

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, July 21, 2020

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Sean Reed, The Crossroads Church

(3) Audience Participation--On the Video Screen

(4) Consent Agenda--All items listed with lower case letters are part of the Consent Agenda. Public hearing and review are held collectively unless opposition is presented, in which case the contested item will be heard separately.

(a) Action Regarding Minutes, July 7, 2020--Janice England, City Secretary

(b) Action Regarding Minutes, July 9, 2020--Janice England, City Secretary

(c) Action Regarding Interlocal Agreement with Tarrant County for Reconstruction and Asphalt Overlay of East McLeroy Blvd. from Sansom Blvd. to Blue Mound Rd.--Rice Trice, P.E. Director of Public

Works

- (5) COVID-19 Discussion--Gabe Reaume, City Manager & Doug Spears, Fire Chief
- (6) Consideration and Action regarding Resolution No. 2020-17 directing the Finance Director to calculate the voter approval tax rate in the manner provided for a special taxing unit--Kim Quin, Finance Director
- (7) 2020 Capital Improvements Plan Update--Andrew Simonsen, P.E., City Engineer
- (8) FY20/21 Budget Workshop: Drainage Utility Fund, Enterprise Fund, Enterprise Escrow Fund, and Capital Projects Fund--Kim Quin, Finance Director
- (9) **Executive Session**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item

551.087 Texas Government Code.

Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

- (a) Potential Restaurant Relocation

- (10) **Adjournment--Todd Flippo, Mayor**



City of Saginaw

Meeting Date: 7/21/2020

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(a)

E-mail: jengland@saginawtx.org

Phone: 8172324640

SUBJECT:

Action Regarding Minutes, July 7, 2020

BACKGROUND/DISCUSSION:

The minutes of the July 7, 2020 meeting are being presented for consideration.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Minutes, 7-7-2020

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
JULY 7, 2020**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Director of Public Works	Rick Trice, P.E.
Director of Comm. & Eco. Dev.	Keith Rinehart
Police Officer	Levi Gray

Absent from the meeting:

City Manager	Gabe Reaume
City Engineer	Andrew Simonsen, P.E.
Police Chief	Lee Howell
Fire Chief	Doug Spears
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie

Visitors at the meeting:

Rabbi Mordecai Griffin

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Rabbi Mordecai Griffin of Sar Shalom Synagogue gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, June 16, 2020

b. Action regarding Approval of Agreement for the Furnishing, Installing and Maintenance of Traffic Signal Preemption Equipment

Summary: The Texas Department of Transportation (TXDOT) is moving toward shifting responsibility for signal preemption equipment on State Highway signals to cities. Opticom systems are used to change signals to green allowing emergency vehicles to have the right-of-way during a response. The proposed agreement was precipitated during TXDOT's review of the proposed signal at Saginaw Square Boulevard and Saginaw Boulevard on the city's north side. There are eight signals included within the corridor. The proposed agreement designates the City to be responsible for operation, maintenance, and replacement of the existing opticom systems.

c. Action regarding Amendment to Funding Interlocal Agreement for Bailey Boswell Road Overpass with Tarrant County

Summary: The Amendment to Funding Interlocal Agreement for the Bailey Boswell Road Overpass with Tarrant County amends the existing agreement which was first approved in March, 2014. The agreement provides for cost sharing by the County for the Bailey Boswell Road Overpass. The agreement has been renewed several times with the latest in January, 2019 which included an amendment allowing a reimbursement by Tarrant County of up to \$5,500,000 in eligible construction costs. The proposed agreement has been amended to reflect that Tarrant County will now reimburse the City up to \$6,500,000 in eligible construction costs and inspection costs including the City's inspection consultant, BNSF, Union Pacific, and the Texas Department of Transportation. Reimbursement will be made on a 50-50 basis. The proposed agreement has an expiration date of September 30, 2022

d. Action regarding an Agreement with CMJ Engineering, Inc. for Geotechnical Engineering Services for Summer 2020 Street Improvements

