



City of Saginaw

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March 25, 2024

Texas Commission on Environmental Quality
Stormwater Team Leader (MC-148)
P.O. Box 13087
Austin, Texas 78711-3087

Re: Phase II MS4 Annual Report Transmittal for the City of Saginaw
TPDES Authorization: TXR040145

Dear Team Leader:

This letter serves to transmit the required annual report for the Texas Pollutant Discharge Elimination System Small Municipal Separate Storm Sewer System General Permit, Authorization Number TXR040145 for the City of Saginaw.

The annual report is for Year 5 (Utilizing 2013–2018 approved SWMP; 2019–2023 SWMP has completed TCEQ review and Public Notice requirements have been met, but Authorization was not received during the reporting year). The reporting period beginning January 1, 2023 and ending December 31, 2023.

A separate Notice of Change has not been submitted based on the fact that changes have not been proposed for the next permit year.

As required by the general permit, a copy of the report has been mailed to the TCEQ's regional office 4 in Fort Worth, Texas.

Sincerely,

Gabe Reaume
City Manager
City of Saginaw
(817) 232-4640

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

A. General Information

Authorization Number: TXR040145

Reporting Year (year will be either 1, 2, 3, 4, or 5): 5 (Utilizing 2013–2018 approved SWMP; 2019-2023 SWMP has completed TCEQ review and Public Notice requirements have been met, but Authorization was not received during the reporting year)

Annual Reporting Year Option Selected by MS4:

Calendar Year: X

Permit Year: _____

Fiscal Year: _____ Last day of fiscal year: (_____)

Reporting period beginning date: (month/date/year) January 1, 2023

Reporting period end date: (month/date/year) December 31, 2023

MS4 Operator Level: 2 Name of MS4: City of Saginaw

Contact Name: Matt Regan Telephone Number: (817) 819-5320 / (817) 230-0500

Mailing Address: PO Box 79070, Saginaw, TX 76179

E-mail Address: mregan@saginawtx.org

A copy of the annual report was submitted to the TCEQ Region: YES X NO _____
Region the annual report was submitted to: TCEQ Region 4

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:
(TXR040000 Part IV.B.2)

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		2019-2023 SWMP has completed the TCEQ review and Public Notice requirements have been met, but Authorization was not received during the reporting year

Permittee is currently in compliance with recordkeeping and reporting requirements.	X		The Permittee is in compliance with recordkeeping and reporting requirements.
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.).	X		The Permittee meets eligibility requirements
Permittee conducted an annual review of its SWMP in conjunction with preparation of the annual report	X		The Permittee's SWMP has not been approved as of the submittal of this report. 2019-2023 SWMP has completed the TCEQ review and Public Notice requirements have been met, but Authorization was not received during the reporting year

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below to meet this requirement (**see Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No and explain)
1	BMP 1-A: Storm Drain Marking	Yes, continued monitoring of existing storm drain markers, replacing them when missing or broken. New storm drains have a precast manhole lid installed with verbiage.
1, 2	BMP 1-B: Storm Water Quality, Illegal Dumping, and Erosion Control Educational Brochures	Yes, continued education. There were 232 at City Hall, 33 at the Library, 58 at the Recreation Center, and 2 at Public Works for a total of 325 distributed brochures, as well as 111 were distributed at the Annual City Clean-Up event. City Newsletter promotes "Ten on Tuesday" Reverse Litter in Saginaw which is sponsored by the Keep Saginaw Beautiful Committee, and an Environmental Section was added in November 2022 which will feature various brochures throughout the year.
1, 4	BMP 1-C: SmartScape™ Brochure Distribution	Yes, continued education. There were 362 brochures taken from City Hall, the Library, the Rec Center, and Public Works.

