

City Council Agenda

SAGINAW CITY COUNCIL NOTICE OF MEETING AND WORKSHOP

Meeting, Workshop, and/or Executive Session Agenda
6:00 PM - Tuesday, March 19, 2019
Saginaw City Hall Council Chambers
333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Saginaw City Council are open to the public. Public participation and written comments are invited on all open session business items.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

(1) Call to Order--Todd Flippo, Mayor

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

"Honor the Texas Flag; I pledge allegiance to thee, Texas, one State under God, one and indivisible"

(2) Invocation--Pastor Dennis Hudson, Saginaw Park Baptist Church

(3) Audience Participation--On the Video Screen

(4) Consent Agenda

- (a)** Action regarding Minutes, March 5, 2019--Janice England, City Secretary
- (b)** Action regarding Resolution No. 2019-05, Continued Participation with the Atmos Cities Steering Committee--Dolph Johnson, Asst. City Manager
- (c)** Action regarding adoption of Ordinance 2019-05, authorizing the Mayor to Execute a Quitclaim Deed abandoning a 10-foot wide portion of a 15-foot Utility Easement under a Building Encroachment to CVS Investments LLC, owner of Lot 1R1, Block 1 of the Fuller Addition--Rick

Trice, P.E., Director of Public Works

- (d) Action regarding Rejection of Bids for Fairmount 15-inch Sanitary Sewer - Phase 1 and Authorization to Rebid--Rick Trice, P.E., Director of Public Works
- (e) Action regarding Submittal of Application for HOME Investment Partnerships Block Grant (HOME) Program and Adoption of Resolution in Support (Resolution No. 2019-06)--Rick Trice, P.E., Director of Public Works
- (5) Consideration and Action regarding an Individual Project Order with Kimley-Horn & Associates, Inc. for the Knowles Avenue Conceptual Design--Rick Trice, P.E., Director of Public Works
- (6) **Recess into Workshop--Todd Flippo, Mayor**
- (7) Discussion regarding Facility Needs Assessment--Jeff Bulla, PGAL
- (8) FY20 Budget Kick Off--Gabe Reaume, City Manager
- (9) **Reconvene Back into Regular Session--Todd Flippo, Mayor**
- (10) **Executive Session**

551.071. Texas Government Code.

Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- (a) Any Posted Item

551.087 Texas Government Code.

Deliberation regarding Economic Development Negotiations. The City Council may convene in executive session to discuss or deliberate regarding commercial or financial information that the City has received from a business prospect that the City seeks to have locate, stay, or expand in or near the City and with which the City is conducting economic development negotiations; or to deliberate the offer of a financial or other incentive to a business prospect described above, including:

- (a) Possible Mixed Use Development located north of Walmart

- (11) **Adjournment--Todd Flippo, Mayor**

Posted: 3-14-2019 11:55 am



Retrieved: 3-22-19 2:08 PM
Wheeler

**CITY OF SAGINAW
MINUTES OF CITY COUNCIL MEETING
AND WORKSHOP
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
MARCH 19, 2019**

Present at the meeting:

Mayor	Todd Flippo
Councilmember	Patrick Farr
Councilmember	Valerie Tankersley
Councilmember	Charles Tucker
Councilmember	Cindy Bighorse
Councilmember	Mary Copeland
City Attorney	Bryn Meredith
City Engineer	Dana Shumard, P.E.
City Manager	Gabe Reaume
Asst. City Manager	Dolph Johnson
Finance Director	Kim Quin
City Secretary	Janice England
Director of Public Works	Rick Trice, P.E.
Fire Chief	Doug Spears
Police Chief	Lee Howell
Asst. Police Chief	Russell Ragsdale
Director of Community Svcs.	Keith Rinehart
Library Director	Ellen Ritchie
Director of Human Resources	Melanie McManus
Director of Economic Dev.	Alora Wachholz
Police Officer	LaShun Williams

Absent from the meeting:

Mayor Pro-Tem	David Flory
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Visitors at the meeting:

Dennis Hudson	Ramon Johnson
Lawrence Lakey	Pam Lakey
Jeff Bulla	

(1) Call to Order

Mayor Flippo called the meeting to order at 6:00 p.m. with a quorum present. Mayor Flippo stated that Mayor Pro-Tem Flory will not be present due to another commitment.