Summary: On May 19, 2020, the City Council authorized a contract with Nu-Way Construction, LLC for the McLeroy Boulevard Curb and Gutter Replacement Project. Staff will be bringing an Interlocal Agreement with Tarrant County to reconstruct East McLeroy Boulevard between the new curb and gutter using street maintenance funds. Additionally, staff will be programming pavement replacement on portions of Minton Avenue and East Industrial Avenue. The proposed contract will provide an evaluation of the subgrade and provide recommendations on subgrade treatment and pavement design guidelines. The information obtained will be used to prepare the specifications and pavement details for the work. The proposed agreement with CMJ Engineering, Inc. for Geotechnical Engineering Services for Summer 2020 Street Improvements includes a total cost of \$21,500 for the services. Funds are available in the Street Maintenance Fund to cover this expenditure.

e. Action regarding Appraisal Services with Tom Kyser, Real Estate Appraiser

Summary: The City's Capital Improvement Program includes drainage improvements for East Cement Creek. The project is under design by Kimley-Horn and Associates, Inc. and is nearing design completion. The design requires that the City obtain three Permanent Drainage and Utility Easements for properties along Opal Street. Staff has met with all three property owners to review the project and to determine if they would dedicate the easements to the City at no cost. All of the owners requested that they be compensated for the easements. The proposed appraisal services agreement with Tom Kyser includes the preparation of the three appraisals at a cost of \$2,500 each (\$7,500 total). Upon completion of the appraisals, offers will be made to each owner based on the appraiser's opinion of fair market value. Funds to cover this expenditure are available in the Drainage Fund, Account 14-7000-00, Capital Outlay/Special Request.

f. Action regarding a Proposed 16" Waterline Pipeline Crossing Agreement with Union Pacific Railroad

Summary: The Saginaw Boulevard 16" Waterline Phase 2 Project includes a new pipeline crossing of the Union Pacific Railroad (UPRR). UPRR is requiring a Pipeline Crossing Agreement for the crossing that includes the 16" diameter PVC water line and 42" diameter steel casing. The agreement requires a one-time license fee of \$6,000 and protective liability insurance. Funds are budgeted in the Water and Wastewater Enterprise Fund Capital Projects, Account 05-7022-55 to cover this expenditure.

g. Action regarding an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. (KHA) for New Sidewalk Construction in 215-500 blocks of Bluebonnet Street (46th Year CDBG Project)

Summary: On March 17, 2020, the City Council adopted Resolution No. 2020-06 designating the 46th Year Community Development Block Grant Project (FY2020) to be new sidewalk construction in the 215-500 blocks of Bluebonnet Street at an estimated total cost of \$200,000 with the City's share estimated at \$40,000. Tarrant County has confirmed that the City has received the grant and that KHA will be the engineer for the project. KHA has prepared an IPO for the project. The total amount of \$40,000 will be applied as the City's share of the project. Funds to cover this expenditure will come from the 2019 Tax Note proceeds, Account 06-4056-19.

h. Action regarding Capital Improvements Advisory Committee (CIAC) recommendation regarding Land Use Assumptions and Impact Fees

Summary: As set forth in the Local Government Code, the CIAC meets twice yearly to review the progress of the Capital Improvements Plan and report to the City Council any needed revisions or updates to the Land Use Assumptions, Capital Improvements Plan, and Impact Fees. The CIAC met on June 24, 2020 for that purpose. They voted unanimously to advise the City Council that the project expenditures are on schedule and that there is no reason to update the land use assumptions, and the impact fees are valid at this time.

Mayor Flipppo explained that Councilmember Copeland requested that Item 4c be removed from the Consent Agenda for separate consideration. Councilmember Bighorse requested that Item 4g be removed from the Consent Agenda for separate consideration

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve Items 4a, 4b, 4d, 4e, 4f, and 4h of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

The Council then considered Item 4c. Action regarding Amendment to Funding Interlocal Agreement for Bailey Boswell Road Overpass with Tarrant County.

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Bighorse to approve the Amendment to Funding Interlocal Agreement for Bailey Boswell Road Overpass with Tarrant County as presented. Motion carried. 6-1-0-0

For: Mayor Flipppo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Farr, Tucker, and Bighorse

Against: Councilmember Copeland

Abstain: None

Absent: None

The Council then considered Item 4g. Action regarding an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. (KHA) for New Sidewalk Construction in 215-500 blocks of Bluebonnet Street (46th Year CDBG Project).

