



## City of Saginaw

333 W. McLeroy Blvd.  
P. O. Box 79070  
Saginaw, Texas 76179  
817-2302-4640  
[www.ci.saginaw.tx.us](http://www.ci.saginaw.tx.us)

March 10, 2025

Texas Commission on Environmental Quality  
Stormwater Team Leader (MC-148)  
P.O. Box 13087  
Austin, Texas 78711-3087

Re: Phase II MS4 Annual Report Transmittal for the City of Saginaw  
TPDES Authorization: TXR040145

Dear Team Leader:

This letter serves to transmit the required annual report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040145 for the City of Saginaw.

The annual report is for Year 5. The reporting period beginning 01/01/2024 and ending 12/31/2024.

A separate Notice of Change has not been submitted based on the fact that changes have not been proposed for the next permit year.

As required by the general permit, a copy of the report has been mailed to the TCEQ's regional office 4 in Fort Worth, Texas.

Sincerely,

Gabe Reaume  
City Manager  
City of Saginaw  
(817) 232-4640

## Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

### A. General Information

Authorization Number: TXR040145

Reporting Year (year will be either 1, 2, 3, 4, or 5): 5

Annual Reporting Year Option Selected by MS4:

Calendar Year: X

Permit Year: \_\_\_\_\_

Fiscal Year: \_\_\_\_\_ Last day of fiscal year: (\_\_\_\_\_) \_\_\_\_\_

Reporting period beginning date: 01/01/2024

Reporting period end date: 12/31/2024

MS4 Operator Level: 2 Name of MS4: City of Saginaw

Contact Name: Matt Regan Telephone Number: (817) 819-5320 / (817) 230-0500

Mailing Address: PO Box 79070, Saginaw, TX 76179

E-mail Address: [mregan@saginawtx.org](mailto:mregan@saginawtx.org)

A copy of the annual report was submitted to the TCEQ Region: YES X NO \_\_\_\_\_  
Region the annual report was submitted to: TCEQ Region 4

### B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:  
(TXR040000 Part IV.B.2)

|                                                                                              | Yes | No | Explain                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------|-----|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ. | X   |    | 2019-2023 SWMP submitted July 23, 2019 and issued approval on January 24, 2024, the same day as expiration. 2025 SWMP NOI applications to be submitted by February 11, 2025. |

|                                                                                                                                              |   |  |                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------|---|--|----------------------------------------------------------------------------------------------------------------------------------------------------|
| Permittee is currently in compliance with recordkeeping and reporting requirements.                                                          | X |  | The Permittee is in compliance with recordkeeping and reporting requirements.                                                                      |
| Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.). | X |  | The Permittee meets eligibility requirements                                                                                                       |
| Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report                                        | X |  | The Permittee's SWMP was approved the same day as expiration. A review of the SWMP was done in conjunction with preparing for 2025 SWMP submittal. |

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

| <b>MCM(s)</b> | <b>BMP</b>                                       | <b>BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)</b>                                                                                                                                                                                                                                                                                                             |
|---------------|--------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1             | <b>BMP 1-A:</b> Storm Drain Marking              | Yes, continued monitoring of existing storm drain markers, replacing them when missing or broken. New storm drains have a precast manhole lid installed with verbiage.                                                                                                                                                                                                                                                      |
| 1, 2          | <b>BMP 1-B:</b> Distribute storm water brochures | Yes, continued education. There were 462 at City Hall, 117 at the Library, 237 at the Recreation Center, and 51 at Public Works for a total of 867 distributed brochures. City Newsletter promotes "Ten on Tuesday" Reverse Litter in Saginaw which is sponsored by the Keep Saginaw Beautiful Committee, and an Environmental Section was added in November 2022 which will feature various brochures throughout the year. |

