



WASHINGTON BRUCE ROMEO PARKS & RECREATION AND STAR TRANSPORTATION COMMISSION

REGULAR COMMISSION MEETING

Thursday, Sept 19, 2024 6:00 P.M.

**WASHINGTON TOWNSHIP HALL BOARD ROOM
57900 Van Dyke Ave, Washington Twp. MI 48094**

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approve Agenda for Sept 19, 2024 (Additions/Deletions)
5. Consent Agenda
 - a. Approve Regular Minutes Aug 18, 2024
 - b. Approve Accounts Payables P&R and STAR
Aug 9, 2024 to Sept 12, 2024
6. Legal Counsel
7. Community Comments
8. Director's Agenda Items
 - a. FOIA Appeal D. Jaye
 - b. BTP Path/Sculpture & WTP Pickle/Tennis and Change Order #2
 - c. Orchard Hills Culvert/Drainage, Parking
 - d. DTE Electric & Lights: Orchard Hills & Gilcher
 - e. Security Cameras - Gilcher
 - f. Gilcher Fencing - N. Property Line
 - g. GILCHER & CRYSTAL Irrigation
 - h. Tot & Accessible Glider Romeo Community Center (Kiwanis Donation)
 - i. Storage Agreement - Village Board Room Building
 - j. Park Committee
 - k. Fall 2024 Brochure [LINK: Fall 2024 Brochure \(continuously updated\)](#)
 - l. Audit Update & Financials
9. Unfinished Business
 - a. Property Lease
 - i. Village of Romeo
 - ii. Washington Township
 - b. RCS Agreement
 - c. PNC Banking & Credit Cards
 - d. Investments
10. Community Comments
11. Commission Comments
12. Adjourn



WASHINGTON BRUCE ROMEO PARKS & RECREATION AND STAR TRANSPORTATION COMMISSION

**BOARD OF COMMISSIONERS
REGULAR MEETING
AUGUST 15, 2024 – 6:00 P.M.
WASHINGTON TOWNSHIP HALL BOARD ROOM
57900 VAN DYKE AVE, WASHINGTON MI 48094**

MINUTES

1. The meeting was called to order by the Chairperson, Mr. Biluk, at 6:07 p.m.

2. The Pledge of Allegiance was led by Mr. Biluk.

3. Roll Call:

Present: Mr. Biluk, Ms. Bowers, Ms. Duda, Ms. Demski, and Ms. Gedert.

Also Present: Clara Russell, Director and P. Daniel Christ, Attorney

4. It was moved by Ms. Duda to approve the August 15, 2024 Agenda with the addition of Item 8(j) David Jaye Appeal of FOIA request charges. The motion was seconded by Ms. Bowers and passed unanimously.

5. It was moved by Mr. Biluk to approve the Consent Agenda items, with noted correction changing the Call to Order time to 6:08 p.m. on the Regular Meeting Minutes of the July 18, 2024 Regular meeting.

The motion was seconded by Ms. Duda.

Aye: Mr. Biluk, Ms. Gedert, Ms. Duda, Ms. Demski, Ms. Bowers

The motion carried

6. Legal Counsel – No report

7. Community Comments:

There were no community comments at this time.

8. Director's Agenda Items:

a. Bruce Township Park Parking Lot: Bids were presented. Upon Ms. Russell's recommendation, it was moved by Ms. Demski to award the contract to the Bruce Township Parking Lot resurface, extension and Playground Parking Lot to Total Asphalt in the amount of \$140,877.00.

The motion was seconded by Ms. Gedert.

Aye: Ms. Demski, Ms. Gedert, Ms. Duda, Mr. Biluk and Ms. Bowers

Nay: None

The motion carried.

Bob Biluk
Chairperson

Pam Gedert
Vice-Chairperson

Kimberly Duda
Treasurer

Amanda Bowers
Secretary

Michele Demski
Commissioner

Dan Detkowski
Washington Twp.
Alternate

Donna Folland
Bruce Twp.
Alternate



There was discussion regarding the possibility of adding a contingency amount to the contract. This will be considered at a future meeting.

- b. Washington Township Park: Ms. Russell updated the Board on the status of the pickleball courts. It was necessary to wait due to the soil conditions. A change order was issued due to the necessity to add sand to the base. Everything is going well so far.

c., d., e., & f. Various Park Projects

There was discussion on all the current and pending park projects.

*Brent Kraft of Giffels Webster updated the progress on the Pickleball Courts and other park improvements. See attached information provided by Mr. Kraft.

It was moved by Ms. Duda to approve contracting with Giffels Webster for Project Coordination at Orchard Hills Park at a cost of \$8,850.00. The motion was seconded by Ms. Bowers.

Aye: Ms. Duda, Ms. Bowers, Ms. Demski, Mr. Biluk, Ms. Gedert

Nay: None

The motion carried.

*It was moved by Ms. Duda to award the bid for fencing and handrails at Gilcher Crissman and the Romeo Community Center, as described in the attached bid paperwork, to Nationwide Fencing in the amount of \$138,174. The motion was seconded by Ms. Bowers.

Aye: Ms. Duda, Ms. Bowers, Ms. Demski, Mr. Biluk, Ms. Gedert

Nay: None

The motion carried.

*There was discussion regarding the irrigation quotes. Ms. Russell will confirm that both quotes are covering the same work and equipment.

*Further projects including lighting and cameras were tabled for now.

- g. Ms. Russell stated that it is planned to remove some trees around area of the Star Overhang in anticipation of adding parking for new vehicles.



- h. Ms. Russell stated that the new Park Committee met on August 7th. Nine people are interested, only 5 were in attendance. The group wants maps of each park. An issue that was raised is the parking problem at Gilcher. A splash pad was also discussed. There will be another meeting in September or October.
- i. Ms. Russell stated she has been talking to David Jaye about coming into a conference room to review the bank information he requested in his FOIA submission, under supervision. He did not appear to be opposed to the idea. He was not able to attend this meeting.
- j. Mr. David Jaye has filed a formal appeal of the charges on this FOIA request. Reductions were made to the costs. Consideration of the appeal will be tabled until he is able to attend the meeting.

9. Unfinished Business

- a. Washington Township is drafting a lease agreement for later presentation.
- b. Village of Romeo - Ms. Poznanski is going to present our draft to her Board of Directors.
- c. Romeo School District Agreement is still on hold.
- d. Investment Update –
Mr. Biluk requested an update on the credit card problem with PNC Bank. Ms. Duda will check with Berna White and PNC Bank again on the status. Ryan from MSGCU will check with his organization regarding opening credit cards With them.

There was discussion regarding the investment process and who is responsible for the steps in the process. Some pre-determination can be handled with Ryan,

It was moved by Ms. Duda to start investing Parks and Recreation funds with the Michigan Schools and Government Credit Union. Ms. Russell was asked to make recommendations on what kind of investments, funding requirements and who would be signers and how many signers should be on the investment accounts. Ms. Russell, Ms. Duda, and Ms. White while gather the information necessary and begin the work of opening the accounts and getting the necessary signatures. The Board and Ms. Russell will look at amounts to invest and vote on that at the next meeting. The motion was seconded by Mr. Biluk

Aye: Ms. Duda, Mr. Biluk, Ms. Bowers, Ms. Gedert and Ms. Demski

Nay: None

The motion carried.



WASHINGTON BRUCE ROMEO PARKS
& RECREATION AND
STAR TRANSPORTATION
COMMISSION

Page 4 of 4

9. Ms. Russell noted that the Kiwanis Club is going to donate \$5,000 toward an ADA compliant Glider. It will be placed at the Community Center. They are also willing to assist with fundraising for additional equipment.
10. Community Comments
There were no additional community comments
11. Commission Comments
Ms. Demski noted that she recently visited Orchard Hills Park and was very happy with the park and the upkeep. Ms. Gedert agreed with Ms. Demski.
Ms. Duda expressed that one of the inquiries at the Park Committee meeting was whether the members would travel to parks in other communities.
Mr. Biluk noted that an email was received from Mr. Tom Matthews who noted that the Parks and Recreation Board Members are rarely seen at the senior centers. Ms. Gedert usually attends the luncheons.
Ms. Bowers noted she is happy with the amount of progress that has been made by the Board, and the recent concert was very good.
11. It was moved by Ms. Duda to adjourn the meeting at 8:10 p.m. The motion was seconded by Mr. Biluk.
Aye: Mr. Biluk, Ms. Duda, Ms. Gedert, Ms. Bowers, Ms. Demski
The motion carried.

Respectfully submitted,

Phyllis A. Zimmerman

Phyllis A. Zimmerman
Recording Secretary

Digitally signed September 4, 2024

Approved by the Board of Commissioners
at a meeting dated:

Check Register Report

P & R Checks 8/10 - 9/13/24

Date: 09/13/2024

Time: 2:11 pm

Page: 1

Romeo Parks and Recreation

BANK: PNC

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
PNC Checks								
54046	08/16/24	Reconciled		08/31/24	4446	MATTHEW BURR	RHS MIDDLE SCHOOL TENNIS CAMP #2072 & VARSITY CAMP #2073	3,377.50
54047	08/16/24	Reconciled		08/31/24	1965	CARR'S MOTORCOACH, LLC	FIREKEEPERS CASINO #9518 INVOICE #8156	2,981.34
54048	08/16/24	Reconciled		08/31/24	047	DTE ENERGY	7/3/24-8/1/24 SERV @ 7 WALTER	4,047.77
54049	08/16/24	Reconciled		08/31/24	124	ORKIN	SPRAY FOR CICADAS ROMEO CC	1,450.00
54050	08/16/24	Reconciled		08/31/24	4665	PETTY CASH-JENNIFER LIES	FIREKEEPERS TRIP SEPT 2024 DRIVER TIP, ESCORT, MEAL	270.00
54051	08/16/24	Reconciled		08/31/24	088	PNC BANK - CREDIT CARD	CREDIT CARD PURCHASE JULY 2024	3,926.37
54052	08/16/24	Printed			4449	SCHRAMKE FIRE EQUIPMENT	2024 PEACHFEST FIREWORK EVENT	6,000.00
54053	08/16/24	Reconciled		08/31/24	4697	SOUND DOG PRODUCTIONS	2024 DJ FOR FIREWORK EVENT	200.00
54054	08/16/24	Reconciled		08/31/24	4697	SOUND DOG PRODUCTIONS	MORTON MTN WATERSLIDE - DJ	200.00
54055	08/16/24	Reconciled		08/31/24	2334	STARKWEATHER ARTS CENTER	BATHROOM FACILITES FOR 2ND HOUR OF EVENT (ADDT \$60)	60.00
54056	08/16/24	Reconciled		08/31/24	2472	SUBURBAN ICE	ICE SKATING SESSION 1 SUMMER	84.00
54057	08/16/24	Reconciled		08/31/24	1486	TRACTOR SUPPLY CREDIT PLAN	NON CLUMPING BAG (25LBS)	6.99
54058	08/23/24	Reconciled		08/31/24	4864	BLUE CROSS BLUE SHIELD OF MI	MONTHLY COVERAGE 09/01/24 - 09/30/24	4,943.72
54059	08/23/24	Printed			996	CINTAS CORPORATION #354	R-REPLACEMENT MOPS	204.41
54060	08/23/24	Reconciled		08/31/24	1997	MICH STATE DISBURSEMENT UNIT	REMITTANCE ID740001409SDU 2609900 NELSON	82.07
54061	08/23/24	Reconciled		08/31/24	4908	NICK MORETTI	CONCERTS IN THE PARK 08/4/24	500.00
54062	08/23/24	Reconciled		08/31/24	4912	THE BOAT DOC'S LLC	S/24 MORTON MTN WATER SLIDE	500.00
54063	08/30/24	Printed			1503	ABC ENTERTAINMENT LLC	F/24 TRACKLESS TRAIN 4719 KIDFEST	700.00
54064	08/30/24	Printed			207	KIM K CARY	S/24 TAI CHI BEG & SWORD 8526, 8526A	432.60
54065	08/30/24	Printed			4368	CHAMBERLIN RIDES	F/24 KIDSFEST SMALL PETTING FARM	1,025.00
54066	08/30/24	Printed			4898	CHANTEL CHRIST	F/24 KIDSFEST FACE PAINTING	400.00
54067	08/30/24	Printed			3657	COMCAST BUSINESS - 109 0119851	W-WASHINGTON SERVICE 08222024-09212024	513.25
54068	08/30/24	Printed			558	CHRIS HURD	S/24 SCULPT FLEX STRETCH 9351A, 9351	1,555.40
54069	08/30/24	Printed			219	SHORELINE CHARTERS & TOURS INC	F/24 TOUR 2932, INV 22410 HALLOWEEN IN THE HUDSON	3,946.00
54070	08/30/24	Reconciled		08/31/24	2012	STAR TRANSPORTATION	CK WAS MADE PAYABLE TO P&R CK # 0000341057	3,263.40
54071	08/30/24	Printed			046	TOWNSHIP OF BRUCE	2023 TAXABLE VAL REDUCTION	311.71
54072	08/30/24	Printed			4417	ULINE	PALLET SIGN HOLDER FOR ROMEO CC ROOM DIRECTION	156.30
54073	08/30/24	Printed			1314	WEX BANK	MONTHLY GAS CHARGES 7/16-8/22 MONTHLY GAS CHARGES 8/23-9/13	1,035.21
54074	09/06/24	Printed			4915	ABR PARTY RENTALS	F2024/KIDSFEST CASTLE BOUNCE	215.00
54075	09/06/24	Printed			4916	BRENCAL CONTRACTORS INC	PROJ#20408.00 WASH TWSP PARK PICKLE BALL COURTS 2024	203,730.75
54076	09/06/24	Printed			4810	HAFELI,STARAN, & CHRIST PC	PROF SERVICES AUGUST 2024	1,803.75
54077	09/06/24	Printed			444	HOME DEPOT CREDIT SERVICES	2024-08-21 STMT DATE	407.06
54078	09/06/24	Printed			1997	MICH STATE DISBURSEMENT UNIT	REMITTANCE ID 740001409 SDU 2609900 NELSON	82.07
54079	09/06/24	Printed			124	ORKIN	B-361 MORTON ST SERVICE	111.99
54080	09/06/24	Printed			4665	PETTY CASH-JENNIFER LIES	F2024 FRANKENMUTH PETTY CASH TRIP	204.00
54081	09/06/24	Printed			3037	STATE OF MICHIGAN	2023 WATER USE REPROTING FEE GILCHER PARK, 298097	200.00
54082	09/06/24	Printed			532	WASTE MANAGEMENT OF MICHIGAN	361 MORTON, 8 YD DUMPSTER SERVICE, 09012024-09302024	529.70
54083	09/06/24	Void	09/06/24				printed on ck in error	0.00
54084	09/06/24	Void	09/03/24				Printed on check in error	0.00
54085	09/06/24	Void	09/03/24				Printed on check in error	0.00
54086	09/06/24	Void	09/03/24				Printed on check in error	0.00
54087	09/13/24	Printed			4728	AUTREY SUPPLY CO	24 CANS WHITE FIELD PAINT BALLFIELD & SOCCER	4,711.25

