

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING AND WORKSHOP

Meeting, Workshop, and/or Executive Session Agenda

6:00 PM - Tuesday, November 3, 2020

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Michael Orr, Saginaw Church of Christ

(3) Audience Participation--On the Video Screen

(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

(a) Action regarding Minutes, October 20, 2020--Janice England, City Secretary

(b) Action Regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the 2020 Saginaw Parks Master Plan--Rick Trice, P.E., Director of Public Works

- (c) Action regarding a Memorandum of Understanding between Participating Local Governments (City of Saginaw) and the City of Fort Worth in the Fort Worth Intelligence Exchange (INTEX)--Lee Howell, Chief of Police
- (5) Presentation regarding Beekeeping--Michelle Boerst, Texas Master Beekeeper
- (6) Discussion of Saginaw National Guard Property--Bryn Meredith, City Attorney
- (7) Discussion of a Diversity and Inclusion Advisory Committee--Todd Flippo, Mayor; Charles Beasley, Council Member; and Gabe Reaume, City Manager
- (8) Discussion of Future Facility and Bond Project Planning--Gabe Reaume, City Manager and Dolph Johnson, Asst. City Manager
- (9) Consideration and Action regarding Ordinance No. 2020-23, amending Section 2-163 of the Code of Ordinances, designating the Planning and Zoning Commission to serve as the Capital Improvements Advisory Committee in accordance with Chapter 395 of the Texas Local Government Code, making such appointments to the Committee as may be necessary and dissolving the current Capital Improvements Advisory Committee of the City--Gabe Reaume, City Manager
- (10) Executive Session--The City Council may take action on any Executive Session Item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a)** Any Posted Item

551.072 Texas Government Code.

Deliberations Regarding Real Property The City Council may convene in executive session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person, including the following matters:

- (a)** Property located on Longhorn Road

551.087 Texas Government Code.

Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

- (a) Building Improvement Grant Application--124 W. McLeroy Blvd.
- (b) Building Improvement Grant Application--808 Longhorn Road
- (c) Business Prospect on Property located on Longhorn Road

(11) Adjournment--Todd Flippo, Mayor



City of Saginaw

Meeting Date: 11/3/2020

Staff Contact: Janice England,
City Secretary

Agenda Items: (4)(a)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Minutes, October 20, 2020

BACKGROUND/DISCUSSION:

The minutes of the October 20th City Council Meeting are being presented for consideration.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Minutes, 10-20-2020

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND PUBLIC HEARING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
OCTOBER 20, 2020**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Engineer	Trenton Tidwell, P.E.
City Engineer	Brad Rusk, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England (<i>virtually</i>)
Police Chief	Lee Howell
Fire Chief	Doug Spears
Emergency Mgmt. Coord.	Joseph Laster
Director of Public Works	Rick Trice, P.E.
Dir. of Comm. & Eco. Dev.	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Police Corporal	Tami Denison

Absent from the meeting:

None

Visitors at the meeting:

Jim Makens	Don Allen
Doug Powell	Dan Fritz
Dorothy Parks	Kathryn Johnson

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Mayor Flipppo gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, October 6, 2020

b. Action regarding 2020-21 Tarrant County Emergency Services District #1 Annual Contract Renewal

Summary: The proposed contract renewal is for Tarrant County Emergency Services District #1 (TCESD) to provide fire and EMS related services to defined unincorporated areas of Tarrant County. TCESD will pay the City a total sum of \$97,000 for services our department provides in addition to providing a TCESD owned fire apparatus parking in the Saginaw Fire Station for fire response into unincorporated areas. Also, the City has been approved for a \$25,000 grant from TCESD to purchase personnel protective firefighting equipment – bunker gear.

