

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING AND WORKSHOP

Meeting, Workshop, and/or Executive Session Agenda

6:00 PM - Tuesday, July 2, 2019

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Rabbi Mordecai Griffin, Sar Shalom Synagogue

(3) Audience Participation--On the Video Screen

(4) Consent Agenda

- (a)** Action regarding Minutes, June 18, 2019--Janice England, City Secretary
- (b)** Action regarding Authorization of an Individual Project Order (IPO) for FM-156 Utility Relocations--Rick Trice, P.E., Director of Public Works
- (c)** Action regarding Authorization of Amendent No. 1 to an Individual Project Order (IPO) for BNSF Utility Relocations--Rick Trice, P.E., Director of Public Works
- (d)** Action regarding approval of Planet Kids Youth Program Contract--Keith Rinehart, Director of Community Services

- (5) Recognition of City Staff Involved in Recent Storm Clean Up--Gabe Reaume, City Manager
- (6) Oath of Office for Councilmember Place 1--Todd Flipppo, Mayor
- (7) Election of Mayor Pro-Tem--Todd Flipppo, Mayor
- (8) Consideration and Action regarding Appointment of Member to Crime Control and Prevention District Board of Directors--Gabe Reaume, City Manager
- (9) Consideration and Action regarding Resolution No. 2019-15, Bank Signatures--Kim Quin, Finance Director
- (10) Consideration and Action regarding Board Appointments: a. Advisory Recreation and Parks Board; b. Animal Shelter Advisory Committee; c. Board of Adjustment; d. Capital Improvements Advisory Committee; e. Planning and Zoning Commission--Gabe Reaume, City Manager
- (11) Consideration and Action regarding Ordinance No. 2019-11, Adoption of Strategic Plan, Saginaw Vision 2033--Gabe Reaume, City Manager
- (12) Recess into Workshop--Todd Flipppo, Mayor**
- (13) Update on Citizens Police Academy--Cindy Bighorse, Councilmember
- (14) Direction regarding Willow Creek Park Playground--Gabe Reaume, City Manager & Rick Trice, P.E., Director of Public Works
- (15) Reconvene Back into Regular Session--Todd Flipppo, Mayor**
- (16) Executive Session**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item
- (b) Private Use of City Logo

551.087 Texas Government Code.

Deliberation regarding Economic Development Negotiations. The City Council may

convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

(a) Building Improvement Grant Applications for Four Businesses currently located within the City

(17) Action regarding Building Improvement Grant Applications: 116 & 128 N. Saginaw Blvd.; 216 E. McLeroy Blvd.; 101 S. Belmont St.; and 120 W. McLeroy Blvd.--Todd Flippo, Mayor

(18) Adjournment--Todd Flippo, Mayor



City of Saginaw

Meeting Date: 7/2/2019

Staff Contact: Janice England
City Secretary

Agenda Items: (4)(a)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Minutes, June 18, 2019

BACKGROUND/DISCUSSION:

The minutes of the June 18, 2019 City Council Meeting are being presented for approval.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Minutes 6-18-19

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND WORKSHOP
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
JUNE 18, 2019**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	David Flory
Councilmember	Patrick Farr
Councilmember	Valerie Tankersley
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bradley Anderle
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Lee Howell
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Director of Comm. Services	Keith Rinehart
Director of Human Resources	Melanie McManus
Director of Economic Dev.	Alora Wachholz
Library Director	Ellen Ritchie
Management Analyst	Stacy Lomeli
Police Officer	Douglas Schultz

Absent from the meeting:

None

Visitors at the meeting:

Jose Murillo	Michael P. Holland
Glen Reeves	Dennis Hudson
Jan Young	Kune Kyser
Terry Flory	Debbie Raindl
Faye Flory	Cora Tompkins
Jill Kite	Amanda Renfro
Lane Renfro	Randy Edwards
Charles Beasley	Jarrod Coursey
Larry Little	Michael Clark
Richard Kang	Kevin Cho
Farooq Wazirali	

(1) Call to Order

Mayor Flipppo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Dennis Hudson of the Saginaw Park Baptist Church gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Approval of Minutes, June 4, 2019

b. Action regarding Agreement to Provide Professional Services related to Building Inspections with Jimmy Ross/Ross Inspection Service

Summary: Earlier this year an Agreement to Provide Professional Services related to Building Inspections with Kevin McMillin was approved. The proposed agreement with Jimmy Ross/Ross Inspection Service replaces that agreement. There is no change to the services to be provided. However, it is estimated that there will be an annual cost savings of \$35,000 over the previous agreement. The financial impact of the agreement will be \$49,000 annually which will be covered by the revenue generated from the Rental Inspection Program and the reorganization of the Inspections Department earlier this year.

c. Action regarding Community Link Building Improvement Grant Agreement

Summary: On May 7, 2019, the City Council reviewed an application for a Building Improvement Grant (BIG) Program that was submitted by a local non-profit partner, Community Link Mission. This foodbank, which services a wide area and is located in Saginaw, requested assistance funding for a variety of projects including the demolition of a residential structure located next door to their food pantry facility; the expansion of their facility to the neighboring site; and replacement of a broken door. Although Community Link Mission is an exception circumstance, as a tax-exempt entity in the City with a request over and above the BIG Policy cap of \$5,000, Council approved moving forward with a matching grant of funds in an amount not to exceed \$7,500 in reimbursable dollars for improvements as listed in their original application. In keeping with the terms of the policy, not more than \$5,000 of the total award may be used on a single category of enhancement. Therefore, Community Link intends to request a reimbursement of \$5,000 at the completion of the old house demolition and another \$2,500 upon replacement of the door. The financial impact is up to \$7,500 in reimbursable grant dollars from the Building Improvement Grant Account (01-6142-13). This agreement is addressed in the proposed Chapter 380 Economic Incentive Agreement with Community Link.

d. Action regarding recommendation from Advisory Recreation and Parks Board to purchase one “Gingerbread House”, “Santa Roping a Reindeer”, and Group of Four Self-Standing LED Trees

Summary: On June 10, 2019, the Recreation and Parks Advisory Board held a special meeting. The agenda included an item to consider the selection of Christmas decorations to be used to supplement and enhance the City’s annual light displays. The Beautification Committee has agreed to commit up to \$15,000 in matching funds towards this purchase. The Board chose four displays and voted to recommend approval of \$25,000 to purchase one “Gingerbread House”, one “Santa Roping a Reindeer”, and a group of four self-standing LED trees. The total financial impact will be \$39,592.24. Funding in the amount of \$24,592.24 will come from the Park Donation Fund which has an available balance of \$94,078.61. Funding in the amount of \$15,000 will come from the Beautification Donation Fund which has an available balance of \$72,805.65.

Councilmember Bighorse requested that Item 4b and Item 4c be pulled from the Consent Agenda for discussion.

Motion was made by Mayor Pro Tem Flory with a second by Councilmember Tucker to approve Item 4a and Item 4d of the consent agenda as presented. Motion carried. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Item 4b Action regarding Agreement to Provide Professional Services related to Building Inspections with Jimmy Ross/Ross Inspection Service

City Manager Reaume explained a previous agreement for building inspections with Kevin McMillin will be replaced by an agreement with Jimmy Ross/Ross Inspection Service. This agreement will result in substantial monetary savings. City Manager Reaume explained that contracting with a private contractor will supplement the current inspection staff as they manage the increased amount of inspections through the current building boom.

Motion was made by Mayor Pro-Tem Flory with a second by Councilmember Tankersley to approve Item 4b, Agreement to Provide Professional Services related to Building Inspections with Jimmy Ross/Ross Inspection Service. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Item 4c Action regarding Community Link Building Improvement Grant Agreement

City Manager Reaume provided an update from Community Link regarding their Building Improvement Grant (BIG). This agreement is addressed in the proposed Chapter 380 Economic Incentive Agreement. City Manager Reaume stated that he encouraged Community Link Mission to apply for the BIG Program. He explained they are an exception circumstance, as a tax-exempt entity in the City with a request over and above the BIG Policy cap of \$5,000. He added that the on May 7, 2019 the Council voted to overlook the requirement that applicants must be a tax-paying entity, and approved moving forward with a matching grant of funds in an amount not to exceed \$7,500 in reimbursable dollars for improvements as listed in their original application. Councilmember Bighorse commented that she has no questions regarding this item but does not feel this is the right mechanism to assist Community Link.

Motion was made by Mayor Pro-Tem Flory with a second by Councilmember Farr to approve Item 4c, action regarding Community Link Building Improvement Grant Agreement. Motion carried. 5-2-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr,

Tucker, and Copeland

Against: Councilmembers Tankersley and Bighorse

Abstain: None

Absent: None

- (5) Consideration and Action regarding Resolution No. 2019-14, Canvassing Returns and Declaring Results of Runoff Election for Council Place 1 held on June 8, 2019

City Secretary England explained that Resolution No. 2019-14 canvasses the Runoff Election for Council Place 1 held on June 8th. She stated that Tarrant County has released the official results. There were a total of 135 voters that participated in the election with Shawn Morrison receiving 67 votes and Charles Beasley receiving 68 votes. She added that Mr. Beasley will be sworn into office at the July 2nd City Council Meeting.

Motion was made by Mayor Pro-Tem Flory with a second by Councilmember Tankersley to approve Resolution No. 2019-14 as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (6) Recognition of Councilmember Flory, Mayor Pro-Tem/Councilmember Place 1

Mayor Flipppo and the members of the Council expressed their appreciation to Mayor Pro-Tem Flory for his 26 years of service on the City Council. Mayor Flipppo presented Mayor Pro-Tem Flory with a belt buckle commemorating his service. Mayor Pro-Tem Flory expressed his appreciation for the opportunity to serve.

Items 7-9 are regarding The Square Development. The City Council discussed all three items then took action on each one separately.

- (7) Consideration and Action regarding a Development Agreement with AM & JK Development, LLC Related to Public Infrastructure Installation for Old Decatur Road adjacent to The Square Development

- (8) Consideration and Action regarding Chapter 380 Economic Development Agreement: AM & JK Development, LLC (The Square)

- (9) Consideration and Action regarding Resolution No. 2019-13 Authorizing Best Value Competitive Bidding and Delegating Authority for Contract Award for The Square Through-Road Project

City Manager Reaume briefly outlined the proposed development agreement for The Square with AM & JK Development, LLC. The Square is a proposed mixed use development that includes residential, commercial, and open space uses. The proposed development has 598.34 feet of frontage along Old Decatur Road which makes a

development agreement necessary. The agreement requires the developer to escrow funds in the amount of \$549,573.20, the estimated cost of Old Decatur Road along the frontage of The Square. The escrow amount will be due to the City upon final platting of either Tract 3, 4, or 5 as depicted in the Development Plan approved by the City Council on April 16, 2019.

City Manager Reaume explained the proposed Chapter 380 Economic Development Agreement. He stated that the agreement includes a total contribution of \$2,000,000 paid as follows: first payment of \$1,000,000 reimbursement for actual costs paid in construction of the roadway and associated utilities; second payment of \$500,000 paid within 90 days of full completion and acceptance of the road and associated utilities; third and final payment of \$500,000 paid after the third restaurant Certificate of Occupancy has been issued on the property, with a minimum of two of the restaurants offering full table service to customers, which must occur by December 31, 2026. He added that in the long term, this development will create more taxable value for the City and bring sit down restaurants to the City.

City Manager Reaume explained that Resolution No. 2019-13 allows the through road to be advertised and awarded in accordance with the “best value” method set forth in Chapter 2269 of the Local Government Code which requires the project be awarded to the lowest responsible bidder who provides the best value for the City. The resolution also authorizes the City to delegate its authority for the bidding process and award of the bid for the through road to the developer.

Discussion followed regarding the three items. Mr. Michael Clark, representing the developer, explained the construction sequence of the development will start on the east and go west. Director of Public Works Trice added that the through road will be constructed at one time. The road will not be constructed in phases. Councilmember Farr expressed his concern about access on the east side of the property. Mr. Clark explained that the developer has been working with TxDOT regarding the additional of a traffic signal at the intersection of the through road and Saginaw Boulevard. He added they are currently addressing comments they received from TxDOT. Mr. Farooq Wazirali, the developer, addressed the Council. Mr. Wazirali explained that if TxDOT does give approval for the signal and access to the property they will not proceed with the project.

Item 7

Motion was made by Councilmember Flory with a second by Councilmember Tucker to the Development Agreement with AM & JK Development, LLC related to public infrastructure installation for Old Decatur Road adjacent to The Square Development. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Item 8

Motion was made by Councilmember Tankersley with a second by Mayor Pro-Tem Flory to approve a Chapter 380 Economic Development Agreement between the City of Saginaw, Texas and AM & JK Development, LLC, with the additional requirement that the third and final incentive payment of \$500,000 be additionally conditioned upon the developer securing TxDOT final approval and completing construction of a signalized intersection, a median opening, and turn lanes at the intersection of the through road and Highway 287; and authorize the Mayor to execute the same on behalf of the City. Motion carried unanimously.

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Item 9

Motion was made by Councilmember Copeland with a second by Councilmember Bighorse to approve Resolution No. 2019-13, authorizing best value competitive bidding and delegating authority for contract award for The Square Through-Road Project. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(10) Consideration and Action regarding award of bid for Professional Audit Services

Finance Director Quin explained five proposals were received for professional audit services. Finance Director Quin explained the analysis process used to review each proposal and recommended the Council approve the proposal from Weaver & Tidwell for auditing services. The proposed agreement is for a period of two years with three optional one year extensions.

Motion was made by Mayor Pro-Tem Flory with second by Councilmember Tankersley to approve the proposal from Weaver and Tidwell as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(11) Consideration and Action regarding Resolution No. 2019-15, Opposing HB 2439 relating to certain regulations adopted by governmental entities for the building products, materials, or methods used in the construction or renovation of residential or commercial buildings

Mayor Flippo explained that Governor Abbott has already signed HB 2439 into law. Therefore, action on this item is not necessary.

(12) Consideration and Action regarding Proposal for Radio Marketing Partnership with 95.9 The Ranch and

92.1 Hank FM for the 2019 Saginaw Train & Grain Festival

City Secretary England explained the proposal for a marketing partnership with 95.9 The Ranch and 92.1 Hank FM for promotion of the Train & Grain Festival. She stated that the total cost is \$9,500 which includes on promotion of the festival on both stations, social media, and two hour broadcasts from the festival by each station.

Motion was made by Councilmember Tankersley with a second by Councilmember Bighorse to approve the Proposal for Radio Marketing Partnership with 95.9 The Ranch and 92.1 Hank FM for the 2019 Saginaw Train & Grain Festival.

Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(13) Recess into Workshop

Mayor Flipppo declared the meeting recessed into workshop at 7:05 p.m.

- (14) FY19/20 Budget Workshop:
- a. Crime Control and Prevention District Fund
 - b. Street Maintenance Fund

Finance Director Quin gave a power point presentation regarding the Crime Control and Prevention District Fund, and the Street Maintenance Fund. She explained both funds and their anticipated revenues and expenses for the fiscal year 2019-2020.

(15) Reconvene back in Regular Session

Mayor Flipppo declared the meeting back in regular session at 7:16 PM.

(16) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item

1 § 551.072. Texas Government Code. Deliberations Regarding Real Property. The City Council may convene in executive session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person, including the following matters:

a. Property Acquisition

1 § 551.074. Texas Government Code. Personnel Matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

a. City Manager

Mayor Flippo declared the meeting recessed into Executive Session at 7:16 p.m.

Mayor Flippo declared the meeting back in regular session at 9:36 p.m.

(17) Adjournment

Motion was made by Councilmember Tankersley with a second by Councilmember Bighorse to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of June 18, 2019 adjourned at 9:41 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo



City of Saginaw

Meeting Date: 7/2/2019

Staff Contact: Rick Trice, P.E.
Director Public Works

Agenda Items: (4)(b)

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:

Action Regarding Authorization of an Individual Project Order (IPO) for FM-156 Utility Relocations

BACKGROUND/DISCUSSION:

The Texas Department of Transportation (TxDOT) is currently improving FM-156 from U.S. – 287 to McLeroy Boulevard. City staff and Kimley-Horn and Associates, Inc. (KHA) has been coordinating with TxDOT for several months to determine the scope of work for required utility relocations in the project corridor. City facilities located within TxDOT right-of-way are required to relocate their facilities when in conflict with proposed TxDOT improvements.

The city's budget included \$874,000 in the 2018-19 Capital Improvement Plan for the costs of the relocations. The joint coordination effort resulted in a significantly reduced scope of work.

The proposed IPO with KHA will provide engineering plans, specifications and contract documents to complete the relocation of three waterline segments that are in conflict. Bidding and general construction oversight is also included.

KHA proposes to perform this work for \$47,500.

The cost breakdown is as follows:

Preliminary Design	\$27,500	Lump Sum
Final Design	\$7,500	Lump Sum
Bidding	\$5,000	Lump Sum
Construction Contract Administration	\$7,500	Reimbursable
Total	\$47,500	

FINANCIAL IMPACT:

The fiscal impact will be \$47,500. Funds are available from (Capital Projects Fund, Account 05-7023-55-00).

RECOMMENDATION:

Staff recommends that the IPO with Kimley-Horn for FM-156 Utility Relocations be authorized in the amount of \$47,500.

ATTACHMENTS:

Description

Budget Information

KHA IPO

City of Saginaw
Capital Improvement Plan
2018-2022

Project Description	Note	USE OF FUNDS					SOURCE OF FUNDS										
		Actual Prior Years	Revised 2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	Future CIP	Total	Tarrant County	Cap Proj Fund	General Fund	Estevy Fund	Donations Fund	Enterprise Fund	Drainage Fund	To Be Determined
South Hampshire 16" Water Line	1,3	35,000	692,000					0	727,000				706,000				0
Saginaw Blvd 12" Water Line Ph. 1	3	529,497							529,497				529,497				0
McLeary to Palomero	3	40,000	322,000						362,000				362,000				0
Saginaw Blvd 12" Water Line Ph. 2	1		1,200,000						1,200,000						1,200,000		0
200 feet south of Palomero Dr. to Halesh Park St.																	
Park Center Elevated Storage Tank Rehabilitation	5					280,600		0	280,600				280,600				0
West McLeary 12" Water Line Ph. 2	1	404,334							404,334						404,334		
Elementary #14 to Old Decatur Rd.																	
along Lawson Rd and S Watson Rd	5								550,000								550,000
East McLeary 12" Water Line	5								540,000								540,000
St. Claire to Blue Mound Road	5								540,000								
Basswood Blvd 12" Water Line	5								290,000								290,000
Bailey Brownall Rd to TXU Esplanade	5								290,000								
Old Decatur 8" Water Line	5								260,000								260,000
Old Decatur 8" Water Line to Springfield Dr.	5								260,000								
Old Decatur 12" Water Line to Park 1	1	733,365						0	733,365						733,365	0	0
East McLeary Blvd to First Baptist Church	3							0	1,221,050				1,221,050			0	0
FM 156 12" Water Line Relocation Ph. 2 & 3	3								186,511				118,065			68,446	0
4,750 LF from Saginaw Blvd. to Jarvis Rd.																	
Saginaw Blvd 16" Water Line Ph. 2	6	186,511						0	420,000								420,000
Palomero across Saginaw Blvd to Samson 12" water line	5								370,000								370,000
FM, 156 12" Water Line	5								540,000								540,000
Grand Central Parkway to north of Highland Sm Trl	5								510,000								510,000
Heather Ridge Pkwy 12" Water Line	5								520,000								520,000
FM, 156 12" Water Line Phase 2	5								340,000								340,000
2,489 LF, Heather Ridge Pkwy to Basswood Blvd																	
1,971 LF, 450' north of Topoka Dr to BB Rd	5								540,000								540,000
Conder Trl 12" Water Line	5								510,000								510,000
3,262 LF, Conder Trl to BB Rd	5								520,000								520,000
Defel Rd 8" Water Line	5								340,000								340,000
2,396 LF, Defel Rd cul-de-sac to BB Rd	5								874,000								0
Bailey Brownall Rd 12" Water Line Loop	5																
2,916 LF, Wadley Robertson Rd to BB Rd	5																
Longhorn Rd & Old Decatur 8" Water Line Connection	1																
1,258 LF, Lantidale Ln to White Rock Dr.																	
FM 156 Utility Relocations	1							0									0
Total Water System		1,928,707	2,214,000	1,029,000	1,066,050	280,600	0	4,340,000	10,858,357	0	0	0	3,217,212	0	3,301,145	0	4,340,000

- Notes
- 1 Project funded through cash reserves
 - 2 Includes two (2) grant applications to Texas Parks and Wildlife Department
 - 3 Project funded through Utility Impact Fees
 - 4 Projects constructed by City of Fort Worth
 - 5 Projects possible constructed by Developers
 - 6 Utility Relocation Project for TXDOT Highway Expansion
 - 7 Paid with Drainage Utility Reserves
 - 8 Paid with Cap Proj Reserves and Drainage Utility Fund
 - 9 Paid with Drainage Utility Fees
 - 10 On hold due to TXDOT Review Fee Issue



June 18, 2019

Mr. Rick Trice
City of Saginaw
205 Brenda Lane
Saginaw, Texas 76179

RE: FM 156 Utility Relocations

Dear Rick:

Please find attached the Individual Project Order (IPO) No. FM 156 Utility Relocations (reference the master agreement dated April 17, 2012).

