

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING AND PUBLIC HEARING

Meeting, Public Hearing, and/or Executive Session Agenda

6:00 PM - Tuesday, December 3, 2019

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Rabbi Mordecai Griffin, Sar Shalom Synagogue

(3) Audience Participation--On the Video Screen

(4) Consent Agenda

- (a)** Action regarding Minutes, November 19, 2019--Janice England, City Secretary
- (b)** Action regarding Cancellation of December 17, 2019 City Council Meeting--Janice England, City Secretary
- (c)** Action regarding Interlocal Agreement with Eagle Mountain-Saginaw Independent School District for the purpose of providing police services to the District for the period of October 1, 2019 through September 30, 2020 --Lee Howell, Chief of Police

- (d) Action regarding Purchase of Replacement Outdoor Warning Siren--
Doug Spears, Fire Chief
 - (e) Action regarding Purchase of Four Replacement AEDs for City Facilities--
Doug Spears, Fire Chief
 - (f) Action regarding Purchase of Cardiac Monitor/Defibrillators--Doug
Spears, Fire Chief
 - (g) Action regarding Railstream, LLC License Agreement--Kim Quin, Finance
Director
 - (h) Action Regarding Building Improvement Grant Agreement with Star
Dobe, Inc. (Kwik Kar - 1216 S. Blue Mound Rd)--Alora Wachholz, CECD,
Director of Economic Development
 - (i) Action Regarding Authorization of a Contract to Replace the Roof at the
Depot Building--Rick Trice, P.E., Director of Public Works
 - (j) Action Regarding Approval of Change Order No. 1 to the Saginaw
Manhole and Pipe Rehabilitation Contract--Rick Trice, P.E., Director of
Public Works
-
- (5) Recognition of Hollenstein Career and Technology Center Advanced Audio
Visual Students for their Efforts in Producing the Video "Made in Saginaw"
which won the International Economic Development Council's Annual
Bronze Award in Multimedia and Video Promotion--Gabe Reaume, City
Manager
 - (6) Consideration and Action regarding Recommendation from Citizens' Bond
Committee--Travis Albritton, Citizens' Bond Committee Chairman
 - (7) Consideration and Action Regarding Contract Approval for Retail Market
Analysis with The Retail Coach, LLC--Alora Wachholz, CECD, Director of
Economic Development
 - (8) PUBLIC HEARING – Consideration and Action Regarding approval of a
Request for a Specific Use Permit to allow a day care facility on Lot 30, Block
2 (912 North Old Decatur Road), of the Saginaw Springs Addition, Located
on the northeast corner of Old Decatur Road and W.J. Boaz Road in
Saginaw--Rick Trice, P.E., Director of Public Works
 - (9) Consideration and Action regarding Resolution No. 2019-21, Election of
Members to the Board of Directors of the Tarrant Appraisal District--Gabe
Reaume, City Manager
-
- (10) **Executive Session**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item

551.072 Texas Government Code.

Deliberations Regarding Real Property. The City Council may convene in executive session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person, including the following matters:

- (a) Possible Acquisition of Property for Municipal Purposes

(11) Adjournment--Todd Flippo, Mayor

Posted: 11-26-2019
4:35pm



Removed: 12-4-2019
8:10 a.m.



**CITY OF SAGINAW
CITY COUNCIL MEETING
AND PUBLIC HEARING
HELD AT THE SAGINAW CITY HALL
333 W. MCCLEROY BLVD.
DECEMBER 3, 2019**

Present at the meeting:

Mayor	Todd Flippo
Mayor Pro-Tem	Valerie Tankersley
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Police Chief	Lee Howell
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Director of Community Svcs.	Keith Rinehart
Director of Human Resources	Melanie McManus
Director of Economic Dev.	Alora Wachholz
Library Director	Ellen Ritchie
Police Officer	Tyler Stanley

Absent from the meeting:

None

Visitors at the meeting:

Joseph Nash	Vance Tindle
Miranda Tindle	Travis Albritton
Brack St. Clair	Jorge Garza
Peter Sanjur	Kim Traylor
Jaxon Davis	Emilie Fleming
Jennifer Fleming	Chris Fleming
Peter Drolet	Aaron Farmer
Adnel Torres	Matthew McNatt
Monica Davis	Kathryn Johnson
Kelly Stewart	Jim Chadwell
Gary Solada	Clay Cristy

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Rabbi Mordecai Griffin of Sar Shalom Synagogue gave the invocation

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, November 19, 2019

b. Action regarding Cancellation of December 17, 2019 City Council Meeting

Summary: Due to the upcoming holidays and the fact that there are no pending items for the December 17, 2019 meeting, it is recommended that the meeting be cancelled.