|         |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|---------|-------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | <b>BMP 1-C:</b> Present Storm Water Information in Public Setting | There were 462 at City Hall, 117 at the Library, 237 at the Recreation Center, and 51 at Public Works for a total of 867 distributed brochures. City Newsletter promotes "Ten on Tuesday" Reverse Litter in Saginaw which is sponsored by the Keep Saginaw Beautiful Committee, and an Environmental Section was added in November 2022 which will feature various brochures throughout the year.                                                                                                                                                      |
| 1       | <b>BMP 1-D:</b> Provide Information in Utility Bill               | Yes, continued education. Cleaner Curbs & Cleaner Creeks for a Healthier Yard/Healthier Community are sent out to promote awareness.                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 1, 2, 4 | <b>BMP 1-E:</b> Establish a Link on the City's website            | Yes, links for all brochures and SmartScape™ website, as well as links to state, local, and federal agencies. Also included is a link to the most recent Annual MS4 Report submitted to the TCEQ.                                                                                                                                                                                                                                                                                                                                                      |
| 1       | <b>BMP 1-F:</b> Advertise and Perform Cleanup Event Clean-Up      | Yes, the City of Saginaw holds an annual clean-up that allows residents to discard unwanted items properly. This event includes the City of Fort Worth Crud Cruiser, metal recycling, tire disposal, paper shredding, bulk trash disposal, and electronics recycling. The amount of waste collected is tracked. This year's event was cancelled due to severe weather, and rescheduling the event was not possible. The City also continues the promotion of the City of Fort Worth Environmental Collection Center on the website for year-round use. |
| 1, 2    | <b>BMP 2-A:</b> Distribute storm water brochures                  | Yes (same as BMP 1-B), continued education. There were 462 at City Hall, 117 at the Library, 237 at the Recreation Center, and 51 at Public Works for a total of 867 distributed brochures. City Newsletter promotes "Ten on Tuesday" Reverse Litter in Saginaw which is sponsored by the Keep Saginaw Beautiful Committee, and an Environmental Section was added in November 2022 which will feature various brochures throughout the year.                                                                                                          |
| 1, 2, 4 | <b>BMP 2-B:</b> Establish a Link on the City's website            | Yes (same as BMP 1-E), links for all brochures and SmartScape™ website, as well as links to state, local, and federal agencies. Also included is a link to the most recent Annual MS4 Report submitted to the TCEQ.                                                                                                                                                                                                                                                                                                                                    |

|      |                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| 2    | <b>BMP 2-C:</b> Mapping of Storm Sewer System                                                                | Yes; the City currently has a map of major streams/creeks labeled as Drainage System and last updated in July 2017. The City also has a Storm Inlet Map developed that was updated in July 2022. This map will continue to develop and be updated.                                                                                                                                                                                                                               |
| 2, 4 | <b>BMP 2-D:</b> Review of Site Plan submittal and SWPPP                                                      | Yes; Erosion Control Plans and SWPPPs are reviewed by the City's Environmental Department. Erosion controls are required to be in place and approved by City personnel before construction begins.                                                                                                                                                                                                                                                                               |
| 2    | <b>BMP 2-E:</b> Training of City Employees – Illicit Discharges                                              | Yes; raising awareness throughout City Staff can provide assistance in locating, investigating, and containing illicit discharge events helping to minimize affected areas. Environmental, Drainage, and Code Enforcement Departments currently work together to ensure this concept continues. The City was finalizing its work towards becoming nationally recognized through the American Public Works Association (APWA) and received official certification March 17, 2025. |
| 2    | <b>BMP 2-F:</b> Implement Ordinance and Enforcement Procedures for Eliminating Sources of Illicit Discharges | Yes; the Storm Water Pollution Control ordinance is in place and within that ordinance are procedures to enforce violations. The City utilizes CloudCompli for our construction site inspection database. Within this database are IDDE inspection forms that contain the basic needed information to perform all aspects of an investigation. This database is used for tracking and compliance.                                                                                |
| 2    | <b>BMP 2-G:</b> Maintain Onsite Procedures for Responding to Spills                                          | Yes, the Fire Department has an SOP for cleaning of larger spills. The reports do not include vehicle accidents where spills occur.                                                                                                                                                                                                                                                                                                                                              |
| 2    | <b>BMP 2-H:</b> Source Investigation and Elimination                                                         | Yes, IDDE program eliminates the illicit discharge and ensure proper clean-up.                                                                                                                                                                                                                                                                                                                                                                                                   |
| 3    | <b>BMP 3-A:</b> Training of City Employees – Erosion Control                                                 | Yes; Similar to previously mentioned, raising awareness throughout City Staff can provide assistance in locating and addressing potential violations in Erosion Controls. Environmental Manager holds CISEC Certification and continues training to maintain. The City was finalizing its work towards becoming nationally recognized through the American Public Works Association (APWA) and received official certification March 17, 2025.                                   |