Please contact me at (817) 339-2248 or andrew.simonsen@kimley-horn.com should you have any questions.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.

TBPE No. F-928

A handwritten signature in blue ink that reads "Andrew Simonsen".

Andrew Simonsen, P.E.
Project Manager

INDIVIDUAL PROJECT ORDER NUMBER – FM 156 Utility Relocations

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and The City of Saginaw, Texas (the “Client” or “City”) in accordance with the terms of the Master Agreement for Continuing Professional Services dated April 17, 2012, which is incorporated herein by reference.

Identification of Project: FM 156 Utility Relocations

Project Understanding:

The basis for this project is the TxDOT roadway expansion of FM 156. There are several Client utilities that are anticipated to be in conflict with the proposed TxDOT roadway improvements. The Consultant understands that the Client desires to relocate utilities out of the way of the proposed conflicts or to protect existing utilities in place. The conflict identification number, approximate location, and anticipated design solution are summarized below. Conflict identification numbers and stations are in reference to the conflict utility matrix and design plans provided by TxDOT.

Conflict 90 – Located at the intersection of Grand Central Pkwy. and FM 156. A portion of the existing 10-inch water line will be lowered to avoid the proposed 18” storm drain. The remainder of the existing 10-inch water line in conflict will be concrete capped to protect the line from the proposed pavement.

Conflict 104 – Located at the intersection of Basswood Blvd. and FM 156. The existing 12-inch water crossing FM 156 line will be abandoned in place by filling with grout and capping.

Conflict 113 (Sta. 460+43 – Sta. 467+94) – From the intersection of Basswood Blvd. and FM 156 to approximately 650 linear feet south of the intersection of Basswood Blvd. and FM 156. Approximately 650 linear feet of the existing 12-inch water line be abandoned in place. A new 12-inch water line will be installed outside of TxDOT Right of Way in a private utility easement.

Specific Scope of Basic Services:**Task 1 – Preliminary Design**

Once the existing utility conflicts have been finalized with TxDOT and agreed upon by the Client, the Consultant will proceed with the preliminary design. Professional services under this task include:

- Design Survey – Consultant will perform a design level survey. The survey will include the following:
 - o Locate visible topographic features such as marked existing utilities and their appurtenances, 6-inch diameter trees and larger, iron pins (if found), edge of pavement, fences.
 - o Establish control points.
 - o Location of survey for each location is summarized below:
 - Conflict 90: Intersection of Grand Central Pkwy. and FM 156. Width of survey not to exceed Grand Central Pkwy. Right-of-Way, 60 feet.
 - Conflict 104: Intersection of Basswood Blvd. and FM 156. Width of survey not to exceed FM 156 Right-of-Way, 120 feet.
 - Conflict 113: From the intersection of Basswood Blvd. and FM 156 to

approximately 650 linear feet south of the intersection of Basswood Blvd. and FM 156. Width of survey from edge of road of FM 156 to edge of anticipated water line easement. Width of survey not to exceed 60 feet.

- o It is understood that a vacuum truck will be provided by the City if potholing of existing utilities is necessary.
- Geotechnical Analysis – Consultant will perform a geotechnical analysis of the proposed utility locations utilizing a qualified geotechnical laboratory to determine subsurface conditions and make recommendations regarding embedment, backfill and excavation parameters. The geotechnical analysis will include the following:
 - o Subsurface exploration including up to two (2) sample bores at various locations and depths along the proposed route.
 - o Laboratory tests for classification purposes and strength characteristics.
 - o Engineering services that address soil and groundwater conditions.
 - o Prepare a geotechnical report that presents the results of the field and laboratory data as well as analysis and recommendations. The data contained in the geotechnical report will be made available to contractors during the bidding process for information purposes.
- Preparation of 30% Preliminary Plans – Consultant will prepare preliminary plans for the utility design. Plans will consist of plan and profile view with stationing and limited noting. These plans will be prepared on 11"x17" sheets at a scale of 1" = 20'. Eight (8) plan and profile sheets are anticipated to be prepared for the utility design.
- Utility and ROW Holder Coordination – Consultant will coordinate with the entities below throughout the design of the project. Coordination is understood to include obtaining design standards, gathering information on existing utilities, submitting utility plans and permits, and organizing and leading meetings.
 - o City Staff
 - o Franchise utilities (gas, phone, electric)
 - o TxDOT
- TxDOT Utility Crossing Permit – Consultant will prepare and submit an application for utility relocations and abandonment in FM 156 Right-of-Way for approval by TxDOT.
- Opinion of Probable Construction Cost – The Consultant will prepare preliminary opinions of probable construction cost for the project. The Consultant has no control over the cost of labor, materials, equipment, or over the Contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs provided herein are based on the information known to Consultant at this time and represent only the Consultant's judgment as a design professional familiar with the construction industry. The Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from its opinions of probable costs.

- Separate Instrument Easement Exhibits – Consultant will prepare one (1) easement exhibits and metes & bound descriptions for separate instrument easements, as required.
- Review Meeting – Consultant will facilitate a review meeting with City Staff to present the utility design.

Meetings:

- a. One (1) review meeting with City Staff.

Deliverables:

- a. Six (6) copies of geotechnical report.
- b. Six (6) copies of preliminary plans.
- c. Six (6) copies of the preliminary OPCC.
- d. Six (6) copies of separate instrument easement exhibits.

Services/Deliverables provided by the Client:

- a. Attend review meeting.
- b. Review and comment on preliminary plans and specifications.
- c. Provide a vacuum truck for potholing of existing utilities, if necessary.

Task 2 – Final Design

Once the preliminary design has been approved by City Staff, Consultant will proceed with the 90% and 100% Final Design. Consultant will provide the following professional services under this task:

- Civil Plans – Prepare engineering plans, specifications, and construction contract documents for project bidding and regulatory approval. Plans will consist of 22"x34" plan and profile sheets. The Consultant anticipates preparing approximately eight (8) plan sheets. The Consultant will provide the following information on the plan sheets:
 - Civil Sheets
 - Plan view
 - Profile View
 - Dimensional Control
 - Details
 - General Notes
- Contract Documents - Specifications will include technical specifications for materials and installation of the proposed facilities. The Contract Documents will be based upon the NCTCOG *Standard Specifications for Public Works Construction* and the Client's requirements for Public Works Construction will govern all other specifications.
- Opinion of Probable Construction Cost – Consultant will prepare final opinions of probable construction cost. Consultant has no control over the cost of labor, materials, equipment, or over the Contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs provided herein are based on the information known to Consultant at this time and represent only Consultant's judgment as a design professional familiar with the construction industry. Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from its opinions of probable costs.

Meetings:

- a. One (1) meeting with City Staff to review 90% Design.
- b. One (1) meeting with City Staff to review 100% Design.

Deliverables:

- a. Six (6) copies of 90% plans, specifications, Contract Documents and OPCC for review and comment.
- b. Six (6) copies of 100% final plans, specifications, Contract Documents and final OPCC.

Services/Deliverables provided by the Client:

- a. Attend review meetings.
- b. Review and comment on the 90% submittal.
- c. Approve 100% submittal.

Task 3 – Bidding

Consultant will provide the following professional services under this task:

1. Final Contract Documents – Consultant will prepare and issue the project for advertisement utilizing the CivCast website.
2. Notice to Bidders – Consultant will prepare a notice to bidders. The Client will be responsible for submitting the Notice to newspapers for advertisement. Advertising will be billed directly to the Client by the newspaper.
3. Addenda – Consultant will answer contractor questions during the bid process. Consultant will issue addenda as required.
4. Bid Opening – Consultant will attend the bid opening, prepare a tabulation of bids, and prepare a letter summarizing the bids to the Client for award of contract.
5. Execution – Consultant will prepare five (5) sets of the Contract Documents for execution by the contractor, receive and review such documents for completeness, and forward to the Client for review and execution.

Meetings:

- a. Bid Opening – as described above.

Deliverables:

- a. Final Contract Documents – as described above.
- b. Notice to Bidders – as described above.
- c. Addenda – as described above.
- d. Tabulation of Bids – as described above.
- e. Letter Summarizing Bids – as described above.
- f. Contract Documents for Execution – as described above.

Services/Deliverables provided by the Client:

- a. Award of Contract to Contractor.
- b. Review and Execute Contract Documents.

Task 4 – Construction Contract Administration

Consultant will provide professional construction phase services to the Client during construction of this project. The estimated construction period of the project is two (2) months for the basis of establishing the Consultant's Fee. The construction phase services are as follows:

- **Pre-Construction Conference** – The Consultant will conduct a pre-construction conference prior to commencement of work at the site.
- **Visits to Site and Construction Observation** – The Consultant will provide on-site construction observation services during the construction phase. Consultant will make visits at intervals as directed by Client in order to observe the progress of the Work. Such visits and observations by Consultant are not intended to be exhaustive or to extend to every aspect of Contractor's work in progress. Observations are to be limited to spot checking, selective measurement, and similar methods of general observation of the Work based on Consultant's exercise of professional judgment. Based on information obtained during such visits and such observations, Consultant will evaluate whether Contractor's work is generally proceeding in accordance with the Contract Documents, and Consultant will keep Client informed of the general progress of the Work.
- **The purpose of Consultant's site visits** will be to enable Consultant to better carry out the duties and responsibilities specifically assigned in this Agreement to Consultant, and to provide Client a greater degree of confidence that the completed Work will conform in general to the Contract Documents. Consultant shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over Contractor's work, nor shall Consultant have authority over or responsibility for the means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, nor for any failure of Contractor to comply with laws and regulations applicable to Contractor's furnishing and performing the Work. Accordingly, Consultant neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.
- **Recommendations with Respect to Defective Work** – The Consultant will recommend to Client that Contractor's work be disapproved and rejected while it is in progress if, on the basis of such observations, Consultant believes that such work will not produce a completed Project that conforms generally to Contract Documents.
- **Clarifications and Interpretations** – The Consultant will respond to reasonable and appropriate Contractor requests for information and issue necessary clarifications and interpretations of the Contract Documents to Client as appropriate to the orderly completion of Contractor's work. Any orders authorizing variations from the Contract Documents will be made by Client.
- **Change Orders** – The Consultant may recommend Change Orders to Client, and will review and make recommendations related to Change Orders submitted or proposed by the Contractor.
- **Shop Drawings and Samples** – The Consultant will review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Contract Documents. Such review and approvals or other action will not extend to means, methods, techniques, equipment choice and usage, sequences, schedules, or procedures of construction or to related safety precautions and programs.

- Substitutes and "or-equal" – The Consultant will evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor in accordance with the Contract Documents, but subject to the provisions of applicable standards of state or local government entities.
- Inspections and Tests – The Consultant may require special inspections or tests of Contractor's work as Consultant deems appropriate, and may receive and review certificates of inspections within Consultant's area of responsibility or of tests and approvals required by laws and regulations or the Contract Documents. Consultant's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. Consultant shall be entitled to rely on the results of such tests and the facts being certified.
- Disagreements between Client and Contractor – The Consultant will, if requested by Client, render written decision on all claims of Client and Contractor relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the progress of Contractor's work. In rendering such decisions, Consultant shall be fair and not show partiality to Client or Contractor and shall not be liable in connection with any decision rendered in good faith in such capacity.
- Applications for Payment – Based on its observations and on review of applications for payment and accompanying supporting documentation, Consultant will determine the amounts that Consultant recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Consultant's representation to Client, based on such observations and review, that, to the best of Consultant's knowledge, information and belief, Contractor's work has progressed to the point indicated and that such work-in-progress is generally in accordance with the Contract Documents subject to any qualifications stated in the recommendation. In the case of unit price work, Consultant's recommendations of payment will include determinations of quantities and classifications of Contractor's work, based on observations and measurements of quantities provided with pay requests.
- By recommending any payment, Consultant shall not thereby be deemed to have represented that its observations to check Contractor's work have been exhaustive, extended to every aspect of Contractor's work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Consultant in this Agreement. It will also not impose responsibility on Consultant to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, nor to determine that title to any portion of the work in progress, materials, or equipment has passed to Client free and clear of any liens, claims, security interests, or encumbrances, nor that there may not be other matters at issue between Client and Contractor that might affect the amount that should be paid.
- Substantial Completion – The Consultant will, promptly after notice from Contractor that it considers the entire Work ready for its intended use, in company with Client and Contractor, conduct a site visit to determine if the Work is substantially complete. Work will be considered substantially complete following satisfactory completion of all items with the exception of those identified on a final punch list. If after considering any objections of Client, Consultant considers the Work substantially complete, Consultant will notify Client and Contractor.
- Final Notice of Acceptability of the Work – The Consultant will conduct a final site visit to determine if the completed Work of Contractor is generally in accordance with the Contract Documents and the final punch list so that Consultant may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Consultant shall also

- provide a notice that the Work is generally in accordance with the Contract Documents to the best of Consultant's knowledge, information, and belief based on the extent of its services and based upon information provided to Consultant upon which it is entitled to rely.
- Limitation of Responsibilities – The Consultant shall not be responsible for the acts or omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing the Work. Consultant shall not have the authority or responsibility to stop the work of any Contractor.
 - Record Drawings – Prepare project "Record Drawings" based on information provided by the Contractor and/or Client as to the actual field placement of the work including any changes or deletions. Consultant is not responsible for the accuracy of the information provided by the Contractor and/or the Client. Consultant will provide the following deliverables:
 - o One (1) set of reproducible (22" x 34") Record Drawings.
 - o One (1) set of .pdf file Record Drawings (each sheet will be a separate .pdf file)

Deliverables:

- Shop Drawing Reviews – as described above
- Contractor's Estimates – as described above
- Record Drawings – as described above

Services/Deliverables provided by the Client:

- Resident project representative and inspection.
- Provide input on progress of work.
- Payment of the Contractor.

ADDITIONAL SERVICES

Any services not specifically provided for in the above scope, as well as any changes in the scope requested by the Client, will be considered additional services. Additional services include, but are not limited to, the following:

- Professional Services Related to Easement Acquisition
- Separate Instrument Easement Exhibits beyond those specifically included in the Scope of Services referenced above.
- Franchise Utility Coordination and/or Design beyond those specifically included in the Scope of Services referenced above.
- Subsurface Utility Engineering (SUE)
- Preparation of Title Policies and Assisting in Condemnation Services during property acquisition.
- Attendance at Public Meetings beyond those specifically included in the Scope of Services referenced above.
- Preparation of platting documents and/or real property survey for site acquisition.
- Additional sets of bidding documents.
- Professional services associated with re-bidding the project.
- Construction Staking.
- Making significant modifications to the plans and specifications after the preliminary submittals have been approved by the Client.
- Any additional changes to the Contract Documents necessary to break the project into phases.
- Providing resident project representation services (RPR), on-site inspection, during the construction phase of the project.
- Additional construction contract administration responsibilities beyond those specifically included in the Scope of Services referenced above.
- Establish new survey monuments for any of the proposed sites.
- Sampling, testing, or analysis beyond that specifically included in the Scope of Services referenced herein above.
- Providing professional services associated with the discovery of any hazardous waste or materials in the project route.
- Assisting Client or Contractor in the defense or prosecution of litigation in connection with or in addition to those services contemplated by this Agreement. Such services, if any, will be furnished by Consultant on a fee basis negotiated by the respective parties outside of and in addition to this Agreement.
- Accompanying the Client's personnel when meeting with the Texas Commission on Environmental Quality, U.S. Environmental Protection Agency or other regulatory agencies during the course of the Project. Consultant will assist the Client's personnel on an as-needed basis in preparing compliance schedules, progress reports, and providing general technical support for the Client's compliance efforts.
- Preparing applications and supporting documents for government grants, loans, or planning advances, and providing data for detailed applications.
- Appearing before regulatory agencies or courts as an expert witness in any litigation with third parties or condemnation proceedings arising from the development or construction of the Project, including the preparation of engineering data and reports for assistance to the Client.
- Any services not listed in the Scope of Services.

Schedule

Consultant will begin services upon receipt of Notice to Proceed.

Fee and Expenses

Task Name	Budget Amount	Fee Type
Task 1 – Preliminary Design	\$ 27,500	(Lump Sum)
Task 2 – Final Design	\$ 7,500	(Lump Sum)
Task 3 – Bidding	\$ 5,000	(Lump Sum)
Task 4 – Construction Contract Administration	\$ 7,500	(Reimbursable)
Subtotal	\$ 47,500	(Estimated)

Consultant will perform the services in Tasks 1 through 3 for the total lump sum fee of \$40,000. All permitting, application, and similar project fees will be paid directly by the Client. Lump sum fees will be invoiced monthly based upon the overall percentage of services performed.

Consultant will perform the Services in Task 4 and additional services on a labor fee plus expense basis. Consultant recommends the Client budget \$7,500 for this task based on the estimated construction period.

Payment will be due within 25 days of your receipt of the invoice.

ACCEPTED:

CITY OF SAGINAW, TEXAS

KIMLEY-HORN AND ASSOCIATES, INC.

BY: _____
Gabe Reaume
City Manager

BY:  _____
Jeff James
Senior Vice President

DATE: _____

DATE: 6/12/19 _____



City of Saginaw

Meeting Date: 7/2/2019

Staff Contact: Rick Trice, P.E.
Director Public Works

Agenda Items: (4)(c)

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:

Consideration and Action Regarding Authorization of Amendment No. 1 to an Individual Project Order (IPO) for BNSF Utility Relocations

BACKGROUND/DISCUSSION:

On December 5, 2017 the City Council authorized an Individual Project Order with Kimley-Horn & Associates, Inc. for the Fairmount Sanitary Sewer Rehabilitation, Phase 1. The project consists of the rehabilitation of approximately 800 LF of 12-inch sanitary sewer line from Southern Blvd to approximately Fairmount Ave.