Check Register Report

P & R Checks 8/10 - 9/13/24

Date: 09/13/2024

Time: 2:11 pm

Page: 2

Romeo Parks and Recreation

BANK: PNC

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
PNC Checks								
54088	09/13/24	Printed			996	CINTAS CORPORATION #354	R-REPLACEMENT MOPS	297.14
54089	09/13/24	Printed			047	DTE ENERGY	8/2/24-8/30/24 227 E GATES	3,746.31
54090	09/13/24	Printed			522	HOOK'S ENGRAVING INC	F/2024 TROPIES PEACH FEST 2024	95.00
54091	09/13/24	Printed			1703	S & S WORLDWIDE	F2024-FOAM VISOR KIDFEST	308.17
54092	09/13/24	Printed			4911	US BANK EQUIPMENT FINANCE	RICOH EQUIP PRINTER LEASE 8/20/24-9/20/24 ROMEO CC&WASH	902.03
				Total Checks: 47		Checks Total (excluding void checks):		259,517.26

PNC EFTs

1047005	08/16/24	Reconciled		08/16/24	4517	AMAZON CAPITAL SERVICES	SWIM TUBE RAFT	54.80
1047006	08/16/24	Reconciled		08/16/24	4845	D2 TECHNOLOGIES LLC	LABOR FOR COMPUTER UPDATES	1,875.00
1047007	08/16/24	Reconciled		08/16/24	509	DIAMOND TOURS	BOSTON TRIP FINAL INVOICE TOUR #2071028	32,032.00
1047008	08/16/24	Reconciled		08/16/24	1817	LANDSCAPE DIRECT	AIKMAN PARK MOWING & TRIM JUNE 2024	916.00
1047009	08/23/24	Void	09/03/24	08/23/24	2948	GIFFELS WEBSTER	W-PICKLEBALL WASH.TWSP.	0.00
1047010	08/23/24	Reconciled		08/23/24	1817	LANDSCAPE DIRECT	ORCHARD HILLS RUCH,TREES	134.20
1047011	08/23/24	Reconciled		08/23/24	4647	SNAPOLOGY OF TROY-MACOMB	NATURAL DEBRI S/24 SNAPOLOGY CAMP AMUSEMENT PARK	2,325.00
1047012	08/23/24	Reconciled		08/23/24	4462	JENNIFER STULZ-SIMUNIC	S/24 INSTRUCTOR PAYMENT SESSION#2 ARTS AROUND	483.00
1047013	08/23/24	Reconciled		08/23/24	4139	THE RECORD	1/8 PAGE COLOR AD 8/24/24 ISSUE	155.00
1047014	08/23/24	Reconciled		08/23/24	2303	GRACE VENET	F/2024 SUPPLIES FOR FALL DANCE	128.22
1047015	08/30/24	Reconciled		08/30/24	4517	AMAZON CAPITAL SERVICES	TENNIS BALLS	395.34
1047016	08/30/24	Reconciled		08/30/24	4001	SHEILA BERRIOS	S/24 ATHLETIC STRETCHING 9312,9313,9351	865.00
1047017	08/30/24	Reconciled		08/30/24	4478	COMCAST BUSINESS - 0032249	B-ROMEO SERV 08252024-09242024	600.82
1047018	08/30/24	Reconciled		08/30/24	2047	DON'S LIL JOHNS	M12978 ROMEO VILLAGE PARK	4,115.00
1047019	08/30/24	Reconciled		08/30/24	4552	KIMBERLY HAMILTON	S/24 STRETCH & TONE 8520, 9327	380.60
1047020	08/30/24	Reconciled		08/30/24	4007	SHERYL JOHNSON	S/24 XUMBA 9329, 8523	424.40
1047021	08/30/24	Reconciled		08/30/24	4010	KIM KUCWAY	S/24 ZUMBA 9329, 8524	237.80
1047022	08/30/24	Reconciled		08/30/24	3278	DENISE MICHALAK	S/24 YOGA 8513A, 8514A, 8512A 8511A	2,102.40
1047023	08/30/24	Reconciled		08/30/24	971	SANDRA RUMAN	S/24 STEP & SCULPT 9318, 9319	583.90
1047024	08/30/24	Reconciled		08/30/24	3544	DARLENE SEDROWSKI	S/24 LINE DANCING 9323, 9321	745.60
1047025	08/30/24	Reconciled		08/30/24	4913	ELIZABETH SOKOLOWSKI	S/24 ZUMBA 9365, 9364	917.00
1047026	08/30/24	Reconciled		08/30/24	2762	STAPLES BUSINESS CREDIT	RED PENS, PENTEL BLK PEN, STAPLER, EVERGEL PENS	92.77
1047027	09/06/24	Reconciled		09/06/24	4845	D2 TECHNOLOGIES LLC	VARIOUS CHARGES FOR SEPT 2024	1,918.00
1047028	09/06/24	Reconciled		09/06/24	2948	GIFFELS WEBSTER	132541, TOPOGRAPHIC SURVEY	7,259.25
1047029	09/06/24	Reconciled		09/06/24	4204	JORDANO GRAPHICS & SIGNS LLC	ORCHARD HILLS PARK 2024 CRYSTAL DIAMONDS ENTRANCE SIGN SOCCER/BASEBALL SIGNS	2,109.00
1047030	09/06/24	Reconciled		09/06/24	077	R. WHITE SERVICES, INC.	INSTALL LAWN CARE SERVICES AUGUST 2024	6,375.00
1047031	09/13/24	Reconciled		09/13/24	3979	A & B COMMERCIAL CLEANING	MORTON OFFICES JANITORIAL SERV AUG 2024, WASH	4,518.29
1047032	09/13/24	Reconciled		09/13/24	4517	AMAZON CAPITAL SERVICES	SUNDAY & KITCHEN 2X	116.56
1047033	09/13/24	Reconciled		09/13/24	2047	DON'S LIL JOHNS	WASH SR CENTER - COFFEE FILTER	4,095.00
1047034	09/13/24	Reconciled		09/13/24	4204	JORDANO GRAPHICS & SIGNS LLC	MONTHLY UNIT PRICING AUG 2024	21.00
1047035	09/13/24	Reconciled		09/13/24	1817	LANDSCAPE DIRECT	F2024/COROPLAST LAWN SIGNS	6,345.24
1047036	09/13/24	Reconciled		09/13/24	124	ORKIN	MOW /MOWTRIM /TREE LINE MOWING GILCHER PARK,JUNE 2024	1,075.99
1047037	09/13/24	Reconciled		09/13/24	161	SEMCO ENERGY	MOSQUITO CONTROL AUG 2024	134.21
1047038	09/13/24	Reconciled		09/13/24	1711	SHEENA'S MARKETPLACE	7/23/24-8/21/24 SERV @ 361 MORTON	109.47
1047039	09/13/24	Reconciled		09/13/24	2913	STONES ACE OF ROMEO	AUGUST PURCHASES - WESTVIEW	118.94
1047040	09/13/24	Reconciled		09/13/24	4139	THE RECORD	SUNFLOWER LUNCHEON AUGUST 2024 STATEMENT	155.00
							1/8 PAGE COLOR AD - SEPT 2024 4 ISSUES	

Check Register Report

P & R Checks 8/10 - 9/13/24

Date: 09/13/2024

Time: 2:11 pm

Page: 3

Romeo Parks and Recreation

BANK: PNC

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
PNC EFTs								
1047041	09/13/24	Reconciled		09/13/24	4888	ULTIMATE LAWN SERVICE	GRASS CUT 8/2,8/9,8/16,8/23, 8/30	5,625.00
1047042	09/13/24	Reconciled		09/13/24	2303	GRACE VENET	CRYSTAL DIAMONDS POSTAL REIMBUSE, PF MAIL TO CANADA	102.32
1047043	09/13/24	Reconciled		09/13/24	4808	PHYLLIS ZIMMERMAN	RECORDING MINUTES @ 8-15-24 COMMISSION MEETING	45.00
Total EFTs: 39							EFTs Total (excluding void checks):	89,687.12
Total Payments: 86							Bank Total (excluding void checks):	349,204.38
Total Payments: 86							Grand Total (excluding void checks):	349,204.38

Check Register Report

P & R Checks 8/10 - 9/13/24

Date: 09/13/2024

Time: 2:14 pm

Page: 1

Romeo Parks and Recreation

BANK: PNC

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
PNC Checks								
6926	08/16/24	Reconciled		08/31/24	4797	ADVANCE AUTO PARTS	washer fluid, light bulbs licence plate bulb	69.05
6927	08/16/24	Reconciled		08/31/24	4517	AMAZON CAPITAL SERVICES	rear seat cover equinox	34.90
6928	08/16/24	Reconciled		08/31/24	3531	LAKESIDE COLLISION	Insurance check amount final bill #36125	3,263.40
6929	08/16/24	Reconciled		08/31/24	046	TOWNSHIP OF BRUCE	DISPUTED TAX	103.89
6930	08/16/24	Reconciled		08/31/24	600	VERIZON WIRELESS	CELL PHONES AUG11-SEPT 10, 2024	591.23
6931	08/23/24	Reconciled		08/31/24	555	HEIDEBREICHT INC	#1 rear differential clutch module w/wire harness	1,714.76
6932	08/23/24	Reconciled		08/31/24	4293	ORCHARDVIEW PHYSICIANS	work physical & drug test	70.00
6933	08/30/24	Printed			194	CULLIGAN OF ROMEO	water	30.00
6934	08/30/24	Printed			4886	PNC BANK	Schedule Viewer	831.73
6935	08/30/24	Printed			079	QUILL CORPORATION	black toner cartridge	222.99
6936	09/06/24	Printed			4585	DECKER AGENCY	CAR INSURANCE NEW VAN	119.00
6937	09/06/24	Printed			4313	SUPERFLEET MASTERCARD PROGRAM	FUEL 8/1/24-8/31/2024	6,353.73
6938	09/13/24	Printed			4797	ADVANCE AUTO PARTS	WD-40	8.49
6939	09/13/24	Printed			4907	ASCENSION MICHIGAN	2 DRUG, 2 ALCOHOL COLLECTION	146.00
6940	09/13/24	Printed			475	ROMEO WASHINGTON BRUCE	REIMBURSEMENT FOR BILLS JULY 2024	44,813.23
6941	09/13/24	Printed			3376	VAULT HEALTH	DRUG TESTING 2 alcohol, 3 drug	253.13

Total Checks: 16

Checks Total (excluding void checks): 58,625.53

Total Payments: 16

Bank Total (excluding void checks): 58,625.53

Total Payments: 16

Grand Total (excluding void checks): 58,625.53

Commission meeting calendar

Clara Russell <russellc@rwbpr.org>

Wed 9/11/2024 6:22 PM

To: David Jaye <success55@hotmail.com>

Just letting you know that our next meeting is next Thursday, Sept 19th. Here is the link to the commission calendar for the remainder of our Fiscal Year.

[2024-2025 Commission Calendar.pdf \(revize.com\)](#)

Clara Russell, Director

Romeo-Washington-Bruce Parks & Recreation

STAR Transportation

russellc@rwbpr.org

(586) 752-6543 Ext 1406

Bruce Township Park: Resurface, Path Extension & New Playground parking Lot



Bruce Twp Park Sculpture

Sarah kasper <snsherrill@gmail.com>

Sun 9/8/2024 6:53 PM

To: Clara Russell <russellc@rbwpr.org>

Cc: Mike Fillbrook <mfillbrook@brucetwp.org>

 13 attachments (18 MB)

2 plotted concept site facing west.jpg; 4 Concept design facing east.jpg; 5 North House Concept Dimensions.jpg; Bottle wall mosaic sample layout.jpg; 6 Center House Concept Design.jpg; 7 South House Concept Dimensions.jpg; Elementary Schools Time Capsule.jpg; Elementary Time Capsule Rough Draft.jpg; RHS AP- Upper Window Panel Dimensions.jpg; RHS or RMS- North and South Tile Facade.jpg; RHS-Interior Facade of doorways and lower windows.jpg; 3 Site facing East.jpg; 1 Site facing west.jpg;

Hi Clara

I hope you're doing well and looking forward to the new season around the corner.

There have been a lot of changes with the parks! Bruce Township Park is looking especially well with the new trails and resurfacing. Thank you from a resident's perspective- it's going to be wonderful when it's all said and done!

