

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING AND WORKSHOP

Meeting, Workshop, and/or Executive Session Agenda

6:00 PM - Tuesday, August 20, 2019

Saginaw City Hall Council Chambers

333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Dennis Hudson, Saginaw Park Baptist Church

(3) Audience Participation--On the Video Screen

(4) Consent Agenda

- (a)** Action regarding Minutes, August 6, 2019--Janice England, City Secretary
- (b)** Approval of Minutes, August 10, 2019--Janice England, City Secretary
- (c)** Action regarding Minutes, August 13, 2019--Janice England, City Secretary
- (d)** Action authorizing the City Manager to Execute an Agreement with Spectrum Enterprise to provide Internet Connection Services to the Depot--Rick Trice, P.E., Director of Public Works

- (e) Action regarding Appointment of Crime Control and Prevention District Board of Directors for Members with Terms Expiring September 1, 2019--Bryn Meredith, City Attorney
 - (f) Action regarding Purchase of Two Chevrolet 1500 Pickup Trucks for the Parks and Drainage Departments, and One Chevrolet 2500 Pickup Truck for the Public Services Department--Rick Trice, P.E., Director of Public Works
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- (5) Consideration and Action on approval of an Ordinance authorizing the Issuance and Sale of City of Saginaw, Texas Limited Tax Note, Series 2019; Levying an annual Ad Valorem Tax and Providing for the security for and payment of said Note; Providing an Effective Date; and Enacting other provisions related to the subject--Gabe Reaume, City Manager
 - (6) Presentation of Effective Tax Rate and Action to Place Adoption of Proposed Tax Rate on September 17, 2019 Agenda and Schedule Public Hearings on September 3, 2019 and September 10, 2019 for the Proposed Tax Rate--Gabe Reaume, City Manager
 - (7) Consideration and Action regarding Employee Insurance Benefits for 2019-2020--Melanie McManus, Director of Human Resources
 - (8) **Recess into Workshop--Todd Flippo, Mayor**
 - (9) Multi Year Financial Plan Review--Lewis McLain
 - (10) Discussion and Direction regarding Future Bond Election--Dolph Johnson, Asst. City Manager
 - (11) **Reconvene Back into Regular Session--Todd Flippo, Mayor**
 - (12) **Executive Session**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item
- (b) Private Use of City Logo

(13) Adjournment--Todd Flippo, Mayor

Posted: 8-16-2019

9:05 am



Removed: 8-28-2019

11:00 am



**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND WORKSHOP
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
AUGUST 20, 2019**

Present at the meeting:

Mayor	Todd Flippo
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
Police Chief	Lee Howell
Fire Chief	Doug Spears
Director of Public Works	Rick Trice, P.E.
Director of Comm. Services	Keith Rinehart
Director of Human Resources	Melanie McManus
Director of Economic Dev.	Alora Wachholz
Library Director	Ellen Ritchie
Management Analyst	Stacy Lomeli
Police Officer	T. Manning

Absent from the meeting:

Mayor Pro-Tem	Valerie Tankersley
City Secretary	Janice England

Visitors at the meeting:

Barbara Beerling
DeVonte Jones
Dennis Hudson
Lawrence Scheid
Lola Scheid
Jon Julien
Malinda Julien
Lewis McClain
Larry Little
Andrew Freidman
Leroy Grawunder

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Dennis Hudson of the Saginaw Park Baptist Church gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, August 6, 2019

b. Action regarding Minutes, August 10, 2019

c. Action regarding Minutes, August 13, 2019

d. Action authorizing the City Manager to Execute an Agreement with Spectrum Enterprise to provide Internet Connection Services to the Depot

Summary: The 2018-2019 Budget included \$25,000 for the purchase of a temporary building for use by Code Enforcement and Inspections Staff at Public Works. Upon the discontinued use of the Depot Building by the Saginaw Area Chamber of Commerce the decision was made to utilize the space by moving Code Enforcement and Building Inspection personnel to the Depot in lieu of the temporary building. In order to provide connection to the City's internal network and allow processing of credit card payments, an optical ETHR Internet point to point connection is required. Spectrum Enterprise has provided a Service Order (Agreement) that provides for the installation of the required facilities for a one-time fee of \$250.00 and a monthly fee of \$475.00 for thirty-six (36) months. The facilities will provide a 50 MBPS optical ETHR Internet point to point connection. The total financial impact will be \$17,350 over the life of the agreement. Funds to cover this expense will come from the IT budget under telephone expenses (01-6850-14).

e. Action regarding Appointment of Crime Control and Prevention District Board of Directors for Members with Terms Expiring September 1, 2019

Summary: The following Crime Control and Prevention District Board of Directors Members have terms that will expire September 1, 2019: Valerie Tankersley, Patrick Farr, Charles Beasley, and Charles Tucker. The Council needs to take action to reappoint these members. Terms of office are two years.

f. Action regarding Purchase of Two Chevrolet 1500 Pickup Trucks for the Parks and Drainage Departments, and One Chevrolet 2500 Pickup Truck for the Public Services Department

Summary: The 2018-2019 Parks and Drainage Departments budgets included funds in the amount of \$20,000 each for the purchase of a new service truck. The Parks and Drainage Departments trucks will be 2019 Chevrolet 1500 Pickup Trucks. The Public Services Department truck will be a 2019 Chevrolet 2500 pickup truck. Funds in the amount of \$20,000 are budgeted for replacement of the Parks Department truck (Parks Department, Account 01-7000-07, Capital Outlay/Special Request). Funds in the amount of \$20,000 are budgeted for replacement of the Drainage Department truck (Drainage Utility Fund, Account 14-7000-00, Capital Outlay/Special Request). Funds in the amount of \$35,000 are budgeted for replacement of the Public Services Department truck (Public Services Fund, Account 01-7000-06, Capital Outlay/Special Request).

