City Council Agenda

SAGINAW CITY COUNCIL
NOTICE OF MEETING AND WORKSHOP

Meeting, Workshop, and/or Executive Session Agenda
6:00 PM - Tuesday, February 19, 2019
Saginaw City Hall Council Chambers
333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Michael Orr, Saginaw Church of Christ

(3) Audience Participation--On the Video Screen

(4) Consent Agenda

(a) Action regarding Minutes, February 5, 2019--Janice England, City Secretary

(b) Action regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the ADA Transition Plan Phase 2B--Rick Trice, P.E., Director of Public Works

(c) Action regarding Adoption of Resolution No. 2019-03 Authorizing the execution of Advance Funding Agreement Amendment #1 and Advance Funding Agreement for Non-Traditionally Transportation On-System

with the Texas Department of Transportation (TxDOT)--Rick Trice, P.E., Director of Public Works

(d) Action Regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the I&I Study, Phase 2 (W. Cement Creek)--Rick Trice, P.E., Director of Public Works

(e) Action Regarding Adoption of Resolution No. 2019-04 and Execution of Advance Funding Agreement for Green Ribbon Program On-System--Rick Trice, P.E., Director of Public Works

(f) Action regarding purchase of one 2019 Chevrolet 2500 Single Cab Pickup Truck for the Public Services Department--Rick Trice, P.E., Director of Public Works

(5) Mayors' Monarch Pledge --Todd Flippo, Mayor

(6) Presentation by The NuRock Companies regarding proposed Heritage at Saginaw Development; and Consideration and Action regarding a Resolution related to the same matter--Lisa Rucker, Vice President, The NuRock Companies

(7) Consideration and Action regarding Appointments to Advisory Recreation and Parks Board--Janice England, City Secretary

(8) Consideration and Action regarding Appointments to Animal Shelter Advisory Committee--Janice England, City Secretary

(9) Consideration and Action regarding any matter related to the role, duties or discontinuation of the Saginaw Finance/Audit Committee--Gabe Reaume, City Manager

(10) Consideration and Action regarding any matter related to the role, duties or discontinuation of the Saginaw Economic Development Committee--Gabe Reaume, City Manager

(11) Consideration and Action to delegate to the City Manager authority to approve and execute any confidentiality/nondisclosure agreements on behalf of the City to facilitate business relocation and/or economic development matters--Gabe Reaume, City Manager

(12) Recess into Workshop--Todd Flippo, Mayor

(13) Discussion regarding Strategic Plan--Gabe Reaume, City Manager

(14) Discussion regarding Solid Waste and Recycling Program--Norm Bulaich & Marty Grant, Waste Connections

(15) Reconvene Back into Regular Session--Todd Flippo, Mayor

(16) Executive Session

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

(a) Any Posted Item

551.074 Texas Government Code.

Personnel Matters The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

(a) City Manager

(17) Adjournment--Todd Flippo, Mayor

City of Saginaw

Meeting Date: 2/19/2019

Agenda Items: (4)(a)

Staff Contact: Janice England, City Secretary

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:
Action regarding minutes, February 5, 2019

BACKGROUND/DISCUSSION:
The minutes of the February 5, 2019 City Council Meeting are being presented for approval

FINANCIAL IMPACT:
N/A

RECOMMENDATION:
N/A

ATTACHMENTS:

Description

Minutes 2-5-2019

CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
FEBRUARY 5, 2019

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	David Flory
Councilmember	Patrick Farr
Councilmember	Valerie Tankersley
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
City Secretary	Janice England
Finance Director	Kim Quin
Police Chief	Lee Howell
Asst. Police Chief	Russell Ragsdale
Fire Division Chief	Scott Craver
Director of Public Works	Rick Trice, P.E.
Director of Community Svcs.	Keith Rinehart
Library Director	Ellen Ritchie
Director of Human Resources	Melanie McManus
Director of Economic Dev.	Alora Wachholz
Economic Dev. Intern	Stephanie Wilson
Chief Building Official	Larry Little
Police Officer	Richard Taylor

Absent from the meeting:

None

Visitors at the meeting:

Lynn Clark	Kevin McMillin
Mike Seaberry	Korie Kiser
Lawrence Lakey	Pamela Lakey
Zoe Kiser	Jennifer Ripka
Leah Reeves	Ramon Johnson
Lanette Reed	Mary Ragle
Misty Farr	Macy Farr
Avery Farr	Dale Reed

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Ms. Lanette Reed of The Crossroads Church gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

(a) Action regarding Minutes, January 15, 2019

(b) Action regarding Resolution No. 2019-01 Supporting City of Fort Worth Ordinance 23086-1-2018 Seeking a Municipal Setting Designation for 2417 E. Long Avenue in Fort Worth

Summary: The City received a request from the Fort Worth Transportation Authority asking that the City pass a Resolution of Support for a Municipal Setting Designation (MSD) Ordinance passed by the City of Fort Worth. The purpose of the MSD Ordinance is to prohibit potable use of shallow groundwater at 2417 E. Long Avenue. State regulations require that any municipality that owns or operates a water supply well within five miles of the MSD site support the designation. The City of Saginaw has three well sites that are no longer in use and have been plugged. The wells are listed on the Texas Water Development Board's database as active wells. Approval of Resolution No. 2019-01 is administrative in nature. The MSD site is confined to the Fort Worth location and poses no risk to the City of Saginaw's water supply.

(c) Action regarding a Proposed Sanitary Sewer Pipeline Crossing Agreement with Burlington Northern Santa Fe Railroad

Summary: The Fairmont Sanitary Sewer Rehabilitation Phase 1 Project includes a new pipeline crossing of the Burlington Northern Santa Fe Railroad (BNSF). A sanitary sewer crosses the railroad today and will be abandoned in place when the new pipeline is constructed. The agreement requires a one-time license fee of $5,104 and insurance. Additional Railroad Protective Liability Insurance is also required during the construction period and is not currently provided under TML, the City's insurance carrier. The insurance can be furnished for a one year period under the agreement for $1,266. Staff is recommending the option for BNSF to provide the insurance. The financial impact will be $6,370. Funds in the amount of $650,000 are budgeted in the Water and Wastewater Enterprise Fund Capital Projects, Account 05-7021-55.

(d) Action regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the Saginaw Parks Site Analysis and Conceptual Design

Summary: The 2018-2019 Budget included funds for a site plan for city parks. The recommended Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. includes an assessment of the City's seven parks. Based on the findings and data obtained, a conceptual design will be prepared for each park. The consultant will assist the City in identifying new playground equipment, playground surfacing, accessibility improvements, parking options and other site improvements. The seven parks are: Brian Schwengler Memorial Park, Highland Station Park, Kiwanis Park/Veterans Memorial Park, Opal Jo Jennings Park, Sagewood Park, William Houston Park, and Willow Creek Park. The total fee is $37,500 and includes $7,000 budgeted for Site Analysis and $30,500 for Conceptual Park Design. The 2018-2019 budget includes funding for $30,500 (Parks Department, Capital Outlay/Special Request, Account 01-7000-07). The remaining $7,000 will come of the fund balance.

(e) Action regarding Election of City's Representative on the Metropolitan Area Emergency Medical Service Authority Board of Directors

Summary: The Metropolitan Area Emergency Medical Service Authority (MAEMSA) is governed by a ten member Board of Directors which consists of six voting members and four non-voting ex-officio members. One of the six voting members serves as the City's MAEMSA Board representative as well as the representative for the other thirteen non-City of Fort Worth municipalities. This representative is selected through a nomination and vote process. Mr. Stephen Tatum's (current representative) term of office is expiring. There are two nominees for the position: Mr. Stephen Tatum and Mr. Matthew Aiken. After careful consideration, Fire Chief Spears along with the First Responder Advisory Board support the election of Mr. Aiken. Fire Chief Spears recommends that the City's votes be cast for Mr. Matthew Aiken.

(f) Action regarding Agreement to Provide Professional Services related to Building Inspections with Kevin McMillin

Summary: The proposed agreement for professional services is for building inspection services to be provided by Kevin McMillin. Kevin retired as Chief Building Official with the City on January 31, 2019. The agreement will allow Kevin to continue to provide services related to building inspections. The financial impact will be a monthly fee of $7,000, and upon request for after hour services as defined by the City, an additional fee of $75 per hour with a two hour minimum. The costs will be covered by revenue generated from the Rental Inspection Program and also savings due to the reorganization of the Inspection Department.

Mayor Flippo explained that Item 4f will be pulled from the Consent Agenda for separate consideration.

Motion was made by Mayor Pro-Tem Flory with a second by Councilmember Tankersley to approve the Consent Agenda with the exception of Item 4f as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

The Council then considered Item 4f, Action regarding Agreement to Provide Professional Services related to Building Inspections with Kevin McMillin. Councilmember Farr left the Council Chambers during this item due to a Conflict of Interest.

City Manager Reaume explained that Kevin McMillin retired from his position as Chief Building Official at the end of January. He stated that the proposed agreement will allow Kevin to continue to provide services related to building inspections. He added that this will provide the City with an additional inspector while the building boom continues and the recently approved Rental Inspection Program gets underway. He stated that the proposed agreement includes the ability for Mr. McMillin or the City to terminate the agreement with thirty days notice. There was a brief discussion regarding the addition of a one year time limit to the agreement. City Attorney Meredith stated that the Council can approve the agreement with the addition of a term limit.

Motion was made by Councilmember Copeland with a second by Mayor Pro-Tem Flory to approve Item 4f, Agreement to Provide Professional Services related to Building Inspections with Kevin McMillin, with the addition of a term of twelve (12) months. Motion carried. 6-0-1-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: Councilmember Farr

Absent: None

(5) Presentation of Comprehensive Annual Financial Report for the year ended September 30, 2018

Ms. Jennifer Ripka of Weaver and Tidwell, LLP presented the Comprehensive Annual Financial Report for the year ended September 30, 2018. She briefly explained the contents of the report. She expressed appreciation to the City Staff for their assistance and cooperation throughout the audit. City Manager Reaume expressed his appreciation to Finance Director Quin and the City Staff for their efforts during the audit process.

(6) Consideration and Action regarding Resolution No. 2019-02, Calling a General Election to be held on May 4, 2019 to elect the Offices of City Council Place 1, City Council Place 3, and City Council Place 5

City Secretary England explained that Resolution No. 2019-02 calls the General Election to be held on May 4, 2019. The offices that will be the ballot are City Council Place 1, City Council Place 3, and City Council Place 5.

Motion was made by Mayor Pro-Tem Flory with a second by Councilmember Tankersley to approve Resolution No. 2019-02 as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(7) Consideration and Action regarding Ordinance No. 2019-01, Calling a Special Election to be held on May 4, 2019 to determine whether the Voters of the City of Saginaw desire to continue a Sales and Use Tax for Street Maintenance in the City

City Secretary England stated that in 2001 the Texas Legislature passed House Bill 445 allowing cities, with voter approval, to dedicate a portion of their local sales tax rate to street maintenance and repairs. The sales tax may be used only to maintain and repair existing municipal streets. Saginaw voters approved the Street Maintenance Sales Tax in May 2007 (1/8 cent). The tax expires four years after it takes effect unless voters reauthorize it. She explained that it was reauthorized by voters in 2011 and 2015. She added Ordinance No. 2019-01 calls the Special Election to be held on May 4, 2019 for voters to consider the reauthorization of the Sales and Use Tax for Street Maintenance.

Mayor Flippo explained that the total sales tax in Saginaw is 8.25%. The State collects 6.25% and the City collects 2%. Of the City's 2%, one (1) cent goes into the City's General Fund, 1/8 cent goes to the Street Maintenance Fund, 3/8 cent is dedicated to the Crime Control and Prevention District and ½ cent is dedicated to the reduction of property taxes.

Motion was made by Councilmember Copeland with a second by Councilmember Tankersley to approve Ordinance No. 2019-01 as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(8) Consideration and Action regarding Ordinance No. 2019-02, Calling a Special Election to be held on May 4, 2019 for the purposes of submitting to the voters multiple propositions to amend the Saginaw Home Rule Charter

City Attorney Meredith stated that Ordinance No. 2019-02 calls a Special Election to be held on May 4, 2019 for the purpose of submitting propositions to amend the Saginaw Home Rule Charter to the voters. He explained that City Attorney Elam prepared the ordinance that includes the seventeen propositions as directed by the City Council at the meeting held on January 2, 2019. Councilmember Copeland pointed out that voters will cast votes on each proposition separately.

Ms. Pam Lakey addressed the Council. She stated that she read through the propositions. She explained that she doesn't understand them and they don't make sense. She added that if she were voting today she would have to vote no on all the propositions. She stated that a better explanation for each proposition needs to be available. City Manager Reaume stated that public meetings regarding the propositions are planned. He explained that the City Attorney will be present at the meetings and citizens will have the opportunity to ask questions regarding the propositions. Ms. Lakey agreed that meetings would be beneficial. Asst. City Manager Johnson stated that the list of propositions as well as the red lined version of the current City Charter will be posted on the City's website for citizens to review also.

Mayor Flippo pointed out that the City Charter was approved in 1988 and this is the first time it has been reviewed. He expressed his appreciation to the members of the Charter Review Commission for their time and efforts spent in reviewing the Charter.

Motion was made by Councilmember Bighorse with a second by Mayor Pro-Tem Flory to approve Ordinance No. 2019-02 as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(9) Consideration and Action regarding Ordinance No. 2019-03, adding a New Article VII, "Smoking in Public Places" to Chapter 42 "Health and Sanitation" of the City Code, and repealing Section 42-2 "Smoking at Senior Citizens Center or a Community Center" of the City Code

City Manager Reaume stated that Ordinance No. 2019-03 reflects the comments and feedback from the Council Workshop held in December. He explained that the proposed ordinance defines smoking to include e-cigarettes and vapor devices, and prohibits all smoking in public places. It also includes a provision that within 90 days of the effective date of the ordinance, a business that currently allows smoking can request a permit to allow them to continue smoking on their premises.

Motion was made by Mayor Pro-Tem Flory with a second by Councilmember Tucker to approve Ordinance No. 2019-03, adding a New Article VII, "Smoking in Public Places" to Chapter 42 "Health and Sanitation" of the City Code, and repealing Section 42-2 "Smoking at Senior Citizens Center or a Community Center" of the City Code. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(10) Consideration and Action regarding request for reimbursement of legal fees from Councilmember Patrick Farr related to the legal defense of an inquiry by the Tarrant County District Attorney

City Attorney Meredith stated that Councilmember Farr's private attorney has submitted a request for the reimbursement of Councilmember Farr's legal fees. These legal fees were incurred due to Councilmember Farr's participation in the zoning ordinance matter regarding the overlay district. He stated that an inquiry was made by the Tarrant County District Attorney's Office with regard to Councilmember Farr's participation since he owns property within 200 feet of the area affected by the proposed overlay district.

City Attorney Meredith explained that reimbursement is at the discretion of the Council. Councilmember Tankersley stated that she would be abstaining from the vote on this request. Councilmember Farr stated that he would also be abstaining from the vote.

Councilmember Tankersley made the following statement to explain why she contacted the District Attorney's Office and why she would be abstaining from the vote on this request.

"Mr. Farr:
The reason I contacted the District Attorney and inquired about your not recusing yourself on the Ordinance 2018-24 Overlay district at the December 18th meeting was because when we were elected as council members, we all were told that if an item on the agenda relates to our owning property and the appearance of Conflict of Interest is present, we should recuse ourselves. One of the ways we are informed that it could be an item that we should recuse ourselves is by, public works sending us a letter stating that our property interests are in the 200 foot distance of the project. Every time that my property has been involved, the city managers (Past and present) have notified me that I should think about recusing myself and signing a conflict of interest so the citizens know that I am doing what is in the best interest of the city. And they probably do that for you also since you own property and a business.

The fact is: On February 20, 2018, you recused yourself on the public hearing CC-0218-14 which was the request for the approval of Amended Plat for Lot 5R, Block 8, Original Town of Saginaw being a Replat of Lots 5-9, Block 8, Original Town of Saginaw commonly known as 116-128 Belmont Street which is a few lots from your property/business.

Another fact is that in the past on several occasions, you have let the council and public know that you have more knowledge than the city manager, the finance department, our city engineers and even our city attorney on matters. Saying that we are not transparent, but you are the one costing the taxpayers money for staff hours on repeated items and then having to have special people to come and repeat things such as the Truth and Taxation. Your social media page is your opinion as you stated, but when you post some items that are not the whole facts, we (the other council members) cannot post on it and correct the infractions because it could turn into a quorum and that is not legal.

In my opinion I feel that you should have known to recuse yourself from this matter. It is not fair to our citizens that you only follow the law when it suits you. It should be straight across the board and everyone including you should follow the law at all times.

I know that when someone doesn't do exactly as they are supposed to by your standards and that shoe had been on someone else's foot you would have done the exact same thing as I did."

Councilmember Bighorse stated that she had received copies of two requests from Councilmember Farr's private attorney. She pointed out that the first request was for $4,500 and the second request was for $4,060. She stated that she was surprised the amount was lowered and also that neither request included an itemized description of the charges. Councilmember Farr stated that he could provide an itemized statement but due to attorney-client privilege he would release it to City Attorney Meredith.

Councilmember Copeland explained that she asked herself what she would do if in the same position and decided not to recuse herself from an item. She stated that if she felt so strongly about an item that she didn't recuse herself, she would be not ask the City to pay any private attorney fees.

Mayor Flippo commented that he has a hard time asking citizens to pay for a private attorney since Councilmember Farr went against the City Attorney's advice. He added that approving the request for reimbursement would not be an appropriate use of taxpayer funds.

Councilmember Farr stated that he had a detailed conversation with the City Attorney prior to the meeting about what is and what is not Conflict of Interest. He explained that he was ready to sign a Conflict of Interest Form but the City Attorney stated that if he did not believe it was a Conflict of Interest then he did not have to.

City Attorney Meredith explained that his advice to Councilmember Farr was if he felt he did not have a Conflict of Interest then he should not sign the statement declaring a Conflict of Interest. He explained that the advice was not to declare a Conflict of Interest and then participate as if he didn't sign the statement. He added that his advice is always to recommend declaring a Conflict of Interest if the Councilmember owns property within 200 feet of the subject. He explained that it's always possible that the District Attorney could conclude that any action on the item could have an economic effect. He stated that is different than the general public.

Councilmember Tankersley read from information received from the Texas Municipal League regarding Conflicts of Interest. She pointed out that Councilmember Farr made the motion to table the overlay district item and also voted on it.

Councilmember Tucker asked if it is routine for the City Attorney to tell Councilmembers when there is a Conflict of Interest and that they need to recuse themselves. City Attorney Meredith explained that he works for the Council. He

stated that he can give advice and make suggestions but the Councilmembers don't have to take it. He stated that Councilmembers make their own decisions individually. He added that he has not and does not claim to know how the District Attorney will handle any case or inquiry.

Councilmember Copeland stated that she recently had a similar situation. She explained that she received a notification because her property was within 200 feet of an issue that had to do with the zoning ordinance. She stated that she didn't ask for the City Attorney's opinion. She stated that she knew she should recuse herself because she had received the notice which alone cause the appearance of a Conflict of Interest. She added that she would like to have been involved in the discussion because she had views to express. She added that as Councilmembers, there is an obligation to the citizens when it comes to a Conflict of Interest. She also added that it would have been to her advantage to participate but she did not.

Councilmember Farr referring to the replat mentioned stated that he asked if there was a statutory Conflict of Interest based on the notice sent to property owners within 200 feet. He stated the City Attorney said it did not apply. He added that the business that he owns is not his primary source of income. He also stated that the proposed overlay district would affect nineteen businesses on Saginaw Boulevard and the decision on it was very important and far out weighed any idea that he had a Conflict of Interest.

Motion was made by Councilmember Tucker with a second by Councilmember Copeland to deny the request for reimbursement from Councilmember Farr. Motion carried. 5-0-2-0

For: Mayor Flippo, Mayor Pro-Tem Flory,
Councilmembers Tucker, Bighorse, and Copeland

Against: None

Abstain: Councilmembers Farr and Tankersley

Absent: None

(11) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

1 § 551.074. Texas Government Code. Personnel Matters. The City Council may convene in executive Session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

a. City Manager

Mayor Flippo declared the meeting recessed into Executive Session at 6:57 p.m.

Mayor Flippo declared the meeting back in Regular Session at 7:53 p.m.

(12) Adjournment

Motion was made by Councilmember Tankersley with a second by Councilmember Farr to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of February 5, 2019 adjourned at 7:53 p.m.

ATTEST:

_____
City Secretary Janice England

APPROVED:

_____
Mayor Todd Flippo

City of Saginaw

Meeting Date: 2/19/2019

Agenda Items: (4)(b)

Staff Contact: Rick Trice, P.E., Director Public Works

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:
Action Regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the ADA Transition Plan Phase 2B

BACKGROUND/DISCUSSION:

The 2018-19 Budget included funds for the ADA Transition Plan Phase 2B. The recommended IPO includes an assessment of eleven City facilities listed below. The assessment will evaluate the facilities for compliance with the American's with Disabilities Act (ADA). The assessment will include buildings and associated parking lots. Areas of non-compliance will be prioritized and recommended solutions will be provided with conceptual budgets.

The eleven facilities included are:

- Community Center
  - Animal Shelter
  - Public Works
  - Fire Station #2
  - Recreation Center
  - Aquatic Center
- City Hall
- Police Complex
- Library
- Senior Center
- Fire Station #1

The total lump sum fee is $32,000.

FINANCIAL IMPACT:

The total financial impact will be $32,000. Funds in the amount of $32,000 are budgeted for the ADA plan phase 2 building evaluation (Public Services Department, Account 01-7000-06-00, Capital Outlay/Special Request).

RECOMMENDATION:

It is recommended that the IPO with Kimley-Horn be approved in an amount not to exceed $32,000 for the ADA Transition Plan Phase 2B.

ATTACHMENTS:

Description

ADA Phase 2B IPO

Budget Information

Kimley»Horn

January 29, 2019

Mr. Gabe Reaume
City of Saginaw
333 West McLeroy Blvd.
Saginaw, TX 76179

RE: ***City of Saginaw ADA Transition Plan Phase 2B – Building Evaluation***

Dear Mr. Reaume:

Thank you for this opportunity to serve the City of Saginaw.

Please find attached two originals of Individual Project Order (IPO) ADA Transition Plan Phase 2B (reference the master agreement dated April 17, 2012).

Please contact Andrew Simonsen at (817) 339-2248 or andrew.simonsen@kimley-horn.com, or me at (817) 339-2251 or matt.pool@kimley-horn.com should you have any questions.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.
TBPE No. F-928

C Matt Pool, P.E.

Matt Pool, P.E.

INDIVIDUAL PROJECT ORDER – ADA Transition Plan Phase 2B

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and the City of Saginaw, Texas (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated April 17, 2012, which is incorporated herein by reference.

Identification of Project: ADA Transition Plan Phase 2B – Building Evaluation

Project Understanding:

The Consultant will provide professional services based on our project understanding as follows:

- The Client wishes to develop their Americans with Disabilities Act (ADA) Self-Evaluation and Transition Plan in multiple phases.

- This assignment will constitute Phase 2B of the ADA Self-Evaluation and Transition Plan and will include an ADA compliance review including buildings and associated parking lots, building sidewalk, and curb ramps. Recommendations to bring any non-compliant elements into compliance will be provided. The ADA Transition Plan document developed in the previous project phases will be updated to include formal documentation of tasks and associated findings outlined in this Scope of Services.

- The previously completed Phase 1 of this project included:
  - Establishment of ADA Liaison Committee
  - Self-Evaluation comprised of:
    - Review of Client programs, procedures, and policies, including:
      - Boards and commissions
      - Departments and associated services
    - Review of Client employment practices
    - Review of Client ordinances
    - Review of Client emergency management plan
  - Development of Transition Plan, including:
    - Defining the role of ADA Coordinator
    - Development of Grievance Policy and Procedure
    - Self-Evaluation findings and solutions for all items reviewed

- The previously completed Phase 2 of this project included:
  - Self-Evaluation comprised of evaluations of Client parks
  - Update Transition Plan with:
    - Self-Evaluation findings and solutions

- Future phases of this project are anticipated to include, but are not limited to:
  - Phase 4
    - Review of Client design standards
    - Evaluations of facilities including determination of compliance status, potential solutions, cost estimates to implement potential solutions, and prioritization of evaluated facilities for implementation;
      - Evaluation of public rights-of-way facilities including signalized intersections, sidewalks, and associated curb ramps;
    - Update of Transition Plan to document additional work.

Specific Scope of Services:

Task 1 – Project Management

1.1 The Consultant will maintain project records, budgets, and communications for the duration of the project. The project duration is assumed to be 6 months.

1.2 The Consultant will prepare monthly progress reports.

Task 2 – Self-Evaluation

2.1 Facilities Review – The Consultant will conduct field evaluations using forms developed by the Consultant in consultation with the Client. These evaluation forms will be based on the 2010 ADA Standards. All field data collected will be compatible with the Client's existing Geographic Information System (GIS).

2.1.1 Facilities Listing

2.1.1.1 Buildings and Parking Lots – The following buildings and associated parking lots will be evaluated:

Location Name	Property Address
1. Community Center	620 Park Center
2. Animal Shelter	205 Brenda Lane
3. Public Works	205 Brenda Lane
4. Fire Station #2	801 Basswood Blvd.
5. Recreation Center	633 W. McLeroy
6. Aquatic Center	605 W. McLeroy
7. City Hall	333 W. McLeroy
8. Police Complex	505 W. McLeroy
9. Library	355 W. McLeroy
10. Senior Center	405 S. Belmont
11. Fire Station #1	400 S. Saginaw Blvd

2.1.1.2 Building Sidewalks – Building sidewalk (excludes perimeter sidewalk within the public right-of-way) and all associated curb ramps, ramps, stairs, and other paths of travel required to be ADA compliant will be evaluated.

Facility Reports. Each facility report will identify compliance status of each facility with regards to both federal and state standards and include the following:

- Listing of facilities that are in compliance with the 2010 ADA Standards.
- Listing of facilities that are not in compliance with current ADA requirements.
- Solutions to resolve non-compliance issues for each facility.

- Prioritized list of improvements using criteria developed by the Consultant.
- Conceptual budget estimates for each solution.
- Photolog summary for each facility.
- Catalog of all field data compatible with the Client's existing GIS databases.

Task 3 – Transition Plan Update

3.1 Draft Self-Evaluation and Transition Plan Update. Based on the Self-Evaluation described in Task 2, the Consultant will prepare a draft Self-Evaluation and Transition Plan Update for the Client. The plan will include:

- Updated executive summary which will describe the project background and purpose, process, and most significant findings;
- Summary, detailed findings, and listing of solutions for all facilities listed in Task 2.1;
- Detailed facility reports for all facilities listed in Task 2.1;
- Placeholders for items to be included in the Transition Plan in subsequent project phases.

The previously completed Transition Plan includes the following elements:

- Executive summary which describes the project background and purpose, process, and most significant findings;
- All findings from the Phase 1 Self-Evaluation tasks including:
    - Review of Client programs, procedures, and policies, including:
        - Boards and commissions
        - Departments and associated services
    - Review of Client employment practices
    - Review of Client ordinances
    - Review of Client emergency management plan
- Definition of the role of ADA Coordinator
- Development of Grievance Policy and Procedure
- All findings from the Phase 2 Self-Evaluation tasks including:
    - Review of Client parks

The Consultant will provide electronic copies of the Draft Transition Plan Update in Microsoft Word and Adobe PDF formats to the Client.

3.2 Final Self-Evaluation and Transition Plan Update. The Consultant will address two (2) rounds of comments from Client staff to prepare a Final ADA Self-Evaluation and Transition Plan Update for the Client. The Consultant will provide the following deliverables to the Client:

- Electronic copies of the Final Transition Plan Update in Microsoft Word and Adobe PDF formats; and
- Two (2) printed copies of the Final Transition Plan Update with Appendices included on CD or another approved electronic media.

Task 4 – Meetings

4.1 Phase 2B Kick-off Conference Call. The Consultant will prepare for and attend up to one (1) conference call kick-off meeting with Client Staff. The Consultant will produce meeting materials and handouts and prepare a summary of action items resulting from the meeting.

