

CITY OF SAGINAW
CRIME CONTROL AND PREVENTION DISTRICT
BOARD OF DIRECTORS
NOTICE OF MEETING

5:45 p.m. -Monday, September 6, 2022
Saginaw City Hall Council Chambers
333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Crime Control and Prevention District Board are open to the public. Public participation and written comments are invited on all open session business items.

The Chairman and Board Members request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

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|-----|--|------------------------------|
| (1) | Call to Order | Chairman Valerie Junkersfeld |
| (2) | Election of Chairman | Chairman Valerie Junkersfeld |
| (3) | Election of Vice-Chairman | Chairman |
| (4) | Approval of Minutes, August 16, 2021 | Chairman |
| (5) | Presentation and Consideration of Crime Control and Prevention District Budget for Fiscal Year 2022-2023 | City Manager Gabe Reaume |
| (6) | Recommendation to City Council regarding Crime Control and Prevention District Budget for Fiscal Year 2022-2023 | City Manager Gabe Reaume |
| (7) | Adjournment | Chairman |

DATE POSTED: _____

TIME POSTED: _____

BY: _____

DATE RETRIEVED: _____

TIME RETRIEVED: _____

BY: _____

**CITY OF SAGINAW
MINUTES OF CRIME CONTROL AND
PREVENTION BOARD OF DIRECTORS MEETING
HELD AT THE SAGINAW CITY HALL
333 WEST MCLEROY BLVD.
AUGUST 16, 2021**

Present at the meeting:

| | |
|--------------------------|-----------------------|
| Chairman | Valerie Junkersfeld |
| Vice Chairman | Charles Beasley |
| Member | Todd Flippo |
| Member | Nicky Lawson |
| Member | Cindy Bighorse |
| Member | Charles Tucker |
| Member | Mary Copeland |
| City Attorney | Bryn Meredith |
| City Engineer | Andrew Simonsen, P.E. |
| City Manager | Gabe Reaume |
| Asst. City Manager | Dolph Johnson |
| Finance Director | Kim Quin |
| Financial Analyst | Jennifer Garrett |
| City Secretary | Janice England |
| Police Chief | Lee Howell |
| Fire Chief | Doug Spears |
| Director of Public Works | Rick Trice, P.E. |

Absent from the meeting:

None

Visitors at the meeting:

Brack St. Clair

(1) Call to Order

Chairman Junkersfeld called the meeting to order at 5:45 p.m. with a quorum present.

(2) Election of Chairman

Chairman Junkersfeld stated that the purpose of this item is to elect a Chairman of the Crime Control and Prevention District Board of Directors.

Motion was made by Member Bighorse with a second by Member Tucker to re-elect Valerie Junkersfeld to the position of Chairman. Motion carried unanimously. 7-0-0-0

For: Chairman Junkersfeld, Vice-Chairman Beasley, Members Flippo,
Bighorse, Lawson, Tucker, and Copeland

Against: None

Abstain: None

Absent: None

(3) Election of Vice Chairman

Chairman Junkersfeld stated that the purpose of this item is to elect a Vice-Chairman of the Crime Control and Prevention District Board of Directors.

Motion was made by Member Flippo with a second by Member Lawson to re-elect Charles Beasley to the position of Vice-Chairman. Motion carried unanimously. 7-0-0-0

For: Chairman Junkersfeld, Vice Chairman Beasley, Members Flippo, Bighorse, Lawson, Tucker, and Copeland

Against: None

Abstain: None

Absent: None

(4) Approval of Minutes, September 15, 2020

The minutes of the Crime Control and Prevention District Board of Directors Meeting held on September 15, 2020 were presented for consideration.

Motion was made by Member Tucker with a second by Member Bighorse to approve the minutes of the September 15, 2020 Crime Control and Prevention District Board of Directors Meeting as presented. Motion carried unanimously. 7-0-0-0

For: Chairman Junkersfeld, Vice-Chairman Beasley, Members Flippo, Bighorse, Lawson, Tucker, and Copeland

Against: None

Abstain: None

Absent: None

(5) Presentation and Consideration of Crime Control and Prevention District Budget for Fiscal Year 2021-2022

Finance Director Quin gave an overview of the proposed Crime Control and Prevention District Budget for Fiscal Year 2021-2022. She stated that the Crime Control and Prevention District is funded through the three eighths of one percent sales tax that was approved by voters originally in 1997. Voters approved the continuation of the sales tax in May 2017. She explained that this budget provides the salaries and benefits of ten patrol officers, a public services officer, a dispatcher, and one-half the costs of a school resource officer. Also included in this budget is the purchase of four patrol vehicles.