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| 3       | <b>BMP 3-B:</b> Review and Enforce the Erosion and Sediment Control                  | Yes; the ordinance gives guidelines and expectations to follow as well as allows the City to enforce violators.                                                                                                                                                                                                                                                                            |
| 2, 4    | <b>BMP 3-C:</b> Review of Site Plans and SWPPP                                       | Yes; reviewing the Site Plans and SWPPP's provides the City an opportunity to provide observations specific to our area. These observations can help to reduce the chances of an illicit discharge                                                                                                                                                                                         |
| 3       | <b>BMP 3-D:</b> Develop Schedule and Conduct Site Inspections                        | Yes; the City began utilizing CloudCompli as our web-based database in November 2022. Each site is required to be inspected at least monthly. This database is used to aid in tracking and compliance, and the inspection forms are supplied from the database.                                                                                                                            |
| 1, 4    | <b>BMP 4-A:</b> Distribute storm water                                               | Yes (same as BMP 1-B and BMP 2-A), continued education. A total of 867 brochures were distributed throughout the City.                                                                                                                                                                                                                                                                     |
| 1, 2, 4 | <b>BMP 4-B:</b> Establish a Link on the City's website                               | Yes (same as BMP 1-E and 2-B); links for all brochures and SmartScape™ website, as well as links to state, local, and federal agencies allow visitors to access any information the City currently has, as well as more detailed information as desired. Also included is a link to the most recent Annual MS4 Report submitted to the TCEQ.                                               |
| 2, 4    | <b>BMP 4-C:</b> Review of Site Plans and SWPPP                                       | Yes (same as BMP 2-D); Erosion Control Plans and SWPPPs are reviewed by the City's Environmental Department. Erosion controls are required to be in place and approved by City personnel prior to construction beginning.                                                                                                                                                                  |
| 4       | <b>BMP 4-D:</b> Require Maintenance Plans                                            | Yes; the maintenance plans will ensure the responsible parties perform the required tasks in the specified timeframe.                                                                                                                                                                                                                                                                      |
| 5       | <b>BMP 5-A:</b> Training of City Employees – Pollution Prevention/Good Housekeeping) | Yes, the Fleet Manager holds monthly meetings discussing good housekeeping procedures. Individual training occurs when appropriate (documentation will begin when formalized individual training occurs). The City was finalizing its work towards becoming nationally recognized through the American Public Works Association (APWA) and received official certification March 17, 2025. |

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| 5    | <b>BMP 5-B:</b> Develop O&M Schedule                                                   | <p>Yes; Schedule developed;</p> <p>The inspection (quarterly) and maintenance (as needed) schedule includes parks and open space, streets and roads, fleet and building maintenance, storm water systems, new construction, and parking lots</p> <ul style="list-style-type: none"> <li>-Vehicles have routine maintenance done every 5k miles</li> <li>-Light and heavy-duty equipment have annual maintenance or more often as needed</li> <li>-Backup generators are exercised monthly</li> <li>-Fire Department equipment is maintenance every 200 hour</li> </ul> |
| 5    | <b>BMP 5-C:</b> Develop Procedures for Waste Disposal                                  | <p>Yes; spills requiring small amounts of absorbent are handled immediately and large spills are referred to the Fire Department or contracted out to environmental clean-up companies. Waste is contracted out to disposal companies.</p>                                                                                                                                                                                                                                                                                                                             |
| 1, 5 | <b>BMP 5-D:</b> Recycling Program                                                      | <p>Yes; General recycling is part of our contract with our trash service company. City offices recycle paper and printer ink. Also included in our annual clean-up are metal recycling, tire recycling/disposal, shredding, and electronics recycling.</p>                                                                                                                                                                                                                                                                                                             |
| 5    | <b>BMP 5-E:</b> Maintain Inventory of Permittee-Owned Facilities and Control Inventory | <p>Yes; the City has identified 8 outfalls and inspects those monthly. The City currently has 3 City-owned stormwater control devices that are inspected annually. As controls are added by construction or other means, we have the capability through our Stormwater Management software to add to the database for inventory and inspection purposes.</p>                                                                                                                                                                                                           |
| 5    | <b>BMP 5-F:</b> Identify and Review Pollutants of                                      | <p>Yes; identifying and reviewing Pollutants of Concern will allow City staff to select the most effective BMP's.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

| <b>MCM</b> | <b>BMP</b>                                                                                | <b>Information Used</b>                                                  | <b>Quantity</b> | <b>Units</b> | <b>Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)</b>                                                                                                                                                                                               |
|------------|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|-----------------|--------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | <b>BMP 1-A:</b><br>Storm Drain Marking                                                    | Identify unmarked inlets and require new developments to mark new inlets | 32              | Marker       | No; markers raise awareness throughout the City. As new developments install infrastructure, markers (provided by the City) are added by the developer. The count is created by the number of inspections performed on inlet tops.                                                             |
| 1, 2       | <b>BMP 1-B,</b><br><b>BMP 2-A,</b><br><b>BMP 4-A:</b><br>Distribute storm water brochures | Obtain and Distribute to public facilities                               | 867             | Brochure     | No; brochures educate the public on pollution prevention, as well as give the public a way to report violations ranging from dumping paint to construction site violations.                                                                                                                    |
| 1          | <b>BMP 1-C:</b><br>Present Storm Water Information in Public Setting                      | Present the storm water information regarding the SWMP to the public     | 1               | Presentation | No; The Environmental Manager presented a contract renewal to the City Council for our Annual Clean-Up event. The presentation included parts of the SWMP for clarification. Information about the City's SWMP is posted to the website along with Annual Reports. Updates are made as needed. |
| 1          | <b>BMP 1-D:</b><br>Storm Water Insert in Water Bill                                       | Count the number of inserts sent out                                     | 6600            | Brochure     | No; the brochure is designed to reach core citizens with the most information for education.                                                                                                                                                                                                   |

