

**City of Saginaw Animal Services Advisory Board Meeting Agenda**

**6:00 pm – Tuesday, May 9, 2023**  
**Saginaw Public Works Conference Room**  
**205 Brenda Lane, Saginaw Texas 76179**

Commencing At 6 P.M. On The 9TH Day Of MAY 2023, To Consider And Act Upon Any Lawful Subject Which May Come Before Said Meeting Including Among Others The Following Business;

- A. CALL TO ORDER
- B. DUTIES OF THE BOARD
- C. APPROVAL OF MINUTES FROM MARCH MEETING
- D. RECOMMENDATIONS FOR MULTI PET PERMIT
- E. RECOMMENDATIONS FOR CHAIR, VICE CHAIR, AND SECRETARY OF ADVISORY BOARD.
- F. PUBLIC COMMENTS  
An opportunity for citizens to address the Animal Services Advisory Board on matters which are scheduled on the agenda for consideration by the Animal Services Advisory Board, but not scheduled as a Public Hearing. In order to address the Animal Services Advisory Board during Public Comments, a Public Meeting Appearance Card must be completed and presented to the recording secretary prior to the start of the Animal Services Advisory Board meeting.
- G. ADJOURNMENT

DATE POSTED: \_\_\_\_\_ TIME POSTED: \_\_\_\_\_ BY: \_\_\_\_\_

DATE RETRIEVED: \_\_\_\_\_ TIME RETRIEVED: \_\_\_\_\_ BY: \_\_\_\_\_

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT JOSE WHEELAND WITHIN 72 HOURS OF THE MEETING AT 817-230-0458. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS.

**City of Saginaw**  
**Meeting of a Regular Meeting of the City of Saginaw**  
**Animal Shelter Advisory Committee**  
**Held at Saginaw Public Works Conference Room**  
**205 Brenda Lane, Saginaw, Texas**  
**May 9, 2023**

**Present at the meeting:**

John Peet	Alt 1	
Laura Yandell	Alt 2	
Judy Deller	Place No 7	
Stacy Liebel	Place No 9	
Joseph Stout	Place No 3	Member Welfare Org
Breanna Farley	Place No 5	Daily Ops Shelter
Jose Wheeland	Place No 4	City Official

**Absent from the meeting:**

Karen Metzler	Place No 1	Veterinarian
Tammy Southard	Place No 2	
Kolene Dean	Place No 6	
Carolle Cox	Place No 8	

**Visitors from the meeting:**

Lee Howell	Assistant City Manager
Megan Lee	Saginaw resident

(A) Call to Order

Jose Wheeland, City Official, called the meeting to order at 6:00 p.m. with a quorum present.

(B) Duties of the Board

Summary: Brief discussion of the duties of the advisory board as passed down by the city of Saginaw city council were discussed.

(C) Approval of Minutes from March Meeting

Minutes were approved unanimously after TNR (Trap/Neuter/Release) change was added to March minutes.

(D) Recommendations for Multi Pet Permit

Under the current city of Saginaw perimeters residents are allowed to house five (5) pets. Three (3) pets of the same species are allowed (i.e three dogs and two cats). Each pet must be

registered with the city for a \$10 registration fee and must provide current proof of rabies vaccinations.

Board members reviewed other surrounding cities policies to discuss guidelines and possible requirements (requiring of spay/neuter of pets over minimum, fee for each additional pet, odor issues, apartments and small family residence. Board discussed the need to identify not only a multi-pet permit, but also consider a foster permit.

Motion made to review policies for foster and multi-pet permit until June meeting. Unanimously approved.

(E) Recommendations for Chair, Vice Chair, and Secretary of Advisory Board

Joseph Stout volunteered for the position of chair and was unanimously approved by the advisory board.

Judy Deller volunteered for the position of vice-chair and was unanimously approved by the advisory board.

Stacy Liebel was nominated by Jose Wheeland for the position of Secretary and was unanimously approved by the advisory board.

(F) Public Comments

Megan Lee, City of Saginaw resident address the advisory board to request that the multi-pet permit be reconsidered and revised. Ms. Lee is currently a volunteer for a rescue and would like to have the ability to have the flexibility to rescue and foster animals according to need.

(G) Adjournment

Motion was made by Jose Wheeland, with second by Joseph Stout to adjourn the meeting. Motion carried unanimously.