

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING

Meeting and/or Executive Session Agenda

6:00 PM - Tuesday, January 15, 2019

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--David Flory, Mayor Pro-Tem

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Rabbi Mordecai Griffin, Sar Shalom Synagogue

(3) Audience Participation--On the Video Screen

(4) Consent Agenda

- (a)** Action regarding Minutes, December 18, 2018--Janice England, City Secretary
- (b)** Action regarding Minutes, January 2, 2019--Janice England, City Secretary
- (c)** Action regarding Acceptance of Water-Sewer Facility Easement from Gavilon Grain, LLC--Rick Trice, P.E., Director of Public Works
- (d)** Action regarding Self Contained Breathing Apparatus Replacement Expenditure--Doug Spears, Fire Chief

- (5) Consideration and Action regarding Authorization of an Agreement with LaTerra Studio, Inc. for Preparation of Construction Documents for Project Dream Play--Rick Trice, P.E., Director of Public Works

(6) Executive Session

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item

(7) Adjournment--David Flory, Mayor Pro-Tem



City of Saginaw

Meeting Date: 1/15/2019

Staff Contact: Janice England, City Secretary

Agenda Items: (4)(a)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding Minutes, December 18, 2018

BACKGROUND/DISCUSSION:

The minutes of the December 18, 2018 are being presented for approval.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Minutes, December 18

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND PUBLIC HEARING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
DECEMBER 18, 2018**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	David Flory
Councilmember	Patrick Farr
Councilmember	Valerie Tankersley
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Lee Howell
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Director of Community Svcs.	Keith Rinehart
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Director of Economic Dev.	Alora Wachholz
Police Officer	Jose Murillo

Absent from the meeting:

None

Visitors at the meeting:

Thomas Mathias	Glenn Reeves
Jarred Coursey	Jose Wheeland
Dennis Hudson	Ramon Johnson
Lawrence Lakey	Pam Lakey
Brian Yelton	Sandy Murillo
Cecelia Fierro	Macy Farr
James Hill	Andrew Curtin
Laurie Curtin	Linda L. Hadeffield
William Curtin	Matt Curtin
Adam Hargrove	Michael Cutt
Bobby Cartwright	Paul Burns

Vina Jol
Matt Ravlien
Russell Ragsdale
Jason Kirk

Gib Lewis
Mary Ragle
Lex Polizz
Phyllis Jarrell

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Dennis Hudson of the Saginaw Park Baptist Church gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, December 4, 2018

b. Action regarding Rejection of Bids for Willow Creek Park Pavilions and Authorization to Rebid
Summary: On November 28, 2018, the City received bids for the Willow Creek Park Pavilions. The project included two 40 foot by 50 foot pavilions located at the south end of Willow Creek Park that were proposed as a part of the Farmers Market and Food Truck Park. The bid package required the contractor to provide engineered design drawings for the structures. Material specifications and guidance for aesthetic appearance were provided in the bid packet. The bids received for the project were substantially over the estimated budget (308 Construction, LLC - \$231,000 and MSB Constructors, Inc. - \$298,000. Staff believes the uncertainty in the scope of work contributed to the high bids. Staff proposes to provide detailed engineered drawing and construction details to eliminate the uncertainty in the bid and rebid the project.

c. Action regarding Purchase of One Ditch Witch Vac Trailer for the Water and Sewer Department
Summary: The 2018-2019 included funds in the amount of \$56,000 for the purchase of a new Vac Trailer (Water & Wastewater Budget, Account 05-7000-50, Capital Outlay/Special Request). It will replace a 2006 Vactor Trailer that has exceeded its service life per our Capital Replacement list. The proposed Vac Trailer is a Ditch Witch Vac Trailer Model HX30. The cost is \$61,035.74 through a BuyBoard purchasing contract. Although this amount exceeds the budgeted amount, staff proposes to trade in two other Vac trailers that have exceeded their service life. The BuyBoard Dealer, EKA Government Sales is allowing a trade in allowance of \$14,000 for the two trailers. The resulting net purchase price is \$47,035.74. The new Vac Trailer will be utilized by both the Water and Sewer Department and the Public Services Department. State Law requires that the City contact two Tarrant County Historically Underutilized Businesses (HUBs) if the procurement is between \$3,000 and \$50,000. Staff reviewed available HUBs through the Texas Comptroller's database and found no available vendors for this item. There are no further bidding requirements to purchase this item.

d. Action regarding Cancellation of January 1, 2019 City Council Meeting
Summary: The date for the first meeting in January is January 1, 2019. Since this is a holiday, it is recommended that this meeting be cancelled.

Councilmember Farr requested that Item 4b be pulled from the Consent Agenda.

Motion was made Mayor Pro-Tem Flory with a second by Councilmember Tankersley to approve the Consent Agenda with the exception of Item 4b. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

b. Action regarding Rejection of Bids for Willow Creek Park Pavilions and Authorization to Rebid

Councilmember Farr questioned the reason for rejecting the bids. Director of Public Works Trice explained that a total of two bids were received and both were substantially higher than the estimated budget. He stated that he felt the reason was because of the uncertainties in the scope of the work. He explained that the City Staff is proposing to rebid the project with provided engineered drawings and construction details to eliminate the uncertainty in the bid and reduce the project cost.

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Flory to approve Item 4b of the Consent Agenda. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(5) Recognition of Andrew Curtin for his Eagle Scout Project in the City

Director of Community Services Rinehart explained the definition of leadership. He stated that Andrew Curtin is a good example of leadership at its best. He explained that Andrew chose the Saginaw Animal Services and Adoption Center for his Eagle Scout Project. Under the leadership of Andrew and with the help of the kids in the Boswell High School Theatre, a total of \$721.53 in cash was collected as well as 250 lbs. of food and other items (dog crates, toys, leashes, etc.) that together totaled over \$3,200 of cash and items donated to the Saginaw Animal Services and Adoption Center. He expressed his appreciation to Andrew. Mayor Flippo presented Andrew with a Certificate of Recognition.

(6) **PUBLIC HEARING** – Consideration and Action regarding Adoption of an Ordinance amending Section 5-1 of the Zoning Regulations to Provide for a New Permitted Use of “Restaurant Limited” in the Community Commercial and Neighborhood Commercial Zoning Districts; and amending Section 8-9 to provide Parking Requirements for “Restaurant Limited” (Ordinance No. 2018-22)

Mayor Flippo declared the public hearing open at 6:08 p.m. Director of Public Works Trice explained that the proposed ordinance amends the Use Table to add “Restaurant Limited” as a permitted use in Neighborhood

Commercial and Community Commercial Zoning Districts. He also explained the definition for “Restaurant Limited” is a “restaurant with a drive thru with no inside table service or consumption used for the sale, dispensing, or serving of food, refreshments, including those where customers may serve themselves”. The proposed ordinance also includes a parking requirement of one space per 250 square feet of floor area.

Councilmember Bighorse explained that she has reservations about the possibility of a drive thru alcohol business being allowed in the proposed use. There was a discussion regarding “Restaurant Limited” and types of businesses that would be allowed. City Attorney Meredith explained that if the City Council wants more control over businesses allowed in the proposed “Restaurant Limited” then the “P” (Permitted Use) on the Permitted Use Table could be changed to “S” (Specific Use Permit). This would allow proposed businesses to be evaluated on a case by case basis.

Councilmember Farr expressed his concern about the limited parking. He stated that most developers want more parking especially since Saginaw isn’t a walkable community. He explained that there would be a limited number of businesses that would fit the “Restaurant Limited” definition. He added that he agreed with the suggestion of requiring a Specific Use Permit to give the City Council some control.

Mayor Flippo called for any public comment. There was none. Mayor Flippo declared the public hearing closed at 6:27 p.m.

