

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING AND WORKSHOP

Meeting, Workshop, and/or Executive Session Agenda

6:00 PM - Tuesday, February 4, 2020

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Valerie Tankersley, Mayor Pro-Tem

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Dennis Hudson, Saginaw Park Baptist Church

(3) Audience Participation--On the Video Screen

(4) Consent Agenda

- (a)** Action regarding Minutes, January 21, 2020--Janice England, City Secretary
- (b)** Action regarding Resolution No. 2020-03, Adopting the Hart Verity Voting System for Use in all Elections run by Tarrant County--Janice England, City Secretary
- (c)** Action regarding Resolution No. 2020-04, Calling for a General Election to elect the Offices of City Council Place 4 and City Council Place 6 to be held on May 2, 2020--Janice England, City Secretary

- (d) Action regarding recommendation from Advisory Recreation and Parks Board regarding the July 4, 2020 and 2021 Fireworks Display--Rick Trice, P.E., Director of Public Works
- (e) Action regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the ADA Transition Plan Phase 3A--Rick Trice, P.E., Director of Public Works
- (f) Action regarding Award of Contract for the Police Parking Lot Expansion--Rick Trice, P.E., Director of Public Works

(5) Recess into Workshop--Valerie Tankersley, Mayor Pro-Tem

- (6) Code Enforcement/Rental Registration Update--Larry Little, Chief Building Official

- (7) 2020 Police Department Update--Lee Howell, Chief of Police

(8) Reconvene Back into Regular Session--Valerie Tankersley, Mayor Pro-Tem

(9) Executive Session

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item
- (b) Regulation of Short Term Rental Facilities

(10) Adjournment--Valerie Tankersley, Mayor Pro-Tem



City of Saginaw

Meeting Date: 2/4/2020

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(a)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Minutes, January 7, 2020

BACKGROUND/DISCUSSION:

The minutes of the January 7th City Council Meeting are being presented for approval.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Council Minutes--January 21 2020

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND WORKSHOP
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
JANUARY 21, 2020**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Tankersley
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Asst. Police Chief	Russell Ragsdale
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Director of Community Svcs.	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Police Officer	Lonnie Norris

Absent from the meeting:

None

Visitors at the meeting:

Glenn Reeves	Stephen E. Coman
Kathryn Coman	Travis Albritton
Kristi Burnett	J. Burnett
Catherine Rea	Lance Cleveland
Jacob Estes	Rachel Arellano
Caitlin Rogers	Olivia Dupree
Elia Dupree	Briana Harris
Giovanna Renteria	Julian Altoona
Melinda Dupree	Alyssa White
Michael Orr	Chris Henderson
Sharle Riverea	B. Rodriguez
Ramon Carrasquillo	Samuel Carrasquillo-Baez

Danielle Adama
Leila Woods
Tariq Brown
Abby Rojas
Lorraine Irby
Leah Reeves

Julie Eynon
Maximus Grayton
Paul Brown
Abigail Solis Rojas
Jennifer Ripka

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Michael Orr of the Saginaw Church of Christ gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, January 7, 2020

b. Action regarding Resolution No. 2020-02, Revisions to Personnel Policies, Chapter 10,
Addition of Section 10.15 Tuition Reimbursement Policy

Summary: The addition of a Tuition Reimbursement Policy was discussed during the budget workshops for the 2019-2020 fiscal year budget. The policy provides an opportunity and incentive to encourage employees to pursue higher education and expertise in their related job duties and/or to provide avenues for career development. The proposed addition to the Personnel Policies Manual has been reviewed by the City Attorney. Its adoption is addressed in Resolution No. 2020-02. The maximum amount available through the Tuition Reimbursement Policy to any employee is \$5,000 per calendar year.

c. Action regarding Award of Contract for FM-156 Utility Relocations

Summary: The Texas Department of Transportation (TxDOT) is currently improving FM156 from U.S. 287 to McLeroy Blvd. Cities with facilities located within TxDOT right-of-way are required to relocate their facilities when in conflict with proposed TxDOT Improvements. On July 2, 2019, the City Council authorized an Individual Project Order in the amount of \$47,500 with Kimley-Horn & Associates, Inc. to prepare engineering plans, specifications and contract documents to complete the relocation of three waterline segments that are in conflict. The project was advertised and bids opened on January 8, 2020. A total of eleven bids were received. Kimley-Horn and Associates has reviewed the bids and recommended that the contract be awarded to Gomez Brothers Construction, Inc. in the amount of \$202,980. Funds in the amount of \$325,500 were included in the current fiscal year budget (Water & Wastewater, Capital Projects, Account 05-7023-55) for this project.

d. Action regarding Amendment of an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. for McLeroy Boulevard Curb and Gutter Replacement

Summary: On April 16, 2019, the City Council approved an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. for McLeroy Boulevard Curb and Gutter Replacement. The IPO, as approved, was limited to preparation of construction documents only with bidding and construction phase services deferred to a later date pending project selection for the proposed 2020 Bond Program. Based on the current project listing, E. McLeroy Boulevard is not anticipated to be a part of the bond program although it has been identified as a high priority for street maintenance and/or reconstruction. Until the street reconstruction can be funded, staff is proposing to reconstruct it to an interim asphalt section utilizing a private contractor and Tarrant County resources. The proposed pavement is 4" asphalt over 4" flex base over lime stabilized subgrade. The pavement section should have a service life of

20 years or more. Funding will come from street maintenance funds. The plan is to replace 100% of the curb and gutter from Sansom Drive to FM156 (Blue Mound Rd.). Following the curb and gutter replacement, staff will assess, based on available funds, the length of pavement replacement within the same limits and return to the Council with an Interlocal Agreement with Tarrant County. The financial impact of the amendment is \$7,500. Funds are available to cover this expenditure in the Street Maintenance Fund.

e. Action regarding Ordinance No. 2020-01, Appointment of Municipal Court Judge and Associate Judges; and Approval of Municipal Court Judge Agreement

Summary: In January 2012, a Municipal Court of Record was established by the City Council and Attorney Lorraine Irby was appointed Judge. The terms of the appointments are for two years. She was reappointed in 2014, 2016, and 2018. Associate Judges Wendy Cooper and Stewart Bass were also appointed and reappointed in conjunction with the Judge. Their terms of office expire On January 31, 2020. The Municipal Court Judge Agreement also expires on that date. Ordinance No. 2020-01 appoints the Judge and Associate Judges for a two year term. The proposed Municipal Court Judge Agreement is the same as the current Agreement with the only changes being the dates. The financial impact is the annual cost for the Judge's services of \$43,200 And up to \$300 for training expenses. Funds to cover these costs are included in the current fiscal year Municipal Court Budget.