|         |                                                                                                |                                                                                                                                                                        |            |            |                                                                                                                                                                                                                                                                                                       |
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| 1, 2, 4 | <b>BMP 1-E,<br/>BMP 2-B,<br/>BMP 4-B:</b><br>Establish a Link on the City's website            | The City will setup a link on the website to allow citizens to report illegal dumping, construction site runoff issues and other types of feedback on any of the MCMs. | Continuous | Continuous | No; information is updated as needed, citizens can report illegal dumping and violations, and stormwater info is linked, as well as various other items.                                                                                                                                              |
| 1       | <b>BMP 1-G:</b><br>Advertise and Perform Local Clean Up                                        | Host Local Clean-Up                                                                                                                                                    | 0          | Vehicles   | Yes; The Annual Clean Up event was cancelled due to weather. No makeup date was scheduled. The City of Fort Worth Environmental Collection Center is available throughout the year to residents and is on the City website.                                                                           |
| 2       | <b>BMP 2-C:</b><br>Mapping of Storm Sewer System                                               | The City will create an updated storm water map and update annually, or as needed, to reflect any new developments approved during the year.                           | Continuous | Continuous | No; continually reviewing and updating the map will help in identifying potential areas of concern.                                                                                                                                                                                                   |
| 2, 4    | <b>BMP 2-D,<br/>BMP 4-C:</b><br>Review of Site Plan submittal and SWPPP prior to construction. | Erosion Control Plans and SWPPP's                                                                                                                                      | 5          | Submittal  | Yes; verifying BMPs are in place and correct can significantly reduce runoff. New sites include Shell Building Development, EMSISD Wayside Reconstruction, City of Saginaw Library and Senior Center, Blazing Hospitality, and Belmill Cottages. Continued review of active residential subdivisions. |

|   |                                                                                                                                                         |                                                                                                                                                                   |                        |                           |                                                                                                                                                                      |
|---|---------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2 | <b>BMP 2-E:</b><br>Training of City Employees – Illicit Discharges                                                                                      | Send one inspector to training to learn illicit discharge detection methods                                                                                       | 2                      | Personnel Trained         | No; The Drainage Department (2) continues to train with the Environmental Manager on Illicit Discharges throughout the year, what to look for, causes, and tracking. |
| 2 | <b>BMP 2-F:</b><br>Develop Ordinance and Enforcement Procedures for Eliminating Sources of Illicit Discharges. Review the Ordinance Every Two (2) Years | The City will continue to enforce the Ordinance. The City will evaluate the Ordinance every two years to ensure it is appropriately meeting the needs of the SWMP | Continuous             | Continuous                | Yes, periodic review allows for changes to be made when needed. This ordinance was adopted during the 2013 Permit.                                                   |
| 2 | <b>BMP 2-G:</b><br>Maintain On-Site Procedures for Responding to Spills                                                                                 | The City has developed SOP for responding to spills. The fire department is currently responsible for managing all spills within the City.                        | 53                     | Fire Department Responses | Yes, the Fire Department has an SOP for cleaning of larger spills. The reports do not include vehicle accidents where spills occur.                                  |
| 2 | <b>BMP 2-H:</b><br>Source Investigation and Elimination                                                                                                 | The City will continue implementing standard procedures for conducting investigations to identify and locate illicit discharges.                                  | 9 – Environmental Dept | IDDE Investigations       | Yes, IDDE program eliminates the illicit discharge and ensure proper clean-up.                                                                                       |

|      |                                                                                     |                                                                        |            |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|------|-------------------------------------------------------------------------------------|------------------------------------------------------------------------|------------|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3    | <b>BMP 3-A:</b><br>Training of City Employees – BMP Inspections                     | BMP Inspections Training                                               | 5          | Personnel Trained | No; the Environmental Manager attended IECA Conference in October 2024 and IECA Webinars; <ul style="list-style-type: none"> <li><i>Extreme Erosion: Erosion Control Solutions That Solved Serious Problems: Wortham Bayou Place Erosion Control Project</i></li> <li><i>Extreme Erosion: Erosion Control Solutions That Solved Serious Problems: Peter Dan Road Slide Repair</i></li> <li><i>Reduce Phosphorus from Stormwater Using Existing Infrastructure</i></li> </ul> |
| 3    | <b>BMP 3-B:</b><br>Continue to implement the Erosion and Sediment Control Ordinance | Continue to implement                                                  | Continuous | Continuous        | Yes; continued implementation of the ordinance allows the City to effectively enforce violations.                                                                                                                                                                                                                                                                                                                                                                            |
| 2, 4 | <b>BMP 3-C:</b><br>Review of Site Plan submittal and SWPPP prior to construction    | Continue to Review Site Plan submittal and SWPPP prior to construction | 5          | Reviews           | Yes; 5 new sites were reviewed and added. 9 sites were completed during 2024. There were 10 active construction sites at the end of 2024. The city performed 270 inspections of those sites.                                                                                                                                                                                                                                                                                 |