Motion was made by Councilmember Farr with a second by Councilmember Tankersley to approve the ordinance as presented with the exception that the “P” (Permitted Use) on the Use Table be changed to “S” (Specific Use Permit). Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (7) **PUBLIC HEARING** – Consideration and Action regarding Adoption of an Ordinance amending Section 8-12 of the Zoning Regulations to require a Permit and Approved Concept Plan for Fences constructed on Key Lots; and amending the Master Schedule of Fees to provide for a Fee for a Key Lot Fence Permit (Ordinance No. 2018-23)

Mayor Flippo declared the public hearing open at 6:28 p.m. He explained that Councilmember Copeland has filed a Conflict of Interest Form for Item No. 7 and will not be present or participate in the consideration of Item No. 7.

Director of Public Works Trice explained that the proposed ordinance will allow City Staff to review proposed screening devices (fences) along key lot side yards to help prevent inadequate sight distance. He stated that key lots are corner lots that have their side yards abutting the front yards of adjacent lots. Screening devices can sometimes obstruct views. He added that the American Association of State Highway and Transportation Officials (AASHTO) has criteria for intersection sight distance. Permit applications where property owners request a fence location outside of the building line will be evaluated against the criteria to verify it is met. The proposed ordinance provides for a \$25.00 fee for a Key Lot Fence Permit. He stated that the Planning and Zoning Commission considered this ordinance at their meeting on December 11, 2018 and voted unanimously to recommend approval to the City Council.

Mayor Flippo called for any public input. There was none. Mayor Flippo declared the public hearing closed at 6:31 p.m.

Motion was made by Councilmember Tankersley with a second by Councilmember Bighorse to approve Ordinance No. 2018-23 amending Section 8-12 of the Zoning Regulations to require a permit and approved concept plan for fences constructed on Key Lots and amending the Master Schedule of Fees to provide a fee for a Key Lot Fence Permit. Motion carried unanimously. 6-0-1-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, and Bighorse

Against: None

Abstain: Councilmember Copeland

Absent: None

Mayor Flippo stated that Councilmember Tankersley has filed a Conflict of Interest Form for Item No. 8 and will not be present or participate in the consideration of Item 8 or the related Executive Session.

Mayor Flippo declared the meeting recessed into Executive Session at 6:32 p.m.

Mayor Flippo declared the meeting back in Regular Session at 6:50 p.m.

- (8) **PUBLIC HEARING** – Consideration and Action regarding Adoption of an Ordinance amending the Zoning Regulations by Establishing an Overlay District along Saginaw Boulevard generally described as: All Properties zoned Office Professional, Neighborhood Commercial, and Community Commercial that have frontage and/or access (either Direct or through another property) to Saginaw Boulevard from East Industrial on the South, the Railroad on the East, and the Northern City Boundary; which District includes Regulations/Restrictions governing Land and Development Standards; and providing for Revisions to the Regulations governing Amortization/Discontinuation of Legal Non-Conforming Use Status (Ordinance No. 2018-24)

City Manager Reaume explained that an overview of the proposed overlay district was presented to the City Council in August. He stated that the proposed ordinance addresses concerns expressed by citizens at the Citizen Summit. He explained that one common goal of citizens in attendance at the Summit was to improve the appearance of Saginaw Boulevard. He stated that all property owners within 200 feet of Saginaw Boulevard were notified and invited to attend an October 19th Town Hall Meeting regarding the proposed overlay district. He added that the Planning and Zoning Commission reviewed the proposed ordinance at their December 11th Meeting and voted 4-1 to recommend approval to the City Council.

Ms. Phyllis Jarrell gave a brief overview of the proposed overlay district and changes that were made since the presentation in August. She explained that the purpose of the overlay district is to improve the businesses on the boulevard and make them more pedestrian friendly. She gave a PowerPoint presentation and pointed out that the overlay district will give the City an additional layer of regulation regarding items including screening, signage, and building design. Councilmember Bighorse expressed her concern about prohibiting pole signs and allowing only monument type signs.

There was a lengthy discussion regarding the proposed prohibited uses and the determination of which uses are prohibited. Also the impact of the proposed ordinance on existing businesses was discussed. Existing pole signs were discussed. Ms. Jarrell explained that businesses will not be required to remove existing signs. She stated that if a sign becomes damaged or is completely changed out, then the business will be required to replace it with a monument sign.

City Manager Reaume stated that there was a diverse group of citizens in attendance at the Citizens Summit. He stated that improving the appearance of Saginaw Boulevard was important as well as the desire for more retail and restaurants on Saginaw Boulevard. He explained that notices regarding the Town Hall Meeting were mailed out to all property owners and business owners. Director of Economic Development Wachholz added that a total of 276 letters were mailed and there were 9 in attendance at the meeting.

Mayor Flipppo declared the public hearing for this item open at 7:22 p.m.

Councilmember Farr stated that there is a risk for existing businesses that have uses that will be prohibited at the end of the ten year period. He explained that approval of a Specific Use Permit is not guaranteed for these businesses. He added that he sees the opportunity to beautify Saginaw Boulevard and not limit uses. He explained that an Economic Development Committee was created in October but the Committee has not been given the opportunity to deliberate with any business owners to discuss the proposed overlay district. He stated that the list of prohibited uses was generated by City Staff. He explained that he would like to know the basis for creating the list. City Manager Reaume explained that there was a clear consensus of citizens at the Citizens Summit. They expressed their preference for more retail and restaurants, and to address existing uses on Saginaw Boulevard. Councilmember Farr stated that it would be premature to take action on the proposed overlay district until after the Economic Development Committee has the opportunity to discuss it. There was a lengthy discussion regarding the list of prohibited uses.

Mayor Pro-Tem Flory stated that he has no problem with allowing the Economic Development Committee to review the proposed overlay district ordinance. He added that he attended the Citizen Summit and the common theme was the beautification of Saginaw Boulevard. He stated that some businesses have already made changes to beautify their property. He applauded them for their efforts. In regards to signs, he explained that he agrees with Councilmember Bighorse. He added it is sometimes necessary to have a pole sign for visibility, and he would not be in favor of prohibiting them.

Mr. James Hill of Hill's Paint and Body (343 N. Saginaw Blvd.) addressed the Council. He stated that Saginaw is his hometown and he has a business here as well. He explained that he agrees something needs to be done to make Saginaw Boulevard more aesthetically better. In regard to the notices for the October Town Hall Meeting, he stated that his notice came in the mail just three days before the meeting and he was unable to attend due to a prior commitment. He stated that he would like to have more discussions with business leaders involved regarding the proposed overlay district. He explained that he isn't for or against the overlay district but would like for the City Council to consider tabling this item to allow time for more discussion and to get questions answered.

Mr. Thomas Mathis of The Cash Store (100 N. Saginaw Blvd.) addressed the Council. He stated that he acquired the property in 2011 to open a non-depository consumer financial institution. He stated that they have followed the law and not violated any City Codes. He added that the City has no lawful basis to prohibit his business to operate in ten years. He stated that he opposes the ordinance as written. He urged the Council to postpone action or amend the language in the ordinance to make non-depository consumer financial institutions legal non-conforming uses. He stated that if the Council does not then he will challenge the ordinance and pursue legal avenues.

Mr. Lawrence Lakey, 432 Nottingham Ct., addressed the City Council. He stated that he believes Saginaw Boulevard needs beautification but the proposed ordinance is going to extremes. He compared the proposed ordinance would be similar to having a homeowner's association for the boulevard. He explained that he sees no problem with pole signs.

He stated that the proposed ordinance will hurt businesses now and in the future. He added that many family-owned businesses in Saginaw and the proposed ordinance just doesn't make sense in his opinion.