c. Action regarding Interlocal Agreement with Eagle Mountain-Saginaw Independent School District for the Purpose of Providing Police Services to the District for the Period of October 1, 2019 through September 30, 2020

Summary: The City and EMS-ISD have entered into an annual agreement since fiscal year 1999-2000 to provide police services to the District. The proposed agreement provides three School Resource Officers (SROs) and four Crossing Guards. The SROs provide assigned police presence at Saginaw High School, Highland Middle School, and Wayside Middle School. The agreement provides School Crossing Guard services for Bryson Elementary, Saginaw Elementary, High Country Elementary, and for the school crossing at the intersection of Basswood and High Country. EMS-ISD will reimburse the City for one-half (50%) of the annual salary and benefits of the three SROs and four Crossing Guards, plus 10% of the Police Sergeant position supervising these programs. Quarterly payments of \$38,187.50 will be made for the SROs and Sergeant. A one-time payment of \$8,616.00 will be made for the School Crossing Guards. Total reimbursement will be \$161,366. This agreement was approved by the EMS-ISD School Board at their meeting on November 18, 2019.

d. Action regarding Purchase of Replacement Outdoor Warning Siren

Summary: This item is for replacement of the outdoor warning siren located adjacent to Palomino Drive at a cost of \$30,583 from American Communications. Replacement was included in the current fiscal year budget in the amount of \$27,000 (Fire Department Budget, Account 01-7000-04, Capital Outlay/Special Request). The replacement includes the warning siren component, radio communications device required for control, the concrete pole to which the siren, power devices and controls are mounted and the necessary labor. The deficit will be covered with the savings of \$2,849 from the purchase of cardiac monitors and the remaining \$743 will be funded from within the Fire Department operating budget.

e. Action regarding Purchase of Four Replacement AEDs for City Facilities

Summary: This item is for replacement of four Automatic External Defibrillators (AEDs) that are placed in nine of our City Facilities. These four will replace the four oldest models which were manufactured in 2007 and are well beyond their reliable life expectancy. The total cost will be \$9,988 from ZOLL Medical Corporation. Funds are budgeted in the Fire Department Budget, Account 01-7000-04, Capital Outlay/Special Request for this expenditure.

f. Action regarding Purchase of Cardiac Monitor/Defibrillators

Summary: This item is for replacement of five Cardiac Monitor/Defibrillators at a cost of \$137,162.72 which includes a trade in allowance for three of our existing monitors (two have no trade-in or used market value) from ZOLL Medical Corporation. A total of \$150,000 was included in the current fiscal year budget (Fire Department Budget, Account 01-7000-04, Capital Outlay/Special Request).

g. Action regarding Railstream, LLC License Agreement

Summary: Railstream is a website that has 24 full motion cameras at railroad tracks across the country for its members to enjoy. The Railstream camera in Saginaw is on the Depot Building. Previously Railstream had an agreement with the Saginaw Area Chamber of Commerce. They would like to continue to live stream at the Depot Building. Under the proposed agreement, Railstream will pay the City \$500 per year to locate their camera equipment at the Depot Building.

h. Action regarding Building Improvement Grant Agreement with Star Dobe, Inc. (Kwik Kar – 1216 S. Blue Mound Rd.)

Summary: On Tuesday, November 19, 2019, the City Council heard information in Executive Session pertaining to the specifics of a Building Improvement Grant (BIG) Program application that was submitted on October 31, 2019 by Kwik Kar of Saginaw in regards to the property at 1216 S. Blue Mound Rd. The City Council determined in that session to award an amount not-to-exceed \$1,650 in reimbursable, and matching dollars for the anticipated improvements. Funds are available for this grant in Account 01-6142-13. Building Improvement Grants.

i. Action regarding Authorization of a Contract to Replace the Roof at the Depot Building

Summary: Staff from Code Enforcement and the Building Inspection Departments will be moving their operations to the Depot Building soon. In preparation for this move the roof was found to be in need of replacement. Staff solicited bids from three roofing companies with the low bid being in the amount of \$22,227 from GG Roofing and General Construction Contractors. Also a claim was made through TML Intergovernmental Risk Pool (TMLIRP). The claim was approved an initial payment of \$1,339.03 has been made to the City. Upon completion of the roof replacement, TMLIRP will remit the balance of the cost less the deductible of \$250.

j. Action regarding Approval of Change Order No. 1 to the Saginaw Manhole and Pipe Rehabilitation Contract