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve the Individual Project Order with Kimley-Horn and Associates, Inc. for new sidewalk construction in the 215-500 blocks of Bluebonnet Street. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

- (5) Consideration and Action regarding Acceptance of Special Warranty Deed for Park Land in Basswood Crossing, Phases 1, 2, and 3

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to approve the acceptance of a Special Warranty Deed for Park Land in Basswood Crossing, Phases 1, 2 and 3. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

- (6) Discussion of Tarrant County Face Mask Order

City Attorney Meredith gave a brief overview of the current face mask order. There was a brief discussion.

- (7) FY20/21 Budget Workshop

Mayor Flippo declared the meeting recessed into Workshop at 6:45 p.m.

Finance Director Quin gave a brief FY20/21 budget presentation regarding the Crime Control and Prevention District Fund, the Street Maintenance Fund, the Donations Fund, and the General Escrow Fund.

Mayor Flippo declared the meeting back in session at 7:10 p.m.

(8) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item

(9) Adjournment

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Junkersfeld to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld,
Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of July 7, 2020 adjourned at 7:11 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo



City of Saginaw

Meeting Date: 7/21/2020

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(b)

E-mail: jengland@saginawtx.org

Phone: 8172324640

SUBJECT:

Action Regarding Minutes, July 9, 2020

BACKGROUND/DISCUSSION:

The minutes of the July 9, 2020 meeting are being presented for consideration.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Minutes 7-09-2020

**CITY OF SAGINAW
MINUTES OF A SPECIAL CALLED
CITY COUNCIL MEETING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
JULY 9, 2020**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Junkersfeld
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
Asst. City Manager	Dolph Johnson
City Secretary	Janice England
Director of Public Works	Rick Trice, P.E.
Director of Community Svcs.	Keith Rinehart
Management Analyst	Susy Victor

Absent from the meeting:

City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Director of Human Resources	Melanie McManus
Finance Director	Kim Quin
Fire Chief	Doug Spears
Library Director	Ellen Ritchie
Police Chief	Lee Howell

Visitors at the meeting:

None

(1) Call to Order

Mayor Flippo called the meeting to order at 4:00 p.m. with a quorum present.

(2) Audience Participation

This item was covered on the video screen.

(3) Consideration and Action regarding Approval of Change Order No. 2—Willow Creek Station Park Playground

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Beasley to approve Change Order No. 2 Willow Creek Station Park Playground. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

(4) Adjournment

Motion was made by Mayor Pro-Tem Junkersfeld with a second by Councilmember Tucker to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Junkersfeld, Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of July 9, 2020 adjourned at 4:10 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo



City of Saginaw

Meeting Date: 7/21/2020

Staff Contact: Rick Trice, P.E.
Director of Public Works

Agenda Items: (4)(c)

E-mail: rtrice@saginawtx.org

Phone: 8172300449

SUBJECT:

Action Regarding Interlocal Agreement with Tarrant County for Reconstruction and Asphalt Overlay of East McLeroy Blvd. from Sansom Blvd. to Blue Mound Rd.

BACKGROUND/DISCUSSION:

The proposed interlocal agreement with Tarrant County includes the reconstruction and asphalt overlay of East McLeroy Blvd. from Sansom Blvd. to Blue Mound Rd. As in previous agreements, Tarrant County will furnish the labor and equipment. The responsibilities of both parties are specified in the agreement.

FINANCIAL IMPACT:

Funds to cover this project are available in the 2019-2020 Street Maintenance Fund Budget.

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Interlocal Agreement East McLeroy Blvd.

C.O. #133118

THE STATE OF TEXAS

INTERLOCAL AGREEMENT

COUNTY OF TARRANT

This Interlocal Agreement is between **Tarrant County, Texas** ("COUNTY"), and the **City of Saginaw** ("CITY").

WHEREAS, the CITY is requesting the COUNTY'S assistance in the reconstruct and asphalt overlay of East McLeroy Blvd. from Sansom Blvd. to Blue Mound Road; all being located within the CITY (collectively referred to as the "**Project**").

WHEREAS, the Interlocal Cooperation Act contained in Chapter 791 of the Texas Government Code provides legal authority for the parties to enter into this Agreement; and

WHEREAS, during the performance of the governmental functions and the payment for the performance of those governmental functions under this Agreement, the parties will make the performance and payment from current revenues legally available to that party; and

WHEREAS, the Commissioners Court of the COUNTY and the City Council of the CITY each make the following findings:

- a. This Agreement serves the common interests of both parties;
- b. This Agreement will benefit the public;
- c. The division of costs fairly compensates both parties to this Agreement; and
- d. The CITY and the COUNTY have authorized their representative to sign this Agreement; and
- e. Both parties acknowledge that they are each a "governmental entity" and not a "business entity" as those terms are defined in Tex. Gov't Code § 2252.908, and therefore, no disclosure of interested parties pursuant to Tex. Gov't Code Section 2252.908 is required.