On March 29, 2019, the city was notified by the Burlington Northern Santa Fe Railroad (BNSF) that it was preparing final plans for the construction of a parallel track within the city. The project will be completed within existing railroad right-of-way. Segments of the project will include a parallel track on the eastern side of the railroad and will require additional embankment or fill be placed adjacent to the tracks. The remainder of the project will be within the existing track corridor.

The city of Saginaw has 10 utilities (6 waterlines and 4 sanitary sewers) crossing BNSF tracks under permit with the railroad. The permits require that the city accommodate the railroads construction by extending and encasing our facilities to meet railroad requirements. Not all utilities have been found to be in conflict and can remain in place without additional modifications. The proposed amendment will provide design, geotech analysis, preparation of licensing documents and construction contract administration and material testing.

Since the work required is similar in scope, staff is recommending that we include the BNSF relocations with the Fairmount project. The proposed IPO with KHA will provide engineering plans, specifications and contract documents to complete the relocation of a 12" sanitary sewer line and abandonment of an 8" waterline that are in conflict. Bidding and general construction oversight is also included.

In addition to the design of the BNSF relocations, the IPO will provide material testing during construction.

KHA proposes to perform this work for \$52,000.

<u>Task</u>	<u>Item</u>	<u>Amount</u>	<u>Basis</u>
2+3	Preliminary/Final Design	\$25,500	Lump Sum
5	Construction Contract Administration	\$2,500	Labor + Expenses
6	Material Testing	\$24,000	Labor + Expenses
	Total	\$52,000	

FINANCIAL IMPACT:

The fiscal impact will be \$52,000 that will be provided from savings in the FM-156 Relocations project.

RECOMMENDATION:

Staff recommends that Amendment No. 1 to the Fairmount Sewer Rehabilitation, Ph. 1 IPO with Kimley-Horn & Associates, Inc. for , Material Testing and BNSF Utility Relocations be authorized in the amount of \$52,000.

ATTACHMENTS:

Description

KHA IPO

**AMENDMENT NUMBER 01 TO THE AGREEMENT BETWEEN CLIENT AND KIMLEY-HORN
AND ASSOCIATES, INC.**

This is Amendment number 01 dated June 20, 2019 to the agreement between City of Saginaw ("Client") and Kimley-Horn and Associates, Inc. ("Consultant") dated October 24, 2017 ("the Agreement") concerning Fairmount 12" Sanitary Sewer Rehabilitation – Phase 1 (the "Project").

The Consultant has entered into the Agreement with Client for the furnishing of professional services, and the parties now desire to amend the Agreement.

The Agreement is amended to include services to be performed by Consultant for compensation as set forth below in accordance with the terms of the Agreement, which are incorporated by reference.

Consultant will perform the following services:

Additional work for design for relocation of a 12" sanitary sewer line and abandonment of 8" water line due to conflict with proposed BNSF track expansion.

Task 2 – Preliminary Design

- Design Survey – Consultant will perform a design level survey. The survey will include the following:
 - o Width of easement or alignment survey corridor not to exceed 80 feet.
 - o Locate visible topographic features such as marked existing utilities and their appurtenances, 6-inch diameter trees and larger, iron pins (if found), edge of pavement, fences.
 - o Establish control points along the route.
 - o It is understood that a vacuum truck will be provided by the City if potholing of existing utilities is necessary.
- Geotechnical Analysis – Consultant will perform a geotechnical analysis of the proposed sewer line alignment utilizing a qualified geotechnical laboratory to determine subsurface conditions and make recommendations regarding embedment, backfill and excavation parameters. The geotechnical analysis will include the following:
 - o Subsurface exploration including up to one (1) sample bores at various locations and depths along the proposed route.
 - o Laboratory tests for classification purposes and strength characteristics.
 - o Engineering services that address soil and groundwater conditions for proposed horizontal boring and pipe bursting locations, if necessary.
 - o Prepare a geotechnical report that presents the results of the field and laboratory data as well as analysis and recommendations. The data contained in the geotechnical report will be made available to contractors during the bidding process for information purposes.
- BNSF Utility Crossing Permit – Consultant will prepare and submit an application for a utility crossing across various BNSF Railroad tracks for approval by BNSF Railroad.

- Separate Instrument Easement Exhibits – Consultant will prepare up to one (1) easement exhibits and metes & bound descriptions for separate instrument easements, as required.

Task 3 – Final Design

- Civil Plans – Prepare engineering plans, specifications, and construction contract documents for project bidding and regulatory approval. Plans will consist of 22"x34" plan and profile sheets. The Consultant anticipates preparing approximately four (4) plan sheets. The Consultant will provide the following information on the plan sheets:
 - Civil Sheets
 - Plan view
 - Profile View
 - Dimensional Control
 - Details
 - General Notes
- Opinion of Probable Construction Cost – Consultant will prepare final opinions of probable construction cost. Consultant has no control over the cost of labor, materials, equipment, or over the Contractor's methods of determining prices or over competitive bidding or market conditions. Opinions of probable costs provided herein are based on the information known to Consultant at this time and represent only Consultant's judgment as a design professional familiar with the construction industry. Consultant cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from its opinions of probable costs.

Task 5 – Construction Contract Administration

Consultant will provide professional construction phase services to the Client during construction of this project. The additional estimated construction period of the project is one (1) month for the basis of establishing the Consultant's Fee.

Task 6 – Material Testing

Consultant will perform material testing utilizing a qualified geotechnical laboratory. Material testing is understood to include the following:

Earthwork: Laboratory and in-place moisture and density testing of embedment material and backfill material.

HMAC Pavement: Laboratory determination of maximum theoretical specific gravity of base and surface courses and in-place density monitoring by nuclear methods.

Cast-In-Place Concrete: Pre-concrete placement reinforcing steel observation. On-site placement observation and testing include slump, temperature, entrained air content, and the molding of test cylinders. Laboratory curing and testing of cylinders.

Masonry: Sampling of contacting grout and casting of grout cylinders or cubes for laboratory compressive strength testing.

For the services set forth above, Client shall pay Consultant the following compensation:

Kimley-Horn will perform the above services for Task 2 and Task 3 for a lump sum fee of 25,500.

Kimley-Horn will perform the above services for Task 5 labor fee plus expense basis. Consultant recommends the Client budget \$2,500 for this task based on the estimated construction period.

Kimley-Horn will perform the above services for Task 6 labor fee plus expense basis. Consultant recommends the Client budget \$24,000 for this task based on the estimated construction period.

All permitting, application, and similar project fees will be paid directly by the Client. Payment will be due within 25 days of your receipt of the invoice and should include the invoice number and Kimley-Horn project number.

ACCEPTED:

CITY OF SAGINAW, TEXAS
INC.

BY: _____
Gabe Reaume
City Manager

DATE: _____

KIMLEY-HORN AND ASSOCIATES,

BY:  _____
Jeff James
Senior Vice President

DATE: 6/19/19



City of Saginaw

Meeting Date: 7/2/2019

Staff Contact: Keith Rinehart
Director of Community Services

Agenda Items: (4)(d)

E-mail: krinehart@saginawtx.org

Phone: 817-230-0351

SUBJECT:

Action regarding approval of Planet Kids Youth Program Contract

BACKGROUND/DISCUSSION:

PROGRAM INFORMATION:

All children in grades 2nd through 7th grades, typically 7 to 13 years of age are invited. Parents are welcome, and even encouraged to stay and have fun with the kids. A Saginaw Police Officer will be present during the program. Recognizing the need for safety and security today, the program requires a child sign-in, and adult sign-out. Planet Kids is offered every Saturday night from September through May and features:

- A live D.J. with cool music, fog machine, bubble machine, awesome light show, and an incredible sound system.
- A sport court with basketball, hula-hoop and Tug of war.
- A game room with Ping-Pong, foosball, pool table and air hockey.
- Bounce houses and other bounce equipment.
- A snack bar with a huge candy selection, sodas, pizza and more!

DISCUSSION:

The original agreement was made and entered into on August 3, 2004 between Planet Kids and the City of Saginaw to be effective upon execution by the parties. It is that time to renew the contract again. If there is a problem at the event or if staff has an issue, the City Staff and Planet Kids have always resolved quickly and professionally. City staff has had no issues with Planet Kids.

FINANCIAL IMPACT:

The City of Saginaw Recreation & Community Services Department receives one dollar and seventy centers (\$1.70) per paid attendee received by Planet Kids as admission or participation fees.

RECOMMENDATION:

The term of the agreement between the City of Saginaw and Planet Kids is for a three (3) year contract with the

options to renew for an additional three (3) years. Staff is recommending continuing the contractual agreement with Planet Kids. If approved by City Council, the new contract would begin on September 7, 2019.

ATTACHMENTS:

Description

Planet Kids Info



City of Saginaw

Community Services Department
333 W. McLeroy Blvd., Saginaw, Texas 76179

Council Agenda Background

To: Gabe Reaume, City Manager

From: Keith C. Rinehart, Director of Community Services

Date: City Council Meeting – July 2, 2019

PRESENTER:

Keith C. Rinehart, Director of Community Services

ITEM:

Consideration and Approval of Planet Kids Youth Program Contract

PROGRAM INFORMATION:

All children in grades 2nd through 7th grades, typically 7 to 13 years of age are invited. Parents are welcome, and even encouraged to stay and have fun with the kids. A Saginaw Police Officer will be present during the program. Recognizing the need for safety and security today, the program requires a child sign-in, and adult sign-out. Planet Kids is offered every Saturday night from September through May and features:

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RECOMMENDATION

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FISCAL IMPACT:

- The City of Saginaw Recreation & Community Services Department receives one dollar and seventy centers (\$1.70) per paid attendee received by Planet Kids as admission or participation fees.

ATTACHMENTS:

- Planet Kids Contract/Agreement

If you have any questions, please feel free to contact me at 817-230-0351.

Thank you,

Keith C. Rinehart

***Keith C. Rinehart
Director of Community Services
City of Saginaw***

LEASE AGREEMENT

This Agreement is made and entered into by and between PLANET KIDZ, INC., whose principal mailing address is 330 Oaks Trail Suite 118 Garland, Texas 75043, hereinafter referred to as "Lessee", and City of Saginaw thereafter referred to as "Lessor", to be effective upon execution by the Parties.

WITNESSETH:

WHEREAS, Lessor presently owns and maintains a facility located at Saginaw Recreation Center 633 West McLeroy Blvd., Saginaw, Texas 76179, known as the Contract Premises.

WHEREAS, Lessee wishes to utilize a portion of said Contract Premises for the purpose of operating therein during the term hereof a "Youth Activity Program", and

WHEREAS, the Parties wish hereby to set forth the terms and conditions upon which Lessee shall be permitted to utilize such facility for such purpose.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That for and in consideration of the mutual promises and covenants contained herein, and in order to obtain the mutual benefits provided hereunder, the Parties hereto agree as follows:

1. Grant. Lessor hereby grants Lessee permission to utilize the Contract Premises to conduct a Youth Activity Program in the manner and during the term hereafter specified.

2. Contract Premises. For purposes hereof, the Contract Premises shall include the Gym, meeting rooms, lobby and Cafeteria located at 633 West McLeroy Blvd. in the City of Saginaw, Texas known as the Saginaw Recreation Center.

3. Access to Contract Premises. Lessee shall have exclusive use of the Contract Premises each Saturday night during the term hereof, from the hours of 7:00 p.m. until 11:00p.m., in order to conduct its activities hereunder. Further, Lessee shall have non-exclusive access to the Contract Premises for one and half (1 1/2) hour preceding and one (1) hour following each such period for the limited purposes of setting up and cleaning up the Contract Premises. Lessee shall have no right or access to the Contract Premises at any other time.

4. Temporary Suspension. The Parties agree that the Lessor shall have right from time to time, upon forty-five (45) days written notice, to suspend Lessee's right hereunder to possession of the Contract Premises in the event such Premises become necessary, in sole opinion and discretion of the Lessor, for other Lessor activities or functions. In the event of such temporary suspension, the Lessor shall use reasonable efforts to reschedule Lessee's use of the Contract Premises at another available date. In no event, however, shall any such temporary suspension give rise to any claim against the Lessor by the Lessee, whether for lost profits, cost, overhead or otherwise.

5. Youth Activity Program. For purposes hereof, Youth Activity Programs shall mean organized, supervised youth activities including, but not limited, to the following:

(a) Game activities, such as volleyball, basketball, walleyball, dancing, ping pong, touch football, relay games, inflatables, etc.;

(b) Audio and video activities, including performances of persons to coordinate or direct the playing of records, compact discs, videos, laser discs, etc.;

(c) Concession activities, including the sale of soft drinks, bottled water, chips, candy, pennants, tee-shirts, etc.; and

(d) Advertising and marketing promotions related to the Youth Activity Program.

6. Restrictions on Use. Lessee shall operate or utilize the Contract Premises for no purpose other than the Youth Activity Program defined herein, which shall be subject to the following restrictions:

(a) All participants in the Youth Activity Program shall be in grades 2-7.

(b) No more than maximum building capacity according to fire code persons shall be permitted by Lessee to occupy the Contract Premises at any time.

(c) Lessee shall make food and drink concessions available during the hours of operation. Prior to commencement thereof, Lessee shall submit for approval by Lessor a schedule of proposed menu items.

(d) Lessee shall provide adequate supervision at all times. All supervisors shall be at least eighteen (18) years of age and have passed a "Criminal History Check". Lessee shall staff supervisors at a ratio of not less than one (1) supervisor to every thirty (30) Youth Activity Program participants.

(e) Lessee shall provide adequate security at all times. Such security shall include, one (1) off-duty officer of the **City of Saginaw Police Department**. Lessee agrees to the **\$40.00 per hour rate**.

(f) Lessee shall conduct the activities provided for herein on each **Saturday** night during the term hereof, save for legal holidays, upon which Lessee shall not be required to conduct its activities. Lessee shall only conduct activities during the school calendar year.

(g) Lessee shall at all times conduct its activities provided for hereunder in a wholesome, diligent, and efficient manner.

(h) Preparation of the Contract Premises for Lessee's activities and clean-up of the Contract Premises following such activities shall be the sole responsibility of Lessee. Lessee agrees that it will, following each use of the Contract premises, restore same to as good a condition as existed prior to such use by Lessee.

(i) Lessee shall not cause or permit any illegal activity to be conducted upon the Contract Premises including smoking and no illegal weapons are allowed.

(j) Lessee shall be allowed to use and display its company logo banner each night of said event.

(k) Lessee shall make no changes or structural alterations to the Contract Premises without prior written consent of Lessor. Lessee shall be responsible for any damages to the Contract Premises resulting from use or occupancy thereof by Lessee, its agents, servants or invitees.

7. Term of Agreement. The term of this Agreement shall be for three (3) year with the options to renew for additional 3 years. Lessee shall operate each Saturday night during the term of this lease from the hours 7:00 p.m. to 11:00 p.m. only, commencing upon the effective date hereof. See restriction in Paragraph 6. (f) above **Lessee will start back up September 7, 2019 forward.**

8. Payment to Lessor. As payment for the rights granted hereunder, Lessee agrees to pay to the Lessor during the term hereof an amount equal to one dollar and seventy cents (**\$1.70**) per paid attendee received by Lessee as admission or participation fees. All such sums payable to Lessor shall be due and payable on a weekly basis with one week behind on rent. Lessee agrees that Lessor shall have the right, upon reasonable notice, to audit all sign-in sign-out sheets of Lessee to determine compliance with the payment provisions set forth hereinabove. **Planet Kidz will pay \$60.00 to the City Staff working each night after the event is over.**

9. Protection against Accident to Employees and the Public. The Lessee shall at all times exercise reasonable precautions for the safety of employees and others on or near the Contract Premises and shall comply with all applicable provisions of Federal, State, and Municipal safety laws.

10. Laws and Ordinances. The Lessee shall at all times observe and comply with all Federal, State, and local laws, ordinances and regulations, which in any manner affect the Lessee or the work, and shall indemnify and save harmless the Lessor against claim arising from the violation of any such laws, ordinances and regulations whether by the Lessee or its employees.

11. Venue. The laws of the State of Texas shall govern the interpretation, validity, performance and enforcement of this Agreement and the exclusive venue for any legal proceedings involving this Agreement shall be in the courts of the County of Dallas, the State of Texas.

12. Assignment and Subletting. The Lessee shall have the right to assign qualified Team Leaders (Randy & Kim Hight) with liability on assignment upon written approval by Lessor. Any assignment shall not release Lessee of any responsibilities under this agreement.

13. Notices. All notices to be sent to the offices of PLANET KIDZ, INC. 330 Oaks Trail Suite 118 Garland, Texas 75043 for the duration of the lease or any extensions thereof. PLANET KIDZ, INC. and COMPANIES shall have the right to remedy or cure any such defects, assume lease and operate business. Thirty (30) days remedy required after notice is given.

14. Non-Competition by Lessor. During the term of this lease, including any extended term, and for one (1) year following the expiration of this lease, Lessor shall not engage in or duplicate the PLANET KIDZ, INC. and COMPANIES (or similar) program.

15. Termination. The parties agree that the Lessor or Lessee shall have the right to terminate this agreement upon sixty (60) days written notice due to reasonable cause without penalty; however, the party put on notice shall have sixty (60) days to remedy the situation before termination of the lease. Notice not to renew must be given in writing by Lessor to Lessee sixty (60) days prior to the next commencement date.

16. Indemnification. The Lessee shall defend, indemnify and hold harmless the Lessor and its

officers, agents and employees from and against all damages, injuries (including death), claims, property damages (including loss of use), losses, demands, suits, judgments and costs, including reasonable attorney's fees and expenses, in any way arising out of or resulting from the performance of this Agreement or caused by the grossly negligent act or omission of the Lessee, its officers, agents, employees, subcontractors, franchisees or invitees.

17. Insurance and Certificates of Insurance. Without limiting any of the other obligations or liabilities of the Lessee or Sub-Lessee, the Lessee or Sub-Lessee shall, during the term of the agreement, purchase and maintain the hereinafter stipulated minimum insurance with companies duly licensed to write business in the State of Texas and rated A-1 or better by A.M. Best. The Lessor shall be named as an additional insured on all required policies except Workers' Compensation. Valid Certificates of Insurance for each policy covering the Lessee and Subcontractors, together with a statement by the issuing company to the extent that said policies shall not be canceled without thirty (30) days prior notice being given the Lessor, shall be delivered to the Lessor and reviewed for sufficiency by the Lessor's Risk Manager before this Agreement is executed or any activities commenced:

(a) Workers' Compensation as required by the laws of the State of Texas with the policy endorsed to provide a waiver of subrogation as to the Lessor; Employer's Liability insurance of not less than \$100,000 for each accident.

(b) Commercial General Liability Insurance, Including, premises operations, Independent Contractor's Liability, completed Operations and Contractual Liability, covering but not limited to, the liability assumed under the indemnification provisions of this Agreement, fully insuring Lessee's liability for injury to or death of owners, employees and third parties, extended to include personal injury liability coverage, and for damage to property of third parties, with the following limits:

General Aggregate	\$2,000,000
Each Occurrence	\$1,000,000
Damage to rented premises	\$ 300,000
Medical Expense (Any one person)	\$ 5,000
Products – Comp/Op Agg.	\$2,000,000
Personal & Adv injury	\$1,000,000
Abuse & Molestation Each Claim	\$ 100,000
Abuse & Molestation General Agg.	\$ 200,000

Lessee's insurance shall be primary and shall be endorsed to provide a waiver of subrogation in favor of the Lessor. The Commercial General Liability Policy should be endorsed using Endorsement No. NPP1583388

Deductibles on each insurance policy shall no greater than \$100.00

18. Hindrances and Delays. No claims shall be made by the Lessee for damages resulting from hindrances or delays from any cause during the progress of any portion of the operations or activities embraced in this Agreement.