1	BMP 1-D: Present Storm Water Information in Public Setting	There were 433 at City Hall, 99 at the Library, 153 at the Recreation Center, and 2 at Public Works for a total of 687 distributed brochures, as well as 111 distributed at the Annual City Clean-Up event. City Newsletter promotes "Ten on Tuesday" Reverse Litter in Saginaw which is sponsored by the Keep Saginaw Beautiful Committee, and an Environmental Section was added during November 2022 which will feature different various throughout the year.
1	BMP 1-E: Storm Water Insert in Water Bill	Yes, continued education. Cleaner Curbs & Cleaner Creeks for a Healthier Yard/Healthier Community are sent out to promote awareness.
1, 2, 4	BMP 1-F: Establish a Link on the City's website for "Storm Drain Information"	Yes, links for all brochures and SmartScape™ website, as well as links to state, local, and federal agencies. Also included is a link to the most recent Annual MS4 Report submitted to the TCEQ.
1	BMP 1-G: Local Clean-Up	Yes, the City of Saginaw holds an annual clean-up that allows residents to discard unwanted items properly. This event includes the City of Fort Worth Crud Cruiser, metal recycling, tire disposal, paper shredding, bulk trash disposal, and electronics recycling. The amount of waste collected is tracked. This year's event collected waste from 111 households. The City also continues the promotion of the City of Fort Worth Environmental Collection Center on the website for year-round use.
1, 2	BMP 2-A: Storm Water Quality, Illegal Dumping, and Erosion Control Educational Brochures	Yes (same as BMP 1-B), continued education. There were 232 at City Hall, 33 at the Library, 58 at the Recreation Center, and 2 at Public Works for a total of 325 distributed brochures, as well as 111 were distributed at the Annual City Clean-Up event. City Newsletter promotes "Ten on Tuesday" Reverse Litter in Saginaw which is sponsored by the Keep Saginaw Beautiful Committee, and an Environmental Section was added in November 2022 which will feature various brochures throughout the year.
1, 2, 4	BMP 2-B: Establish a Link on the City's website for "Storm Drain Information"	Yes (same as BMP 1-F), links for all brochures and SmartScape™ website, as well as links to state, local, and federal agencies. Also included is a link to the most recent Annual MS4 Report submitted to the TCEQ.
2	BMP 2-C: Mapping of Storm Sewer System	Yes; the City currently has a map of major streams/creeks labeled as Drainage System and last updated in July 2017. The City also has a Storm Inlet Map developed that was updated in July 2022. This map will continue to develop and be updated.

2, 4	BMP 2-D: Review of Site Plan submittal and SWPPP before construction.	Yes; Erosion Control Plans and SWPPPs are reviewed by the City's Environmental Department. Erosion controls are required to be in place and approved by City personnel before construction begins.
2	BMP 2-E: Implement Ordinance and Enforcement Procedures for Eliminating Sources of Illicit Discharges	Yes; the Storm Water Pollution Control ordinance is in place and within that ordinance are procedures to enforce violations. The City utilizes CloudCompli for our construction site inspection database. Within this database are IDDE inspection forms that contain the basic needed information to perform all aspects of an investigation. This database is used for tracking and compliance.
2	BMP 2-F: Training of City Employees – Illicit Discharges (if specific training is available)	Yes; raising awareness throughout City Staff can provide assistance in locating, investigating, and containing illicit discharge events helping to minimize affected areas. Environmental, Drainage, and Code Enforcement Departments currently work together to ensure this concept continues. The City is continuing to work towards becoming nationally recognized through the American Public Works Association (APWA) and will include more universal training for current and new employees.
3	BMP 3-A: Training of City Employees – BMP Inspections (if specific training is available)	Yes; Similar to previously mentioned, raising awareness throughout City Staff can provide assistance in locating and addressing potential violations in Erosion Controls. Environmental Manager holds CISEC Certification and continues training to maintain. The City is continuing to work towards becoming nationally recognized through the American Public Works Association (APWA) and will include more universal training for current and new employees.
3	BMP 3-B: Continue to implement the Erosion and Sediment Control Ordinance	Yes; the ordinance gives guidelines and expectations to follow as well as allows the City to enforce violators.
3	BMP 3-C: Continue to Inspect Construction Sites	Yes; Environmental Department does monthly site inspections (209). The inspections occur at a minimum of monthly and should help to keep sites from becoming out of compliance and ensure BMPs are functional.
3, 4	BMP 3-D: Continue to use the Standard Inspection Form	Yes; the City began utilizing CloudCompli as our web-based database in November 2022. The inspection forms supplied from the database are more detailed and easier to use than the past forms. This database is used to aid in tracking and compliance.

