City Council Agenda

SAGINAW CITY COUNCIL
NOTICE OF MEETING

Meeting and/or Executive Session Agenda
6:00 PM - Tuesday, September 15, 2020
Saginaw City Hall Council Chambers
333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Ronnie Mills, Kingdom Chapel

(3) Audience Participation--On the Video Screen

(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

(a) Action regarding Minutes, September 1, 2020--Janice England, City Secretary

(b) Action regarding Appointment of Crime Control and Prevention District (CCPD) Board of Directors for Members with Terms Expiring September 2020--Janice England, City Secretary

(c) Action regarding Resolution No. 2020-21, Annual Approval of Investment Policy--Kim Quin, Finance Director

(d) Action regarding an Accreditation Agreement with the American Public Works Association for Voluntary Accreditation--Rick Trice, P.E., Director of Public Works

(e) Action regarding Memo of Understanding (MOU) with Tarrant County to Participate in Urban Counties' TechShare Juvenile Program--Lee Howell, Chief of Police

(f) Action Regarding Authorization of Award of Contract for the Saginaw Boulevard 16" Water Line, Phase 2--Rick Trice, P.E., Director of Public Works

(5) Consideration and Action regarding Approval of a Preliminary Plat UCD Saginaw Addition, Lots 1-8, Block A being 21.292 Acres of Land Situated in the Henry Robertson Survey, Abstract No. 1798, City of Saginaw, Tarrant County, Texas--Rick Trice, P.E., Director of Public Works

(6) Consideration and Action regarding Approval of a Site Plan for Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A)--Rick Trice, P.E., Director of Public Works

(7) Public Hearing - Presentation of Proposed Budget for Fiscal year 2020-2021--Gabe Reaume, City Manager/Kim Quin, Finance Director

(8) Consideration and Action regarding Resolution No. 2020-23, Adoption of Budget for Fiscal Year 2020-2021--Gabe Reaume, City Manager/Kim Quin, Finance Director

(9) Consideration and Action to Ratify the Adopted 2020-2021 Fiscal Year Budget--Bryn Meredith, City Attorney

(10) Consideration and Action regarding Ordinance No. 2020-19, Adopting and Setting the Property Tax Rate for the 2020 Tax Year--Gabe Reaume, City Manager/Kim Quin, Finance Director

(11) Public Hearing - Presentation of Revised Budget for Fiscal Year 2019-2020--Gabe Reaume, City Manager/Kim Quin, Finance Director

(12) Consideration and Action regarding Resolution No. 2020-22, Adoption of Revised Budget for Fiscal Year 2019-2020--Gabe Reaume, City Manager/Kim Quin, Finance Director

(13) Consideration and Action regarding Ordinance No. 2020-20, Water and Wastewater (Sewer) Service Rates--Gabe Reaume, City Manager/Kim Quin, Finance Director

(14) Recess into Workshop--Todd Flippo, Mayor

(15) Discussion regarding Roundabouts and Knowles Drive Intersections--Kimley-Horn & Associates, Inc.

(16) Reconvene Back into Regular Session--Todd Flippo, Mayor

(17) Executive Session

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

(a) Any Posted Item

551.087 Texas Government Code.

Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

(a) Building Improvement Grant Application--548 S. Saginaw Blvd.

(18) Adjournment--Todd Flippo, Mayor

City of Saginaw

Meeting Date: 9/15/2020

Agenda Items: (4)(a)

Staff Contact: Janice England
City Secretary

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:
Action regarding Minutes, September 1, 2020

BACKGROUND/DISCUSSION:
The minutes of the City Council Meeting held on September 1, 2020 are presented for consideration.

FINANCIAL IMPACT:
N/A

RECOMMENDATION:
Staff recommends approval.

ATTACHMENTS:

Description

Minutes, 9-1-2020

CITY OF SAGINAW
CITY COUNCIL MEETING
HELD AT THE SAGINAW CITY HALL
333 W. MCLEROY BLVD.
SEPTEMBER 1, 2020

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Lee Howell
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Dir. of Comm. & Eco. Dev.	Keith Rinehart
Library Director	Ellen Ritchie
Chief Building Official	Larry Little
Sr. Bldg. Combination Insp.	Chris Dyer
Inspector	Jarid Smith
Bldg. Dept. Exec. Assistant	Debra Thomas
Management Analyst	Kevin Pantoja
Police Officer	Klayton Kaddatz

Absent from the meeting:

Director of Human Resources	Melanie McManus

Visitors at the meeting:

Jon Farrer	Mike Freeman
Robert Rivera	Stuart Fink
Dorothy Parks	Kelly Stewart
Darwin Winfield	

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Reverend Jon Farrer of the Saginaw United Methodist Church gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, August 15, 2020

b. Action regarding Minutes, August 18, 2020

c. Action regarding Resolution No. 2020-20, Approving a Negotiated Settlement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2020 Rate Review Mechanism Filing
Summary: Saginaw is one of 172 cities who are members of the ACSC. Atmos filed a rate review request in March asking for additional revenues. ACSC's consultants reviewed the request and prepared a report for the ACSC Executive Committee who negotiated the attached settlement with Atmos. The impact of the settlement on an average residential bill is an increase of $5.15 on a monthly basis, or 9.9 percent. The increase for an average commercial bill will be $15.48 or 6.56 percent. These rates become effective December 1, 2020. Resolution No. 2020-20 addresses the settlement agreement.

d. Action regarding MedStar CARES Act Funding Request
Summary: On May 19, 2020 the City Council approved an interlocal agreement with Tarrant County governing the Allocation of federal assistance funds. The City received the Tarrant County allocation of $1,230,900 on July 23, 2020. MedStar has submitted a request for a portion of the allocation for additional costs necessary to provide service during the COVID-19 pandemic. MedStar is requesting a proportionate share of $4,029.20 of the City's CARES Act funding distribution from Tarrant County.

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve the consent agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) Consideration and Action regarding Approval of Funds for "Art in the Community Program" Mural

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve funds in the amount of $12,000 to be appropriated from the Keep Saginaw Beautiful Donation Fund for a new mural to be painted on the south side of the Northwest Plumbing building. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(6) Consideration and Action regarding Agreement for Construction Manager at Risk Services for the New Central Fire Station with Steele and Freeman, Inc.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to approve Construction Manager at Risk Services for the new central fire station with Steele and Freeman, Inc. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(7) Consideration and Action regarding Ordinance No. 2020-17, Amending Chapter 10, "Buildings and Building Regulations", of the Code of Ordinances by Amending Article XXIV "Rental Registration and Inspection Program" to establish Additional Registration and Inspection Requirements and Establishing Related Fees

Motion was made by Councilmember Copeland with a second by Mayor Pro-Tem Junkersfeld to approve Ordinance No. 2020-17 as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(8) Consideration and Action regarding Ordinance No. 2020-18, Amending Ordinance No. 2010-14 as Amended, Amending Animal Services Fees regarding allowed number of Backyard Chickens; Public Works Fees; and Rental Registration and Inspection Fees in the Master Fee Schedule

Motion was made by Councilmember Farr with a second by Councilmember Beasley to approve Ordinance No. 2020-18 amending the Master Fee Schedule. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(9) Discussion of National Night Out Event

Mayor Pro-Tem Junkersfeld suggested the City host a "National Night Out" Event for residents on October 3rd, the Saturday before National Night Out. She suggested a kid's parade that could begin at the Recreation Center and end at the Farmer's Market area at the Saginaw Switchyard in Willow Creek Park. Other activities suggested included farmer's market, food trucks, animal adoptions, performances by school choirs or bands. She added that face masks and social distancing would be required. There was some discussion. The consensus of the Council was to hold an event on October 3rd if the details can be worked out and with the understanding that face masks and social distancing will be required.

(10) Discussion of Public Improvement District and Chapter 380 Incentive for Property located at Northwest Corner of Blue Mound Road (Hwy. 156) and East McLeroy Boulevard

Robert Rivera of FMS Bonds, underwriter representing Provident Realty, explained the process of creating a Public Improvement District (PID) and how a PID works. Dorothy Parks and Stuart Fink, both of Provident Realty, addressed the Council. Provident Realty is considering purchasing and developing the property at the northwest corner of Blue Mound Road and East McLeroy Boulevard.

(11) Executive Session

1 § 551.071. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

(12) Adjournment

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Farr to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of September 1, 2020 adjourned at 8:13 p.m.

ATTEST:

_____
City Secretary Janice England

APPROVED:

_____
Mayor Todd Flippo

City of Saginaw

Meeting Date: 9/15/2020

Agenda Items: (4)(b)

Staff Contact: Janice England
City Secretary

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:
Action regarding Appointment of Crime Control and Prevention District Board of Directors for Members with Terms expiring September 2020

BACKGROUND/DISCUSSION:
The following CCPD Board of Directors Members have terms that expire this month: Todd Flippo, Cindy Bighorse, and Mary Copeland. The Council needs to take action to reappoint these three members. Terms of office are two years.

FINANCIAL IMPACT:
N/A

RECOMMENDATION:
Staff recommends Members Flippo, Bighorse, and Copeland be reappointed.

ATTACHMENTS:

Description

CCPD Board of Directors List

CITY OF SAGINAW
CRIME CONTROL AND PREVENTION DISTRICT
BOARD OF DIRECTORS

Valerie Tankersley, Chairman	Term Expires September 1, 2021
Cindy Bighorse, Vice Chairman	Term Expires September 1, 2020
Todd Flippo, Member	Term Expires September 1, 2020
Patrick Farr, Member	Term Expires September 1, 2021
Charles Beasley, Member	Term Expires September 1, 2021
Charles Tucker, Member	Term Expires September 1, 2021
Mary Copeland, Member	Term Expires September 1, 2020

Janice England, Secretary
Dolph Johnson, Treasurer

City of Saginaw

Meeting Date: 9/15/2020

Staff Contact: Kim Quin
Finance Director

Agenda Items: (4)(c)

E-mail: kquin@saginawtx.org

Phone: 817-230-0332

SUBJECT:
Action regarding Resolution No. 2020-21, Annual Approval of Investment Policy

---

BACKGROUND/DISCUSSION:
Chapter 2256 of the Government Code, also know as the "Public Funds Investment Act" requires the City to have a written investment policy that must be reviewed annually by the governing body. Attached is a copy of the City of Saginaw Investment Policy which was last revised September 3, 2019. The investment policy has been reviewed by the Investment Committee, which is comprised of the Mayor, the City Manager, the Assistant City Manager, and the Finance Director. The committee has determined that no revisions to the policy are necessary. The Investment Committee recommends approval of the resolution approving the investment policy with no revisions.

FINANCIAL IMPACT:
N/A

RECOMMENDATION:
The Investment Committee recommends approval of Resolution No. 2020-21, annual approval of the Investment Policy.

ATTACHMENTS:

Description

Investment Committee memo
Investment Committee minutes - unapproved
Investment Policy Resolution
Investment Policy

City of Saginaw

333 West McLeroy
P.O. Box 79070
Saginaw, Texas 76179
817-232-4640
Fax 817-232-4644
www.ci.saginaw.tx.us

MEMORANDUM

DATE: September 8, 2020

TO: City Council Members

FROM: Kim Quin, Finance Director

RE: Investment Policy Review / Resolution

Chapter 2256 of the Government Code, also known as "The Public Funds Investment Act" requires the City to have a written investment policy that must be reviewed by the governing body. Attached is a copy of our investment policy which was last revised in September, 2019. The investment policy has been reviewed by the Investment Committee, which is comprised of the Mayor, the City Manager, the Assistant City Manager, and myself. The committee has determined that no revisions to the policy are necessary. Please contact me if you have any questions about the policy or our investments. The Investment Committee recommends approval of the resolution approving the un-amended investment policy.

MEETING MINUTES FOR
CITY OF SAGINAW
INVESTMENT COMMITTEE - unapproved

Date: September 1, 2020

Time: 5:00 p.m.

Committee Members:

Mayor, Todd Flippo
City Manager, Gabe Reaume
Assistant City Manager, Dolph Johnson
Finance Director, Kim Quin

Members Absent: None

1. The Committee reviewed and approved the minutes from the 8-20-19 meeting.

2. The Committee reviewed the City's investment policy and allowable investments.

3. The Committee reviewed the current rates of return for the allowed investments.

4. The Committee reviewed the current collateral requirements.

5. The Committee reviewed public funds investment training requirements. Finance Director Quin's training requirements are current.

6. There have been no state legislative actions that would require changes to the City's investment policy.

7. Texpool will remain as the authorized investment pool for the City.

8. The Committee reviewed the proposed resolution.

9. The meeting was adjourned at 5:10 p.m.

CITY OF SAGINAW RESOLUTION NO. 2020-21

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, APPROVING THE CITY OF SAGINAW, TEXAS, INVESTMENT POLICY

WHEREAS, the Investment Committee has reviewed the City of Saginaw, Texas Investment Policy as adopted on January 26, 1988, and as heretofore revised on September 6, 1988, February 6, 1990, March 5, 1996, September 18, 2001, December 7, 2010 October 3, 2017; and September 3, 2019;

WHEREAS, the Investment Committee has found that no revisions to the Investment Policy are necessary at this time; and

WHEREAS, the City Council has heretofore reviewed the City of Saginaw, Texas Investment Policy and finds that no revisions are necessary at this time; NOW, THEREFORE;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

1. That the City Council of the City of Saginaw, Texas, does hereby formally approve the CITY OF SAGINAW, TEXAS INVESTMENT POLICY.

2. That henceforth the Investment Policy, last revised and amended on the 3rd day of September, 2019, and hereby approved shall remain in full force and effect and shall supersede and amend any prior such policy and provisions thereof.

APPROVED this ___ day of September, 2020.

APPROVED:

_____
Todd Flippo, Mayor
Of the City of Saginaw, Texas

ATTEST:

_____
Janice England, City Secretary

CITY OF SAGINAW, TEXAS
INVESTMENT POLICY

City of Saginaw

Amended September 3, 2019 –Resolution 2019-16

TABLE OF CONTENTS

TITLE		PAGE
RESOLUTION NO. 2020-21……..		1
INTRODUCTION…..…….		2
INVESTMENT STRATEGY ……..……		2
INVESTMENT POLICY…….		3
I.	SCOPE ……	3
II.	OBJECTIVES ……..……	3
III.	RESPONSIBILITY AND CONTROL ……	4
IV.	REPORTING ……..…….	6
V.	AUTHORIZED AND SUITABLE INVESTMENTS …….	6
VI.	SELECTION OF BANKS AND DEALERS…..……..	8
VII.	SAFEKEEPING AND CUSTODY …….……..……..	9
VIII.	INVESTMENT POLICY ADOPTION…..……..	10
DEALER CERTIFICATION ……..……		11
GLOSSARY ……		12

CITY OF SAGINAW RESOLUTION NO. 2020-21

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, APPROVING THE CITY OF SAGINAW, TEXAS, INVESTMENT POLICY

WHEREAS, the Investment Committee has reviewed the City of Saginaw, Texas Investment Policy as adopted on January 26, 1988, and as heretofore revised on September 6, 1988, February 6, 1990, March 5, 1996, September 18, 2001, December 7, 2010 October 3, 2017; and September 3, 2019;

WHEREAS, the Investment Committee has found that no revisions to the Investment Policy are necessary at this time; and

WHEREAS, the City Council has heretofore reviewed the City of Saginaw, Texas Investment Policy and finds that no revisions are necessary at this time; NOW, THEREFORE;

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

1. That the City Council of the City of Saginaw, Texas, does hereby formally approve the CITY OF SAGINAW, TEXAS INVESTMENT POLICY.

2. That henceforth the Investment Policy, last revised and amended on the 3rd day of September, 2019, and hereby approved shall remain in full force and effect and shall supersede and amend any prior such policy and provisions thereof.

APPROVED this ___ day of September, 2020.

APPROVED:

_____
Todd Flippo, Mayor
Of the City of Saginaw, Texas

ATTEST:

_____
Janice England, City Secretary

INTRODUCTION

The purpose of this document is to set forth specific investment policy and strategy guidelines for the City of Saginaw in order to achieve the goals of safety, liquidity, yield, and public trust for all investment activity. The policy and strategy shall be reviewed annually by the Investment Committee and any modifications must be approved by the Investment Committee and forwarded to the City Council for final approval. This Investment Policy, as approved, is in compliance with Chapter 2256 of the Government Code, also known as "The Public Funds Investment Act".

INVESTMENT STRATEGY

The City of Saginaw maintains portfolios which utilize four specific investment strategy considerations designed to address the unique characteristics of the fund groups represented in the portfolios:

A. Investment strategies for operating funds and commingled pools containing operating funds have as their primary objective to assure that anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure, which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high quality, short- to medium-term securities, which will complement each other in laddered or barbell maturity structure. The dollar weighted average maturity of these funds will remain within the six to nine month range.

B. Investment strategies for debt service funds shall have as the primary objective the assurance of investment liquidity adequate to cover the debt service obligation on the required payment date. Securities purchased shall not have a stated final maturity date that exceeds the debt service payment date.

C. Investment strategies for debt service reserve funds shall have as the primary objective the ability to generate a dependable revenue stream to the appropriate debt service fund from securities with a low degree of volatility. Securities should be of high quality and, except as may be required by the bond ordinance specific to an individual issue, of short to intermediate-term maturities. Such securities will tend to hold their value during economic cycles. The stated final maturity dates of securities held should not exceed two years.

D. Investment strategies for capital improvement projects or special purpose funds should allow for flexibility and unanticipated project outlays by having a portion of their investments in highly liquid securities. The stated final maturity dates of securities held should not exceed the estimated project completion date.

INVESTMENT POLICY

I. SCOPE

This investment policy applies to all financial assets of the City of Saginaw. These funds are accounted for in the City's Comprehensive Annual Financial Report (CAFR) and include:

* General Fund
* Special Revenue Funds
* Debt Service Funds
* Capital Projects Funds
* Enterprise Fund
* Trust and Agency Funds

These funds, as well as funds that may be created from time-to-time, shall be administered in accordance with the provisions of these policies. All funds will be pooled for investment purposes. The strategy developed for this pooled fund group will address the varying needs, goals, and objectives of each fund.

II. OBJECTIVES

The City of Saginaw shall manage and invest its cash with four objectives, listed in order of priority: safety, liquidity, yield, and public trust. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with State and Local law.

The city shall maintain a comprehensive cash management program, which includes collection of accounts receivable, vendor payment in accordance with invoice terms, and prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum yield on short-term investment of pooled idle cash.

Safety

The primary objective of the City's investment activity is the preservation of capital in the overall portfolio. Each investment transaction shall be conducted in a manner to avoid capital losses.

Liquidity

The City's investment portfolio will remain sufficiently liquid to enable the City to meet all obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow requirements and by investing in securities with active secondary markets.

Yield

The City's cash management portfolio shall be designed with the objective of regularly exceeding the average rate of return on three-month U.S. Treasury Bills. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified herein and prudent investment policies.

Public Trust

All participants in the City's investment process shall seek to act responsibly as custodians of the public trust. Investment officials shall avoid any transaction, which might impair public confidence in the City's ability to govern effectively.

III. RESPONSIBILITY AND CONTROL

Investment Committee

An Investment Committee, consisting of the Mayor, the City Manager, the Assistant City Manager, and the Finance Director shall meet as needed to determine operational strategies and to monitor results. The Investment Committee shall include in its deliberation such topics as: performance reports, economic outlook, portfolio diversification, maturity structure, potential risk to the City's funds, authorized brokers and dealers, and the target rate of return on the investment portfolio. The Investment Committee shall be authorized to invite advisors to the meetings as needed including, but not limited to, the City Attorney, the City Council, or outside advisors. The Investment Committee shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the City.

Delegation of Authority and Training

Authority to manage the City's investment program is derived from a resolution of the City Council. The Finance Director is designated as investment officer of the City and is responsible for investment decisions and activities. The Finance Director shall establish written procedures for the operation of the investment program, consistent with this investment policy. The investment officer shall attend at least one training session containing at least ten hours of instruction relating to the officer's responsibility under the Act within twelve months after assuming duties and attend an investment training session not less than once in a two year period and receive not less than ten hours of instruction relating to the investment responsibilities. Approved independent training sources include the Government Finance Officers Association of Texas, the Government Treasurers Organization of Texas, and the University of North Texas Center for Public Management.

Internal Controls

The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management. Accordingly, the Finance Director shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures.

Prudence

The standard of prudence to be applied by the investment officer shall be the "prudent investor" rule, which states: "Investments shall be made with judgment and care, under prevailing circumstances, which persons of prudence, discretion and intelligence would exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived." In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

A. The investment of all funds, or funds under the City's control, over which the officer has responsibility rather than a consideration as to the prudence of a single investment.

B. Whether the investment decision was consistent with the written investment policy of the City.

The investment officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. Officers and employees shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the City and they shall further disclose positions that could be related to the performance of the City's portfolio. Officers and employees shall subordinate their personal financial transactions to those of the City, particularly with regard to timing of purchases and sales.

An investment officer of the City who has a personal business relationship with an organization seeking to sell an investment to the City shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined under Chapter 573 of the Texas Government Code, to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the governing body of the City.

An officer or employee involved in the investment process has a personal business relationship with a business organization if:

A. The officer or employee owns ten percent or more of the voting stock or shares of the business organization or owns $5,000 or more of the fair market value of the business organization.

B. Funds received by the officer or employee from the business organization exceed ten percent of his/her gross income for the previous year; or

C. The officer or employee has acquired from the business organization during the previous year investments with a book value of $2,500 or more for his/her personal account.

IV. REPORTING

Quarterly Reporting

The Finance Director shall submit not less than quarterly a signed investment report that summarizes current market conditions economic developments and anticipated investment conditions. The report shall summarize investment strategies employed in the most recent quarter, and describe the portfolio in terms of investment securities, maturities, risk characteristics, and shall explain the total investment return for the quarter. The report shall be in compliance with the Public Fund Investment Act.

V. AUTHORIZED AND SUITABLE INVESTMENT SECURITIES

Active Portfolio Management

The City intends to pursue an active versus a passive portfolio management philosophy. That is, securities may be sold before they mature if market conditions present an opportunity for the City to benefit from the trade.

Authorized Investments

Assets of the City of Saginaw may be invested in the following instruments; provided, however, that at no time shall assets of the City be invested in any instrument or security not authorized for investment under the Act, as the Act may from time to time be amended.

A. Obligations issued, guaranteed, or insured by the United Stated or its agencies and instrumentalities.

B. Deposits in financial institutions with a main office or branch in Texas, guaranteed or insured by the Federal Deposit Insurance or its successor or collateralized as defined in the Safekeeping and Custody section of this Policy. In addition, Certificates of Deposit obtained through a depository institution that has its main office or a branch office in Texas and that contractually agrees to place the funds in federally insured depository institutions in accordance with the conditions prescribed in Section 256.010(b) of the Act are authorized investments.

C. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its Agencies and Instrumentalities, pledged to the City, held in the City's name, and deposited with a third party, selected by the Finance Director, other than an agency for the pledgor. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve, or a bank domiciled in Texas.

D. Local government investment pools organized in conformity with Chapter 2256 (Public Funds Investment Act) of the Government Code that:

    1. Have a dollar-weighted average stated maturity of 90 days or fewer
    2. Seek to maintain a stable net asset value of $1 per share
    3. Are rated not less than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.
    4. Have provided the City with an offering circular and other information required by the Public Funds Investment Act.

To become eligible, investment pools must meet all the requirements of state law as determined under Chapter 2256 of the Government Code, as amended; and be approved by a City Council action. Investments will be made in a local government pool only after a thorough investigation of the pool and approval by the Investment Committee which shall, at least annually, review, revise, and adopt a list of approved pools.

Holding Period

The City of Saginaw intends to match the holding periods of investment funds with liquidity needs of the City. In no case will the average maturity of investments of the City's operating funds exceed one year. The maximum final stated maturity of any investment shall not exceed two years.

Risk and Diversification

The City of Saginaw recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification which shall be achieved by the following general guidelines:

A. Risk of issuer default is controlled by limited investments to those instruments allowed by the Act, which are described herein.

B. Risk of market price changes shall be controlled by avoiding over-concentration of assets in a specific maturity sector, limitation of average maturity of operating funds instruments to one year, and avoidance of over-concentration of assets in specific instruments other than U.S. Treasury Securities and Insured or Collateralized Certificates of Deposits.

C. Risk of illiquidity due to technical complications shall be controlled by the selection of securities as described herein.

VI. SELECTION OF BANKS AND DEALERS

Depository

Periodically, a Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). In selecting a depository, the credit worthiness of institutions shall be considered, and the Finance Director shall conduct a comprehensive review of prospective depositories credit characteristics and financial history.

Certificates of Deposit

Banks seeking to establish eligibility for the City's competitive certificate of deposit purchase program shall submit for review annual financial statements, evidence of federal insurance and other information as required by the Finance Director.

Securities Dealers

For brokers and dealers of government securities, the City shall select only those dealers reporting to the Market Reports Division of the Federal Reserve Board of New York, also known as the "Primary Government Security Dealer", unless a comprehensive credit and capitalization analysis reveals that other firms are adequately financed to conduct public business. Investment officials shall not knowingly conduct business with any firm with whom public entities have sustained losses on investments. All securities dealers shall provide the City with references from public entities that they are currently serving.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the following as appropriate:

- audited financial statements
- proof of National Association of Securities Dealers (NASD) certification
- proof of state registration
- completed broker/dealer questionnaire
- certification of having read the City's investment policy signed by a registered principal of the organization
- acknowledgment that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization.

An annual review of the financial condition and registration of qualified bidders will be conducted by the Finance Director.

VII. SAFEKEEPING AND CUSTODY

Insurance of Collateral

All deposits and investments of City funds other than direct purchases of U.S. Treasuries or Agencies shall be secured by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC or FSLIC. Evidence of the pledged collateral shall be maintained by the Finance Director or a third party financial institution. Repurchase agreements shall be documented by a specific agreement noting the collateral pledge in each agreement. Collateral shall be reviewed monthly to assure that the market value of the pledged securities is adequate.

Safekeeping Agreement

Collateral pledged to secure deposits of the City shall be held by a safekeeping institution in accordance with a Safekeeping Agreement which clearly defines the procedural steps for gaining access to the collateral should the City of Saginaw determine that the City's funds are in

jeopardy. The safekeeping institution, or Trustee, shall be the Federal Reserve Bank or an institution not affiliated with the firm pledging the collateral. The safekeeping agreement shall include the signatures of authorized representatives of the City of Saginaw, the firm pledging the collateral, and the Trustee.

Collateral Defined

The City of Saginaw shall accept the following securities as collateral:

A. FDIC and FSLIC insurance coverage.

B. A bond, certificate of indebtedness, or Treasury Note of the United States, or other evidence of indebtedness of the United States that is guaranteed as to principal and interest by the United States.

C. Obligations, the principal and interest on which, are unconditionally guaranteed or insured by the State of Texas.

D. A bond of the State of Texas or of a county, city, or other political subdivision of the State of Texas having been rated as investment grade (investment rating no less than "A" or its equivalent) by a nationally recognized rating agency.

Subject to Audit

All collateral shall be subject to inspection and audit by the Finance Director or the City's independent auditors.

Delivery vs. Payment

Treasury Bills, Notes, Bonds and Government Agencies' securities shall be purchased using the delivery vs. payment method. That is, funds shall not be wired or paid until verification has been made that the correct security was received by the Trustee. The security shall be held in the name of the City or held on behalf of the City. The Trustee's records shall assure the notation of the City's ownership of or explicit claim on the securities. The original copy of all safekeeping receipts shall be delivered to the City.

VIII. INVESTMENT POLICY ADOPTION

The City of Saginaw investment policy shall be adopted by resolution of the City Council. The policy shall be reviewed for effectiveness on an annual basis by the Investment Committee and any modifications will be recommended for approval to the City Council.

INVESTMENT POLICY FOR THE
CITY OF SAGINAW, TEXAS

TEXAS PUBLIC FUNDS INVESTMENT ACT
DEALER CERTIFICATION

This certification is executed on behalf of the City of Saginaw (the Investor) and _____ (the Dealer) pursuant to the Public Funds Investment Act, Chapter 2256, Government Code, Texas Codes Annotated (the Act) in connection with investment transactions conducted between the Investor and Dealer.

The undersigned Qualified Representative of the Dealer hereby certifies on behalf of the Dealer that:

1. The Dealer Qualified Representative is duly authorized to execute this Certification on behalf of the Dealer, and

2. The Dealer Qualified Representative has received and reviewed the Investment Policy furnished by the Investor, and

3. The Dealer has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the Dealer and the Investor that are not authorized by the entity's investment policy, except to the extent that this authorization is dependent on an analysis of the makeup of the entity's entire portfolio or requires an interpretation of subjective investment standards.

Dealer Qualified Representative

_____
Signature

_____
Name (Printed)

_____
Title

_____
Date

GLOSSARY

AGENCIES: Federal agency securities.

ASKED: The price at which securities are offered.

BANKERS' ACCEPTANCE (BA): A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BARBELL MATURITY STRATEGY: A maturity pattern within a portfolio in which maturities of the assets in the portfolio are concentrated in both the short and long ends of the maturity spectrum.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid.) See Offer.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination (over $100,000) CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual report for the City of Saginaw. It includes five combined statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

DEALER: A dealer, as opposed to broker, acts as a principal in all transactions, buying and selling for his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities

with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DERIVATIVES: (1) Financial instruments whose return profile is linked to, or derived from, the movement of one or more underlying index or security, and may include a leveraging factor, or (2) financial contracts based upon notional amounts whose value is derived from an underlying index or security (interest rates, foreign exchange rates, equities or commodities).

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns, to reduce risk inherent in particular securities.

FACE VALUE: The principal amount due and payable to a bondholder at maturity; par value. Also, the amount on which coupon interest is computed.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g. S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to $300,000 per depositor ($100,000 for non-interest bearing demand deposits, $100,000 for interest bearing demand, savings or time deposits and a separate $100,000 for interest and sinking funds)

FEDERAL FUNDS RATE: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANKS (FHLB): Government sponsored wholesale banks (currently 12 regional banks) which lend funds and provide correspondent banking service to member commercial banks, thrift institutions, credit unions and insurance companies. The mission of the FHLBs is to liquefy the housing related asset of its members who must purchase stock in their district Bank.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owner corporation. The

corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market and as means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA or FMHM mortgages. The term "pass-throughs" is often used to describe Ginnie Maes.

INVESTMENT POOL: An entity created under the Government Code to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are preservation and safety of principal, liquidity, and yield.

LADDERED MATURITY STRATEGY: A maturity pattern within a portfolio in which maturities of the assets in the portfolio are equally spaced.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase agreements that establish each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

PORTFOLIO: Collection of securities held by an investor.

PREMIUM: The amount by which the price paid for a security exceeds its face value.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC)-registered securities broker-dealers, banks, and a few unregulated firms.

PRINCIPAL: The face or par value of an instrument, exclusive of the accrued interest.

PRUDENT PERSON RULE: An investment standard. In some states the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state—the so-called legal list. In other states the trustee may invest in a security if it is one which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

QUALIFIED PUBLIC DEPOSITORIES: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

QUALIFIED REPRESENTATIVE: A person who holds a position with and is authorized to act on behalf of a business organization (as defined by the Public Funds Investment Act)

RATE OF RETURN: The yield obtainable on a security based on its purchase price or its current market price. This may be amortized yield to maturity on a bond the current income return.

REPURCHASE AGREEMENT (RP OR REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money, that is, increasing bank reserves.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See Uniform Net Capital Rule.

STRUCTURED NOTES: Notes issued by government sponsored enterprises (FHLB, FNMA, SLMA, etc.) and corporations which have imbedded options (e.g., call features, step-up coupons, floating rate coupons, derivative-based returns) into their debt structure. Their market performance is impacted by the fluctuation of interest rates, the volatility of the imbedded options and shifts in the shape of the yield curve.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BONDS: Long-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities of more than 10 years.

TREASURY NOTES: Medium-term coupon-bearing U.S. Treasury securities issued as direct obligations of the U.S. Government and having initial maturities from two to 10 years.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage.

a) **INCOME YIELD** is obtained by dividing the current dollar income by the current market price for the security.
b) **NET YIELD** or **YIELD TO MATURITY** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

City of Saginaw

Meeting Date: 9/15/2020

Agenda Items: (4)(d)

Staff Contact: Rick Trice, P.E.
Director of Public Works

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:
Action regarding an Accreditation Agreement with the American Public Works Association for Voluntary Accreditation

---

BACKGROUND/DISCUSSION:
The 2019-20 Budget contains funding for 50% of the cost of Public Works Accreditation through the American Public Works Association. The 2020-21 budget provides the remainder of the costs that will be paid during the fiscal year. Additional future funding will have to be allocated at the completion of the internal accreditation process to fund an APWA audit of the Public Works department as described below.

Public Works Accreditation recognizes Public Works departments as having performed a self-review of policies, practices and procedures against recognized best practices. The process must be accomplished within a three year period and culminates with a field visit by APWA representatives to review the departments work and to determine if it should receive the Accreditation recognition.

The process is intensive as twenty one broad functional areas with multiple sub-functions are reviewed and documented. Some areas will require the formal development of policies, practices and procedures that exists today but may not be documented.

Accreditation is maintained for four years after which the department must apply for re-accreditation. The re-accreditation is similar in scope as existing practices are reviewed and updated as new “best practices” are identified by APWA.

Staff has prepared the Accreditation Application and Accreditation Agreement that is attached to the City Council memo.

FINANCIAL IMPACT:
The Fiscal Impact is $3,950. Funds are available in the Public Services Fund, Capital Outlay/Special Request Fund 01-7000-06-00.

RECOMMENDATION:

It is recommended that the City Council authorize the execution of the Accreditation Agreement and submittal of the Accreditation Application to APWA.

ATTACHMENTS:

Description

Accreditation Agreement

Accreditation Application

ACCREDITATION AGREEMENT

This Agreement is entered into between the _____ ("the Agency") with principal offices located at _____, and the American Public Works Association ("APWA"), an Illinois nonprofit corporation exempt from federal income taxation pursuant to Section 501(c)(3) of the Internal Revenue Code with principal offices located at 1200 Main Street, Suite 1400, Kansas City, Missouri 64105.

APWA is an international educational and professional association of public agencies, private sector companies, and individuals dedicated to providing high quality public works goods and services. APWA has created the Accreditation Council ("the Council") to recognize public works agencies in having policies and practices addressing subject areas as set forth in the *Public Works Management Practices Manual* (the "Manual").

The Agency is responsible for directly or indirectly administering, managing or providing public works related services in ____ functional areas, more fully described on the Agency's Application for Accreditation, which is hereby incorporated into this Agreement. The Agency desires that APWA assess the Agency's practices in order for the Council to determine if the Agency is eligible for designation as accredited in accordance with the terms of this Agreement.

The parties, intending to be legally bound, agree as follows:

1. **AGENCY RESPONSIBILITIES:** The Agency shall:

1.1 Provide all information, including all documents, files, records, and other data as required by APWA except to the extent that the disclosure of such information is restricted by law (in which case, the Agency shall notify APWA that such information has been withheld);

1.2 Conduct a self-assessment as to compliance with recommended practices, including, without limitation, the practices set forth in the Manual ("Recommended Practices"), and provide full and accurate results thereof to APWA using software developed and approved by APWA;

1.3 Provide one or more persons to assist APWA's representatives ("Evaluators") in making the necessary inquiries and assessments of Agency information relative to compliance with the Recommended Practices; provide access to files and records and necessary facilities requested by the Evaluators during their inquiries; and

1.4 Respond to all communications from APWA promptly, but in no event later than ten (10) business days from the receipt thereof.

2. **APWA RESPONSIBILITIES:** APWA shall:

2.1 Provide necessary documentation, forms, and instructions regarding the accreditation process;

2.2 Provide Evaluators for the purpose of conducting an on-site evaluation of the Agency's policies and practices;

2.3 Promptly analyze compliance data and advise the Agency of the results of the on-site evaluation and the need for additional information, if any;

2.4 If the Agency is accredited, (a) provide an award, and (b) make available indicia of accreditation;

2.5 If the Agency is not accredited following an evaluation of its policies and practices, provide the Agency with reasons for the decision; and

2.6 Upon payment of the Agency of a $1,000 appeal fee (which must be paid within sixty (60) days of notice by APWA of the reasons for the decision not to accredit the Agency), allow the Agency to appeal the decision of the Council (which fee shall be refunded if the Agency prevails on the appeal).

3. TERM:

3.1 This Agreement shall become effective when it has been signed by an authorized representative of each of the parties (the "Effective Date").

3.2 This Agreement shall terminate:

(a) Upon execution of a Re-Accreditation Agreement between the Agency and APWA;

(b) Either (i) thirty-six (36) months following the Effective Date of this Agreement or (ii) the expiration of any extension to the thirty-six (36) month period granted pursuant to Section 5.3 hereof, unless a successful on-site evaluation is completed prior to such date;

(c) Upon written notice by the Agency that it withdraws from the accreditation process;

(d) Upon termination pursuant to Section 5.2 hereof; or

(e) Upon expiration or revocation of the Agency's accredited status.

3.3 Any accreditation granted to the Agency shall have a term of four (4) years from the date of issuance. If the Agency has not executed a Re-Accreditation Agreement (and paid the fees required thereby) and scheduled the re-accreditation on-site evaluation before the expiration of such four (4) year term, the accreditation shall lapse at the expiration of the four (4) year term and the Agency shall not thereafter hold itself out as being accredited by APWA.

4. MODIFICATION: There shall be no modifications of this Agreement except in writing, signed by both parties, and executed with the same formalities as this document.

5. TIME AND MANNER OF PAYMENTS:

5.1 The Agency may elect one of two options (lump sum or installment) for payment of the accreditation fee, which is not refundable. The Agency agrees to one of the following options by completing either subsection (a) or (b) below:

(a) Lump Sum Option

The Agency will remit to APWA a single payment in the lump-sum amount for processing of the accreditation of $_____, upon the execution of this Agreement by the Agency.

The total amount of $_____ is herein remitted to APWA (payable by check to the order of American Public Works Association) via check number _____, or

Purchase Order No._____ is herein remitted to APWA in the amount of $_____.

(b) Installment Option

The Agency will remit to APWA a total payment of $_____ for processing of the accreditation. The first installment of $_____ (50% of total fee) is due at the signing of this Agreement by the Agency. The second installment of $_____ (remaining 50% of fee) is payable at the end of the eighteenth (18^{th}) month from the effective date of this Agreement or at the time of submission of the completed self-assessment and request for the on-site evaluation, whichever occurs first.

The first installment of $_____ is herein remitted to APWA (payable by check to the order of American Public Works Association) via check number _____, or

Purchase Order No. _____is herein remitted to APWA in the amount of $_____.

5.2 APWA will invoice the Agency for the actual on-site evaluation costs, including personnel costs, lodging, meals and transportation. An itemized invoice will be delivered to the Agency within sixty (60) days of completion of the on-site evaluation. APWA reserves the right to terminate this Agreement if such payment is delinquent by more than sixty (60) days, and APWA shall not be obligated to refund any fees previously paid.

5.3 If the Agency requires more than thirty-six (36) months to complete a successful on-site evaluation, the Agency may request a twelve (12) month extension to this Agreement. If the extension is granted, the Agency agrees to pay a nonrefundable extension fee amounting to twenty-five percent (25%) of the accreditation fee then in effect for that additional period. The

Agency may continue to request an additional extension every twelve (12) months thereafter, and agrees to pay the additional twenty-five percent (25%) extension fee, until a successful on-site evaluation has been achieved or this Agreement has been terminated in accordance with Section 3.2 hereof. No such additional fee will be levied where APWA is the cause of the inability to complete the evaluation within the thirty-six (36) month period (e.g., because APWA cancels a scheduled on-site evaluation or because APWA is unable to schedule the on-site evaluation on any of several dates reasonably proposed by the Agency).

5.4 If the Agency's initial on-site evaluation is not successful (i.e., work after the initial on-site evaluation is required to achieve compliance with the Recommended Practices), and the volume of review necessary for completion would require a second on-site evaluation, the Agency shall reimburse costs for a subsequent on-site evaluation and/or additional staff/evaluator assistance required on or off site. The additional work required (on and/or off site) must be completed within six (6) months.

6. CONFIDENTIALITY:

6.1 APWA shall receive and hold confidential any and all nonpublic: (i) reports, files, records and other data obtained from the Agency pursuant to this Agreement and (ii) materials developed by APWA in the furtherance of its responsibilities under this Agreement ("Confidential Information"). APWA shall use reasonable commercial efforts substantially similar to the efforts APWA uses to protect its own confidential information to prevent the disclosure, distribution, or release of the Confidential Information to any person or organization, except authorized Agency officials, employees or agents, or upon order of any court, state or federal. Notwithstanding anything in this Agreement to the contrary including the above, APWA is specifically authorized, but not required, in the exercise of its sole discretion, to conduct a meeting open to the public regarding the Agency's candidacy for accreditation or its continued compliance with applicable standards, including but not limited to all factual matters relating to the assessment, appraisal, and determination of accreditation and all comments which form a basis for the opinion either in favor of or against accreditation, unless specifically notified by the Agency in writing to the contrary, in which case such meeting shall be closed to the public. Nothing herein shall be construed to require APWA to conduct all or part of its meeting in public, including but not limited to the right of APWA, in the exercise of its sole discretion, to terminate a meeting open to the public at any time and conclude such meeting in a session closed to the public.

6.2 In response to inquiries concerning the accreditation status of the Agency, APWA's reply shall be limited to identifying the Agency's then current status. All other requests for information will be directed to the Agency.

7. NEWS RELEASES: Notwithstanding any provision of this Agreement to the contrary,

7.1 APWA shall have the right to identify the Agency in news releases and its publicity program after the Agency's on-site evaluation has been scheduled, to identify the Agency as seeking accreditation. Where specific mention of the Agency is used in this regard, a copy of the news release or publicity material will be provided to the Agency for its information.

7.2 The Agency shall provide APWA with a copy of all its news releases or publicity material concerning the Agency's accreditation activities and status.

8. APWA AS AN INDEPENDENT CONTRACTOR: For all purposes under this Agreement, the parties are independent contractors as to one another and neither shall be deemed to be an employee, agent, franchise, partner, or legal representative of the other. Except as specifically set forth herein, neither party shall have any authority to create or assure any obligation on behalf of the other. Each party shall pay and discharge any and all obligations it may incur to federal, state, or local governments for estimated income taxes, Social Security contributions, and the like.

9. INTEGRATION: This instrument embodies the whole Agreement of the parties. The parties warrant that there are no promises, terms, conditions, or obligations other than those contained herein. This Agreement shall supersede all previous communications, representations, or agreements, either verbal or written, between the parties hereto relating to the subject matter hereof.

10. SEVERABILITY: If any provisions of this Agreement or the application of such provision to any person or circumstance shall be held invalid, the remainder of this Agreement and the application of such provisions to persons or circumstances other than those to which is held invalid shall not be affected hereby.

11. CHOICE OF LAW; JURISDICTION AND VENUE: This Agreement and the rights of the parties hereunder shall be governed by and interpreted in accordance with the law of the State where the principal office of the Agency is located. Any arbitration or action to interpret or enforce any right or obligation hereunder shall be brought in the state or federal courts sitting in the jurisdiction encompassing Agency's principal office and the parties irrevocably consent hereby to jurisdiction and venue in any such court.

12. WARRANTY NOT INTENDED OR IMPLIED: It is understood that the award of accreditation represents that only that APWA and/or the Council has determined, based in part on information supplied by the Agency, that the Agency has policies and practices addressing the Recommended Practices, but neither APWA nor the Council is making any representations that such policies or practices are adequate or appropriate for the Agency. The Agency is solely responsible for determining whether its policies and practices are adequate and appropriate and the award of accreditation is not a substitute for the Agency's ongoing and in-depth monitoring and evaluation of its activities and the quality of its services. The Agency shall not make any oral or written disclosure, comment or announcement which conflicts with the provisions of this Section 12. Any oral or written statement by Agency regarding its accreditation status shall comply with any requirements made known to Agency from time to time.

13. WAIVER: Any waiver by APWA of any breach of this Agreement by the Agency shall relate only to that particular breach and shall not amount to a general waiver.

14. NOTICE: Any notice between the parties shall be in writing, postage prepaid, to the addresses as specified in the preamble of this Agreement or to such other address as either party may specify in writing in accordance with this section.

15. HEADINGS: The heading of this Agreement shall not be deemed part of it and shall not in any way effect its construction.

16. ESTABLISHMENT OF RECOMMENDED PRACTICES: The Agency and APWA agree that the Manual shall be the basis for the self-assessment conducted by the Agency and the evaluation conducted by APWA, unless otherwise agreed to in writing by APWA. The Agency's self-assessment shall be based upon the most recent edition of the Manual available at the time of the self-assessment. APWA's evaluation of the self-assessment prepared by the Agency and determination of the Agency's compliance with Recommended Practices and thus eligibility for accreditation shall be based on the edition of the Manual available at the time of such evaluation.

17. ASSIGNMENT: The Agency shall not assign any of its rights or delegate any of its obligations under this Agreement without the prior written consent of APWA.

18. DISPUTE RESOLUTION: Any dispute or claim arising out of or related to this Agreement, or the interpretation, making, performance, breach, validity, or termination thereof, shall be settled by binding arbitration before a single arbitrator in accordance with the Commercial Arbitration Rules of American Arbitration Association ("Rules"), with judgment upon the award rendered by the arbitrator to be entered in any court of competent jurisdiction. The arbitrator shall be selected according to the Rules. The arbitrator may award to the prevailing party, if any, as determined by the arbitrator, all of its costs, expenses and fees, including, without limitation, administrative fees, arbitrator fees, travel expenses, out-of-pocket expenses (including, without limitation, such expenses as copying, telephone, facsimile, postage, and courier fees), witness fees, and reasonable and actual attorneys' fees. The arbitration shall be conducted in the venue identified in Section 11 above.

[Remainder of Page Intentionally left blank; signature page to follow.]

_____Agency _____APWA

IN WITNESS WHEREOF, the Agency has caused this Agreement to be executed in duplicate on this ____ day of _____, 202____.

By: _____

_____
(Typed name)

_____
(Title)*

*Title of the Agency's Chief Executive Officer or Chief Elected Official and title and that of the appropriate civil authority in the event such signature is required to effect this Agreement. If not required, please so note in this signature block.

IN WITNESS WHEREOF, APWA has caused this Agreement to be executed by the Director of Education and Credentialing for the American Public Works Association, acting on its behalf.

By: _____ _____
Becky Stein Date
Director of Education and Credentialing

ACCREDITATION COUNCIL
OF THE
AMERICAN PUBLIC WORKS ASSOCIATION

APPLICATION
FOR
VOLUNTARY ACCREDITATION

Public Works Management Practices Manual - Tenth Edition

Identify if your agency is applying for initial Accreditation ___ or Re-Accreditation ___

Agency Name: * _____

*An entire operating division of a public works agency can apply for accreditation if it is a separate, semi-autonomous unit of government.

Street Address: _____
City: _____ State: _____Zip: _____
Mailing Address: _____
(if different from street address)
City: _____ State: _____ Zip: _____

- Parent Agency's Chief Executive Officer: _____
Title: _____

- Public Works Agency's Chief Executive: _____
Title: _____
Phone: _____ FAX: _____ E-Mail _____
APWA Member? ☐ -- Yes, I.D. Number _____ ☐ -- No

- Public Works Agency's Accreditation Manager: _____
Title: _____
Phone: _____ FAX: _____ E-Mail _____
APWA Member? ☐ -- Yes, I.D. Number _____ ☐ -- No

Did you or someone from your office attend a workshop? ___ Yes ___ No

The applying agency is responsible for the Functional Areas, which are checked on the reverse side of this application form. The agency is responsible for addressing all recommended practices in the Functional Areas for which the public works agency has responsibility. Each area is covered by a separate chapter in the *Public Works Management Practices Manual* and forms the basis for fees charged for the accreditation process.

We hereby apply for voluntary accreditation by the Accreditation Council of the American Public Works Association. By this application, the agency acknowledges its commitment to accreditation and is willing to devote the resources necessary to complete the accreditation process. The agency is prepared to provide such information necessary for the Council to fairly evaluate the agency's eligibility for accreditation.

In addition, the agency, by execution of this application, agree to follow the processes as defined in the Accreditation Process Guide, including the biennial report.

Executed this ____ day of _____, 202____.

By: _____, Title: _____
_____
(typed or printed name)

Forward **2 copies** of signed accreditation agreement, application, and statement of support from chief administrative officer and payment information to: APWA Accreditation Program, 1200 Main Street, Suite 1400, Kansas City, MO 64105.

Rev 4/2020

DETERMINATION OF FEES AND APPLICABLE FUNCTIONAL AREAS

Which of the following functions does your agency administer, manage, or provide services - either directly or through a contractor or outside vendor? The agency must indicate a chapter as YES (Applicable) if they take the lead responsibility of 50% or more of the practices. If the agency is responsible for less than 50% of the practices, the chapter may be marked as NO (Not Applicable) with an explanation way. When chapters are not 100% applicable, provide the practice number(s) in the Comments column of those which do apply to the agency.

FUNCTIONAL AREA (Chapter Number)	*YES*	*NO*	REASON FOR NON-RESPONSIBILITY OR COMMENTS
Chapter 1-10	X		Required for all agencies
Infrastructure Planning (11)			
Building Code Enforcement (12)			
Engineering Management (13)			
Bid Process (14)			
Construction Management (15)			
Right-of-Way Management (16)			
Utility Coordination (17)			
Facilities Management (18)			
Equipment and Fleet Management (19)			
Parks, Grounds, and Forestry (20)			
Solid Waste Management (21)			
Solid Waste Collection (22)			
Solid Waste Recycling and Reuse (23)			
Solid Waste Disposal (24)			
Street Maintenance (25)			
Street Cleaning (26)			
Snow and Ice Control (27)			
Stormwater and Flood Management (28)			
Vector Control (29)			
Potable Water Distribution System (30)			
Water Treatment (31)			
Wastewater Collection and Conveyance (32)			
Wastewater Treatment and Disposal (33)			
Traffic Operations (34)			
Parking (35)			
Cemeteries (36)			
Airports (37)			
Transit Operations (38)			
Bridges (39)			
Beach Management (40)			
TOTALS (number of YES and NO, Chapters 11-40)			Yes and No columns must equal 31

Fees for accreditation are as follows: All applicants are responsible for Chapters 1 through 9 in the *Public Works Management Practices Manual*, regardless of functional responsibilities. Excludes on-site assessment costs, instructional and reference materials, subscriptions, consulting, or other services purchased directly from the American Public Works Association.

Each functional area is represented by a separate chapter in the manual. Conversely, each chapter will be counted as a functional area for determining accreditation fees.

Part A: Base Fee by Agency Population (2014 Census Data)

Select Appropriate Box	POPULATION		Amount
	Under 10,000	$2,750	
	10,001 to 25,000	$3,750	
	25,001 to 50,000	$7,750	
	50,001 to 100,000	$10,250	
	100,001 to 250,000	$13,750	
	250,001 to 500,000	$15,250	
	500,001 to 1,000,000	$17,750	
	More than 1,000,000	$20,250	
	Subtotal Base Fee		$

Part B: Functional Area Fee (Added to the Base Fee)

	FUNCTIONAL AREAS		Amount
	Each additional chapter (chapters 11 through 40)	$200 each	$
	Subtotal Functional Area Fee		$

Initial Accreditation Total Fee (Base plus Functional Area Fee) $ _____

OR

Re-Accreditation Total Fee (Base plus Functional Area Fees, divide by 2) $ _____



APWA Accreditation – Model Practice(s) Release Form

During your Accreditation or Re-Accreditation site visit, Model Practices may be selected with the intent to share with outside agencies as they work through the self-assessment process. The selected model practices will be made available on APWA's website with members-only access.

By completing the signature block below, you are giving APWA permission to post your Model Practices and all supporting documents to APWA's website in a members-only area.

☐ I have read and understand the terms outlined above and give permission to APWA to post the agency's Model Practices and supporting documentation to APWA's website. (box must be checked)

Agency Name:_____

Full Name:_____ Date:_____

Please return this signed and dated form with your application and agreement.

City of Saginaw

Meeting Date: 9/15/2020

Staff Contact: Lee Howell
Chief of Police

Agenda Items: (4)(e)

E-mail: lhowell@saginawpolice.org

Phone: (817) 232-0311

SUBJECT:
Action regarding a Memorandum of Understanding between Participating Local Governments (City of Saginaw) and Tarrant County to participate in Urban Counties' TechShare Juvenile Program.

BACKGROUND/DISCUSSION:
Currently the Saginaw Police Department operates through an agreement with Tarrant County and numerous local governments in the State of Texas to electronically file, store, and share arrest and prosecution data, criminal case files, and other information regarding adults in a state-wide case management database known as TechShare LEA. Tarrant County is prepared to extend this case management system to include juvenile data.

Entering this agreement will allow Saginaw PD to electronically file juvenile cases with Tarrant County, perform statewide juvenile record searches, and perform other functions as allowed by statutes and role-based permissions. Currently, no other centralized juvenile database operates at a statewide level with this type of access. Juvenile data is considered confidential and highly protected under state law. The MOU establishes ownership of the data, access rights, authorities, security, and storage processes.

TechShare LEA is internet based, encrypted, and protected by anti-virus software. There is no cost to the City of Saginaw for this expanded service. The terms and conditions of this agreement shall be indefinite unless terminated by a (30) day written notice.

FINANCIAL IMPACT:
No cost to implementation.

RECOMMENDATION:
Staff recommends approval.

ATTACHMENTS:

Description

MOU for TechShare LEA

MEMORANDUM OF UNDERSTANDING
WITH PARTICIPATING LOCAL GOVERNMENTS AND TARRANT COUNTY TO PARTICIPATE IN URBAN COUNTIES' TECHSHARE.JUVENILE PROGRAM

I.
PARTIES

This Memorandum of Understanding ("MOU") is entered by and between the undersigned Participating Local Governments of the State of Texas ("Participating Local Government(s)"), acting by and through their respective governing bodies, pursuant to and under authority of the Interlocal Cooperation Act, Chapter 791 of the Texas Local Government Code and for the purpose of participation in the Urban Counties' TechShare Program. The undersigned Participating Local Governments enter into this Interlocal Agreement (hereinafter, "Agreement") with Tarrant County ("Tarrant County" or "County"). Any and all other Participating Local Governments of the State of Texas adopting this MOU upon a formal order of their respective governing bodies as provided for herein may be referred to in this MOU individually as "Party" and collectively as "Parties."

II.
RECITALS

WHEREAS, Participating Local Governments desire to enter into this Agreement for the Participants' participation in TechShare.Juvenile, an extended case management system that will allow participating agencies within Tarrant County to view juvenile information statewide;

WHEREAS, The Participating Local Governments will have access to TechShare.Juvenile in order to file cases electronically, perform statewide juvenile record searches, and perform other functions as allowed by statutes and role-based permissions;

WHEREAS, The Participating Local Governments will be required to provide agency IP addresses in order to access TechShare.Juvenile. The basic equipment needed by the Participating Local Governments is a firewall capable of supporting a minimum of 3DES or AES encryption capability and IPSec security protocols. The Participating Local governments must ensure that all personal computers used to assess TechShare.Juvenile are updated and contain antivirus software. Further, the encryption standards must be compliant with the federal data encryption standard of FIPS-140-2. Additionally, a 3Mb circuit is recommended. Due to laws governing circuit location and the range of costs between providers, Participating Local Governments should contact their telecommunication service provider to determine circuit costs.

NOW, THEREFORE, in consideration of the promises, inducements, covenants, agreements, conditions, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Participating Local Government and Tarrant County agree as follows:

III.
PARTICIPATION BY ADDITIONAL PARTICIPATING LOCAL GOVERNMENTS

Any local government may participate in this MOU with the signature of the designated authorized signer on signatory page 8 of this MOU. Each Participating Local Government will be required to approve and agree to the terms and conditions of this MOU. The signed agreement of this MOU will be returned as notification and presented to the Juvenile Boards as well as Commissioner's Court.

IV.
DATA OWNERSHIP, ACCESS, SECURITY AND STORAGE

A. Ownership. It is the intention of the Parties that each Participating Local Government will remain the custodian and owner of its information and data that it created or submitted, unless expressly agreed in writing otherwise. The Parties acknowledge and agree that such information or data shall not be used by the Parties other than in connection with the performance of this MOU or as contemplated by the Parties under this MOU. Additionally, the Parties agree that the data shall not be disclosed, sold, assigned, leased or otherwise provided to third parties, or commercially exploited by or on behalf of the other Parties, their employees, officers, agents, subcontractors, invitees, or assigns in any respect without the expressed written approval of the Participating Local Government that owns such data.

B. Interfaces. Each Party is responsible for developing and maintaining its interfaces to TechShare.Juvenile. Participating Local Governments will also be responsible for the cost of interface development and maintenance.

C. Security and Access of Data.

1) Section 58.403, Texas Family Code, permits the cross-jurisdictional sharing of information related to juvenile offenders between authorized criminal and juvenile justice agencies and partner agencies.

2) Each party is responsible for ensuring its employees and other persons accessing data within TechShare.Juvenile are authorized to do so, and will use such data only as is legally permitted.

3) Participating Local Governments and their representatives agree that the following terms and conditions apply regarding access to the confidential juvenile information and data maintained in TechShare.Juvenile:

a) Participating Local Governments and their representatives shall acknowledge and agree that the purpose of access to the juvenile information and data is to perform juvenile justice system related functions.

b) Participating Local Governments agree that TechShare.Juvenile shall not be used for any personal purposes, including entertainment, personal business, or personal gain.

c) Participating Local Governments understand that access to, and transmission of, any data or material deemed to be a violation of any federal, state, or local law or agency administrative rules is prohibited.

d) Participating Local Governments shall not access or distribute any information that is deemed confidential pursuant to Chapter 58, Texas Family Code or other applicable federal or state statutes or rules, unless disclosure is specifically authorized by law.

Confidential Information. As used in this Agreement, the term "Confidential Information" means all information and specifications, designs, applications, operating systems, databases, communications and other computer software developed for use on any operating system, all modifications, enhancements and versions and all options available with respect thereto, and all products developed or derived therefrom, source and object codes, flowcharts, algorithms, coding sheets, routines, sub-routines, compilers, assemblers, design concepts and related documentation and manuals, discoveries, concepts and ideas including, without limitation, the nature and results of research and development activities, processes, formulas, inventions, computer-related equipment or technology, techniques, "know-how", designs, drawings and specifications, all of the above which relate to TechShare.Juvenile in the case of Confidential Information belonging to Urban Counties or Tarrant County. The County's confidential information includes, but is not limited to, data mapping from the County's Caseworker installation and the County's network configuration and related security specifications, and also includes, without limitation, information in tangible or intangible form relating to the coding or mapping of data from the County's legacy juvenile case management system, configuration specifications related to its network or computer systems on which the County's information services are performed and/or configuration specifications related to its implementation of Techshare.Juvenile. "Confidential Information" includes information in any form, whether written, electronic, or verbal. Additionally, the term "Confidential Information" shall include any notes, analyses, compilations, studies, interpretations, memoranda or other documents prepared by a Party or its Representatives that contain, reflect or are based upon, in whole or in part, any Confidential Information furnished to the Party (the "Recipient Party") or its Representatives by another Party (the "Disclosing Party") under this Agreement.

Survival. This Article IV shall survive any termination, cancellation, withdrawal, or expiration of this MOU.

V.
TERM AND TERMINATION

The terms and conditions of this MOU shall be indefinite unless terminated by one of the Parties. This MOU may be terminated by either Party with a thirty (30) day written notice to the other Party.

VI.
WARRANTIES

No Party to this MOU warrants the availability, accuracy, quality, reliability or fitness for a particular purpose of any data or information made available under this MOU. Third party warranties or guarantees may inure to the benefit of the Parties to a particular Project if such are contractually secured as part of such Project; however, no Party to this MOU shall be held liable for a warranty or guarantee offered by a third party, if any. All conditions, representations and warranties, whether express, implied, statutory or otherwise, including, without limitation, any implied warranty or merchantability, fitness for a particular purpose, or non-infringement of third-party rights, are hereby disclaimed by all Parties to this MOU to the maximum extent permitted by applicable law.

Survival. This Article VI shall survive any termination, cancellation, withdrawal, or expiration of this MOU.

VII.
NOTICE

Any and all notices to be given under this MOU by a Participating Local Government shall be deemed to have been given if reduced to writing and delivered in person or mailed by overnight or certified mail, return receipt requested, postage pre-paid, to the Parties at the addresses set forth on the signatory pages below or to such other addresses designated in writing to all the Participating Local Governments. Any notice required hereunder shall be deemed to have been given three (3) days subsequent to the date it was so delivered or mailed.

VIII.
AMENDMENT

This MOU may not be amended except in a written instrument specifically referring to this MOU and signed by the Parties hereto. Any modification, alteration, addition or deletion to the terms of this MOU which are required by changes in federal or state law are automatically incorporated herein without written amendment to this MOU and shall be effective on the date designated by said law.

IX.
CURRENT REVENUE

The Parties hereby warrant that all payments, expenditures, contributions, fees, costs, and disbursements required of each Party hereunder or required by any other agreements, contracts

and documents executed, adopted, or approved pursuant to this MOU, which shall include any exhibit, attachment, addendum or associated document, shall be paid from current revenues and resources available to each paying Party. The Parties hereby warrant that no debt is created by this MOU.

X.
FISCAL FUNDING

The obligations of the Participating Local Governments pursuant to this MOU are contingent upon the availability and appropriation of sufficient funding. Any Party may withdraw from this MOU without penalty in the event funds are not available or appropriated by giving the appropriate notice pursuant to Sections V and VII. However, no Party will be entitled to a refund of amounts previously contributed in the event of withdrawal for lack of funding, unless expressly agreed in writing by the Parties.

XI.
APPLICABLE LAW

This MOU shall be expressly subject to the participating Parties' sovereign immunity and other governmental immunity and all applicable federal and state law. This MOU shall be governed by and construed in accordance with the laws of the State of Texas. Venue shall lie exclusively in Tarrant County, Texas.

XII.
SEVERABILITY

In the event that one or more of the provisions contained in the MOU shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability of the MOU shall be construed as if such invalid, illegal or unenforceable provision has never been contained herein, but shall not affect the remaining provisions of this MOU, which shall remain in force and effect.

XIII.
ASSIGNMENT

The Parties may not assign their respective rights and duties under this MOU without the prior written consent and/or approval of the remaining Participating Local Governments, acting by and through their respective governing bodies, even if such assignment is due to a change in ownership or affiliation. Any assignment attempted without such prior consent and/or approval by the remaining Participating Local Governments shall be null and void.

Survival. This Article XIII shall survive any termination, cancellation, withdrawal, or expiration of this MOU.

XIV.
ENTIRE AGREEMENT

This MOU, including any and all exhibits, attachments, and/or addendums incorporated as a part hereof, shall constitute the entire agreement relating to the subject matter herein between the Parties and supersedes any other agreement concerning the subject matter of this transaction, whether oral or written. Each Party acknowledges that the other Parties, or anyone acting on behalf of the other Parties, have made no representations, inducements, promises or agreements, orally or otherwise, unless such representations, inducements, promises or agreements are embodied in this MOU, expressly or by incorporation.

XV.
RESPONSIBILITIES

All Parties agree to be responsible for their own negligent acts or omissions, or other tortious conduct in the course of performance of this MOU without waiving any sovereign immunity, governmental immunity or other defenses available to the Parties under federal or State law. Nothing in this paragraph shall be construed to create or grant any rights, contractual or otherwise, in or to any third persons or entities. All Parties agree that any such liability or damages occurring during the performance of this MOU caused by the joint or comparative negligence of the Parties, or their employees, agents or officers, shall be determined in accordance with comparative responsibility laws of Texas.