|   |                                                                                                               |                                                                                                                                                         |     |                   |                                                                                                                                                                                                                                                                        |
|---|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3 | <b>BMP 3-D:</b><br>Develop Schedule for Inspecting Construction Sites, Inspect Sites, Develop Inspection Form | Implement the schedule for inspecting construction sites, not just for construction purposes, but also for erosion control compliance.                  | 270 | Inspections       | Yes; inspections can identify deficiencies in BMPs directly affecting pollutant loading and track to make sure corrective actions are taken.                                                                                                                           |
| 4 | <b>BMP 4:D</b><br>Require Maintenance Plans to be Submitted with Construction Plans                           | The City's design criteria requires new developments with detention ponds to have a maintenance agreement approved prior to approval of the site plans. | 3   | Maintenance Plans | Yes; plans submitted for 3 projects, including Blazing Hospitality, EMSISD Wayside Reconstruction, and Falcon Saginaw Distribution Center.                                                                                                                             |
| 5 | <b>BMP 5-A:</b><br>Training of City Employees – Municipal Pollution Prevention                                | Municipal PP Training                                                                                                                                   | 1   | Personnel Trained | No; the Fleet Manager holds monthly meetings discussing good housekeeping procedures. The City was finalizing its work towards becoming nationally recognized through the American Public Works Association (APWA) and received official certification March 17, 2025. |

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|------|---------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|----------------------------|-------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5    | <b>BMP 5-B:</b><br>Develop Maintenance Schedule for Municipal Inspections                   | Establish and implement an inspection and maintenance schedule for the municipally-responsible structural control devices. | 492                        | Units/Work Orders                         | No; The inspection and maintenance schedule will include addresses the following areas: parks and open space-remove floatables and trash (180 work orders); sweep streets (22 work orders, 318 hours); · building maintenance (108 work orders); storm water systems (Inlet inspections - 268 wo, Sediment removed – 19,442 ft. Also, 8 previously identified outfalls inspected monthly (152 inspections) |
| 5    | <b>BMP 5-C:</b><br>Develop and Update the Proper Disposal Procedures for Waste              | Establish procedures for picking up spills (fuel, oil, chemical) and disposing of waste                                    | Continuous                 | Continuous                                | No, Fire Department Hazardous Response Team sets procedures for picking up spills.                                                                                                                                                                                                                                                                                                                         |
| 1, 5 | <b>BMP 5-D:</b><br>Develop Recycling Program for Municipal Operations                       | Continue to participate in a recycling program                                                                             | Once Weekly, No Additional | Residential Recycling Home Pick-up        | No, City has recycling contract with Solid Waste Company for residential recycling, City also hosts an annual clean-up event aimed at recycling tires, electronics, etc. This years event (2024) was not held due to inclement weather.                                                                                                                                                                    |
| 5    | <b>BMP 5-E:</b><br>Prepare an Inventory of Permittee-Owned Facilities and Control Inventory | Maintain inventory of facilities and stormwater controls.                                                                  | 2                          | City-Owned Stormwater Controls Facilities | No, keeping stormwater controls clean prevents build-up of sediment and debris. Police Department, Fire Department, and Recreation Center detention ponds cleaned and cleared.                                                                                                                                                                                                                             |

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|---|----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|---|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5 | <b>BMP 5-F:</b><br>Identify Pollutant of Concern and develop measures to prevent<br>Develop Procedures to Reduce Pollutants of Concern | Review and update the list of the City's potential pollutants of concern. Develop procedures to reduce the pollutants of concern. | 1 | Review and update the list annually | No, list of facilities (2 detention ponds, 8 outfalls) and pollutants of concern (Sediment, Nutrients, Oil and Grease, Trash and Litter) monitored and remediated as needed, at least twice per year |
|---|----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|---|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**see Example 3 in instructions**):