c. Action regarding 2020-21 Tarrant County Fire Alarm Center Contract

Summary: The Tarrant County Fire Alarm Center (TCFAC) provides fire and EMS dispatch service to the unincorporated areas of Tarrant County and to contracting municipalities. The City houses and provides managerial oversight of the TCFAC. In return the TCFAC provides some limited services to our fire department and pays the City a sum of \$1,250 monthly (\$15,000 annually) for the services the City provides.

d. Action regarding Change Order Number 1 to the East McLeroy Curb and Gutter Replacement Contract

Summary: On May 19, 2020, the City Council awarded a contract to Nu-Way Construction, LLC in the amount of \$308,625 to remove and replace concrete curb and gutter along East McLeroy Blvd. The project, when completed, will be followed by the reconstruction of the asphalt section between the gutter lines. During construction a number of drainage and driveway related work was identified requiring additional work outside the scope of the project. The net value of the Change Order is \$16,629. The value of unused items credited back to the City was \$20,000. The value of the additional work is \$36,629. The revised contract amount will be \$325,304. The financial impact will be \$16,629. Funding is available in the Street Maintenance Fund to cover this amount.

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve the consent agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) Introduction of Emergency Management Coordinator Joseph Laster

Fire Chief Spears introduced Emergency Management Coordinator Joseph Laster. Mr. Laster began his position on September 14, 2020. This is a partnership position with the City of Lake Worth. His official title is LWS (Lake Worth-Saginaw) Emergency Management Coordinator. Mr. Laster addressed the Council and briefly explained his background.

(6) PUBLIC HEARING - Consideration and action regarding a Recommendation from the Planning and Zoning Commission to Approve a Request for a Specific Use Permit to allow the operation of a tire sales and auto repair garage on property located at 836 S. Saginaw Blvd. in Saginaw (Ordinance No. 2020-22)

Mayor Flipppo declared the public hearing for this item opened at 6:07 p.m. Mr. Dan Fritz addressed the Council regarding his request for a Specific Use Permit to allow the operation of a tire sales and auto repair garage at 836 S. Saginaw Blvd. The Planning and Zoning Commission considered the request at their meeting on October 13, 2020 and voted to recommend approval of the request and expressed support of an application by the applicant for a Building Improvement Grant for the removal of two pole signs on the property.

Mayor Flipppo called for any public input. There was none.

Motion was made by Councilmember Farr with a second by Councilmember Beasley to approve the Specific Use Permit with the condition that the brick stays as is, not painted. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(7) Consideration and Action regarding an Escrow Agreement by and between Lavonne White, Cheri Elaine Walker as Successor Trustee of the Cheri Elaine Walker Trust and Judy Lynn Hartt as Successor Trustee Of the Judy Lynn Hartt Trust, Provident Realty Advisors, Inc., the City of Saginaw, Texas, and the City Attorney as escrow agent, governing terms and conditions for the filing of a Petition for Dissolution of the Saginaw Western Center Public Improvement District

City Attorney Meredith explained the Escrow Agreement and the terms for dissolution of the Saginaw Western Center Public Improvement District. Dissolution would be executed if any of the following three happens.

1. A development agreement is not approved by December 31, 2020
2. The property sale does not close by March 31, 2021.
3. A contract to begin construction is not executed within eighteen months.

Motion was made by Councilmember Farr with a second by Councilmember Tucker to approve the Escrow Agreement as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (8) PUBLIC HEARING—Consideration and Action regarding a Resolution of the City Council of the City of Saginaw, Texas Authorizing and Creating the Western Center Public Improvement District in Accordance With Chapter 372 of the Texas Local Government Code on property consisting of approximately 78.724 acres And described as a tract of land situated in the J. WALKER SURVEY, ABSTRACT NO. 1602 and the J.A.BRADFORD SURVEY, ABSTRACT NO. 183, City of Saginaw, Tarrant County, Texas
(Resolution No. 2020-25)

Mayor Flippo declared he public hearing for this item opened at 6:48 p.m. Resolution No. 2020-25 authorizes and creates the Western Center Public Improvement district. Mayor Flippo called for any public input. There was none. Mayor Flippo declared the public hearing closed at 6:51 p.m.