XVI.
CJIS COMPLIANCE

All Parties and their respective employees, agents, contractors, and subcontractors agree, warrant, and represent they shall be compliant with the Federal Bureau of Investigation Criminal Justice Information Security Policy version 5.1 pursuant to this MOU. Further, all Parties agree, warrant, and represent they are compliant with the Texas Department of Public Safety policies regarding access to Criminal Justice Information. Additionally, all Parties specifically agree to be responsible for their own individual ongoing compliance with regard to the Federal Bureau of Investigation Criminal Justice Information Security Policy and the Texas Department of Public Safety criminal justice information policies.

XVII.
SOVEREIGN IMMUNITY

This MOU is subject to Tarrant County's Sovereign Immunity and Tarrant County expressly does not waive any applicable local, State and federal rules and laws, including Sovereign Immunity, Title 5 of the Texas Civil Practice and Remedies Code. Further, the Parties acknowledge and agree Tarrant County does not have the ability under Article III, Section 49 and Article XI, Section 7 of the Texas Constitution to indemnify any party or third-party damages pursuant to this MOU.

[SIGNATORY PAGES SHALL FOLLOW]

BINDING AGREEMENT, AUTHORITY, PARTIES BOUND

By signing this page, each Participating Local Government or Party represents that it has the full right, power and authority to enter and perform this MOU Among Participating Local Governments and Tarrant County for TechShare.Juvenile in accordance with all of the terms and conditions, and that the execution and delivery of this MOU has been made by an authorized representative of each Party to validly and legally bind the same Party to all terms, performances and provisions set forth in this MOU.

TARRANT COUNTY

_____

B. Glen Whitley Date
County Judge
100 East Weatherford, Fort Worth, Texas 76196

_____

Judge John Chupp Date
Juvenile Board Chairman
100 N. Calhoun St., Fort Worth, Texas 76196

TARRANT COUNTY* SHAREN WILSON DISTRICT ATTORNEY

LESLIE HUNT
CHIEF, CIVIL DIVISION

APPROVED AS TO FORM:

_____

Kimberly Wesley Date
Criminal District Attorney's Office*

*By law, the Tarrant County District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).

BINDING AGREEMENT, AUTHORITY, PARTIES BOUND

By signing this page, each Participating Local Government or Party represents that it has the full right, power and authority to enter and perform this *MOU Among Participating Local Governments and Tarrant County for TechShare.Juvenile* in accordance with all of the terms and conditions, and that the execution and delivery of this MOU has been made by an authorized representative of each Party to validly and legally bind the same Party to all terms, performances and provisions set forth in this MOU.

The City of Saginaw acknowledges that it is a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

COUNTY/CITY: TARRANT/SAGINAW

AGENCY: CITY OF SAGINAW POLICE DEPARTMENT

BY: _____

Name: _____

Title: _____

Date: _____

Address: _____

_____

_____

City of Saginaw

Meeting Date: 9/15/2020

Agenda Items: (4)(f)

Staff Contact: Rick Trice, P.E.
Director of Public Works

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:
Consideration and Action Regarding Authorization Award of Contract for the Saginaw Boulevard 16" Water Line, Phase 2

BACKGROUND/DISCUSSION:

On March 5, 2019, City Council authorized an Individual Project Order with Kimley-Horn and Associates, Inc. for design of the Saginaw Boulevard 16" Water Line, Phase 2 project. The project includes the installation of approximately 3,230 linear feet of 16-inch water line from Palomino Drive at Saginaw Boulevard eastward to an existing 12-inch water line north of East Industrial. The project will complete a looped water system from the Longhorn Pump Station increasing system redundancy and reliability.

The project was advertised on July 30th and August 6th, 2020. On August 25, 2020, the City received the following bids for the project:

Bidder	Bid Amount
ANA Site Construction, LLC	$1,045,770.00
Excel Trenching	$1,170,000.00
Vaca Underground Utilities, Inc	$1,195,290.00
Black Rock Construction	$1,269,275.00
Muniz Construction, Inc.	$1,352,885.00
R&A Road Boring, LLC.	$1,385,555.00
Wilson Contractor Services, LLC	$1,389,000.00
EXCEL 4 CONSTRUCTION	$1,406,960.00
Joe Funk Construction, Inc.	$1,427,875.95
M-Co Construction, Inc.	$1,494,423.00
Canary Construction	$1,560,750.00
WILLCO Underground	$1,825,935.00
GRod construction, LLC.	$1,934,205.00

Fort Worth Civil Constructors, LLC	$1,934,846.00
FM UTILITIES LLC	$1,935,348.00
ATKINS BROS.	$2,058,070.00
Western Municipal Construction of Texas, LLC.	$2,245,140.00
Gra-Tex Utilities Inc	$2,863,265.00

The 2019-20 Budget identified funding in the amount of $1,086,050 for construction of the Saginaw Boulevard 16” Water Line, Phase 2 project.

KHA has reviewed the bids and references and have recommended the award to ANA Site Construction, LLC.

FINANCIAL IMPACT:
The financial impact will be $1,045,770.00. Funds in the amount of $1,086,050 are budgeted for the construction c Saginaw Boulevard 16” Water Line, Phase 2 (Water & Wastewater Enterprise Fund, Account 05-7022-55--00).

RECOMMENDATION:
It is recommended that the Saginaw Boulevard 16” Water Line, Phase 2 project be awarded to ANA Site Construction, LLC in the amount of $1,045,770.00.

ATTACHMENTS:

Description
Bid Tabulation
KHA Award Recommendation
Budget

BID TABULATION
KIMLEY-HORN AND ASSOCIATES, INC.

CHECKED BY: Andrew Simonsen

Andrew Simonsen, P.E., 08/27/2020

Owner:	City of Saginaw
Job No.:	061003131
Project:	16-Inch Water Line Phase II
Date:	August 27, 2020

Item No.	Item Description	Quantity	Unit	BIDDER 1 ANA Site Construction 10100 Horseshoe Nail Rd Pilot Point, TX 76258		BIDDER 2 Excel Trenching 2228 SE Loop 59 Carthage, TX 75633		BIDDER 3 Vaca Underground Utilities, Inc. 6602 Mount Hoston Rd. Houston, TX 77050		BIDDER 4 Black Rock Construction 1475 Heritage Pkwy Ste. 113 Mansfield, TX 76063		BIDDER 5 Muniz Construction, Inc. 1835 Garden Springs Drive Dallas, TX 75253		BIDDER 6 R&A Road Boring, LLC 11450 Hirsch Rd. Houston, TX 77016	
				Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
Base Bid -															
1	Mobilization, Bonding, and Insurance	1	LS	$50,000.00	$50,000.00	$43,000.00	$43,000.00	$80,000.00	$80,000.00	$100,000.00	$100,000.00	$20,000.00	$20,000.00	$50,000.00	$50,000.00
2	Temporary Erosion, Sediment, & Water Pollution Prevention Plan	1	LS	$18,000.00	$18,000.00	$11,000.00	$11,000.00	$1,000.00	$1,000.00	$5,000.00	$5,000.00	$6,500.00	$6,500.00	$5,000.00	$5,000.00
3	Traffic Control	1	LS	$12,000.00	$12,000.00	$69,000.00	$69,000.00	$1,000.00	$1,000.00	$12,500.00	$12,500.00	$6,000.00	$6,000.00	$15,000.00	$15,000.00
4	Site Clearing and Preparation	1	LS	$12,000.00	$12,000.00	$14,000.00	$14,000.00	$1,000.00	$1,000.00	$6,500.00	$6,500.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
5	BNSF Railroad Coordination, Inspection, Flagging, and Insurance	1	LS	$45,000.00	$45,000.00	$63,000.00	$63,000.00	$50,000.00	$50,000.00	$128,750.00	$128,750.00	$90,000.00	$90,000.00	$125,000.00	$125,000.00
6	Union Pacific Railroad Coordination, Inspection, Flagging, and Insurance	1	LS	$45,000.00	$45,000.00	$63,000.00	$63,000.00	$50,000.00	$50,000.00	$90,000.00	$90,000.00	$80,000.00	$80,000.00	$100,000.00	$100,000.00
7	Access Route	1	LS	$17,000.00	$17,000.00	$11,000.00	$11,000.00	$10,000.00	$10,000.00	$5,500.00	$5,500.00	$8,000.00	$8,000.00	$2,000.00	$2,000.00
8	16" Dia., AWWA C-900 DR-18 Water Line (By Open Cut)	2,360	LF	$85.00	$200,600.00	$97.00	$228,920.00	$150.00	$354,000.00	$72.00	$169,920.00	$150.00	$354,000.00	$159.00	$375,240.00
9	16" Dia., AWWA C-900 DR-18 Water Line in 42" I.D. Steel Casing (By Hand Tunnel)	420	LF	$880.00	$369,600.00	$1,058.00	$444,360.00	$1,200.00	$504,000.00	$1,335.00	$560,700.00	$1,300.00	$546,000.00	$1,333.00	$559,860.00
10	Concrete Encasement	85	LF	$62.00	$5,270.00	$53.00	$4,505.00	$120.00	$10,200.00	$80.00	$6,800.00	$150.00	$12,750.00	$44.00	$3,740.00
11	Water Line Trench Safety	2,360	LF	$5.00	$11,800.00	$7.00	$16,520.00	$1.00	$2,360.00	$1.00	$2,360.00	$2.00	$4,720.00	$1.00	$2,360.00
12	Connect to Existing Water Line	3	EA	$10,000.00	$30,000.00	$6,900.00	$20,700.00	$5,000.00	$15,000.00	$2,500.00	$7,500.00	$2,500.00	$7,500.00	$5,000.00	$15,000.00
13	Ductile Iron Fittings	4	TON	$11,000.00	$44,000.00	$5,800.00	$23,200.00	$5,000.00	$20,000.00	$8,630.00	$34,520.00	$3,500.00	$14,000.00	$5,000.00	$20,000.00
14	12-Inch AWWA Resilient Seated Gate Valve	1	EA	$6,000.00	$6,000.00	$3,400.00	$3,400.00	$2,300.00	$2,300.00	$2,700.00	$2,700.00	$8,500.00	$8,500.00	$3,000.00	$3,000.00
15	16-Inch AWWA Resilient Seated Gate Valve	3	EA	$11,000.00	$33,000.00	$7,400.00	$22,200.00	$5,000.00	$15,000.00	$7,000.00	$21,000.00	$12,500.00	$37,500.00	$8,500.00	$25,500.00
16	Air Release Valve and Manhole	4	EA	$8,000.00	$32,000.00	$10,300.00	$41,200.00	$5,000.00	$20,000.00	$7,500.00	$30,000.00	$12,000.00	$48,000.00	$7,000.00	$28,000.00
17	Hydromulch and Grade Repair	5,200	SY	$2.00	$10,400.00	$0.60	$3,120.00	$1.00	$5,200.00	$1.00	$5,200.00	$3.00	$15,600.00	$1.00	$5,200.00
18	Concrete Curb and Gutter Repair	20	LF	$200.00	$4,000.00	$36.00	$720.00	$90.00	$1,800.00	$60.00	$1,200.00	$50.00	$1,000.00	$44.00	$880.00
19	Asphalt Pavement Repair	375	SY	$100.00	$37,500.00	$92.00	$34,500.00	$50.00	$18,750.00	$120.00	$45,000.00	$85.00	$31,875.00	$20.00	$7,500.00
20	Turf Reinforcement Mat	175	SY	$30.00	$5,250.00	$23.00	$4,025.00	$25.00	$4,375.00	$4.00	$700.00	$90.00	$15,750.00	$3.00	$525.00
21	Remove and Replace Riprap	1	LS	$9,000.00	$9,000.00	$11,500.00	$11,500.00	$2,000.00	$2,000.00	$1,500.00	$1,500.00	$3,000.00	$3,000.00	$5,000.00	$5,000.00
22	Remove and Replace Chain-link Fence with 3-Strand Barbed Wire	30	LF	$100.00	$3,000.00	$57.00	$1,710.00	$10.00	$300.00	$50.00	$1,500.00	$45.00	$1,350.00	$35.00	$1,050.00
23	Utility Markers	7	EA	$50.00	$350.00	$60.00	$420.00	$215.00	$1,505.00	$275.00	$1,925.00	$120.00	$840.00	$100.00	$700.00
24	Material Inspection and Testing	1	LS	$20,000.00	$20,000.00	$10,000.00	$10,000.00	$500.00	$500.00	$3,500.00	$3,500.00	$10,000.00	$10,000.00	$5,000.00	$5,000.00
25	Project Allowance	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00
Total Base Bid					**$1,045,770.00**		**$1,170,000.00**		**$1,195,290.00**		**$1,269,275.00**		**$1,352,885.00**		**$1,385,555.00**

BID TABULATION
KIMLEY-HORN AND ASSOCIATES, INC.

CHECKED BY: Andrew Simonsen

Andrew Simonsen, P.E., 08/27/2020

Owner:	City of Saginaw
Job No.:	061003131
Project:	16-Inch Water Line Phase II
Date:	August 27, 2020

				BIDDER 7		BIDDER 8		BIDDER 9		BIDDER 10		BIDDER 11		BIDDER 12	
				Wilson Contractor Services, LLC 3985 Mingo Rd. Denton, TX 76208		Excel 4 Constrction, LLC PO Box 4739 Fort Worth, TX 76164		Joe Funk Construction, Inc. 11226 Indian Trail Dallas, TX 75229		M-Co Construction, Inc. PO Box 489 Springtown, TX 76082		Canary Construction, Inc. 802 N. Kealy Ave., Ste. 101 Lewisville, TX 75057		Willco Underground PO Box 1807 Mansfield, TX 76063	
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
Base Bid -															
1	Mobilization, Bonding, and Insurance	1	LS	$60,123.00	$60,123.00	$25,000.00	$25,000.00	$71,500.00	$71,500.00	$50,000.00	$50,000.00	$60,000.00	$60,000.00	$80,000.00	$80,000.00
2	Temporary Erosion, Sediment, & Water Pollution Prevention Plan	1	LS	$9,640.00	$9,640.00	$13,500.00	$13,500.00	$13,325.00	$13,325.00	$12,450.00	$12,450.00	$3,500.00	$3,500.00	$22,000.00	$22,000.00
3	Traffic Control	1	LS	$14,400.00	$14,400.00	$21,500.00	$21,500.00	$33,475.00	$33,475.00	$14,600.00	$14,600.00	$4,500.00	$4,500.00	$30,000.00	$30,000.00
4	Site Clearing and Preparation	1	LS	$79,416.70	$79,416.70	$18,375.00	$18,375.00	$39,676.00	$39,676.00	$23,890.00	$23,890.00	$4,000.00	$4,000.00	$20,000.00	$20,000.00
5	BNSF Railroad Coordination, Inspection, Flagging, and Insurance	1	LS	$63,500.00	$63,500.00	$40,000.00	$40,000.00	$29,575.00	$29,575.00	$151,800.00	$151,800.00	$87,000.00	$87,000.00	$260,000.00	$260,000.00
6	Union Pacific Railroad Coordination, Inspection, Flagging, and Insurance	1	LS	$54,000.00	$54,000.00	$40,000.00	$40,000.00	$28,275.00	$28,275.00	$151,800.00	$151,800.00	$78,000.00	$78,000.00	$280,000.00	$280,000.00
7	Access Route	1	LS	$8,000.00	$8,000.00	$87,000.00	$87,000.00	$11,050.00	$11,050.00	$51,180.00	$51,180.00	$5,000.00	$5,000.00	$25,000.00	$25,000.00
8	16" Dia., AWWA C-900 DR-18 Water Line (By Open Cut)	2,360	LF	$176.78	$417,200.80	$95.00	$224,200.00	$156.61	$369,599.60	$181.00	$427,160.00	$110.00	$259,600.00	$80.00	$188,800.00
9	16" Dia., AWWA C-900 DR-18 Water Line in 42" I.D. Steel Casing (By Hand Tunnel)	420	LF	$1,115.06	$468,325.20	$1,375.00	$577,500.00	$1,365.61	$573,556.20	$951.00	$399,420.00	$2,000.00	$840,000.00	$1,650.00	$693,000.00
10	Concrete Encasement	85	LF	$44.02	$3,741.70	$110.00	$9,350.00	$65.61	$5,576.85	$79.00	$6,715.00	$210.00	$17,850.00	$200.00	$17,000.00
11	Water Line Trench Safety	2360	LF	$1.71	$4,035.60	$2.00	$4,720.00	$6.50	$15,340.00	$1.00	$2,360.00	$2.00	$4,720.00	$1.00	$2,360.00
12	Connect to Existing Water Line	3	EA	$3,400.00	$10,200.00	$4,700.00	$14,100.00	$2,632.50	$7,897.50	$3,914.00	$11,742.00	$3,500.00	$10,500.00	$10,000.00	$30,000.00
13	Ductile Iron Fittings	4	TON	$8,775.00	$35,100.00	$6,500.00	$26,000.00	$9,989.20	$39,956.80	$7,400.00	$29,600.00	$6,000.00	$24,000.00	$3,000.00	$12,000.00
14	12-Inch AWWA Resilient Seated Gate Valve	1	EA	$3,010.00	$3,010.00	$2,900.00	$2,900.00	$4,940.00	$4,940.00	$2,869.00	$2,869.00	$2,500.00	$2,500.00	$4,000.00	$4,000.00
15	16-Inch AWWA Resilient Seated Gate Valve	3	EA	$7,075.00	$21,225.00	$8,000.00	$24,000.00	$11,050.00	$33,150.00	$7,568.00	$22,704.00	$8,000.00	$24,000.00	$9,000.00	$27,000.00
16	Air Release Valve and Manhole	4	EA	$4,725.00	$18,900.00	$7,600.00	$30,400.00	$10,400.00	$41,600.00	$6,445.00	$25,780.00	$6,500.00	$26,000.00	$3,000.00	$12,000.00
17	Hydromulch and Grade Repair	5,200	SY	$1.66	$8,632.00	$10.00	$52,000.00	$2.60	$13,520.00	$2.94	$15,288.00	$4.00	$20,800.00	$2.00	$10,400.00
18	Concrete Curb and Gutter Repair	20	LF	$80.00	$1,600.00	$25.00	$500.00	$23.40	$468.00	$58.00	$1,160.00	$125.00	$2,500.00	$200.00	$4,000.00
19	Asphalt Pavement Repair	375	SY	$139.00	$52,125.00	$124.00	$46,500.00	$55.90	$20,962.50	$106.00	$39,750.00	$125.00	$46,875.00	$115.00	$43,125.00
20	Turf Reinforcement Mat	175	SY	$40.00	$7,000.00	$8.00	$1,400.00	$10.40	$1,820.00	$33.80	$5,915.00	$32.00	$5,600.00	$30.00	$5,250.00
21	Remove and Replace Riprap	1	LS	$12,500.00	$12,500.00	$82,250.00	$82,250.00	$20,475.00	$20,475.00	$11,535.00	$11,535.00	$5,000.00	$5,000.00	$20,000.00	$20,000.00
22	Remove and Replace Chain-link Fence with 3-Strand Barbed Wire	30	LF	$65.00	$1,950.00	$93.00	$2,790.00	$39.00	$1,170.00	$51.00	$1,530.00	$25.00	$750.00	$50.00	$1,500.00
23	Utility Markers	7	EA	$125.00	$875.00	$425.00	$2,975.00	$227.50	$1,592.50	$150.00	$1,050.00	$65.00	$455.00	$500.00	$3,500.00
24	Material Inspection and Testing	1	LS	$8,500.00	$8,500.00	$35,000.00	$35,000.00	$24,375.00	$24,375.00	$9,125.00	$9,125.00	$2,600.00	$2,600.00	$10,000.00	$10,000.00
25	Project Allowance	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00
Total Base Bid					**$1,389,000.00**		**$1,406,960.00**		**$1,427,875.95**		**$1,494,423.00**		**$1,560,750.00**		**$1,825,935.00**

BID TABULATION
KIMLEY-HORN AND ASSOCIATES, INC.

CHECKED BY: Andrew Simonsen

Andrew Simonsen, P.E., 08/27/2020

Owner:	City of Saginaw
Job No.:	061003131
Project:	16-Inch Water Line Phase II
Date:	August 27, 2020

Item No.	Item Description	Quantity	Unit	BIDDER 13 GRod Construction, LLC 889 E. Rock Island Ave. Boyd, TX 76023		BIDDER 14 Fort Worth Civil Constructors, LLC 4860 Mark IV Parkway Fort Worth, TX 76106		BIDDER 15 FM Utilities, LLC 4911 Red Bird Trail Midlothian, TX 76065		BIDDER 16 Atkins Bros. Equip. Co., Inc. PO Box 990 Midlothian, TX 76065		BIDDER 17 Western Municipal Construction of TX 402 Gulf Ave. Justin, TX 76247		BIDDER 18 Gra-Tex Utilities, Inc. PO Box 700 Arlington, TX 76004	
				Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
Base Bid -															
1	Mobilization, Bonding, and Insurance	1	LS	$85,000.00	$85,000.00	$153,356.00	$153,356.00	$74,403.00	$74,403.00	$50,000.00	$50,000.00	$105,000.00	$105,000.00	$115,000.00	$115,000.00
2	Temporary Erosion, Sediment, & Water Pollution Prevention Plan	1	LS	$9,500.00	$9,500.00	$17,400.00	$17,400.00	$13,353.00	$13,353.00	$10,000.00	$10,000.00	$5,000.00	$5,000.00	$33,500.00	$33,500.00
3	Traffic Control	1	LS	$15,500.00	$15,500.00	$26,700.00	$26,700.00	$12,500.00	$12,500.00	$11,000.00	$11,000.00	$11,000.00	$11,000.00	$25,000.00	$25,000.00
4	Site Clearing and Preparation	1	LS	$12,500.00	$12,500.00	$13,100.00	$13,100.00	$3,500.00	$3,500.00	$1,000.00	$1,000.00	$15,000.00	$15,000.00	$22,500.00	$22,500.00
5	BNSF Railroad Coordination, Inspection, Flagging, and Insurance	1	LS	$300,000.00	$300,000.00	$250,000.00	$250,000.00	$431,250.00	$431,250.00	$75,000.00	$75,000.00	$440,000.00	$440,000.00	$350,000.00	$350,000.00
6	Union Pacific Railroad Coordination, Inspection, Flagging, and Insurance	1	LS	$350,000.00	$350,000.00	$195,000.00	$195,000.00	$243,397.00	$243,397.00	$400,000.00	$400,000.00	$250,500.00	$250,500.00	$350,000.00	$350,000.00
7	Access Route	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$15,000.00	$15,000.00	$20,000.00	$20,000.00	$5,500.00	$5,500.00	$30,000.00	$30,000.00
8	16" Dia., AWWA C-900 DR-18 Water Line (By Open Cut)	2,360	LF	$95.00	$224,200.00	$122.00	$287,920.00	$90.00	$212,400.00	$261.00	$615,960.00	$130.00	$306,800.00	$290.00	$684,400.00
9	16" Dia., AWWA C-900 DR-18 Water Line in 42" I.D. Steel Casing (By Hand Tunnel)	420	LF	$1,500.00	$630,000.00	$1,500.00	$630,000.00	$1,660.00	$697,200.00	$1,500.00	$630,000.00	$1,945.00	$816,900.00	$2,100.00	$882,000.00
10	Concrete Encasement	85	LF	$106.00	$9,010.00	$57.00	$4,845.00	$70.00	$5,950.00	$20.00	$1,700.00	$160.00	$13,600.00	$205.00	$17,425.00
11	Water Line Trench Safety	2360	LF	$2.00	$4,720.00	$3.00	$7,080.00	$2.00	$4,720.00	$1.00	$2,360.00	$2.00	$4,720.00	$7.00	$16,520.00
12	Connect to Existing Water Line	3	EA	$5,000.00	$15,000.00	$12,000.00	$36,000.00	$12,500.00	$37,500.00	$6,000.00	$18,000.00	$10,500.00	$31,500.00	$13,750.00	$41,250.00
13	Ductile Iron Fittings	4	TON	$7,500.00	$30,000.00	$19,000.00	$76,000.00	$8,500.00	$34,000.00	$2,000.00	$8,000.00	$18,000.00	$72,000.00	$100.00	$400.00
14	12-Inch AWWA Resilient Seated Gate Valve	1	EA	$4,500.00	$4,500.00	$5,000.00	$5,000.00	$3,500.00	$3,500.00	$3,000.00	$3,000.00	$10,200.00	$10,200.00	$3,800.00	$3,800.00
15	16-Inch AWWA Resilient Seated Gate Valve	3	EA	$8,000.00	$24,000.00	$11,000.00	$33,000.00	$10,700.00	$32,100.00	$19,000.00	$57,000.00	$11,200.00	$33,600.00	$8,900.00	$26,700.00
16	Air Release Valve and Manhole	4	EA	$5,000.00	$20,000.00	$7,000.00	$28,000.00	$8,500.00	$34,000.00	$10,000.00	$40,000.00	$10,100.00	$40,400.00	$14,750.00	$59,000.00
17	Hydromulch and Grade Repair	5,200	SY	$3.00	$15,600.00	$3.00	$15,600.00	$2.50	$13,000.00	$4.00	$20,800.00	$4.00	$20,800.00	$10.25	$53,300.00
18	Concrete Curb and Gutter Repair	20	LF	$100.00	$2,000.00	$50.00	$1,000.00	$40.00	$800.00	$70.00	$1,400.00	$115.00	$2,300.00	$108.50	$2,170.00
19	Asphalt Pavement Repair	375	SY	$120.00	$45,000.00	$135.00	$50,625.00	$65.00	$24,375.00	$100.00	$37,500.00	$41.00	$15,375.00	$175.00	$65,625.00
20	Turf Reinforcement Mat	175	SY	$175.00	$30,625.00	$25.00	$4,375.00	$8.00	$1,400.00	$90.00	$15,750.00	$2.00	$350.00	$38.00	$6,650.00
21	Remove and Replace Riprap	1	LS	$38,000.00	$38,000.00	$21,000.00	$21,000.00	$4,500.00	$4,500.00	$5,000.00	$5,000.00	$9,000.00	$9,000.00	$17,750.00	$17,750.00
22	Remove and Replace Chain-link Fence with 3-Strand Barbed Wire	30	LF	$100.00	$3,000.00	$125.00	$3,750.00	$30.00	$900.00	$40.00	$1,200.00	$70.00	$2,100.00	$52.00	$1,560.00
23	Utility Markers	7	EA	$150.00	$1,050.00	$85.00	$595.00	$300.00	$2,100.00	$200.00	$1,400.00	$185.00	$1,295.00	$245.00	$1,715.00
24	Material Inspection and Testing	1	LS	$15,000.00	$15,000.00	$24,500.00	$24,500.00	$8,500.00	$8,500.00	$7,000.00	$7,000.00	$7,200.00	$7,200.00	$32,000.00	$32,000.00
25	Project Allowance	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00
Total Base Bid					**$1,934,205.00**		**$1,934,846.00**		**$1,935,348.00**		**$2,058,070.00**		**$2,245,140.00**		**$2,863,265.00**

Kimley»Horn

August 27, 2020

Mr. Rick Trice
City of Saginaw
205 Brenda Lane
P.O. Box 79070
Saginaw, TX 76179

Re: Saginaw 16-inch Waterline Phase 2– Bid Results
KHA No. 061003131

Dear Mr. Trice:

On August 25, 2020, sealed bids were received and opened by the City of Saginaw for the referenced project. A summary of the bids is below.

Contractor	Total Base Bid
ANA Site Construction	$1,045,770.00
Excel Trenching	$1,170,000.00
Vaca Underground Utilities, Inc.	$1,195,290.00
Black Rock Construction	$1,269,275.00
Muniz Construction, Inc.	$1,352,885.00
R&A Road Boring, LLC	$1,385,555.00
Wilson Contractor Services, LLC	$1,389,000.00
Excel 4 Construction, LLC	$1,406,960.00
Joe Funk Construction, Inc.	$1,427,875.95
M-Co Construction, Inc.	$1,494,423.00
Canary Construction, Inc.	$1,560,750.00
Willco Underground	$1,825,935.00
GRod Construction, LLC	$1,934,205.00
Fort Worth Civil Constructors, LLC	$1,934,846.00
FM Utilities, LLC	$1,935,348.00
Atkins Bros. Equip. Co., Inc.	$2,058,070.00
Western Municipal Construction of TX	$2,245,140.00
Gra-Tex Utilities, Inc.	$2,863,265.00

The detailed bid tabulation is attached for your review.

Kimley-Horn and Associates (KHA) has reviewed the lowest bidder's references and has verified that the Contractor's bonding company is licensed in the State of Texas. Based on these reviews, it appears that ANA Site Construction is the lowest responsible bidder. The result would be awarding the contract to ANA Site Construction for an amount of $1,045,770.00 for the Total Base Bid amount.

If you have any questions or comments, please call me at (817) 335-6511.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.
TBPE No. F-928



Andrew Simonsen, P.E.

Attachment
K:\FTW_Utilities\061003131_Saginaw_16inch_Waterline_Phase2\BIDDING\Award Recommendation-16-inch Waterline Phase 2.doc

BID TABULATION
KIMLEY-HORN AND ASSOCIATES, INC.

CHECKED BY: Andrew Simonsen

Andrew Simonsen, P.E., 08/27/2020

Owner:	City of Saginaw
Job No.:	061003131
Project:	16-Inch Water Line Phase II
Date:	August 27, 2020

Item No.	Item Description	Quantity	Unit	BIDDER 1 ANA Site Construction 10100 Horseshoe Nail Rd Pilot Point, TX 76258		BIDDER 2 Excel Trenching 2228 SE Loop 59 Carthage, TX 75633		BIDDER 3 Vaca Underground Utilities, Inc. 6602 Mount Hoston Rd. Houston, TX 77050		BIDDER 4 Black Rock Construction 1475 Heritage Pkwy Ste. 113 Mansfield, TX 76063		BIDDER 5 Muniz Construction, Inc. 1835 Garden Springs Drive Dallas, TX 75253		BIDDER 6 R&A Road Boring, LLC 11450 Hirsch Rd. Houston, TX 77016	
				Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
Base Bid -															
1	Mobilization, Bonding, and Insurance	1	LS	$50,000.00	$50,000.00	$43,000.00	$43,000.00	$80,000.00	$80,000.00	$100,000.00	$100,000.00	$20,000.00	$20,000.00	$50,000.00	$50,000.00
2	Temporary Erosion, Sediment, & Water Pollution Prevention Plan	1	LS	$18,000.00	$18,000.00	$11,000.00	$11,000.00	$1,000.00	$1,000.00	$5,000.00	$5,000.00	$6,500.00	$6,500.00	$5,000.00	$5,000.00
3	Traffic Control	1	LS	$12,000.00	$12,000.00	$69,000.00	$69,000.00	$1,000.00	$1,000.00	$12,500.00	$12,500.00	$6,000.00	$6,000.00	$15,000.00	$15,000.00
4	Site Clearing and Preparation	1	LS	$12,000.00	$12,000.00	$14,000.00	$14,000.00	$1,000.00	$1,000.00	$6,500.00	$6,500.00	$5,000.00	$5,000.00	$5,000.00	$5,000.00
5	BNSF Railroad Coordination, Inspection, Flagging, and Insurance	1	LS	$45,000.00	$45,000.00	$63,000.00	$63,000.00	$50,000.00	$50,000.00	$128,750.00	$128,750.00	$90,000.00	$90,000.00	$125,000.00	$125,000.00
6	Union Pacific Railroad Coordination, Inspection, Flagging, and Insurance	1	LS	$45,000.00	$45,000.00	$63,000.00	$63,000.00	$50,000.00	$50,000.00	$90,000.00	$90,000.00	$80,000.00	$80,000.00	$100,000.00	$100,000.00
7	Access Route	1	LS	$17,000.00	$17,000.00	$11,000.00	$11,000.00	$10,000.00	$10,000.00	$5,500.00	$5,500.00	$8,000.00	$8,000.00	$2,000.00	$2,000.00
8	16" Dia., AWWA C-900 DR-18 Water Line (By Open Cut)	2,360	LF	$85.00	$200,600.00	$97.00	$228,920.00	$150.00	$354,000.00	$72.00	$169,920.00	$150.00	$354,000.00	$159.00	$375,240.00
9	16" Dia., AWWA C-900 DR-18 Water Line in 42" I.D. Steel Casing (By Hand Tunnel)	420	LF	$880.00	$369,600.00	$1,058.00	$444,360.00	$1,200.00	$504,000.00	$1,335.00	$560,700.00	$1,300.00	$546,000.00	$1,333.00	$559,860.00
10	Concrete Encasement	85	LF	$62.00	$5,270.00	$53.00	$4,505.00	$120.00	$10,200.00	$80.00	$6,800.00	$150.00	$12,750.00	$44.00	$3,740.00
11	Water Line Trench Safety	2,360	LF	$5.00	$11,800.00	$7.00	$16,520.00	$1.00	$2,360.00	$1.00	$2,360.00	$2.00	$4,720.00	$1.00	$2,360.00
12	Connect to Existing Water Line	3	EA	$10,000.00	$30,000.00	$6,900.00	$20,700.00	$5,000.00	$15,000.00	$2,500.00	$7,500.00	$2,500.00	$7,500.00	$5,000.00	$15,000.00
13	Ductile Iron Fittings	4	TON	$11,000.00	$44,000.00	$5,800.00	$23,200.00	$5,000.00	$20,000.00	$8,630.00	$34,520.00	$3,500.00	$14,000.00	$5,000.00	$20,000.00
14	12-Inch AWWA Resilient Seated Gate Valve	1	EA	$6,000.00	$6,000.00	$3,400.00	$3,400.00	$2,300.00	$2,300.00	$2,700.00	$2,700.00	$8,500.00	$8,500.00	$3,000.00	$3,000.00
15	16-Inch AWWA Resilient Seated Gate Valve	3	EA	$11,000.00	$33,000.00	$7,400.00	$22,200.00	$5,000.00	$15,000.00	$7,000.00	$21,000.00	$12,500.00	$37,500.00	$8,500.00	$25,500.00
16	Air Release Valve and Manhole	4	EA	$8,000.00	$32,000.00	$10,300.00	$41,200.00	$5,000.00	$20,000.00	$7,500.00	$30,000.00	$12,000.00	$48,000.00	$7,000.00	$28,000.00
17	Hydromulch and Grade Repair	5,200	SY	$2.00	$10,400.00	$0.60	$3,120.00	$1.00	$5,200.00	$1.00	$5,200.00	$3.00	$15,600.00	$1.00	$5,200.00
18	Concrete Curb and Gutter Repair	20	LF	$200.00	$4,000.00	$36.00	$720.00	$90.00	$1,800.00	$60.00	$1,200.00	$50.00	$1,000.00	$44.00	$880.00
19	Asphalt Pavement Repair	375	SY	$100.00	$37,500.00	$92.00	$34,500.00	$50.00	$18,750.00	$120.00	$45,000.00	$85.00	$31,875.00	$20.00	$7,500.00
20	Turf Reinforcement Mat	175	SY	$30.00	$5,250.00	$23.00	$4,025.00	$25.00	$4,375.00	$4.00	$700.00	$90.00	$15,750.00	$3.00	$525.00
21	Remove and Replace Riprap	1	LS	$9,000.00	$9,000.00	$11,500.00	$11,500.00	$2,000.00	$2,000.00	$1,500.00	$1,500.00	$3,000.00	$3,000.00	$5,000.00	$5,000.00
22	Remove and Replace Chain-link Fence with 3-Strand Barbed Wire	30	LF	$100.00	$3,000.00	$57.00	$1,710.00	$10.00	$300.00	$50.00	$1,500.00	$45.00	$1,350.00	$35.00	$1,050.00
23	Utility Markers	7	EA	$50.00	$350.00	$60.00	$420.00	$215.00	$1,505.00	$275.00	$1,925.00	$120.00	$840.00	$100.00	$700.00
24	Material Inspection and Testing	1	LS	$20,000.00	$20,000.00	$10,000.00	$10,000.00	$500.00	$500.00	$3,500.00	$3,500.00	$10,000.00	$10,000.00	$5,000.00	$5,000.00
25	Project Allowance	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00
Total Base Bid					**$1,045,770.00**		**$1,170,000.00**		**$1,195,290.00**		**$1,269,275.00**		**$1,352,885.00**		**$1,385,555.00**

BID TABULATION
KIMLEY-HORN AND ASSOCIATES, INC.

CHECKED BY: Andrew Simonsen

Andrew Simonsen, P.E., 08/27/2020

Owner:	City of Saginaw
Job No.:	061003131
Project:	16-Inch Water Line Phase II
Date:	August 27, 2020

				BIDDER 7		BIDDER 8		BIDDER 9		BIDDER 10		BIDDER 11		BIDDER 12	
				Wilson Contractor Services, LLC 3985 Mingo Rd. Denton, TX 76208		Excel 4 Constrction, LLC PO Box 4739 Fort Worth, TX 76164		Joe Funk Construction, Inc. 11226 Indian Trail Dallas, TX 75229		M-Co Construction, Inc. PO Box 489 Springtown, TX 76082		Canary Construction, Inc. 802 N. Kealy Ave., Ste. 101 Lewisville, TX 75057		Willco Underground PO Box 1807 Mansfield, TX 76063	
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
Base Bid -															
1	Mobilization, Bonding, and Insurance	1	LS	$60,123.00	$60,123.00	$25,000.00	$25,000.00	$71,500.00	$71,500.00	$50,000.00	$50,000.00	$60,000.00	$60,000.00	$80,000.00	$80,000.00
2	Temporary Erosion, Sediment, & Water Pollution Prevention Plan	1	LS	$9,640.00	$9,640.00	$13,500.00	$13,500.00	$13,325.00	$13,325.00	$12,450.00	$12,450.00	$3,500.00	$3,500.00	$22,000.00	$22,000.00
3	Traffic Control	1	LS	$14,400.00	$14,400.00	$21,500.00	$21,500.00	$33,475.00	$33,475.00	$14,600.00	$14,600.00	$4,500.00	$4,500.00	$30,000.00	$30,000.00
4	Site Clearing and Preparation	1	LS	$79,416.70	$79,416.70	$18,375.00	$18,375.00	$39,676.00	$39,676.00	$23,890.00	$23,890.00	$4,000.00	$4,000.00	$20,000.00	$20,000.00
5	BNSF Railroad Coordination, Inspection, Flagging, and Insurance	1	LS	$63,500.00	$63,500.00	$40,000.00	$40,000.00	$29,575.00	$29,575.00	$151,800.00	$151,800.00	$87,000.00	$87,000.00	$260,000.00	$260,000.00
6	Union Pacific Railroad Coordination, Inspection, Flagging, and Insurance	1	LS	$54,000.00	$54,000.00	$40,000.00	$40,000.00	$28,275.00	$28,275.00	$151,800.00	$151,800.00	$78,000.00	$78,000.00	$280,000.00	$280,000.00
7	Access Route	1	LS	$8,000.00	$8,000.00	$87,000.00	$87,000.00	$11,050.00	$11,050.00	$51,180.00	$51,180.00	$5,000.00	$5,000.00	$25,000.00	$25,000.00
8	16" Dia., AWWA C-900 DR-18 Water Line (By Open Cut)	2,360	LF	$176.78	$417,200.80	$95.00	$224,200.00	$156.61	$369,599.60	$181.00	$427,160.00	$110.00	$259,600.00	$80.00	$188,800.00
9	16" Dia., AWWA C-900 DR-18 Water Line in 42" I.D. Steel Casing (By Hand Tunnel)	420	LF	$1,115.06	$468,325.20	$1,375.00	$577,500.00	$1,365.61	$573,556.20	$951.00	$399,420.00	$2,000.00	$840,000.00	$1,650.00	$693,000.00
10	Concrete Encasement	85	LF	$44.02	$3,741.70	$110.00	$9,350.00	$65.61	$5,576.85	$79.00	$6,715.00	$210.00	$17,850.00	$200.00	$17,000.00
11	Water Line Trench Safety	2360	LF	$1.71	$4,035.60	$2.00	$4,720.00	$6.50	$15,340.00	$1.00	$2,360.00	$2.00	$4,720.00	$1.00	$2,360.00
12	Connect to Existing Water Line	3	EA	$3,400.00	$10,200.00	$4,700.00	$14,100.00	$2,632.50	$7,897.50	$3,914.00	$11,742.00	$3,500.00	$10,500.00	$10,000.00	$30,000.00
13	Ductile Iron Fittings	4	TON	$8,775.00	$35,100.00	$6,500.00	$26,000.00	$9,989.20	$39,956.80	$7,400.00	$29,600.00	$6,000.00	$24,000.00	$3,000.00	$12,000.00
14	12-Inch AWWA Resilient Seated Gate Valve	1	EA	$3,010.00	$3,010.00	$2,900.00	$2,900.00	$4,940.00	$4,940.00	$2,869.00	$2,869.00	$2,500.00	$2,500.00	$4,000.00	$4,000.00
15	16-Inch AWWA Resilient Seated Gate Valve	3	EA	$7,075.00	$21,225.00	$8,000.00	$24,000.00	$11,050.00	$33,150.00	$7,568.00	$22,704.00	$8,000.00	$24,000.00	$9,000.00	$27,000.00
16	Air Release Valve and Manhole	4	EA	$4,725.00	$18,900.00	$7,600.00	$30,400.00	$10,400.00	$41,600.00	$6,445.00	$25,780.00	$6,500.00	$26,000.00	$3,000.00	$12,000.00
17	Hydromulch and Grade Repair	5,200	SY	$1.66	$8,632.00	$10.00	$52,000.00	$2.60	$13,520.00	$2.94	$15,288.00	$4.00	$20,800.00	$2.00	$10,400.00
18	Concrete Curb and Gutter Repair	20	LF	$80.00	$1,600.00	$25.00	$500.00	$23.40	$468.00	$58.00	$1,160.00	$125.00	$2,500.00	$200.00	$4,000.00
19	Asphalt Pavement Repair	375	SY	$139.00	$52,125.00	$124.00	$46,500.00	$55.90	$20,962.50	$106.00	$39,750.00	$125.00	$46,875.00	$115.00	$43,125.00
20	Turf Reinforcement Mat	175	SY	$40.00	$7,000.00	$8.00	$1,400.00	$10.40	$1,820.00	$33.80	$5,915.00	$32.00	$5,600.00	$30.00	$5,250.00
21	Remove and Replace Riprap	1	LS	$12,500.00	$12,500.00	$82,250.00	$82,250.00	$20,475.00	$20,475.00	$11,535.00	$11,535.00	$5,000.00	$5,000.00	$20,000.00	$20,000.00
22	Remove and Replace Chain-link Fence with 3-Strand Barbed Wire	30	LF	$65.00	$1,950.00	$93.00	$2,790.00	$39.00	$1,170.00	$51.00	$1,530.00	$25.00	$750.00	$50.00	$1,500.00
23	Utility Markers	7	EA	$125.00	$875.00	$425.00	$2,975.00	$227.50	$1,592.50	$150.00	$1,050.00	$65.00	$455.00	$500.00	$3,500.00
24	Material Inspection and Testing	1	LS	$8,500.00	$8,500.00	$35,000.00	$35,000.00	$24,375.00	$24,375.00	$9,125.00	$9,125.00	$2,600.00	$2,600.00	$10,000.00	$10,000.00
25	Project Allowance	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00
Total Base Bid					**$1,389,000.00**		**$1,406,960.00**		**$1,427,875.95**		**$1,494,423.00**		**$1,560,750.00**		**$1,825,935.00**

BID TABULATION
KIMLEY-HORN AND ASSOCIATES, INC.

CHECKED BY: Andrew Simonsen

Andrew Simonsen, P.E., 08/27/2020

Owner:	City of Saginaw
Job No.:	061003131
Project:	16-Inch Water Line Phase II
Date:	August 27, 2020

Item No.	Item Description	Quantity	Unit	BIDDER 13 GRod Construction, LLC 889 E. Rock Island Ave. Boyd, TX 76023		BIDDER 14 Fort Worth Civil Constructors, LLC 4860 Mark IV Parkway Fort Worth, TX 76106		BIDDER 15 FM Utilities, LLC 4911 Red Bird Trail Midlothian, TX 76065		BIDDER 16 Atkins Bros. Equip. Co., Inc. PO Box 990 Midlothian, TX 76065		BIDDER 17 Western Municipal Construction of TX 402 Gulf Ave. Justin, TX 76247		BIDDER 18 Gra-Tex Utilities, Inc. PO Box 700 Arlington, TX 76004	
				Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
Base Bid -															
1	Mobilization, Bonding, and Insurance	1	LS	$85,000.00	$85,000.00	$153,356.00	$153,356.00	$74,403.00	$74,403.00	$50,000.00	$50,000.00	$105,000.00	$105,000.00	$115,000.00	$115,000.00
2	Temporary Erosion, Sediment, & Water Pollution Prevention Plan	1	LS	$9,500.00	$9,500.00	$17,400.00	$17,400.00	$13,353.00	$13,353.00	$10,000.00	$10,000.00	$5,000.00	$5,000.00	$33,500.00	$33,500.00
3	Traffic Control	1	LS	$15,500.00	$15,500.00	$26,700.00	$26,700.00	$12,500.00	$12,500.00	$11,000.00	$11,000.00	$11,000.00	$11,000.00	$25,000.00	$25,000.00
4	Site Clearing and Preparation	1	LS	$12,500.00	$12,500.00	$13,100.00	$13,100.00	$3,500.00	$3,500.00	$1,000.00	$1,000.00	$15,000.00	$15,000.00	$22,500.00	$22,500.00
5	BNSF Railroad Coordination, Inspection, Flagging, and Insurance	1	LS	$300,000.00	$300,000.00	$250,000.00	$250,000.00	$431,250.00	$431,250.00	$75,000.00	$75,000.00	$440,000.00	$440,000.00	$350,000.00	$350,000.00
6	Union Pacific Railroad Coordination, Inspection, Flagging, and Insurance	1	LS	$350,000.00	$350,000.00	$195,000.00	$195,000.00	$243,397.00	$243,397.00	$400,000.00	$400,000.00	$250,500.00	$250,500.00	$350,000.00	$350,000.00
7	Access Route	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$15,000.00	$15,000.00	$20,000.00	$20,000.00	$5,500.00	$5,500.00	$30,000.00	$30,000.00
8	16" Dia., AWWA C-900 DR-18 Water Line (By Open Cut)	2,360	LF	$95.00	$224,200.00	$122.00	$287,920.00	$90.00	$212,400.00	$261.00	$615,960.00	$130.00	$306,800.00	$290.00	$684,400.00
9	16" Dia., AWWA C-900 DR-18 Water Line in 42" I.D. Steel Casing (By Hand Tunnel)	420	LF	$1,500.00	$630,000.00	$1,500.00	$630,000.00	$1,660.00	$697,200.00	$1,500.00	$630,000.00	$1,945.00	$816,900.00	$2,100.00	$882,000.00
10	Concrete Encasement	85	LF	$106.00	$9,010.00	$57.00	$4,845.00	$70.00	$5,950.00	$20.00	$1,700.00	$160.00	$13,600.00	$205.00	$17,425.00
11	Water Line Trench Safety	2360	LF	$2.00	$4,720.00	$3.00	$7,080.00	$2.00	$4,720.00	$1.00	$2,360.00	$2.00	$4,720.00	$7.00	$16,520.00
12	Connect to Existing Water Line	3	EA	$5,000.00	$15,000.00	$12,000.00	$36,000.00	$12,500.00	$37,500.00	$6,000.00	$18,000.00	$10,500.00	$31,500.00	$13,750.00	$41,250.00
13	Ductile Iron Fittings	4	TON	$7,500.00	$30,000.00	$19,000.00	$76,000.00	$8,500.00	$34,000.00	$2,000.00	$8,000.00	$18,000.00	$72,000.00	$100.00	$400.00
14	12-Inch AWWA Resilient Seated Gate Valve	1	EA	$4,500.00	$4,500.00	$5,000.00	$5,000.00	$3,500.00	$3,500.00	$3,000.00	$3,000.00	$10,200.00	$10,200.00	$3,800.00	$3,800.00
15	16-Inch AWWA Resilient Seated Gate Valve	3	EA	$8,000.00	$24,000.00	$11,000.00	$33,000.00	$10,700.00	$32,100.00	$19,000.00	$57,000.00	$11,200.00	$33,600.00	$8,900.00	$26,700.00
16	Air Release Valve and Manhole	4	EA	$5,000.00	$20,000.00	$7,000.00	$28,000.00	$8,500.00	$34,000.00	$10,000.00	$40,000.00	$10,100.00	$40,400.00	$14,750.00	$59,000.00
17	Hydromulch and Grade Repair	5,200	SY	$3.00	$15,600.00	$3.00	$15,600.00	$2.50	$13,000.00	$4.00	$20,800.00	$4.00	$20,800.00	$10.25	$53,300.00
18	Concrete Curb and Gutter Repair	20	LF	$100.00	$2,000.00	$50.00	$1,000.00	$40.00	$800.00	$70.00	$1,400.00	$115.00	$2,300.00	$108.50	$2,170.00
19	Asphalt Pavement Repair	375	SY	$120.00	$45,000.00	$135.00	$50,625.00	$65.00	$24,375.00	$100.00	$37,500.00	$41.00	$15,375.00	$175.00	$65,625.00
20	Turf Reinforcement Mat	175	SY	$175.00	$30,625.00	$25.00	$4,375.00	$8.00	$1,400.00	$90.00	$15,750.00	$2.00	$350.00	$38.00	$6,650.00
21	Remove and Replace Riprap	1	LS	$38,000.00	$38,000.00	$21,000.00	$21,000.00	$4,500.00	$4,500.00	$5,000.00	$5,000.00	$9,000.00	$9,000.00	$17,750.00	$17,750.00
22	Remove and Replace Chain-link Fence with 3-Strand Barbed Wire	30	LF	$100.00	$3,000.00	$125.00	$3,750.00	$30.00	$900.00	$40.00	$1,200.00	$70.00	$2,100.00	$52.00	$1,560.00
23	Utility Markers	7	EA	$150.00	$1,050.00	$85.00	$595.00	$300.00	$2,100.00	$200.00	$1,400.00	$185.00	$1,295.00	$245.00	$1,715.00
24	Material Inspection and Testing	1	LS	$15,000.00	$15,000.00	$24,500.00	$24,500.00	$8,500.00	$8,500.00	$7,000.00	$7,000.00	$7,200.00	$7,200.00	$32,000.00	$32,000.00
25	Project Allowance	1	LS	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00	$25,000.00
Total Base Bid					**$1,934,205.00**		**$1,934,846.00**		**$1,935,348.00**		**$2,058,070.00**		**$2,245,140.00**		**$2,863,265.00**

CITY OF SAGINAW
BUDGET SUPPLEMENT
2019-2020

WATER & WASTEWATER

05-7000-50-00	**CAPITAL OUTLAY/SPECIAL REQUEST**				**$ 884,550**
		50% APWA accreditation	$	6,850	
		UB telephone payment system	$	9,500	
		replace 50% of residential meters w/ cellular	$	684,000	
		rehab 5 booster pumps	$	35,000	
		replace sewer main camera	$	110,000	
		backflow management software	$	4,200	
		replace service truck	$	35,000	
			$	-	
			$	884,550	
05-XXXX-55-00	**EF CAPITAL PROJECTS**				**$ 3,119,050**
05-7022-55-00	(impact fees $)	Saginaw Blvd 16" WL PH2	$	1,086,050	
05-7023-55-00		FM 156 Utility Relocation	$	325,500	
05-7021-55-00		Fairmount 12" sewer rehab PH1	$	1,094,000	
05-7026-55-00		BNSF Utility Relocation	$	467,500	
05-7024-55-00		I&I sewer repair projects	$	146,000	
					$ 12,206,290

City of Saginaw

Meeting Date: 9/15/2020

Agenda Items: (5)

Staff Contact: Rick Trice, P.E.
Director of Public Works

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:
Consideration and Action regarding Approval of a Preliminary Plat UCD Saginaw Addition, Lots 1-8, Block A being 21.292 Acres of Land Situated in the Henry Robertson Survey, Abstract No. 1798, City of Saginaw, Tarrant County, Texas

---

BACKGROUND/DISCUSSION:
The applicant, UCD Saginaw LP, is requesting approval of a Preliminary Plat for UCD Saginaw Addition, Lots 1-8, Block A being 21.292 Acres of Land Situated in the Henry Robertson Survey, Abstract No. 1798, City of Saginaw, Tarrant County, Texas.

Owner: UCD Saginaw LP
Engineer: Clay Christy, P.E., ClayMoore Engineering (Clay Cristy)
Existing Zoning: Community Commercial (CC) 9.804 Acres, Multi Family (MF2) 11.492 Acres

The Preliminary Plat proposes the creation of 8 lots on the property. Lots 1-7 are within the Community Commercial zoning district and have frontage along Bailey Boswell Road and FM-156. Lot 8 is within the Multi-Family zoning district and has frontage along FM-156. Lot 8 will also have access by means of access easements along Bailey Boswell and FM-156.

The lot sizes are summarized below:

Lot 1	0.435 Ac.	Lot 5	1.436 Ac.
Lot 2	1.335 Ac.	Lot 6	0.988 Ac.
Lot 3	2.695 Ac.	Lot 7	1.725 Ac.
Lot 4	1.206 Ac.	Lot 8	11.472 Ac.

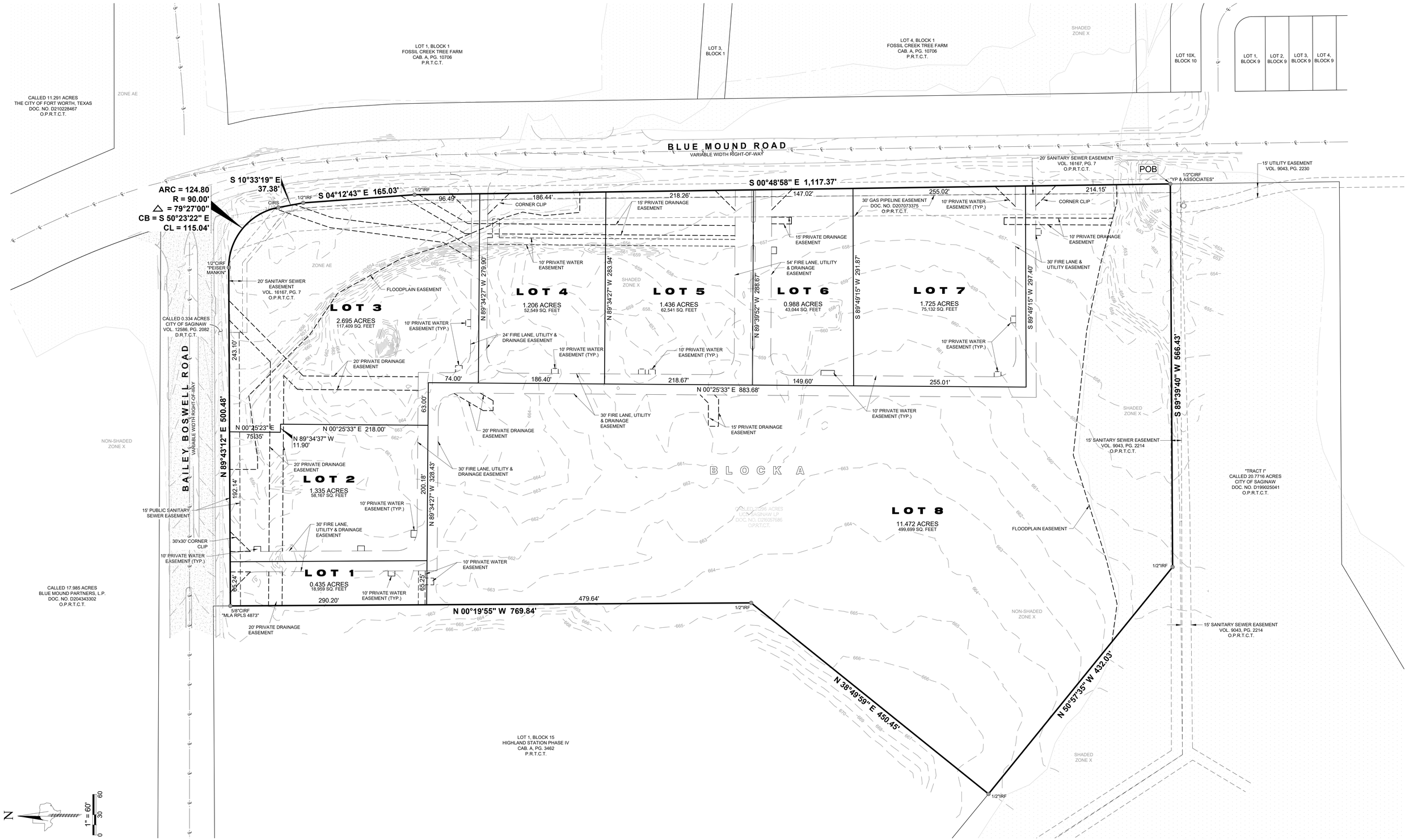
The preliminary plat was considered by the Planning and Zoning Commission (P&Z) at its September 8, 2020 meeting. The P&Z recommended unanimously that the preliminary plat be forwarded to City Council for approval.

FINANCIAL IMPACT:
N.A.

RECOMMENDATION:
It is recommended that the preliminary plat for UCD Saginaw Addition, Lots 1-8, Block A be approved.

ATTACHMENTS:

Description
Preliminary Plat
P&Z Packet
P&Z Minutes



Project	2001.016-03
Date	07/08/2020
Drafter	JDC

EAGLE SURVEYING, LLC
210 S. Elm Street, Suite: 104
Denton, TX 76201
(940) 222-3009
TX Firm #10194177

SURVEYOR
Eagle Surveying, LLC
Contact: John Cox
210 S. Elm Street, Suite: 104
Denton, TX 76201
(940) 222-3009

ENGINEER
Claymoore Engineering, Inc.
Contact: Clay Cristy
1903 Central Drive, Suite: 406
Bedford, TX 76021
(817) 281-0572

OWNER
UCD Saginaw, L.P.
Contact: Robert V. Dorazil
7001 Preston Road, Suite: 410
Dallas, TX 75205
(214) 224-4600

PRELIMINARY PLAT

UCD SAGINAW ADDITION

LOTS 1 - 8, BLOCK A

BEING 21.292 ACRES OF LAND SITUATED IN THE HENRY ROBERTSON SURVEY, ABSTRACT No. 1798, CITY OF SAGINAW, TARRANT COUNTY, TEXAS

VICINITY MAP
(NOT TO SCALE)



GENERAL NOTES

1.) The purpose of this plat is to create eight (8) lots of record from a tract of land and to dedicate easements for site development.

2.) This property is located in "Zone X" & "Zone AE" according to the F.E.M.A. Flood Insurance Rate Map dated March 21, 2019 as shown on Map Number 48439C0065L.

3.) The grid coordinates shown on this plat are based on GPS observations utilizing the AllTerra RTKNET Cooperative network. NAD 83(2011) State Plane Coordinate System (Texas North Central Zone - 4202).

4.) Selling a portion of this addition by metes and bounds is a violation of City Ordinance and State Law, and is subject to fines and/or withholding of utilities and building permits.

5.) All interior property corners are marked with a 1/2-inch iron rod with a green plastic cap stamped "EAGLE SURVEYING" unless noted otherwise.

6.) The bearings shown on this plat are based on GPS observations utilizing the AllTerra RTKNET Cooperative network. NAD 83(2011) Datum.

LEGEND

PG	= PAGE
VOL	= VOLUME
POB	= POINT OF BEGINNING
CIRS	= CAPPED IRON ROD SET
CIRF	= CAPPED IRON ROD FOUND
DOC. NO.	= DOCUMENT NUMBER
P.R.T.C.T.	= PLAT RECORDS, TARRANT COUNTY, TEXAS
O.P.R.T.C.T.	= OFFICIAL PUBLIC RECORDS, TARRANT COUNTY, TEXAS

OWNER'S CERTIFICATE

STATE OF TEXAS §
COUNTY OF TARRANT §

WHEREAS, **UCD SAGINAW, L.P.**, is the owner of a 21.292 acre tract of land situated in the HENRY ROBERTSON SURVEY, ABSTRACT NUMBER 1798, City of Saginaw, Tarrant County, Texas, being all of that called 21.296 acre tract of land conveyed by Special Warranty Deed to UCD Saginaw, L.P., recorded in Document Number D216057686, Official Public Records of Tarrant County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at a1/2-inch iron rod with yellow plastic cap stamped "YP & Associates" found at the Southeast corner of said UCD Saginaw tract, being at the Northeast corner of "Tract I" a called 20.7716 acre tract of land described in deed to City of Saginaw, recorded in Document Number D199025041, Official Public Records of Tarrant County, Texas, and being in the West right-of-way line of Blue Mound Road;

THENCE South 89°39'40" West, departing the West right-of-way line of said Blue Mound Road, with the South line of said UCD Saginaw tract and the common line of said 20.7716 acre tract, a distance of 566.43 feet to a 1/2-inch iron rod found;

THENCE North 50°57'35" West, continuing along said course with the South line of UCD Saginaw tract and the common line of said 20.7716 acre tract, a distance of 432.03 feet to a 1/2-inch iron rod found at the Southwest corner of said UCD Saginaw tract and being at the Southeast corner of Lot 1, Block 15 of Highland Station, Phase IV, an addition to the City of Saginaw, recorded in Cabinet A, Page 3462, Plat Records of Tarrant County, Texas;

THENCE North 38°49'59" East, departing the North line of said 20.7716 acre tract, with the West line of said UCD Saginaw tract and with the East line of said Lot 1, Block 15, a distance of 450.45 feet to a 1/2-inch iron rod found;

THENCE North 00°19'55" West, continuing along said course with the West line of said UCD Saginaw tract and the common line of said Lot 1, Block 15, a distance of 769.84 feet to a 5/8-inch iron rod with yellow plastic cap stamped "MLA RPLS 4873" found at the Northwest corner of said UCD Saginaw tract and being in the South right-of-way line of Bailey Boswell Road;

THENCE North 89°43'12" East, departing the East line of said Lot 1, Block 15, with the North line of said UCD Saginaw tract and the South right-of-way line of said Bailey Boswell Road, a distance of 500.48 feet to a 1/2-inch iron rod with yellow plastic cap stamped "PEISER MANKIN" found at the beginning of a curve to the right, with a radius of 90.00 feet, delta angle of 79°27'00", chord bearing and distance of South 50°23'22" East, 115.04 feet;

THENCE, continuing along said course, an arc distance of 124.80 feet to a 1/2-inch iron rod with green plastic cap stamped "EAGLE SURVEYING" set at the end of said curve, in the West right-of-way line of said Blue Mound Road;

THENCE along the East line of UCD Saginaw tract and with the West right-of-way line of said Blue Mound Road the following three (3) calls:

South 10°33'19" East, a distance of 37.38 feet to a 1/2-inch iron rod found;

South 04°12'43" East, a distance of 165.03 feet to a 1/2-inch iron rod found;

South 00°48'58" East, a distance of 1,117.37 feet to the **POINT OF BEGINNING** and containing 21.292 acres of land, more or less.