1, 4	BMP 4-A: SmartScape™ Brochure Distribution	Yes (same as BMP 1-C), continued education. There were 362 brochures taken from City Hall, the Library, the Rec Center, and Public Works.
1, 2, 4	BMP 4-B: Establish a Link on the City's website for "Storm Drain Information"	Yes (same as BMP 1-F and 2-B); links for all brochures and SmartScape™ website, as well as links to state, local, and federal agencies allow visitors to access any information the City currently has, as well as more detailed information as desired. Also included is a link to the most recent Annual MS4 Report submitted to the TCEQ.
2, 4	BMP 4-C: Review of Site Plan submittal and SWPPP prior to construction.	Yes (same as BMP 2-D); Erosion Control Plans and SWPPPs are reviewed by the City's Environmental Department. Erosion controls are required to be in place and approved by City personnel prior to construction beginning.
5	BMP 5-A: Training of City Employees – Municipal Pollution Prevention	Yes, the Fleet Manager holds monthly meetings discussing good housekeeping procedures. Individual training occurs when appropriate (documentation will begin when formalized individual training occurs). The City is continuing to work towards becoming nationally recognized through the American Public Works Association (APWA) and will include more universal training for current and new employees.
5	BMP 5-B: Develop Maintenance Schedule for Municipal Inspections	Yes; Schedule developed; - Vehicles have routine maintenance done every 5k miles - Light and heavy-duty equipment have annual maintenance or more often as needed - Backup generators are exercised monthly - Fire Department equipment is maintenance every 200 hour

5	BMP 5-C: Develop Maintenance Schedule for items discussed in MCM- Pollution Prevention / Good Housekeeping of Municipal Operations	Yes; 1) Parks and Open Space – daily inspections, maintenance as needed 2) Streets and Roads – once a year, or more as needed (covered in BMP 5-F) 3) Fleet and Building Maintenance – as needed 4) Storm Water Systems – 43 inlets inspected monthly and after major storm events; 8 outfalls inspected monthly; bar ditches, creeks, and cement channels inspected as needed 5) New Construction – Contractor required to perform inspections according to the SWPPP submitted to the TCEQ 6) Parking Lots – once a year or more, as needed (covered in BMP 5-F) 7) Vehicle and Equipment Maintenance – vehicles every 5k miles; both light and heavy equipment have annual maintenance or more often as needed; backup generators are exercised monthly; Fire Department equipment is maintained every 200 hour
5	BMP 5-D: Develop Proper Disposal Procedures for Waste	Yes; spills requiring small amounts of absorbent are handled immediately and large spills are referred to the Fire Department or contracted out to environmental clean-up companies. Waste is contracted out to disposal companies.
1, 5	BMP 5-E: Develop Recycling Program for Municipal Operations	Yes; General recycling is part of our contract with our trash service company. City offices recycle paper and printer ink. Also included in our annual clean-up are metal recycling, tire disposal, shredding, and electronics recycling.
5	BMP 5-F: Parking Lot and Street Cleaning	Yes; street sweeping and parking lot sweeping are scheduled for at least once a year. The time of year varies depending on environmental factors.
1, 5	BMP 5-G: Storm Drain Cleaning	Yes; storm drains are cleaned monthly as needed along with a standard set (43) that are checked each month as part of preventative maintenance.
1, 2, 5	BMP 5-H: Municipal Vehicle and Equipment Washing and Maintenance	Yes; the City has a vehicle wash facility on site with the Fleet Center; The Fleet Manager has a list of all City-owned vehicles and equipment with program that logs maintenance when performed (vehicles every 5k miles; both light and heavy equipment have annual maintenance or more often as needed; backup generators are exercised monthly; Fire Department equipment is maintenance every 200 hours)

5	BMP 5-I: Prepare an Inventory of Permittee-Owned Facilities and Control Inventory	No; the City has identified 8 outfalls and inspects those monthly. The City does not currently have City-owned stormwater controls, however, as controls are added by construction or other means, we have the capability through our Stormwater Management software to add to the database for inventory and inspection purposes.
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3. Describe progress towards achieving the goal of reducing the discharge of pollutants to the MEP. If no progress was made or the BMP did not result in a reduction in pollutants, provide an explanation. Use the table below to meet this requirement (**see Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No and explain)
1	BMP 1-A: Storm Drain Marking	Identify unmarked inlets and require new developments to mark new inlets	156	Marker	No; markers raise awareness throughout the City. As new developments install infrastructure, markers (provided by the City) are added by the developer. The count is created by the number of inspections performed on inlet tops.
1	BMP 1-B, BMP 2-A: Storm Water Quality, Illegal Dumping, and Erosion Control Educational Brochures	Obtain and Distribute to public facilities	343	Brochure	No; brochures educate the public on pollution prevention, as well as give the public a way to report violations ranging from dumping paint to construction site violations.
1	BMP 1-C, BMP 4-A: SmartScape™ Brochure Distribution	Obtain and Distribute to public facilities	362	Brochure	No; continued education of the public in smart landscaping using less chemicals and water to keep vegetation alive.