4.2 Progress Meetings. The Consultant will prepare for and attend up to one (1) in-person progress meeting with Client staff and the ADA Liaison Committee. The Consultant will produce meeting materials and handouts and prepare a summary of action items resulting from the meeting.

Schedule: Work will begin on Notice to Proceed from Client. The Consultant will provide its services within six (6) months following the receipt of Notice to Proceed from the Client.

Deliverables: The Consultant will deliver the following materials to the Client:

- Electronic copies of the Draft Transition Plan Update with Appendices in Microsoft Word and Adobe PDF formats;
- Electronic copies of the Final Transition Plan Update with Appendices in Microsoft Word and Adobe PDF formats;
- Two (2) printed copies of the Final Transition Plan Update with Appendices included on CD or another approved electronic media.

Terms of compensation:

The Consultant will perform the services in Tasks 1-4 for the total lump sum fee of $32,000. Lump sum fees will be invoiced monthly based upon the overall percentage of services performed.

Payment will be due within 25 days of your receipt of the invoice.

ACCEPTED:

CITY OF SAGINAW, TEXAS

BY:_____
Gabe Reaume
City Manager

DATE:_____

KIMLEY-HORN AND ASSOCIATES, INC.

BY:_____
Jeff James
Senior Vice President

DATE: 1/29/19

CITY OF SAGINAW
BUDGET SUPPLEMENT
2018-2019

PUBLIC SERVICES

01-4981-06-00 SIGN SUPPLIES & MATERIALS $ 25,000

This account includes expenses for signs and related materials. We are now required by law to do a Sign Retro Reflectivity Program throughout the City. This involves the continuing replacement of noncompliant signs.

01-4985-06-00 SIGNAL LIGHT REPAIRS $ 5,000

This item covers supplies and repairs to the City's traffic signal system and assorted electronic flashers.

01-5245-06-00 CONTRACT SERVICES-MOWING $ 108,700

This amount includes 21 mowing cycles of all City-owned property except the 30 miles of right-of-way the City maintains. This includes 112 acres of park land. This account is increased 1.5% due to the Consumer Price Index which is allowed per the mowing contract. Additionally, funds were added in FY16/17 ($18,500) to provide annual fertilizing and weed control of city properties using a contractor. The consumer price index is allowed per the contract and could be less than 3%.

01-5247-06-00 CONTRACT SERVICES-JANITORIAL $ 1,020

Public Works share of janitorial expenses based on square footage.

01-5660-06-00 PHYSICALS $ 400

Pre-employment physicals/testing as needed and annual blood-born pathogens class.

01-6100-06-00 DUES & SUBSCRIPTIONS $ 1,000

Membership to APWA for up to 4 members - part of accredidation process.

01-6150-06-00 EDUCATIONAL TRAINING/TRAVEL $ 2,500

This account includes funding for schools concerning street maintenance, building maintenance, work zone safety, storm water and chemical application training.

01-6300-06-00 UTILITIES $ 252,940

Public Services share of gas, electric, and water expense. Each meter has been assigned to responsible dept.

01-6500-06-00 INSURANCE-GEN LIABILITY/AUTO $ 12,335

This represents the Public Services share of insurance expense. We have insurance through Texas Municipal League (TML). Total estimated city wide cost is $158,100.

01-6850-06-00 TELEPHONE EXPENSES $ 4,680

This account includes cell phone expense.

01-7000-06-00 CAPITAL OUTLAY/SPECIAL REQUEST $ 133,850

expenses related to dept accreditation 50% in GF	$	6,850
replace service truck	$	35,000
Chamber of Comerce building repairs	$	56,000
walk behind concrete grinder	$	4,000
ADA plan phase 2 building evaluation	$	32,000

TOTAL $ 1,516,020

City of Saginaw

Meeting Date: 2/19/2019

Agenda Items: (4)(c)

Staff Contact: Rick Trice, P.E., Director of Public Works

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:
Action Regarding Adoption of Resolution No. 2019-03 Authorizing the execution of Advance Funding Agreement Amendment #1 and Advance Funding Agreement for Non-Traditionally Transportation On-System with the Texas Department of Transportation (TxDOT)

BACKGROUND/DISCUSSION:
On April 21, 2015 the City Council passed Resolution 2015-04 authorizing the approval of the Advance Funding Agreement for a Non-Traditionally Transportation Project (On-System) for the Bailey Boswell Road and Bridge project at US 287. The agreement outlined the responsibilities of the City of Saginaw and TxDOT in completing the bridge project over US 287 including costs to be borne by each entity.

At the request of TxDOT Administration, the City received a request to terminate the original agreement in its entirety with Amendment #1 and to execute a new agreement in its place. The new agreement is substantially the same except as the previous one except that it clarifies that the City and State will be responsible for their respective cost overruns.

Additionally, the City of Saginaw's cost participation to the State was estimated at $77,950 under the previous agreement with $27,950 due upon execution of the agreement and the remaining $50,000 due before construction starts. The $27,950 was paid on April 30, 2015. The new agreement does not require payment of the $50,000 balance.

FINANCIAL IMPACT:
This action has no Financial Impact.

RECOMMENDATION:
It is recommended that the City Council adopt Resolution No. 2019-03 and authorize the execution of Advance Funding Advance Funding Agreement Amendment #1 and Advance Funding Agreement for Non-

Traditionally Transportation On-System with the Texas Department of Transportation (TxDOT)

ATTACHMENTS:

Description

Resolution
Bailey-Boswell Bridge AFA Amendment #1
Bailey-Boswell Bridge AFA

CITY OF SAGINAW
RESOLUTION NO. 2019-___

A RESOLUTION APPROVING AMENDMENT NO. 1 TERMINATING THE ADVANCE FUNDING AGREEMENT FOR A NON-TRADITIONALLY TRANSPORATION PROJECT (ON-SYSTEM) APPROVED BY REOLUTION 2015-04 AND APPROVING AN ADVANCE FUNDING AGREEMENT FOR A NON TRADITIONALLY TRANSPORTATION PROJECT (ON-SYSTEM) THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION IN REGARD TO THE NEW OVERPASS BRIDGE AT BAILEY-BOSWELL ROAD AND BUSINESS US-287 IN SAGINAW

WHEREAS, the City of Saginaw has approved the Bailey-Boswell Road and Bridge project; and

WHEREAS, the City of Saginaw approved Resolution 2015-04 on April 21, 2015 approving an Advance Funding Agreement for a Non-Traditionally Transportation Project (On-System) through the Texas Department of Transportation in regard to the New Overpass Bridge at Bailey Boswell Road and Business US-287; and

WHEREAS, the Texas Department of Transportation has requested that the City of Saginaw approve Amendment No. 1 terminating the agreement and a new Advance Funding Agreement for a Non-Traditionally Transportation Project (On-System) through the Texas Department of Transportation in regard to the New Overpass Bridge at Bailey Boswell Road and Business US-287; and

WHEREAS, the State participation level by the City of Saginaw is $27,950 having been previously remitted on April 30, 2015.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, THAT:

1.

The City of Saginaw approves Amendment No. 1 terminating the Advance Funding Agreement for a Non-Traditionally Transportation Project (On-System) through the Texas Department of Transportation in regard to the New Overpass Bridge at Bailey Boswell Road and Business US-287 approved on April 21, 2015.

2.

The City of Saginaw approves the Advance Funding Agreement for a Non-Traditionally Transportation Project (On-System) through the Texas Department of Transportation in regard to the New Overpass Bridge at Bailey Boswell Road and Business US-287.

PASSED AND APPROVED THIS 5TH DAY OF FEBRUARY, 2019.

APPROVED

Todd Flippo, Mayor

ATTEST:

_____

Janice England, City Secretary

CSJ # 0013-10-082
District # Fort Worth
Code Chart 64 # 37250
Project: Saginaw Bailey-Boswell Road
Federal Highway Administration
CFDA Title: Highway Planning and Construction
CFDA No.: 20.205
Not Research and Development

STATE OF TEXAS §

COUNTY OF TRAVIS §

ADVANCE FUNDING AGREEMENT AMENDMENT # 1

THIS AMENDMENT is made by and between the State of Texas, acting through the Texas Department of Transportation, called the State, and City of Saginaw, acting by and through its duly authorized officials, called the Local Government.

W I T N E S S E T H

WHEREAS, the State and the Local Government executed a contract on May 4th of 2015 to effectuate their agreement to construct a 2 lane overpass of Bailey Boswell Road over Business US 287 in Saginaw; and,

WHEREAS, it has become necessary to amend that contract;

WHEREAS, Article 4-A, Termination of this Agreement, states the Agreement shall be terminated, A. The Agreement is terminated in writing with the mutual consent of the parties; and,

NOW THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, the State and the Local Government do agree as follows:

A G R E E M E N T

1. Description of Amended Items

The original agreement is terminated in its entirety when signed by the last party whose signing makes this amendment fully executed. The agreement is terminated to change the project overruns from responsibility of the State to the Local Government.

2. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

CSJ # 0013-10-082
District # Fort Worth
Code Chart 64 # 37250
Project: Saginaw Bailey-Boswell Road
Federal Highway Administration
CFDA Title: Highway Planning and Construction
CFDA No.: 20.205
Not Research and Development

THIS AGREEMENT IS EXECUTED by the State and the Local Government in duplicate.

THE LOCAL GOVERNMENT

_____
Signature

_____
Typed or Printed Name

_____
Title

_____
Date

THE STATE OF TEXAS

_____
Kenneth Stewart
Director of Contract Services
Texas Department of Transportation

_____
Date

TxDOT:			Federal Highway Administration:	
CSJ #	0013-10-082		CFDA No.	20.205
District #	02 - Fort Worth		CFDA Title	Highway Planning and Construction
Code Chart 64 #	37250			
Project Name	Saginaw Bailey-Boswell Road		*AFA Not Used For Research & Development*	

STATE OF TEXAS §

COUNTY OF TRAVIS §

ADVANCE FUNDING AGREEMENT
For
Non-Traditionally Transportation Project
On-System

THIS AGREEMENT is made by and between the State of Texas, acting by and through the **Texas Department of Transportation** called the "State", and the **City of Saginaw**, acting by and through its duly authorized officials, called the "Local Government". The State and Local Government shall be collectively referred to as "the parties" hereinafter.

WITNESSETH

WHEREAS, federal law establishes federally funded programs for transportation improvements to implement its public purposes, and

WHEREAS, the Texas Transportation Code, Section 201.103 establishes that the State shall design, construct and operate a system of highways in cooperation with local governments, and Section 222.052 authorizes the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision, and

WHEREAS, federal and state laws require local governments to meet certain contract standards relating to the management and administration of State and federal funds, and

WHEREAS, the Texas Transportation Commission passed Minute Order Number **115291** authorizing the State to undertake and complete a highway improvement generally described as **New Overpass Bridge at Bailey Boswell road and Business US 287 in Saginaw** (Project), and

WHEREAS, the Governing Body of the Local Government has approved entering into this Agreement by resolution or ordinance _____ which is attached to and made a part of this Agreement as Attachment A, Resolution or Ordinance, for the improvement covered by this Agreement. A map showing the Project location appears in Attachment B, Location Map Showing Project (Attachment B), which is attached to and made a part of this Agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as set forth in this Agreement, it is agreed as follows:

TxDOT:			Federal Highway Administration:	
CSJ #	0013-10-082		CFDA No.	20.205
District #	02 - Fort Worth		CFDA Title	Highway Planning and Construction
Code Chart 64 #	37250			
Project Name	Saginaw Bailey-Boswell Road		*AFA Not Used For Research & Development*	

AGREEMENT

1. Responsible Parties:

The parties shall be responsible for the following work as stated in the article of the Agreement referenced in the table below:

1	**Local Government**	Utilities	Article 8
2.	**Local Government**	Environmental Assessment and Mitigation	Article 9
3.	**Local Government**	Architectural and Engineering Services	Article 11
4.	**Local Government**	Construction Responsibilities	Article 12
5.	**State**	Right of Way and Real Property	Article 14

2. Period of the Agreement

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in effect until the Project is completed or unless terminated as provided below.

3. Scope of Work

Construction of a 2 lane overpass of Bailey Boswell Road over Business US 287 in Saginaw, Texas, and at grade improvements at the intersection, (consist of bridge, retaining walls, paving, grading, drainage, and illumination).

4. Project Sources and Uses of Funds

The total estimated cost of the Project is $12,323,555.00 as shown in Attachment C, Project Budget, (Attachment C) which is attached to and made a part of this Agreement.

A. If the Local Government will perform any work under this Agreement for which reimbursement will be provided by or through the State, the Local Government must complete training. If federal funds are being used, the training must be completed before federal spending authority is obligated. Training is complete when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled "Local Government Project Procedures and Qualification for the Texas Department of Transportation" and retains qualification in accordance with applicable TxDOT procedures. Upon request, the Local Government shall provide the certificate of qualification to the State. The individual who receives the training certificate may be an employee of the Local Government or an employee of a firm that has been contracted by the Local Government to perform oversight of the Project. The State in its discretion may deny reimbursement if the Local Government has not continuously designated in writing a qualified individual to work actively on or to directly oversee the Project.

B. The expected cash contributions from the federal government, the State, the Local Government, or other parties are shown in Attachment C. The State will pay for only those Project costs that have been approved by the Texas Transportation Commission. The State and the federal government will not reimburse the Local Government for any work performed before the federal spending authority is formally obligated to the

Project by the Federal Highway Administration (FHWA). After federal funds have been obligated, the State will send to the Local Government a copy of the formal documentation showing the obligation of funds including federal award information. The Local Government is responsible for 100% of the cost of any work performed under its direction or control before the federal spending authority is formally obligated.

C. Attachment C shows, by major cost categories, the cost estimates and the party responsible for performing the work for each category. These categories may include but are not limited to: (1) costs of real property; (2) costs of utility work; (3) costs of environmental assessment and remediation; (4) cost of preliminary engineering and design; (5) cost of construction and construction management; and (6) any other local project costs.

D. The State will be responsible for securing the federal and State share of the funding required for the development and construction of the local Project. If the Local Government is due funds for expenses incurred, these funds will be reimbursed to the Local Government on a cost basis.

E. The Local Government will be responsible for all non-federal or non-State participation costs associated with the Project, unless otherwise provided for in this Agreement or approved otherwise in an amendment to this Agreement. Where Special Approval has been granted by the State under 43 TAC §15.52, the Local Government shall only in that instance be responsible for overruns in excess of the amount specified in Attachment C to be paid by the Local Government.

F. If the Project has been approved for a specified percentage or a periodic payment non-standard funding or payment arrangement under 43 TAC §15.52, the budget in Attachment C will clearly state the specified percentage or the periodic payment schedule.

G. When Special Approval has been granted by the State so that the Local Government bears the responsibility for paying cost overruns, the Local Government shall make payment to the State within thirty (30) days from the receipt of the State's written notification of those amounts.

H. Prior to the performance of any engineering review work by the State, the Local Government will pay to the State the amount specified in Attachment C. At a minimum, this amount shall equal the Local Government's funding share for the estimated cost of preliminary engineering performed or reviewed by the State for the Project. At least sixty (60) days prior to the date set for receipt of the construction bids, the Local Government shall remit its remaining financial share for the State's estimated construction oversight and construction cost.

I. The State will not execute the contract for the construction of the Project until the required funding has been made available by the Local Government in accordance with this Agreement.

J. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas Department of Transportation" or may use the State's Automated Clearing House (ACH) system for electronic transfer of funds in accordance with instructions provided by TxDOT's Finance Division. The funds shall be deposited and managed by the State and may only be applied by the State to the Project.

K. The State will not pay interest on any funds provided by the Local Government.

L. If a waiver for the collection of indirect costs for a service project has been granted under 43 TAC §15.56, the State will not charge the Local Government for the indirect costs the State incurs on the local Project, unless this Agreement is terminated at the request of the Local Government prior to completion of the Project.

M. If the Local government is an Economically Disadvantaged County (EDC) and if the State has approved adjustments to the standard financing arrangement, this Agreement reflects those adjustments.

N. Where the Local Government is authorized to perform services under this Agreement and be reimbursed by the State, the Local Government is authorized to submit requests for reimbursement by submitting the original of an itemized invoice in a form and containing all items required by the State no more frequently than monthly, and no later than ninety (90) days after costs are incurred. If the Local Government submits invoices more than ninety (90) days after the costs are incurred and if federal funding is reduced as a result, the State shall have no responsibility to reimburse the Local Government for those costs.

O. Upon completion of the Project, where Special Approval has been granted by the State under 43 TAC 15.52, the State will perform a final accounting of the Project costs. Any funds due by the Local Government, the State, or the federal government will be promptly paid by the owing party.

P. The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this Agreement or indirectly through a subcontract under this Agreement. Acceptance of funds directly under this Agreement or indirectly through a subcontract under this Agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

Q. Payment under this Agreement beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this Agreement shall be terminated immediately with no liability to either party.

5. Termination of This Agreement

This Agreement shall remain in effect until the Project is completed and accepted by all parties, unless:

A. The Agreement is terminated in writing with the mutual consent of the parties;

B. The Agreement is terminated by one party because of a breach, in which case any costs incurred because of the breach shall be paid by the breaching party;

C. The Local Government elects not to provide funding after the completion of preliminary engineering, specifications, and estimates (PS&E) and the Project does not proceed because of insufficient funds, in which case the Local Government agrees to reimburse the State for its reasonable actual costs incurred during the Project; or

D. The Project is inactive for thirty-six (36) consecutive months or longer and no expenditures have been charged against federal funds, in which case the State may in its discretion terminate this Agreement.

6. Amendments

Amendments to this Agreement due to changes in the character of the work, terms of the Agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written amendment.

7. Remedies

This Agreement shall not be considered as specifying the exclusive remedy for any agreement default, but all remedies existing at law and in equity may be availed of by either party to this Agreement and shall be cumulative.

8. Utilities

The party named in Article 1, Responsible Parties, under AGREEMENT shall be responsible for the adjustment, removal, or relocation of utility facilities in accordance with applicable state laws, regulations, rules, policies, and procedures, including any cost to the State of a delay resulting from the Local Government's failure to ensure that utility facilities are adjusted, removed, or relocated before the scheduled beginning of construction. The Local Government will not be reimbursed with federal or State funds for the cost of required utility work. The Local Government must obtain advance approval for any variance from established procedures. Before a construction contract is let, the Local Government shall provide, at the State's request, a certification stating that the Local Government has completed the adjustment of all utilities that must be adjusted before construction is completed.

9. Environmental Assessment and Mitigation

Development of a transportation project must comply with the National Environmental Policy Act and the National Historic Preservation Act of 1966, which require environmental clearance of federal-aid projects. The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

A. The identification and assessment of any environmental problems associated with the development of a local project governed by this Agreement.
B. The cost of any environmental problem's mitigation and remediation.
C. Providing any public meetings or public hearings required for the environmental assessment process. Public hearings will not be held prior to the approval of the Project schematic.
D. The preparation of the NEPA documents required for the environmental clearance of this Project.

If the Local Government is responsible for the environmental assessment and mitigation, before the advertisement for bids, the Local Government shall provide to the State written documentation from the appropriate regulatory agency or agencies that all environmental clearances have been obtained.

10. Compliance with Accessibility Standards

All parties to this Agreement shall ensure that the plans for and the construction of all projects subject to this Agreement are in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (TDLR) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

11. Architectural and Engineering Services

The party named in Article 1, Responsible Parties, under AGREEMENT has responsibility for the performance of architectural and engineering services. The engineering plans shall be developed in accordance with the applicable State's *Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges* and the special specifications and special provisions related to it. For projects on the State highway system, the design shall, at a minimum conform to applicable State manuals. For projects not on the State highway system, the design shall, at a minimum, conform to applicable American Association of State Highway and Transportation Officials (AASHTO) design standards.

In procuring professional services, the parties to this Agreement must comply with federal requirements cited in 23 CFR Part 172 if the Project is federally funded and with Texas Government Code 2254, Subchapter A, in all cases. Professional contracts for federally funded projects must conform to federal requirements, specifically including the provision for participation by Disadvantaged Business Enterprises (DBEs), ADA, and environmental matters. If the Local Government is the responsible party, the Local Government shall submit its procurement selection process for prior approval by the State. All professional services contracts must be reviewed and approved by the State prior to execution by the Local Government.

12. Construction Responsibilities

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

A. Advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for construction of the Project. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements, amendments, or additional work orders that may become necessary subsequent to the award of the construction contract. In order to ensure federal funding eligibility, projects must be authorized by the State prior to advertising for construction.

B. If the State is the responsible party, the State will use its approved contract letting and award procedures to let and award the construction contract.

C. If the Local Government is the responsible party, the Local Government shall submit its contract letting and award procedures to the State for review and approval prior to letting.

D. If the Local Government is the responsible party, the State must concur with the low bidder selection before the Local Government can enter into a contract with the vendor.

E. Upon completion of the Project, the party constructing the Project will issue and sign a "Notification of Completion" acknowledging the Project's construction completion and submit certification(s) sealed by a professional engineer(s) licensed in the State of Texas.

F. For federally funded contracts, the parties to this Agreement will comply with federal construction requirements cited in 23 CFR Part 635 and with requirements cited in 23 CFR Part 633, and shall include the latest version of Form "FHWA-1273" in the

contract bidding documents. If force account work will be performed, a finding of cost effectiveness shall be made in compliance with 23 CFR 635, Subpart B.

13. Project Maintenance

The Local Government shall be responsible for maintenance of locally owned roads and locally owned facilities after completion of the work. The State shall be responsible for maintenance of the State highway system after completion of the work if the work was on the State highway system, unless otherwise provided for in existing maintenance agreements with the Local Government.

14. Right of Way and Real Property

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the provision and acquisition of any needed right of way or real property.

15. Insurance

If this Agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work, the entity performing the work shall provide the State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

16. Notices

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

Local Government:	**State:**
City of Saginaw ATTN: Assistant City Manager 333 West McLeroy Blvd Saginaw, Texas 76179	Texas Department of Transportation ATTN: Director of Contract Services 125 E. 11th Street Austin, TX 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this Agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

17. Legal Construction

If one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability

shall not affect any other provisions and this Agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

18. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party, and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

19. Ownership of Documents

Upon completion or termination of this Agreement, all documents prepared by the State shall remain the property of the State. All data prepared under this Agreement shall be made available to the State without restriction or limitation on their further use. All documents produced or approved or otherwise created by the Local Government shall be transmitted to the State in the form of photocopy reproduction on a monthly basis as required by the State. The originals shall remain the property of the Local Government. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

20. Compliance with Laws

The parties to this Agreement shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

21. Sole Agreement

This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the Agreement's subject matter.

22. Cost Principles

In order to be reimbursed with federal funds, the parties shall comply with the cost principles established in 2 CFR 200 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

23. Procurement and Property Management Standards

The parties to this Agreement shall adhere to the procurement standards established in Title 49 CFR §18.36, to the property management standards established in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and to the Texas Uniform Grant Management Standards. The State must pre-approve the Local Government's procurement procedures for purchases to be eligible for state or federal funds.

24. Inspection of Books and Records

The parties to this Agreement shall maintain all books, documents, papers, accounting records, and other documentation relating to costs incurred under this Agreement and shall make such materials available to the State, the Local Government, and, if federally funded, the FHWA and the U.S. Office of the Inspector General or their duly authorized representatives for review and inspection at its office during the Agreement period and for three (3) years from the date of final reimbursement by FHWA under this Agreement or until any impending litigation or claims are resolved. Additionally, the State, the Local Government, and the FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

25. Civil Rights Compliance

The parties to this Agreement are responsible for the following:

A. Compliance with Regulations: Both parties will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made part of this Agreement.

B. Nondiscrimination: The Local Government, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Local Government will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the Agreement covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

C. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Local Government for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier will be notified by the Local Government of the Local Government's obligations under this Agreement and the Acts and Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.

D. Information and Reports: The Local Government will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and facilities as may be determined by the State or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations or directives. Where any information required of the Local Government is in the exclusive possession of another who fails or refuses to furnish this information, the Local Government will so certify to the State or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.

E. Sanctions for Noncompliance: In the event of the Local Government's noncompliance with the Nondiscrimination provisions of this Agreement, the State will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:

1. withholding of payments to the Local Government under the Agreement until the Local Government complies and/or
2. cancelling, terminating, or suspending of the Agreement, in whole or in part.

F. Incorporation of Provisions: The Local Government will include the provisions of paragraphs (A) through (F) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Local Government will take such action with respect to any subcontract or procurement as the State or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Local Government becomes involved in, or is threatened with, litigation with a subcontractor or supplier because of such direction, the Local Government may request the State to enter into such litigation to protect the interests of the State. In addition, the Local Government may request the United States to enter into such litigation to protect the interests of the United States.

26. Pertinent Non-Discrimination Authorities

During the performance of this Agreement, each party, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.

B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of federal or federal-aid programs and projects).

C. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).

D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.

E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).

F. Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).

G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the federal-aid recipients, subrecipients and contractors, whether such programs or activities are federally funded or not).

H. Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38.

I. The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).

J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.

K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).

L. Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

27. Disadvantaged Business Enterprise (DBE) Program Requirements

If federal funds are used:

A. The parties shall comply with the Disadvantaged Business Enterprise Program requirements established in 49 CFR Part 26.

B. The Local Government shall adopt, in its totality, the State's federally approved DBE program.

C. The Local Government shall incorporate into its contracts with subproviders an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Local Government shall submit its proposed scope of services and quantity estimates to the State to allow the State to establish a DBE goal for each Local Government contract with a subprovider. The Local Government shall be responsible for documenting its actions.

D. The Local Government shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity, and attachments found at web address http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou_attachments.pdf.

E. The Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this Agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Local Government of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

F. Each contract the Local Government signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the recipient deems appropriate.*

28. Debarment Certifications

If federal funds are used, the parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this Agreement, the Local Government certifies that it and its principals are not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party, to include principals, that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this Agreement shall require any party to a subcontract or purchase order awarded under this Agreement to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

If state funds are used, the parties are prohibited from making any award to any party that is debarred under the Texas Administrative Code, Title 34, Part 1, Chapter 20, Subchapter G, Rule §20.585 and the Texas Administrative Code, Title 43, Part 1, Chapter 9, Subchapter G.

29. Lobbying Certification

If federal funds are used, in executing this Agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

A. No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for the Local Government shall complete and submit the Federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 U.S.C. §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

30. Federal Funding Accountability and Transparency Act Requirements

If federal funds are used, the following requirements apply:

A. Any recipient of funds under this Agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This Agreement is subject to the following award terms: http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf and http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf.

B. The Local Government agrees that it shall:

1. Obtain and provide to the State a System for Award Management (SAM) number (Federal Acquisition Regulation, Part 4, Sub-part 4.11) if this award provides more than $25,000 in federal funding. The SAM number may be obtained by visiting the SAM website whose address is: https://www.sam.gov/portal/public/SAM/
2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows federal government to track the distribution of federal money. The DUNS may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website http://fedgov.dnb.com/webform; and
3. Report the total compensation and names of its top five executives to the State if:
   i. More than 80% of annual gross revenues are from the federal government, and those revenues are greater than $25,000,000; and
   ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

31. Single Audit Report

If federal funds are used:

A. The parties shall comply with the single audit report requirements stipulated in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

B. If threshold expenditures of $750,000 or more are met during the fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Compliance Division, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Compliance Division by email at singleaudits@txdot.gov.

C. If expenditures are less than the threshold during the Local Government's fiscal year, the Local Government must submit a statement to TxDOT's Compliance Division as follows: "We did not meet the $_____ expenditure threshold and therefore, are not required to have a single audit performed for FY _____."

D. For each year the Project remains open for federal funding expenditures, the Local Government will be responsible for filing a report or statement as described above.

The required annual filing shall extend throughout the life of the Agreement, unless otherwise amended or the Project has been formally closed out and no charges have been incurred within the current fiscal year.

32. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this Agreement on behalf of the entity represented.

THIS AGREEMENT IS EXECUTED by the State and the Local Government.