Councilmember Bighorse requested that Item 4b be pulled from the Consent Agenda for discussion.

Motion was made by Mayor Pro-Tankersley with a second by Councilmember Farr to approve Items a, c, d, and e of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

The Council discussed Item 4b. Action regarding Resolution No. 2020-02, Revisions to Personnel Policies, Chapter 10, Addition of Section 10.15 Tuition Reimbursement Policy.

City Manager Reaume briefly explained the proposed Tuition Reimbursement Policy. There was a brief discussion regarding the annual amount of \$10,000 included in the budget for this potential reimbursements. It was pointed out that, if needed, additional funds could be transferred to this account with Council approval.

Motion was made by Mayor Pro-Tem Tankersley with a second by Councilmember Beasley to approve Item b of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) Presentation of Comprehensive Annual Financial Report for the Year Ended September 30, 2019

Ms. Jennifer Ripka of Weaver and Tidwell, L.L.P. presented the Comprehensive Annual Financial Report for the year ended September 30, 2019. She briefly explained the contents of the report. Councilmember Farr questioned the reconciliation of Page 8 and Page 66 of the report. Ms. Ripka briefly explained and also stated she would provide a reconciliation sheet to the Finance Director that could be shared with the Council. She expressed her appreciation to Finance Director Quin for her efforts and assistance during the audit process.

(6) Discussion regarding Scheduling Council Workshop Meetings

The Council discussed possible ways to make City Council Meetings more efficient in the future. Options discussed included the addition of pre-Council Meetings and the addition of a workshop meeting each month. The Council concurred to continue this discussion at a future meeting.

(7) Recess into Workshop

Mayor Flippo declared the meeting recessed into Workshop at 6:32 p.m.

(8) Discussion regarding Recommendation from Citizens' Bond Committee

The recommendation from the Citizens' Bond Committee was discussed. The option of a May or November Bond Election was discussed. An option to use Certificates of Obligation to cover the costs of the first two projects recommended by the committee (1-Central Fire Station Relocation, and 2-Knowles Drive Reconstruction Phase 1/Knowles Drive-Bailey Boswell Signal, Knowles/McLeroy Intersection Improvements) was discussed.

A proposal to partner with the YMCA and the Eagle Mountain Saginaw Independent School District for the construction of a natatorium/recreation center facility was discussed. Following much discussion, the Council agreed to hold a bond election in November 2020 and to hold additional workshops to determine what items to include on the bond election ballot. The Council heard comments in support of the proposal for a natatorium from Mr. Stephen Coman, Ms. Kathryn Coman, and Mr. Lance Cleveland.

(9) Reconvene Back into Regular Session

Mayor Flippo declared the meeting back in Regular Session at 7:35 p.m.

(10) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

1 § 551.074. Texas Government Code. Personnel Matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

a. Annual Evaluation and Contract Amendment—City Manager

Mayor Flippo declared the meeting recessed into Executive Session at 7:35 p.m.

Mayor Flippo declared the meeting back in Regular Session at 9:18 p.m.

Motion was made by Councilmember Farr with a second by Councilmember Tucker to approve the City Manager's contract as discussed and agreed upon in Executive Session. Motion carried. 6-1-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, and Bighorse

Against: Councilmember Copeland

Abstain: None

Absent: None

(7) Adjournment

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Tankersley to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of January 21, 2020 adjourned at 9:18 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo



City of Saginaw

Meeting Date: 2/4/2020

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(b)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Resolution No. 2020-03, Adopting the Hart Verity Voting System for use in all Elections run by Tarrant County

BACKGROUND/DISCUSSION:

Last year Tarrant County Commissioners awarded a contract for a new voting system for Tarrant County. This system is the Hart Intercivic Verity Voting System Version 2.3.1. This system meets all requirements set forth by the Secretary of State for all forms of voting in Tarrant County including election day voting at polling locations, early voting in person, early voting by mail, and provisional voting. Since we contract with Tarrant County for election services, we must approve a resolution adopting the system for use in our elections. Resolution No. 2020-03 addresses this requirement.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of Resolution No. 2020-03

ATTACHMENTS:

Description

Resolution No. 2020-03

RESOLUTION NO. 2020-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, ADOPTING THE HART VERITY VOTING SYSTEM FOR USE IN ALL ELECTIONS RUN BY TARRANT COUNTY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas, (the "City") is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, on August 13, 2019 the Tarrant County Commissioner's Court voted to accept the contract with HART InterCivic to purchase Verity System version 2.3.1,

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS THAT:

SECTION 1.

We, the City of Saginaw, do hereby adopt the HART InterCivic Verity, version 2.3.1, for use in Absentee Voting by Mail, Early Voting by Personal Appearance, Regular Voting on Election Day and Provisional Voting.

SECTION 2.

The system will be used for all elections run by Tarrant County.

SECTION 3.

The system will be used in accordance to the terms and conditions specified in the certification order issued by the Texas Secretary of State.

SECTION 4.

This Resolution shall take effect immediately from and after its date of passage.

ADOPTED AND APPROVED this ____ day of _____, 2020.

APPROVED:

Todd Flippo, Mayor

ATTEST:

Janice England, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Bryn Meredith, City Attorney



City of Saginaw

Meeting Date: 2/4/2020

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(c)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Resolution No. 2020-04, Calling for a General Election to elect the Offices of City Council Place 4 and City Council Place 6 to be held on May 2, 2020

BACKGROUND/DISCUSSION:

Resolution No. 2020-04 calls the General Election to elect the offices of City Council Places 4 and 6 to be held on Saturday, May 2, 2020. Those places are currently held by Charles Tucker (Place 4) and Mary Copeland (Place 6). Both positions have three terms. The deadline for candidate applications is Friday, February 14, 2020 at 11:30 a.m.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval of Resolution No. 2020-04

ATTACHMENTS:

Description

Resolution No. 2020-04

RESOLUTION NO. 2020-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, CALLING FOR A GENERAL ELECTION TO ELECT THE OFFICES OF CITY COUNCIL PLACE 4, AND CITY COUNCIL PLACE 6 TO BE HELD ON MAY 2, 2020; APPROVING A JOINT ELECTION WITH TARRANT COUNTY; AND ESTABLISHING PROCEDURES FOR THAT ELECTION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Saginaw, Texas, (the “City”) is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the regular election for City Council members of the City of Saginaw is required to be held on May 2, 2020, at which time the voters will elect persons to fill the offices of City Council Place 4, and City Council Place 6;

WHEREAS, the election will be held as a joint election, conducted under the authority of Chapter 271 of the Texas Election Code (“Code”); and

WHEREAS, by this Resolution, it is the intention of the City Council to designate a polling place for the election, to appoint the necessary election officers to establish and set forth procedures for conducting the election, and authorize the Mayor to execute a contract with Tarrant County for conducting the election.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, THAT:

Section 1. General Election Called. An election is hereby called to elect the offices of City Council Place 4, and City Council Place 6 to serve from May of 2020 until May of 2023 or until their successors are duly elected and qualified. The election shall be held on May 2, 2020 between the hours of 7:00 a.m. and 7:00 p.m. at Saginaw Senior Citizens Log Cabin, 405 S. Belmont St., Saginaw, Texas 76179.

