

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, September 21, 2021

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Valerie Junkersfeld, Mayor Pro-Tem

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Ronnie Mills, Kingdom Chapel

(3) Audience Participation--On the Video Screen

(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

(a) Action regarding Minutes, September 7, 2021--Janice England, City Secretary

(b) Action regarding increasing the General Fund Emergency Reserve Balance by \$350,000 and the Enterprise Fund Emergency Reserve Balance by \$200,000 to comply with Financial Management Policies--Kim Quin, Finance Director

(c) Action regarding Cancellation of October 5, 2021 City Council Meeting--
Janice England, City Secretary

- (5) Update on Retail Recruitment Efforts--Aaron Farmer, The Retail Coach
- (6) Consideration and Action Regarding Approval of a Replat for Lot 1R and Lot 2, Block A, Senior Living at Saginaw Addition, Abstract 1849, A.F. Albright Survey--Rick Trice, P.E., Director of Public Works
- (7) PUBLIC HEARING - Consideration and Action regarding a Request for a Specific Use Permit to allow the operation of a Tobacco Shop on Property Located at 128 N. Saginaw Boulevard, Suite # 100 (Lot 2, Block 1, Gray Addition) (Ordinance No. 2021-21)--Rick Trice, P.E., Director of Public Works (Note: This item was tabled at the 8-16-2021 City Council Meeting.)
- (8) PUBLIC HEARING - Consideration and Action regarding a Request for a Specific Use Permit to Allow the Operation of a Tobacco Shop on Property Located at 1029 N. Saginaw Boulevard, Suite # E-7 (Lot ARA, Block 1, Saginaw North Addition) (Ordinance No. 2021-22)--Rick Trice, P.E., Director of Public Works
- (9) Consideration and Action regarding Memo of Understanding (MOU) with Eagle Mt.-Saginaw Independent School District regarding possible Natatorium--Patrick Farr
- (10) Public Hearing - Presentation of Revised Budget for Fiscal Year 2020-2021--Kim Quin, Finance Director
- (11) Consideration and Action regarding Resolution No. 2021-22, Adoption of Revised Budget for Fiscal Year 2020-2021--Kim Quin, Finance Director
- (12) Consideration and Action regarding Engagement Letter with P3Works, LLC for Tax Increment Reinvestment Zone (TIRZ) Administration Services for City of Saginaw TIRZ No. 1--Gabe Reaume, City Manager
- (13) **Executive Session--The Council may take action on any Executive Session item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

(a) Any Posted Item

(14) Adjournment--Valerie Junkersfeld, Mayor Pro-Tem

Posted:

Date: 9-17-21

Time: 8:40am

By: [Signature]

Removed:

Date: 9-30-2021

Time: 4:00pm

By: [Signature]

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND PUBLIC HEARING
HELD AT THE SAGINAW CITY HALL
333 WEST MCCLEROY BLVD.
SEPTEMBER 21, 2021**

Present at the meeting:

Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Nicky Lawson
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Trenton Tidwell, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Lee Howell
Asst. Police Chief	Russell Ragsdale
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Dir. of Community & Eco. Dev.	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Police Officer	Brandon Papenthein
Management Analyst	Susy Victor-Trevino

Absent from the meeting:

Mayor	Todd Flippo
City Secretary	Janice England

Visitors at the meeting:

Sultan Mohmand	Brack St. Clair
Shamsher Shrestna	Binad Thapa
Kapil Bhandari	Danielle Adama
Chris Hudson	T. Burnett
Kristi Burnett	Patrick Farr
Jennifer Andrews	Becky Nevins
Ronnie Mills	Clete Welch
Mostefa Mohmund	

(1) Call to Order

Mayor Pro-Tem Junkersfeld called the meeting to order at 6:00 p.m. with a quorum present. She explained that Mayor Flippo is out of town and will not be present tonight.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Ronnie Mills of Kingdom Chapel gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, September 7, 2021

b. Action regarding increasing the General Fund Emergency Reserve Balance by \$350,000 and the Enterprise Fund Emergency Reserve Balance by \$210,000 to comply with Financial Management Policies

Summary: The purpose of this item is to increase the balance of the General Fund and Enterprise Fund emergency reserves to comply with the Financial Management Policies adopted by the City Council on March 17, 2020. Both funds are required to reserve 25% of the operating budget for unexpected emergencies. The current emergency reserve in the General Fund is \$4,200,000. Based on the F2021-2022 adopted budget less capital and one-time items the emergency reserve should be \$4,550,000. An additional \$350,000 should be added to the emergency reserve balance in the General Fund. The current emergency reserve in the Enterprise Fund is \$2,250,000; based on the current year budget less capital and one-time items the emergency reserve should be \$2,450,000. An additional \$200,000 should be added to the emergency reserve balance in the Enterprise Fund. There is no financial impact as this is not an expenditure but a reclassification of fund balance from unrestricted to restricted.

c. Action regarding Cancellation of October 5, 2021 City Council Meeting

Summary: Cancellation of the City Council Meeting scheduled for October 5, 2021 is recommended since several members of the City Council will be out of town to attend the Texas Municipal League Conference. The City of Saginaw and the City of Lake Worth will receive a joint award at the conference in recognition of the shared Emergency Management Coordinator position.

Motion was made by Councilmember Copeland with a second by Councilmember Bighorse to approve the Consent Agenda as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson
Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flippo

(5) Update on Retail Recruitment Efforts

Mr. Farmer was not able to be present to give the update. This item will be moved to a future agenda when he is able to be present.