THE STATE OF TEXAS	**THE LOCAL GOVERNMENT**
Signature	Signature
Kenneth Stewart Typed or Printed Name	Typed or Printed Name
Director of Contract Services Typed or Printed Title	Typed or Printed Title
Date	Date

TxDOT:			Federal Highway Administration:	
CSJ #	0013-10-082		CFDA No.	20.205
District #	02 - Fort Worth		CFDA Title	Highway Planning and Construction
Code Chart 64 #	37250			
Project Name	Saginaw Bailey-Boswell Road		*AFA Not Used For Research & Development*	

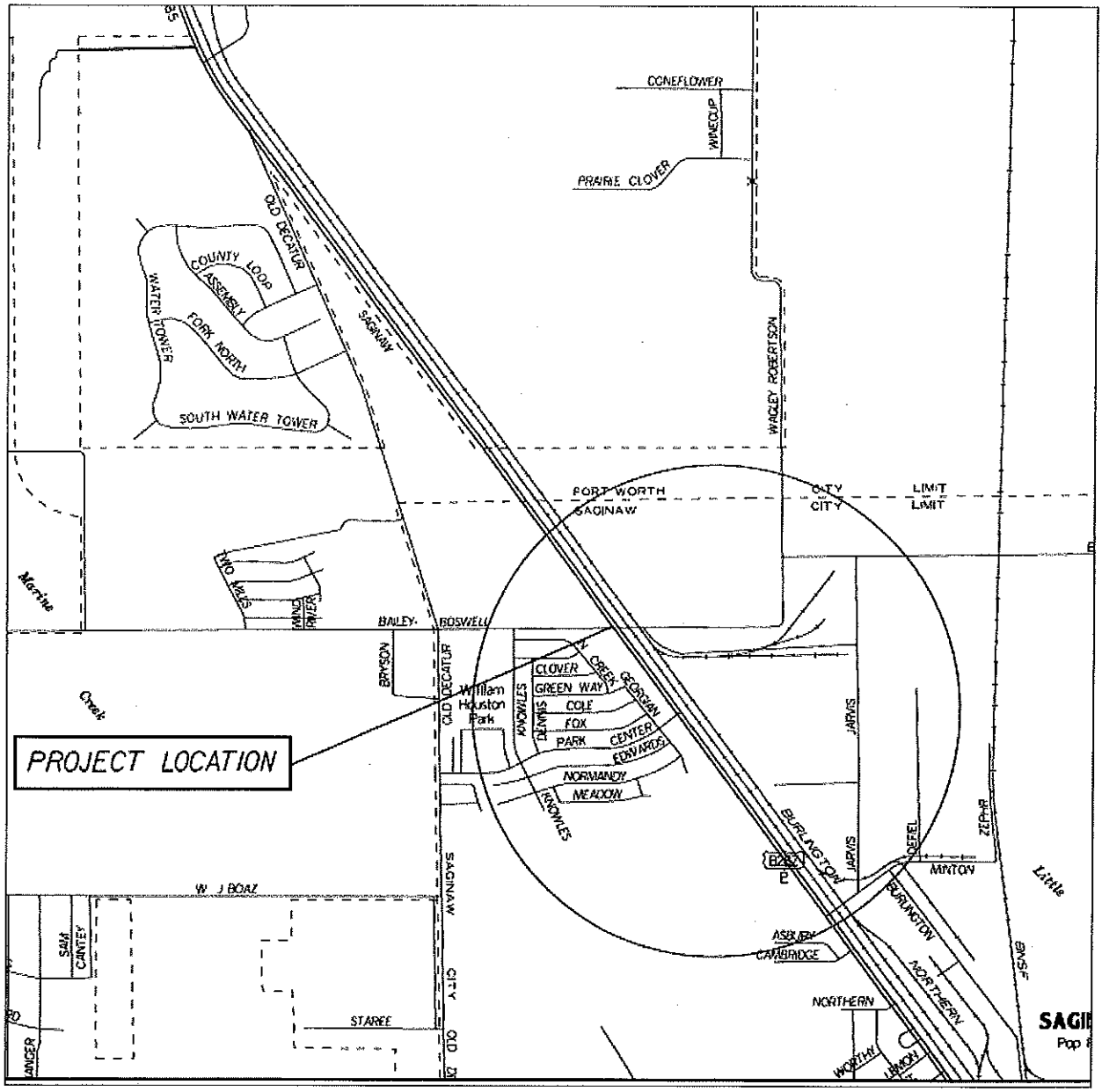
ATTACHMENT A

RESOLUTION OR ORDINACE

TxDOT:			Federal Highway Administration:	
CSJ #	0013-10-082		CFDA No.	20.205
District #	02 - Fort Worth		CFDA Title	Highway Planning and Construction
Code Chart 64 #	37250			
Project Name	Saginaw Bailey-Boswell Road		*AFA Not Used For Research & Development*	

ATTACHMENT B

LOCATION MAP SHOWING PROJECT



TxDOT:			Federal Highway Administration:	
CSJ #	0013-10-082		CFDA No.	20.205
District #	02 - Fort Worth		CFDA Title	Highway Planning and Construction
Code Chart 64 #	37250			
Project Name	Saginaw Bailey-Boswell Road		*AFA Not Used For Research & Development*	

ATTACHMENT C
PROJECT BUDGET

Costs will be allocated based on a fixed amount of Local Government funding until Local Government funding reaches the maximum obligated amount. The State will be responsible for Direct State Cost and Direct State Cost overruns. The Local will then be responsible for 100% of the Engineering, Environmental, and Construction costs.

Description	Total Estimated Cost	Federal Participation Cost	State Participation Cost	Local Participation Cost
Environmental (by Local Government)	$11,000	$0	$0	$11,000
Engineering (by Local Government)	$548,000	$0	$0	$548,000
Construction (by Local Government)	$11,000,000	$0	$0	$11,000,000
Subtotal	$11,559,000	$0	$0	$11,559,000
Environmental Direct State Costs	$550	$0	$550	$0
Engineering Direct State Costs	$27,400	$0	$27,400	$0
Construction Direct State Costs	$50,000	$0	$50,000	$0
Indirect State Costs	$686,605	$0	$686,605	$0
TOTAL	$12,323,555	$0	$764,555	$11,559,000

The Local Government has paid to the State: $27,950.00 on 4/30/2015
Payment by the Local Government to the State before construction: $0.00
Total payment by the Local Government to the State: $27,950.00.
The total amount of Local Government participation shall not exceed the amount appearing above.

City of Saginaw

Meeting Date: 2/19/2019

Agenda Items: (4)(d)

Staff Contact: Rick Trice, P.E., Director Public Works

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:
Action Regarding Authorization of an Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the I&I Study, Phase 2 (W. Cement Creek)

BACKGROUND/DISCUSSION:
The 2018-19 Budget included funds for the Inflow and Infiltration (I&I) Study Phase 2. The recommended IPO includes condition inspection of sanitary sewer pipes and manholes in the West Cement Creek Sanitary Sewer Basin. The study will identify areas of the sanitary sewer system that may require higher levels of maintenance, repair or replacement. The goal of I&I studies is to ultimately reduce or eliminate surface water inflow and groundwater infiltration into the sanitary sewer system.

The total lump sum fee is $95,000.

FINANCIAL IMPACT:
The total financial impact will be $95,000. Funds in the amount of $95,000 are budgeted for the I&I Study Phase 2 (Enterprise Fund Water and Wastewater, Account 05-7021-55-00, EF Capital Projects).

RECOMMENDATION:
It is recommended that the IPO with Kimley-Horn be approved in an amount not to exceed $95,000 for the I&I Study Phase 2.

ATTACHMENTS:

Description
I&I Study Ph. 2 IPO
Budget Information

Kimley»Horn

January 21, 2019

Mr. Rick Trice
City of Saginaw
205 Brenda Lane
Saginaw, Texas 76179

RE: I&I Study Phase 2

Dear Rick:

Please find attached Individual Project Order (IPO) I&I Study Phase 2 (reference the master agreement dated April 17, 2012). Please return a signed copy to my attention and we'll consider that our notice to proceed.

Please contact me at (817) 339-2248 or andrew.simonsen@kimley-horn.com should you have any questions.

Sincerely,

KIMLEY-HORN AND ASSOCIATES, INC.
TBPE No. F-928

Andrew Simonsen, P.E.
Project Manager

INDIVIDUAL PROJECT ORDER NUMBER – I&I Study Phase 2

Describing a specific agreement between Kimley-Horn and Associates, Inc. (the Consultant), and The City of Saginaw, Texas (the Client) in accordance with the terms of the Master Agreement for Continuing Professional Services dated April 17, 2012, which is incorporated herein by reference.

Identification of Project: I&I Study Phase 2

Project Understanding:

This project is identified in the 2018-2019 Wastewater CIP. The Client desires to use underground inspection methods within the West Cement Creek basin in an effort to evaluate the condition of the existing system and identify possible inflow/infiltration problems. The data collected in this study will be used for further evaluation or determination of future projects.

Task 1 – CCTV Inspection

Line segments identified by the City will be analyzed using CCTV technology. This task will be performed by Kimley-Horn's subconsultant and is anticipated to collect the following data on each line segment:

- Date inspected
- Line segment being inspected
- Project name
- Location (Address)
- Footage location from manhole
- Defect code and/or type and severity rating using the national Pipeline Assessment Certification Program (PACP) codes
- Pipeline surface cover

Task 2 – Final Report

Consultant will submit a letter report summarizing the following:

- Executive Summary
- Description of all tasks
- Pipeline defect summary
- CCTV data summary and video
- Recommendations and Cost Estimates for repairs
- Three (3) Final Reports and electronic copy on flash drive

Services/Deliverables provided by the Client:

- Hydraulic jet cleaning of existing sanitary sewer lines to be studied
- Access (if requested) to manholes that are buried or could not be opened
- Replacement manholes covers at no cost should a cover be broken while attempting to open
- Access for placement of equipment and personnel
- Water for dye flooding

Schedule:

- Consultant will provide the services within a reasonable length of time

Terms of compensation:

KHA will perform the services in Tasks 1 through 2 for the total lump sum fee of $95,000. Lump sum fees will be invoiced monthly based upon the overall percentage of services performed.

Payment will be due within 25 days of your receipt of the invoice.

ACCEPTED:

CITY OF SAGINAW, TEXAS

BY:_____
Gabe Reaume
City Manager

DATE:_____

KIMLEY-HORN AND ASSOCIATES, INC.

BY:_____
Jeff James
Senior Vice President

DATE: 1/21/19

CITY OF SAGINAW
BUDGET SUPPLEMENT
2018-2019

WATER & WASTEWATER

05-6826-50-00 WATER TESTING **$ 32,500**

This account includes all lab fees and any other costs incurred for water samples such as monthly bacteriological sampling and annual water testing required by TCEQ . We are now required to do nitrate and nitrite water sampling and record the results. In addition beginning in March 2018 the next phase of non-regulated contaminant sampling called UCMR 4 will begin. We contract with an EPA certified lab to do this sampling. The results are sent to the EPA and are required to be posted in our CCR.

05-6850-50-00 TELEPHONE EXPENSES **$ -**

W/WW share of telephone expense. This account includes cell phones and dept share of city wide phone system.

05-7000-50-00 CAPITAL OUTLAY/SPECIAL REQUEST **$ 151,075**

F250 Service Truck	$	40,000
Flat File Cabinets	$	5,000
50% funding for APWA accreditation	$	6,850
UB telephone payment system	$	9,500
50% electronic time keeper	$	5,000
50% CivicPlis mobile app	$	3,725
Vermeer Vac Trailer	$	56,000
Portable Office Building	$	25,000
	$	151,075

05-XXXX-55-00 EF CAPITAL PROJECTS **$ 2,024,000**

05-7021-55

(impact fees $)	design for Sag Blvd 16" PH2	$	155,000
	Fairmont 12" sewer rehab PH1	$	650,000
	I&I Study Phase 2	$	95,000
	I&I projects	$	250,000
	FM 156 Utility Relocation	$	874,000
	fund balance	$	1,691,875
	developer cont.	$	-
	current revenues	$	177,125
	impact fees	$	155,000
		$	2,024,000

$ 10,681,970

City of Saginaw

Meeting Date: 2/19/2019

Agenda Items: (4)(e)

Staff Contact: Rick Trice, P.E., Director of Public Works

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:
Action Regarding Adoption of Resolution No. 2019-04 and Execution of Advance Funding Agreement for Green Ribbon Program On-System

BACKGROUND/DISCUSSION:
The City of Saginaw submitted an application to the Texas Department of Transportation for Green Ribbon funding for landscape improvements on Business 287/Saginaw Boulevard on April 26, 2018. The City was notified on August 12th that its application was accepted.

The Texas Department of Transportation transmitted an Advance Funding Agreement for Green Ribbon Program On-System for the City to execute. The AFA stipulates the responsibilities of the Federal, State and Local governments for the project.

The City's responsibility is $51,500 for engineering and environmental. On November 6, 2018, the City Council approved an IPO with Kimley-Horn, Inc. for $51,500 satisfying the City's share of the project.

FINANCIAL IMPACT:
This item has No Financial Impact.

RECOMMENDATION:
It is recommended that the City Council:

1. Adopt Resolution No. 2019-04; and
2. Execute the Advance Funding Agreement for Green Ribbon Program On-System

ATTACHMENTS:

Description

AFA Agreement with Cover Letter
Green Ribbon AFA Resolution

Texas Department of Transportation

2501 SOUTHWEST LOOP 820 | FORT WORTH, TEXAS 76133-2300 | (817) 370-6500 |

January 23, 2019

Green Ribbon
Business 287/Saginaw Boulevard
CSJ: 0013-10-086
Tarrant County

Rick Trice, P.E.
Public Works Director
City of Saginaw
333 West McLeroy Boulevard
Saginaw, Texas 76179

Dear Mr. Trice:

Attached are two originals of the Advance Funding Agreement between the City of Saginaw and the State for the above referenced project.

Please execute both originals and return them to the Fort Worth District, along with the signed resolution.

Mail to: Texas Department of Transportation
Attn: Rose Rodriguez – Transportation Planning & Development
2501 S. W. Loop 820
Fort Worth, Texas 76133

If needed, please place City of Saginaw stamps or extra signatures on the back of the agreement to preclude legibility issues.

If you should have any questions concerning this matter, please contact me at (817) 370-6997.

Sincerely,

Rose Rodriguez
Contract Administration Manager
Fort Worth District

Enclosures

TxDOT:			Federal Highway Administration:	
CSJ #	0013-10-086		CFDA No.	20.205
District #	02 - Fort Worth		CFDA Title	Highway Planning and Construction
Code Chart 64 #	37250			
Project Name	Landscaping BUS 287/Saginaw Blvd.		*AFA Not Used For Research & Development*	

STATE OF TEXAS §

COUNTY OF TRAVIS §

ADVANCE FUNDING AGREEMENT
For
Green Ribbon Program
On-System

THIS AGREEMENT is made by and between the State of Texas, acting by and through the **Texas Department of Transportation** called the "State", and the **City of Saginaw**, acting by and through its duly authorized officials, called the "Local Government". The State and Local Government shall be collectively referred to as "the parties" hereinafter.

WITNESSETH

WHEREAS, federal law establishes federally funded programs for transportation improvements to implement its public purposes, and

WHEREAS, the Texas Transportation Code, Section 201.103 establishes that the State shall design, construct and operate a system of highways in cooperation with local governments, and Section 222.052 authorizes the Texas Transportation Commission to accept contributions from political subdivisions for development and construction of public roads and the state highway system within the political subdivision, and

WHEREAS, federal and state laws require local governments to meet certain contract standards relating to the management and administration of State and federal funds, and

WHEREAS, the Texas Transportation Commission passed Minute Order Number **115291** authorizing the State to undertake and complete a highway improvement generally described as **Landscaping BUS 287/Saginaw Boulevard** (Project), and

WHEREAS, the Governing Body of the Local Government has approved entering into this Agreement by resolution or ordinance dated _____, which is attached to and made a part of this Agreement as Attachment A, Resolution or Ordinance, for the improvement covered by this Agreement. A map showing the Project location appears in Attachment B, Location Map Showing Project (Attachment B), which is attached to and made a part of this Agreement.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties, to be by them respectively kept and performed as set forth in this Agreement, it is agreed as follows:

TxDOT:			Federal Highway Administration:	
CSJ #	0013-10-086		CFDA No.	20.205
District #	02 - Fort Worth		CFDA Title	Highway Planning and Construction
Code Chart 64 #	37250			
Project Name	Landscaping BUS 287/Saginaw Blvd.		*AFA Not Used For Research & Development*	

AGREEMENT

1. Responsible Parties:

The parties shall be responsible for the following work as stated in the article of the Agreement referenced in the table below:

1	**Local Government**	Utilities	Article 8
2.	**Local Government**	Environmental Assessment and Mitigation	Article 9
3.	**Local Government**	Architectural and Engineering Services	Article 11
4.	**State**	Construction Responsibilities	Article 12
5.	**Local Government**	Right of Way and Real Property	Article 14

2. Period of the Agreement

This Agreement becomes effective when signed by the last party whose signing makes the Agreement fully executed. This Agreement shall remain in effect until the Project is completed or unless terminated as provided below.

3. Scope of Work

Improvements to the east side of BUS 287/Saginaw Boulevard, from Minton Road to Palomino Drive, including removal of existing large shrubs within the limits of the proposed landscaping. Shrubs and groundcover to be planted within the limits of ROW along sections of the Boulevard. Permanent irrigation to be installed for all proposed plantings. Landscape beds will have decomposed granite mulch and river rock mulch. Each landscape bed will have a concrete mow strip around the edge. All improvements limited to the east side parkway (within ROW) only. No improvements to the west side of the boulevard.

4. Project Sources and Uses of Funds

The total estimated cost of the Project is **$660,936** as shown in Attachment C, Project Budget, (Attachment C) which is attached to and made a part of this Agreement.

A. If the Local Government will perform any work under this Agreement for which reimbursement will be provided by or through the State, the Local Government must complete training. If federal funds are being used, the training must be completed before federal spending authority is obligated. Training is complete when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled "Local Government Project Procedures and Qualification for the Texas Department of Transportation" and retains qualification in accordance with applicable TxDOT procedures. Upon request, the Local Government shall provide the certificate of qualification to the State. The individual who receives the training certificate may be an employee of the Local Government or an employee of a firm that has been contracted by the Local Government to perform oversight of the Project. The State in its discretion may deny reimbursement if the Local Government has not continuously designated in writing a qualified individual to work actively on or to directly oversee the Project.

B. The expected cash contributions from the federal government, the State, the Local Government, or other parties are shown in Attachment C. The State will pay for only those Project costs that have been approved by the Texas Transportation Commission. The State and the federal government will not reimburse the Local Government for any work performed before the federal spending authority is formally obligated to the Project by the Federal Highway Administration (FHWA). After federal funds have been obligated, the State will send to the Local Government a copy of the formal documentation showing the obligation of funds including federal award information. The Local Government is responsible for 100% of the cost of any work performed under its direction or control before the federal spending authority is formally obligated.

C. Attachment C shows, by major cost categories, the cost estimates and the party responsible for performing the work for each category. These categories may include but are not limited to: (1) costs of real property; (2) costs of utility work; (3) costs of environmental assessment and remediation; (4) cost of preliminary engineering and design; (5) cost of construction and construction management; and (6) any other local project costs.

D. The State will be responsible for securing the federal and State share of the funding required for the development and construction of the local Project. If the Local Government is due funds for expenses incurred, these funds will be reimbursed to the Local Government on a cost basis.

E. The Local Government will be responsible for all non-federal or non-State participation costs associated with the Project, unless otherwise provided for in this Agreement or approved otherwise in an amendment to this Agreement. Where Special Approval has been granted by the State under 43 TAC §15.52, the Local Government shall only in that instance be responsible for overruns in excess of the amount specified in Attachment C to be paid by the Local Government.

F. If the Project has been approved for a specified percentage or a periodic payment non-standard funding or payment arrangement under 43 TAC §15.52, the budget in Attachment C will clearly state the specified percentage or the periodic payment schedule.

G. When Special Approval has been granted by the State so that the Local Government bears the responsibility for paying cost overruns, the Local Government shall make payment to the State within thirty (30) days from the receipt of the State's written notification of those amounts.

H. Prior to the performance of any engineering review work by the State, the Local Government will pay to the State the amount specified in Attachment C. At a minimum, this amount shall equal the Local Government's funding share for the estimated cost of preliminary engineering performed or reviewed by the State for the Project. At least sixty (60) days prior to the date set for receipt of the construction bids, the Local Government shall remit its remaining financial share for the State's estimated construction oversight and construction cost.

I. The State will not execute the contract for the construction of the Project until the required funding has been made available by the Local Government in accordance with this Agreement.

J. Whenever funds are paid by the Local Government to the State under this Agreement, the Local Government shall remit a check or warrant made payable to the "Texas

Department of Transportation" or may use the State's Automated Clearing House (ACH) system for electronic transfer of funds in accordance with instructions provided by TxDOT's Finance Division. The funds shall be deposited and managed by the State and may only be applied by the State to the Project.

K. The State will not pay interest on any funds provided by the Local Government.

L. If a waiver for the collection of indirect costs for a service project has been granted under 43 TAC §15.56, the State will not charge the Local Government for the indirect costs the State incurs on the local Project, unless this Agreement is terminated at the request of the Local Government prior to completion of the Project.

M. If the Local government is an Economically Disadvantaged County (EDC) and if the State has approved adjustments to the standard financing arrangement, this Agreement reflects those adjustments.

N. Where the Local Government is authorized to perform services under this Agreement and be reimbursed by the State, the Local Government is authorized to submit requests for reimbursement by submitting the original of an itemized invoice in a form and containing all items required by the State no more frequently than monthly, and no later than ninety (90) days after costs are incurred. If the Local Government submits invoices more than ninety (90) days after the costs are incurred and if federal funding is reduced as a result, the State shall have no responsibility to reimburse the Local Government for those costs.

O. Upon completion of the Project, where Special Approval has been granted by the State under 43 TAC 15.52, the State will perform a final accounting of the Project costs. Any funds due by the Local Government, the State, or the federal government will be promptly paid by the owing party.

P. The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this Agreement or indirectly through a subcontract under this Agreement. Acceptance of funds directly under this Agreement or indirectly through a subcontract under this Agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

Q. Payment under this Agreement beyond the end of the current fiscal biennium is subject to availability of appropriated funds. If funds are not appropriated, this Agreement shall be terminated immediately with no liability to either party.

5. Termination of This Agreement

This Agreement shall remain in effect until the Project is completed and accepted by all parties, unless:

A. The Agreement is terminated in writing with the mutual consent of the parties;

B. The Agreement is terminated by one party because of a breach, in which case any costs incurred because of the breach shall be paid by the breaching party;

C. The Local Government elects not to provide funding after the completion of preliminary engineering, specifications, and estimates (PS&E) and the Project does not proceed because of insufficient funds, in which case the Local Government agrees to reimburse the State for its reasonable actual costs incurred during the Project; or

D. The Project is inactive for thirty-six (36) consecutive months or longer and no expenditures have been charged against federal funds, in which case the State may in its discretion terminate this Agreement.

6. Amendments

Amendments to this Agreement due to changes in the character of the work, terms of the Agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written amendment.

7. Remedies

This Agreement shall not be considered as specifying the exclusive remedy for any agreement default, but all remedies existing at law and in equity may be availed of by either party to this Agreement and shall be cumulative.

8. Utilities

The party named in Article 1, Responsible Parties, under AGREEMENT shall be responsible for the adjustment, removal, or relocation of utility facilities in accordance with applicable state laws, regulations, rules, policies, and procedures, including any cost to the State of a delay resulting from the Local Government's failure to ensure that utility facilities are adjusted, removed, or relocated before the scheduled beginning of construction. The Local Government will not be reimbursed with federal or State funds for the cost of required utility work. The Local Government must obtain advance approval for any variance from established procedures. Before a construction contract is let, the Local Government shall provide, at the State's request, a certification stating that the Local Government has completed the adjustment of all utilities that must be adjusted before construction is completed.

9. Environmental Assessment and Mitigation

Development of a transportation project must comply with the National Environmental Policy Act and the National Historic Preservation Act of 1966, which require environmental clearance of federal-aid projects. The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

A. The identification and assessment of any environmental problems associated with the development of a local project governed by this Agreement.
B. The cost of any environmental problem's mitigation and remediation.
C. Providing any public meetings or public hearings required for the environmental assessment process. Public hearings will not be held prior to the approval of the Project schematic.
D. The preparation of the NEPA documents required for the environmental clearance of this Project.

If the Local Government is responsible for the environmental assessment and mitigation, before the advertisement for bids, the Local Government shall provide to the State written documentation from the appropriate regulatory agency or agencies that all environmental clearances have been obtained.

10. Compliance with Accessibility Standards

All parties to this Agreement shall ensure that the plans for and the construction of all projects subject to this Agreement are in compliance with standards issued or approved by the Texas Department of Licensing and Regulation (TDLR) as meeting or consistent with minimum accessibility requirements of the Americans with Disabilities Act (P.L. 101-336) (ADA).

11. Architectural and Engineering Services

The party named in Article 1, Responsible Parties, under AGREEMENT has responsibility for the performance of architectural and engineering services. The engineering plans shall be developed in accordance with the applicable State's *Standard Specifications for Construction and Maintenance of Highways, Streets and Bridges* and the special specifications and special provisions related to it. For projects on the State highway system, the design shall, at a minimum conform to applicable State manuals. For projects not on the State highway system, the design shall, at a minimum, conform to applicable American Association of State Highway and Transportation Officials (AASHTO) design standards.

In procuring professional services, the parties to this Agreement must comply with federal requirements cited in 23 CFR Part 172 if the Project is federally funded and with Texas Government Code 2254, Subchapter A, in all cases. Professional contracts for federally funded projects must conform to federal requirements, specifically including the provision for participation by Disadvantaged Business Enterprises (DBEs), ADA, and environmental matters. If the Local Government is the responsible party, the Local Government shall submit its procurement selection process for prior approval by the State. All professional services contracts must be reviewed and approved by the State prior to execution by the Local Government.

12. Construction Responsibilities

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the following:

A. Advertise for construction bids, issue bid proposals, receive and tabulate the bids, and award and administer the contract for construction of the Project. Administration of the contract includes the responsibility for construction engineering and for issuance of any change orders, supplemental agreements, amendments, or additional work orders that may become necessary subsequent to the award of the construction contract. In order to ensure federal funding eligibility, projects must be authorized by the State prior to advertising for construction.

B. If the State is the responsible party, the State will use its approved contract letting and award procedures to let and award the construction contract.

C. If the Local Government is the responsible party, the Local Government shall submit its contract letting and award procedures to the State for review and approval prior to letting.

D. If the Local Government is the responsible party, the State must concur with the low bidder selection before the Local Government can enter into a contract with the vendor.

E. Upon completion of the Project, the party constructing the Project will issue and sign a "Notification of Completion" acknowledging the Project's construction completion and

submit certification(s) sealed by a professional engineer(s) licensed in the State of Texas.

F. For federally funded contracts, the parties to this Agreement will comply with federal construction requirements cited in 23 CFR Part 635 and with requirements cited in 23 CFR Part 633, and shall include the latest version of Form "FHWA-1273" in the contract bidding documents. If force account work will be performed, a finding of cost effectiveness shall be made in compliance with 23 CFR 635, Subpart B.

13. Project Maintenance

The Local Government shall be responsible for maintenance of locally owned roads and locally owned facilities after completion of the work. The State shall be responsible for maintenance of the State highway system after completion of the work if the work was on the State highway system, unless otherwise provided for in existing maintenance agreements with the Local Government.

14. Right of Way and Real Property

The party named in Article 1, Responsible Parties, under AGREEMENT is responsible for the provision and acquisition of any needed right of way or real property.

The Local Government shall be responsible for the following:

A. Right of way and real property acquisition shall be the responsibility of the Local Government. Title to right of way and other related real property must be acceptable to the State before funds may be expended for the improvement of the right of way or real property.

B. If the Local Government is the owner of any part of the Project site under this Agreement, the Local Government shall permit the State or its authorized representative access to occupy the site to perform all activities required to execute the work.