NOW, THEREFORE, the COUNTY and the CITY agree as follows:

TERMS AND CONDITIONS

1. COUNTY RESPONSIBILITY

- 1.1 The COUNTY will furnish the labor and equipment to assist the CITY in completing the Project.
- 1.2 The project consists of the reconstruct and asphalt overlay of East McLeroy Blvd. from Sansom Blvd. to Blue Mound Road; being approximately 151,200 square feet. Pulverize the existing asphalt pavement and reclaiming, cement stabilize, 4" flex base, apply 2" Type B hot mix asphaltic concrete pavement surface and 2" Type D hot mix asphaltic concrete pavement surface.

2. CITY RESPONSIBILITY

- 2.1 CITY will furnish all materials for the Project and pay trucking charges.
- 2.2 CITY will furnish a site for dumping waste in close proximity to job site for materials generated during this project.
- 2.3 CITY will furnish all rights of way, plan specifications and engineering drawings.
- 2.4 CITY will furnish necessary traffic controls including Type A barricades to redirect traffic flow to alternate lanes during the construction phase of the Project; and
- 2.5 CITY will provide temporary driving lane markings.
- 2.6 If a Storm Water Pollution Prevention Plan is required, the CITY will be responsible for the design and development of the Plan. CITY will pay for all cost (including subcontractor materials, labor and equipment) associated with the implementation and maintenance of the Plan.

3. PROCEDURES DURING PROJECT

COUNTY retains the right to inspect and reject all materials provided for this Project.

If the CITY has a complaint regarding the construction of the project, the CITY must complain in writing to the COUNTY no later than 30 days of the date of project completion. Upon expiration of 30 days after project completion, the CITY will be solely responsible for maintenance and repairs of the entire Project.

4. NO WAIVER OF IMMUNITY

This Agreement does not waive COUNTY rights under a legal theory of sovereign immunity. This Agreement does not waive CITY rights under a legal theory of sovereign immunity.

5. OPTIONAL SERVICES

- 5.1 If necessary, the CITY will furnish flag persons.
- 5.2 If required, the CITY will pay for engineering services, storm water run-off plans, and continuation of services and plan.
- 5.3 If a Storm Water Prevention Plan is provided by the CITY, the COUNTY will be responsible for the implementation and maintenance of the Plan during the duration of the Project.

6. TIME PERIOD FOR COMPLETION

The CITY will give the COUNTY notice to proceed at the appropriate time. However, the COUNTY is under no duty to commence construction at any particular time.

7. THIRD PARTY

This contract shall not be interpreted to inure to the benefit of a third party not a party to this contract. This contract may not be interpreted to waive any statutory or common law defense, immunity, including governmental and sovereign immunity, or any limitation of liability, responsibility, or damage of any party to this contract, party's agent, or party's employee, otherwise provided by law.

8. JOINT VENTURE & AGENCY

The relationship between the parties to this Agreement does not create a partnership or joint venture between the parties. This Agreement does not appoint any party as agent for the other party.

9. EFFECTIVE DATE

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed.

10. TERMINATION OF AGREEMENT

The initial term of this Agreement is until September 30, 2020 and will automatically renew for one year thereafter unless terminated by either party in writing. Either party may terminate this Agreement at any time—either before the expiration of the initial term or after the renewal of any term thereafter—by providing the other party with 30-days written notice of termination. In the event of termination by either party, neither party shall have any obligations to the other

party under this Agreement, except that the CITY is still liable for payment to the COUNTY for any outstanding invoice for the Project.

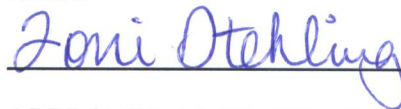
TARRANT COUNTY, TEXAS


COUNTY JUDGE

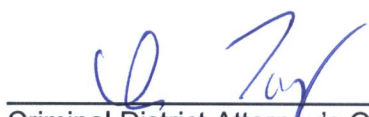
Date: June 23, 2020

Present via virtual meeting
COMMISSIONER, PRECINCT FOUR
J.D. JOHNSON

Attest:



APPROVED AS TO FORM*


Criminal District Attorney's Office*

June 23, 2020
* By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead those parties should seek contract review from independent counsel.

