

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, February 2, 2021

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Reverend Jon Farrer, Saginaw United Methodist Church

(3) Audience Participation--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

(4) Consent Agenda

- (a) Action regarding Minutes, January 19, 2021--Janice England, City Secretary**
- (b) Action regarding Resolution No. 2021-05, Calling for a General Election to elect the Offices of Mayor and City Council Place 2 to be held on May 1, 2021--Janice England, City Secretary**

- (c) Action regarding Resolution No. 2021-06 Adopting Information Technology and Social Media Policies and Procedures--Dolph Johnson, Asst. City Manager
 - (d) Action regarding Resolution No. 2021-07 Amending the City Personnel Policy Manual to Include Personal Use of Social Media--Dolph Johnson, Asst. City Manager
 - (e) Action Regarding Building Improvement Grant Agreement with Saginaw Laundry (416 Belmont St.)--Keith Rinehart, Director of Community & Economic Development
 - (f) Action Regarding Building Improvement Grant Agreement with Hofer Builders (325 & 329 N. Saginaw Blvd)--Keith Rinehart, Director of Community & Economic Development
 - (g) Action regarding Recommendation for Award of Bid for Highway Right-of-Way Mowing--Keith Rinehart, Director of Community & Economic Development
 - (h) Action regarding Approval of an Escrow Agreement for Median Opening and Turn Lanes to Serve UCD Saginaw Addition, Lots 1-2, Block A--Rick Trice, P.E., Director of Public Works
 - (i) Action regarding Chapter 380 Incentive Agreement with CTI Beanmaker (500 Sansom Blvd.)---Gabe Reaume, City Manager
- (5) Consideration and Action regarding Ordinance No. 2021-05, Calling a Bond Election to be held on May 1, 2021--Gabe Reaume, City Manager
 - (6) Consideration and Action regarding Council Retreat Proposal from Strategic Government Resources--Todd Flippo, Mayor
 - (7) Discussion related to Beltmill Development--Gabe Reaume, City Manager
 - (8) Discussion regarding 2021 Work Plan--Gabe Reaume, City Manager
 - (9) **Executive Session--The City Council may take action on any Executive Session item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

(a) Any Posted Item

551.072 Texas Government Code.

Deliberations Regarding Real Property The City Council may convene in executive session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person, including the following matters:

- (a)** Discussion regarding Property located at South End of Willow Creek Park

(10) Adjournment--Todd Flippo, Mayor

Posted:

Date: 1-28-2021

Time: 2:40pm

By: [Signature]

Removed:

Date: 2-3-2021

Time: 9:30am

By: [Signature]

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
HELD AT THE SAGINAW CITY HALL
333 WEST MCCLEROY BLVD.
FEBRUARY 2, 2021**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
City Secretary	Janice England
Finance Director	Kim Quin
Police Chief	Lee Howell
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Dir. of Comm. & Eco. Dev.	Keith Rinehart
Director of Human Resources	Melanie McManus
Police Officer	Klayton Kaddatz

Absent from the meeting:

City Attorney	Bryn Meredith
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Visitors at the meeting:

Brack St. Clair	Kathryn Johnson
Kelly Stewart	Andrew Friedman
Clark Kimball	Clay Cristy
Mike Mowery	

(I) Call to Order

Mayor Flippo called the meeting to order at 6:01 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

In the absence of Reverend John Farrar, Mayor Flipppo gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

(a) Action regarding Minutes, January 19, 2021

(b) Action regarding Resolution No. 2021-05, Calling for a General Election to elect the Offices of Mayor and City Council Place 2 to be held on May 1, 2021

Summary: Resolution No. 2021-05 calls the General Election to elect the offices of Mayor and City Council Place 2 to be held on Saturday, May 1, 2021. Those places are currently held by Todd Flipppo (Mayor) and Patrick Farr (Place 2). Both positions have three year terms. The deadline for candidate applications is Friday, February 12, 2021 at 11:30 a.m.

(c) Action regarding Resolution No. 2021-06, Adopting Information Technology and Social Media Policies and Procedures

Summary: The City had a third party assessment of our Information Technology (IT) systems, services, and needs across the City. One of the recommendations from that assessment was to adopt written IT policies and procedures. During the review of the proposed document the City Attorney's office recommended an additional policy to address the use of the City's social media platforms. Resolution No. 2021-06 adopts the policy and procedures.

(d) Action regarding Resolution No. 2021-07, Amending the City Personnel Policy Manual to include Personal Use of Social Media

Summary: This addition to the Personnel Policy Manual address city employee's personal use of social media as recommended by the City Attorney's Office. Resolution No. 2021-07 adopts the amendment.

(e) Action regarding Building Improvement Grant Agreement with Saginaw Laundry (416 Belmont St)

Summary: On Tuesday, January 19, 2021, the Saginaw City Council heard information in Executive Session pertaining to the specifics of a Building Improvement Grant (BIG) Program application submitted during December 2020 by Saginaw Laundry regarding their property located at 416 Belmont St. The City Council determined in that session to award an amount not-to-exceed \$5,000 in reimbursable, and matching dollars for the anticipated improvements as proposed on their application. The included contract under consideration is the realization of that intention. Funds are available in Account 01-6142-13, Building Improvement Grants.