1	BMP 1-D: Present Storm Water Information in Public Setting	Obtain and Distribute to public facilities	544	Brochure	No; brochures distributed throughout the city should raise awareness in all areas of concern. The count includes water bill mailing, those handed out at Annual Clean-Up, as well as brochures.
1	BMP 1-E: Storm Water Insert in Water Bill	Count the number of inserts sent out	0	Brochure	No; the brochure is designed to reach core citizens with the most information for education. The brochure did not go out as planned during the reporting year. This oversight has been rectified and measures taken to prevent this from happening again.
1	BMP 1-F, BMP 2-B, BMP 4-B: Establish a Link on the City's website for "Storm Drain Information"	Manage website & post stormwater-related info	Continuous	Continuous	No; information is updated as needed, citizens can report violations, and stormwater info is linked, as well as various other items.
1	BMP 1-G: Local Clean-Up	Host Local Clean-Up	111	Vehicles	Yes; The event was attended by 111 residents, of which 87 utilized the City of Fort Worth Crud Cruiser. Also available were stations for metal recycling, tire disposal (100), paper shredding (4000 lbs.), bulk trash disposal (2 roll-off dumpsters), and electronics recycling (2500 lbs.). We continue to promote the use of the City of Fort Worth Environmental Collection Center throughout the year on the City website.

2	BMP 2-C: Mapping of Storm Sewer System	Continue to map new storm drain systems and major outfalls	Continuous	Continuous	No; potential areas of concern are identified
2	BMP 2-D, BMP 4-C: Review of Site Plan submittal and SWPPP prior to construction.	Erosion Control Plans and SWPPP's	8	Submittal	Yes; verifying BMPs are in place and correct can significantly reduce runoff. New sites include 7Brew, Alpine at the Square Apartments, City of Saginaw Knowles Reconstruction, Foodliner Saginaw, Miller Milling Bake Lab, Oncor Horseman Substation, Saginaw Self-Storage, and Taco Bueno/Papa John's. Continued review of active residential subdivisions.
2	BMP 2-E: Implement Ordinance and Enforcement Procedures for Eliminating Sources of Illicit Discharges	Continue to implement	Continuous	Continuous	Yes; the City ordinance allows for enforcement when illicit discharges occur. If the site is under active construction, additional BMPs can be required to ensure illicit discharges do not occur
2	BMP 2-F: Training of City Employees – Illicit Discharges (if specific training is available)	IDDE Training	2	Personnel Trained	No; The Drainage Department (2) continues to train with the Environmental Manager on Illicit Discharges throughout the year, what to look for, causes, and tracking.

3	BMP 3-A: Training of City Employees – BMP Inspections (if specific training is available)	BMP Training	4	Personnel Trained	No; the Environmental Manager attended IECA Webinars; • <i>Advanced Sedimentation Pilot Project</i> • <i>Common BMPs: A Practical Approach, Bridging Theory and Practice</i> • <i>Data-Driven Stormwater Compliance: A Case Study with Honolulu & CloudCompli</i> The Environmental Specialist attended MS4 Plan Review training with NCTCOG The Drainage Department continues to train with the Environmental Manager on BMPs and what to look for in failures.
3	BMP 3-B: Continue to implement the Erosion and Sediment Control Ordinance	Continue to implement	Continuous	Continuous	Yes; continued implementation of the ordinance allows the City to effectively enforce violations.
3	BMP 3-C: Continue to Inspect Construction Sites	Continue to inspect	12	Months	Yes; continue required city construction site inspections monthly. 8 sites were added and 6 sites were completed during 2023, leaving 13 active sites. The city performed 206 inspections of those sites.