Motion was made by Councilmember Farr with a second by Councilmember Beasley to approve Resolution No. 2020-25 authorizing and creating the Western Center Public Improvement District as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (9) Discussion of Christmas Events

Mayor Pro-Tem Junkersfeld explained that the holidays are approaching and even though due to the pandemic it won't be possible to have the usual activities; plans could be adjusted to allow for holiday activities. She suggested a parade be held on Friday evening, December 4th, with everyone remaining in their cars. Santa and Mrs. Claus could still arrive on the fire truck at the end of the parade but they would not get off the fire truck. She also suggested an event be scheduled for Saturday afternoon, December 5th, at the Saginaw Switchyard area. Vendors could set up including those from the Farmer's Market that morning. Holiday music by local groups, bands, and churches could be scheduled throughout the afternoon. Face masks would be required as well as social distancing which are both already observed at the Farmer's Market Events. The Council concurred with the suggestions.

- (10) Recess into Workshop

Mayor Flippo declared the meeting recessed into Workshop at 6:57 p.m.

- (11) Update and Discussion regarding BeltMill Project

Mr. Don Allen updated the Council on the BeltMill Project. This project is located at the corner of N. Saginaw Blvd. and East Bailey Boswell Rd. Mr. Allen encouraged the Council to give feedback and recommendations regarding the updated project. There was discussion regarding the proposed project.

(12) Capital Projects Update

City Engineer Andrew Simonsen, P.E. along with Trenton Tidwell, P.E. and Brad Rusk, P.E., all of Kimley-Horn and Associates, Inc. briefly updated the Council on capital projects including the Bailey Boswell Bridge.

(13) Reconvene back into Regular Session

Mayor Flippo declared the meeting back in Regular Session at 8:05 p.m.

(14) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any posted item

1 § 551.087. Texas Government Code. Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

- a. Possible incentive associated with business relocation involving property located at 521 E. Bailey Boswell Road
- b. Possible incentive promoting the development of property consisting of approximately 78.724 acres and described as a tract of land situated in the J. WALKER SURVEY, ABSTRACT NO. 1602 and the J.A. BRADFORD SURVEY, ABSTRACT NO. 183, City of Saginaw, Tarrant County, Texas

Mayor Flippo declared the meeting recessed into Executive Session at 8:06 p.m.

Mayor Flippo declared the meeting back in Regular Session at 8:33 p.m.

(15) Adjournment

Motion was made by Councilmember Bighorse with a second by Councilmember Tucker to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of October 20, 2020 adjourned at 8:33 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo



City of Saginaw

Meeting Date: 11/3/2020

Staff Contact: Rick Trice, P.E.
Director of Public Works

Agenda Items: (4)(b)

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:

Action Regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the 2020 Saginaw Parks Master Plan

BACKGROUND/DISCUSSION:

On February 5, 2019, City Council authorized an IPO with KHA for the Saginaw Parks Site Analysis and Conceptual Design. The IPO looked at the City's seven park and provided conceptual designs and cost estimates that were later used in the development of the recommended 2020 Bond Program.

On March 3, 2020, Council adopted Resolution 2020-09 outlining the Fiscal Year 2019-2020 Annual Strategic Project List and Work Plan. A Parks Master Plan was identified as one of the elements in the Resolution. The City's current Park Master Plan, "Saginaw Parks, Recreation, and Open Space Vision 2025, Quality for a Lifetime" was completed in 2013.

The recommended IPO will build on previous work to develop a current Park Master Plan. The tasks include:

- Inventory and Analysis
- Needs Assessment
- Summary of Existing Trail and Sidewalks
- Summary of Trail Standards and Connections
- Summary of Public Meetings and Survey Results
- Proposed Park and Trail Improvements
- Priorities and Budget Recommendations
- Recommended timeline

KHA proposed to perform the services for a Lump Sum fee of \$32,000.

