

**NOTICE OF A REGULAR MEETING OF THE CITY OF SAGINAW  
ANIMAL SHELTER ADVISORY BOARD  
WILL BE HELD IN THE CONFERENCE ROOM AT SAGINAW PUBLIC WORKS AT  
205 BRENDA LN, SAGINAW TX 76179**

Commencing At 6 P.M. On The 9TH Day Of MAY 2023, To Consider And Act Upon Any Lawful Subject Which May Come Before Said Meeting Including Among Others The Following Business;

- A. CALL TO ORDER
- B. DUTIES OF THE BOARD
- C. APPROVAL OF MINUTES FROM MARCH MEETING
- D. RECOMMENDATIONS FOR MULTI PET PERMIT
- E. RECOMMENDATIONS FOR CHAIR, VICE CHAIR, AND SECRETARY OF ADVISORY BOARD.
- F. PUBLIC COMMENTS  
An opportunity for citizens to address the Animal Services Advisory Board on matters which are scheduled on the agenda for consideration by the Animal Services Advisory Board, but not scheduled as a Public Hearing. In order to address the Animal Services Advisory Board during Public Comments, a Public Meeting Appearance Card must be completed and presented to the recording secretary prior to the start of the Animal Services Advisory Board meeting.
- G. ADJOURNMENT

DATE POSTED: 5/4/2023 TIME POSTED: 10:00 AM BY: JEF

DATE RETRIEVED: 5/10/23 TIME RETRIEVED: 0838 AM BY: [Signature]

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT JOSE WHEELAND WITHIN 72 HOURS OF THE MEETING AT 817-230-0458. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS.

**City of Saginaw**  
**Meeting of a Regular Meeting of the City of Saginaw**  
**Animal Shelter Advisory Committee**  
**Held at Saginaw Public Works Conference Room**  
**205 Brenda Lane, Saginaw, Texas**  
**May 9, 2023**

**Present at the meeting:**

|                |            |                    |
|----------------|------------|--------------------|
| John Peet      | Alt 1      |                    |
| Laura Yandell  | Alt 2      |                    |
| Judy Deller    | Place No 7 |                    |
| Stacy Liebel   | Place No 9 |                    |
| Joseph Stout   | Place No 3 | Member Welfare Org |
| Breanna Farley | Place No 5 | Daily Ops Shelter  |
| Jose Wheeland  | Place No 4 | City Official      |

**Absent from the meeting:**

|                |            |              |
|----------------|------------|--------------|
| Karen Metzler  | Place No 1 | Veterinarian |
| Tammy Southard | Place No 2 |              |
| Kolene Dean    | Place No 6 |              |
| Carolle Cox    | Place No 8 |              |

**Visitors from the meeting:**

|            |                        |
|------------|------------------------|
| Lee Howell | Assistant City Manager |
| Megan Lee  | Saginaw resident       |

(A) Call to Order

Jose Wheeland, City Official, called the meeting to order at 6:00 p.m. with a quorum present.

(B) Duties of the Board

Summary: Brief discussion of the duties of the advisory board as passed down by the city of Saginaw city council were discussed.

(C) Approval of Minutes from March Meeting

Minutes were approved unanimously after TNR (Trap/Neuter/Release) change was added to March minutes.

(D) Recommendations for Multi Pet Permit

Under the current city of Saginaw perimeters residents are allowed to house five (5) pets. Three (3) pets of the same species are allowed (i.e three dogs and two cats). Each pet must be

registered with the city for a \$10 registration fee and must provide current proof of rabies vaccinations.

Board members reviewed other surrounding cities policies to discuss guidelines and possible requirements (requiring of spay/neuter of pets over minimum, fee for each additional pet, odor issues, apartments and small family residence. Board discussed the need to identify not only a multi-pet permit, but also consider a foster permit.

Motion made to review policies for foster and multi-pet permit until June meeting. Unanimously approved.

(E) Recommendations for Chair, Vice Chair, and Secretary of Advisory Board

Joseph Stout volunteered for the position of chair and was unanimously approved by the advisory board.

Judy Deller volunteered for the position of vice-chair and was unanimously approved by the advisory board.

Stacy Liebel was nominated by Jose Wheeland for the position of Secretary and was unanimously approved by the advisory board.

(F) Public Comments

Megan Lee, City of Saginaw resident address the advisory board to request that the multi-pet permit be reconsidered and revised. Ms. Lee is currently a volunteer for a rescue and would like to have the ability to have the flexibility to rescue and foster animals according to need.

(G) Adjournment

Motion was made by Jose Wheeland, with second by Joseph Stout to adjourn the meeting. Motion carried unanimously.