3	BMP 3-D: Continue to use the Standard Inspection Form	Continue using form	206	Inspections	Yes; inspections can identify deficiencies in BMPs directly affecting pollutant loading and track to make sure corrective actions are taken.
5	BMP 5-A: Training of City Employees – Municipal Pollution Prevention	Municipal PP Training	1	Personnel Trained	No; the Fleet Manager holds monthly meetings discussing good housekeeping procedures. The City continues working to become nationally recognized through the American Public Works Association (APWA).
5	BMP 5-B: Develop Maintenance Schedule for Municipal Inspections	Keep track of maintenance activities	473	Units	No; a good maintenance program, similar to maintenance activities noted prior, can reduce potential illicit discharges as well as identify areas of concern. Fleet Maintenance tracked repair/service work orders on vehicles and equipment listed here.
5	BMP 5-C: Develop Maintenance Schedule for items discussed in MCM- Pollution Prevention / Good Housekeeping of Municipal Operations	Continue to implement the maintenance program	10	Areas	No; keeping track of maintenance activities can potentially identify problem areas: Areas tracked include Trash/Tree Limb pick up (63 w/o), Street Sweeping (137 hrs.), Park Maintenance (38 w/o), Inlets Cleaned/Checked (96 w/o), 43 Storm Drains Checked (42 w/o), # of Storm Drains Cleaned (18 w/o), Ditches Restored (7 w/o), Ditches/Creeks Cleaned-Ft (2 w/o, 294 ft.), Culverts/Facilities Cleaned (7 w/o)

5	BMP 5-D: Develop Proper Disposal Procedures for Waste	Continue to implement proper disposal procedures	Continuous	Continuous	Yes; proper disposal procedures are implemented as needed throughout the City under the direction of the Fire Department or the Environmental Manager.
5	BMP 5-E: Develop Recycling Program for Municipal Operations	Continue to participate in a recycling program	111	Vehicles	No; the City currently has a recycling program that is administered through our contract with our solid waste disposal contractor, Progressive Waste Solutions. We have also requested a 3 – 5 yard recycling dumpster be placed at Public Works for bulk City recycling efforts; the City also has a contract with the City of Fort Worth Environmental Collections Center and Crud Cruiser for household hazardous waste collection at our Annual City clean-up, along with metal recycling, tire disposal, paper shredding, and electronics recycling.
5	BMP 5-F: Parking Lot and Street Cleaning	Continue to sweep streets	137	Hours logged	Yes; street sweeping removes potential contaminants from the roadways
5	BMP 5-G: Storm Drain Cleaning	Continue storm drain cleaning program	129 work orders/tracking logs	Inspections of Storm Drains and # of Storm Drains Cleaned	Yes; the Storm drain cleaning program has a list of 43 drains that historically have problems, clogging, draining, etc. Those inspections, along with cleaning the storm drains help to remove contaminants that could have entered the outfalls.

5	BMP 5-H: Municipal Vehicle and Equipment Washing and Maintenance	Provide training and educate staff on BMPs for washing, servicing, and maintaining machinery, equipment, and motor vehicles	4	Personnel Trained	Yes; The City has a car wash facility on-site and a Fleet Maintenance center. The Fleet Manager has spill-prevention kits on hand and conducts training as necessary. Drainage Department, Utilities, and Street Superintendents trained on vehicle washing procedures. Training has been informal, but formalized in-house training will be addressed during APWA Accreditation.
5	BMP 5-I: Prepare an Inventory of Permittee-Owned Facilities and Control Inventory	The permit requires the City to develop and maintain an inventory of facilities and stormwater controls	102	Inspections	Yes; by doing inspections, we have the ability to understand normal vs abnormal flows, color, and odor. Inspection frequency is monthly. Any issues are sent to the appropriate departments for correction.

