID-19 Tarrant County	05-3840-0000	\$ 3,545.00		CARES Act funding earned after 9/30/2020
Telephone Expenses	05-6850-50-00		\$ (685.00)	6 months savings as a result of tech audit
COVID-19 Expense	05-7600-50-00		\$ 265.00	CARES Act funding for health/safety supplies
ADDITION TO FUND BALANCE			\$ 3,965.00	
ENTERPRISE FUND TOTAL		\$ 3,545.00	\$ 3,545.00	
Capital Projects Fund				
Bailey Boswell Overpass	06-4052-17-00		\$ (4,598,535.00)	redistribute budget based on funding sources
Bailey Boswell Overpass	06-4052-45-00		\$ 4,000,000.00	redistribute budget based on funding sources
Bailey Boswell Overpass	06-4052-00-00		\$ 598,535.00	redistribute budget based on funding sources
Street/Sidewalk improvements	06-4057-19-00		\$ 9,205.00	Kimley Horn sidewalk contract carried forward
ODR North	06-1502-20-00		\$ 46,500.00	Kimley Horn engineering contract carry forward
Knowles Drive	06-1507-20-00		\$ 118,385.00	Kimley Horn engineering contract carry forward
ODR/Boaz Intersection	06-1508-20-00		\$ 8,000.00	Kimley Horn engineering contract carry forward
Fire Station	06-1509-20-00		\$ 921,080.00	Fire Station funding carried forward
Street/Sidewalk improvements	06-1514-20-00		\$ 35,000.00	Kimley Horn sidewalk contract
Street/Sidewalk improvements	06-1514-20-00		\$ 156,680.00	Sidewalk construction contract
USE OF FUND BALANCE		\$ 1,294,850.00		
CAPITAL PROJECTS FUND TOTAL		\$ 1,294,850.00	\$ 1,294,850.00	
Donation Fund				
Special Requests	20-7000-61-00		\$ 32,500.00	Donations funding of Parks Master Plan
Special Requests	20-7000-61-00		\$ 28,580.00	Additional parking Willow Creek Park
Special Requests	20-7000-61-00		\$ 27,000.00	Additional lighting Willow Creek Park
Special Requests	20-7000-61-00		\$ 4,885.00	Sign for Saginaw Switchyard
Special Requests	20-7000-61-00		\$ 14,000.00	Portable stage at Saginaw Switchyard
Transfer to General Fund	20-2562-62-00		\$ 8,000.00	Library donation funding for Intern
Contract Services	20-5245-63-00		\$ 9,000.00	Beautification funding for holiday light display
USE OF FUND BALANCE		\$ 123,965.00		
DONATION FUND TOTAL		\$ 123,965.00	\$ 123,965.00	

**MID-YEAR BUDGET ADJUSTMENTS
FY 2020-2021**

<u>ACCOUNT DESCRIPTION</u>	<u>ACCT NUMBER</u>	<u>REVENUES</u>	<u>EXPENSES</u>	<u>COMMENTS</u>
<u>General Escrow Fund</u>				
Contractual Services	21-5245-32-00		\$ 22,500.00	Management agreement for Farmer's Market
PID Deposit	21-3910-53-00	\$ 50,000.00		Provident escrow deposit for related PID expenses
Interest Earnings	21-3950-53-00	\$ 10.00		Interest earning on Provident escrow deposit
Transfer to General Fund	21-9201-53-00		\$ 42,945.00	Funding for Provident PID expenses
Refunds	21-6503-53-00		\$ 7,065.00	Refund Provident for escrow balance
Other Income	21-3910-57-00	\$ 92,695.00		UCD Escrow for TxDOT median opening
Capital Outlay/Special Request	21-7000-57-00		\$ 92,695.00	TxDOT median opening for UCD development
USE OF FUND BALANCE		\$ 22,500.00		
GENERAL ESCROW FUND TOTAL		\$ 165,205.00	\$ 165,205.00	

MEMORANDUM

DATE: March 29, 2021
TO: Gabe Reaume, City Manager
FROM: Kim Quin, Finance Director
RE: 2020-2021 Mid-year Budget Adjustments

The attached schedule shows the recommended mid-year budget adjustments. The changes are described below.

