

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING AND WORKSHOP

Meeting, Workshop, and/or Executive Session Agenda

6:00 PM - Tuesday, January 21, 2020

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Michael Orr, Saginaw Church of Christ

(3) Audience Participation--On the Video Screen

(4) Consent Agenda

- (a)** Action regarding Minutes, January 7, 2020--Janice England, City Secretary
- (b)** Action regarding Resolution No. 2020-02, Revisions to Personnel Policies, Chapter 10, Addition of Section 10.15 Tuition Reimbursement Policy--Gabe Reaume, City Manager
- (c)** Action regarding Award of Contract for FM-156 Utility Relocations--Rick Trice, P.E., Director of Public Works
- (d)** Action regarding Amendment of an Individual Project Order (IPO) with

Kimley-Horn and Associates, Inc. for McLeroy Boulevard Curb and Gutter Replacement--Rick Trice, P.E., Director of Public Works

- (e) Action regarding Ordinance No. 2020-01, Appointment of Municipal Court Judge and Associate Judges; and Approval of Municipal Court Judge Agreement--Gabe Reaume, City Manager

- (5) Presentation of Comprehensive Annual Financial Report for the year ended September 30, 2019--Jennifer Ripka, Weaver and Tidwell, L.L.P.
- (6) Discussion regarding Scheduling Council Workshop Meetings--Bryn Meredith, City Attorney
- (7) **Recess into Workshop--Todd Flippo, Mayor**
- (8) Discussion regarding Recommendation from Citizens' Bond Committee--Todd Flippo, Mayor
- (9) **Reconvene Back into Regular Session--Todd Flippo, Mayor**
- (10) **Executive Session--The City Council may take action on any Executive Session item posted.**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item

551.074 Texas Government Code.

Personnel Matters The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

- (a) Annual Evaluation and Contract Amendment--City Manager

- (11) **Adjournment--Todd Flippo, Mayor**

Posted: 1-17-2020
10:30am 

Removed: 1-23-2020
10:20am 

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND WORKSHOP
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
JANUARY 21, 2020**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Tankersley
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Asst. Police Chief	Russell Ragsdale
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Director of Community Svcs.	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Police Officer	Lonnie Norris

Absent from the meeting:

None

Visitors at the meeting:

Glenn Reeves	Stephen E. Coman
Kathryn Coman	Travis Albritton
Kristi Burnett	J. Burnett
Catherine Rea	Lance Cleveland
Jacob Estes	Rachel Arellano
Caitlin Rogers	Olivia Dupree
Elia Dupree	Briana Harris
Giovanna Renteria	Julian Altoona
Melinda Dupree	Alyssa White
Michael Orr	Chris Henderson
Sharle Riverea	B. Rodriguez
Ramon Carrasquillo	Samuel Carrasquillo-Baez

Danielle Adama
Leila Woods
Tariq Brown
Abby Rojas
Lorraine Irby
Leah Reeves

Julie Eynon
Maximus Grayton
Paul Brown
Abigail Solis Rojas
Jennifer Ripka

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Michael Orr of the Saginaw Church of Christ gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, January 7, 2020

b. Action regarding Resolution No. 2020-02, Revisions to Personnel Policies, Chapter 10, Addition of Section 10.15 Tuition Reimbursement Policy

Summary: The addition of a Tuition Reimbursement Policy was discussed during the budget workshops for the 2019-2020 fiscal year budget. The policy provides an opportunity and incentive to encourage employees to pursue higher education and expertise in their related job duties and/or to provide avenues for career development. The proposed addition to the Personnel Policies Manual has been reviewed by the City Attorney. Its adoption is addressed in Resolution No. 2020-02. The maximum amount available through the Tuition Reimbursement Policy to any employee is \$5,000 per calendar year.

c. Action regarding Award of Contract for FM-156 Utility Relocations

Summary: The Texas Department of Transportation (TxDOT) is currently improving FM156 from U.S. 287 to McLeroy Blvd. Cities with facilities located within TxDOT right-of-way are required to relocate their facilities when in conflict with proposed TxDOT Improvements. On July 2, 2019, the City Council authorized an Individual Project Order in the amount of \$47,500 with Kimley-Horn & Associates, Inc. to prepare engineering plans, specifications and contract documents to complete the relocation of three waterline segments that are in conflict. The project was advertised and bids opened on January 8, 2020. A total of eleven bids were received. Kimley-Horn and Associates has reviewed the bids and recommended that the contract be awarded to Gomez Brothers Construction, Inc. in the amount of \$202,980. Funds in the amount of \$325,500 were included in the current fiscal year budget (Water & Wastewater, Capital Projects, Account 05-7023-55) for this project.

d. Action regarding Amendment of an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. for McLeroy Boulevard Curb and Gutter Replacement

Summary: On April 16, 2019, the City Council approved an Individual Project Order (IPO) with Kimley-Horn and Associates, Inc. for McLeroy Boulevard Curb and Gutter Replacement. The IPO, as approved, was limited to preparation of construction documents only with bidding and construction phase services deferred to a later date pending project selection for the proposed 2020 Bond Program. Based on the current project listing, E. McLeroy Boulevard is not anticipated to be a part of the bond program although it has been identified as a high priority for street maintenance and/or reconstruction. Until the street reconstruction can be funded, staff is proposing to reconstruct it to an interim asphalt section utilizing a private contractor and Tarrant County resources. The proposed pavement is 4" asphalt over 4" flex base over lime stabilized subgrade. The pavement section should have a service life of

