

**NOTICE OF A REGULAR MEETING OF THE CITY OF SAGINAW
ANIMAL SHELTER ADVISORY BOARD
TO BE HELD IN THE CONFERENCE ROOM AT SAGINAW PUBLIC WORKS AT
205 BRENDA LN, SAGINAW TX 76179**

Commencing At 6 P.M. On The 25TH Day Of JULY 2023, To Consider And Act Upon Any Lawful Subject Which May Come Before Said Meeting, Including Among Others The Following Business;

- A. CALL TO ORDER
- B. INTRODUCTION OF NEW MEMBERS
- C. APPROVAL OF MINUTES FROM JUNE 13 MEETING
- D. CONSIDERATION OF DRAFT MULTI PET PERMIT
- E. PUBLIC COMMENTS

An opportunity for citizens to address the Animal Services Advisory Board on matters which are scheduled on the agenda for consideration by the Animal Services Advisory Board, but not scheduled as a Public Hearing. In order to address the Animal Services Advisory Board during Public Comments, a Public Meeting Appearance Card must be completed and presented to the recording secretary prior to the start of the Animal Services Advisory Board meeting.

- F. ADJOURNMENT

DATE POSTED: _____ TIME POSTED: _____ BY: _____

DATE RETRIEVED: _____ TIME RETRIEVED: _____ BY: _____

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT JOSE WHEELAND WITHIN 72 HOURS OF THE MEETING AT 817-230-0458. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS.

City of Saginaw
Minutes of a Regular Meeting of the City of Saginaw
Animal Shelter Advisory Committee
Held at Saginaw Public Works Conference Room
205 Brenda Lane, Saginaw, Texas
July 25, 2023

Present at the meeting:

| | | |
|----------------|---------|--------------------------------|
| Karen Metzler | Place 1 | Veterinarian |
| Joe Stout | Place 3 | Chair & Welfare Org Member |
| Jose Wheeland | Place 4 | City Official |
| Breanna Farley | Place 5 | Involved in Shelter Operations |
| John Peet | Place 6 | |
| Judy Deller | Place 7 | |
| Laura Yandell | Place 8 | |
| Spencer Meara | Alt 1 | |
| Megan Le | Alt 2 | |

Absent from the meeting:

| | |
|----------------|---------|
| Tammy Southard | Place 2 |
| Stacy Liebel | Place 9 |

Visitors at the meeting:

| | |
|------------|------------------------|
| Lee Howell | Assistant City Manager |
|------------|------------------------|

(A) Call to Order

Joe Stout, Committee Chair, called the meeting to order at 6:09 p.m. with a quorum present.

(B) Introduction of New Members

The Committee Chair welcomed new members and said further orientation will be provided at the next regular Committee meeting on Oct. 10, 2023.

(C) Approval of Minutes from June 13 Meeting
Minutes were approved unanimously.

(D) Recommendations for Multi Pet Permit

Jose Wheeland read the draft Multi Pet Permit aloud and committee members asked questions that were each addressed, resulting in changes in the document concerning the following:

- The number of pets to be allowed under the Multi Pet Permit
- Terms for revocation of a Multi Pet Permit, regarding the period of ineligibility following termination of a permit
- Correction of a few minor typos in the document.

The committee also reviewed the draft Foster Permit ordinance and made the same changes in common or similar text between the two ordinances.

Action Taken: Committee Chair Joe Stout suggested a motion, as follows, and it was unanimously approved by the Committee:

“A motion that the proposed ordinances for Multi Pet and Foster Permits, with changes made by the Animal Shelter Advisory Committee, be submitted to the City Council for consideration.”

Jose Wheeland agreed to incorporate the suggested changes and submit a final draft for verification of changes by the Committee Chair before submittal to the City Council.

The committee briefly discussed the amount of permit fees that will be suggested to the City Council, with City Council having the final decision on fees. The committee agreed on suggesting a \$50 annual fee for the Multi Pet Permit and a \$50 annual fee for the Foster Permit.

(E) Public Comments

There were no public comments.

(F) Adjournment

The meeting was adjourned at 7:32 p.m.