Ms. Cecilia Fierro of El Pasito (124 W. McLeroy Blvd.) addressed the Council. She expressed her concern that at some point in the future an overlay district would be proposed for McLeroy Blvd. She stated that she has multiple tenants in her building and doesn't want to be limited on the types of businesses allowed. She also stated that she feels it's important to consider the existing businesses. She added that, in her opinion, existing businesses should be grandfathered as long as the existing use continues. She explained that she is in favor of beautification but not in favor of limiting commercial businesses.

Director of Economic Development Wachholz stated, in regard to the list of prohibited businesses, there are four existing businesses that would be prohibited. She explained there are fifteen existing uses that would be affected by the proposed ordinance. Those fifteen would be eligible to apply for a Specific Use Permit with assistance from the City. She also informed the Council that there is currently a less than 1% vacancy rate for businesses. She added that there are currently approximately 200 businesses located on Saginaw Boulevard.

Councilmember Farr stated that he feels it would be beneficial for the recently appointed Economic Development Committee to review the proposed overlay district ordinance. He added that it affects a large area and it would be a bad idea to adopt the ordinance without consideration and a recommendation from the Economic Development Committee.

Mayor Flipppo called for any additional public comment. There was none. Mayor Flipppo declared the public hearing closed at 7:49 p.m.

Motion was made by Councilmember Farr with a second by Councilmember Bighorse to table this item until the newly formed Economic Development Committee has the opportunity to meet, and also meet with local businesses regarding the proposed ordinance and make a recommendation to the City Council. Motion carried unanimously. 4-2-1-0

For: Mayor Flipppo, Mayor Pro-Tem Flory, Councilmembers Farr, and Bighorse

Against: Councilmembers Tucker and Copeland

Abstain: Councilmember Tankersley

Absent: None

(9) Presentation of Organization Core Values

City Manager Reaume briefly explained core values and their importance in an organization. He stated that a committee consisting of representatives of each City department has been meeting for several months to identify and define organization core values for the City. The committee has completed its work and he expressed his appreciation to the members for their efforts. He introduced Mr. Jarred Coursey, spokesperson for the committee, to the City Council. Mr. Coursey is an employee in the Water and Wastewater Department.

Mr. Coursey expressed his appreciation for the opportunity to be involved in identifying the core values for the City. He explained that the members of the committee all worked together as a team to designate the word "PRIDE" as the basis of the core values. He explained each letter and its goal as stated below.

Professionalism – provide qualified, skilled public service, committed to excellence.

Responsiveness – address the needs of our customers quickly and effectively.

Integrity – demonstrate consistent standards with strong principles, transparency, and honesty.

Dedication – commit to service beyond what is expected.

Efficiency – work in a well-organized and competent way.

Mr. Coursey stated that the core values will provide a strong foundation for our employees and will also keep the employees accountable for their actions. City Manager Reaume explained that the core values will be incorporated into annual employee evaluations. He added that the intent is for the core values to be used on a daily basis by all employees in all departments. Mayor Flippo expressed his appreciation to the members of the committee.

Mayor Flippo declared the meeting recessed into Executive Session at 8:01 p.m.

(10) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

2 § 551.087. Texas Government Code. Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

a. Possible Mixed Use Development located north of Walmart

Mayor Flippo declared the meeting back in Regular Session at 8:46 p.m.

(11) Adjournment

Motion was made by Councilmember Tankersley with a second by Councilmember Farr to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of December 18, 2018 adjourned at 8:47 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flippo



City of Saginaw

Meeting Date: 1/15/2019

Staff Contact: Janice England

Agenda Items: (4)(b)

E-mail: jengland@saginawtx.org

Phone: 817-230-0327

SUBJECT:

Action regarding minutes, January 2, 2019

BACKGROUND/DISCUSSION:

The minutes of the January 2, 2019 City Council Meeting are being presented for approval.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Description

Minutes, January 2, 2019

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
JANUARY 2, 2019**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	David Flory
Councilmember	Patrick Farr
Councilmember	Valerie Tankersley
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Betsy Elam
City Manager	Gabe Reaume
City Secretary	Janice England
Finance Director	Kim Quin
Police Chief	Lee Howell
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Director of Human Resources	Melanie McManus
Director of Economic Dev.	Alora Wachholz
Library Director	Ellen Ritchie

Absent from the meeting:

City Engineer	Andrew Simonsen, P.E.
Asst. City Manager	Dolph Johnson
Director of Comm. Services	Keith Rinehart

Visitors at the meeting:

None

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Councilmember Farr gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consideration and Action regarding Charter Amendments recommended by Charter Review Commission

City Attorney Elam briefly explained the Charter Review Commission's recommended amendments to the City Charter. She stated that the purpose of tonight's review and discussion is to get Council input on the recommended amendments. She explained that the next step will be the preparation of an ordinance containing the amendments to be presented to voters and calling the election on May 4, 2019. She added that the State Election Code requires that the election be called by February 15, 2019.

(5) Recess into Workshop

Mayor Flippo declared the meeting recessed into Workshop at 8:35 p.m.

(6) Direction to City Staff regarding Smoke Free Ordinance

City Manager Reaume explained that the purpose of this item is for the City Council to give direction to the staff regarding a smoke free ordinance. This item was briefly discussed at the December 5, 2018 City Council Meeting. He stated there are currently only two restaurants in the city that allow smoking.

Mayor Flippo explained the options are to make no changes and continue to allow smoking; prohibit all smoking in restaurants, or prohibit smoking but grandfather the existing restaurants that allow smoking. There was a lengthy discussion regarding the options. Also discussed was giving existing businesses a grace period to comply with a no smoking ordinance. The consensus of the Council was for the City Attorney to draft an ordinance to prohibit smoking in all restaurants and include a grace period of 90 days for the two existing businesses to comply.

(7) Reconvene Back into Regular Session

Mayor Flippo declared the meeting back in Regular Session at 8:46 p.m.

(a) 2018 Projects and Accomplishments Update

City Manager Reaume gave a Power Point presentation highlighting projects and accomplishments in 2018. He expressed his appreciation to the Council for the opportunity to serve as City Manager. He also expressed his appreciation to retired City Manager Stanford for the strong financial position of the City as well as the excellent staff of the City. He gave a brief recap of personnel including the addition of interns; increasing the City's presence on social media; the development of Core Values; addition of an Economic Development Director; reorganization of several departments. He also discussed plans for 2019 including the return of the Train and Grain Festival, a community garden, and possibly a New Year's Eve event for families.

Mayor Flippo declared the meeting recessed into Executive Session at 9:02 p.m.

(8) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item

1 § 551.074. Texas Government Code. Personnel Matters. The City Council may convene in executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee, including deliberation regarding the following officers or employees:

- a. City Manager

Mayor Flipppo declared the meeting back in Regular Session at 9:16 p.m.

(9) Adjournment

Motion was made by Councilmember Farr with a second by Councilmember Tankersley to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Flory, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flipppo declared the City Council Meeting of January 2, 2019 adjourned at 9:16 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Mayor Todd Flipppo



City of Saginaw

Meeting Date: 1/15/2019

Staff Contact: Rick Trice, P.E., Director of Public Works

Agenda Items: (4)(c)

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:

Action Regarding Acceptance of a Water-Sewer Facility Easement from Gavilon Grain, LLC

BACKGROUND/DISCUSSION:

The Fairmont Sanitary Sewer Rehabilitation, Phase 1 project includes a new pipeline from the intersection of Fairmont Street and Saginaw Boulevard eastward across the Boulevard and the UPRR and BNSF Railroads. The pipeline then will be routed through Gavilon Grains, LLC property requiring a new permanent easement and a temporary construction easement.

FINANCIAL IMPACT:

There is no financial impact.

RECOMMENDATION:

Staff recommends acceptance of the Water-Sewer Facility Easement from Gavilon Grain, LLC.