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**see Example 3 in instructions**):

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved. If goal was not accomplished, please explain.
1	Storm Drain Marking; Continue to identify existing unmarked inlets. Require new development to mark new inlets.	Goal Met: Continued monitoring of existing storm drain markers and new drains are marked as they are built. Also, new drains installed use manhole lids labeled with

1, 2	Storm Water Quality, Illegal Dumping, and Erosion Control Educational Brochures; Obtain brochures. Distribute to public facilities. Count the number of brochures before and after distribution.	Goal Met: There were 232 at City Hall, 33 at the Library, 58 at the Recreation Center, and 2 at Public Works for a total of 325 distributed brochures, as well as 111 were distributed at the Annual City Clean-Up event. City Newsletter promotes "Ten on Tuesday" Reverse Litter in Saginaw which is sponsored by the Keep Saginaw Beautiful Committee, and an Environmental Section was added in November 2022 which will feature various brochures throughout the year.
1, 4	SmartScape™ Brochure Distribution; Obtain a copy of the brochure and distribute to public places. Count the number of brochures before and after distribution.	Goal Met: There were 362 brochures taken from City Hall, the Library, the Rec Center, and Public Works.; SmartScape™ link and brochure included on the Environmental webpage.
1	Present Storm Water Information in Public Setting; Obtain a copy of previously developed posters by the TCEQ or other organization or agency. Reprint and display in any or all of the above mentioned locations. Remove and replace poster as necessary.	Goal Met: There were 433 at City Hall, 99 at the Library, 153 at the Recreation Center, and 2 at Public Works for a total of 687 distributed brochures, as well as 111 distributed at the Annual City Clean-Up event. City Newsletter promotes "Ten on Tuesday" Reverse Litter in Saginaw which is sponsored by the Keep Saginaw Beautiful Committee, and an Environmental Section was added during November 2022 which will feature different various throughout the year.
1	Storm Water Insert in Water Bill; The City will count the number of inserts sent out to various people.	Goal Not Met: Cleaner Curbs & Cleaner Creeks for a Healthier Yard/Healthier Community did not go out as scheduled in water bills. Because of this oversight, the City has already scheduled the insert to be included in the water bills for April 2024. The City Newsletter promotes "Ten on Tuesday" Reverse Litter in Saginaw which is sponsored by the Keep Saginaw Beautiful Committee.

1, 2, 4	Establish a Link on the City's website for "Storm Drain Information"; Continue to manage the website and post stormwater related information.	Goal Met: Links for all brochures and SmartScape™ website, as well as links to state, local, and federal agencies. Also published is a copy of the latest Annual MS4 Report submitted to the TCEQ.
1	Local Clean-Up; Host local Clean-Up	Goal Met: This City of Saginaw hosted our Annual City Clean-up on April 8, 2023. The event was attended by 111 residents, of which 87 utilized the City of Fort Worth Crud Cruiser. Also available were stations for metal recycling, tire disposal (100), paper shredding (4000 lbs.), bulk trash disposal (2 roll-off dumpsters), and electronics recycling (2500 lbs.).
2	Mapping of Storm Sewer System; The City will continue to map new storm drain systems and major outfalls.	Goal Met: The City currently has a map of major streams/creeks labeled as Drainage System last updated in July 2017. A storm drain map was updated in July 2022 with additional revisions being made during 2023.

2, 4	Review of Site Plan submittal and SWPPP prior to construction; Increase submittal requirements to include the submission of Erosion Control Plans and an SWPPP with all construction plan sets. Reviewer will check discharges from site to prevent/prohibit illicit discharges. Also, require all sites to follow construction general permit in regards to allowable discharges and gaining authorization to discharge storm water.	Goal Met: Erosion Control Plans and SWPPPs are reviewed by the City's Environmental Department. Erosion controls are required to be in place, inspected, and approved by City personnel prior to construction beginning.
2	Implement Ordinance and Enforcement Procedures for Eliminating Sources of Illicit Discharges; Continue to implement the ordinance.	Goal Met: Ordinance and procedures in place
2	Training of City Employees – Illicit Discharges (if specific training is available); Each year, send one employee to training.	Goal Met: The Drainage Department (2) continues to train with the Environmental Manager on Illicit Discharges throughout the year, what to look for, causes, and tracking. The City is continuing to work towards becoming nationally recognized through the American Public Works Association (APWA) and will include more universal training for current and new employees.