Item 4f was pulled from the Consent Agenda. It will be revised and placed on a future agenda for consideration.

Motion was made by Councilmember Farr with a second by Councilmember Bighorse to approve the consent agenda items 4a through 4e. Motion carried. 6-0-0-1

For: Mayor Flippo, Councilmembers Beasley,
Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Tankersley

- (5) Consideration and Action on Approval of an Ordinance authorizing the Issuance and Sale of City of Saginaw, Texas Limited Tax Note, Series 2019; Levying an annual Ad Valorem Tax and Providing for the security for and payment of said Note; Providing an Effective Date; and Enacting other provisions related to the subject (Ordinance No. 2019-13)

City Manager Reaume explained the issuance of a tax note in the amount of \$2 million for future projects including land purchases for City facilities, parking lot expansion of the police department, and playground upgrades. Mr. Andrew Friedman, of Samco Capital Markets, explained the results of the competitive bond bidding process which yielded interest rates lower than expected. Mr. Friedman explained the most favorable bid came from First National Bank Texas in Killeen at 1.4% fixed rate for seven years.

Motion was made by Councilmember Copeland with a second by Councilmember Tucker to approve Item 5, Consideration and Action on Approval of an Ordinance authorizing the Issuance and Sale of City of Saginaw, Texas Limited Tax Note, Series 2019; Levying an annual Ad Valorem Tax and providing for the security for and payment of said Note; Providing an Effective Date; and Enacting other provisions related to the subject (Ordinance No. 2019-13) Motion carried. 5-1-0-1

For: Mayor Flippo, Councilmembers Beasley,
Tucker, Bighorse, and Copeland

Against: Councilmember Farr

Abstain: None

Absent: Mayor Pro-Tem Tankersley

- (6) Presentation of Effective Tax Rate and Action to Place Adoption of Proposed Tax Rate on September 17, 2019 Agenda and Schedule Public Hearings on September 3, 2019 and September 10, 2019 for the Proposed Tax Rate

City Manager Reaume explained it is required by the State of Texas that public notification and public hearings be made regarding City tax rates. The effective tax rate and fiscal year 2020 budget is scheduled to be discussed for final adoption at the September 3rd and September 10th city council meetings.

Motion was made by Councilmember Farr with a second by Councilmember Bighorse to place the adoption of the proposed tax rate on the September 17, 2019 agenda and schedule public hearings on September 3, 2019 and September 10, 2019 for the proposed tax rate. Motion carried. 6-0-0-1

For: Mayor Flippo, Councilmembers Beasley,
Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Tankersley

(7) Consideration and Action regarding Employee Insurance Benefits for 2019-2020

Director of Human Resources, Melanie McManus, explained the review process completed by the insurance committee regarding available insurance options. After reviewing several options with the aid of an insurance broker, the committee recommends staying with United HealthCare for medical and dental coverage, and Standard Life for life insurance.

Motion was made by Councilmember Farr with a second by Councilmember Tucker to approve staff recommendation as presented. Motion carried. 6-0-0-1

For: Mayor Flippo, Councilmembers Beasley,
Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Tankersley

At this point Item 12 was moved up on the agenda.

(12) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- a. Any Posted Item
- b. Private Use of City Logo

Mayor Flippo declared the meeting recessed into Executive Session at 6:14 p.m.

Mayor Flippo declared the meeting back in Regular Session at 6:29 p.m.

(8) Recess into Workshop

Mayor Flippo declared the meeting recessed into Workshop at 6:29 p.m.

(9) Multi Year Financial Plan Review

Lewis McClain, financial consultant, presented his analysis of the City's historical financial and population trends. In addition, Mr. McClain presented projections spanning ten years into the future. From this schedule, different financial scenarios could be appreciated with varying budget, tax levy, and population values. Mr. McClain's analysis aids the City in long-term financial planning.

(10) Discussion and Direction regarding Future Bond Election

Assistant City Manager Johnson explained the proposed May 2020 bond election and sought direction from the City Council. Councilmembers expressed they would like to give citizens the opportunity to express their opinions and provide input in an open-house or town hall meeting. In addition, Councilmembers agreed to establish a committee of citizens to provide input and direction.

(11) Reconvene Back into Regular Session

Mayor Flippo declared the meeting back in Regular Session at 8:13 p.m.

(12) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- b. Any Posted Item
- b. Private Use of City Logo

(13) Adjournment

Motion was made by Councilmember Farr with a second by Councilmember Bighorse to adjourn the meeting. Motion carried. 6-0-0-1

For: Mayor Flippo, Councilmembers Beasley,
Farr, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Tankersley

Mayor Flippo declared the City Council Meeting of August 20, 2019 adjourned at 8:14 p.m.

ATTEST:



City Secretary Janice England

APPROVED:



Mayor Todd Flippo