General Fund –

- An increase of \$42,945 in Transfer from Escrow Fund (revenue) for the reimbursement of expenses related to the Provident PID.
- An increase of \$12,190 in CARES Act funding (revenue) for qualifying expenses incurred after September 30, 2020.
- Increases in department line items for qualifying CARES Act expenses total \$22,420.
- An increase of \$8,000 from Library donations to partially fund an additional intern to assist with the Adult Learning program.
- Increases totaling \$38,305 in department line items for expenses related to the Provident PID.
- Funding for a telecommunications technology audit (\$8,730) approved by the City Council on November 17, 2020.
- Decreases totaling \$3,685 in department telephone expense line items reflect estimated savings as a result of the telecommunications technology audit.
- An increase of \$4,160 in telephone expenses due to a phone system service agreement not included in the budget.
- An increase of \$10,250 for the City Council/City Manager retreat approved by the City Council on February 2, 2021.
- An increase of \$118,700 for 9 months funding of the Comprehensive Plan contract approved by the City Council on January 5, 2021.
- An increase of \$485,000 for the purchase of 3.9 acres of land near Willow Creek Park approved by the City Council on February 19, 2021.
- An increase of \$49,500 for a professional services contract for public works inspections approved by the City Council on January 5, 2021.
- A decrease of \$32,000 for the Parks Master Plan that will be funded with Parks Donations.

- An increase of \$90,000 for six months funding of a lobbyist to represent the City regarding the National Guard property approved by the City Council on March 2, 2021.
- Funding carried forward for Fire Department physicals (\$10,340).
- Prior year savings carried forward for the replacement of the Park Center warning siren (\$27,600).
- Funding carried forward for four Building Improvement Grants (\$20,000).
- Funding carried forward for migration to a new server for the financial management system (\$5,550).

Additional revenues total \$63,135. The use of General Fund balance is \$791,735. The projects being carried forward from last fiscal year total \$63,490. These projects were budgeted but not completed at fiscal year-end. The unspent balance of the incomplete projects is added back to the fund balance until the budget is modified to fund the remaining expenses. The budget modification will provide funding for the completion of these projects in the current fiscal year. Expenses added to the budget total \$766,340.

Enterprise Fund –

- An increase of \$3,545 in CARES Act funding (revenue) for qualifying expenses incurred after September 30, 2020.
- A decrease of \$685 in the telephone expense line item reflects estimated savings as a result of the telecommunications technology audit.
- An increase of \$265 for qualifying CARES Act expenses incurred after September 30, 2020.

The budget modification will increase the Enterprise Fund balance by \$3,965.

Capital Projects Fund –

- Corrections to the line item accounts are being made to reflect funding sources for the Bailey Boswell Overpass project.
- Funding is carried forward for sidewalk improvements, the new Fire Station, and engineering for North Old Decatur Road, Knowles Drive, and the Old Decatur Road/Boaz intersection improvements.
- An increase of \$35,000 for the engineering sidewalk contract approved by the City Council on October 6, 2020.
- An increase of \$156,680 for the sidewalk construction contract approved by the City Council on January 5, 2021.

The use of Capital Projects Fund balance is \$1,294,850. Funding for projects carried forward from last year total \$1,103,170. The budget modification will provide funding in the current fiscal year.

Donations Fund –

- Parks donation funding of \$32,500 for the Parks Master Plan approved by the City Council on November 3, 2020.
- Parks donation funding of \$28,580 for additional parking at Willow Creek Park approved by the City Council on January 5, 2021.
- Parks donation funding of \$27,000 for additional lighting at Willow Creek Park approved by the City Council on January 5, 2021.
- Park donation funding of \$4,885 for a sign and \$14,000 for a stage at Saginaw Switchyard.
- Increase of \$8,000 in Transfer to the General Fund for partial funding of an additional intern to assist with the Adult Learning program.
- Beautification donation funding of \$9,000 for holiday lighting.