| <b>MCM(s)</b> | <b>Measurable Goal(s)</b>                                                                                                                                                                                  | <b>Explain progress toward goal or how goal was achieved.<br/>If goal was not accomplished, please explain.</b>                                                                                                                                                                                                                                                                                                |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1             | <b>Storm Drain Marking;</b><br>Require new developments to install the special storm water manhole lids, the City will count the number of new manholes and inlet lids, and report in the annual report.   | Goal Met:<br>Continued monitoring of existing storm drain markers and new drains are marked as they are built.                                                                                                                                                                                                                                                                                                 |
| 1, 2          | <b>Storm Water Quality, Illegal Dumping, and Erosion Control Educational Brochures;</b><br>Obtain brochures. Distribute to public facilities. Count the number of brochures before and after distribution. | Goal Met:<br>There were 462 at City Hall, 117 at the Library, 237 at the Recreation Center, and 51 at Public Works for a total of 867 distributed brochures. City Newsletter promotes "Ten on Tuesday" Reverse Litter in Saginaw which is sponsored by the Keep Saginaw Beautiful Committee, and an Environmental Section was added in November 2022 which will feature various brochures throughout the year. |

|         |                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                               |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | <b>Present Storm Water Information in Public Setting;</b> The City will present the storm water information regarding the SWMP to the public. The presentation will probably be to the City Council. In addition, the City will post posters at City Hall providing information on stormwater management. | Goal Met:<br>The Environmental Manager presented a contract renewal to the City Council for our Annual Clean-Up event. The presentation included parts of the SWMP for clarification.                                                                                         |
| 1       | <b>Storm Water Insert in Water Bill;</b> The City will count the number of inserts sent out to various people.                                                                                                                                                                                            | Goal Met:<br>Cleaner Curbs & Cleaner Creeks for a Healthier Yard/Healthier Community went out in the April 2024 water bills.                                                                                                                                                  |
| 1, 2, 4 | <b>Establish a Link on the City's website for "Storm Drain Information";</b> Continue to manage the website and post stormwater related information.                                                                                                                                                      | Goal Met:<br>The City has set up links on the City's website to report illegal dumping, construction site runoff issues and other types of feedback on any of the MCMs. The link also has storm drain educational information.                                                |
| 1       | <b>Advertise and Perform Local Clean Up;</b> Host local Clean-Up                                                                                                                                                                                                                                          | <b>Goal Not Met:</b><br>This City of Saginaw's Annual City Clean-up was canceled due to weather. No makeup date was scheduled. The City of Fort Worth Environmental Collection Center is available throughout the year to residents and is on the City website.               |
| 2       | <b>Mapping of Storm Sewer System;</b> The City will continue to map new storm drain systems and major outfalls.                                                                                                                                                                                           | Goal Met:<br>The City currently has a map of major streams/creeks labeled as Drainage System last updated in July 2017. A storm drain map was updated during 2022 and 2023. The final version of the map was not completed in 2024, however, is expected in late summer 2025. |

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|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2, 4 | <b>Review of Site Plan submittal and SWPPP prior to construction;</b><br>Require every development to submit an erosion control plan or SWPPP. The number of reviews will be recorded and reported in the annual report. | Goal Met:<br>Erosion Control Plans and SWPPPs are reviewed by the City's Environmental Department. Erosion controls are required to be in place, inspected, and approved by City personnel prior to construction beginning.                                                                                                                                                          |
| 2    | <b>Training of City Employees – Illicit Discharges (if specific training is available);</b><br>Each year, send one employee to training.                                                                                 | Goal Met:<br>The Drainage Department (2) continues to train with the Environmental Manager on Illicit Discharges throughout the year, what to look for, causes, and tracking. The City was finalizing its work towards becoming nationally recognized through the American Public Works Association (APWA) at the end of 2024 and received official certification on March 17, 2025. |
| 2    | <b>Implement Ordinance and Enforcement Procedures for Eliminating Sources of Illicit Discharges;</b><br>Continue to implement the ordinance.                                                                             | Goal Met:<br>Ordinance and procedures in place                                                                                                                                                                                                                                                                                                                                       |
| 2    | <b>Maintain On-Site Procedures for Responding to Spills;</b><br>developed SOP for responding to spills.                                                                                                                  | Goal Met:<br>The fire department is currently responsible for managing all spills within the City.                                                                                                                                                                                                                                                                                   |
| 2    | <b>Source Investigation and Elimination;</b><br>implement standard procedures for conducting investigations to identify and locate illicit discharges.                                                                   | Goal Met:<br>The City utilizes a software for Erosion Control Inspections that includes an IDDE Investigations module. The Environmental Department uses this program for tracking purposes.                                                                                                                                                                                         |