OWNER'S DEDICATION

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS:

THAT, **UCD SAGINAW, L.P.,** does hereby adopt this plat, designating herein described property as **UCD SAGINAW ADDITION**, an addition to the City of Saginaw, Tarrant County, Texas, and does hereby dedicate to public use forever all streets, alleys, parks, watercourses, drains, easements and public places thereon shown for the purpose and consideration therein expressed. No buildings, fences, trees, shrubs or other improvements or growths shall be constructed or placed upon, over or across the drainage and utility easements as shown. Said drainage and utility easements being hereby reserved for the mutual use and accommodation of all public utilities desiring to use same. All and any public utility shall have the right to remove and keep removed all or parts of any buildings, fences, trees, shrubs or other improvements or growths which may in any way endanger or interfere with the construction, maintenance, or efficiency of its respective system on the drainage and utility easement and all public utilities shall at all times have the full right of ingress and egress to or from and upon the said drainage and utility easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining and adding to or removing all or parts of its respective systems without the necessity at any time of procuring the permission of anyone.

OWNER: **UCD SAGINAW, L.P.**, a Texas limited partnership

BY: UCD SAGINAW GP, LLC, a Texas limited liability company (its general partner)

BY: _____ _____
Robert V. Dorazil — Date
Manager

STATE OF TEXAS §
COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared **ROBERT V. DORAZIL**, as Manager of UCD SAGINAW GP, LLC, on behalf of UCD SAGINAW, L.P., its general partner, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this _____ day of _____, 2020.

_____
Notary Public in and for the State of Texas

BY: _____ _____
Clifford C. Henderson — Date
Manager

STATE OF TEXAS §
COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared **CLIFFORD C. HENDERSON**, as Manager of UCD SAGINAW GP, LLC, on behalf of UCD SAGINAW, L.P., its general partner, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this _____ day of _____, 2020.

_____
Notary Public in and for the State of Texas

CERTIFICATE OF SURVEYOR

STATE OF TEXAS §
COUNTY OF TARRANT §

I, **MATTHEW RAABE**, Registered Professional Land Surveyor, do hereby certify that this plat was prepared from an actual survey made on the ground and that the monuments shown hereon were found or placed with 1/2-inch iron rods with green plastic caps stamped "EAGLE SURVEYING" under my direction and supervision in accordance with the current provisions of the Texas Administrative Code and the Ordinances of the City of Saginaw, Tarrant County, Texas.

PRELIMINARY
this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document

_____ _____
Matthew Raabe, R.P.L.S. # 6402 — Date

STATE OF TEXAS §
COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, on this day personally appeared **MATTHEW RAABE**, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this _____ day of _____, 2020.

_____
John Cox, Notary Public in and for the State of Texas

CERTIFICATE OF APPROVAL

APPROVED by the City of Saginaw Planning and Zoning Commission on this _____ day of _____, 2020.

_____
Planning and Zoning Chairman

ATTEST:

_____
City Secretary

Project	2001.016-03
Date	07/08/2020
Drafter	JDC

EAGLE SURVEYING, LLC
210 S. Elm Street, Suite: 104
Denton, TX 76201
(940) 222-3009
TX Firm #10194177

SURVEYOR
Eagle Surveying, LLC
Contact: John Cox
210 S. Elm Street, Suite: 104
Denton, TX 76201
(940) 222-3009

ENGINEER
Claymoore Engineering, Inc.
Contact: Clay Cristy
1903 Central Drive, Suite: 406
Bedford, TX 76021
(817) 281-0572

OWNER
UCD Saginaw, L.P.
Contact: Robert V. Dorazil
7001 Preston Road, Suite: 410
Dallas, TX 75205
(214) 224-4600

PRELIMINARY PLAT
UCD SAGINAW ADDITION
LOTS 1 - 8, BLOCK A

BEING 21.292 ACRES OF LAND SITUATED IN THE HENRY ROBERTSON SURVEY, ABSTRACT No. 1798, CITY OF SAGINAW, TARRANT COUNTY, TEXAS

CITY OF SAGINAW PLANNING AND ZONING COMMISSION
NOTICE OF REGULAR MEETING
Saginaw City Hall
333 West McLeroy Boulevard
6:00 P.M. – Tuesday, September 08, 2020

(1)	**Call To Order**	Chairman Lewis
(2)	**Roll Call To Establish Quorum**	Chairman Lewis
(3)	**Audience Participation**	Chairman Lewis
(4)	**Approval of Minutes** Regular Meeting and Public Hearing On August 11, 2020	Chairman Lewis
(5)	**PZ 0920-01** **Consideration And Action Regarding Approval Of A Preliminary Plat UCD Saginaw Addition, Lots 1-8, Block A Being 21.292 Acres Of Land Situated In The Henry Robertson Survey, Abstract No. 1798, City Of Saginaw, Tarrant County, Texas.**	Clay Christy, P.E. ClayMoore Engineering
(6)	**PZ 0920-02** Consideration and Action Regarding Approval of a Site Plan for **Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A).**	Clay Christy, P.E. ClayMoore Engineering
(7)	**Staff Report**	Rick Trice, P. E. Public Works Director
A.	Discussion of Residential, Commercial and Industrial, and City Capital Projects	
B.	Update Commission of City Council Action on Previous Cases	

(8) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

(9) Adjournment Chairman Lewis

DATE POSTED:_____TIME:_____BY:_____

DATE RETRIEVED:_____TIME:_____BY:_____

The City Hall is wheelchair accessible and special parking is available on the east side of the building or in front of the Library located west of City Hall. If special accommodations are required, please contact Mary Ragle at 817-230-0441 a minimum of 72 hours in advance of the meeting.

PLEASE NOTE THAT IN ACCORDANCE WITH CURRENT CDC RECOMMENDATIONS REGARDING COVID-19 WE WILL BE OBSERVING SIX FEET DISANCING BETWEEN EVERYONE. THEREFORE, THERE WILL BE LIMITED SEATING AVAILABLE. FACE COVERINGS WILL BE REQUIRED.

PLANNING AND ZONING COMMISSION

Kenneth Haney Vice Chairman	Place No. 1	Term Expires May 2022
William Barngrover	Place No. 2	Term Expires May 2021
Matthew Lewis Chairman	Place No. 3	Term Expires May 2022
Malinda Julien	Place No. 4	Term Expires May 2021
Jason LaBruyere	Place No. 5	Term Expires May 2022
John Peet	1st Alternate	Term Expires May 2021
Randy Villarreal	2nd Alternate	Term Expires May 2022

- **Sec. 2-8. - Meeting and quorum**

A quorum for the conduct of business shall consist of three members of the commission. The members of the commission shall regularly attend meetings and public hearings of the commission and shall serve without compensation, except for reimbursement of authorized expenses attendant to the performance of their duties.

Audience Participation

If anyone in the audience wishes to address the board on any item listed on the agenda, please fill out one of the audience participation forms located by the east door of the Council Room. After the form is completed, please hand it to the board secretary. Your request to speak will be given to the chairman and you will be called upon to speak when that item is discussed.

MINUTES OF A REGULAR MEETING AND PUBLIC HEARING
OF THE CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
HELD AT THE CITY OF SAGINAW CITY HALL
333 WEST MCLEROY BOULEVARD
August 11, 2020

Present at the Meeting:

Chairman	Place No. 3	Matthew Lewis
Vice Chairman	Place No. 1	Kenneth Haney
Member	Place No. 2	William Barngrover
Member	Place No. 4	Malinda Julien
Member	Place No. 5	Jason LaBruyere
Alternate Member	Alt. No. 2	Randy Villarreal
Director Public Works		Rick Trice
City Attorney		Ben Gibbs
Recording Secretary		Mary Ragle

Absent from the Meeting:

Alternate Member	Alt No. 1	John Peet

Visitors at the Meeting:

Kelly Agnor
Kevin Patel
Jon Julien

(1) Call to Order

Chairman Lewis called the meeting to order at 6:00 p.m.

(2) Roll Call to Establish Quorum

Chairman Lewis called roll. The quorum will consist of Chairman Lewis, Vice Chairman Haney, Members Barngrover, Julien, LaBruyere.

(3) Audience participation

Chairman Lewis explained the procedure to follow to address the Commission.

(4) Approval of Minutes

The minutes of a regular meeting and public hearing on July 14, 2020 were presented for approval. A motion was made by Member Barngrover with a second by Vice Chairman Haney to approve the minutes for July 14, 2020 as presented. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien, LaBruyere

Against: None

Absent Alternate Member Peet

(5) PZ 0820-01
Consideration And Action Regarding A Variance Request To Section 7.09, C.3.i Of The Subdivision Ordinance, for a Proposed Planet Fitness Located at the SW Corner of S Saginaw Boulevard and Palomino Drive

DPW Trice stated that the developer of Planet Fitness has requested a variance to Section 7.09, C.3.i of the Subdivision Ordinance regarding detention in parking lots.

DPW Trice informed the members that the variance requested is for an exception to the 6-inch depth maximum and be allowed to count the 63 parking spaces in their proposed detention area in the required number of parking spaces.

There was a discussion regarding members' concerns regarding depth of water during a heavy rain, affect to residences to the west of this project and signage required by the Sub Division Ordinance.

Kevin Patel, P. E., with Triangle Engineers, answered questions and addressed concerns.

DPW Trice stated that the area drains to the east and that a drainage flume will intercept toe parking lot runoff and direct it to the north. Surrounding properties will not be adversely affected. He also advised that there should be no impact downstream.

Mr. Patel stated the detention is designed to drain water slowly and should improve some of the existing drainage problems with the site.

There was also a discussion regarding the following items the city council has to consider in granting a variance:
E.
In granting a variance, the council shall prescribe only conditions that it deems necessary to or desirable in the public interest. In making the findings herein below required, the council shall take into account the nature of the proposed use of the land involved, existing uses of land in the vicinity, the number of persons who will reside or work in the proposed subdivision, and the probable effect of such variance upon traffic conditions and upon the public health, safety, convenience and welfare in the vicinity. No variance shall be granted unless the council finds that all of the following conditions exist:

1.
That there are special circumstances or conditions affecting the land involved such that the strict application of the provisions of this ordinance would deprive the applicant of the reasonable use of the land;

2.

That the variance is necessary for the preservation and enjoyment of a substantial property right of the applicant;

3.

That the granting of the variance will not be detrimental to the public health, safety or welfare, or injurious to other property in the area; and

4.

That the granting of the variance will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of this ordinance.

Chairman Lewis asked if there were any more comments. There were none.

A motion was made by Member Julien with a second by Member Barngrover to recommend that the City Council approve the variance to the Sub Division Ordinance requested but require that the 15 parking spaces in the area that will have more than 6" of water at 100-year rainfall event be designated as truck parking only. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien, LaBruyere

Against: None

Absent Alternate Member Peet

(6) PZ 0820-02 PUBLIC HEARING

Consideration And Action Regarding An Ordinance Amending Ordinance No. 2002-04, The Zoning Regulations Of The City Of Saginaw, Texas; Amending The Permitted Use Table, Section 5-1, To Provide That Bingo Halls Are Permitted In Community Commercial And Light Industrial Zoning Districts And Private Card Clubs Are Permitted By Specific Use Permit In Community Commercial, Light Industrial And Heavy Industrial Zoning Districts; Amending Article 7, Section 7-4, D 1. A. "Prohibited Uses" To Provide That Private Card Clubs And Bingo Halls Are Prohibited Uses In The Saginaw Boulevard Overlay District; Amending Part B, "Land Use Definitions And Explanations", Of Section 12-2 Of Article 12 Providing A Definition For Private Card Club.

Chairman Lewis opened the Public Hearing at 6:22

DPW Trice reminded the members that at the July 14th meeting staff had presented a discussion item regarding a new use, Private Card Club. He said based on that discussion staff prepared an amendment to the Zoning Ordinance that addresses "Private Card Club" and Changes to the "Bingo Hall" permitted use. He reviewed the conditions and requirements in the amendment.

Chairman Lewis asked if there were any questions or comments. There were none.

Chairman Lewis closed the public hearing at 6:26 p.m.

A motion was made by Member Julien with a second by Member Barngrover to recommend that the city council approve the amendment to the Zoning Ordinance (2002-04) for an added use, Private Card Club and requirements and changes to the Bingo Hall Use.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien, LaBruyere

Against: None

Absent Alternate Member Peet

(7) Staff Report

A. Discussion of Residential, Commercial, Industrial, and City Capital Projects

B. Previous Cases

DPW Trice reviewed information included in the members' packets. He also gave an update on projects throughout the city.

(8) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

No executive session was held

(9) Adjournment

Motion was made by Vice Chairman Haney with a second by Member LaBruyere to adjourn the meeting. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien, LaBruyere

Against: None

Absent Alternate Member Peet

Chairman Lewis declared the meeting of August 11, 2020 closed at 6:30 p.m.

APPROVED:

_____

Matthew Lewis, Chairman

ATTEST:

_____

Mary Ragle, Recording Secretary

DATE: September 2, 2020

TO: Chairman and Members of the Planning and Zoning Commission

FROM: Rick Trice, P.E., Director of Public Works

SUBJECT:
Consideration and Action regarding Approval of a Preliminary Plat UCD Saginaw Addition, Lots 1-8, Bock A being 21.292 Acres of Land Situated in the Henry Robertson Survey, Abstract No. 1798, City of Saginaw, Tarrant County, Texas

Owner: UCD Saginaw LP
Engineer: Clay Christy, P.E., ClayMoore Engineering (Brandon Middleton)
Existing Zoning: Community Commercial (CC) 9.804 Acres, Multi Family (MF2) 11.492 Acres

The applicant is requesting approval of a Preliminary Plat for UCD Saginaw Addition, Lots 1-8, Bock A being 21.292 Acres of Land Situated in the Henry Robertson Survey, Abstract No. 1798, City of Saginaw, Tarrant County, Texas.

The Preliminary Plat proposed the creation of 8 lots on the property. Lots 1-7 are within the Community Commercial zoning district and have frontage along Bailey Boswell Road and FM-156. Lot 8 is within the Multi-Family zoning district and has frontage along FM-156. Lot 8 will also have access by means of access easements along Bailey Boswell and FM-156.

The lot sizes are summarized below:

Lot 1	0.435 Ac.	Lot 5	1.436 Ac.
Lot 2	1.335 Ac.	Lot 6	0.988 Ac.
Lot 3	2.695 Ac.	Lot 7	1.725 Ac.
Lot 4	1.206 Ac.	Lot 8	11.472 Ac.

If you have any questions, please let me know.



Preliminary Plat
UCD Saginaw Addition
Lots 1-8, Block A

CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
APPLICATION FOR CONSIDERATION OF A PLAT

CASE NUMBER: _____

All information required in the Zoning Ordinance #2002-04 and/or the Subdivision Ordinance #2006-10 of the City of Saginaw must be received in the Community Development Office by 12:00 noon on the 28th day (always a Tuesday) prior to the Planning and Zoning Commission meeting.

All applications must be accompanied by 6 prints, 1 submittal, 30 prints after staff approval, 22" X 34". These must be folded to 8½" x 11" so that the title block or other identifying information is shown on the front. Plats shall be drawn at a scale of 1" = 100' or larger. The original mylar shall also accompany copies of any final plat.

The office personnel will strictly adhere to the submittal deadline date and time. THERE WILL BE NO EXCEPTIONS. Failure to submit the appropriate signed applications, required information, engineering details, or payment of the required fees will result in refusal of the application. The application is not considered complete until all requirements are met.

Acceptance of an application IS NOT A GUARANTEE that an applicant's case will be scheduled for a SPECIFIC AGENDA DATE. After reviewing the application the office personnel will contact the applicant for any required corrections. The agenda date will be set after compliance by the applicant of all the requirements contained in the City of Saginaw's Zoning Ordinance and Sub Division Ordinance.

REQUEST FOR CONSIDERATION OF

PRELIMINARY PLAT (☑) FINAL PLAT ( ) REPLAT ( ) AMENDED PLAT ( )

LEGAL DESCRIPTION: *(fill in the one that applies)*

LOT: 1-8 BLOCK: A ADDITION: UCD SAGINAW ADDITION

TRACT: _____ ABSTRACT 1796 SURVEY: HENRY ROBERTSON

(IF LEGAL DESCRIPTION IS TOO LONG ATTACH A COMPLETE COPY)

ADDRESS and/ or LOCATION OF PROPERTY: 8389 BLUE MOUND ROAD

_____

NAME OF PROPOSED DEVELOPMENT: UCD SAGINAW

TOTAL ACREAGE OF PROPERTY: 21.292

(use additional sheets and attach if necessary)

I hereby certify that I will follow all Ordinances as set forth by the city of Saginaw with respect to my Development and understand that copies of the Zoning Ordinance and Subdivision Ordinance are available for my purchase. I further understand that the payment of the required fees does not in any way guarantee approval of my request or obligate the city in any way to refund said fees.

OWNER'S SIGNATURE: _____ PHONE #: 214.224.4600

and/or OPTION HOLDER: _____ PHONE #: _____

OWNER'S NAME:(Please Print) UCD SAGINAW LP

OWNER'S ADDRESS: 7001 PRESTON ROAD, STE. 410 DALLAS, TEXAS 75205

APPLICANT'S SIGNATURE: _____ PHONE # : 817.281.0572

APPLICANT'S NAME: CLAY CRISTY

APPLICANT'S ADDRESS: 1903 CENTRAL DR. STE. 406 BEDFORD, TEXAS 76021

FOR CITY USE ONLY DO NOT WRITE BELOW THIS LINE

RECEIVED BY: _____ DATE: 9-3-2020 TIME: 10:20 A.M

FEE FOR APPLICATION: $610 RECEIPT #: 179404

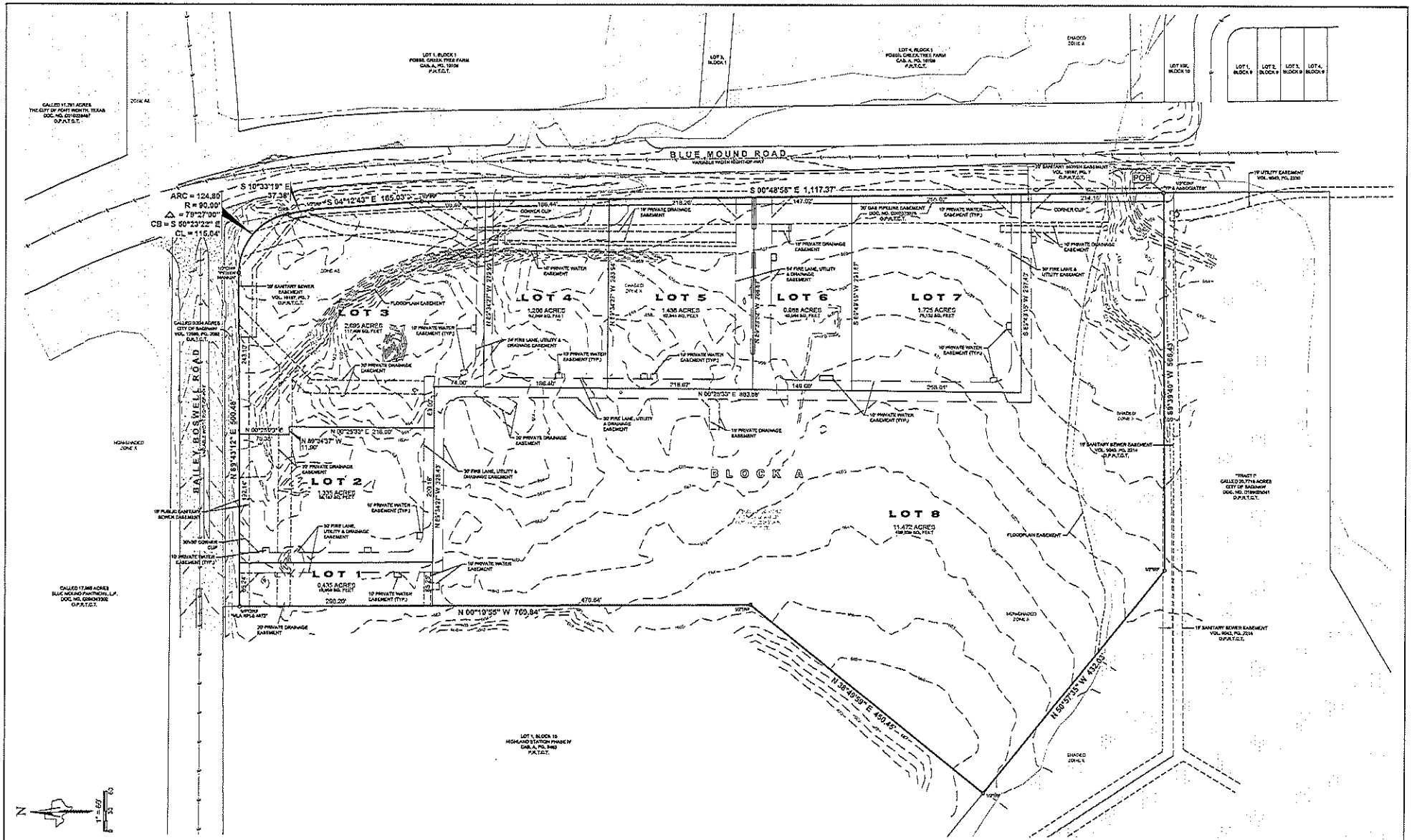
SUBMITTED INFORMATION REVIEWED BY: _____

PLANNING AND ZONING COMMISSION MEETING DATE: 9-8-2020

ACTION TAKEN: _____

CITY COUNCIL MEETING DATE: 9-15-2020

ACTION TAKEN: _____



Project	2001.010-03
Date	08/02/2020
Drafter	JDC

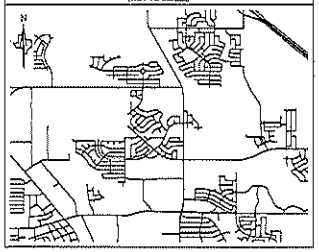
EAGLE SURVEYING, LLC
210 S. Elm Street, Suite: 104
Denton, TX 76201
(940) 222-3009
TX Firm #10194177

SURVEYOR
Eagle Surveying, LLC
Contact: John Cox
210 S. Elm Street, Suite: 104
Denton, TX 76201
(940) 222-3009

ENGINEER
Claymoore Engineering, Inc.
Contact: Clay Cristy
1903 Central Drive, Suite: 406
Bedford, TX 76021
(817) 281-0572

OWNER
UCD Saginaw, L.P.
Contact: Robert V. Dorsad
7001 Preston Road, Suite: 410
Dallas, TX 75205
(214) 224-4800

VICINITY MAP
(NOT TO SCALE)



GENERAL NOTES

1.) The purpose of this plat is to create eight (8) lots of record from a tract of land and to dedicate easements for site development.

2.) This property is located in "Zone X" & "Zone AE" according to the F.I.M.A. Flood Insurance Rate Map dated March 21, 2019 as shown on Map Number 48439C0065L.

3.) The grid coordinates shown on this plat are based on GPS observations utilizing the ASTerra RTKNET Cooperative network, NAD 83(2011) State Plane Coordinate System (Texas North Central Zone - 4202).

4.) Selling a portion of this addition by metes and bounds is a violation of City Ordinance and State Law, and is subject to fines and/or withholding of utilities and building permits.

5.) All interior property corners are marked with a 1/2-inch iron rod with a green plastic cap stamped "EAGLE SURVEYING" unless noted otherwise.

6.) The bearings shown on this plat are based on GPS observations utilizing the ASTerra RTKNET Cooperative network, NAD 83(2011) Datum.

LEGEND

PG	= PAGE
VOL	= VOLUME
POB	= POINT OF BEGINNING
CIRS	= CAPPED IRON ROD SET
CIRF	= CAPPED IRON ROD FOUND
DOC. NO	= DOCUMENT NUMBER
P.R.T.C.T.	= PLAT RECORDS, TARRANT COUNTY, TEXAS
O.P.R.T.C.T.	= OFFICIAL PUBLIC RECORDS, TARRANT COUNTY, TEXAS

OWNER'S CERTIFICATE

STATE OF TEXAS §
COUNTY OF TARRANT §

WHEREAS, UCD SAGINAW, L.P., is the owner of a 21.292 acre tract of land situated in the HENRY ROBERTSON SURVEY, ABSTRACT NUMBER 1798, City of Saginaw, Tarrant County, Texas, being all of that called 21.298 acre tract of land conveyed by Special Warranty Deed to UCD Saginaw, L.P., recorded in Document Number D219257698, Official Public Records of Tarrant County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at 1/2-inch iron rod with yellow plastic cap stamped "YP & Associates" found at the Southeast corner of said UCD Saginaw tract, being at the Northeast corner of "Tract I" a called 20.7716 acre tract of land described in deed to City of Saginaw, recorded in Document Number D196025041, Official Public Records of Tarrant County, Texas, and being in the West right-of-way line of Blue Mound Road;

THENCE South 89°30'40" West, departing the West right-of-way line of said Blue Mound Road, with the South line of said UCD Saginaw tract and the common line of said 20.7716 acre tract, a distance of 668.42 feet to a 1/2-inch iron rod found;

THENCE North 00°57'35" West, continuing along said course with the South line of UCD Saginaw tract and the common line of said 20.7716 acre tract, a distance of 432.03 feet to a 1/2-inch iron rod found at the Southwest corner of said UCD Saginaw tract and being at the Southeast corner of Lot 1, Block 16 of Highland Station, Phase IV, an addition to the City of Saginaw, recorded in Cabinet A, Page 3462, Plat Records of Tarrant County, Texas;

THENCE North 36°43'59" East, departing the North line of said 20.7716 acre tract, with the West line of said UCD Saginaw tract and with the East line of said Lot 1, Block 16, a distance of 450.45 feet to a 1/2-inch iron rod found;

THENCE North 00°19'59" West, continuing along said course with the West line of said UCD Saginaw tract and the common line of said Lot 1, Block 16, a distance of 709.94 feet to a 5/8-inch iron rod with yellow plastic cap stamped "MLA RPLS 4872" found at the Northwest corner of said UCD Saginaw tract and being in the South right-of-way line of Bailey Boswell Road;

THENCE North 89°43'12" East, departing the East line of said Lot 1, Block 16, with the North line of said UCD Saginaw tract and the South right-of-way line of said Bailey Boswell Road, a distance of 600.48 feet to a 1/2-inch iron rod with yellow plastic cap stamped "PEISER MANIUM" found at the beginning of a curve to the right, with a radius of 90.00 feet, delta angle of 79°27'00", chord bearing and distance of South 50°23'22" East, 115.04 feet;

THENCE, continuing along said course, an arc distance of 124.80 feet to a 1/2-inch iron rod with green plastic cap stamped "EAGLE SURVEYING" set at the end of said curve, in the West right-of-way line of said Blue Mound Road;

THENCE along the East line of UCD Saginaw tract and with the West right-of-way line of said Blue Mound Road the following three (3) calls:

South 10°33'19" East, a distance of 37.39 feet to a 1/2-inch iron rod found;

South 04°12'43" East, a distance of 165.03 feet to a 1/2-inch iron rod found;

South 00°48'50" East, a distance of 1,117.37 feet to the POINT OF BEGINNING and containing 21.292 acres of land, more or less.

OWNER'S DEDICATION

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS:

THAT, UCD SAGINAW, L.P., does hereby adopt this plat, designating herein described property as UCD SAGINAW ADDITION, an addition to the City of Saginaw, Tarrant County, Texas, and does hereby dedicate to public use forever all streets, alleys, parks, watercourses, drains, easements and public places thereon shown for the purpose and consideration therein expressed, No buildings, fences, trees, shrubs or other improvements or growths shall be constructed or placed upon, over or across the drainage and utility easements as shown. Said drainage and utility easements being hereby reserved for the mutual use and accommodation of all public utilities desiring to use same. All and any public utility shall have the right to remove and keep removed all or parts of any buildings, fences, trees, shrubs or other improvements or growths which may in any way endanger or interfere with the construction, maintenance, or efficiency of its respective system on the drainage and utility easement and all public utilities shall at all times have the full right of ingress and egress to or from and upon the said drainage and utility easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining and adding to or removing all or parts of its respective systems without the necessity at any time of procuring the permission of anyone.

OWNER: UCD SAGINAW, L.P., a Texas limited partnership

BY: UCD SAGINAW GP, LLC, a Texas limited liability company (its general partner)

BY: _____ _____
Robert V. Dorazil — Date
Manager

STATE OF TEXAS §
COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared ROBERT V. DORAZIL, as Manager of UCD SAGINAW GP, LLC, on behalf of UCD SAGINAW, L.P., its general partner, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this _____ day of _____, 2020.

_____
Notary Public in and for the State of Texas

BY: _____ _____
Clifford C. Henderson — Date
Manager

STATE OF TEXAS §
COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared CLIFFORD C. HENDERSON, as Manager of UCD SAGINAW GP, LLC, on behalf of UCD SAGINAW, L.P., its general partner, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this _____ day of _____, 2020.

_____
Notary Public in and for the State of Texas

CERTIFICATE OF SURVEYOR

STATE OF TEXAS §
COUNTY OF TARRANT §

I, MATTHEW RAASE, Registered Professional Land Surveyor, do hereby certify that this plat was prepared from an actual survey made on the ground and that the monuments shown hereon were found or placed with 1/2-inch iron rods with green plastic caps stamped "EAGLE SURVEYING" under my direction and supervision in accordance with the current provisions of the Texas Administrative Code and the Ordinances of the City of Saginaw, Tarrant County, Texas.

PRELIMINARY
this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document

_____ _____
Matthew Raase, R.P.L.S. # 6407 — Date

STATE OF TEXAS §
COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, on this day personally appeared MATTHEW RAASE, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this _____ day of _____, 2020.

_____
John Cox, Notary Public in and for the State of Texas

CERTIFICATE OF APPROVAL

APPROVED by the City of Saginaw Planning and Zoning Commission on this _____ day of _____, 2020.

_____
Planning and Zoning Chairman

ATTEST:

_____
City Secretary

Project	2001.016-03
Date	09/02/2020
Drafter	JDC

EAGLE SURVEYING, LLC
210 S. Elm Street, Suite: 104
Denton, TX 76201
(940) 222-3099
TX Firm #10194177

SURVEYOR
Eagle Surveying, LLC
Contact: John Cox
210 S. Elm Street, Suite: 104
Denton, TX 76201
(940) 222-3099

ENGINEER
Claymoore Engineering, Inc.
Contact: Clay Crisp
1903 Central Drive, Suite: 406
Bedford, TX 76021
(817) 281-0572

OWNER
UCD Saginaw, L.P.
Contact: Robert V. Dorazil
7001 Preston Road, Suite: 410
Dallas, TX 75205
(214) 224-4600

PRELIMINARY PLAT
UCD SAGINAW ADDITION
LOTS 1 - 8, BLOCK A

BEING 21.292 ACRES OF LAND SITUATED IN THE HENRY ROBERTSON SURVEY, ABSTRACT No. 1798, CITY OF SAGINAW, TARRANT COUNTY, TEXAS

DATE: September 2, 2020

TO: Chairman and Members of the Planning and Zoning Commission

FROM: Rick Trice, P.E., Director of Public Works

SUBJECT:
Consideration and Action regarding Approval of a Site Plan for Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A)

Owner: UCD Saginaw LP
Engineer: Clay Christy, P.E., ClayMoore Engineering
Existing Zoning: Multi Family (MF2)

Currently UCD Saginaw LP is in the process of developing proposed Lot 8, Block A as a multi-family development. The zoning ordinance requires approval of a site plan by the Planning and Zoning Commission and City Council prior to issuance of a building permit by the city.

The Site Plan and supporting exhibits have been reviewed by City Staff and meets or exceeds the requirements of Section 8-1 – Site Plan Requirements of the Zoning Ordinance.

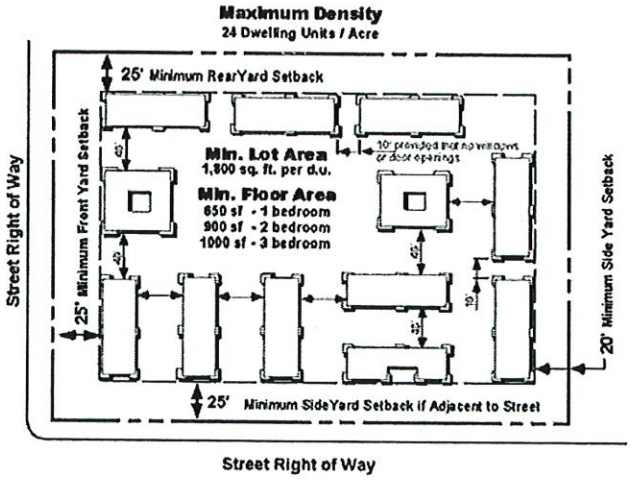
If you have any questions, please let me know.

Sec. 6-11. - MF-2 (Multi-Family).

A. *Purpose.* The MF-2 district is to provide for compatible land, building, and structural uses primarily oriented to high-density multi-family residential use. The MF-2 district is intended to serve as a transitional element between lower density residential uses and more intense nonresidential land uses.

B. *Permitted uses.* Uses in the MF-2 district shall be in accordance with section 5-1, Permitted Use Table.

C. *Area requirements.* The requirements regulating the minimum lot size, minimum yard size (front, side, and rear), maximum building height (stories and feet), and maximum lot coverage, and minimum floor area, as it pertains to this district, shall conform with the provisions provided in the density, area, yard, height, and lot coverage requirements for the MF2 zoning district.



MF-2 – Zoning District Area Requirements	
Minimum Lot Area	1800 s.f. of lot area per d.u. located on 1 acre
Maximum Density	24 d.u. per acre
Minimum Front Yard	25 ft.
Minimum Side Yard	20 ft.
Minimum Rear Yard	25 ft.
Minimum Distance Between Buildings	40 ft. 10 ft. provided all facing walls of the adjacent buildings contain no door or window openings.
Maximum Lot Coverage	65 %
Maximum Building Height	45 ft or. 3 stories
Minimum Floor Area	650 s.f. – 1 bedroom 900 s.f. – 2 bedroom 1000 s.f. – 3 bedroom

Zoning District

D. *Off-street parking and loading requirements.* Off-street parking and loading requirements shall conform to the provisions of section 8-9, Off Street Parking and Loading Requirements.

E. *Landscaping.* Landscaping shall be in accordance with section 8-13, Landscape Regulations.

F. *Signs.* Signs shall be in accordance with section 8-10, Sign Regulations.

G. *Accessory building and structure regulations.* All regulations for accessory building or accessory structures shall be in compliance with section 8-4, Detached Accessory Building Regulations.

H. *Exterior construction.* Seventy-five percent of the exterior of the structure shall be masonry construction with 100 percent of the front facade comprised of masonry construction,

exclusive of windows, doors, and dormers.

l. *Site plan required.* A site plan must be approved by the city council, upon approval of the planning and zoning commission and in accordance with section 8-1, Site Plan Requirements.

Sec. 8-1. - Site plan requirements.

A. *Generally.* Whenever a site plan is required by this ordinance, such site plan must conform to the requirements of this section. Unless otherwise specified in this ordinance, all site plans must be approved by the city council, upon recommendation of the planning and zoning commission. The site plan submitted in support of an application shall satisfy the requirements for site plan submittals as set forth by the city staff. Site plans shall be reviewed by the city staff, and comments shall be returned after the review by the city staff. The submittal date of the site plan shall be the date upon which the site plan is found to be in compliance with the provisions of the site plan application by the city staff.

B. *Required prior to building permit.* When required by this ordinance, a site plan must be approved prior to the issuance of a building permit by the city.

C. *Changes to the site plan.* Changes to the site plan shall be processed in the same manner as the original approved site plan.

1. Except as otherwise provided in paragraph 3 below, any site plan that is amended shall require approval of the city council, upon recommendation of the planning and zoning commission.
2. Changes to the site plan which will affect the use of the land may require either an amendment to a planned development or a rezoning of property, whichever applies.
3. Changes of details within a site plan which do not alter the basic physical relationship of the property to adjacent properties; do not alter the use permitted; and do not increase the density, floor area, height, or reduce the yards provided at the boundary of the site as indicated on the approved site plan, may be authorized by the administrative official or his/her designee. An aggrieved party may appeal the decision of the administrative official or his/her designee to the board of adjustment in accordance with the provisions of this ordinance.

D. *Council approval.* Council approval of a site plan that accompanies a zoning change request shall become part of the amending ordinance.

E. *Site plan content.* The site plan shall contain the information listed below, and any or all of the required features may be incorporated on a single drawing if the drawing is clear and capable of evaluation by the city council and the staff personnel required to enforce and interpret this ordinance.

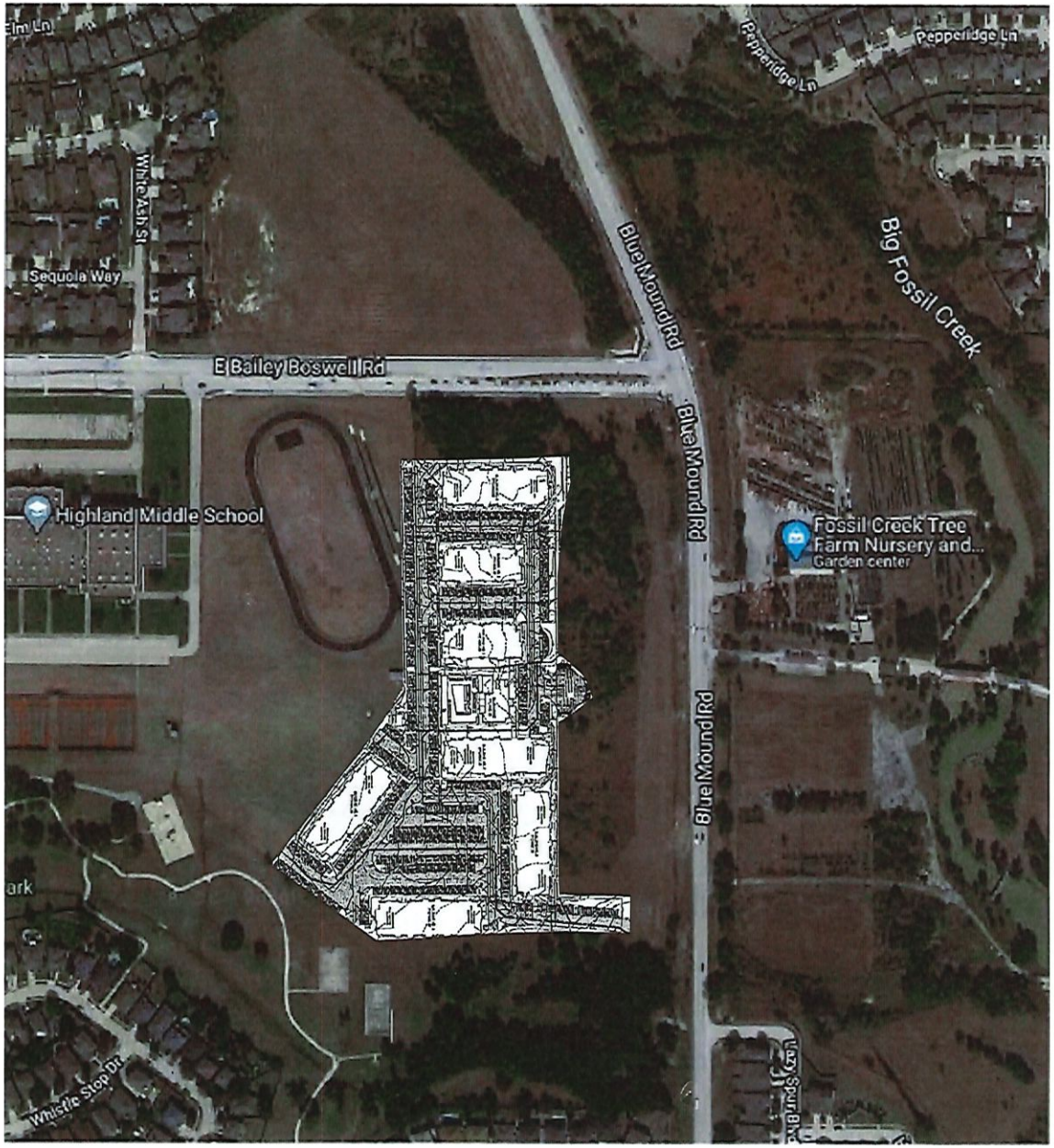
1. The boundary lines and dimensions of the property, existing subdivision lots, available utilities, easements, roadways, sidewalks, emergency access easements, and public rights-of-way.
2. Topography of the property proposed for development in contours of not less than two feet, together with any proposed grade elevations, if different from existing elevations.
3. Flood plains, water courses, marshes, drainage areas, and other significant

environmental features including, but not limited to, rock outcroppings and major tree groupings. Topographic and drainage map information provisions may be waived by the reviewing body when the inclusion of such data would not materially contribute to the necessary evaluation of the project petition.

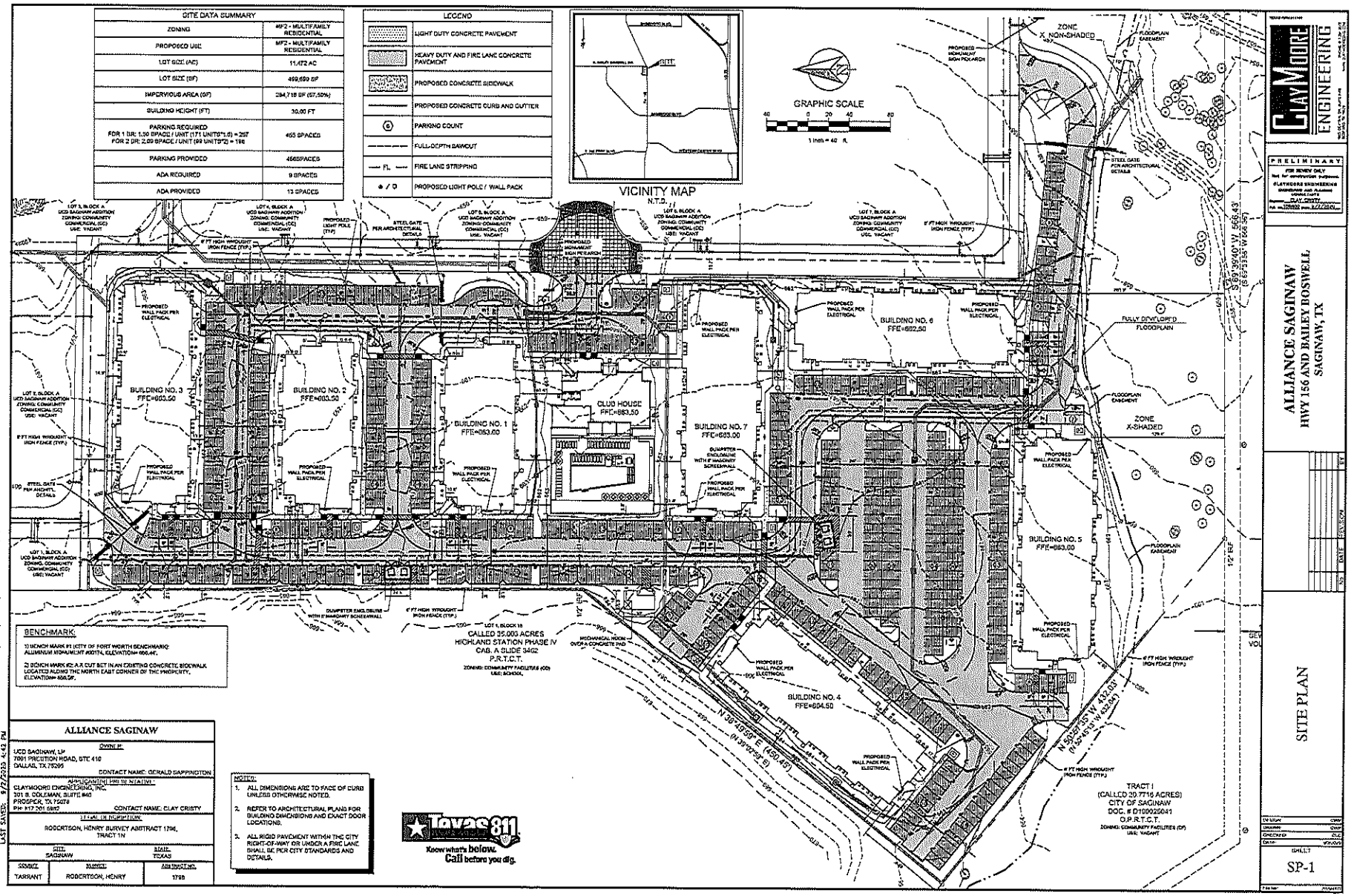
4. The location and use of all existing and proposed buildings or structures, including all refuse storage areas, and the minimum distance between buildings. Where building complexes are proposed, the location of each building and the minimum distances between buildings, and between buildings and the property line, street line, and /or alley.
5. Total number, location, and arrangement of off-street parking and loading spaces, where required.
6. All points of vehicular ingress, egress, and circulation within the property and all special traffic regulation facilities proposed or required to assure the safe function of the circulation plan.
7. Setbacks, lot coverage, and when relevant, the relationship of the setbacks provided and the height of any existing or proposed building or structure.
8. The location, size, and arrangement of all outdoor signs, exterior auditory speakers, and lighting.
9. The type, location, and quantity of all plant material used for landscaping, and the type, location, and height of fences or screening and the plantings around them.
10. If multiple types of land uses are proposed, a delineation of the specific areas to be devoted to various land uses.
11. Vicinity map, north point, scale, name of development, name of owner, name of planner, total acreage of project, and street address or common description of the property.
12. Current land uses and zoning district of the property and current land uses and zoning districts of contiguous properties.
13. Buildings on the exterior of the site and within 25 feet of all property lines.
14. The location and size of existing and proposed surface and subsurface drainage facilities, including culverts, drains, and detention ponds, showing size and direction of flow.
15. The number of square feet of the property after construction which will constitute impervious area or impervious surface and vegetated areas.
16. Architectural drawings, such as elevations, concept sketches or renderings depicting building types and other significant proposed improvements including the treatment and use of open spaces, etc., where the submission of such drawings would more

clearly portray the nature and character of the applicant's land use and development proposals.

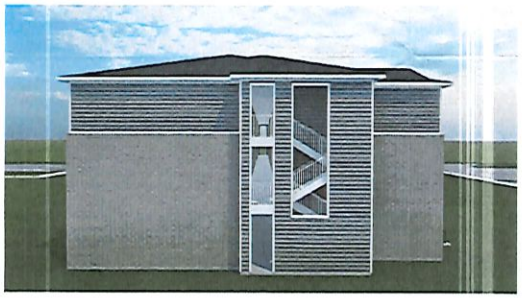
17. Legal description of the total site area proposed for rezoning, development or specific use permit.
18. Signature, title and date of the applicant, at the conclusion of the written documents certifying the information presented in the plans, and supporting documents reflect a reasonably accurate portrayal of the general nature and character of the applicant's proposals.



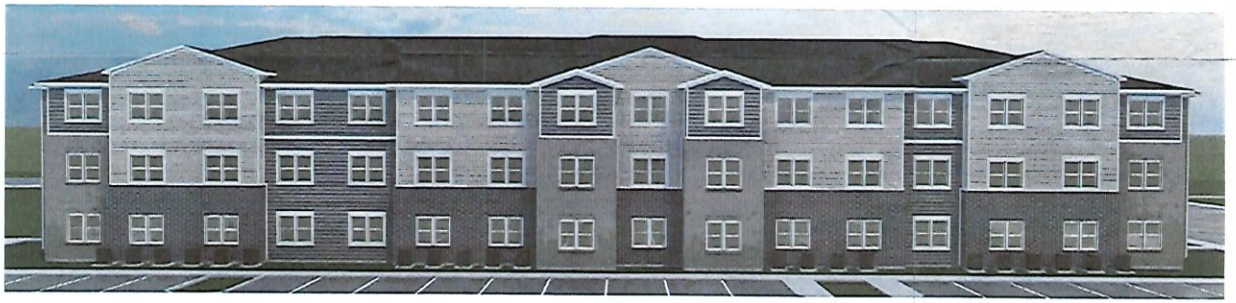
Alliance Apartments Saginaw
MF2 Site Plan


SITE DATA SUMMARY
ZONING
MF2 - MULTIFAMILY RESIDENTIAL
PROPOSED USE
MF2 - MULTIFAMILY RESIDENTIAL
LOT SIZE (AC)
11.472 AC
LOT SIZE (SF)
499,699 SF
IMPERVIOUS AREA (SF)
284,718 SF (57.00%)
BUILDING HEIGHT (FT)
30.00 FT
PARKING REQUIRED
FOR 1 BR: 1.00 SPACE / UNIT (171 UNITS*1.0) = 297
FOR 2 BR: 2.00 SPACE / UNIT (99 UNITS*2) = 198
495 SPACES
PARKING PROVIDED
466SPACES
ADA REQUIRED
9 SPACES
ADA PROVIDED
13 SPACES
LEGEND
LIGHT DUTY CONCRETE PAVEMENT
HEAVY DUTY AND FIRE LANE CONCRETE PAVEMENT
PROPOSED CONCRETE SIDEWALK
PROPOSED CONCRETE CURB AND GUTTER
PARKING COUNT
FULL-DEPTH SAWCUT
FIRE LANE STRIPPING
PROPOSED LIGHT POLE / WALL PACK
VICINITY MAP
N.T.S.
GRAPHIC SCALE
1 inch = 40 ft.
BUILDING NO. 1 FFE=663.00
BUILDING NO. 2 FFE=663.50
BUILDING NO. 3 FFE=663.50
CLUB HOUSE FFE=663.50
BUILDING NO. 4 FFE=664.50
BUILDING NO. 5 FFE=663.00
BUILDING NO. 6 FFE=662.50
BUILDING NO. 7 FFE=663.00
CALLED 35.003 ACRES HIGHLAND STATION PHASE IV CAB. A SLIDE 3462 P.R.T.C.T.
TRACT I (CALLED 20.7716 ACRES) CITY OF SAGINAW DOC. # D109025941 O.P.R.T.C.T.
ZONE X NON-SHADED
ZONE X-SHADED
FULLY DEVELOPED FLOODPLAIN
BENCHMARK:
1) BENCH MARK #1 (CITY OF FORT WORTH BENCHMARK: ALUMINUM MONUMENT #00174, ELEVATION= 660.44'.
2) BENCH MARK #2: A X CUT SET IN AN EXISTING CONCRETE SIDEWALK LOCATED ALONG THE NORTH EAST CORNER OF THE PROPERTY. ELEVATION= 664.59'.
ALLIANCE SAGINAW
OWNER:
UCD SAGINAW, LP
7001 PRESTON ROAD, STE 410
DALLAS, TX 75205
CONTACT NAME: GERALD SAPPINGTON
APPLICANT/PREPARATION:
CLAYMOORE ENGINEERING, INC.
301 S. COLEMAN, SUITE #40
PROSPER, TX 75078
PH: 817.201.5822
CONTACT NAME: CLAY CRISTY
LEGAL DESCRIPTION:
ROBERTSON, HENRY SURVEY ABSTRACT 1796, TRACT 1N
CITY: SAGINAW
STATE: TEXAS
COUNTY: TARRANT
SURVEY: ROBERTSON, HENRY
ABSTRACT NO.: 1796
NOTES:
1. ALL DIMENSIONS ARE TO FACE OF CURB UNLESS OTHERWISE NOTED.
2. REFER TO ARCHITECTURAL PLANS FOR BUILDING DIMENSIONS AND EXACT DOOR LOCATIONS.
3. ALL RIGID PAVEMENT WITHIN THE CITY RIGHT-OF-WAY OR UNDER A FIRE LANE SHALL BE PER CITY STANDARDS AND DETAILS.
Texas 811
Know what's below.
Call before you dig.
CLAYMOORE ENGINEERING
PRELIMINARY
FOR REVIEW ONLY
Not for construction purposes.
CLAYMOORE ENGINEERING
REGISTERED FIRM #
CLAY CRISTY
Reg. # 129800 Date: 9/7/2020
ALLIANCE SAGINAW
HWY 156 AND BAILEY BOSWELL
SAGINAW, TX
SITE PLAN
SHEET
SP-1
PLOTTED BY: MARK TOKES
PLOT DATE: 9/7/2020 4:45 PM
LOCATION: Z:\PROJECTS\2020-003 ALLIANCE SAGINAW\CAD\SHEETS\SP-1 SITE PLAN.DWG
LAST SAVED: 9/7/2020 4:43 PM

FIRE LANE & HOSE LAY
EXHIBIT
EX-1
ALLIANCE SAGINAW
HWY 156 AND BAILEY BOSWELL
SAGINAW, TX
PRELIMINARY
CLAY MOORE ENGINEERING
BENCHMARK:
1) BENCH MARK #1 (CITY OF FORT WORTH BENCHMARK)
ALUMINUM MONUMENT ROOTH. ELEVATION= 999.44'.
2) BENCH MARK #2: A X CUT SET IN AN EXISTING CONCRETE SIDEWALK
LOCATED 1.0' NORTH AND 1.0' EAST OF THE NORTH WEST CORNER OF THE PROPERTY.
ELEVATION= 806.56'
ALLIANCE SAGINAW
ZONING:
LUCID SAGINAW, LP
7001 PRESTON ROAD, STE 410
DALLAS, TX 75205
CONTACT NAME: GERALD SAPPINGTON
ADDRESS:
CLAYMOORE ENGINEERING, INC.
1903 CENTRAL DR, STE 440
PROSPER, TX 75078
CONTACT NAME: CLAY CRISTY
LEGAL DESCRIPTION:
ROBERTSON, HENRY SURVEY ABSTRACT 1759,
TRACT 1A
COUNTY:
TARRANT
CITY:
SAGINAW
SURVEY:
ROBERTSON, HENRY
STATE:
TEXAS
ABSTRACT NO.:
1759
VICINITY MAP
N.T.S.
GRAPHIC SCALE
1 INCH = 40 ft.
BUILDING NO. 1 FFE=660.00
BUILDING NO. 2 FFE=662.00
BUILDING NO. 3 FFE=660.00
BUILDING NO. 4 FFE=664.50
BUILDING NO. 5 FFE=663.00
BUILDING NO. 6 FFE=662.50
BUILDING NO. 7 FFE=660.00
CLUB HOUSE FFE=663.50
ZONE X NON-SHADED
ZONE X-SHADED
RAW DEVELOPED FLOODPLAIN
TRACT I (CALLED 20.7716 ACRES) CITY OF SAGINAW DOC. # D159025041 O.P.R.T.C.T.
LOT 1, BLOCK 15 CALLED 33.503 ACRES HIGHLAND STATION PHASE IV CAB. A SLIDE 3402 P.R.T.C.T.
Texas 811 Know what's below. Call before you dig.
FLOTTED BY: CLAY CRISTY
PLOT DATE: 9/23/2020 10:35 AM
LOCATION: \\Cm-1501\Public\Projects\2020-033 Alliance Saginaw\CAD\Exhibit\2020-08-19 Exhibit\EX-1 Fire Lane Exhibit.dwg
LAST SAVED: 8/28/2020 11:00 AM



04 BUILDING TYPE I - SIDE ELEVATION
SCALE: N.T.S.



02 BUILDING TYPE I - REAR ELEVATION
SCALE: N.T.S.



03 BUILDING TYPE I - SIDE ELEVATION
SCALE: N.T.S.



01 BUILDING TYPE I - FRONT ELEVATION
SCALE: N.T.S.

HLR ARCHITECTS
HENSLEY LAMKIN RACHEL, INC.
DALLAS • HOUSTON • SEATTLE
WWW.HLRINC.NET
PH: 972.726.9400

ALLIANCE RESIDENTIAL COMPANY

BRUCE W. RACHEL, AIA
TX LICENSE NO. 14372

PRELIMINARY DRAWING

NOT FOR CONSTRUCTION
NOT FOR GOVERNMENTAL REVIEW

©2017 HENSLEY LAMKIN RACHEL, INC.
DRAWINGS AS INSTRUMENTS OF SERVICE ARE, SHALL REMAIN THE PROPERTY OF HLR ARCHITECTS, HENSLEY LAMKIN RACHEL, INC. THESE DRAWINGS ARE NOT TO BE USED IN WHOLE OR IN PART, FOR ANY PURPOSE OTHER THAN THE SPECIFIC PROJECT FOR WHICH THEY WERE PREPARED AND PUBLISHED, AND ARE NOT TO BE USED IN ANY MANNER WHATSOEVER, BY ANY PERSON OR ENTITY, WITHOUT THE PRIOR WRITTEN CONSENT OF HENSLEY LAMKIN RACHEL, INC.

Project Title:

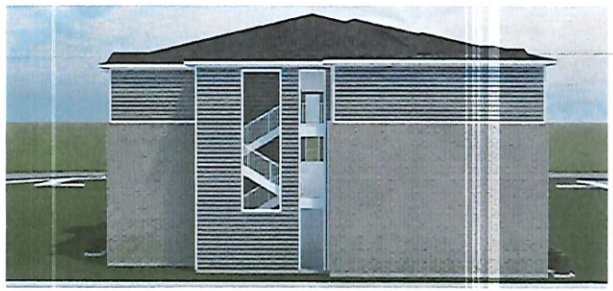
PROSE BLUE MOUND ROAD

SAGINAW
TEXAS

Development Package: 07.17.20

Project ID
19485

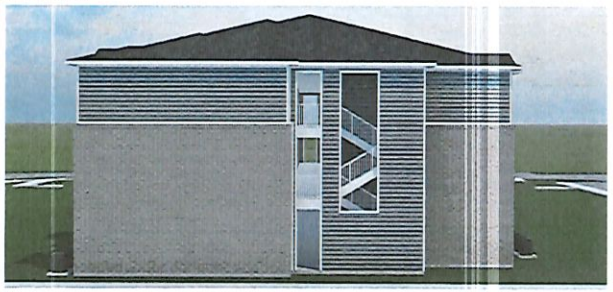
Drawing No.
A0.2B
BUILDING TYPE I



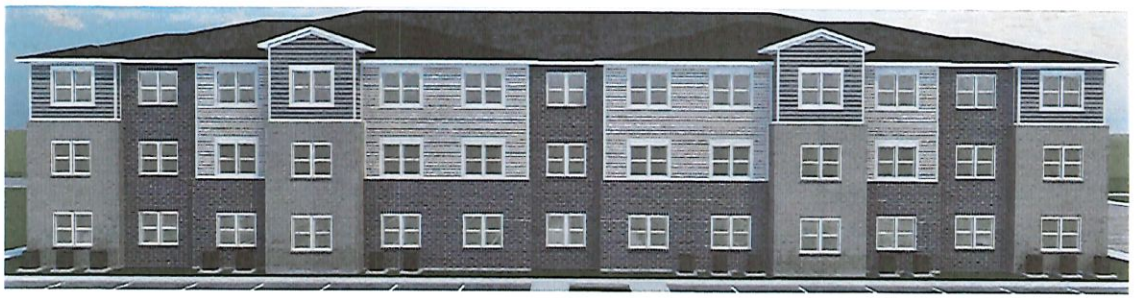
04 BUILDING TYPE II - SIDE ELEVATION
SCALE: N.T.S.



02 BUILDING TYPE II - REAR ELEVATION
SCALE: N.T.S.



03 BUILDING TYPE II - SIDE ELEVATION
SCALE: N.T.S.



01 BUILDING TYPE II - FRONT ELEVATION
SCALE: N.T.S.

HLR ARCHITECTS
HENSLEY LAMKIN RACHEL, INC.
DALLAS • HOUSTON • SEATTLE
WWW.HLRINC.NET
PH: 972.720.9480

ALLIANCE RESIDENTIAL COMPANY

BRUCE W. RACHEL, AIA
TX LICENSE NO. 14373

PRELIMINARY DRAWING

NOT FOR CONSTRUCTION
NOT FOR GOVERNMENTAL REVIEW

© 2017 HENSLEY LAMKIN RACHEL, INC.
DOCUMENTS AS INSTRUMENTS OF SERVICE ARE, AND SHALL REMAIN THE PROPERTY OF HENSLEY LAMKIN RACHEL, INC. THIS DOCUMENT AND THE INFORMATION CONTAINED HEREIN MAY NOT BE DUPLICATED USED OR DISCLOSED WITHOUT WRITTEN CONSENT OF HENSLEY LAMKIN RACHEL, INC.

Project Title:

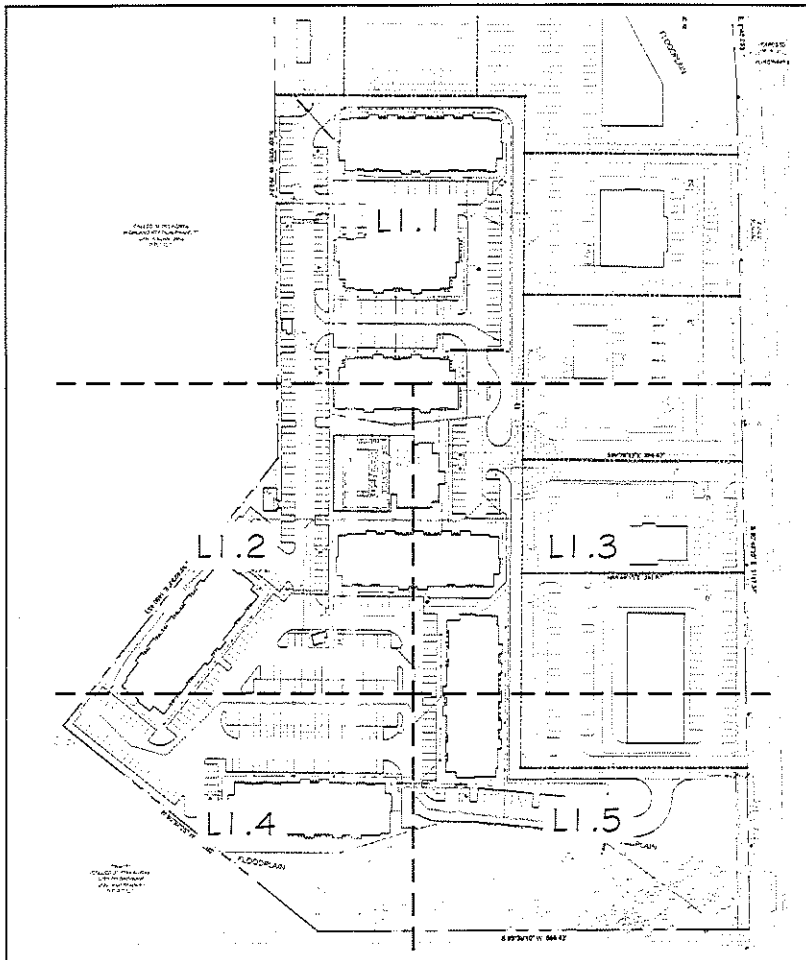
PROSE BLUE MOUND ROAD

SAGINAW
TEXAS

Development Package: 07.17.20

Project ID
19485

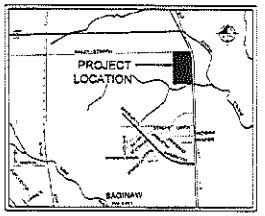
Drawing No.
A0.3B
BUILDING TYPE II



1 OVERALL PLANTING PLAN

GRAPHIC SCALE IN FEET

LANDSCAPE REQUIREMENTS - CITY OF SAGINAW			
SITE DESCRIPTION			
BUFFER YARD	REQUIRED	PROVIDED	COMMENTS
INTERIOR LANDSCAPE AREA REQUIREMENTS	REQUIRED	PROVIDED	COMMENTS
PARKING LOT	REQUIRED	PROVIDED	COMMENTS
LANDSCAPE IRRIGATION			



VICINITY MAP
N.T.S.