Summary: On October 1, 2019, the City Council awarded a contract in the amount of \$186,880 to Barclay's Premier Utility Services for the Saginaw Manhole and Pipe Rehabilitation Contract. Subsequent to the award, staff met with the contractor to review the scope of work. The contractor proposed some modifications to the scope that would result in added value to the project. The proposal resulted in replacement of additional sanitary sewer pipe using trenchless (pipe bursting) technology. The pipe proposed for replacement is clay pipe that has limited future serviceability. The proposed change in scope will remove all "open cut" segments from the project resulting in less traffic disruption. The result of the Change Order is an increase in total pipe replacement from 585 feet to 1,241 feet. The rehabilitation of two manholes will be removed from the project to keep the revised contract amount within statutory limits. The contract provides \$7,779 in allowances for unknown contingencies. The total financial impact from Change Order No. 1 will be \$46,720. Funds to cover this increase will come from Fund Balance.

Councilmember Farr requested that Item 4g be pulled from the Consent Agenda for discussion.

Motion was made by Councilmember Farr with a second by Councilmember Tucker to approve the consent agenda with the exception of Item 4g as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flipppo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

A brief discussion regarding Item 4g followed. Councilmember Farr suggested that something similar to the camera focused on the railroad tracks at the depot be considered in the future for the intersections with railroad crossings along Saginaw Blvd.

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Tankersley to approve Item 4g as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (5) Recognition of Hollenstein Career and Technology Center Advanced Audio Visual Students for their Efforts in Producing the Video "Made in Saginaw" which won the International Economic Development Council's Annual Bronze Award in Multimedia and Video Promotion

The "Made in Saginaw" video was shown. The video recently won the International Economic Development Council's Annual Bronze Award in Multimedia and Video Promotion. Mayor Flippo recognized teacher Jorge Garza and his students involved in making the video. Eagle Mountain-Saginaw Independent School District Superintendent Jim Chadwell expressed his appreciation to the City for giving the students the opportunity to make the video.

- (6) Consideration and Action regarding Recommendation from Citizens' Bond Committee

Mr. Travis Albritton, Citizens' Bond Committee Chairperson, addressed the Council. He explained the Citizens' Bond Committee's recommendation of projects listed by priority for the City Council to consider for a future bond election. The Council concurred to hold workshops at both meetings in January to consider the recommendation.

- (7) Consideration and Action regarding Contract Approval for Retail Market Analysis with The Retail Coach, LLC

Mr. Aaron Farmer, President of The Retail Coach, LLC, gave a presentation regarding their services and the proposed retail market analysis contract.

Motion was made by Councilmember Farr with a second by Councilmember Beasley to approve the contract for a Retail Market Analysis with The Retail Coach, LLC in the amount of \$3,500 as presented. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

- (8) PUBLIC HEARING – Consideration and Action regarding Approval of a Request for a Specific Use Permit to allow a Day Care Facility on Lot 30, Block 2 (912 North Old Decatur Road), of the Saginaw Springs Addition, located on the Northeast Corner of Old Decatur Road and W.J. Boaz Road in Saginaw

Mayor Flippo declared the public hearing for this item opened at 6:50 p.m. Mr. Clay Cristy of ClayMoore Engineering addressed the Council. He explained the request for the Specific Use Permit and the proposed day care facility to be

located at 912 Old Decatur Road. Mr. Peter Drolet, owner of residential property behind the proposed facility, expressed his concern about the potential increase in traffic, lighting, and noise.

Mayor Flippo called for any additional public comments. There were none. Mayor Flippo declared the public hearing closed at 7:28 p.m.

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Tankersley to table this item until further information regarding traffic is provided. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(9) Consideration and Action regarding Resolution No. 2019-21, Election of Members to the Board of Directors of the Tarrant Appraisal District

The terms of office for the five elected members of the Tarrant Appraisal District Board of Directors expire on December 31, 2019. The City of Saginaw is entitled to cast ten votes in the election. There are ten nominees. Mr. Gary Losada, nominated by the City of Colleyville, addressed the Council regarding his qualifications for appointment.

Motion was made by Mayor Pro-Tem Tankersley with a second by Councilmember Farr to approve Resolution No. 2019-21 and cast the City's ten votes for Gary Losada. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

(10) Executive Session

1 § 551.071. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

1 § 551.072. Deliberations Regarding Real Property. The City Council may convene in executive session to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person, including the following

matters:

- a. Possible Acquisition of Property for Municipal Purposes

Mayor Flippo declared the meeting recessed into Executive Session at 7:37 p.m.

Mayor Flippo declared the meeting back in Regular Session at 8:01 p.m.

(11) Adjournment

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Tankersley to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley,
Councilmembers Beasley, Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of December 3, 2019 adjourned at 8:01 p.m.

ATTEST:



City Secretary Janice England

APPROVED:



Mayor Todd Flippo