The use of Donations fund balance is \$123,965 (\$106,965 from Parks donations, \$8,000 from Library donations, and \$9,000 from Beautification donations). The budget modification will provide funding for these projects in the current fiscal year.

General Escrow Fund –

- Hotel/Motel tax funding for the Farmer's Market management agreement (\$22,500) approved by the City Council on December 1, 2020.
- Revenue and expense line items related to the Provident PID total \$50,010. The budget amendment reflects the collection of \$50,000 (plus \$10 interest earnings) for expenses related to the creation of a public improvement district. Expenses totaled \$42,945 and \$7,065 was returned to the developer, when it was determined that the PID would not be created.
- Revenue and expense line items (\$92,695) related to the UCD Developer agreement to provide a median opening on Blue Mound Road. The agreement was approved by the City Council on February 2, 2021.

The use of General Escrow Fund balance is \$22,500. The budget modifications will provide funding in the current fiscal year.



City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Keith C. Rinehart
Director of Community & Economic
Development

Agenda Items: (7)

E-mail: krinehart@saginawtx.org

Phone: 8172300331

SUBJECT:

Update on the Building Improvement Grant Program

BACKGROUND/DISCUSSION:

This program provides matching grants to reimburse commercial property owners or business operators for Eligible Enhancements made to their properties. The program is for any commercial business in the City of Saginaw that is looking to enhance their existing site visually, or in ways that increase the viability of the property for business use. This includes uses allowed in the zoning classifications: Community Commercial, Neighborhood Commercial, Office Professional, Light Industrial, Heavy Industrial, and within Planned Developments.

This presentation is an update of the success of the reinvestment in Saginaw.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

Description

Council Communique & Presentation



An Update

(Since the COVID-19 Pandemic)

BUILDING IMPROVEMENT GRANT

“Reinvesting in Saginaw”

BUILDING IMPROVEMENT GRANT

“Reinvesting in Saginaw”



Economic Development:

Enhance the quality of life for residents and the business community through:

- Business retention
- Business recruitment
- Property and business development, and
- **Redevelopment of Existing Centers, Businesses, etc.**
(i.e....taking care of what we already have)

BUILDING IMPROVEMENT GRANT

“Reinvesting in Saginaw”



re · in · vest · ment

/ˌrēɪnˈvestmənt/

Noun

1. the action of putting the profit made on a previous investment back into the same place.

BUILDING IMPROVEMENT GRANT

“Reinvesting in Saginaw”



fix · er-up · per

noun

a house/building in need of repairs

In real estate vernacular:

- ...to raise the property's potential value to get a return on their investment
- ...renovating the imperfect and revealing them as what they were always intended to be.

BUILDING IMPROVEMENT GRANT



What is this program?

- This program provides matching grants to reimburse commercial property owners or business operators for Eligible Enhancements made to their properties.

Who is this program for?

- Any commercial business in the City of Saginaw that is looking to enhance their existing site visually, or in ways that increase the viability of the property for business use. This includes:
 - Community Commercial
 - Neighborhood Commercial
 - Office Professional
 - Light & Heavy Industrial and
 - Planned Developments.

BUILDING IMPROVEMENT GRANT



What kind of financial assistance is available?

- The potential matching grant for each category (see below) of property improvements is EITHER 50% of the total cost of the enhancement, OR \$5,000 (whichever is the lesser amount of the two).

