

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING AND WORKSHOP

Meeting, Workshop, and/or Executive Session Agenda
6:00 PM - Tuesday, July 2, 2019
Saginaw City Hall Council Chambers
333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Rabbi Mordecai Griffin, Sar Shalom Synagogue

(3) Audience Participation--On the Video Screen

(4) Consent Agenda

- (a)** Action regarding Minutes, June 18, 2019--Janice England, City Secretary
- (b)** Action regarding Authorization of an Individual Project Order (IPO) for FM-156 Utility Relocations--Rick Trice, P.E., Director of Public Works
- (c)** Action regarding Authorization of Amendent No. 1 to an Individual Project Order (IPO) for BNSF Utility Relocations--Rick Trice, P.E., Director of Public Works
- (d)** Action regarding approval of Planet Kids Youth Program Contract--Keith Rinehart, Director of Community Services

- (5) Recognition of City Staff Involved in Recent Storm Clean Up--Gabe Reaume, City Manager
- (6) Oath of Office for Councilmember Place 1--Todd Flippo, Mayor
- (7) Election of Mayor Pro-Tem--Todd Flippo, Mayor
- (8) Consideration and Action regarding Appointment of Member to Crime Control and Prevention District Board of Directors--Gabe Reaume, City Manager
- (9) Consideration and Action regarding Resolution No. 2019-15, Bank Signatures--Kim Quin, Finance Director
- (10) Consideration and Action regarding Board Appointments: a. Advisory Recreation and Parks Board; b. Animal Shelter Advisory Committee; c. Board of Adjustment; d. Capital Improvements Advisory Committee; e. Planning and Zoning Commission--Gabe Reaume, City Manager
- (11) Consideration and Action regarding Ordinance No. 2019-11, Adoption of Strategic Plan, Saginaw Vision 2033--Gabe Reaume, City Manager
- (12) Recess into Workshop--Todd Flippo, Mayor**
- (13) Update on Citizens Police Academy--Cindy Bighorse, Councilmember
- (14) Direction regarding Willow Creek Park Playground--Gabe Reaume, City Manager & Rick Trice, P.E., Director of Public Works
- (15) Reconvene Back into Regular Session--Todd Flippo, Mayor**
- (16) Executive Session**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item
- (b) Private Use of City Logo

551.087 Texas Government Code.

Deliberation regarding Economic Development Negotiations. The City Council may

convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

(a) Building Improvement Grant Applications for Four Businesses currently located within the City

(17) Action regarding Building Improvement Grant Applications: 116 & 128 N. Saginaw Blvd.; 216 E. McLeroy Blvd.; 101 S. Belmont St.; and 120 W. McLeroy Blvd.--Todd Flippo, Mayor

(18) Adjournment--Todd Flippo, Mayor

Posted: 6-27-2019

3:10 pm



Removed: 7-8-2019
10:40 am



**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND WORKSHOP
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
JULY 2, 2019**

Present at the meeting:

Mayor	Todd Flippo
Councilmember	Charles Beasley
Councilmember	Patrick Farr
Councilmember	Valerie Tankersley
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Andrew Simonsen, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
Police Chief	Lee Howell
Fire Chief	Doug Spears
Fire Division Chief	Scott Craver
Director of Public Works	Rick Trice, P.E.
Director of Community Svcs.	Keith Rinehart
Director of Economic Dev.	Alora Wachholz
Director of Human Resources	Melanie McManus
Library Director	Ellen Ritchie
Management Analyst	Stacy Lomeli
Police Lieutenant	Jose Murillo

Absent from the meeting:

Mayor Pro-Tem	David Flory
City Secretary	Janice England

Visitors at the meeting:

Bryce Apple	Chris Griesing
Randy Edwards	Paul Felegy
Misty Farr	Jan Young
Kane Kiser	Teyona Beasley
Aaron Marquez	Cindy Payton
Vanessa Rivera	Jaime Rivera
Maria Beasley	Leo Moore
Ally Surface	Chuck Inmon
Jonathon Reames	