PLANT SCHEDULE

INTERIM REVIEW

Pacheco Koch

OVERALL PLANTING PLAN

BAILEY BOSWELL APARTMENTS
AT BAILEY BOSWELL ROAD & FM 156
CITY OF SAGINAW, TARRANT COUNTY, TEXAS

DESIGN	DRAWN	DATE	SCALE	NOTES	FILE	NO
CJT	AJH	JULY 2020	AS SHOWN			L1.0

BAILEY BOSWELL APARTMENTS

Pacheco Koch

Revisions

BAILEY BOSWELL APARTMENTS
SAGINAW
TEXAS

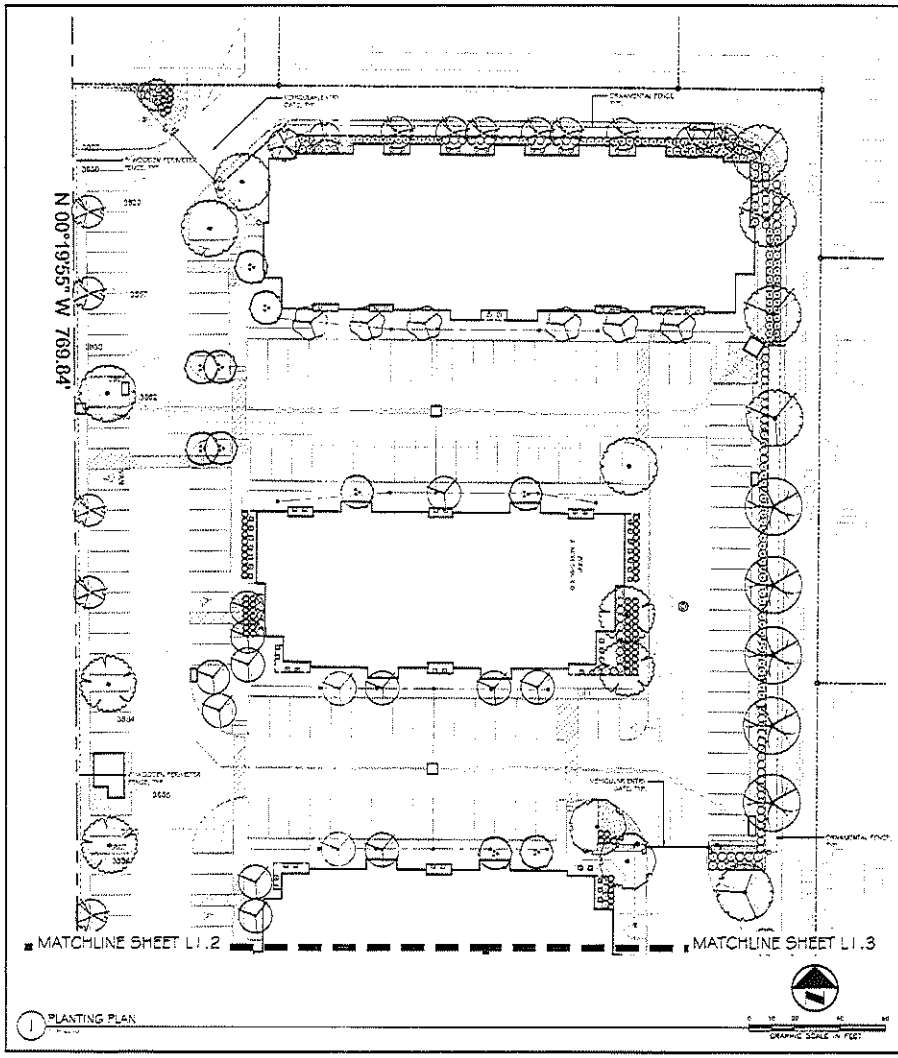
ALLIANCE RESIDENTIAL COMPANY

Issue Set 07.17.20
Permit Set Issue 07.17.20
Construction Set Issue 07.17.20

Project ID 19485

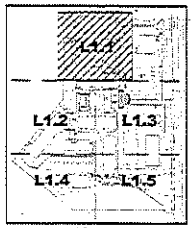
Drawing No.

L1.0



1 PLANTING PLAN

PLANT SCHEDULE



KEY MAP
N.T.S.

INTERNAL REVIEW

Pacheco Koch

PLANTING PLAN

BAILEY BOSWELL APARTMENTS
AT BAILEY BOSWELL ROAD & FM 156
CITY OF SAGINAW, TARRANT COUNTY, TEXAS

DESIGN	DRAWN	DATE	SCALE	NOTES	FILE	NO.
CJT	AJW	JULY 2020	AS SHOWN			L1.1

BAILEY BOSWELL APARTMENTS

Pacheco Koch

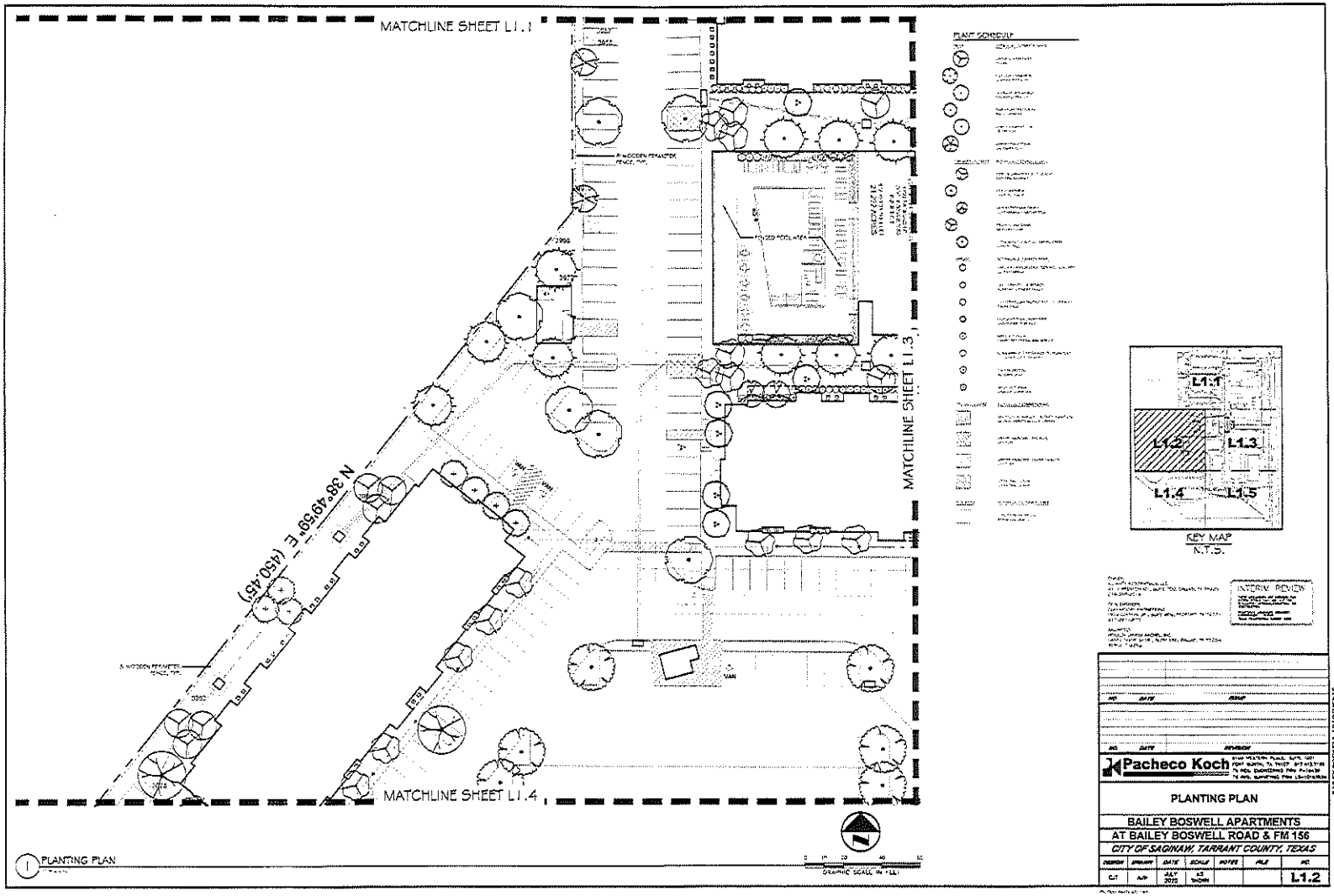
BAILEY BOSWELL APARTMENTS
SAGINAW
TEXAS

ALLIANCE RESIDENTIAL COMPANY

Issue Set: 07.17.20
Permit Set Issue: 07.17.20
Construction Set Issue: 07.17.20

Project ID: 19485

Drawing No.: L1.1



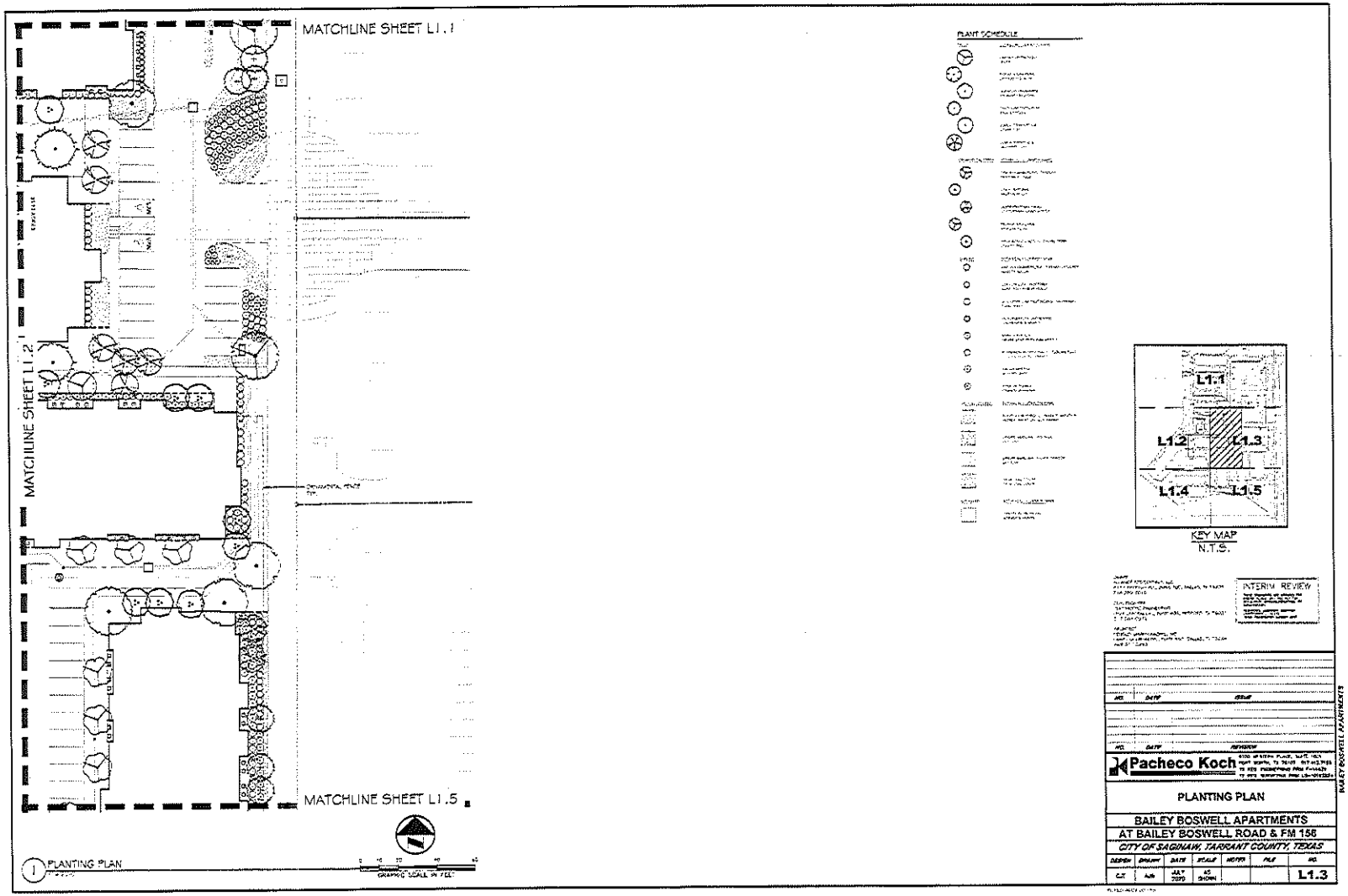
Pacheco Koch

BAILEY BOSWELL APARTMENTS
SAGINAW
TEXAS

ALLIANCE RESIDENTIAL COMPANY

Project No. 19485

Drawing No. **L1.2**



Pacheco Koch

BAILEY BOSWELL APARTMENTS

SAGINAW TEXAS

ALLIANCE

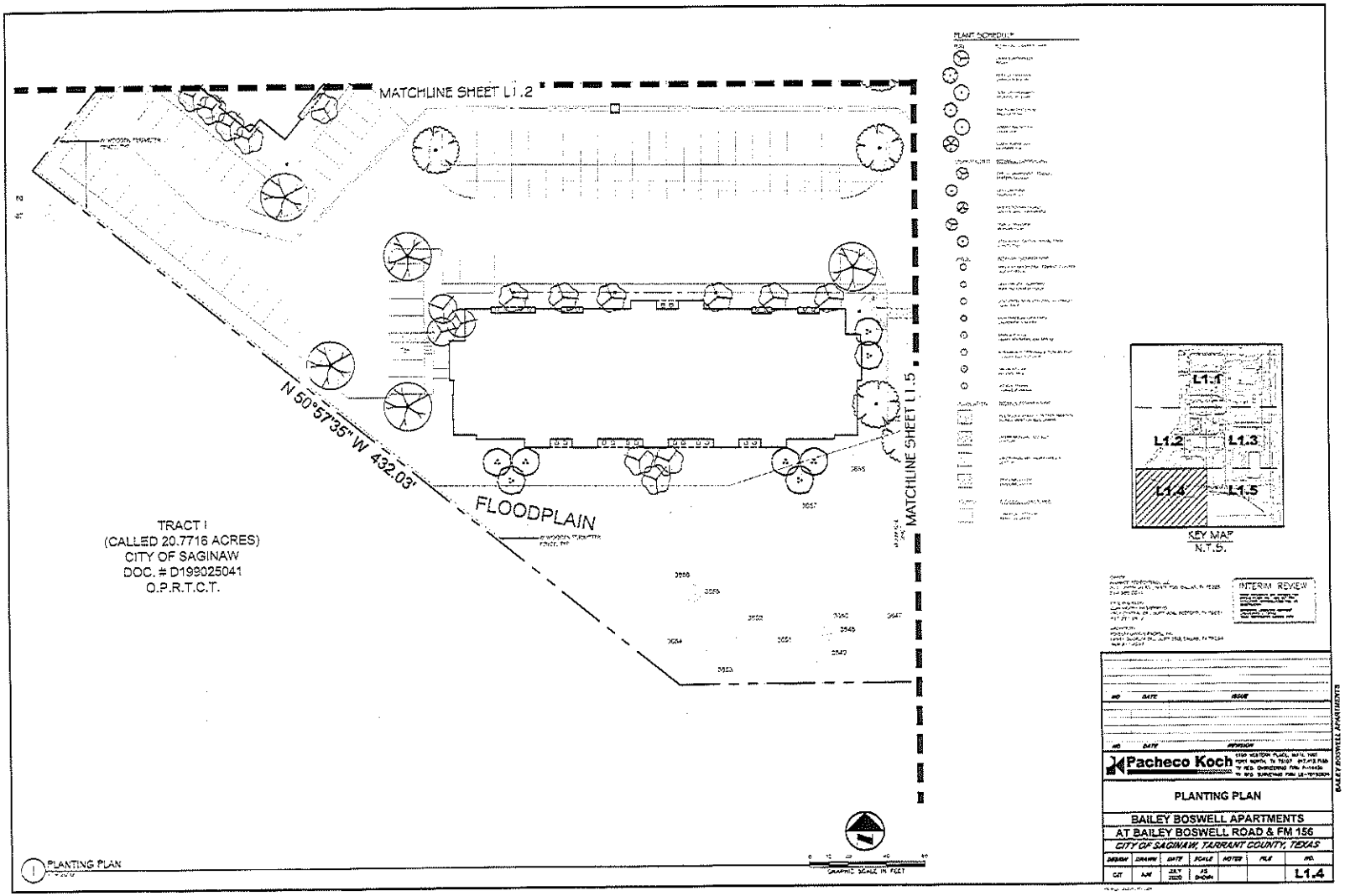
Issue Set: 07.17.20

Permit Set Issue: 07.17.20

Construction Set Issue: 07.17.20

Project ID: 19485

Drawing No.: **L1.3**



Pacheco Koch

BAILEY BOSWELL APARTMENTS
SAGINAW
TEXAS

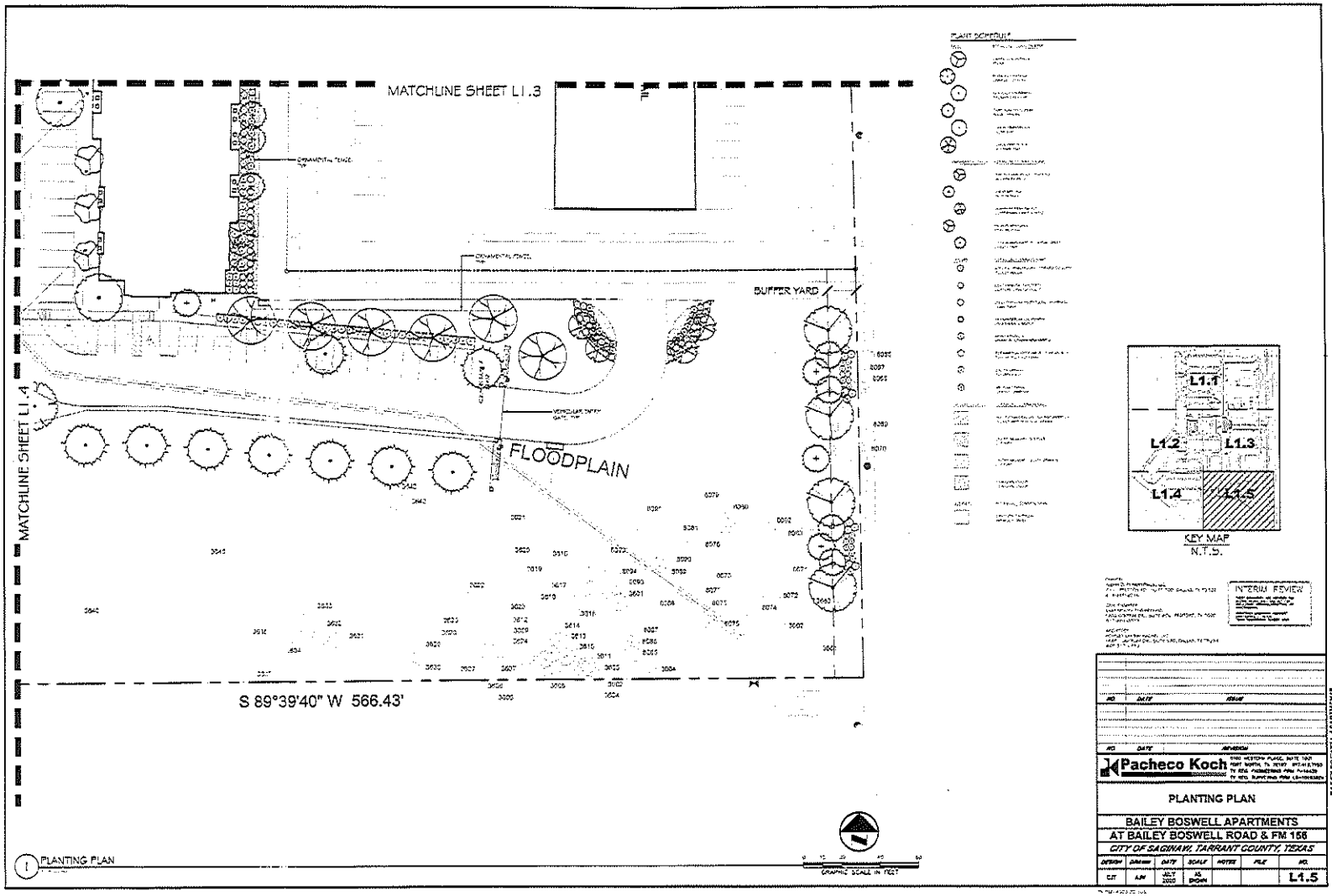
ALLIANCE RESIDENTIAL COMPANY

Issue Set 07.17.20
Planning Set Issue 07.17.20
Construction Set Issue 07.17.20

Project ID 19485

Drawing No.

L1.4



Pacheco Koch

Revisions

Project Title

BAILEY BOSWELL APARTMENTS

SAGINAW TEXAS

ALLIANCE RESIDENTIAL COMPANY

Permit Set 07.17.20

Construction Set Review 07.17.20

Project ID 19485

Drawing No

L1.5

PLANNING AND ZONING COMMISSION
2019-2020 CASE REPORT

CASE #	APPLICANT	LOCATION	REQUEST	PZ DATE	P&Z DECISION	CC DATE	CC DECISION
PZ 0420-01	Michael Clark Winkelmann & Assoc 6750 Hillcrest Plaza Dallas, Tx 75230	NWC Blue Mound Rd and E McLeroy Blvd	Zoning change CC and MF1 to CC, MF2 and LI	05/12/20	Recommended Approval	06/16/20	Approved
PZ0520-01	Michael Clark Winkelmann & Assoc 6750 Hillcrest Plaza Dallas, Tx 75230	The Square, north and west of Walmart	Approval of Preliminary Plat	05/12/20	Recommended Approval	05/19/20	Approved
PZ 0720 01	Brandon Middleton, KHA	Van Zandt Place Replat, North of EECU and the ER	Approval of Replat	07/14/20	Recommended Approval with Approval of Development Agreement	08/18/20	Pending
PZ 0720 02	Rick Trice		Addition of new Use "Private Card Club"	07/14/20	P&Z discussed and asked staff to prepare an amendment to the Zoning Ordinance		
PZ 0820 01	Kevin Patel, P.E. Triangle Engineers	SW Corner of S. Saginaw Boulevard and Palomino Drive	Variance Request to Section 7.09, C.3.i of the Subdivision Ordinance	08/11/20	Recommended Approval	08/18/20	Approved
PZ 0820 02	Rick Trice		Amending Zoning Regulations for Bingo Halls and Private Card Clubs	08/11/20	Recommended Approval	08/18/20	Approved

CITY OF SAGINAW
COMMERCIAL BUILDING REPORT

AUGUST 2020

C/O ISSUED THIS MONTH					
DATE	NAME	ADDRESS	PERMIT #	IWORQ	CERTIFICATE
8/10/20	T G W SYSTEMS INC	1008 COOK LN 100	CO-44-19/20	8/10/20	8/18/20
8/19/20	D F W SPARTAN BASEBALL LLC	1001 KENNEDY LN 710	CO-46-19/20	8/19/20	8/19/20

DATE	NAME	ADDRESS	PERMIT #	COMMENTS

COM/IND OPEN BUILDING PERMITS					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
4/28/17	MILLER MILLING	221 FAIRMOUNT ST S	20546	NEW BUILDING	NEW FLOUR MILL
11/28/17	MILLER MILLING	221 FAIRMOUNT ST S	21905	ACCESSORY	CHLORINE STORAGE
7/9/18	U F P	444 SANSOM BLVD	23101	ACCESSORY	DETACHED ACCESSORY TO STORE RAW MATERIAL
7/27/18	U F P	444 SANSOM BLVD	23228	ADDITION	ADDITION TO EXISTING BUILDING FOR STORAGE
10/11/18	SAGINAW STRIP CENTER	240 SAGINAW BLVD N	23362	NEW BUILDING	COMMERCIAL LEASE SPACE
12/17/18	MILLER MILLING	221 FAIRMOUNT ST S	23716	ADDITION	RAIL CAR CLEANING CANOPY
1/24/19	HIGHLAND MIDDLE SCHOOL	1001 BAILEY BOSWELL RD E	23714	REMODEL	REMODEL
4/8/19	SAGINAW HIGH SCHOOL	800 BLUE MOUND RD N	23967	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	WAYSIDE MIDDLE SCHOOL	1300 OLD DECATUR RD	23968	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	SAGINAW ELEMENTARY SCHOOL	301 MCLEROY BLVD W	23969	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	WILLOW CREEK ELEMENTARY SCHOOL	1100 MCLEROY BLVD W	23970	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	HAFLEY DEVELOPMENT CENTER	616 MCLEROY BLVD W	23971	REMODEL	RECEPTION AREA SECURITY UPGRADES
6/25/19	WILLOW CREEK PARK PAVILIONS	752 KNOWLES DR S	26328	NEW BUILDING	2 NEW PAVILIONS
7/10/19	VIBRANT CHURCH	228 BELMONT ST	26471	REMODEL	REMODEL STAGE AREA
8/9/19	ARDENT MILLS	401 INDUSTRIAL AVE E	26700	PAVING	REPLACING PAVING INCLUDING FIRE LANE
9/4/19	EMERALD CUSTOM POOLS & PATIOS	116 MCLEROY BLVD W	26867	ACCESSORY	PERGOLA
9/4/19	EMERALD CUSTOM POOLS & PATIOS	116 MCLEROY BLVD W	26868	ACCESSORY	CABANA
9/11/19	T MOBILE	203 BAILEY BOSWELL RD E	26872	REMODEL	UPGRADE ANTENNA
10/23/19	SPRINT	300 OLD DECATUR RD N A	27135	REMODEL	UPGRADE ANTENNA & EXPAND WALL
1/16/20	W B D S CORNERSTONE	989 KENNEDY LN	27436	FENCE	FENCE OVER 6 FEET TALL
1/17/20	CORNERSTONE DFW	989 KENNEDY LN	27162	NEW BUILDING	NEW OFFICE & WAREHOUSE BUILDING
1/27/20	CITY OF SAGINAW ANIMAL SHELTER	205 BRENDA LN	28340	ACCESSORY	ACCESSORY BUILDING
2/13/20	CARVANA	1353 JARVIS RD	28829	ACCESSORY	ACCESSORY OFFICE BUILDING
3/4/20	EMERALD CUSTOM POOLS & PATIOS	116 MCLEROY BLVD W	27407	FENCE	FENCE OVER 6 FEET TALL
3/6/20	LAWRENCE	142 SOUTHERN AVE W	29275	REMODEL	FOUNDATION REPAIR
4/23/20	HIGHLAND MIDDLE SCHOOL	1001 BAILEY BOSWELL RD E	29805	JOB TRAILER	JOB TRAILER FOR NEW FOOTBALL FIELD
6/5/20	PARK MY TRUCK 24/7	1353 JARVIS RD	30359	FENCE	FENCE
6/23/20	U F P	444 SANSOM BLVD	30437	PAVING	CONCRETE FOOTERS FOR ELECTRIC BUS
6/25/20	LAWRENCE	124 SOUTHERN AVE W	30523	PAVING	DRIVE APPROACH
7/7/20	LAWRENCE	124 SOUTHERN AVE W	30020	FENCE	8 FOOT TALL FENCE
7/15/20	QUALITY CARRIERS INC	700 MINTON RD E	30618	ACCESSORY	MOBILE OFFICE TRAILER 1
7/15/20	QUALITY CARRIERS INC	700 MINTON RD E	30619	ACCESSORY	MOBILE OFFICE TRAILER 2
7/17/20	C V S PHARMACY	1301 SAGINAW BLVD N	30273	REMODEL	BUILDING REMODEL
7/21/20	T MOBILE	620 PARK CENTER BLVD	30694	REMODEL	ANTENNA UPGRADE
7/30/20	WAL MART	1401 SAGINAW BLVD N	30614	REMODEL	3 UNIT - PAD MOUNTED GENERATOR

CITY OF SAGINAW

COMMERCIAL BUILDING REPORT

AUGUST 2020

COM/IND BUILDING PERMITS ISSUED THIS MONTH					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
8/11/20	O D G COMPOSITES	216 MCLEROY BLVD E	30873	REMODEL	BUILDING REMODEL
8/21/20	U F P SAGINAW	444 SANSOM BLVD	30847	ACCESSORY	T-SHED ROOF
8/26/20	BUD STARNES & ASSOCIATES	104 BELMONT ST S	30864	REMODEL	BUILDING REMODEL
COM/IND BUILDING PERMITS TO BE PICKED UP					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
9/25/19	VALVOLINE INSTANT OIL CHANGE	1137 SAGINAW BLVD N	27102	REMODEL	ROOF
5/12/20	VAQUERO PALOMINO PARTNERS	700 SAGINAW BLVD N	30017	PAVING	REPLACE PARKING LOT FOR SHOPPING CENTER
7/15/20	TBD	209 BELMONT ST S BLDG 1	30692	NEW BUILDING	NEW COMMERCIAL BUILDING
7/21/20	BALLARD FAMILY INVESTMENTS	715 BAILEY BOSWELL RD W	30735	ACCESSORY	ACCESSORY DETACHED GAZEBO
7/22/20	R S F INSULATION LLC	814 BLUE MOUND RD S	30738	REMODEL	INTERIOR REMODEL
BUILDING PERMITS IN PLAN REVIEW					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
8/20/19	2 J T DEVELOPMENT	900 INDUSTRIAL AVE E	26537	NEW BUILDING	NEW SHELL BUILDING
3/11/20	M L HEALTHCARE	848 MCLEROY BLVD W	29305	NEW BUILDING	NEW SKILLED NURSING FACILITY
6/25/20	FUEL CITY SAGINAW	1080 BLUE MOUND RD	30564	PAVING	EXPANSION OF PARKING LON
6/26/20	PLANET FITNESS	SAGINAW BLVD	30568	REMODEL	INTERIOR FINISH OUT
7/9/20	PLANET FITNESS	SAGINAW BLVD	30654	NEW BUILDING	NEW BUILDING
8/5/20	GOLDEN CHICK	1420 OLD DECATUR RD N	30851	NEW BUILDING	NEW RESTAURANT
8/13/20	ALL STARS TIRE CO	308 SAGINAW BLVD S	30864	ADDITION	BUILDING ADDITION
CLOSED PROJECTS					

CITY OF SAGINAW

COMMERCIAL BUILDING REPORT

JULY 2020

C/O ISSUED THIS MONTH					
DATE	NAME	ADDRESS	PERMIT #	IWORQ	CERTIFICATE
7/1/20	R S F INSULATION	814 BLUE MOUND RD S	CO-41-19/20	7/1/20	7/1/20
7/20/20	CLAIRE 'S 3207	1000 KENNEDY LN 105	CO-42-19/20	7/20/20	12/21/01
7/22/20	SMARTSTYLE HAIR SALON 18940	728 SAGINAW BLVD S	CO-43-19/20	7/22/20	
7/31/20	GUISO	201 SAGINAW BLVD N	CO-44-19/20	7/31/20	

DATE	NAME	ADDRESS	PERMIT #	COMMENTS

COM/IND OPEN BUILDING PERMITS					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
4/28/17	MILLER MILLING	221 FAIRMOUNT ST S	20546	NEW BUILDING	NEW FLOUR MILL
11/28/17	MILLER MILLING	221 FAIRMOUNT ST S	21905	ACCESSORY	CHLORINE STORAGE
7/9/18	U F P	444 SANSOM BLVD	23101	ACCESSORY	DETACHED ACCESSORY TO STORE RAW MATERIAL
7/27/18	U F P	444 SANSOM BLVD	23228	ADDITION	ADDITION TO EXISTING BUILDING FOR STORAGE
10/11/18	SAGINAW STRIP CENTER	240 SAGINAW BLVD N	23362	NEW BUILDING	COMMERCIAL LEASE SPACE
12/17/18	MILLER MILLING	221 FAIRMOUNT ST S	23716	ADDITION	RAIL CAR CLEANING CANOPY
1/24/19	HIGHLAND MIDDLE SCHOOL	1001 BAILEY BOSWELL RD E	23714	REMODEL	REMODEL
4/8/19	SAGINAW HIGH SCHOOL	800 BLUE MOUND RD N	23967	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	WAYSIDE MIDDLE SCHOOL	1300 OLD DECATUR RD	23968	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	SAGINAW ELEMENTARY SCHOOL	301 MCLEROY BLVD W	23969	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	WILLOW CREEK ELEMENTARY SCHOOL	1100 MCLEROY BLVD W	23970	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	HAFLEY DEVELOPMENT CENTER	616 MCLEROY BLVD W	23971	REMODEL	RECEPTION AREA SECURITY UPGRADES
6/25/19	WILLOW CREEK PARK PAVILIONS	752 KNOWLES DR S	26328	NEW BUILDING	2 NEW PAVILIONS
7/10/19	VIBRANT CHURCH	228 BELMONT ST	26471	REMODEL	REMODEL STAGE AREA
8/9/19	ARDENT MILLS	401 INDUSTRIAL AVE E	26700	PAVING	REPLACING PAVING INCLUDING FIRE LANE
9/4/19	EMERALD CUSTOM POOLS & PATIOS	116 MCLEROY BLVD W	26867	ACCESSORY	PERGOLA
9/4/19	EMERALD CUSTOM POOLS & PATIOS	116 MCLEROY BLVD W	26868	ACCESSORY	CABANA
9/11/19	T MOBILE	203 BAILEY BOSWELL RD E	26872	REMODEL	UPGRADE ANTENNA
10/23/19	SPRINT	300 OLD DECATUR RD N A	27135	REMODEL	UPGRADE ANTENNA & EXPAND WALL
1/16/20	W B D S CORNERSTONE	989 KENNEDY LN	27436	FENCE	FENCE OVER 6 FEET TALL
1/17/20	CORNERSTONE DFW	989 KENNEDY LN	27162	NEW BUILDING	NEW OFFICE & WAREHOUSE BUILDING
1/27/20	CITY OF SAGINAW ANIMAL SHELTER	205 BRENDA LN	28340	ACCESSORY	ACCESSORY BUILDING
2/3/20	TACO SHOP	201 SAGINAW BLVD N	27695	REMODEL	REMODEL
2/13/20	CARVANA	1353 JARVIS RD	28829	ACCESSORY	ACCESSORY OFFICE BUILDING
3/4/20	EMERALD CUSTOM POOLS & PATIOS	116 MCLEROY BLVD W	27407	FENCE	FENCE OVER 6 FEET TALL
3/6/20	LAWRENCE	142 SOUTHERN AVE W	29275	REMODEL	FOUNDATION REPAIR
4/23/20	HIGHLAND MIDDLE SCHOOL	1001 BAILEY BOSWELL RD E	29805	JOB TRAILER	JOB TRAILER FOR NEW FOOTBALL FIELD
6/5/20	PARK MY TRUCK 24/7	1353 JARVIS RD	30359	FENCE	FENCE
6/23/20	U F P	444 SANSOM BLVD	30437	PAVING	CONCRETE FOOTERS FOR ELECTRIC BUS
6/25/20	LAWRENCE	124 SOUTHERN AVE W	30523	PAVING	DRIVE APPROACH

CITY OF SAGINAW

COMMERCIAL BUILDING REPORT

JULY 2020

COM/IND BUILDING PERMITS ISSUED THIS MONTH					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
7/7/20	LAWRENCE	124 SOUTHERN AVE W	30020	FENCE	8 FOOT TALL FENCE
7/15/20	QUALITY CARRIERS INC	700 MINTON RD E	30618	ACCESSORY	MOBILE OFFICE TRAILER 1
7/15/20	QUALITY CARRIERS INC	700 MINTON RD E	30619	ACCESSORY	MOBILE OFFICE TRAILER 2
7/17/20	C V S PHARMACY	1301 SAGINAW BLVD N	30273	REMODEL	BUILDING REMODEL
7/21/20	T MOBILE	620 PARK CENTER BLVD	30694	REMODEL	ANTENNA UPGRADE
7/30/20	WAL MART	1401 SAGINAW BLVD N	30614	REMODEL	3 UNIT - PAD MOUNTED GENERATOR
COM/IND BUILDING PERMITS TO BE PICKED UP					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
9/25/19	VALVOLINE INSTANT OIL CHANGE	1137 SAGINAW BLVD N	27102	REMODEL	ROOF
5/12/20	VAQUERO PALOMINO PARTNERS	700 SAGINAW BLVD N	30017	PAVING	REPLACE PARKING LOT FOR SHOPPING CENTER
BUILDING PERMITS IN PLAN REVIEW					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
11/29/18	U F P	444 SANSOM BLVD	23733	ADDITION	ADDITION OF BREAKROOM
8/20/19	2 J T DEVELOPMENT	900 INDUSTRIAL AVE E	26537	NEW BUILDING	NEW SHELL BUILDING
3/11/20	M L HEALTHCARE	848 MCLEROY BLVD W	29305	NEW BUILDING	NEW SKILLED NURSING FACILITY
6/25/20	FUEL CITY SAGINAW	1080 BLUE MOUND RD	30564	PAVING	EXPANSION OF PARKING LON
6/26/20	PLANET FITNESS	SAGINAW BLVD	30568	NEW BUILDING	NEW BUILDING
CLOSED PROJECTS					
7/3/19	I O V 1341 JARVIS	1341 JARVIS RD	26326	PAVING	STORAGE PARKING LON

MINUTES OF A REGULAR MEETING AND PUBLIC HEARING
OF THE CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
HELD AT THE CITY OF SAGINAW CITY HALL
333 WEST MCLEROY BOULEVARD
SEPTEMBER 8, 2020

Present at the Meeting:

Chairman	Place No. 3	Matthew Lewis
Vice Chairman	Place No. 1	Kenneth Haney
Member	Place No. 2	William Barngrover
Member	Place No. 4	Malinda Julien
Director Public Works		Rick Trice
City Attorney		Ben Gibbs
Recording Secretary		Mary Ragle

Absent from the Meeting:

Member `	Place No. 5	Jason LaBruyere
Alternate Member	Alt No. 1	John Peet
Alternate Member	Alt. No. 2	Randy Villarreal

Visitors at the Meeting:

Clay Cristy
David Dierkes
Jon Julien

(1) Call to Order

Chairman Lewis called the meeting to order at 6:00 p.m.

(2) Roll Call to Establish Quorum

Chairman Lewis called roll. The quorum will consist of Chairman Lewis, Vice Chairman Haney, Members Barngrover, Julien.

(3) Audience participation

Chairman Lewis explained the procedure to follow to address the Commission.

(4) Approval of Minutes

The minutes of a regular meeting and public hearing on August 11, 2020 were presented for approval. A motion was made by Member Barngrover with a second by Vice Chairman Haney to approve the minutes for August 11, 2020 as presented. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien

Against: None

Absent Member LaBruyere, Alternate Members Peet, Villarreal

(5) PZ 0920-01
Consideration and Action Regarding Approval of a Preliminary Plat UCD Saginaw Add. Lots 1-8, Block A Being 21.292 Acres Of Land Situated In The Henry Robertson Survey, Abstract No. 1798, City Of Saginaw, Tarrant County, Texas.

DPW Trice reviewed the information provided the members' in their packet.
Clay Cristy, P. E. with ClayMoore Engineering, reminded the members that this development had been on the Planning and Zoning Commission agenda previously when the rezoning was approved. He summarized what is proposed.

Vice Chairman Haney asked about the ingress and egress on and off of East Bailey Boswell and Blue Mound Road. Mr. Cristy addressed his questions and stated that the multifamily lot will have access from East Bailey Boswell Road and Blue Mound Road.

A motion was made by Member Haney with a second by Member Barngrover to recommend that the City Council approve the Preliminary Plat, UCD Saginaw Add. Lots 1-8, Block A. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien

Against: None

Absent Member LaBruyere, Alternate Members Peet, Villarreal

(6) PZ 0920-02
Consideration and Action Regarding Approval of a Site Plan for Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A).

DPW Trice introduce this item by explaining that an approved site plan is one of the zoning requirements for multifamily zoning. He said there were additional exhibits in the member's packets for elevations and landscaping.

Mr. Cristy summarized the items provided in the site plan.

A motion was made by Vice Chairman Haney with a second by Member Julien to recommend that the city council approve the **Site Plan for Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A).**

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien

Against: None

Absent Member LaBruyere, Alternate Members Peet, Villarreal

(7) Staff Report
A. Discussion of Residential, Commercial, Industrial, and City Capital Projects
B. Previous Cases

DPW Trice reviewed information included in the members' packets. He also gave an update on projects throughout the city and some pending City Council items.

(8) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

No executive session was held

(9) Adjournment

Motion was made by Member Barngrover with a second by Member Julien to adjourn the meeting. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien

Against: None

Absent Member LaBruyere, Alternate Members Peet, Villarreal

Chairman Lewis declared the meeting of September 8, 2020, 2020 closed at 6:15 p.m.

APPROVED:

_____
Matthew Lewis, Chairman

ATTEST:

_____
Mary Ragle, Recording Secretary

City of Saginaw

Meeting Date: 9/15/2020

Staff Contact: Rick Trice, P.E.
Director of Public Works

Agenda Items: (6)

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:
Consideration and Action regarding Approval of a Site Plan for Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A)

BACKGROUND/DISCUSSION:
Currently UCD Saginaw LP is in the process of developing proposed Lot 8, Block A as a multi-family development. The zoning ordinance requires approval of a site plan by the Planning and Zoning Commission and City Council prior to issuance of a building permit by the city.

Owner: UCD Saginaw LP
Engineer: Clay Christy, P.E., ClayMoore Engineering
Existing Zoning: Multi Family (MF2)

The Site Plan and supporting exhibits have been reviewed by City Staff and meets or exceeds the requirements of Section 8-1 – Site Plan Requirements of the Zoning Ordinance.

The site plan was considered by the Planning and Zoning Commission (P&Z) at its September 8, 2020 meeting. The P&Z recommended unanimously that the site plan be forwarded to City Council for approval.

FINANCIAL IMPACT:
N.A.

RECOMMENDATION:
It is recommended that the Site Plan for Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A) be approved.

ATTACHMENTS:

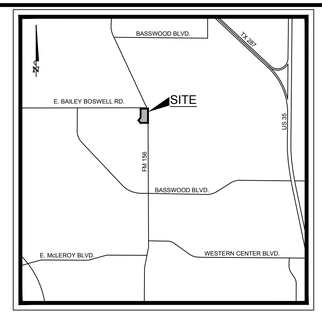
Description

Site Plan

P&Z Packet
P&Z Minutes

SITE DATA SUMMARY	
ZONING	MF1 - MULTIFAMILY RESIDENTIAL
PROPOSED USE	MF1 - MULTIFAMILY RESIDENTIAL
LOT SIZE (AC)	11.472 AC
LOT SIZE (SF)	499,699 SF
IMPERVIOUS AREA (SF)	340,990 SF (68.2%)
BUILDING HEIGHT (FT)	30.00 FT
PARKING REQUIRED FOR 1 BR: 1.50 SPACE / UNIT (171 UNITS*1.5) = 257 FOR 2 BR: 2.00 SPACE / UNIT (99 UNITS*2) = 198	455 SPACES
PARKING PROVIDED	461 SPACES
ADA REQUIRED	9 SPACES
ADA PROVIDED	12 SPACES

LEGEND	
	LIGHT DUTY CONCRETE PAVEMENT
	HEAVY DUTY AND FIRE LANE CONCRETE PAVEMENT
	PROPOSED CONCRETE SIDEWALK
	PROPOSED CONCRETE CURB AND GUTTER
6	PARKING COUNT
	FULL-DEPTH SAWCUT
FL	FIRE LANE STRIPPING
	PROPOSED LIGHT POLE / WALL PACK



VICINITY MAP
N.T.S.

GRAPHIC SCALE
40 0 20 40 80
1.00 1 inch = 40 ft.

LOT 3, BLOCK A UCD SAGINAW ADDITION ZONING: COMMUNITY COMMERCIAL (CC) USE: VACANT

LOT 4, BLOCK A UCD SAGINAW ADDITION ZONING: COMMUNITY COMMERCIAL (CC) USE: VACANT

LOT 5, BLOCK A UCD SAGINAW ADDITION ZONING: COMMUNITY COMMERCIAL (CC) USE: VACANT

LOT 6, BLOCK A UCD SAGINAW ADDITION ZONING: COMMUNITY COMMERCIAL (CC) USE: VACANT

LOT 7, BLOCK A UCD SAGINAW ADDITION ZONING: COMMUNITY COMMERCIAL (CC) USE: VACANT

LOT 2, BLOCK A UCD SAGINAW ADDITION ZONING: COMMUNITY COMMERCIAL (CC) USE: VACANT

LOT 1, BLOCK A UCD SAGINAW ADDITION ZONING: COMMUNITY COMMERCIAL (CC) USE: VACANT

LOT 1, BLOCK 15
CALLED 35.003 ACRES
HIGHLAND STATION PHASE IV
CAB. A SLIDE 3462
P.R.T.C.T.
ZONING: COMMUNITY FACILITIES (CD)
USE: SCHOOL

TRACT I
(CALLED 20.7716 ACRES)
CITY OF SAGINAW
DOC. # D199025041
O.P.R.T.C.T.
ZONING: COMMUNITY FACILITIES (CF)
USE: VACANT

ZONE X NON-SHADED

ZONE X-SHADED

FULLY DEVELOPED FLOODPLAIN

BUILDING NO. 1 FFE=662.00

BUILDING NO. 2 FFE=662.50

BUILDING NO. 3 FFE=662.50

BUILDING NO. 4 FFE=664.00

BUILDING NO. 5 FFE=662.00

BUILDING NO. 6 FFE=661.50

BUILDING NO. 7 FFE=661.50

CLUB HOUSE FFE=663.00

PROPOSED MONUMENT SIGN PER ARCH

PROPOSED WALL SIGN PER ARCH

PROPOSED LIGHT POLE (TYP)

PROPOSED WALL PACK PER ELECTRICAL

STEEL GATE PER ARCHITECTURAL DETAILS

6' FT HIGH WROUGHT IRON FENCE (TYP.)

DUMPSTER ENCLOSURE WITH 6' MASONRY SCREENWALL

MECHANICAL ROOM OVER A CONCRETE PAD

8" WATER

6" SS

8" SS

1/2" IRF

S 89°39'40" W 566.43'
(S 89°53'56" W 566.36')

N 38°49'59" E (450.45')
(N 39°02'59" E)

N 50°57'35" W 432.03'
(N 50°45'13" W 432.04')

BENCHMARK:

1) BENCH MARK #1 (CITY OF FORT WORTH BENCHMARK): ALUMINUM MONUMENT #90174. ELEVATION= 656.44'.

2) BENCH MARK #2: A X CUT SET IN AN EXISTING CONCRETE SIDEWALK LOCATED ALONG THE NORTH EAST CORNER OF THE PROPERTY. ELEVATION= 656.58'.

NOTES:

1. ALL DIMENSIONS ARE TO FACE OF CURB UNLESS OTHERWISE NOTED.
2. REFER TO ARCHITECTURAL PLANS FOR BUILDING DIMENSIONS AND EXACT DOOR LOCATIONS.
3. ALL RIGID PAVEMENT WITHIN THE CITY RIGHT-OF-WAY OR UNDER A FIRE LANE SHALL BE PER CITY STANDARDS AND DETAILS.

Texas 811
Know what's below. Call before you dig.

ALLIANCE SAGINAW

OWNER:
UCD SAGINAW, LP
7001 PRESTION ROAD, STE 410
DALLAS, TX 75205
CONTACT NAME: GERALD SAPPINGTON

APPLICANT/REPRESENTATIVE:
CLAYMOORE ENGINEERING, INC.
301 S. COLEMAN, SUITE #40
PROSPER, TX 75078
PH: 817.201.6982 CONTACT NAME: CLAY CRISTY

LEGAL DESCRIPTION:
ROBERTSON, HENRY SURVEY ABSTRACT 1798, TRACT 1N

CITY:	STATE:
SAGINAW	TEXAS

COUNTY	SURVEY:	ABSTRACT NO.
TARRANT	ROBERTSON, HENRY	1798

PLOTTED BY: REGGIE SMITH
PLOT DATE: 7/22/2020 3:47 PM
LOCATION: Z:\PROJECTS\2020-003 ALLIANCE SAGINAW\CADD\SHEETS\SP-1 SITE PLAN.DWG
LAST SAVED: 7/22/2020 3:45 PM

TEXAS FIRM #14199
CLAYMOORE ENGINEERING
PHONE 817.281.0572
WWW.CLAYMOORENG.COM
1903 CENTRAL DR, SUITE #406
BEDFORD, TX 76021

PRELIMINARY
FOR REVIEW ONLY
Not for construction purposes.
CLAYMOORE ENGINEERING
ENGINEERING AND PLANNING CONSULTANTS
Engineer: CLAY CRISTY
P.E. No 109800 Date 7/22/2020

ALLIANCE SAGINAW
HWY 156 AND BAILEY BOSWELL
SAGINAW, TX

No.	DATE	REVISION	BY

SITE PLAN

DESIGN:	CWP
DRAWN:	CWP
CHECKED:	CLC
DATE:	7/22/2020

SHEET
SP-1

File No: 2020-003

CITY OF SAGINAW PLANNING AND ZONING COMMISSION
NOTICE OF REGULAR MEETING
Saginaw City Hall
333 West McLeroy Boulevard
6:00 P.M. – Tuesday, September 08, 2020

(1)	**Call To Order**	Chairman Lewis
(2)	**Roll Call To Establish Quorum**	Chairman Lewis
(3)	**Audience Participation**	Chairman Lewis
(4)	**Approval of Minutes** Regular Meeting and Public Hearing On August 11, 2020	Chairman Lewis
(5)	**PZ 0920-01** **Consideration And Action Regarding Approval Of A Preliminary Plat UCD Saginaw Addition, Lots 1-8, Block A Being 21.292 Acres Of Land Situated In The Henry Robertson Survey, Abstract No. 1798, City Of Saginaw, Tarrant County, Texas.**	Clay Christy, P.E. ClayMoore Engineering
(6)	**PZ 0920-02** Consideration and Action Regarding Approval of a Site Plan for **Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A).**	Clay Christy, P.E. ClayMoore Engineering
(7)	**Staff Report**	Rick Trice, P. E. Public Works Director
A.	Discussion of Residential, Commercial and Industrial, and City Capital Projects	
B.	Update Commission of City Council Action on Previous Cases	

(8) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

(9) Adjournment Chairman Lewis

DATE POSTED:_____TIME:_____BY:_____

DATE RETRIEVED:_____TIME:_____BY:_____

The City Hall is wheelchair accessible and special parking is available on the east side of the building or in front of the Library located west of City Hall. If special accommodations are required, please contact Mary Ragle at 817-230-0441 a minimum of 72 hours in advance of the meeting.

PLEASE NOTE THAT IN ACCORDANCE WITH CURRENT CDC RECOMMENDATIONS REGARDING COVID-19 WE WILL BE OBSERVING SIX FEET DISANCING BETWEEN EVERYONE. THEREFORE, THERE WILL BE LIMITED SEATING AVAILABLE. FACE COVERINGS WILL BE REQUIRED.

PLANNING AND ZONING COMMISSION

Kenneth Haney Vice Chairman	Place No. 1	Term Expires May 2022
William Barngrover	Place No. 2	Term Expires May 2021
Matthew Lewis Chairman	Place No. 3	Term Expires May 2022
Malinda Julien	Place No. 4	Term Expires May 2021
Jason LaBruyere	Place No. 5	Term Expires May 2022
John Peet	1st Alternate	Term Expires May 2021
Randy Villarreal	2nd Alternate	Term Expires May 2022

- **Sec. 2-8. - Meeting and quorum**

A quorum for the conduct of business shall consist of three members of the commission. The members of the commission shall regularly attend meetings and public hearings of the commission and shall serve without compensation, except for reimbursement of authorized expenses attendant to the performance of their duties.

Audience Participation

If anyone in the audience wishes to address the board on any item listed on the agenda, please fill out one of the audience participation forms located by the east door of the Council Room. After the form is completed, please hand it to the board secretary. Your request to speak will be given to the chairman and you will be called upon to speak when that item is discussed.

MINUTES OF A REGULAR MEETING AND PUBLIC HEARING
OF THE CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
HELD AT THE CITY OF SAGINAW CITY HALL
333 WEST MCLEROY BOULEVARD
August 11, 2020

Present at the Meeting:

Chairman	Place No. 3	Matthew Lewis
Vice Chairman	Place No. 1	Kenneth Haney
Member	Place No. 2	William Barngrover
Member	Place No. 4	Malinda Julien
Member	Place No. 5	Jason LaBruyere
Alternate Member	Alt. No. 2	Randy Villarreal
Director Public Works		Rick Trice
City Attorney		Ben Gibbs
Recording Secretary		Mary Ragle

Absent from the Meeting:

Alternate Member	Alt No. 1	John Peet

Visitors at the Meeting:

Kelly Agnor
Kevin Patel
Jon Julien

(1) Call to Order

Chairman Lewis called the meeting to order at 6:00 p.m.

(2) Roll Call to Establish Quorum

Chairman Lewis called roll. The quorum will consist of Chairman Lewis, Vice Chairman Haney, Members Barngrover, Julien, LaBruyere.

(3) Audience participation

Chairman Lewis explained the procedure to follow to address the Commission.

(4) Approval of Minutes

The minutes of a regular meeting and public hearing on July 14, 2020 were presented for approval. A motion was made by Member Barngrover with a second by Vice Chairman Haney to approve the minutes for July 14, 2020 as presented. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien, LaBruyere

Against: None

Absent Alternate Member Peet

(5) PZ 0820-01
Consideration And Action Regarding A Variance Request To Section 7.09, C.3.i Of The Subdivision Ordinance, for a Proposed Planet Fitness Located at the SW Corner of S Saginaw Boulevard and Palomino Drive

DPW Trice stated that the developer of Planet Fitness has requested a variance to Section 7.09, C.3.i of the Subdivision Ordinance regarding detention in parking lots.

DPW Trice informed the members that the variance requested is for an exception to the 6-inch depth maximum and be allowed to count the 63 parking spaces in their proposed detention area in the required number of parking spaces.

There was a discussion regarding members' concerns regarding depth of water during a heavy rain, affect to residences to the west of this project and signage required by the Sub Division Ordinance.

Kevin Patel, P. E., with Triangle Engineers, answered questions and addressed concerns.

DPW Trice stated that the area drains to the east and that a drainage flume will intercept toe parking lot runoff and direct it to the north. Surrounding properties will not be adversely affected. He also advised that there should be no impact downstream.

Mr. Patel stated the detention is designed to drain water slowly and should improve some of the existing drainage problems with the site.

There was also a discussion regarding the following items the city council has to consider in granting a variance:
E.
In granting a variance, the council shall prescribe only conditions that it deems necessary to or desirable in the public interest. In making the findings herein below required, the council shall take into account the nature of the proposed use of the land involved, existing uses of land in the vicinity, the number of persons who will reside or work in the proposed subdivision, and the probable effect of such variance upon traffic conditions and upon the public health, safety, convenience and welfare in the vicinity. No variance shall be granted unless the council finds that all of the following conditions exist:

1.
That there are special circumstances or conditions affecting the land involved such that the strict application of the provisions of this ordinance would deprive the applicant of the reasonable use of the land;

2.

That the variance is necessary for the preservation and enjoyment of a substantial property right of the applicant;

3.

That the granting of the variance will not be detrimental to the public health, safety or welfare, or injurious to other property in the area; and

4.

That the granting of the variance will not have the effect of preventing the orderly subdivision of other land in the area in accordance with the provisions of this ordinance.

Chairman Lewis asked if there were any more comments. There were none.

A motion was made by Member Julien with a second by Member Barngrover to recommend that the City Council approve the variance to the Sub Division Ordinance requested but require that the 15 parking spaces in the area that will have more than 6" of water at 100-year rainfall event be designated as truck parking only. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien, LaBruyere

Against: None

Absent Alternate Member Peet

(6) PZ 0820-02 PUBLIC HEARING

Consideration And Action Regarding An Ordinance Amending Ordinance No. 2002-04, The Zoning Regulations Of The City Of Saginaw, Texas; Amending The Permitted Use Table, Section 5-1, To Provide That Bingo Halls Are Permitted In Community Commercial And Light Industrial Zoning Districts And Private Card Clubs Are Permitted By Specific Use Permit In Community Commercial, Light Industrial And Heavy Industrial Zoning Districts; Amending Article 7, Section 7-4, D 1. A. "Prohibited Uses" To Provide That Private Card Clubs And Bingo Halls Are Prohibited Uses In The Saginaw Boulevard Overlay District; Amending Part B, "Land Use Definitions And Explanations", Of Section 12-2 Of Article 12 Providing A Definition For Private Card Club.

Chairman Lewis opened the Public Hearing at 6:22

DPW Trice reminded the members that at the July 14th meeting staff had presented a discussion item regarding a new use, Private Card Club. He said based on that discussion staff prepared an amendment to the Zoning Ordinance that addresses "Private Card Club" and Changes to the "Bingo Hall" permitted use. He reviewed the conditions and requirements in the amendment.

Chairman Lewis asked if there were any questions or comments. There were none.

Chairman Lewis closed the public hearing at 6:26 p.m.

A motion was made by Member Julien with a second by Member Barngrover to recommend that the city council approve the amendment to the Zoning Ordinance (2002-04) for an added use, Private Card Club and requirements and changes to the Bingo Hall Use.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien, LaBruyere

Against: None

Absent Alternate Member Peet

(7) Staff Report

A. Discussion of Residential, Commercial, Industrial, and City Capital Projects

B. Previous Cases

DPW Trice reviewed information included in the members' packets. He also gave an update on projects throughout the city.

(8) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

No executive session was held

(9) Adjournment

Motion was made by Vice Chairman Haney with a second by Member LaBruyere to adjourn the meeting. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien, LaBruyere

Against: None

Absent Alternate Member Peet

Chairman Lewis declared the meeting of August 11, 2020 closed at 6:30 p.m.

APPROVED:

_____

Matthew Lewis, Chairman

ATTEST:

_____

Mary Ragle, Recording Secretary

DATE: September 2, 2020

TO: Chairman and Members of the Planning and Zoning Commission

FROM: Rick Trice, P.E., Director of Public Works

SUBJECT:
Consideration and Action regarding Approval of a Preliminary Plat UCD Saginaw Addition, Lots 1-8, Bock A being 21.292 Acres of Land Situated in the Henry Robertson Survey, Abstract No. 1798, City of Saginaw, Tarrant County, Texas

Owner: UCD Saginaw LP
Engineer: Clay Christy, P.E., ClayMoore Engineering (Brandon Middleton)
Existing Zoning: Community Commercial (CC) 9.804 Acres, Multi Family (MF2) 11.492 Acres

The applicant is requesting approval of a Preliminary Plat for UCD Saginaw Addition, Lots 1-8, Bock A being 21.292 Acres of Land Situated in the Henry Robertson Survey, Abstract No. 1798, City of Saginaw, Tarrant County, Texas.

The Preliminary Plat proposed the creation of 8 lots on the property. Lots 1-7 are within the Community Commercial zoning district and have frontage along Bailey Boswell Road and FM-156. Lot 8 is within the Multi-Family zoning district and has frontage along FM-156. Lot 8 will also have access by means of access easements along Bailey Boswell and FM-156.

The lot sizes are summarized below:

Lot 1	0.435 Ac.	Lot 5	1.436 Ac.
Lot 2	1.335 Ac.	Lot 6	0.988 Ac.
Lot 3	2.695 Ac.	Lot 7	1.725 Ac.
Lot 4	1.206 Ac.	Lot 8	11.472 Ac.

If you have any questions, please let me know.



Preliminary Plat
UCD Saginaw Addition
Lots 1-8, Block A

CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
APPLICATION FOR CONSIDERATION OF A PLAT

CASE NUMBER: _____

All information required in the Zoning Ordinance #2002-04 and/or the Subdivision Ordinance #2006-10 of the City of Saginaw must be received in the Community Development Office by 12:00 noon on the 28th day (always a Tuesday) prior to the Planning and Zoning Commission meeting.

All applications must be accompanied by 6 prints, 1 submittal, 30 prints after staff approval, 22" X 34". These must be folded to 8½" x 11" so that the title block or other identifying information is shown on the front. Plats shall be drawn at a scale of 1" = 100' or larger. The original mylar shall also accompany copies of any final plat.

The office personnel will strictly adhere to the submittal deadline date and time. THERE WILL BE NO EXCEPTIONS. Failure to submit the appropriate signed applications, required information, engineering details, or payment of the required fees will result in refusal of the application. The application is not considered complete until all requirements are met.

Acceptance of an application IS NOT A GUARANTEE that an applicant's case will be scheduled for a SPECIFIC AGENDA DATE. After reviewing the application the office personnel will contact the applicant for any required corrections. The agenda date will be set after compliance by the applicant of all the requirements contained in the City of Saginaw's Zoning Ordinance and Sub Division Ordinance.

REQUEST FOR CONSIDERATION OF

PRELIMINARY PLAT (☑) FINAL PLAT ( ) REPLAT ( ) AMENDED PLAT ( )

LEGAL DESCRIPTION: *(fill in the one that applies)*

LOT: 1-8 BLOCK: A ADDITION: UCD SAGINAW ADDITION

TRACT: _____ ABSTRACT 1796 SURVEY: HENRY ROBERTSON

(IF LEGAL DESCRIPTION IS TOO LONG ATTACH A COMPLETE COPY)

ADDRESS and/ or LOCATION OF PROPERTY: 8389 BLUE MOUND ROAD

_____

NAME OF PROPOSED DEVELOPMENT: UCD SAGINAW

TOTAL ACREAGE OF PROPERTY: 21.292

(use additional sheets and attach if necessary)

I hereby certify that I will follow all Ordinances as set forth by the city of Saginaw with respect to my Development and understand that copies of the Zoning Ordinance and Subdivision Ordinance are available for my purchase. I further understand that the payment of the required fees does not in any way guarantee approval of my request or obligate the city in any way to refund said fees.

