

**CITY OF SAGINAW**  
**CRIME CONTROL AND PREVENTION DISTRICT**  
**BOARD OF DIRECTORS**  
**NOTICE OF MEETING**

6:30 p.m., or Immediately Following the City Council Meeting  
Tuesday, September 3, 2019  
Saginaw City Hall Council Chambers  
333 West McLeroy Blvd.

In accordance with Section 551.042 of the Texas Government Code, this agenda has been posted at Saginaw City Hall, and distributed to the appropriate news media within the required time frame. All meetings of the Crime Control and Prevention District Board are open to the public. Public participation and written comments are invited on all open session business items.

The Chairman and Board Members request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The City Hall is wheelchair accessible and special parking is available on the east side of the building. If special accommodations are required please contact the City Secretary a minimum of 72 hours in advance at 817-232-4640.

- |   |                             |
|---|-----------------------------|
| (1) Call to Order   | Chairman Valerie Tankersley |
| (2) Election of Chairman  | Chairman Valerie Tankersley |
| (3) Election of Vice-Chairman   | Chairman                    |
| (4) Approval of Minutes, September 4, 2018  | Chairman                    |
| (5) Presentation and Consideration of Crime Control and Prevention District Budget for Fiscal Year 2019-2020        | City Manager<br>Gabe Reaume |
| (6) Recommendation to City Council regarding Crime Control and Prevention District Budget for Fiscal Year 2019-2020 | City Manager<br>Gabe Reaume |
| (7) Adjournment   | Chairman                    |

DATE POSTED: \_\_\_\_\_  
TIME POSTED: \_\_\_\_\_

BY: \_\_\_\_\_

DATE RETRIEVED: \_\_\_\_\_  
TIME RETRIEVED: \_\_\_\_\_

BY: \_\_\_\_\_

**CITY OF SAGINAW  
MINUTES OF CRIME CONTROL AND  
PREVENTION BOARD OF DIRECTORS MEETING  
HELD AT THE SAGINAW CITY HALL  
333 WEST MCLEROY BLVD.  
SEPTEMBER 4, 2018**

Present at the meeting:

|                             |                    |
|-----------------------------|--------------------|
| Chairman                    | David Flory        |
| Vice Chairman               | Todd Flippo        |
| Member                      | Cindy Bighorse     |
| Member                      | Valerie Tankersley |
| Member                      | Patrick Farr       |
| Member                      | Charles Tucker     |
| Member                      | Mary Copeland      |
| City Attorney               | Bryn Meredith      |
| City Manager                | Gabe Reaume        |
| Asst. City Manager          | Dolph Johnson      |
| Finance Director            | Kim Quin           |
| City Secretary              | Janice England     |
| Police Chief                | Lee Howell         |
| Fire Chief                  | Doug Spears        |
| Director of Public Works    | Rick Trice, P.E.   |
| Director of Recreation      | Keith Rinehart     |
| Director of Human Resources | Melanie McManus    |
| Director of Economic Dev.   | Alora Wachholz     |
| Police Captain              | Russell Ragsdale   |
| Police Officer              | Brandon Papenthein |

Absent from the meeting:

None

Visitors at the meeting:

|               |              |
|---------------|--------------|
| Monica Dixon  | Chris Carter |
| John Peet     | Jan Young    |
| Bennett Cepak |              |

(1) Call to Order

Chairman Flory called the meeting to order at 5:46 p.m. with a quorum present.

(2) Election of Chairman

Chairman Flory stated that the purpose of this item is to elect a Chairman of the Crime Control and Prevention District Board of Directors.

Motion was made by Member Flippo with a second by Member Bighorse to elect David Flory to the position of Chairman. Motion carried unanimously. 7-0-0-0

For: Chairman Flory, Vice Chairman Flippo, Members Bighorse, Tankersley, Farr, Tucker, and Copeland

Against: None

Abstain: None

Absent: None

(3) Election of Vice-Chairman

Chairman Flory stated that the purpose of this item is to elect a Vice-Chairman of the Crime Control and Prevention District Board of Directors.

Motion was made by Member Farr with a second by Member Tankersley to elect Todd Flippo to the position of Vice-Chairman. Motion carried unanimously. 7-0-0-0

For: Chairman Flory, Vice Chairman Flippo, Members Bighorse, Tankersley, Farr, Tucker, and Copeland

Against: None

Abstain: None

Absent: None

(4) Approval of Minutes, September 5, 2017

The minutes of the Crime Control and Prevention District Board of Directors Meeting held on September 5, 2017 were presented for consideration.