The Parks Advisory Board met on October 19, 2020 and was briefed on the proposed plan. The Board approved a motion recommending that the cost of the Park Master Plan be funded from the Park Fund.

FINANCIAL IMPACT:

The total financial impact will be \$32,000. Funds will come out of the Park Fund.

RECOMMENDATION:

It is recommended that the IPO with Kimley-Horn be approved in an amount not to exceed \$32,000 for the 2020 Saginaw Parks Master Plan.

ATTACHMENTS:

Description

KHA IPO



September 21, 2020

Mr. Rick Trice
City of Saginaw
205 Brenda Lane
Saginaw, Texas 76179

RE: *Saginaw Parks Master Plan Update*

Dear Rick:

Please find attached Individual Project Order (IPO) No. Saginaw Parks Master Plan Update (reference the master agreement dated April 17, 2012). This scope consists of providing professional services associated with the preparation of an updated Parks Master Plan for the City of Saginaw.

Please contact me at (817) 339-2280 or katherine.utecht@kimley-horn.com should you have any questions.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

TBPE No. F-928

A handwritten signature in blue ink that reads "Katherine Utecht". The signature is fluid and cursive, with a large loop at the end of the last name.

Katherine Utecht, PLA, LI
Project Manager

INDIVIDUAL PROJECT ORDER NUMBER – 2020 Saginaw Parks Master Plan

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and the City of Saginaw, Texas (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated April 17, 2012, which is incorporated herein by reference.

Identification of Project: Saginaw Parks Master Plan Update

PROJECT UNDERSTANDING:

The Consultant will review the existing Parks Master Plan to identify the opportunities, constraints, and recommendations for the Client's park system. The Consultant will apply current standards, needs and desires of the community, the concept plans, as identified by Client staff for the development of the Master Plan. The final documents will include recommendations for park, playground, and connectivity improvements to the existing parks within the Saginaw City Limits and include recommended locations for new parks.

SCOPE OF SERVICES:***Task 1 – Parks Master Plan Update***

The Consultant will utilize information gathered from previous Park Board Meetings, City Council Meetings, Bond Committee Meetings, and survey results for the purposes of providing an updated Parks Master Plan. The Parks Master Plan will be comprised of the list of existing parks, recommendations for park improvements, and identification of future park development and trail connections within the existing City limits.

1. Future Park Inventory and Analysis – The Consultant will meet with the Client to review site for future park and trail development. These sites will be included in the final Parks Master Plan document. This task includes site inventory, analysis, and recommendations only. Concept plans can be developed as an additional service as directed by the Client.
2. City Park and Trail Map - The Consultant will prepare an overall city-wide park and trail connections map, illustrating existing and proposed park and trail locations.
3. Opinion of Probable Construction Cost (OPCC) – The Consultant will prepare a planning level Opinion of Probable Construction Cost (OPCC) for the summarized park improvements. The document is intended to provide an approximate cost commensurate with the level of plan development to be based on anticipated market values of the proposed improvements and anticipated indirect costs associated with each of the specified project areas. Because the Consultant does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of its experience and represent its judgement as an experienced and qualified professional, familiar with the industry. The Consultant cannot and does not guarantee that proposals, bids or actual costs will not vary from its opinions of cost.
4. Master Plan Report – The following elements of the master plan report will be prepared:

- a. Introductions
- b. Inventory and Analysis
- c. Needs Assessment
- d. Summary of Existing Trail and Sidewalks
- e. Summary of Trail Standards and Connections
- f. Summary of Public Meetings and Survey Results
- g. Proposed Park and Trail Improvements
- h. Priorities and Budget Recommendations
- i. Recommended Timeline for Park Improvements

Meetings:

- a. One (1) kick-off meeting with city staff.
- b. Two (2) design meetings with city staff.
- c. Two (2) Park Board Meetings.