OWNER'S SIGNATURE: _____ PHONE #: 214.224.4600

and/or OPTION HOLDER: _____ PHONE #: _____

OWNER'S NAME:(Please Print) UCD SAGINAW LP

OWNER'S ADDRESS: 7001 PRESTON ROAD, STE. 410 DALLAS, TEXAS 75205

APPLICANT'S SIGNATURE: _____ PHONE # : 817.281.0572

APPLICANT'S NAME: CLAY CRISTY

APPLICANT'S ADDRESS: 1903 CENTRAL DR. STE. 406 BEDFORD, TEXAS 76021

FOR CITY USE ONLY DO NOT WRITE BELOW THIS LINE

RECEIVED BY: _____ DATE: 9-3-2020 TIME: 10:20 A.M

FEE FOR APPLICATION: $610 RECEIPT #: 179404

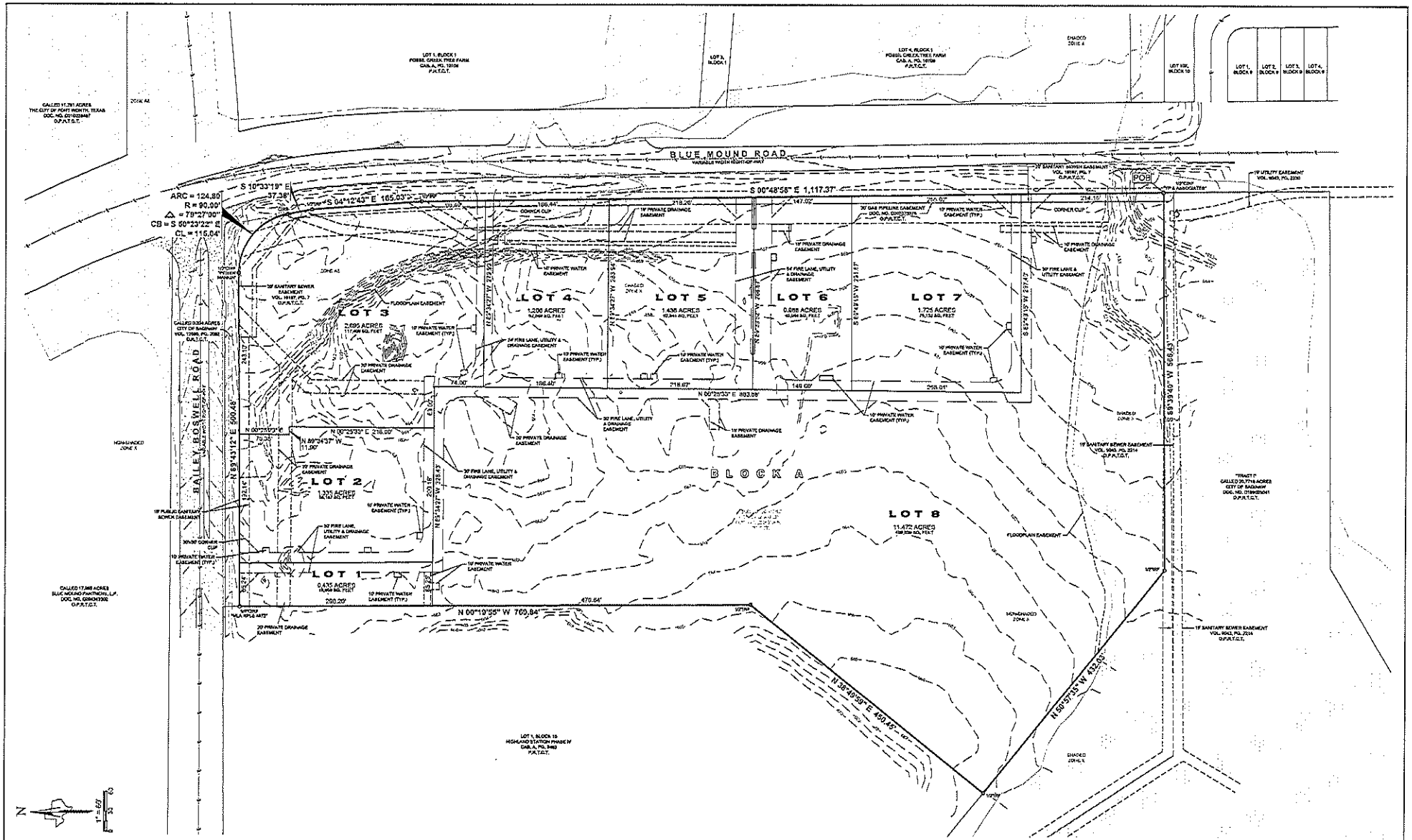
SUBMITTED INFORMATION REVIEWED BY: _____

PLANNING AND ZONING COMMISSION MEETING DATE: 9-8-2020

ACTION TAKEN: _____

CITY COUNCIL MEETING DATE: 9-15-2020

ACTION TAKEN: _____



Project	2001.010-03
Date	08/02/2020
Drafter	JDC

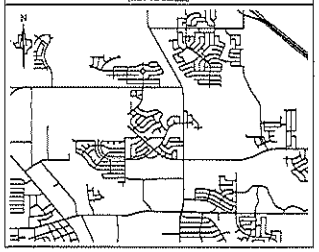
EAGLE SURVEYING, LLC
210 S. Elm Street, Suite: 104
Denton, TX 76201
(940) 222-3009
TX Firm #10194177

SURVEYOR
Eagle Surveying, LLC
Contact: John Cox
210 S. Elm Street, Suite: 104
Denton, TX 76201
(940) 222-3009

ENGINEER
Claymoore Engineering, Inc.
Contact: Clay Cristy
1903 Central Drive, Suite: 406
Bedford, TX 76021
(817) 281-0572

OWNER
UCD Saginaw, L.P.
Contact: Robert V. Dorsad
7001 Preston Road, Suite: 410
Dallas, TX 75205
(214) 224-4800

VICINITY MAP
(NOT TO SCALE)



GENERAL NOTES

1.) The purpose of this plat is to create eight (8) lots of record from a tract of land and to dedicate easements for site development.

2.) This property is located in "Zone X" & "Zone AE" according to the F.I.M.A. Flood Insurance Rate Map dated March 21, 2019 as shown on Map Number 48439C0065L.

3.) The grid coordinates shown on this plat are based on GPS observations utilizing the ASTerra RTKNET Cooperative network, NAD 83(2011) State Plane Coordinate System (Texas North Central Zone - 4202).

4.) Selling a portion of this addition by metes and bounds is a violation of City Ordinance and State Law, and is subject to fines and/or withholding of utilities and building permits.

5.) All interior property corners are marked with a 1/2-inch iron rod with a green plastic cap stamped "EAGLE SURVEYING" unless noted otherwise.

6.) The bearings shown on this plat are based on GPS observations utilizing the ASTerra RTKNET Cooperative network, NAD 83(2011) Datum.

LEGEND

PG	= PAGE
VOL	= VOLUME
POB	= POINT OF BEGINNING
CIRS	= CAPPED IRON ROD SET
CIRF	= CAPPED IRON ROD FOUND
DOC. NO	= DOCUMENT NUMBER
P.R.T.C.T.	= PLAT RECORDS, TARRANT COUNTY, TEXAS
O.P.R.T.C.T.	= OFFICIAL PUBLIC RECORDS, TARRANT COUNTY, TEXAS

OWNER'S CERTIFICATE

STATE OF TEXAS §
COUNTY OF TARRANT §

WHEREAS, UCD SAGINAW, L.P., is the owner of a 21.292 acre tract of land situated in the HENRY ROBERTSON SURVEY, ABSTRACT NUMBER 1798, City of Saginaw, Tarrant County, Texas, being all of that called 21.298 acre tract of land conveyed by Special Warranty Deed to UCD Saginaw, L.P., recorded in Document Number D219257698, Official Public Records of Tarrant County, Texas, and being more particularly described by metes and bounds as follows:

BEGINNING at 1/2-inch iron rod with yellow plastic cap stamped "YP & Associates" found at the Southeast corner of said UCD Saginaw tract, being at the Northeast corner of "Tract I" a called 20.7716 acre tract of land described in deed to City of Saginaw, recorded in Document Number D196025041, Official Public Records of Tarrant County, Texas, and being in the West right-of-way line of Blue Mound Road;

THENCE South 89°30'40" West, departing the West right-of-way line of said Blue Mound Road, with the South line of said UCD Saginaw tract and the common line of said 20.7716 acre tract, a distance of 668.42 feet to a 1/2-inch iron rod found;

THENCE North 00°57'35" West, continuing along said course with the South line of UCD Saginaw tract and the common line of said 20.7716 acre tract, a distance of 432.03 feet to a 1/2-inch iron rod found at the Southwest corner of said UCD Saginaw tract and being at the Southeast corner of Lot 1, Block 16 of Highland Station, Phase IV, an addition to the City of Saginaw, recorded in Cabinet A, Page 3462, Plat Records of Tarrant County, Texas;

THENCE North 36°43'59" East, departing the North line of said 20.7716 acre tract, with the West line of said UCD Saginaw tract and with the East line of said Lot 1, Block 16, a distance of 450.45 feet to a 1/2-inch iron rod found;

THENCE North 00°19'59" West, continuing along said course with the West line of said UCD Saginaw tract and the common line of said Lot 1, Block 16, a distance of 709.94 feet to a 5/8-inch iron rod with yellow plastic cap stamped "MLA RPLS 4872" found at the Northwest corner of said UCD Saginaw tract and being in the South right-of-way line of Bailey Boswell Road;

THENCE North 89°43'12" East, departing the East line of said Lot 1, Block 16, with the North line of said UCD Saginaw tract and the South right-of-way line of said Bailey Boswell Road, a distance of 600.48 feet to a 1/2-inch iron rod with yellow plastic cap stamped "PEISER MANIUM" found at the beginning of a curve to the right, with a radius of 90.00 feet, delta angle of 79°27'00", chord bearing and distance of South 50°23'22" East, 115.04 feet;

THENCE, continuing along said course, an arc distance of 124.80 feet to a 1/2-inch iron rod with green plastic cap stamped "EAGLE SURVEYING" set at the end of said curve, in the West right-of-way line of said Blue Mound Road;

THENCE along the East line of UCD Saginaw tract and with the West right-of-way line of said Blue Mound Road the following three (3) calls:

South 10°33'19" East, a distance of 37.39 feet to a 1/2-inch iron rod found;

South 04°12'43" East, a distance of 165.03 feet to a 1/2-inch iron rod found;

South 00°48'50" East, a distance of 1,117.37 feet to the POINT OF BEGINNING and containing 21.292 acres of land, more or less.

OWNER'S DEDICATION

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS:

THAT, UCD SAGINAW, L.P., does hereby adopt this plat, designating herein described property as UCD SAGINAW ADDITION, an addition to the City of Saginaw, Tarrant County, Texas, and does hereby dedicate to public use forever all streets, alleys, parks, watercourses, drains, easements and public places thereon shown for the purpose and consideration therein expressed, No buildings, fences, trees, shrubs or other improvements or growths shall be constructed or placed upon, over or across the drainage and utility easements as shown. Said drainage and utility easements being hereby reserved for the mutual use and accommodation of all public utilities desiring to use same. All and any public utility shall have the right to remove and keep removed all or parts of any buildings, fences, trees, shrubs or other improvements or growths which may in any way endanger or interfere with the construction, maintenance, or efficiency of its respective system on the drainage and utility easement and all public utilities shall at all times have the full right of ingress and egress to or from and upon the said drainage and utility easements for the purpose of constructing, reconstructing, inspecting, patrolling, maintaining and adding to or removing all or parts of its respective systems without the necessity at any time of procuring the permission of anyone.

OWNER: UCD SAGINAW, L.P., a Texas limited partnership

BY: UCD SAGINAW GP, LLC, a Texas limited liability company (its general partner)

BY: _____ _____
Robert V. Dorazil — Date
Manager

STATE OF TEXAS §
COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared ROBERT V. DORAZIL, as Manager of UCD SAGINAW GP, LLC, on behalf of UCD SAGINAW, L.P., its general partner, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this _____ day of _____, 2020.

_____
Notary Public in and for the State of Texas

BY: _____ _____
Clifford C. Henderson — Date
Manager

STATE OF TEXAS §
COUNTY OF _____ §

BEFORE ME, the undersigned authority, on this day personally appeared CLIFFORD C. HENDERSON, as Manager of UCD SAGINAW GP, LLC, on behalf of UCD SAGINAW, L.P., its general partner, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this _____ day of _____, 2020.

_____
Notary Public in and for the State of Texas

CERTIFICATE OF SURVEYOR

STATE OF TEXAS §
COUNTY OF TARRANT §

I, MATTHEW RAASE, Registered Professional Land Surveyor, do hereby certify that this plat was prepared from an actual survey made on the ground and that the monuments shown hereon were found or placed with 1/2-inch iron rods with green plastic caps stamped "EAGLE SURVEYING" under my direction and supervision in accordance with the current provisions of the Texas Administrative Code and the Ordinances of the City of Saginaw, Tarrant County, Texas.

PRELIMINARY
this document shall not be recorded for any purpose and shall not be used or viewed or relied upon as a final survey document

_____ _____
Matthew Raase, R.P.L.S. # 6407 — Date

STATE OF TEXAS §
COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, on this day personally appeared MATTHEW RAASE, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purposes and considerations therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF THE OFFICE this _____ day of _____, 2020.

_____
John Cox, Notary Public in and for the State of Texas

CERTIFICATE OF APPROVAL

APPROVED by the City of Saginaw Planning and Zoning Commission on this _____ day of _____, 2020.

_____
Planning and Zoning Chairman

ATTEST:

_____
City Secretary

Project	2001.016-03
Date	09/02/2020
Drafter	JDC

EAGLE SURVEYING, LLC
210 S. Elm Street, Suite: 104
Denton, TX 76201
(940) 222-3099
TX Firm #10194177

SURVEYOR
Eagle Surveying, LLC
Contact: John Cox
210 S. Elm Street, Suite: 104
Denton, TX 76201
(940) 222-3099

ENGINEER
Claymoore Engineering, Inc.
Contact: Clay Crisp
1903 Central Drive, Suite: 406
Bedford, TX 76021
(817) 281-0572

OWNER
UCD Saginaw, L.P.
Contact: Robert V. Dorazil
7001 Preston Road, Suite: 410
Dallas, TX 75205
(214) 224-4600

PRELIMINARY PLAT
UCD SAGINAW ADDITION
LOTS 1 - 8, BLOCK A

BEING 21.292 ACRES OF LAND SITUATED IN THE HENRY ROBERTSON SURVEY, ABSTRACT No. 1798, CITY OF SAGINAW, TARRANT COUNTY, TEXAS

DATE: September 2, 2020

TO: Chairman and Members of the Planning and Zoning Commission

FROM: Rick Trice, P.E., Director of Public Works

SUBJECT:
Consideration and Action regarding Approval of a Site Plan for Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A)

Owner: UCD Saginaw LP
Engineer: Clay Christy, P.E., ClayMoore Engineering
Existing Zoning: Multi Family (MF2)

Currently UCD Saginaw LP is in the process of developing proposed Lot 8, Block A as a multi-family development. The zoning ordinance requires approval of a site plan by the Planning and Zoning Commission and City Council prior to issuance of a building permit by the city.

The Site Plan and supporting exhibits have been reviewed by City Staff and meets or exceeds the requirements of Section 8-1 – Site Plan Requirements of the Zoning Ordinance.

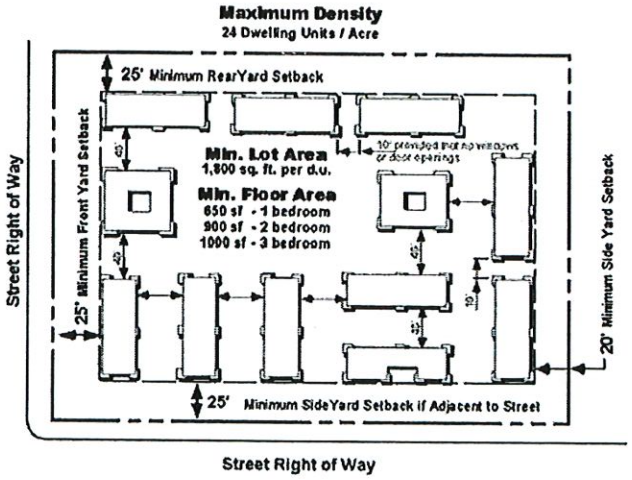
If you have any questions, please let me know.

Sec. 6-11. - MF-2 (Multi-Family).

A. *Purpose.* The MF-2 district is to provide for compatible land, building, and structural uses primarily oriented to high-density multi-family residential use. The MF-2 district is intended to serve as a transitional element between lower density residential uses and more intense nonresidential land uses.

B. *Permitted uses.* Uses in the MF-2 district shall be in accordance with section 5-1, Permitted Use Table.

C. *Area requirements.* The requirements regulating the minimum lot size, minimum yard size (front, side, and rear), maximum building height (stories and feet), and maximum lot coverage, and minimum floor area, as it pertains to this district, shall conform with the provisions provided in the density, area, yard, height, and lot coverage requirements for the MF2 zoning district.



MF-2 – Zoning District Area Requirements	
Minimum Lot Area	1800 s.f. of lot area per d.u. located on 1 acre
Maximum Density	24 d.u. per acre
Minimum Front Yard	25 ft.
Minimum Side Yard	20 ft.
Minimum Rear Yard	25 ft.
Minimum Distance Between Buildings	40 ft. 10 ft. provided all facing walls of the adjacent buildings contain no door or window openings.
Maximum Lot Coverage	65 %
Maximum Building Height	45 ft or. 3 stories
Minimum Floor Area	650 s.f. – 1 bedroom 900 s.f. – 2 bedroom 1000 s.f. – 3 bedroom

Zoning District

D. *Off-street parking and loading requirements.* Off-street parking and loading requirements shall conform to the provisions of section 8-9, Off Street Parking and Loading Requirements.

E. *Landscaping.* Landscaping shall be in accordance with section 8-13, Landscape Regulations.

F. *Signs.* Signs shall be in accordance with section 8-10, Sign Regulations.

G. *Accessory building and structure regulations.* All regulations for accessory building or accessory structures shall be in compliance with section 8-4, Detached Accessory Building Regulations.

H. *Exterior construction.* Seventy-five percent of the exterior of the structure shall be masonry construction with 100 percent of the front facade comprised of masonry construction,

exclusive of windows, doors, and dormers.

l. *Site plan required.* A site plan must be approved by the city council, upon approval of the planning and zoning commission and in accordance with section 8-1, Site Plan Requirements.

Sec. 8-1. - Site plan requirements.

A. *Generally.* Whenever a site plan is required by this ordinance, such site plan must conform to the requirements of this section. Unless otherwise specified in this ordinance, all site plans must be approved by the city council, upon recommendation of the planning and zoning commission. The site plan submitted in support of an application shall satisfy the requirements for site plan submittals as set forth by the city staff. Site plans shall be reviewed by the city staff, and comments shall be returned after the review by the city staff. The submittal date of the site plan shall be the date upon which the site plan is found to be in compliance with the provisions of the site plan application by the city staff.

B. *Required prior to building permit.* When required by this ordinance, a site plan must be approved prior to the issuance of a building permit by the city.

C. *Changes to the site plan.* Changes to the site plan shall be processed in the same manner as the original approved site plan.

1. Except as otherwise provided in paragraph 3 below, any site plan that is amended shall require approval of the city council, upon recommendation of the planning and zoning commission.
2. Changes to the site plan which will affect the use of the land may require either an amendment to a planned development or a rezoning of property, whichever applies.
3. Changes of details within a site plan which do not alter the basic physical relationship of the property to adjacent properties; do not alter the use permitted; and do not increase the density, floor area, height, or reduce the yards provided at the boundary of the site as indicated on the approved site plan, may be authorized by the administrative official or his/her designee. An aggrieved party may appeal the decision of the administrative official or his/her designee to the board of adjustment in accordance with the provisions of this ordinance.

D. *Council approval.* Council approval of a site plan that accompanies a zoning change request shall become part of the amending ordinance.

E. *Site plan content.* The site plan shall contain the information listed below, and any or all of the required features may be incorporated on a single drawing if the drawing is clear and capable of evaluation by the city council and the staff personnel required to enforce and interpret this ordinance.

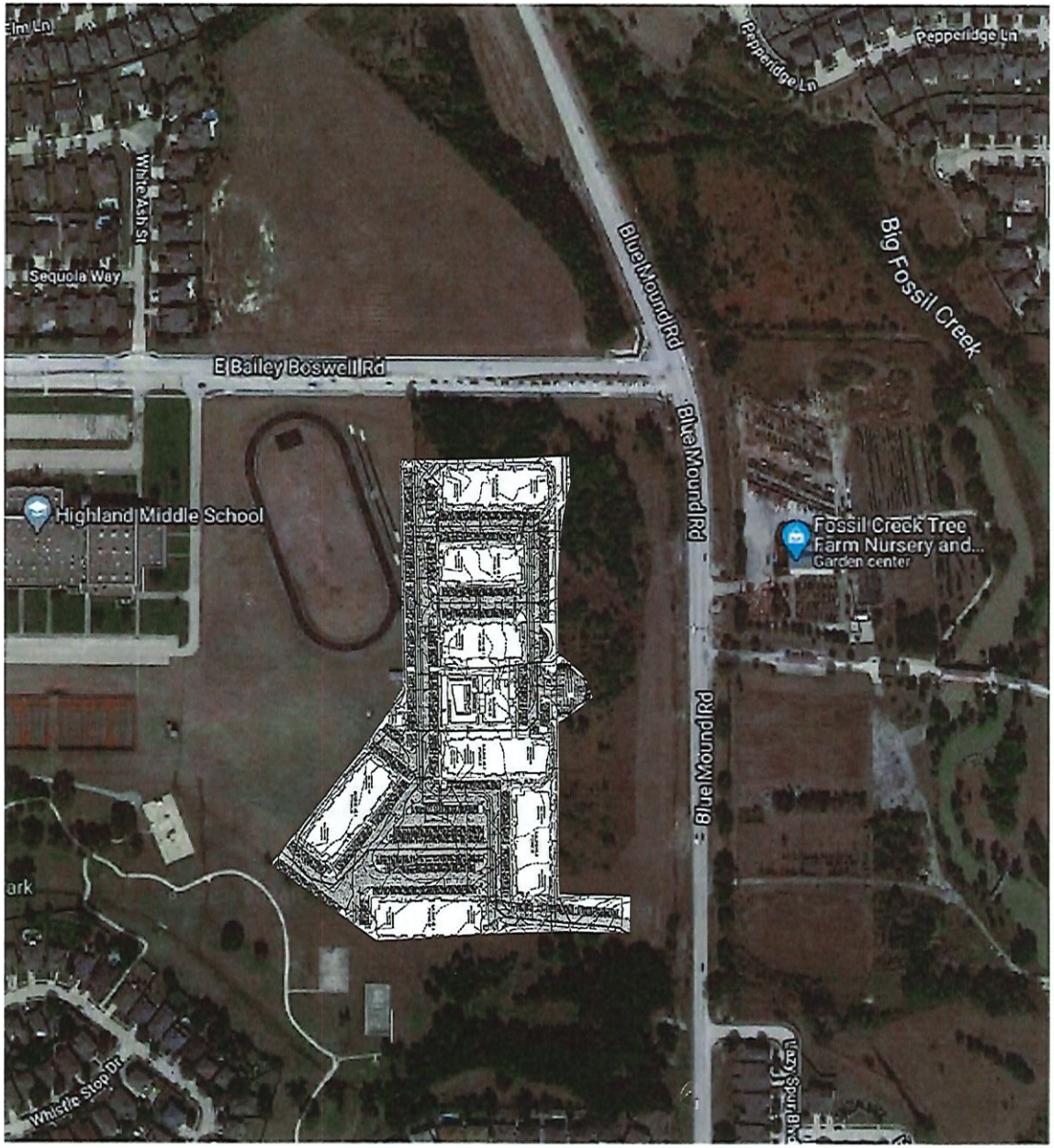
1. The boundary lines and dimensions of the property, existing subdivision lots, available utilities, easements, roadways, sidewalks, emergency access easements, and public rights-of-way.
2. Topography of the property proposed for development in contours of not less than two feet, together with any proposed grade elevations, if different from existing elevations.
3. Flood plains, water courses, marshes, drainage areas, and other significant

environmental features including, but not limited to, rock outcroppings and major tree groupings. Topographic and drainage map information provisions may be waived by the reviewing body when the inclusion of such data would not materially contribute to the necessary evaluation of the project petition.

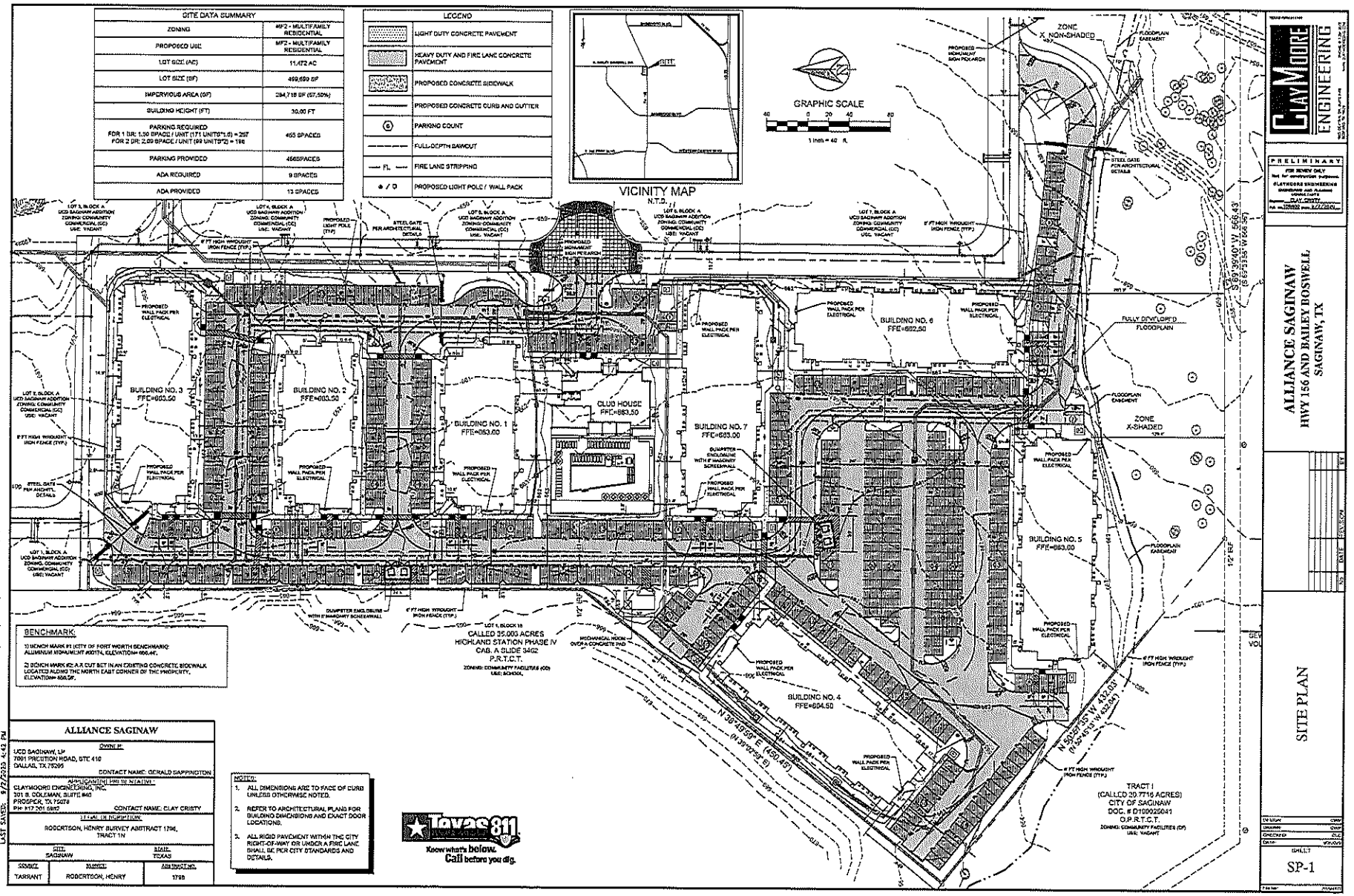
4. The location and use of all existing and proposed buildings or structures, including all refuse storage areas, and the minimum distance between buildings. Where building complexes are proposed, the location of each building and the minimum distances between buildings, and between buildings and the property line, street line, and /or alley.
5. Total number, location, and arrangement of off-street parking and loading spaces, where required.
6. All points of vehicular ingress, egress, and circulation within the property and all special traffic regulation facilities proposed or required to assure the safe function of the circulation plan.
7. Setbacks, lot coverage, and when relevant, the relationship of the setbacks provided and the height of any existing or proposed building or structure.
8. The location, size, and arrangement of all outdoor signs, exterior auditory speakers, and lighting.
9. The type, location, and quantity of all plant material used for landscaping, and the type, location, and height of fences or screening and the plantings around them.
10. If multiple types of land uses are proposed, a delineation of the specific areas to be devoted to various land uses.
11. Vicinity map, north point, scale, name of development, name of owner, name of planner, total acreage of project, and street address or common description of the property.
12. Current land uses and zoning district of the property and current land uses and zoning districts of contiguous properties.
13. Buildings on the exterior of the site and within 25 feet of all property lines.
14. The location and size of existing and proposed surface and subsurface drainage facilities, including culverts, drains, and detention ponds, showing size and direction of flow.
15. The number of square feet of the property after construction which will constitute impervious area or impervious surface and vegetated areas.
16. Architectural drawings, such as elevations, concept sketches or renderings depicting building types and other significant proposed improvements including the treatment and use of open spaces, etc., where the submission of such drawings would more

clearly portray the nature and character of the applicant's land use and development proposals.

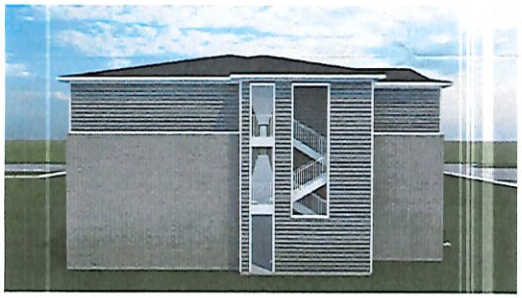
17. Legal description of the total site area proposed for rezoning, development or specific use permit.
18. Signature, title and date of the applicant, at the conclusion of the written documents certifying the information presented in the plans, and supporting documents reflect a reasonably accurate portrayal of the general nature and character of the applicant's proposals.



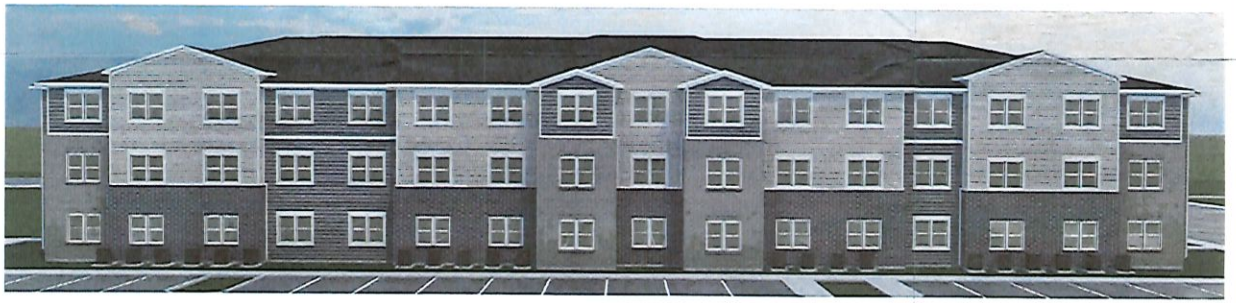
Alliance Apartments Saginaw
MF2 Site Plan


SITE DATA SUMMARY
ZONING
MF2 - MULTIFAMILY RESIDENTIAL
PROPOSED USE
MF2 - MULTIFAMILY RESIDENTIAL
LOT SIZE (AC)
11.472 AC
LOT SIZE (SF)
499,699 SF
IMPERVIOUS AREA (SF)
284,718 SF (57.00%)
BUILDING HEIGHT (FT)
30.00 FT
PARKING REQUIRED
FOR 1 BR: 1.00 SPACE / UNIT (171 UNITS*1.0) = 297
FOR 2 BR: 2.00 SPACE / UNIT (99 UNITS*2) = 198
495 SPACES
PARKING PROVIDED
466SPACES
ADA REQUIRED
9 SPACES
ADA PROVIDED
13 SPACES
LEGEND
LIGHT DUTY CONCRETE PAVEMENT
HEAVY DUTY AND FIRE LANE CONCRETE PAVEMENT
PROPOSED CONCRETE SIDEWALK
PROPOSED CONCRETE CURB AND GUTTER
PARKING COUNT
FULL-DEPTH SAWCUT
FIRE LANE STRIPPING
PROPOSED LIGHT POLE / WALL PACK
VICINITY MAP
N.T.S.
GRAPHIC SCALE
1 inch = 40 ft.
BUILDING NO. 1 FFE=663.00
BUILDING NO. 2 FFE=663.50
BUILDING NO. 3 FFE=663.50
CLUB HOUSE FFE=663.50
BUILDING NO. 4 FFE=664.50
BUILDING NO. 5 FFE=663.00
BUILDING NO. 6 FFE=662.50
BUILDING NO. 7 FFE=663.00
CALLED 35.003 ACRES HIGHLAND STATION PHASE IV CAB. A SLIDE 3462 P.R.T.C.T.
TRACT I (CALLED 20.7716 ACRES) CITY OF SAGINAW DOC. # D109025941 O.P.R.T.C.T.
ZONE X NON-SHADED
ZONE X-SHADED
FULLY DEVELOPED FLOODPLAIN
BENCHMARK:
1) BENCH MARK #1 (CITY OF FORT WORTH BENCHMARK: ALUMINUM MONUMENT #00174, ELEVATION= 660.44'.
2) BENCH MARK #2: A X CUT SET IN AN EXISTING CONCRETE SIDEWALK LOCATED ALONG THE NORTH EAST CORNER OF THE PROPERTY. ELEVATION= 664.59'.
ALLIANCE SAGINAW
OWNER:
UCD SAGINAW, LP
7001 PRESTON ROAD, STE 410
DALLAS, TX 75205
CONTACT NAME: GERALD SAPPINGTON
APPLICANT/PREPARATION:
CLAYMOORE ENGINEERING, INC.
301 S. COLEMAN, SUITE #40
PROSPER, TX 75078
PH: 817.201.5822
CONTACT NAME: CLAY CRISTY
LEGAL DESCRIPTION:
ROBERTSON, HENRY SURVEY ABSTRACT 1796, TRACT 1N
CITY: SAGINAW
STATE: TEXAS
COUNTY: TARRANT
SURVEY: ROBERTSON, HENRY
ABSTRACT NO.: 1796
NOTES:
1. ALL DIMENSIONS ARE TO FACE OF CURB UNLESS OTHERWISE NOTED.
2. REFER TO ARCHITECTURAL PLANS FOR BUILDING DIMENSIONS AND EXACT DOOR LOCATIONS.
3. ALL RIGID PAVEMENT WITHIN THE CITY RIGHT-OF-WAY OR UNDER A FIRE LANE SHALL BE PER CITY STANDARDS AND DETAILS.
Texas 811
Know what's below.
Call before you dig.
CLAYMOORE ENGINEERING
PRELIMINARY
FOR REVIEW ONLY
Not for construction purposes.
CLAYMOORE ENGINEERING
REGISTERED FIRM #
CLAY CRISTY
Reg. # 129800 Date: 9/7/2020
ALLIANCE SAGINAW
HWY 156 AND BAILEY BOSWELL
SAGINAW, TX
SITE PLAN
SHEET
SP-1
PLOTTED BY: MARK TOKES
PLOT DATE: 9/7/2020 4:45 PM
LOCATION: Z:\PROJECTS\2020-003 ALLIANCE SAGINAW\CAD\SHEETS\SP-1 SITE PLAN.DWG
LAST SAVED: 9/7/2020 4:43 PM

FIRE LANE & HOSE LAY
EXHIBIT
EX-1
ALLIANCE SAGINAW
HWY 156 AND BAILEY BOSWELL
SAGINAW, TX
PRELIMINARY
CLAY MOORE ENGINEERING
BENCHMARK:
1) BENCH MARK #1 (CITY OF FORT WORTH BENCHMARK)
ALUMINUM MONUMENT ROOTH. ELEVATION= 999.44'.
2) BENCH MARK #2: A X CUT SET IN AN EXISTING CONCRETE SIDEWALK
LOCATED 1.0' NORTH AND 1.0' EAST OF THE NORTH WEST CORNER OF THE PROPERTY.
ELEVATION= 806.56'
ALLIANCE SAGINAW
ZONING:
LUCID SAGINAW, LP
7001 PRESTON ROAD, STE 410
DALLAS, TX 75205
CONTACT NAME: GERALD SAPPINGTON
ADDRESS:
CLAYMOORE ENGINEERING, INC.
1903 CENTRAL DR, STE 440
PROSPER, TX 75078
CONTACT NAME: CLAY CRISTY
LEGAL DESCRIPTION:
ROBERTSON, HENRY SURVEY ABSTRACT 1759,
TRACT 1A
COUNTY:
TARRANT
CITY:
SAGINAW
SURVEY:
ROBERTSON, HENRY
STATE:
TEXAS
ABSTRACT NO.:
1759
VICINITY MAP
N.T.S.
GRAPHIC SCALE
1 INCH = 40 ft.
BUILDING NO. 1 FFE=660.00
BUILDING NO. 2 FFE=662.00
BUILDING NO. 3 FFE=660.00
BUILDING NO. 4 FFE=664.50
BUILDING NO. 5 FFE=663.00
BUILDING NO. 6 FFE=662.50
BUILDING NO. 7 FFE=660.00
CLUB HOUSE FFE=663.50
ZONE X NON-SHADED
ZONE X-SHADED
RAW DEVELOPED FLOODPLAIN
TRACT I (CALLED 20.7716 ACRES) CITY OF SAGINAW DOC. # D159025041 O.P.R.T.C.T.
LOT 1, BLOCK 15 CALLED 33.503 ACRES HIGHLAND STATION PHASE IV CAB. A SLIDE 3402 P.R.T.C.T.
Texas 811 Know what's below. Call before you dig.
FLOTTED BY: CLAY CRISTY
PLOT DATE: 9/23/2020 10:35 AM
LOCATION: \\Cm-1501\Public\Projects\2020-033 Alliance Saginaw\CAD\Exhibit\2020-08-19 Exhibit\EX-1 Fire Lane Exhibit.dwg
LAST SAVED: 8/28/2020 11:00 AM



04 BUILDING TYPE I - SIDE ELEVATION
SCALE: N.T.S.



02 BUILDING TYPE I - REAR ELEVATION
SCALE: N.T.S.



03 BUILDING TYPE I - SIDE ELEVATION
SCALE: N.T.S.



01 BUILDING TYPE I - FRONT ELEVATION
SCALE: N.T.S.

HLR ARCHITECTS
HENSLEY LAMKIN RACHEL, INC.
DALLAS • HOUSTON • SEATTLE
WWW.HLRINC.NET
PH: 972.726.9400

ALLIANCE RESIDENTIAL COMPANY

BRUCE W. RACHEL, AIA
TX LICENSE NO. 14372

PRELIMINARY DRAWING

NOT FOR CONSTRUCTION
NOT FOR GOVERNMENTAL REVIEW

©2017 HENSLEY LAMKIN RACHEL, INC.
DRAWINGS AS INSTRUMENTS OF SERVICE ARE, SHALL REMAIN THE PROPERTY OF HLR ARCHITECTS, HENSLEY LAMKIN RACHEL, INC. THESE DRAWINGS ARE NOT TO BE USED IN WHOLE OR IN PART, FOR ANY PURPOSE OTHER THAN THE SPECIFIC PROJECT FOR WHICH THEY WERE PREPARED AND PUBLISHED, AND ARE NOT TO BE USED IN ANY MANNER WHATSOEVER, BY ANY PERSON OR ENTITY, WITHOUT THE PRIOR WRITTEN CONSENT OF HENSLEY LAMKIN RACHEL, INC.

Project Title:

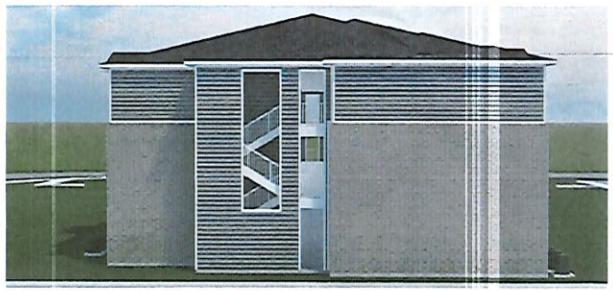
PROSE BLUE MOUND ROAD

SAGINAW
TEXAS

Development Package: 07.17.20

Project ID
19485

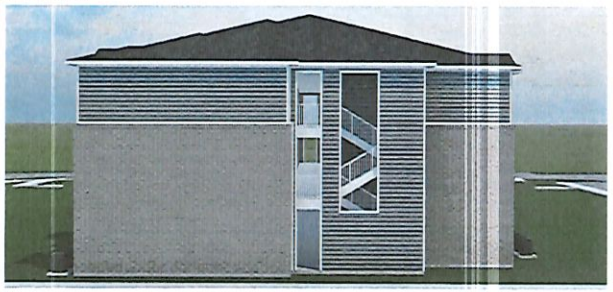
Drawing No.
A0.2B
BUILDING TYPE I



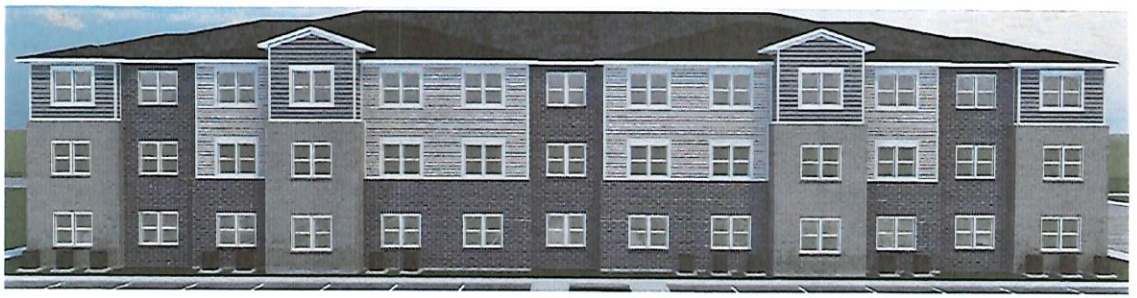
04 BUILDING TYPE II - SIDE ELEVATION
SCALE: N.T.S.



02 BUILDING TYPE II - REAR ELEVATION
SCALE: N.T.S.



03 BUILDING TYPE II - SIDE ELEVATION
SCALE: N.T.S.



01 BUILDING TYPE II - FRONT ELEVATION
SCALE: N.T.S.

HLR ARCHITECTS
HENSLEY LAMKIN RACHEL, INC.
DALLAS • HOUSTON • SEATTLE
WWW.HLRINC.NET
PH: 972.720.9480

ALLIANCE RESIDENTIAL COMPANY

BRUCE W. RACHEL, AIA
TX LICENSE NO. 14373

PRELIMINARY DRAWING

NOT FOR CONSTRUCTION
NOT FOR GOVERNMENTAL REVIEW

© 2017 HENSLEY LAMKIN RACHEL, INC.
DOCUMENTS AS INSTRUMENTS OF SERVICE ARE, AND SHALL REMAIN THE PROPERTY OF HENSLEY LAMKIN RACHEL, INC. THIS DOCUMENT AND THE INFORMATION CONTAINED HEREIN MAY NOT BE DUPLICATED USED OR DISCLOSED WITHOUT WRITTEN CONSENT OF HENSLEY LAMKIN RACHEL, INC.

Project Title:

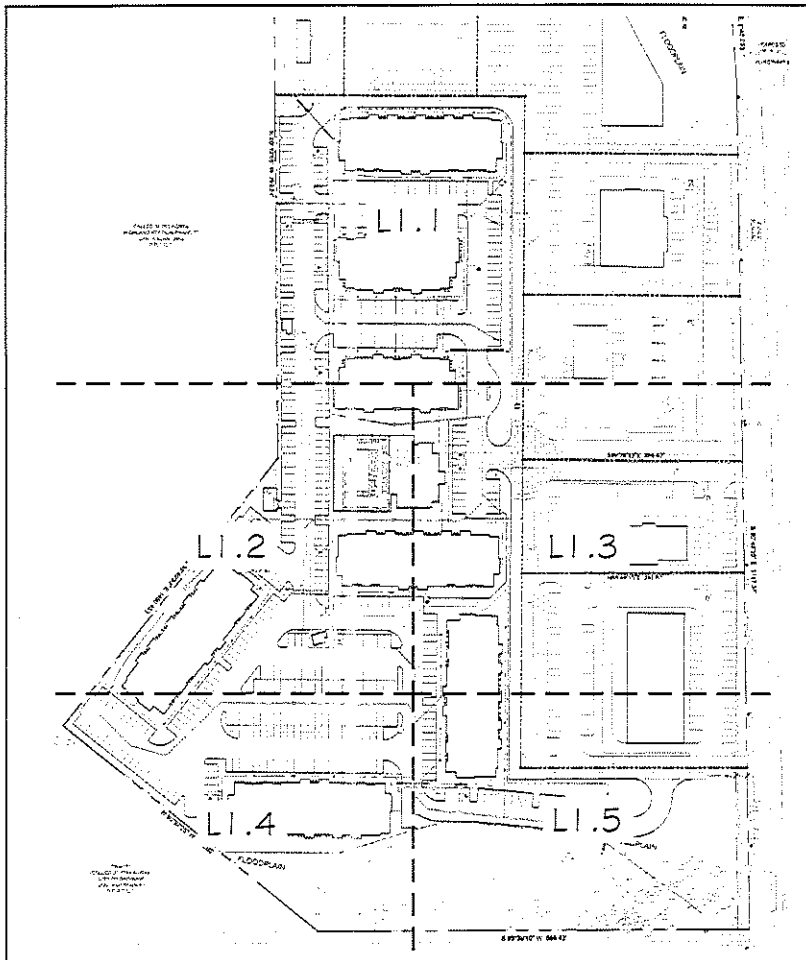
PROSE BLUE MOUND ROAD

SAGINAW
TEXAS

Development Package: 07.17.20

Project ID
19485

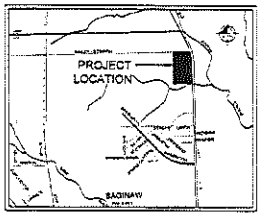
Drawing No.
A0.3B
BUILDING TYPE II



1 OVERALL PLANTING PLAN

GRAPHIC SCALE IN FEET

LANDSCAPE REQUIREMENTS - CITY OF SAGINAW			
SITE DESCRIPTION			
BUFFER YARD	REQUIRED	PROVIDED	COMMENTS
INTERIOR LANDSCAPE AREA REQUIREMENTS	REQUIRED	PROVIDED	COMMENTS
PARKING LOT	REQUIRED	PROVIDED	COMMENTS
LANDSCAPE IRRIGATION			



VICINITY MAP
N.T.S.

PLANT SCHEDULE

INTERIM REVIEW

Pacheco Koch

OVERALL PLANTING PLAN

BAILEY BOSWELL APARTMENTS
AT BAILEY BOSWELL ROAD & FM 156
CITY OF SAGINAW, TARRANT COUNTY, TEXAS

DESIGN	DRAWN	DATE	SCALE	NOTES	FILE	NO
CJT	AJH	JULY 2020	AS SHOWN			L1.0

BAILEY BOSWELL APARTMENTS

Pacheco Koch

Revisions

BAILEY BOSWELL APARTMENTS
SAGINAW
TEXAS

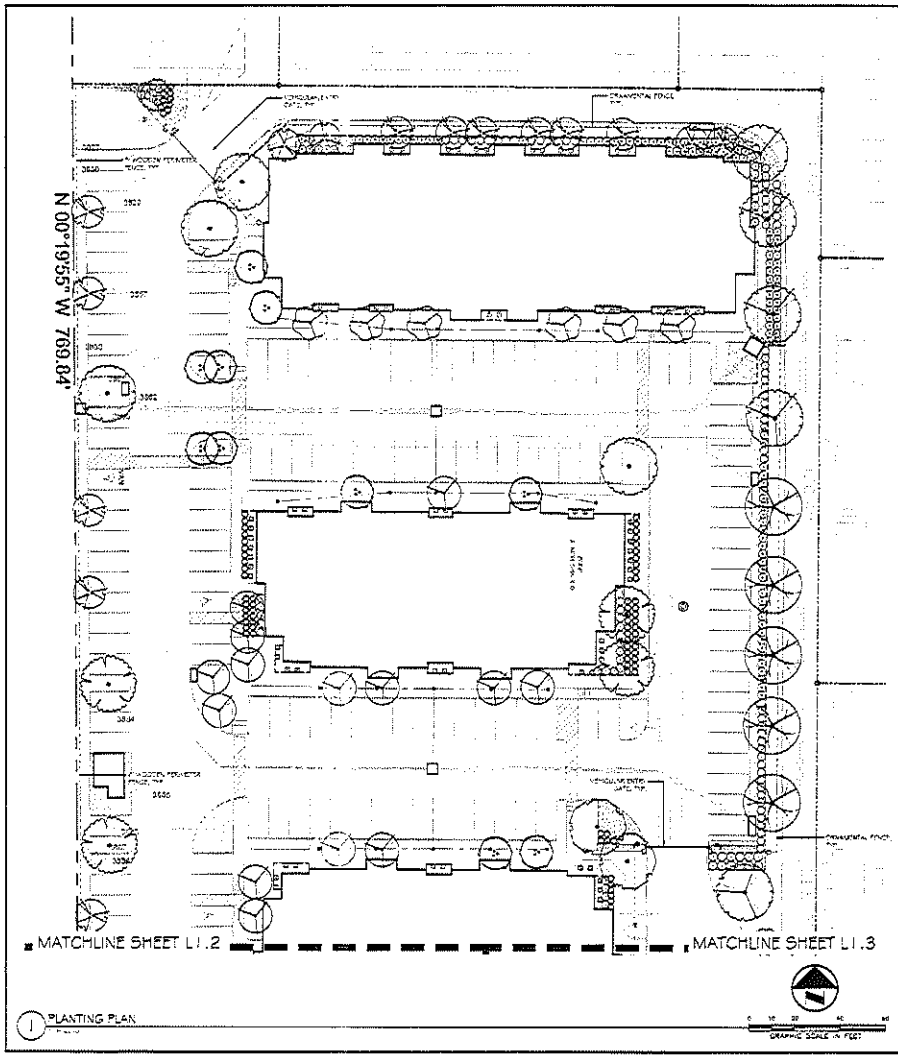
ALLIANCE RESIDENTIAL COMPANY

Issue Set 07.17.20
Permit Set Issue 07.17.20
Construction Set Issue 07.17.20

Project ID 19485

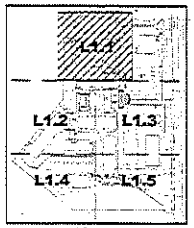
Drawing No.

L1.0



1 PLANTING PLAN

PLANT SCHEDULE



KEY MAP
N.T.S.

INTERNAL REVIEW

Pacheco Koch

PLANTING PLAN

BAILEY BOSWELL APARTMENTS
AT BAILEY BOSWELL ROAD & FM 156
CITY OF SAGINAW, TARRANT COUNTY, TEXAS

DESIGN	DRAWN	DATE	SCALE	NOTES	FILE	NO.
CJT	AJW	JULY 2020	AS SHOWN			L1.1

BAILEY BOSWELL APARTMENTS

Pacheco Koch

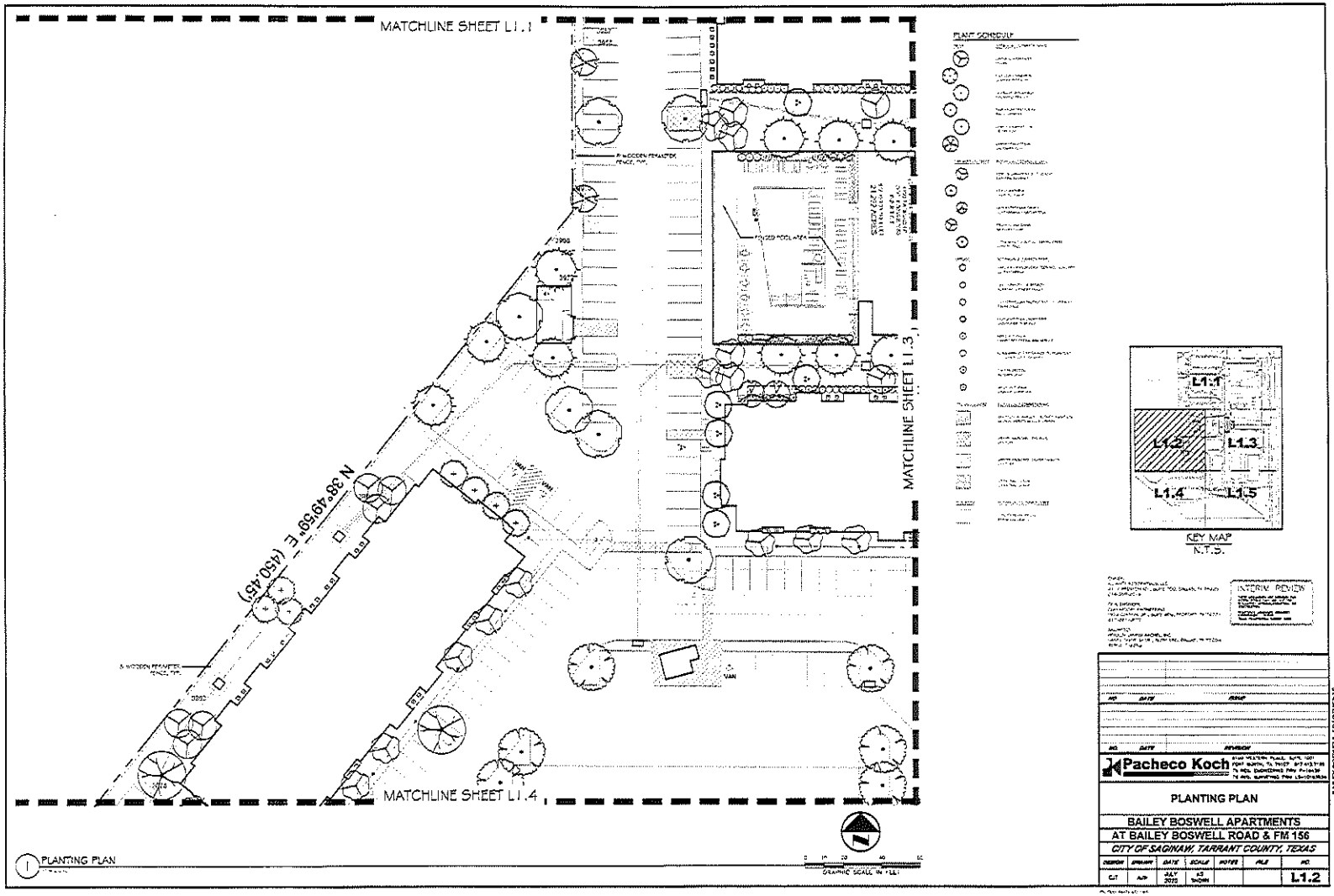
BAILEY BOSWELL APARTMENTS
SAGINAW
TEXAS

ALLIANCE RESIDENTIAL COMPANY

Issue Set: 07.17.20
Permit Set Issue: 07.17.20
Construction Set Issue: 07.17.20

Project ID: 19485

Drawing No.: L1.1



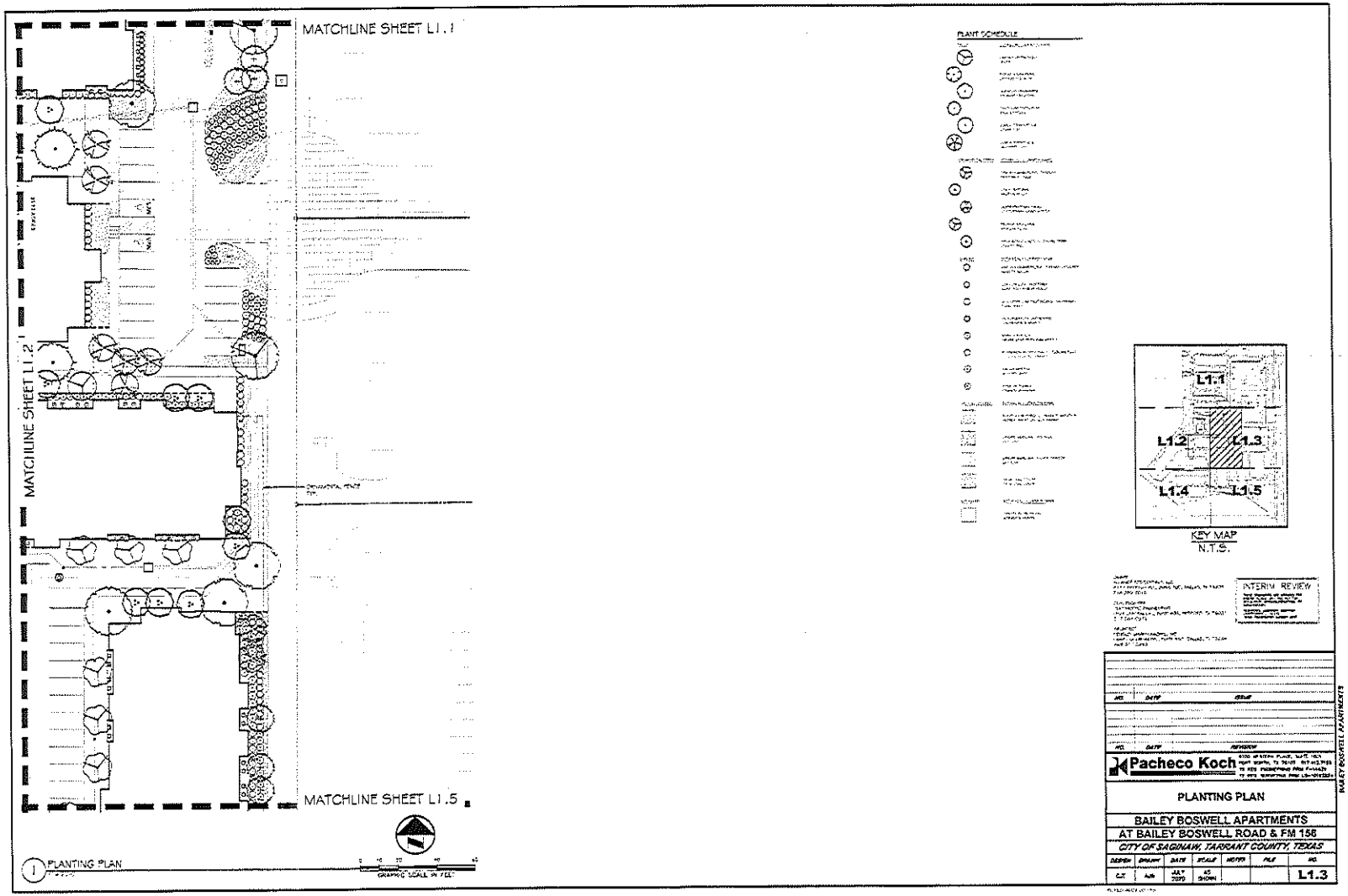
Pacheco Koch

BAILEY BOSWELL APARTMENTS
SAGINAW
TEXAS

ALLIANCE RESIDENTIAL COMPANY

Project No. 19485

Drawing No. **L1.2**



Pacheco Koch

BAILEY BOSWELL APARTMENTS

SAGINAW TEXAS

ALLIANCE

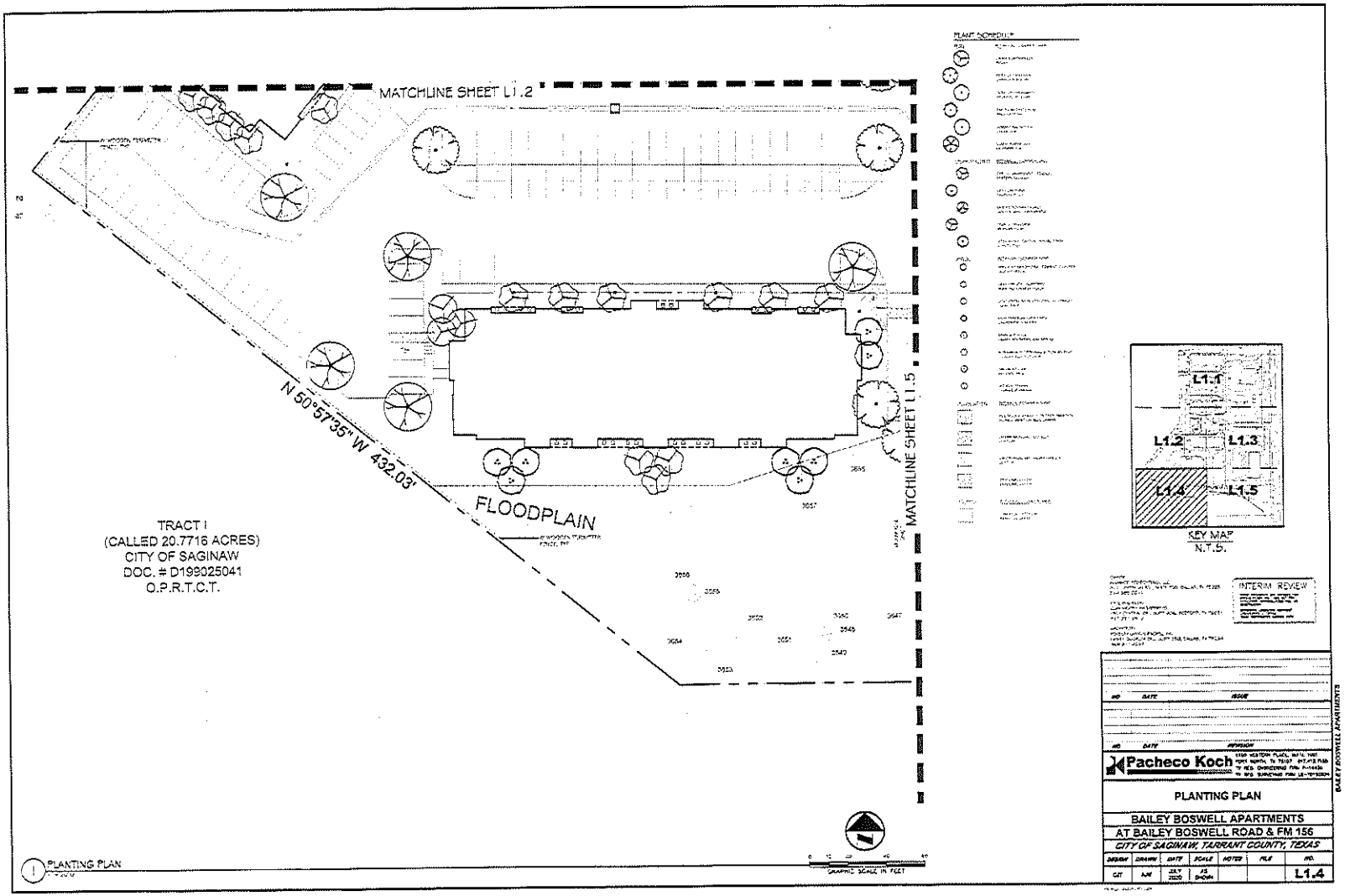
Issue Set: 07.17.20

Permit Set Issue: 07.17.20

Construction Set Issue: 07.17.20

Project ID: 19485

Drawing No.: **L1.3**



Pacheco Koch

BAILEY BOSWELL APARTMENTS
SAGINAW
TEXAS

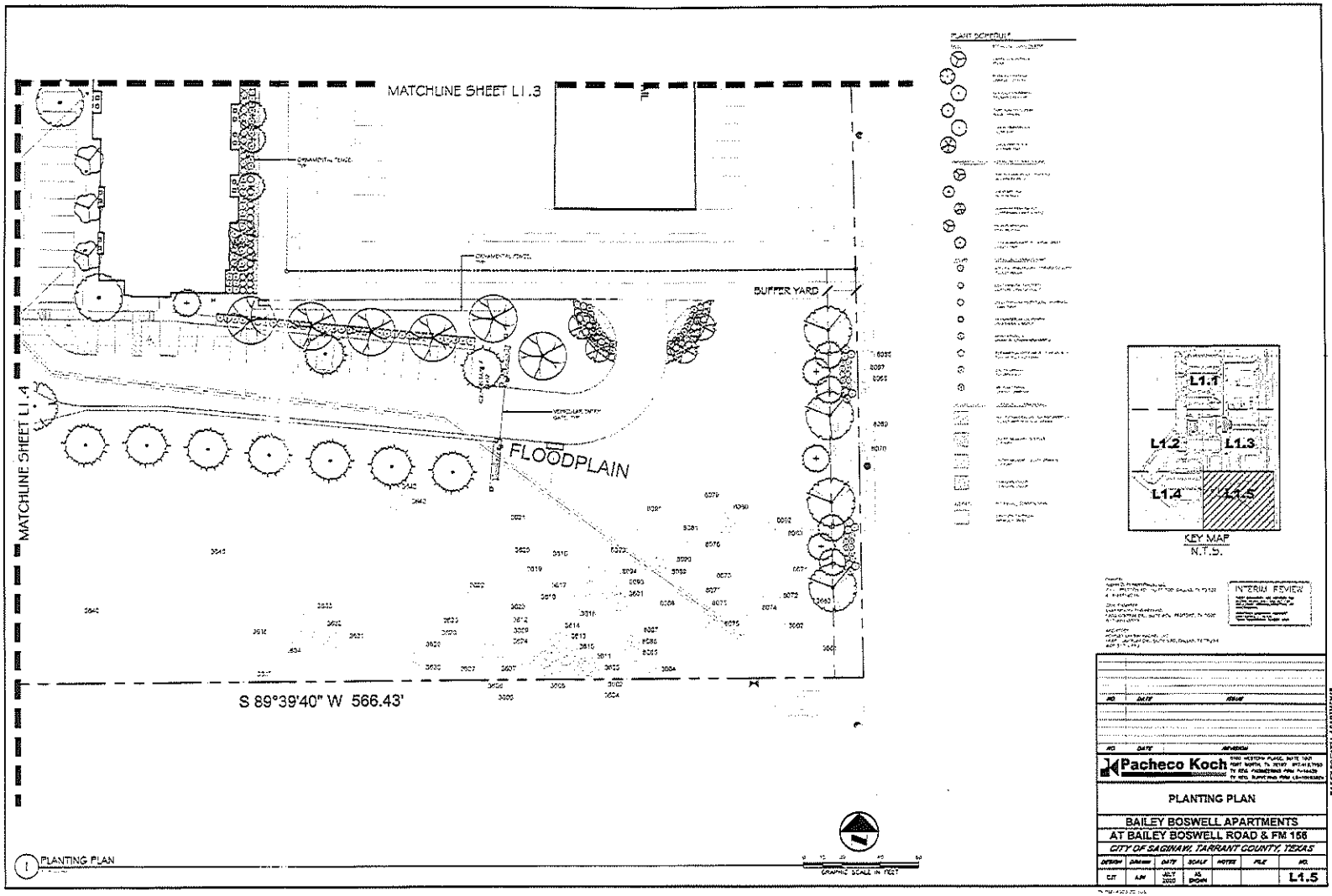
ALLIANCE RESIDENTIAL COMPANY

Issue Set 07.17.20
Planning Set Issue 07.17.20
Construction Set Issue 07.17.20

Project ID 19485

Drawing No.