|   |                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3 | <p><b>Training of City Employees – BMP Inspections (if specific training is available);</b> Send at least one (1) inspector for training with NCTCOG each year. Training is available two (2) times per year. The number of individuals trained may be increased at any time.</p> | <p>Goal Met:<br/>the Environmental Manager attended IECA Conference in October 2024 and IECA Webinars;</p> <ul style="list-style-type: none"> <li>• <i>Extreme Erosion: Erosion Control Solutions That Solved Serious Problems: Wortham Bayou Place Erosion Control Project</i></li> <li>• <i>Extreme Erosion: Erosion Control Solutions That Solved Serious Problems: Peter Dan Road Slide Repair</i></li> <li>• <i>Reduce Phosphorus from Stormwater Using Existing Infrastructure</i></li> </ul> <p>The City was finalizing its work towards becoming nationally recognized through the American Public Works Association (APWA) at the end of 2024 and received official certification on March 17, 2025.</p> |
| 3 | <p><b>Continue to implement the Erosion and Sediment Control Ordinance;</b> Continue to implement the erosion control ordinance.</p>                                                                                                                                              | <p>Goal Met:<br/>Erosion and Sediment Control Ordinance continues to be implemented and enforced.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3 | <p><b>Develop Schedule for Inspecting Construction Sites, Inspect Sites, Develop Inspection Form;</b> Implement the schedule for inspecting construction sites, Inspect sites</p>                                                                                                 | <p>Goal Met:<br/>The web-based database keeps track of inspection dates for all active construction sites which are required to have an Erosion Control Plan, Site Notice, or SWPPP.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 4 | <p><b>Require Maintenance Plans to be Submitted with Construction Plans;</b> requires new development with detention ponds to have a maintenance agreement approved prior to approval of the site plans.</p>                                                                      | <p>Goal Met:<br/>During plan review process, all sites where detention ponds or other stormwater controls are proposed, a maintenance plan is required.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

|      |                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5    | <b>Training of City Employees – Municipal Pollution Prevention;</b><br>Send one staff member to training each year or use online training                                                                                      | Goal Met:<br>The Fleet Manager holds monthly meetings to discuss good housekeeping procedures. The City was finalizing its work towards becoming nationally recognized through the American Public Works Association (APWA) at the end of 2024 and received official certification on March 17, 2025.                                                                                                                                                                           |
| 5    | <b>Develop Maintenance Schedule for items discussed in MCM-Pollution Prevention / Good Housekeeping of Municipal Operations;</b><br>Implement the maintenance program and keep track of the activities for reporting purposes. | Goal Met:<br>City tracks work orders for Inlets installed, Parks and open space (Miscellaneous Park Maint., Limbs/Vegetation Removed/Trimmed, Trash/Limb Pick-up), Streets and Roads (street sweeping), Fleet and Building Maint. (Building Maintenance), Storm Water Systems (Inlets Cleaned/Checked, 43 Storm Drains Checked (historically needing cleaned)), # of Storm Drains Cleaned, and Ditches/Creeks Cleaned by Ft. and Parking Lots (completed with street sweeping). |
| 5    | <b>Develop and Update the Proper Disposal Procedures for Waste;</b><br>Establish procedures for picking up spills (fuel, oil, chemical) and disposing of waste (floatables, accumulated sediments, dredge soils).              | Goal Met:<br>All spills are reported to the Environmental Department and/or Fire Department; spills requiring small amounts of absorbent are handled immediately and large spills are referred to the Fire Department or contracted out to environmental clean-up companies. Wastes are contracted out to disposal companies.                                                                                                                                                   |
| 1, 5 | <b>Develop Recycling Program for Municipal Operations;</b> Continue to participate in the recycling program                                                                                                                    | Goal Met:<br>General recycling is part of our contract with our trash service company. City offices recycle paper and printer ink. Also, the City utilizes agreements with the City of Fort Worth that allows residents to use the Environmental Collection Center.                                                                                                                                                                                                             |
| 5    | <b>Prepare an Inventory of Permittee-Owned Facilities and Control Inventory;</b> The permit requires the City to develop and maintain an inventory of facilities and stormwater controls                                       | Goal Met;<br>The City has identified and included additional stormwater controls and stormwater facilities. The City does visually monitor Outfalls monthly.                                                                                                                                                                                                                                                                                                                    |

|   |                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                 |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5 | <b>Identify Pollutant of Concern and develop measures to prevent, Develop Procedures to Reduce Pollutants of Concern;</b> Review and update the list of the City's potential pollutants of concern. Develop procedures to reduce the pollutants of concern. | Goal Met;<br>The City has identified pollutants of concerns and documented ways to reduce pollutants. The list has been provided in the annual report. The facilities will be inspected once a year every year and identified outfalls monthly. |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

### D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

No known impaired water within the permitted area was added.