ATTACHMENTS:

Description

Easement Document

STATE OF TEXAS §
 § **KNOW ALL MEN BY THESE PRESENTS**
COUNTY OF TARRANT §

CITY OF SAGINAW
WATER-SEWER FACILITY EASEMENT

DATE:

GRANTOR: GAVILON GRAIN, LLC

GRANTOR'S MAILING ADDRESS (including County):
 1331 Capitol Avenue
 Omaha, Douglas County, NE 68102

GRANTEE: **CITY OF SAGINAW**

GRANTEE'S MAILING ADDRESS (including County):
 333 W. MCLEROY BLVD.
 SAGINAW, TARRANT COUNTY, TX 76179

CONSIDERATION: Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged.

EASEMENT PROPERTY: **Being more particularly described in Exhibit "A"**

Grantor, for the Consideration paid to Grantor and other good and valuable consideration, hereby grants, sells, and conveys to Grantee, its successors and assigns, an exclusive, perpetual easement for the construction, operation, maintenance, replacement, upgrade, and repair of a Permanent Water-Sewer Facility, hereafter referred to as "Facility". The Facility includes all incidental underground and aboveground attachments, equipment and appurtenances, including, but not limited to manholes, manhole vents, lateral line connections, valves, pipelines, water meters, junction boxes in, upon, under and across a portion of the Easement Property and more fully described in Exhibit "A" attached hereto and incorporated herein for all pertinent purposes, together with the right and privilege at any and all times to enter Easement Property, or any part thereof, for the purpose of constructing, operating, maintaining, replacing, upgrading, and repairing said Facility.

In no event shall Grantor erect or permit to be erected within the Easement Property any new permanent structure or building, including, but not limited to, monument sign, pole sign, billboard, brick or masonry fences or walls or other structures that require a building permit. However, Grantor shall be permitted to install and maintain a concrete, asphalt or gravel driveway, road or parking lot across the Easement Property. Grantee shall be obligated to

restore the surface of the Easement Property at Grantee's sole cost and expense, including the restoration of any sidewalks, driveways, or similar surface improvements located upon or adjacent to the Easement Property which may have been removed, relocated, altered, damaged, or destroyed as a result of the Grantee's use of the Easement Property granted hereunder. Provided, however, that Grantee shall not be obligated to restore or replace irrigation systems or other improvements installed in violation of the provisions and intended use of this Easement Property. Grantee shall not construct, operate, maintain, replace, upgrade, or repair any part of the Facility during the months of June, July and August, in a manner which would interfere with Grantor's normal operation of its business upon the Easement Property, except in the event of an unplanned emergency as determined by Grantee, in which event any work on the Easement Property shall be coordinated with Grantee, if feasible, and all possible steps shall be taken by Grantee to minimize any interference with Grantor's operations.

TO HAVE AND TO HOLD the above-described Easement Property, together with all and singular the rights and appurtenances thereto in anyway belonging unto Grantee, and Grantee's successors and assigns forever; and Grantor does hereby bind itself and its successor and assigns to warrant and forever defend all and singular the easement unto Grantee, its successor and assigns, against every person whomsoever lawfully claiming or to claim the same, or any part thereof, except those appearing of record or which would be discoverable by performing an physical inspection of the Easement Property.

When the context requires, singular nouns and pronouns include the plural.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

GRANTOR: Gavilon Grain, LLC,
a Delaware limited liability company

Matt Gibson
By: Matt Gibson
Title: VP & GM

GRANTEE: City of Saginaw

By (Signature): _____

(Print Name) _____, Title _____

APPROVED AS TO FORM AND LEGALITY

(Signature) _____

(Print Name) _____, Title _____

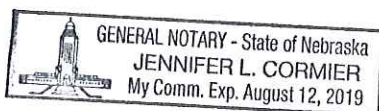
THE STATE OF NEBRASKA §

COUNTY OF DOUGLAS §

ACKNOWLEDGMENT

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Nebraska, on this day personally appeared Matt Gibson, known to me to be the same person whose name is subscribed to the foregoing instrument, and acknowledged to me that the same was the act of **Gavilon Grain, LLC** and that he/she executed the same as the act of said **company**, the purposes and consideration therein expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 30th day of November, 2018.



Jennifer L. Cormier
Notary Public in and for the State of Nebraska

ACKNOWLEDGEMENT

STATE OF TEXAS §

COUNTY OF TARRANT §

BEFORE ME, the undersigned authority, a Notary Public in and for the State of Texas,
on this day personally appeared _____,
_____ of the City of Saginaw, known to me to be the same person
whose name is subscribed to the foregoing instrument, and acknowledged to me that the same
was the act of the City of Saginaw and that he/she executed the same as the act of the City of
Saginaw for the purposes and consideration therein expressed and in the capacity therein
stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this _____ day of
_____, 20____.

Notary Public in and for the State of Texas

LEGAL DESCRIPTION

WATER & SANITARY SEWER EASEMENT

BEING a 1,562 square foot (0.0359 acre) tract of land (Tract 1) and a 772 square foot (0.0177 acre) tract of land (Tract 2) situated in the Alexander Albright Survey, Abstract No. 1849, City of Saginaw, Tarrant County, Texas; said Tract 1 being part of Block 11, Campbell's Addition, an addition to the City of Saginaw according to the plat recorded in Volume 204A, Page 104 of the Plat Records of Tarrant County, Texas; said Tract 1 also being part of that tract of land described in General Warranty Deed to Gaviion Grain LLC recorded in Instrument No. D204288992 of the Official Public Records of Tarrant County Texas; said Tract 2 being part of that tract of land described in Deed to Gaviion Grain LLC recorded in Instrument No. D208250314 of said Official Public Records; said tracts being more particularly described as follows:

TRACT 1

COMMENCING, at a 1/2-inch iron rod found in the south terminus of Fairmount Street (a 60-foot wide right-of-way;

THENCE, North 21°50'22" West, along the west line of said Fairmount Street, a distance of 23.04 feet to a 5/8-inch iron rod with "KHA" cap set for the **POINT OF BEGINNING**;

THENCE South 67°59'16" West, a distance of 75.41 feet to a 5/8-inch iron rod with "KHA" cap set for corner in the west line of said Block 11;

THENCE North 37°00'12" West, along the said west line of Block 11, a distance of 20.70 feet to a point for corner;

THENCE North 67°59'16" East, a distance of 80.77 feet to a point for corner in the said west line of Fairmount Street;

THENCE South 22°00'44" East, along the said west line of Fairmount Street, a distance of 20.00 feet to the **POINT OF BEGINNING** and containing 1,562 square feet or 0.0359 acres of land, more or less.

TRACT 2

COMMENCING, at a 1/2-inch iron rod found in the south terminus of Fairmount Street (a 60-foot wide right-of-way;

THENCE, North 68°00'35" East, along the said south terminus of Fairmount Street, a distance of 60.00 feet to a point;

THENCE, North 21°53'24" West, along the east line of said Fairmount Street, a distance of 22.95 feet to 5/8-inch iron rod with "KHA" cap set for the

POINT OF BEGINNING;

EXHIBIT "A"
WATER & SANITARY
SEWER EASEMENT
ALEXANDER ALBRIGHT SURVEY,
ABSTRACT NO. 1849
CITY OF SAGINAW
TARRANT COUNTY, TEXAS

Kimley»Horn

801 Cherry Street, Unit 11, # 1300
Fort Worth, Texas 76102 FIRM # 10194040

Tel. No. (817) 335-6511
www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
NONE	MCB	MCB	10/11/2018	061003122	1 OF 3

THENCE, North 21°53'24" West, continuing along the said east line of Fairmount Street, a distance of 22.95 feet to a point for corner;

THENCE North 67°35'33" East, departing the said east line of Fairmount Street, a distance of 33.44 feet to a point for corner;

THENCE South 22°24'27" East, a distance of 23.06 feet to a 5/8-inch iron rod with "KHA" cap set for corner;

THENCE South 67°47'24" West, a distance of 33.65 feet to the **POINT OF BEGINNING** and containing 772 square feet or 0.0177 acres of land, more or less.