Motion was made by Member Tankersley with a second by Member Copeland to approve the minutes of the September 5, 2017 Crime Control and Prevention District Board of Directors Meeting as presented. Motion carried unanimously. 7-0-0-0

For: Chairman Flory, Vice-Chairman Flippo, Members Bighorse Tankersley, Farr, Tucker, and Copeland

Against: None

Abstain: None

Absent: None

(5) Presentation and consideration of Crime Control and Prevention District Budget for Fiscal Year 2018-2019

Finance Director Quin gave an overview of the proposed Crime Control and Prevention District Budget for Fiscal Year 2018-2019. She stated that the Crime Control and Prevention District is funded through the three eighths of one percent sales tax that was approved by voters originally in 1997. Voters approved the continuation of the sales tax in May 2017. She explained that this budget provides the salaries and benefits of ten patrol officers, a public services officer, a dispatcher, and one-half the costs of a school resource officer. Also included in this budget is the purchase of four patrol vehicles and six bullet resistant vests (50% grant funded). The total expenditure budget is \$1,306,790 with expected tax revenues of \$1,111,000. The budget has been balanced with the use of \$190,940 from the undesignated surplus fund.

(6) Recommendation to City Council regarding Crime Control and Prevention District Budget for Fiscal Year 2018-2019

Motion was made by Member Tankersley with a second by Member Bighorse to recommend to the City Council approval of the Crime Control and Prevention District Budget for Fiscal Year 2018-2019 as presented. Motion carried unanimously. 7-0-0-0

For: Chairman Flory, Vice-Chairman Flippo, Members Bighorse, Tankersley, Farr, Tucker, and Copeland

Against: None

Abstain: None

Absent: None

(7) Adjournment

Motion was made by Member Tankersley with a second by Member Tucker to adjourn. Motion carried unanimously. 7-0-0-0

For: Chairman Flory, Vice-Chairman Flippo, Members Bighorse, Tankersley, Farr, Tucker, and Copeland

Against: None

Abstain: None

Absent: None

Chairman Flory declared the Crime Control and Prevention District Board of Directors Meeting adjourned at 5:52 p.m.

ATTEST:

APPROVED:

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City Secretary

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Chairman



# **CITY OF SAGINAW BUDGET HIGHLIGHTS 2019-2020**

## **CCPD FUND:**

- The voters approved an additional one-half cent sales tax for use by the Crime Control and Prevention District (CCPD) in November 1997. The additional sales tax went into effect on April 1, 1998, and revenues were received beginning in June 1998. The district was continued for five years in 2002. In 2007, the tax was continued for ten years and reduced to three eighths (3/8) of one percent with the remaining eighth used for street maintenance. Voters approved a ten year continuation of the sales tax in May 2017.
- Sales tax revenues are estimated to increase 2% over current year estimates for a total of \$1,209,720.
- The Crime Control and Prevention District will continue to provide for the salaries and benefits of ten patrol officers, a public services officer, a dispatcher and one-half the costs for a school resource officer.
- Three patrol vehicles (\$164,000) and 8 bullet resistant vests (\$6,500) will be replaced. The vest replacement will be 50% grant funded. The fund is balanced with \$82,795 of reserves.

**CITY OF SAGINAW  
BUDGET DETAIL  
2019-2020**

**CCPD FUND REVENUES**

| ACCOUNT<br>DESCRIPTION | YEAR-END<br>ACTUAL<br>2015-2016 | YEAR-END<br>ACTUAL<br>2016-2017 | YEAR-END<br>ACTUAL<br>2017-2018 | ADOPTED<br>BUDGET<br>2018-2019 | REVISED<br>BUDGET<br>2018-2019 | YTD<br>ACTUAL<br>2018-2019 | YTD % OF<br>BUDGET<br>2018-2019 | PROPOSED<br>BUDGET<br>2019-2020 | \$<br>INCREASE/<br>(DECREASE) |
|------------------------|---------------------------------|---------------------------------|---------------------------------|--------------------------------|--------------------------------|----------------------------|---------------------------------|---------------------------------|-------------------------------|
| STATE SALES TAX        | \$ 1,026,110                    | \$ 1,107,600                    | \$ 1,131,636                    | \$ 1,111,000                   | \$ 1,111,000                   | \$ 887,999                 | 80%                             | \$ 1,209,720                    | \$ 98,720                     |
| GAIN/LOSS ON ASSET     | -                               | -                               | 0                               | 0                              | 0                              | 0                          | -                               | 0                               | -                             |
| GRANT ASSISTANCE       | 1,722                           | 78,103                          | 23607                           | 3,850                          | 3,850                          | -                          | 0%                              | 3,250                           | (600)                         |
| OTHER INCOME           | -                               | 0                               | 0                               | 0                              | 0                              | 0                          | -                               | 0                               | -                             |
| INT ON INVESTMENTS     | 1,505                           | 2,747                           | 5,516                           | 1,000                          | 1,000                          | 6,040                      | 604%                            | 4,800                           | 3,800                         |
| USE OF RESERVES        | 121,794                         | 69,881                          | -                               | 190,940                        | 190,940                        | -                          | 0%                              | -                               | (190,940)                     |
| <b>TOTALS</b>          | <b>\$ 1,151,130</b>             | <b>\$ 1,258,332</b>             | <b>\$ 1,160,759</b>             | <b>\$ 1,306,790</b>            | <b>\$ 1,306,790</b>            | <b>\$ 894,039</b>          | <b>68%</b>                      | <b>\$ 1,217,770</b>             | <b>\$ (89,020)</b>            |