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Rabbi Mordecai Griffin of Sar Shalom Synagogue gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) Consent Agenda

a. Action regarding Minutes, June 18, 2019

b. Action regarding Authorization of an Individual Project Order (IPO) for FM-156 Utility Relocations

Summary: The Texas Department of Transportation (TxDOT) is currently improving FM-156 from U.S. – 287 to McLeroy Boulevard. City staff and Kimley-Horn and Associates, Inc. (KHA) has been coordinating with TxDOT for several months to determine the scope of work for required utility relocations in the project corridor. City facilities located within TxDOT right-of-way are required to relocate their facilities when in conflict with proposed TxDOT improvements. The proposed IPO with KHA will provide engineering plans, specifications and contract documents to complete the relocation of three waterline segments that are in conflict. Bidding and general construction oversight is also included. KHA proposes to perform this work for \$47,500. Funds are available to cover this expenditure in the Capital Projects Fund, Account 05-7023-55.

c. Action regarding Authorization of Amendment No. 1 to an Individual Project Order (IPO) for BNSF Utility Relocations

Summary: The Fairmount Sanitary Sewer Rehabilitation Phase I project consists of the rehabilitation of approximately 800 LF of 12-inch sanitary sewer line from Southern Blvd to approximately Fairmount Ave. On March 29, 2019, the city was notified by the Burlington Northern Santa Fe Railroad (BNSF) that it was preparing final plans for the construction of a parallel track within the city. The project will be completed within existing railroad right-of-way. Segments of the project will include a parallel track on the eastern side of the railroad and will require additional embankment or fill be placed adjacent to the tracks. The remainder of the project will be within the existing track corridor. The city of Saginaw has 10 utilities (6 waterlines and 4 sanitary sewers) crossing BNSF tracks under permit with the railroad. The permits require that the city accommodate the railroads construction by extending and encasing our facilities to meet railroad requirements. Not all utilities have been found to be in conflict and can remain in place without additional modifications. The proposed amendment will provide design, geotech analysis, preparation of licensing documents and construction contract administration and material testing. The proposed IPO with KHA will provide engineering plans, specifications and contract documents to complete the relocation of a 12" sanitary sewer line and abandonment of an 8" waterline that are in conflict. In addition to the design of the BNSF relocations, the IPO will provide material testing during construction. KHA proposes to perform this work for \$52,000. Funds are available to cover this expenditure from the savings in the FM-156 Relocations Project.

d. Action regarding approval of Planet Kidz Youth Program Contract

Summary: The contract with Planet Kidz provides activities for children in grades 2 through 7 on specified Saturday evenings. The City has contracted with Planet Kidz since 2004. The term of the proposed agreement between the City of Saginaw and Planet Kids is three (3) years with the options to renew for an additional three (3) years. Staff recommends approval of the agreement with Planet Kids. If approved, the new contract will begin on September 7, 2019.

Motion was made by Councilmember Tankersley with a second by Councilmember Farr to approve the consent agenda as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Councilmembers Farr,
Tankersley, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory

(5) Recognition of City Staff involved in Recent Storm Clean Up

City Manager Reaume expressed recognition to members of Saginaw Public Works, Police and Fire Departments for their damage control efforts throughout the City of Saginaw following the May 29th storm and tornado, which was rated at 0 on the EF tornado damage scale.

(6) Oath of Office for Councilmember Place 1

Mayor Flippo administered the oath of office for newly elected Councilmember Place 1, Charles Beasley.

Councilmember Beasley took his seat with the Council at this point in the meeting.

(7) Election of Mayor Pro-Tem

Mayor Flippo explained that the Mayor Pro-Tem assumes mayoral duties in the event of the incumbent Mayor's absence. The role of Mayor Pro-Tem is filled by an appointed councilmember annually. Councilmembers Copeland, Bighorse, and Tankersley expressed interest in the position.