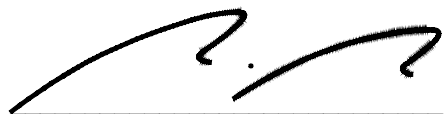
LINE TABLE		
NO.	BEARING	LENGTH
L1	N21°50'22"W	23.04'
L2	S67°59'16"W	75.41'
L3	N37°00'12"W	20.70'
L4	N67°59'16"E	80.77'
L5	S22°00'44"E	20.00'
L6	S60°11'49"W	24.15'
L7	S29°48'11"E	61.77'
L8	N37°00'12"W	25.88'
L9	N67°59'16"E	87.54'
L10	S21°50'37"E	25.00'

LINE TABLE		
NO.	BEARING	LENGTH
L11	N68°00'35"E	60.00'
L12	N21°53'24"W	22.95'
L13	N21°53'24"W	22.95'
L14	N67°35'33"E	33.44'
L15	S22°24'27"E	23.06'
L16	S67°47'24"W	33.65'
L17	N21°53'24"W	22.17'
L18	N67°42'39"E	43.70'
L19	S21°53'28"E	68.29'
L20	S68°00'55"W	43.70'

NOTES

Bearing system based on the Texas Coordinate System of 1983(2011 adjustment), North Central Zone (4202). A survey plat of even survey date herewith accompanies this metes & bounds description.

The undersigned, Registered Professional Land Surveyor, hereby certifies that the foregoing description accurately sets out the metes and bounds of the easement tract described.



MICHAEL C. BILLINGSLEY
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6558
801 CHERRY STREET,
UNIT 11 SUITE 1300
FORT WORTH, TEXAS 76102
PH. 817-335-6511
michael.billingsley@kimley-horn.com



EXHIBIT "A"
WATER & SANITARY
SEWER EASEMENT
ALEXANDER ALBRIGHT SURVEY,
ABSTRACT NO. 1849
CITY OF SAGINAW
TARRANT COUNTY, TEXAS

Kimley»Horn

801 Cherry Street, Unit 11, # 1300
Fort Worth, Texas 76102 FIRM # 10194040

Tel. No. (817) 335-6511
www.kimley-horn.com

Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
NONE	MCB	MCB	10/11/2018	061003122	2 OF 3

LOTS 4-18, BLOCK 7 &
ALL OF BLOCK 11
CAMPBELL'S ADDITION
(VOL. 204-A, PG. 104)

GAVILON GRAIN LLC
(INST. NO. D204288992)

TRACT 1
20-FOOT WIDE
WATER & SANITARY
SEWER EASEMENT
0.0359 ACRES
1,562 SQ. FT.

TRACT 1
GAVILON GRAIN LLC
(INST. NO. D208250314)

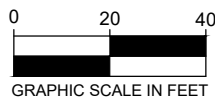
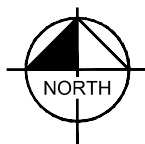
TRACT 2
VARIABLE WIDTH
WATER & SANITARY
SEWER EASEMENT
0.0177 ACRES
772 SQ. FT.

FAIRMOUNT STREET
(A 60-FOOT WIDE RIGHT-OF-WAY)

206.09'

876.96'

994.05'



BNSF
(VOL. X, PG. 157)

GAVILON GRAIN
(ORD. NO. 2007-18)

P.O.B.

TRACT 2

P.O.B.

TRACT 1

IRF

(C.M.)

P.O.C.

TRACT 1

TRACT 2

TRACT 1
GAVILON GRAIN LLC
(INST. NO. D208250314)

LEGEND

P.O.C. = POINT OF COMMENCING
P.O.B. = POINT OF BEGINNING
IRF = IRON ROD FOUND
IPF = IRON PIPE FOUND
C.M. = CONTROLLING MONUMENT

EXHIBIT "A"

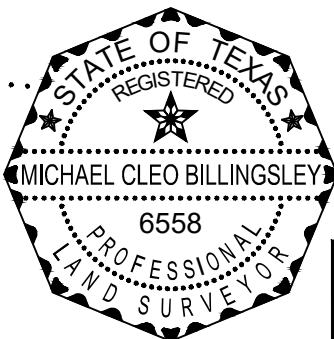
WATER & SANITARY
SEWER EASEMENT
ALEXANDER ALBRIGHT SURVEY,
ABSTRACT NO. 1849
CITY OF SAGINAW
TARRANT COUNTY, TEXAS

NOTES

Bearing system based on the Texas Coordinate System of 1983(2011 adjustment), North Central Zone (4202). A metes & bounds description of even survey date herewith accompanies this survey plat.

The undersigned, Registered Professional Land Surveyor, hereby certifies that the plat of survey accurately sets out the metes and bounds of the easement tract described.

MICHAEL C. BILLINGSLEY
REGISTERED PROFESSIONAL
LAND SURVEYOR NO. 6558
801 CHERRY STREET,
UNIT 11 SUITE 1300
FORT WORTH, TEXAS 76102
PH. 817-335-6511
michael.billingsley@kimley-horn.com



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Scale	Drawn by	Checked by	Date	Project No.	Sheet No.
1" = 40'	MCB	MCB	10/11/2018	061003122	3 OF 3



City of Saginaw

Meeting Date: 1/15/2019

Staff Contact: Fire Chief Doug Spears

Agenda Items: (4)(d)

E-mail: dougspears@saginawfire.us

Phone: 817-230-0412

SUBJECT:

Action regarding Self Contained Breathing Apparatus Replacement Expenditure

BACKGROUND/DISCUSSION:

As approved by City Council as a capital expenditure for this fiscal year's budget the fire department is seeking approval to order the replacement Self Contained Breathing Apparatus' and associated breathing air equipment.

FINANCIAL IMPACT:

Cost of the project as presented is \$311,231.90. Approved budget expenditure amount is \$314,800.

RECOMMENDATION:

Staff recommends approval as presented.

ATTACHMENTS:

Description

January, 2019 Memo to the City Manager

SCBA Price Quote Documents

May, 2018 Original Budget Request Explanation Memo



DOUG SPEARS
FIRE CHIEF

Saginaw Fire Department

400 S. Saginaw Blvd. Saginaw, Texas 76179
Tel: 817-230-0412 Fax: 817-232-3731

TO: City Manager Gabe Reaume

FROM: Fire Chief Doug Spears

DATE: January 9, 2019

RE: SCBA Replacement

As approved by City Council for this fiscal budget year we are seeking approval to place the order for our replacement Self Contained Breathing Apparatus' or SCBAs and associated breathing air equipment. I have attached the original May 19, 2018 budget request memo for reference.

We are purchasing the equipment utilizing a national intergovernmental cooperative purchasing agreement, NPPGov, for which our department is a member. Contract pricing is competitively solicited permitting local and state government entities who are members to purchase contracted items at the most favorable discounts. Scott Safety, the manufacturer of our SCBA equipment, is proposing a price increase to be implemented in February 1st so it is important that we place the order prior to the price increase.

I have attached the following:

- Price quote from Municipal Emergency Services or MES for the 24 SCBAs, SCBA bottles, SCBA masks, breathing air compressor and all necessary associated equipment and components totaling \$306,683.36
- Price quote from FD Company Identifiers who manufacture and provide the SCBA front and back ID panels we utilize on our SCBAs totaling \$757.95
- Price quote from MES for 27 firefighting hoods totaling \$1918.80. With the intense emphasis on reducing exposure of personnel to cancer causing contaminants in the area where the fire service as a whole has not been laser focused, the change out and handling of PPE directly after a fire event, we need these additional firefighting hoods for distribution to personnel directly after a fire at the scene while collecting and containing the soiled hoods for proper cleaning and decontamination. Currently each of our personnel is assigned a single hood. Adding 27 will permit the carrying of additional hoods on the apparatus for immediate distribution after a fire event.
- Price quote from the Fire Store for SCBA mask carrying/storage bags totaling \$1521.79

The breathing air compressor will also require electrical service connection that is required to be done by a licensed electrical contractor of our choosing. We have received an estimate of \$350 to perform this work.