CITY OF SAGINAW

Authorized City Official

Date: _____

Attest:

APPROVED AS TO FORM AND
LEGALITY

~~Assistant~~ City Attorney



City of Saginaw

Meeting Date: 7/21/2020

Staff Contact: Kim Quin
Finance Director

Agenda Items: (6)

E-mail: kquin@saginawtx.org

Phone: 817-230-0332

SUBJECT:

Consideration and Action regarding Resolution No. 2020-17, directing the Finance Director to calculate the voter approval tax rate in the manner provided for a special taxing unit

BACKGROUND/DISCUSSION:

During the budget workshop on the tax rate at the April 7th City Council meeting, tax rate terminology and tax rate options were presented. The Texas Property Tax Reform and Transparency Act of 2019, S.B 2, allows for an increase in the voter approval tax rate from 3.5% to 8% when a local disaster declaration has been made.

On March 20, 2020 Mayor Flippo executed a Declaration of Local Disaster for the City of Saginaw.

The Resolution will authorize the Finance Director to calculate the voter approval tax rate at 8% instead of 3.5%. The City Council is not approving a tax rate at this time. Approval of the resolution will give the City Council the option of approving a tax rate higher than 3.5% and up to 8% when it considers budget and tax rate decisions in August and September.

FINANCIAL IMPACT:

There is no fiscal impact to this decision. The voter approval tax rate is a calculation that must be made and advertised but does not obligate the City Council to approve the rate.

RECOMMENDATION:

Approval of Resolution No. 2020-17 is recommended if the City Council would like the option to approve a tax rate at a level higher than 3.5% during budget deliberations in August and September.

ATTACHMENTS:

Description

Resolution 2020-17

RESOLUTION NO. 2020-17

A RESOLUTION OF THE CITY OF SAGINAW, TEXAS, DIRECTING THE CITY FINANCE DIRECTOR TO CALCULATE THE VOTER-APPROVAL TAX RATE IN THE MANNER PROVIDED FOR A SPECIAL TAXING UNIT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, in December 2019 a novel coronavirus, now designated COVID-19, was detected in Wuhan City, Hubei Province, China. Symptoms of COVID-19 include fever, cough, and shortness of breath. Outcomes have ranged from mild to severe illness, and in some cases death; and

WHEREAS, on March 11, 2020 the World Health Organization (WHO) declared COVID-19 as a pandemic; and

WHEREAS, on March 13, 2020, Texas Governor Greg Abbot issued a proclamation declaring a state of disaster for all counties within the State of Texas in response to the spread of COVID-19; and

WHEREAS, on March 20, 2020, Mayor Todd Flippo executed a Declaration of Local Disaster, for the City of Saginaw pursuant to section 418.108(a) of the Texas Government Code; and

WHEREAS, Section 26.04(c-1) of the Texas Tax Code provides that “the governing body of a taxing unit . . . may direct the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit if any part of the taxing unit is located in an area declared a disaster area during the current tax year by the governor or by the president of the United States;” and

WHEREAS, on June 16, 2020, the City Council designated the City Finance Director as the designated officer responsible for calculating tax rates for the City; and

WHEREAS, the City Council deems it necessary to direct the City Finance Director to calculate the voter-approval tax rate in the manner provided for a special taxing unit.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

SECTION 1.

That, in accordance with Section 26.04(c-1) of the Texas Tax Code, the City Council hereby directs the City Finance Director to calculate the voter-approval tax rate in the manner provided for a special taxing unit.

That this resolution shall be effective immediately from and after its passage.

PASSED AND APPROVED at a regular meeting of the City Council of Saginaw, Texas, on this the 21st day of July, 2020.

CITY OF SAGINAW

BY: _____
Todd Flippo, Mayor

ATTEST:

Janice England, City Secretary



City of Saginaw

Meeting Date: 7/21/2020

Staff Contact: Andrew Simonsen, P.E.
City Engineer

Agenda Items: (7)

E-mail: andrew.simonsen@kimley-horn.com

Phone: 817-339-2248

SUBJECT:

2020 Capital Improvements Plan Update

BACKGROUND/DISCUSSION:

As part of the annual budget process, the Capital Improvements Plan is updated.