- | | | |
|--------------|-----------------------|------------------------|
| • Façade | • Interior Renovation | • Landscaping |
| • Lighting | • Parking / Driveways | • Pedestrian Amenities |
| • Signage | • Code Compliance | • Demolition |
| • Public Art | | |

BUILDING IMPROVEMENT GRANT



City of Saginaw Building Improvement Grant Recipients

Date Approved	Name of Business	Improvements Made	Grant Awarded	Owner Investment	Return on Investment (ROI)
Jun-19	Community Link of Saginaw 300 S. Belmont St.	New Exterior Steel Door New Loading Dock Demolish neighboring structure (owned by CLS) Landscaping	\$7,500	\$18,813	248%
Jul-19	Saginaw Post Office 101 S. Belmont St.	Back Loading Dock Back Steps Parking Lot	\$5,000	\$13,663	273%
Jul-19	Century 21 Alliance Properties 120 W. McLeroy Blvd.	Pressure washed all exterior brick Primed and painted all exterior brick Primed and painted all soffit and trim Surrounded wooden pillars with limestone and stained cedar Repaired water damaged wood siding before painting Remove wooden shades over windows and replace with matching painted trim	\$5,000	\$12,425	248.50%
Jul-19	Brandon Industries 216 E. McLeroy Blvd.	New Glass Storefront with double doors	\$5,000	\$12,780	256%
Aug-19	Eustace Electric 136 W. McLeroy Blvd.	Painting exterior of facility building	\$2,525	\$5,260	208%
Aug-19	El Petite Salon 124 W. McLeroy Blvd A & B	Building parking and HVAC improvements	\$2,525	\$9,521	367%

BUILDING IMPROVEMENT GRANT



City of Saginaw Building Improvement Grant Recipients

Date Approved	Name of Business	Improvements Made	Grant Awarded	Owner Investment	Return on Investment (ROI)
Sep-19	Kirk Bonds LLC 116 & 128 N Saginaw Blvd	Demolish existing building and match new building next door	\$3,000	\$6,000	200%
Oct-19	Baseline Investments, LLC 1029 N Saginaw Blvd	Remove 13 existing wall fixtures and install new LED fixtures Remove 8 existing pole fixtures and install new LED fixtures	\$5,000	\$11,894	238%
Dec-19	Kwik Kar of Saginaw 1216 S. Blue Mound Road	Repaired leaking metal roof	\$1,800	\$3,300	200%
Jan-20	Saginaw Nutrition 1029 N. Saginaw Boulevard, Suite F	Updating Business Signage	\$1,360	\$2,760	200%
Jan-20	Valvoline Instant Oil Change 1137 N. Saginaw Boulevard	Exterior power wash & paint Bay area cleaning & crack repairs Bay area metal rehab and paint Waiting area repair & repaint Waiting area bathroom repaint	\$5,000	\$13,773	275%
Jan-20	Bud Starnes (Former Jitter Bean Facility) 201 N. Saginaw Boulevard	Installation of a 500 gallon grease trap as required by code for food use	\$5,000	\$30,350	607%
Mar-20	Julien & Lambert Professional Photography 100 S. Hampshire St #200	Enhanced facade, interior renovations, landscaping, exterior lighting, signage, code compliance	\$5,000	\$33,000	660%
Jun-20	DBE Realty Investments 125 S. Belmont St.	Demolition of dilapidated house	\$2,000	\$4,000	200%

BUILDING IMPROVEMENT GRANT



City of Saginaw Building Improvement Grant Recipients

Date Approved	Name of Business	Improvements Made	Grant Awarded	Owner Investment	Return on Investment (ROI)
Oct-20	Palomino Southern Shopping Center 510-545 S. Saginaw Blvd	Parking lot refresh: Repair, resoil and restripe	\$5,000	\$16,778.75	336%
Oct-20	El Pavito LLC 124 W. McLeroy Blvd	Replace HVAC System and driveway repair	\$5,000	\$13,493	270%
Oct-20	Sunshine Playhouse 808 Longhorn Rd	Replace and install new asphalt parking lot	\$5,000	\$26,000	560%
Dec-20	Saginaw Laundry Center 416 Belmont St	Replace HVAC System	\$5,000	\$17,200	344%
Jan-21	Hofer Builders 808 Longhorn Rd	Replace and install new asphalt concrete driveway	-	-	-
Mar-21	Julien & Lambert Professional Photography 100 S. Hampshire St #200	Replace HVAC System and Insulation	\$5,000	\$20,154	403%
TOTAL TO DATE:			\$80,780 Grants Awarded to Local Saginaw Businesses	\$273,067 Improvements made by the owner	338% Return on the City of Saginaw's Investment

