

**NOTICE OF A REGULAR MEETING OF THE CITY OF SAGINAW
ANIMAL SHELTER ADVISORY COMMITTEE
WILL BE HELD IN THE CONFERENCE ROOM AT THE SAGINAW PUBLIC
WORKS BUILDING 205 BRENDA LANE**

Commencing At 6:30 P.M. On The 23rd Day Of April 2019, To Consider And Act Upon Any Lawful Subject Which May Come Before Said Meeting Including Among Others The Following Business;

- | | |
|---------------------------------------|--------------------------------------|
| (1) Call to Order | Jose Wheeland |
| (2) Duties of the Board | Jose Wheeland |
| (3) Shelter Inspection Reports | Dr. Karen Metzler /
Jose Wheeland |
| (4) Staff Updates | Jose Wheeland |
| (5) Current numbers as of Oct 1, 2018 | Jose Wheeland |
| (6) Proposed Budget Items | Jose Wheeland |
| (7) Adjournment | Jose Wheeland |

DATE POSTED: _____ TIME POSTED: _____ BY: _____

DATE RETRIEVED: 21 AUG TIME RETRIEVED: 0753 BY: 

IF YOU PLAN TO ATTEND THE MEETING AND YOU HAVE A DISABILITY THAT REQUIRES SPECIAL ARRANGEMENTS AT THE MEETING, CONTACT JOSE WHEELAND WITHIN 72 HOURS OF THE MEETING AT 817-230-0461. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOUR NEEDS.

**MINUTES OF A REGULAR MEETING OF THE CITY OF SAGINAW
ANIMAL SHELTER ADVISORY COMMITTEE
HELD IN THE CONFERENCE ROOM AT THE SAGINAW PUBLIC WORKS
ON April 23, 2019**

WORKSHEET

Present at the meeting:

Animal Shelter Coordinator	Place No. 4	Jose Wheeland
Licensed Veterinarian	Place No. 1	Dr. Karen Metzler
Shelter Technician	Alt. 1	Kristina Jenshak
Animal Welfare Organization	Place No. 3	Ryan Jacobs
Animal Control Officer	Place No. 5	Christina Pratt

Absent from the meeting:

Stephanie Mills	Place No. 2	Requested Removal
Norma Adamski	Alt. 2	

ITEM 1 CALL TO ORDER

Jose Wheeland

Animal Shelter Coordinator Wheeland called the meeting to order at 1830 hrs.

ITEM 2

Animal Shelter Coordinator Wheeland read duties of the board to the members

ITEM 3

Dr Karen Metzler discussed inspection reports, made recommendation that cabinet be placed in cat adoption room to contain bowls to prevent contamination from sick cats.

ITEM 4

Animal Shelter Coordinator discussed new staff members, promotions and the new shelter hours

ITEM 5

Animal Shelter Coordinator discussed Currents numbers for Animal Shelter as of Oct 1, 2018 and year to date totals

ITEM 6

Animal Shelter Coordinator discussed proposed budget items for this year

ITEM 7 ADJOURNMENT

ASC Wheeland adjourned the meeting at 1909 hrs.