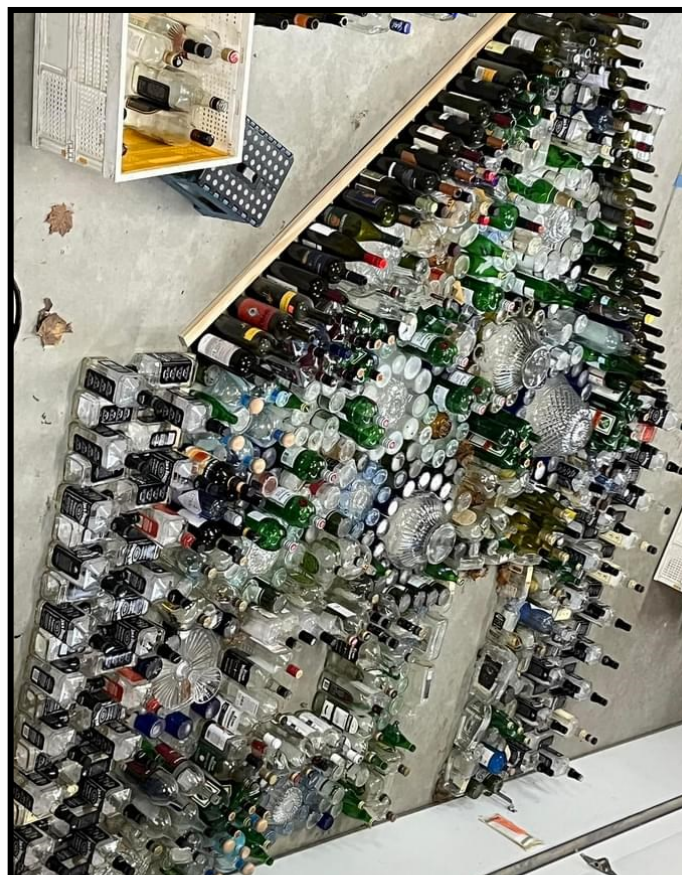
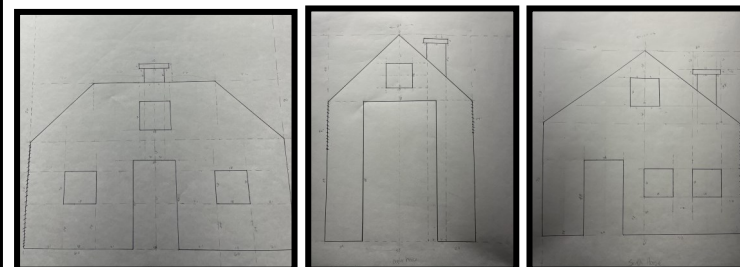
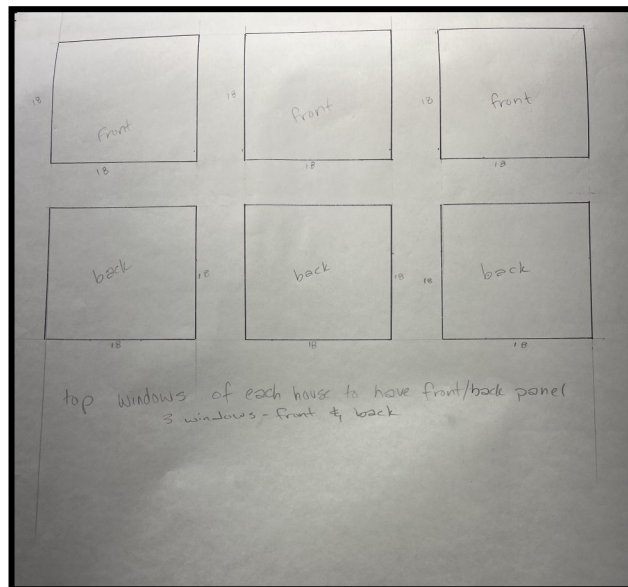
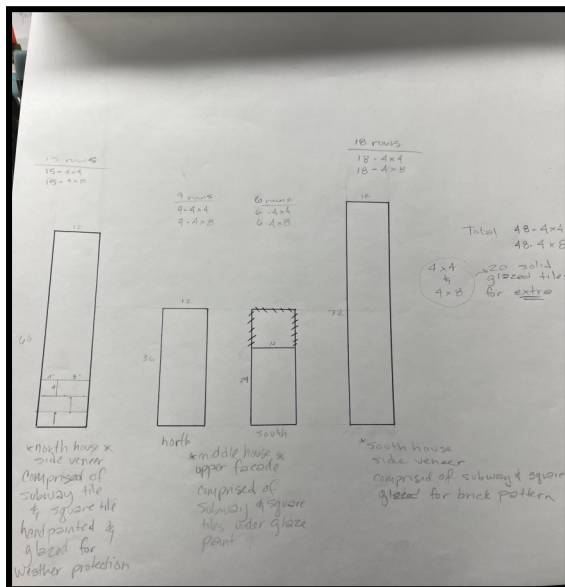
I'm touching base with you regarding the sculpture concept I brought to Parks and Rec last year. I put the project on hiatus temporarily due to conflicts with Ken Melton, and also the construction of new trails. With the trails looking like they're set to be finished soon, and the new school year starting, I do have a new concept proposal to fit the new layout of the trails and parking lot. I have spoken with high school art teacher, Lisa Joseph, regarding the school district's participation in the project. She and I are working together on how students can participate in the project through mosaic work within the doors, windows, and side facades of the main structure. I did change parts of the design to accommodate the new location proposed, but the original design still holds true to the concept I presented to you previously.

Working with the new parking lot in mind, the proposed space for the sculpture would run parallel running north and south, next to the walking trail by the new parking area close to BRFD. The grassy area between the trail and the neighboring parking lot (old Little Learner's lot) is void of trees and has minimal terrain issues. This area is approximately 55' L x 33' W and would comfortably fit the proposed sculpture. Running the length of this unused park space, the sculpture can be constructed with plenty of clearance around the structure. Attached are some images of the plotted sight with dimensions.

The last few attachments are of the dimensions for the facades student's would be contributing mosaic tile work to. I understand you may not need this info, but I thought it would be nice to include so it gives you a general idea of how the schools will be involved in the project as well. This plan would include high school and middle school students alike. The elementary students will also be included with the "time capsule" idea proposed in the past. I included these images for you in case it helps you with the overall concept.

Please let me know your thoughts and concerns. Also, I did include Mike Fillbrook in this email so Bruce Twp is kept in the loop as well. I look forward to hearing from you soon!

Warm Regards,





WASHINGTON TOWNSHIP

PARK 2024

New Pickleball & Resurfaced Tennis Courts



September 13, 2024

WBR Parks and Recreation Commission
361 Morton Street
Romeo, MI 48065

RE: Letter of Recommendation – Change
Order #2

Project Name: Washington Township Park
Pickleball Courts
Project No.: 20408.00

Ms. Russell:

During the paving of the pickleball court, the contractor encountered the jagged existing edge under the fence of the existing courts. The contractor had to expend additional effort to sawcut a clean edge so the new pavement could match directly against that edge for a clean finish. In addition to that, the final installed quantities for the asphalt are being adjusted to what they actually used. The quantities were a net 4.5% increase in total asphalt, which is typical and within the 10% amount that would be deemed reasonable.

Change Order #1 decreased quantity of Excavation Earth, 12 inch that was thought to not be needed. The quantity is added back to the original contract quantity that the contractor needed for the extensive work removing the existing soft soils.

In summary, Change Order #2 includes an increase of \$7,798.88 in Contract cost resulting in a new Contract cost of \$343,197.88. There was a contingency of \$30,504.90 for a total construction cost of \$335,553.90 approved by the Commission to be managed by the Director. This Change Order is over this amount and would need Commission approval.

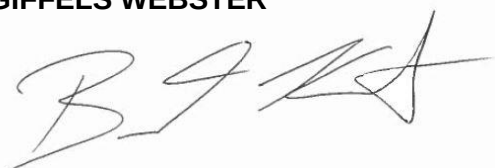
This total is expected to be the final quantities for the project, so no additional change orders will be coming.

Please review and return an executed copy of Change Order #2 for the project file. We are available to answer any questions you may have.

Respectfully,

Giffels Webster

GIFFELS WEBSTER

A handwritten signature in black ink, appearing to read "Brent Kraft", written over a light blue rectangular background.

Brent Kraft, PE
Project Manager

Date of Issuance: 9/11/24

Effective Date: 9/11/24

Owner: Washington, Bruce, and Romeo Parks and Recreation
Commission

Owner's Contract No.:

Contractor: Brencl Contractors, Inc.

Contractor's Project No.:

Engineer: Giffels Webster

Engineer's Project No.: 20408.00

Project: Washington Township Park Pickleball Courts

Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: Asphalt quantity adjustments for actually installed. Sawcut at existing court that had a jagged edge. Adding excavation, earth quantities back that were removed last change order.

Attachments: Change Order #2 Quantities

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price:	Original Contract Times:
\$ 305,049.00	Substantial Completion: <u>9/30/24</u>
	Ready for Final Payment: <u>10/31/24</u>
	days or dates
[Increase] [Decrease] from previously approved Change Orders No. ___ to No. <u>1</u> :	[Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___:
\$ 30,350.00	Substantial Completion: _____
	Ready for Final Payment: _____
	days
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ 335,399.00	Substantial Completion: <u>9/30/24</u>
	Ready for Final Payment: <u>10/31/24</u>
	days or dates
[Increase] [Decrease] of this Change Order:	[Increase] [Decrease] of this Change Order:
\$ 7,798.88	Substantial Completion: _____
	Ready for Final Payment: _____
	days or dates
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ 343,197.88	Substantial Completion: <u>9/30/24</u>
	Ready for Final Payment: <u>10/31/24</u>
	days or dates

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: _____
Engineer (if required)By: _____
Owner (Authorized Signature)By: _____
Contractor (Authorized Signature)

Title: _____

Title: _____

Title: _____

Date: _____

Date: _____

Date: _____

Washington Twp Park Pickleball Courts
Change Order #2

Item Number	Item Description	Units	Balance (Quantity)	Unit Price	Balance (Cost)
6	Excavation, Earth, 12 Inch	CYD	80	\$61.00	\$4,880.00
15	HMA, MDOT 5EML	TON	-3.49	\$267.00	-\$931.83
16	HMA, MDOT 4EML	TON	13.13	\$267.00	\$3,505.71
CO2-1	Sawcut	LS	1	\$345.00	\$345.00
					\$7,798.88

Memorandum

To: WBR Parks and Recreation Commission Date: September 13, 2024

From: Brent Kraft, PE Project: Orchard Hills & Gilcher-Crissman Parks Lighting

RE: Park Lighting Project No.: 20554.00

As requested, Giffels Webster has researched and received cost information for lighting at Orchard Hills and Gilcher-Crissman Parks to provide needed security between dusk and dawn. Initially, only solar lighting was considered to avoid having to run electrical and set up a service. However, DTE was contacted and provided a quote for their work under their Outdoor Protective Lighting (OPL) program. DTE's quote estimate is for trenching in the underground electrical cable to each light location. Light posts would be 20' black or bronze steel anchored to concrete foundations. Light fixtures would be 88-watt LED providing dusk-to-dawn service and WBR Parks & Recreation would be billed under the municipal street light billing rate.

Below is a summary of the costs for both locations:

	Total Construction Cost	Less DTE Capital Contributions	Customer CIAC Costs	Estimated Monthly Cost
Orchard Hills Park	\$22,226	\$5,250	\$15,976	\$146
Gilcher-Crissman Park	\$31,974	\$7,350	\$24,624	\$204

Even though solar does not include a monthly cost, the capital cost plus monthly cost associated with DTE's quote does not reach the cost for solar for approximately 25 years. For these reasons, Giffels Webster recommends having DTE do this project for WBR Parks and Recreation.

In addition, we had DTE conduct a photometric plan for the site to confirm it meets the ordinances. The photometric plan for Orchard Hills Park is included and Gilcher-Crissman will be complete and provided before the Commission meeting. The layout included in the current package does not meet the ordinance as it is above 0.1-foot candle at the property line. DTE is currently re-designing the layout and will share soon. The remaining ordinance requirements are all met, as they are cut-off style, directed downwards, and are at the 3000k color temperature.

Typical timeline to install the lights is 90 days from the signed agreement. DTE would own, operate, and maintain the lights. Under the OPL program, the customer would need to have a metered electric account on site prior to going to contract for installation of the lights, which will require an account and W-9.

I will be present at the commission meeting on September 19, 2024, to answer any questions.



Installation of five 88w LED lights mounted on 20' black metallic posts anchored to concrete foundations
Orchard Park, Bruce Twp MI
August 8 2024

						Monthly Charges		Annual Charges	
Luminaire	Pole	Wattage	Quantity of Luminaires	Quantity of Poles	Rate Category	Average Lamp Charge Each	Total Lamp Charges	Lamp Charge Each	Total Lamp Charges
Area Light	20' Square metallic	88 LED	5	5	LED85PLUG	\$ 29.17	\$ 145.83	\$ 350.00	\$ 1,750.01
N/A	N/A	N/A	0	0	N/A	\$ -	\$ -	\$ -	\$ -
N/A	N/A	N/A	0	0	N/A	\$ -	\$ -	\$ -	\$ -
N/A	N/A	N/A	0	0	N/A	\$ -	\$ -	\$ -	\$ -
Totals			5	5			\$ 145.83		\$ 1,750.01
Retrofit/Construction costs:						Total			
Total Construction costs					\$	21,225.95			
Credit for three times the annual revenue (DTE contribution to construction costs)					\$	5,250.03			
CUSTOMER'S CIAC AMOUNT (Contribution In Aid of Construction)					\$	15,975.92			
Estimated Monthly lamp Charges (taxes & surcharges not included)					\$	145.83			
CIAC Funding Option - 5yr Financing									
ESTIMATED MONTHLY FINANCE CHARGE (5yrs @ 6.97%)				Financed Amount:	\$ 15,975.92	\$316.12			
ESTIMATED MONTHLY CHARGES including FINANCE CHARGE OPTION (taxes & surcharges not included)					\$	461.95			
Adjusted Customer's CIAC amount (CIAC amount less Financed Amount)					\$	-			
CIAC Funding Option - 10yr Financing									
ESTIMATED MONTHLY FINANCE CHARGE (5yrs @ 6.97%)				Financed Amount:	\$ 15,975.92	\$185.25			
ESTIMATED MONTHLY CHARGES including FINANCE CHARGE OPTION (taxes & surcharges not included)					\$	331.08			
Adjusted Customer's CIAC amount (CIAC amount less Financed Amount)					\$	-			
Customer has three payment options:									
Check	Full one time CIAC payment of		\$ 15,975.92	& total monthly payment of		\$ 145.83	with 5 year agreement		
5 Year Financing	Adjusted CIAC payment of		\$ -	& total monthly payment of		\$ 461.95	with 5 year agreement		
10 Year Financing	Adjusted CIAC payment of		\$ -	& total monthly payment of		\$ 331.08	with 10 year agreement		