FINANCIAL IMPACT:

Projects in the plan will impact current and future budgets.

RECOMMENDATION:

This is a workshop to discuss budget and capital improvement issues. No action will be taken.



City of Saginaw

Meeting Date: 7/21/2020

Staff Contact: Kim Quin
Finance Director

Agenda Items: (8)

E-mail: kquin@saginawtx.org

Phone: 817-230-0332

SUBJECT:

FY20/21 Budget Workshop to review Drainage Utility Fund, Enterprise Fund, Enterprise Escrow Fund, and Capital Projects Fund.

BACKGROUND/DISCUSSION:

The FY20/21 budget preparation process has begun. Presentations will be made throughout the summer to review and discuss budget issues.

FINANCIAL IMPACT:

The items discussed may impact the FY20/21 Proposed Budget and multi-year financial plan.

RECOMMENDATION:

This is a workshop to discuss FY20/21 budget issues. No action will be taken.

ATTACHMENTS:

Description

workshop presentation

Drainage Utility Fund



Monthly Drainage Utility Fee
 2 Drainage Maintenance Workers
 ½ Environmental Manager
 ½ Environmental Technician
 Complete design of Phase 3 and
 easement acquisition
 Construction Phase 2

	FY19/20 Adopted	FY19/20 Revised	FY 19/20 YTD	YTD %	FY 19/20 Estimated	FY 20/21 Planning
Beginning Fund Bal	\$ 2,636,086	\$ 2,636,086			\$ 2,636,086	\$ 2,449,886
Revenues	\$ 849,000	\$ 849,000	\$ 632,116	74%	\$ 837,315	\$ 822,000
Transfer to Gen Fund	129,775	129,775	86,185	66%	129,775	118,680
Transfer to Ent Fund	86,185	86,185	64,885	75%	86,185	90,410
Operating	58,700	58,700	25,935	44%	58,700	58,700
Capital Outlay	163,000	163,000	148,188	91%	163,000	0
Capital Projects	1,404,000	1,825,855	353,980	19%	585,855	1,478,100
Total Expenditures	\$ 1,841,660	\$ 2,263,515	\$ 679,173	30%	\$ 1,023,515	\$ 1,745,890
Ending Fund Bal	\$ 1,643,426	\$ 1,221,571			\$ 2,449,886	\$ 1,525,996
Inc/(Dec) in Fund Bal	\$ (992,660)	\$ (1,414,515)			\$ (186,200)	\$ (923,890)



Enterprise Fund (Water and Wastewater)

Revenues

- Rate increase 2.5% water
- Rate decrease 5% wastewater

Expenses

- Fort Worth water rate increase 2.33%
- Fort Worth wastewater decrease 8.08%
- Special requests: service truck replacement, APWA accreditation, resiliency study and emergency response plan
- Phase 2 of water meter replacement with cellular technology (\$684,000)
- Construction Saginaw Blvd 16" WL PH2 (\$1,155,000 impact fees)
- NW booster pump (\$432,500 impact fees)

	FY 19/20 Adopted	FY 19/20 Revised	FY 19/20 YTD	YTD %	FY 19/20 Estimated	FY 20/21 Planning
Beginning Fund Balance	\$ 7,887,510	\$ 7,887,510			\$ 7,887,510	\$ 4,564,228
Water Sales	\$ 4,750,000	\$ 4,750,000	\$ 3,600,444	76%	\$ 5,250,000	\$ 4,868,750
Wastewater Service	4,308,000	4,308,000	3,354,896	78%	4,571,580	4,168,600
Other	1,643,235	1,693,235	358,562	21%	748,451	1,917,175
Total Revenues	\$ 10,701,235	\$10,751,235	\$ 7,313,902	68%	\$ 10,570,031	\$ 10,954,525
Water - Fort Worth	\$ 2,803,295	\$ 2,803,295	\$ 1,764,037	63%	\$ 2,897,400	\$ 2,868,615
Wastewater - Fort Worth	2,948,230	2,948,230	2,570,542	87%	3,594,200	2,710,015
Other Operating	2,883,350	2,883,350	2,144,733	74%	2,823,547	2,940,885
Debt Service	281,890	281,890	173,710	62%	281,890	236,425
Capital Outlay/Projects	4,003,600	5,271,215	3,222,593	61%	4,296,276	2,375,350
Total Expenses	\$ 12,920,365	\$14,187,980	\$ 9,875,615	70%	\$ 13,893,313	\$ 11,131,290
Ending Fund Balance	\$ 5,668,380	\$ 4,450,765			\$ 4,564,228	\$ 4,387,464
Restricted Fund Balance	3,741,219	3,741,219				3,701,013
Unrestricted Fund Balance	1,927,161	709,546				686,451
Incl/(Dec) in Fund Balance	\$ (2,219,130)	\$ (3,436,745)			\$ (3,323,282)	\$ (176,765)

