

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, March 3, 2020

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flipppo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Sean Reed, The Crossroads Church

(3) Audience Participation--On the Video Screen

(4) Consent Agenda

- (a)** Action regarding Minutes, February 18, 2020--Janice England, City Secretary
- (b)** Action regarding Building Improvement Grant Agreement with Julien & Lambert Professional Photography (100 S. Hampshire St. #200)--Keith Rinehart, Director of Community & Economic Development
- (c)** Action regarding Resolution 2020-07 - Continued Participation with the Steering Committee of Cities Served by Oncor--Dolph Johnson, Assistant City Manager

- (d) Action regarding Proposal for Radio Marketing Partnership with 95.9 The Ranch and 92.1 Hank FM for the 2020 Saginaw Train & Grain Festival--Janice England, City Secretary/Festival Co-Chairperson
 - (e) Action regarding Ordinance No.2020-05, Canceling the May 2, 2020 General Election and Declaring Each Unopposed Candidate Elected to Office--Janice England, City Secretary
 - (f) Action regarding Rejection of Bids for Finish Mowing/Grounds Maintenance of City Parks and Rights-of-Ways--Rick Trice, P.E., Director of Public Works
 - (g) Action regarding Retail Retention, Recruitment and Development Services Proposal with the Retail Coach--Gabe Reaume, City Manager
- (5) Presentation of 2019 Texas Achievement in Library Excellence Award from the Texas Municipal Library--Gabe Reaume, City Manager
 - (6) 2020 Census Presentation--Chris Carathers, Dallas Regional Census Center
 - (7) Community Involvement Presentation--Camelot Square Apartments--Council Member Cindy Bighorse
 - (8) Consideration and Action regarding Resolution No. 2020-08 Declaring Intention to Reimburse an Amount not to Exceed \$8,500,000 for Certain Capital Expenditures with Proceeds from Debt; and Placing Time Restrictions on the Issuance of Tax-Exempt Obligations--Gabe Reaume, City Manager
 - (9) Consideration and Action regarding an Individual Project Order with Kimley-Horn and Associates, Inc. for Knowles Drive Final Design--Rick Trice, P.E., Director of Public Works
 - (10) Consideration and Action regarding a Management Agreement with Community Link Mission, Inc. for the Operation and Promotion of a Farmer's Market at Saginaw SwitchYard--Gabe Reaume, City Manager
 - (11) Consideration and Action regarding Resolution No. 2020-09 Adopting the Fiscal Year 2019-2020 Annual Strategic Project List and Work Plan--Gabe Reaume, City Manager
 - (12) Consideration and Action regarding an Interlocal Agreement with Tarrant County Governing County Game Room Regulations, Permitting and Enforcement Within the City Limits--Gabe Reaume, City Manager
 - (13) **Executive Session--Todd Flippo, Mayor**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to

conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

(a) Any Posted Item

(14) Adjournment--Todd Flippo, Mayor

Posted:

2/28/2020 7:48 a.m.

Suzana Victor

Removed:

3/4/2020 4:45 pm

JS

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
MARCH 3, 2020**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Tankersley
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Engineer	Dana Shumard, P.E.
City Engineer	Trenton Tidwell, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Director of Public Works	Rick Trice, P.E.
Asst. Police Chief	Russell Ragsdale
Fire Chief	Doug Spears
Dir. of Community & Eco. Dev.	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Police Lieutenant	Jose Murillo
Police Officer	Steve Schrock

Absent from the meeting:

None

Visitors at the meeting:

Clark Kimball	Glenn Reeves
Kelly Stewart	Ron Jones
Pam Jones	Karen Fuller
Trey Harper	Lara Gay
Jan Young	Bryce Genteeco
Debbie Raindl	Maya G.
Morganna	Abagael
Ericka Edwards	Judy Scott

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

In the absence of Pastor Reed, Councilmember Farr gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, February 18, 2020

b. Action regarding Building Improvement Grant Agreement with Julien & Lambert Professional Photography (100 S. Hampshire St., Ste. 200)

Summary: On Tuesday, February 18, 2020, the City Council heard information in Executive Session pertaining to the specifics of a Building Improvement Grant Program application that was submitted February 1, 2020 by Julien & Lambert Professional Photography in regards to their property located at 100 S. Hampshire St., Ste. 200. The City Council determined in that session to award an amount not-to-exceed \$5,000 in reimbursable, and matching dollars for the anticipated improvements as proposed on their application. The proposed agreement is the realization of that intention. Funds to cover this expenditure are available in the Economic Development Department Budget, Account 01-6142-13, Building Improvement Grants.