C. All parties to this Agreement will comply with and assume the costs for compliance with all the requirements of Title II and Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, Title 42 U.S.C.A. Section 4601 et seq., including those provisions relating to incidental expenses incurred by the property owners in conveying the real property to the Local Government and benefits applicable to the relocation of any displaced person as defined in 49 CFR Section 24.2(g). Documentation to support such compliance must be maintained and made available to the State and its representatives for review and inspection.

D. The Local Government shall assume all costs and perform necessary requirements to provide any necessary evidence of title or right of use in the name of the Local Government to the real property required for development of the Project. The evidence of title or rights shall be acceptable to the State, and be free and clear of all encroachments. The Local Government shall secure and provide easements and any needed rights of entry over any other land needed to develop the Project according to the approved Project plans. The Local Government shall be responsible for securing any additional real property required for completion of the Project.

E. In the event real property is donated to the Local Government after the date of the State's authorization, the Local Government will provide all documentation to the State

regarding fair market value of the acquired property. The State will review the Local Government's appraisal, determine the fair market value and credit that amount towards the Local Government's financial share. If donated property is to be used as a funding match, it may not be provided by the Local Government. The State will not reimburse the Local Government for any real property acquired before execution of this Agreement and the obligation of federal spending authority.

F. The Local Government shall prepare real property maps, property descriptions, and other data as needed to properly describe the real property and submit them to the State for approval prior to the Local Government acquiring the real property. Tracings of the maps shall be retained by the Local Government for a permanent record.

G. The Local Government agrees to make a determination of property values for each real property parcel by methods acceptable to the State and to submit to the State a tabulation of the values so determined, signed by the appropriate Local Government representative. The tabulations shall list the parcel numbers, ownership, acreage and recommended compensation. Compensation shall be shown in the component parts of land acquired, itemization of improvements acquired, damages (if any) and the amounts by which the total compensation will be reduced if the owner retains improvements. This tabulation shall be accompanied by an explanation to support the determined values, together with a copy of information or reports used in calculating all determined values. Expenses incurred by the Local Government in performing this work may be eligible for reimbursement after the Local Government has received written authorization by the State to proceed with determination of real property values. The State will review the data submitted and may base its reimbursement for parcel acquisitions on these values.

H. Reimbursement for real property costs will be made to the Local Government for real property purchased in an amount not to exceed eighty percent (80%) of the cost of the real property purchased in accordance with the terms and provisions of this Agreement. Reimbursement will be in an amount not to exceed eighty percent (80%) of the State's predetermined value of each parcel, or the net cost of the parcel, whichever is less. In addition, reimbursement will be made to the Local Government for necessary payments to appraisers, expenses incurred in order to assure good title, and costs associated with the relocation of displaced persons and personal property as well as incidental expenses.

I. If the Project requires the use of real property to which the Local Government will not hold title, a separate agreement between the owners of the real property and the Local Government must be executed prior to execution of this Agreement. The separate agreement must establish that the Project will be dedicated for public use for a period of not less than 10 (ten) years after completion. The separate agreement must define the responsibilities of the parties as to the use of the real property and operation and maintenance of the Project after completion. The separate agreement must be approved by the State prior to its execution. A copy of the executed agreement shall be provided to the State.

15. Insurance

If this Agreement authorizes the Local Government or its contractor to perform any work on State right of way, before beginning work, the entity performing the work shall provide the

State with a fully executed copy of the State's Form 1560 Certificate of Insurance verifying the existence of coverage in the amounts and types specified on the Certificate of Insurance for all persons and entities working on State right of way. This coverage shall be maintained until all work on the State right of way is complete. If coverage is not maintained, all work on State right of way shall cease immediately, and the State may recover damages and all costs of completing the work.

16. Notices

All notices to either party shall be delivered personally or sent by certified or U.S. mail, postage prepaid, addressed to that party at the following address:

Local Government:	**State:**
City of Saginaw ATTN: Public Works Director 333 West McLeroy Boulevard Saginaw, Texas 76179	Texas Department of Transportation ATTN: Director of Contract Services 125 E. 11th Street Austin, TX 78701

All notices shall be deemed given on the date delivered in person or deposited in the mail, unless otherwise provided by this Agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail, and that request shall be carried out by the other party.

17. Legal Construction

If one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions and this Agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

18. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party, and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

19. Ownership of Documents

Upon completion or termination of this Agreement, all documents prepared by the State shall remain the property of the State. All data prepared under this Agreement shall be made available to the State without restriction or limitation on their further use. All documents produced or approved or otherwise created by the Local Government shall be transmitted to the State in the form of photocopy reproduction on a monthly basis as required by the State. The originals shall remain the property of the Local Government. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

20. Compliance with Laws

The parties to this Agreement shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this Agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

21. Sole Agreement

This Agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the Agreement's subject matter.

22. Cost Principles

In order to be reimbursed with federal funds, the parties shall comply with the cost principles established in 2 CFR 200 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

23. Procurement and Property Management Standards

The parties to this Agreement shall adhere to the procurement standards established in Title 49 CFR §18.36, to the property management standards established in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and to the Texas Uniform Grant Management Standards. The State must pre-approve the Local Government's procurement procedures for purchases to be eligible for state or federal funds.

24. Inspection of Books and Records

The parties to this Agreement shall maintain all books, documents, papers, accounting records, and other documentation relating to costs incurred under this Agreement and shall make such materials available to the State, the Local Government, and, if federally funded, the FHWA and the U.S. Office of the Inspector General or their duly authorized representatives for review and inspection at its office during the Agreement period and for three (3) years from the date of final reimbursement by FHWA under this Agreement or until any impending litigation or claims are resolved. Additionally, the State, the Local Government, and the FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

25. Civil Rights Compliance

The parties to this Agreement are responsible for the following:

A. Compliance with Regulations: Both parties will comply with the Acts and the Regulations relative to Nondiscrimination in Federally-assisted programs of the U.S. Department of Transportation (USDOT), the Federal Highway Administration (FHWA), as they may be amended from time to time, which are herein incorporated by reference and made part of this Agreement.

B. Nondiscrimination: The Local Government, with regard to the work performed by it during the Agreement, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Local Government will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the Agreement covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.

C. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the Local Government for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier will be notified by the Local Government of the Local Government's obligations under this Agreement and the Acts and Regulations relative to Nondiscrimination on the grounds of race, color, or national origin.

D. Information and Reports: The Local Government will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and facilities as may be determined by the State or the FHWA to be pertinent to ascertain compliance with such Acts, Regulations or directives. Where any information required of the Local Government is in the exclusive possession of another who fails or refuses to furnish this information, the Local Government will so certify to the State or the FHWA, as appropriate, and will set forth what efforts it has made to obtain the information.

E. Sanctions for Noncompliance: In the event of the Local Government's noncompliance with the Nondiscrimination provisions of this Agreement, the State will impose such contract sanctions as it or the FHWA may determine to be appropriate, including, but not limited to:

1. withholding of payments to the Local Government under the Agreement until the Local Government complies and/or
2. cancelling, terminating, or suspending of the Agreement, in whole or in part.

F. Incorporation of Provisions: The Local Government will include the provisions of paragraphs (A) through (F) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The Local Government will take such action with respect to any subcontract or procurement as the State or the FHWA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Local Government becomes involved in, or is threatened with, litigation with a subcontractor or supplier because of such direction, the Local Government may request the State to enter into such litigation to protect the interests of the State. In addition, the Local Government may request the United States to enter into such litigation to protect the interests of the United States.

26. Pertinent Non-Discrimination Authorities

During the performance of this Agreement, each party, for itself, its assignees, and successors in interest agree to comply with the following nondiscrimination statutes and authorities; including but not limited to:

A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.

B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of federal or federal-aid programs and projects).

C. Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), as amended, (prohibits discrimination on the basis of sex).

D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27.

E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age).

F. Airport and Airway Improvement Act of 1982, (49 U.S.C. Chapter 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex).

G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the federal-aid recipients, subrecipients and contractors, whether such programs or activities are federally funded or not).

H. Titles II and III of the Americans with Disabilities Act, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38.

I. The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex).

J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations.

K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, the parties must take reasonable steps to ensure that LEP persons have meaningful access to the programs (70 Fed. Reg. at 74087 to 74100).

L. Title IX of the Education Amendments of 1972, as amended, which prohibits the parties from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq.).

27. Disadvantaged Business Enterprise (DBE) Program Requirements

If federal funds are used:

A. The parties shall comply with the Disadvantaged Business Enterprise Program requirements established in 49 CFR Part 26.

B. The Local Government shall adopt, in its totality, the State's federally approved DBE program.

C. The Local Government shall incorporate into its contracts with subproviders an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Local Government shall submit its proposed scope of services and quantity estimates to the State to allow the State to establish a DBE goal for each Local Government contract with a subprovider. The Local Government shall be responsible for documenting its actions.

D. The Local Government shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally-Approved Disadvantaged Business Enterprise by Entity, and attachments found at web address http://ftp.dot.state.tx.us/pub/txdot-info/bop/dbe/mou/mou_attachments.pdf.

E. The Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this Agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Local Government of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

F. Each contract the Local Government signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as the recipient deems appropriate.*

28. Debarment Certifications

If federal funds are used, the parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By executing this Agreement, the Local Government certifies that it and its principals are not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party, to include principals, that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under

Executive Order 12549. The parties to this Agreement shall require any party to a subcontract or purchase order awarded under this Agreement to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

If state funds are used, the parties are prohibited from making any award to any party that is debarred under the Texas Administrative Code, Title 34, Part 1, Chapter 20, Subchapter G, Rule §20.585 and the Texas Administrative Code, Title 43, Part 1, Chapter 9, Subchapter G.

29. Lobbying Certification

If federal funds are used, in executing this Agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

A. No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for the Local Government shall complete and submit the Federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

C. The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 U.S.C. §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

30. Federal Funding Accountability and Transparency Act Requirements

If federal funds are used, the following requirements apply:

A. Any recipient of funds under this Agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This Agreement is subject to the following award terms: http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf and http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf.

B. The Local Government agrees that it shall:

1. Obtain and provide to the State a System for Award Management (SAM) number (Federal Acquisition Regulation, Part 4, Sub-part 4.11) if this award provides more than $25,000 in federal funding. The SAM number may be obtained by visiting the SAM website whose address is: https://www.sam.gov/portal/public/SAM/

2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows federal government to track the distribution of federal money. The DUNS may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website http://fedgov.dnb.com/webform; and
3. Report the total compensation and names of its top five executives to the State if:
   i. More than 80% of annual gross revenues are from the federal government, and those revenues are greater than $25,000,000; and
   ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

31. Single Audit Report

If federal funds are used:

A. The parties shall comply with the single audit report requirements stipulated in 2 CFR 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

B. If threshold expenditures of $750,000 or more are met during the fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Compliance Division, 125 East 11th Street, Austin, TX 78701 or contact TxDOT's Compliance Division by email at singleaudits@txdot.gov.

C. If expenditures are less than the threshold during the Local Government's fiscal year, the Local Government must submit a statement to TxDOT's Compliance Division as follows: "We did not meet the $_____ expenditure threshold and therefore, are not required to have a single audit performed for FY _____."

D. For each year the Project remains open for federal funding expenditures, the Local Government will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the Agreement, unless otherwise amended or the Project has been formally closed out and no charges have been incurred within the current fiscal year.

32. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this Agreement on behalf of the entity represented.

TxDOT:			Federal Highway Administration:	
CSJ #	0013-10-086		CFDA No.	20.205
District #	02 - Fort Worth		CFDA Title	Highway Planning and Construction
Code Chart 64 #	37250			
Project Name	Landscaping BUS 287/Saginaw Blvd.		*AFA Not Used For Research & Development*	

THIS AGREEMENT IS EXECUTED by the State and the Local Government.

THE STATE OF TEXAS	**THE LOCAL GOVERNMENT**
Signature	Signature
Typed or Printed Name	Typed or Printed Name
Typed or Printed Title	Typed or Printed Title
Date	Date

TxDOT:			Federal Highway Administration:	
CSJ #	0013-10-086		CFDA No.	20.205
District #	02 - Fort Worth		CFDA Title	Highway Planning and Construction
Code Chart 64 #	37250			
Project Name	Landscaping BUS 287/Saginaw Blvd.		*AFA Not Used For Research & Development*	

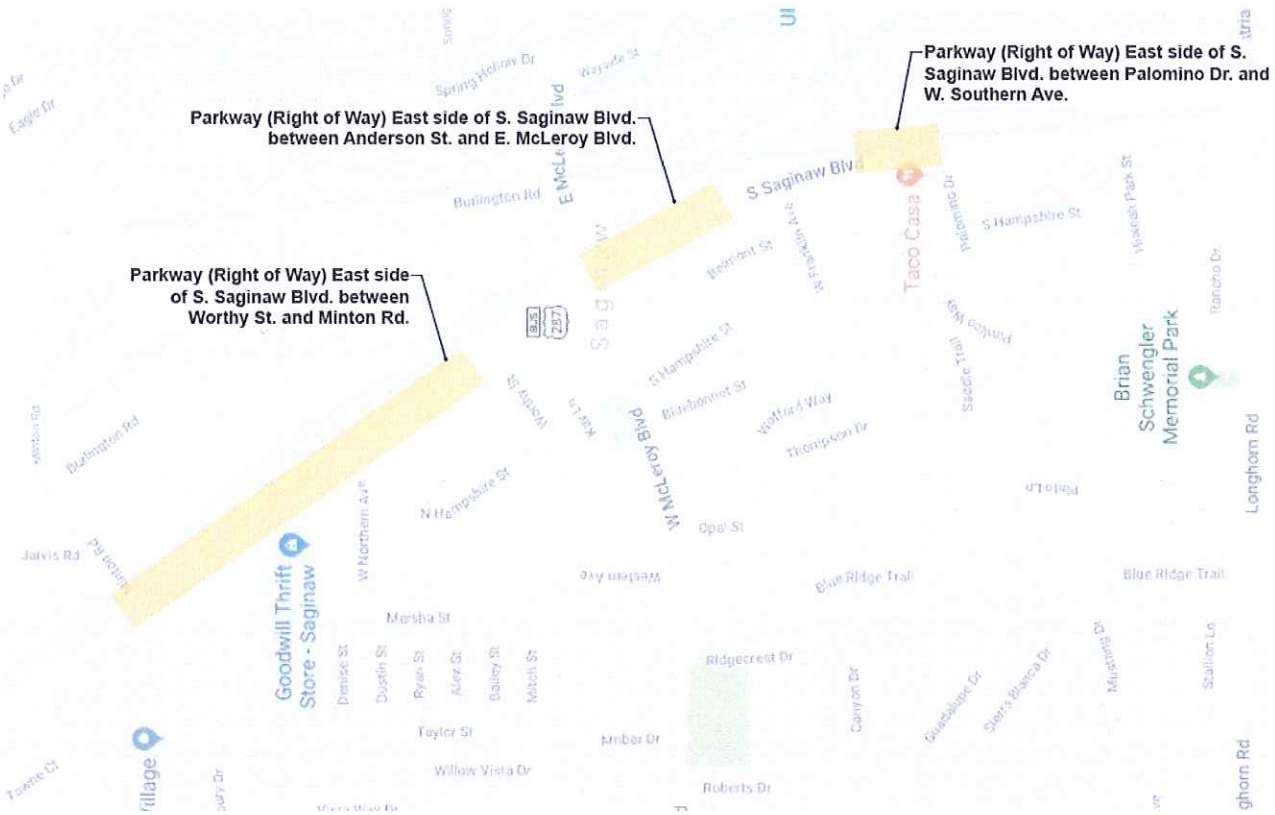
ATTACHMENT A

RESOLUTION OR ORDINACE

TxDOT:			Federal Highway Administration:	
CSJ #	0013-10-086		CFDA No.	20.205
District #	02 - Fort Worth		CFDA Title	Highway Planning and Construction
Code Chart 64 #	37250			
Project Name	Landscaping BUS 287/Saginaw Blvd.		*AFA Not Used For Research & Development*	

ATTACHMENT B

LOCATION MAP SHOWING PROJECT



TxDOT:			Federal Highway Administration:	
CSJ #	0013-10-086		CFDA No.	20.205
District #	02 - Fort Worth		CFDA Title	Highway Planning and Construction
Code Chart 64 #	37250			
Project Name	Landscaping BUS 287/Saginaw Blvd.		*AFA Not Used For Research & Development*	

ATTACHMENT C

PROJECT BUDGET

Costs will be allocated based on applicable Federal funding and a fixed amount of Local Government funding until Local Government funding reaches the maximum obligated amount. The Local Government will then be responsible for 100% of the costs.

Work Performed by the Local Government				
Description	Total Est. Cost	Federal Funding Cost	Payments by State Cost	Local Participation Cost
Engineering	$46,000	$0	$0	$46,000
Environmental	$5,500	$0	$0	$5,500

Work Performed by the State				
Description	Total Est. Cost	Federal Funding Cost	State Participation Cost	Payments by Local Gov't Cost
Construction	$500,000	$400,000	$100,000	$0

State Costs for Review, Inspection, and Oversight of Work Performed by the Local Government				
Description	Total Est. Cost	Federal Funding Cost	State Participation Cost	Payments by Local Gov't Cost
Environmental Direct State Costs	$275	$0	$275	$0
Right of Way Direct State Costs	$1	$0	$1	$0
Engineering Direct State Costs	$2,300	$0	$2,300	$0
Utility Direct State Costs	$1	$0	$1	$0
Construction Direct State Costs	$74,100	$0	$74,100	$0
Indirect State Costs	$32,759	$0	$32,759	$0
TOTAL	$660,936	$400,000	$209,436	$51,500

Initial payment by the Local Government to the State: $0

Payment by the Local Government to the State before construction: $0

Total payment by the Local Government to the State $0

The total amount of Local Government participation shall not exceed the amount appearing above.

CITY OF SAGINAW
RESOLUTION NO. 2019-___

A RESOLUTION APPROVING ADVANCE FUNDING AGREEMENT FOR GREEN RIBBON FUNDING ON-SYSTEM THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION

WHEREAS, the City of Saginaw has submitted an application to the Texas Department of Transportation for Green Ribbon funding on April 26, 2018; and

WHEREAS, the City of Saginaw was notified by the Texas Department of Transportation on August 21, 2018 that its application for Green Ribbon Funding was accepted for the Landscaping of BUS 287/Saginaw Boulevard Project; and

WHEREAS, the Texas Department of Transportation has requested that the City of Saginaw approve the Advance Funding Agreement for Green Ribbon Program On-System; and

WHEREAS, the Advance Funding Agreement outlines the responsibilities of the City of Saginaw, the State and Federal Government, including participation by the City of Saginaw of $51,500 for engineering and environmental work as shown in Attachment "A" of the Advance Funding Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAGINAW, THAT:

The City of Saginaw approves the Advance Funding Agreement for Green Ribbon Program On-System.

PASSED AND APPROVED THIS 19TH DAY OF FEBRUARY, 2019.

APPROVED:

_____
Todd Flippo, Mayor

ATTEST:

_____
Janice England, City Secretary

City of Saginaw

Meeting Date: 2/19/2019

Agenda Items: (4)(f)

Staff Contact: Rick Trice, P.E, Director Public Works

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:
Action regarding purchase of one 2019 Chevrolet 2500 Single Cab Pickup Truck for the Public Services Department

---

BACKGROUND/DISCUSSION:
The 2018-19 Public Services budget included funds in the amount of $35,000 for the purchase of a new service truck.
Bids were received from the following dealerships:

Dealership	Bid
James Wood Chevrolet	$29,110.00
Sam Packs Five Star Ford	$31,280.53

Bids were also solicited from four vendors from the Buyboard Cooperative Purchasing program with no response

FINANCIAL IMPACT:
The total financial impact will be $29,110.00. Funds in the amount of $35,000 are budgeted for the replacement of the Water Department truck (Public Services, Account 01-7000-06-00, Capital Outlay/Special Request).

RECOMMENDATION:
Staff recommends approval of the purchase of one 2018 Chevrolet 1500 Single Cab Pickup Truck for the Public Services Department from James Wood Chevrolet.

ATTACHMENTS:

Description

Newsom Memo

Budget Information

Memorandum

January 30, 2019

To: Rick Trice, DPW
From: Randy Newsom, Operations Supt.
Subject: Recommendation to Purchase Service Truck

In the 2018-19 Public Services Budget a new service truck was approved. This truck will replace Unit #417 which is a 2008 F350 with over 120,000 miles. It has exceeded its service life as identified in our Capital Replacement Program.

The Chief Mechanic has recommended and gotten quotes for a ¾ ton pickup to replace the F350. This truck will not only serve the needs of the department but will also be more fuel efficient.

The attached 3 quotes are the only one's our Chief Mechanic received back. The lowest quote was for $29,110 from James Wood Motors. The funds for this truck will come from the Capital Outlay account 01-7000-0600. The budgeted amount was $35,000 which will leave a savings of $5,900.

I would like to recommend to Council for their consideration and approval of the purchase of the new service truck from James Wood Motors in the amount of $29,110. I would like to get this item on the next Council agenda for February 5, 2019.

JAMES WOOD MOTORS, INC.

2111 HWY 287 S
PO BOX 479
DECATUR, TX 76234
(940) 627-2177

DATE	DEAL NUMBER
01/09/2019	216003

PURCHASER NAME: CITY OF SAGINAW

ADDRESS: 333 W MCLEROY BLVD

CITY	COUNTY	STATE	ZIP
SAGINAW	TARRANT	TX	761791452

RESIDENCE PHONE: | BUSINESS PHONE:

E-MAIL ADDRESS: jmayhue@saginawtx.org | MOBILE PHONE: (682) 712-3919

		Year	Make	Model	Body	VIN
☑ New	☐ Car					
☐ Used	☑ Truck	2019	GMC	2500	PK LWB XCB4X4 SIE...	2GT22NEG9K1140318

Color SUMMIT WHITE **Trim** BASE CLOTH,JET BL... **Miles** 3 **Stock Number** 191137

OPTIONAL EQUIPMENT AND/OR ACCESSORIES

VEHICLE PRICE	40,198.00
BID ASSIST FAN 815990	11,100.00

TRADE 1 **Miles** **License #**
Year **Make** **Model**
VIN **Stock #**
Payoff To
Phone Number **Account No.**
Contact
Good Until

TRADE-IN ALLOWANCE	0.00
BALANCE OWED	0.00
NET ALLOWANCE ON TRADE-IN(S)	0.00

Lienholder
Address
City **State** **Zip Code**
Draft On
Address

* A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS RELATING TO THE SALE. A DOCUMENTARY FEE MAY NOT EXCEED A REASONABLE AMOUNT AGREED TO BY THE PARTIES. THIS NOTICE IS REQUIRED BY LAW.

* UN HONORARIO DE DOCUMENTATION NO ES UN HONORARIO OFICIAL. UN HONORARIO DE DOCUMENTATION NO ES REQUERIDO POR LA LEY, PERO PUEDE SER CARGADA AL COMPRADOR COMO GASTOS DE MANEJO DE DOCUMENTOS RELACIONADOS CON UNA VENTA. UN HONORA... DE DOCUMENTACION NO PUEDE EXCEDER UNA CANTIDAD RAZONABLE ACORDADA POR LAS PARTES. ESTA NOTIFICACION ES REQUERIDA POR LA LEY.

CASH SALE OF MOTOR VEHICLE		40,198.00
** DEALER INVENTORY TAX		0.00
STATE AND LOCAL TAXES		0.00
LICENSE FEE WEIGHT 9500		0.00
TRANSPORTATION, TITLE, REG., STATE INSP.		12.00
* DOCUMENT FEE		0.00
TOTAL PRICE OF UNIT		40,210.00
DOWN PAYMENT		
REBATE(S)	11,100.00	
NET TRADE-IN	0.00	
CASH/DEPOSIT	0.00	
GMPP/CL-AH REFUNDS		
TOTAL DOWN PAYMENT		11,100.00
BALANCE DUE ON DELIVERY		29,110.00
GMPP		0.00
DRAFT		29,110.00

Reference Number **Customer Accepts Protection Package at this time?** ☐ Yes ☐ No

CUSTOMER SIGNATURE

Purchaser agrees that this Order includes all of the terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes my prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby, and that

THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY DEALER OR HIS REPRESENTATIVE.

Purchaser by his execution of this Order acknowledges that he has read its terms and conditions and has received a true copy of this Order.

PURCHASER — 01/09/2019 DATE — **SALESPERSON** WILLIAM BRADLEY GUNTER 1158

PURCHASER — 01/09/2019 DATE — **ACCEPTED BY** DEALER OR AUTHORIZED REPRESENTATIVE

**** INVENTORY TAX DISCLAIMER:** **The Dealer Inventory Tax charge is intended to reimburse the dealer for ad valorem taxes on its motor vehicle inventory. The charge, which is paid by the dealer to the county tax assessor-collector, is not a tax imposed on a consumer by the government, and is not required to be charged by the dealer to the consumer.**

Sam Pack's Five Star Ford
NORTH RICHLAND HILLS

PURCHASER
ADDRESS — CITY OF SAGINAW
CITY,ST ZIP — TX.
PHONE

MAKE F-250
MODEL FORD
YEAR 2019
STK# KED31167

BODY: 4X4 REG CAB
COLOR: WHITE
VIN NUM:

MSRP	$41,020.00
CASH SALE PRICE	$38,846.78
UPFIT COST	$0.00
TRANS AND FUEL	$0.00
	$0.00
	$0.00
PURCHASE TOTAL	$38,846.78
CPA DISCOUNT	$7,600.00
	$0.00
SUB TOTAL	$31,246.78
TRADE ALLOWANCE	$0.00
EXT. SERVICE POLICY	$0.00
TEXAS SALES TAX	
VIT TAX	$0.00
DOC FEE	$0.00
TITLE AND FEE	$0.00
LICENSE FEE	$0.00
SAFTEY INSPECTION	$23.75
TAGS	$10.00
SUB TOTAL	$31,280.53
PAYOFF ON TRADE	
Cash Down	
BALANCE DUE	$31,280.53

JAMIE NEWELL FLEET SALES

Approved for submission
JAMIE NEWELL FLEET SALES
817-519-6876 DIRECT
817-983-4223 CELL
817-281-6640 FAX

PURCHASER SIGNATURE

JNEWELL@5STARFORD.COM

Phone: 800.695.2919
Email:
info@buyboard.com

RFQ Summary

*All Due Dates are Central Time Zone

RFQ List | Print | Edit Contact | Retract

You must complete all required contact information, enter at least one item and have a due date at least 24 hours from now before sending to vendors.

Searches:

Search by Vendor

Browse Contracts

Search:

(•) All
( ) Vendor Discounts Only
( ) Catalog Pricing Only

Additional Resources

RFQ Contact Information

Contact Name:	jeff mayhue
Contact Entity:	Saginaw, City
Contact Phone:	817-230-0464
Contact Email:	jmayhue@saginawtx.com
Due Date*:	1/25/2019 5:00 PM
Sent Date:	1/18/2019 8:08 AM
Delivery Address:	333 W. McLeroy Blvd. Saginaw, TX 76179
Title:	GM vehicles
Vendor Notes:	

Item Information

Item #	Description	Qty	
[1]	1/2 ton, v6 or v8 reg cab long bed auto, white ext.	1	Show Details
[2]	1/2 ton, v8 auto. reg cab long bed white ext. tow package	1	Show Details
[3]	3/4 ton v8 auto. reg cab long bed 4x4 white ext. tow package	1	Show Details

Vendor(s) Receiving RFQ

Vendor	Status	Expiration Date	Submitted On
D&M Leasing	Awaiting Response		
Freedom Chevrolet	Awaiting Response		
Gunn Chevrolet	Awaiting Response		
Lake Country Chevrolet, Inc.	Awaiting Response		

Contact us 800.695.2919

CITY OF SAGINAW
BUDGET SUPPLEMENT
2018-2019

PUBLIC SERVICES

01-4981-06-00 SIGN SUPPLIES & MATERIALS $ 25,000

This account includes expenses for signs and related materials. We are now required by law to do a Sign Retro Reflectivity Program throughout the City. This involves the continuing replacement of noncompliant signs.

01-4985-06-00 SIGNAL LIGHT REPAIRS $ 5,000

This item covers supplies and repairs to the City's traffic signal system and assorted electronic flashers.