19. This Agreement shall be binding upon the parties hereto, their successors, heirs, personal representatives and assigns.

20. Lessor agrees to include leasee in all publications used to promote programs of said location (for the purpose of advertising the PLANET KIDZ, INC., COMMUNITIES FOR KIDZ(TX NPO), FUN TIME LIVE and FRIDAY NITE LIVE Program).

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates indicated below.

City of Saginaw

Lessor: City of Saginaw

PLANET KIDZ, INC.

Lessee: PLANET KIDZ, INC. &
COMPANIES

By: _____
Todd Flippo, Mayor of Saginaw

By: _____
Dale A. Oakes, President

Date: _____

Date: _____



City of Saginaw

Meeting Date: 7/2/2019

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (7)

E-mail: greaume@saginawtx.org

Phone: 817-230-0324

SUBJECT:

Election of Mayor Pro-Tem

BACKGROUND/DISCUSSION:

The Council must vote to appoint one Councilmember to serve as Mayor Pro-Tem for a one year term.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A



City of Saginaw

Meeting Date: 7/2/2019

Staff Contact: Janice England
City Secretary

Agenda Items: (8)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Consideration and Action regarding Appointment of Member to Crime Control and Prevention District Board of Directors

BACKGROUND/DISCUSSION:

The Mayor and Councilmembers serve as the Crime Control and Prevention District Board of Directors. The Council will need to take action to remove former Councilmember David Flory from the Board; and to appoint Councilmember Beasley to the Board.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends that former Councilmember Flory be removed from the Board and Councilmember Beasley be appointed to the Board.

ATTACHMENTS:

Description

CCPD

**CITY OF SAGINAW
CRIME CONTROL AND PREVENTION DISTRICT
BOARD OF DIRECTORS**

David Flory, Chairman	Term Expires September 1, 2019
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Cindy Bighorse, Member	Term Expires September 1, 2020
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Todd Flippo, Vice Chairman	Term Expires September 1, 2020
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Patrick Farr, Member	Term Expires September 1, 2019
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Valerie Tankersley, Member	Term Expires September 1, 2019
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Charles Tucker, Member	Term Expires September 1, 2019
------------------------	--------------------------------

Mary Copeland, Member	Term Expires September 1, 2020
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Janice England, Secretary
Dolph Johnson, Treasurer



City of Saginaw

Meeting Date: 7/2/2019

Staff Contact: Kim Quin
Finance Director

Agenda Items: (9)

E-mail: kquin@saginawtx.org

Phone: 817-230-0332

SUBJECT:

Consideration and Action regarding Resolution 2019-15, Bank Signatures

BACKGROUND/DISCUSSION:

Resolution No. 2017-06 designates the officers authorized to sign for withdrawal of city funds and to execute notes for loans to the city with any authorized depository bank. The following are currently designated: Mayor Todd Flippo, Mayor Pro-Tem David Flory, City Manager Gabe Reaume, Asst. City Manager Dolph Johnson, and Finance Director Kim Quin. The Council will need to take action to designate the authorized officers.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

Description

Resolution

RESOLUTION NO. 2019-15

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS, DESIGNATING OFFICERS AUTHORIZED TO SIGN FOR WITHDRAWAL OF CITY FUNDS AND TO EXECUTE NOTES FOR LOANS TO THE CITY WITH ANY AUTHORIZED DEPOSITORY BANK OF THE CITY OF SAGINAW, TEXAS, IDENTIFYING THE SIGNATURES OF SUCH AUTHORIZED OFFICIALS; AND PROVIDING AN EFFECTIVE DATE.

Whereas, the City of Saginaw is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5, of the Texas Constitution and Chapter 9 of the Local Government Code; and

Whereas, the City of Saginaw has previously designated officers of the City to serve as designated signatories for all authorized depositories of the City; and

Whereas, the City Council of the City of Saginaw now desires to designate new officers of the City to serve as designated signatories for all authorized depositories of the City.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS THAT:

1. This resolution shall supersede and take the place of any prior resolution of the City Council of the City of Saginaw, Texas, authorizing and designating officials who can sign for withdrawal of City funds, and execute notes for short term loans to the City, with any depository bank, and any such prior resolutions are hereby rescinded and revoked.

2. Only the officials, designated in this resolution shall henceforth be and they are hereby authorized to execute checks, drafts or other instruments for withdrawal of municipal funds, and to execute notes in the name of the City for short term loans to the City.

3. Such authorized officials of the City of Saginaw, Texas, any two of whom shall be authorized to jointly sign such drafts, checks and other instruments for withdrawal of municipal funds, or any two of whom shall be authorized to jointly execute notes or other evidences of indebtedness for short-term loans to the City, as shall be approved by the City Council, are the following four officials, to wit: TODD FLIPPO, Mayor; _____, Mayor Pro-Tem; GABE REAUME, City Manager; DOLPH JOHNSON, Asst. City Manager; KIM QUIN, Finance Director, which authorization shall apply to The Frost National Bank, or their successors, and any other bank that is or becomes an authorized depository bank of the City of Saginaw, Texas.

4. The genuine signatures in the aforesaid four designated officials, any two of whom may jointly act for the City of Saginaw, Texas, as above provided in this resolution, are as follows:

OFFICIAL	NAME	SIGNATURE
MAYOR	TODD FLIPPO	_____
MAYOR PRO-TEM	_____	_____
CITY MANAGER	GABE REAUME	_____
ASST. CITY MANAGER	DOLPH JOHNSON	_____
FINANCE DIRECTOR	KIM QUIN	_____

5. Said above names, banks, and any other authorized depository of the City of Saginaw, Texas, to which a signed and certified copy of this resolution is delivered, shall be entitled to rely upon this resolution and the signatures herein shown until said bank shall receive notice of a change in said designated officials, or in the authority hereby granted said officials, respectively.

6. This Resolution shall be in full force and effect from and after the date of its passage and it is so resolved.

PASSED AND APPROVED ON THIS 2nd DAY OF JULY, 2019.

APPROVED:

Todd Flippo, Mayor

ATTEST:

Janice England, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Bryn Meredith, City Attorney

CERTIFICATE

I, JANICE ENGLAND, City Secretary of the City of Saginaw, Texas, hereby certify that the above and foregoing is a true copy of the City of Saginaw Resolution No. 2019-15, duly adopted by the City Council of the City of Saginaw, Texas, at a regular meeting thereof on the 2ND day of July, 2019, and that the signatures set forth in said above resolution are the genuine signatures of the officials, respectively, who are named in said resolution.

WITNESS my hand and the official seal of the City of Saginaw, Texas, this 2nd day of July, 2019.

(City Seal)

Janice England, City Secretary



City of Saginaw

Meeting Date: 7/2/2019

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (10)

E-mail: greaume@saginawtx.org

Phone: 817-230-0324

SUBJECT:

Consideration and Action regarding Board Appointments: a. Advisory Recreation and Parks Board; b. Animal Shelter Advisory Committee; c. Board of Adjustment; d. Capital Improvements Advisory Committee; e. Planning and Zoning Commission

BACKGROUND/DISCUSSION:

The terms of office for several members on the boards and committees listed on this item are expiring. Those members have been contacted. The majority have indicated that they would be willing to be reappointed. Their responses as well as a list of residents that have expressed interest in being appointed are included in the attachments. (An announcement seeking persons to serve on the boards and committees was placed on the City's website and Facebook page. It was also distributed through the City's email notification system several times.) The list also includes positions that are vacant due resignations. The Council will need to take action on each board separately. The action should include the acceptance of any resignations and the appointment/reappointment of members.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

N/A

ATTACHMENTS:

Description

Appt-Reppt Info

MEMORANDUM

DATE: June 27, 2019

TO: Mayor Todd Flippo and City Council

FROM: City Secretary Janice England

RE: Board Appointments/Applications

Board appointment information is attached for your consideration. Appointments and reappointments will be on the July 2nd City Council agenda. An announcement seeking interested persons to serve on the boards and committees was posted on the City's website, Facebook, City Newsletter, and was also distributed through the City's email notification system.

Attachments

- Positions Up for Reappointment
- 2019 Board Applicant Listing
- Applications Received
- Attendance Records
- Advisory Recreation and Park Board
- Animal Shelter Advisory Committee
- Board of Adjustment
- Capital Improvement Advisory Committee
- Planning and Zoning Commission
- Keep Saginaw Beautiful Committee

Note: Although the Keep Saginaw Beautiful Committee is not appointed by the Council, a member list has been included at the end of the attachments for your information.

NOTES:

Per the Charter: Planning & Zoning Commission members must have resided within the City one year prior to appointment and must be a registered voter.

Per the Charter: For all other appointments, members must have resided within the City for six months prior to appointment and must be a registered voter (only exceptions are the Animal Shelter Advisory Committee and the Capital Improvements Advisory Committee).

**Positions Up for Appointment & Reappointment
June 2019**

Advisory Recreation & Parks Board (2 Year Terms)

Place No. 1	Travis Albritton	1112 Little John Drive	<u>Willing to be Reappt'd</u>
Place No. 3	Charles Beasley	605 S. Hampshire Street	No, Resigned 4/24/19
Place No. 5	Brack St. Clair	421 Creek Terrace	Elected to Council
Place No. 7	Gregory Gerami	516 Ruidoso Drive	Yes
Alt.#1	Charity DeVille	1105 Parkhill Ave.	Yes
Alt.#2	Vacant		Yes

Animal Shelter Advisory Committee (2 Year Terms)

Place No. 1	Dr. Karen Metzler	4536 N. Tarrant Pkwy., FW	Yes
Place No. 2	Vacant		Vacant
Place No. 3	Ryan Jacobs	4900 Martin St., FW	Yes
(Must be involved in Animal Welfare Organization)			
Place No. 5	Christina Pratt	205 Brenda Lane	Yes
(Must be involved in Shelter Operations)			
Alt.#1	Kristina Jenshak	205 Brenda Lane	Yes
(Involved in Shelter Operations)			

Board of Adjustment (2 Year Terms)

Place No. 1	Petina Powers	220 W. Franklin Ave.	Yes
Place No. 3	Bethany Sanderson	601 Normandy Lane	Yes
Place No. 5	Derrick Thomas	544 Griffith Drive	Yes
Alt.#1	James Burgdorf	1112 Springhill Drive	Yes
Alt.#2	Vacant		Vacant

Capital Improvements Advisory Committee (2 Year Terms)

Place No. 1	Ed Nolte	516 Mesa Court	No
Place No. 3	Chris Carter	124 Parkview Drive	Yes
Place No. 5	Mike Parish	120 Lakeside Oaks Circle	Yes
(Must be involved in Real Estate)			

Planning & Zoning Board (2 Year Terms)

Place No. 2	William Barngrover	933 Virginia Lane	Yes
Place No. 4	Malinda Julien	808 Lottie Lane	Yes
Alt.#1	John Peet	644 Fox Run Trail	Yes

APPLICANTS FOR BOARDS
2019

Name/Address	Interested in Serving On	Resident Since	Employment
Crystal Amador 304 Sir Guy Ct.	1-Planning & Zoning Comm. 2-Keep Saginaw Beautiful Comm 3-Library Board	7/15/2015	Quality & Accreditation Specialist Health Care Services Corp.
Stephanie Beavers 524 Buckstone Dr.	1-Planning & Zoning Comm 2-Animal Shelter Advisory Comm 3-Capital Improvements Adv.	11/30/2012	Sports Chiropractor Prime Condition
Brandi Coble 312 Shea Ln.	1-Animal Shelter Advisory Comm 2-Library Board 3-Advisory Parks Board	12/18/2017	Dyslexia Therapist; EMS-ISD Eagle Mt. Elem. & Bryson Elem.
Mike Colegrove 924 Peacock Dr.	1-Advisory Recreation & Parks 2-Board of Adjustment 3-Planning & Zoning Comm	11/26/2001	Retired
Christopher Gonzales 705 Park Center Blvd.	1-Library Board 2-Advisory Recreation & Parks 3-Where Needed	2013	Stay at Home Parent
Alysa Grayson 516 Acorn Ct.	1-Capital Improvements Adv. 2-Planning & Zoning Comm 3-Advisory Recreation & Parks	9/15/2008	Self Employed; Toma Barre Education 501(c)3 nonprofit & MARC! Business Platform Specialist
Mary Green 429 Edwards Dr.	1-Animal Shelter Advisory Comm 2-Keep Saginaw Beautiful Comm 3-Planning & Zoning Comm	7/2/2018	Stay at Home Mom
Leo Moore 477 Meadow St.	1-Animal Shelter Advisory Comm	2013	Owner of Lone Star Animal House
Michelle Vertefeuille 813 Redding Dr.	Where Needed	11/14/2018	Engine Core Administrator Air Power Inc.

APPLICANTS FOR BOARDS
2019

Name/Address	Interested in Serving On	Resident Since	Employment
Thomas Weaver 516 Roberts Dr.	1-Planning & Zoning Comm	5/10/2012	Thomas Weaver Agency- Farmers Insurance
Nathan Weinstock 945 Lost Heather Dr.	1-Advisory Recreation & Parks 2-Where Needed	6/22/2015	EMS-ISD Substitute Teacher

From: noreply@civicplus.com
Sent: Thursday, March 28, 2019 8:02 AM
To: Keith Rinehart; Janice England
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name	Crystal
Last Name	Amador
Address1	304 Sir Guy Court
City	Saginaw
State	TX
Zip	76179
Phone Number	
Email Address	

(Section Break)

I Am Interested In Serving On The Following Board(s)	Beautification Committee (5), Planning & Zoning Committee (12), Library Board (12)
1st Choice	Planning and Zoning Committee
2nd Choice	Beautification Committee
3rd Choice	Library Board
Present Occupation and Place of Employment	Quality & Accreditation Specialist Health Care Services Corp.
Employment (work) Phone Number	
Community Organizations and/or Professional Memberships	PTA Board for Willow Creek Elementary (2016- Present); currently President for 2018-2019 year

Current or Previous Service on City Boards/Committees	I was selected to be a part of the Citizen Summit last year (and I attended).
Reason(s) for which you wish to be considered for appointment	I have always been a person who enjoys being involved & active in any organization of which I am a part. I am very interested in my local community & have grown to love living in this town since we moved here in 2012. I want to be a part of the group helping to ensure Saginaw continues to be a great place to live for our families.
What personal qualifications can you bring to this board/committee?	I have held several leadership positions throughout my life (both professionally and personally). I have been a leader in volunteer settings so I am very adept at motivating & engaging those who otherwise have no "need" to complete the task/duty other than by their also feeling engaged & appreciated. I have been a part of the PTA Board at my daughter's school for the past 3 years. I was National President for my sorority for 3 consecutive years. I am very outgoing & comfortable engaging with new people. I have never met a stranger & my best friend of the 20 years says often I can make friends with a wall or lamp post. I am also a fluent Spanish speaker.
What meeting(s) have you attended of the committee(s) for which you are being considered?	None. I have attended several city council meetings. I am very motivated to become more involved. I wasn't sure before seeing the article in the recent newsletter how to proceed to become more involved.

(Section Break)

If I Am Selected To Serve On The Board(s), I Will Participate.

Date 03/28/2019

Signature Crystal Amador

Email not displaying correctly? [View it in your browser.](#)

From: noreply@civicplus.com
Sent: Wednesday, March 13, 2019 9:48 AM
To: Keith Rinehart; Janice England
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name	Stephanie
Last Name	Beavers
Address1	524 Buckstone Dr.
City	Saginaw
State	Texas
Zip	76179
Phone Number	
Email Address	

(Section Break)

I Am Interested In Serving On The Following Board(s)	Planning & Zoning Committee (12), Parks Advisory Board (12), Capital Improvements Committee (2), Animal Shelter Advisory Committee (6), Where Needed
1st Choice	Planning and Zoning
2nd Choice	Animal Shelter
3rd Choice	Capital improvements
Present Occupation and Place of Employment	Sports Chiropractor Prime Condition
Employment (work) Phone Number	
Community Organizations and/or Professional Memberships	None as of yet

Current or Previous
Service on City
Boards/Committees

None

Reason(s) for which you
wish to be considered for
appointment

I have lived in Saginaw for 17 years and have the ability to
serve now. I am a new business owner and want to get
involved.

What personal
qualifications can you
bring to this
board/committee?

Willingness to aid in future changes in Saginaw. I have a
doctorate in Chiropractic, specialized and certified in Sports
Medicine, TPI and FDM.

What meeting(s) have
you attended of the
committee(s) for which
you are being considered?

None. I have been in school or working full time out of Saginaw
that kept me from participating in events, including my 5
children that have grown up here. I now have the ability to do
that.

(Section Break)

If I Am Selected To Serve On The Board(s), I Will Participate.

Date

3-13-19

Signature

Stephanie Beavers

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Stacy Lomeli

From: Janice England
Sent: Tuesday, March 12, 2019 2:52 PM
To: Stacy Lomeli
Subject: FW: Online Form Submittal: Citizen Board of Interest Application

See if you can print this email for me. For some reason I can get it to print.

Thanks, Janice

From: noreply@civicplus.com [mailto:noreply@civicplus.com]
Sent: Monday, March 11, 2019 10:41 AM
To: Keith Rinehart <krinehart@saginawtx.org>; Janice England <jengland@saginawtx.org>
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name	Brandi
Last Name	Coble
Address1	312 Shea Lane
City	Saginaw
State	TX
Zip	76179
Phone Number	
Email Address	

I Am Interested In Serving On The Following Board(s)	Animal Shelter Advisory Committee (6)
--	---------------------------------------

1st Choice	Animal shelter
2nd Choice	Library
3rd Choice	Parks

Present Occupation and Place of Employment	Dyslexia Therapist; EMSISD Eagle Mountain Elementary and Bryson Elementary
Employment (work) Phone Number	-
Community Organizations and/or Professional Memberships	ALTA- Academic Language Therapist Association
Current or Previous Service on City Boards/Committees	None
Reason(s) for which you wish to be considered for appointment	I would like to be more involved in my community
What personal qualifications can you bring to this board/committee?	My love of people, animals, and community.
What meeting(s) have you attended of the committee(s) for which you are being considered?	None.

If I Am Selected To Serve On The Board(s), I Will Participate.

Date	3/11/19
Signature	Brandi Coble

Email not displaying correctly? [View it in your browser.](#)



City of Saginaw

333 West McLeroy Blvd.
P.O. Box 79070
Saginaw, Texas 76179
Phone: (817) 232-4640
Fax: (817) 232-4644
www.ci.saginaw.tx.us

APPLICATION FOR CITIZEN BOARDS, COMMISSIONS & COMMITTEES

This application form is used by the City Council for the purpose of selecting individuals for appointments to serve on duly constituted Boards, Commissions and Committees which have been established to assist and advise the City Council on specific issues. All applicants must have resided in the City of Saginaw for 12 consecutive months preceding appointment. Please complete this application in full and attach any additional information you feel will assist the City Council in their selection. Applications should be typed or clearly printed and filed with the Secretary to the City Council.

Name: <u>Mike Colegrove</u> Residence address: <u>924 Peacock Dr</u> City: <u>Saginaw</u> State: <u>Texas</u> Zip: <u>76131</u> Telephone (Home): _____ Telephone: _____ E-mail (Home): _____ Resident of Saginaw since: <u>2001</u> Do you own Real Property within Saginaw? Yes: <u>X</u> No: _____ Are you a registered voter of Saginaw? Yes: <u>X</u> No: _____ Is any family member currently serving on a board or commission? If so give person's name: _____	Applying for: _____ Beautification Committee (5) <u>3rd</u> Planning & Zoning Commission (12) <u>2nd</u> Zoning Board of Adjustment (8) _____ Library Board (12) <u>1st</u> Parks Advisory Board (12) _____ Capital Improvement Board (2) _____ Where Needed Please indicate your area(s) of interest. You may specify any number of 1st choice, 2nd, 3rd, etc. The parenthesis indicates (typical number of meetings held each year).
---	--

TELL US ABOUT YOURSELF. FEEL FREE TO USE THE BACK FOR MORE SPACE.