c. Action regarding Resolution No. 2020-07, Continued Participation with the Steering Committee of Cities served by Oncor

Summary: The City of Saginaw is a member of a 162 member city coalition known as the Steering Committee of Cities served by Oncor. The steering committee undertakes activities on behalf of its member cities, and is actively involved in rate cases, appeals, Rulemakings, and legislative efforts impacting the rates charged by Oncor. The efforts of the committee are funded from participating cities through a per capita assessment. Resolution No. 2020-07 approves the City's continued participation with the committee and a seven cent (\$0.07) per capita assessment. The total financial impact will be \$1,566 which is budgeted in the General Administration Office budget, Account 01-6650-02, Legal and Special Services and Audit.

d. Action regarding Proposal for Radio Marketing Partnership with 95.9 The Ranch and 92.1 Hank FM for the 2020 Saginaw Train & Grain Festival

Summary: This proposal is very similar to the partnership approved for the 2019 Saginaw Train & Grain Festival. It includes advertisement of the festival on both 95.9 The Ranch and 92.1 Hank FM through multiple announcements on air, their websites, station apps, and Facebook pages. It includes a two hour remote "experience" broadcast by 92.1 Hank FM from noon until 2:00 p.m. which includes promotion of our event and activities as well as encouraging listeners to come to the festival. The total cost for all advertisements on both radio stations, live broadcast (including prizes), artwork design for 11"x17" posters, a Facebook Header graphic and social media versions of the poster for web and sharing is \$9,150. The coverage area for both radio stations is over 3 million in population and 17+ counties. This meets the requirement for using hotel/motel tax funds because it will advertise promote the festival outside the City. Funds are available in the General Escrow Fund, Hotel/Motel Tax for this expenditure.

e. Action regarding Ordinance No. 2020-05, Canceling the May 2, 2020 General Election and Declaring each Unopposed Candidate elected to Office

Summary: The deadline for candidates to sign up for the May 2, 2020 election has passed. Only the incumbents signed up for each of their places (Place 4-Charles Tucker and Place 6-Mary Copeland). Therefore, the May 2, 2020 General Election can be cancelled. Ordinance No. 2020-05 addresses cancellation of the election and declares the unopposed candidates elected. Both candidates will will be sworn into office on May 19, 2020.

f. Action regarding Rejection of Bids for Finish Mowing/Grounds Maintenance of City Parks and Rights-of-Ways

Summary: The City contracts out the majority of mowing and grounds maintenance on a biennial cycle. A total of \$160,085 is included in the current fiscal year budget for mowing and grounds maintenance. Bids were received on February 19, 2020. Only two bids were received and both exceeded the budgeted amount. Staff is recommending that the bids be rejected and that the contract be rebid.

g. Action regarding Retail Retention, Recruitment and Development Services Proposal with The Retail Coach

Summary: The proposed agreement is a follow up to the presentation given by Aaron Farmer at the February 18, 2020 Council Meeting. It covers retail retention, recruitment and development services. The financial impact is a fee of \$30,000 plus reimbursable expenses. This expenditure will be covered by funds within the existing economic development budget. Upon the advice of the City Attorney, staff recommends the City Council authorize the City Manager to enter into an agreement under the terms of the proposal.

Councilmember Farr requested that Item 4b be pulled from the Consent Agenda for separate action. He stated that he will abstain on the vote due to his ownership of property in the area.

Councilmember Bighorse requested that Item 4f be pulled from the Consent Agenda for consideration.

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Tankersley to approve Items 4a, 4c, 4d, 4e, and 4g of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For Mayor Flipppo, Mayor Pro-Tem Tankersley, Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

b. Action regarding Building Improvement Grant Agreement with Julien & Lambert Professional Photography (100 S. Hampshire St., Ste. 200)

Motion was made by Mayor Pro-Tem Tankersley with a second by Councilmember Beasley to approve Item 4b as presented. Motion carried. 6-0-1-0

For Mayor Flipppo, Mayor Pro-Tem Tankersley, Councilmembers Beasley, Tucker, Bighorse, and Copeland

Against: None

Abstain: Councilmember Farr

Absent: None

f. Action regarding Rejection of Bids for Finish Mowing/Grounds Maintenance of City Parks and Rights-of-Ways

Councilmember Bighorse suggested the option of using part time employees and city equipment instead of contracting the mowing services. She requested a comparison of the costs of using part time employees versus contracting the services. Director of Public Works Trice stated that he would gather the requested information.