BUILDING IMPROVEMENT GRANT



UP TO MARCH 2020

\$48,780

Reinvestment Grants (City of Saginaw)

\$140,441 *(actually higher in two ways)*

Building Improvements (Business Owner)

288% ROI

Return on City of Saginaw's Investments

BUILDING IMPROVEMENT GRANT

“Reinvesting in Saginaw”



The next four (4) are perfect examples (the definition) of the many reinvestment benefits of this program.

BUILDING IMPROVEMENT GRANT



Bud Starnes (former Jitter Bean)
(201 N. Saginaw Blvd.)



Improvement (Business Owner): **\$30,350**
• Install 500 gallon grease trap and other items

Reinvestment Grant (City): **\$5,000**

Return on Investment: **605% ROI**



***This was an vacant building for about 5 years bringing in \$0 sales tax and very minimal property taxes.**

With the addition of the grant and improvements, it now houses a sales tax producing fast food restaurant. This is a GREAT example of what the BIG Grant can do!!!

BUILDING IMPROVEMENT GRANT



Julien & Lambert Professional Photography (100 S. Hampshire, Suite 200)

Improvement (Business Owner): \$33,000+

- Enhanced façade
- Interior renovations (including HVAC)
- Landscaping
- Exterior lighting and signage
- Code Compliance



Reinvestment Grant (City): \$5,000

Return on Investment: 660% ROI



BUILDING IMPROVEMENT GRANT



Julien & Lambert Professional Photography (100 S. Hampshire, Suite 200)

***This was an abandoned shell of a cinderblock building bringing in \$0 sales tax and very minimal property taxes.**

With the renovation, it is now a state-wide organization promoting Saginaw Texas and has become a pillar business of our community.

This is a GREAT REINVESTMENT example of what the BIG Grant can do!!!



BUILDING IMPROVEMENT GRANT



DBE Realty Investments ***(125 S. Belmont St.)***

Improvement (Business Owner): **\$4,000**

- Demolition of dilapidated home

Reinvestment Grant (City): **\$2,000**

Return on Investment: **200% ROI**

***This was a dilapidated house sitting on a Zoned Community Commercial property bringing in \$0 sales tax and minimal property taxes. Because of the improvement, the property owner can now redevelop this property thus increasing sales tax/property tax value.**



BUILDING IMPROVEMENT GRANT



Palomino Southern *(510-548 S. Saginaw Blvd.)*

Improvement (Business Owner): \$16,778

- Parking lot repair, reseal & restripe

Reinvestment Grant (City): \$5,000

Return on Investment: 335% ROI

**Improving the look of the center improves the look of the facility, encourages other businesses to relocate there, and invites patrons/residents to shop. (*NOTE the property owner plans to do more improvements to the site.)*



BUILDING IMPROVEMENT GRANT



El Pasito LLC

(124 W. McLeroy Blvd.)

Improvement (Business Owner): **\$13,493**

- Replace HVAC and driveway repair

Reinvestment Grant (City): **\$5,000**

Return on Investment: **269% ROI**



BUILDING IMPROVEMENT GRANT



Sunshine Playhouse *(808 Longhorn Rd.)*

Improvement (Business Owner): \$28,000

- Replace asphalt parking lot

Reinvestment Grant (City): \$5,000

Return on Investment: 560% ROI



BUILDING IMPROVEMENT GRANT



Saginaw Laundry Center *(416 Belmont)*

Improvement (Business Owner): \$17,200
• Replace HVAC System

Reinvestment Grant (City): \$5,000

Return on Investment: 344% ROI



BUILDING IMPROVEMENT GRANT



Hofer Builders

(325 & 329 N. Saginaw Blvd.)

