

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, August 3, 2021

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Ronnie Mills, Kingdom Chapel

(3) Audience Participation--On the Video Screen

(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

- (a)** Action regarding Minutes, July 20, 2021--Janice England, City Secretary
- (b)** Action regarding Change in City Council Meeting Date from Tuesday, August 17th to Monday, August 16th--Janice England, City Secretary
- (c)** Action Regarding Building Improvement Grant Agreement with Community Link of Saginaw (300 Belmont Street)--Keith Rinehart,

Director of Community & Economic Development

- (d) Action Regarding Capital Improvements Advisory Committee Recommendation Regarding Land Use Assumptions and Impact Fees--Rick Trice, P.E., Director of Public Works
- (e) Action regarding Resolution 2021-19 Approving a Negotiated Settlement Between The Atmos Cities Steering Committee ("ACSC") And Atmos Energy Corp., Mid-Tex Division Regarding The Company's 2021 Rate Review Mechanism Filing--Dolph Johnson, Asst. City Manager
- (5) Student Apprentice Program Update--Kevin Pantoja, Management Analyst
- (6) Update on the Saginaw Switchyard Food Truck Park--Keith Rinehart, Director of Community & Economic Development and Vickie Weldon, Recreation Services Manager
- (7) Public Hearing - Presentation of Proposed Budget for Fiscal Year 2021/2022--Kim Quin, Finance Director
- (8) Consideration and Action regarding proposed FY2021/2022 Tax Rate and Notice of Public Hearing--Kim Quin, Finance Director
- (9) Consideration and Action regarding Award of Contract for Construction of BU 287 & Saginaw Square Boulevard Traffic Signal, South bound Deceleration Lane and North Bound Deceleration Lane--Rick Trice, P.E., Director of Public Works
- (10) Consideration and Action Regarding Rejection of Apparent Low Bid and Award of Construction Contract for the Traffic Signal Improvements Bailey-Boswell Road at Knowles Drive--Rick Trice, P.E., Director of Public Works
- (11) **Executive Session--The City Council may take action on any Executive Session item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (12) **Adjournment--Todd Flippo, Mayor**

Posted:

Date: 7-29-2021

Time: 5:20 pm

By: [Signature]

Removed:

Date: 8-4-2021

Time: 8:00 am

By: [Signature]

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND PUBLIC HEARING
HELD AT THE SAGINAW CITY HALL
333 WEST MCCLEROY BLVD.
AUGUST 3, 2021**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Lee Howell
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Director of Human Resources	Melanie McManus
Dir. of Comm. & Eco. Dev.	Keith Rinehart
Library Director	Ellen Ritchie
Finance Analyst	Jennifer Garrett
Community Services Intern	Jennifer Weldon
Management Analyst	Kevin Pantoja
Police Officer	Christine Gaytan

Absent from the meeting:

Councilmember	Charles Beasley
Councilmember	Nicky Lawson

Visitors at the meeting:

Brack St. Clair	Jacob Chestnut
Jordan Puccarello	Joseph Cooper
Alyssa Griesling	Trey Harper
Matt Collings	Jaime E. Rivera
Kelly Stewart	

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Deacon Matt Collings of Kingdom Chapel gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, July 20, 2021

b. Action regarding Change in City Council Meeting Date from Tuesday, August 17th to Monday, August 16th

Summary: In order to meet the requirements of the Tax Code, we must move the City Council Meeting scheduled for Tuesday, August 17th to Monday, August 16th.

c. Action regarding Building Improvement Grant Agreement with Community Link of Saginaw (300 Belmont Street)

Summary: On Tuesday, July 20, 2021, the Saginaw City Council heard information in Executive Session pertaining to the specifics of a Building Improvement Grant (BIG) Program application submitted during mid-June 2021 by Community Link of Saginaw in regards to their property located at 300 Belmont Street. The City Council determined in that session to award an amount not-to-exceed \$7,500 in reimbursable and matching dollars for the anticipated improvements as proposed on their application. Funds are available in Account 01-6142-13 (Building Improvement Grants) for this expenditure.

d. Action regarding Capital Improvements Advisory Committee Recommendation regarding Land Use Assumptions and Impact Fees

Summary: As set forth in the Local Government Code, the Capital Improvements Advisory Committee meets twice yearly to review the progress of the capital improvements plan and report to the City Council any needed revisions or updates to the land use assumptions, capital improvements plan, and impact fees. The committee met on July 13, 2021 for that purpose. They voted unanimously to advise the City Council that the project expenditures are on schedule and that there is no reason to update the land use assumptions, and the impact fees are valid at this time.

e. Action regarding Resolution No. 2021-19, approving a Negotiated Settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2021 Rate Review Mechanism Filing

Summary: The City along with 171 other Mid-Texas cities served by Atmos Energy Corporation, Mid-Tex Division is a member of the ACSC. In 2007, ACSC and Atmos Mid-Tex settled a rate application filed by the Company pursuant to Section 104.301 of the Texas Utilities Code for an interim rate adjustment commonly referred to as a GRIP filing (arising out of the Gas Reliability Infrastructure Program legislation). That settlement created a substitute rate review process referred to as Rate Review Mechanism (RRM) as a substitute for future filings under the GRIP statute. Resolution No. 2021-19 addresses the latest negotiated settlement. The impact of the settlement on average residential rates is an increase of \$1.28 on a monthly basis, or 2.2 percent. The increase for the average commercial usage will be \$4.03 or 1.61 percent.