Section 2. Joint Election Agreement Approved. The Mayor is authorized to execute the Joint Election Agreement for Tarrant County and the City of Saginaw (the “Agreement”). In the event of conflict between this resolution and the Agreement, the Agreement shall control.

Section 3. Application for Place on Ballot. Qualified persons may file as candidates by filing applications in the office of the City Secretary from 7:30 a.m. to 5:30 p.m., Monday through Thursday, and 7:30 a.m. to 11:30 a.m., Friday, from January 15, 2020 through February 14, 2020.

Section 4. Early Voting.

a. Early voting by personal appearance. Early voting by personal appearance shall commence April 20, 2020 and shall continue daily, until April 28, 2020 at the location designated in the Agreement for joint election. Hours for early voting by personal appearance shall be from 8:00 a.m. to 5:00 p.m., from April 20, 2020 through April 24, 2020; from 7:00 a.m. to 7:00 p.m. on each of April 25, 2020, April 27, 2020, and April 28, 2020; and from 11:00 a.m. to 4:00 p.m. on April 26, 2020.

April 27, 2020 and April 28, 2020 are hereby designated as the two week days during the early voting period during which the location for early voting shall be open for at least twelve (12) hours.

b. Early voting by mail. Heider Garcia, the Tarrant County Chief Deputy Elections Administrator (“Elections Administrator”) or his successor is hereby designated as Early Voting Clerk for the general election. Applications for early voting by mail may be delivered to the Elections Administrator or his successor at the following address: Early Voting Clerk, 2700 Premier Street, Fort Worth, Texas 76111, FAX: 817-831-6118, Email: votebymail@tarrantcounty.com, not later than close of business on

April 20, 2020. Early voting by mail ballots shall be mailed to the Elections Administrator or his successor at P.O. Box 961011, Fort Worth, Texas 76161-0011.

c. Early voting by Ballot Board. Early voting, both by personal appearance and by mail, shall be canvassed by the Early Voting Ballot Board established by Tarrant County under the terms of the Agreement.

d. Recommended Branch Early Voting Polling Places. The Council finds that the following locations can most adequately and conveniently serve the voters in this election, and that these early voting locations will facilitate the orderly conduct of the election:

1. Saginaw Senior Center – Log Cabin
405 S. Belmont, Saginaw, Texas 76179
2. Tarrant County Elections Center
2700 Premier Street, Fort Worth, Texas, 76111

Section 5. Appointment of Election Judge and Alternate Election Judge.

The Presiding Election Judge and Alternate Presiding Judge shall be appointed by Tarrant County as authorized by Chapter 271 of the Code.

Section 6. Method of Voting. Tarrant County's HART InterCivic Verity, version 2.3.1 shall be used for absentee voting by mail; early voting by personal appearance; regular voting on election day and provisional voting. All expenditures necessary for the conduct of the election, the purchase of materials therefore, and the employment of all election officials are hereby authorized, and shall be conducted in accordance with the Code.

Section 7. Governing Law and Qualified Voters. The election shall be held in accordance with the Constitution of the State of Texas and the Code, and all resident qualified voters of the City shall be eligible to vote at the election.

Section 8. Publication and Posting of Notice of Election. Notice of the election shall be given as required by Chapter 4 of the Code.

Section 9. Necessary Actions. The Mayor and the City Secretary of the City, in consultation with the City Attorney, are hereby authorized and directed to take any and all actions necessary to comply with the provisions of the Code in carrying out and conducting the election, whether or not expressly authorized herein.

Section 10. Effective Date. This resolution shall be effective upon its adoption.

ADOPTED AND APPROVED this 4th day of February, 2020.

APPROVED:

Todd Flipppo, Mayor

ATTEST:

Janice England, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Bryn Meredith, City Attorney



City of Saginaw

Meeting Date: 2/4/2020

Staff Contact: Rick Trice, P.E.
Director of Public Works

Agenda Items: (4)(d)

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:

Action regarding recommendation from Advisory Recreation and Parks Board regarding the July 4, 2020 and 2021 Fireworks Displays

BACKGROUND/DISCUSSION:

On November 19, 2020, City Council authorized a \$6,000 deposit funded by the Parks Donation Fund to secure a fireworks display at Saginaw High School on July 4, 2020. Staff contacted the vendor, Fireworks Display Company, on the following day and were informed that the date was unavailable due to a prior booking.

Staff returned to the Park and Recreation Advisory Board to consider alternative dates for the event. On January 20, 2020, the Board voted to recommend cancellation of the July 4, 2020 and to request \$6,000 be applied as a deposit for a July 4, 2021 celebration. Staff will return with a request for the balance owed of approximately \$4,000 when it is due.

FINANCIAL IMPACT:

The Financial Impact is a not to exceed the amount of \$6,000. Funds are available in the Parks Donation Fund.

RECOMMENDATION:

It is recommended that the City Council authorize a \$6,000 deposit to Fireworks Display Company for a 4th of July fireworks display on July 4, 2021.