Deliverables:

- a. One (1) full size copy of the updated Park Master Plan Documents (8.5 x 11)

Services/Deliverables provided by the Client:

- a. Attend Kick-off meeting.
- b. Attend Design meetings.

ADDITIONAL SERVICES

Any services not specifically provided for in the above scope, as well as any changes in the scope requested by the Client, will be considered additional services. Additional services include, but are not limited to, the following:

- Performing a topographic survey.
- Performing a geotechnical study or analysis.
- Providing professional services associated with the discovery of any hazardous waste or material in the project site.
- Additional Presentations to City Council, Parks Board or Public User Groups.
- Providing additional park concepts.
- Facilitating or attending public meetings.
- Providing 3D view sketches or graphics for the proposed park improvements.
- Making significant modifications to the plans and specifications after the preliminary submittals have been approved by the Client.
- Any additional changes to the Contract Documents necessary to break the project into phases.
- Establish new survey monuments for any of the proposed sites.
- Assisting Client or Contractor in the defense or prosecution of litigation in connection with or in addition to those services contemplated by this Agreement. Such services, if any, will be furnished by Consultant on a fee basis negotiated by the respective parties outside of and in addition to this Agreement.
- Preparing applications and supporting documents for government grants, loans, or planning advances, and providing data for detailed applications.
- Appearing before regulatory agencies or courts as an expert witness in any litigation with third parties or condemnation proceedings arising from the development or construction of the Project, including the preparation of engineering data and reports for assistance to the Client.

- Any services not listed in the Scope of Services.

SCHEDULE

Consultant will begin services upon receipt of Notice to Proceed.

FEE AND EXPENSES

The Consultant will perform the services in Task 1 for the total lump sum fee of \$32,000. Lump sum fees will be invoiced monthly based upon the overall percentage of services performed.

Payment will be due within 25 days of your receipt of the invoice.

ACCEPTED:

CITY OF SAGINAW, TEXAS

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____
Gabe Reaume
City Manager

BY: Scott R. Arnold
Scott R. Arnold
Vice President

DATE: _____

DATE: September 21, 2020



City of Saginaw

Meeting Date: 11/3/2020

Staff Contact: Lee Howell
Chief of Police

Agenda Items: (4)(c)

E-mail: lhowell@saginawpolice.org

Phone: 817-230-2374

SUBJECT:

Action regarding a Memo of Understanding between Participating Local Governments (City of Saginaw) and the City of Fort Worth in the Fort Worth Intelligence Exchange (INTEX)

The mission of the Fort Worth INTEX is to provide a centralized, comprehensive, multiagency criminal information and intelligence sharing network to enhance the operational effectiveness and efficiency of the law enforcement in the region in order to better serve and protect the public.

BACKGROUND/DISCUSSION:

Since the events of September 11, 2001, law enforcement has been on a mission to enhance information and intelligence sharing locally, regionally, and nationally. One of the most effective means to achieve that has been through major cities and urban area "Fusion Centers". The City of Dallas, Collin County, and several other Texas locations already have established centers.

Fort Worth has now created INTEX, which will combine information from local agencies in the western North Texas region and link to multiple other parties nationally. The effectiveness of these networks depends largely on the participation of local city and county LE agencies. This MOU would formalize that partnership. Lt. Brandon Badovinac has been appointed as "Fusion Liaison Officer" and will be the point of contact for the City of Saginaw.

FINANCIAL IMPACT:

There is minimal financial impact to the City of Saginaw. Information sharing will occur through existing interfaces and no maintenance fees are currently required. Any personnel time required will be absorbed by the existing budget.

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description



City of Saginaw

Meeting Date: 11/3/2020

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (5)

E-mail: greaume@saginawtx.org

Phone: 817-230-0324

SUBJECT:

Presentation regarding Beekeeping

BACKGROUND/DISCUSSION:

Michelle Boerst, Texas Master Beekeeper, will be present information regarding beekeeping.