L1.4



Pacheco Koch

Revisions

Project Title

BAILEY BOSWELL APARTMENTS

SAGINAW TEXAS

ALLIANCE RESIDENTIAL COMPANY

Permit Set 07.17.20

Construction Set Review 07.17.20

Project ID 19485

Drawing No

L1.5

PLANNING AND ZONING COMMISSION
2019-2020 CASE REPORT

CASE #	APPLICANT	LOCATION	REQUEST	PZ DATE	P&Z DECISION	CC DATE	CC DECISION
PZ 0420-01	Michael Clark Winkelmann & Assoc 6750 Hillcrest Plaza Dallas, Tx 75230	NWC Blue Mound Rd and E McLeroy Blvd	Zoning change CC and MF1 to CC, MF2 and LI	05/12/20	Recommended Approval	06/16/20	Approved
PZ0520-01	Michael Clark Winkelmann & Assoc 6750 Hillcrest Plaza Dallas, Tx 75230	The Square, north and west of Walmart	Approval of Preliminary Plat	05/12/20	Recommended Approval	05/19/20	Approved
PZ 0720 01	Brandon Middleton, KHA	Van Zandt Place Replat, North of EECU and the ER	Approval of Replat	07/14/20	Recommended Approval with Approval of Development Agreement	08/18/20	Pending
PZ 0720 02	Rick Trice		Addition of new Use "Private Card Club"	07/14/20	P&Z discussed and asked staff to prepare an amendment to the Zoning Ordinance		
PZ 0820 01	Kevin Patel, P.E. Triangle Engineers	SW Corner of S. Saginaw Boulevard and Palomino Drive	Variance Request to Section 7.09, C.3.i of the Subdivision Ordinance	08/11/20	Recommended Approval	08/18/20	Approved
PZ 0820 02	Rick Trice		Amending Zoning Regulations for Bingo Halls and Private Card Clubs	08/11/20	Recommended Approval	08/18/20	Approved

CITY OF SAGINAW
COMMERCIAL BUILDING REPORT

AUGUST 2020

C/O ISSUED THIS MONTH					
DATE	NAME	ADDRESS	PERMIT #	IWORQ	CERTIFICATE
8/10/20	T G W SYSTEMS INC	1008 COOK LN 100	CO-44-19/20	8/10/20	8/18/20
8/19/20	D F W SPARTAN BASEBALL LLC	1001 KENNEDY LN 710	CO-46-19/20	8/19/20	8/19/20

DATE	NAME	ADDRESS	PERMIT #	COMMENTS

COM/IND OPEN BUILDING PERMITS					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
4/28/17	MILLER MILLING	221 FAIRMOUNT ST S	20546	NEW BUILDING	NEW FLOUR MILL
11/28/17	MILLER MILLING	221 FAIRMOUNT ST S	21905	ACCESSORY	CHLORINE STORAGE
7/9/18	U F P	444 SANSOM BLVD	23101	ACCESSORY	DETACHED ACCESSORY TO STORE RAW MATERIAL
7/27/18	U F P	444 SANSOM BLVD	23228	ADDITION	ADDITION TO EXISTING BUILDING FOR STORAGE
10/11/18	SAGINAW STRIP CENTER	240 SAGINAW BLVD N	23362	NEW BUILDING	COMMERCIAL LEASE SPACE
12/17/18	MILLER MILLING	221 FAIRMOUNT ST S	23716	ADDITION	RAIL CAR CLEANING CANOPY
1/24/19	HIGHLAND MIDDLE SCHOOL	1001 BAILEY BOSWELL RD E	23714	REMODEL	REMODEL
4/8/19	SAGINAW HIGH SCHOOL	800 BLUE MOUND RD N	23967	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	WAYSIDE MIDDLE SCHOOL	1300 OLD DECATUR RD	23968	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	SAGINAW ELEMENTARY SCHOOL	301 MCLEROY BLVD W	23969	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	WILLOW CREEK ELEMENTARY SCHOOL	1100 MCLEROY BLVD W	23970	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	HAFLEY DEVELOPMENT CENTER	616 MCLEROY BLVD W	23971	REMODEL	RECEPTION AREA SECURITY UPGRADES
6/25/19	WILLOW CREEK PARK PAVILIONS	752 KNOWLES DR S	26328	NEW BUILDING	2 NEW PAVILIONS
7/10/19	VIBRANT CHURCH	228 BELMONT ST	26471	REMODEL	REMODEL STAGE AREA
8/9/19	ARDENT MILLS	401 INDUSTRIAL AVE E	26700	PAVING	REPLACING PAVING INCLUDING FIRE LANE
9/4/19	EMERALD CUSTOM POOLS & PATIOS	116 MCLEROY BLVD W	26867	ACCESSORY	PERGOLA
9/4/19	EMERALD CUSTOM POOLS & PATIOS	116 MCLEROY BLVD W	26868	ACCESSORY	CABANA
9/11/19	T MOBILE	203 BAILEY BOSWELL RD E	26872	REMODEL	UPGRADE ANTENNA
10/23/19	SPRINT	300 OLD DECATUR RD N A	27135	REMODEL	UPGRADE ANTENNA & EXPAND WALL
1/16/20	W B D S CORNERSTONE	989 KENNEDY LN	27436	FENCE	FENCE OVER 6 FEET TALL
1/17/20	CORNERSTONE DFW	989 KENNEDY LN	27162	NEW BUILDING	NEW OFFICE & WAREHOUSE BUILDING
1/27/20	CITY OF SAGINAW ANIMAL SHELTER	205 BRENDA LN	28340	ACCESSORY	ACCESSORY BUILDING
2/13/20	CARVANA	1353 JARVIS RD	28829	ACCESSORY	ACCESSORY OFFICE BUILDING
3/4/20	EMERALD CUSTOM POOLS & PATIOS	116 MCLEROY BLVD W	27407	FENCE	FENCE OVER 6 FEET TALL
3/6/20	LAWRENCE	142 SOUTHERN AVE W	29275	REMODEL	FOUNDATION REPAIR
4/23/20	HIGHLAND MIDDLE SCHOOL	1001 BAILEY BOSWELL RD E	29805	JOB TRAILER	JOB TRAILER FOR NEW FOOTBALL FIELD
6/5/20	PARK MY TRUCK 24/7	1353 JARVIS RD	30359	FENCE	FENCE
6/23/20	U F P	444 SANSOM BLVD	30437	PAVING	CONCRETE FOOTERS FOR ELECTRIC BUS
6/25/20	LAWRENCE	124 SOUTHERN AVE W	30523	PAVING	DRIVE APPROACH
7/7/20	LAWRENCE	124 SOUTHERN AVE W	30020	FENCE	8 FOOT TALL FENCE
7/15/20	QUALITY CARRIERS INC	700 MINTON RD E	30618	ACCESSORY	MOBILE OFFICE TRAILER 1
7/15/20	QUALITY CARRIERS INC	700 MINTON RD E	30619	ACCESSORY	MOBILE OFFICE TRAILER 2
7/17/20	C V S PHARMACY	1301 SAGINAW BLVD N	30273	REMODEL	BUILDING REMODEL
7/21/20	T MOBILE	620 PARK CENTER BLVD	30694	REMODEL	ANTENNA UPGRADE
7/30/20	WAL MART	1401 SAGINAW BLVD N	30614	REMODEL	3 UNIT - PAD MOUNTED GENERATOR

CITY OF SAGINAW

COMMERCIAL BUILDING REPORT

AUGUST 2020

COM/IND BUILDING PERMITS ISSUED THIS MONTH					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
8/11/20	O D G COMPOSITES	216 MCLEROY BLVD E	30873	REMODEL	BUILDING REMODEL
8/21/20	U F P SAGINAW	444 SANSOM BLVD	30847	ACCESSORY	T-SHED ROOF
8/26/20	BUD STARNES & ASSOCIATES	104 BELMONT ST S	30864	REMODEL	BUILDING REMODEL
COM/IND BUILDING PERMITS TO BE PICKED UP					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
9/25/19	VALVOLINE INSTANT OIL CHANGE	1137 SAGINAW BLVD N	27102	REMODEL	ROOF
5/12/20	VAQUERO PALOMINO PARTNERS	700 SAGINAW BLVD N	30017	PAVING	REPLACE PARKING LOT FOR SHOPPING CENTER
7/15/20	TBD	209 BELMONT ST S BLDG 1	30692	NEW BUILDING	NEW COMMERCIAL BUILDING
7/21/20	BALLARD FAMILY INVESTMENTS	715 BAILEY BOSWELL RD W	30735	ACCESSORY	ACCESSORY DETACHED GAZEBO
7/22/20	R S F INSULATION LLC	814 BLUE MOUND RD S	30738	REMODEL	INTERIOR REMODEL
BUILDING PERMITS IN PLAN REVIEW					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
8/20/19	2 J T DEVELOPMENT	900 INDUSTRIAL AVE E	26537	NEW BUILDING	NEW SHELL BUILDING
3/11/20	M L HEALTHCARE	848 MCLEROY BLVD W	29305	NEW BUILDING	NEW SKILLED NURSING FACILITY
6/25/20	FUEL CITY SAGINAW	1080 BLUE MOUND RD	30564	PAVING	EXPANSION OF PARKING LON
6/26/20	PLANET FITNESS	SAGINAW BLVD	30568	REMODEL	INTERIOR FINISH OUT
7/9/20	PLANET FITNESS	SAGINAW BLVD	30654	NEW BUILDING	NEW BUILDING
8/5/20	GOLDEN CHICK	1420 OLD DECATUR RD N	30851	NEW BUILDING	NEW RESTAURANT
8/13/20	ALL STARS TIRE CO	308 SAGINAW BLVD S	30864	ADDITION	BUILDING ADDITION
CLOSED PROJECTS					

CITY OF SAGINAW

COMMERCIAL BUILDING REPORT

JULY 2020

C/O ISSUED THIS MONTH					
DATE	NAME	ADDRESS	PERMIT #	IWORQ	CERTIFICATE
7/1/20	R S F INSULATION	814 BLUE MOUND RD S	CO-41-19/20	7/1/20	7/1/20
7/20/20	CLAIRE 'S 3207	1000 KENNEDY LN 105	CO-42-19/20	7/20/20	12/21/01
7/22/20	SMARTSTYLE HAIR SALON 18940	728 SAGINAW BLVD S	CO-43-19/20	7/22/20	
7/31/20	GUISO	201 SAGINAW BLVD N	CO-44-19/20	7/31/20	

DATE	NAME	ADDRESS	PERMIT #	COMMENTS

COM/IND OPEN BUILDING PERMITS					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
4/28/17	MILLER MILLING	221 FAIRMOUNT ST S	20546	NEW BUILDING	NEW FLOUR MILL
11/28/17	MILLER MILLING	221 FAIRMOUNT ST S	21905	ACCESSORY	CHLORINE STORAGE
7/9/18	U F P	444 SANSOM BLVD	23101	ACCESSORY	DETACHED ACCESSORY TO STORE RAW MATERIAL
7/27/18	U F P	444 SANSOM BLVD	23228	ADDITION	ADDITION TO EXISTING BUILDING FOR STORAGE
10/11/18	SAGINAW STRIP CENTER	240 SAGINAW BLVD N	23362	NEW BUILDING	COMMERCIAL LEASE SPACE
12/17/18	MILLER MILLING	221 FAIRMOUNT ST S	23716	ADDITION	RAIL CAR CLEANING CANOPY
1/24/19	HIGHLAND MIDDLE SCHOOL	1001 BAILEY BOSWELL RD E	23714	REMODEL	REMODEL
4/8/19	SAGINAW HIGH SCHOOL	800 BLUE MOUND RD N	23967	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	WAYSIDE MIDDLE SCHOOL	1300 OLD DECATUR RD	23968	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	SAGINAW ELEMENTARY SCHOOL	301 MCLEROY BLVD W	23969	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	WILLOW CREEK ELEMENTARY SCHOOL	1100 MCLEROY BLVD W	23970	REMODEL	RECEPTION AREA SECURITY UPGRADES
4/8/19	HAFLEY DEVELOPMENT CENTER	616 MCLEROY BLVD W	23971	REMODEL	RECEPTION AREA SECURITY UPGRADES
6/25/19	WILLOW CREEK PARK PAVILIONS	752 KNOWLES DR S	26328	NEW BUILDING	2 NEW PAVILIONS
7/10/19	VIBRANT CHURCH	228 BELMONT ST	26471	REMODEL	REMODEL STAGE AREA
8/9/19	ARDENT MILLS	401 INDUSTRIAL AVE E	26700	PAVING	REPLACING PAVING INCLUDING FIRE LANE
9/4/19	EMERALD CUSTOM POOLS & PATIOS	116 MCLEROY BLVD W	26867	ACCESSORY	PERGOLA
9/4/19	EMERALD CUSTOM POOLS & PATIOS	116 MCLEROY BLVD W	26868	ACCESSORY	CABANA
9/11/19	T MOBILE	203 BAILEY BOSWELL RD E	26872	REMODEL	UPGRADE ANTENNA
10/23/19	SPRINT	300 OLD DECATUR RD N A	27135	REMODEL	UPGRADE ANTENNA & EXPAND WALL
1/16/20	W B D S CORNERSTONE	989 KENNEDY LN	27436	FENCE	FENCE OVER 6 FEET TALL
1/17/20	CORNERSTONE DFW	989 KENNEDY LN	27162	NEW BUILDING	NEW OFFICE & WAREHOUSE BUILDING
1/27/20	CITY OF SAGINAW ANIMAL SHELTER	205 BRENDA LN	28340	ACCESSORY	ACCESSORY BUILDING
2/3/20	TACO SHOP	201 SAGINAW BLVD N	27695	REMODEL	REMODEL
2/13/20	CARVANA	1353 JARVIS RD	28829	ACCESSORY	ACCESSORY OFFICE BUILDING
3/4/20	EMERALD CUSTOM POOLS & PATIOS	116 MCLEROY BLVD W	27407	FENCE	FENCE OVER 6 FEET TALL
3/6/20	LAWRENCE	142 SOUTHERN AVE W	29275	REMODEL	FOUNDATION REPAIR
4/23/20	HIGHLAND MIDDLE SCHOOL	1001 BAILEY BOSWELL RD E	29805	JOB TRAILER	JOB TRAILER FOR NEW FOOTBALL FIELD
6/5/20	PARK MY TRUCK 24/7	1353 JARVIS RD	30359	FENCE	FENCE
6/23/20	U F P	444 SANSOM BLVD	30437	PAVING	CONCRETE FOOTERS FOR ELECTRIC BUS
6/25/20	LAWRENCE	124 SOUTHERN AVE W	30523	PAVING	DRIVE APPROACH

CITY OF SAGINAW

COMMERCIAL BUILDING REPORT

JULY 2020

COM/IND BUILDING PERMITS ISSUED THIS MONTH					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
7/7/20	LAWRENCE	124 SOUTHERN AVE W	30020	FENCE	8 FOOT TALL FENCE
7/15/20	QUALITY CARRIERS INC	700 MINTON RD E	30618	ACCESSORY	MOBILE OFFICE TRAILER 1
7/15/20	QUALITY CARRIERS INC	700 MINTON RD E	30619	ACCESSORY	MOBILE OFFICE TRAILER 2
7/17/20	C V S PHARMACY	1301 SAGINAW BLVD N	30273	REMODEL	BUILDING REMODEL
7/21/20	T MOBILE	620 PARK CENTER BLVD	30694	REMODEL	ANTENNA UPGRADE
7/30/20	WAL MART	1401 SAGINAW BLVD N	30614	REMODEL	3 UNIT - PAD MOUNTED GENERATOR
COM/IND BUILDING PERMITS TO BE PICKED UP					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
9/25/19	VALVOLINE INSTANT OIL CHANGE	1137 SAGINAW BLVD N	27102	REMODEL	ROOF
5/12/20	VAQUERO PALOMINO PARTNERS	700 SAGINAW BLVD N	30017	PAVING	REPLACE PARKING LOT FOR SHOPPING CENTER
BUILDING PERMITS IN PLAN REVIEW					
DATE	NAME	ADDRESS	PERMIT #	TYPE	COMMENTS
11/29/18	U F P	444 SANSOM BLVD	23733	ADDITION	ADDITION OF BREAKROOM
8/20/19	2 J T DEVELOPMENT	900 INDUSTRIAL AVE E	26537	NEW BUILDING	NEW SHELL BUILDING
3/11/20	M L HEALTHCARE	848 MCLEROY BLVD W	29305	NEW BUILDING	NEW SKILLED NURSING FACILITY
6/25/20	FUEL CITY SAGINAW	1080 BLUE MOUND RD	30564	PAVING	EXPANSION OF PARKING LON
6/26/20	PLANET FITNESS	SAGINAW BLVD	30568	NEW BUILDING	NEW BUILDING
CLOSED PROJECTS					
7/3/19	I O V 1341 JARVIS	1341 JARVIS RD	26326	PAVING	STORAGE PARKING LON

MINUTES OF A REGULAR MEETING AND PUBLIC HEARING
OF THE CITY OF SAGINAW
PLANNING AND ZONING COMMISSION
HELD AT THE CITY OF SAGINAW CITY HALL
333 WEST MCLEROY BOULEVARD
SEPTEMBER 8, 2020

Present at the Meeting:

Chairman	Place No. 3	Matthew Lewis
Vice Chairman	Place No. 1	Kenneth Haney
Member	Place No. 2	William Barngrover
Member	Place No. 4	Malinda Julien
Director Public Works		Rick Trice
City Attorney		Ben Gibbs
Recording Secretary		Mary Ragle

Absent from the Meeting:

Member `	Place No. 5	Jason LaBruyere
Alternate Member	Alt No. 1	John Peet
Alternate Member	Alt. No. 2	Randy Villarreal

Visitors at the Meeting:

Clay Cristy
David Dierkes
Jon Julien

(1) Call to Order

Chairman Lewis called the meeting to order at 6:00 p.m.

(2) Roll Call to Establish Quorum

Chairman Lewis called roll. The quorum will consist of Chairman Lewis, Vice Chairman Haney, Members Barngrover, Julien.

(3) Audience participation

Chairman Lewis explained the procedure to follow to address the Commission.

(4) Approval of Minutes

The minutes of a regular meeting and public hearing on August 11, 2020 were presented for approval. A motion was made by Member Barngrover with a second by Vice Chairman Haney to approve the minutes for August 11, 2020 as presented. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien

Against: None

Absent Member LaBruyere, Alternate Members Peet, Villarreal

(5) PZ 0920-01
Consideration and Action Regarding Approval of a Preliminary Plat UCD Saginaw Add. Lots 1-8, Block A Being 21.292 Acres Of Land Situated In The Henry Robertson Survey, Abstract No. 1798, City Of Saginaw, Tarrant County, Texas.

DPW Trice reviewed the information provided the members' in their packet.
Clay Cristy, P. E. with ClayMoore Engineering, reminded the members that this development had been on the Planning and Zoning Commission agenda previously when the rezoning was approved. He summarized what is proposed.

Vice Chairman Haney asked about the ingress and egress on and off of East Bailey Boswell and Blue Mound Road. Mr. Cristy addressed his questions and stated that the multifamily lot will have access from East Bailey Boswell Road and Blue Mound Road.

A motion was made by Member Haney with a second by Member Barngrover to recommend that the City Council approve the Preliminary Plat, UCD Saginaw Add. Lots 1-8, Block A. Motion carried.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien

Against: None

Absent Member LaBruyere, Alternate Members Peet, Villarreal

(6) PZ 0920-02
Consideration and Action Regarding Approval of a Site Plan for Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A).

DPW Trice introduce this item by explaining that an approved site plan is one of the zoning requirements for multifamily zoning. He said there were additional exhibits in the member's packets for elevations and landscaping.

Mr. Cristy summarized the items provided in the site plan.

A motion was made by Vice Chairman Haney with a second by Member Julien to recommend that the city council approve the **Site Plan for Alliance Saginaw (UCD Saginaw Addition, Lot 8, Block A).**

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien

Against: None

Absent Member LaBruyere, Alternate Members Peet, Villarreal

(7) Staff Report
A. Discussion of Residential, Commercial, Industrial, and City Capital Projects
B. Previous Cases

DPW Trice reviewed information included in the members' packets. He also gave an update on projects throughout the city and some pending City Council items.

(8) EXECUTIVE SESSION

1 § 551.071. Consultation with Attorney. The Planning and Zoning Commission may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Planning and Zoning Commission seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

No executive session was held

(9) Adjournment

Motion was made by Member Barngrover with a second by Member Julien to adjourn the meeting. Motion carried unanimously.

For: Chairman Lewis, Vice Chairman Haney
Members Barngrover, Julien

Against: None

Absent Member LaBruyere, Alternate Members Peet, Villarreal

Chairman Lewis declared the meeting of September 8, 2020, 2020 closed at 6:15 p.m.

APPROVED:

_____
Matthew Lewis, Chairman

ATTEST:

_____
Mary Ragle, Recording Secretary

City of Saginaw

Meeting Date: 9/15/2020

Agenda Items: (7)

Staff Contact: Kim Quin
Finance Director

E-mail: kquin@saginawtx.otg

Phone: 817-230-0332

SUBJECT:
Public Hearing - Presentation of Proposed Budget for Fiscal Year 2020-2021

BACKGROUND/DISCUSSION:
This public hearing is required to allow public input on the proposed budget for Fiscal Year 2020-2021.

FINANCIAL IMPACT:
The proposed budget is the financial plan for fiscal year 2020-2021.

RECOMMENDATION:
Staff recommends holding the public hearing on the Fiscal Year 2020-2021 Proposed Budget.

ATTACHMENTS:

Description

FY2020-2021 Proposed Budget - revised

CITY OF SAGINAW

TEXAS
PROPOSED BUDGET
2020-2021

THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY $348,174 OR 3.54%, AND OF THAT AMOUNT $257,004 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE ROLL THIS YEAR.

CITY OF SAGINAW

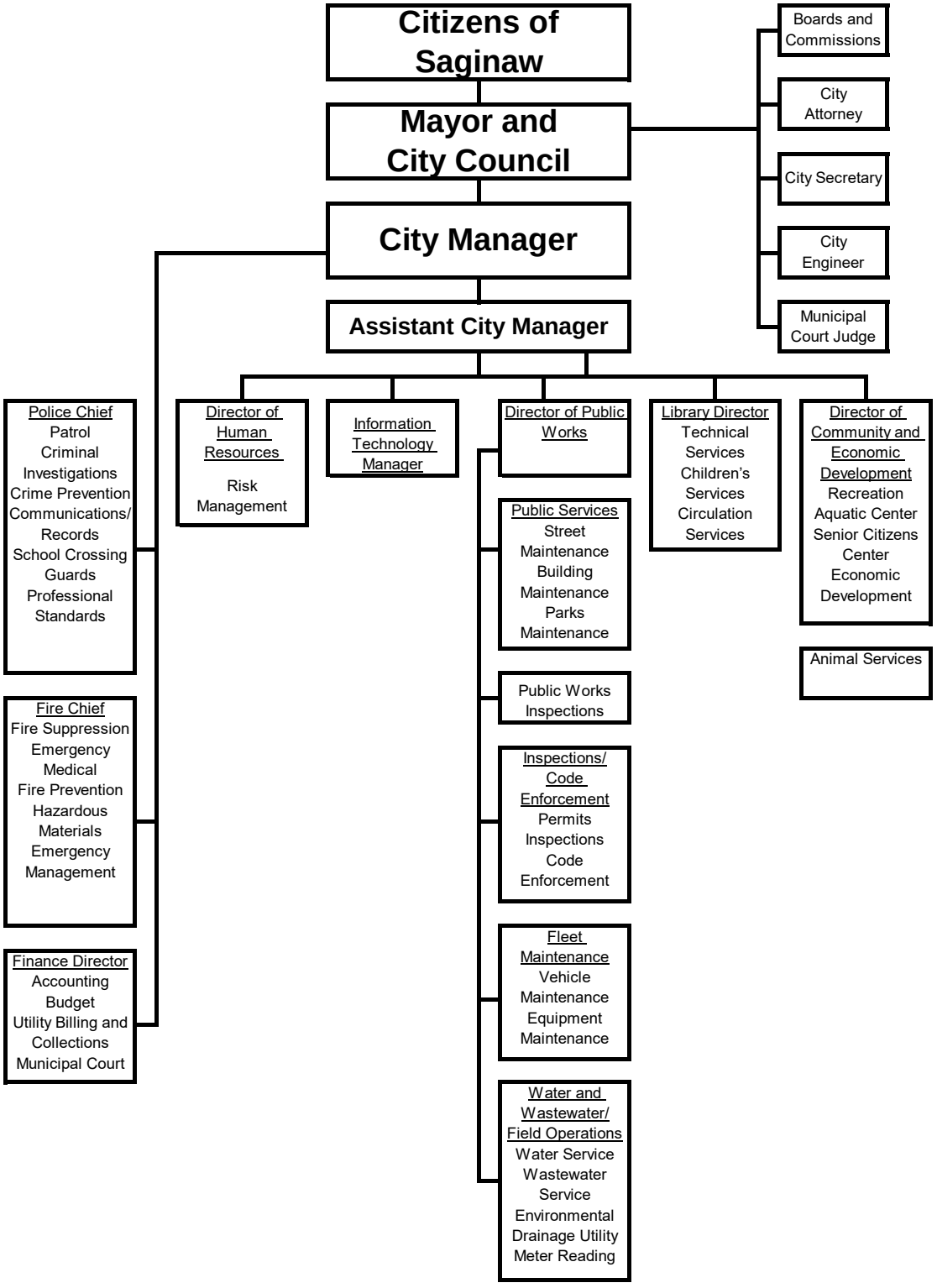
ELECTED OFFICIALS

MAYOR	**TODD FLIPPO**
MAYOR PRO-TEM	**VALERIE TANKERSLEY**
COUNCILMEMBER PLACE 1	**CHARLES BEASLEY**
COUNCILMEMBER PLACE 2	**PATRICK FARR**
COUNCILMEMBER PLACE 4	**CHARLES TUCKER**
COUNCILMEMBER PLACE 5	**CINDY BIGHORSE**
COUNCILMEMBER PLACE 6	**MARY COPELAND**

CITY OFFICIALS

CITY MANAGER	**GABE REAUME**
ASSISTANT CITY MANAGER	**DOLPH JOHNSON**
FINANCE DIRECTOR	**KIM QUIN**
CITY SECRETARY	**JANICE ENGLAND**
POLICE CHIEF	**LEE HOWELL**
FIRE CHIEF	**DOUG SPEARS**
DIR OF PUBLIC WORKS	**RICK TRICE**
DIRECTOR OF HUMAN RESOURCES	**MELANIE MCMANUS**
LIBRARY DIRECTOR	**ELLEN RITCHIE**
DIR OF COMMUNITY SERVICES	**KEITH RINEHART**
DIR OF INFORMATION TECHNOLOGY	**GREG CLAYTON**

CITY OF SAGINAW
ORGANIZATIONAL CHART
2020-2021



CITY OF SAGINAW
2019-2020 ACCOMPLISHMENTS

- Implemented and employee tuition reimbursement program.
- Hosted Train and Grain festival.
- Created a Citizens Bond Committee who completed the long range plan for community facilities and infrastructure.
- Adjusted the city-wide pay plan by 3%.
- Transitioned from Tarrant County Fire Alarm Center to City of Fort Worth for fire dispatch.
- Replaced nine mobile data computers in the Fire Department as part of the fire dispatch service transition.
- Replaced five cardiac monitor/defibrillators on Fire Department apparatus.
- Replaced four Automatic External Defibrillators in the city facilities.
- Replaced two treadmills at fire station two.
- Replaced the underperforming outdoor warning siren at Palomino Drive.
- Added an Emergency Management Coordinator and a firefighter to the Fire Department.
- Replaced eight sets of firefighter bunker gear through the Tarrant County ESD grant program.
- Transitioned from paper to electronic EMS patient chart reports (EPCR) for field use.
- Acquire seven electronic tablets, 100% outside source funded, to perform EMS EPCR.
- Acquired four mechanical chest compression CPR devices.
- Added two police officers and one jailer to the Police Department.
- Replaced a service truck for Public Works.
- Completed phase 3A of the ADA Plan which evaluated half of the city intersections.
- Replaced a utility vehicle and a pressure washer for use in the City parks.
- Replaced six treadmills at the Recreation Center.
- Replaced multi-purpose room dividers and light fixtures and the Recreation Center.
- Added additional cages at the animal shelter.
- Implemented a body and vehicle camera system for Animal Services.

- Replaced the city-wide phone system.
- Renovated the Depot Building to house Building Inspections and Code Compliance personnel.
- Replaced computer servers for Public Works and Recreation Departments.
- Funded nine new Building Improvement Grants.
- Completed construction of the Bailey Boswell roadway improvements.
- Completed design of the Bailey Boswell overpass project.
- Refunded bond issues to take advantage of historically low interest rates and achieve debt service savings.
- Completed phase 1 of water meter replacements with cellular technology.
- Replaced a service truck for the Water/Wastewater.
- Rehabilitated five booster pumps in the water system.
- Replaced the backflow and industrial waste management software.
- Replaced a sewer line camera.
- Relocated water line for the Texas Department of Transportation FM 156 improvement project.
- Relocated a portion of sewer line to accommodate BNSF rail line extensions.
- Replaced three Police Patrol vehicles.
- Replaced a service truck, a portable storm water meter and a boom arm mower/tractor for drainage maintenance.
- Reconstructed Hialeah Park from South Hampshire to Saginaw Boulevard, South Hampshire from Longhorn Road to Hialeah Park, Arcadia Street from Longhorn to Westcliff Avenue, Normandy Court, and Georgian Road.
- Received the Distinguished Budget Presentation Award from the Government Finance Officers Association.
- Received the Certified Achievement for Excellence in Governmental Reporting from the Government Finance Officers Association.
- Opened Food Truck Park and Farmer’s Market
- Created an Economic Development Digital Newsletter, hosted two Local Business Forums, updated the Official Zoning Map
- Converted all building permits and applications to digital and online
- Commissioned two murals on local businesses along Saginaw Boulevard

CITY OF SAGINAW
BUDGET HIGHLIGHTS
2020-2021

The following is a brief overview of the proposed 2020-2021 budget:

GENERAL FUND:

- Saginaw continues to see growth in population and the estimated net taxable value compared to July 2019 has increased by 3.4% largely due to the completion of nine residential subdivision phases.

- Saginaw's population has grown from 12,374 in 2000 to 19,806 per the 2010 census. The estimated 2020 population is 23,090.

- Property tax values are up. The July certified estimated net taxable value from TAD is $2,198,509,226. This is an increase of $72,552,463 over last year's July estimated net taxable value of $2,125,956,763. We had a total of $56,778,169 in added value from new construction ($44,468,311 in residential and $12,248,328 in commercial). New construction for 2019-2020 was valued at $63,147,306.

- This budget is based on a tax rate of 0.463280 which is 0.428 cents higher than last year's rate of .459000. The calculated No New Revenue tax rate is .457966 The Voter Approval tax rate of .484903 was calculated at 8% due the state of emergency declaration for the COVID-19 pandemic.

TAX YEAR	DEBT RATE	M&O RATE	SALESTAX ADJUSTMENT	TOTAL	AVG. TAX
2019	.177345	.281655	(.078581)	.459000	$817.50
2020	.177341	.285939	(.081169)	.463280	$871.43
DIFFERENCE OVER (UNDER) LAST YEAR				.004280	$ 53.93

- The average taxable single family home value in 2019 was $178,105. The average taxable single family home value in 2020 is $188,101, an increase of 5.6%. The average homeowner's city taxes will increase annually $53.93 from $817.50 to $871.43 or $4.49 per month. For $72.62 per month the average citizen of Saginaw receives police protection, fire protection, public services, parks, recreation, library services, animal services, and code enforcement and inspection.

- Sales tax revenue has fluctuated from month to month and has been impacted by different spending habits and restrictions in place during the COVID-19 pandemic. Saginaw has seen overall increases during these uncertain times due to our business demographics. The budgeted estimates for next fiscal year assume a "normal" year without the large monthly increases experienced in the current year. The current year end estimate is up more than 7% over the current year budget. We estimate that we will receive $5,353,520 in sales tax revenue, a 5.5% increase over our current year adopted budget. The current sales tax rate is 8.25%, which is the maximum rate allowed. Of this, 6.25% goes to the State, 1.5% to the General Fund, 0.375% to the CCPD Fund, and 0.125% to the Street Maintenance Fund.

CITY OF SAGINAW
BUDGET HIGHLIGHTS
2020-2021

- There are estimated decreases in utility franchise fees due to more moderate weather; warmer winter months and not as hot summer months. Franchise fees for cable television have been declining and the estimates reflect the trend to other entertainment options, as well as, the impact of Texas Senate Bill 1152 which allowed cable and telephone companies to stop paying the lesser of their cable franchise or telephone access line fees.

- The current year has seen a decrease in court fines and fees due to the decrease in the number of tickets written. Estimates for 2020-2021 reflect a more normal year.

- Due to local health restrictions in the current year, Recreation Center and Aquatic Center use, facility rentals, and summer camp revenues are down. Estimates for 2020-2021 assume gradually resuming normal operations at these facilities.

- Select residential building permit fees will be increased by $25 to be more comparable to the fees of surrounding cities. Commercial and industrial plan review will be increased from 50% of the permit fee to 65%. These increases will result in a revenue increase of $18,550.

- The Tarrant County Alarm Center will pay rent ($15,000) for the space occupied at Fire Station 1.

- This will be the third year for the rental inspection program. The rental inspection fee will be $75 for all rental units in the coming year. This is an increase of $25 per year for some rental units. The increase will partially offset the cost of a Management Analyst position added in the current year to help administer the inspection program.

- Interest earnings are projected to be down due to the lower fund balance, used to pay for one-time items, and declining interest rates.

- The cost of employee health insurance is budgeted to decrease. The City hired a benefits consultant to review insurance coverages, evaluate bids, and negotiate coverage contracts. The proposed budget includes a two year agreement with CIGNA to provide health, basic life, dental and vision coverage for city employees. There is an estimated savings of $168,600 in the General Fund and $22,570 in the Enterprise Fund. The City will continue to provide a $365 per month contribution for dependent coverage. The estimated savings may be more once the bundling discount is applied and open enrollment is complete. Any additional savings will be transferred at year end to the Benefits Trust Fund for insurance expense for future years.

- In an effort to remain competitive and retain employees, the proposed budget includes a 3% salary adjustment. Adjustments to each employee's salary will be based on meeting certain performance standards. Minimum and maximum pay ranges will be adjusted. The estimated cost to the General Fund is $323,050 and $37,755 in the Enterprise Fund.

- Funding is included for the necessary advertising expense ($20,000) for a May public improvements bond election as recommended by the Citizens Bond Committee.

CITY OF SAGINAW
BUDGET HIGHLIGHTS
2020-2021

- Full year funding is provided for the Management Analyst position added to assist Public Works and the City Secretary. The cost of this position is offset by the reassignment of Economic Development duties to the Director of Community Services and eliminating the Economic Development Director position.

- Full year funding is provided for the Emergency Manager position partially funded in the current year. The City of Lake Worth will fund 50% of the position and related equipment.

- Full year funding is provided for a shift firefighter position that was funded for nine months in the current year.

- Full year funding is provided for a police officer that was funded for nine months in the current year.

- A service truck ($29,000) will be replaced in the Public Works Department.

- The next phase of the ADA Plan will be funded ($65,000). Phase 3B will evaluate the second half of City intersections for compliance with the Americans with Disabilities Act.

- The Public Works Department will work towards the American Public Works Association accreditation. The cost of this program is $13,700 with 50% funding in the General Fund and the Enterprise Fund.

- Funding for a Parks Master Plan is budgeted to be $32,000.

- Additional funding for the city-wide mowing contract is $25,915 in the Public Works and Parks Department budgets.

- The Library Department will reorganize by converting a Library Assistant and Youth Services Librarian to two Children's Librarians. The result is an estimated $8,270 savings.

- Line item increases in the Information Technology Department include $9,000 for email and internet expense every three years, $6,000 for cable modem service, and $20,000 in telephone expense for public safety radio system and depot building connectivity.

- Economic Development includes a $150,000 budget item for Saginaw Boulevard redevelopment.

- A transfer of $2,600,000 to the Capital Projects Fund for the Bailey Boswell Overpass project is included. General Fund balance was reserved for the anticipated increase in the project cost.

- A total of $2,884,810 is proposed in the General Fund for one-time items described above. The fund balance will be reduced by $2,884,810.

- A portion of General Fund balance is reserved for the developer's agreement for "The Square" ($1,303,322).

CITY OF SAGINAW
BUDGET HIGHLIGHTS
2020-2021

DEBT SERVICE FUND:

- The budget includes $4,127,320 funding for principal and interest payments. The estimated fund balance at year end will be $926,390 which is a budgeted drawdown of $209,465.

ENTERPRISE FUND:

- The City of Saginaw purchases water from the City of Fort Worth. Fort Worth has proposed a 2.33% increase in wholesale water rates. This budget includes a 2.5% increase in water rates for our customers.

- The City of Fort Worth bills the City of Saginaw for wastewater treatment based on the strengths and volume that pass through the system. Fort Worth has proposed an 8.08% decrease in wastewater rates. This budget includes a 5% decrease in rates for our customers.

- The City will continue to replace current water meters with cellular meter technology. Funding of $684,000 will replace the remaining meters. This technology will allow instantaneous meter reading and will give our customers the ability to monitor and track their water usage.

- The proposed budget includes $37,000 to replace a service truck and $60,000 to develop a resiliency study and emergency response plan required by the EPA.

- Construction for the Saginaw Boulevard 16” Water Line Phase 2 ($1,305,000) and a northwest booster pump station ($432,500) will be funded with impact fess.

- The Enterprise Fund has been balanced with $211,305 of reserves for one time capital items.

CAPITAL PROJECTS FUND:

- Construction will continue on the overpass spanning the railroad tracks and Saginaw Boulevard. Tarrant County will partially fund the overpass project ($4,000,000 in 2020-2021). A transfer of $2,600,000 from reserved General Fund balance is included as partial funding for the project cost.

- Design will be completed for Old Decatur Road North ($55,000), all phases of the Knowles Drive drainage and reconstruction project ($1,093,500), the traffic signal at Knowles Drive and Bailey Boswell Boulevard ($30,000), and intersection improvements at W.J. Boaz and Old Decatur Road ($90,000).

- Construction will begin on the Central Fire Station ($13,550,000).

- Fund balance of $21,408,635 will be used from previously issued bonds and certificates of obligations for these capital projects.

CITY OF SAGINAW
BUDGET HIGHLIGHTS
2020-2021

CCPD FUND:

- The voters approved an additional one-half cent sales tax for use by the Crime Control and Prevention District (CCPD) in November 1997. The additional sales tax went into effect on April 1, 1998, and revenues were received beginning in June 1998. The district was continued for five years in 2002. In 2007, the tax was continued for ten years and reduced to three eighths (3/8) of one percent with the remaining eighth used for street maintenance. Voters approved a ten year continuation of the sales tax in May 2017.

- Sales tax revenues are estimated to increase 4% over the current budget for a total of $1,264,050.

- The Crime Control and Prevention District will continue to provide for the salaries and benefits of ten patrol officers, a public services officer, a dispatcher and one-half the costs for a school resource officer.

- Three patrol vehicles ($173,835) and four ticket writers ($11,103) will be replaced. Thirteen bullet resistant vests ($11,895) will be purchased with partial grant funding ($4,880). A utility vehicle will be purchased ($17,000) to assist public safety patrol at special events. The fund is balanced with $54,715 of reserves.

DRAINAGE UTILITY FUND:

- In January 2005 the Saginaw City Council approved the necessary ordinances to establish a drainage utility within the city and adopted the utility's rates. Fees are assessed on properties based on the amount of storm water runoff they produce. Single family residences are currently assessed a uniform base fee of $5.00 per month. Other properties, including multi-family, commercial and industrial, produce more storm water runoff at a higher rate and are charged a fee based on the number of equivalent base (residential) units adjusted for the use of the property.

- The Drainage Utility Fund pays the salaries of two maintenance workers, one-half the salary of the environmental specialist and the environmental assistant. It also funds supplies, equipment and drainage system improvements.

- Funding of $78,100 for design completion of phase 3 and $1,400,000 for construction of phase 2 of the East Cement Creek drainage project is included.

- The fund balance at year end is estimated to be $1.5 million which will be used for the construction of phase 3 of the East Cement Creek project in a future year.

CITY OF SAGINAW
BUDGET HIGHLIGHTS
2020-2021

STREET MAINTENANCE FUND:

- On May 12, 2007 the voters approved the ballot proposition imposing a one-eighth (1/8) of one percent sales and use tax for the maintenance and repair of existing municipal streets. This tax was effective in April 2008, and revenues were received beginning in June 2008. The street maintenance tax was approved by voters in 2019 for an additonal 4 years.

- We anticipate revenues of $450,925 for the 2020-2021 fiscal year.

- These revenues will be be used for general street repairs, spot repairs to East Industrial between Blue Mound Road and Watson Boulevard, the reconstruction of Opal Street from McLeroy to Ruidoso, and reconstruction of White Rock Drive from Longhorn to West Cliff Avenue.

- Funding of $434,480 is included for the reconstruction of Burlington Road.

- Funding of $30,000 is included for a contractor to crack seal city roadways.

- Funding of $20,000 is included for sidewalk replacment.

- The budget is balanced using $263,555 of fund reserves.

DONATIONS FUND:

- The Donations Fund is used to track funds received through water bill donations and direct donations to the City for specific purposes. Currently, Animal Services, Parks, Library, Senior Center, Fire, Police, Train and Grain Festival, and Beautification have donation funds available for expenditure.

- The voluntary $1 donations that appear on utility bills are for Parks, Library, and Beautification.

- Recurring expenses in this fund include the annual Fire Camp and Easter egg hunt from Fire donations, highway mowing, street light pole painting, and holiday lighting from Beautification donations, partial funding of the vaccination program from Animal Shelter donations, Senior Center supplies from Senior Center donations, and books, data processing expense, supplies, and special programming from Library donations. It is anticipated that the Train and Grain Festival will be held in 2021 and will be funded through donations.

- Library donations will continue to fund two seasonal part time library pages who will be hired for 13 weeks of the year and work 29 hours per week. These positions will enable the library to meet the higher demands of the summer season.

- Parks donations will fund a fireworks display in 2021 ($10,000).

- Beautification donations will continue a public art program ($25,000).

CITY OF SAGINAW
BUDGET HIGHLIGHTS
2020-2021

GENERAL ESCROW FUND

- The General Government Escrow Fund was created in FY 2014-2015 to better track funds that are received and to be used for a specific purpose. The types of revenues budgeted in this fund are: hotel/motel tax, court technology fees, court security fees, gas production proceeds, and insurance deductibles and settlements.

- The equipment replacement for the General Fund will be accounted for in the General Escrow Fund. The equipment replacement escrow began in FY 2018-2019. The annual contribution will be based on the useful life of the purchased asset and the estimated replacement cost. Funding for the replacement of equipment purchased beginning in FY 2018-2019 will be in the equipment replacement escrow, as long as the annual contribution is made. The contribution for General Fund equipment in FY 2020-2021 is $48,040.

- Revenues are budgeted at $153,225.

- Budgeted expenditures include $10,000 each for advertising and entertainment for the "Train and Grain" festival, a transfer to the General Fund for court security (Bailiff $5,000), payment of $7,500 to Community Link for Farmer's Market administration, and insurance deductibles/repairs ($40,000).

WATER/WASTEWATER ESCROW FUND

- The Water/Wastewater Escrow Fund was created in FY 2014-2015 to better track funds that are received and to be used for a specific purpose. The types of revenues budgeted in this fund include water impact fees.

- The equipment replacement for the Enterprise Fund will be accounted for in the Enterprise Escrow Fund. The equipment replacement escrow began in FY 2018-2019. The annual contribution will be based on the useful life of the purchased asset and the estimated replacement cost. Funding for the replacement of equipment purchased beginning in FY 2018-2019 will be in the equipment replacement escrow, as long as the annual contribution is made. The contribution for Enterprise Fund equipment in FY 2020-2021 will be $26,340.

- $1,737,500 in water impact fees will be transferred to the Enterprise Fund for the construction of the Saginaw Boulevard 16" water line phase 2 project and the northwest booster pump.

CITY OF SAGINAW
BUDGET SUMMARY - ALL FUNDS
2020-2021

DESCRIPTION	GENERAL FUND	DEBT SERVICE FUND	ENTERPRISE FUND	CAPITAL PROJECTS FUND	CCPD FUND	DRAINAGE UTILITY FUND	STREET MAINTENANCE FUND	DONATIONS FUND	GENERAL ESCROW FUND	W/WW ESCROW FUND	TOTAL ALL FUNDS
BEGINNING FUND BALANCE	**$ 11,980,875**	**$ 1,135,855**	**$ 4,564,228**	**$ 21,910,620**	**$ 465,987**	**$ 2,449,886**	**$ 948,091**	**$ 477,995**	**$ 1,581,917**	**$ 1,846,743**	**$ 47,362,197**
Current Property Taxes	$ 6,286,395	$ 3,898,855	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,185,250
Sales Tax	5,353,520	-	-	-	1,264,050	-	446,125	-			7,063,695
Other Taxes, Fines & Fees	3,005,535	17,000	-	-	-	-	-	-	63,820		3,086,355
Interest on Investments	36,000	15,000	24,000	-	960	6,000	4,800	840	1,125	-	88,725
Transfer from Other Funds	1,882,330	-	1,828,630	2,600,000	-	-	-	-	48,040	26,340	6,385,340
Water Charges & Fees	-	-	9,192,350	-	-	-	-	-			9,192,350
Drainage Utility Fees	-	-	-	-	-	816,000	-	-			816,000
Grant Assistance	50,000	-	-	-	4,880	-	-	-			54,880
Other Revenue	438,185	-	60,000	4,000,000	-	-	-	301,195	40,240		4,839,620
TOTAL REVENUES	**$ 17,051,965**	**$ 3,930,855**	**$ 11,104,980**	**$ 6,600,000**	**$ 1,269,890**	**$ 822,000**	**$ 450,925**	**$ 302,035**	**$ 153,225**	**$ 26,340**	**$ 41,712,215**
Use of Reserves for Special Requests	284,810		211,305		54,715		-	-	-		550,830
Use of Reserves for Debt Service		209,465									209,465
Use of Reserves for Capital Projects	2,600,000		-	21,408,635		924,445	263,555		-	1,711,160	26,907,795
Use of Reserves-Other	-							-	-		-
TOTAL RESOURCES	**$ 19,936,775**	**$ 4,140,320**	**$ 11,316,285**	**$ 28,008,635**	**$ 1,324,605**	**$ 1,746,445**	**$ 714,480**	**$ 302,035**	**$ 153,225**	**$ 1,737,500**	**$ 69,380,305**
Operating	$ 17,005,885	$ 13,000	$ 7,811,740	$ -	$ 76,680	$ 58,700	$ 280,000	$ 172,700	$ 67,500	$ -	$ 25,486,205
Capital Outlay/Special Requests	282,850	-	2,525,350	28,008,635	213,860	1,478,100	434,480	25,000	-		32,968,275
Debt Service Payments	-	4,127,320	236,425	-	-	-	-	-	-		4,363,745
Transfers to Other Funds	2,648,040	-	742,770	-	1,034,065	209,645	-	8,120	5,200	1,737,500	6,385,340
TOTAL EXPENSES/EXPENDITURES	**$ 19,936,775**	**$ 4,140,320**	**$ 11,316,285**	**$ 28,008,635**	**$ 1,324,605**	**$ 1,746,445**	**$ 714,480**	**$ 205,820**	**$ 72,700**	**$ 1,737,500**	**$ 69,203,565**
ENDING FUND BALANCE	**$ 9,096,065**	**$ 926,390**	**$ 4,352,923**	**$ 501,984**	**$ 411,272**	**$ 1,525,441**	**$ 684,536**	**$ 574,210**	**$ 1,662,442**	**$ 135,583**	**$ 19,870,846**

CITY OF SAGINAW
BUDGET SUMMARY TRANSFERS- ALL FUNDS
2020-2021

DESCRIPTION	GENERAL FUND	ENTERPRISE FUND	CAPITAL PROJECTS FUND	CCPD FUND	DRAINAGE UTILITY FUND	DONATIONS FUND	GENERAL ESCROW FUND	W/WW ESCROW FUND	TOTAL ALL FUNDS
TRANSFERS IN									
From General Fund	$ -	$ -	$ 2,600,000	$ -	$ -	$ -	$ 48,040	$ -	$ 2,648,040
From Enterprise Fund	716,430		-					26,340	742,770
From CCPD Fund	1,034,065		-						1,034,065
From Drainage Fund	118,515	91,130	-						209,645
From Donations Fund	8,120		-						8,120
From General Escrow Fund	5,200		-						5,200
From W/WW Escrow Fund		1,737,500							1,737,500
TOTAL TRANSFERS IN	**$ 1,882,330**	**$ 1,828,630**	**$ 2,600,000**	**$ -**	**$ -**	**$ -**	**$ 48,040**	**$ 26,340**	**$ 6,385,340**
TRANSFERS OUT									
To General Fund		$ 716,430		$ 1,034,065	$ 118,515	$ 8,120	$ 5,200	$ -	**$ 1,882,330**
To Capital Projects Fund	$ 2,600,000	-			-				**$ 2,600,000**
To Enterprise Fund					91,130			1,737,500	**$ 1,828,630**
To W/WW Escrow Fund		26,340	-	-	-	-	-	-	**$ 26,340**
To General Escrow Fund	48,040								**$ 48,040**
TOTAL TRANSFERS OUT	**$ 2,648,040**	**$ 742,770**	**$ -**	**$ 1,034,065**	**$ 209,645**	**$ 8,120**	**$ 5,200**	**$ 1,737,500**	**$ 6,385,340**

EXPLANATION OF TRANSFERS

The General Fund recieves transfers from:

Enterprise Fund — for indirect costs such as Information Systems services, Administrative oversight, audit services, legal services, and building overhead costs. The Enterprise Fund also pays a portion of the cost of Fleet Maintenance.

CCPD Fund — for the salaries and benefits of 10 patrol officers, 1 public services offficer, 1 dispatcher, and 1/2 of a school resource officer.

Drainage Fund — for the salaries and benefits of 2 drainage utility maintenance workers.

Donations Fund — for the salaries of 2 seasonal part time library pages.

General Escrow Fund — for the overtime of police officers acting as bailiff for the Municipal Court.

The Enterprise Fund receives transfers from:

Drainage Fund — for 1/2 the salary and benefits of the environmental sepecialist and environmental assistant.

W/WW Escrow Fund — for impact fee funding of water and wastewater capital projects.

The Capital Projects Fund recieves transfers from:

General Fund — for the Bailey Boswell Overpass Project

The General Escrow Fund recieves transfers from:

General Fund — for the annual contrubtion to the equipment replacement escrow

The Enterprise Escrow Fund recieves transfers from:

Enterprise Fund — for the annual contribution to the equipment replacement escrow

CITY OF SAGINAW
BUDGET SUMMARY
2020-2021

FUND DEPARTMENT	2019-2020 REVISED	2020-2021 ADOPTED	2020-2021 SPEC REQ ONE-TIME
GENERAL FUND REVENUES	**$ 16,935,415**	**$ 17,051,965**	**$ -**
(Use of Beg. Balance/ Undesignated Funds)	1,335,345	2,884,810	-
GENERAL FUND EXPENDITURES			
General Administrative Office	$ 1,908,325	$ 1,968,095	$ -
Municipal Court	218,725	209,375	-
Fire	4,064,850	3,865,690	-
Police	5,332,230	5,332,000	-
Public Services	1,944,780	1,551,570	100,850
Parks	616,930	379,570	32,000
Community Services	1,160,315	1,080,960	-
Library	631,570	621,540	-
Inspections/Code Enforcement	616,835	692,230	-
Animal Services	385,590	359,755	-
Fleet Maintenance	515,855	517,495	
Economic Development	239,115	320,950	150,000
Information Technology	412,765	389,505	-
Transfer to Other Funds	222,875	2,648,040	2,600,000
TOTAL GENERAL FUND EXPENDITURES	**$ 18,270,760**	**$ 19,936,775**	**$ 2,882,850**
GENERAL FUND SURPLUS	**$ -**	**$ -**	
DEBT SERVICE FUND REVENUES	**$ 3,847,280**	**$ 3,930,855**	**$ -**
(Use of Bond Funds & Undesignated Funds)	2,515	209,465	-
DEBT SERVICE FUND EXPENDITURES			
Debt Service Payments	$ 3,849,795	$ 4,140,320	$ -
TOTAL DEBT SERVICE FUND EXPENDITURES	**$ 3,849,795**	**$ 4,140,320**	**$ -**
DEBT SERVICE FUND SURPLUS	**$ -**	**$ -**	**$ -**
ENTERPRISE FUND REVENUES	**$ 10,751,235**	**$ 11,104,980**	**$ -**
(Use of Bond Funds & Undesignated Funds)	3,436,745	211,305	-
ENTERPRISE FUND EXPENSES			
Water and Wastewater	$ 9,188,415	$ 7,775,020	
Transfers to other Funds	714,075	742,570	
Capital Outlay/Capital Projects	4,003,600	2,375,350	2,375,350
Debt Service	281,890	236,425	
TOTAL ENTERPRISE FUND EXPENSES	**$ 14,187,980**	**$ 11,316,285**	**$ 2,375,350**
ENTERPRISE FUND SURPLUS	**$ -**	**$ -**	

CITY OF SAGINAW
BUDGET SUMMARY
2020-2021

FUND DEPARTMENT	2019-2020 REVISED	2020-2021 ADOPTED	2020-2021 SPEC REQ ONE-TIME
CAPITAL PROJECTS FUND REVENUES AND TRANSFERS	**$ 4,229,610**	**$ 6,600,000**	**$ -**
(Use of Bond Funds & Undesignated Funds)	7,186,280	21,408,635	-
CAPITAL PROJECTS FUND EXPENDITURES			
Bond Sale Expenses	$ -	$ -	
Bailey Boswell Road	9,458,890	13,190,135	13,190,135
Land Purchase	1,559,000	-	-
Other Projects	398,000	14,818,500	14,818,500
TOTAL CAPITAL PROJECTS FUND EXPENDITURES	**$ 11,415,890**	**$ 28,008,635**	**$28,008,635**
CAPITAL PROJECTS FUND SURPLUS	**$ -**	**$ -**	
CCPD FUND REVENUES	**$ 1,217,770**	**$ 1,269,890**	**$ -**
(Use of Beg. Balance/ Undesignated Funds)	82,795	54,715	-
CCPD FUND EXPENDITURES	$ 1,300,565	$ 1,324,605	$ 213,860
TOTAL CCPD FUND EXPENDITURES	**$ 1,300,565**	**$ 1,324,605**	**$ 213,860**
CCPD FUND SURPLUS	**$ -**	**$ -**	
DRAINAGE UTILITY FUND REVENUES	**$ 849,000**	**$ 822,000**	**$ -**
(Use of Beg. Balance/ Undesignated Funds)	1,414,515	924,445	-
DRAINAGE UTILITY FUND EXPENDITURES/TRANSFERS	$ 2,263,515	$ 1,746,445	$ 1,478,100
TOTAL DRAINAGE UTILITY FUND EXPENDITURES	**$ 2,263,515**	**$ 1,746,445**	**$ 1,478,100**
DRAINAGE FUND SURPLUS	**$ -**	**$ -**	
STREET MAINTENANCE FUND REVENUES	**$ 436,965**	**$ 450,925**	**$ -**
(Use of Beg. Balance/ Undesignated Funds)	475,890	263,555	-
STREET MAINTENANCE FUND EXPENDITURES	$ 912,855	$ 714,480	$ 434,480
TOTAL STREET MAINTENANCE FUND EXPENDITURES	**$ 912,855**	**$ 714,480**	**$ 434,480**
STREET MAINTENANCE FUND SURPLUS	**$ -**	**$ -**	

CITY OF SAGINAW
BUDGET SUMMARY
2020-2021

FUND DEPARTMENT	2019-2020 REVISED	2020-2021 ADOPTED	2020-2021 SPEC REQ ONE-TIME
DONATIONS FUND REVENUES	**$ 281,840**	**$ 302,035**	**$ -**
(Use of Beg. Balance/ Undesignated Funds)	-	-	-
DONATIONS FUND EXPENDITURES			
Animal Services	$ 6,500	$ 9,500	$ -
Parks	16,000	10,000	-
Library	57,120	57,120	-
Beautification	86,700	85,200	-
Senior Center	6,500	6,500	
Police	-	-	
Fire	14,100	12,500	
Train and Grain festival	20,000	25,000	
TOTAL DONATIONS FUND EXPENDITURES	**$ 206,920**	**$ 205,820**	**$ -**
DONATIONS FUND SURPLUS	**$ 74,920**	**$ 96,215**	
GENERAL ESCROW FUND REVENUES	**$ 204,020**	**$ 153,225**	**$ -**
(Use of Beg. Balance/ Undesignated Funds)	-	-	-
GENERAL ESCROW FUND EXPENDITURES			
Hotel/Motel Tax	$ 50,000	$ 27,500	$ 7,500
Court Technology	8,100	-	-
Court Security	5,000	5,200	-
Municipal Property	-	-	-
Insurance Deductible	62,230	40,000	-
Basswood Crossing Deveoper Agreement	60,310	-	-
TOTAL GENERAL ESCROW FUND EXPENDITURES	**$ 185,640**	**$ 72,700**	**$ 7,500**
GENERAL ESCROW FUND SURPLUS	**$ 18,380**	**$ 80,525**	
ENTERPRISE ESCROW FUND REVENUES	**$ 40,245**	**$ 26,340**	**$ -**
(Use of Beg. Balance/ Undesignated Funds)	1,094,805	1,711,160	-
ENTERPRISE ESCROW FUND EXPENDITURES			
Water Capital Projects	$ 1,135,050	$ 1,737,500	$ 1,587,500
Wastewater Capital Projects	-	-	-
Other Expenditures	-	-	
TOTAL ENTERPRISE ESCROW FUND EXPENDITURES	**$ 1,135,050**	**$ 1,737,500**	**$ 1,587,500**
ENTERPRISE ESCROW FUND SURPLUS	**$ -**	**$ -**	
GRAND TOTAL ALL FUNDS SURPLUS	**93,300**	**176,740**	

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

GENERAL FUND REVENUES

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
TSF FR ENT FD-REIM JANITORIAL	-	-	-	-	-	$ -	-
TSF FR ENT FD-REIM FLEET MAINT	60,000	73,370	74,405	74,405	62,840	(11,565)	-16%
TSF FR ENT FD-REIM OPERATING	561,775	579,655	619,425	619,425	653,590	34,165	6%
TSF FR CCPD FD-REIM SAL/OPER	954,200	1,005,300	1,047,305	1,047,305	1,034,065	(13,240)	-1%
TSF FR DR UT FD-REIM SAL/OPER	115,510	122,960	129,775	129,775	118,515	(11,260)	-9%
TSF FR ENT FD	-	-	-	-	-	-	-
TSF FR ESCROW FD-REIM SALARIES	5,717	7,707	5,000	5,000	5,200	200	4%
TSF FR DON FD-REIM SALARIES	8,120	8,120	8,120	8,120	8,120	-	0%
TOTAL TRANSFERS	**1,705,322**	**1,797,112**	**1,884,030**	**1,884,030**	**1,882,330**	**$ (1,700)**	**0%**
MUNICIPAL COURT FINES & FEES	395,711	367,745	345,000	345,000	348,000	$ 3,000	1%
RECREATION FEES	520,798	524,686	548,840	548,840	500,000	(48,840)	-9%
PERMITS & FEES	64,603	72,010	58,000	58,000	14,400	(43,600)	-75%
CONTRACTOR REGISTRATION FEES					34,080	34,080	
LIBRARY FINES & FEES	15,309	8,978	9,000	9,000	7,320	(1,680)	-19%
COURT TECHNOLOGY FEES	-	-	-	-	-	-	-
ANIMAL LICENSES & FEES	20,044	25,433	25,600	25,600	30,000	4,400	17%
COURT SECURITY FEES	-	-	-	-	-	-	-
POLICE ACCIDENT/FINGERPRINT	4,439	6,574	4,000	4,000	3,600	(400)	-10%
GAIN/LOSS ON ASSET		41,000					
PROPERTY TAX-DELINQUENT	61,290	17,219	20,000	20,000	11,580	(8,420)	-42%
PROPERTY TAX-CURRENT	4,626,775	5,485,381	5,987,865	5,987,865	6,286,395	298,530	5%
DELINQUENT TAX P&I & FEES	14,379	8,298	8,000	8,000	9,540	1,540	19%
HOTEL/MOTEL TAX	-	-	-	-	-	-	-
STATE SALES TAX	4,822,931	5,153,399	5,070,880	5,070,880	5,353,520	282,640	6%
FRANCHISE FEES-UTILITIES	1,226,605	1,309,926	1,215,850	1,215,850	1,199,000	(16,850)	-1%
FRANCHISE FEES-CABLE TV	202,142	208,637	170,000	170,000	128,600	(41,400)	-24%
FRANCHISE FEES-WASTE DISPOSAL	232,088	246,374	239,990	239,990	243,600	3,610	2%
MIXED BEVERAGE TAX	20,737	24,970	28,000	28,000	28,000	-	0%
GAS PRODUCTION PROCEEDS	-	-	-	-	-	-	-
BUILDING PERMITS	849,255	746,894	600,000	600,000	259,535	(340,465)	-57%
ELECT, PLUMB, MECH PERMITS	37,684	39,997	34,000	34,000	49,530	15,530	46%
CONSTRUCTION INSPECTION FEES	74,046	4,017	-	-	-	-	-
RENTAL INSPECTION FEES		96,925	88,500	88,500	136,050	47,550	54%
REINSPECTION FEES					2,700	2,700	-
GRANT ASSISTANCE	30,833	53,987	80,470	80,470	50,000	(30,470)	-38%
EM-S ISD SCHOOL RESOURCE OFF	104,988	162,792	161,370	161,370	162,710	1,340	1%
EMERGENCY MANAGEMENT CONTR					53,455	53,455	-
COUNTY FIRE RUN AID	84,000	87,150	97,020	97,020	97,020	-	0%
COVID-19 TARRANT COUNTY REIMB	-	-	-	-	-	-	-
PROCEEDS FROM LEASE/LOAN	459,000	-	-	-	15,000	15,000	-
SALE OF BADGE/PATCH	-	98	-	-	-	-	-
OTHER INCOME	122,852	179,540	100,000	159,000	110,000	10,000	10%
SALE OF AUTOS/EQUIPMENT	14,213	3,968	-	-	-	-	-
INT ON INVESTMENTS	191,974	295,148	100,000	100,000	36,000	(64,000)	-64%
INT ON INVESTMENTS-HOTEL/MOTEL						-	-
TOTAL REVENUES	**14,196,697**	**15,171,147**	**14,992,385**	**15,051,385**	**15,169,635**	**$ 177,250**	**1%**
TOTAL TRANSFERS AND REVENUES	**15,902,019**	**16,968,259**	**16,876,415**	**16,935,415**	**17,051,965**	**$ 175,550**	**1%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