ATTACHMENTS:

Description

Park Fund

Park Board Minutes January 20, 2020

Park Fund

Beginning Balance:	10/1/2019					\$125,937.68
		Donations Added:				
			October 2019	\$6,662.89		
			November 2019	\$5,688.10		
			December	\$7,798.61		
		Total		\$20,149.60		
		Less Expenditures:				
			2019 Santa & Ms. Santa in the Park	\$300.00		
			Holiday Luncheon for Public Works & Animal Services Employees	\$454.65		
		Total Expenditures		\$754.65		
Ending Balance:	12/31/2019					\$145,332.63
		Less Pending Expenditures :				
			New Christmas Displays for 2019	\$25,000.00		
			Deposit for 4th of July Fireworks Display	\$6,000.00		
			4 Camera Wireless System in Willow Creek Park and Highland Station Park	\$20,000.00		
		Total Pending Ependitures		\$51,000.00		
Estimated Available Funds	12/31/2019					\$94,332.63

**MINUTES OF A REGULAR MEETING
OF THE CITY OF SAGINAW
RECREATION AND PARKS ADVISORY BOARD
HELD AT THE CITY OF SAGINAW CITY HALL
333 W MCCLEROY BOULEVARD
JANUARY 20, 2020**

Present at the Meeting:

Chairman	Place No. 5	Brack St. Clair
Vice Chairman	Place No. 6	Ronda Nyberg
Member	Place No. 1	Charity DeVille
Member	Place No. 2	Janelle Young
Alternate Member	Alt. No. 1	Brandi Coble
Director of Public Works		Rick Trice
Assistant Director of Public Works		Randy Newsom
Streets and Parks Manager		Paul Wrzesinski
City Engineer		Andrew Simonsen
City Engineer		Katherine Utecht
Recording Secretary		Mary Ragle

Absent from the Meeting:

Member	Place No. 4	Russell Jolly
Member	Place No. 7	Travis Albritton
Alternate Member	Alt No. 2	Christopher Gonzales

Visitors at the Meeting:

None

The quorum for tonight's meeting consists of Chairman St Clair, Vice Chairman Nyberg, Members DeVille, Young, Alternate Member Coble

(1) Call to Order

Chairman St. Clair called the meeting to order at 6:04 p.m.

(2) Audience Participation

No Audience present, item bypassed.

(3) Approval of Minutes

The minutes of a regular meeting on October 21, 2019 and special called meetings of December 16, 2019 and January 6, 2020 were presented for approval.

Motion was made by Vice Chairman Nyberg with a second by Alternate Member Coble to approve the minutes as presented. Motion carried.

For: Chairman St. Clair, Vice Chairman Nyberg
Members DeVille, Young, Alternate Member Coble

Against: None

Absent: Members Jolly, Albritton

(4) Consideration and Action: Recommendation to City Council Regarding Upcoming Parks Bond Proposals

DPW Trice briefly reviewed the information in the members' packets that included exhibits provided by the city engineers as a result of the December 16th and January 6th special called meetings. Both the \$4,000,000 and \$12,000,000 options were included with exhibits for both.

Chairman St. Clair mentioned that the proposal for the \$12,000,000 was over by approximately \$400,000 and he would like to see that reduced to the amount the city council had requested.

After a lengthy discussion the members indicated that they had no changes to the \$4,000,000 proposal but requested that the engineers make changes to the \$12,000,000 proposal as follows:

Remove the Concession Building, reduce the size of the restrooms and the scope of the lighting improvements at William Houston Park.

Add a 2nd playground at the Food Trucks and Market area in Willow Creek park

The members requested one more special called meeting on January 27, 2019 to finalize their recommendation to the City Council for the parks bonds proposals.

(5) Report Regarding 2020 4th of July Celebration Consideration and Action Regarding 2021 4th of July Celebration

APWD Newsom advised the members that he had been unable to schedule a fireworks display for July 4, 2020. He said since the members had voted to cancel the July 4th, 2020 celebration if he could not schedule on July 4, 2020, he asked if the members wanted to request approval of a deposit for the 2021 fireworks display.

A motion was made by Alternate Member Coble with a second by Vice Chairman Nyberg to request an expenditure not to exceed \$6000 for a deposit for the 2021 4th of July fireworks display.

For: Chairman St. Clair, Vice Chairman Nyberg
Members DeVille, Young, Alternate Member Coble

Against: None

Absent: Members Jolly, Albritton, Alternate Member Gonzales

(6) Report Regarding Park Maintenance Projects

Streets and Parks Manager Wrzesinski reviewed the report in the members' packets and answered questions. There was a discussion regarding how much of the maintenance and repair were due to vandalism.

(7) Discussion and Action Regarding Park Fund Balances and Expenditures

Park Board Secretary Ragle advised the members that \$20,149.60 had been added to the fund during the past 3 months. Total expenditures for the same time period was \$754.65 and pending expenditures are \$51,000.00. This will leave available funds of \$94,332.63

(8) Discussion and Consideration of Future Agenda Items

The following items were requested to be placed on the April 2020 or future agenda.

1. 2021 4th of July Celebration
2. Possibility of old outdated playground equipment being turned into a monument or art work.
3. Christmas 2020 displays
4. Funding signage and a concert stage for Food Trucks and Market

(9) Adjournment

Motion was made by Vice Chairman Nyberg with a second by Member DeVille to adjourn the meeting. Motion carried.

For: Chairman St. Clair, Vice Chairman Nyberg
Members Deville, Young, Alternate Member Coble

Against: None

Absent: Members Jolly, Albritton, Alternate Member Gonzales

Chairman St. Clair declared the meeting of January 20 closed at 7:15 p.m.

APPROVED:

Brack St. Clair, Chairman

ATTEST:

Mary Ragle, Recording Secretary



City of Saginaw

Meeting Date: 2/4/2020

Staff Contact: Rick Trice, P.E.
Director of Public Works

Agenda Items: (4)(e)

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:

Action regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the ADA Transition Plan Phase 3A

BACKGROUND/DISCUSSION:

The 2019-20 Budget included funds for the ADA Transition Plan Phase 3A. The recommended IPO includes an assessment of eight signalized intersections, approximately seventeen miles of sidewalk corridor, eighty-five unsignalized intersections, and two hundred-seventy curb ramps. Sidewalk assessment for newly developed areas are not included in this phase but will be assessed in a future assessment.

In addition to the sidewalks, the Old Depot Building has been added to the scope since it is now operated as a city facility.

The total lump sum fee is \$52,500. \$50,000 was budgeted in the 2019-20 budget. The Old Depot Building assessment is \$2,500 which will be taken from Fund Balance.

FINANCIAL IMPACT:

The total financial impact will be \$52,500. Funds in the amount of \$50,000 are budgeted for the ADA plan phase 3A sidewalk evaluation (Public Services Department, Account 01-7000-06-00, Capital Outlay/Special Request).

RECOMMENDATION:

It is recommended that the IPO with Kimley-Horn be approved in an amount not to exceed \$52,500 for the ADA Transition Plan Phase 3A.

ATTACHMENTS:

Description

Budget

KHA IPO

**CITY OF SAGINAW
BUDGET SUPPLEMENT
2019-2020**

PUBLIC SERVICES

01-6850-06-00 TELEPHONE EXPENSES	\$ 4,680
This account includes cell phone expense.	