Installation of seven 88w LED lights mounted on 20' black metallic posts anchored to concrete foundations
Gilcher-Chrissman Park, Washington MI
August 8 2024

Luminaire	Pole	Wattage	Quantity of Luminaires	Quantity of Poles	Rate Category	Monthly Charges		Annual Charges	
						Average Lamp Charge Each	Total Lamp Charges	Lamp Charge Each	Total Lamp Charges
Area Light	20' Square metallic	88 LED	7	7	LED85PLUG	\$ 29.17	\$ 204.17	\$ 350.00	\$ 2,450.02
N/A	N/A	N/A	0	0	N/A	\$ -	\$ -	\$ -	\$ -
N/A	N/A	N/A	0	0	N/A	\$ -	\$ -	\$ -	\$ -
N/A	N/A	N/A	0	0	N/A	\$ -	\$ -	\$ -	\$ -
Totals			7	7			\$ 204.17		\$ 2,450.02
Retrofit/Construction costs:						Total			
Total Construction costs						\$			31,973.70
Credit for three times the annual revenue (DTE contribution to construction costs)						\$			7,350.05
CUSTOMER'S CIAC AMOUNT (Contribution In Aid of Construction)						\$			24,623.65
Estimated Monthly lamp Charges (taxes & surcharges not included)						\$			204.17
CIAC Funding Option - 5yr Financing									
ESTIMATED MONTHLY FINANCE CHARGE (5yrs @ 6.97%)							Financed Amount:	\$ 24,623.65	\$487.23
ESTIMATED MONTHLY CHARGES including FINANCE CHARGE OPTION (taxes & surcharges not included)						\$			691.40
Adjusted Customer's CIAC amount (CIAC amount less Financed Amount)						\$			-
CIAC Funding Option - 10yr Financing									
ESTIMATED MONTHLY FINANCE CHARGE (5yrs @ 6.97%)							Financed Amount:	\$ 24,623.65	\$285.52
ESTIMATED MONTHLY CHARGES including FINANCE CHARGE OPTION (taxes & surcharges not included)						\$			489.69
Adjusted Customer's CIAC amount (CIAC amount less Financed Amount)						\$			-
Customer has three payment options:									
Check	Full one time CIAC payment of	\$ 24,623.65	& total monthly payment of		\$ 204.17	with 5 year agreement			
5 Year Financing	Adjusted CIAC payment of	\$ -	& total monthly payment of		\$ 691.40	with 5 year agreement			
10 Year Financing	Adjusted CIAC payment of	\$ -	& total monthly payment of		\$ 489.69	with 10 year agreement			





Lighting



Site Plan_Pole Placements
Scale: 1 inch= 45 Ft.

Drawn By: M. Valascho
Checked By:
Date:9/11/2024

Scale:

Revisions

#	Date	Comments



Site Plan_Photometric Results
Scale: 1 inch= 45 Ft.

Drawn By: M. Valascho
Checked By:
Date: 9/11/2024

Scale:

Revisions

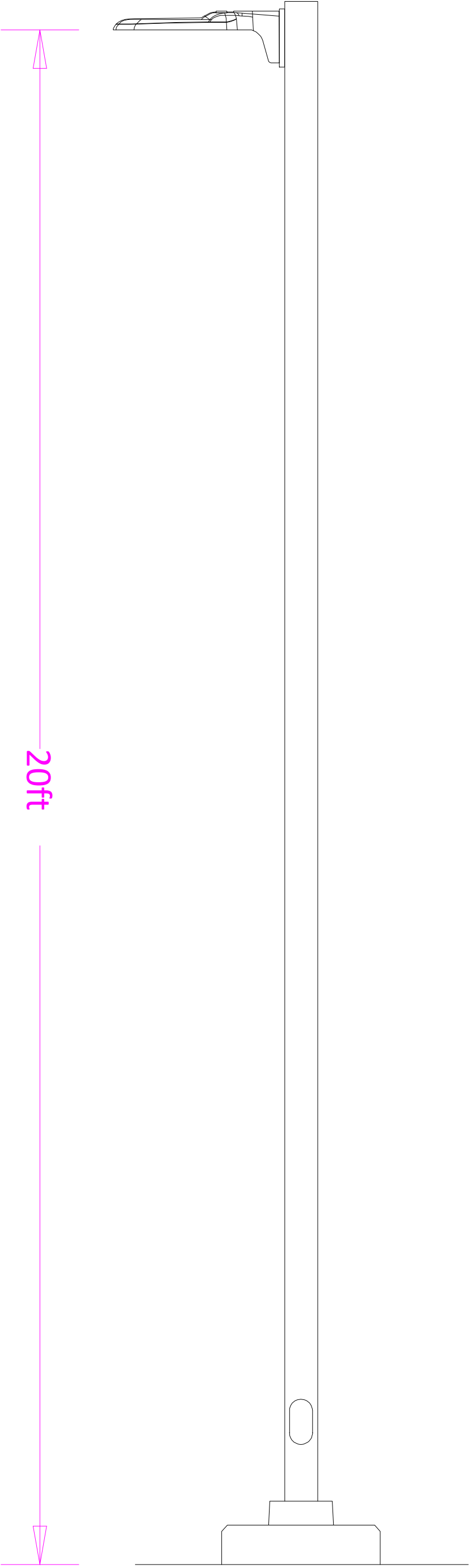
#	Date	Comments



Calculations

Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
70800 Morehey Dr_Side_4	Illuminance	Fc	0.00	0.0	0.0	N.A.	N.A.
71026 Oaktree Ln_Side_3	Illuminance	Fc	0.00	0.0	0.0	N.A.	N.A.
Horizontal Illuminance_At Grade	Illuminance	Fc	0.02	5.6	0.0	N.A.	N.A.

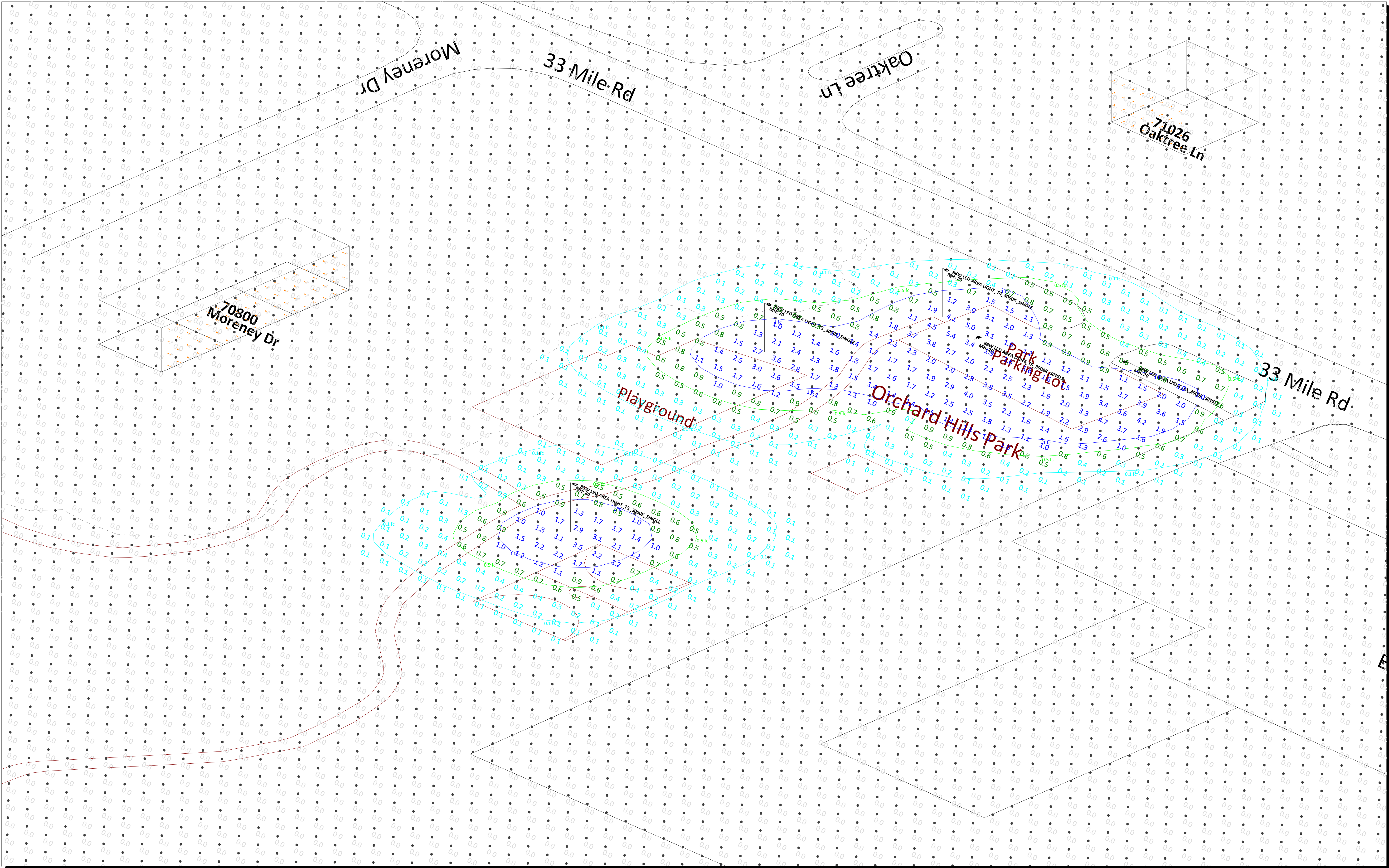
Isoline Legend	
Illuminance (Fc)	
Color	Value
	0.1
	0.5
	1



Luminaire Schedule				
Symbol	Qty	Label	Arrangement	Mounting Height
	2	88W LED AREA LIGHT_T4_3000K_SINGLE	Single	20
	3	88W LED AREA LIGHT_T5_3000K_SINGLE	Single	20

Revisions			
#	Date	Comments	

Revisions			
#	Date	Comments	



Isometric View

DTE

Orchard Hills Park Lighting Plan
(88W LED Area Light_3000K CCT)

DTE Community Lighting Group

Drawn By: M. Valascho	Checked By:	Date: 9/11/2024	Scale:						
<table><thead><tr><th>#</th><th>Date</th><th>Comments</th></tr></thead><tbody><tr><td colspan="3">Revisions</td></tr></tbody></table>				#	Date	Comments	Revisions		
#	Date	Comments							
Revisions									

Page 4 of 4



Gilcher-Crisman

6491

6799

6363

Light Locations

29 Mile Rd

0 Mile Rd

GILCHER-CRISSMAN Property Line





Romeo-Washington-Bruce PARKS AND RECREATION

Main Office: 361 Morton St., Romeo MI 48065 FAX 752-1118
(586) 752-6543

Lynne Walker, Facilities & Park Coordinator
Clara Russell, Director

Ext 1412
Ext 1406

walkerl@rwbpr.org
russellc@rwbpr.org

IRRIGATION MAINTENANCE 2024

Crystal Diamonds Sports Complex & Gilcher-Crissman Park

The Washington-Bruce-Romeo Parks and Recreation commission is now accepting quotes on our irrigation systems. (see attached) Return quote by Wednesday, July 17, 2024 12:00 pm

Must provide insurance as when hired. (Click, Insurance Guidelines in Vendor Packet)

*** Call to make sure system boxes are unlocked for your review 586-752-6543 Ext 2 ***

Crystal Diamonds 14713 E 33 Mile Rd., Bruce Twp 48065

COST

New Irrigation controller

EXPANDABLE MODULAR

1084⁰⁰

OTHER General

SMARTLINE CONTROLLER

OPEN/TEST/PROGRAM

Open/Winterize

YES

1070⁰⁰

Installed, knows the system and details of what is wrong and why the controller broke. Newer pump updated a few years ago so fix what is broken after installing nthe ew controller, save \$, less in the long run for years.

Gilcher-Crissman 6859 29 Mile Rd., Washington MI 48094

COST

New Irrigation controller (2 wire system)

EXPANDABLE MODULAR

4965⁰⁰

OTHER General

CONTROLLER W/BASE STATION EXPANSION MODULES,
22 DECODERS DECODER IRC MODULES REPLACES
BROKEN VALVE BOX'S. OPEN/TEST/PROGRAM

Open/Winterize

YES

1290⁰⁰

NOTE: INGROUND DAMAGED PARTS + OTHER
ELECTRICAL UNRELATED HARDWARE IS NOT INCLUDED

COMPANY

Landscape Direct

CONTACT

13000 31 Mile Road

ADDRESS

Washington, MI 48095

(586) 752-4222

service@landscapedirect.net

PHONE

E-MAIL



Romeo-Washington-Bruce PARKS AND RECREATION

Main Office: 361 Morton St., Romeo MI 48065 FAX 752-1118

(586) 752-6543

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walkerl@rwbp.org

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Crystal Diamonds 14713 E 33 Mile Rd., Bruce Twp 48065

COST

New Irrigation controller		
OTHER General	Hunter ICC2 Modular Controller / Outdoor - Installed	\$2546.23
Open/Winterize	Seasonal Startup/ Winterization Charge (Includes both Services)	\$750.00

Gilcher-Crissman Cost of controller installed however with the replacement of spent decoders **COST** sensors, modulars and other unseen pieces it would be thousands extra for the WM2 system

New Irrigation controller (2 wire system)

OTHER General	Weather Matic 2 Wire Controller / Outdoor - Installed	\$2545.66
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Suggestion: Upgrade to a RainBird (or Hunter) WM2 is known for issues.
Cost higher but less future issues. Total cost around 30,000-40,000 If the underground cable is in good shape.