GENERAL ADMINISTRATIVE OFFICE

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ 705,069	$ 683,242	$ 712,670	$ 740,980	$ 783,840	$ 71,170	10%
SALARIES-REGULAR PART TIME	0	1,174	44,270	44,270	45,605	1,335	3%
COMPENSATED ABSENCES	26,828	14,089	0	0	0	-	-
SOCIAL SECURITY & MEDICARE	50,360	48,337	57,905	60,075	63,455	5,550	10%
TMRS RETIREMENT	121,557	139,377	164,805	171,005	177,710	12,905	8%
OTHER COMPENSATION	5,000	0	0	0	0	-	-
INSURANCE-EMPLOYEES HEALTH	88,862	80,635	96,580	105,080	95,990	(590)	-1%
FSA ADMINISTRATION FEES	363	196	430	430	490	60	14%
INSURANCE-WORKERS' COMP	1,917	987	1,215	1,215	1,085	(130)	-11%
DATA PROCESSING EXPENSES	37,434	27,129	29,945	29,945	29,945	-	-
BOOKS	47	137	200	200	200	-	-
OFFICE SUPPLIES & EXPENSES	4,880	5,525	7,200	7,200	7,200	-	-
POSTAGE	15,868	18,322	19,875	19,875	19,875	-	-
COMMUNITY WEBSITE MAINTENANCE	4,783	3,589	5,000	5,000	5,000	-	-
COUNCIL SUPPLIES & EXPENSES	5,090	1,264	3,000	3,000	3,000	-	-
CITY MGR DISCRETIONARY FUND	653	0	1,160	1,160	1,160	-	-
MAINTENANCE ON MACHINES	2,234	2,221	3,000	3,000	3,000	-	-
SUPPLIES	3,503	6,516	5,700	5,700	5,700	-	-
ELECTION EXPENSES	28,921	25,457	10,000	10,000	10,000	-	-
APPRAISAL EXPENSES	42,221	44,968	46,470	46,470	51,295	4,825	10%
BAD DEBTS	47	133	0	0	0	-	-
CONTRACT SERVICES - HUMAN RESOURCE	0	0	1,500	1,500	1,500	-	-
CONTRACT SERVICES-WEBCAST		11,055	11,100	11,100	12,660	1,560	14%
CONTRACT SERVICES MISC	1,762	0	0	0	0	-	-
CONTRACT SERVICES-JANITORIAL	7,509	7,509	7,735	7,735	7,735	-	-
LAND LEASE-DEPOT	7,500	7,725	7,725	7,725	5,630	(2,095)	-27%
FILING FEES	4,230	2,072	3,000	3,000	3,000	-	-
ORDINANCE CODIFICATION	2,885	5,908	3,200	3,200	3,200	-	-
PHYSICALS	124	427	65	65	65	-	-
PERSONNEL TESTING	97	82	80	80	80	-	-
EMPLOYEE PROGRAMS	0	0	10,000	10,000	10,000	-	-
PROGRAM ASSISTANCE	3,980	5,880	14,000	14,000	14,000	-	-
ADVERTISING-LEGAL	17,779	53,408	31,000	31,000	31,000	-	-
DUES & SUBSCRIPTIONS	12,586	12,700	15,000	15,000	15,000	-	-
MEETING EXPENSES	23,168	16,804	20,000	20,000	20,000	-	-
EDUCATIONAL TRAINING/TRAVEL	8,662	5,480	10,500	10,500	10,500	-	-
ENGINEERING FEES	40,938	80,070	50,000	50,000	73,950	23,950	48%
UTILITIES	16,834	16,133	23,045	23,045	20,045	(3,000)	-13%
INSURANCE-GEN LIABILITY/AUTO	8,573	7,274	7,685	7,685	9,005	1,320	17%
INSURANCE-PUB OFF LIABILITY	17,236	13,833	14,000	14,000	15,505	1,505	11%
LEGAL & SPECIAL SERVICES & AUDIT	314,482	307,318	285,780	285,780	283,540	(2,240)	-1%
CHAMBER OF COMMERCE AGREEMENT	0	0	0	0	0	-	-
TELEPHONE EXPENSES	6,936	2,437	3,120	3,120	3,130	10	0%
LEGAL SETTLEMENTS	0	0	0	0	0	-	-
CAPITAL OUTLAY/SPECIAL REQUESTS	19,070	59,321	17,785	17,785	0	(17,785)	-100%
BANK CHARGES	112,987	123,813	117,400	117,400	124,000	6,600	6%
NON CAPITAL OUTLAY	1,703	4,104	0	0	0	-	-
COVID-19 EXPENSE					0	-	-
TSF TO CAPITAL PROJECTS			179,610	179,610	2,600,000	2,420,390	1348%
	$1,774,677	**$1,846,650**	**$2,042,755**	**$2,087,935**	**$4,568,095**	**$2,525,340**	**124%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

MUNICIPAL COURT

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ 70,776	$ 77,852	$ 80,440	$ 80,440	$ 83,200	$ 2,760	3%
COMPENSATED ABSENCES	(7,851)	(387)	-	-	-	-	-
SOCIAL SECURITY & MEDICARE	4,885	5,342	6,155	6,155	6,365	210	3%
TMRS RETIREMENT	12,484	16,046	17,515	17,515	17,825	310	2%
INSURANCE-EMPLOYEES HEALTH	17,782	21,015	25,605	25,605	13,935	(11,670)	-46%
FSA ADMINISTRATION FEES	91	120	120	120	120	-	0%
INSURANCE-WORKERS' COMP	400	356	130	130	110	(20)	-15%
DATA PROCESSING EXPENSES	2,647	8,271	10,725	10,725	10,725	-	0%
OFFICE SUPPLIES & EXPENSES	1,138	2,177	3,000	3,000	3,000	-	0%
CONTRACT SERVICES	62,046	61,239	69,600	69,600	69,600	-	0%
PHYSICALS	120	-	-	-	-	-	-
DUES & SUBSCRIPTIONS	215	40	400	400	400	-	0%
EDUCATIONAL TRAINING/TRAVEL	363	1,143	1,200	1,200	1,200	-	0%
UTILTIES	-	-	-	-	-	-	-
INSURANCE-GEN LIABILITY/AUTO	2,143	2,078	2,195	2,195	2,255	60	3%
TELEPHONE EXPENSES	390	572	640	640	640	-	0%
CAPITAL OUTLAY/SPECIAL REQUEST	792	16,879	1,000	1,000	-	(1,000)	-100%
TOTALS	**$ 168,421**	**$ 212,743**	**$ 218,725**	**$ 218,725**	**$ 209,375**	**$ (9,350)**	**-4%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

FIRE

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ 1,899,807	$ 1,967,075	$ 2,073,935	$ 2,071,480	$ 2,168,735	$ 94,800	5%
COMPENSATED ABSENCES	33,665	(33,158)	-	-	-	-	-
OVERTIME	212,763	193,644	55,720	58,175	57,395	1,675	3%
OVERTIME - FIRE OTHER	-	55,525	169,840	169,840	199,945	30,105	18%
SOCIAL SECURITY & MEDICARE	149,917	156,326	175,910	175,910	185,595	9,685	6%
TMRS RETIREMENT	372,512	453,880	500,660	500,660	519,790	19,130	4%
INSURANCE-EMPLOYEES HEALTH	295,066	295,196	371,910	371,910	344,450	(27,460)	-7%
FSA ADMINISTRATION FEES	858	839	720	720	540	(180)	-25%
INSURANCE-WORKERS' COMP	35,271	38,976	37,260	37,260	38,175	915	2%
UNIFORMS	14,903	20,439	18,000	18,000	18,000	-	0%
DATA PROCESSING EXPENSES	11,647	11,470	10,350	10,350	10,350	-	0%
OFFICE SUPPLIES & EXPENSES	1,689	3,130	3,000	3,000	3,000	-	0%
MAINTENANCE & REPAIRS	27,903	21,539	24,000	24,000	24,000	-	0%
MAINTENANCE ON MACHINES	3,307	3,259	4,000	4,000	4,000	-	0%
EQUIPMENT REPLACEMENT	12,823	13,923	13,000	13,000	13,000	-	0%
RADIO REPAIRS	3,863	3,161	3,900	3,900	3,900	-	0%
SUPPLIES	14,861	17,372	18,000	18,000	18,000	-	0%
EMERGENCY MEDICAL SERVICES	13,016	13,551	13,500	13,500	13,500	-	0%
CIVIL DEFENSE SIREN REPAIRS	1,206	1,501	1,500	1,500	1,500	-	0%
CONTRACT SERVICES-JANITORIAL	6,436	6,436	6,630	6,630	6,630	-	0%
CONTRACT SERVICES-DISPATCH	-	-	69,000	69,000	69,000	-	0%
FIRE PREVENTION	2,432	3,708	3,000	3,000	3,000	-	0%
PHYSICALS	10,360	10,575	11,060	11,060	11,060	-	0%
HOUSEHOLD HAZARDOUS WASTE	19,800	16,407	20,000	20,000	20,000	-	0%
DUES & SUBSCRIPTIONS	14,677	15,163	15,000	15,000	16,500	1,500	10%
EDUCATIONAL TRAINING/TRAVEL	14,678	13,533	14,000	14,000	14,000	-	0%
UTILITIES	27,791	25,031	39,015	39,015	34,015	(5,000)	-13%
INSURANCE-GEN LIABILITY/AUTO	28,932	28,058	30,740	30,740	31,510	770	3%
PROFESSIONAL SERV-PLAN REVIEW	(2,366)	(18)	-	-	-	-	-
TELEPHONE EXPENSES	16,789	6,777	6,600	6,600	12,300	5,700	86%
RADIO SYSTEM EXPENSE	-	12,852	23,600	23,600	23,800	200	1%
CAPITAL OUTLAY/SPECIAL REQUEST	708,247	420,249	331,000	331,000	-	(331,000)	-100%
Non Capital Outlay	29,767	29,839	-	-	-	-	-
COVID-19 EXPENSE					-	-	-
TSF TO DEBT SER-LADDER TRUCK	-	-	-	-	-	-	-
TOTALS	**$ 3,982,619**	**$ 3,826,261**	**$ 4,064,850**	**$ 4,064,850**	**$ 3,865,690**	**$ (199,160)**	**-5%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

POLICE

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ 2,742,792	$ 2,860,203	$ 3,157,305	$ 3,150,040	$ 3,259,305	$ 102,000	3%
COMPENSATED ABSENCES	17,515	2,477	-	-	-	-	-
SALARIES-REGULAR PART TIME	25,073	30,679	-	-	-	-	-
SALARIES-TEMPORARY PART TIME	11,840	14,520	17,935	17,935	17,940	5	0%
OVERTIME	73,486	96,441	84,430	91,695	86,965	2,535	3%
SOCIAL SECURITY & MEDICARE	207,049	221,039	249,365	249,365	257,365	8,000	3%
TMRS RETIREMENT	497,541	616,416	706,330	706,330	717,455	11,125	2%
INSURANCE-EMPLOYEES HEALTH	495,520	505,014	680,085	680,085	585,825	(94,260)	-14%
FSA ADMINISTRATION FEES	848	858	720	720	840	120	17%
INSURANCE-WORKERS' COMP	54,274	58,947	45,350	45,350	39,990	(5,360)	-12%
UNIFORMS	13,918	36,432	15,000	15,000	20,000	5,000	33%
DATA PROCESSING EXPENSES	31,956	22,245	25,270	25,270	25,270	-	0%
BOOKS	3,000	3,019	6,000	6,000	4,500	(1,500)	-25%
OFFICE SUPPLIES & EXPENSES	8,784	9,505	9,100	9,100	9,900	800	9%
COMMUNICATIONS SUPPLIES	145	1,312	1,500	1,500	1,500	-	0%
INVESTIGATOR SUPPLIES	2,452	3,943	4,000	4,000	4,000	-	0%
SPC-CID-ANALYSIS/JUVENILE/AGIN	9,017	15,623	18,000	18,000	18,000	-	0%
FIRING RANGE SUPPLIES	14,882	13,432	36,000	36,000	13,500	(22,500)	-63%
MAINTENANCE & REPAIRS	48	-	-	-	-	-	-
MAINTENANCE ON MACHINES	11,257	7,406	10,000	10,000	10,000	-	0%
EQUIPMENT REPLACMENT	-	9,739	10,125	10,125	10,500	375	4%
RADIO REPAIRS	5,657	1,786	8,000	8,000	8,000	-	0%
SUPPLIES	6,070	8,164	7,000	7,000	9,000	2,000	29%
CONTRACT SERVICES-JANITORIAL	13,944	14,029	14,365	14,365	14,365	-	0%
PHYSICALS	4,443	6,075	5,000	5,000	5,000	-	0%
PRISONER CARE	3,936	5,446	5,500	5,500	5,500	-	0%
ADVERTISING	750	-	1,000	1,000	1,000	-	0%
DUES & SUBSCRIPTIONS	608	92	5,400	5,400	5,400	-	0%
EDUCATIONAL TRAINING/TRAVEL	11,539	10,936	16,900	16,900	18,500	1,600	9%
LEOSE TRAINING	2,629	2,022	2,800	2,800	3,080	280	10%
UTILITIES	30,678	26,957	53,645	53,645	48,645	(5,000)	-9%
INSURANCE-GEN LIABILITY/AUTO	49,292	51,959	54,895	54,895	56,265	1,370	2%
INSURANCE-POLICE LIABILITY	19,822	18,101	18,000	18,000	19,800	1,800	10%
TELEPHONE EXPENSES	9,805	13,587	11,280	11,280	13,660	2,380	21%
RADIO SYSTEM EXPENSE	-	24,473	40,930	40,930	40,930	-	0%
CAPITAL OUTLAY/SPECIAL REQUEST	165,908	567,748	11,000	11,000	-	(11,000)	-100%
NON CAPITAL OUTLAY		4,096	0	0	0	-	-
COVID-19 EXPENSE					0	-	-
TOTALS	**$ 4,546,478**	**$ 5,284,720**	**$ 5,332,230**	**$ 5,332,230**	**$ 5,332,000**	**$ (230)**	**0%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

PUBLIC SERVICES

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/
SALARIES	$ 423,727	$ 460,372	$ 480,135	$ 476,610	$ 498,485	$ 18,350	4%
COMPENSATED ABSENCES	10,077	8,071	-	-	-	-	-
OVERTIME	20,164	28,088	12,385	15,810	12,760	375	3%
SOCIAL SECURITY & MEDICARE	32,362	34,813	37,680	37,680	39,110	1,430	4%
TMRS RETIREMENT	79,468	100,701	107,235	107,235	109,535	2,300	2%
INSURANCE-EMPLOYEES HEALTH	106,251	115,744	138,625	138,625	122,605	(16,020)	-12%
FSA ADMINISTRATION FEES	274	309	300	300	300	-	0%
INSURANCE-WORKERS' COMP	21,503	24,004	15,760	15,760	12,455	(3,305)	-21%
UNIFORMS	3,732	2,943	3,000	3,000	3,000	-	0%
SUPPLIES	-	-	-	-	-	-	-
BUILDING MAINTENANCE & REPAIRS	141,664	146,989	137,000	149,285	149,500	12,500	9%
CONTRACT MAINTENANCE & REPAIRS	3,900	5,427	6,000	6,000	-	(6,000)	-100%
PARK MAINTENANCE & SUPPLIES	553	173	-	-	-	-	-
SIDEWALK REPLACEMENT	17,649	16,480	56,145	56,145	20,000	(36,145)	-64%
STREET MAINTENANCE & SUPPLIES	51,496	53,604	65,000	65,000	65,000	-	0%
SIGN SUPPLIES & MATERIALS	16,962	19,496	25,000	25,000	25,000	-	0%
SIGNAL LIGHT REPAIRS	5,066	975	5,000	5,000	5,000	-	0%
CONTRACT SERVICES-MOWING	83,529	77,925	111,960	97,170	98,000	(13,960)	-12%
CONTRACT SERVICES-JANITORIAL	1,018	933	1,050	1,050	1,050	-	0%
PHYSICALS	757	220	400	400	400	-	0%
DUES & SUBSCRIPTIONS	-	40	1,000	1,000	1,000	-	0%
EDUCATIONAL TRAINING/TRAVEL	3,625	1,394	2,500	2,500	2,500	-	0%
UTILITIES	231,568	247,002	252,940	252,940	267,940	15,000	6%
INSURANCE-GEN LIABILITY/AUTO	11,787	11,431	12,080	12,080	12,400	320	3%
TELEPHONE EXPENSES	10,562	4,278	4,680	4,680	4,680	-	0%
CAPITAL OUTLAY/SPECIAL REQUEST	298,608	140,727	91,850	302,510	100,850	9,000	10%
FOOD TRUCK PARK/FARMERS MKT		242,506		169,000		-	-
Non Capital Outlay	33,000	91,253	-	-	-	-	-
COVID-19 EXPENSE					-	-	-
TSF TO CAPITAL PROJECTS FUND	-	-	-	-	-	-	-
TOTALS	**$ 1,609,303**	**$ 1,835,901**	**$ 1,567,725**	**$ 1,944,780**	**$ 1,551,570**	**$ (16,155)**	**-1%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

PARKS

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ 74,175	$ 75,182	$ 76,835	$ 76,835	$ 79,235	$ 2,400	3%
COMPENSATED ABSENCES	2,727	(1,316)	-	-	-	-	-
OVERTIME	11,621	6,493	10,405	10,505	10,720	315	3%
SOCIAL SECURITY & MEDICARE	6,180	5,867	6,675	6,675	6,885	210	3%
TMRS RETIREMENT	15,131	16,757	18,995	18,995	19,275	280	1%
INSURANCE-EMPLOYEES HEALTH	21,959	21,954	25,605	25,605	22,690	(2,915)	-11%
FSA ADMINISTRATION FEES	-	-	-	-	-	-	-
INSURANCE-WORKERS' COMP	223	190	1,245	1,245	1,035	(210)	-17%
UNIFORMS	1,175	1,010	1,200	1,200	1,200	-	0%
MAINTENANCE & REPAIRS	-	-	-	-	-	-	-
PARK MAINTENANCE & SUPPLIES	57,782	57,123	65,000	65,000	65,000	-	0%
CONTRACT SERVICES - MOWING	42,707	22,551	66,625	106,500	106,500	39,875	60%
CONTRACT SERVICES - JANITORIAL	921	921	950	950	950	-	0%
EDUCATIONAL TRAINING/TRAVEL	100	149	1,000	1,000	500	(500)	-50%
UTILITIES	25,112	22,766	32,545	32,545	30,545	(2,000)	-6%
INSURANCE-GEN LIABILITY/AUTO	2,143	2,078	2,195	2,195	2,255	60	3%
TELEPHONE EXPENSES	811	666	780	780	780	-	0%
CAPITAL OUTLAY/SPECIAL REQUEST	62,989	99,802	19,800	266,900	32,000	12,200	62%
LAND	-	-	-	-	-	-	-
Non Capital Outlay	13,259	47,284	-	-	-	-	-
COVID-19 EXPENSE					-	-	-
TSF TO CAPITAL PROJECTS FUND	-	-	-	-	-	-	-
TOTALS	**$ 339,014**	**$ 379,479**	**$ 329,855**	**$ 616,930**	**$ 379,570**	**$ 49,715**	**15%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

COMMUNITY SERVICES

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ 236,863	$ 249,898	$ 248,230	$ 255,230	$ 269,180	$ 20,950	8%
COMPENSATED ABSENCES	6,240	4,904	-	-	-	-	-
SALARIES-REGULAR PART TIME	61,542	74,496	96,580	96,580	95,995	(585)	-1%
SALARIES-TEMPORARY PART TIME	134,202	137,747	152,560	152,560	152,560	-	0%
SOCIAL SECURITY & MEDICARE	31,758	34,246	38,050	38,590	39,610	1,560	4%
TMRS RETIREMENT	51,146	65,004	75,075	76,625	78,240	3,165	4%
INSURANCE-EMPLOYEES HEALTH	48,805	48,877	56,225	56,225	50,610	(5,615)	-10%
FSA ADMINISTRATION FEES	197	198	180	180	180	-	0%
INSURANCE WORKERS' COMP	4,345	4,573	6,985	6,985	6,010	(975)	-14%
UNIFORMS	1,901	1,699	2,500	2,500	2,500	-	0%
DATA PROCESSING EXPENSES	11,412	5,079	7,500	7,500	7,500	-	0%
OFFICE SUPPLIES & EXPENSES	4,449	3,827	5,000	5,000	5,000	-	0%
SUPPLIES	27,833	29,742	38,000	38,000	38,000	-	0%
MAINTENANCE & REPAIRS	3,502	3,816	4,000	4,000	4,000	-	0%
MAINTENANCE ON MACHINES	1,393	1,507	2,000	2,000	2,000	-	0%
SPECIAL PROGRAMS	10,601	14,507	20,000	20,000	20,000	-	0%
AQUATIC SUPPLIES & EQUIPMENT	27,672	22,540	28,000	28,000	28,000	-	0%
SENIOR CENTER PROGRAMS	16,643	12,826	17,000	17,000	17,000	-	0%
CONTRACT SERVICES	125,718	99,178	130,000	130,000	130,000	-	0%
CONTRACT SERVICES-JANITORIAL	33,638	33,252	34,250	34,250	34,250	-	0%
PHYSICALS	2,860	3,405	2,900	2,900	2,900	-	0%
DUES & SUBSCRIPTIONS	1,199	1,556	1,300	1,300	1,300	-	0%
EDUCATIONAL TRAINING/TRAVEL	1,020	-	1,250	1,250	1,250	-	0%
UTILITIES	65,829	60,558	90,075	90,075	90,075	-	0%
INSURANCE-GEN LIABILITY/AUTO	4,286	4,157	4,390	4,390	4,500	110	3%
TELEPHONE EXPENSES	5,377	662	300	300	300	-	0%
CAPITAL OUTLAY/SPECIAL REQUEST	-	9,953	88,875	88,875	-	(88,875)	-100%
Non Capital Outlay	39,351	70,292				-	-
COVID-19 EXPENSE						-	-
TOTALS	**$ 959,782**	**$ 998,497**	**$ 1,151,225**	**$ 1,160,315**	**$ 1,080,960**	**$ (70,265)**	**-6%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

LIBRARY

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ 223,823	$ 211,638	$ 234,390	$ 234,390	$ 232,150	$ (2,240)	-1%
COMPENSATED ABSENCES	2,145	(1,345)	-	-	-	-	-
SALARIES-REGULAR PART TIME	93,629	113,999	102,130	102,130	103,590	1,460	1%
SALARIES-TEMPORARY PART TIME	7,445	7,150	7,770	7,770	7,540	(230)	-3%
SOCIAL SECURITY & MEDICARE	24,220	25,004	26,340	26,340	26,260	(80)	0%
TMRS RETIREMENT	55,980	66,701	73,270	73,270	71,935	(1,335)	-2%
INSURANCE-EMPLOYEES HEALTH	43,640	47,555	58,075	58,075	55,385	(2,690)	-5%
FSA ADMINISTRATION FEES	64	-	-	-	-	-	-
INSURANCE-WORKERS' COMP	1,107	974	675	675	620	(55)	-8%
DATA PROCESSING EXPENSES	14,214	10,851	11,970	11,970	11,970	-	0%
BOOKS, CDs, DVDs	39,570	43,619	47,900	47,900	47,900	-	0%
BOOK LEASING PLAN	12,504	9,942	8,600	8,600	8,600	-	0%
OFFICE SUPPLIES & EXPENSES	11,127	12,445	11,760	11,760	11,760	-	0%
SUPPLIES & EQUIPMENT	6,272	8,420	8,910	8,910	8,910	-	0%
MAINTENANCE ON MACHINES	2,256	2,829	3,000	3,000	3,000	-	0%
CONTRACT SERVICES-JANITORIAL	5,363	5,363	5,525	5,525	5,525	-	0%
PHYSICALS	395	320	225	225	225	-	0%
DUES & SUBSCRIPTIONS	898	1,402	1,520	1,520	1,520	-	0%
EDUCATIONAL TRAINING/TRAVEL	2,347	2,970	3,350	3,350	3,350	-	0%
UTILITIES	14,249	12,315	20,670	20,670	15,670	(5,000)	-24%
INSURANCE-GEN LIABILITY/AUTO	5,358	5,196	5,490	5,490	5,630	140	3%
TELEPHONE EXPENSES	2,399	-	-	-	-	-	-
CAPITAL OUTLAY/SPECIAL REQUEST	-	13,678	-	-	-	-	-
COVID-19 EXPENSE					-	-	-
TOTALS	**$ 569,006**	**$ 601,026**	**$ 631,570**	**$ 631,570**	**$ 621,540**	**$ (10,030)**	**-2%**

CITY OF SAGINAW
BUDGET DETAIL
2019-2020

INSPECTIONS/CODE ENFORCEMENT

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ 332,972	$ 337,080	$ 336,660	$ 336,660	$ 393,280	$ 56,620	17%
COMPENSATED ABSENCES	7,858	(4,999)	0	0	0	0	-
SALARIES-REGULAR PART TIME	0	0	0	0	0	0	-
OVERTIME	7,908	7,732	5,630	5,630	5,800	170	3%
SOCIAL SECURITY & MEDICARE	24,892	24,234	26,185	26,185	30,530	4,345	17%
TMRS RETIREMENT	60,190	71,034	74,525	74,525	85,505	10,980	15%
INSURANCE-EMPLOYEES HEALTH	57,288	59,966	70,740	70,740	69,030	(1,710)	-2%
FSA ADMINISTRATION FEES	130	129	120	120	120	0	0%
INSURANCE-WORKERS' COMP	4,042	1,599	1,080	1,080	905	(175)	-16%
UNIFORMS	2,132	2,330	4,000	4,000	4,000	0	0%
DATA PROCESSING EXPENSES	7,695	3,441	6,500	6,500	6,500	0	0%
OFFICE SUPPLIES & EXPENSES	3,558	10,112	5,000	5,000	5,000	0	0%
ANIMAL SERVICES EXPENSES	0	0	0	0	0	0	-
MAINTENANCE ON MACHINES	3,798	3,702	4,000	4,000	4,000	0	0%
CONTRACT SERVICES-MOWING	6,196	779	7,000	7,000	7,000	0	0%
CONTRACT SERVICES-JANITORIAL	1,260	1,260	1,300	1,300	1,300	0	0%
CONTRACT SERVICES-INSPECTIONS		46,012	49,000	49,000	49,000	0	0%
PHYSICALS	0	0	200	200	200	0	0%
GRANT MATCHING REQUIREMENT		0	0	0	0	0	-
DUES & SUBSCRIPTIONS	1,726	683	1,300	1,300	1,300	0	0%
EDUCATIONAL TRAINING/TRAVEL	8,708	6,224	7,500	7,500	7,500	0	0%
ABATEMENT OF PROPERTY	2,129	1,178	0	0	0	0	-
UTILITIES	4,174	2,126	3,605	3,605	8,605	5,000	139%
INSURANCE-GEN LIABILITY/AUTO	6,429	6,235	6,590	6,590	6,755	165	3%
TELEPHONE EXPENSES	10,793	5,627	5,900	5,900	5,900	0	0%
CAPITAL OUTLAY/SPECIAL REQUEST	25,205	13,740	0	0	0	0	-
CREDIT CARD PROCESSING FEE		270				0	-
NON CAPITAL OUTLAY		355				0	-
COVID-19 EXPENSE						0	-
TOTALS	**$ 579,082**	**$ 600,851**	**$ 616,835**	**$ 616,835**	**$ 692,230**	**75,395**	**12%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

ANIMAL SERVICES

ACCOUNT DESCRIPTION	YEAR END ACTUAL 2017-2018	YEAR END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ 162,521	$ 111,310	$ 155,925	$ 155,925	$ 161,540	$ 5,615	4%
COMPENSATED ABSENCES	3,079	6,213	0	0	0	0	-
SALARIES-REGULAR PART TIME	6,217	41,146	13,990	13,990	14,515	525	4%
OVERTIME	18,917	19,907	16,890	17,970	17,400	510	3%
SOCIAL SECURITY & MEDICARE	12,829	11,529	14,290	14,375	14,800	510	4%
TMRS RETIREMENT	33,064	35,749	40,675	40,905	41,450	775	2%
INSURANCE-EMPLOYEES HEALTH	39,983	40,222	51,205	51,205	45,380	(5,825)	-11%
FSA ADMINISTRATION FEES	133	96	60	60	60	0	0%
INSURANCE-WORKERS' COMP	2,698	5,452	4,170	4,170	3,860	(310)	-7%
UNIFORMS	1,052	3,136	1,500	1,500	1,500	0	0%
DATA PROCESSING EXPENSES	732	1,650	1,500	1,500	2,700	1,200	80%
OFFICE SUPPLIES & EXPENSES	3,768	4,512	5,000	5,000	4,000	(1,000)	-20%
SHELTER SUPPLIES	16,293	10,827	10,000	10,000	14,000	4,000	40%
ANIMAL SERVICES EXPENSES	0	0	0	0	0	0	-
MAINTENANCE AND REPAIRS	0	0	0	0	0	0	-
SUPPLIES & EQUIPMENT	614	7,755	6,000	6,000	8,000	2,000	33%
MAINTENANCE ON MACHINES	0	0	0	0	0	0	-
CONTRACT SERVICES-MOWING	0	0	0	0	0	0	-
CONTRACT SERVICES-JANITORIAL	0	1,826	2,260	2,260	2,260	0	0%
CONTRACT SERVICES - VET	1,063	667	1,200	1,200	0	(1,200)	-100%
PHYSICALS	270	4,288	2,135	2,135	2,135	0	0%
DUES & SUBSCRIPTIONS	13	208	500	500	500	0	0%
EDUCATIONAL TRAINING/TRAVEL	1,275	2,068	2,000	2,000	2,000	0	0%
ABATEMENT OF PROPERTY	0	0	0	0	0	0	-
UTILITIES	9,083	11,526	16,125	16,125	16,125	0	0%
INSURANCE-GEN LIABILITY/AUTO	4,286	4,157	4,390	4,390	4,500	110	3%
TELEPHONE EXPENSES	2,806	3,610	3,030	3,030	3,030	0	0%
CAPITAL OUTLAY/SPECIAL REQUEST	77,937	2,000	31,350	31,350	0	(31,350)	-100%
COVID-19 EXPENSE						0	-
TOTALS	**$ 398,632**	**$ 329,855**	**$ 384,195**	**$ 385,590**	**$ 359,755**	**(24,440)**	**-6%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

FLEET MAINTENANCE

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ 126,033	$ 127,503	$ 129,410	$ 129,410	$ 131,740	$ 2,330	2%
COMPENSATED ABSENCES	2,765	(14)	0	0	0	0	-
OVERTIME	864	1,018	2,250	2,250	2,325	75	3%
SOCIAL SECURITY & MEDICARE	8,514	8,648	10,075	10,075	10,255	180	2%
TMRS RETIREMENT	22,378	26,482	28,670	28,670	28,725	55	0%
INSURANCE-EMPLOYEES HEALTH	26,348	26,304	29,985	29,985	27,070	(2,915)	-10%
FSA ADMINISTRATION FEES	0	0	0	0	0	0	-
INSURANCE-WORKERS' COMP	2,428	2,737	1,965	1,965	1,820	(145)	-7%
UNIFORMS	930	862	1,400	1,400	1,400	0	0%
DATA PROCESSING EXPENSES	4,250	4,391	4,500	4,500	4,500	0	0%
GASOLINE	151,501	138,082	166,000	166,000	166,000	0	0%
SUPPLIES	15,308	15,385	18,000	18,000	18,000	0	0%
EQUIPMENT TIRES	19,699	17,371	22,000	22,000	22,000	0	0%
TOOLS	1,456	998	2,000	2,000	4,000	2,000	100%
PARTS	40,976	43,354	40,000	40,000	40,000	0	0%
CONTRACT REPAIRS	19,918	10,525	40,000	40,000	40,000	0	0%
RADIO REPAIRS	0	0	0	0	0	0	-
CONTRACT SERVICES-JANITORIAL	515	515	530	530	530	0	0%
PHYSICALS	0	0	100	100	100	0	0%
EDUCATIONAL TRAINING/TRAVEL	68	2,574	7,000	7,000	7,000	0	0%
UTILITIES	5,580	5,190	8,825	8,825	8,825	0	0%
INSURANCE-GEN LIABILITY/AUTO	2,143	2,078	2,195	2,195	2,255	60	3%
TELEPHONE EXPENSES	1,845	834	950	950	950	0	0%
CAPITAL OUTLAY/SPECIAL REQUEST	0	0	0	0	0	0	-
TSF TO GEN ESCROW FUND		28,905	43,265	43,265	48,040	4,775	11%
Non Capital Outlay	2,700					0	-
COVID-19 EXPENSE						0	-
TOTALS	**$ 456,219**	**$ 463,743**	**$ 559,120**	**$ 559,120**	**$ 565,535**	**$ 6,415**	**1%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

ECONOMIC DEVELOPMENT

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ 36,538	$ 106,954	$ 97,960	$ 30,960	$ -	$ (97,960)	-100%
COMPENSATED ABSENCES	1,466.10	(1,397)	-	-	-	-	-
SOCIAL SECURITY & MEDICARE	2,795	8,182	7,495	2,395	-	(7,495)	-100%
TMRS RETIREMENT	6,434	19,844	21,330	6,830	-	(21,330)	-100%
INSURANCE-EMPLOYEES HEALTH	55	163	10,615	115	-	(10,615)	-100%
INSURANCE-WORKERS' COMP		178	160	160	-	(160)	-100%
DATA PROCESSING EXPENSES	2,105	-	-	-	550	550	-
OFFICE SUPPLIES & EXPENSES	903	354	250	250	500	250	100%
PROMOTIONAL SUPPLIES		592	500	500	1,200	700	140%
MISCELLANEOUS EXPENSE	478	15,530	13,000	13,000	11,000	(2,000)	-15%
PHOTOGRAPHIC/AUDIO/VIDEO	7,641	-	2,500	2,500	2,500	-	0%
CONTRACTUAL SERVICES		5,048	5,500	35,500	25,000	19,500	355%
LEASE	-	-	-	-	-	-	-
ADVERTISING	500	-	1,000	1,000	1,200	200	20%
DUES & SUBSCRIPTIONS	3,391	4,768	7,000	7,000	6,000	(1,000)	-14%
ECONOMIC DEVELOPMENT REIMB	40,182	36,047	48,000	48,000	43,000	(5,000)	-10%
ECONOMIC DEV INCENTIVE	460,000	5,000	50,000	41,970	30,000	(20,000)	-40%
BUILDING IMPROVEMENT GRANTS		23,125	15,000	30,840	50,000	35,000	233%
BUSINESS TRAINING/TRAVEL	5,490	12,623	17,000	17,000	-	(17,000)	-100%
INSURANCE-GEN LIABILITY/AUTO		1,039	1,095	1,095	-	(1,095)	-100%
PROFESSIONAL SERVICES		5,000				-	-
TELEPHONE EXPENSES		-	-	-	-	-	-
CAPITAL OUTLAY/SPECIAL REQUEST	-	-	-	-	150,000	150,000	-
COVID-19 EXPENSE						-	-
TRANSFER TO GF ESCROW		14,065				-	-
TOTALS	**$ 567,979**	**$ 257,112**	**$ 298,405**	**$ 239,115**	**$ 320,950**	**$ 22,545**	**8%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

INFORMATION TECHNOLOGY

ACCOUNT DESCRIPTION	ADOPTED BUDGET 2017-2018	REVISED BUDGET 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ -	$ -	$ 130,737	$ 133,960	$ 133,960	$ 138,045	$ 4,085	3%
COMPENSATED ABSENCES	-	-	12,371	0	0	0	-	-
OVERTIME								
SOCIAL SECURITY & MEDICARE	-	-	9,433	10,250	10,250	10,560	310	3%
TMRS RETIREMENT	-	-	26,958	29,170	29,170	29,580	410	1%
INSURANCE-EMPLOYEES HEALTH	-	-	21,881	25,605	25,605	19,160	(6,445)	-25%
FSA ADMINISTRATION FEES	-	-	130	120	120	120	-	0%
INSURANCE-WORKERS' COMP	-	-	356	215	215	180	(35)	-16%
DATA PROCESSING EXPENSES	-	-	18,730	27,975	27,975	37,000	9,025	32%
OFFICE SUPPLIES & EXPENSES	-	-	2,201	100	100	100	-	0%
COMPUTER REPLACEMENTS			25,890	30,365	30,365	30,365	-	0%
SERVER REPLACEMENTS			0	9,000	9,000	9,000	-	0%
CONTRACT SERVICES	-	-	0	0	0	0	-	-
DUES & SUBSCRIPTIONS	-	-	119	1,000	1,000	1,000	-	0%
EDUCATIONAL TRAINING/TRAVEL	-	-	3,221	3,000	3,000	3,000	-	0%
UTILTIES	-	-	11,904	9,840	9,840	15,980	6,140	62%
INSURANCE-GEN LIABILITY/AUTO	-	-	2,078	2,195	2,195	2,255	60	3%
TELEPHONE EXPENSES	-	-	51,678	72,800	77,560	93,160	20,360	28%
CAPITAL OUTLAY/SPECIAL REQUEST	-	-	9,993	52,410	52,410	0	(52,410)	-100%
COVID-19 EXPENSE							-	-
TOTALS	**$ -**	**$ -**	**$ 327,677**	**$ 408,005**	**$ 412,765**	**$ 389,505**	**$ (18,500)**	**-5%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

DEBT SERVICE FUND REVENUES

Description	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
TSF FR ENT FD-GLTD	$ -	$ -	$ -	$ -	$ -	$ -	-
TSF FR GEN FD-GLTD	-	-	-	-	-	-	-
TSF FR GEN FD-LADDER TRUCK	-	-	-	-	-	-	-
TSF FR DR UT FD-GLTD	-	-	-	-	-	-	-
BOND PREMIUM	-	-	-	-	-	-	-
PROPERTY TAX-DELINQUENT	47,245	13,138	20,000	20,000	10,000	(10,000)	-50%
PROPERTY TAX-CURRENT	3,432,972	3,400,771	3,770,280	3,770,280	3,898,855	128,575	3%
DELINQUENT TAX P & I & FEES	8,327	6,306	7,000	7,000	7,000	-	0%
OTHER FIN SOURCES-REFUNDING	-	-	-	-	-	-	-
INT ON INVESTMENTS	46,418	66,191	50,000	50,000	15,000	(35,000)	-70%
	-	-	-	-	-	-	-
USE OF FUND BALANCE	-	-	2,515	2,515	-	(2,515)	-100%
TOTALS	**$ 3,534,963**	**$ 3,486,406**	**$ 3,849,795**	**$ 3,849,795**	**$ 3,930,855**	**$ 81,060**	**2%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

DEBT SERVICE FUND EXPENDITURES

Description	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
BOND PRINCIPAL PAYMENTS	$ 2,375,000	$ 2,495,000	$ 2,555,000	$ 2,555,000	$ 2,315,000	$ (240,000)	-9%
PRINCIPAL PAYMENT-LADDER TRUCK	180,536	-	-	-	-	-	-
PRINCIPAL PAYMENT-TAX NOTE			430,000	430,000	410,000	(20,000)	-5%
BOND INTEREST PAYMENTS	1,009,154	886,610	830,045	830,045	1,383,210	553,165	67%
INTEREST PAYMENT-LADDER TRUCK	3,015	-	-	-	-	-	-
INTEREST PAYMENT-TAX NOTE			23,750	23,750	19,110	(4,640)	-20%
ARBITRAGE EXPENSES	-	7,000	5,000	5,000	7,000	2,000	40%
DEBT ISSUANCE COST	-	-	-	-	-	-	-
ISSUER CONTRIBUTION/DEBT							
OTHER FIN USES-REFUNDING	-	-	-	-	-	-	-
PAYING AGENT FEES	5,200	3,300	6,000	6,000	6,000	-	0%
ADVERTISING LEGAL	-	-	-	-	-	-	-
TOTALS	**$ 3,572,904**	**$ 3,391,910**	**$ 3,849,795**	**$ 3,849,795**	**$ 4,140,320**	**$ 290,525**	**8%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

ENTERPRISE FUND REVENUES

Description	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
TSF FR DR UT FD-REIM SAL/OPER	$ 42,645	$ 73,955	$ 86,185	$ 86,185	$ 91,130	$ 4,945	6%
TSF FR DR UT FD-REIM GLTD	0	0	0	0	0	-	-
TSF FR W/WW ESCROW FUND	655,716	95,396	1,086,050	1,136,050	1,737,500	651,450	60%
BOND PROCEEDS	0	0	0	0	0	-	-
DEVELOPER CONTRIBUTED ASSETS	0	0	0	0	0	-	-
GAIN/LOSS ON SALE OF ASSETS	0	0	0	0	0	-	-
WATER SALES	5,839,880	5,613,272	4,750,000	4,750,000	4,868,750	118,750	3%
WASTEWATER SERVICE	2,764,580	2,992,165	2,808,000	2,808,000	2,668,600	(139,400)	-5%
WATER TAP FEES	129,068	108,295	100,000	100,000	35,000	(65,000)	-65%
WASTEWATER TAP FEES	57,400	48,875	40,000	40,000	15,000	(25,000)	-63%
WASTEWATER SURCHARGE	1,830,203	1,722,029	1,500,000	1,500,000	1,500,000	-	0%
WATER IMPACT FEES	0	0	0	0	0	-	-
WASTEWATER IMPACT FEES	0	0	0	0	0	-	-
PENALTIES	109,754	106,370	105,000	105,000	105,000	-	0%
GRANT ASSISTANCE	0	0	0	0	0	-	-
DEVELOPER CONTRIBUTIONS	0	0	0	0	0	-	-
OTHER INCOME	74,090	77,814	70,000	70,000	60,000	(10,000)	-14%
SALE OF AUTOS/EQUIPMENT	1,440	5,400	0	0	0	-	-
AMORTIZATION OF GAIN ON BONDS	0	0	0	0	0	-	-
INT ON INVESTMENTS	113,687	193,246	156,000	156,000	24,000	(132,000)	-85%
					0	-	-
USE OF FB - CAPITAL PROJECTS	0	0	2,219,130	2,219,130	211,305	(2,007,825)	-90%
USE OF FB - SPECIAL REQUESTS	0	0	0	0	0	-	-
	$ 11,618,462	**$ 11,036,817**	**$ 12,920,365**	**$ 12,970,365**	**$ 11,316,285**	**$ (1,604,080)**	**-16%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

WATER & WASTEWATER

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
SALARIES	$ 861,063	$ 886,241	$ 949,465	$ 946,965	$ 1,003,060	$ 53,595	6%
COMPENSATED ABSENCES	40,133	8,836	-	-	-	-	-
OVERTIME	56,485	38,043	45,030	47,530	46,380	1,350	3%
SOCIAL SECURITY & MEDICARE	64,893	65,109	76,080	76,080	80,285	4,205	6%
TMRS RETIREMENT	161,867	190,526	216,530	216,530	224,845	8,315	4%
INSURANCE-EMPLOYEES HEALTH	171,068	165,786	213,760	213,760	187,410	(26,350)	-12%
FSA ADMINISTRATION FEES	737	757	660	660	420	(240)	-36%
INSURANCE-WORKERS' COMP	14,365	15,790	11,675	11,675	9,300	(2,375)	-20%
UNIFORMS	5,077	6,818	5,500	5,500	5,500	-	0%
DATA PROCESSING EXPENSES	21,745	18,106	29,525	29,525	29,525	-	0%
OFFICE SUPPLIES & EXPENSES	7,290	9,680	10,000	10,000	10,000	-	0%
SPOILS DISPOSAL	-	5,000	5,000	5,000	5,000	-	0%
WATER SYS MAINT & SUPP	112,618	136,030	135,000	135,000	135,000	-	0%
MAINTENANCE ON MACHINES	4,917	3,889	5,000	5,000	5,000	-	0%
WASTEWATER SYS MAINT & SUPP	26,056	7,753	45,800	45,800	45,800	-	0%
WATER METERS & SUPPLIES	84,790	61,718	60,000	60,000	60,000	-	0%
BAD DEBTS	25,596	8,666	-	-	-	-	-
BOND SALE EXPENSES	-	-	-	-	-	-	-
CONTRACT SERVICES-BILLING	42,999	42,344	45,800	45,800	44,300	(1,500)	-3%
CONTRACT SERVICES-JANITORIAL	1,649	1,649	1,700	1,700	1,700	-	0%
COLLECTION AGENCY FEES	1,344	2,976	2,400	2,400	2,400	-	0%
PHYSICALS	-	515	400	400	400	-	0%
BOND PRINCIPAL PAYMENTS	-	-	250,000	250,000	210,000	(40,000)	-16%
BOND INTEREST PAYMENTS	40,372	35,005	29,640	29,640	24,175	(5,466)	-18%
PAYING AGENT FEES	1,564	750	2,250	2,250	2,250	-	0%
DUES & SUBSCRIPTIONS	19,651	20,047	20,000	20,000	20,000	-	0%
EDUCATIONAL TRAINING/TRAVEL	6,354	7,212	6,500	6,500	6,500	-	0%
ENGINEERING FEES	46,861	58,939	55,000	55,000	55,000	-	0%
UTILITIES	19,163	8,251	15,850	15,850	15,850	-	0%
POWER TO PUMPS	66,183	63,382	110,000	110,000	100,000	(10,000)	-9%
INSURANCE-GEN LIABILITY/AUTO	18,217	18,705	19,760	19,760	20,255	495	3%
WATER-FORT WORTH	2,920,799	2,867,283	2,803,295	2,803,295	2,868,615	65,320	2%
WASTEWATER SERVICE-FORT WORTH	3,527,997	3,439,423	2,948,230	2,948,230	2,710,015	(238,215)	-8%
WASTEWATER TESTING	2,359	5,140	5,000	5,000	5,000	-	0%
WATER TESTING	12,934	18,503	32,500	32,500	25,000	(7,500)	-23%
TELEPHONE EXPENSES	14,706	8,596	8,500	8,500	8,500	-	0%
METER READING - CELLULAR			36,840	36,840	80,680	43,840	119%
CAPITAL OUTLAY/SPECIAL REQUEST	-	8,101	884,550	884,550	787,850	(96,700)	-11%
Non Capital Outlay	-	-	-	-	-	-	-
COVID-19 EXPENSE					-	-	-
EF CAPITAL PROJECTS	1,131,838	270,940	3,119,050	4,386,665	1,737,500	(1,381,550)	-44%
TOTAL OPERATING	**$ 9,533,688**	**$ 8,506,506**	**$ 12,206,290**	**$ 13,473,905**	**$ 10,573,515**	**$ (1,632,776)**	-13%
CDBG PROJECT ASSISTANCE	$ -	$ -	$ -	$ -	$ -	$ -	-
TSF TO GEN FD-CAPITAL	-	-	-	-	-	-	-
TSF TO GEN FD-REIM FLEET MAINT	60,000	73,370	74,405	74,405	62,840	(11,565)	-16%
TSF TO GEN FD-REIM OPERATING	561,775	579,655	619,425	619,425	653,590	34,165	6%
TSF TO W/WW ESCROW FUND		14,485	20,245	20,245	26,340	6,095	30%
TOTAL TRANSFERS	**$ 621,775**	**$ 667,510**	**$ 714,075**	**$ 714,075**	**$ 742,770**	**$ 28,695**	4%
TOTAL	**$ 10,155,463**	**$ 9,174,016**	**$ 12,920,365**	**$ 14,187,980**	**$ 11,316,285**	**$ (1,604,081)**	-12%

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

CAPITAL PROJECTS FUND REVENUES

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
CO PROCEEDS						-	-
GO PROCEEDS	-	-	-	-	-	-	-
BOND PREMIUM						-	-
TAX NOTE PROCEEDS		2,000,000	-	-	-	-	-
BB ROAD REIM. - TAR. COUNTY	-	-	4,000,000	4,000,000	4,000,000	-	0%
INT ON INVESTMENTS	1,396	1,974				-	-
INT ON INVESTMENTS-13 GO	-	-	-	-	-	-	-
INT ON INVESTMENTS-15 GO	34,906	1,623	-	-	-	-	-
INT ON INVESTMENTS-17 GO	124,079	154,256	50,000	50,000	-	(50,000)	-100%
INT ON INVESTMENTS-19 TAX NOTE	-	-	-	-	-	-	-
TSF FR GENERAL FUND	-	-	179,610	179,610	2,600,000	2,420,390	1348%
TSF FR DRAINAGE FD - PROJECTS	-	-	-	-	-	-	-
TSF FR DONATIONS - PARKS	-	-	-	-	-	-	-
						-	-
Use of Fund Balance	5,389,206	-	4,600,390	4,600,390	21,408,635	16,808,245	365%
	5,549,587	**2,157,853**	**8,830,000**	**8,830,000**	**28,008,635**	**$ 19,178,635**	**217%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

CAPITAL PROJECTS FUND EXPENDITURES

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
BOND SALE EXPENSES	-	-	-	-	-	-	-
TAX NOTE SALE EXPENSES		43,000	-	-	-	-	-
BB RD. RECON. - PH 2	-	-	-	-	-	-	-
BB RD. RECON. - PH 2	2,393,818	-	-	-	-	-	-
BB RD. RECON. - PH 2	362,403	932,597	-	314,445	-	-	-
BB RD. RECON. - PH 3	-	-	-	-	-	-	-
BB RD. RECON. - PH 3	2,393,818	-	-	-	-	-	-
BB RD. RECON. - PH 3	362,403	932,598	-	314,445	-	-	-
BB RD. RECON. - PH 4	-	-	-	-	-	-	-
BB RD. RECON. - OVERPASS	-	-	-	-	-	-	-
BB RD. RECON. - OVERPASS	29,526	-	-	-	-	-	-
BB RD. RECON. - OVERPASS	-	39,972	8,830,000	8,830,000	13,190,135	4,360,135	49%
BB RD. RECON.-DESIGN	-	-	-	-	-	-	-
BB RD. RECON.-DESIGN	7,617	-	-	-	-	-	-
POLICE DEPT PARKING LOT				65,000	-	-	-
DREAM PLAY PLAYGROUND				275,000	-	-	-
STREET/SIDEWALK IMPROVEMENTS				58,000	-	-	-
LAND				1,559,000	-	-	-
OLD DECATUR RD					55,000	55,000	-
KNOWLES DR					1,093,500		
CENTRAL FIRE STATION					13,550,000		
SIDEWALK & ADA IMPROVEMENTS							
W.J. BOAZ/ODR INTERSECTION	-	-	-	-	90,000	90,000	-
SIGNAL KNOWLES/BB	-	-	-	-	30,000	30,000	-
SAGINAW BLVD/MCLEROY SIGNAL					-		
TOTALS	**$ 5,549,587**	**$ 1,948,166**	**$ 8,830,000**	**$ 11,415,890**	**$ 28,008,635**	**$ 4,535,135**	**51%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

CCPD FUND REVENUES

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
STATE SALES TAX	$ 1,131,636	$ 1,226,497	$ 1,209,720	$ 1,209,720	$ 1,264,050	$ 54,330	4%
GAIN/LOSS ON ASSET	0	0	0	0	0	-	-
GRANT ASSISTANCE	23607	2,632	3,250	3,250	4,880	1,630	50%
OTHER INCOME	0	0	0	0	0	-	-
INT ON INVESTMENTS	5,516	7,605	4,800	4,800	960	(3,840)	-80%
USE OF RESERVES	-	-	82,795	82,795	42,465	(40,330)	-49%
TOTALS	**$ 1,160,759**	**$ 1,236,734**	**$ 1,300,565**	**$ 1,300,565**	**$ 1,312,355**	**$ 11,790**	**1%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

CCPD FUND EXPENDITURES

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
TSF TO GEN FD-REIM SAL/OPER	$ 954,200	$ 1,005,300	$ 1,047,305	$ 1,047,305	$ 1,034,065	$ (13,240)	-1%
UNIFORMS	2,091	6,819	6,300	6,300	7,100	800	13%
DATA PROCESSING EXPENSES	43,795	46,468	48,000	48,000	48,000	-	0%
BOOKS	3,310	3,960	3,960	3,960	4,080	120	3%
OFFICER SUPPLIES & EQUIPMENT		1,056	1,000	1,000	1,000	-	0%
INVESTGTR SUPPLIES & EQUIPMENT	931	141	1,000	1,000	1,000	-	0%
CRM PREV SUPPLIES & EQUIPMENT	748	1,621	2,000	2,000	2,000	-	0%
MAINTENANCE & REPAIRS	-	-	-	-	-	-	-
CONTRACT SERVICES		-	-	-	-	-	-
EDUCATIONAL TRAINING/TRAVEL	13,387	13,500	13,500	13,500	13,500	-	0%
CAPITAL OUTLAY/SPECIAL REQUEST	103,930	205,279	177,500	177,500	213,860	36,360	20%
Non Capital Outlay	25,448	-	-	-	-	-	-
TOTALS	**$ 1,147,840**	**$ 1,284,144**	**$ 1,300,565**	**$ 1,300,565**	**$ 1,324,605**	**$ 24,040**	**2%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

DRAINAGE UTILITY FUND REVENUES

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
DRAINAGE UTILITY FEES	$ 776,501	$ 794,783	$ 810,000	$ 810,000	$ 816,000	$ 6,000	1%
OTHER INCOME	-	-	-	-	-	-	-
INT ON INVESTMENTS	28,078	53,177	39,000	39,000	6,000	(33,000)	-85%
USE OF FUND BALANCE	-	-	-	-	-	-	-
TOTALS	**$ 804,579**	**$ 847,959**	**$ 849,000**	**$ 849,000**	**$ 822,000**	**$ (27,000)**	**-3%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

DRAINAGE UTILITY FUND EXPENDITURES

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
TSF TO ENT FD-REIM SAL/OPER	$ 42,645	$ 73,955	$ 86,185	$ 86,185	$ 91,130	$ 4,945	6%
TSF TO ENT FD-REIM GLTD	-	-	-	-	-	-	-
TSF TO GEN FD-REIM SAL/OPER	115,510	122,960	129,775	129,775	118,515	(11,260)	-9%
TSF TO DEBT SERVICE FD-GLTD	-	-	-	-	-	-	-
TSF TO CAPITAL PROJECTS FUND	-	-	-	-	-	-	-
UNIFORMS	836	809	1,200	1,200	1,200	-	0%
SUPPLIES	42,696	38,177	45,000	45,000	45,000	-	0%
DISPOSAL COSTS	5,000	6,560	10,000	10,000	10,000	-	0%
MAINTENANCE & REPAIRS	-	-	-	-	-	-	-
BAD DEBTS	3,616	5,020	-	-	-	-	-
EDUCATIONAL TRAINING/TRAVEL	1,033	2,573	1,000	1,000	1,000	-	0%
ENGINEERING FEES	-	-	-	-	-	-	-
PERMIT FEE	100	534	1,500	1,500	1,500	-	0%
CAPITAL OUTLAY/SPECIAL REQUEST	77,397	80,452	1,567,000	1,988,855	1,478,100	(88,900)	-6%
Non Capital Outlay	-	97,875	-	-		-	-
TOTALS	**$ 288,832**	**$ 428,914**	**$ 1,841,660**	**$ 2,263,515**	**$ 1,746,445**	**$ (95,215)**	**-5%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

STREET MAINTENANCE FUND REVENUES

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
STATE SALES TAX	$ 401,911	$ 429,450	$ 426,965	$ 426,965	$ 446,125	$ 19,160	4%
INT ON INVESTMENTS	22,020	37,888	10,000	10,000	4,800	(5,200)	-52%
		-	-	-	-	-	-
Use of Fund Balance	-	-	347,515	347,515	263,555	(83,960)	-24%
TOTALS	**$ 423,931**	**$ 467,337**	**$ 784,480**	**$ 784,480**	**$ 714,480**	**$ (70,000)**	**-9%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

STREET MAINTENANCE FUND EXPENDITURES

ACCOUNT DESCRIPTION	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE/ (DECREASE)	% INCREASE/ (DECREASE)
INDUSTRIAL STREETS	$ 14,188	$ 102,340	$ -	$ -	$ 50,000	$ 50,000	-
SOUTH STREETS	162,509	-	135,000	186,000	150,000	15,000	11%
NORTH STREETS	10,787	79,403	135,000	135,000	-	(135,000)	-100%
CONTRACT MAINTENANCE & REPAIRS	-	-	30,000	30,000	30,000	-	0%
SIDEWALK REPLACEMENT	6,670	16,433	20,000	20,000	20,000	-	0%
STREET MAINTENANCE & SUPPLIES	26,257	18,647	30,000	30,000	30,000	-	0%
CAPITAL OUTLAY	-	139,375	434,480	511,855	434,480	-	0%
TOTALS	**$ 220,411**	**$ 356,199**	**$ 784,480**	**$ 912,855**	**$ 714,480**	**$ (70,000)**	**-9%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

DONATIONS FUND

	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE (DECREASE)	% INCREASE
REVENUES							
OTHER INCOME	$ -	$ -	$ -	$ -	$ -	$ -	-
FENCE PICKET DONATION	-	-	-	-	-	-	-
DONATIONS REVENUE	172,099	254,398	275,840	275,840	301,195	25,355	9%
DONATIONS REVENUE		32,385			-	-	-
T-SHIRT SALES		810			-	-	-
INT ON INVESTMENTS	4,121	6,399	6,000	6,000	840	(5,160)	-86%
Total Revenues	**$ 176,220**	**$ 293,992**	**$ 281,840**	**$ 281,840**	**$ 302,035**	**$ 20,195**	**7%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

DONATIONS FUND

	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE (DECREASE)	% INCREASE
EXPENDITURES							
ANIMAL SERVICES							
ANIMAL SERVICE EXPENSES	$ -	$ 1,348	$ 6,500	$ 6,500	$ 6,500	$ -	0%
SUPPLIES	87	5,601	-	-	3,000	3,000	-
CAPITAL OUTLAY/SPECIAL REQUEST	5,063	-	-	-	-	-	-
Animal Services	**$ 5,150**	**$ 6,949**	**$ 6,500**	**$ 6,500**	**$ 9,500**	**$ 3,000**	**46%**
PARKS							
TSF TO CAPITAL PROJECTS FUND	$ -	$ -	$ -	$ -	$ -	$ -	-
SUPPLIES	366	579	-	-	-	-	-
SPECIAL PROGRAMS		11,700		6,000	10,000	10,000	-
CAPITAL OUTLAY/SPECIAL REQUEST	12,845	200	10,000	10,000	-	(10,000)	-100%
NON CAPITAL OUTLAY	11,425					-	-
Parks	**$ 24,636**	**$ 12,479**	**$ 10,000**	**$ 16,000**	**$ 10,000**	**$ -**	**0%**
LIBRARY							
TSF TO GEN FD-REIM SALARIES	$ 8,120	$ 8,120	$ 8,120	$ 8,120	$ 8,120	$ -	0%
DATA PROCESSING EXPENSES	6,845	7,456	12,000	12,000	12,000	-	0%
BOOKS, CD'S, DVD'S	5,720	12,368	15,000	15,000	15,000	-	0%
SUPPLIES	6,460	4,789	11,000	11,000	11,000	-	0%
CONTRACT SERVICES	6,217	6,344	10,000	10,000	10,000	-	0%
DUES & SUBSCRIPTIONS	750	750	1,000	1,000	1,000	-	0%
EDUCATIONAL TRAINING/TRAVEL	-	-	-	-	-	-	-
CAPITAL OUTLAY/SPECIAL REQUEST	-	-	-	-	-	-	-
Library	**$ 34,112**	**$ 39,827**	**$ 57,120**	**$ 57,120**	**$ 57,120**	**$ -**	**0%**
BEAUTIFICATION							
SUPPLIES	$ 3,524	$ 1,127	$ 4,500	$ 9,950	$ 9,950	$ 5,450	121%
MAINTENANCE & REPAIRS	-	2,673	4,500	4,500	-	(4,500)	-100%
CONTRACT SERVICES	29,750	54,052	37,000	47,250	50,250	13,250	36%
CAPITAL OUTLAY/SPECIAL REQUEST	12,845	39,258	25,000	25,000	25,000	-	0%
TSF TO GEN FUND FOR ST LIGHTS	-	-	-	-	-	-	-
TSF TO CAP PROJ FOR CITY HALL	-	-	-	-	-	-	-
Beautification	**$ 46,119**	**$ 97,110**	**$ 71,000**	**$ 86,700**	**$ 85,200**	**$ 14,200**	**20%**
SENIOR CENTER							
SUPPLIES	$ 1,841	$ 5,714	$ 6,500	$ 6,500	$ 6,500	$ -	0%
SENIOR CENTER PROGRAMS	-	-	-	-	-	-	-
Senior Center	**$ 1,841**	**$ 5,714**	**$ 6,500**	**$ 6,500**	**$ 6,500**	**$ -**	**0%**
POLICE							
SUPPLIES	-	-	-	-	-	-	-
Police	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
FIRE							
SUPPLIES	12,163	16,964	12,500	12,500	12,500	-	0%
EDUCATIONAL TRAINING/TRAVEL			1,600	1,600	-	(1,600)	-100%
Fire	**$ 12,163**	**$ 16,964**	**$ 14,100**	**$ 14,100**	**$ 12,500**	**$ (1,600)**	**-11%**
TRAIN & GRAIN FESTIVAL							
SUPPLIES	-	10,429	20,000	20,000	25,000	5,000	25%
Train & Grain Festival	**$ -**	**$ 10,429**	**$ 20,000**	**$ 20,000**	**$ 25,000**	**$ 5,000**	**25%**
TOTAL EXPENDITURES	**$ 124,021**	**$ 189,472**	**$ 185,220**	**$ 206,920**	**$ 205,820**	**$ 20,600**	**11%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