SCBA replacement project expenditure total is \$311,231.90. Original project cost estimate and City Council approved expenditure amount is \$314,800. Through negotiations directly with the manufacturer, Scott Safety, we were able to achieve some additional cost savings beyond the original solicited contract pricing. With the additional negotiated discounts we are able to add the 27 needed firefighting hoods and still remain below the approved project expenditure total by \$3568.

I recommend approval of the SCBA replacement project expenditure totaling \$311,231.90 with order placement to occur prior to February 1st to forgo a projected manufacturer price increase.



MES - Texas
600 Century Plaza Dr.
Suite C-160
Houston, TX 77073

Quote

Page 1 of 2

Date

01/04/2019

Quote #

QT1224456

Expires

01/31/2019

Sales Rep

Herron, Jason R

PO #

Shipping Method

FedEx Ground

Bill To

SCOTT CRAVER
SAGINAW FIRE DEPARTMENT
400 SOUTH SAGINAW BLVD.
SAGINAW TX 76179
United States

Ship To

SAGINAW FIRE DEPARTMENT
400 SOUTH SAGINAW BLVD.
SAGINAW TX 76179
United States

Item	Alt. Item #	Units	Description	QTY	Unit Sales Pri...	Amount
X3714022205A04			4.5 Air-Pak X3 Pro with Snap-Change, Standard Harness with Parachute Buckles, Standard Belt with No Escape Rope, Regulator with Quick Connect Hose, Dual EBSS Accessory Hose, No Airline Connection, No Spare Harness Kit, SEMS II Pro, No Case, Packaged 2 SCBA Per Box (Black)	24	6,050.87	145,220.88
200129-01			Snap-Change Cylinder, Carbon-Wrapped, Pressure 4500, 45 Minutes (at 40 lpm)	24	0.00	0.00
200129-01			Snap-Change Cylinder, Carbon-Wrapped, Pressure 4500, 45 Minutes (at 40 lpm)	24	1,024.57	24,589.68
804723-01			(HM) CYL&VLV CARBON 60	6	1,142.87	6,857.22
201276-11			EPIC 3 Radio Direct Interface Voice Amplifier, Open Bracket Configuration	28	531.96	14,894.88
Scott Part	201582-12P		201582-12P Scott Part Scott Sight Full Kit w/comms - Medium 4 Strap w/Pro Package	27	1,614.70	43,596.90
201215-35			Assy,AV3 HT W/4PT KEV,RED,LT,M	5	288.27	1,441.35
10012485			CYL,CARB,FULL WRAP 10 MIN 3.0	6	367.81	2,206.86
8005197			Scott Connect Monitor Software - includes 10 downloads	1	0.00	0.00
Scott Part	8006951		8006951 Scott Part Scott Connect Monitor, Pro Edition Add on	1	0.00	0.00
201088-03			SEMS II, USB GATEWAY	4	1,574.76	6,299.04
Scott Compressor	AC0302325110		AC0302325110 Scott Compressor COMPRESSOR SYSTEM Model: Simple Air / 6000 psi / 1 Phase Power: 230 Volt / 1 Phase / 60Hz HP: 10 HP Controller: CO Monitor Frame: Simple / Enclosed/ Remote Air Color: Blue/White Language: English Options: Charge Station Mount	1	24,093.00	24,093.00
Scott Compressor	AF21112110401		AF21112110401 Scott Compressor CHARGE STATION Model: RevolveAir (Blue / White) Base: Yes Fill Panel: Stationary Dual Pressure: 2.2 & 4.5 Preset Pressures	1	13,176.00	13,176.00

Item	Alt. Item #	Units	Description	QTY	Unit Sales Pri...	Amount
Scott Compressor	AR1404A4001		Aux Low Pressure: No Aux High Pressure: Yes Cutout: Yes Cascade Panel: 4 Bank Options: CGA Adapter AR1404A4001 Scott Compressor STORAGE SYSTEM Cylinder Type: ASME 6000 Rack: Vertical Back 4 Quantity: Four Plumbing: 4 Auto Cascade Hoses: None Options: with Revolve Air	1	11,619.00	11,619.00
Compressor Service Labor				16	75.00	1,200.00
Scott Part	201716-03		201716-03 Scott Part Supplied Air & Compressors/SCBA/NFPA SCBA/NFPA SCBA SPARES & ACCESSORIES/2018 Rtro,X3Pro,Lbl,UEBSS,Hose	24	0.00	0.00
200388-01			TOOL ADAPTER	6	476.18	2,857.08
200266-04			HHR ASSEMBLY,PAK-TRACKER	4	1,274.80	5,099.20
200433-01			Hand-Held Receiver Truck Charging Systems, 12V DC	4	457.43	1,829.72
201051-01			REPEATER ASSY	1	1,443.53	1,443.53
96-001			6000 PSI HOSE 12 Foot Hose - Priced Per Foot - Coupling, 1/4" male NPT, swivel on each end	30	8.00	240.00
96-003			COUPLING 1/4 inch MALE NPT SWIVEL For High Pressure Hose Listed Above	2	9.51	19.02

Chief Scott Craver 817-230-0410
Saginaw FD NPP Member ID: M-5701851
NPP Contract ID: 0000169

Install of compressor does not include electrical hook up & drilling holes into existing floors.

Subtotal	306,683.36
Shipping Cost (FedEx Ground)	0.00
Total	\$306,683.36

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1224456



F.D. Company Identifiers
P.O. Box 362
Crawfordville, Florida 32326
352-812-4239

Estimate

Date	Estimate No.
1/7/2019	1484

Name/Address

Saginaw Fire Department
400 South Saginaw Blvd
Saginaw, Texas 76179

Account #

663

Item	Description	Qty	Rate	Total
2001	1-50 SCBA Identifiers (Back)	24	15.50	372.00
2002	1-50 SCBA Identifiers (Front)	24	15.50	372.00
1000	shipping		13.95	13.95
Total				\$757.95

Price is subject to change as items are added or deleted



MES - Texas
600 Century Plaza Dr.
Suite C-160
Houston, TX 77073

Quote

Date	01/04/2019
Quote #	QT1230290
Expires	02/03/2019
Sales Rep	Herron, Jason R
PO #	
Shipping Method	FedEx Ground

Bill To

SAGINAW FIRE DEPARTMENT
400 SOUTH SAGINAW BLVD.
SAGINAW TX 76179
United States

Ship To

SAGINAW FIRE DEPARTMENT
400 SOUTH SAGINAW BLVD.
SAGINAW TX 76179
United States

Item	Alt. Item #	Units	Description	QTY	Unit Sales Pri...	Amount
MAJESTIC FIRE	PBI GOLD / P...		PBI GOLD / PBI PAC II Custom MAJESTIC FIRE PBI GOLD outer / PBI Lenzing inner PAC II Hood - With Saginaw FD LOGO & AMERICAN FLAG EMBROIDERED	27	69.40	1,873.80
MAJESTIC FIRE			Custom MAJESTIC FIRE One-time digitizing fee	1	45.00	45.00

Subtotal	1,918.80
Shipping Cost (FedEx Ground)	0.00
Total	\$1,918.80

Chief Doug Spears 817-230-0412

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1230290



ORDER STATUS WISH LIST BULK PRICING SHOP ALL BRANDS

Search All Products



- ALL CATEGORIES
- TODAY'S DEALS
- NEW
- HELMETS
- BOOTS
- PPE
- LIGHTS
- APPAREL
- CUSTOM

SHOPPING CART



Continue Shopping

Update Cart

PRODUCT NAME	QTY	PRICE EA.	SUBTOTAL	REMOVE
 Wolfpack Gear Black SCBA Mask Pouch with Black Fleece Lining - Black, Black Fleece Lining <i>In stock and ready to ship</i>	33	\$44.99	\$1484.67	☐
SKU: WP-SMP-ST-6205-BK				

Enter Promo Code or Gift Certificate here

Apply

Subtotal (before tax & shipping):	\$1484.67
Estimated Economy Shipping:	\$37.12
Total (before tax):	1521.79

Sign in to your account now to earn **\$29.69 FireBucks™** on this purchase! Don't have an account? Register today to start earning credits on every purchase.