01-5245-06-00 CONTRACT SERVICES-MOWING $ 108,700

This amount includes 21 mowing cycles of all City-owned property except the 30 miles of right-of-way the City maintains. This includes 112 acres of park land. This account is increased 1.5% due to the Consumer Price Index which is allowed per the mowing contract. Additionally, funds were added in FY16/17 ($18,500) to provide annual fertilizing and weed control of city properties using a contractor. The consumer price index is allowed per the contract and could be less than 3%.

01-5247-06-00 CONTRACT SERVICES-JANITORIAL $ 1,020

Public Works share of janitorial expenses based on square footage.

01-5660-06-00 PHYSICALS $ 400

Pre-employment physicals/testing as needed and annual blood-born pathogens class.

01-6100-06-00 DUES & SUBSCRIPTIONS $ 1,000

Membership to APWA for up to 4 members - part of accredidation process.

01-6150-06-00 EDUCATIONAL TRAINING/TRAVEL $ 2,500

This account includes funding for schools concerning street maintenance, building maintenance, work zone safety, storm water and chemical application training.

01-6300-06-00 UTILITIES $ 252,940

Public Services share of gas, electric, and water expense. Each meter has been assigned to responsible dept.

01-6500-06-00 INSURANCE-GEN LIABILITY/AUTO $ 12,335

This represents the Public Services share of insurance expense. We have insurance through Texas Municipal League (TML). Total estimated city wide cost is $158,100.

01-6850-06-00 TELEPHONE EXPENSES $ 4,680

This account includes cell phone expense.

01-7000-06-00 CAPITAL OUTLAY/SPECIAL REQUEST $ 133,850

expenses related to dept accreditation 50% in GF	$	6,850
replace service truck	$	35,000
Chamber of Comerce building repairs	$	56,000
walk behind concrete grinder	$	4,000
ADA plan phase 2 building evaluation	$	32,000

TOTAL $ 1,516,020

City of Saginaw

Meeting Date: 2/19/2019

Agenda Items: (5)

Staff Contact: Gabe Reaume, City Manager

E-mail: greaume@saginawtx.org

Phone: 817-230-0324

SUBJECT:
Mayors' Monarch Pledge

BACKGROUND/DISCUSSION:
The Mayors' Monarch Pledge brings attention to the monarch butterfly population which has declined by more than 90 percent in the past two decades. It promotes activities that will help save the monarch butterfly, provide habitats for the monarch, and educate citizens.

FINANCIAL IMPACT:
N/A

RECOMMENDATION:
N/A

ATTACHMENTS:

Description

Monarch Pledge

Mayors' Monarch Pledge

The monarch butterfly is an iconic North American species whose multigenerational migration and metamorphosis from caterpillar to butterfly has captured the imagination of millions of Americans.

We, the undersigned mayors and local or tribal government chief executives, are deeply concerned about the decline of the monarch butterfly population. Twenty years ago, more than one billion Eastern monarch butterflies migrated to Mexico. In the winter of 2014, only 60 million made the trip. The North American monarch population has declined by more than 90 percent in the past two decades. Monarch scientists attribute the decline to degradation and loss of summer breeding habitat in the U.S., and loss of winter habitat in Mexico. Western populations of monarch butterflies that overwinter in California are also in decline.

Cities, towns and counties have a critical role to play to help save the monarch butterfly. Municipalities in particular can provide habitat at public parks, median strips, community gardens and municipal buildings that serve as community hubs such as recreation centers and libraries. Schools, homes and businesses can all provide essential habitat for monarchs too. Simple changes in landscaping ordinances or school policies can make a big difference for the monarch. Educating citizens about how and where to grow milkweed is also a key piece of the puzzle. Creating habitat and educating citizens will benefit other pollinators that need healthy habitat as well.

When mayors speak up and take a stand, citizens notice. Therefore, we hereby commit to help restore habitat for the monarch and encourage our citizens to do the same, so that these magnificent butterflies will once again flourish across the continent.

Sign the pledge at www.nwf.org/mayorsmonarchpledge

(https://www.nwf.org/donateheader?sc_camp=B75F90F235E54DF2A043295ADB8B51D4) }

About

Mayors' Monarch Pledge

Mayors and other local and tribal government chief executives are taking action to help save the monarch butterfly, an iconic species whose populations have declined by 90% in the last 20 years. Through the National Wildlife Federation's Mayors' Monarch Pledge, U.S. cities, municipalities, and other communities are committing to create habitat for the monarch butterfly and pollinators, and to educate citizens about how they can make a difference at home and in their community. Since the monarch's migration spans the United States, Mexico, and Canada, the pledge expanded to these countries through new tri-national partnerships in 2017 (/Garden-for-Wildlife/About/National-Initiatives/TriNational-Mayors-Monarch-Pledge). There are four steps to taking and implementing the pledge.

1. Take the Pledge

By taking the Mayors' Monarch Pledge, you are committing to both restore habitat in your community and encourage your citizens to do the same. Read the Mayors' Monarch Pledge (https://www.nwf.org/~/media/PDFs/Garden-for-Wildlife/NWF-Mayors-Monarch-Pledge_June2017_FINAL.ashx) language and then **take the pledge online! (http://poll.nwf.org/mayors-monarch-pledge-survey)**

2. Specify Your Actions

We will follow up with the point person specified in the online pledge form and work to identify at least 3 specific actions that your community will initiate in the next year. Mayors who decide to take 8 or more actions will receive special recognition and become a member of the **Mayors' Monarch Pledge Leadership Circle** and those that take on every single action item will become a Monarch Champion City. Once these specific actions have been identified, communities will report their progress through a simple online survey form. Read the **Mayors' Monarch Pledge Action Items**

(https://www.nwf.org/~/media/PDFs/Garden-for-Wildlife/NWF-Mayors-Monarch-Pledge_Action-Items_June2017-FINAL.ashx) and then **specify which actions you will take (http://poll.nwf.org/mayors-monarch-pledge-action-items-survey)**.

3. Take Action

Once you have taken the pledge and specified which actions your community will take over the next year, **it's time to start taking action!** Over the next several months, the National Wildlife Federation will be sharing best practices for cities and municipalities through our online resources section, occasional email updates, social media, and webinars. Please refer to our resources section below for more details.

4. Report Progress

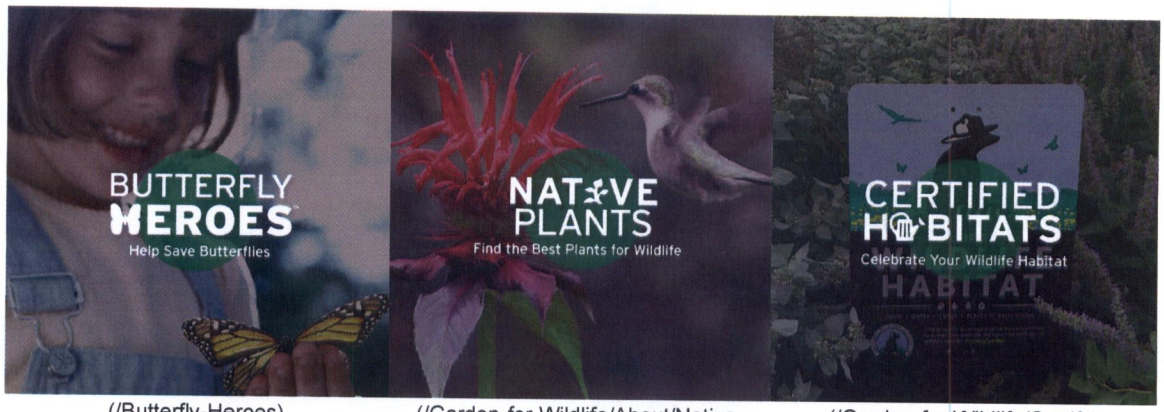
Once you have specified your actions and begun to take action we will ask communities to fill out a simple reporting form on an annual basis. The reporting process will only take 5-20 minutes depending on how many action items you are reporting. The data we collect will allow us to track the collective outcomes and impact of our work.

Got questions? Please be sure to read our Frequently Asked Questions (https://www.nwf.org/~/media/Documents/PDFs/Garden-for-Wildlife/FAQ_Mayors-Monarch-Pledge_Nov2017.ashx). If you do not see your question answered, please contact mayorsmonarchpledge@nwf.org (mailto:mayorsmonarchpledge@nwf.org).

View the Mayors' Monarch Pledge Signatories >> (/Garden-for-Wildlife/About/National-Initiatives/Mayors-Monarch-Pledge-Signatories)

Citizen Action

Resources for Mayors



(/Butterfly-Heroes) (/Garden-for-Wildlife/About/Native-Plants) (/Garden-for-Wildlife/Certify)

million pollinator garden challenge

PROUD TO PARTICIPATE IN THE MILLION POLLINATOR GARDEN CHALLENGE (/Garden-for-Wildlife/About/Program-Partners)

Join Us Online:

(https://www.facebook.com/NationalWildlifeFederation/) (https://twitter.com/nwf?lang=en4w

(https://www.flickr.com/groups/nwfbackyard/) (https://www.pinterest.com/nwf/)

The National Wildlife Federation

Uniting all Americans to ensure wildlife thrive in a rapidly changing world

PO Box 1583, Merrifield, VA 22116-1583

800.822.9919

Join Ranger Rick

Inspire a lifelong connection with wildlife and wild places through our children's publications, products, and activities

Learn More (https://rangerrick.org/)

(https://www.instagram.com/nationalwildlife/?
(http://[illegible]/709906/posts)

National Wildlife Federation is a 501(c)(3) non-profit organization

(/About-Us/Financials)

Select Language Powered by Google Translate (https://translate.google.com)

City of Saginaw

Meeting Date: 2/19/2019

Agenda Items: (6)

Staff Contact: Gabe Reaume, City Manager

E-mail: greaume@saginawtx.org

Phone: 817-230-0324

SUBJECT:
Presentation by NuRock Companies regarding proposed Heritage at Saginaw Development; and Consideration and Action regarding a resolution related to the same matter

BACKGROUND/DISCUSSION:
Ms. Lisa Rucker, Vice President of The NuRock Companies, will make a presentation regarding the proposed Heritage at Saginaw Development.

FINANCIAL IMPACT:
N/A

RECOMMENDATION:
N/A

ATTACHMENTS:

Description

Presentation
Brochure
Proposed Resolution



NuRock Development:
Lisa Rucker
Ph: (512) 409-6170
Email: lrucker@nurock.com

NuRock Development:
John Boyd
Ph: (512) 426-4991
Email: jboyd@nurock.com

The NuRock Companies Company Overview

- The Texas development team has over 20 years of affordable housing experience
- Offices located in Texas, Georgia & Florida
- Successful company track record of 1,826 units in Texas and 9,086 apartment units owned & managed in 35 communities over all
- Develops family and senior/elderly restricted market rate, mixed income, and affordable properties
- Vertically integrated company. Develops, constructs, and manages all apartment communities
- Long term ownership. Holds properties 15 years +

NuRock Texas Portfolio

The NuRock Companies Texas Property Portfolio		
EAGLES LANDING 8000 Decker Lane	Austin	240 Units
HERITAGE POINTE (EAGLES POINTE) 1950 Webberville Road	Austin	240 Units
RESIDENCES AT ONION CREEK 810 E. Slaughter Lane	Austin	224 Units
TOWER RIDGE 2560 Tower Ridge Road	Corinth	224 Units
RESIDENCES AT BUTTERCUP 3828 Stalcup Road	Fort Worth	92 Units
RESIDENCES AT DIAMOND HILL 3601 Deen Road, NE	Fort Worth	204 Units
RESIDENCES AT EASTLAND 5500 Eastland Street	Fort Worth	146 Units
HERITAGE PARK VISTA 8729 Ray White Road	Fort Worth	140 Units
SUNSET POINTE 5400 Sycamore School Road	Fort Worth	224 Units
RESIDENCES AT EARL CAMPBELL 2323 Frankston Highway	Tyler	92 Units

Heritage at Saginaw
Project Overview

- Approx. 8 acre site located in the 900 Block of West McLeroy Blvd
- Up to 120 one & two bedroom apartment homes
- Mixed income community with approx. 15% unrestricted market rate units
- Proposed Senior/Elderly 55+ age restricted development (Restricted with Land Use Restriction Agreement)
- 3 story garden style, elevator served community
- On-site clubhouse and amenity center
- Fenced and gated community
- Walking path and green space buffer on the north side of the property
- On-site management/maintenance
- Privately owned and pays property taxes based on NOI

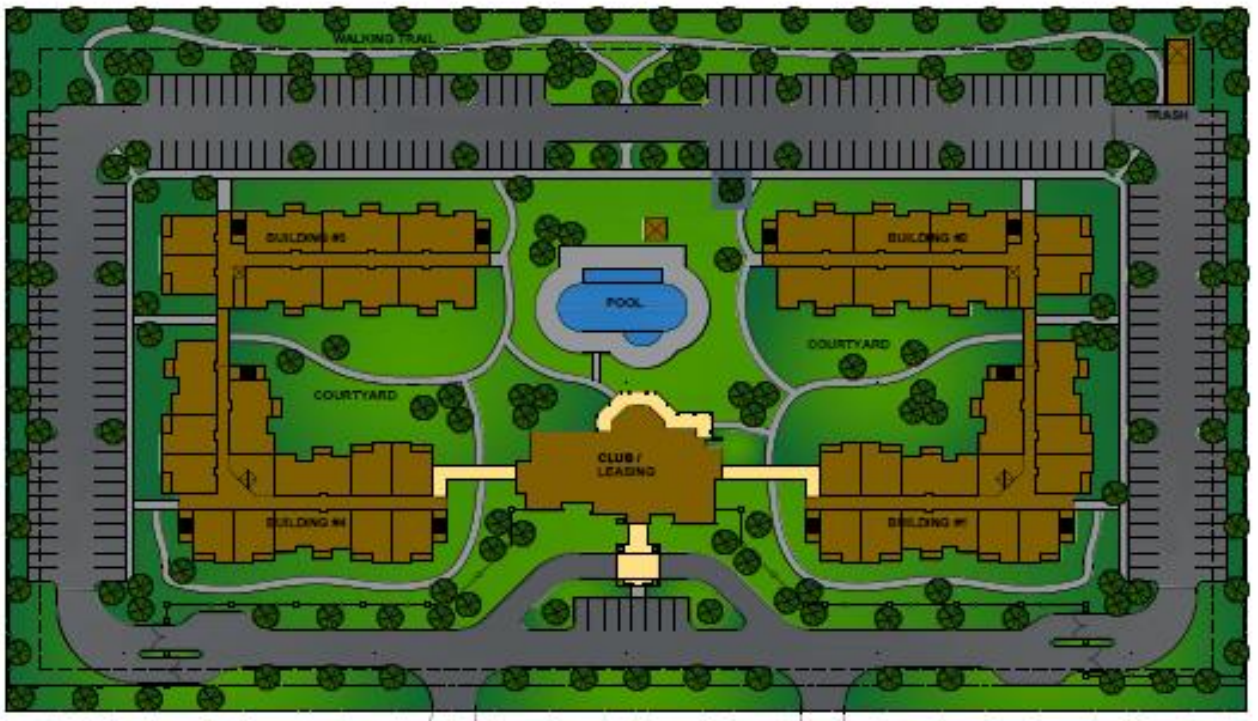
Site Location Map



Site Location Map



Conceptual Site Plan



CONCEPTUAL SITE PLAN

CONCEPTUAL DRAWINGS FOR:
HERITAGE AT SAGINAW
SENIOR LIVING
W McLEROY BLVD
SAGINAW, TX

Metzger Architecture, LLC

AS-1

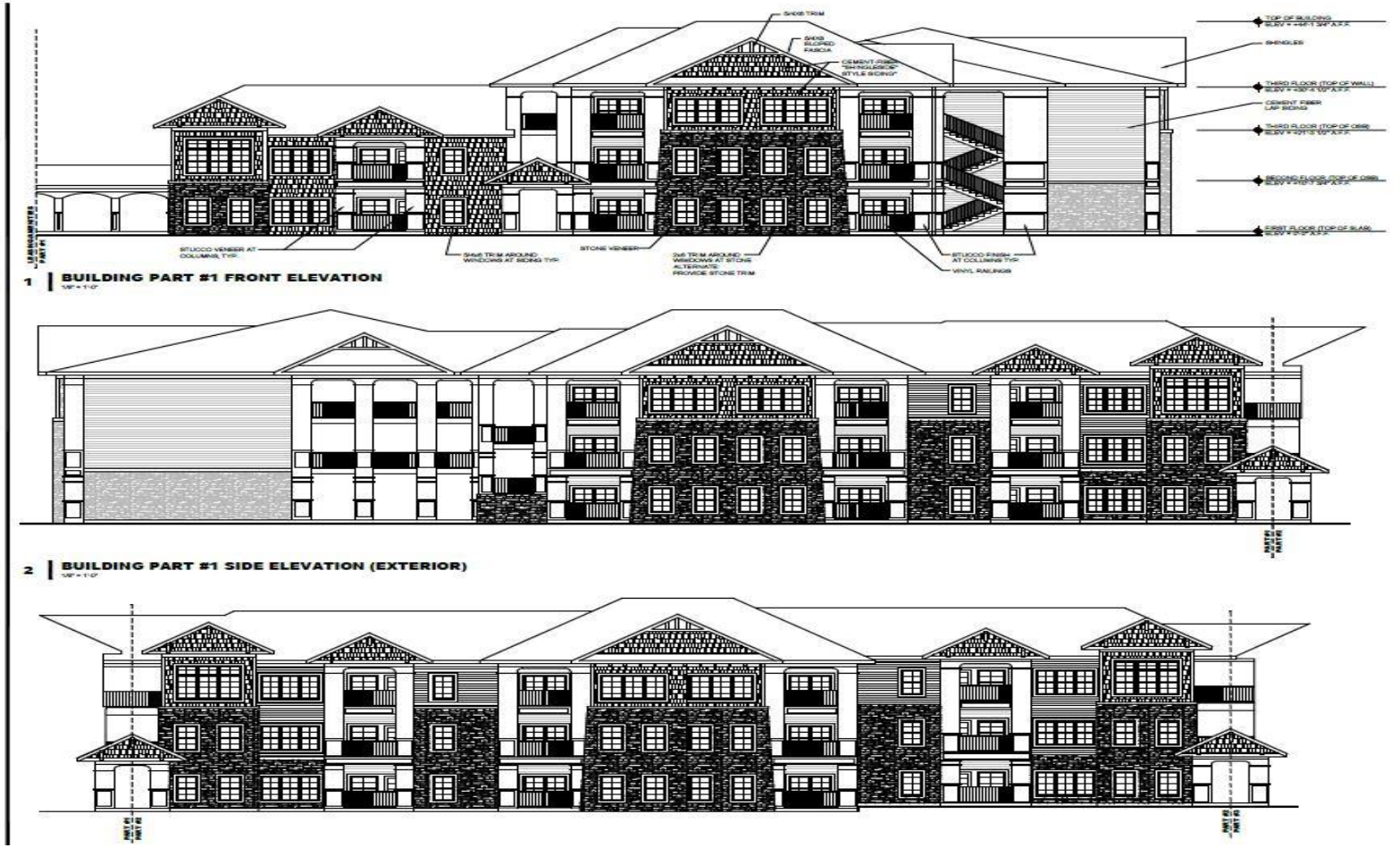
Conceptual Site Plan



Reasons for This Location

- High opportunity high quality economic growth area with small town charm and low crime rate
- Senior residents will be able to live near their children and grandchildren yet be able to live an independent life in an apartment community where they can make friends
- Proximity to services and abundant recreation opportunities
- Only minutes away from the Saginaw Senior Recreational Center
- De-concentration of similar housing in a census tract and a need for senior housing
- Property is zoned Multi-Family/MF-2400 per Ordinance No. 2000-08

Conceptual Rendering
Heritage at Saginaw

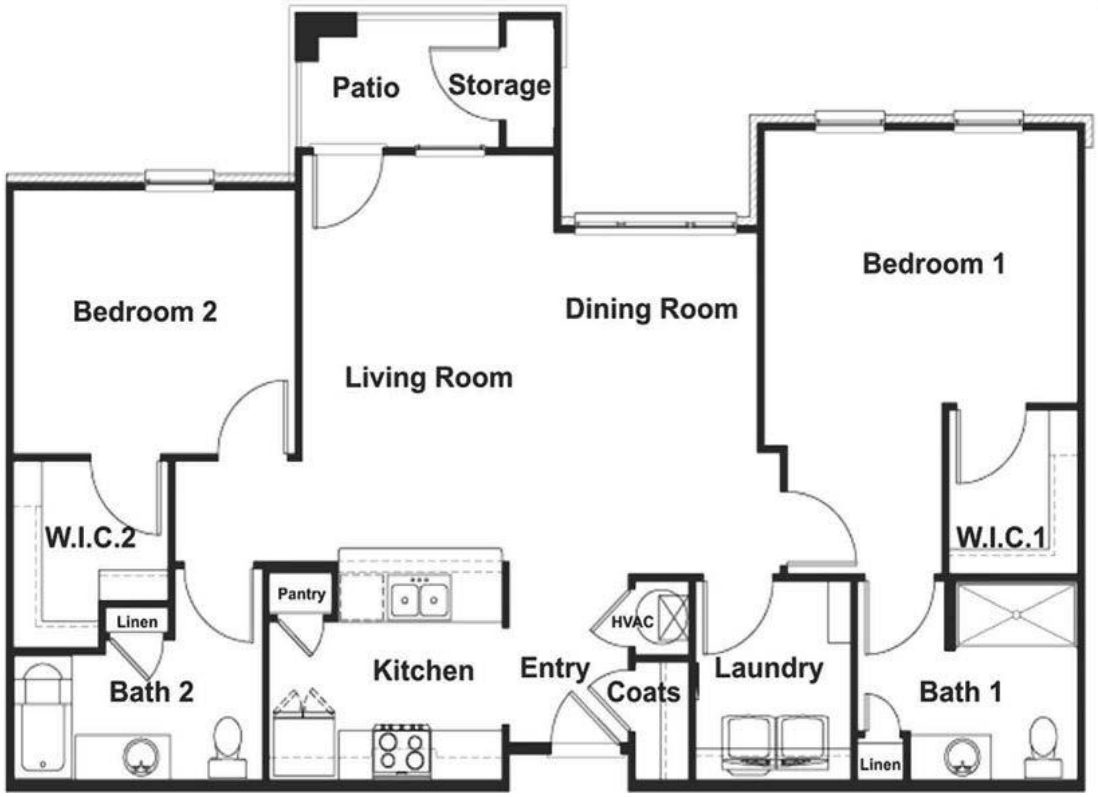


*This is a conceptual elevation. NuRock will comply with all requirement of the City of Saginaw's Building Code and Planning Department requirements

Typical Floor Plans



One Bedroom Unit



Two Bedroom Unit

UNIT AMENITIES

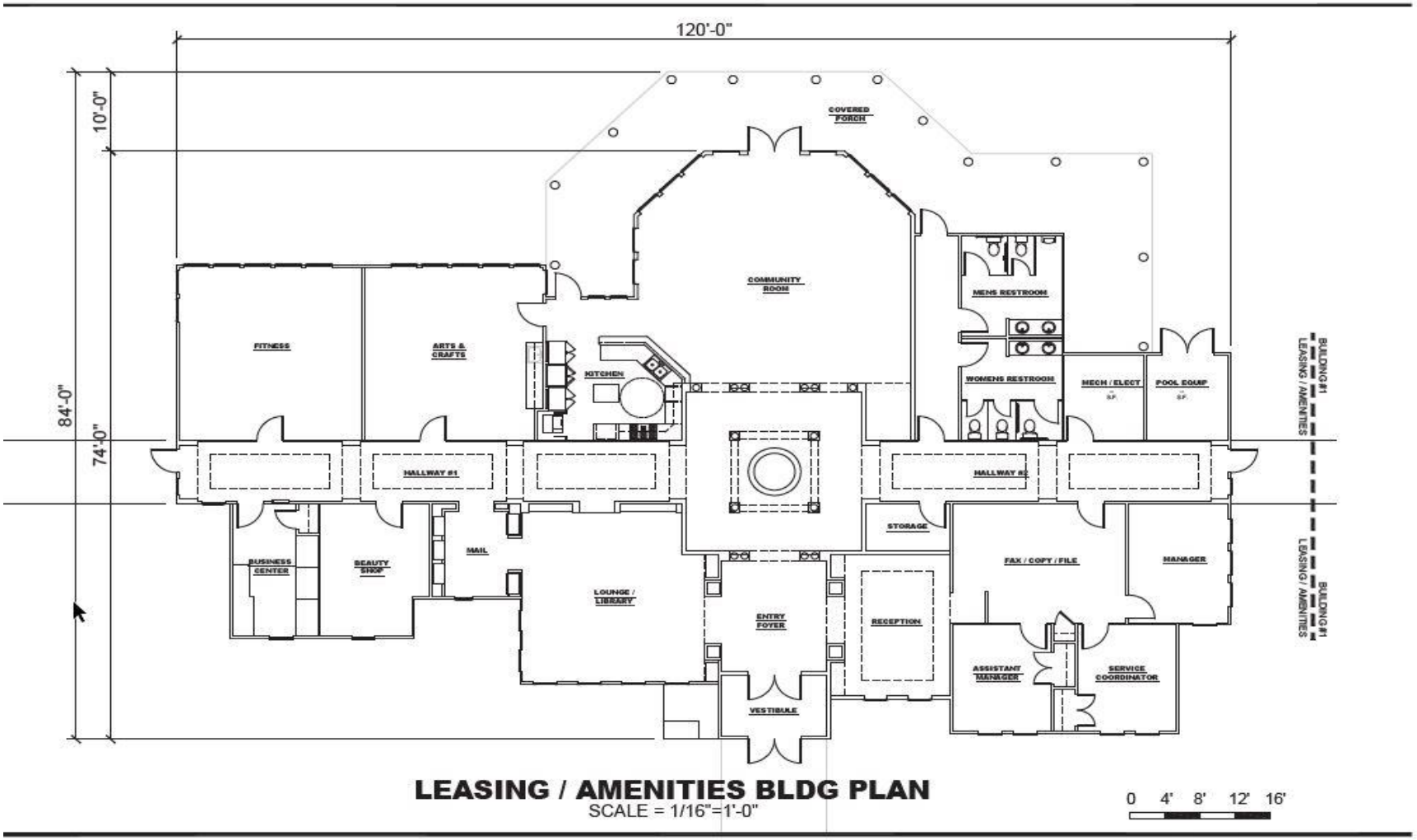








Typical Clubhouse



Clubhouse Amenities

- Sparkling swimming pool where residents swim and do water aerobics
- Well-equipped fitness center
- Technology room with high speed internet access
- Billiards parlor and game room
- Meeting/conference hall
- Grand ballroom for entertaining
- Picnic/BBQ areas for BBQ events and potlucks
- Crime Watch program
- Arts and crafts center
- Free coffee bar in kitchen area
- Beauty shop

SITE AMENITIES









What is *Affordable* Housing and the Tax Credit Program?