GENERAL ESCROW FUND

	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE (DECREASE)	% INCREASE (DECREASE)
REVENUES							
HOTEL/MOTEL TAX - 15%	$ 8,589	$ 12,039	$ 12,580	$ 12,580	$ 7,370	$ (5,210)	-41%
INTEREST ON INVESTMENTS	245	512	500	500	150	(350)	-70%
HOTEL/MOTEL TAX - 85%	50,062	68,224	71,285	71,285	42,840	(28,445)	-40%
INTEREST ON INVESTMENTS	667	2,217	2,160	2,160	780	(1,380)	-64%
COURT TECHNOLOGY FEES	11,866	11,485	10,700	10,700	6,780	(3,920)	-37%
OTHER INCOME	98	-	-	-	-	-	-
INTEREST ON INVESTMENTS	103	51	-	-	-	-	-
COURT SECURITY FEES	8,900	8,613	8,000	8,000	5,400	(2,600)	-33%
INTEREST ON INVESTMENTS	3,086	2,780	4,500	4,500	360	(4,140)	-92%
INTEREST INCOME-SPRING CREEK ESCROW		2,092	2,000	2,000	240	(1,760)	-88%
INTEREST (MUNICIPAL PROPERTY)		-	-	-	-	-	-
GAS PRODUCTION PROCEEDS	-	-	-	-	-	-	-
INTEREST ON INVESTMENTS	2	4	-	-	-	-	-
DONATIONS-TRAIN & GRAIN		-	-	-	-	-	-
INTEREST ON INVESTMENTS		-	-	-	-	-	-
M COURT JURY FEES					140	140	-
INTEREST EARNINGS					-	-	-
INTEREST EARNINGS					35	35	-
INTEREST (MCLEROY TURN LANE)	1,270	1,983	1,955	1,955	240	(1,715)	-88%
INSURANCE CLAIMS	77,112	43,455	40,000	40,000	40,000	-	0%
INTEREST (INSURANCE)	1,831	2,895	1,500	1,500	240	(1,260)	-84%
INTEREST (EQUIPMENT REPLACEMENT)		96			70	70	-
INTEREST (HIGHLANDS RD)	809	1,264	1,250	1,250	-	(1,250)	-100%
OTHER INCOME-INDUSTRIAL BLVD		-	-	-	-	-	-
INTEREST ON INVESTMENTS INDSTRL	2,809	4,386	4,325	4,325	540	(3,785)	-88%
OTHER INCOME-OLD DECATUR RD	240,124	-	-	-	-	-	-
INTEREST ON INVESTMENTS ODR	6,428	14,243	-	-	-	-	-
TSF FROM GENERAL FUND		42,970	43,265	43,265	48,040	4,775	11%
USE OF ESCROW BAL - BB		-	-	-	-	-	-
USE OF ESCROW BAL - COURT TECH	-	-	-	-	-	-	-
USE OF ESCROW BAL - GAS PROD	-	-	-	-	-	-	-
USE OF ESCROW BAL - INSURANCE	-	-	-	-	-	-	-
USE OF ESCROW BAL-H/M CHAMBER	-					-	-
USE OF ESCROW BAL-HIGHLANDS RD			57,750	57,750	-	(57,750)	-100%
Total Revenues	**$ 414,000**	**$ 219,309**	**$ 261,770**	**$ 261,770**	**$ 153,225**	**$ (108,545)**	**-41%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

GENERAL ESCROW FUND

	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE (DECREASE)	% INCREASE (DECREASE)
EXPENDITURES							
HOTEL/MOTEL TAX - 15%							
ENTERTAINMENT EXPENSE	$ -	$ 8,250	$ 10,000	$ 10,000	$ 10,000	$ -	0%
							-
HOTEL/MOTEL TAX - 85%							-
CONTRACT SERVICES			$ -	$ 30,000	$ 7,500	$ 7,500	-
CHAMBER OF COMMERCE AGRMNT	$ 5,000	$ 5,000	-	-	-	-	-
CAPITAL OUTLAY/SPECIAL REQUEST		9,500	10,000	10,000	10,000	-	0%
Hotel/Motel Tax - Chamber	**$ 5,000**	**$ 14,500**	**$ 10,000**	**$ 40,000**	**$ 17,500**	**$ -**	**0%**
COURT TECHNOLOGY							
DATA PROCESSING EXPENSES	$ 7,604	$ -	$ -	$ -	$ -	$ -	-
OFFICE SUPPLIES & EXPENSES	137	123	1,000	1,000	-	(1,000)	-100%
OFFICER SUPPLIES AND EQUIPMENT	-	-	-	-	-	-	-
MAINTENANCE AND REPAIRS	-	-	100	100	-	(100)	-100%
CAPITAL OUTLAY/SPECIAL REQUEST	14,268	13,889	7,000	7,000	-	(7,000)	-100%
Court Technology	**$ 22,009**	**$ 14,012**	**$ 8,100**	**$ 8,100**	**$ -**	**$ (8,100)**	**-100%**
COURT SECURITY							
TSF TO GEN FD-REIM SALARIES	$ 5,717	$ 7,707	$ 5,000	$ 5,000	$ 5,200	$ 200	4%
Court Security	**$ 5,717**	**$ 7,707**	**$ 5,000**	**$ 5,000**	**$ 5,200**	**$ 200**	**4%**
MUNICIPAL PROPERTY							
LAND	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	$ -	-
Municipal Property	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
TRAIN AND GRAIN FESTIVAL							
SUPPLIES		$ -	$ -	$ -	$ -	$ -	-
Train and Grain Festival		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
INSURANCE DEDUCTIBLE							
MAINTENANCE AND REPAIRS	$ 56,696	$ 26,301	$ 35,000	$ 57,230	$ 35,000	$ -	0%
INSURANCE DEDUCTIBLES	-	3,550	5,000	5,000	5,000	-	0%
LEGAL SETTLEMENTS	-	-	-	-	-	-	-
CAPITAL OUTLAY/SPECIAL REQUEST	-	20,035	-	-	-	-	-
Insurance Deductible	**$ 56,696**	**$ 49,887**	**$ 40,000**	**$ 62,230**	**$ 40,000**	**$ -**	**0%**
BAILEY BOSWELL ESCROW							
Transfer to Capital Projects Fund	$ -	$ -	$ -	$ -	$ -	$ -	-
Bailey Boswell	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
FUTURE HIGHLANDS RD ESCROW							
CAPITAL OUTLAY/SPECIAL REQUEST	$ -	$ -	$ -	$ 60,310	$ -	$ -	-
Highlands Road	**$ -**	**$ -**	**$ -**	**$ 60,310**	**$ -**	**$ -**	**-**
GAS PRODUCTION PROCEEDS							
LAND	$ -	$ -	$ -	$ -	$ -	$ -	-
Transfer to Capital Projects Fund	0	0	0	0	0	-	-
Gas Production Proceeds	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
TOTAL EXPENDITURES	**$ 89,423**	**$ 94,356**	**$ 73,100**	**$ 185,640**	**$ 72,700**	**$ (7,900)**	**-11%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

WATER/WASTEWATER ESCROW FUND

	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE (DECREASE)	% INCREASE (DECREASE)
REVENUES							
WATER IMPACT FEES	$ 391,118	$ 300,751	$ -	$ -	$ -	$ -	-
INTEREST ON INVESTMENTS	30,092	42,319	20,000	20,000	-	(20,000)	-100%
WASTEWATER IMPACT FEES	-	-	-	-	-	-	-
INTEREST ON INVESTMENTS	1,666	600	-	-	-	-	-
INTEREST (EQUIP REPL)		48	-	-	-	-	-
TSF FROM ENTERPRISE FUND		14,485	20,245	20,245	26,340	6,095	30%
USE OF ESCROW RESERVE - WATER	-	-	1,066,050	1,066,050	-	(1,066,050)	-100%
USE OF ESCROW RESERVE - WW						-	-
Total Revenues	**$ 422,877**	**$ 358,204**	**$1,106,295**	**$1,106,295**	**$ 26,340**	**$ (1,079,955)**	**-98%**

CITY OF SAGINAW
BUDGET DETAIL
2020-2021

WATER/WASTEWATER ESCROW FUND

	YEAR-END ACTUAL 2017-2018	YEAR-END ACTUAL 2018-2019	ADOPTED BUDGET 2019-2020	REVISED BUDGET 2019-2020	PROPOSED BUDGET 2020-2021	$ INCREASE (DECREASE)	% INCREASE (DECREASE)
EXPENDITURES							
ENGINEERING FEES - NON CAPITAL	$ -	$ -	$ -	$ -	$ -	$ -	-
TRANSFER TO EF FOR W PROJECTS	554,158	95,396	1,086,050	1,135,050	1,737,500	651,450	60%
ENGINEERING FEES - NON CAPITAL	-	-	-	-	-	-	-
REFUNDS - WW IMPACT FEES		43,586				-	-
TRANSFER TO EF FOR WW PROJECTS	101,558	-	-	-	-	-	-
TRANSFER TO EF FOR W PROJECTS	-	-	-	-	-	-	-
TRANSFER TO EF FOR WW PROJECTS	-	-	-	-	-	-	-
						-	-
TOTAL EXPENDITURES	**$ 655,716**	**$ 138,982**	**$ 1,086,050**	**$ 1,135,050**	**$ 1,737,500**	**$ 651,450**	**60%**

2020 Tax Rate Calculation Worksheet

Date: 08/05/2020 02:08 PM

Taxing Units Other Than School Districts or Water Districts

City of Saginaw	817-230-0332
Taxing Unit Name	Phone (area code and number
333 West McLeroy Blvd, Saginaw, TX, 76179	ci.saginaw.tx.us
Taxing Unit Address, City, State, ZIP Code	Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per $100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller For 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements.*

Water districts as defined under Water Code Section 49.001(1) do use this form but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed water District Voter-Approval Tax Rate Worksheet.*

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

City of Saginaw Summary
STEP 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Rate Activity		Amount/Rate
1.	**2019 total taxable value.** Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17).[1]		$2,111,671,901
2.	**2019 tax ceilings.** Counties, cities and junior college districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[2]		$0
3.	**Preliminary 2019 adjusted taxable value.** Subtract Line 2 from Line 1.		$2,111,671,901
4.	**2019 total adopted tax rate.**		$.459000
5.	**2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.**		
	A. Original 2019 ARB values:	$48,577,215	
	B. 2019 values resulting from final court decisions:	$39,055,701	
	C. 2019 value loss. Subtract B from A.[3]		$9,521,514

Line	No-New-Revenue Rate Activity		Amount/Rate
6.	**2019 taxable value subject to an appeal under Chapter 42, as of July 25.**		
	A. 2019 ARB certified value:	0	
	B. 2019 disputed value:	0	
	C. 2019 undisputed value Subtract B from A.[4]		0
7.	**2019 Chapter 42-related adjusted values.** Add Line 5 and 6		9,521,514
8.	**2019 taxable value, adjusted for court-ordered reductions.** Add Line 3 and Line 7		$2,121,193,415
9.	**2019 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2019.** Enter the 2019 value of property in deannexed territory.[5]		$0
10.	**2019 taxable value lost because property first qualified for an exemption in 2020.** If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value.		
	A. Absolute exemptions. Use 2019 market value:	$0	
	B. Partial exemptions. 2020 exemption amount or 2020 percentage exemption times 2019 value:	$4,944,480	
	C. Value loss. Add A and B.[6]		$4,944,480
11.	**2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1),timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020.** Use only properties that qualified in 2020 for the first time; do not use properties that qualified in 2019.		
	A. 2019 market value:	$0	
	B. 2020 productivity or special appraised value:	$0	
	C. Value loss. Subtract B from A.[7]		$0
12.	**Total adjustments for lost value.** Add Lines 9, 10C and 11C.		$4,944,480
13.	**Adjusted 2019 taxable value.** Subtract Line 12 from Line 8		$2,116,248,935
14.	**Adjusted 2019 total levy.** Multiply Line 4 by Line 13 and divide by $100		$9,713,582
15.	**Taxes refunded for years preceding tax year 2019.** Enter the amount of taxes refunded by the district for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.[8]		$100,802
16.	**Taxes in tax increment financing (TIF) for tax year 2019** Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.[9]		$0
17.	**Adjusted 2019 levy with refunds and TIF adjustment.** Add Lines 14, and 15, subtract Line 16.[10]		$9,814,384
18.	**Total 2020 taxable value on the 2020 certified appraisal roll today.** This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.[11]		
	A. Certified values:	$2,026,301,630	
	B. Counties: Include railroad rolling stock values certified by the Comptroller's office.	$0	
	C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property	$0	
	D. Tax increment financing: Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the	$0	

Line	No-New-Revenue Rate Activity		Amount/Rate
	2020 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.[12]		
	E. Total 2020 value Add A and B, then subtract C and D		$2,026,301,630
19.	**Total value of properties under protest or not included on certified appraisal roll.[13]**		
	A. 2020 taxable value of properties under protest The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest.[14]	$116,443,590	
	B. 2020 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15]	$55,764,007	
	C. Total value under protest or not certified. Add A and B.		$172,207,597
20.	**2020 tax ceilings.** Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[16]		$0
21.	**2020 total taxable value.** Add Lines 18E and 19C. Subtract Line 20C.[17]		$2,198,509,227
22.	**Total 2020 taxable value of properties in territory annexed after Jan. 1, 2019.** Include both real and personal property. Enter the 2020 value of property in territory annexed.[18]		$0
23.	**Total 2020 taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2019 and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for 2020.[19]		$55,474,920
24.	**Total adjustments to the 2020 taxable value.** Add Lines 22 and 23.		$55,474,920
25.	**Adjusted 2020 taxable value.** Subtract Line 24 from Line 21.		$2,143,034,307
26.	**2020 NNR tax rate.** Divide Line 17 by Line 25 and multiply by $100.[20]		$.457966 /$100
27.	**COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate.[21]		

[1]Tex. Tax Code Section

[2]Tex. Tax Code Section

[3]Tex. Tax Code Section

[4]Tex. Tax Code Section

[5]Tex. Tax Code Section

[6]Tex. Tax Code Section

[7]Tex. Tax Code Section

[8]Tex. Tax Code Section

[9]Tex. Tax Code Section

[10]Tex. Tax Code Section

[11]Tex. Tax Code Section

[12]Tex. Tax Code Section

[13]Tex. Tax Code Section

[14]Tex. Tax Code Section

[15]Tex. Tax Code Section

[16]Tex. Tax Code Section

[17]Tex. Tax Code Section

[18]Tex. Tax Code Section

[19]Tex. Tax Code Section

[20]Tex. Tax Code Section

[21]Tex. Tax Code Section

STEP 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.

2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit s debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter Approval Tax Rate Activity		Amount/Rate
28.	**2019 M&O tax rate.** Enter the 2019 M&O tax rate.		$.281655
29.	**2019 taxable value, adjusted for actual and potential court-ordered adjustments.** Enter the amount in Line 8 of the *No-New-Revenue Tax Rate Worksheet.*		2,121,193,415
30.	**Total 2019 M&O levy.** Multiply Line 28 by Line 29 and divide by 100.		5,974,447
31.	**Adjusted 2019 levy for calculating NNR M&O rate.**		
	A. 2019 sales tax specifically to reduce property taxes. For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	1,678,123	
	B. M&O taxes refunded for years preceding tax year 2019. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.	61,013	
	C. 2019 taxes in TIF: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2020 captured appraised value in Line 18D, enter 0.	0	
	D. 2019 transferred function: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0.	0	
	E. 2019 M&O levy adjustments. Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function	1,739,136	
	F. Add Line 30 to 31E.		7,713,583
32.	**Adjusted 2020 taxable value.** Enter the amount in Line 25 of the *No-New-Revenue Tax Rate Worksheet.*		2,143,034,307
33.	**2020 NNR M&O rate (unadjusted)** Divide Line 31F by Line 32 and multiply by $100.		0.359937
34.	**Rate adjustment for state criminal justice mandate.**[23]		
	A. 2020 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose.	0	
	B. 2019 state criminal justice mandate Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies	0	

Line	Voter Approval Tax Rate Activity		Amount/Rate
	C. Subtract B from A and divide by Line 32 and multiply by $100	0.000000	
	D. Enter the rate calculated in C. If not applicable, enter 0.		0.000000
35.	**Rate adjustment for indigent health care expenditures**[24]		
	A. 2020 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose	0	
	B. 2019 indigent health care expenditures Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose	0	
	C. Subtract B from A and divide by Line 32 and multiply by $100	0.000000	
	D. Enter the rate calculated in C. If not applicable, enter 0.		0.000000
36.	**Rate adjustment for county indigent defense compensation.**[25]		
	A. 2020 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose	0	
	B. 2019 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose	0	
	C. Subtract B from A and divide by Line 32 and multiply by $100	0.000000	
	D. Multiply B by 0.05 and divide by Line 32 and multiply by $100.	0.000000	
	E. Enter the lessor of C and D. If not applicable, enter 0.		0.000000
37.	**Rate adjustment for county hospital expenditures.**		
	A. 2020 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020	0	
	B. 2019 eligible county hospital expenditures Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019	0	
	C. Subtract B from A and divide by Line 32 and multiply by $100	0.000000	
	D. Multiply B by 0.08 and divide by Line 32 and multiply by $100	0.000000	
	E. Enter the lessor of C and D, if applicable. If not applicable, enter 0.		0.000000
38.	**Adjusted 2020 NNR M&O rate.** Add Lines 33, 34D, 35D, 36E, and 37E.		0.359937
39.	**2020 voter-approval M&O rate.** Enter the rate as calculated by the appropriate scenario below. **Special Taxing Unit** If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08 **-or-** **Other Taxing Unit** If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035. **-or-** **Taxing unit affected by disaster declaration** If the taxing unit is located in an area declared as disater area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08. [27]		0.388731

Line	Voter Approval Tax Rate Activity		Amount/Rate
40.	**Total 2020 debt to be paid with property taxes and additional sales tax revenue.** Debt means the interest and principal that will be paid on debts that: **(1)** are paid by property taxes, **(2)** are secured by property taxes, **(3)** are scheduled for payment over a period longer than one year, and **(4)** are not classified in the taxing unit's budget as M&O expenses.		
	A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount	4,075,363	
	B. Subtract **unencumbered fund amount** used to reduce total debt.	157,500	
	C. Subtract **certified amount spent from sales tax to reduce debt**(enter zero if none)	0	
	D. Subtract **amount paid** from other resources	19,000	
	E. Adjusted debt Subtract B, C and D from A		3,898,863
41.	**Certified 2019 excess debt collections** Enter the amount certified by the collector.		0
42.	**Adjusted 2020 debt** Subtract Line 41 from Line 40E		3,898,863
43.	**2020 anticipated collection rate.**		
	A. Enter the 2020 anticipated collection rate certified by the collector	100.00	
	B. Enter the 2019 actual collection rate	99.62	
	C. Enter the 2018 actual collection rate	100.39	
	D. Enter the 2017 actual collection rate	101.42	
	E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note thet the rate can be greater than 100%.		100.00
44.	**2020 debt adjusted for collections.** Divide Line 42 by Line 43E.		3,898,863
45.	**2020 total taxable value.** Enter the amount on Line 21 of the No-New-Revenue Tax Rate Worksheet.		2,198,509,227
46.	**2020 debt rate** Divide Line 44 by Line 45 and multiply by $100.		0.177341
47.	**2020 voter-approval tax rate.** Add Line 39 and 46.		0.566072
48.	**COUNTIES ONLY.** Add together the voter-approval tax rate for each type of tax the county livies. The total is the 2020 county voter-approval tax rate.		

STEP 3 NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales tAx to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
49.	**Taxable sales.** For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters [32]. Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.	0
50.	**Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33] **Taxing units that adopted the sales tax in November 2019 or in May 2020.** Multiply the amount on Line 49 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 [34] **-or-** **Taxing units that adopted the sales tax before November 2019.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	1,784,506

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	**2020 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*.	2,198,509,227
52.	**Sales tax adjustment rate.** Divide Line 50 by Line 51 and multiply by $100.	0.081169
53.	**2020 NNR tax rate, unadjusted for sales tax**[35]. Enter the rate from Line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet.*	$.457966
54.	**2020 NNR tax rate, adjusted for sales tax.** **Taxing units that adopted the sales tax in November 2019 or in May 2020.** Subtract Line 52 from Line 53. Skip to Line 55 if you adopted the additional sales tax before November 2019.	$.457966
55.	**2020 voter-approval tax rate, unadjusted for sales tax.**[36] Enter the rate from Line 47 or Line 48 as applicable, of the *Voter-Approval Tax Rate Worksheet*	0.566072
56.	**2020 voter-approval tax rate, adjusted for sales tax.** Subtract Line 52 from Line 55.	0.484903

[37]Tex. Tax Code Section **[38]Tex. Tax Code Section**

STEP 4: Additional Rollback Protection for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O Funds to pay for a facility, device or method for the control of air, water or land pollution.

This section should only by completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Activity	Amount/Rate
57.	**Certified expenses from the Texas Commission on Environmental Quality (TCEQ).** Enter the amount certified in the determination letter from TCEQ [37]. The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38]	$0
58.	**2020 total taxable value.** Enter the amount from Line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$2,198,509,227
59.	**Additional rate for pollution control.** Divide Line 57 by Line 58 and multiply by $100.	0.000000
60.	**2020 voter-approval tax rate, adjusted for pollution control.** Add Line 59 to one of the following lines (as applicable): Line 47, Line 48 (counties) or Line 56 (taxing units with the additional sales tax).	0.484903

[37]Tex. Tax Code Section **[38]Tex. Tax Code Section**

STEP 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years [39]. In a year where a special taxing unit adopts a rate above the voter-approval tax rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero.[40]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [41]

Line	Activity	Amount/Rate
61.	**2019 unused increment rate.** Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
62.	**2018 unused increment rate.** Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2028 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
63.	**2017 unused increment rate.** Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	0.000000
64.	**2020 unused increment rate.** Add Lines 61, 62 and 63.	0.000000
65.	**2020 voter-approval tax rate, adjusted for unused increment rate.** Add Line 64 to one of the following lines (as applicable): Line 47, Line 48 (counties), Line 56 (taxing units with the additional sales tax) or Line 60 (taxing units with pollution control).	

STEP 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit.[42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [43]

Line	Activity	Amount/Rate
66.	**Adjusted 2020 NNR M&O tax rate.** Enter the rate from Line 38 of the *Voter-Approval Tax Rate Worksheet*	0.359937
67.	**2020 total taxable value.** Enter the amount on Line 21 of the *No-New-Revenue Tax Rate Worksheet*	2,198,509,227
68.	**Rate necessary to impose $500,000 in taxes.** Divide $500,000 by Line 67 and multiply by $100.	0.022742
69.	**2020 debt rate** Enter the rate from Line 46 of the *Voter- Approval Tax Rate Worksheet*	0.177341
70.	**De minimis rate** Add Lines 66, 68 and 69.	0.560020

STEP 7: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate 0.457966

Voter-Approval Tax Rate 0.484903

De minimis rate 0.560020

STEP 8: Taxing Unit Representative Name and Signature

print here Kim Quin

Printed Name of Taxing Unit Representative

sign here Kim Quin

Taxing Unit Representative

8/5/2020

Date

City of Saginaw

Meeting Date: 9/15/2020

Agenda Items: (8)

Staff Contact: Kim Quin
Finance Director

E-mail: kquin@saginawtx.org

Phone: 817-230-0332

SUBJECT:
Consideration and Action regarding Resolution No. 2020-23, Adoption of Budget for Fiscal Year 2020-2021

BACKGROUND/DISCUSSION:
Throughout the spring and summer workshops have been held to discuss the proposed budget. This item will formally adopt the budget for Fiscal Year 2020-2021.

FINANCIAL IMPACT:
The proposed budget is the financial plan for the City.

RECOMMENDATION:
Staff recommends approval of Resolution No. 2020-23, adoption of the budget for fiscal year 2020-2021.

ATTACHMENTS:

Description

Budget Adoption Resolution

CITY OF SAGINAW
RESOLUTION NO. 2020-23

BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS ADOPTING A BUDGET FOR THE CITY OF SAGINAW FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021

WHEREAS, the City Council has heretofore held a public hearing on the adoption of a budget for the City of Saginaw, Texas, for the fiscal year beginning October 1, 2020 and ending September 30, 2021 after due notice as provided by law; and

WHEREAS, said City Council is of the opinion and finds that the proposed budget should be adopted and approved, with such modifications and amendments as shown in the budget hereto attached and incorporated by reference as part of this Resolution;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

1. That the proposed budget prepared by the Mayor and City Council and filed with the City Secretary, with such modifications and amendments as have been made by the City Council, a copy of which proposed budget with any and all such modifications and amendments is attached hereto and incorporated by reference as part of this Resolution, be and the same is hereby approved and adopted as the budget for the operation of the City of Saginaw, Texas, for the fiscal year beginning October 1, 2020 and ending September 30, 2021.

2. That a copy of said budget as hereby adopted is hereby authorized to be filed with the City Secretary at all offices required by law.

ADOPTED AND APPROVED this the 15th day of September, 2020.

APPROVED:

_____
Todd Flippo, Mayor

ATTEST:

_____
Janice England, City Secretary

City of Saginaw

Meeting Date: 9/15/2020

Agenda Items: (9)

Staff Contact: Kim Quin
Finance Director

E-mail: kquin@saginawtx.org

Phone: 817-230-0332

SUBJECT:
Consideration and Action to Ratify the Adopted 2020-2021 Fiscal Year Budget

---

BACKGROUND/DISCUSSION:
This item is required by law since the fiscal year 2020-2021 budget includes a property tax increase.

FINANCIAL IMPACT:
N/A

RECOMMENDATION:
Staff recommends ratifying the property tax increase included in the fiscal year 2020-2021 budget.

City of Saginaw

Meeting Date: 9/15/2020

Staff Contact: Kim Quin
Finance Director

Agenda Items: (10)

E-mail: kquin@saginawtx.org

Phone: 817-230-0332

SUBJECT:
Consideration and Action regarding Ordinance No. 2020-19, Adopting and Setting the Property Tax Rate for the 2020 Tax Year

---

BACKGROUND/DISCUSSION:
Ordinance No. 2020-19 sets the tax rate. The two tax rates being considered are: 46.1579 cents (I&S at 17.7341 and M&O at 28.4238) and 46.3280 (I&S at 17.341 and M&O at 28.5939). The rate reflected in the revised proposed budget is 46.3280. The higher rate has been published and the required public hearing has been held.

FINANCIAL IMPACT:
The collection of property taxes at the adopted rate is a major funding source for the General Fund and Debt Service Fund budgets.

RECOMMENDATION:
Staff recommends adopting a property tax rate of 46.3280 or 46.1579 to fund the Fiscal Year 202002021 budget.

THE MOTION MUST BE STATED AS EITHER:

I MOVE THAT THE PROPERTY TAX RATE BE INCREASED BY THE ADOPTION OF A TAX RATE OF $0.463280, WHICH IS EFFECTIVELY A 1.16 PERCENT INCREASE IN THE TAX RATE.

I MOVE THAT THE PROPERTY TAX RATE BE INCREASED BY THE ADOPTION OF A TAX RATE OF $0.461579, WHICH IS EFFECTIVELY A 0.79 PERCENT INCREASE IN THE TAX RATE.

ATTACHMENTS:

Description

Tax Rate Ordinance - blank

CITY OF SAGINAW
ORDINANCE NO. 2020-19

AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE CITY OF SAGINAW, TEXAS MUNICIPAL GOVERNMENT, AND PROVIDING FOR THE BOND AND INTEREST RETIREMENT FUNDS OF ALL OUTSTANDING GENERAL OBLIGATION BONDS OF THE CITY, FOR THE TAX YEAR 2020; APPORTIONING EACH LEVY FOR THE SPECIFIC PURPOSE AS STATED; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas, has done and performed all statutory requirements precedent to the setting of the City's tax rate for 2020; including the holding of all required public hearings, if required, after due notice, now, therefore:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

Section 1. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Saginaw, Texas, and to provide an interest and sinking fund for the retirement of each series of outstanding general obligation bonds of the City of Saginaw, Texas, upon all property, real, personal and mixed, within the corporate limits of the City of Saginaw, Texas, subject to taxation, a tax of _____ (__ .) on each ONE HUNDRED DOLLARS ($100.00) valuation of property for the tax year 2020. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. Said tax being so levied and apportioned for the purposes hereinafter set forth, to-wit:

(a) For Interest and Sinking Funds of the City of Saginaw, Texas, for payment of the principal as it matures and interest as it accrues upon all outstanding General Obligation Bonds of the City of Saginaw, Texas, a tax of _____/10,000THS CENTS (_____.) on each ONE HUNDRED DOLLARS ($100.00) valuation of property.

(b) For the maintenance and operation of the General Government of the City of Saginaw, Texas, (General Fund), a tax of _____/10,000THS CENTS (____.) on each ONE HUNDRED DOLLARS ($100.00) valuation of property.

Section 2. All monies collected under this Ordinance are hereby appropriated and set apart for the purposes recited, and the City Manager shall cause books of account to be kept so as to readily and distinctly show amounts collected and expended and on hand at any time, in each of said funds, and it is hereby made the duty of every person collecting or receiving money for the City of Saginaw, pursuant to the supervision and direction of the City Manager, to deliver to the City and its designated officer or employee all such money so collected or received, together with a statement showing to what fund such should be deposited and from what source received. All receipts of the City of Saginaw, Texas, not specifically apportioned by this Ordinance are hereby made payable to the General Fund, unless the City Council shall by resolution or ordinance otherwise direct.

Section 3. This ordinance shall be in full force and effect immediately upon its adoption.

ADOPTED AND APPROVED this 15th day of September, 2020.

APPROVED:

_____
Todd Flippo, Mayor

ATTEST:

_____
Janice England, City Secretary

APPROVED AS TO FORM AND LEGALITY:

_____
Bryn Meredith, City Attorney

City of Saginaw

Meeting Date: 9/15/2020

Staff Contact: Kim Quin
Finance Director

Agenda Items: (11)

E-mail: kquin@saginawtx.org

Phone: 817-230-0332

SUBJECT:
Public Hearing - Presentation of Revised Budget for Fiscal Year 2019-2020

BACKGROUND/DISCUSSION:
Budget adjustments are made at fiscal year end to more closely reflect actual revenues and expenditures for the year. The budget must be amended in the same manner in which it was adopted. A public hearing is necessary and has been advertised.

FINANCIAL IMPACT:
Line items have been adjusted to reflect projected year end financial activity. The attached memo describes the adjustments in detail.

RECOMMENDATION:
N/A

ATTACHMENTS:

Description

Year End Budget Adjustments

M E M O R A N D U M

DATE: September 8, 2020

TO: Gabe Reaume, City Manager

FROM: Kim Quin, Finance Director

RE: 2019-2020 Year-end Budget Adjustments

The attached schedule shows recommended year-end budget adjustments. The changes are described below.

General Fund – Revenues – Many of the General Fund budget adjustments are a result of the COVID-19 pandemic and the quarantine and social distancing measures mandated by state and local authorities to reduce the spread of the virus. A decrease in municipal court fines and fees is a result of the diversion of Police Department resources during the height of the emergency stay at home orders. Recreation fees are decreased due to the complete closure of the Recreation Center from mid-March until mid-May and reduced capacity operations from mid-May through year end. The Aquatic Center was not opened in the current year resulting in lower Recreation revenues, as well as, cost savings in supplies and Aquatic Center personnel costs. Building activity remained strong during the fiscal year and related revenues reflect increases: building permits, electrical, mechanical, and plumbing permits. Sales tax collection are estimated to be up 6% for the year. Property tax revenue line items are lower than budgeted due to additional exemptions granted by the Tarrant Appraisal District after certified values were calculated. Utility franchise fees collections, based on previous year utility revenue, are increased for Atmos and Oncor. Rental inspection fees are increased due to fewer rental owners registering at the discounted, certified rental rate, as well as, an increase in rental properties. General Fund revenues will be increased by $1,223,170 due to the distribution of Federal CARES Act funding granted through Tarrant County. **Expenses –** To mitigate possible revenue loss due to the pandemic, many vacant positions were left unfilled for a period of time resulting in salary and benefit savings in Administration, Police, Recreation and Community Services, and Library departments. Other programs (employee programs, community revitalization, educational travel and training, household hazardous waste collection events, senior center programs, and community outreach) were reduced or eliminated due to social distancing constraints. Other savings includes election expense, utility, and legal services. Contract Services expense is reduced due to classes not being held at the Recreation Center for half of the year. Line items with increases include legal advertising and engineering fees not related to a particular capital project. The unused balance of the Economic Development Incentive line item of $27,490 will be transferred to the General Escrow Fund to be used for incentives in future years. The $179,610 budgeted transfer to the Capital Projects Fund for the Bailey Boswell Overpass project will be delayed until next fiscal year. Reimbursable COVID-19 related expenses are estimated by department in separate line items totaling $204,000. The General Fund balance is estimated to increase by $1,937,060.

Debt Service Fund – Property tax revenue line items are lower than budgeted due to additional exemptions granted by the Tarrant Appraisal District after certified values were calculated. Other budget adjustments in the Debt Service Fund are a result of refunding general obligation bonds and issuing certificates of obligation. The Debt Service Fund balance is estimated to decrease by $136,020.

Enterprise Fund – Water sales and wastewater service are higher than budgeted due to higher than average use. Increased revenues for these services are partially offset by the corresponding increase in expense to the City of Fort Worth for water and wastewater. Revenues are also decreased due to no penalties being assessed for delinquent accounts from mid-March through July. Other income is also budgeted down due to cut off fees not being assessed during the COVID-19 pandemic. Due to the delay of the Saginaw Boulevard 16" water line project, the impact fees to the Enterprise Fund will be reduced. Construction is expected to begin next fiscal year. Budget adjustments are also included to reflect the actual cost of the Fairmont Sewer Rehabilitation Phase 1, the FM 156 utility relocation, and the BNSF utility relocation projects. Fund balance is expected to increase by $1,170,280.

Capital Projects Fund – Budget adjustments in the Capital Projects Fund include the sale of certificates of obligation and the delay of the Bailey Boswell Overpass project. Budget adjustments reflect the engineers estimated expenses through year end. Fund balance will be increased by $21,880,850.

Crime Control and Prevention District Fund – Fund balance will be increased by an estimated $135,065 due to increased sales tax revenue and savings in training which was reduced due to limited training opportunities during the COVID-19 pandemic.

Drainage Utility Fund – Drainage fee increases are offset by lower than budget interest earnings. The fund balance is estimated to increase by $1,239,550 primarily due to the delay of the East Cement Creek Drainage project which will begin next fiscal year.

Street Maintenance Fund – Revenues are increased due to higher than budget sales tax collections. Expenses are increased due to the McLeroy curb and gutter and repaving project. The Burlington Road reconstruction project is delayed until next fiscal year. Fund balance is budgeted to be drawn down by $328,395.

Donations Fund – Revenue is increased due to collections for the Train & Grain Festival. The 2020 festival was cancelled due to social distancing concerns. We anticipate using donation balances for the 2021 festival. Animal Services donations will be used for increased activity at the animal shelter. Parks donations are used for video monitoring equipment at the parks as well as expenses related to the food truck park and farmer's market at Willow Creek Park. Library and Fire donations savings are due to reduced programming and special events as a result of the pandemic. Beautification donations will be used for an additional mural.

General Escrow Fund – Due to reduced travel during the pandemic, hotel/motel tax collections are less than budgeted. There is projected savings in expenses due to the cancellation of the Train and Grain Festival. There is an increase in the Court Technology expenses due to the purchase of an additional ticket writer. Unspent Economic Development Incentive funds will be transferred from the General Fund to be used for future development incentives.

Enterprise Escrow Fund – Water impact fees continue to be collected with continued building activity. A budgeted update to the impact fee study is included, as well as, the delay of the transfer of funds for the Saginaw Boulevard 16" water line project.

YEAR END BUDGET ADJUSTMENTS
FY 2019-2020

ACCOUNT DESCRIPTION	ACCT NUMBER	REVENUES	EXPENSES	COMMENTS
General Fund				
Municipal Court Fines & Fees	01-3400-00-00	$ (25,000.00)		Fewer tickets/court days cancelled
Recreation Fees	01-3500-00-00	$ (383,840.00)		Rec Center closed/reduced capacity
Permits & Fees	01-3510-00-00	$ (36,000.00)		Revenue line itemized for more detail
Contractor Registration Fee	01-3513-00-00	$ 34,200.00		Revenue line itemized for more detail
Library Fines & Fees	01-3514-00-00	$ (4,000.00)		Library closed/reduced capacity
Animal Licenses & Fees	01-3516-00-00	$ 5,500.00		Increased Animal Services activity
Permits & Fees	01-3610-00-00	$ (16,000.00)		Revenue line itemized for more detail
Property Tax Current	01-3620-00-00	$ (57,865.00)		Increased exemptions granted by ARB
State Sales Tax	01-3680-00-00	$ 409,120.00		Increased sales tax - fast food/building/online
Franchise Fees - Utilities	01-3682-00-00	$ 34,150.00		Increased gas & electric franchise fees
Franchise Fees - Cable	01-3683-00-00	$ (8,000.00)		Decreased cable provider franchise fees
Mixed Beverage Tax	01-3686-00-00	$ (8,000.00)		COVID closures and reduced capacity
Building Permits	01-3703-00-00	$ 30,000.00		Building activity remains strong
Elect, Plumb, Mech Permits	01-3704-00-00	$ 27,000.00		Building activity remains strong
Rental Inspection Fees	01-3706-00-00	$ 18,500.00		Increased rental units at non-certified rate
Reinspection Fee	01-3707-00-00	$ 2,000.00		Revenue line itemized for more detail
Grant Assistance	01-3800-00-00	$ (30,600.00)		Emer Mgr not hired/UNT paid intern directly
COVID-19 Tarrant County	01-3840-00-00	$ 1,223,170.00		CARES Act fuding through Tarrant County
Interest Earnings	01-3950-00-00	$ 13,000.00		Higher FB earning interest
Salaries - Administration	01-4010-02-00		$ (25,000.00)	Management Analyst salary savings
Salaries PT- Administration	01-4012-02-00		$ (26,000.00)	Intern salary savings
Social Security - Administration	01-4150-02-00		$ (3,900.00)	Savings as a result of vacant positions
TMRS - Administration	01-4160-02-00		$ (11,000.00)	Savings as a result of vacant positions
Insurance - Administration	01-4180-02-00		$ (15,000.00)	Savings as a result of vacant positions
Election Expense	01-5000-02-00		$ (10,000.00)	No election necessary
Employee Programs	01-5664-02-00		$ (10,000.00)	Employee programs not developed due to COVID-19
Program Assistance	01-5765-02-00		$ (8,500.00)	Savings in community revitilization expense
Legal Advertising	01-6010-02-00		$ 14,000.00	Increased legal ads
Educational Training/Travel	01-6150-02-00		$ (8,000.00)	Decreased training due to COVID-19
Engineering Fees - non project	01-6200-02-00		$ 32,000.00	Increase in engineering fees not related to projects
Utilities	01-6300-02-00		$ (8,000.00)	Decreased utility expense estimate
Legal & Special Services	01-6650-02-00		$ (25,000.00)	Dereased legal fees
Special Requests	01-7000-02-00		$ (10,000.00)	Community ourtreach not developed due to COVID-19
COVID-19 Expenses	01-7600-02-00		$ 15,000.00	COVID-19 exp CARES Act eligible
Transfer to Capital Projects Fund	01-9206-02-00		$ (179,610.00)	BB Overpass project delay

YEAR END BUDGET ADJUSTMENTS
FY 2019-2020

ACCOUNT DESCRIPTION	ACCT NUMBER	REVENUES	EXPENSES	COMMENTS
Insurance - Court	01-4180-03-00		$ (13,000.00)	Change in employee insurance coverage
Contract Services	01-5245-03-00		$ (6,000.00)	Prosecutor and reporter savings with fewer court days
Household Hazardous Waste	01-5765-04-00		$ (5,000.00)	Event cancelled due to COVID-19
COVID-19 Expenses	01-7600-04-00		$ 115,000.00	COVID-19 exp CARES Act eligible
Salaries - Police	01-4010-05-00		$ (125,000.00)	Savings as a result of vacant positions
Salaries Seasonal- Police	01-4013-05-00		$ (6,000.00)	Crossing guard salary savings
Social Security - Police	01-4150-05-00		$ (10,000.00)	Savings as a result of vacant positions
TMRS - Police	01-4160-05-00		$ (30,000.00)	Savings as a result of vacant positions
Insurance - Police	01-4180-05-00		$ (50,000.00)	Savings as a result of vacant positions
Utilities	01-6300-05-00		$ (15,000.00)	Decreased utility expense estimate
COVID-19 Expenses	01-7600-05-00		$ 29,000.00	COVID-19 exp CARES Act eligible
Food Truck/Farmers Market	01-7025-06-00		$ 3,200.00	Project completion
COVID-19 Expenses	01-7600-06-00		$ 15,000.00	COVID-19 exp CARES Act eligible
Utilities	01-6300-07-00		$ (11,000.00)	Decreased utility expense estimate
Capital Outlay	01-7000-07-00		$ 14,700.00	Willow Creek Park Playground change order
Salaries PT- Recreation	01-4012-08-00		$ (53,000.00)	Savings as a result of vacant positions
Salaries Seasonal- Recreation	01-4013-08-00		$ (101,345.00)	Savings as a result of vacant positions
Social Security - Recreation	01-4150-08-00		$ (11,000.00)	Savings as a result of vacant positions
TMRS - Recreation	01-4160-08-00		$ (11,000.00)	Savings as a result of vacant positions
Aquatic Supplies	01-5233-08-00		$ (8,000.00)	Pool closure savings
Senior Center Programs	01-5235-08-00		$ (5,000.00)	Center closure savings
Contract Services	01-5245-08-00		$ (95,000.00)	Recreation class cencellation savings
Utilities	01-6300-08-00		$ (28,000.00)	Decreased utility expense estimate
COVID-19 Expenses	01-7600-08-00		$ 6,000.00	COVID-19 exp CARES Act eligible
Salaries - Library	01-4010-09-00		$ (35,000.00)	Savings as a result of vacant positions
Salaries PT - Library	01-4012-09-00		$ 20,000.00	FT salary charged to PT
Salaries Seasonal - Library	01-4013-09-00		$ (7,770.00)	Savings as a result of vacant positions
Social Security - Library	01-4150-09-00		$ (2,000.00)	Savings as a result of vacant positions
TMRS - Library	01-4160-09-00		$ (2,000.00)	Savings as a result of vacant positions
Insurance - Library	01-4180-09-00		$ (3,500.00)	Savings as a result of vacant positions
Utilities	01-6300-08-00		$ (3,000.00)	Decreased utility expense estimate
COVID-19 Expenses	01-7600-09-00		$ 2,000.00	COVID-19 exp CARES Act eligible
Salaries - Inspections/Code	01-4010-10-00		$ 14,000.00	Inspections/Code salary adjustments
Overtime - Inspections/Code	01-4150-10-00		$ 1,000.00	Increased buidling activity
TMRS - Inspections/Code	01-4160-10-00		$ 3,000.00	Inspections/Code salary adjustments
COVID-19 Expenses	01-7600-10-00		$ 5,000.00	COVID-19 exp CARES Act eligible

YEAR END BUDGET ADJUSTMENTS
FY 2019-2020

ACCOUNT DESCRIPTION	ACCT NUMBER	REVENUES	EXPENSES	COMMENTS
COVID-19 Expenses	01-7600-11-00		$ 2,000.00	COVID-19 exp CARES Act eligible
Contract Repairs	01-4935-12-00		$ (15,000.00)	More vehicle repairs completed in house
Educational Training/Travel	01-6150-12-00		$ (6,000.00)	Decreased training due to COVID-19
Economic Dev. Incentive	01-6141-13-00		$ (27,490.00)	Transfer balance of Econ Dev incentive
Economic Dev. Incentive	01-6141-13-00		$ (2,000.00)	Additional funding for BIG program
Building Improvement Grants	01-6142-13-00		$ 2,000.00	DBE Realty BIG approved 6/16/20
Transfer to Gen Escrow Fund	01-9221-13-00		$ 27,490.00	Unused incentive transferred for future year use
Econ Dev Reimbursement	01-6140-13-00		$ (8,000.00)	380 agreement sales tax reimbursement
Travel and Training	01-6150-13-00		$ (10,000.00)	Decreased travel/training due to COVID-19
COVID-19 Expenses	01-7600-14-00		$ 15,000.00	COVID-19 exp CARES Act eligible
GENERAL FUND TOTAL		**$ 1,227,335.00**	**$ (709,725.00)**	
INCREASE IN FUND BALANCE			**$ 1,937,060.00**	
Debt Service Fund				
Property Tax Delinquent	04-3610-00-00	$ (17,770.00)		Decrease in delinquent payers
Property Tax Current	04-3620-00-00	$ (39,150.00)		Increased exemptions granted by ARB
Delinquent Penalty & Interest	04-3676-00-00	$ (3,100.00)		Decrease in delinquent payers
Other Financing Sources	04-3700-00-00	$ 3,015,000.00		Debt refunding entry
Interest Earnings	04-3950-00-00	$ (27,500.00)		Lower that projected interest rate
Principal Payments	04-5095-00-00		$ 30,000.00	Debt schedule change due to refunding
Arbtrage Expense	04-5500-00-00		$ (5,000.00)	Calculation not necessary in 19/20
Debt Issuance Cost	04-5550-00-00		$ 83,650.00	Cost of issuance refunding bonds
Debt Issuer Contribution	04-5551-00-00		$ 26,735.00	Cost of issuance refunding bonds
Other Financing Uses	04-5560-00-00		$ 2,924,415.00	Debt refunding entry
Legal Advertising	04-6010-00-00		$ 3,700.00	CO issuance required expense
DEBT SERVICE FUND TOTAL		**$ 2,927,480.00**	**$ 3,063,500.00**	
DECREASE IN FUND BALANCE		**$ (136,020.00)**		

YEAR END BUDGET ADJUSTMENTS
FY 2019-2020

ACCOUNT DESCRIPTION	ACCT NUMBER	REVENUES	EXPENSES	COMMENTS
Enterprise Fund				
Water Sales	05-3640-00-00	$ 662,990.00		Increased water sales
Wastewater Service	05-3642-00-00	$ 207,620.00		Increased wastewater service
Water Tap Fees	05-3646-00-00	$ (16,000.00)		Decreased water tap fees
Wastewater Surcharge	05-3650-00-00	$ 165,000.00		Increased wastewater surcharge
Penalties	05-3671-00-00	$ (25,000.00)		No penalties assessed for 3.5 months
COVID-19 Tarrant County	05-3840-00-00	$ 7,730.00		CARES Act fuding through Tarrant County
Other Income	05-3910-00-00	$ (22,000.00)		No cut off fees during COVID-19
Interest Earnings	05-3950-00-00	$ (77,000.00)		Lower that projected interest rate
Transfer from EF Escrow	05-9125-00-00	$ (996,050.00)		Delay in Sag Blvd 16" WL project
Salaries	05-4010-50-00		$ 20,000.00	Enterprise Fund salary adjustments
Engineering Fees	05-6200-50-00		$ 11,000.00	Higher non-project engineering expense
Utilities	05-6300-50-00		$ (8,000.00)	Decreased utility expense estimate
Power to Pumps	05-6350-50-00		$ (35,000.00)	Decreased electricity for pumps expense
Water - Fort Worth	05-6810-50-00		$ 102,000.00	Increased water sales
Wastewater - Fort Worth	05-6820-50-00		$ 495,000.00	Increased wastewater service
Water Testing	05-6826-50-00		$ (13,500.00)	Water testing estimate decrease
Meter Reading Cellular	05-6851-50-00		$ (25,000.00)	Cellular meter reading decreased
COVID-19 Expenses	05-7600-50-00		$ 7,500.00	COVID-19 exp CARES Act eligible
Fairmont Sewer Rehab Phase1	05-7021-55-00		$ (962,375.00)	project completed under budget estimate
Saginaw Blvd 16" WL PH2	05-7022-55-00		$ (996,050.00)	project delayed
FM 156 utility relocation	05-7023-55-00		$ (238,000.00)	project completed under budget estimate
I&I projects	05-7024-55-00		$ (13,400.00)	project completed under budget estimate
BNSF Utility Relocation	05-7026-55-00		$ 392,835.00	project completed higher than budget estimate
ENTERPRISE FUND TOTAL		**$ (92,710.00)**	**$ (1,262,990.00)**	
INCREASE IN FUND BALANCE			**$ 1,170,280.00**	

YEAR END BUDGET ADJUSTMENTS
FY 2019-2020

ACCOUNT DESCRIPTION	ACCT NUMBER	REVENUES	EXPENSES	COMMENTS
Capital Projects Fund				
Certificates of Obligation Proceeds	06-3610-00-00	$ 17,345,000.00		Certificates of Obligation Sale
Bond/CO Premium	06-3601-00-00	$ 3,414,985.00		Certificates of Obligation Sale
BB Rd - Tarrant County Reimb	06-3851-00-00	$ (4,000,000.00)		Project Delay
Interest Earnings	06-3975-00-00	$ 8,145.00		Interest earnings on Tax Note proceeds
Transfer from General Fund	06-9101-00-00	$ (179,610.00)		Project Delay
BB Rd Reconstruction PH 2	06-4048-17-00		$ 85,710.00	Project carried forward from previous year
BB Rd Reconstruction PH 3	06-4049-17-00		$ 85,710.00	Project carried forward from previous year
BB Rd Reconstruction Overpass	06-4052-17-00		$ (8,150,000.00)	Project Delay
Police Station Parking Lot	06-4054-19-00		$ 14,900.00	Revised project cost
Street/Sidewalk Improvements	06-4057-19-00		$ 40,000.00	CDBG match for sidewalk improvements
Street Improvements	06-4056-19-00		$ (58,000.00)	Tax Note proceeds for sidewalk improvements
Dream Play Playground	06-4055-19-00		$ 13,500.00	Tax Note proceeds for additional playground expense
CO Sale Expense	06-5115-20-00		$ 255,850.00	Cost of Certificate of Obligation sale
Old Decatur Road	06-1502-20-00		$ 150,000.00	Year end cost estimate
Knowles Drive	06-1507-20-00		$ 1,030,000.00	Year end cost estimate
ODR/WJ Boaz Intersection	06-1508-20-00		$ 40,000.00	Year end cost estimate
Central Fire Station	06-1509-20-00		$ 1,200,000.00	Year end cost estimate
CAPITAL PROJECTS FUND TOTAL		**$ 16,588,520.00**	**$ (5,292,330.00)**	
INCREASE IN FUND BALANCE			**$ 21,880,850.00**	
CRIME CONTROL AND PREVENTION DISTRICT FUND				
State Sales Tax	11-3680-00-00	$ 122,565.00		Increased sales tax - fast food/building/online
Eductational Training/Travel	11-6150-00-00		$ (12,500.00)	Reduced training/travel during COVID-19
DRAINAGE UTILITY FUND TOTAL		**$ 122,565.00**	**$ (12,500.00)**	
INCREASE IN FUND BALANCE			**$ 135,065.00**	

YEAR END BUDGET ADJUSTMENTS
FY 2019-2020

ACCOUNT DESCRIPTION	ACCT NUMBER	REVENUES	EXPENSES	COMMENTS
Drainage Utility Fund				
Drainage Utility Fees	14-3645-00-00	$ 5,000.00		Higher than budgeted drainage fees
Interest Earnings	14-3950-00-00	$ (15,450.00)		Lower that projected interest rate
Supplies	14-4620-00-00		$ (10,000.00)	decreased estimated expense
East Cement Creek Project	14-7000-00-00		$ (1,240,000.00)	Project delay - reduce FY expense
DRAINAGE UTILITY FUND TOTAL		**$ (10,450.00)**	**$ (1,250,000.00)**	
INCREASE IN FUND BALANCE			**$ 1,239,550.00**	
Street Maintenance Fund				
State Sales Tax	16-3680-00-00	$ 40,245.00		Increased sales tax - fast food/building/online
Interest Earnings	16-3950-00-00	$ 5,555.00		Higher FB earning interest
Capital Outlay/Special Request	16-7000-00-00		$ 308,675.00	McLeroy curb and gutter
Capital Outlay/Special Request	16-7000-00-00		$ 500,000.00	McLeroy asphalt repaving
Capital Outlay/Special Request	16-7000-00-00		$ (434,480.00)	delayed Burlington Road reconstruction
STREET MAINTENANCE FUND TOTAL		**$ 45,800.00**	**$ 374,195.00**	
DECREASE IN FUND BALANCE		**$ (328,395.00)**		

YEAR END BUDGET ADJUSTMENTS
FY 2019-2020

ACCOUNT DESCRIPTION	ACCT NUMBER	REVENUES	EXPENSES	COMMENTS
Donation Fund				
Interest Earnings	20-3950-00-00	$ (3,470.00)		Lower that projected interest rate
Picket Fence Donation	20-3910-61-00	$ 1,800.00		Fence donations for Willow Creek Playground
T-Shirt Sales	20-3906-67-00	$ 1,660.00		Train & Grain revenue
Train & Grain Donations	20-3940-67-00	$ 11,030.00		Train & Grain revenue
Animal Services Expenses	20-4740-60-00		$ 5,400.00	Increased shelter activity
Supplies	20-4750-60-00		$ 2,900.00	Increased shelter activity
Parks - Special Programs	20-5232-61-00		$ 20,455.00	Park Video Monitoring
Parks - Special Request	20-7000-61-00		$ 15,300.00	Holiday light display
Library Supplies	20-4750-62-00		$ (5,000.00)	Fewer Special Library Programs
Library Contract Services	20-5245-62-00		$ (4,000.00)	Fewer Special Library Programs
Beautification Contract Services	20-5245-63-00		$ (14,000.00)	Misc line item savings
Beautification Special Requests	20-7000-63-00		$ 10,000.00	Fire Truck mural
Fire Supplies	20-4750-66-00		$ (6,600.00)	Special programs cancelled due to COVID-19
DONATION FUND TOTAL		**$ 11,020.00**	**$ 24,455.00**	
DECREASE IN FUND BALANCE		**$ (13,435.00)**		
General Escrow Fund				
Hotel/Motel Tax	21-3677-31-00	$ (4,500.00)		Decreased hotel/motel tax collections
Hotel/Motel Tax	21-3677-32-00	$ (10,000.00)		Decreased hotel/motel tax collections
Interest Earnings - ODR	21-3950-49-00	$ 5,600.00		Higher FB earning interest
Transfer from General Fund	21-9101-00-00	$ 27,490.00		Transfer balance of Econ Dev incentives
Contract Services	21-5245-32-00		$ (7,500.00)	Train & Grain cancellation
Court Technology-Capital Outlay	21-7000-33-00		$ 4,000.00	Additional ticket writer purchase
GENERAL ESCROW FUND TOTAL		**$ 18,590.00**	**$ (3,500.00)**	
INCREASE IN FUND BALANCE			**$ 22,090.00**	

YEAR END BUDGET ADJUSTMENTS
FY 2019-2020

ACCOUNT DESCRIPTION	ACCT NUMBER	REVENUES	EXPENSES	COMMENTS
Enterprise Escrow Fund				
Water Impact Fees	25-3652-51-00	$ 187,000.00		Continued building activity
Engineering Fees	25-6200-51-00		$ 15,500.00	Impact fee study update
Transfer to Enterprise Fund	25-9205-51-00		$ (996,050.00)	Delay in Sag Blvd 16" WL project
GENERAL ESCROW FUND TOTAL		**$ 187,000.00**	**$ (980,550.00)**	
INCREASE IN FUND BALANCE			**$ 1,167,550.00**	

City of Saginaw

Meeting Date: 9/15/2020

Staff Contact: Kim Quin
Finance Director

Agenda Items: (12)

E-mail: kquin@saginawtx.org

Phone: 817-230-0332

SUBJECT:
Consideration and Action regarding Resolution No. 2020-22, Adoption of Revised Budget for Fiscal Year 2019-2020.

BACKGROUND/DISCUSSION:
Resolution No. 2020-22 adopts the final revisions to the 2019-2020 fiscal year budget.

FINANCIAL IMPACT:
The purpose of the revisions is to bring revenues and expenditures in line with projected year end totals and amend the budget for items previously approved by the City Council.

RECOMMENDATION:
Staff recommends approval of Resolution No. 2020-22, adoption of the revised budget for fiscal year 2019-2020.

ATTACHMENTS:

Description

Year End Budget Resolution

CITY OF SAGINAW
RESOLUTION NO. 2020-22

BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS ADOPTING A REVISED BUDGET FOR THE CITY OF SAGINAW FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020

WHEREAS, in accordance with Chapter 102 of the Texas Local Government Code and Article XII of the City Charter, notice of a public hearing before the City Council was published in the official newspaper of the City to consider adoption of the revised budget for the City of Saginaw, Texas, for the fiscal year beginning October 1, 2019 and ending September 30, 2020; and

WHEREAS, the City Council has heretofore held the public hearing to receive public comment on the proposed revised budget; and

WHEREAS, the City Council is of the opinion and finds that the revised budget is in the best interest of the municipal taxpayers and that it should be adopted and approved as presented.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

1. That the revised budget prepared by City Staff and filed with the City Secretary, with such modifications and amendments as have been made by the City Council, a copy of which revised budget with any and all such modifications and amendments is attached hereto and incorporated by reference as part of this Resolution, be and the same is hereby approved and adopted as the budget for the operation of the City of Saginaw, Texas, for the fiscal year beginning October 1, 2019 and ending September 30, 2020.

2. That a copy of said budget as hereby adopted is hereby authorized to be filed with the City Secretary at all offices required by law.

ADOPTED AND APPROVED this the 15th day of September, 2020.

APPROVED:

_____
Todd Flippo, Mayor

ATTEST:

_____
Janice England, City Secretary

City of Saginaw

Meeting Date: 9/15/2020

Staff Contact: Kim Quin
Finance Director

Agenda Items: (13)

E-mail: kquin@saginawtx.org

Phone: 817-230-0332

SUBJECT:
Consideration and Action regarding Ordinance No. 2020-20, Water and Wastewater (Sewer) Service Rates

---

BACKGROUND/DISCUSSION:
The City of Saginaw contracts with the City of Fort Worth for the purchase of water and the treatment of wastewater. The City of Fort Worth bills the City of Saginaw for water based on volume and wastewater treatment based on the strengths and volume that pass through the system. The City of Fort Worth will increase water rates by 2.33% and decrease wastewater rates by 8.08%. The Fiscal Year 2020-2021 budget includes a water rate increase of 2.5% and a wastewater (sewer) decrease of 5%. Ordinance No. 2020-20 addresses the water and wastewater (sewer) rate changes reflected in the budget.

FINANCIAL IMPACT:
The increase in water rates is estimated to increase revenue by $118,750 and the decrease in wastewater (sewer) service rates is estimated to decrease revenue by $139,400. The changes in revenue will be offset in the cost of water purchased and wastewater treatment by the City of Fort Worth.

RECOMMENDATION:
Staff recommends approval of Ordinance No. 2020-20 revising the water and wastewater (sewer) service rates.

ATTACHMENTS:

Description

Water and Wastewater Rate Ordinance

CITY OF SAGINAW, TEXAS
ORDINANCE NO. 2020-20

AN ORDINANCE OF THE CITY OF SAGINAW, TEXAS AMENDING CHAPTER 98 OF THE SAGINAW CITY CODE BY REVISING WATER SERVICE RATES, SEWER SERVCIE RATES, PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CUMULATIVE CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City has established reasonable rates for the provision of water and sewer service; and

WHEREAS, due to changes in the cost of providing such services, the City Council has determined that the rates for water service must be increased and the rates for sewer service may be decreased; and

WHEREAS, the City Council has determined that the rates set forth herein are reasonable.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

SECTION 1.

That Section 98-261 of the Saginaw City Code is hereby amended to read as follows:

Section 98-261. Water Service Rates

There are hereby fixed and established the following water rates for service from the municipal systems for each category of customer as follows:

WATER SERVICE RATES

Residential Category	$15.02	Basic Monthly Charge
	$ 4.65	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons up to 10,000 gallons total volume
	$ 4.95	per 1,000 gallons for each 1,000 gallons in excess of 10,000 gallons total volume

Multi-Family Category	$15.02	Basic Monthly Charge per Dwelling
	$ 4.95	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons per dwelling unit up to 8,000 gallons additional volume
	$ 5.99	per 1,000 gallons for each 1,000 gallons in excess of 8,000 gallons additional volume
Commercial/Industrial Category	$ 15.02	Basic Monthly Charge
	$ 4.95	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons up to 10,000 gallons total volume
	$ 5.99	per 1,000 gallons for each 1,000 gallons in excess of 10,000 gallons total volume

SECTION 2.

That Section 98-262 of the Saginaw City Code is hereby amended to read as follows:

Section 98-262. Sewer Service Rates

There are hereby fixed and established the following sewer service rates for service from the municipal systems for each category of customer as follows:

SEWER SERVICE RATES

Residential Category	$16.49	Basic Monthly Charge
	$ 2.59	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons up to 20,000 gallons max volume
Multi-Family Category	$16.49	Basic Monthly Charge per Dwelling Unit
	$ 4.50	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons per dwelling unit, no max volume
Commerical/Industrial Non-Monitored Category	$18.11	Basic Monthly Charge
	$ 4.50	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons , no max volume

Commercial/Industrial Monitored Category	$ 4.50	per 1,000 gallons for each 1,000 gallons in excess of 2,000 gallons, no max volume
		See attached formula in ordinance.

SECTION 3.

That Section 98-265 of the Saginaw City Code is hereby amended to read as follows:

Sec. 98-265. Computation of charges for commercial/industrial customers.

For all commercial/industrial sanitary sewer customers who are in the monitored category, monthly charges shall be computed in accordance with the following formulas and values in "Table A":

(1) Volume charge equals monthly volume in gallons/1000 times $4.50.

(2) BOD strength charge will be calculated in accordance with "Table A" (City of Fort Worth rate plus ten percent).

(3) TSS strength charge will be calculated in accordance with "Table A" (City of Fort Worth rate plus ten percent).

(4) Administrative charge equals $75 per month.

(5) The city shall perform sample collection and analysis for monitored category customers. Samples will be collected on five consecutive days, three times per year for each monitored category customer. Sample collection and analysis charges shall be charged to all monitored category customers equal to those incurred by the City for such testing.

(6) Both current City of Fort Worth BOD and TSS test values and charges may be amended and adjusted as necessary by administrative action of the City without City Council approval upon receipt of such from the City of Fort Worth under terms of the contract applicable to the same.

SECTION 4.

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be found or declared to be void, invalid, or unconstitutional by the valid judgment or decree of any court or competent jurisdiction, such finding or declaration shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this ordinance, since the same would have been enacted by the City Council without the incorporation of this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 5.

This ordinance shall be cumulative of all ordinances of the City of Saginaw, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances in which event the conflicting provisions of such ordinance are hereby repealed.

SECTION 6.

This ordinance shall become effective on October 1, 2020.

PASSED AND APPROVED this 15th day of September, 2020.

_____
Todd Flippo, Mayor

ATTEST:

_____
Janice England, City Secretary

APPROVED AS TO FORM AND LEGALITY:

_____
Bryn Meredith, City Attorney

"Table A"
CITY OF SAGINAW
STATEMENT
CALCULATION OF WASTEWATER CHARGES

This is the TOTAL CHARGE for Sanitary Sewer service, and is due by the 15th of each month.

Date:_____

Customer Name:_____Account #:_____

Date samples collected from_____

1. BOD Charge = $\frac{\text{volume}}{1{,}000{,}000}$ = A
2. A x BOD Average = B
3. B x 8.34 = C (lbs)
4. C x (Fort Worth rate x 1.1) = D $_____
5. TSS charge = $\frac{\text{volume}}{}$ = A
6. A x TSS Average = B
7. B x 8.34 = C (lbs)
8. C x (Fort Worth rate x 1.1) = D $_____
9. Sample Collection and analysis charge $_____
10. Pretreatment program administrative charge $_____
11. Volume Charge = $4.50/1,000 gallons $_____

12. Total Charge $_____