The draft ordinance presented at the October 6th City Council Meeting is attached.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

Description

Draft Beekeeping Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SAGINAW, TEXAS ADDING A NEW SEC. 6-42, "BEES" TO CHAPTER 6 "ANIMALS" OF THE SAGINAW CITY CODE, PROVIDING REGULATIONS APPLICABLE TO THE KEEPING OF BEES WITHIN THE CITY; PROVIDING THAT THIS ORDINANCE SHALL BE CUMULATIVE OF ALL ORDINANCES; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING FOR PUBLICATION IN THE OFFICIAL NEWSPAPER; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas is a home rule City acting under its Charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City has previously adopted Chapter 6 of the Code of Ordinances regulating the keeping of animals within the City; and

WHEREAS, the City Council now desires to establish regulations concerning the keeping of bees within the City; and

WHEREAS, the City Council determines that the adoption of these regulation is the best interest of the City and will promote the health, safety and welfare of the citizens of the City of Saginaw.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

SECTION 1.

That a new Sec. 6-42 "Bees" shall be added to Chapter 6 "Animals" of the Saginaw City Code, to read as follows:

"Sec. 6-42. – Bees.

(a) It shall be unlawful to keep bees in such a manner as to deny any person the reasonable use and enjoyment of adjacent property or endanger the personal health and welfare of the inhabitants of the City of Saginaw.

(b) Upon receipt of a sworn complaint by any person, including the city attorney or a peace officer, to the municipal court that bees are being kept in a manner that denies the reasonable use and enjoyment of adjacent property or endangers the personal health and welfare of the inhabitants of the city, the municipal court shall set a time for a hearing to determine whether the bees are being kept in violation of this chapter. The hearing shall be held not later than the 15th day after the judge of the municipal court receives and reviews the complaint.

- (c) The municipal court shall give written notice of the time and place of the hearing to:
- (1) the owner of the bees or the owner of the property on which the bees are being maintained; and
 - (2) the person who made the sworn complaint.
- (d) Any interested party, including the city attorney, may present evidence at the hearing.
- (e) If the municipal court determines that the bees deny to any person the reasonable use and enjoyment of adjacent property or endanger the personal health and welfare of the inhabitants of the city, the municipal court shall order the bees removed from the property. Upon receipt of such order, the owner or person maintaining the bees shall remove the bees within ten calendar days of the order.
- (f) Failure to comply with the municipal court order to remove the bees from the property shall constitute an offense and each day that the non-compliance continues shall be a separate offense. A violation of the municipal court order shall be a misdemeanor punishable by a fine not to exceed \$2,000.00.
- (g) In addition to any other remedy, the city may contract for the removal of the bees and charge the owner or person maintaining the bees for such removal.
- (h) A violation of this section shall be an offense, punishable by a fine of not more than \$2,000.00 for each offense. Each day that a violation occurs or continues shall be a separate offense.
- (i) A violation of this section shall be considered a violation of an ordinance governing public health and safety, and the enhanced remedies provided for such violations in section 1-13 of this code shall apply, and no person shall ever acquire a vested right to use his property in violation hereof.”

SECTION 3.

This Ordinance shall be cumulative of all other ordinances of the City of Saginaw and shall not repeal any of the provisions of such ordinances, except in those instances where provisions of such ordinances are in direct conflict with the provisions of this ordinance.

SECTION 4.

It is hereby declared to be the intention of the City Council that the sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable, and if any section, paragraph, sentence, clause, or phrase of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, and phrases of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional section, paragraph, sentence, clause or phrase.

SECTION 5.

All rights and remedies of the City of Saginaw are expressly saved as to any and all violations of the provisions of any ordinances governing maintaining bees in the city that have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 6.