01-7000-06-00 CAPITAL OUTLAY/SPECIAL REQUEST	\$ 91,850
50% APWA accreditation	\$ 6,850
ADA plan phase 3A	\$ 50,000
service truck replacement	\$ 35,000
	<u>\$ -</u>

TOTAL	<u>\$ 1,567,725</u>
--------------	----------------------------



January 28, 2020

Mr. Dolph Johnson
City of Saginaw
333 West McLeroy Blvd.
Saginaw, TX 76179

RE: *City of Saginaw ADA Transition Plan Phase 3A – Intersection and Sidewalk Evaluation*

Dear Dolph:

Thank you for this opportunity to serve the City of Saginaw.

Please find attached two originals of Individual Project Order (IPO) ADA Transition Plan Phase 3A (reference the master agreement dated April 17, 2012).

Please contact Andrew Simonsen at (817) 339-2248 or andrew.simonsen@kimley-horn.com, or me at (817) 339-2251 or matt.pool@kimley-horn.com should you have any questions.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.
TBPE No. F-928

A handwritten signature in blue ink that reads "C. Matt Pool".

Matt Pool, P.E.

INDIVIDUAL PROJECT ORDER – ADA Transition Plan Phase 3A

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and the City of Saginaw, Texas (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated April 17, 2012, which is incorporated herein by reference.

Identification of Project: ADA Transition Plan Phase 3A – Intersection and Sidewalk Evaluation

Project Understanding:

The Consultant will provide professional services based on our project understanding as follows:

- The Client wishes to develop their Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan in multiple phases.
- This assignment will constitute Phase 3A of the ADA Self-Evaluation and Transition Plan and will include an ADA compliance review including signalized intersections, public rights-of-way sidewalks and associated curb ramps, and buildings and associated parking lots, building sidewalk, and curb ramps. Recommendations to bring any non-compliant elements into compliance will be provided.
- The previously completed Phase 1 of this project included:
 - Establishment of ADA Liaison Committee
 - Self-Evaluation comprised of:
 - Review of Client programs, procedures, and policies, including:
 - Boards and commissions
 - Departments and associated services
 - Review of Client employment practices
 - Review of Client ordinances
 - Review of Client emergency management plan
 - Development of Transition Plan, including:
 - Defining the role of ADA Coordinator
 - Development of Grievance Policy and Procedure
 - Self-Evaluation findings and solutions for all items reviewed
- The previously completed Phase 2A of this project included:
 - Self-Evaluation comprised of evaluations of Client parks
 - Update Transition Plan with:
 - Self-Evaluation findings and solutions
- The previously completed Phase 2B of this project included:
 - Self-Evaluation comprised of evaluations of Client buildings
 - Update Transition Plan with:
 - Self-Evaluation findings and solutions
- Future phases of this project are anticipated to include, but are not limited to:
 - Phase 3B, 4A, and 4B
 - Evaluations of facilities including determination of compliance status, potential solutions, cost estimates to implement potential solutions, and prioritization of evaluated facilities for implementation;

- Evaluation of public rights-of-way facilities including signalized intersections, sidewalks, and associated curb ramps;
- Update of Transition Plan to document additional work.

Specific Scope of Services:

Task 1 – Project Management

- 1.1 The Consultant will maintain project records, budgets, and communications for the duration of the project. The project duration is assumed to be 6 months.
- 1.2 The Consultant will prepare monthly progress reports.

Task 2 – Self-Evaluation

- 2.1 Public Outreach Survey and Wikimap. The Consultant will prepare an online public access survey and Wikimap of City pedestrian facilities to receive and document public input on the City's ADA Transition Plan.
- 2.2 Facilities Review – The Consultant will conduct field evaluations using forms developed by the Consultant in consultation with the Client. These evaluation forms for facilities listed in Tasks 2.2.1.1 – 2.2.1.2 will be based on the 2010 ADA Standards for Accessible Design and applicable access-related state and local standards. The evaluation forms for facilities listed in Tasks 2.2.1.3 – 2.2.1.5 will be based on the 2011 Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG) and applicable access-related state and local standards. All field data collected will be compatible with the Client's existing Geographic Information System (GIS).

2.2.1 Facilities Listing

- 2.2.1.1 Buildings and Parking Lots – The following buildings and associated parking lots will be evaluated:

Location Name	Property Address
1. Old Depot Building	301 S. Saginaw Blvd

- 2.2.1.2 Building Sidewalks – Building sidewalk (excludes perimeter sidewalk within the public right-of-way) and all associated curb ramps, ramps, stairs, and other paths of travel required to be ADA compliant will be evaluated.

- 2.2.1.3 Signalized Intersections – The following signalized intersections will be evaluated:

Location Name
1. Old Decatur Rd and Bailey Boswell Rd
2. Old Decatur Rd and Park Center Blvd
3. Old Decatur Rd and WJ Boaz Rd
4. Old Decatur Rd and McLeroy Blvd

Location Name	
5.	Old Decatur Rd and Longhorn Rd
6.	Bailey Boswell Rd and Comanche Springs Dr
7.	Bailey Boswell Rd and Basswood Blvd
8.	Bailey Boswell Rd and Ash Meadow Dr

2.2.1.4 Sidewalk Corridors – Up to 17 linear miles of sidewalks will be evaluated.

2.2.1.5 Unsignalized Intersections and Driveways – Unsignalized intersections and driveways along the sidewalk in Task 2.2.1.4 will be evaluated. The Consultant estimates this task will include the evaluation of up to 85 intersections and up to 270 curb ramps. Evaluation of additional curb ramps will be considered Additional Services.

Facility Reports. The Consultant will create a separate report for each facility type. Each facility report will identify compliance status of each facility and include the following:

- Listing of facilities that are in compliance with ADA requirements.
- Listing of facilities that are not in compliance with ADA requirements.
- Possible solutions to resolve non-compliance issues for each facility.
- Prioritized list of improvements using criteria developed by the Consultant.
- “Cost report” that assigns conceptual budget estimates to each possible solution. Because the Consultant does not control the cost of labor, materials, equipment or services furnished by others, methods of determining prices, or competitive bidding or market conditions, any opinions rendered as to costs, including but not limited to opinions as to the costs of construction and materials, shall be made on the basis of its experience and represent its judgment as an experienced and qualified professional, familiar with the industry. The Consultant cannot and does not guarantee that proposals, bids or actual costs will not vary from its opinions of cost. If the Client wishes greater assurance as to the amount of any cost, it shall employ an independent cost estimator. Consultant's services required to bring costs within any limitation established by the Client will be paid for as Additional Services.
- Pay item descriptions, units, and unit prices will be based on the 2020 TxDOT Average Bid Unit Prices.
- Photolog summary for each facility (photos for sidewalks can be hyperlinked in GIS, but will not be provided on each facility report).
- Catalog of all field data compatible with the Client's existing GIS databases.
- The compliance status and possible solutions for facilities listed in Tasks 2.2.1.1 – 2.2.1.2 will be based on the 2010 ADA Standards for Accessible Design and applicable access-related state and local standards. The compliance status and possible solutions for facilities listed in Tasks 2.2.1.3 – 2.2.1.5 will be based on the 2011 Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG) and applicable access-related state and local standards.