Open/Winterize	Seasonal Startup/ Winterization Charge (Includes both Services)	\$750.00
----------------	---	----------

TOTAL \$6591.89

COMPANY	Techseven Company	
CONTACT	Michael Molnar	
ADDRESS	5555 22 Mile Road, Shelby Township MI 48317	
PHONE	(586) 323-6799	(586) 491-8974
E-MAIL	Office@techseven.co	

Accessible Playground Feature

Inclusive play for all ages Tot to Adult

Placement: Romeo Community Center - Kiwanis Playground

The Kiwanis Club has \$5,000 toward an accessible glider feature

	<u>Installed</u>	<u>Community Build</u>
Little Tikes		
Together Glider	40,694	33,894
		<i>Products only</i>
Penchura		
Sway-Away	45,225	34,725
We Go Swing	68,530	52,124
Miracle		
Alta Glider	47,583	42,933
		<i>On-site supervisor</i>

The Together Glider



Tyler De La Luz
Territory Manager
Great Lakes Recreation | Play On Holdings
616.510.6362 | glrec.com
tyler@glrec.com



Great Lakes Recreation Co., LLC

PO Box 295
Zeeland, MI 49464 US
(616) 499-7400
accounting@glrec.com



(Minus Installation fee for a community bid)

Estimate

ADDRESS	SHIP TO	ESTIMATE	5368
Romeo-Washington-Bruce Parks & Recreation	Romeo-Washington-Bruce Parks & Recreation	DATE	09/12/2024
		EXPIRATION	09/30/2024
		DATE	

REP NAME
Tyler De La Luz

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Equipment - Tikes	Little Tikes Commercial Together Glider Product #: 200203654 12' Ramp with Safety Rails Deck/Concrete Transfer Plate Deck-Edge Simulator	1	30,254.00	30,254.00
Freight	Freight	1	3,640.00	3,640.00
Installation	Installation of all equipment	1	6,800.00	6,800.00
Terms and Conditions	TERMS: Net % 30 days, 50% down payment required. Payment in full required on orders under \$5,000 (Does not apply to government customers). Tax Exempt/Resale Certificate Required. Initial _____. PLEASE NOTE: Customer is required to verify that quantities, colors, and mounting styles are accurate according to the project plans and/or specifications for all equipment and safety surfacing. DELIVERY: Delivery is approximately 12 weeks after order is received and approved. Installation date TBD (if included). Customer is responsible for offloading the truck if we are not providing installation. Initial _____. INSTALLATION: Please Note that installation is not included unless otherwise noted above. If installation is included, price assumes that the site has been prepared and that grade slope does not exceed 1 - 2% in any direction. Grade work and drainage improvements/lines are not included unless specifically listed above. Please turn off sprinkler systems 1 week prior to installation to avoid site damage due to wet ground. Initial _____.	1	0.00	0.00

DISCLAIMER: Unless specifically listed in the quote above, payment/performance bonds, permits, prevailing wages, sealed engineered drawings, TDLR registration/inspection, and 3rd party safety audits are Not Included in this agreement and, if required, are the responsibility of the customer. A 3% fee will be added for any payments by credit card. Initial _____.

ROCK CLAUSE: In the event that soil or rock conditions are such to prevent normal installation time and procedures, the customer will be responsible for additional equipment, labor expenses and delay costs required to complete the installation. Should the situation arise, the problem will be discussed with the customer prior to incurring any additional cost. Initial _____.

UNDERGROUND UTILITY CLAUSE: The customer hereby agrees that Play On Holdings (DBA Great Lakes Recreation or Boyce Recreation or North East Recreation), its employees and/or subcontractors, are not liable for any damage done to any type of underground utilities on the site chosen by the customer unless the customer has had these lines accurately marked prior to installation. The customer further agrees that without properly marked utility lines, the customer shall be responsible for costs incurred to repair any damaged utilities, all costs for medical treatment in the event of injury and any related costs due to delay in the project. It shall be the sole responsibility of the customer to mark, have marked, or hire a professional to establish any and all utility locations prior to Play On Holdings (DBA Great Lakes Recreation or Boyce Recreation or North East Recreation), its employees and/or subcontractors starting the project. In the event that Play On Holdings (DBA Great Lakes Recreation or Boyce Recreation or North East Recreation), its employees and/or subcontractors start the project before utilities have been located and properly marked, the customer shall again be liable and shall notify Play On Holdings (DBA Great Lakes Recreation or Boyce Recreation or North East Recreation), in writing to stop the project until the utilities have been marked. The customer shall further be responsible for any cost incurred due to work stoppage or project delays. Installation is only available Monday-Friday during standard daytime business hours. Initial _____.

SUBTOTAL	40,694.00
TAX	0.00
TOTAL	\$40,694.00

Accepted By

Accepted Date

Thank you.
Lance A. Shipman, LLA, CPSI



889 S. Old US 23
Brighton, MI 48114

P: 810-459-9172 | F: 810-229-6256 | E: lance@penchura.com



Sway-Fun Glider with ramp = \$34,725 Plus \$10,500 for installation (does not include surfacing or site prep)

We-Go-Swing with ramp = \$52,124 Plus \$16,406 for installation (does not include surfacing or site prep)



MIRACLE

Keith Alexander
1-800-722-8546



Inclusive

Alta Glide Inclusive Glider

Model: 714-686-1

Contact Us for Price

1

Add to Quote >

Share >



[Switch to Metric](#)

Age Range: 2 - 12 years

Weight: 2500 lb

Capacity: 10

Elevated Play Activities: 1

Compatibility: KC,FS

Complies With: ASTM, CPSC

**CUSTOMER INFORMATION**

Customer: **Romoe-Washington-Bruce Parks and Recreation**
Contact: **Clara Russell**
Contact Info: **585-752-6543 Ext. 1406** **russellc@rwbpr.org**
Project Name: **Stand alone Alta Glide with ramp with Installation**
Site Address: **361 Morton St., Romeo, MI 48065**
End User: **Romeo-Washington-Bruce Park & Recreation**

CONSULTANT

Keith Alexander **(734) 560-5537**

QUOTE

Quote Date	Valid Until
9/9/2024	10/9/2024
Est. Delivery:	Est. Install
6-8 Weeks	

ITEM	DESCRIPTION	QTY	EACH	TOTAL
686	Alta Glide	1	\$22,089.00	\$22,089.00
714555	5" OD x 76" Fencing and panels	2	\$538.00	\$1,076.00
71492095	PVC Ramp	1	\$9,501.00	\$9,501.00
714920E	Ramp Exit	1	\$1,047.00	\$1,047.00
Freight	Shipping of Equipment	1	\$2,370.00	\$2,370.00
INSTALL	Unloading and installation of Alta Glide and ramp. Does not include any site excavation or site preparation. Does not include removal of existing safety surfacing. Does not include installation of any new safety surfacing. Does not include any permits or inspections. Does not include any soil erosion prevention or site restoration. Does not include prevailing wage.	1	\$11,500.00	\$11,500.00

TAX EXEMPT **Tax Exemption Certificate Provided**

Final Prices Subject to State and Local Sales Tax and Use Tax Rate

TOTAL **\$47,583.00**

Make Payable to: **webuildfun, Inc PO Box 29, Allen, TX 75013**

Payment Terms **Net 30** **To be invoiced in full upon completion of project.**

Prices reflected on quote assumes all site work to be done by others unless noted above.

* All drainage within the playground border and away from the play area to be done by "other" unless noted above. * Price assumes border by "other" unless noted above.

* No site restoration is included unless noted above. * Additionally, no bond or special insurance coverages are included unless noted above.

Pricing may not be guaranteed beyond 30 days. We are attempting to hold pricing when possible, but due to material and labor costs, price increases have unfortunately become unavoidable. We value our customers and appreciate your understanding during these unprecedented times. All finalized contracts and/or purchase orders must be accompanied by a valid quote within 30 days of issue. Please request a requote when beyond the 30 days.

Approval Signature

Date

PO Number

Send completed quote and purchase order to: **keith@webuildfun.com**

PLEASE RETURN ALL PAGES OF THIS QUOTE UPON ORDERING

Price assumes all site work, drainage away from play area & border to be provided by "other" at no cost to webuildfun unless specified otherwise in the quote above. This includes site prep, grade work, drainage, construction fencing, concrete borders and site restoration. All additional services can be quoted upon request. webuildfun, inc. warrants the labor for replacement parts for 1 year, if webuildfun, inc provided the original installation. In the event rock is encountered, additional charges may be assessed. It is the responsibility of the owner to obtain permit(s) unless specified above. It is the responsibility of the owner to locate all underground utility lines. webuildfun, Inc will assist with this by requesting a line locate from Dig Tess, at the owner's request. webuildfun, Inc will make every reasonable effort to respect all marked utility lines, and will repair damage(s) caused by webuildfun, Inc to marked utilities. webuildfun, Inc will not be responsible for damage to unmarked utilities. Prices are guaranteed for 30 days from the date listed on quote.

**CUSTOMER INFORMATION**

Customer: **Romoe-Washington-Bruce Parks and Recreation**
Contact: **Clara Russell**
Contact Info: **585-752-6543 Ext. 1406** **russellc@rwbpr.org**
Project Name: **Stand alone Alta Glide with ramp with Installation**
Site Address: **361 Morton St., Romeo, MI 48065**
End User: **Romeo-Washington-Bruce Park & Recreation**

Please provide the following information:

Project Name: **Stand alone Alta Glide with ramp with Installation**

Est Project Start Date: _____ Bond Required _____

Est Project Completion Date: _____ Contract Required _____

Add'l Details: _____

PROJECT DETAILS

SHIPPING INFO		INVOICE INFO	
Company		Company	
Street Address		Street Address	
City, State, Zip		City, State, Zip	
Contact:		Contact:	
Phone #		Phone #	
Email:		Email:	

CONSULTANT	
Keith Alexander	(734) 560-5537

QUOTE	
Quote Date	Valid Until
9/9/2024	10/9/2024
Est. Delivery:	Est. Install
6-8 Weeks	

Project Total
\$47,583.00

Purchase Order # _____

Initial here to approve colors shown above

PLEASE RETURN ALL PAGES OF THIS QUOTE UPON ORDERING

**CUSTOMER INFORMATION**

Customer: **Romoe-Washington-Bruce Parks and Recreation**
Contact: **Clara Russell**
Contact Info: **585-752-6543 Ext. 1406** **russellc@rwbpr.org**
Project Name: **Stand alone Alta Glide with ramp with Community Build**
Site Address: **361 Morton St., Romeo, MI 48065**
End User: **Romeo-Washington-Bruce Park & Recreation**

CONSULTANT

Keith Alexander **(734) 560-5537**

QUOTE

Quote Date	Valid Until
9/9/2024	10/9/2024
Est. Delivery:	Est. Install
6-8 Weeks	

ITEM	DESCRIPTION	QTY	EACH	TOTAL
686	Alta Glide	1	\$22,089.00	\$22,089.00
714555	5" OD x 76" Fencing and panels	2	\$538.00	\$1,076.00
71492095	PVC Ramp	1	\$9,501.00	\$9,501.00
714920E	Ramp Exit	1	\$1,047.00	\$1,047.00
Freight	Shipping of Equipment	1	\$2,370.00	\$2,370.00
INSTALL	Community Build Supervisor for two days. Includes some tools, use of laser level. Support prior to build date, help with supply list. Does not include any site excavation or site preparation. Does not include removal of existing safety surfacing. Does not include installation of any new safety surfacing. Does not include any permits or inspections. Does not include any soil erosion prevention or site restoration. Does not include prevailing wage.	1	\$6,850.00	\$6,850.00

TAX EXEMPT **Tax Exemption Certificate Provided**

Final Prices Subject to State and Local Sales Tax and Use Tax Rate

TOTAL **\$42,933.00**

Make Payable to: **webuildfun, Inc PO Box 29, Allen, TX 75013**

Payment Terms **Net 30** **To be invoiced in full upon completion of project.**

Prices reflected on quote assumes all site work to be done by others unless noted above.

* All drainage within the playground border and away from the play area to be done by "other" unless noted above. * Price assumes border by "other" unless noted above.

* No site restoration is included unless noted above. * Additionally, no bond or special insurance coverages are included unless noted above.

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Approval Signature

Date

PO Number

Send completed quote and purchase order to: **keith@webuildfun.com**

PLEASE RETURN ALL PAGES OF THIS QUOTE UPON ORDERING

Price assumes all site work, drainage away from play area & border to be provided by "other" at no cost to webuildfun unless specified otherwise in the quote above. This includes site prep, grade work, drainage, construction fencing, concrete borders and site restoration. All additional services can be quoted upon request. webuildfun, inc. warrants the labor for replacement parts for 1 year, if webuildfun, inc provided the original installation. In the event rock is encountered, additional charges may be assessed. It is the responsibility of the owner to obtain permit(s) unless specified above. It is the responsibility of the owner to locate all underground utility lines. webuildfun, Inc will assist with this by requesting a line locate from Dig Tess, at the owner's request. webuildfun, Inc will make every reasonable effort to respect all marked utility lines, and will repair damage(s) caused by webuildfun, Inc to marked utilities. webuildfun, Inc will not be responsible for damage to unmarked utilities. Prices are guaranteed for 30 days from the date listed on quote.



CUSTOMER INFORMATION

Customer: **Romoe-Washington-Bruce Parks and Recreation**
Contact: **Clara Russell**
Contact Info: **585-752-6543 Ext. 1406** **russellc@rwbpr.org**
Project Name: **Stand alone Alta Glide with ramp with Community Build**
Site Address: **361 Morton St., Romeo, MI 48065**
End User: **Romeo-Washington-Bruce Park & Recreation**

Please provide the following information:

Project Name: **Stand alone Alta Glide with ramp with Community Build**

Est Project Start Date: _____ Bond Required _____
Est Project Completion Date: _____ Contract Required _____

Add'l Details: _____

PROJECT DETAILS

SHIPPING INFO		INVOICE INFO	
Company		Company	
Street Address		Street Address	
City, State, Zip		City, State, Zip	
Contact:		Contact:	
Phone #		Phone #	
Email:		Email:	

CONSULTANT	
Keith Alexander	(734) 560-5537

QUOTE	
Quote Date	Valid Until
9/9/2024	10/9/2024
Est. Delivery:	Est. Install
6-8 Weeks	

Project Total
\$42,933.00

Purchase Order # _____

_____ Initial here to approve colors shown above

PLEASE RETURN ALL PAGES OF THIS QUOTE UPON ORDERING

**LICENSE AGREEMENT BETWEEN THE VILLAGE OF ROMEO
AND WASHINGTON BRUCE ROMEO PARKS & RECREATION
AND STAR TRANSPORTATION**

THIS LICENSE AGREEMENT is made and entered into on this _____ day of _____, 2024, by and between the VILLAGE OF ROMEO, a Michigan municipal corporation, whose address is 121 W. St. Clair Street, Romeo, Michigan, 48065, hereinafter sometimes referred to as “LICENSOR”, and the WASHINGTON BRUCE ROMEO PARKS & RECREATION and STAR TRANSPORTATION COMMISSION, a public authority validly existing in the State of Michigan, whose address is 361 Morton Street, Romeo, Michigan 48065, hereinafter sometimes referred to as “LICENSEE.”