Motion was made by Councilmember Farr with a second by Councilmember Beasley to elect Councilmember Tankersley as Mayor Pro-Tem. Motion carried. 4-0-3-0

For: Councilmembers Beasley, Farr, Tankersley, and Bighorse

Against: None

Abstain: Mayor Flippo, Councilmembers Tucker and Copeland

Absent: None

(8) Consideration and Action regarding Appointment of Member to Crime Control and Prevention District Board of Directors

City Manager Reaume explained that the Council needs to take action to remove former Councilmember Flory from the Crime Control and Prevention District Board of Directors and appoint Councilmember Beasley to the Board. The place of Chairperson of the Crime Control and Prevention District Board of Directors is vacant and open to all board members.

Motion was made by Councilmember Farr with a second by Councilmember Bighorse to remove former Councilmember Flory from the Crime Control and Prevention District Board of Directors, appoint Councilmember Beasley in his place, and appoint Mayor Pro-Tem Tankersley as Chairperson of the CCPD Board of Directors. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley, Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

(9) Consideration and Action regarding Resolution No. 2019-15, Bank Signatures

Finance Director Quin explained that Resolution No. 2019-15 designates the officers authorized to sign for withdrawal of city funds and to execute notes for loans to the city with any authorized depository bank. Currently the Mayor, Mayor Pro-Tem, City Manager, Asst. City Manager, and Finance Director are authorized.

Motion was made by Councilmember Farr with a second by Councilmember Tucker to approve Resolution No. 2019-15, authorizing the following: Mayor Todd Flippo, Mayor Pro-Tem Valerie Tankersley, City Manager Gabe Reaume, Asst. City Manager Dolph Johnson, and Finance Director Kim Quin. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley, Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

(10) Consideration and Action regarding Board Appointments

- a. Advisory Recreation and Parks Board
- b. Animal Shelter Advisory Board
- c. Board of Adjustment
- d. Capital Improvements Advisory Committee
- e. Planning and Zoning Commission

City Manager Reaume explained that the terms of office for some members of several City boards have expired or are expiring soon. He explained that members were contacted regarding their positions. Their responses as well as a list of residents interested in appointment are included in the Council Packet. All current members willing to be re-appointed will default to the same Board and Place they currently occupy. There was discussion of the vacant positions on the various boards and the residents interested in serving.

a. Advisory Recreation and Parks Board

- Place 1 Charity DeVille (currently 1st Alternate)
- Place 3 Nathan Weinstock (new appointment)
- Place 5 Brack St. Clair (reappointment)

Place 7 Gregory Gerami (reappointment)
Alt. #1 Brandi Coble (new appointment)
Alt. #2 Christopher Gonzales (new appointment)

b. Animal Shelter Advisory Board

Place 1 Dr. Karen Metzler (reappointment)
Place 2 Leo Moore (new appointment)
Place 3 Ryan Jacobs (reappointment)
Place 5 Christina Pratt (reappointment)
Alt. 1 Kristina Jenshak (reappointment)

c. Board of Adjustment

Place 1 Petina Powers (reappointment)
Place 3 Bethany Sanderson (reappointment)
Place 5 Derrick Thomas (reappointment)
Alt. 1 James Burgdorf (reappointment)
Alt. 2 Mike Colegrove (new appointment)

d. Capital Improvements Advisory Committee

Place 1 Alyssa Grayson (new appointment)
Place 3 Chris Carter (reappointment)
Place 5 Mike Parish (reappointment)

e. Planning and Zoning Commission

Place 2 William Barngrover (reappointment)
Place 4 Malinda Julien (reappointment)
Alt. 1 John Peet (reappointment)