Task 3 – Meetings

3.1 Progress Meetings. The Consultant will prepare for and attend up to one (1) in-person progress

meeting with Client staff and the ADA Liaison Committee. The Consultant will produce meeting materials and handouts and prepare a summary of action items resulting from the meeting.

Schedule: Work will begin on Notice to Proceed from Client. The Consultant will provide its services within six (6) months following the receipt of Notice to Proceed from the Client.

Deliverables: The Consultant will deliver the following materials to the Client:

- Electronic copies of the Facility Reports for facilities listed in Tasks 2.2.1.1 – 2.2.1.5 in Adobe PDF format.

Terms of compensation:

The Consultant will perform the services in Tasks 1-3 for the total lump sum fee of \$52,500. Lump sum fees will be invoiced monthly based upon the overall percentage of services performed.

Payment will be due within 25 days of your receipt of the invoice.

ACCEPTED:

CITY OF SAGINAW, TEXAS

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____
Gabe Reaume
City Manager

BY:  _____
Scott R. Arnold, P.E.
Vice President

DATE: _____

DATE: January 28, 2020



City of Saginaw

Meeting Date: 2/4/2020

Staff Contact: Rick Trice, P.E.
Director of Public Works

Agenda Items: (4)(f)

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:

Action Regarding Award of Contract for the Police Parking Lot Expansion

BACKGROUND/DISCUSSION:

On October 15, 2019, City Council authorized an Individual Project Order with Kimley-Horn Associates, Inc. (KHA) for the Police Parking Lot Expansion. The project was bid on December 4, 2019 and subsequently rejected by Council on January 7, 2020 due to bids that were over budget.

The project was rebid and the following bids were received on January 29, 2020:

<u>Bidder</u>	<u>Bid Amount</u>	<u>Alt. Bid (Add)</u>	<u>Total</u>
Summit Paving, LLC	\$63,155.00	\$12,284.50	\$75,439.50
Silver Fern Concrete	\$67,310.00	\$12,918.75	\$80,228.75
Overall Concrete Solutions	\$76,044.90	\$13,552.50	\$89,597.40
Green Mound, LLC	\$87,840.00	\$11,700.00	\$99,540.00
AMX Construction & Specialty Services, LP	\$99,220.00	\$14,235.00	\$113,455.00
Grod Construction	\$111,820.00	\$19,305.00	\$131,125.00
Cates, Courtney & Roebuck, Inc.	\$114,815.00	\$46,215.00	\$161,030.00
Atkins Bros. Equip Co., Inc.	\$287,000.00	\$25,350.00	\$312,350.00

The low bid, Summit Paving, LLC had a calculation error in their bid that resulted in a total base bid of \$65,155.00. Summit Paving has agreed to honor it's submitted base bid of \$63,155.00. KHA has recommended the award of contract to Summit Paving, LLC.

FINANCIAL IMPACT:

The total financial impact is \$75,439.50 and will be funded from 2019 Tax Notes sold for property acquisition and capital projects.

RECOMMENDATION:

It is recommended that the City Council award the Police Parking Lot Expansion project to Summit Paving in the amount of \$75,439.50.

ATTACHMENTS:

Description

KHA Award Recommendation Letter



January 30, 2020

Mr. Rick Trice
City of Saginaw
205 Brenda Lane
P.O. Box 79070
Saginaw, TX 76179

Re: Police Department Parking Lot Expansion – Bid Results
KHA No. 061003138

Dear Mr. Trice:

On January 29, 2020, sealed bids were received and opened by the City of Saginaw for the referenced project. A summary of the bids is below.

Contractor	Total Base Bid	Total Base Bid + Additive Alternate Bid
Summit Paving, LLC	\$63,155.00	\$75,439.50
Silver Fern Concrete	\$70,040.00	\$82,958.75
Overall Concrete Solutions	\$76,044.90	\$89,597.40
Green Mound, LLC	\$87,840.00	\$99,540.00
AMX Construction & Specialty Services, LP	\$99,220.00	\$113,455.00
GRod Construction	\$111,820.00	\$131,125.00
Cates, Courtney & Roebuck, Inc.	\$114,815.00	\$161,030.00
Atkins Bros. Equip Co., Inc.	\$287,000.00	\$312,350.00

The detailed bid tabulation is attached for your review. Summit Paving, LLC, the lowest bidder, had a calculation error in their bid. The sum of the individual bid items resulted in a total base bid of \$65,155.00, however, the total base bid provided by Summit Paving, LLC on the bid proposal was \$63,155.00. Summit Paving, LLC is willing to honor the total base bid amount on the bid proposal of \$63,155.00. Additionally, Summit Paving, LLC had a calculation error for the Additive Alternate bid items, resulting in a \$0.50 difference.

The result would be awarding the contract to Summit Paving, LLC for an amount of \$75,439.50 for the Total Base Bid and Additive Alternate bid amount.

If you have any questions or comments, please call me at (817) 335-6511.

Very truly yours,

KIMLEY-HORN AND ASSOCIATES, INC.
TBPE No. F-928



Andrew Simonsen, P.E.