Any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of the provisions of this Ordinance shall be guilty of a misdemeanor and, upon conviction, shall be fined an amount not to exceed \$2000.00, as provided in Section 1-13 of the Saginaw City Code. Each day a violation continues shall be deemed a separate offense.

SECTION 7.

The City Secretary of the City of Saginaw is hereby directed to publish at least twice in the official newspaper of the City of Saginaw, the caption and the penalty clause of this ordinance in accordance with Section 52.013(b) of the Local Government Code.

SECTION 8.

This Ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the laws of the State of Texas.

PASSED AND APPROVED ON this the _____ day of _____, 2020.

TODD FLIPPO, MAYOR

ATTEST:

JANICE ENGLAND, CITY SECRETARY

APPROVED AS TO FORM AND LEGALITY:

BRYN MEREDITH, CITY ATTORNEY



City of Saginaw

Meeting Date: 11/3/2020

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (7)

E-mail: greaume@saginawtx.org

Phone: 8172300324

SUBJECT:

Discussion of a Diversity and Inclusion Advisory Committee

BACKGROUND/DISCUSSION:

The purpose of this item is to introduce the proposal of the addition of a Diversity and Inclusion Advisory Committee. The Committee shall be approximately 12-15 members and be a diverse reflection of our city. We believe a commitment of 1 year from members is reasonable. The Committee shall be composed of residents and employees located within the city limits. Each councilmember can nominate one person and the rest can be from the community at large. Members should participate in informational sessions similar to the Citizens Police Academy and also get a general overview of the city's operations. Local clergy should also be involved. Some areas of prioritization include recruiting and hiring qualified and diverse applicants in all departments and exploring outreach efforts for residents who may not be native English speakers. The Committee should meet quarterly and report to the Council twice a year or more frequent if necessary. Council will then act upon the Committee recommendations. I can have myself, our Management Analysts Kevin Pantoja and Susy Victor, as well as our newest interns, serves as staff support. Chief Howell and PD will handle the law enforcement part of the committee.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A



City of Saginaw

Meeting Date: 11/3/2020

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (8)

E-mail: greame@saginawtx.org

Phone: 817-230-0324

SUBJECT:

Discussion of Future Facility and Bond Project Planning

BACKGROUND/DISCUSSION:

In preparation for a potential May 2021 bond election, the City Council has a number of items to consider. Final bond propositions must be approved in February 2021 for a May 2021 election.

The Citizens Bond Committee's highest priority project, a new Central Fire Station, is currently under design and will proceed to construction in spring 2021. The CBC prioritized the Knowles reconstruction project, a combination library/senior center, and renovation of the existing library/City Hall complex as the next 3 priority projects.

The existing log cabin Senior Center is currently closed due to COVID. In the interim, some senior activities have been taking place at the Recreation Center, which features a functioning kitchen and enough space to accommodate senior activities.

Staff is working on preparing a list of maintenance costs for the existing log cabin Senior Center to be brought to the City Council's attention later this month. It has a number of issues, including sewer repairs, interior/exterior damage, and lacks appropriate ADA accessibility compliance.

The Library Board has expressed a desire to pursue a future project that includes library and community space only. It may be most appropriate to consider a stand-alone Senior Center or moving senior programming to the Recreation Center. There could be potential positive synergy with health and wellness by incorporating senior activities into the recreation center. The existing facility was built with the opportunity for future expansion in mind.

Land has already been purchased for a future library facility across the street from City Hall.

Tarrant County is in the preliminary stages of planning a transportation bond in 2021. It would be advantageous for the City to have projects eligible and ready for what is anticipated to be a 50% county match on qualified street and intersection improvements.

Lastly, the proposed BeltMill development likely would support a future Public Improvement District that could pay for a future, yet to be determined, municipal facility. Initial staff thoughts for this space include a future multi-purpose facility such as a community center, home for “maker space” like The Art Place, a small police department presence, and/or a business incubator.

Staff is requesting City Council feedback on these items in preparation for future bond planning.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A