3	Training of City Employees – BMP Inspections (if specific training is available); Send at least one (1) inspector for training with NCTCOG each year. Training is available two (2) times per year. The number of individuals trained may be increased at any time.	Goal Met: The Environmental Manager attended IECA Webinars; • <i>Advanced Sedimentation Pilot Project</i> • <i>Common BMPs: A Practical Approach, Bridging Theory and Practice</i> • <i>Data-Driven Stormwater Compliance: A Case Study with Honolulu & CloudCompli</i> The Environmental Specialist attended MS4 Plan Review training with NCTCOG. The Drainage Department continues to train with the Environmental Manager on BMPs and what to look for in failures. The City is continuing to work towards becoming nationally recognized through the American Public Works Association (APWA) and will include more universal training for current and new employees.
3	Continue to implement the Erosion and Sediment Control Ordinance; Continue to implement the erosion control ordinance.	Goal Met: Erosion and Sediment Control Ordinance continues to be implemented and enforced.
3	Continue to Inspect Construction Sites; Continue to inspect construction sites.	Goal Met/Exceeded: The web-based database keeps track of inspection dates for all active construction sites which are required to have an Erosion Control Plan, Site Notice, or SWPPP. Beginning in July 2020, the City began inspecting construction sites twice per month.
3, 4	Continue to use the Standard Inspection Form; Continue to use the standard inspection form, keep for annual reporting purposes	Goal Met: Web-based database service utilized to better track inspections has built-in inspection forms. This form will be used to maintain the continuity of future inspections.

5	Training of City Employees – Municipal Pollution Prevention; Send one staff member to training each year or use online training	Goal Met: The Fleet Manager holds monthly meetings to discuss good housekeeping procedures. The City is continuing to work towards becoming nationally recognized through the American Public Works Association (APWA) and will include more universal training for current and new employees.
5	Develop Maintenance Schedule for Municipal Inspections; Keep track of the maintenance activities and submit with the annual report.	Goal Met: Vehicles have routine maintenance done every 5k miles; both light and heavy equipment have annual maintenance or more often as needed; backup generators are exercised monthly; Fire Department equipment is maintained every 200 hours; breakdown of achievements in the previous table.
5	Develop Maintenance Schedule for items discussed in MCM-Pollution Prevention / Good Housekeeping of Municipal Operations; Continue to implement the maintenance program and keep track of the activities for annual reporting purposes.	Goal Met: Summary sheets included for; Parks and open space (Miscellaneous Park Maint., Limbs/Vegetation Removed/Trimmed, Trash/Limb Pick-up), Streets and Roads (street sweeping), Fleet and Building Maint. (Building Maintenance), Storm Water Systems (Inlets Cleaned/Checked, 43 Storm Drains Checked (historically needing cleaned)), # of Storm Drains Cleaned, and Ditches/Creeks Cleaned by Ft. and Parking Lots (completed with street sweeping). Summary sheets not included for New Construction (as needed) and Vehicle (5,000 miles) and Equipment Maint. (annual or more as needed)

5	Develop Proper Disposal Procedures for Waste; Continue to implement the proper disposal procedures and keep track of the procedures for annual reporting purposes.	Goal Met: All spills are reported to the Environmental Department and/or Fire Department; spills requiring small amounts of absorbent are handled immediately and large spills are referred to the Fire Department or contracted out to environmental clean-up companies. Wastes are contracted out to disposal companies.
1, 5	Develop Recycling Program for Municipal Operations; Continue to participate in the recycling program	Goal Met: General recycling is part of our contract with our trash service company. City offices recycle paper and printer ink. Also, the City utilizes agreements with the City of Fort Worth that allows residents to use the Environmental Collection Center.
5	Parking Lot and Street Cleaning; Continue to sweep and clean parking lots and streets	Goal Met; Streets and municipally owned parking lots are required to be swept annually. 137 hours logged sweeping streets.
1, 5	Storm Drain Cleaning; Continue the storm drain cleaning program.	Goal Met: Summary reports of Inlets Cleaned/Checked, 43 Storm Drains Checked (historically needing cleaned), # of Storm Drains Cleaned, and Ditches/Creeks Cleaned by Ft. were compiled and detailed in the previous table describe progress towards achieving goals.
1, 2, 5	Municipal Vehicle and Equipment Washing and Maintenance; Provide training to appropriate City staff to educate them on BMPs for washing, servicing, and maintaining machinery, equipment, and motor vehicles.	Goal Met: All vehicles and equipment wash down utilize the wash bay. Maintenance of vehicles and equipment is only performed by qualified, trained personnel. The City is continuing to work towards becoming nationally recognized through the American Public Works Association (APWA) and will include more universal training for current and new employees.