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Tankersley to approve Item 4f as presented. Motion carried unanimously. 7-0-0-0

For Mayor Flippo, Mayor Pro-Tem Tankersley, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (5) Presentation of 2019 Texas Achievement in Library Excellence Award from the Texas Municipal Library Directors Association

City Manager Reaume announced that the John Ed Keeter Public Library has been awarded the 2019 Texas Achievement in Library Excellence Award by the Texas Municipal Library Directors Association. Only 53 of 571 Texas public library systems were awarded this honor. This means our library is in the top 10% of public libraries in the State of Texas. Mayor Flippo presented the award to Library Director Ritchie and the Library Staff.

- (6) 2020 Census Presentation

Mr. Carathers did not attend the meeting to make his presentation.

- (7) Community Involvement Presentation—Camelot Square Apartments

Councilmember Bighorse gave a brief history of the recent changes at Camelot Square Apartments and the families that had to move out of the complex. She expressed her appreciation to everyone involved in assisting these families with finding new apartments, packing, and moving. Mayor Flippo commended Councilmember Bighorse for her concern and involvement.

- (8) Consideration and Action regarding Resolution No. 2020-08, Declaring Intention to Reimburse an Amount not to exceed \$8,500,000 for Certain Capital Expenditures with Proceeds from Debt; and placing Time Restrictions on the Issuance of Tax-Exempt Obligations

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Tankersley to approve Resolution No. 2020-08 declaring intention to reimburse an amount not to exceed \$8,500,000 for certain capital expenditures with proceeds from debt; and placing time restrictions on the issuance of tax-exempt obligations. Motion carried unanimously. 7-0-0-0

For Mayor Flippo, Mayor Pro-Tem Tankersley, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (9) Consideration and Action regarding an Individual Project Order with Kimley-Horn and Associates, Inc. for Knowles Drive Final Design

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Tankersley to approve the Individual Project Order with Kimley-Horn and Associates, Inc. in an amount not to exceed \$2,208,500 for the Knowles Drive Final Design. Motion carried unanimously. 7-0-0-0

For Mayor Flipppo, Mayor Pro-Tem Tankersley, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (10) Consideration and Action regarding a Management Agreement with Community Link Mission, Inc. for the Operation and Promotion of a Farmer's Market at Saginaw SwitchYard

Motion was made by Councilmember Farr with a second by Councilmember Beasley to approve the Management Agreement with Community Link Mission, Inc. for the operation and promotion of a Farmer's Market at Saginaw SwitchYard. Motion carried unanimously. 7-0-0-0

For Mayor Flipppo, Mayor Pro-Tem Tankersley, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (11) Consideration and Action regarding Resolution No. 2020-09, Adopting the Fiscal Year 2019-2020 Annual Strategic Project List and Work Plan

Motion was made by Councilmember Farr with a second by Councilmember Tucker to approve Resolution No. 2020-09, adopting the Fiscal Year 2019-2020 Annual Strategic Project List and Work Plan. Motion carried unanimously. 7-0-0-0

For Mayor Flipppo, Mayor Pro-Tem Tankersley, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (12) Consideration and Action regarding an Interlocal Agreement with Tarrant County Governing County Game Room Regulations, Permitting and Enforcement within the City Limits

Motion was made by Councilmember Farr with a second by Councilmember Beasley to approve the Interlocal Agreement with Tarrant County governing county game room regulations, permitting and enforcement within the city limits. Motion carried unanimously. 7-0-0-0

For Mayor Flippo, Mayor Pro-Tem Tankersley, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(13) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

(14) Adjournment

Motion was made by Councilmember Farr with a second by Councilmember Bighorse to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For Mayor Flippo, Mayor Pro-Tem Tankersley, Councilmembers
Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

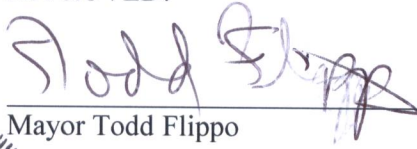
Absent: None

Mayor Flippo declared the City Council Meeting of March 3, 2020 adjourned at 6:48 p.m.

ATTEST:


City Secretary Janice England

APPROVED:


Mayor Todd Flippo