Motion was made by Councilmember Farr with a second by Mayor Pro-Tem Tankersley in regards to the Advisory Recreation and Parks Board, move Charity DeVille from Alt. 1 to Place 1; appoint Nathan Weinstock to Place 3; reappoint Brack St. Clair to Place 5; reappoint Gregory Gerami to Place 7; appoint Brandi Coble to Alt. 1; and appoint Christopher Gonzales to Alt. 2; in regards to the Animal Shelter Advisory Committee, reappoint Dr. Karen Metzler to Place 1; appoint Leo Moore to Place 2; reappoint Ryan Jacobs to Place 3; reappoint Christina Pratt to Place 5; and reappoint Kristina Jenshak to Alt. 1; in regards to the Board of Adjustment, reappoint Petina Powers to Place 1; reappoint Bethany Sanderson to Place 3; reappoint Derrick Thomas to Place 5; reappoint James Burgdorf to Alt. 1; and appoint Mike Colegrove to Alt. 2; in regards to the Capital Improvements Advisory, appoint Alyssa Grayson to Place 1; reappoint Chris Carter to Place 3; and reappoint Mike Parish to Place 5; in regards to the Planning and Zoning Commission, reappoint William Barngrover to Place 2; reappoint Malinda Julien to Place 4; and reappoint John Peet to Alt. 1. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley, Councilmembers Beasley,
Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

Councilmember Copeland suggested that the names of the residents not appointed to a board or commission be given to the Keep Saginaw Beautiful Committee for consideration as members. Keep Saginaw Beautiful is a volunteer board that is not appointed by the Council.

(11) Consideration and Action regarding Ordinance No. 2019-11, Adoption of Strategic Plan, Saginaw Vision 2033

City Manager Reaume explained the City of Saginaw's vision for the following fifteen years. Saginaw Vision 2033 says that Saginaw is the hometown choice for families, a beautiful community with vibrant commercial corridors and activity centers, and enjoys a strong local economy. In 2033 Saginaw residents will enjoy great neighborhoods with quality, affordable housing, abundant leisure facilities and programs for all, as well as easy mobility.

Motion was made by Councilmember Patrick Farr with a second by Councilmember Tankersley to approve Ordinance No. 2019-11, Adoption of Strategic Plan, Saginaw Vision 2033. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley, Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

(12) Recess into Workshop

Mayor Flippo declared the meeting recessed into Workshop at 6:52 p.m.

(13) Update on Citizens Police Academy

Councilmember Bighorse explained that she recently attended and graduated from the Citizens Police Academy. She stated that it has helped her to better understand the work performed by the Police Department. She gave a brief presentation regarding the Citizens Police Academy.

(14) Direction regarding Willow Creek Park Playground

Councilmember Farr stepped out of the Council Chambers at this point due to a conflict of interest.

Discussion was led by Director of Public Works, Rick Trice, regarding bids received, plan, and the scope of work for Project Dream Play (Willow Creek Park Playground), the proposed all-abilities playground at Willow Creek Park. City Manager Reaume explained that since the bids received are in excess of the projected, budgeted amount the staff needs direction from the City Council regarding this project. Following some discussion, the consensus of the Council was to proceed with the project.

(15) Reconvene back into Regular Session

Mayor Flippo declared the meeting back in Regular Session at 7:22 p.m.

Councilmember Farr returned to the Council Chambers at 7:23 p.m.

(16) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

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- a. Building Improvement Grant Applications for Four Businesses currently located within the City

Mayor Flippo declared the meeting recessed into Executive Session at 7:24 p.m.

Mayor Flippo declared the meeting back in Regular Session at 8:18 p.m.

(17) Action regarding Building Improvement Grant Applications: 116 & 128 N. Saginaw Blvd.; 216 E. McLeroy Blvd.; 101 S. Belmont St.; and 120 W. McLeroy Blvd.

There was no discussion or action on this item.

(18) Adjournment

Motion was made by Councilmember Beasley with a second by Councilmember Farr to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Mayor Flippo, Mayor Pro-Tem Tankersley, Councilmembers Beasley, Farr, Tucker, Bighorse and Copeland

Against: None

Abstain: None

Absent: None

Mayor Flippo declared the City Council Meeting of July 2, 2019 adjourned at 8:19 p.m.

ATTEST:


City Secretary Janice England

APPROVED:


Mayor Todd Flippo