Attachment

K:\FTW_Uilities\069427000\Projects\2019 Police Parking Lot Expansion\BIDDING\Award Recommendation - Police Parking Lot.doc

CHECKED BY: Andrew Simonsen, P.E.
Andrew Simonsen, P.E., 1/29/2020

Owner: City of Saginaw				BIDDER 1		BIDDER 2		BIDDER 3		BIDDER 4	
Job No.: 061003138				Summit Paving, LLC		Silver Fern Concrete		Overall Concrete Solutions		Green Mound, LLC	
Project: Police Department Parking Lot Expansion				7548 Preston Rd., Ste. 141		232 Lottie Lane		320 Decker Dr.		1953 Golden Heights Rd., Ste. 701	
Date: January 29, 2020				Frisco, TX 75034		Saginaw, TX 76179		Irving, TX 75062		Fort Worth, TX 76177	
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
Base Bid											
1	Mobilization, Bonding, and Insurance	1	LS	\$4,500.00	\$4,500.00	\$3,500.00	\$3,500.00	\$6,000.00	\$6,000.00	\$9,704.00	\$9,704.00
2	Temporary Erosion, Sediment, & Water Pollution Prevention Plan	1	LS	\$1,300.00	\$1,300.00	\$2,850.00	\$2,850.00	\$2,000.00	\$2,000.00	\$4,209.00	\$4,209.00
3	Remove Concrete	350	SY	\$14.00	\$4,900.00	\$23.00	\$8,050.00	\$10.00	\$3,500.00	\$13.00	\$4,550.00
4	Remove Concrete Curb	140	LF	\$5.00	\$700.00	\$10.50	\$1,470.00	\$2.00	\$280.00	\$4.00	\$560.00
5	Remove Light Bollard	5	EA	\$500.00	\$2,500.00	\$450.00	\$2,250.00	\$500.00	\$2,500.00	\$930.00	\$4,650.00
6	Concrete Parking Lot (5", 3600 psi Reinforced)	260	SY	\$54.00	\$14,040.00	\$55.00	\$14,300.00	\$68.50	\$17,810.00	\$71.00	\$18,460.00
7	Concrete Parking Lot (7", 3600 psi Reinforced)	410	SY	\$58.50	\$23,985.00	\$64.00	\$26,240.00	\$75.25	\$30,852.50	\$74.50	\$30,545.00
8	TxDOT Pedestrian Ramp	1	EA	\$2,000.00	\$2,000.00	\$1,800.00	\$1,800.00	\$2,500.00	\$2,500.00	\$2,382.00	\$2,382.00
9	6" Concrete Curb	380	LF	\$18.50	\$7,030.00	\$10.50	\$3,990.00	\$11.00	\$4,180.00	\$6.00	\$2,280.00
10	Parking Lot Striping	320	LF	\$0.25	\$80.00	\$2.50	\$800.00	\$1.97	\$630.40	\$10.00	\$3,200.00
11	Fire Lane Striping	240	LF	\$0.50	\$120.00	\$3.50	\$840.00	\$2.05	\$492.00	\$15.00	\$3,600.00
12	Install Light Bollard	1	EA	\$1,500.00	\$1,500.00	\$1,450.00	\$1,450.00	\$2,800.00	\$2,800.00	\$1,200.00	\$1,200.00
13	Project Allowance	1	LS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Total Base Bid					\$65,155.00		\$70,040.00		\$76,044.90		\$87,840.00
Additive Alternate Bid											
14	Remove 3' Concrete Sidewalk (4")	195	SY	\$13.50	\$2,632.50	\$23.00	\$4,485.00	\$10.00	\$1,950.00	\$13.00	\$2,535.00
15	Install 3' Concrete Sidewalk (4")	195	SY	\$49.50	\$9,652.50	\$43.25	\$8,433.75	\$59.50	\$11,602.50	\$47.00	\$9,165.00
Total Additive Alternate Bid					\$12,285.00		\$12,918.75		\$13,552.50		\$11,700.00
Total Base Bid + Additive Alternate Bid					\$77,440.00		\$82,958.75		\$89,597.40		\$99,540.00

				BIDDER 5		BIDDER 6		BIDDER 7		BIDDER 8	
				AMX Construction & Speciality Services, LP		GRod Construction		Cates, Courtney & Roebuck, Inc.		Atkins Bros. Equip Co., Inc.	
				2351 W. Northwest Hwy., Ste. 2118		889 E. Rock Island Ave.		3228 South Freeway		3516 Old Ft. Worth Rd.	
				Dallas, TX 75220		Boyd, TX 76023		Fort Worth, TX 76110		Midlothian, TX 76065	
Item No.	Item Description	Quantity	Unit	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost	Unit Price	Item Cost
Base Bid											
1	Mobilization, Bonding, and Insurance	1	LS	\$4,500.00	\$4,500.00	\$14,000.00	\$14,000.00	\$12,500.00	\$12,500.00	\$20,000.00	\$20,000.00
2	Temporary Erosion, Sediment, & Water Pollution Prevention Plan	1	LS	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$2,725.00	\$2,725.00	\$10,000.00	\$10,000.00
3	Remove Concrete	350	SY	\$21.00	\$7,350.00	\$20.00	\$7,000.00	\$35.00	\$12,250.00	\$100.00	\$35,000.00
4	Remove Concrete Curb	140	LF	\$6.00	\$840.00	\$8.00	\$1,120.00	\$20.00	\$2,800.00	\$50.00	\$7,000.00
5	Remove Light Bollard	5	EA	\$640.00	\$3,200.00	\$160.00	\$800.00	\$300.00	\$1,500.00	\$2,000.00	\$10,000.00
6	Concrete Parking Lot (5", 3600 psi Reinforced)	260	SY	\$89.00	\$23,140.00	\$100.00	\$26,000.00	\$112.00	\$29,120.00	\$200.00	\$52,000.00
7	Concrete Parking Lot (7", 3600 psi Reinforced)	410	SY	\$95.00	\$38,950.00	\$120.00	\$49,200.00	\$112.00	\$45,920.00	\$230.00	\$94,300.00
8	TxDOT Pedestrian Ramp	1	EA	\$3,600.00	\$3,600.00	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$6,000.00	\$6,000.00
9	6" Concrete Curb	380	LF	\$20.00	\$7,600.00	\$5.00	\$1,900.00	\$2.00	\$760.00	\$70.00	\$26,600.00
10	Parking Lot Striping	320	LF	\$5.00	\$1,600.00	\$5.00	\$1,600.00	\$2.00	\$640.00	\$20.00	\$6,400.00
11	Fire Lane Striping	240	LF	\$6.00	\$1,440.00	\$5.00	\$1,200.00	\$2.50	\$600.00	\$30.00	\$7,200.00
12	Install Light Bollard	1	EA	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$1,000.00	\$1,000.00	\$10,000.00	\$10,000.00
13	Project Allowance	1	LS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
Total Base Bid					\$99,220.00		\$111,820.00		\$114,815.00		\$287,000.00
Additive Alternate Bid											
14	Remove 3' Concrete Sidewalk (4")	195	SY	\$18.00	\$3,510.00	\$29.00	\$5,655.00	\$85.00	\$16,575.00	\$30.00	\$5,850.00
15	Install 3' Concrete Sidewalk (4")	195	SY	\$55.00	\$10,725.00	\$70.00	\$13,650.00	\$152.00	\$29,640.00	\$100.00	\$19,500.00
Total Additive Alternate Bid					\$14,235.00		\$19,305.00		\$46,215.00		\$25,350.00
Total Base Bid + Additive Alternate Bid					\$113,455.00		\$131,125.00		\$161,030.00		\$312,350.00

Calculation error by Contractor.