This project is in progress.

BUILDING IMPROVEMENT GRANT



Julien & Lambert Professional Photography (100 S. Hampshire, Suite 200)

Improvement (Business Owner): \$20,154

- Replace asphalt parking lot

Reinvestment Grant (City): \$5,000

Return on Investment: 403% ROI

***This is a return grant recipient.**

This is what we want...businesses to see the value of the grant program and to continue to improve their properties.



BUILDING IMPROVEMENT GRANT



TOTAL TO DATE:

\$80,780

Reinvestment Grants (City of Saginaw)

\$273,067 *(actually higher in two ways)*

Building Improvements (Business Owner)

338% ROI

Return on City of Saginaw's Investments

BUILDING IMPROVEMENT GRANT



*Excellent Work
Mayor and City Council*



City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (8)

E-mail: greume@saginawtx.org

Phone: 817-230-0324

SUBJECT:

Action regarding Approval of Sister Cities Memorandum of Understanding between Saginaw, Texas, United States of America and Banjul, The Republic of Gambia--Gabe Reaume, City Manager

BACKGROUND/DISCUSSION:

At the March 16, 2021 City Council Meeting, Administrative Intern Jarju gave a presentation regarding a potential Sister Cities Agreement between the City of Saginaw and Banjul, Gambia. The proposed Memo of Understanding is the next step in the process acknowledging Banjul and Saginaw as Sister Cities. It will begin the process of establishing a relationship between the two cities and their residents.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Proposed Memo of Understanding

**SISTER CITIES MEMORANDUM OF UNDERSTANDING BETWEEN
SAGINAW, TEXAS, UNITED STATES OF AMERICA AND BANJUL, THE REPUBLIC OF
THE GAMBIA.**

The City of Saginaw, Texas, United States of America and The City of Banjul, The Gambia, hereby establish their relationship as Sister Cities to strengthen the ties of goodwill and friendship between the two cities and between the people of the United States of America and The Republic of The Gambia.

To further the development of cooperation and understanding between the people of Saginaw and the people of Banjul in the spirit of goodwill and friendship, the representatives of Saginaw and Banjul have agreed in accordance with the rules and regulations of Sister Cities International to the following:

1. The City of Saginaw, Texas, United States of America and The City of Banjul, Republic of The Gambia will promote and support cooperation among their residents in the areas of culture, economic development, education and youth, health, government and tourism.
2. To pursue this proposed cooperation, Saginaw and Banjul will promote the mutual exchange of professional, industrial, and commercial enterprises and organizations, cultural groups in the areas of art, music and the performing arts, youth organizations, schools, sports teams and other public and civic groups.
3. Saginaw and Banjul will promote the mutual exchange of ideas, opinions and information to further the awareness and appreciation of each other's people and culture and build upon the Sister Cities relationship between Saginaw and Banjul.
4. To accomplish these goals, Saginaw and Banjul would like to exchange friendly delegations and look for other means of cooperation. All activities in connection with the development of this Sister Cities relationship will be carried out according to the mutual desires of both Saginaw and Banjul.

This Sister Cities Memorandum of Understanding will be in effect upon its signing by the Mayor and City Manager of Saginaw, Texas, United States of America, and all other appropriate parties of The City of Banjul, The Republic of the Gambia.

On behalf of Saginaw:

Mayor Todd Flippo

Gabe Reaume, City Manager

Date

On behalf Banjul

Lord Mayor Rohayatu Lowe

Date





City of Saginaw

Meeting Date: 4/6/2021

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (10)

E-mail: greaume@saginawtx.org

Phone: 817-230-0324

SUBJECT:

Budget Workshop--Compensation

BACKGROUND/DISCUSSION:

Each department will talk about potential changes within the existing salary plan.

FINANCIAL IMPACT:

N/A This is a workshop item only.

RECOMMENDATION:

N/A This is a workshop item only.