(6) Recommendation to City Council regarding Crime Control and Prevention District Budget for Fiscal Year 2021-2022

Motion was made by Member Flippo with a second by Member Bighorse to recommend to the City Council approval of the Crime Control and Prevention District Budget for Fiscal Year 2021-2022 as presented. Motion carried unanimously. 7-0-0-0

For: Chairman Junkersfeld, Vice-Chairman Beasley, Members Flippo, Bighorse, Lawson, Tucker, and Copeland

Against: None

Abstain: None

Absent: None

(7) Adjournment

Motion was made by Member Tucker with a second by Member Lawson to adjourn the meeting. Motion carried unanimously. 7-0-0-0

For: Chairman Junkersfeld, Vice-Chairman Beasley, Members Flippo, Bighorse, Lawson, Tucker, and Copeland

Against: None

Abstain: None

Absent: None

Chairman Junkersfeld declared the Crime Control and Prevention District Board of Directors Meeting adjourned at 5:48 p.m.

ATTEST:

APPROVED:

City Secretary Janice England

Chairman Valerie Junkersfeld

CITY OF SAGINAW BUDGET HIGHLIGHTS 2022-2023

- The average customer using 8,000 gallons of water per month will see a monthly increase of \$5.60 as a result of the water and sewer rate increases.
- Other fee increases include: changing the residential late fee from \$5 to 10% of the past due balance and increasing the new move in fee, final fee, and transfer fee from \$10 to \$15.
- The proposed budget includes: a combination sewer cleaning truck (\$561,525), an upgrade to the SCADA system (\$69,725), a sewer service camera/line locator (\$10,385) and 50% funding (\$12,500) for the home renovation incentive program.
- The Enterprise Fund has been balanced with \$314,450 of reserves for one time and capital items. There is a budgeted operating surplus of \$238,575 intended to begin funding a systematic replacement of old water and sewer lines throughout the City in conjunction with street rehabilitation.

CAPITAL PROJECTS FUND:

- Voter approved bonds will be sold for the second and third phases of Knowles reconstruction (\$9,550,000). Construction will continue on the first phase of Knowles.
- Voter approved bonds will be sold for park improvements (\$4,000,000).
- Construction will begin on the Library/Senior Citizen Center with funding from the FY21-22 bond sale.
- Construction will be completed for the Central Fire Station.
- Fund balance of \$23,562,000 will be used from previously issued bonds for these capital projects.

CCPD FUND:

- The voters approved an additional one-half cent sales tax for use by the Crime Control and Prevention District (CCPD) in November 1997. The additional sales tax went into effect on April 1, 1998, and revenues were received beginning in June 1998. The district was continued for five years in 2002. In 2007 and 2017, the tax was continued for ten years and reduced to three eighths (3/8) of one percent with the remaining eighth used for street maintenance.
- Sales tax revenues are estimated to be \$1,700,000 which is the same as the current year estimate.
- The Crime Control and Prevention District will provide for the salaries and benefits of eleven patrol officers, a public services officer, a dispatcher and one-half the costs for a school resource officer.
- The ongoing cost of body worn cameras, tasers, and mobile terminals is included in the budget with an increase of \$76,810.

CITY OF SAGINAW BUDGET HIGHLIGHTS 2022-2023

- Three patrol vehicles, associated equipment, and bullet resistant vests (\$207,995) will be replaced. The fingerprinting system will be upgraded (\$14,000). There will be upgraded security for the Police Department building (\$126,300). The CAD/RMS system will be replaced (\$425,000). The fund is balanced with \$418,290 of reserves used for these one-time items.

POLICE EXPENDIBLE TRUST FUND:

- This fund tracks the receipt and disbursement of confiscated property and asset forfeitures.
- Expenses include supplies and training for a canine unit.

DRAINAGE UTILITY FUND:

- In January 2005 the Saginaw City Council approved the necessary ordinances to establish a drainage utility within the city and adopted the utility's rates. Fees are assessed on properties based on the amount of storm water runoff they produce. Single family residences are currently assessed a uniform base fee of \$5.00 per month. Other properties, including multi-family, commercial and industrial, produce more storm water runoff at a higher rate and are charged a fee based on the number of equivalent base (residential) units adjusted for the use of the property.
- The monthly drainage utility fee is proposed to increase by \$1 to \$6.00 per month for residential accounts and by 66 cents to \$3.97 per unit for commercial accounts.
- The Drainage Utility Fund pays the salaries of two maintenance workers, one-half the salary of the environmental specialist and the environmental assistant. It also funds supplies, equipment and drainage system improvements.
- Construction budgeted for the East Cement Creek Phase 2 Fiscal Year 2021-2022 will continue into 2022-2023.
- An additional \$8,000 is added to the operating budget for contract tree trimming to clear the drainage channels.
- One time capital purchases include a skid loader (\$125,000), a batwing mower (\$28,000), and rainfall/drainage monitoring equipment (\$30,000).
- The fund balance at year end is estimated to be \$2.68 million which will be used for the construction of phase 3 of the East Cement Creek project in a future year.