Present occupation and place of employment: Retired Telephone (W): _____

Educational background: High School Graduate / some College

Community organizations and/or professional memberships: H.O.A President 2005-2015
Advisory Board Vice President 2001-2005

Current or previous service on City boards/commissions: N/A

Reason(s) for which you wish to be considered for appointment: Give Back to the Community

What personal qualifications can you bring to this board/commission? Personal experience / life lesson

What meeting(s) have you attended of the committee(s) for which you wish to be considered? Zoning Board

Will you commit to: X Frequent Involvement? (Monthly and as-needed meetings)
 _____ Moderate Involvement? (Quarterly and/or as-needed)

I certify that the foregoing information is true and correct.

Mike Colegrove
Signature of Applicant

4-8-2019
Date

Applicants and incumbents are advised that they may be required to make available information as to any potential conflict of interest arising from their business with the City of Saginaw or where the decisions taken by the City of Saginaw may influence that business or affiliation.

Janice England

From: noreply@civicplus.com
Sent: Wednesday, June 12, 2019 11:04 AM
To: Keith Rinehart; Janice England
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name CHRISTOPHER
Last Name GONZALES
Address1 705 PARK CENTER BLVD
City SAGINAW
State TEXAS
Zip 76179

Phone Number

Email Address

(Section Break)

I Am Interested In
Serving On The
Following Board(s) Library Board (12)

1st Choice LIBRARY

2nd Choice PARKS ADVISORY BOARD

3rd Choice WHERE NEEDED

Present Occupation and
Place of Employment STAY AT HOME PARENT

Employment (work)
Phone Number

Community
Organizations and/or
Professional
Memberships NA

Current or Previous
Service on City
Boards/Committees

NA

Reason(s) for which you
wish to be considered for
appointment

We are a large family who loves Saginaw. What a better way to
show it then by service the community.

What personal
qualifications can you
bring to this
board/committee?

Great interpersonal skills, communication, hard work and
dedication. I have worked with many large groups of people
and families through church, youth groups, summer programs,
etc. I enjoy meeting new people and learning from their
different backgrounds and experiences.

What meeting(s) have
you attended of the
committee(s) for which
you are being considered?

None.

(Section Break)

If I Am Selected To Serve On The Board(s), I Will Participate.

Date

06/12/2019

Signature

CHRISTOPHER GONZALES

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Citizen Board of Interest Application

Contact Information

First Name	Alysa
Last Name	Grayson
Address1	516 Acorn Ct
City	Saginaw
State	Texas
Zip	76179
Phone Number	
Email Address	

(Section Break)

I Am Interested In Serving On The Following Board(s)	Planning & Zoning Committee (12), Library Board (12), Parks Advisory Board (12), Capital Improvements Committee (2), Animal Shelter Advisory Committee (6), Where Needed
--	--

1st Choice	Capital Improvements Committee
------------	--------------------------------

2nd Choice	Planning and Zoning Committee
------------	-------------------------------

3rd Choice	Parks Advisory Board
------------	----------------------

Present Occupation and Place of Employment	[self-employed] Toma Barre Education 501(c)3 nonprofit and MARC! Business Platform Specialist
--	---

Employment (work) Phone Number	
--------------------------------	--

Community Organizations and/or Professional Memberships	n/a
---	-----

Current or Previous Service on City Boards/Committees	Nonprofit 501(c)3 Organization Board Founder (currently operating)
---	--

Reason(s) for which you wish to be considered for appointment	My passion for business sales has contributed to a unique architect of expertise for building key solutions. The past 15 years, I have worked tirelessly for business forecasting, development, planning, economics, networking, fundamental leadership and creating strategic change.
---	--

What personal qualifications can you bring to this board/committee?	There is value in expressing a caring concern and quality of development for others outside of self-interest. Since my earlier days at Texas Woman's University and respected career within the business community I have learned how to manage clear, fair, and consistent growth for teamwork, decision making, planning, and even facilitating indifference.
---	---

What meeting(s) have you attended of the committee(s) for which you are being considered?	N/A
---	-----

(Section Break)

If I Am Selected To Serve On The Board(s), I Will Participate.

Date	June 1, 2019
------	--------------

Signature	Alysa Grayson
-----------	---------------

Email not displaying correctly? [View it in your browser.](#)

Citizen Board of Interest Application

Contact Information

First Name	Mary
Last Name	Green
Address1	429 Edwards dr
City	Saginaw
State	Tx
Zip	76179
Phone Number	
Email Address	

(Section Break)

I Am Interested In Serving On The Following Board(s)	Beautification Committee (5), Planning & Zoning Committee (12), Animal Shelter Advisory Committee (6)
1st Choice	Animal shelter
2nd Choice	Beautification
3rd Choice	Planning
Present Occupation and Place of Employment	Stay at home mom
Employment (work) Phone Number	Field not completed.
Community Organizations and/or Professional Memberships	MOPS- mother's of preschoolers
Current or Previous Service on City Boards/Committees	No
Reason(s) for which you wish to be considered for appointment	Would love to volunteer my time. Very passionate about animals
What personal qualifications can you bring to this board/committee?	I'm a very friendly , organized , outgoing individual.

What meeting(s) have you attended of the committee(s) for which you are being considered? None yet

(Section Break)

If I Am Selected To Serve On The Board(s), I Will Participate.

Date 4/25/19

Signature Mary green

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City of Saginaw

VEST TELECOM DIV.
P.O. Box 79070
Saginaw, Texas 76179
Phone: (817) 232-4640
Fax: (817) 232-4644
www.ci.saginaw.tx.us

APPLICATION FOR CITIZEN BOARDS, COMMISSIONS & COMMITTEES

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Animal Shelter Advisory Committee

Name: <u>Leo Moore</u>	Applying for: ☐ Beautification Committee (5) ☐ Planning & Zoning Commission (12) ☐ Zoning Board of Adjustment (8) ☐ Library Board (12) ☐ Parks Advisory Board (12) ☐ Capital Improvement Board (2) ☐ Where Needed Please indicate your area(s) of interest. You may specify any number of 1st choice, 2nd, 3rd, etc. The parenthesis indicates (typical number of meetings held each year).
Residence address: <u>477 Meadow ST</u>	
City: <u>Saginaw</u> State: <u>TX</u> Zip: <u>76129</u>	
Telephone (Home): _____ Telephone (Work): _____	
E-mail (Home): _____	
Resident of Saginaw since: <u>01/01/2013</u>	
Do you own Real Property within Saginaw? Yes: _____ No: ☒	
Are you a registered voter of Saginaw? Yes: ☒ No: _____	
Is any family member currently serving on a board or commission? If so give person's name: <u>NO</u>	

TELL US ABOUT YOURSELF. FEEL FREE TO USE THE BACK FOR MORE SPACE.

Present occupation and place of employment: Owner Lone Star Animal House Telephone (W): 817 615 9919

Educational background: College

Community organizations and/or professional memberships: Working with Love wheeland for adoption event at train and grain sponsored by Lone Star Animal House

Current or previous service on City boards/commissions: NA

Reason(s) for which you wish to be considered for appointment: Love of Animals, current business owner in a position to help community

What personal qualifications can you bring to this board/commission? GM of Restaurants/Hospitality focused Business owner/learning more about animals daily

What meeting(s) have you attended of the committee(s) for which you wish to be considered? NA

Will you commit to: ☒ Frequent Involvement? (Monthly and as-needed meetings)
☐ Moderate Involvement? (Quarterly and/or as-needed)

I certify that the foregoing information is true and correct.

Leo Moore
Signature of Applicant

6/24/2019
Date

Applicants and incumbents are advised that they may be required to make available information as to any potential conflict of interest arising from their business with the City of Saginaw or where the decisions taken by the City of Saginaw may influence that business or affiliation.

Citizen Board of Interest Application

Contact Information

First Name

Michelle

Last Name

Vertefeuille

Address1

813 REDDING DR

City

SAGINAW

State

TX

Zip

76131

Phone Number

Email Address

(Section Break)

I Am Interested In Serving
On The Following Board(s)

Where Needed

1st Choice

First Choice to Serve

2nd Choice

Second Choice to Serve

3rd Choice

Third Choice to Serve

Present Occupation and
Place of Employment

Engine Core Administrator, Air Power Inc.

Employment (work) Phone
Number

Community Organizations
and/or Professional
Memberships

Member and rep for the CSEA Union in NY

Current or Previous Service
on City Boards/Committees

None, unable to in NY as a government employee

Reason(s) for which you
wish to be considered for
appointment

I want to be more involved in my community

What personal qualifications
can you bring to this
board/committee?

Negotiation skills

What meeting(s) have you attended of the committee(s) for which you are being considered? New to the community November 2018

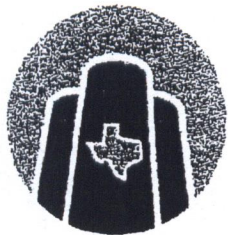
(Section Break)

If I Am Selected To Serve On The Board(s), I Will Participate.

Date 04/25/2019

Signature Michelle Vertefeuille

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City of Saginaw

333 West McLeroy Blvd.
P.O. Box 79070
Saginaw, Texas 76179
Phone: (817) 232-4640
Fax: (817) 232-4644
www.ci.saginaw.tx.us

APPLICATION FOR CITIZEN BOARDS, COMMISSIONS & COMMITTEES

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Name: <u>Thomas Weaver</u> Residence address: <u>516 Roberts Dr.</u> City: <u>Saginaw</u> State: <u>TX</u> Zip: <u>76179</u> Telephone (Home): _____ Telephone (Work): <u>444-12</u> E-mail (Home): _____ Resident of Saginaw since: <u>2012</u> Do you own Real Property within Saginaw? Yes: ☒ No: _____ Are you a registered voter of Saginaw? Yes: ☒ No: _____ Is any family member currently serving on a board or commission? If so give person's name: _____	Applying for: ☐ Beautification Committee (5) ☒ Planning & Zoning Commission (12) ☐ Zoning Board of Adjustment (8) ☐ Library Board (12) ☐ Parks Advisory Board (12) ☐ Capital Improvement Board (2) ☐ Where Needed Please indicate your area(s) of interest. You may specify any number of 1st choice, 2nd, 3rd, etc. The parenthesis indicates (typical number of meetings held each year).
---	---

TELL US ABOUT YOURSELF. FEEL FREE TO USE THE BACK FOR MORE SPACE.

Present occupation and place of employment: Thomas Weaver Agency - Farmers Insurance Telephone (W): 817-882-6552

Educational background: Bachelors of Science - Oklahoma State University, Boswell class of 2001

Community organizations and/or professional memberships: Saginaw Area Chamber of Commerce

Current or previous service on City boards/commissions: None

Reason(s) for which you wish to be considered for appointment: As a resident, business owner & Chamber Member I want to do my part to make sure growth and development are beneficial for all.

What personal qualifications can you bring to this board/commission? Business, Insurance, Real Estate

What meeting(s) have you attended of the committee(s) for which you wish to be considered? None

Will you commit to: ☒ Frequent Involvement? (Monthly and as-needed meetings)
☐ Moderate Involvement? (Quarterly and/or as-needed)

I certify that the foregoing information is true and correct.

Thomas Weaver
Signature of Applicant

1/21/2019
Date

Applicants and incumbents are advised that they may be required to make available information as to any potential conflict of interest arising from their business with the City of Saginaw or where the decisions taken by the City of Saginaw may influence that business or affiliation.

Janice England

From: noreply@civicplus.com
Sent: Thursday, March 14, 2019 1:23 PM
To: Keith Rinehart; Janice England
Subject: Online Form Submittal: Citizen Board of Interest Application

Citizen Board of Interest Application

Contact Information

First Name	Nathan
Last Name	Weinstock
Address1	945 Lost Heather Dr
City	Saginaw
State	TX
Zip	76179
Phone Number	
Email Address	

(Section Break)

I Am Interested In Serving On The Following Board(s)	Parks Advisory Board (12), Where Needed
1st Choice	Parks
2nd Choice	Where Needed
3rd Choice	Where Needed
Present Occupation and Place of Employment	EMS-ISD Substitute Teacher.
Employment (work) Phone Number	
Community Organizations and/or Professional Memberships	Field not completed.

Current or Previous
Service on City
Boards/Committees

Field not completed.

Reason(s) for which you
wish to be considered for
appointment

I would welcome the opportunity to assist the city as a
committee member.

What personal
qualifications can you
bring to this
board/committee?

I have marketing knowledge and an understanding of customer
service that complements management positions.

What meeting(s) have
you attended of the
committee(s) for which
you are being considered?

Field not completed.

(Section Break)

If I Am Selected To Serve On The Board(s), I Will Participate.

Date

3/14/2019

Signature

Nathan Weinstock

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CITY OF SAGINAW RECREATION AND PARK ADVISORY BOARD 2017-2019 ATTENDANCE RECORD

2017

NAME	PLACE	APPOINTED TO BOARD	TERM EXPIRES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Charles Tucker	Vice Chair	1	5/30/2019	C	C	X	C	P	C	P	C	C	P	C	C
Janelle Young		2	6/3/2014	C	C	P	C	X	C	P	C	C	P	C	C
Charles Beasley	Chairman	3	9/15/2009	C	C	P	C	P	C	X	C	C	P	C	C
Randall Martin		4	5/30/2018	C	C	X	C	X	C	X	C	C	C		
Brack St. Clair		5	6/5/2012	C	C	P	C	X	C	P	C	C	P	C	C
Ronda Nyberg		6	5/2/2008	C	C	P	C	P	C	P	C	C	P		
Ronald Rorie		7	5/30/2019	C	C	P	C	P							
Chris Haworth		7	6/30/2019	C	C	X	C	P	C	P	C	C	P	C	C
Russell Jolly	1st Alt	6/16/2015	5/30/2019	C	C	P	C	P	C	X	C	C	P	C	C
Gregory Gerami	2nd Alt	6/6/2017	5/30/2019						P		C	C	X	C	C

2018

NAME	PLACE	APPOINTED TO BOARD	TERM EXPIRES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Charles Tucker	1	6/5/2018	5/30/2019	P	P	C	P	C	C	P	C	C	P	X	C
Travis Albritton	1	6/3/2014	5/30/2018	X	P	C	P	C	C	P	C	C	X	P	C
Janelle Young	2	9/15/2009	5/30/2019	X	X	C	X	C	C	P	C	C	X	X	C
Charles Beasley	Chairman	4	6/16/2015							P	C	C	X	X	C
Russell Jolly		5	6/5/2012	P	P	C	P	C	C	P	C	C	P	P	C
Brack St. Clair	Vice Chair	6	5/2/2008	P	P	C	P	C	C	X	C	C	X	X	C
Ronda Nyberg		7	6/30/2019	P	P	C	C	C	C	P	C	C	X	X	C
Chris Haworth		1st Alt	6/16/2015	X	P	C	P	C							Resigned
Travis Albritton	1st alt	6/6/2017	5/30/2019	P	P	C	P	C		P	C	C	P	P	C
Gregory Gerami	2nd Alt	7/17/2018	5/30/2020										P	P	C
Charity DeVille															

2019

APPOINTED TO BOARD
TERM EXPIRES
JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC

PK ADV BD 2017 2019.xls

NAME	PLACE	TO BOARD	EXPIRES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Travis Albritton	1	6/5/2018	5/30/2019	P	C	X									Resigned 4/2
Janelle Young	2	6/3/2014	5/30/2018	P	C	P	X	P	P						
Charles Beasley	3	9/15/2009	5/30/2019	P	C	P	P	X	P						
Russell Jolly	4	6/16/2015	5/30/2018	X	C	P	P	P	P						
Brack St. Clair	5	6/5/2012	5/30/2019	P	C	P	P	P	P						
Ronda Nyberg	6	5/2/2008	5/30/2018	C	C	P	P	X	X						
Gregory Gerami	7	6/6/2017	5/30/2019	P	C	P	P	P	P						
Vacant	1st alt														
Charity DeVille	2nd Alt	7/17/2018	5/30/2020	P	C	P	P	P	X						
P = PRESENT															
X = ABSENT															
C = MEETING CANCELED															

CITY OF SAGINAW BOARD OF ADJUSTMENT MEETING 2018 ATTENDANCE RECORD

NAME	PLACE	TERM EXPIRES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	MISSED (out of 2)
Court Bailey	1	May 2017	C	C	X	P	C								1
Bobby Grayson	2	May 2016	C	C	P	P	C								0
Bethany Sanderson	3	May 2017	C	C	P	P	C								0
Cindy Sulsar	4	May 2016	C	C	P	P	C								0
Derrick Thomas	5	May 2017	C	C	P	P	C								0
Petina Powers	Alt 1	May 2017	C	C	P	P	C								0
James Burgdorf	Alt 2	May 2016	C	C	P	P	C								0
NAME	PLACE	TERM EXPIRES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	MISSED (out of 2)
Petina Powers	1	May 2019						C	C	C	X	P	C	C	1
Bobby Grayson	2	May 2018						C	C	C	P	P	C	C	0
Bethany Sanderson	3	May 2019						C	C	C	X	P	C	C	1
Cindy Sulsar	4	May 2018						C	C	C	P	P	C	C	0
Derrick Thomas	5	May 2019						C	C	C	P	P	C	C	0
James Burgdorf	Alt 1	May 2019						C	C	C	X	P	C	C	1
Vacant	Alt 2							C	C	C					
* Failure to achieve quorum															
P = PRESENT															
X = ABSENT															
C = MEETING CANCELED															
Note: Meet as needed															

CITY OF SAGINAW BOARD OF ADJUSTMENT MEETING 2019 ATTENDANCE RECORD

<u>NAME</u>	<u>PLACE</u>	<u>TERM EXPIRES</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>MISSED (out of 1)</u>
Petina Powers	1	May 2019	C	C	X	C	C								1
Bobby Grayson	2	May 2020	C	C	P	C	C								0
Bethany Sanderson	3	May 2019	C	C	P	C	C								0
Cindy Sulsar	4	May 2020	C	C	X	C	C								1
Derrick Thomas	5	May 2019	C	C	P	C	C								0
James Burgdorf	Alt 1	May 2019	C	C	P	C	C								0
Vacant	Alt 2														0
<u>NAME</u>	<u>PLACE</u>	<u>TERM EXPIRES</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>MISSED (out of)</u>
Petina Powers	1	May 2019						C							
Bobby Grayson	2	May 2020						C							
Bethany Sanderson	3	May 2019						C							
Cindy Sulsar	4	May 2020						C							
Derrick Thomas	5	May 2019						C							
James Burgdorf	Alt 1	May 2019						C							
Vacant	Alt 2														
P = PRESENT															
X = ABSENT															
C = MEETING CANCELED															
Note: Meet as needed															

**CITY OF SAGINAW PLANNING & ZONING COMMITTEE MEETING
2017-2019 ATTENDANCE RECORD**

[illegible]

<u>NAME</u>		<u>PLACE</u>	<u>EXPIRES</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>
Kenneth Haney	Vice Chair	1	6/30/2020	C	C	C	X	P	C						
William Barngrover		2	6/30/2019	C	C	C	P	P	C						
Mathew Lewis	Chairman	3	6/30/2020	C	C	C	P	P	C						
Malinda Julien		4	6/30/2019	C	C	C	X	P	C						
Jason LaBruyere		5	6/30/2020	C	C	C	P	X	C						
John Peet		1st Alt	6/30/2019	C	C	C	X	X	C						
Randy Villereal		2nd Alt	6/30/2020	C	C	C	P	P	C						
P = PRESENT															
X = ABSENT															
C = MEETING CANCELED															

**ADVISORY RECREATION AND PARKS BOARD
SUMMARY**

Travis Albritton	Place 1	No, Resigned 4/2019
Charles Beasley	Place 3	Elected to Council
Brack St. Clair	Place 5	Willing to be reappointed
Gregory Gerami	Place 7	Willing to be reappointed
Charity DeVille	1st Alt.	Willing to be reappointed
Vacant	2nd Alt.	