Pledge of Allegiance to the United States

Pledge of Allegiance to the State of Texas

(2) Invocation

Pastor Dennis Hudson of the Saginaw Park Baptist Church gave the invocation.

(3) Audience Participation

This item was covered on the video screen.

(4) a. Action regarding Minutes, March 5, 2019

b. Action regarding Resolution No. 2019-05, Continued Participation with the Atmos Cities Steering Committee

Summary: Resolution No. 2019-05 authorizes the City's continued participation with the Atmos Cities Steering Committee (ACSC). The ACSC is composed of 178 cities and is actively involved in rate cases, appeals, rulemakings, and legislative efforts that impact the rates charged by Atmos within the City. The financial impact will be \$1,150.70 which is budgeted in the General Administrative Office Budget, Legal and Special Services and Audit Account 01-6650-02.

c. Action regarding adoption of Ordinance No. 2019-05, authorizing the Mayor to Execute a Quitclaim Deed abandoning a 10-foot wide portion of a 15-foot Utility Easement under a Building Encroachment to CVS Investments LLC, owner of Lot 1R1, Block 1 of the Fuller Addition

Summary: Mr. Frank Roszell, on behalf of CVS Investments LLC has requested the City abandon a 10-foot wide portion of an existing 15-foot utility easement along the south property line of Lot 1R1, Block 1, Fuller Addition. The length of the abandonment is defined By an existing building that has encroached onto the 15-foot easement. There are no City facilities located in the easement nor plans to use the easement for future improvements. Mr. Roszell has provided releases from all utility companies that may have an interest in the easement. Ordinance No. 2019-05 authorizes the Mayor to execute a Quitclaim Deed for this item.

d. Action regarding Rejection of Bids for Fairmount 15-inch Sanitary Sewer-Phase 1 and Authorization to Rebid

Summary: On Thursday, March 7, 2019 the City received bids for the Fairmount 15-inch Sanitary Sewer – Phase 1 Project. The project consists of the abandonment of an existing sanitary sewer across Saginaw Boulevard/U.S. 287 and the Union Pacific and Burlington Northern Santa Fe Railroads and replacement with a new 15" sanitary sewer and casing by bore. Five bids were received with Atkins Bros. Equipment Co., Inc. being the lowest bid. Atkins has informed the City that they are withdrawing their bid which leaves the remaining bids which are well above the budgeted cost. It is staff's recommendation that the City Council reject the bids and authorize the project to be re-bid with a mandatory pre-bid conference.

e. Action regarding Submittal of Application for HOME Investment Partnerships Block Grant (HOME) Program and Adoption of Resolution in Support (Resolution No. 2019-05)

Summary: The Department of Housing and Urban Development (HUD) appropriates funds to entitlement communities through the HOME Investment Partnerships Block Grant (HOME) Program. Tarrant County receives HOME funds and is availing these funds to cities who wish to assist their citizens with homeowner rehabilitation. These funds are targeted to benefit low to moderate income persons preserving safe and decent housing by providing homeowner-occupied single-family rehabilitation. The program can help facilitate homeowners by: making interior and exterior (visual) improvements; helping with code compliance issues; securing housing stock; and enhancing neighborhoods. The rehabilitation program is managed by Tarrant County Community Development (TCCD) Office and funds are directly invested into the home being rehabilitated. Although individual city residents will work directly with TCCD the city applying for HOME funds must commit to providing 30% non-federal match for the amount of HOME Funds that will be spent in that city. Staff is recommending that the City Council authorize staff to submit an application to Tarrant County Community Development for participation in HOME in the amount of \$60,000 and adopt Resolution No. 2019-06 in support. Funds are available in the Fund Balance and will be reconciled during the midyear adjustments.