**CITY OF SAGINAW  
BUDGET DETAIL  
2019-2020**

**CCPD FUND EXPENDITURES**

| ACCOUNT<br>DESCRIPTION         | YEAR-END<br>ACTUAL<br>2015-2016 | YEAR-END<br>ACTUAL<br>2016-2017 | YEAR-END<br>ACTUAL<br>2017-2018 | ADOPTED<br>BUDGET<br>2018-2019 | REVISED<br>BUDGET<br>2018-2019 | YTD<br>ACTUAL<br>2018-2019 | YTD %OF<br>BUDGET<br>2017-2018 | PROPOSED<br>BUDGET<br>2019-2020 | \$<br>INCREASE/<br>(DECREASE) |
|--------------------------------|---------------------------------|---------------------------------|---------------------------------|--------------------------------|--------------------------------|----------------------------|--------------------------------|---------------------------------|-------------------------------|
| TSF TO GEN FD-REIM SAL/OPER    | \$ 903,395                      | \$ 923,390                      | \$ 954,200                      | \$1,005,300                    | \$1,005,300                    | \$ 502,650                 | 50%                            | \$1,047,305                     | \$ 42,005                     |
| UNIFORMS                       | 6,754                           | 5,725                           | 2,091                           | 6,300                          | 6,300                          | 6,819                      | 108%                           | 6,300                           | -                             |
| DATA PROCESSING EXPENSES       | 39,312                          | 45,402                          | 43,795                          | 48,000                         | 48,000                         | 41,578                     | 87%                            | 48,000                          | -                             |
| BOOKS                          | 2,850                           | 3,500                           | 3,310                           | 3,500                          | 3,500                          | 3,960                      | 113%                           | 3,960                           | 460                           |
| OFFICER SUPPLIES & EQUIPMENT   | 710                             | 745                             | -                               | 1,000                          | 1,000                          | 317                        | 32%                            | 1,000                           | -                             |
| INVESTGTR SUPPLIES & EQUIPMENT | 1,000                           | 858                             | 931                             | 1,000                          | 1,000                          | -                          | 0%                             | 1,000                           | -                             |
| CRM PREV SUPPLIES & EQUIPMENT  | 978                             | 463                             | 748                             | 2,000                          | 2,000                          | 1,236                      | 62%                            | 2,000                           | -                             |
| MAINTENANCE & REPAIRS          | -                               | -                               | -                               | -                              | -                              | -                          | -                              | -                               | -                             |
| CONTRACT SERVICES              | -                               | -                               | -                               | -                              | -                              | -                          | -                              | -                               | -                             |
| EDUCATIONAL TRAINING/TRAVEL    | 10,559                          | 12,342                          | 13,387                          | 13,500                         | 13,500                         | 9,183                      | 68%                            | 13,500                          | -                             |
| CAPITAL OUTLAY/SPECIAL REQUEST | 174,363                         | 207,011                         | 103,930                         | 226,190                        | 226,190                        | 205,279                    | 91%                            | 177,500                         | (48,690)                      |
| Non Capital Outlay             | 11,209                          | 58,896                          | 25,448                          | -                              | -                              | -                          | -                              | -                               | -                             |
| <b>TOTALS</b>                  | <b>\$1,151,130</b>              | <b>\$1,258,332</b>              | <b>\$1,147,840</b>              | <b>\$1,306,790</b>             | <b>\$1,306,790</b>             | <b>\$ 771,021</b>          | <b>59%</b>                     | <b>\$1,300,565</b>              | <b>\$ (6,225)</b>             |