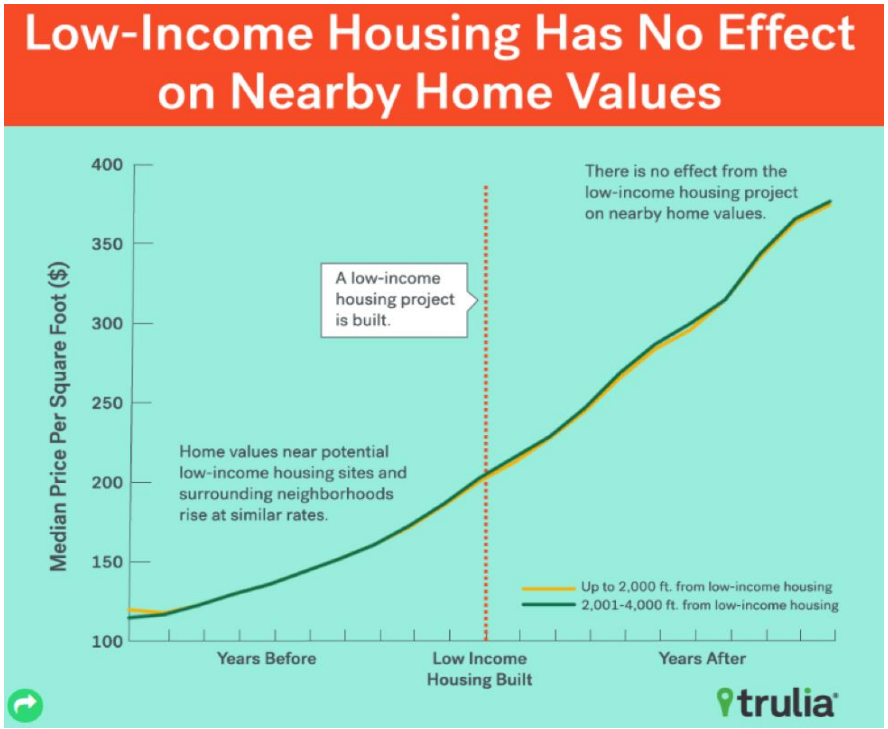
- Housing cost that do not exceed 30% of a household's *gross income*.
- When the monthly costs (rent, insurance, utilities) of a home exceed 30-35% of household income, then the housing is considered unaffordable for that household.
- Many households are paying more than 30% for rent and transportation making it difficult to afford food, clothing, medical care, etc.
- The Tax Credit Program helps build affordable housing.
- Housing Tax Credits provide a source of equity financing for the development of affordable housing.
- The tax credit program is highly competitive.
- Texas Department of Housing and Community Affairs monitors and physically inspects all properties which have received tax credits to insure that all developers build well-maintained quality housing.

Why HTC as a Financing Source?

- The Section 42 LIHTC Financing program was created by Congress in 1986 during the Reagan Presidency to make housing affordable.
- Unlike Section 8 and Public Housing programs, the HTC Program provides private market developers and equity providers with an incentive to invest in affordable rental housing.
- When tax credits are awarded by TDHCA to a developer, the developer sells the credits to an equity provider in exchange for capital to build a high quality rental housing development.
- This capital and the reduction in borrowed debt allow developers to offer high quality rental housing at affordable, restricted rents.
- Investors such as banks receive a dollar-for-dollar credit against their Federal tax liability each year over a period of 10 years in exchange for their investment and communities benefit from quality developments that will operate as rent-restricted housing for up to 30 years or more.
- Average conventional financing is approx. 70% Debt, 30% Equity. HTC Financing is 30% Debt, 70% Equity.

Impact on Nearby Home Values

Despite public perceptions of affordable housing negatively impacting nearby property values, there is evidence to suggest that the impact is minimal if at all. Trulia, an online residential real estate site, recently conducted a study indicating that low-income housing tax credit projects have no impact on the value of nearby properties.



Based on available literature, negative perceptions of affordable housing potentially outweigh research suggesting that affordable housing does not negatively impact property values. Refer to Trulia Blog Post for more information.

https://www.trulia.com/blog/trends/low-income-housing/

Income Requirements

- Estimated Rents are based on Dallas/Fort Worth Area Median Income (AMI) determined by HUD ($75,200-2018).
- Residents must meet criminal background screening as well as credit and income requirements.
- Residents must have income of at least 2 times the rent.
- This is a mixed income development offering a mixture of rent restricted units and market rate units (see below).

Required AMI % per Unit	% Unit Breakdown
30% AMI	**10%**
50% AMI	**40%**
60% AMI	**35%**
Market Rate	**15%**

Proposed Project/Unit Summary

Unit Type	# of Units	Net Size	Est. Gross Rents
1BR/1Ba	60	700 SF	$423-$1,200
2 BR/2BA	60	950 SF	$507-$1,300
Total	**Up to 120**		

- Full Kitchen with Energy Star appliances (Refrigerator, microwave, self-cleaning oven, kitchen disposal)
- 9 foot ceilings
- Ceiling fans
- Washer/Dryer connections
- Large closets
- Carpet and vinyl flooring
- Residents pay utilities which include electricity, water, & communications. Rent adjusted for utility allowance
- Elevator Served

Resident Programs

- NuRock partners with community and non-profit organizations to provide services and skills training to all residents.
- On-Site supportive services might include:
  - Quarterly health and nutritional classes
  - Annual health fair & health screening services
  - Weekly exercise classes
  - Twice monthly on-site social events
  - Twice monthly arts, crafts and other recreational activities
  - Annual income tax preparation
  - Computer proficiency classes
  - Wellness programs to help seniors stay independent

City Council Support

- Financing and Development Timeline:
  - Finance Pre-application due 1/9/19
  - Full financial application with support resolutions due 3/1/2019
  - TDHCA board approves final tax credit awards late July
  - Post Award, start predevelopment activities in August
  - Building and site plans submitted to city Sept/October
  - Building Permit ready November 2019
  - Close development and start construction November-December 2019
  - Complete construction December 2020

- Competitive 9% HTC applications require:
  - City Council Resolution of Support
  - Letter/resolution of financial support for a minimum of $500 in reduced city fees or city contribution

HERITAGE POINTE









HERITAGE PARK VISTA

















THE NUROCK COMPANIES

An Introduction to NuRock

"MUCH MORE THAN HOUSING"



Development / Construction / Management

The NuRock Companies

Corporate: 800 North Point Parkway, Suite 125
Alpharetta, GA 30005
Ph: (770) 552-8070

Texas: 5906 Old Fredericksburg Rd, Suite 200
Austin, TX 78749
Ph: (512) 861-4440

Florida: 8794 Boynton Beach Blvd, Suite 219
Boynton Beach, FL 33472
Ph: (561) 735-8656

www.nurock.com

EQUAL HOUSING OPPORTUNITY

The NuRock Companies

NuRock currently owns and manages 4,054 rental units (Texas-1826, Florida-616, Georgia-1612). With offices in Georgia, Florida, and Texas, NuRock has historically developed over 9,086 units in multiple states. NuRock is vertically integrated and its operations encompass all aspects of real estate activity, including acquisitions analysis, development support, construction, property management, supportive services, governmental regulatory compliance services, and due diligence support work.



Top 50 in the United States

NuRock has been ranked amongst the Top 50 Owners/Managers/ Builders in the United States by Multifamily Executive and Builders Magazines.

NuRock Affiliate Companies

NuRock Development Groups

NuRock Acquisitions, LLC and NuRock Development Partners, Inc. were formed for the purpose of providing pre-acquisition due diligence, negotiations, development support, construction liaison and to be a general partner for the NuRock Companies. Its staff interacts with the NuRock Management Group so that each property will be successful, not only in the development stage, but also from a management perspective for the future.

NuRock Construction

NuRock Construction was formed in 1993 to provide the general construction and construction management services for apartment communities developed by the NuRock Companies. NuRock Construction has continuously finished each project either ahead of schedule or on time and within budget parameters. This performance has allowed the NuRock Companies to significantly improve on the stabilization and value of each development.

NuRock Management, Inc.

NuRock Management Inc. was formed for the purpose of managing the various properties that are or will be owned by the NuRock Companies. Its personnel serve to maximize occupancy, reduce turnover, and maintain the overall physical value of the properties. In addition to the overall management of the properties, the staff of NuRock Management, Inc. assists in the development and implementation of the support programs known as ***BreakOut™***. This teamwork approach ensures maximum success for the properties and the programs.

NuRock Housing Foundation

NuRock Housing Foundation I, Inc., a 501(c)(3) non-profit organization, was formed to provide and implement the much needed ***BreakOut™*** programs for the family properties that are developed. Its staff coordinates the academic enrichment programs, the after school tutorial support and the many other supportive service programs for the resident's children.

Development/Construction/Management Team

Robert G. Hoskins / *President of The NuRock Companies*

Robert G. Hoskins has over 25 years of top-level professional experience with an extensive background in financial analyses, feasibility analyses, operations planning, staff management and strategic development/ planning with emphasis in real estate development, acquisition, syndication and portfolio management. He is a graduate of the University of North Texas.

Sandra K. Hoskins / *President of NuRock Management , Inc.*–All U.S. Divisions

Sandra K. Hoskins has extensive experience in real estate operations management, marketing, and leasing strategies as well as competitive market development. As President of NuRock Management, she currently oversees all NuRock properties. She is an affiliate of IREM and AOMA.

David Deriso / *President of NuRock Construction Services–All U.S. Divisions*

David Deriso is responsible for all construction operations for all divisions. His experience includes management of field operations, project management, estimating and contracting inclusive of bidding, buyout, and administration over all NuRock properties.

Robby Block / *Vice President of Development-Florida/Southeast U.S. Division*

Robby Block is responsible for site acquisition, development of affordable multifamily housing in Florida and the Southeast U.S. Division. He oversees the company's affordable housing portfolio during the development process through construction.

Lara Heit / *Development Analyst-Florida/Southeast U.S. Division*

Lara Heit assists the development team in managing the overall development process relating to new developments such as site screening, market analysis, coordinating consultants, preparing financing applications, and other due diligence.

W. Dale Smith / *Vice President of Development-Northeast U.S. Division*

W. Dale Smith is responsible for the acquisition of new projects and new business opportunities in the Northeast U.S. He has access to and relationships with a pool of reliable, professional multifamily consultants. He coordinates all aspects of the development process.

John O. Boyd / *Senior Vice President of Development-Texas/Western U.S. Division*

John O. Boyd, CRE is involved in and has extensive experience in the analysis, oversight, management, and creation of successful high quality developments for vertically integrated companies one of which he co-founded. He also has experience as an appraiser and real estate broker. He is a graduate of Sam Houston State University.

Lisa M. Rucker / *Vice President of Development-Texas/Western U.S. Division*

Lisa M. Rucker is responsible for finding new development opportunities including site selection, resource allocation, development due diligence, construction review, and oversight for affordable and market rate communities. She has extensive experience in the title insurance industry and risk management as well as real estate development. She is graduate of University of Northern Iowa.

TEXAS
Development/Management Team

Robert G. Hoskins / *President of The NuRock Companies*

Robert G. Hoskins is President of The NuRock Companies. He has over 25 years of top-level professional experience as a corporate officer, management consultant and strategic planner. Mr. Hoskins has an extensive background in financial analyses, feasibility analyses, operations planning, staff management and strategic development/planning with an emphasis in real estate development, acquisition, syndication and portfolio management. He unites strong analytical skills with a deep understanding of operational management issues to bring creative solutions to management problems.

PREVIOUS EXPERIENCE

Prior to forming The NuRock Companies, Mr. Hoskins was Senior Vice President of GRI Management, Inc., operational services consulting firm located in Atlanta, Georgia. In that capacity he was responsible for facilitating feasibility studies for acquisition, disposition and operational strategies. Mr. Hoskins coordinated due diligence analyses and was heavily involved in contract negotiations.

Mr. Hoskins was a Vice President of HSI Management, Inc. of Atlanta, Georgia, a leading syndication, investment and property management firm in the Southeast United States. Mr. Hoskins utilized his specific experience within the multifamily housing industry to augment market share of HSI's real estate portfolio; initiated recommendations that streamlined and stabilized overall operating expenses for the portfolio; and designed and implemented marketing strategies that enhanced the portfolio's gross revenue stream.

Mr. Hoskins was Director of Acquisitions and Dispositions for Reese Companies, an investment and real estate development group located in Dallas, Texas. In that capacity, Mr. Hoskins coordinated and conducted market research studies, feasibility and due diligence analyses in order to quantify data for acquisition and disposition decisions.

Mr. Hoskins serves on the Board of Directors of NuRock Housing Foundation, Inc., a 501(c)(3) non-profit foundation.

EDUCATION

B.B.A. Real Estate (emphasis in finance) University of North Texas

PROFESSIONAL AFFILIATIONS

Georgia Affordable Housing Coalition-Board Member
Institute of Real Estate Management
Southeast Association of HUD Managing Agents (SAHMA)

TEXAS
Development/Management Team

Sandra K. Hoskins / *President of NuRock Management Group, Inc.*

Sandra K. Hoskins is President of NuRock Management Group, Inc. She has over 18 years of experience in real estate operations management, marketing, and leasing strategies and competitive market development. She combines proven turn around management successes with a keen comprehension for balancing an asset's short term needs against long term goals for investment value.

PREVIOUS EXPERIENCE

Prior to joining NuRock Management Group, Inc., Ms. Hoskins was a Vice President of Pointe Properties, Inc. and Creste Properties, affiliates of Sanbury Corporation. Sanbury is one of the leading developers of Low Income Housing Tax Credits properties in the southeast U.S.

While at Sanbury Corporation (the "Company"), Ms. Hoskins:

- Increased gross revenues of a $75,000,000 real estate portfolio by $1,920,000 over an eight-month period.
- Caused the portfolio to operate at the highest net operating income level during the history of the Company. This allowed for certain strategic properties to be refinanced, removing critical loan guarantees provided by the General Partner.
- Reduced maintenance costs for multifamily development portfolio by ensuring that property managers were strictly adhering to the budget and were monitoring the purchasing decisions of the maintenance staffs.
- Stabilized and streamlined management operations, creating a more predictable net operating income, increasing gross revenues in one partnership entity by $12,000 per month.
- Created audit procedures that allow staff to better monitor resident qualification requirements, resulting in exact compliance with governmental regulatory agencies for Low Income Housing Tax Credits.

Prior to joining Sanbury Corporation, Ms. Hoskins was Vice President of Management and Marketing for AMLI Management Company, currently a Chicago Real Estate and Investment Trust (REIT). While at AMLI, Ms. Hoskins was successful at applying management strategies in the day-to-day operations of the Southeast portfolio, operating within budget guidelines, increasing revenue and profits, and strengthening the balance sheet. Ms. Hoskins was also instrumental in consulting with AMLI's development teams regarding layout, design, and size of individual units for multifamily construction projects, resulting in units being more marketable and achieving higher initial occupancy than projected as a result.

PROFESSIONAL AFFILIATIONS

Institute of Real Estate Management (IREM)
Apartments Owners and Management Association (AOMA)

TEXAS
Development/Management Team

John O. Boyd / *Senior Vice President of The NuRock Companies*

John O. Boyd, CRE is Senior Vice President of the Texas/Western US Division of The NuRock Companies, and has been involved in the analysis, oversight, and creation of successful high-quality developments, as well as the monitoring of development and construction phase activities since 1984. Mr. Boyd has acted as a consultant to several firms as well as participated as development partner in specific transactions.

PREVIOUS EXPERIENCE

Mr. Boyd co-founded a regional full-service Development/Construction/Management company based in Austin, TX; acted as Senior Vice President for the company and all affiliates from 1998 through first quarter of 2016. He was directly responsible for the growth of the company from two individuals to a vertically integrated platform with 165+ employees. Property types include mixed use, office/retail/multifamily, student, family and senior-oriented communities with capital stacks consisting of layers such as LIHTC – both 9% and 4%, HUD 221(d)(4) insured mortgages, tax exempt bond structures, conventional debt, equity and mezzanine, as well as TIF, CDBG and other incentives. Oversight of the creation of over 5,000 multifamily units in 43 developments across Texas, Mississippi, Florida, Georgia and Virginia, Totaling over $600,000,000 in cost.

Mr. Boyd was the Director of Acquisitions and Development for a national Assisted Living owner, 1998 through 2002, including development and construction management for prototypical 80-unit new construction assisted living communities in Texas, Georgia, Florida, Ohio and Michigan. He created the acquisition/brokerage arm of the company and developed/built 27 new AL communities.

Mr. Boyd acted as Development Manager for a regional affordable housing group from 1995 through 1998; performed site acquisition functions, real estate brokerage and contract negotiations, due diligence, coordination of in-depth market surveys and studies, feasibility analyses, and directed the development process.

Mr. Boyd was the Senior Staff Appraiser and Broker for several appraisal and brokerage firms from 1983 through 1990. Appraisal assignment procurement, production and review involving multifamily commercial retail, office, industrial, vacant land and special purpose properties, with primary focus on income producing properties.

EDUCATION

Bachelor of Science, emphasis in Real Estate, December 1983, Sam Houston State University;

PROFFESSIONAL AFFILIATIONS

Former MAI candidate and licensed appraiser in multiple states;
Current licensed Real Estate Broker in the State of Texas; Realtor Member, Texas and National Associations of Realtors; Counselor of Real Estate (CRE®)

TEXAS
Development /Management Team

Lisa M. Rucker / *Vice President of The NuRock Companies*

Lisa M. Rucker is Vice President of the Texas/Western US Division of The NuRock Companies and focuses on development opportunities. The NuRock team works with local municipalities, governmental representatives, state housing agencies, lenders, and investors to develop affordable housing that meets the needs of our communities.

As Vice President of The NuRock Companies, Ms. Rucker is responsible for site selection, resource allocation, development and construction oversight through stabilization and final release and disposition to management. This includes financing analysis, application preparation, due diligence, and closing coordination on assigned LIHTC developments.

PREVIOUS EXPERIENCE

Prior to joining NuRock, Ms. Rucker worked in the capacity of vice president/development manager and risk manager for very successful LIHTC/market rate multifamily development corporations who have developments in Texas, Florida, Mississippi, Georgia, Wisconsin, Colorado, Utah and multiple properties on the East coast. For over 13 years, Ms. Rucker has worked in the LIHTC industry using finance sources such as 9% and 4% tax credits, 221(d)(4) HUD loans, tax exempt bonds with public/private partnerships, equity investors, conventional loans, HOME loans and other financing sources.

Ms. Rucker worked for CitiFinancial Mortgage as a Default Litigation/REO paralegal tasked with legal default/bankruptcy real estate issues for properties in all 50 states. Prior to working at CitiFinancial, Ms. Rucker worked as a paralegal for a Dallas law firm where Ms. Rucker assisted with bankruptcy, family law, and real estate cases.

Ms. Rucker has 20 years of experience in the Texas real estate title industry as a commercial/ residential real estate escrow officer. She closed hundreds of title transactions involving commercial and residential properties along with builder lot take downs and refinances. She also has extensive experience clearing title issues.

Ms. Rucker is currently the Managing Member of her own development company, Super 20 Elemar Development, LLC.

EDUCATION

BBA degree in Management with an emphasis in Human Resources and a minor in Music Performance from the University of Northern Iowa, Cedar Falls, Iowa.

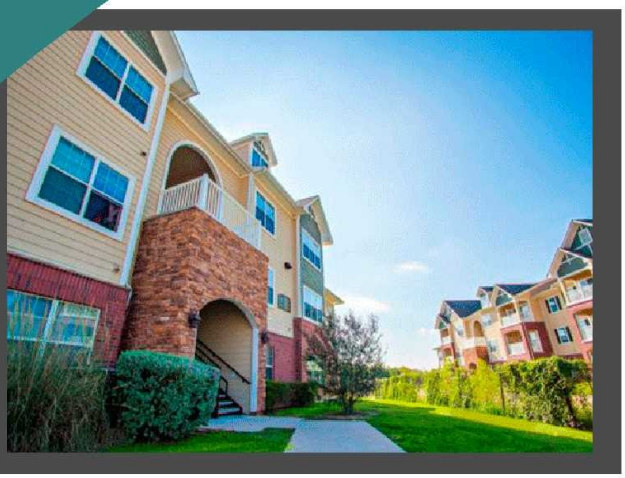
Paralegal Program Studies in Law Office Administration and Real Property Law from the Southern Methodist University, Dallas, Texas.

PROFESSIONAL AFFILIATIONS

Currently a Notary Public for the State of Texas

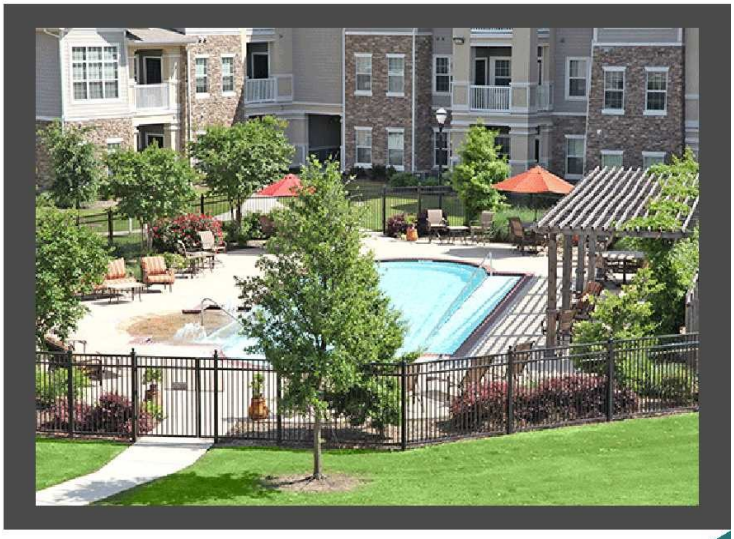
Voting Member of the Texas Association of Affordable Housing Providers

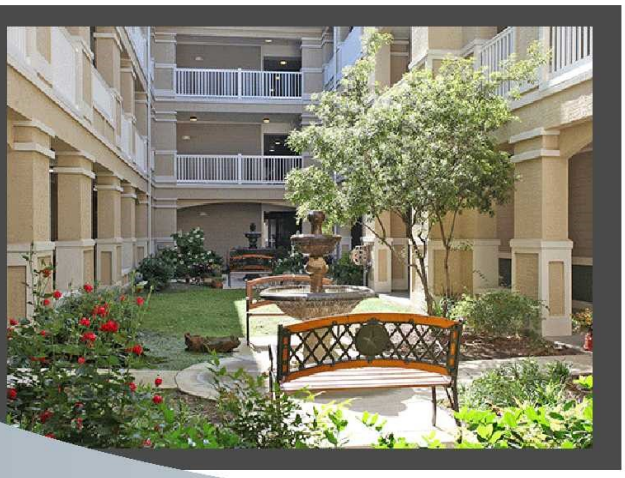
Texas Properties











The NuRock Companies
www.NuRock.com

TEXAS
NuRock Communities

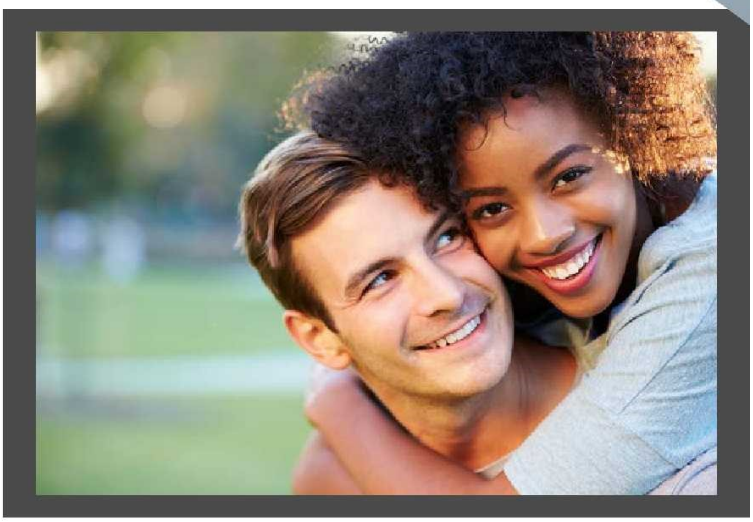
Texas Project Description	Location	Units	Date	Type
Eagles Landing	8000 Decker Lane Austin, TX 78724	240	2002	Family
Heritage Pointe	1950 Webberville Road Austin, TX 78721	240	2002	Senior
Residences at Diamond Hill	3601 Deen Road, NE Ft. Worth, TX 76106	204	2003	Family
Tower Ridge	2560 Tower Ridge Road Corinth, TX 76210	224	2005	Family
Sunset Pointe	5400 Sycamore School Road Ft. Worth, TX 76123	224	2006	Family
Residences at Onion Creek	810 E. Slaughter Lane Austin, TX 78748	224	2007	Family
Residences at Eastland	5500 Eastland Street Ft. Worth, TX 76119	146	2008	Family
Heritage Park Vista	8729 Ray White Road Ft. Worth, TX 76244	140	2010	Senior
Residences at Buttercup	3828 Stalcup Road Ft. Worth, TX 76119	92	2010	Family
Residences at Earl Campbell	2323 Frankston Highway Tyler, TX 75701	92	2015	Family

Georgia Properties











The NuRock Companies
www.NuRock.com

GEORGIA
NuRock Communities

Georgia Project Description	Location	Units	Date	Type
Hearthstone Landing	100 Hearthstone Landing Canton, GA 30114	72	2002	Senior
Heritage at Walton Reserve	1675 Walton Reserve Blvd Austell, GA 30168	105	2002	Senior
Hidden Creste	3200 Stone Road Atlanta, GA 30331	320	2003	Family
Highlands at East Atlanta	2051 Flat Shoals Road Atlanta, GA 30316	250	2004	Family
Chapel Run	4522 Snapfinger Woods Decatur, GA 30035	172	2005	Family
Robins Creste aka Saddlebrook	4171 Washington Road East Point, GA 30344	160	2005	Family
Eagles Creste/Lakeshire Village	4395 Washington Road East Point, GA 30344	284	2006	Family
Tuscany Village	600 Northern Avenue Clarkston, GA 30021	144	2007	Family-Rehab
Heritage at McDonough	180 Bridges Road McDonough, GA 30253	105	2009	Senior

Florida Properties











The NuRock Companies
www.NuRock.com

FLORIDA
NuRock Communities

Florida Project Description	Location	Units	Date	Type
Town Park Crossing	7843 Davie Road Extension Davie, FL 33024	100	2011	Family
Vista Grand at Spring Hill	10380 Quality Drive Spring Hill, FL 34609	90	2011	Senior
Residences at Crystal Lake	350 NE 32nd Court Pompano Beach, FL 33064	92	2015	Family
Heritage at Pompano Station	33 NE 4th Street Pompano Beach, FL 33030	116	2016	Senior New Construction
Residences at Haverhill	1281 South Stacey Street West Palm Beach, FL 33417	117	2016	Family New Construction
Residences at Marathon Key	4800 Overseas Highway Marathon, FL 33050	55	2018	Family New Construction
Residences at Crystal Cove	4900 Overseas Highway Marathon, FL 33050	46	2018	Family New Construction

NUROCK AMENITIES AND PROPERTY PHOTOS






EFX






EXIT

Eagles Landing – 240 Units

8000 Decker Lane

Austin, Texas





Residences at Eastland – 146 Units

5500 Eastland Street

Fort Worth, Texas





Tower Ridge Apartments – 224 Units

2560 Tower Ridge Drive

Corinth, Texas





Heritage Pointe – 140 Units
1950 Webberville Road
Austin, Texas







Heritage Park Vista – 140 Units

8729 Ray White Road

Fort Worth, Texas







CITY OF SAGINAW, TEXAS

RESOLUTION NO. 2019-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAGINAW, TEXAS REGARDING SUPPORT AND LOCAL POLITICAL SUPPORT FOR HERITAGE AT SAGINAW AT THE APPROXIMATE 900 BLOCK OF W. MCLEROY BLVD, IN THE CITY OF SAGINAW, TARRANT COUNTY, TEXAS

WHEREAS, NDG Saginaw Housing Partners, LTD (the "Applicant") has proposed a development for a new independent age restricted 55+ senior apartment community located at the approx. 900 Block of W. McLeroy Blvd, Saginaw, Tarrant County, TX ; to be named Heritage at Saginaw (the "Development");

WHEREAS, the Applicant has advised that it intends to submit an application to the Texas Department of Housing and Community Affairs ("TDHCA") in the 2019 competitive 9% application round and HOME Funds for Housing Tax Credits for Heritage at Saginaw;

WHEREAS, there is a TDHCA scoring item that requires the City of Saginaw to provide a letter and/or resolution stating they will provide a loan, grant, reduced fees or contribution of other value in an amount of $500;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the City of Saginaw, acting through its governing body, hereby confirms that it supports the proposed Heritage at Saginaw located the 900 Block of McLeroy Blvd., Saginaw, TX/Application Number 19201 and that this formal action has been taken to put on record the opinion expressed by the City of Saginaw, and

FURTHER RESOLVED, that the governing body of the City of Saginaw intends to provide a loan, grant, reduced fees, or contribution of other value for the benefit of the Development so that the Applicant may receive one (1) point for a contribution from the City in an amount of $500.00; and

FURTHER RESOLVED, that the City of Saginaw hereby supports the proposed Development, and confirms that its governing body has voted specifically to approve the construction of the Development and to authorize an allocation of Housing Tax Credits for the Development pursuant to Texas Government Code §2306.6710(b) and §11.9(d)(1) to qualify for up to seventeen(17) points; and

FURTHER RESOLVED that for and on behalf of the governing body of the City of Saginaw, Mayor Todd Flippo, is hereby authorized, empowered, and directed to certify these resolutions to the Texas Department of Housing and Community Affairs. This formal action has been taken to put on record the opinion expressed by the City of Saginaw on the _____ day of February, 2019.