Water and Sewer Rate Comparison



City	Population	Residential Monthly Bill (5000 Gallons)	
		Water	Sewer
Fort Worth	873,130	\$23.30	\$28.00
North Richland Hills	70,836	\$44.10	\$32.40
Burleson	47,282	\$40.59	\$45.76
Keller	44,940	\$40.27	\$40.80
Haltom City	44,417	\$47.80	\$41.80
Hurst	39,160	\$39.41	\$33.68
Watauga	24,629	\$37.79	\$39.34
Saginaw	23,090	\$28.27	\$25.55
Lake Worth	4,700	\$34.50	\$36.40



Enterprise Escrow Fund

Revenues

- Water Impact Fees
- Transfer for W/WW Equipment Replacement

Expenses

- Transfer to Enterprise Fund for Saginaw Blvd 16" water line PH2 & NW Booster Pump Station

	FY 19/20 Adopted	FY 19/20 Revised	FY 19/20 YTD	YTD %	FY 19/20 Estimated	FY 20/21 Planning
Beginning Fund Balance	\$ 1,961,812	\$ 1,961,812	\$ -		\$ 1,961,812	\$ 1,846,743
Revenues	\$ 40,245	\$ 40,245	\$ 197,477	491%	\$ 220,431	\$ 20,245
Transfer to Enterprise Fund for Capital Projects	\$ 1,086,050	\$ 1,135,050	\$ -	0%	\$ 335,500	\$ 1,587,500
Ending Fund Balance	\$ 916,007	\$ 867,007			\$ 1,846,743	\$ 279,488
Inc/(Dec) in Fund Balance	\$ (1,045,805)	\$ (1,094,805)			\$ (115,069)	\$ (1,567,255)



Capital Projects Fund

Revenues

- Debt proceeds
- Tarrant County BB reimbursement
- Transfer from General Fund BB

Expenses

- BB Overpass
- ODR – North
- Knowles Drive
- WJ Boaz & ODR Intersection

	FY 19/20 Adopted	FY 19/20 Revised	FY 19/20 YTD	YTD %	FY 19/20 Estimated	FY 20/21 Planning
Beginning Fund Balance	\$ 7,418,377	\$ 7,418,377			\$ 7,418,377	\$ 9,910,620
CO Proceeds	-	-	-	-	8,500,000	-
Tarrant County Contribution	4,000,000	4,000,000	0	0%	-	4,000,000
Interest Earnings	50,000	50,000	57,757	116%	59,288	-
Transfer from General Fund	179,610	179,610	-	0%	-	2,600,000
Total Revenues	4,229,610	4,229,610	57,757	1%	8,559,288	6,600,000
Bond Sale Expense	-	-	-	-	200,000	-
Bailey Boswell 2 & 3	-	628,890	800,312	127%	800,312	-
Bailey Boswell Overpass	8,830,000	8,830,000	23,984	0%	680,000	13,190,133
Police Dept Parking Lot		65,000	79,900	123%	79,900	-
Playground		275,000	275,000	100%	288,500	-
Street/Sidewalk Improvements		58,000	-	0%	40,000	-
Land		1,559,000	1,558,333	100%	1,558,333	-
Old Decatur Rd - North		-	37,400	-	150,000	55,000
Knowles Drive		-	407,110	-	1,030,000	1,123,500
WJ Boaz & ODR Intersection		-	-	-	40,000	90,000
Central Fire Station		-	-	-	1,200,000	-
Total Expenditures	8,830,000	11,415,890	3,182,039	28%	6,067,045	14,458,633
Ending Fund Balance	\$ 2,817,987	\$ 232,097			\$ 9,910,620	\$ 2,051,987
Inc/(Dec) in Fund Balance	\$ (4,600,390)	\$ (7,186,280)			\$ 2,492,243	\$ (7,858,633)