City of Saginaw

Meeting Date: 2/4/2020

Staff Contact: Lee Howell
Chief of Police

Agenda Items: (7)

E-mail: lhowell@saginawpolice.org

Phone: (817) 232-0311

SUBJECT:

Police Chief Howell will give a brief update on Police Department goals for 2020 and Community Policing initiatives.

BACKGROUND/DISCUSSION:

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

Description

Presentation

Saginaw Police Department 2020

Professionalism

Responsiveness

Integrity

Dedication

Efficiency



Effective Policing

Effective policing begins with...

- *Culture* of Department must reflect community norms and values
- Treat people with *fairness, dignity, respect*
- Focus on ***safety*** and ***service***
- ***Strive to turn every contact with a citizen into a positive encounter***
 - ✓ *Responsiveness*
 - ✓ *Listening*
 - ✓ *Problem Solving*
 - ✓ *Excellent Customer Service*

Professionalism, Responsiveness, Integrity, Dedication, Efficiency

Effective Policing

What it takes...

- *Dedication to both traditional policing and service*
- *Being **responsive***
- *Being **visible** in the community*
- *Being **engaged** with the citizens*
- *Earn and keep the **public trust***
(through integrity, responsiveness, visibility, community engagement)

Professionalism, Responsiveness, Integrity, Dedication, Efficiency

Priorities for 2020

Staffing

- Fill open positions, make promotions, Patrol officers, 2 PSO's – *in progress* *
- Stay market competitive in salary & benefits *
- Backfill needed assignments: Investigator(s), Property & Evidence – *in progress*
- FTO's – *completed*
- SWAT – *in progress*
- Explore Communications Lead Operator – *in progress*
- Restore Community Officer position – *in progress* *
- Progression planning for future vacancies or realignment – *in progress*
- Develop promotional tests – *in progress*

Priorities for 2020

Initiatives

- Best Practices Policies – *in progress* *
- Sex Offender Compliance – *completed*
- Victim's Assistance enhancements – *in progress*
- Honor Guard – *completed*
- Identify and Train Bike Officers – *in progress*
- Update FTO program manual – *completed*
- Update Property & Evidence manual – *in progress*
- Conduct CPA Classes – *in progress*
- Research drone program – *completed*
- Consult on church security training – *in progress*
- Enhance & track community policing activities (positive contacts, events, school visits) *

Priorities for 2020

Training

- Core & intermediate classes (dispatcher certs) – *up to date*
- Property/Evid procedures – *completed*
- Tactical shift teamwork – *in progress*
- Narcotics enforcement – *in progress*
- Negotiators (THAN, TTPOA) – *in progress*
- Patrol Rifle class – *scheduled*
- Send new supervisors to Advanced Supervision courses – *up to date*
- Implement & Teach Core Values – *completed*

Technology

- Explore CAD/RMS – *in progress*
- Crime Analysis software or program – *in progress*
- New Body Cams in service – *completed*
- Additional records storage – *in progress*
- Redaction software – *in progress*

Staffing and Market Based Compensation

2019 Police Executive Research Forum (PERF) Study on police applicants found:

- 66% of Departments nationwide have declining applicants
- Continual downward trend for over 5 years
- Depts experiencing early exits and retirements at an unprecedented pace
- 40% of officers who entered the profession within last 5 years are now out
- 29% of those who left by their own decision did so in their 1st year

Reasons for declining applicants:

- Private sector economy
- Attitudes toward law enforcement
- Culture changes
- Rapidly growing departments in DFW area (Frisco, McKinney, Allen, Prosper, Denton, Ft Worth)

Community Policing

What it is...

- *A strategy aimed at professional delivery of police services*
- *Effective and efficient crime control*
- *Aimed at reducing fear*
- *Improving quality of life*
- *Listening to the needs of the community*
- *Building trust, relationships & partnerships with our citizens*

Community Policing Events and Initiatives

Book reading at Saginaw Elementary

Lunch with a Cop at schools

PD tours to various groups; Boy Scouts, home schools, etc.

Willow Creek Elementary school drop during Police Week

Wayside MS Career Fair

Active Shooter briefings and site inspections for security/safety

Annual 7-11 Slurpee coupon program for kids

Trinity Rails Annual Family Day Event

Pinewood Derby with the Cub Scouts

Cub scout building tour

School class presentations

Alliance For Children, CASA, & MedStar clay shoots

* Random positive citizen contacts @ schools, parks, businesses, public events.

* EMSISD Safety & Security Committee

City Show and Tell Open House

Citizen stakeholder meetings (HOA's, businesses, churches, etc.)

Kids Library Program and Carnival

Coffee with Cops

Vacation house checks

Citizen's Police Academy Level 1 Class

Citizen's Police Academy Level II Class

Junior Police Academy (6th - 8th grades)

Drug Take Back with Fire Dept

Special needs baseball game

No-Shave November fundraiser

FY 20 Master Work Plan, GOAL 5 Target Area

GOAL 5		EXPAND COMMUNITY QUALITY OF LIFE AMENITIES			
ACTION:		COMMUNITY POLICING: CONCEPT DEFINITION			PRIORITY
					Policy –
	<u>Key Issues</u>		<u>Activities/Milestones</u>		<u>Time</u>
	1. Build and Maintain Trust	1.	Relationship building between SPD and citizens through planed and random positive contact; communication, respect, ethics, and equity.		Ongoing
	2. Minimize Crime & Fear	2.	Visible police presence with proactive efforts focused on reducing crime and the fear of crime.		
		3.	Meet the need of the community, by knowing neighborhoods and people; beat integrity, responsiveness, listening.		
		4.	Focus on the efficiency of finding the root cause of issues; criminal, social, environmental.		
			Responsibility: Lee Howell-Saginaw Police Department		

Master Work Plan Goal 5 - Target Area Goals

- Successfully complete one CPA adult class
- Successfully complete two Youth CPA classes
- Host four Coffee With Cops Events
- Participate in All NNO neighborhood events
- Enhance school campus visibility * (set benchmark)

Questions?