PASSED AND APPROVED by the City Council of the City of Saginaw, Texas on the _____ day of _____, 2019.

_____

Todd Flippo, Mayor

ATTEST:

_____

City Secretary

City of Saginaw

Meeting Date: 2/19/2019

Agenda Items: (7)

Staff Contact: Janice England, City Secretary

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:
Consideration and Action regarding Appointments to Advisory Recreation and Parks Board

BACKGROUND/DISCUSSION:
Mr. Chris Haworth resigned from his position (Place No. 7) on the Advisory Recreation and Parks Board. Past procedure has been to move the alternate members up (1st Alternate Gerami to Place No. 7 and 2nd Alternate DeVille to 1st Alternate). This would leave the 2nd Alternate position open. The City Council will be making reappointments and appointments to all boards/committees in early June. The 2nd Alternate position will be filled at that time. We will begin advertising and taking applications from residents interested in serving on our boards and committees in March.

FINANCIAL IMPACT:
N/A

RECOMMENDATION:
Staff recommends that Gregory Gerami be appointed to Place No. 7; Charity DeVille be appointed to 1st Alternate; and 2nd Alternate remain vacant for the time being.

ATTACHMENTS:

Description

Board Members

ADVISORY RECREATION AND PARKS BOARD

Travis Albritton	Place No. 1	Term Expires May 2019	
Janelle Young	Place No. 2	Term Expires May 2020	
Charles Beasley	Place No. 3	Term Expires May 2019	
Russell Jolly	Place No. 4	Term Expires May 2020	
Brack St. Clair	Place No. 5	Term Expires May 2019	
Ronda Nyberg	Place No. 6	Term Expires May 2020	
Chris Haworth	Place No. 7	Term Expires May 2019	RESIGNED
Gregory Gerami	1st Alternate	Term Expires May 2019	
Charity DeVille	2nd Alternate	Term Expires May 2020	

City of Saginaw

Meeting Date: 2/19/2019

Agenda Items: (8)

Staff Contact: Janice England, City Secretary

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:
Consideration and Action regarding appointments to Animal Shelter Advisory Committee

BACKGROUND/DISCUSSION:
Due to staff changes in the Animal Services Department, it is necessary to make changes to the members of the Animal Shelter Advisory Committee. The following changes are recommended by Staff.

Place No. 3 (Involved in Animal Welfare Organization)
Remove Kayla Wells and Appoint Ryan Jacobs
(Ms. Wells has been unable to attend meetings. Mr. Jacobs works with Code Enforcement and Animal Control for the City of Fort Worth. Per the City Attorney this does meet the requirements "Involved in Animal Welfare Organization".)

Place No. 5 (Involved in Shelter Operations)
Remove Destinee Dozier and Appoint Christina Pratt
(Ms. Dozier resigned from her position with the City. Ms. Pratt is one of our Animal Control Officers.)

Alternate No. 1 (Involved in Shelter Operations)
Remove Jarid Smith and leave this position vacant for the time being.
(Mr. Smith has transferred to the Inspection Department.)

FINANCIAL IMPACT:
N/A

RECOMMENDATION:
Staff recommends removal of Kayla Wells and appointment of Ryan Jacobs to Place No. 3; removal of Destinee Dozier and appointment of Christina Pratt to Place No. 5; and removal of Jarid Smith from Alternate No. 1.

ATTACHMENTS:

Description

ASAC

ANIMAL SHELTER ADVISORY COMMITTEE

Dr. Karen Metzler (Licensed Veterinarian)	Place No. 1	Expires June 2019
Stephanie Mills	Place No. 2	Expires June 2020
Kayla Wells (Involved in Animal Welfare Organization) New Life IFS Rescue	Place No. 3	Expires June 2019
Jose Wheeland (City Official)	Place No. 4	Expires June 2020
Destinee Dozier (Involved in Shelter Operations)	Place No. 5	Expires June 2019
Jarid Smith (Involved in Shelter Operations)	Alternate No. 1	Expires June 2019
Norma Adamski	Alternate No. 2	Expires June 2020

6/06/2018

City of Saginaw

Meeting Date: 2/19/2019

Agenda Items: (13)

Staff Contact: Gabe Reaume, City Manager

E-mail: greaume@saginawtx.org

Phone: 817-230-0324

SUBJECT:
Discussion regarding Strategic Plan

BACKGROUND/DISCUSSION:
The draft of the Strategic Plan will be discussed.

FINANCIAL IMPACT:
N/A

RECOMMENDATION:
N/A

ATTACHMENTS:

Description

SP 2023
SP 2033

SECTION 9

CITY OF SAGINAW
PLAN 2018 – 2023

City of Saginaw
Goals 2023

MAINTAIN A FINANCIALLY SOUND CITY PROVIDING SUPERIOR SERVICES

IMPROVE MOBILITY AND TRAFFIC FLOW

MORE BEAUTIFUL, LIVABLE COMMUNITY

DEVELOP VIBRANT ACTIVITY CENTERS/MAJOR CORRIDORS

EXPAND COMMUNITY QUALITY OF LIFE AMENITIES

City of Saginaw
Goals 2023 Worksheet

	IMPORTANCE	
	Personal*	**Team**
1. MAINTAIN A FINANCIALLY SOUND CITY PROVIDING SUPERIOR SERVICES	11	1
2. IMPROVE MOBILITY AND TRAFFIC FLOW	15	2
3. MORE BEAUTIFUL, LIVABLE COMMUNITY	19	3
4. DEVELOP VIBRANT ACTIVITY CENTERS/MAJOR CORRIDORS	22	4
5. EXPAND COMMUNITY QUALITY OF LIFE AMENITIES	23	5

*** The Mayor and City Councilmembers ranked the five goals from "most important" = 1 to "lesser importance" = 5. The number in this column represents the total score for each goal.**

GOAL 1	MAINTAIN A FINANCIALLY SOUND CITY PROVIDING SUPERIOR SERVICES

▶ Objectives

1. Hire and retain a top quality City workforce dedicated to serving the Saginaw community
2. Invest in the maintenance and upgrade of City facilities
3. Have up-to-date information technology
4. Have adequate resources to support defined City services and levels of service
5. Deliver City services in an efficient, cost effective manner
6. Have a responsible budget with affordable tax rate
7. Have competitive City employee compensation

▶ Means to Residents

1. Service value for taxes and fees
2. Customer driven and friendly City services – delivery and processes
3. Responsible stewardship of City assets
4. City services delivered in a cost effective manner
5. City employees dedicated to serving the community
6. City investing in maintenance today and building for tomorrow

▶ Challenges and Opportunities

		PRIORITY
1.	Changing City operations and service delivery through best practices and innovation	5
2.	Residents understanding City government, including finances, services and operations	5
3.	Aging City infrastructure needing maintenance, upgrade or replacement	5
4.	Outdated City Charter and Code of Ordinance	4
5.	Using information technology to improve City operations and service delivery	4
6.	Loss of long term employees (50% eligible in next five/ten years) and institutional knowledge	4
7.	Having competitive compensation for public safety in the Metroplex	4
8.	Communicating with the community	4
9.	Engaging the community	3
10.	Hire the “Best” City employees	2
11.	Actions by the Texas State Legislature impacting the City of Saginaw	1
12.	Management and employee succession planning	1
13.	Flat or decline in sales tax revenues	1
14.	Fewer grants and outside funding sources	1
15.	Limited revenue options for cities	1
16.	Anti-government attitude at the state and national level	1

▶ Actions 2018 – 2019

				PRIORITY
	1.	Police Chief: Hiring	M/C	Completed
	2.	Fire Truck: Purchased	M/C	Completed
	3.	EDC Framework: Creation and Funding (5/19) (4B)	M/C	6
$$$$	4.	City Facilities Master Plan: Condition Assessment, Staffing Needs, Development, Direction, Project Priority and Funding Mechanism	M/C	5
	5.	Citywide Services and Staffing: Report with Options, Direction and Funding		5
	6.	Long Range Financial Plan [with 5 year projections] (Debt capacity for Future Bond)	M/C	4
$	7.	Code of Ordinances Update: Review and Refinement	M/C	4
	8.	Financial Policies: Review/Refinement	M/C	M
	9.	City Organization Assessment: City Manager Report and Direction	M/C	M
	10.	Charter Review and Election (5/19): Major Clean Up	M/C	M
	11.	Outdoor Warning Sirens: Direction and Funding	Mgmt	M
$$$	12.	ADA Compliance Plan: Implementation and Funding	Mgmt	M
$$	13.	Proactive Community Communications Strategy/Plan and Position: Direction and Funding	M/C	3
	14.	City Volunteer Programs/Process Enhancements: Report with Options and Direction	M/C	3
$$$$	15.	New Fire Station: Report with Options, Location, Design and Funding	M/C	2
$$	16.	Public Works Facility: Report with Options, Direction and Funding	M/C	2
$	17.	Information Technology Master Plan: Development, Direction and Implementation Actions, Funding	M/C	2
	18.	I & I Study Phase 3: Completion, Direction and City Actions	M/C	2
	19.	Police Services and Staffing: Report with Options, Direction and Funding	M/C	1
	20.	Fire Services and Staffing: Report with Options, Direction and Funding	M/C	1
$$$$	21.	Animal Services and Adoptions Center - “No Kill” Facility: Facility/Needs/Staffing Assessment, Direction and Funding	Mgmt M/C	1

▶ Actions 2018 – 2019 *(Continued)*

				PRIORITY
	22.	Fire Fees Update: Report and Direction	Mgmt	1
	23.	Neighborhood Crime Watch Revitalization: Direction, Funding and Actions	Mgmt	1
$	24.	Public WiFi Expand/Extension: Best Practices, Report with Options, Direction and City Actions, Funding	M/C	0
$	25.	Saginaw Chamber of Commerce: Performance Audit/Assessment, Direction and Funding	Mgmt	0

▶ Management in Progress 2018 – 2019

		TIME
1.	EMS Field Reporting Program: Implementation	Completed
2.	SCBA Replacement	10/18
3.	New Fire Pumper: Operational	10/18
4.	Electronic Time Clock: Acquisition and Implementation	10/18
5.	City Core Values: Development	10/18
6.	Court System: Update	12/18
7.	Fire Joint Training Exercise	1/19
8.	TMRS Retirement Contribution Percentage Increase: Direction	1/19
9.	Performance Evaluation System: Refinement	1/19
10.	Public Works Accreditation: Launch	1/19
11.	Mobile App: Development	6/19
12.	Kids Fire Camp 2018	6/19
13.	New Medical Director: Hired	6/19
14.	Saginaw Junior Police Academy 2018	7/19
15.	Active Shooter Exercise	8/19
16.	Healthcare Coverage Cost Containment: Actions	9/19
17.	ESD Grant	10/19
18.	Texas Fire Chiefs Best Practices: Recognition: Initial Steps	2020
19.	Texas Police Chiefs' Association Best Practices Certification: Completion	2020
20.	City Auditor: Bid and Decision	2020
21.	Management and Employee Succession Planning/Program: Next Steps	Ongoing
22.	Cyber Security Records and Operating Systems	Ongoing
23.	Volunteer Program Expansion: Service Hours, Volunteers/Program Promotion	
24.	Countywide Mutual Aid Agreement: Revision	
25.	Fire K-9 Vehicle: Grant	

▶ Major Projects 2018 – 2019

		TIME
1.	Knowles Avenue Drainage Project: Short Term	10/18
2.	Public Safety Radio System Replacement	1/19
3.	Saginaw Boulevard Drainage Project: Study/Design	9/19
4.	Water Line South Main	9/19

▶ On the Horizon 2019 – 2023

1. Emergency Management Function: Report and Direction
2. TCFAC: Review
3. HR Software - Onboarding: Implementation

GOAL 2	IMPROVE MOBILITY AND TRAFFIC FLOW

▶ Objectives

1. Improve traffic flow within and through Saginaw
2. Become a more bicycle and pedestrian friendly City and community
3. Make major highway corridors more beautiful through streetscapes and design
4. Upgrade the quality of major highways and City streets
5. Increase use of roundabouts
6. Develop and expand trail network
7. Become a "user-friendly community for alternative transportation modes – Uber, Lyft and others

▶ Means to Residents

1. Predictable and acceptable travel times: Point "a" to Point "b"
2. Less traffic congestion and improved flow
3. Alternative transportation modes choices beyond the automobile
4. Safer streets and travel by car, foot or bicycle
5. More attractive highway corridors
6. Protection of property values

▶ Challenges and Opportunities

		PRIORITY
1.	Funding for City streets with aging streets and highways needing maintenance and upgrades (City: 83 miles)	6
2.	Trail sidewalks widening and connectivity	6
3.	Lack of sidewalk and trails master plan	6
4.	Traffic volume and road capacity	5
5.	Access to local businesses	5
6.	Crossing the rail tracks with railroad traffic (75–100 per day)	4
7.	Unsafe community for bikes and pedestrians	3
8.	Emerging mobility options: Uber, Lyft	3
9.	Need for more North – South highway options	3
10.	Working with TxDOT on highway and transportation issues	2
11.	Potential federal infrastructure program with 80% – 20% funding	2
12.	Lack of transit service to Fort Worth and the region	1
13.	Funding for alternative transportation modes	1
14.	Uncertain federal and state funding for highways	1
15.	Working with coordination with two railways Union Pacific and BNSF	1
16.	Connectivity of commercial areas	1
17.	Road impacts on public safety response time	1
18.	Untapped potential of the rail lines serving Saginaw	0

▶ Actions 2018 – 2019

				PRIORITY
$$	1.	Multi-use Trail/Bike Lane System Master Plan: Needs, Best Practices, Link to Fort Worth/Trinity Trail System, Plan Development, Direction and Next Steps	M/C	6
$$$$	2.	Traffic Signal Synchronization Plan [with TxDOT]: Problem Analysis. Report with Options, City Role, City Actions, Direction and Funding Mechanism	M/C	6
$$$$	3.	Knowles Road Project: Direction and Funding (Reconstruction and Drainage)	M/C	6
	4.	East McElroy Project: Direction and Funding • Up to Saginaw Boulevard • Connections	M/C	4
	5.	Bridge Over Railroad: Next Steps, Funding and Contract	M/C	M
	6.	Bridge Construction: Short Term Impacts and Public Education	Mgmt	M
	7.	Roundabouts: Policy Direction	M/C	3
	8.	City Streets: Service Level and Funding (Pavement Management System)	M/C	1
	9.	Master Thoroughfare Plan Update: Review and Direction	M/C	1
	10.	Saginaw Boulevard Traffic Safety: Assessment Report and Direction, Funding (with TxDOT)	Mgmt	1
	11.	North Old Decatur Road Project: Extension and Funding	M/C	0
	12.	Elevated Railroads: Report and Direction	M/C	0

▶ Management in Progress 2018 – 2019

		TIME
1.	Traffic Counts	6/19

▶ Major Projects 2018 – 2019

		TIME
1.	East Bailey Boswell Project: Phase 2	10/18

GOAL 3	MORE BEAUTIFUL, LIVABLE COMMUNITY

▶ Objectives

1. Have attractive, well-designed mixed-use development
2. Have beautiful streetscapes with underground utilities
3. Have a safe community with a low crime rate
4. Enhance landscaping throughout the City
5. Have beautiful highway corridors that are well- maintained
6. Have attractive grain elevators – a community symbol and asset
7. Have well-designed, beautiful new developments – commercial and residential

▶ Means to Residents

1. Positive impression as you enter Saginaw
2. Feeling safe and secure any time of day; in your home, in the neighborhood and throughout the community
3. Protection and enhancement of property values
4. Greater pride in the Saginaw community
5. New developments adding value to the community
6. City investing in Saginaw's future

▶ Challenges and Opportunities

		PRIORITY
1.	Aging commercial businesses along major highway corridors	5
2.	Degree of proactive code enforcement	5
3.	Upgrading City entrances/gateways/signage	5
4.	Private property owners not investing or unwillingness to sell	5
5.	Creating an overlay district for Saginaw Boulevard	5
6.	Involving the community and residents in maintaining a safe community	4
7.	Updating City development codes and regulations	4
8.	Public spaces incorporated into new developments	4
9.	Defining the City's role in facade upgrade	3
10.	Defining "mixed use" development	3
11.	Aging housing stock	1
12.	Lack of City control along major highways –TxDOT responsibilities	1
13.	Increase in petty and personal crimes – perception	1
14.	Unattractive grain elevators	1
15.	Funding for beautification projects	1
16.	Determining the direction on public art and the City's role	1
17.	Land for new neighborhood development	1
18.	Costs of ongoing maintenance	1
19.	Culture of throwing – resulting in the increase litter and trash	0

▶ Actions 2018 – 2019

				PRIORITY
	1.	Code Enforcement/Compliance: Organization and Performance Review, Report with Options and Service Levels, Direction and Funding	M/C	6
	2.	Parks Master Plan: Assessment and Development (including Parkland Dedication and Acquisition)	Mgmt M/C	4
	3.	Saginaw Boulevard Overlay District: Scope/Purposes, Proposal, Direction	Mgmt	4
	4.	Multi-family Rental Property Registration, Inspection and Enforcement: Implementation	M/C	M
	5.	Building and Fire Code: Adoption	Mgmt	M
$$$$	6.	Main Street Beautification Plan [including storefronts, facades and undergrounding utilities]: Development, Direction and City Actions, Funding	M/C	3
$$	7.	Parks Maintenance and Upgrade Plan: Report with Options, Direction, Staffing/Contracting, Project Priority and Funding	M/C	3
$$	8.	Community/Corridors Beautification Plan: Goals/Desired Outcomes, Best Practices, Plan Development, Direction and Funding	M/C	2
$$$$	9.	Grain Elevators Beautification/Lighting: Report with Options and Alternative Uses, Direction, City Role, City Actions and Funding	M/C	2
	10.	Fruit Tree Orchard Development: Next Steps (including Butterfly Garden)	M/C	2
	11.	Land Acquisition: Policy Direction	Mgmt	2
	12.	Public Arts/Murals Program: Best Practices, Report with Options and Direction	M/C	1
$$	13.	Streetscape Master Plan: Report with Options, Direction, City Role and Funding	M/C	0

▶ Management in Progress 2018 – 2019

		TIME
1.	Keep Saginaw Beautiful: By Laws/State Acceptance	1/19
2.	Adopt A Spot Program: Expansion (6/12)	Ongoing

▶ Major Projects 2018 – 2019

	TIME
1. Food Truck Court/Farmers Market	10/19

▶ On the Horizon 2019 – 2023

1. Single Family Property Registration Inspection and Enforcement

GOAL 4	DEVELOP VIBRANT ACTIVITY CENTER/MAJOR CORRIDORS

▶ Objectives

1. Develop the Municipal Campus activity center
2. Revitalize Main Street corridor
3. Initiate business retention and expansion program
4. Have a proactive economic development function that produces results
5. Attract new businesses to Saginaw
6. Develop industrial/commercial center
7. Support small business start-ups and growth in Saginaw

▶ Means to Residents

1. Opportunities to work near home – minimal commute time, more personal time
2. Fewer reasons to leave Saginaw
3. Retention of sales tax dollars in the community
4. More things to do in Saginaw
5. Alternative housing choices in mixed-use developments
6. Places to shop and eat

▶ Challenges and Opportunities

		PRIORITY
1.	Attracting entertainment businesses and restaurants	7
2.	Attracting developers to Saginaw and negotiating development agreements	6
3.	Defining the City role: redevelopment and economic development	6
4.	Attracting new industrial businesses to Saginaw	5
5.	Address National Guard opportunity	5
6.	Impact of overpass on business – short term and long term	5
7.	Aging commercial centers needing redevelopment	4
8.	Complexity of closing the economic development deal	4
9.	Space in Aarons Center – entrepreneurial space	3
10.	Lacking an understanding of the economic development process	2
11.	Changing demographic – young professional families and disposable income	2
12.	Having common vision and goals for each activity center	1
13.	Having an expanded economic development function with performance metrics and accountability	1
14.	Funding level for incentives	1
15.	Determining minimum property maintenance codes	1
16.	Updating development standards and regulations	1
17.	Attracting retail businesses to the corridors and activity centers	1
18.	Proximity to Fort Worth	1
19.	Uncertain future global and national economy	1
20.	Developing condos and apartments in activity center(s)	0
21.	Land pricing	0

▶ Actions 2018 – 2019

			PRIORITY
1.	National Guard Armory: Relocating		6
2.	Municipal Center Master Plan	M/C	5
3.	Economic Development: Goals, Organizational Analysis, Performance Metrics, Direction, Funding and Reporting Mechanism for Accountability	M/C	4
4.	North Farm Master Plan for Mixed use Development	M/C	4
5.	Economic Development Strategic Plan: Development	Mgmt	M
6.	Business Incubator Space Concept: Evaluation Study and Direction	M/C	3
7.	East Corridor: Master Plan	M/C	2
8.	Boundary Adjustments with City of Fort Worth	M/C	2
9.	Senior Assisted Living Facility: Needs Evaluations, Report with Options, Direction, and City Action	M/C	1
10.	Aging Retail Strategy: Best Practices, Evaluation Report with Options, Direction and City Actions	M/C	1
11.	Commercial Redevelopment Plan for Highway 287: Report with Options, Direction, City Actions and Partners	M/C	0
12.	Special Events Rail Spur: Direction for Saginaw and City Initiatives/Actions	M/C	0
13.	Land Use Plan Update: Review and Direction	M/C	0
14.	Saginaw Re-Branding with Options, Direction and Funding	Mgmt	0
15.	Zoning Code Revision	Mgmt	0

GOAL 5	EXPAND COMMUNITY QUALITY OF LIFE AMENITIES

▶ Objectives

1. Attract new restaurants – destination for residents and the region
2. Develop Eastside Park
3. Expand Recreation Center
4. Expand service center hours
5. Develop additional community park(s)
6. Expand Senior Center facility and programming
7. Attract a modern movie theater complex
8. Expand community events and festivals
9. Attract entertainment businesses
10. Expand Library

▶ Means to Residents

1. More dining choices near home
2. Expanded choices for your leisure time
3. Activities for all family generations
4. Support for a healthy lifestyle
5. More family-friendly activities and programs
6. Low cost or free leisure activities in the community
7. Opportunities to meet your neighbor

▶ Challenges and Opportunities

		PRIORITY
1.	Lack of an entertainment venue(s)	7
2.	Lack of quality hotels with community rooms	6
3.	Lack of quality dining with a regional reputation	5
4.	Aging parks needing upgrade or a refresh	4
5.	Lack of successful community events and festivals	4
6.	Unattractive corridors and highways	4
7.	Funding for expanding City facilities	4
8.	Defining the City's role and funding for incentives	4
9.	Aging City Library	3
10.	Funding for land acquisition	3
11.	Aging Recreation Center and Aquatic Center	2
12.	Changing recreational trends – different activities for different generations	1
13.	Community rooms and limited space	1
14.	Differing expectations of residents	1
15.	Availability of sports fields and tournament fields	1
16.	Competition	1
17.	Proximity to Fort Worth amenities	1
18.	Lack of movie theaters	0
19.	Competition between recreational use and tournament use	0

▶ Actions 2018 – 2019

				PRIORITY
	1.	Community Policing: Concept Definition, Best Practices, Direction and Funding	M/C	7
	2.	Park Master Plan: ADA Assessment and Plan with Funding, Review and Direction Update	M/C	6
	3.	Senior Center Plan: Needs Assessment, Report with Options, Direction and Funding Mechanism, Service Hours	M/C	5
	4.	Quality of Life Bond Package: Projects, Package and Direction including Timing (11/19)	M/C	4
$50 Million				
	5.	Farmers Market Development: Direction and Next Steps	M/C	M
	6.	Crime Reduction Action Plan: Problem Analysis, Report with Options, Direction and City Actions	M/C	M
	7.	Food Truck Events: Direction and City Actions	M/C	M
	8.	Grain/Train History: Development of Historic Assets and Event	M/C	M
	9.	Building Permitting and Siting Procedures: Review and Direction (In Writing)	Mgmt	M
	10.	Restaurant Attraction Actions: 2 – 3 New Sit Down Restaurants	M/C	3
	11.	Entertainment Venue/Business Attraction Strategy: Direction, City Actions and Funding	M/C	2
	12.	Multi-use Trail/Bike Lane System Master Plan: Needs, Best Practices, Link to Fort Worth/Trinity Trail System, Plan Development, Direction and Next Steps	M/C	2
$	13.	Community Festivals/Events: Inventory, Report with Partners and Options, Direction, City Role and City Actions	M/C	2
$$	14.	Schools Traffic Solutions and Actions a. Charter School b. Willow Creek School	M/C	2
$$	15.	Project Dream Play: Direction	M/C	2
	16.	Subdivision Ordinance: Review and Direction	Mgmt	2
	17.	Library Facilities Plan: Needs Assessment, Plan Development, Direction and Next Steps	M/C	1
	18.	Recreation Center Plan: Needs Assessment, Plan Development, Direction and Next Steps	M/C	1
	19.	Community Amphitheater Plan: Feasibility Study with Options, Direction, City Role and Funding	M/C	1

▶ Actions 2018 – 2019 *(Continued)*

				PRIORITY
	20.	Medical/Healthcare Business Attraction: Goals, Report with Options, Direction and City Actions	M/C	1
	21.	Eastside Regional Park: Master Plan	M/C	1
$$	22.	Land Acquisition: Direction and Funding	Mgmt	1
	23.	Aquatic Facility Center Plan: Needs Assessment, Plan Development, Direction and Next Steps	M/C	0
	24.	Music in the Park: Next Steps	M/C	0
	25.	Willow Creek Park Upgrade/Update: Plan and Funding	M/C	0
	26.	Heritage Events/Festivals: Report with Options, Direction, City Role, and City Actions	M/C	0
	27.	Culinary Arts Education Program [with Schools]: Goals, Report with Options, Facilities Direction and City Actions	M/C	0
	28.	Sports Complex [recreation and tournaments] Land Acquisition: Direction and Funding	M/C	0
	29.	Park Playground Redesign and Upgrade	M/C	0
	30.	Historical Museum: Development	M/C	0

▶ Management in Progress 2018 – 2019

			TIME
	1.	Images of Saginaw Photo Contest	1/19 – 5/19
	2.	Train and Grain Festival	4/19
	3.	Run the Rails 5K Event	6/19
	4.	Sister Cities Process/Selection	10/18
	5.	Youth Council: Creation	12/18
$	6.	Concerts in the Park: Expansion	
$	7.	Dive-in Movies: Expansion	
	8.	Restaurant/Entertainment Strategy	

▶ Major Projects 2018 – 2019

			TIME
	1.	Willow Park Parking Expansion [30 parking spaces]	10/18

Table of Contents

Strategic Planning for the City of Saginaw	**1**
Saginaw Vision 2033	**3**
Saginaw City Government Mission	**9**
City of Saginaw Plan 2018 – 2023	**14**
City of Saginaw Action Agenda 2018 – 2019	**33**

This report and all related materials are copyrighted. This report may be duplicated for distribution to appropriate parties as needed. No unauthorized duplication is allowed, including for use in training within your organization or for consulting purposes outside your organization. All requests for duplication must be submitted in writing.

STRATEGIC PLANNING FOR THE CITY OF SAGINAW

Copyright © 2018: Lyle Sumek Associates, Inc.

Strategic Planning Model for the City of Saginaw

Value-based principles that describe the preferred future in 15 years	**VISION**	**Destination** **"You Have Arrived"**
Strategic goals that focus outcome-base objectives and potential actions for 5 years	**PLAN**	**Map** **"The Right Route"**
Focus for one year – a work program: policy agenda for Mayor and City Council, management agenda for staff; major projects	**EXECUTION**	**Itinerary** **"The Right Direction"**
Principles that define the responsibility of city government and frame the primary services – core service businesses	**MISSION**	**Vehicle** **"The Right Bus"**
Personal values that define performance standards and expectations for employees	**CORE BELIEFS**	**Fuel** **"The Right People"**

Copyright © 2018: Lyle Sumek Associates, Inc.