Mayor Flippo stated that he had received requests to pull Item 4b, Item 4c, and Item 4d from the Consent Agenda.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve the Item 4a and Item 4e of the consent agenda as presented. Motion carried unanimously. 5-0-0-2

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmembers Beasley and Lawson

Item 4b. Action regarding Change in City Council Meeting Date from Tuesday, August 17th to Monday, August 16th

Motion was made by Councilmember Copeland with a second by Councilmember Tucker to approve Item 4b as presented. Motion carried unanimously. 5-0-0-2

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmembers Beasley and Lawson

Item 4c. Action regarding Building Improvement Grant Agreement with Community Link of Saginaw (300 Belmont St.)

Motion was made by Councilmember Copeland with a second by Councilmember Tucker to approve Item 4c as presented with the amount not to exceed \$7,500. Motion carried. 3-2-0-2

For: Mayor Flipppo, Councilmembers Tucker and Copeland

Against: Mayor Pro-Tem Junkersfeld and Councilmember Bighorse

Abstain: None

Absent: Councilmembers Beasley and Lawson

Item 4d. Action regarding Capital Improvements Advisory Committee Recommendations regarding Land Use Assumptions and Impact Fees

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve Item 4d as presented. Motion carried unanimously. 5-0-0-2

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmembers Beasley and Lawson

(5) Student Apprentice Program Update

Management Analyst Pantoja updated the Council on the Student Apprentice Program. Five of the nine participating students were present at the meeting. Each one spoke briefly about their participation in the program.

(6) Update on the Saginaw Switchyard Food Truck Park

Director of Community and Economic Development Rinehart gave a brief history of the Saginaw Switchyard Food Truck Park. He explained that the park opened last September during the Pandemic with one food truck, Kona Ice, and has now grown to a total of 113 food trucks during the month of July. He commended Recreation Services Manager Vickie Weldon for her efforts in organizing and operating the Saginaw Switchyard Food Truck Park.

Community Services Intern Jennifer Weldon gave a power point presentation update on the Saginaw Switchyard Food Truck Park. She expressed her appreciation for being allowed to participate as an intern in the promotion of the park.

(7) Public Hearing – Presentation of Proposed Budget for Fiscal Year 2021/2022

Mayor Flippo declared the public hearing for this item opened at 6:58 p.m.

Finance Director Quin presented the proposed budget for fiscal year 2021/2022. She explained the proposed budget is based on the proposed tax rate of .479516 per \$100 of valuation. The current tax rate is .461579 per \$100 of valuation. Property values are set by the Tarrant Appraisal District.

Finance Director Quin explained the next steps in the process for approving the budget for the fiscal year 2021/2022 and setting the tax rate. She stated that the public hearing must be tabled until the August 16th City Council. The vote to approve a budget for fiscal year 2021/2022 will be taken at that meeting also.

Mayor Flippo called for any public input. There was none.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to table the public hearing until the August 16th City Council Meeting. Motion carried unanimously. 5-0-0-2

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmembers Beasley and Lawson

(8) Consideration and Action regarding proposed FY2021/2022 Tax Rate and Notice of Public Hearing

Finance Director Quin explained that the purpose of this item is to satisfy the Truth-in-Taxation requirements. She stated that a notice is required to be published in the City's official newspaper, the Fort Worth Star Telegram. The notice must state the date of the public hearing when the Council will take action to set the tax rate for FY2021/2022. It also must include a record vote of the Council on the proposed tax rate. She added that the vote tonight does not approve or set a tax rate.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve the proposed tax rate in preparation of the public hearing on the FY2021/2022 tax rate that will be held at the City Council Meeting on August 16, 2021. Motion carried unanimously. 5-0-0-2

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmembers Beasley and Lawson

- (9) Consideration and Action regarding Award of Contract for Construction of Business 287 & Saginaw Square Boulevard Traffic Signal, South bound Deceleration Lane and North Bound Deceleration Lane

Motion was made by Councilmember Copeland with a second by Mayor Pro-Tem Junkersfeld to approve the construction contract with McMahon Contracting LP in the amount of \$869,436.16 for Business 287 & Saginaw Square Boulevard Traffic Signal, South bound Deceleration Lane and North bound Deceleration Lane. Motion carried unanimously. 5-0-0-2

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmembers Beasley and Lawson

- (10) Consideration and Action regarding Rejection of Apparent Low Bid and Award of Construction Contract for the Traffic Signal Improvements Bailey-Boswell Road at Knowles Drive.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to reject the bid from Tejas Utilities, LLC and Roadway Solutions, Inc. be awarded the construction contract for the Traffic Signal Improvements Bailey Boswell Road at Knowles Drive in the amount of \$334,311 as presented. Motion carried unanimously. 5-0-0-2

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Councilmembers Beasley and Lawson

- (11) Executive Session 1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a

settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item

(12) Adjournment

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to adjourn the meeting. Motion carried unanimously. 5-0-0-2

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Tucker, Bighorse, and Copeland

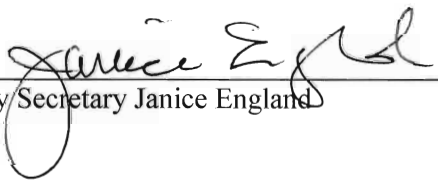
Against: None

Abstain: None

Absent: Councilmembers Beasley and Lawson

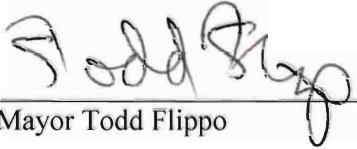
Mayor Flippo declared the City Council Meeting of August 3, 2021 adjourned at 8:02 p.m.

ATTEST:



City Secretary Janice England

APPROVED:



Mayor Todd Flippo