Motion was made by Councilmember Tankersley with a second by Councilmember Tucker to approve the consent agenda as presented. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory

- (5) Consideration and Action regarding an Individual Project Order with Kimley-Horn & Associates, Inc. for the Knowles Avenue Conceptual Design

Director of Public Works Trice stated that Knowles Avenue has been identified by the City Council and participants in the citizen workshops to be a high priority. He explained that the purpose of the proposed Individual Project Order (IPO) with Kimley-Horn & Associates, Inc. for the Knowles Avenue Conceptual Design is to better define the scope and budget of the project. He added that this is a conceptual design and a final design and preparation of contract documents will be addressed in a future IPO. He explained the tasks included in the proposed IPO. He added that a copy of the final proposed IPO was distributed prior to tonight's meeting. It replaces the draft copy that was included in the meeting packet. He explained that the total cost is \$255,500. Funds to cover this expenditure are available in the amount of \$116,750 in the Street Maintenance Fund and \$138,750 in the Drainage Fund.

Motion was made by Councilmember Farr with a second by Councilmember Tankersley to approve the Individual Project Order with Kimley-Horn & Associates, Inc. for the Knowles Avenue Conceptual Design as modified and presented tonight. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory

- (6) Recess into Workshop

Mayor Flippo declared the meeting recessed into Workshop at 6:12 p.m.

- (7) Discussion regarding Facility Needs Assessment

Mr. Jeff Bulla of PGAL gave a presentation of an Interim Progress Report regarding the Municipal Facilities Needs Assessment and Town Center Conceptual Design. He explained the process involved in the assessment which included extensive time spent with staff. He also explained their assessment identified proposed top priorities as a new central fire station and a new library.

There was a lengthy discussion regarding the proposed priorities and the City's Master Plan. There was discussion regarding other potential priorities and costs including a larger senior citizens center; Knowles Drive; East and West McLeroy Blvd.; a larger animal shelter; and improvements to existing parks.

City Manager Reaume explained that the staff needs direction from the City Council on the fire station. There was discussion of making improvements to address the flooding. Fire Chief Spears explained that ways to address the flooding have been considered in the past but would require a considerable amount of funding. He added that the flooding has caused other issues including mold within the walls. He also explained that the bay area of the building also floods.

Priorities and estimated costs were discussed. Funding for projects mentioned tonight was discussed as well as a November 2019 Bond Election. The Council requested Mr. Bulla to examine options to correct the flooding problems at the fire station. Also requested was feedback from staff regarding the pros and cons of the projects mentioned as well as delays; and options including the removal of the 911 Center from the fire station from the proposed new facility. Information regarding a proposed bond election was also requested.

(8) FY20 Budget Kick Off

City Manager Reaume explained that the purpose of this item is to give a preliminary overview of the FY20 budget. Finance Director Quin gave a presentation of the FY20 budgeted and pointed out that the figures and tax rate included in the presentation are very preliminary and will change as estimates from the Tarrant Appraisal District are received and finally certified in July. City Manager Reaume stated that there will be one workshop per month regarding the FY20 budget with one dedicated to employee compensation. Each department then briefly explained their proposed budget requests. City Manager Reaume added that tonight's presentation will be posted on the City's website tomorrow.

(9) Reconvene Back into Regular Session

Mayor Flipppo declared the meeting back in Regular Session at 8:11 p.m.

(10) Executive Session

1 § 551.071. Texas Government Code. Consultation with Attorney. The City Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the City Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

a. Any Posted Item

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a. Possible Mixed Use Development located north of Walmart

Mayor Flipppo declared the meeting recessed into Executive Session at 8:12 p.m.

Mayor Flippo declared the meeting back in Regular Session at 8:38 p.m.

(11) Adjournment

Motion was made by Councilmember Tankersley with a second by Councilmember Tucker to adjourn the meeting. Motion carried unanimously. 6-0-0-1

For: Mayor Flippo, Councilmembers Farr, Tankersley, Tucker, Bighorse, and Copeland

Against: None

Abstain: None

Absent: Mayor Pro-Tem Flory

Mayor Flippo declared the City Council Meeting of March 19, 2019 adjourned at 8:38 p.m.

ATTEST:


City Secretary Janice England

APPROVED:


Mayor Todd Flippo