5	Prepare an Inventory of Permittee-Owned Facilities and Control Inventory; The permit requires the City to develop and maintain an inventory of facilities and stormwater controls	Unable to Meet Goal; The City does not own any stormwater controls or stormwater facilities. The City does visually monitor Outfalls monthly.
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C. Stormwater Data Summary

Provide a summary of all information used, including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.?

The City does not conduct sampling on stormwater. The City does conduct visual inspections 131 Visual City Inspections (consists of driving City looking for IDDE), clean stormwater inlets (refer to BMP 5-G), logged 1 IDDE event, clean streets (refer to BMP 5-F), and look for flow during dry weather monthly (102 outfall inspections).

D. Impaired Waterbodies

1. Identify whether an impaired water within the permitted area was added to the latest EPA-approved 303(d) list or the Texas Integrated Report of Surface Water Quality for CWA Sections 305(b) and 303(d). List any newly-identified impaired waters below by including the name of the water body and the cause of impairment.

No known impaired water within the permitted area was added.

2. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern.

N/A

- Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL.

N/A

- Report the benchmark identified by the MS4 and assessment activities:

Benchmark Parameter <i>(Ex: Total Suspended Solids)</i>	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted
N/A	N/A	N/A	N/A

- Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark:

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark
N/A	N/A	N/A

6. If applicable, report on focused BMPs to address impairment for bacteria:

Description of bacteria-focused BMP	Comments/Discussion
N/A	N/A

7. Assess the progress to determine BMP's effectiveness in achieving the benchmark.

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- number of illegal dumpings;
- increase in illegal dumping reported;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs); /or
- increase in illegal discharge detection through dry screening.

Benchmark Indicator	Description/Comments
N/A	N/A

E. Stormwater Activities

Describe activities planned for the next reporting year:

MCM(s)	BMP	Stormwater Activity	Description/Comments
1	BMP 1-G	Host Local Clean-Up	The City of Saginaw will hold our Annual City Clean-Up Event April 20, 2024. The City has already scheduled the City of Fort Worth Crud Cruiser as well as all supporting vendors.

F. SWMP Modifications

1. The SWMP and MCM implementation procedures are reviewed each year.

☒ Yes ☐ No

2. Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.

____ Yes ☒ No

If "Yes," report on changes made to measurable goals and BMPs:

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)
N/A	N/A	N/A

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible, and why the replacement BMP is expected to achieve the goals of the original BMP.

3. Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land, etc.).

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans.

BMP	Description	Implementation Schedule (start date, etc.)	Status/Completion Date (completed, in progress, not started)
N/A	N/A	N/A	N/A

H. Additional Information

1. Is the permittee relying on another entity to satisfy any permit obligations?

☐ Yes ☒ No

If "Yes," provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed).

Name and Explanation:

Name and Explanation:

Name and Explanation:

Name and Explanation:

2.a. Is the permittee part of a group sharing a SWMP with other entities?

☐ Yes ☒ No

2.b. If “yes,” is this a system-wide annual report including information for all permittees?

___ Yes ___ No

If “Yes,” list all associated authorization numbers, permittee names, and SWMP responsibilities of each member (add additional spaces or pages if needed):

Authorization Number: _____	Permittee: _____
Authorization Number: _____	Permittee: _____
Authorization Number: _____	Permittee: _____
Authorization Number: _____	Permittee: _____

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Large and Small Site Notices submitted by construction site operators):

23 during 2023; 8 new, 7 completed, and 13 still active; New sites include 7Brew, Alpine at the Square Apartments, City of Saginaw Knowles Reconstruction, Foodliner Saginaw, Miller Milling Bake Lab, Oncor Horseman Substation, Saginaw Self-Storage, and Taco Bueno/Papa John’s.

- 2a. Does the permittee utilize the optional seventh MCM related to construction?

___ Yes X No

- 2b. If “yes,” then provide the following information for this permit year:

The number of municipal construction activities authorized under this general permit	
The total number of acres disturbed for municipal construction projects	N/A

Note: Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

J. Certification

If this is a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Gabe Reaume Title: City Manager

Signature:  Date: 3/25/24

Name of MS4: City of Saginaw

If you have questions on how to fill out this form or about the Stormwater Permitting program, please contact us at 512-239-4671.

Individuals are entitled to request and review their personal information that the agency gathers on its forms. They may also have any errors in their information corrected. To review such information, contact us at 512-239-3282.