20 years or more. Funding will come from street maintenance funds. The plan is to replace 100% of the curb and gutter from Sansom Drive to FM156 (Blue Mound Rd.). Following the curb and gutter replacement, staff will assess, based on available funds, the length of pavement replacement within the same limits and return to the Council with an Interlocal Agreement with Tarrant County. The financial impact of the amendment is \$7,500. Funds are available to cover this expenditure in the Street Maintenance Fund.

e. Action regarding Ordinance No. 2020-01, Appointment of Municipal Court Judge and Associate Judges; and Approval of Municipal Court Judge Agreement

Summary: In January 2012, a Municipal Court of Record was established by the City Council and Attorney Lorraine Irby was appointed Judge. The terms of the appointments are for two years. She was reappointed in 2014, 2016, and 2018. Associate Judges Wendy Cooper and Stewart Bass were also appointed and reappointed in conjunction with the Judge. Their terms of office expire On January 31, 2020. The Municipal Court Judge Agreement also expires on that date. Ordinance No. 2020-01 appoints the Judge and Associate Judges for a two year term. The proposed Municipal Court Judge Agreement is the same as the current Agreement with the only changes being the dates. The financial impact is the annual cost for the Judge's services of \$43,200 And up to \$300 for training expenses. Funds to cover these costs are included in the current fiscal year Municipal Court Budget.

Councilmember Bighorse requested that Item 4b be pulled from the Consent Agenda for discussion.

Motion was made by Mayor Pro-Tankersley with a second by Councilmember Farr to approve Items a, c, d, and e of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

The Council discussed Item 4b. Action regarding Resolution No. 2020-02, Revisions to Personnel Policies, Chapter 10, Addition of Section 10.15 Tuition Reimbursement Policy.

City Manager Reaume briefly explained the proposed Tuition Reimbursement Policy. There was a brief discussion regarding the annual amount of \$10,000 included in the budget for this potential reimbursements. It was pointed out that, if needed, additional funds could be transferred to this account with Council approval.

Motion was made by Mayor Pro-Tem Tankersley with a second by Councilmember Beasley to approve Item b of the Consent Agenda as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) Presentation of Comprehensive Annual Financial Report for the Year Ended September 30, 2019

Ms. Jennifer Ripka of Weaver and Tidwell, L.L.P. presented the Comprehensive Annual Financial Report for the year ended September 30, 2019. She briefly explained the contents of the report. Councilmember Farr questioned the reconciliation of Page 8 and Page 66 of the report. Ms. Ripka briefly explained and also stated she would provide a reconciliation sheet to the Finance Director that could be shared with the Council. She expressed her appreciation to Finance Director Quin for her efforts and assistance during the audit process.

(6) Discussion regarding Scheduling Council Workshop Meetings

The Council discussed possible ways to make City Council Meetings more efficient in the future. Options discussed included the addition of pre-Council Meetings and the addition of a workshop meeting each month. The Council concurred to continue this discussion at a future meeting.

(7) Recess into Workshop

Mayor Flippo declared the meeting recessed into Workshop at 6:32 p.m.

(8) Discussion regarding Recommendation from Citizens' Bond Committee

The recommendation from the Citizens' Bond Committee was discussed. The option of a May or November Bond Election was discussed. An option to use Certificates of Obligation to cover the costs of the first two projects recommended by the committee (1-Central Fire Station Relocation, and 2-Knowles Drive Reconstruction Phase 1/Knowles Drive-Bailey Boswell Signal, Knowles/McLeroy Intersection Improvements) was discussed.

A proposal to partner with the YMCA and the Eagle Mountain Saginaw Independent School District for the construction of a natatorium/recreation center facility was discussed. Following much discussion, the Council agreed to hold a bond election in November 2020 and to hold additional workshops to determine what items to include on the bond election ballot. The Council heard comments in support of the proposal for a natatorium from Mr. Stephen Coman, Ms. Kathryn Coman, and Mr. Lance Cleveland.

(9) Reconvene Back into Regular Session

Mayor Flippo declared the meeting back in Regular Session at 7:35 p.m.

(10) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

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a. Annual Evaluation and Contract Amendment—City Manager

Mayor Flippo declared the meeting recessed into Executive Session at 7:35 p.m.

Mayor Flippo declared the meeting back in Regular Session at 9:18 p.m.

Motion was made by Councilmember Farr with a second by Councilmember Tucker to approve the City Manager's contract as discussed and agreed upon in Executive Session. Motion carried. 6-1-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, and Bighorse

Against: Councilmember Copeland

Abstain: None

Absent: None

(7) Adjournment

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Tankersley to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

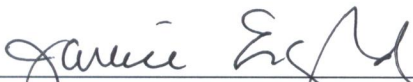
Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of January 21, 2020 adjourned at 9:18 p.m.

ATTEST:



City Secretary Janice England

APPROVED:



Mayor Todd Flippo