**CITY OF SAGINAW
BUDGET HIGHLIGHTS
2022-2023**

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**CITY OF SAGINAW
BUDGET HIGHLIGHTS
2022-2023**

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**CITY OF SAGINAW
BUDGET DETAIL
2022-2023**

CCPD FUND REVENUES

| <u>ACCOUNT DESCRIPTION</u> | <u>YEAR-END ACTUAL 2019-2020</u> | <u>YEAR-END ACTUAL 2020-2021</u> | <u>ADOPTED BUDGET 2021-2022</u> | <u>REVISED BUDGET 2021-2022</u> | <u>PROPOSED BUDGET 2022-2023</u> | <u>\$ INCREASE/ (DECREASE)</u> | <u>% INCREASE/ (DECREASE)</u> |
|--------------------------------|--|--|---|---|--|--|---------------------------------------|
| STATE SALES TAX | \$ 1,304,250 | \$ 1,618,874 | \$ 1,390,080 | \$ 1,390,080 | \$ 1,700,000 | \$ 309,920 | 22% |
| GAIN/LOSS ON ASSET | 0 | 0 | 0 | 0 | 0 | - | - |
| GRANT ASSISTANCE | 2,247 | 1,290 | - | - | 2,500 | 2,500 | - |
| OTHER INCOME | 0 | 0 | 0 | 0 | 0 | - | - |
| INT ON INVESTMENTS | 3,633 | 172 | 40 | 40 | 9,000 | 8,960 | 22400% |
| USE OF RESERVES | - | - | - | - | - | - | - |
| TOTALS | <u>\$ 1,310,130</u> | <u>\$ 1,620,336</u> | <u>\$ 1,390,120</u> | <u>\$ 1,390,120</u> | <u>\$ 1,711,500</u> | <u>\$ 321,380</u> | <u>23%</u> |

**CITY OF SAGINAW
BUDGET DETAIL
2022-2023**

CCPD FUND EXPENDITURES

| ACCOUNT DESCRIPTION | YEAR-END ACTUAL 2019-2020 | YEAR-END ACTUAL 2020-2021 | ADOPTED BUDGET 2021-2022 | REVISED BUDGET 2021-2022 | PROPOSED BUDGET 2022-2023 | \$ INCREASE/ (DECREASE) | % INCREASE/ (DECREASE) |
|--------------------------------|---------------------------------|---------------------------------|--------------------------------|--------------------------------|---------------------------------|-------------------------------|------------------------------|
| TSF TO GEN FD-REIM SAL/OPER | \$ 1,047,305 | \$ 1,034,065 | \$ 1,080,395 | \$ 1,080,395 | \$ 1,191,825 | \$ 111,430 | 10% |
| UNIFORMS | 7,319 | 10,761 | 7,300 | 7,300 | 13,010 | 5,710 | 78% |
| DATA PROCESSING EXPENSES | 36,495 | 48,072 | 51,000 | 51,000 | 52,800 | 1,800 | 4% |
| BOOKS | 4,080 | 4,202 | 4,300 | 4,300 | 4,550 | 250 | 6% |
| OFFICER SUPPLIES & EQUIPMENT | 651 | 301 | 1,000 | 1,000 | 77,810 | 76,810 | 7681% |
| INVESTGTR SUPPLIES & EQUIPMENT | 408 | 156 | 1,000 | 1,000 | 1,000 | - | 0% |
| CRM PREV SUPPLIES & EQUIPMENT | 910 | 1,667 | 2,000 | 2,000 | 2,000 | - | 0% |
| MAINTENANCE & REPAIRS | - | - | - | - | - | - | - |
| CONTRACT SERVICES | - | - | - | - | - | - | - |
| EDUCATIONAL TRAINING/TRAVEL | 8,212 | 6,504 | 13,500 | 13,500 | 13,500 | - | 0% |
| CAPITAL OUTLAY/SPECIAL REQUEST | 151,499 | 176,444 | 247,080 | 247,080 | 773,295 | 526,215 | 213% |
| Non Capital Outlay | 13,433 | 13,047 | - | - | - | - | - |
| TOTALS | <u>\$ 1,270,313</u> | <u>\$ 1,295,219</u> | <u>\$ 1,407,575</u> | <u>\$ 1,407,575</u> | <u>\$ 2,129,790</u> | <u>\$ 722,215</u> | <u>51%</u> |