Appointments to be made:

Place 1	_____
Place 3	_____
Place 5	_____
Place 7	_____
1st Alt.	_____
2nd Alt.	_____

**ANIMAL SHELTER ADVISORY COMMITTEE
SUMMARY**

Dr. Karen Metzler	Place 1	Willing to be reappointed
Vacant	Place 2	
Ryan Jacobs (involved in Animal Welfare Organization)	Place 3	Willing to be reappointed
Christina Pratt (involved in Shelter Operations)	Place 5	Willing to be reappointed
Kristina Jenshak (involved in Shelter Operations)	Alt. 1	Willing to be reappointed

Appointments to be made:

Place 1	_____
Place 2	_____
Place 3	_____ (Must be involved in Animal Welfare Organization)
Place 5	_____ (Must be involved in Shelter Operations)
Alt. 1	_____ (Must be involved in Shelter Operations)

**BOARD OF ADJUSTMENT
SUMMARY**

Petina Powers	Place 1	Willing to be reappointed
Bethany Sanderson	Place 3	Willing to be reappointed
Derrick Thomas	Place 5	Willing to be reappointed
James Burgdorf	Alt. #1	Willing to be reappointed
Vacant	Alt. #2	

Appointments to be made:

Place 1	
Place 3	
Place 5	
Alt. #1	
Alt. #2	

**CAPITAL IMPROVEMENTS ADVISORY COMMITTEE
SUMMARY**

Ed Nolte	Place 1	No, does want to be reappointed
Chris Carter	Place 3	Willing to be reappointed
Mike Parish (involved in real estate)	Place 5	Willing to be reappointed

Appointments to be made:

Place 1	_____
Place 3	_____
Place 5	_____

(Must be involved in real estate)

**PLANNING AND ZONING COMMISSION
SUMMARY**

William Barngrover	Place 2	Willing to be reappointed
Malinda Julien	Place 4	Willing to be reappointed
John Peet	1st Alt.	Willing to be reappointed

Appointments to be made:

Place 2

Place 4

1st Alt.

**KEEP SAGINAW BEAUTIFUL
COMMITTEE**

MAXIMUM OF 12 MEMBERS

NO TERM LIMIT

**NOT APPOINTED TO COMMITTEE—
VOLUNTEER ONLY**

Members as of June 2018:

Cindy Sulsar, President

Resigned 6-19-2019

Karen Cromwell, Vice President

Melody Leak, Treasurer

Patricia Friar, Secretary

Jennifer Smith, Public Relations

Sheryl Warren, Member

Teresa Johnson, Member

Keith Rinehart, City Liaison

****Converted and name changed from Beautification Committee to
Keep Saginaw Beautiful (affiliate of Keep Texas Beautiful) on 8/7/18.**

8/07/2018



City of Saginaw

Meeting Date: 7/2/2019

Staff Contact: Gabe Reaume
City Manager

Agenda Items: (11)

E-mail: greaume@saginawtx.org

Phone: 817-230-0324

SUBJECT:

Consideration and Action regarding Ordinance No. 2019-11, Adoption of Strategic Plan, Saginaw Vision 2033

BACKGROUND/DISCUSSION:

The proposed Strategic Plan, Saginaw Vision 2033, has been discussed several times by the City Council. Ordinance No. 2019-11 adopts the plan.

FINANCIAL IMPACT:

This item is only for action on the plan.

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Ord 2019-11 Strategic Plan

Exhibit A 1

Exhibit A 2

**CITY OF SAGINAW
ORDINANCE NO. 2019-11**

**AN ORDINANCE OF THE CITY OF SAGINAW, TEXAS, ADOPTING THE
CITY OF SAGINAW STRATEGIC PLAN: 2018-2033; PROVIDING A
CUMULATIVE CLAUSE; PROVIDING A SEVERABILITY CLAUSE;
PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE
DATE.**

WHEREAS, the City of Saginaw, Texas is a home rule city acting under its charter adopted by the electorate pursuant to Article XI, Section 5 of the Texas Constitution and Chapter 9 of the Local Government Code; and

WHEREAS, the City of Saginaw strives to preserve and enhance the high quality of life, unique community character, and fiscal well-being offered to those who live or work in Saginaw; and

WHEREAS, the City of Saginaw further strives to provide exceptional customer service, to work in partnership with the community, to act in a financially responsible manner with the goal of achieving superior customer services and a more livable community; and

WHEREAS, the City of Saginaw further strives to maintain a financially sound City providing superior services, improve mobility and traffic flow, achieve a more beautiful livable community, develop vibrant activity centers and major corridors, and expand community quality of life amenities; and

WHEREAS, in order to achieve, sustain, and improve the above described plan the City Council deems it in the best interest of the City to adopt the Strategic Plan: 2018-2033, which plan details the City's fifteen-year vision, five-year strategic goals, annual action plan, overall mission, and the City's core beliefs.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS:

SECTION 1.

That the City of Saginaw Strategic Plan: 2018-2033, attached hereto and incorporated herein as Exhibit "A," is hereby adopted. A copy of the City of Saginaw Strategic Plan: 2018-2033 shall be maintained in the office of the City Secretary.

The City of Saginaw Strategic Plan: 2018-2033 shall not constitute a component of the City of Saginaw Comprehensive Master Plan.

**SECTION 2.
CUMULATIVE CLAUSE**

This ordinance shall be cumulative of all provisions of ordinances of the City of Saginaw, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

**SECTION 3.
SEVERABILITY**

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this ordinance, since the same would have been enacted by the City Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

**SECTION 4.
EFFECTIVE DATE**

This ordinance shall be in full force and effect from and after its passage and publication as required by law, and it is so ordained.

PASSED AND APPROVED ON THIS 2nd DAY OF JULY, 2019.

APPROVED:

Todd Flippo, Mayor

ATTEST:

Janice England, City Secretary

APPROVED AS TO FORM AND LEGALITY:

Bryn Meredith, City Attorney

EXHIBIT “A”

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STRATEGIC PLANNING FOR THE CITY OF SAGINAW

Strategic Planning Model for the City of Saginaw

Value-based principles that
describe the preferred
future in 15 years

VISION

Destination
“You Have Arrived”

Strategic goals that focus
outcome-base objectives and
potential actions for 5 years

PLAN

Map
“The Right Route”

Focus for one year – a work
program: policy agenda for
Mayor and City Council,
management agenda for staff;
major projects

EXECUTION

Itinerary
“The Right Direction”

Principles that define the
responsibility of city government
and frame the primary services
– core service businesses

MISSION

Vehicle
“The Right Bus”

Personal values that define
performance standards and
expectations for employees

CORE BELIEFS

Fuel
“The Right People”

SAGINAW VISION 2033

City of Saginaw Vision 2033

SAGINAW VISION 2033

SAGINAW 2033 is the
“HOMETOWN CHOICE FOR FAMILIES”⁽¹⁾.

SAGINAW 2033 is a
BEAUTIFUL COMMUNITY⁽²⁾
with VIBRANT COMMERCIAL CORRIDORS and ACTIVITY CENTERS⁽³⁾, and a
STRONG LOCAL ECONOMY ⁽⁴⁾

In 2033, SAGINAW RESIDENTS will enjoy
GREAT NEIGHBORHOODS WITH QUALITY AFFORDABLE HOUSING⁽⁵⁾,

ABUNDANT LEISURE FACILITIES AND
PROGRAMS FOR ALL⁽⁶⁾ and

EASY MOBILITY.⁽⁷⁾

A COMMUNITY FOR A LIFETIME!

Saginaw Vision 2033

PRINCIPLE 1

“HOMETOWN CHOICE FOR FAMILIES”

► Means

1. Strong sense of community pride and identity – common community values
2. Neighbors knowing and helping neighbors
3. Residents feeling safe and secure any place in the community – at home, in the neighborhood and throughout the community
4. Strong community events and celebrations that bring neighbors together
5. City employees involved in the community
6. Opportunities for multi-generation interaction and learning
7. Active partnerships among the City, community organizations and institutions, and residents – working together for community benefit
8. Residents involved in community and civic affairs
9. Top quality public schools

PRINCIPLE 2

BEAUTIFUL COMMUNITY

► Means

1. Attractive and distinctive entrances and gateways that distinguishes Saginaw
2. Beautiful, well-maintained parks and other public assets
3. Grain elevators with art and lights – year round
4. Attractive, well-maintained streetscapes major corridors and streets
5. Well-designed, well-built and well-maintained City Hall and other City facilities
6. Well-maintained, updated housing stock
7. Fruit trees and orchards throughout the community
8. Underground utilities on major corridors
9. Well landscaped, well maintained by property owners, incorporating native plants
10. Sense of pride in property appearance – residential and commercial

PRINCIPLE 3

VIBRANT COMMERCIAL CORRIDORS AND ACTIVITY CENTERS

► Means

1. Mixed use development incorporating residential opportunities with commercial businesses
2. Destination for residents – no need to leave the Saginaw community
3. State-of-the-art technology infrastructure
4. Sustainable retail development with a mix of small unique local and national retailers
5. Municipal campus with City Hall, Fire Station and public/community gathering place
6. Pedestrian-friendly Centers
7. Creative residential options for millennials and seniors
8. Major movie complex

PRINCIPLE 4

STRONG LOCAL ECONOMY

► Means

1. Heavy industrial
2. Light industrial
3. Distribution/warehouse/logistic management
4. Small and growing local businesses
5. Sustainable retail businesses
6. Ag related businesses
7. Education

PRINCIPLE 5

GREAT NEIGHBORHOODS WITH QUALITY AFFORDABLE HOUSING

► Means

1. Senior housing opportunities from senior communities to assisted living facilities
2. Homeowners investing in the maintenance and upkeep of their homes
3. Neighborhood events and celebrations bringing neighbors together
4. New developments designed as neighborhoods and promoting neighbor-neighbor interactions
5. Well-maintained neighborhood infrastructure
6. City supporting neighborhoods and community pride
7. Range of housing options: types and prices
8. Quality multi-family that is well maintained

PRINCIPLE 6

ABUNDANT LEISURE FACILITIES AND PROGRAMS FOR ALL

► Means

1. Expanded Recreation Center – facility and programs
2. Expanded Aquatic Center – facility and programs
3. Strong community events with active participation by residents
4. Active, successful Farmers’ Market
5. Great community parks with a variety of venues
6. Recreational programming and activities for all family generations
7. Expanded senior center with a variety of programs and services responsive to the needs of seniors
8. Multi purpose sports field

PRINCIPLE 7

EASY MOBILITY

► Means

1. Synchronized traffic signs that promote traffic flow
2. Well-designed, well-maintained, and well-lighted City streets
3. Improved traffic flow, reduced traffic congestion
4. Network of multi use trails connected to the regional Fort Worth trail system
5. Well-designed, well-maintained and well-lighted major highways – TxDOT
6. More walkable and pedestrian/bike friendly community
7. Through traffic having minimal impact on the Saginaw community

SAGINAW CITY GOVERNMENT: OUR MISSION

City of Saginaw: Our Mission

The **MISSION OF SAGINAW CITY GOVERNMENT**

is to provide

EXCEPTIONAL CUSTOMER SERVICE⁽¹⁾,

to work in

PARTNERSHIP WITH OUR COMMUNITY⁽²⁾

and to act in a

FINANCIALLY RESPONSIBLE MANNER⁽³⁾

resulting in

SUPERIOR CITY SERVICES⁽⁴⁾

and a

MORE LIVABLE COMMUNITY⁽⁵⁾!

Saginaw City Government: Mission

PRINCIPLE 1

EXCEPTIONAL CUSTOMER SERVICE

► Means

1. Presenting a positive image for City government – appearance, equipment and workplace
2. Going the extra mile to serve the customer
3. If you must say “no”, taking the time to explain your decision and actions
4. Representing the City in a positive manner
5. Listening to the customer
6. Understanding the customer’s concerns, problems and needs

PRINCIPLE 2

PARTNERSHIP WITH OUR COMMUNITY

► Means

1. Responding tactically to misinformation about the City and City government
2. Keeping the community informed on City services, finances, projects, programs and activities
3. Seeking community input on major developments
4. Being an advocate for the Saginaw community
5. Engaging the community in the governance processes through participation on boards/commissions and input on issues and planning
6. Developing opportunities for residents to serve the community (e.g. CERT and others)
7. Cultivating and developing partnerships with the business community

PRINCIPLE 3

FINANCIALLY RESPONSIBLE MANNER

► Means

1. Developing a balanced annual budget
2. Maintaining City financial reserves consistent with City policies and national standards
3. Providing accurate and timely financial reports to the Mayor and City Council and the community
4. Delivering City services in the most cost effective and efficient manner
5. Providing competitive compensation for City employees
6. Developing a comprehensive capital improvement program/budget and a community investment plan

PRINCIPLE 4

SUPERIOR CITY SERVICES

► Means

1. Providing City services responsive to the needs of the Saginaw community
2. Recognizing managers and employees for superior performance and major achievements
3. Seeking and using feedback from the community in order to continuously improve service delivery
4. Developing and training the City workforce, including maintaining professional certifications
5. Obtaining and maintaining departmental accreditations
6. Knowing national/state “best practices” and applying to the City of Saginaw
7. Having City departments collaborating to better serve the community
8. Supporting creative thinking and innovative actions

PRINCIPLE 5

MORE LIVABLE COMMUNITY

► Means

1. Planning for the City future
2. Maintaining a safe community
3. Providing facilities and amenities for recreation and leisure
4. Providing timely response for emergency and non-emergency calls for service
5. Providing reliable utility services necessary for urban/suburban living
6. Growing the local economy
7. Upgrading and maintaining the community appearance
8. Celebrating our community history

CITY OF SAGINAW PLAN 2018 – 2023

City of Saginaw

Goals for 2023

Maintain a Financially Sound City Providing Superior Services

=====

Improve Mobility and Traffic Flow

=====

More Beautiful, Livable Community

=====

Develop Vibrant Activity Centers/Major Corridors

=====

Expand Community Quality of Life Amenities

Goal 1

Maintain a Financially Sound City Providing Superior Services

OBJECTIVES

1. Hire and retain a top quality City workforce dedicated to serving the Saginaw community
2. Invest in the maintenance and upgrade of City facilities
3. Have up-to-date information technology
4. Have adequate resources to support defined City services and levels of service
5. Deliver City services in an efficient, cost effective manner
6. Have a responsible budget with affordable tax rate
7. Have competitive City employee compensation

MEANS TO RESIDENTS

1. Service value for taxes and fees
2. Customer driven and friendly City services – delivery and processes
3. Responsible stewardship of City assets
4. City services delivered in a cost effective manner
5. City employees dedicated to serving the community
6. City investing in maintenance today and building for tomorrow

**SHORT TERM CHALLENGES
AND OPPORTUNITIES**

1. Changing City operations and service delivery through best practices and innovation
2. Residents understanding City government, including finances, services and operations
3. Aging City infrastructure needing maintenance, upgrade or replacement
4. Outdated City Charter and Code of Ordinance
5. Using information technology to improve City operations and service delivery
6. Loss of long term employees (50% eligible in next five/ten years) and institutional knowledge
7. Having competitive compensation for public safety in the Metroplex
8. Communicating with the community

**LONG TERM CHALLENGES
AND OPPORTUNITIES**

1. Engaging the community
2. Hire the “Best” City employees
3. Actions by the Texas State Legislature impacting the City of Saginaw
4. Management and employee succession planning
5. Flat or decline in sales tax revenues
6. Fewer grants and outside funding sources
7. Limited revenue options for cities
8. Anti-government attitude at the state and national level

POLICY ACTIONS 2018 – 2019

1. EDC Framework: Creation and Funding
2. City Facilities Master Plan
3. Citywide Services and Staffing
4. Long Range Financial
5. Code of Ordinances Update

MANAGEMENT ACTIONS 2018 – 2019

1. Financial Policies: Review/Refinement
2. City Organization Assessment
3. Charter Review and Election
4. Outdoor Warning Sirens
5. ADA Compliance Plan

MANAGEMENT IN PROGRESS 2018 – 2019

1. EMS Field Reporting Program: Implementation
2. SCBA Replacement
3. New Fire Pumper: Operational
4. Electronic Time Clock: Acquisition and Implementation
5. City Core Values: Development
6. Court System: Update
7. Fire Joint Training Exercise
8. TMRS Retirement Contribution Percentage Increase: Direction
9. Performance Evaluation System: Refinement
10. Public Works Accreditation: Launch
11. Mobile App: Development
12. Kids Fire Camp 2018
13. New Medical Director: Hired
14. Saginaw Junior Police Academy 2018
15. Active Shooter Exercise
16. Healthcare Coverage Cost Containment: Actions
17. ESD Grant
18. Texas Fire Chiefs Best Practices: Recognition: Initial Steps
19. Texas Police Chiefs' Association Best Practices Certification: Completion
20. City Auditor: Bid and Decision

MANAGEMENT IN PROGRESS 2018 – 2019

(Continued)

21. Management and Employee Succession Planning/Program: Next Steps
22. Cyber Security Records and Operating Systems
23. Volunteer Program Expansion: Service Hours, Volunteers/Program Promotion
24. Countywide Mutual Aid Agreement: Revision
25. Fire K-9 Vehicle: Grant

MAJOR PROJECTS 2018 – 2019

1. Knowles Avenue Drainage Project: Short Term
2. Public Safety Radio System Replacement
3. Saginaw Boulevard Drainage Project: Study/Design
4. Water Line South Main
5. Saginaw Boulevard 16” Water Line Phase 2: Design
6. FM 156 Utility Relocation: Construction
7. Fairmont 12” Sanitary Sewer Rehabilitation: Phase 1 Construction
8. Little Fossil Creek I&I Sewer Repairs: Construction
9. West Cement Creek I&I Study Phase 2
10. East Cement Creek Improvements Phase 2 and 3: Design
11. Police Department Parking Lot Expansion

ON THE HORIZON 2019 – 2023

1. Proactive Community Communications Strategy/Plan and Position: Direction and Funding
2. City Volunteer Programs/Process Enhancements: Report with Options and Direction
3. New Fire Station: Report with Options, Location, Design and Funding
4. Public Works Facility: Report with Options, Direction and Funding
5. Information Technology Master Plan: Development, Direction and Implementation Actions, Funding
6. I & I Study Phase 3: Completion, Direction and City Actions
7. Police Services and Staffing: Report with Options, Direction and Funding
8. Fire Services and Staffing: Report with Options, Direction and Funding
9. Animal Services and Adoptions Center - “No Kill” Facility: Facility/Needs/Staffing Assessment, Direction and Funding
10. Fire Fees Update: Report and Direction
11. Neighborhood Crime Watch Revitalization: Direction, Funding and Actions
12. Public WiFi Expand/Extension: Best Practices, Report with Options, Direction and City Actions, Funding
13. Saginaw Chamber of Commerce: Performance Audit/Assessment, Direction and Funding