WHEREAS, LICENSOR is the owner of certain real property, more particularly identified hereinafter, including the improvements thereon; and

WHEREAS, LICENSEE desires to avail itself of certain space owned by LICENSOR for use as storage by LICENSEE; and

WHEREAS, LICENSEE is ready, willing and able to use certain space on real property owned by LICENSOR for the limited purpose of storage, for which LICENSOR and LICENSEE enter into this License Agreement.

W I T N E S S E T H:

NOW, THEREFORE, in consideration of the aforestated facts and circumstances, which are substantive and not hortatory, and in further consideration of the promises and covenants hereinafter set forth, LICENSOR and LICENSEE hereby agree as follows:

1. LICENSOR is the owner of certain real property located in the Village of Romeo, Macomb County, Michigan, the common address of which is 361 Morton Street, Romeo, Michigan 48065, a portion of which the LICENSEE occupies pursuant to a Lease Agreement dated October 29, 1993, by and between the Village of Romeo and the Greater Romeo-Washington-Bruce Parks and Recreation Commission.

2. LICENSEE has requested from LICENSOR a license to use for storage purposes only, a portion of the premises not presently included in the above-referenced Lease Agreement, at the south end of the subject property, commonly known as the cable television studio.

LICENSOR hereby grants to LICENSEE a license to use for storage purposes only, a portion of the premises located at the south end of the LICENSOR's property commonly called the cable television studio.

3. LICENSEE shall be able to use that portion of the cable television studio that are suitable for storage to store its equipment, fixtures, materials and other items belonging to LICENSEE. LICENSEE shall not store on the subject premises any

items that are prohibited by federal, state, or local law or ordinance, including, but not limited to, any dangerous or illegal items, materials or substances.

4. LICENSEE may avail itself of the license for storage herein provided at its discretion, subject to the requirements of this License Agreement and federal, state and local laws and ordinances. LICENSEE'S use of the storage space shall not interfere with LICENSOR'S use and occupancy of the cable television studio building currently owned and occupied by LICENSOR.
5. In consideration of the license hereby granted, LICENSEE shall pay to LICENSOR the sum of _____ (\$ _____) Dollars each month, commencing on the date of the execution of this License Agreement and continuing on the same day of each month thereafter while this License Agreement is in effect.
6. LICENSEE agrees that it will not make, or attempt to make, any improvements or alterations to the premises for which this license is granted, except upon the prior written agreement between LICENSOR and LICENSEE. If improvements are permitted by LICENSOR, LICENSEE shall indemnify and hold LICENSOR harmless against the cost of any such improvements, as well as any liability incurred in connection therewith. Any improvements shall become the property of LICENSOR.
7. The use of the premises that are the subject of this License Agreement is limited to storage as provided herein. No other use shall be permitted.
8. Either LICENSOR or LICENSEE may terminate this Agreement upon 30 days written notice by one party to the other. Notice may be made by personal service, or sending the written notice by ordinary mail, addressed to the other party at the address for LICENSOR or the address for LICENSEE included in this License Agreement.
9. This License Agreement does not create an interest in property in the LICENSEE.
10. LICENSOR and LICENSEE agree that this License Agreement does not constitute the creation of a joint venture, partnership, or any other enforceable relationship between them regarding the subject matter of this License Agreement.
11. LICENSOR and LICENSEE agree that this License Agreement constitutes the entire agreement between the parties regarding the subject matter of the license, and each party is executing this License Agreement pursuant to the authority granted to them by their respective governing boards.
12. This License Agreement shall be governed and interpreted pursuant to the Laws of the State of Michigan. In the event of any dispute between LICENSOR and LICENSEE, the venue and jurisdiction for such dispute shall be the 42-1 District Court, or the Macomb County Circuit Court, as may be appropriate.

IN WITNESS WHEREOF, the undersigned have placed their hands and seals to this License Agreement on the day and date first above written.

WITNESS:

LICENSOR:

VILLAGE OF ROMEO, a Michigan
municipal corporation, LESSOR

_____ By: _____
Meagan Poznanski
Its: President

WITNESS:

LICENSEE:

WASHINGTON BRUCE ROMEO PARKS &
RECREATION and STAR
TRANSPORTATION COMMISSION, a
public authority validly existing in the State
of Michigan,

_____ By: _____
Its: _____

REVENUE/EXPENDITURE REPORT

Page: 1

9/13/2024

9:27 am

Romeo Parks and Recreation

For the Period: 4/1/2024 to 8/31/2024

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type: GE GENERAL FUND PARKS AND REC

Fund: 101 - GENERAL FUND

Revenues

Dept: 000

Acct Class: APR ADULT PROGRAM REVENUE

651.400 GOLF Ad/Yth	18,000.00	6,341.75	0.00	0.00	11,658.25	35.2
651.401 TENNIS Ad/Yth	14,000.00	14,581.40	2,354.00	0.00	-581.40	104.2
651.402 ADAPTIVE Ad/Yth	6,000.00	294.00	20.00	0.00	5,706.00	4.9
651.403 DROP IN SPORTS	8,000.00	3,142.00	0.00	0.00	4,858.00	39.3
651.404 SPORTS/FITNESS 60+	55,000.00	30,878.55	5,006.00	0.00	24,121.45	56.1
651.405 SOFTBALL	3,500.00	3,300.00	-525.00	0.00	200.00	94.3
651.406 WOMENS VOLLEYBALL	17,000.00	6,800.00	6,800.00	0.00	10,200.00	40.0
651.410 ART/ENRICHMENT 60+	7,000.00	2,027.58	88.50	0.00	4,972.42	29.0
651.414 PERSONAL TRAINING	5,000.00	1,635.00	0.00	0.00	3,365.00	32.7

ADULT PROGRAM REVENUE

133,500.00

69,000.28

13,743.50

0.00

64,499.72

51.7

Acct Class: AQPR AQUATIC PROGRAM REVENUE

651.601 AQUAFIT	1,600.00	739.00	0.00	0.00	861.00	46.2
651.602 COMMUNITY SWIM	2,200.00	640.00	0.00	0.00	1,560.00	29.1
651.603 FITNESS SWIM	1,800.00	641.00	0.00	0.00	1,159.00	35.6
651.604 POOL/STAFF RENTAL	1,500.00	1,917.00	258.00	0.00	-417.00	127.8
651.605 FRIDAY PARTY	1,400.00	565.98	0.00	0.00	834.02	40.4
651.606 SENIOR SWIM	800.00	227.00	21.00	0.00	573.00	28.4
651.607 SWIM LESSONS	33,000.00	21,048.50	15.00	0.00	11,951.50	63.8
651.608 TEAM REGISTRATION	16,000.00	779.00	779.00	0.00	15,221.00	4.9
651.612 PRIVATE SWIM	1,000.00	1,988.00	275.00	0.00	-988.00	198.8

AQUATIC PROGRAM REVENUE

59,300.00

28,545.48

1,348.00

0.00

30,754.52

48.1

Acct Class: DPR DANCE PROGRAM REVENUE

651.800 DANCE LESSONS	38,000.00	5,032.00	2,775.00	0.00	32,968.00	13.2
651.801 COMPETITION	53,000.00	20,333.00	0.00	0.00	32,667.00	38.4
651.802 COSTUMES	8,500.00	0.00	0.00	0.00	8,500.00	0.0
651.803 RECITAL	11,000.00	11,996.00	0.00	0.00	-996.00	109.1

DANCE PROGRAM REVENUE

110,500.00

37,361.00

2,775.00

0.00

73,139.00

33.8

Acct Class: OR OTHER REVENUE

651.000 BROCHURE REV	0.00	9,637.00	2,529.00	0.00	-9,637.00	0.0
664.000 INTEREST	2,500.00	4,782.63	0.00	0.00	-2,282.63	191.3
694.000 PROG MISC - OTHER REV	0.00	102.96	0.00	0.00	-102.96	0.0
695.100 WASH RENTAL	3,500.00	1,253.75	384.00	0.00	2,246.25	35.8
695.200 ROMEO RENTAL	3,000.00	1,348.50	202.50	0.00	1,651.50	45.0
695.300 FIELD RENTAL/PARK PROGRAM	30,000.00	20,037.88	4,170.19	0.00	9,962.12	66.8
695.400 FITNESS CTR REVENUE	9,000.00	3,775.50	605.00	0.00	5,224.50	42.0
696.000 STAR PAYMENT	26,000.00	0.00	0.00	0.00	26,000.00	0.0

OTHER REVENUE

74,000.00

40,938.22

7,890.69

0.00

33,061.78

55.3

Acct Class: SER SPECIAL EVENTS/MISC REVENUE

651.702 GIFT CERTIFICATES	100.00	600.00	0.00	0.00	-500.00	600.0
651.703 BREAK W/SANTA	2,000.00	0.00	0.00	0.00	2,000.00	0.0
651.710 FAMILY TRIPS	11,000.00	9,372.00	2,955.00	0.00	1,628.00	85.2
651.711 OTHER EVENTS	2,000.00	1,217.00	0.00	0.00	783.00	60.9
651.712 FAMILY DANCE	5,000.00	682.00	0.00	0.00	4,318.00	13.6
651.715 PF PARADE	4,000.00	6,320.00	4,450.00	0.00	-2,320.00	158.0
651.716 PF FIREWORKS	6,000.00	4,150.00	4,000.00	0.00	1,850.00	69.2
651.721 MOONWALK/PICNIC BAG	0.00	181.47	-100.00	0.00	-181.47	0.0
651.726 SPECIAL EVENTS 60+	15,000.00	3,899.48	642.00	0.00	11,100.52	26.0
651.727 BOWLING EVENTS	1,000.00	0.00	0.00	0.00	1,000.00	0.0
651.733 SPECIAL EVENTS SPONSOR	24,000.00	0.00	0.00	0.00	24,000.00	0.0
651.798 DAY TRAVEL 60+	15,000.00	14,008.00	105.00	0.00	992.00	93.4
651.799 EXTENDED TRAVEL 60+	170,000.00	78,366.00	8,195.00	0.00	91,634.00	46.1

SPECIAL EVENTS/MISC REVENUE

255,100.00

118,795.95

20,247.00

0.00

136,304.05

46.6

REVENUE/EXPENDITURE REPORT

Page: 2

9/13/2024

9:27 am

Romeo Parks and Recreation

For the Period: 4/1/2024 to 8/31/2024

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type: GE GENERAL FUND PARKS AND REC

Fund: 101 - GENERAL FUND

Revenues

Dept: 000

Acct Class: TA TAX ACCOUNTS

403.100 MILLAGE - Wash	1,509,894.00	0.00	0.00	0.00	1,509,894.00	0.0
403.200 MILLAGE - Bruce	465,783.00	0.00	0.00	0.00	465,783.00	0.0

TAX ACCOUNTS

1,975,677.00	0.00	0.00	0.00	1,975,677.00	0.0
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Acct Class: YPR YOUTH PROGRAM REVENUE

651.200 PR BASKETBALL LEAGUES	30,000.00	833.80	0.00	0.00	29,166.20	2.8
651.201 BONANZA CAMP	35,000.00	33,997.84	861.84	0.00	1,002.16	97.1
651.202 TOT ENRICHMENT	10,000.00	359.25	0.00	0.00	9,640.75	3.6
651.203 TOT SPORTS	5,000.00	0.00	0.00	0.00	5,000.00	0.0
651.208 RHS BASEBALL	7,300.00	6,231.00	0.00	0.00	1,069.00	85.4
651.209 KARATE	15,000.00	5,300.00	424.00	0.00	9,700.00	35.3
651.210 RHS FOOTBALL	7,000.00	4,564.50	0.00	0.00	2,435.50	65.2
651.211 OTHER PROGRAMS	3,000.00	593.00	0.00	0.00	2,407.00	19.8
651.212 FENCING	1,300.00	336.00	0.00	0.00	964.00	25.8
651.213 BOWLING	1,500.00	0.00	0.00	0.00	1,500.00	0.0
651.214 ARCHERY	4,500.00	1,232.00	100.00	0.00	3,268.00	27.4
651.216 RHS BBALL & BULLDOG CAMP	16,000.00	13,542.25	0.00	0.00	2,457.75	84.6
651.217 YOUTH ENRICHMENT	17,000.00	5,299.25	115.00	0.00	11,700.75	31.2
651.218 PR FOOTBALL	4,500.00	4,260.00	0.00	0.00	240.00	94.7
651.221 RHS OTHER CAMPS	9,000.00	9,909.20	250.00	0.00	-909.20	110.1

YOUTH PROGRAM REVENUE

166,100.00	86,458.09	1,750.84	0.00	79,641.91	52.1
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Dept: 000

2,774,177.00	381,099.02	47,755.03	0.00	2,393,077.98	13.7
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Revenues

2,774,177.00	381,099.02	47,755.03	0.00	2,393,077.98	13.7
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Expenditures

Dept: 691 ADMINISTRATIVE EXPENSES

Acct Class: ADBE ADMINISTRATVIE BENEFIT EXPENSE

715.000 FICA	29,000.00	12,204.46	2,403.20	0.00	16,795.54	42.1
716.000 HEALTH INS	75,000.00	29,895.78	3,747.87	0.00	45,104.22	39.9
717.000 LIFE INS	1,400.00	416.11	80.73	0.00	983.89	29.7
718.000 RETIREMENT	36,000.00	14,980.70	2,996.14	0.00	21,019.30	41.6
720.000 UNEMPLOYMENT	1,500.00	1,168.60	0.00	0.00	331.40	77.9
721.000 WORK COMP	2,500.00	3,994.60	0.00	0.00	-1,494.60	159.8
722.000 DISABILITY INS	3,600.00	1,444.97	0.00	0.00	2,155.03	40.1
723.000 HEALTH SAVINGS	6,000.00	2,535.27	460.96	0.00	3,464.73	42.3