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

N/A

3. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

N/A

4. Report the benchmark identified by the MS4 and assessment activities:

| <b>Benchmark Parameter</b><br><i>(Ex: Total Suspended Solids)</i> | <b>Benchmark Value</b> | <b>Description of additional sampling or other assessment activities</b> | <b>Year(s) conducted</b> |
|-------------------------------------------------------------------|------------------------|--------------------------------------------------------------------------|--------------------------|
| N/A                                                               | N/A                    | N/A                                                                      | N/A                      |
|                                                                   |                        |                                                                          |                          |
|                                                                   |                        |                                                                          |                          |

5. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

| <b>Benchmark Parameter</b> | <b>Selected BMP</b> | <b>Contribution to achieving Benchmark</b> |
|----------------------------|---------------------|--------------------------------------------|
| N/A                        | N/A                 | N/A                                        |
|                            |                     |                                            |
|                            |                     |                                            |
|                            |                     |                                            |

6. If applicable, report on focused BMPs to address impairment for bacteria:

| <b>Description of bacteria-focused BMP</b> | <b>Comments/Discussion</b> |
|--------------------------------------------|----------------------------|
|                                            |                            |

|            |            |
|------------|------------|
| <b>N/A</b> | <b>N/A</b> |
|            |            |
|            |            |
|            |            |

7. Assess the progress to determine BMP's effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

| <b>Benchmark Indicator</b> | <b>Description/Comments</b> |
|----------------------------|-----------------------------|
| <b>N/A</b>                 | <b>N/A</b>                  |
|                            |                             |
|                            |                             |
|                            |                             |
|                            |                             |
|                            |                             |

## **E. Stormwater Activities**

Describe activities planned for the next reporting year:

| <b>MCM(s)</b> | <b>BMP</b> | <b>Stormwater Activity</b> | <b>Description/Comments</b>                                                                                                                                                        |
|---------------|------------|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1             | BMP 1-G    | Host Local Clean-Up        | The City of Saginaw will hold our Annual City Clean-Up Event April 12, 2025. The City has already scheduled the City of Fort Worth Crud Cruiser as well as all supporting vendors. |
|               |            |                            |                                                                                                                                                                                    |
|               |            |                            |                                                                                                                                                                                    |
|               |            |                            |                                                                                                                                                                                    |
|               |            |                            |                                                                                                                                                                                    |

## F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

☒ Yes ☐ No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

☐ Yes ☒ No

If "Yes," report on changes made to measurable goals and BMPs:

| <b>MCM(s)</b> | <b>Measurable Goal(s) or BMP(s)</b> | <b>Implemented or Proposed Changes<br/>(Submit NOC as needed)</b> |
|---------------|-------------------------------------|-------------------------------------------------------------------|
|---------------|-------------------------------------|-------------------------------------------------------------------|

|     |     |     |
|-----|-----|-----|
| N/A | N/A | N/A |
|     |     |     |
|     |     |     |
|     |     |     |
|     |     |     |
|     |     |     |
|     |     |     |
|     |     |     |
|     |     |     |

**Note:** If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

N/A

## G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

| <b>BMP</b> | <b>Description</b> | <b>Implementation Schedule (start date, etc.)</b> | <b>Status/Completion Date (completed, in progress, not started)</b> |
|------------|--------------------|---------------------------------------------------|---------------------------------------------------------------------|
| <b>N/A</b> | <b>N/A</b>         | <b>N/A</b>                                        | <b>N/A</b>                                                          |
|            |                    |                                                   |                                                                     |
|            |                    |                                                   |                                                                     |
|            |                    |                                                   |                                                                     |

## **H. Additional Information**

1. Is the permittee relying on another entity to satisfy any permit obligations?

☐ Yes ☒ No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation:

Name and Explanation:

Name and Explanation:

Name and Explanation:

2.a. Is the permittee part of a group sharing a SWMP with other entities?

☐ Yes ☒ No

2.b. If "yes," is this a system-wide annual report including information for all permittees?

\_\_\_ Yes \_\_\_ No

If "Yes," list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

Authorization Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

Authorization Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

Authorization Number: \_\_\_\_\_ Permittee: \_\_\_\_\_

## I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

22 during 2024; 5 new, 9 completed, and 10 still active; New sites include Beltmill Cottages, Blazing Hospitality, City of Saginaw Library and Senior Center, EMSISD Wayside Reconstruction, and Shell Building Development (5 Guys/Cava).

- 2a. Does the permittee utilize the optional seventh MCM related to construction?

\_\_\_ Yes X No

- 2b. If "yes," then provide the following information for this permit year:

|                                                                                             |            |
|---------------------------------------------------------------------------------------------|------------|
| <b>The number of municipal construction activities authorized under this general permit</b> |            |
| The total number of acres disturbed for municipal construction projects                     | <b>N/A</b> |

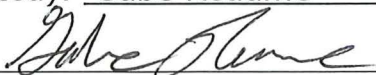
**Note:** Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

## J. Certification

If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

*I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.*

Name (printed): Gabe Reaume Title: City Manager

Signature:  Date: 3/27/25

Name of MS4: City of Saginaw

**If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.**

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.