Goal 2

Improve Mobility and Traffic Flow

OBJECTIVES

1. Improve traffic flow within and through Saginaw
2. Become a more bicycle and pedestrian friendly City and community
3. Make major highway corridors more beautiful through streetscapes and design
4. Upgrade the quality of major highways and City streets
5. Increase use of roundabouts
6. Develop and expand trail network
7. Become a “user-friendly community for alternative transportation modes – Uber, Lyft and others

MEANS TO RESIDENTS

1. Predictable and acceptable travel times: Point “a” to Point “b”
2. Less traffic congestion and improved flow
3. Alternative transportation modes choices beyond the automobile
4. Safer streets and travel by car, foot or bicycle
5. More attractive highway corridors
6. Protection of property values

SHORT TERM CHALLENGES AND OPPORTUNITIES

1. Funding for City streets with aging streets and highways needing maintenance and upgrades (City: 83 miles)
2. Trail sidewalks widening and connectivity
3. Lack of sidewalk and trails master plan
4. Traffic volume and road capacity
5. Access to local businesses
6. Crossing the rail tracks with railroad traffic (75–100 per day)

LONG TERM CHALLENGES AND OPPORTUNITIES

1. Unsafe community for bikes and pedestrians
2. Emerging mobility options: Uber, Lyft
3. Need for more North – South highway options
4. Working with TxDOT on highway and transportation issues
5. Potential federal infrastructure program with 80% – 20% funding
6. Lack of transit service to Fort Worth and the region
7. Funding for alternative transportation modes
8. Uncertain federal and state funding for highways
9. Working with/coordination with two railways Union Pacific and BNSF
10. Connectivity of commercial areas
11. Road impacts on public safety response time

POLICY ACTIONS 2018 – 2019

1. Multi-use Trail/Bike Lane System Master Plan
2. Traffic Signal Synchronization Plan
3. Knowles Road Project
4. East McElroy Project

MANAGEMENT ACTIONS 2018 – 2019

1. Bridge Over Railroad
2. Bridge Construction: Short Term Impacts and Public Education

MANAGEMENT IN PROGRESS 2018 – 2019

1. Traffic Count

MAJOR PROJECTS 2018 – 2019

1. East Bailey Boswell Project: Phase 2

ON THE HORIZON 2019 – 2023

1. Roundabouts: Policy Direction
2. City Streets: Service Level and Funding (Pavement Management System)
3. Master Thoroughfare Plan Update: Review and Direction
4. Saginaw Boulevard Traffic Safety: Assessment Report and Direction, Funding (with TxDOT)
5. North Old Decatur Project: Extension and Funding
6. Elevated Railroads: Report and Direction

Goal 3

More Beautiful, Livable Community

OBJECTIVES

1. Have attractive, well-designed mixed-use development
2. Have beautiful streetscapes with underground utilities
3. Have a safe community with a low crime rate
4. Enhance landscaping throughout the City
5. Have beautiful highway corridors that are well-maintained
6. Have attractive grain elevators – a community symbol and asset
7. Have well-designed, beautiful new developments – commercial and residential

MEANS TO RESIDENTS

1. Positive impression as you enter Saginaw
2. Feeling safe and secure any time of day; in your home, in the neighborhood and throughout the community
3. Protection and enhancement of property values
4. Greater pride in the Saginaw community
5. New developments adding value to the community
6. City investing in Saginaw's future

**SHORT TERM CHALLENGES
AND OPPORTUNITIES**

1. Aging commercial businesses along major highway corridors
2. Degree of proactive code enforcement
3. Upgrading City entrances/gateways/signage
4. Private property owners not investing or unwillingness to sell
5. Creating an overlay district for Saginaw Boulevard
6. Involving the community and residents in maintaining a safe community
7. Updating City development codes and regulations
8. Public spaces incorporated into new developments

**LONG TERM CHALLENGES
AND OPPORTUNITIES**

1. Defining the City's role in facade upgrade
2. Defining "mixed use" development
3. Aging housing stock
4. Lack of City control along major highways –TxDOT responsibilities
5. Increase in petty and personal crimes – perception
6. Unattractive grain elevators
7. Funding for beautification projects
8. Determining the direction on public art and the City's role
9. Land for new neighborhood development
10. Costs of ongoing maintenance

POLICY ACTIONS 2018 – 2019

1. Code Enforcement/Compliance
2. Parks Master Plan: Assessment and Development
3. Saginaw Boulevard Overlay District

MANAGEMENT ACTIONS 2018 – 2019

1. Multi-family Rental Property Registration, Inspection and Enforcement
2. Building and Fire Code: Adoption

MANAGEMENT IN PROGRESS 2018 – 2019

1. Keep Saginaw Beautiful: By Laws/State Acceptance
2. Adopt A Spot Program: Expansion (6/12)

MAJOR PROJECTS 2018 – 2019

1. Food Truck Court/Farmers Market
2. Beautification Plan

ON THE HORIZON 2019 – 2023

1. Main Street Beautification Plan [including storefronts, facades and undergrounding utilities]: Development, Direction and City Actions, Funding
2. Parks Maintenance and Upgrade Plan: Report with Options, Direction, Staffing/Contracting, Project Priority and Funding
3. Community/Corridors Beautification Plan: Goals/Desired Outcomes, Best Practices, Plan Development, Direction and Funding
4. Grain Elevators Beautification/Lighting: Report with Options and Alternative Uses, Direction, City Role, City Actions and Funding
5. Fruit Tree Orchard Development: Next Steps (including Butterfly Garden)
6. Land Acquisition: Policy Direction
7. Public Arts/Murals Program: Best Practices, Report with Options and Direction
8. Streetscape Master Plan: Report with Options, Direction, City Role and Funding
9. Single Family Property Registration Inspection and Enforcement

Goal 4

Develop Vibrant Activity Centers/Major Corridors

OBJECTIVES

1. Develop the Municipal Campus activity center
2. Revitalize Main Street corridor
3. Initiate business retention and expansion program
4. Have a proactive economic development function that produces results
5. Attract new businesses to Saginaw
6. Develop industrial/commercial center
7. Support small business start-ups and growth in Saginaw

MEANS TO RESIDENTS

1. Opportunities to work near home – minimal commute time, more personal time
2. Fewer reasons to leave Saginaw
3. Retention of sales tax dollars in the community
4. More things to do in Saginaw
5. Alternative housing choices in mixed-use developments
6. Places to shop and eat

SHORT TERM CHALLENGES AND OPPORTUNITIES

1. Attracting entertainment businesses and restaurants
2. Attracting developers to Saginaw and negotiating development agreements
3. Defining the City role: redevelopment and economic development
4. Attracting new industrial businesses to Saginaw
5. Address National Guard opportunity
6. Impact of overpass on business – short term and long term
7. Aging commercial centers needing redevelopment
8. Complexity of closing the economic development deal

LONG TERM CHALLENGES AND OPPORTUNITIES

1. Space in Aarons Center – entrepreneurial space
2. Lacking of understanding the economic development process
3. Changing demographic – young professional families and disposable income
4. Having common vision and goals for each activity center
5. Having an expanded economic development function with performance metrics and accountability
6. Funding level for incentives
7. Determining minimum property maintenance codes
8. Updating development standards and regulations
9. Attracting retail businesses to the corridors and activity centers
10. Proximity to Fort Worth
11. Uncertain future global and national economy

POLICY ACTIONS 2018 – 2019

1. National Guard Armory: Relocating
2. Municipal Center Master Plan
3. Economic Development
4. North Farm Master Plan for Mixed use Development

MANAGEMENT ACTIONS 2018 – 2019

1. Economic Development Strategic Plan

ON THE HORIZON 2019 – 2023

1. Business Incubator Space Concept: Evaluation Study and Direction
2. East Corridor: Master Plan
3. Boundary Adjustments with City of Fort Worth
4. Senior Assisted Living Facility: Needs Evaluations, Report with Options, Direction, and City Action
5. Aging Retail Strategy: Best Practices, Evaluation Report with Options, Direction and City Actions
6. Commercial Redevelopment Plan for Highway 287: Report with Options, Direction, City Actions and Partners
7. Special Events Rail Spur: Direction for Saginaw and City Initiatives/Actions
8. Land Use Plan Update: Review and Direction
9. Saginaw Re-Branding with Options, Direction and Funding
10. Zoning Code Revision

Goal 5

Expand Community Quality of Life Amenities

OBJECTIVES

1. Attract new restaurants – destination for residents and the region
2. Develop Eastside Park
3. Expand Recreation Center
4. Expand recreation center hours
5. Develop additional community park(s)
6. Expand Senior Center facility and programming
7. Attract a modern movie theater complex
8. Expand community events and festivals
9. Attract entertainment businesses
10. Expand Library

MEANS TO RESIDENTS

1. More dining choices near home
2. Expanded choices for your leisure time
3. Activities for all family generations
4. Support for a healthy lifestyle
5. More family-friendly activities and programs
6. Low cost or free leisure activities in the community
7. Opportunities to meet your neighbor

**SHORT TERM CHALLENGES
AND OPPORTUNITIES**

1. Lack of an entertainment venue(s)
2. Lack of quality hotels with community rooms
3. Lack of quality dining with a regional reputation
4. Aging parks needing upgrade or a refresh
5. Lack of successful community events and festivals
6. Unattractive corridors and highways
7. Funding for expanding City facilities
8. Defining the City's role and funding for incentives

**LONG TERM CHALLENGES
AND OPPORTUNITIES**

1. Aging City Library
2. Funding for land acquisition
3. Aging Recreation Center and Aquatic Center
4. Changing recreational trends – different activities for different generations
5. Community rooms and limited space
6. Differing expectations of residents
7. Availability of sports fields and tournament fields
8. Competition
9. Proximity to Fort Worth amenities

POLICY ACTIONS 2018 – 2019

1. Community Policing: Concept Definition
2. Park Master Plan: ADA Assessment
3. Senior Center Plan: Needs Assessment
4. Quality of Life Bond Package

MANAGEMENT ACTIONS 2018 – 2019

1. Farmers Market Development
2. Crime Reduction Action Plan
3. Food Truck Events
4. Grain/Train History: Development of Historic Assets and Event
5. Building Permitting and Siting Procedures

MANAGEMENT IN PROGRESS 2018 – 2019

1. Images of Saginaw Photo Contest
2. Train and Grain Festival
3. Run the Rails 5K Event
4. Sister Cities Process/Selection
5. Youth Council: Creation
6. Concerts in the Park: Expansion
7. Dive-in Movies: Expansion
8. Restaurant/Entertainment Strategy

MAJOR PROJECTS 2018 – 2019

1. Willow Creek Park Parking Expansion [30 parking spaces]
2. ADA Transition Plan
 - a. Park and Building Evaluation
 - b. Intersection Evaluation

ON THE HORIZON 2019 – 2023

1. Restaurant Attraction Actions: 2 – 3 New Sit Down Restaurants
2. Entertainment Venue/Business Attraction Strategy: Direction, City Actions and Funding
3. Multi-use Trail/Bike Lane System Master Plan: Needs, Best Practices, Link to Fort Worth/Trinity Trail System, Plan Development, Direction and Next Steps
4. Community Festivals/Events: Inventory, Report with Partners and Options, Direction, City Role and City Actions
5. Schools Traffic Solutions and Actions
 - a. Charter School
 - b. Willow Creek School
6. Project Dream Play: Direction
7. Subdivision Ordinance: Review and Direction
8. Library Facilities Plan: Needs Assessment, Plan Development, Direction and Next Steps
9. Recreation Center Plan: Needs Assessment, Plan Development, Direction and Next Steps
10. Community Amphitheater Plan: Feasibility Study with Options, Direction, City Role and Funding
11. Medical/Healthcare Business Attraction: Goals, Report with Options, Direction and City Actions
12. Eastside Regional Park: Master Plan
13. Land Acquisition: Direction and Funding
14. Aquatic Center Plan: Needs Assessment, Plan Development, Direction and Next Steps
15. Music in the Park: Next Steps
16. Willow Creek Park Upgrade/Update: Plan and Funding
17. Heritage Events/Festivals: Report with Options, Direction, City Role, and City Actions
18. Culinary Arts Education Program [with Schools]: Goals, Report with Options, Facilities Direction and City Actions
19. Sports Complex [recreation and tournaments] Land Acquisition: Direction and Funding
20. Park Playground Redesign and Upgrade
21. Historical Museum: Development

CITY OF SAGINAW ACTION AGENDA 2018 – 2019

City of Saginaw

Policy Agenda 2018 – 2019

TOP PRIORITY

HIGH PRIORITY

City of Saginaw

Management Agenda 2018 – 2019

TOP PRIORITY

HIGH PRIORITY

City of Saginaw

Management in Progress 2018 – 2019

EMS Field Reporting Program: Implementation

SCBA Replacement

New Fire Pumper: Operational

Electronic Time Clock: Acquisition and Implementation

City Core Values: Development

Court System: Update

Fire Joint Training Exercise

TMRS Retirement Contribution Percentage Increase: Direction

Performance Evaluation System: Refinement

Public Works Accreditation: Launch

Mobile App: Development

Kids Fire Camp 2018

New Medical Director: Hired

Saginaw Junior Police Academy 2018

Active Shooter Exercise

Healthcare Coverage Cost Containment: Actions

ESD Grant

Texas Fire Chiefs Best Practices: Recognition: Initial Steps

Texas Police Chiefs' Association Best Practices Certification: Completion

City Auditor: Bid and Decision

Management and Employee Succession Planning/Program: Next Steps

Cyber Security Records and Operating Systems

Volunteer Program Expansion: Service Hours, Volunteers/Program Promotion

Countywide Mutual Aid Agreement: Revision

Fire K-9 Vehicle: Grant

Traffic Count

Keep Saginaw Beautiful: By Laws/State Acceptance

Adopt A Spot Program: Expansion (6/12)

Images of Saginaw Photo Contest

Train and Grain Festival

Run the Rails 5K Event

Sister Cities Process/Selection

Youth Council: Creation

Concerts in the Park: Expansion

Dive-in Movies: Expansion

Restaurant/Entertainment Strategy

City of Saginaw

Major Projects 2018 – 2019

Knowles Avenue Drainage Project: Short Term

Public Safety Radio System Replacement

Saginaw Boulevard Drainage Project: Study/Design

Water Line South Main

East Bailey Boswell Project: Phase 2

Food Truck Court/Farmers Market

Willow Creek Park Parking Expansion [30 parking spaces]

SECTION 9

CITY OF SAGINAW PLAN 2018 – 2023

City of Saginaw Goals 2023

**MAINTAIN A FINANCIALLY SOUND CITY
PROVIDING SUPERIOR SERVICES**

IMPROVE MOBILITY AND TRAFFIC FLOW

MORE BEAUTIFUL, LIVABLE COMMUNITY

**DEVELOP VIBRANT ACTIVITY
CENTERS/MAJOR CORRIDORS**

**EXPAND COMMUNITY
QUALITY OF LIFE AMENITIES**

City of Saginaw

Goals 2023 Worksheet

1. MAINTAIN A FINANCIALLY SOUND CITY PROVIDING SUPERIOR SERVICES
2. IMPROVE MOBILITY AND TRAFFIC FLOW
3. MORE BEAUTIFUL, LIVABLE COMMUNITY
4. DEVELOP VIBRANT ACTIVITY CENTERS/MAJOR CORRIDORS
5. EXPAND COMMUNITY QUALITY OF LIFE AMENITIES

IMPORTANCE	
Personal*	Team
11	1
15	2
19	3
22	4
23	5

* The Mayor and City Councilmembers ranked the five goals from “most important” = 1 to “lesser importance” = 5. The number in this column represents the total score for each goal.

GOAL 1**MAINTAIN A FINANCIALLY SOUND CITY
PROVIDING SUPERIOR SERVICES****► Objectives**

1. Hire and retain a top quality City workforce dedicated to serving the Saginaw community
2. Invest in the maintenance and upgrade of City facilities
3. Have up-to-date information technology
4. Have adequate resources to support defined City services and levels of service
5. Deliver City services in an efficient, cost effective manner
6. Have a responsible budget with affordable tax rate
7. Have competitive City employee compensation

► Means to Residents

1. Service value for taxes and fees
2. Customer driven and friendly City services – delivery and processes
3. Responsible stewardship of City assets
4. City services delivered in a cost effective manner
5. City employees dedicated to serving the community
6. City investing in maintenance today and building for tomorrow

► **Challenges and Opportunities**

	PRIORITY
1. Changing City operations and service delivery through best practices and innovation	5
2. Residents understanding City government, including finances, services and operations	5
3. Aging City infrastructure needing maintenance, upgrade or replacement	5
4. Outdated City Charter and Code of Ordinance	4
5. Using information technology to improve City operations and service delivery	4
6. Loss of long term employees (50% eligible in next five/ten years) and institutional knowledge	4
7. Having competitive compensation for public safety in the Metroplex	4
8. Communicating with the community	4
9. Engaging the community	3
10. Hire the “Best” City employees	2
11. Actions by the Texas State Legislature impacting the City of Saginaw	1
12. Management and employee succession planning	1
13. Flat or decline in sales tax revenues	1
14. Fewer grants and outside funding sources	1
15. Limited revenue options for cities	1
16. Anti-government attitude at the state and national level	1

► Actions 2018 – 2019			PRIORITY
	1. Police Chief: Hiring	M/C	Completed
	2. Fire Truck: Purchased	M/C	Completed
	3. EDC Framework: Creation and Funding (5/19) (4B)	M/C	6
\$\$\$\$	4. City Facilities Master Plan: Condition Assessment, Staffing Needs, Development, Direction, Project Priority and Funding Mechanism	M/C	5
	5. Citywide Services and Staffing: Report with Options, Direction and Funding		5
	6. Long Range Financial Plan [with 5 year projections] (Debt capacity for Future Bond)	M/C	4
\$	7. Code of Ordinances Update: Review and Refinement	M/C	4
	8. Financial Policies: Review/Refinement	M/C	M
	9. City Organization Assessment: City Manager Report and Direction	M/C	M
	10. Charter Review and Election (5/19): Major Clean Up	M/C	M
	11. Outdoor Warning Sirens: Direction and Funding	Mgmt	M
\$\$\$	12. ADA Compliance Plan: Implementation and Funding	Mgmt	M
\$\$	13. Proactive Community Communications Strategy/Plan and Position: Direction and Funding	M/C	3
	14. City Volunteer Programs/Process Enhancements: Report with Options and Direction	M/C	3
\$\$\$\$	15. New Fire Station: Report with Options, Location, Design and Funding	M/C	2
\$\$	16. Public Works Facility: Report with Options, Direction and Funding	M/C	2
\$	17. Information Technology Master Plan: Development, Direction and Implementation Actions, Funding	M/C	2
	18. I & I Study Phase 3: Completion, Direction and City Actions	M/C	2
	19. Police Services and Staffing: Report with Options, Direction and Funding	M/C	1
	20. Fire Services and Staffing: Report with Options, Direction and Funding	M/C	1
\$\$\$\$	21. Animal Services and Adoptions Center - “No Kill” Facility: Facility/Needs/Staffing Assessment, Direction and Funding	Mgmt M/C	1

► **Actions 2018 – 2019** *(Continued)*

			PRIORITY
	22. Fire Fees Update: Report and Direction	Mgmt	1
	23. Neighborhood Crime Watch Revitalization: Direction, Funding and Actions	Mgmt	1
\$	24. Public WiFi Expand/Extension: Best Practices, Report with Options, Direction and City Actions, Funding	M/C	0
\$	25. Saginaw Chamber of Commerce: Performance Audit/Assessment, Direction and Funding	Mgmt	0

