

**NOTICE OF A REGULAR MEETING OF THE CITY OF SAGINAW
ANIMAL SHELTER ADVISORY COMMITTEE
WILL BE HELD IN THE CONFERENCE ROOM AT THE SAGINAW PUBLIC
WORKS BUILDING 205 BRENDA LANE**

Commencing At 630 P.M. On The 3rd Day Of June 2020, To Consider And Act Upon Any Lawful Subject Which May Come Before Said Meeting Including Among Others The Following Business;

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|------------------------------|---------------|
| (1) Call to Order | Jose Wheeland |
| (2) Duties of the Board | Jose Wheeland |
| (3) Covid-19 Numbers / Hours | Jose Wheeland |
| (4) Budget review | Jose Wheeland |
| (5) Adjournment | Jose Wheeland |

DATE POSTED: 5/29/2020 TIME POSTED: 6:50 am BY: JG
DATE RETRIEVED: 4 Jun 2020 TIME RETRIEVED: 0741 BY: [Signature]

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT DEBRA THOMAS WITHIN 72 HOURS OF THE MEETING AT 817-230-0461. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS.

**MINUTES OF A REGULAR MEETING OF THE CITY OF SAGINAW
ANIMAL SHELTER ADVISORY COMMITTEE
HELD IN THE CONFERENCE ROOM AT THE SAGINAW PUBLIC WORKS
ON June 3 2020**

WORKSHEET

Present at the meeting:

Animal Shelter Coordinator	Place No. 4	Jose Wheeland
Licensed Veterinarian	Place No. 1	Dr. Karen Metzler
Shelter Technician	Alt. 1	Kristina Jenshak
Animal Welfare Organization	Place No. 3	Ryan Jacobs

Absent from the meeting:

	Alternate No. 2	Norma Adamski
	Place No. 2	Leo Moore
Animal Control Officer	Place No. 5	Christina Pratt

ITEM 1 CALL TO ORDER

Animal Shelter Coordinator Wheeland called meeting to order at 1833 hrs. Roll Call was completed and 4 members were present. 3 were absent and listed above.

ITEM 2

Animal Shelter Coordinator Wheeland read duties of the board to the members

ITEM 3

Animal Shelter Coordinator Wheeland read the numbers prior to Covid-19, during Covid-19, after Covid-19 lockdown, advised board of procedures during the Covid-19 lockdown. Dr Metzler asked about splitting the numbers of Blue Mound activity from Saginaw. Animal Shelter Coordinator advised that EOM numbers for Blue Mound are being tallied along with Saginaw since revenue is coming from Blue Mound for impounds, owner surrenders, and adoptions

ITEM 4

Animal Shelter Coordinator Wheeland discussed the budget review for this year, advised committee that Council has advised that budgets will remain the same for this year due to the Covid-19 pandemic, however Animal Shelter is going to ask for 1 part time position to bring relief to the front desk area. And possibly raising limits on certain budgets items we currently have.

ITEM 6 ADJOURNMENT

Animal Shelter Coordinator Wheeland adjourned the meeting at 1859 hrs.