ADMINISTRATVIE BENEFIT EXPENSE

155,000.00	66,640.49	9,688.90	0.00	88,359.51	43.0
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Acct Class: ADGE ADMINISTRATIVE GENERAL EXPENSE

727.000 OFFICE SUPPLIES	8,000.00	3,616.73	77.14	0.00	4,383.27	45.2
728.000 POSTAGE	760.00	679.25	0.00	0.00	80.75	89.4
729.000 BANK FEES	200.00	58.37	0.00	0.00	141.63	29.2
775.000 OFFICE EQ SUPPORT/IT	77,000.00	75,769.75	3,676.17	0.00	1,230.25	98.4
801.000 AUDIT	22,500.00	16,877.25	0.00	0.00	5,622.75	75.0
860.000 MILEAGE	1,000.00	0.00	0.00	0.00	1,000.00	0.0
910.000 LIABILITY INS	11,000.00	14,135.80	0.00	0.00	-3,135.80	128.5
919.000 ACCOUNTING SOFTWARE	2,400.00	2,459.19	0.00	0.00	-59.19	102.5
920.000 PHONE-INTERNET-NIXLE	22,000.00	7,772.85	1,079.27	0.00	14,227.15	35.3
921.000 ADVERT-MARKET STAFF 60%	18,000.00	11,073.47	922.36	0.00	6,926.53	61.5
922.000 LEGAL SUPPORT & COMMISSION	10,000.00	5,844.47	0.00	0.00	4,155.53	58.4
956.000 ED-MEMBERSHIP	3,500.00	969.00	0.00	0.00	2,531.00	27.7
957.000 ADM MISC & Nixle	0.00	1,000.00	0.00	0.00	-1,000.00	0.0
958.100 PT SICK PAY	1,500.00	0.00	0.00	0.00	1,500.00	0.0
958.200 ADM SR 60+ STAFF	24,000.00	9,757.20	1,012.73	0.00	14,242.80	40.7
958.300 ADMIN PR OFFICE	26,000.00	11,698.46	1,423.86	0.00	14,301.54	45.0
958.400 ADM ACCT	17,000.00	6,099.25	303.60	0.00	10,900.75	35.9

REVENUE/EXPENDITURE REPORT

Page: 3

9/13/2024

9:27 am

Romeo Parks and Recreation

For the Period: 4/1/2024 to 8/31/2024

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type: GE GENERAL FUND PARKS AND REC

Fund: 101 - GENERAL FUND

Expenditures

Dept: 691 ADMINISTRATIVE EXPENSES

ADMINISTRATIVE GENERAL EXPENSE	244,860.00	167,811.04	8,495.13	0.00	77,048.96	68.5
Acct Class: ADSE ADMINISTRATIVE SALARY EXPENSES						
702.000 DIRECTOR 85%/15%S	76,895.00	32,195.79	2,957.50	0.00	44,699.21	41.9
703.000 ACCOUNTANT 85%/15%S	52,500.00	20,352.29	2,019.24	0.00	32,147.71	38.8
704.000 SENIOR COORD	54,756.00	20,868.52	2,106.00	0.00	33,887.48	38.1
705.000 FACILITY COORD	54,756.00	20,919.49	2,106.00	0.00	33,836.51	38.2
708.000 REC COORD	60,707.00	23,972.24	2,334.88	0.00	36,734.76	39.5
ADMINISTRATIVE SALARY EXPENSES	299,614.00	118,308.33	11,523.62	0.00	181,305.67	39.5
Acct Class: CADE CAPITAL IMPROVEMENT EXPENSES						
970.500 CAP DEV-Parks	750,797.00	0.00	0.00	0.00	750,797.00	0.0
CAPITAL IMPROVEMENT EXPENSES	750,797.00	0.00	0.00	0.00	750,797.00	0.0
ADMINISTRATIVE EXPENSES	1,450,271.00	352,759.86	29,707.65	0.00	1,097,511.14	24.3
Dept: 695 FACILITY IMPROV/MAINT. EXPENSE						
Acct Class: CCE COMMUNITY CENTER EXPENSES						
888.100 CC CLEAN - SUPERVISE	52,000.00	18,346.47	3,407.72	0.00	33,653.53	35.3
888.200 CC UTILITY - MAINT FEES	37,000.00	14,759.43	2,385.95	0.00	22,240.57	39.9
888.300 CC EQUIP MAINT REPAIR SPPLY	35,000.00	10,806.11	791.10	0.00	24,193.89	30.9
888.400 CC FIT CENTER	41,000.00	21,020.25	2,038.30	0.00	19,979.75	51.3
888.500 CC SOUTH BUILDING	0.00	1,258.62	26.49	0.00	-1,258.62	0.0
888.600 CC VEND MACHINE	-200.00	-8.00	0.00	0.00	-192.00	4.0
COMMUNITY CENTER EXPENSES	164,800.00	66,182.88	8,649.56	0.00	98,617.12	40.2
Acct Class: FIE FACILITY IMPROVEMENT EXPENSES						
881.100 WASH FACILITY IMPROVE	35,000.00	355,334.78	0.00	0.00	-320,334.78	1015.2
881.101 AIKMAN PARK IMPROVEMENTS	30,000.00	385.00	0.00	0.00	29,615.00	1.3
881.102 GILCHER PARK IMPROVEMENTS	97,000.00	3,055.00	2,785.00	0.00	93,945.00	3.1
881.104 WASH TWP PARK IMPROVEMENTS	229,703.00	209,443.75	203,730.75	0.00	20,259.25	91.2
881.105 ROMEO COMM CTR. & OTHER	68,000.00	0.00	0.00	0.00	68,000.00	0.0
881.200 ROMEO FACILITY IMPROVE	40,000.00	489.96	39.96	0.00	39,510.04	1.2
881.201 BRUCE TWP PARK IMPROVEMENTS	73,000.00	150.00	0.00	0.00	72,850.00	0.2
881.202 COMMUNITY CENTER IMPROVEMENTS	59,000.00	1,498.00	0.00	0.00	57,502.00	2.5
881.203 CRYSTAL DIAMONDS	33,000.00	0.00	0.00	0.00	33,000.00	0.0
881.204 ORCHARD HILLS IMPROVEMENTS	43,000.00	3,720.00	3,500.00	0.00	39,280.00	8.7
FACILITY IMPROVEMENT EXPENSES	707,703.00	574,076.49	210,055.71	0.00	133,626.51	81.1
Acct Class: FME FACILITY MAINTENANCE EXPENSES						
885.100 BALLFIELDS	19,500.00	15,390.42	856.24	0.00	4,109.58	78.9
885.200 SOCCER & OTHER	3,000.00	2,340.62	0.00	0.00	659.38	78.0
885.400 VEHICLE	10,000.00	3,420.84	1,035.21	0.00	6,579.16	34.2
885.600 PARKS - Wash PAYROLL TO SPLIT	19,000.00	17,408.35	1,412.69	0.00	1,591.65	91.6
885.601 AIKMAN PARK MAINTENANCE	3,300.00	2,956.00	916.00	0.00	344.00	89.6
885.602 GILCHER PARK MAINTENANCE	56,000.00	21,278.11	1,010.61	0.00	34,721.89	38.0
885.603 ROMEO LIONS MAINTENANCE	3,800.00	3,010.00	700.00	0.00	790.00	79.2
885.604 WASH TWP PARK MAINTENANCE	29,000.00	14,357.30	1,080.04	0.00	14,642.70	49.5
885.605 RCS/WASH	9,000.00	9,300.00	625.00	0.00	-300.00	103.3
885.701 BRUCE TWP PARK	26,000.00	21,371.19	598.92	0.00	4,628.81	82.2
885.702 COMMUNITY CENTER MAINTENANCE	25,000.00	6,473.93	1,498.74	0.00	18,526.07	25.9
885.703 CRYSTAL DIAMONDS	28,000.00	17,438.86	4,411.66	0.00	10,561.14	62.3
885.704 ORCHARD HILLS MAINTENANCE	20,000.00	10,903.49	593.29	0.00	9,096.51	54.5
885.800 RCS/BRUCE/GYM/POOL	33,750.00	2,845.00	640.00	0.00	30,905.00	8.4
FACILITY MAINTENANCE EXPENSES	285,350.00	148,494.11	15,378.40	0.00	136,855.89	52.0
Acct Class: WSE WASHINGTON SR CENTER EXPENSES						

REVENUE/EXPENDITURE REPORT

Page: 4

9/13/2024

9:27 am

Romeo Parks and Recreation

For the Period: 4/1/2024 to 8/31/2024

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type: GE GENERAL FUND PARKS AND REC

Fund: 101 - GENERAL FUND

Expenditures

Dept: 695 FACILITY IMPROV/MAINT. EXPENSE

Acct Class: WSE WASHINGTON SR CENTER EXPENSES

882.100 WASH CLEAN - SUPERVISE	55,000.00	17,494.65	2,460.65	0.00	37,505.35	31.8
882.200 WASH UTILITIES - MAINT FEES	14,500.00	7,402.28	1,635.33	0.00	7,097.72	51.1
882.300 WASH EQUIP MAINT REPAIR SUPPLY	24,000.00	3,750.17	73.27	0.00	20,249.83	15.6
882.400 WASH FIT CENTER	30,000.00	9,443.12	496.13	0.00	20,556.88	31.5

WASHINGTON SR CENTER EXPENSES	123,500.00	38,090.22	4,665.38	0.00	85,409.78	30.8
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FACILITY IMPROV/MAINT. EXPENSE	1,281,353.00	826,843.70	238,749.05	0.00	454,509.30	64.5
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Dept: 697 PROGRAMMING EXPENSES

Acct Class: APE ADULT PROGRAM EXPENSES

700.400 GOLF Ad/Yth	11,000.00	6,468.15	0.00	0.00	4,531.85	58.8
700.401 TENNIS Ad/Yth	9,500.00	8,825.81	4,378.26	0.00	674.19	92.9
700.402 ADAPTIVE Ad/Yth	7,000.00	2,716.11	293.20	0.00	4,283.89	38.8
700.403 DROP IN SPORTS	2,600.00	1,046.00	0.00	0.00	1,554.00	40.2
700.404 SPORT & FIT 60+	48,000.00	29,019.34	8,557.89	0.00	18,980.66	60.5
700.405 SOFTBALL	700.00	942.86	486.00	0.00	-242.86	134.7
700.406 WOMENS VOLLEYBALL	16,000.00	924.00	924.00	0.00	15,076.00	5.8
700.410 ART & ENRICH 60+	7,000.00	2,516.02	332.61	0.00	4,483.98	35.9
700.414 PERSONAL TRAINING	2,000.00	0.00	0.00	0.00	2,000.00	0.0

ADULT PROGRAM EXPENSES	103,800.00	52,458.29	14,971.96	0.00	51,341.71	50.5
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Acct Class: AQPE AQUATIC PROGRAM EXPENSES

700.601 AQUAFIT	1,800.00	1,272.28	8.09	0.00	527.72	70.7
700.602 COMM SWIM	2,400.00	637.25	17.49	0.00	1,762.75	26.6
700.603 FITNESS SWIM	2,000.00	613.61	9.18	0.00	1,386.39	30.7
700.604 POOL RENTAL	1,000.00	1,006.26	14.00	0.00	-6.26	100.6
700.605 FRIDAY PARTY	1,200.00	260.03	0.00	0.00	939.97	21.7
700.606 SENIOR SWIM	1,100.00	832.53	5.16	0.00	267.47	75.7
700.607 SWIM LESSONS	25,000.00	14,708.99	214.68	0.00	10,291.01	58.8
700.608 TEAM REGISTRATION	10,000.00	602.67	0.00	0.00	9,397.33	6.0
700.610 MISC & TRAINING	1,000.00	0.00	0.00	0.00	1,000.00	0.0
700.611 COORDINATOR	9,000.00	3,309.42	70.21	0.00	5,690.58	36.8
700.612 PRIVATE SWIM LESSONS	500.00	706.77	28.61	0.00	-206.77	141.4
700.613 TEAM MEETS	500.00	0.00	0.00	0.00	500.00	0.0

AQUATIC PROGRAM EXPENSES	55,500.00	23,949.81	367.42	0.00	31,550.19	43.2
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Acct Class: DPE DANCE PROGRAM EXPENSE

700.800 DANCE LESSONS	37,000.00	18,577.06	786.28	0.00	18,422.94	50.2
700.801 COMPETITION	53,000.00	3,957.98	0.00	0.00	49,042.02	7.5
700.802 COSTUME	8,500.00	4,221.87	-1.00	0.00	4,278.13	49.7
700.803 RECITAL	10,000.00	4,674.18	0.00	0.00	5,325.82	46.7
700.804 MISC	500.00	0.00	0.00	0.00	500.00	0.0

DANCE PROGRAM EXPENSE	109,000.00	31,431.09	785.28	0.00	77,568.91	28.8
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Acct Class: MPE MISCELLANEOUS PROGRAM EXPENSE

703.200 PROG ADM SENIOR	19,000.00	10,307.98	1,147.14	0.00	8,692.02	54.3
703.300 PROG ADM PR OFFICE	25,000.00	12,517.13	1,511.26	0.00	12,482.87	50.1
900.000 BROCHURE EXP	22,500.00	2,671.02	0.00	0.00	19,828.98	11.9
900.200 PT UNEMPLOYMENT	500.00	52.30	0.00	0.00	447.70	10.5
900.300 PT FICA	4,000.00	0.00	0.00	0.00	4,000.00	0.0
900.400 CREDIT CARD FEE	12,000.00	4,238.84	0.00	0.00	7,761.16	35.3
959.000 RCS USE 50%	11,250.00	0.00	0.00	0.00	11,250.00	0.0

MISCELLANEOUS PROGRAM EXPENSE	94,250.00	29,787.27	2,658.40	0.00	64,462.73	31.6
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Acct Class: SEME SPECIAL EVENTS/MISC EXPENSE