► **Management in Progress 2018 – 2019**

	TIME
1. EMS Field Reporting Program: Implementation	Completed
2. SCBA Replacement	10/18
3. New Fire Pumper: Operational	10/18
4. Electronic Time Clock: Acquisition and Implementation	10/18
5. City Core Values: Development	10/18
6. Court System: Update	12/18
7. Fire Joint Training Exercise	1/19
8. TMRS Retirement Contribution Percentage Increase: Direction	1/19
9. Performance Evaluation System: Refinement	1/19
10. Public Works Accreditation: Launch	1/19
11. Mobile App: Development	6/19
12. Kids Fire Camp 2018	6/19
13. New Medical Director: Hired	6/19
14. Saginaw Junior Police Academy 2018	7/19
15. Active Shooter Exercise	8/19
16. Healthcare Coverage Cost Containment: Actions	9/19
17. ESD Grant	10/19
18. Texas Fire Chiefs Best Practices: Recognition: Initial Steps	2020
19. Texas Police Chiefs' Association Best Practices Certification: Completion	2020
20. City Auditor: Bid and Decision	2020
21. Management and Employee Succession Planning/Program: Next Steps	Ongoing
22. Cyber Security Records and Operating Systems	Ongoing
23. Volunteer Program Expansion: Service Hours, Volunteers/Program Promotion	
24. Countywide Mutual Aid Agreement: Revision	
25. Fire K-9 Vehicle: Grant	

► **Major Projects 2018 – 2019**

1. Knowles Avenue Drainage Project: Short Term
2. Public Safety Radio System Replacement
3. Saginaw Boulevard Drainage Project: Study/Design
4. Water Line South Main

TIME
10/18
1/19
9/19
9/19

► **On the Horizon 2019 – 2023**

1. Emergency Management Function: Report and Direction
2. TCFAC: Review
3. HR Software - Onboarding: Implementation

GOAL 2

IMPROVE MOBILITY AND TRAFFIC FLOW

► Objectives

1. Improve traffic flow within and through Saginaw
2. Become a more bicycle and pedestrian friendly City and community
3. Make major highway corridors more beautiful through streetscapes and design
4. Upgrade the quality of major highways and City streets
5. Increase use of roundabouts
6. Develop and expand trail network
7. Become a “user-friendly community for alternative transportation modes – Uber, Lyft and others

► Means to Residents

1. Predictable and acceptable travel times: Point “a” to Point “b”
2. Less traffic congestion and improved flow
3. Alternative transportation modes choices beyond the automobile
4. Safer streets and travel by car, foot or bicycle
5. More attractive highway corridors
6. Protection of property values

► **Challenges and Opportunities**

	PRIORITY
1. Funding for City streets with aging streets and highways needing maintenance and upgrades (City: 83 miles)	6
2. Trail sidewalks widening and connectivity	6
3. Lack of sidewalk and trails master plan	6
4. Traffic volume and road capacity	5
5. Access to local businesses	5
6. Crossing the rail tracks with railroad traffic (75–100 per day)	4
7. Unsafe community for bikes and pedestrians	3
8. Emerging mobility options: Uber, Lyft	3
9. Need for more North – South highway options	3
10. Working with TxDOT on highway and transportation issues	2
11. Potential federal infrastructure program with 80% – 20% funding	2
12. Lack of transit service to Fort Worth and the region	1
13. Funding for alternative transportation modes	1
14. Uncertain federal and state funding for highways	1
15. Working with coordination with two railways Union Pacific and BNSF	1
16. Connectivity of commercial areas	1
17. Road impacts on public safety response time	1
18. Untapped potential of the rail lines serving Saginaw	0

► Actions 2018 – 2019			PRIORITY
\$\$	1.	Multi-use Trail/Bike Lane System Master Plan: Needs, Best Practices, Link to Fort Worth/Trinity Trail System, Plan Development, Direction and Next Steps	M/C 6
\$\$\$\$	2.	Traffic Signal Synchronization Plan [with TxDOT]: Problem Analysis. Report with Options, City Role, City Actions, Direction and Funding Mechanism	M/C 6
\$\$\$\$	3.	Knowles Road Project: Direction and Funding (Reconstruction and Drainage)	M/C 6
	4.	East McElroy Project: Direction and Funding • Up to Saginaw Boulevard • Connections	M/C 4
	5.	Bridge Over Railroad: Next Steps, Funding and Contract	M/C M
	6.	Bridge Construction: Short Term Impacts and Public Education	Mgmt M
	7.	Roundabouts: Policy Direction	M/C 3
	8.	City Streets: Service Level and Funding (Pavement Management System)	M/C 1
	9.	Master Thoroughfare Plan Update: Review and Direction	M/C 1
	10.	Saginaw Boulevard Traffic Safety: Assessment Report and Direction, Funding (with TxDOT)	Mgmt 1
	11.	North Old Decatur Road Project: Extension and Funding	M/C 0
	12.	Elevated Railroads: Report and Direction	M/C 0

► Management in Progress 2018 – 2019		TIME
1.	Traffic Counts	6/19

► Major Projects 2018 – 2019		TIME
1.	East Bailey Boswell Project: Phase 2	10/18

GOAL 3

MORE BEAUTIFUL, LIVABLE COMMUNITY

► Objectives

1. Have attractive, well-designed mixed-use development
2. Have beautiful streetscapes with underground utilities
3. Have a safe community with a low crime rate
4. Enhance landscaping throughout the City
5. Have beautiful highway corridors that are well- maintained
6. Have attractive grain elevators – a community symbol and asset
7. Have well-designed, beautiful new developments – commercial and residential

► Means to Residents

1. Positive impression as you enter Saginaw
2. Feeling safe and secure any time of day; in your home, in the neighborhood and throughout the community
3. Protection and enhancement of property values
4. Greater pride in the Saginaw community
5. New developments adding value to the community
6. City investing in Saginaw's future

► **Challenges and Opportunities**

	PRIORITY
1. Aging commercial businesses along major highway corridors	5
2. Degree of proactive code enforcement	5
3. Upgrading City entrances/gateways/signage	5
4. Private property owners not investing or unwillingness to sell	5
5. Creating an overlay district for Saginaw Boulevard	5
6. Involving the community and residents in maintaining a safe community	4
7. Updating City development codes and regulations	4
8. Public spaces incorporated into new developments	4
9. Defining the City's role in facade upgrade	3
10. Defining "mixed use" development	3
11. Aging housing stock	1
12. Lack of City control along major highways –TxDOT responsibilities	1
13. Increase in petty and personal crimes – perception	1
14. Unattractive grain elevators	1
15. Funding for beautification projects	1
16. Determining the direction on public art and the City's role	1
17. Land for new neighborhood development	1
18. Costs of ongoing maintenance	1
19. Culture of throwing – resulting in the increase litter and trash	0

► Actions 2018 – 2019			PRIORITY
	1. Code Enforcement/Compliance: Organization and Performance Review, Report with Options and Service Levels, Direction and Funding	M/C	6
	2. Parks Master Plan: Assessment and Development (including Parkland Dedication and Acquisition)	Mgmt M/C	4
	3. Saginaw Boulevard Overlay District: Scope/Purposes, Proposal, Direction	Mgmt	4
	4. Multi-family Rental Property Registration, Inspection and Enforcement: Implementation	M/C	M
	5. Building and Fire Code: Adoption	Mgmt	M
\$\$\$\$	6. Main Street Beautification Plan [including storefronts, facades and undergrounding utilities]: Development, Direction and City Actions, Funding	M/C	3
\$	7. Parks Maintenance and Upgrade Plan: Report with Options, Direction, Staffing/Contracting, Project Priority and Funding	M/C	3
\$	8. Community/Corridors Beautification Plan: Goals/Desired Outcomes, Best Practices, Plan Development, Direction and Funding	M/C	2
\$\$\$\$	9. Grain Elevators Beautification/Lighting: Report with Options and Alternative Uses, Direction, City Role, City Actions and Funding	M/C	2
	10. Fruit Tree Orchard Development: Next Steps (including Butterfly Garden)	M/C	2
	11. Land Acquisition: Policy Direction	Mgmt	2
	12. Public Arts/Murals Program: Best Practices, Report with Options and Direction	M/C	1
\$	13. Streetscape Master Plan: Report with Options, Direction, City Role and Funding	M/C	0

► Management in Progress 2018 – 2019		TIME
1.	Keep Saginaw Beautiful: By Laws/State Acceptance	1/19
2.	Adopt A Spot Program: Expansion (6/12)	Ongoing

► **Major Projects 2018 – 2019**

1. Food Truck Court/Farmers Market

TIME
10/19

► **On the Horizon 2019 – 2023**

1. Single Family Property Registration Inspection and Enforcement

GOAL 4**DEVELOP VIBRANT ACTIVITY CENTER/MAJOR CORRIDORS****► Objectives**

1. Develop the Municipal Campus activity center
2. Revitalize Main Street corridor
3. Initiate business retention and expansion program
4. Have a proactive economic development function that produces results
5. Attract new businesses to Saginaw
6. Develop industrial/commercial center
7. Support small business start-ups and growth in Saginaw

► Means to Residents

1. Opportunities to work near home – minimal commute time, more personal time
2. Fewer reasons to leave Saginaw
3. Retention of sales tax dollars in the community
4. More things to do in Saginaw
5. Alternative housing choices in mixed-use developments
6. Places to shop and eat

► **Challenges and Opportunities**

	PRIORITY
1. Attracting entertainment businesses and restaurants	7
2. Attracting developers to Saginaw and negotiating development agreements	6
3. Defining the City role: redevelopment and economic development	6
4. Attracting new industrial businesses to Saginaw	5
5. Address National Guard opportunity	5
6. Impact of overpass on business – short term and long term	5
7. Aging commercial centers needing redevelopment	4
8. Complexity of closing the economic development deal	4
9. Space in Aarons Center – entrepreneurial space	3
10. Lacking an understanding of the economic development process	2
11. Changing demographic – young professional families and disposable income	2
12. Having common vision and goals for each activity center	1
13. Having an expanded economic development function with performance metrics and accountability	1
14. Funding level for incentives	1
15. Determining minimum property maintenance codes	1
16. Updating development standards and regulations	1
17. Attracting retail businesses to the corridors and activity centers	1
18. Proximity to Fort Worth	1
19. Uncertain future global and national economy	1
20. Developing condos and apartments in activity center(s)	0
21. Land pricing	0

► **Actions 2018 – 2019**

			PRIORITY
1.	National Guard Armory: Relocating		6
2.	Municipal Center Master Plan	M/C	5
3.	Economic Development: Goals, Organizational Analysis, Performance Metrics, Direction, Funding and Reporting Mechanism for Accountability	M/C	4
4.	North Farm Master Plan for Mixed use Development	M/C	4
5.	Economic Development Strategic Plan: Development	Mgmt	M
6.	Business Incubator Space Concept: Evaluation Study and Direction	M/C	3
7.	East Corridor: Master Plan	M/C	2
8.	Boundary Adjustments with City of Fort Worth	M/C	2
9.	Senior Assisted Living Facility: Needs Evaluations, Report with Options, Direction, and City Action	M/C	1
10.	Aging Retail Strategy: Best Practices, Evaluation Report with Options, Direction and City Actions	M/C	1
11.	Commercial Redevelopment Plan for Highway 287: Report with Options, Direction, City Actions and Partners	M/C	0
12.	Special Events Rail Spur: Direction for Saginaw and City Initiatives/Actions	M/C	0
13.	Land Use Plan Update: Review and Direction	M/C	0
14.	Saginaw Re-Branding with Options, Direction and Funding	Mgmt	0
15.	Zoning Code Revision	Mgmt	0

GOAL 5

EXPAND COMMUNITY QUALITY OF LIFE AMENITIES

► Objectives

1. Attract new restaurants – destination for residents and the region
2. Develop Eastside Park
3. Expand Recreation Center
4. Expand service center hours
5. Develop additional community park(s)
6. Expand Senior Center facility and programming
7. Attract a modern movie theater complex
8. Expand community events and festivals
9. Attract entertainment businesses
10. Expand Library

► Means to Residents

1. More dining choices near home
2. Expanded choices for your leisure time
3. Activities for all family generations
4. Support for a healthy lifestyle
5. More family-friendly activities and programs
6. Low cost or free leisure activities in the community
7. Opportunities to meet your neighbor

► **Challenges and Opportunities**

1. Lack of an entertainment venue(s)
2. Lack of quality hotels with community rooms
3. Lack of quality dining with a regional reputation
4. Aging parks needing upgrade or a refresh
5. Lack of successful community events and festivals
6. Unattractive corridors and highways
7. Funding for expanding City facilities
8. Defining the City's role and funding for incentives
9. Aging City Library
10. Funding for land acquisition
11. Aging Recreation Center and Aquatic Center
12. Changing recreational trends – different activities for different generations
13. Community rooms and limited space
14. Differing expectations of residents
15. Availability of sports fields and tournament fields
16. Competition
17. Proximity to Fort Worth amenities
18. Lack of movie theaters
19. Competition between recreational use and tournament use

PRIORITY

7
6
5
4
4
4
4
4
3
3
2
1
1
1
1
1
1
0
0

► Actions 2018 – 2019			PRIORITY
1.	Community Policing: Concept Definition, Best Practices, Direction and Funding	M/C	7
2.	Park Master Plan: ADA Assessment and Plan with Funding, Review and Direction Update	M/C	6
3.	Senior Center Plan: Needs Assessment, Report with Options, Direction and Funding Mechanism, Service Hours	M/C	5
4.	Quality of Life Bond Package: Projects, Package and Direction including Timing (11/19)	M/C	4
\$50 Million			
5.	Farmers Market Development: Direction and Next Steps	M/C	M
6.	Crime Reduction Action Plan: Problem Analysis, Report with Options, Direction and City Actions	M/C	M
7.	Food Truck Events: Direction and City Actions	M/C	M
8.	Grain/Train History: Development of Historic Assets and Event	M/C	M
9.	Building Permitting and Siting Procedures: Review and Direction (In Writing)	Mgmt	M
10.	Restaurant Attraction Actions: 2 – 3 New Sit Down Restaurants	M/C	3
11.	Entertainment Venue/Business Attraction Strategy: Direction, City Actions and Funding	M/C	2
12.	Multi-use Trail/Bike Lane System Master Plan: Needs, Best Practices, Link to Fort Worth/Trinity Trail System, Plan Development, Direction and Next Steps	M/C	2
\$	13. Community Festivals/Events: Inventory, Report with Partners and Options, Direction, City Role and City Actions	M/C	2
\$	14. Schools Traffic Solutions and Actions	M/C	2
	a. Charter School		
	b. Willow Creek School		
\$	15. Project Dream Play: Direction	M/C	2
	16. Subdivision Ordinance: Review and Direction	Mgmt	2
	17. Library Facilities Plan: Needs Assessment, Plan Development, Direction and Next Steps	M/C	1
	18. Recreation Center Plan: Needs Assessment, Plan Development, Direction and Next Steps	M/C	1
	19. Community Amphitheater Plan: Feasibility Study with Options, Direction, City Role and Funding	M/C	1

► Actions 2018 – 2019 (Continued)			PRIORITY
	20. Medical/Healthcare Business Attraction: Goals, Report with Options, Direction and City Actions	M/C	1
	21. Eastside Regional Park: Master Plan	M/C	1
\$\$	22. Land Acquisition: Direction and Funding	Mgmt	1
	23. Aquatic Facility Center Plan: Needs Assessment, Plan Development, Direction and Next Steps	M/C	0
	24. Music in the Park: Next Steps	M/C	0
	25. Willow Creek Park Upgrade/Update: Plan and Funding	M/C	0
	26. Heritage Events/Festivals: Report with Options, Direction, City Role, and City Actions	M/C	0
	27. Culinary Arts Education Program [with Schools]: Goals, Report with Options, Facilities Direction and City Actions	M/C	0
	28. Sports Complex [recreation and tournaments] Land Acquisition: Direction and Funding	M/C	0
	29. Park Playground Redesign and Upgrade	M/C	0
	30. Historical Museum: Development	M/C	0

► **Management in Progress 2018 – 2019**

1. Images of Saginaw Photo Contest
2. Train and Grain Festival
3. Run the Rails 5K Event
4. Sister Cities Process/Selection
5. Youth Council: Creation
- \$ 6. Concerts in the Park: Expansion
- \$ 7. Dive-in Movies: Expansion
8. Restaurant/Entertainment Strategy

TIME

1/19 –
5/19
4/19
6/19
10/18
12/18

► **Major Projects 2018 – 2019**

1. Willow Park Parking Expansion [30 parking spaces]

TIME

10/18



City of Saginaw

Meeting Date: 7/2/2019

Staff Contact: Gabe Reaume, City Manager
Rick Trice, P.E., Director of Public Works

Agenda Items: (14)

E-mail: greaume@saginawtx.org

Phone: 817-230-0324

SUBJECT:

Direction regarding Willow Creek Park Playground

BACKGROUND/DISCUSSION:

Staff needs direction from the Council regarding this project.

FINANCIAL IMPACT:

This item is for direction only.

RECOMMENDATION:

N/A

ATTACHMENTS:

Description

WCP Memo

TPWD Email



City of Saginaw

DATE: June 12, 2019

TO: Gabe Reaume, City Manager

FROM: Rick Trice, Director Public Works

SUBJECT: Willow Creek Park Playground (Project Dream Play)

On Tuesday June 11, 2019, the city received bids for Willow Creek Park Playground (re: project Dream Play). A total of five bids were received. The apparent low bidder submitted a bid of \$482,634.50. The bids were competitive with the lowest three bids within \$1,000 to \$4,000 apart. The city has committed \$178,675 toward completion of the project. Currently the project cost summary is as follows:

Design Contract by La Terra	\$ 32,500.00
Pending Contract	<u>\$482,634.50</u>
Sub-total	\$515,134.50
City contribution	\$178,675.00
Funds by Project Dream Play	\$158,566.00 (Current Estimate)
Funds required to complete	\$177,893.50 (Estimate)

The low bidder is currently being evaluated by La Terra. The contract scope will be evaluated to determine if it can be reduced to meet available funding; however, a cursory review doesn't indicate much opportunity.

Based on the bids, I do not see any value in re-bidding the project.

Janice England

From: Gabe Reaume
Sent: Thursday, June 27, 2019 9:12 AM
To: Janice England
Subject: FW: TPWD Local Park grants

For the Project Dream Play discussion item.
Thanks,
Gabe

From: Dan Reece [mailto:Dan.Reece@tpwd.texas.gov]
Sent: Thursday, June 27, 2019 9:10 AM
To: Gabe Reaume <greume@saginawtx.org>
Cc: Matthew Fougerat <Matthew.Fougerat@tpwd.texas.gov>
Subject: TPWD Local Park grants

Good morning, Gabe – thanks for your interest in the Local Park program. To recap our earlier conversation:

- An all-abilities playground project is eligible under the TPWD Local Parks grant program. The all-abilities aspect and outside source of match could potentially result in a very competitive grant application.
- We are anticipating the adoption of new scoring criteria at the August 21, 2019 TPW Commission meeting. The proposed criteria can be found [here](#). In order to provide adequate outreach/training, we have pushed this year's Local Park grant application deadline to December 2, 2019. Funding announcements will occur at the May 2020 TPW Commission meeting.
- To be eligible for reimbursement, no construction activity (or equipment purchases) can occur on funded projects until the grant agreement is in place. For projects awarded State funding in May 2020, grant agreements will be issued around late July 2020. Federally funded projects will receive grant agreements in mid-September 2020.

Please feel free to contact anyone on the Local Park team should you decide to pursue a grant . . . we are here to help answer questions and guide you through the application process.

Sincerely,
Dan

Dan Reece, RLA
Local Park Grants Manager
TX Landscape Architect #1986
(512) 389-4656 – office
(512) 945-3767 – mobile/text

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