(f) Action regarding Building Improvement Grant Agreement with Hofer Builders (325 & 329 N. Saginaw Blvd.)

Summary: On Tuesday, January 19, 2021, the Saginaw City Council heard information in Executive Session pertaining to the specifics of a Building Improvement Grant (BIG) Program application submitted during January 2021 by Hofer Builders regarding their property located at 325 and 329 N. Saginaw Blvd. The City Council determined in that session to award an amount not-to-exceed \$5,000 in reimbursable, and matching dollars for the anticipated improvements as proposed on their application. The included contract under consideration is the realization of that intention. Funds are available in Account 01-6142-13, Building Improvement Grants.

(g) Action regarding Recommendation for Award of Bid for Highway Right-of-Way Mowing

Summary: In September 2019, the City of Saginaw went out for bid for Right-of-Way Mowing. Greener Pastures Landscaping (A Yellowstone Landscape Co.) was awarded the bid in the amount of \$785 per mowing cycle. The term of the original contract was from the date of the award through December 30, 2020, with the option for two additional one-year terms. The original has been completed and this recommendation is to renew the contract for one additional year that will end December 31, 2021. Renewal is based on an evaluation by the City of the contractor's performance, budget requirements, etc. Greener Pastures has agreed to a one year renewal with no change to the monthly fee of \$785 per mowing cycle. This contract is funded through the Keep Saginaw Beautiful voluntary donations on the monthly water bills.

(h) Action regarding Approval of an Escrow Agreement for Median Opening and Turn Lanes to Serve UCD Saginaw Addition, Lots 1-2, Block A

Summary: On January 19, 2021, the City Council approved the final plat for UCD Saginaw Addition, Lots 1-2, Block A subject to the execution of an Escrow Agreement for the construction of a median opening and turn lanes in FM-156 currently under construction by the Texas Department of Transportation (TXDOT). The agreement requires that the developer fund through cash escrow with the City, the City's share of the project that will be identified in a future agreement with TXDOT. The proposed agreement includes the estimated cost of construction that will be funded at the time of the agreement's execution. The developer will be required to fund any additional costs identified by TXDOT and be responsible for any cost overruns related to the project.

(i) Action regarding Chapter 380 Incentive Agreement with CTI Beanmaker (500 Sansom Blvd.)

Summary: The proposed Chapter 380 Incentive Agreement with CTI Beanmaker provides incentives to assist CTI Beanmaker with the costs of adding an industrial scrubber to abate odors.

Mayor Flippo stated that Items 4e, 4f, and 4i will be removed from the Consent Agenda for additional discussion and consideration.

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve Items 4a, 4b, 4c, 4d, 4g, and 4h as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

The Council then considered Item 4e. Action regarding Building Improvement Grant Agreement with Saginaw Laundry (416 Belmont St.) and Item 4f. Action regarding Building Improvement Grant Agreement with Hofer Builders (325 & 329 N. Saginaw Blvd.) Mayor Flippo stated that Mayor Pro-Tem Junkersfeld submitted a Conflict of Interest Form for both items and therefore will abstain from the discussion and action on these two items.

Motion was made by Councilmember Farr with a second by Councilmember Tucker to approve Consent Agenda Items 4e and 4f as presented. Motion carried. 6-0-1-0

For: Mayor Flippo, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: Mayor Pro-Tem Junkersfeld

Absent: None

The Council then considered Item 4i. Action regarding Chapter 380 Incentive Agreement with CTI Beanmaker (500 Sansom Blvd.).

Motion was made by Councilmember Bighorse with a second by Mayor Pro-Tem Junkersfeld to table Item 4i until the next Council Meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) Consideration and Action regarding Ordinance No. 2021-05, Calling a Bond Election to be held On May 1, 2021

Motion was made by Councilmember Beasley with a second by Councilmember Tucker to approve Ordinance No. 2021-05, calling a Bond Election to be held on May 1, 2021. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(6) Consideration and Action regarding Council Retreat Proposal from Strategic Government Resources

Motion was made by Councilmember Beasley with a second by Councilmember Copeland to approve the Council Retreat Proposal from Strategic Government Resources. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(7) Discussion related to Beltmill Development

City Manager Reaume gave a brief update on the Beltmill Development and the next steps in the process including a development plan, roadway alignment, funding mechanisms, and plats.

(8) Discussion regarding 2021 Work Plan

City Manager Reaume briefly explained the projects proposed for inclusion in the 2021 Work Plan. A Resolution adopting the 2021 Work Plan will be presented for Council action at a future meeting.

(9) Executive Session

1 § 551.071, Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item

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- a. Discussion regarding Property located at South End of Willow Creek Park

Mayor Flippo declared the meeting recessed into Executive Session at 7:16 p.m.

Mayor Flippo declared the meeting back in Regular Session at 7:37 p.m.

(10) Adjournment

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

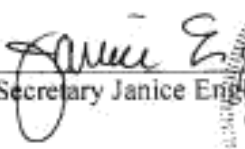
Against: None

Abstain: None

Absent: None

Mayor Flippo\ declared the City Council Meeting of February 2, 2021 adjourned at 7:37 p.m.

ATTEST:


City Secretary Janice England



APPROVED:


Mayor Todd Flippo