[LOGIN](#) | [REGISTER](#)

U.S. Checkout

International Checkout

CUSTOMERS WHO BOUGHT THE ITEMS IN YOUR CART ALSO BOUGHT

SALE



Smith & Warren Collar Insignia, 1 Bangle
\$12.40 - \$13.25



Rubber Helmet Band
\$3.39



TheFireStore 1 Asterisk, Two Color Decal, Hex Shape
\$4.99 - \$5.99



TheFireStore Wedges, Set of Four
\$5.59



DOUG SPEARS
FIRE CHIEF

Saginaw Fire Department

400 S. Saginaw Blvd. Saginaw, Texas 76179
Tel: 817-230-0412 Fax: 817-232-3731

TO: City Manager Gabe Reaume

FD SPECIAL REQUEST #3

FROM: Fire Chief Doug Spears

DATE: May 9, 2018

RE: Request for Replacement of SCBAs and Associated Breathing Air Equipment

We are seeking to replace our Self Contained Breathing Apparatus or SCBAs and associated breathing air equipment. Although there are many pieces of fire equipment in the fire service that are mission critical must haves and require the highest levels of reliability and maintenance, there are four primary ones. They are PPE (bunker gear), radio communications, SCBAs and apparatus. What makes these four the primary ones? They are directly related to firefighter safety and survivability and the failure of any one of these during an emergency can result in catastrophic consequence.

Current Equipment List:

- 30 SCBA's
 - 24 remain in service – we seek to only replace the 24 currently in service
 - 6 removed from service – to extensive repairs required or not repairable. All 6 have been cannibalized for parts to repair remaining in service SCBA's
- SCBA Air Cylinders
 - 48 thirty minute cylinders – 2 per SCBA
 - 7 sixty minute cylinders – Used for FF rescue-paks and air tool cart
 - 6 ten minute cylinders – Used for confined space escape-paks

SCBA composite air cylinders have a maximum 15 year life span usage. A portion of our cylinders reach the 15 year end of life in 2019 while others reach their end of life in 2021.

Primary criteria for replacing SCBAs is the age of equipment, the expiration of the NFPA Standard they were manufactured under, and the frequency and significance of the repairs of the current equipment.

- Our current SCBAs were manufactured in 2006
- Current SCBAs were manufactured to the 2002 NFPA Standard
 - SCBA recommended replacement interval is when current equipment exceeds two NFPA Standards

- NFPA SCBA Standards primarily follow a five year cycle. New standards were issued in 2007, 2013 and the newest standard is this year, 2018, placing us beyond the recommend 2 standard interval.
- For the past four years in particular our SCBA repairs are occurring at a frequency that dictates replacement. Cost of repairs on all of our personal protective equipment is substantial but more importantly the increasing need for repairs creates concern about the reliability of the equipment. Many of the repairs we are experiencing involve the safety mechanisms of the SCBA. Anytime reliability of a life safety item is concerning it necessitates replacement.

SCBA's built under the 2013 and now the 2018 NFPA standard have some newer technology and safety features our current SCBAs are not equipped with.

An additional factor necessitating replacement this year is air cylinder expiration. Without replacing our SCBA's in 2019 we will need to replace the portion of expiring cylinders. The 2018 NFPA Standard incorporates a quick connect method for cylinder exchange which is a significant enhancement. Threaded valve cylinders that we are using today are not interchangeable due to the enhanced quick connect method. Not replacing our full cache of SCBA equipment in the upcoming budget will necessitate purchase of air cylinders with intended use of only a few months period. Cost of the cylinders are \$900 to \$1100 each.

Another significant factor in the recommendation to replace our breathing air equipment in the upcoming budget is the situation with our breathing air compressors. We currently have two breathing air compressors, one at each station. Breathing air compressor recommend replacement intervals are 10 years or 1000 hours service. Both are manufactured by Eagle Air Breathing Air Systems. Fire Station 2's compressor is a 2006 model with 953 hours. For the last 18 months it has been out of service with multiple attempts at repair with no success. No further attempts at repair will be undertaken due to the estimated cost weighed against the compressor being at end of life. Fire Station 1's compressor was manufactured in 1998. The hour meter currently reads 809 however the hour meter was replaced sometime in 2009 due to malfunction. It has served as our primary compressor since install so the usage hours are estimated to be well beyond 2000 hours. It has underwent several significant repairs to keep it in service as our lone compressor. It is well beyond it estimated usage and its reliability is a very significant concern. We are seeking a single replacement breathing air compressor that will be located at fire station 1. Both existing compressors will be completely removed from service.

Hopefully I have justified the need to replace our breathing air equipment in the upcoming 2018-19 fiscal budget year. We simply cannot delay replacement of this vital component of our life safety equipment. Estimated total project cost is \$314,797.10



City of Saginaw

Meeting Date: 1/15/2019

Staff Contact: Rick Trice, P.E., Director of Public Works

Agenda Items: (5)

E-mail: rtrice@saginawtx.org

Phone: (817) 230-0449

SUBJECT:

Consideration and Action Regarding Authorization of an Agreement with La Terra Studio, Inc. for Preparation of Construction Documents for Project Dream Play

BACKGROUND/DISCUSSION:

The 2018-2019 budget includes \$178,675 as the City's match for the Project Dream Play project in Willow Creek Park. Project Dream Play is an accessible playground conceived through the work of a non-profit citizens group.

During budget deliberations Council elected to provide matching funds for the project with the remainder to be raised through private donations.

In order to advance the project, City staff has requested a scope and fee proposal from La Terra Studio, Inc., the landscape architect used by the citizen group during the development of the project.

The design fee requested is \$32,500 that is broken down as follows:

Construction Documents	\$ 26,500
Reimbursable Expenses	\$ 2,000
Additional Services (only if requested by the City)	\$ 4,000

FINANCIAL IMPACT:

The total financial impact will be \$32,500. Funds in the amount of \$178,675 are budgeted for City match for Project Dream Play (Parks, Account 01-7000-07-00, Capital Outlay/Special Request).

RECOMMENDATION:

It is recommended that the contract with La Terra Studio, Inc. be approved in the amount of \$32,500 for the

Preparation of Construction Documents for Project Dream Play.

ATTACHMENTS:

Description

Agreement with Cover Letter

Budget Information

January 8th, 2019 (rev.)

Re: Proposal for Professional Services
Willow Creek Station Park – Project Dream Play – Construction Documents
City of Saginaw
Saginaw, Texas
Agreement between Client and Landscape Architect

Dear Mr. Reaume:

la terra studio, inc. is pleased to submit this proposal to provide Professional Services for the above referenced project.

ARTICLE 1 - AGREEMENT

This **Agreement** is made and entered into effect as of the date approved by City Council.