(6) Consideration and Action regarding Approval of a Replat for Lot 1R and Lot 2, Block A, Senior Living at Saginaw Addition, Abstract 1849, A. F. Albright Survey

Motion was made by Councilmember Tucker with a second by Councilmember Lawson to approve the Replat for Lot 1R, Block A, Senior Living at Saginaw Addition, Abstract 1849, A. F. Albright Survey as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson
Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flippo

(7) Public Hearing – Consideration and Action regarding a Request for a Specific Use Permit to allow the Operation of a Tobacco Shop on Property located at 128 N. Saginaw Blvd., Suite #100 (Lot 2, Block 1, Gray Addition) (Ordinance No. 2021-21)

Mayor Pro-Tem Junkersfeld declared the public hearing for this item opened at 6:05 p.m. She explained that this item was tabled at the August 16, 2021 City Council Meeting because the applicant was not present. Director of Public Works Trice stated that the Planning and Zoning Commission considered this item at their August 10, 2021 and voted unanimously to recommend approval of the request to the City Council.

Mr. Sultan Mohmand, applicant for this request, briefly addressed the City Council and explained his request. He stated they will be selling cigars only. He added there will be no smoking on the premises.

There being no further comment, Mayor Pro-Tem Junkersfeld declared the public hearing closed at 6:10 p.m.

Motion was made by Councilmember Copeland with a second by Councilmember Beasley to approve the request for a Specific Use Permit to allow the operation of a Tobacco Shop at 128 N. Saginaw Blvd. as presented. Motion carried. 5-1-0-1

For: Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson
Tucker, and Copeland

Against: Councilmember Bighorse

Abstain: None

Absent: Mayor Flippo

(8) Public Hearing – Consideration and Action regarding a Request for a Specific Use Permit to allow the

Operation of a Tobacco Shop on Property located at 1029 N. Saginaw Blvd., Suite #E-7 (Lot ARA, Block 1, Saginaw North Addition) (Ordinance No. 2021-22)

Mayor Pro-Tem Junkersfeld declared the public hearing for this item opened at 6:11 p.m. Director of Public Works Trice explained that the Planning and Zoning Commission considered this item at their meeting on September 14, 2021 and voted unanimously to recommend approval of the request to the City Council.

Mr. Shamsher Shrestna, applicant for this request, addressed the City Council and explained his request. There being no further comment, Mayor Pro-Tem Junkersfeld declared the public hearing closed at 6:27 p.m.

Motion was made by with a second by Councilmember Beasley with a second by Councilmember Copeland to approve the request for a Specific Use Permit to allow the operation of a Tobacco Shop at 1029 N. Saginaw Blvd., Suite #E-7 subject to the imposition of the same conditions as established for the smokeshop approved earlier this year. Motion carried. 4-2-0-1

For: Councilmembers Beasley, Lawson,
Tucker, and Copeland

Against: Mayor Pro-Tem Junkersfeld and Councilmember Bighorse

Abstain: None

Absent: Mayor Flippo

(9) Consideration and Action regarding Memo of Understanding (MOU) with Eagle Mt.-Saginaw Independent School District regarding possible Natatorium

Mr. Patrick Farr addressed the City Council regarding the proposed MOU for a possible natatorium. Mr. Chris Hudson, EMS-ISD Swim Coach, expressed his support.

Motion was made by Councilmember Copeland with a second by Councilmember Beasley to approve the MOU with Eagle Mt.-Saginaw Independent School District regarding a possible Natatorium as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson,
Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flippo

(10) Public Hearing – Presentation of Revised Budget for Fiscal Year 2020-2021

Mayor Pro-Tem Junkersfeld declared the public hearing for this item opened at 7:25 p.m. Finance Director Quin explained that the revised budget summary for the fiscal year 2020-2021 is included in the Council packets. She stated that the budget is revised twice each year. She explained that this allows the capture of the items approved throughout the year by the City Council.

Mayor Pro-Tem Junkersfeld called for any public input. There being no public input, Mayor Pro-Tem Junkersfeld declared the public hearing closed at 7:27 p.m.

(11) Consideration and Action regarding Resolution No. 2021-22, Adoption of Revised Budget for Fiscal Year 2020-2021

Motion was made by Councilmember Beasley with a second by Councilmember Bighorse to approve Resolution No. 2021-22, adopting the revised budget for the fiscal year 2020-2021 as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flipppo

(12) Consideration and Action regarding Engagement Letter with P3Works, LLC for Tax Increment Reinvestment Zone (TIRZ) Administration Services for City of Saginaw TIRZ No. 1

Motion was made by Councilmember Beasley with a second by Councilmember Lawson to approve the Engagement Letter with P3Works, LLC for TIRZ Administration Services for City of Saginaw TIRZ No. 1 as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Flipppo

(13) Executive Session

1 § 551.071, Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item

(14) Adjournment

Motion was made by Councilmember Beasley with a second by Councilmember Copeland to adjourn the meeting. Motion carried unanimously. 6-0-0-1

For: Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Lawson,
Tucker, Bighorse, and Copeland

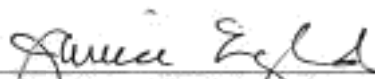
Against: None

Abstain: None

Absent: Mayor Flippo

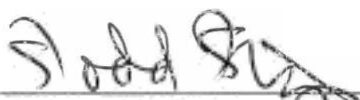
Mayor Pro-Tem Junkersfeld declared the City Council Meeting of September 21, 2021 adjourned at 7:32p.m.

ATTEST:



City Secretary Janice England

APPROVED:



Mayor Todd Flippo