SAGINAW
VISION 2033

City of Saginaw Vision 2033

SAGINAW VISION 2033

SAGINAW 2033 is the
"HOMETOWN CHOICE FOR FAMILIES"[(1)].

SAGINAW 2033 is a
BEAUTIFUL COMMUNITY[(2)]
with* VIBRANT COMMERCIAL CORRIDORS and ACTIVITY CENTERS[(3)], *and a
STRONG LOCAL ECONOMY [(4)]

In 2033, SAGINAW RESIDENTS will enjoy
GREAT NEIGHBORHOODS WITH QUALITY AFFORDABLE HOUSING[(5)],

ABUNDANT LEISURE FACILITIES AND
PROGRAMS FOR ALL[(6)] and

EASY MOBILITY.[(7)]

A COMMUNITY FOR A LIFETIME!

Saginaw Vision 2033

PRINCIPLE 1

"HOMETOWN CHOICE FOR FAMILIES"

- **Means**
  1. Strong sense of community pride and identity – common community values
  2. Neighbors knowing and helping neighbors
  3. Residents feeling safe and secure any place in the community – at home, in the neighborhood and throughout the community
  4. Strong community events and celebrations that bring neighbors together
  5. City employees involved in the community
  6. Opportunities for multi-generation interaction and learning
  7. Active partnerships among the City, community organizations and institutions, and residents – working together for community benefit
  8. Residents involved in community and civic affairs
  9. Top quality public schools

PRINCIPLE 2

BEAUTIFUL COMMUNITY

- **Means**
  1. Attractive and distinctive entrances and gateways that distinguishes Saginaw
  2. Beautiful, well-maintained parks and other public assets
  3. Grain elevators with art and lights – year round
  4. Attractive, well-maintained streetscapes major corridors and streets
  5. Well-designed, well-built and well-maintained City Hall and other City facilities
  6. Well-maintained, updated housing stock
  7. Fruit trees and orchards throughout the community
  8. Underground utilities on major corridors
  9. Well landscaped, well maintained by property owners, incorporating native plants
  10. Sense of pride in property appearance – residential and commercial

Copyright © 2018: Lyle Sumek Associates, Inc.

PRINCIPLE 3

VIBRANT COMMERCIAL CORRIDORS AND ACTIVITY CENTERS

▶ Means

1. Mixed use development incorporating residential opportunities with commercial businesses
2. Destination for residents – no need to leave the Saginaw community
3. State-of-the-art technology infrastructure
4. Sustainable retail development with a mix of small unique local and national retailers
5. Municipal campus with City Hall, Fire Station and public/community gathering place
6. Pedestrian-friendly Centers
7. Creative residential options for millennials and seniors
8. Major movie complex

PRINCIPLE 4

STRONG LOCAL ECONOMY

▶ Means

1. Heavy industrial
2. Light industrial
3. Distribution/warehouse/logistic management
4. Small and growing local businesses
5. Sustainable retail businesses
6. Ag related businesses
7. Education

Copyright © 2018: Lyle Sumek Associates, Inc.

PRINCIPLE 5

GREAT NEIGHBORHOODS WITH QUALITY AFFORDABLE HOUSING

▶ Means

1. Senior housing opportunities from senior communities to assisted living facilities
2. Homeowners investing in the maintenance and upkeep of their homes
3. Neighborhood events and celebrations bringing neighbors together
4. New developments designed as neighborhoods and promoting neighbor-neighbor interactions
5. Well-maintained neighborhood infrastructure
6. City supporting neighborhoods and community pride
7. Range of housing options: types and prices
8. Quality multi-family that is well maintained

PRINCIPLE 6

ABUNDANT LEISURE FACILITIES AND PROGRAMS FOR ALL

▶ Means

1. Expanded Recreation Center – facility and programs
2. Expanded Aquatic Center – facility and programs
3. Strong community events with active participation by residents
4. Active, successful Farmers' Market
5. Great community parks with a variety of venues
6. Recreational programming and activities for all family generations
7. Expanded senior center with a variety of programs and services responsive to the needs of seniors
8. Multi purpose sports field

Copyright © 2018: Lyle Sumek Associates, Inc.

PRINCIPLE 7

EASY MOBILITY

▶ Means

1. Synchronized traffic signs that promote traffic flow
2. Well-designed, well-maintained, and well-lighted City streets
3. Improved traffic flow, reduced traffic congestion
4. Network of multi use trails connected to the regional Fort Worth trail system
5. Well-designed, well-maintained and well-lighted major highways – TxDOT
6. More walkable and pedestrian/bike friendly community
7. Through traffic having minimal impact on the Saginaw community

Copyright © 2018: Lyle Sumek Associates, Inc.

SAGINAW CITY GOVERNMENT: OUR MISSION

City of Saginaw: Our Mission

The **MISSION OF SAGINAW CITY GOVERNMENT**

is to provide

EXCEPTIONAL CUSTOMER SERVICE[(1)],

to work in

PARTNERSHIP WITH OUR COMMUNITY[(2)]

and to act in a

FINANCIALLY RESPONSIBLE MANNER[(3)]

resulting in

SUPERIOR CITY SERVICES[(4)]

and a

MORE LIVABLE COMMUNITY[(5)]*!*

Saginaw City Government: Mission

PRINCIPLE 1

EXCEPTIONAL CUSTOMER SERVICE

- **Means**
  1. Presenting a positive image for City government – appearance, equipment and workplace
  2. Going the extra mile to serve the customer
  3. If you must say "no", taking the time to explain your decision and actions
  4. Representing the City in a positive manner
  5. Listening to the customer
  6. Understanding the customer's concerns, problems and needs

PRINCIPLE 2

PARTNERSHIP WITH OUR COMMUNITY

- **Means**
  1. Responding tactically to misinformation about the City and City government
  2. Keeping the community informed on City services, finances, projects, programs and activities
  3. Seeking community input on major developments
  4. Being an advocate for the Saginaw community
  5. Engaging the community in the governance processes through participation on boards/commissions and input on issues and planning
  6. Developing opportunities for residents to serve the community (e.g. CERT and others)
  7. Cultivating and developing partnerships with the business community

PRINCIPLE 3

FINANCIALLY RESPONSIBLE MANNER

▶ Means

1. Developing a balanced annual budget
2. Maintaining City financial reserves consistent with City policies and national standards
3. Providing accurate and timely financial reports to the Mayor and City Council and the community
4. Delivering City services in the most cost effective and efficient manner
5. Providing competitive compensation for City employees
6. Developing a comprehensive capital improvement program/budget and a community investment plan

PRINCIPLE 4

SUPERIOR CITY SERVICES

▶ Means

1. Providing City services responsive to the needs of the Saginaw community
2. Recognizing managers and employees for superior performance and major achievements
3. Seeking and using feedback from the community in order to continuously improve service delivery
4. Developing and training the City workforce, including maintaining professional certifications
5. Obtaining and maintaining departmental accreditations
6. Knowing national/state “best practices” and applying to the City of Saginaw
7. Having City departments collaborating to better serve the community
8. Supporting creative thinking and innovative actions

Copyright © 2018: Lyle Sumek Associates, Inc.

PRINCIPLE 5

MORE LIVABLE COMMUNITY

▶ Means

1. Planning for the City future
2. Maintaining a safe community
3. Providing facilities and amenities for recreation and leisure
4. Providing timely response for emergency and non-emergency calls for service
5. Providing reliable utility services necessary for urban/suburban living
6. Growing the local economy
7. Upgrading and maintaining the community appearance
8. Celebrating our community history

CITY OF SAGINAW
PLAN 2018 – 2023

City of Saginaw
Goals for 2023

Maintain a Financially Sound City Providing Superior Services

Improve Mobility and Traffic Flow

More Beautiful, Livable Community

Develop Vibrant Activity Centers/Major Corridors

Expand Community Quality of Life Amenities

Goal 1
Maintain a Financially Sound City Providing Superior Services

OBJECTIVES

1. Hire and retain a top quality City workforce dedicated to serving the Saginaw community
2. Invest in the maintenance and upgrade of City facilities
3. Have up-to-date information technology
4. Have adequate resources to support defined City services and levels of service
5. Deliver City services in an efficient, cost effective manner
6. Have a responsible budget with affordable tax rate
7. Have competitive City employee compensation

MEANS TO RESIDENTS

1. Service value for taxes and fees
2. Customer driven and friendly City services – delivery and processes
3. Responsible stewardship of City assets
4. City services delivered in a cost effective manner
5. City employees dedicated to serving the community
6. City investing in maintenance today and building for tomorrow

SHORT TERM CHALLENGES AND OPPORTUNITIES

1. Changing City operations and service delivery through best practices and innovation
2. Residents understanding City government, including finances, services and operations
3. Aging City infrastructure needing maintenance, upgrade or replacement
4. Outdated City Charter and Code of Ordinance
5. Using information technology to improve City operations and service delivery
6. Loss of long term employees (50% eligible in next five/ten years) and institutional knowledge
7. Having competitive compensation for public safety in the Metroplex
8. Communicating with the community

LONG TERM CHALLENGES AND OPPORTUNITIES

1. Engaging the community
2. Hire the “Best” City employees
3. Actions by the Texas State Legislature impacting the City of Saginaw
4. Management and employee succession planning
5. Flat or decline in sales tax revenues
6. Fewer grants and outside funding sources
7. Limited revenue options for cities
8. Anti-government attitude at the state and national level

Copyright © 2018: Lyle Sumek Associates, Inc.

POLICY ACTIONS 2018 – 2019

1. EDC Framework: Creation and Funding
2. City Facilities Master Plan
3. Citywide Services and Staffing
4. Long Range Financial
5. Code of Ordinances Update

MANAGEMENT ACTIONS 2018 – 2019

1. Financial Policies: Review/Refinement
2. City Organization Assessment
3. Charter Review and Election
4. Outdoor Warning Sirens
5. ADA Compliance Plan

MANAGEMENT IN PROGRESS 2018 – 2019

1. EMS Field Reporting Program: Implementation
2. SCBA Replacement
3. New Fire Pumper: Operational
4. Electronic Time Clock: Acquisition and Implementation
5. City Core Values: Development
6. Court System: Update
7. Fire Joint Training Exercise
8. TMRS Retirement Contribution Percentage Increase: Direction
9. Performance Evaluation System: Refinement
10. Public Works Accreditation: Launch
11. Mobile App: Development
12. Kids Fire Camp 2018
13. New Medical Director: Hired
14. Saginaw Junior Police Academy 2018
15. Active Shooter Exercise
16. Healthcare Coverage Cost Containment: Actions
17. ESD Grant
18. Texas Fire Chiefs Best Practices: Recognition: Initial Steps
19. Texas Police Chiefs' Association Best Practices Certification: Completion
20. City Auditor: Bid and Decision

MANAGEMENT IN PROGRESS 2018 – 2019
(Continued)

21. Management and Employee Succession Planning/Program: Next Steps
22. Cyber Security Records and Operating Systems
23. Volunteer Program Expansion: Service Hours, Volunteers/Program Promotion
24. Countywide Mutual Aid Agreement: Revision
25. Fire K-9 Vehicle: Grant

MAJOR PROJECTS 2018 – 2019

1. Knowles Avenue Drainage Project: Short Term
2. Public Safety Radio System Replacement
3. Saginaw Boulevard Drainage Project: Study/Design
4. Water Line South Main
5. Saginaw Boulevard 16” Water Line Phase 2: Design
6. FM 156 Utility Relocation: Construction
7. Fairmont 12” Sanitary Sewer Rehabilitation: Phase 1 Construction
8. Little Fossil Creek I&I Sewer Repairs: Construction
9. West Cement Creek I&I Study Phase 2
10. East Cement Creek Improvements Phase 2 and 3: Design
11. Police Department Parking Lot Expansion

ON THE HORIZON 2019 – 2023

1. Proactive Community Communications Strategy/Plan and Position: Direction and Funding
2. City Volunteer Programs/Process Enhancements: Report with Options and Direction
3. New Fire Station: Report with Options, Location, Design and Funding
4. Public Works Facility: Report with Options, Direction and Funding
5. Information Technology Master Plan: Development, Direction and Implementation Actions, Funding
6. I & I Study Phase 3: Completion, Direction and City Actions
7. Police Services and Staffing: Report with Options, Direction and Funding
8. Fire Services and Staffing: Report with Options, Direction and Funding
9. Animal Services and Adoptions Center - “No Kill” Facility: Facility/Needs/Staffing Assessment, Direction and Funding
10. Fire Fees Update: Report and Direction
11. Neighborhood Crime Watch Revitalization: Direction, Funding and Actions
12. Public WiFi Expand/Extension: Best Practices, Report with Options, Direction and City Actions, Funding
13. Saginaw Chamber of Commerce: Performance Audit/Assessment, Direction and Funding

Copyright © 2018: Lyle Sumek Associates, Inc.

Goal 2
Improve Mobility and Traffic Flow

OBJECTIVES

1. Improve traffic flow within and through Saginaw
2. Become a more bicycle and pedestrian friendly City and community
3. Make major highway corridors more beautiful through streetscapes and design
4. Upgrade the quality of major highways and City streets
5. Increase use of roundabouts
6. Develop and expand trail network
7. Become a "user-friendly community for alternative transportation modes – Uber, Lyft and others

MEANS TO RESIDENTS

1. Predictable and acceptable travel times: Point "a" to Point "b"
2. Less traffic congestion and improved flow
3. Alternative transportation modes choices beyond the automobile
4. Safer streets and travel by car, foot or bicycle
5. More attractive highway corridors
6. Protection of property values

Copyright © 2018: Lyle Sumek Associates, Inc.

SHORT TERM CHALLENGES AND OPPORTUNITIES

1. Funding for City streets with aging streets and highways needing maintenance and upgrades (City: 83 miles)
2. Trail sidewalks widening and connectivity
3. Lack of sidewalk and trails master plan
4. Traffic volume and road capacity
5. Access to local businesses
6. Crossing the rail tracks with railroad traffic (75–100 per day)

LONG TERM CHALLENGES AND OPPORTUNITIES

1. Unsafe community for bikes and pedestrians
2. Emerging mobility options: Uber, Lyft
3. Need for more North – South highway options
4. Working with TxDOT on highway and transportation issues
5. Potential federal infrastructure program with 80% – 20% funding
6. Lack of transit service to Fort Worth and the region
7. Funding for alternative transportation modes
8. Uncertain federal and state funding for highways
9. Working with/coordination with two railways Union Pacific and BNSF
10. Connectivity of commercial areas
11. Road impacts on public safety response time

Copyright © 2018: Lyle Sumek Associates, Inc.

POLICY ACTIONS 2018 – 2019

1. Multi-use Trail/Bike Lane System Master Plan
2. Traffic Signal Synchronization Plan
3. Knowles Road Project
4. East McElroy Project

MANAGEMENT ACTIONS 2018 – 2019

1. Bridge Over Railroad
2. Bridge Construction: Short Term Impacts and Public Education

MANAGEMENT IN PROGRESS 2018 – 2019

1. Traffic Count

MAJOR PROJECTS 2018 – 2019

1. East Bailey Boswell Project: Phase 2

ON THE HORIZON 2019 – 2023

1. Roundabouts: Policy Direction
2. City Streets: Service Level and Funding (Pavement Management System)
3. Master Thoroughfare Plan Update: Review and Direction
4. Saginaw Boulevard Traffic Safety: Assessment Report and Direction, Funding (with TxDOT)
5. North Old Decatur Project: Extension and Funding
6. Elevated Railroads: Report and Direction

Copyright © 2018: Lyle Sumek Associates, Inc.

Goal 3
More Beautiful, Livable Community

OBJECTIVES

1. Have attractive, well-designed mixed-use development
2. Have beautiful streetscapes with underground utilities
3. Have a safe community with a low crime rate
4. Enhance landscaping throughout the City
5. Have beautiful highway corridors that are well-maintained
6. Have attractive grain elevators – a community symbol and asset
7. Have well-designed, beautiful new developments – commercial and residential

MEANS TO RESIDENTS

1. Positive impression as you enter Saginaw
2. Feeling safe and secure any time of day; in your home, in the neighborhood and throughout the community
3. Protection and enhancement of property values
4. Greater pride in the Saginaw community
5. New developments adding value to the community
6. City investing in Saginaw's future

SHORT TERM CHALLENGES AND OPPORTUNITIES

1. Aging commercial businesses along major highway corridors
2. Degree of proactive code enforcement
3. Upgrading City entrances/gateways/signage
4. Private property owners not investing or unwillingness to sell
5. Creating an overlay district for Saginaw Boulevard
6. Involving the community and residents in maintaining a safe community
7. Updating City development codes and regulations
8. Public spaces incorporated into new developments

LONG TERM CHALLENGES AND OPPORTUNITIES

1. Defining the City's role in facade upgrade
2. Defining "mixed use" development
3. Aging housing stock
4. Lack of City control along major highways –TxDOT responsibilities
5. Increase in petty and personal crimes – perception
6. Unattractive grain elevators
7. Funding for beautification projects
8. Determining the direction on public art and the City's role
9. Land for new neighborhood development
10. Costs of ongoing maintenance

POLICY ACTIONS 2018 – 2019

1. Code Enforcement/Compliance
2. Parks Master Plan: Assessment and Development
3. Saginaw Boulevard Overlay District

MANAGEMENT ACTIONS 2018 – 2019

1. Multi-family Rental Property Registration, Inspection and Enforcement
2. Building and Fire Code: Adoption

MANAGEMENT IN PROGRESS 2018 – 2019

1. Keep Saginaw Beautiful: By Laws/State Acceptance
2. Adopt A Spot Program: Expansion (6/12)

MAJOR PROJECTS 2018 – 2019

1. Food Truck Court/Farmers Market
2. Beautification Plan

ON THE HORIZON 2019 – 2023

1. Main Street Beautification Plan [including storefronts, facades and undergrounding utilities]: Development, Direction and City Actions, Funding
2. Parks Maintenance and Upgrade Plan: Report with Options, Direction, Staffing/Contracting, Project Priority and Funding
3. Community/Corridors Beautification Plan: Goals/Desired Outcomes, Best Practices, Plan Development, Direction and Funding
4. Grain Elevators Beautification/Lighting: Report with Options and Alternative Uses, Direction, City Role, City Actions and Funding
5. Fruit Tree Orchard Development: Next Steps (including Butterfly Garden)
6. Land Acquisition: Policy Direction
7. Public Arts/Murals Program: Best Practices, Report with Options and Direction
8. Streetscape Master Plan: Report with Options, Direction, City Role and Funding
9. Single Family Property Registration Inspection and Enforcement

Copyright © 2018: Lyle Sumek Associates, Inc.

Goal 4
Develop Vibrant Activity Centers/Major Corridors

OBJECTIVES

1. Develop the Municipal Campus activity center
2. Revitalize Main Street corridor
3. Initiate business retention and expansion program
4. Have a proactive economic development function that produces results
5. Attract new businesses to Saginaw
6. Develop industrial/commercial center
7. Support small business start-ups and growth in Saginaw

MEANS TO RESIDENTS

1. Opportunities to work near home – minimal commute time, more personal time
2. Fewer reasons to leave Saginaw
3. Retention of sales tax dollars in the community
4. More things to do in Saginaw
5. Alternative housing choices in mixed-use developments
6. Places to shop and eat

SHORT TERM CHALLENGES AND OPPORTUNITIES

1. Attracting entertainment businesses and restaurants
2. Attracting developers to Saginaw and negotiating development agreements
3. Defining the City role: redevelopment and economic development
4. Attracting new industrial businesses to Saginaw
5. Address National Guard opportunity
6. Impact of overpass on business – short term and long term
7. Aging commercial centers needing redevelopment
8. Complexity of closing the economic development deal

LONG TERM CHALLENGES AND OPPORTUNITIES

1. Space in Aarons Center – entrepreneurial space
2. Lacking of understanding the economic development process
3. Changing demographic – young professional families and disposable income
4. Having common vision and goals for each activity center
5. Having an expanded economic development function with performance metrics and accountability
6. Funding level for incentives
7. Determining minimum property maintenance codes
8. Updating development standards and regulations
9. Attracting retail businesses to the corridors and activity centers
10. Proximity to Fort Worth
11. Uncertain future global and national economy

POLICY ACTIONS 2018 – 2019

1. National Guard Armory: Relocating
2. Municipal Center Master Plan
3. Economic Development
4. North Farm Master Plan for Mixed use Development

MANAGEMENT ACTIONS 2018 – 2019

1. Economic Development Strategic Plan

ON THE HORIZON 2019 – 2023

1. Business Incubator Space Concept: Evaluation Study and Direction
2. East Corridor: Master Plan
3. Boundary Adjustments with City of Fort Worth
4. Senior Assisted Living Facility: Needs Evaluations, Report with Options, Direction, and City Action
5. Aging Retail Strategy: Best Practices, Evaluation Report with Options, Direction and City Actions
6. Commercial Redevelopment Plan for Highway 287: Report with Options, Direction, City Actions and Partners
7. Special Events Rail Spur: Direction for Saginaw and City Initiatives/Actions
8. Land Use Plan Update: Review and Direction
9. Saginaw Re-Branding with Options, Direction and Funding
10. Zoning Code Revision

Copyright © 2018: Lyle Sumek Associates, Inc.

Goal 5
Expand Community Quality of Life Amenities

OBJECTIVES

1. Attract new restaurants – destination for residents and the region
2. Develop Eastside Park
3. Expand Recreation Center
4. Expand recreation center hours
5. Develop additional community park(s)
6. Expand Senior Center facility and programming
7. Attract a modern movie theater complex
8. Expand community events and festivals
9. Attract entertainment businesses
10. Expand Library

MEANS TO RESIDENTS

1. More dining choices near home
2. Expanded choices for your leisure time
3. Activities for all family generations
4. Support for a healthy lifestyle
5. More family-friendly activities and programs
6. Low cost or free leisure activities in the community
7. Opportunities to meet your neighbor

Copyright © 2018: Lyle Sumek Associates, Inc.

SHORT TERM CHALLENGES AND OPPORTUNITIES

1. Lack of an entertainment venue(s)
2. Lack of quality hotels with community rooms
3. Lack of quality dining with a regional reputation
4. Aging parks needing upgrade or a refresh
5. Lack of successful community events and festivals
6. Unattractive corridors and highways
7. Funding for expanding City facilities
8. Defining the City's role and funding for incentives

LONG TERM CHALLENGES AND OPPORTUNITIES

1. Aging City Library
2. Funding for land acquisition
3. Aging Recreation Center and Aquatic Center
4. Changing recreational trends – different activities for different generations
5. Community rooms and limited space
6. Differing expectations of residents
7. Availability of sports fields and tournament fields
8. Competition
9. Proximity to Fort Worth amenities

POLICY ACTIONS 2018 – 2019

1. Community Policing: Concept Definition
2. Park Master Plan: ADA Assessment
3. Senior Center Plan: Needs Assessment
4. Quality of Life Bond Package

MANAGEMENT ACTIONS 2018 – 2019

1. Farmers Market Development
2. Crime Reduction Action Plan
3. Food Truck Events
4. Grain/Train History: Development of Historic Assets and Event
5. Building Permitting and Siting Procedures

MANAGEMENT IN PROGRESS 2018 – 2019

1. Images of Saginaw Photo Contest
2. Train and Grain Festival
3. Run the Rails 5K Event
4. Sister Cities Process/Selection
5. Youth Council: Creation
6. Concerts in the Park: Expansion
7. Dive-in Movies: Expansion
8. Restaurant/Entertainment Strategy

MAJOR PROJECTS 2018 – 2019

1. Willow Creek Park Parking Expansion [30 parking spaces]
2. ADA Transition Plan
    a. Park and Building Evaluation
    b. Intersection Evaluation

ON THE HORIZON 2019 – 2023

1. Restaurant Attraction Actions: 2 – 3 New Sit Down Restaurants
2. Entertainment Venue/Business Attraction Strategy: Direction, City Actions and Funding
3. Multi-use Trail/Bike Lane System Master Plan: Needs, Best Practices, Link to Fort Worth/Trinity Trail System, Plan Development, Direction and Next Steps
4. Community Festivals/Events: Inventory, Report with Partners and Options, Direction, City Role and City Actions
5. Schools Traffic Solutions and Actions
    a. Charter School
    b. Willow Creek School
6. Project Dream Play: Direction
7. Subdivision Ordinance: Review and Direction
8. Library Facilities Plan: Needs Assessment, Plan Development, Direction and Next Steps
9. Recreation Center Plan: Needs Assessment, Plan Development, Direction and Next Steps
10. Community Amphitheater Plan: Feasibility Study with Options, Direction, City Role and Funding
11. Medical/Healthcare Business Attraction: Goals, Report with Options, Direction and City Actions
12. Eastside Regional Park: Master Plan
13. Land Acquisition: Direction and Funding
14. Aquatic Center Plan: Needs Assessment, Plan Development, Direction and Next Steps
15. Music in the Park: Next Steps
16. Willow Creek Park Upgrade/Update: Plan and Funding
17. Heritage Events/Festivals: Report with Options, Direction, City Role, and City Actions
18. Culinary Arts Education Program [with Schools]: Goals, Report with Options, Facilities Direction and City Actions
19. Sports Complex [recreation and tournaments] Land Acquisition: Direction and Funding
20. Park Playground Redesign and Upgrade
21. Historical Museum: Development

Copyright © 2018: Lyle Sumek Associates, Inc.

CITY OF SAGINAW
ACTION AGENDA 2018 – 2019

City of Saginaw
Policy Agenda 2018 – 2019

TOP PRIORITY

HIGH PRIORITY

City of Saginaw
Management Agenda 2018 – 2019

TOP PRIORITY

HIGH PRIORITY

City of Saginaw
Management in Progress 2018 – 2019

EMS Field Reporting Program: Implementation

SCBA Replacement

New Fire Pumper: Operational

Electronic Time Clock: Acquisition and Implementation

City Core Values: Development

Court System: Update

Fire Joint Training Exercise

TMRS Retirement Contribution Percentage Increase: Direction

Performance Evaluation System: Refinement

Public Works Accreditation: Launch

Mobile App: Development

Kids Fire Camp 2018

New Medical Director: Hired

Saginaw Junior Police Academy 2018

Active Shooter Exercise

Healthcare Coverage Cost Containment: Actions

ESD Grant

Texas Fire Chiefs Best Practices: Recognition: Initial Steps

Texas Police Chiefs' Association Best Practices Certification: Completion

City Auditor: Bid and Decision

Management and Employee Succession Planning/Program: Next Steps

Cyber Security Records and Operating Systems

Volunteer Program Expansion: Service Hours, Volunteers/Program Promotion

Countywide Mutual Aid Agreement: Revision

Fire K-9 Vehicle: Grant

Traffic Count

Keep Saginaw Beautiful: By Laws/State Acceptance

Adopt A Spot Program: Expansion (6/12)

Images of Saginaw Photo Contest

Train and Grain Festival

Run the Rails 5K Event

Sister Cities Process/Selection

Youth Council: Creation

Concerts in the Park: Expansion

Dive-in Movies: Expansion

Restaurant/Entertainment Strategy

Copyright © 2018: Lyle Sumek Associates, Inc.

City of Saginaw
Major Projects 2018 – 2019

Knowles Avenue Drainage Project: Short Term

Public Safety Radio System Replacement

Saginaw Boulevard Drainage Project: Study/Design

Water Line South Main

East Bailey Boswell Project: Phase 2

Food Truck Court/Farmers Market

Willow Creek Park Parking Expansion [30 parking spaces]

City of Saginaw

Meeting Date: 2/19/2019

Agenda Items: (14)

Staff Contact: Dolph Johnson, Asst. City Manager

E-mail: djohnson@saginawtx.org

Phone: 817-230-0325

SUBJECT:
Discussion regarding Solid Waste and Recycling Program

BACKGROUND/DISCUSSION:
Mr. Norm Bulaich and Mr. Marty Grant (District Manager) of Waste Connections will be present to give a power point presentation and explain options for solid waste and recycling programs.

FINANCIAL IMPACT:
N/A

RECOMMENDATION:
N/A