Between the Landscape Architect's CLIENT:
City of Saginaw
333 West McLeroy Boulevard
Saginaw, TX 76179

and the LANDSCAPE ARCHITECT:
la terra studio, inc.
2712 Swiss Avenue
Dallas, Texas 75204

ARTICLE 2 – BASIC SERVICES

The LANDSCAPE ARCHITECT shall prepare the following items:

2.1 CONSTRUCTION DOCUMENTS – completed in 90 days after receipt of Notice to Proceed (NTP)

- Preparation of construction drawings which shall include documenting items as determined by the Master Plan and approved by the client:
 - Existing condition and removal plans;
 - Construction layout plans;
 - Site Plans
 - Grading plans;
 - Site Furnishing Specifications; (with playground equipment)
 - Landscape plans;
 - Construction details
- Submittal of construction documents for Client/Contractor review and pricing at the 60%, 95% and Final completion.
- Preparation of updated opinion of probable construction cost which shall accompany the 60%, 95% and Final submittals.
- Meet with the City to review comments at the 60%, 95%, and Final submittal, if needed.
- Project Manual – City to supply standard front end and bid form documents.
- Technical Specifications
- Bidding Assistance
 - Answer RFI
 - Issue Addendum



- Review Contractor Bids
 - Attend Pre-Construction Meeting
 - Prepare Final Construction Documents.
- DELIVERABLES:**
- Timeline
 - Opinion of Probable Cost
 - Bid Documents - One (1) set of reproducible drawings, one set of unbound technical specifications and bid proposal form, and one file of the construction documents in electronic format. Format for drawings shall be in PDF and Word format for specifications and bid documents.

ARTICLE 3 - ADDITIONAL SERVICES

3.1 Additional Services

The LANDSCAPE ARCHITECT may provide services beyond the **BASIC SERVICES** listed above upon written consent by the CLIENT. Additional services not currently included in the **BASIC SERVICES** fee proposal could include the following;

- Services resulting from significant changes in the general scope, extent, or character of the project or scope of work, and revising previously accepted studies, reports, design documents, or contract documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes, or orders enacted subsequent to the preparation of such studies, reports, or documents, or are due to any other causes beyond the Landscape Architect.
- Preparation of Record Drawings
- Preparation of the SWPPP submittal documents (construction activities are anticipated to not disturb more than 1-acre)
- Printing and distribution of construction documents.
- Utility Mapping beyond DIGTESS information and visible utilities.
- Right-of-Way delineation for dedication.
- Playground Post Construction Safety Audit
- Wetland Determination & 404 Permitting.
- Independent Post-Construction Playground Safety Audit
- TDLR Project Filing, Plan Review, and Post Construction Site Inspection
- 3D Marketing Graphics (\$3,500 each)
- Construction Observation

An additional services allowance of \$4,000 is available in the event the City request services beyond the basic services. The additional service will be approved, in writing, by the City prior to services being provided.

ARTICLE 4 - COMPENSATION AND PAYMENTS

4.1 The CLIENT agrees to pay the LANDSCAPE ARCHITECT for the **BASIC SERVICES** listed above a fee as described below.

~ 2.1 Construction Documents	\$ 26,500.00
~ Reimbursable Expenses (see 4.3 below)	\$ 2,000.00
~ 3.1 Additional Services (only if requested by the City)	<u>\$ 4,000.00</u>
	\$ 32,500.00



- 4.2 ADDITIONAL SERVICES shall be provided on an hourly basis with a mutually agreed “not to exceed amount”. Hourly rates for Additional Services are as follows:
- | | |
|--|------------------|
| ~ Principal / Registered Landscape Architect | \$ 175.00 / hour |
| ~ Project Manager | \$ 125.00 / hour |
| ~ Intern Landscape Architect | \$ 75.00 / hour |
| ~ CADD Technician | \$ 65.00 / hour |
| ~ Administrative | \$ 55.00 / hour |
- 4.3 Reimbursable expenses such as postage, handling of documents, printing, and courier service are will be billed at cost. Reimbursable expenses will not exceed \$2,000, unless approved by City in writing prior to expenses being accrued by la terra studio.
- Provide TDLR Filing, Plan Review, and Post Construction Site Inspection (reimbursable expense).
- 4.4 The LANDSCAPE ARCHITECT shall bill the CLIENT on the monthly based on the percentage of services completed during the 30 days prior. Payments are due to LANDSCAPE ARCHITECT **within 30 days of receipt** of invoice.
- 4.5 LANDSCAPE ARCHITECT will work diligently to meet the before mentioned completion date. Circumstances outside the control of the LANDSCAPE ARCHITECT may cause delay and the LANDSCAPE ARCHITECT will communicate with the Client any anticipated delays and adjust the completion date accordingly.

ARTICLE 5 - MISCELLANEOUS PROVISIONS

- 5.1 This Agreement is governed by the law of the LANDSCAPE ARCHITECT’S principal place of business.
- 5.2 This Agreement is the entire and integrated agreement between the CLIENT and LANDSCAPE ARCHITECT. It supersedes all prior negotiations, statements or agreements, either written or oral. The parties may amend this Agreement, only by a written instrument signed by both CLIENT and LANDSCAPE ARCHITECT.
- 5.3 WARRANTY DISCLAIMER: Any language, term or condition of this agreement to the contrary notwithstanding, the LANDSCAPE ARCHITECT makes no expressed or implied warranties of merchantability or fitness for any purpose regarding the LANDSCAPE ARCHITECT’S service, which warranties are expressly disclaimed.
- 5.4 INDEPENDENT CONTRACTOR: The CLIENT and LANDSCAPE ARCHITECT understand, acknowledge, and agree that the LANDSCAPE ARCHITECT shall be acting as an independent contractor at all times during the performance of this agreement and no provision or obligation expressed or implied in this agreement shall create an employment, agency or fiduciary agreement.
- 5.5 THIRD PARTY BENEFICIARY DISCLAIMER: Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or LANDSCAPE ARCHITECT.
- 5.6 Neither the CLIENT nor LANDSCAPE ARCHITECT shall assign this Agreement without the written consent of the other.
- 5.7 This Agreement shall be signed and returned to the LANDSCAPE ARCHITECT prior to the commencement of services.
- 5.8 This Agreement is entered into effect as of the day and year as approved by City Council.



ARTICLE 6 - STATEMENT OF JURISDICTION

- 6.1 The Texas Board of Architectural Examiners (TBAE) has jurisdiction over complaints regarding the professional practices of persons registered as landscape architects in Texas.



TBAE

P.O. Box 12337
Austin, TX 78711-2337
(512) 305 – 9000

<http://www.tbae.state.tx.us/active/home.html>

ARTICLE 7 – SUMMARY

- 7.1 *la terra studio*, inc. is pleased to submit this proposal to you for Professional Services. We appreciate your consideration and are excited about the opportunity to work together. If you have any questions or need additional information, please feel free to contact us. We look forward to the successful completion of this project.
- 7.2 By executing this Agreement, the LANDSCAPE ARCHITECT and CLIENT agree and accept the terms above.

LANDSCAPE ARCHITECT

la terra studio, inc.

Signature:

Name: **Michael Black, ASLA**

Title: CEO

Date: January 8th, 2019

CLIENT

City of Saginaw

Signature: _____

Name: _____

Title: _____

Date: _____

**CITY OF SAGINAW
BUDGET SUPPLEMENT
2018-2019**

PARKS DEPARTMENT

01-6300-07-00 UTILITIES	\$ 32,545
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Parks share of gas, electric, and water expense. Each meter has been assigned to responsible dept.

01-6500-07-00 INSURANCE-GEN LIABILITY/AUTO	\$ 2,240
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This represents the Parks share of insurance expense. We have insurance through Texas Municipal League (TML). Estimated city wide cost is \$158,100.

01-6850-07-00 TELEPHONE EXPENSES	\$ 780
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This account includes cell phones expense.

01-7000-07-00 CAPITAL OUTLAY/SPECIAL REQUEST	\$ 254,175
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City match for project Dream Play	\$178,675
site plan for city parks	\$30,500
improved electric service for holiday decorations	\$25,000
service truck replacement	\$20,000

TOTAL	\$ 553,885
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