700.700 WASH EXTRA EVENTS	1,700.00	0.00	0.00	0.00	1,700.00	0.0
700.703 BREAK W/SANTA	3,000.00	0.00	0.00	0.00	3,000.00	0.0

REVENUE/EXPENDITURE REPORT

Page: 5

9/13/2024

9:27 am

Romeo Parks and Recreation

For the Period: 4/1/2024 to 8/31/2024

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type: GE GENERAL FUND PARKS AND REC

Fund: 101 - GENERAL FUND

Expenditures

Dept: 697 PROGRAMMING EXPENSES

Acct Class: SEME SPECIAL EVENTS/MISC EXPENSE

700.705 HALLOWEEN	8,000.00	0.00	0.00	0.00	8,000.00	0.0
700.706 EASTER	7,000.00	2,386.62	0.00	0.00	4,613.38	34.1
700.708 CONCERTS	7,000.00	9,227.61	677.89	0.00	-2,227.61	131.8
700.710 FAMILY TRIPS	13,000.00	11,663.09	1,576.30	0.00	1,336.91	89.7
700.711 OTHER EVENTS	12,000.00	8,387.07	1,120.88	0.00	3,612.93	69.9
700.712 FAMILY DANCE	6,000.00	11,927.87	0.00	0.00	-5,927.87	198.8
700.715 PF PARADE	3,000.00	508.12	508.12	0.00	2,491.88	16.9
700.716 PF FIREWORKS	6,100.00	6,200.00	6,200.00	0.00	-100.00	101.6
700.719 PF KIDFEST-OTHER	5,000.00	5,403.58	2,298.97	0.00	-403.58	108.1
700.721 MOONWALK-PICNIC BAG	400.00	100.00	0.00	0.00	300.00	25.0
700.726 SPECIAL EVENTS 60+	24,000.00	6,070.80	645.53	0.00	17,929.20	25.3
700.727 BOWLING EVENTS	1,000.00	31.31	0.00	0.00	968.69	3.1
700.728 CHRISTMAS EVENTS	8,000.00	0.00	0.00	0.00	8,000.00	0.0
700.733 COORDINATOR	18,000.00	4,646.23	460.90	0.00	13,353.77	25.8
700.798 DAY TRAVEL 60+	12,000.00	16,769.29	3,901.59	0.00	-4,769.29	139.7
700.799 EXTENDED TRAVEL 60+	155,000.00	105,168.94	36,073.40	0.00	49,831.06	67.9

SPECIAL EVENTS/MISC EXPENSE	290,200.00	188,490.53	53,463.58	0.00	101,709.47	65.0
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Acct Class: YPE YOUTH PROGRAM EXPENSES

700.200 BASKETBALL LEAGUES	23,000.00	2,773.83	0.00	0.00	20,226.17	12.1
700.201 BONANZA CAMP	30,000.00	23,474.69	1,137.55	0.00	6,525.31	78.2
700.202 TOT ENRICH	8,000.00	2,221.13	343.05	0.00	5,778.87	27.8
700.203 TOT SPORT	4,000.00	0.00	0.00	0.00	4,000.00	0.0
700.208 RHS BASEBALL	5,500.00	4,536.00	0.00	0.00	964.00	82.5
700.209 KARATE	11,000.00	5,656.00	0.00	0.00	5,344.00	51.4
700.210 RHS FOOTBALL	5,000.00	3,156.51	0.00	0.00	1,843.49	63.1
700.211 OTHER PROGRAMS	2,500.00	1,050.00	84.00	0.00	1,450.00	42.0
700.212 FENCING	600.00	484.43	0.00	0.00	115.57	80.7
700.213 BOWLING	1,500.00	0.00	0.00	0.00	1,500.00	0.0
700.214 ARCHERY	2,500.00	824.71	25.91	0.00	1,675.29	33.0
700.216 RHS BSKTBL & BULLDOG CAMP	12,500.00	10,133.82	42.74	0.00	2,366.18	81.1
700.217 ENRICHMENT	16,500.00	8,094.65	3,645.50	0.00	8,405.35	49.1
700.221 RHS OTHER CAMPS	8,000.00	6,382.99	4,177.10	0.00	1,617.01	79.8
700.225 TOTS PT PROGRAMMER	10,000.00	0.00	0.00	0.00	10,000.00	0.0

YOUTH PROGRAM EXPENSES	140,600.00	68,788.76	9,455.85	0.00	71,811.24	48.9
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PROGRAMMING EXPENSES	793,350.00	394,905.75	81,702.49	0.00	398,444.25	49.8
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Expenditures	3,524,974.00	1,574,509.31	350,159.19	0.00	1,950,464.69	44.7
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Net Effect for GENERAL FUND PARKS AND REC	-750,797.00	-1,193,410.29	-302,404.16	0.00	442,613.29	
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Grand Total Net Effect:	-750,797.00	-1,193,410.29	-302,404.16	0.00	442,613.29	
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REVENUE/EXPENDITURE REPORT

Page: 1

9/13/2024

9:30 am

Romeo Parks and Recreation

For the Period: 4/1/2024 to 8/31/2024

Fund Type: STAR STAR

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund: 102 - STAR Transportation

Revenues

Dept: 000

Acct Class: OR OTHER REVENUE

664.000 INTEREST	2,500.00	3,978.19	0.00	0.00	-1,478.19	159.1
694.100 DONATIONS TO STAR	0.00	125.00	25.00	0.00	-125.00	0.0
694.200 MISC STAR REV	0.00	16,306.19	0.00	0.00	-16,306.19	0.0

OTHER REVENUE

2,500.00	20,409.38	25.00	0.00	-17,909.38	816.4
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Acct Class: SMAR SMART REVENUE

575.100 SMART SPECIAL SERVICE GRANT	18,500.00	33,050.70	8,860.25	0.00	-14,550.70	178.7
575.200 SMART MUNICIPAL CREDITS	35,000.00	8,771.00	0.00	0.00	26,229.00	25.1
575.300 SMART COMMUNITY CREDITS	75,000.00	18,620.00	0.00	0.00	56,380.00	24.8

SMART REVENUE

128,500.00	60,441.70	8,860.25	0.00	68,058.30	47.0
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Acct Class: TA TAX ACCOUNTS

403.100 MILLAGE - Wash	503,298.00	0.00	0.00	0.00	503,298.00	0.0
403.200 MILLAGE - Bruce	155,226.00	1.30	0.00	0.00	155,224.70	0.0
697.000 LCSA STABILIZATION	20,000.00	20,392.37	0.00	0.00	-392.37	102.0

TAX ACCOUNTS

678,524.00	20,393.67	0.00	0.00	658,130.33	3.0
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Dept: 000

809,524.00	101,244.75	8,885.25	0.00	708,279.25	12.5
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Revenues

809,524.00	101,244.75	8,885.25	0.00	708,279.25	12.5
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Expenditures

Dept: 691 ADMINISTRATIVE EXPENSES

Acct Class: ADBE ADMINISTRATIVE BENEFIT EXPENSE

715.000 FICA	30,000.00	9,767.83	2,794.44	0.00	20,232.17	32.6
715.100 FICA - PR	0.00	680.73	188.50	0.00	-680.73	0.0
716.000 HEALTH INS	28,000.00	15,279.73	3,365.15	0.00	12,720.27	54.6
716.100 HEALTH INS - PR	0.00	213.71	106.85	0.00	-213.71	0.0
716.201 CAFETERIA PLAN	0.00	258.44	73.84	0.00	-258.44	0.0
717.000 LIFE INS	400.00	33.83	0.00	0.00	366.17	8.5
717.100 LIFE INS - PR	100.00	5.81	0.00	0.00	94.19	5.8
718.000 RETIREMENT	10,300.00	1,642.68	547.56	0.00	8,657.32	15.9
718.100 RETIREMENT - PR	0.00	932.10	310.70	0.00	-932.10	0.0
720.000 UNEMPLOYMENT	4,000.00	1,720.79	0.00	0.00	2,279.21	43.0
720.100 UNEMPLOYMENT - PR	0.00	44.85	0.00	0.00	-44.85	0.0
721.000 WORK COMP	11,000.00	7,874.20	0.00	0.00	3,125.80	71.6
722.000 DISABILITY INS	800.00	502.96	251.48	0.00	297.04	62.9
722.100 DISABILITY INS - PR	0.00	201.26	100.64	0.00	-201.26	0.0
723.000 HEALTH SAVINGS	1,700.00	252.69	84.23	0.00	1,447.31	14.9
723.100 HEALTH SAVE - PR	0.00	143.39	47.79	0.00	-143.39	0.0

ADMINISTRATIVE BENEFIT EXPENSE

86,300.00	39,555.00	7,871.18	0.00	46,745.00	45.8
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Acct Class: ADGE ADMINISTRATIVE GENERAL EXPENSE

727.000 OFFICE SUPPLIES	2,100.00	1,574.62	285.64	0.00	525.38	75.0
727.100 MISC/OTHER - STAR ADM	200.00	126.27	65.37	0.00	73.73	63.1
728.000 POSTAGE	200.00	56.64	29.20	0.00	143.36	28.3
775.000 OFFICE EQ SUPPORT/IT	2,400.00	250.00	0.00	0.00	2,150.00	10.4
801.000 AUDIT	12,500.00	9,087.75	0.00	0.00	3,412.25	72.7
910.000 LIABILITY INS	17,000.00	21,334.20	0.00	0.00	-4,334.20	125.5
920.000 PHONE-INTERNET-NIXLE	8,400.00	3,509.98	729.85	0.00	4,890.02	41.8
921.000 ADVERT-MARKET STAFF 60%	3,000.00	0.00	0.00	0.00	3,000.00	0.0
922.000 LEGAL SUPPORT & COMMISSION	5,000.00	0.00	0.00	0.00	5,000.00	0.0
923.000 MEDIROUTES	6,700.00	4,529.94	831.73	0.00	2,170.06	67.6
958.000 PT ADM STAFF	100,000.00	30,372.82	8,091.96	0.00	69,627.18	30.4

ADMINISTRATIVE GENERAL EXPENSE

157,500.00	70,842.22	10,033.75	0.00	86,657.78	45.0
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REVENUE/EXPENDITURE REPORT

Page: 2
9/13/2024
9:30 am

Romeo Parks and Recreation

For the Period: 4/1/2024 to 8/31/2024

Amended Bud.

YTD Actual

CURR MTH

Encumb. YTD

UnencBal % Bud

Fund Type: STAR STAR

Fund: 102 - STAR Transportation

Expenditures

Dept: 691 ADMINISTRATIVE EXPENSES

Acct Class: ADSE ADMINISTRATIVE SALARY EXPENSES

702.000 DIRECTOR 85%/15%S	13,570.00	4,115.93	1,043.84	0.00	9,454.07	30.3
703.000 ACCOUNTANT 85%15%S	17,500.00	4,226.93	1,346.14	0.00	13,273.07	24.2

ADMINISTRATIVE SALARY EXPENSES

31,070.00	8,342.86	2,389.98	0.00	22,727.14	26.9
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Acct Class: CADE CAPITAL IMPROVEMENT EXPENSES

960.000 CAPITAL IMPROVEMENT - VEHICLES	2,000.00	0.00	0.00	0.00	2,000.00	0.0
970.000 CAP DEV-Projects	7,000.00	0.00	0.00	0.00	7,000.00	0.0
975.000 FIXED ASSETS - OFFICE FURNITUR	12,000.00	0.00	0.00	0.00	12,000.00	0.0

CAPITAL IMPROVEMENT EXPENSES

21,000.00	0.00	0.00	0.00	21,000.00	0.0
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Acct Class: CCE COMMUNITY CENTER EXPENSES

888.200 CC UTILITY - MAINT FEES	26,000.00	26,000.00	0.00	0.00	0.00	100.0
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COMMUNITY CENTER EXPENSES

26,000.00	26,000.00	0.00	0.00	0.00	100.0
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ADMINISTRATIVE EXPENSES

321,870.00	144,740.08	20,294.91	0.00	177,129.92	45.0
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Dept: 696 TRANSPORTATION EXPENSES

Acct Class: TRAN TRANSPORTATION SERVICES

100.000 OPERATION COORD	54,756.00	14,550.58	4,212.02	0.00	40,205.42	26.6
100.100 DRIVERS	255,000.00	81,040.35	23,267.90	0.00	173,959.65	31.8
100.300 UNIFORMS	2,000.00	238.40	0.00	0.00	1,761.60	11.9
100.400 TRAINING/TESTING	7,000.00	2,564.24	743.86	0.00	4,435.76	36.6
100.500 CHARTER SERVICE	5,500.00	0.00	0.00	0.00	5,500.00	0.0
100.600 ADDITIONAL PART TIME SICK PAY	1,800.00	53.83	0.00	0.00	1,746.17	3.0

TRANSPORTATION SERVICES

326,056.00	98,447.40	28,223.78	0.00	227,608.60	30.2
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TRANSPORTATION EXPENSES

326,056.00	98,447.40	28,223.78	0.00	227,608.60	30.2
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Dept: 698 STAR VEHICLES EXPENSE

Acct Class: TRAN TRANSPORTATION SERVICES

500.100 VEHICLE MAINT-REPAIR	17,000.00	9,033.08	2,129.26	0.00	7,966.92	53.1
500.200 VEHICLE CLEANING	1,200.00	460.60	14.00	0.00	739.40	38.4
500.300 VEHICLE MISC	1,000.00	543.60	232.84	0.00	456.40	54.4
500.400 VEHICLE FUEL	78,000.00	29,821.62	6,581.37	0.00	48,178.38	38.2

TRANSPORTATION SERVICES

97,200.00	39,858.90	8,957.47	0.00	57,341.10	41.0
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STAR VEHICLES EXPENSE

97,200.00	39,858.90	8,957.47	0.00	57,341.10	41.0
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Expenditures

745,126.00	283,046.38	57,476.16	0.00	462,079.62	38.0
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Net Effect for STAR

64,398.00	-181,801.63	-48,590.91	0.00	246,199.63	
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Grand Total Net Effect:

64,398.00	-181,801.63	-48,590.91	0.00	246,199.63	
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